



**PARKS AND RECREATION COMMITTEE  
MEETING MINUTES  
Wednesday, September 6, 2006 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks & Recreation Committee of the City of Centerville held the regularly scheduled September 6, 2006 meeting at City Hall, 1880 Main Street.

**Present:** Committee Member Suzanne Seeley  
Committee Member Kevin Amundsen  
Committee Member Linda Merkel  
Committee Member Kathy Peil

Approved

**Absent:** Council Member Jeff Paar (City Council Work Session scheduled at the same time)

**Staff:** Kim Stephan

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**I. CALL TO ORDER**

**1. Roll Call**

Chairperson Peil called the September 6, 2006 Parks & Recreation Committee Meeting to order at 6:32 p.m.

**II. SET AGENDA**

**Motion was made by Committee Member Seeley, seconded by Committee Member Amundsen to set the September 6, 2006 Parks & Recreation Committee Agenda as is. All in favor. Motion carried unanimously.**

**III. APPEARANCES**

Chairperson Peil presented outgoing Chairperson Peterson with a plaque recognizing his years of service and dedication, as well as personally thanking him for the tremendous amount of work he has done for the committee and the City.

Mr. Kevin Selander and Ms. Carrie Jakober attended the committee meeting as prospective members. After each telling the committee about themselves and their interest in the committee, the following motion was made.

**Motion was made by Committee Member Amundsen, seconded by Committee Member Seeley to recommend City Council appoint Mr. Kevin Selander and Ms. Carrie Jakober to the Parks & Recreation Committee. All in favor. Motion carried unanimously.**

#### IV. CONSIDERATION OF MINUTES

##### August 2, 2006 Parks and Recreation Committee Meeting Minutes

**Motion was made by Chairperson Peil, seconded by Committee Member Seeley, to approve the August 2, 2006 Parks & Recreation Committee Meeting Minutes as is. All in favor. Motion carried unanimously.**

#### V. COMMITTEE BUSINESS

##### Recruiting New Members for the Parks & Recreation Committee

There is still one opening on the Parks & Recreation Committee. The committee will continue to try and recruit another member.

##### Tracie McBride Memorial Park Renovation

The idea was to get some of the demolition work done this fall to make it easier in the spring to install the new park equipment as soon as possible. But, the committee questioned whether it would be easier/more cost effective to remove everything in the spring. Paul Palzer, Public Works Director, responded to the request as follows: *Public Works Staff may be able to get to some of these items yet this fall, but we are running weeks behind on other public works projects with the installation of the playground equipment this spring at Laurie LaMotte Memorial Park. We do have some room at public works for storing the playground equipment outside behind our building. The fenced area is no longer required by the telecommunication companies so it could be removed in its entirety.* Mr. Palzer questioned whether the committee wanted to reuse the sand which will be removed from the park.

The committee does not have a layout for the park yet, but will not be re-using the sand. The committee plans on using the same product that was installed at Laurie LaMotte Memorial Park for the drop zone. All the play structure equipment would be contained in one area opposed to the three areas which currently exist at the park. A basketball court is being considered. Chairperson Peil will bring the play structure equipment catalogs to the next meeting for review. The committee will meet at Laurie LaMotte Memorial Park at 6:30 p.m. on October 4, 2006; the next regularly scheduled meeting date, to view Laurie LaMotte Memorial Park, 1601 LaMotte Drive and Tracie McBride Memorial Park to get a better idea of the space they are discussing. The committee will meet back at City Hall at approximately 7:00 p.m. Ms. Stephan will ensure this is posted.

##### Consideration of Shelter at Laurie LaMotte Memorial Park

There has been a suggestion/request for the committee to consider installing a covered shelter area with picnic tables, electrical outlets and a water fountain in the area of the ball fields. This could possibly be a joint venture, with the Centerville Lions supplying some of the labor.

Chairperson Peil explained to the newer members about the Committee/City previously looking into a concession stand/community type building near the ball fields and the cost of sewer was approximately \$35,000, which ruled out the building at the time. The committee discussed

whether or not a water fountain could be installed using a rain garden type of drainage for the water runoff. Ms. Stephan will forward this question to the Building Official and/or the City Engineer. The committee will continue to discuss the possibility of a shelter at Laurie LaMotte Memorial Park when they look at the site prior to their next scheduled meeting.

### **YMCA Summer Program(s) (Seeley)**

Mr. Tedd Peterson, Public Works, discussed the YMCA Summer Program with Committee Member Seeley and suggested the committee follow up with the representative of the YMCA, Ms. LaChelle Williams to see how the program worked this last season. Mr. Peterson thought the second session, and perhaps the first session, were cancelled as he did not see activity at Laurie LaMotte Memorial Park during the scheduled times. Committee Member Amundsen will contact Ms. Williams and report back to the committee. The committee's concern was that while it is great to offer the programs, if it is being cancelled due to lack of participation, what can the Committee/City do to further help promote the programs?

### **Laurie LaMotte Memorial Park Ice Rink Attendants**

Mr. Tedd Peterson, as a member of the Parks & Recreation Committee, has volunteered his time in the past to supervise the Ice Rink Attendants at Laurie LaMotte Memorial Park. As Mr. Peterson is also Public Works Staff, he was involved in the interviewing, hiring and scheduling of the Ice Rink Attendants. Since Mr. Peterson is no longer on the committee, the committee would like to ask Mr. Dallas Larson, City Administrator how he would like to handle this process. Ms. Stephan will pass on the information to Mr. Larson.

## **VII. UPDATES**

### **CommUnity Impact Grants – Home Depot (Amundsen)**

We received the following correspondence on August 15, 2006 from Mr. Kurt Glaser, City Attorney, regarding the CommUnity Impact Grants from Home Depot:

*Sadly, Parks & Recreation does not qualify for the Home Depot Grant. While schools qualify for their grants, the City (when acting as Parks & Recreation) does not qualify. We are not a charitable organization under the IRS Code provision 501(c)3. A grant request would qualify only if it was made by the School District (or in their name), or by some other civil group which truly qualifies under 501. Can we ask the School District to use their name? Would this grant benefit the School District?*

The committee, via email, opted not to pursue this grant. It was never the Parks & Recreation Committee's intention to involve the Centennial School District.

### **Laurie LaMotte Memorial Park Play Structure**

The mats and additional boxes of shredded rubber mulch have been delivered and installed. Committee Member Amundsen reported to the committee that he was at the park and approached

by residents who said they were impressed with the park, their kids were enjoying it and it was nice to have a play structure at this park.

Mr. Paul Palzer, Public Works Director asked the committee to consider sodding around the play structure at Laurie LaMotte Memorial Park. Seed has been attempted at the park in the past, but there is too much wear and tear and the seed doesn't take. Mr. Palzer has a quote for black dirt, sod and installation at \$5 per yard with between 350 and 400 yards being needed. The committee questioned why the handicapped accessible ramp has not been installed and thought perhaps this needed to be in place before the sod. Ms. Stephan will check with Public Works on this issue.

At the regularly scheduled September 6, 2006 Parks & Recreation Committee Meeting the committee made the following recommendation:

**Motion was made by Chairperson Peil, seconded by Committee Member Merkel to recommend to City Council to accept Mr. Paul Palzer's recommendation to install black dirt and sod around the play structure at Laurie LaMotte Memorial Park, not to exceed \$2,000. All in favor. Motion carried unanimously.**

#### **St. Paul Water Utility Property on Centerville Lake**

The City received notice from the DNR that the property at 1601 LaMotte Drive has been approved for a grant of \$150,000. The house was scheduled to be demolished by October 16, 2006, but that is currently being put on hold while the ACCAP (Anoka County Community Action Program) reviews the possibility of moving the house.

Mr. John Meyer, Finance Director and Mr. Paul Palzer, Public Works Director were out visiting the new park property and reviewing the work for the demolition of the house and garage and remembered that the storm sewer system at that driveway is not complete from the 2004 street improvements. An email was sent by Mr. Palzer to Mr. Mark Statz, City Engineer with the following questions:

*Do you have plans for the completion of the storm sewer system? Does it include a pond on the new park property or just some piping and a rain water garden type structure? Let me know if you have a plan and if this needs to be reviewed by the Rice Creek Watershed prior to completion of the work.*

No further information was available at the committee meeting.

Committee Member Amundsen stated he would like to see the property at 1601 LaMotte Drive be an environmentally friendly park, which can serve as an example to the lakeshore owners as well as educate the public. For example, keep the lakeshore planted with native plants opposed to mowing right to the lake. The trails on the property should not be concrete or asphalt, but a porous material which would allow the water to run through rather than off. The committee had a long discussion of rain gardens and environmentally friendly trails and will continue to research different ideas along these lines.

**St. Genevieve's Drainage Structure in the Right-of-Way/Trail Easement on Heritage Street**

The drainage structure located in the City Right-of-Way off Heritage Street has been moved by St. Genevieve. While it is the same type of structure that appeared to be dangerous, the current plans are for the church to fence it from the trail easement.

**Centennial Hockey Association's Request for the Use of Laurie LaMotte Memorial Park for Dry Land Practice**

The Centennial Hockey Association requested the use of the Laurie LaMotte Memorial Park rink for dry land practice. The Parks & Recreation Committee made a recommendation which council approved. Ms. Stephan forwarded the information and requirements for usage to Mr. Brian Hronski, Outdoor Ice Coordinator to begin usage on August 10, 2006. As of this time, the City has not received a schedule of usage, list of coaches or a signed waiver; neither has the CYHA requested keys.

**Trial Easement – 1818 Fox Run**

Per Parks & Recreation's recommendation and Council's approval, Mr. Ziegler was notified he needed to remove the bridge from the City easement by August 10, 2006. As of August 23, 2006 the bridge had not been removed. An attorney for Mr. Ziegler called the City to request the City not remove the bridge until he was able to review the issue, talk to City Administrator Larson and Mr. Ziegler returned from out of the country. This request was passed on to the City Attorney. As of this date, Mr. Ziegler's attorney notified the City that the bridge would be removed within the week.

**Removing Trail Easements from Trail/Sidewalk Maps**

The committee did not have an update from Public Works at this time.

**IX. ADJOURNMENT**

**Motion was made by Chairperson Peil, seconded by Committee Member Seeley to adjourn the September 6, 2006 Parks & Recreation Committee Meeting at 7:55 p.m. All in favor. Motion passed unanimously.**

Transcribed by Kim Stephan