



**PARKS AND RECREATION COMMITTEE  
MEETING MINUTES  
Wednesday, May 9, 2006 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the rescheduled May 3, 2006 committee meeting on May 9, 2006, at City Hall, 1880 Main Street.

**Present:** Committee Member Linda Merkel  
Committee Member Kevin Amundsen  
Committee Member Suzanne Seeley

**Absent:** Chairperson Tedd Peterson  
Committee Member Kathy Peil

**Council:** Absent

**Staff:** Kim Stephan

Approved

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**I. CALL TO ORDER**

**1. Roll Call**

Committee Member Seeley called the May 9, 2006 Parks & Recreation Committee Meeting to order at 6:41 p.m.

**II. SET AGENDA**

The regularly scheduled May 3, 2006 Parks & Recreation Committee Meeting was cancelled due to lack of quorum and rescheduled for Tuesday, May 9, 2006. Because of the amount of circus business and limited number of members present, the committee opted to set the agenda to only include the Kelly Miller Circus and the Laurie LaMotte Memorial Park Play Structure, tabling the remaining items until the June 7, 2006 committee meeting.

**Motion was made by Committee Member Amundsen, seconded by Committee Member Seeley to limit the agenda to the discussion of the above items. All in favor. Motion carried unanimously.**

**III. COMMITTEE BUSINESS**

**Trail Easement – 1818 Fox Run**

A brief discussion was held on the trail easement at 1818 Fox Run and the committee felt before they could make a recommendation to City Council they needed to view the area in question and will do so, before the next meeting.

**Kelly Miller Circus**

The committee spent the bulk of the meeting discussing and delegating items that need to be done prior to the circus on May 31, 2006. Tickets will be distributed to the ticket outlets on May 10, 2006. Pre-sale tickets are \$5 for children under 12, \$9 for adults, and children under 2 years of age are free. The outlets are as follows:

**Ticket Outlets**

<b>Apple Academy of Centerville Child Care</b>	<b>1845 Main Street, Centerville</b>	<b>651-762-8911</b>
<b>Apple Academy of Hugo Child Care</b>	<b>5525 141st Street North, Hugo</b>	<b>651-407-8800</b>
<b>Center Mart (Marathon)</b>	<b>1801 Main Street, Centerville</b>	<b>651-426-4880</b>
<b>Centerville City Hall</b>	<b>1880 Main Street, Centerville</b>	<b>651-429-3232</b>
<b>Centerville Pet Foods</b>	<b>1885 Main Street, Centerville</b>	<b>651-762-7598</b>
<b>Corner Express</b>	<b>1990 Main Street, Centerville</b>	<b>651-426-6608</b>
<b>Hugo Feed Mill and Hardware</b>	<b>5582 146th Street North, Hugo</b>	<b>651-429-3361</b>

Per the contract with the Circus, the committee has the ability to sell banners to businesses to hang inside the Big Top with the limit of six (6) at 4 x 6'. The Circus recommended charging \$100 per business to do so. Chairperson Peterson has contacted Gator Signs regarding making banners and the cost was over \$100 per banner. Because of time constraints and the amount of work involved, the committee members decided to offer the businesses who have supported the committee by consenting to sell circus tickets the option of hanging a banner inside the big top at no charge to them, but the business would have to supply the banner.

**Motion was made by Committee Member Seeley, seconded by Committee Member Merkel to offer businesses who are circus ticket outlets the option of hanging a banner in the Big Top for at least one of the two performances at no charge if the banner is supplied by the business. All in favor. Motion carried unanimously.**

The Kelly Miller Circus provided the committee with 800 coloring contest forms which Committee Member Amundsen will drop off at Centerville Elementary School. The winner will be chosen by the Circus Staff and announced at each performance. There are area businesses that ordered pre-sale tickets, but opted to donate the tickets back to the community. The Parks & Recreation Committee has 40 children tickets and is looking for a way to donate them to a group or groups who perhaps have financial constraints and would not otherwise be able to see the circus.

Committee Member Amundsen worked with the Circus regarding advertising and the Circus has agreed to pay for 2/3 of the cost of 9,200 fliers to be included in the Quad Press which will be distributed May 23, 2006. The Circus also provided the copies to the Quad Press. The cost to the City will be \$150. The committee is also looking for volunteers to be crowd control representatives at each performance.

The contract calls for three (3) representatives for each performance. The Big Top is being raised at 9:00 a.m. on Circus Day and Committee Member Amundsen has worked with Centerville Elementary representatives to invite classrooms to view the tent being raised as a field trip. The Circus sent educational packets for this purpose. The committee scheduled a committee meeting specifically for Circus business on Tuesday, May 16, 2006 at 6:30 p.m. at City Hall. Chairperson Peterson contacted Mr. David Vickers who agreed to supply his manure hauler and dispose of the manure. Waste Management will supply the garbage receptacles at no cost to the City.

### **Laurie LaMotte Memorial Park Play Structure**

The play structure for Laurie LaMotte Memorial Park has been ordered, but the committee held off on ordering material for the fall zone waiting for further bids on the recycled shredded tire material. The committee has \$45,000 in the Parks & Recreation budget allocated for the play structure, as well as \$12,150 in donations, totaling \$57,150 for this project. The play structure order was \$36,920, leaving a balance of \$20,230. Chairperson Peterson is looking at contracting the excavating of the site outside of Public Works, which will cost additional funds. The committee feels strongly in using recycled materials in this park. Three bids were received for the shredded tire materials. A bid from Landscape Mulch was considerably less expensive, but was not ADA accessible and could not be used. Committee Member Seeley was working with a representative from Rubberific Mulch and was quoted \$14,547.72 for 50 cubic feet of product which would cover 4353 square feet at 4" depth (will protect up to 8' fall). This included shipping & handling. This company is out of Missouri. The third quote was from Minnesota/Wisconsin Playgrounds, the same company the play structure was ordered from. Their previous quote was much higher, but Chairperson Peterson requested the representative view the quote from Rubberific Mulch and see if they could be more competitive. The last quote from Minnesota/Wisconsin Playgrounds was for \$13,280, plus tax of \$863.20 totaling \$14,143.20. Committee Member Seeley stated as helpful as the representative from Rubberific Mulch was, even with the quotes being close; she would prefer to keep the business local. This amount includes shipping, but the product will need to be installed by Public Works or volunteers. The following motion was made:

**Motion was made by Committee Member Amundsen, seconded by Committee Member Seeley to recommend City Council accept the quote from Minnesota/Wisconsin Playground, faxed on April 24, 2006, in the amount of \$14,143.20, for 20 tons of Cocoa Brown shredded rubber product to cover 4353 square feet for a depth of 4" for the fall zone under the play structure at Laurie LaMotte Memorial Park. All in favor. Motion carried unanimously.**

#### **IV. ADJOURNMENT**

**Motion was made by Committee Member Amundsen, seconded by Committee Member Merkel to adjourn the May 9, 2006 Parks & Recreation Committee Meeting at 8:00 p.m. All in favor. Motion passed unanimously.**