



**PARKS AND RECREATION COMMITTEE
MEETING MINUTES
Wednesday, August 2, 2006 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks & Recreation Committee of the City of Centerville held the regularly scheduled August 2, 2006 meeting at City Hall, 1880 Main Street.

Present: Committee Member Suzanne Seeley
Committee Member Kevin Amundsen
Committee Member Linda Merkel
Committee Member Kathy Peil

Approved

Absent: Council Member Jeff Paar (City Council Work Session scheduled at the same time)

Staff: Kim Stephan

I. CALL TO ORDER

1. Roll Call

Committee Member Peil called the August 2, 2006 Parks & Recreation Committee Meeting to order at 6:50 p.m.

II. SET AGENDA

Motion was made by Committee Member Peil, seconded by Committee Member Seeley to set the August 2, 2006 Parks & Recreation Committee Agenda as is. All in favor. Motion carried unanimously.

III. APPEARANCES

None.

IV. CONSIDERATION OF MINUTES

July 18, 2006 Parks and Recreation Committee Meeting Minutes

Motion was made by Committee Member Merkel, seconded by Committee Member Seeley, to approve the July 18, 2006 Parks & Recreation Committee Meeting Minutes as is. Ayes – 3, Nays – 0, Abstain – 1 (Peil). Motion carried.

V. COMMITTEE BUSINESS

Nomination for Chairperson of the Parks & Recreation Committee

Committee Member Seeley nominated Committee Member Amundsen for the Chairperson position vacated by Chairperson Peterson's resignation from the committee. Committee Member Amundsen respectfully declined, feeling a more senior member should be nominated for the position. Committee Member Peil had considered resigning from the committee as work obligations and schedule has kept her from attending meetings on a regular basis and she felt it was unfair to the committee. The committee discussed that this would leave only three (3) members on the committee and if the committee should dissolve for lack of participation there would be many things left undone as far as parks and trails are concerned. Committee Member Peil agreed to wait on her resignation until the committee was able to recruit more members. Committee Member Peil accepted Committee Member Seeley's nomination for the position of Chairperson, as well as nominating Committee Member Seeley as Vice-Chairperson. Committee Member Seeley accepted the position of Vice-Chairperson and agreed to chair the meeting if Chairperson Peil was unable to attend.

Recruiting New Members for the Parks & Recreation Committee

Committee vacancies have been on the web site and cable channel for at least 6 months with no response, as well as periodically on the City Sign and in the local papers. The members are going to have to talk to neighbors or business people in town to actively recruit members. Committee Member Merkel has a neighbor who is possibly interested. Ms. Stephan will send an email to businesses informing them of the openings and that business owners are able to be on the committee as long as they have a business in Centerville.

Centennial Youth Hockey Association - Use of Laurie LaMotte Memorial Park Hockey Rink for Dry Land Practice

Mr. Brian Hronski, Outdoor Ice Coordinator for the Centennial Youth Hockey Association (CYHA), sent a request to the committee regarding the use of Laurie LaMotte Memorial Park ice rink for dry land practice beginning August 10, 2006. CHYA has used the facilities for dry land practice during the previous two (2) seasons. The Parks & Recreation Committee discussed the use of the facilities for dry land practice and agreed to the usage with the following conditions:

- A schedule of usage, as well as a contact list of coaches responsible during the time it is being used will be provided by the association.
- There will be no use of the facilities after 9 p.m. daily.
- The nets will be padlocked when not in use. The key to the lights and padlock will be supplied in a lock box by Public Works.
- The Centennial Youth Hockey Association will sign a waiver releasing the City of Centerville from any liability and will take responsibility for any damage occurring while the association is using the facilities.

The following recommendation was made by the Parks & Recreation Committee at the August 2, 2006 Parks & Recreation Committee Meeting.

Motion was made by Committee Member Seeley, seconded by Committee Member Amundsen to recommend to City Council approving the Centennial Youth Hockey Association's use of dry land time with the use of the park lights at Laurie LaMotte Memorial Park with the above conditions. All in Favor: Motion passed unanimously.

VII. UPDATES

CommUnity Impact Grants – Home Depot (Amundsen)

At the July 18, 2006 committee meeting the members were supplied with information regarding Community Impact Grants given to communities by Home Depot. The committee was interested in pursuing this option for a grant, but a question arose as to the applicants needing to have a tax exempt status. Committee Member Amundsen was to contact Home Depot for more information and Council Member Paar was to ask the City Attorney how this would apply to a City. Council Member Paar was not at the committee meeting with an update from the City Attorney. Committee Member Amundsen placed a call to Home Depot, but had not received a return call at this time.

Laurie LaMotte Memorial Park Play Structure

The following recommendation was sent to City Council and approved at the July 26, 2006 City Council meeting. Tedd Peterson, Public Works, will order the mats. Ms. Stephan has contacted Ms. Alysia Huck, International Mulch Company, to process the order for the additional 2 boxes of redwood mulch.

Motion was made by Chairperson Peterson, seconded by Committee Member Amundsen to recommend to City Council the purchase of (5) – 1" thick rubber skid prevention mats 6 – 8' long to be installed under the swings and an additional (2) boxes of shredded rubber mulch to meet fall zone protection requirements for the Laurie LaMotte Memorial Park play structure, not to exceed \$2,000. All in favor. Motion carried unanimously.

The quote from International Mulch Company lists the price for (2) – 56 Cubic Foot Boxes of Redwood Chunks at \$1,185.41, which would make the total over \$2,000 at \$2,030.41.

Delivery time is approximately 3 weeks. The driver will contact Public Works.

St. Paul Water Utility Property on Centerville Lake

Per Council Member Paar, the demolition of the house on the property will take place in August 2006. The process for taking bids has been started.

St. Genevieve's Drainage Structure in the Right-of-Way/Trail Easement on Heritage Street

City Council discussed this issue at the July 26, City Council Meeting. City Administrator Larson is working with St. Genevieve representatives to resolve this issue to all parties' satisfaction. The City wants the structure removed from the Right-of-Way and away from the trail easement, hopefully replacing the drainage structure with something less dangerous. The City is not willing to pay to have this structure moved as Council feels it should not have been built in the location it was built in or built the way it was. There has been no response from St. Genevieve at this time.

Tracie McBride Memorial Park Renovation

The committee discussed how much of the play equipment, border and mulch/sand can be removed this fall. The committee opted to adjourn and go to the park to better visualize what needs to be done. Chairperson Peil emailed the following information/questions to be added to the minutes and passed on to Public Works:

After visiting Tracie McBride Memorial Park, the committee decided to ask the Public Works Department to completely remove the two (2) small play areas at the park this fall. The two (2) areas are as follows: the swing area with the two (2) baby swings attached, including sand and border timbers. The other area has the spring toys in it. The committee is hoping that it will be easier to demo it in sections, rather than all at once next spring. Is there space at Public Works to store this equipment for re-installation later? Also, the committee would like to know what is still necessary (meters, pipe stands, etc.) behind the old fenced area around the pump house. Can the fence be re-built to accommodate only what has to be there to free up more space? Is there paint available to touch up the play structure there? And are there man hours to do any of this? This information/request was forwarded to Dallas Larson, Paul Palzer and Tedd Peterson.

Trial Easement – 1818 Fox Run

The following Parks & Recreation Committee's recommendation was approved by City Council at the July 26, 2006 City Council Meeting. Mr. Andre Ziegler has been contacted regarding his options.

Motion was made by Chairperson Peterson, seconded by Committee Member Seeley to recommend to City Council that Mr. & Mrs. Ziegler, 1818 Fox Run, should adhere to the current ordinance by either removing the bridge located in the trail easement or apply for a permit and encroachment agreement. The committee does not wish to vacate this easement. All in favor. Motion carried unanimously.

Plaque for Chairperson/Committee Member Tedd Peterson

Ms. Stephan will order a plaque for outgoing Chairperson/Committee Member Tedd Peterson and invite Mr. Peterson to attend the September 6, 2006 Committee Meeting.

IX. ADJOURNMENT

Motion was made by Committee Member Merkel, seconded by Committee member Amundsen to adjourn the August 2, 2006 Parks & Recreation Committee Meeting at 7:30 p.m. All in favor. Motion passed unanimously.

Transcribed by Kim Stephan