



**PARKS AND RECREATION COMMITTEE  
MEETING MINUTES  
Wednesday, June 26, 2007 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks & Recreation Committee of the City of Centerville held the regularly scheduled Wednesday, July 4, 2007 meeting on Tuesday, June 26, 2007 at City Hall, 1880 Main Street.

**Present:** Chairperson Suzanne Seeley  
Vice-Chairperson Kevin Amundsen  
Committee Member Kevin Selander

**Absent:** Committee Member Darrin Mosher  
Committee Member Lori Harris

**Council:** Council Liaison Tom Lee

**Staff:** Staff Liaison Kim Stephan

Approved

---

**I. CALL TO ORDER**

**1. Roll Call**

Chairperson Seeley called the June 26, 2007 Parks & Recreation Committee Meeting to order at 6:37 p.m.

**II. SET AGENDA**

Chairperson Seeley requested adding Mr. Trevor Weigel to the agenda under appearances for an update on his Eagle Scout Project. Vice-Chairperson Amundsen requested adding a discussion of picnic tables under Hidden Spring Park Updates

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander to set the June 26, 2007 Parks & Recreation Committee Agenda with the above additions. All in favor. Motion carried unanimously.**

**III. APPEARANCES**

**Mr. Trevor Weigel made an appearance to discuss his Eagle Scout Project at Laurie LaMotte Memorial Park.** Mr. Weigel met with Mr. Dallas Larson prior to the Parks & Recreation Committee meeting regarding the Eagle Project at Laurie LaMotte Memorial Park with some questions and clarifications on the project. It was Mr. Weigel's understanding that he

had a \$500 budget for this project from the City. What the motion from Parks & Recreation actually said was the City would fund half of the project, not to exceed \$500, with Mr. Weigel raising funds for half of the project. Mr. Weigel does not have to raise funds for this type of project to qualify for an Eagle Project. Since it is directly benefiting the City, Mr. Weigel can supply the labor and the City supply the materials. If it is the committee's desire to fund this project not to exceed \$500 without Mr. Weigel raising funds, a new motion will need to be made.

**Motion was made by Chairperson Seeley, seconded by Vice-Chairperson Amundsen, to recall the original motion made May 2, 2007. All in favor. Motion carried unanimously.**

5-02-07

*Motion was made by Vice-Chairperson Amundsen, seconded by Chairperson Seeley to recommend to City Council supporting Mr. Weigel's Eagle Scout project as presented with potential for funding of half of the project not to exceed \$500. All in favor. Motion carried unanimously.*

**Motion was made by Chairperson Seeley, seconded by Vice-Chairperson Amundsen to recommend to City Council that Mr. Weigel's Eagle Scout Project be funded entirely by the City, not to exceed \$500, without Mr. Weigel providing half of the funding. All in favor. Motion carried unanimously.**

Mr. Weigel also met with Mr. Joe Goetz at Goetz Landscaping regarding plants and retaining wall blocks, as well as a possible discount for supplies. Goetz Landscaping does not carry retaining wall blocks, but is willing to give wholesale costs on plants and boulders, should the flower bed retaining wall be made out of boulders opposed to blocks. The committee felt the retaining wall block will look cleaner and be easier to trim. Menards or Home Depot carries the retaining wall blocks. Mr. Weigel will work with Mr. Dallas Larson on the estimates and purchase orders required.

In discussing this project it was decided by Staff that the location of the current monument sign is not in a favorable position and as long as it is being completely redone, now would be the time to move it. Public Works will stake a new location and will inform Mr. Weigel of the City's decision to change the location. Staff is also in the process of determining the best way to get the flower beds irrigated on a regular basis. The new location will be closer to the fire hydrant. Mr. Weigel will discuss a possible drip line with Goetz Landscaping, as well as Public Works looking into watering options for this park, as well as the other parks.

**Monument Sign/Flower Bed - Hidden Spring Park** The committee would also like to match the monument sign area underneath the park sign at Hidden Spring Park to the one at Laurie LaMotte Memorial Park. The committee would like to request the Public Works Department install the retaining wall blocks similar to the project Mr. Weigel will be doing at Laurie LaMotte Memorial Park. Mr. Weigel is doing his project, complete with plantings and mulch, for under \$500.

#### IV. CONSIDERATION OF MINUTES

##### **June 6, 2007 Parks and Recreation Committee Meeting Minutes**

Chairperson Seeley requested a typographical error be corrected on page 2, last paragraph.

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander to approve the June 6, 2007 Parks & Recreation Committee Meeting Minutes with the above change. All in favor. Motion carried unanimously.**

#### V. COMMITTEE BUSINESS

##### **Eagle Scout Project at Laurie LaMotte Memorial Park – Funding**

This item was discussed under appearances.

##### **Tracie McBride Memorial Park Renovations**

Committee Member Selander and Committee Member Mosher met at Tracie McBride Memorial Park to discuss some of Committee Member Harris's ideas presented at the previous committee meeting. They felt the future proposed tennis court would be in a good location, as well as the suggested location of the swing sets. Fill needs to be added where the water tower was removed and the area leveled out. There is very little shade at this park and picnic tables would be in the direct sunlight, this will need to be addressed. Council Member Lee suggested leaving the fields as open as possible, as they are frequently used for games. .

Chairperson Seeley suggested having two entrances onto the street is not a good idea as she felt it would be a safety issue. A handicapped access from the parking area is needed. Committee Member Selander will put together a list of things the committee feels need to be or can be addressed by Public Works at this time and email it to the City Administrator. Items include: painting the building to match the park sign colors, shingles need to be replaced on the roof on the north side; the wood fence can be disassembled and reconstructed to enclose only the pipes on the north side of the building (the fenced area should be much smaller). The fence should be painted the same color as the building to make a much cleaner look and the basketball court area needs to be resurfaced.

##### **Hidden Spring Park Improvements**

The committee discussed picnic tables. The original motion was to include the picnic tables in the bid, but due to an oversight, the tables were omitted. This was discovered at the City Council Meeting where the bid was awarded. Mayor Capra requested Vice-Chairperson Amundsen recommend tables to be purchased to Staff/Council for approval.

***From the June 6, 2007 Parks & Recreation Committee Meeting Minutes:***

*The committee would like to leave Alternative #2, Picnic Tables in the bid. These are tables*

*made with recycled materials that will be heavy and bolted down as to not be vandalized. The committee did not feel \$7,600 for tables and \$1,000 for benches was out of line for ones that will be permanent.*

***Motion was made by Chairperson Seeley, seconded by Vice-Chairperson Amundsen to recommend that City Council accept the bid for Hidden Spring Park as is, including Alternative #2, Picnic Tables, and potentially reducing the amount of engineering services required. All in favor. Motion carried unanimously.***

Vice-Chairperson Amundsen has spoken to Mr. Peder Peterson, Hugo Lions, regarding the tables that are in the Hugo parks as they are very heavy, maintenance free tables that Vice-Chairperson Amundsen noticed while at Good Neighbor Days. Mr. Peterson said they previously had wooden tables that required annual scraping and painting and were constantly being moved as they were so light. They replaced those with maintenance free tables made of recycled materials, but they were still too light and were being moved and vandalized also. The tables they currently have are heavy enough that they do not have to be bolted down. They purchased 8 – 10 tables for under \$10,000 that came unassembled and were put together by Hugo's Public Works. Mr. Peterson gave Chairperson Amundsen the contact information and he will get more details. The committee felt a motion needed to be made at this meeting as they will not meet again until after Fete des Lacs.

**Motion was made by Chairperson Seeley, seconded by Committee Member Selander to recommend to City Council the approval of picnic tables based on research done by Vice-Chairperson Amundsen and Staff not to exceed \$10,000. All in favor. Motion passed unanimously.**

The committee discussed the best way to engrave the checker board into the tree stump and make checker board pieces.

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander to recommend to City Council approving funding not to exceed \$100 for supplies associated with making checker pieces for the checker board at Hidden Spring Park. Chairperson Seeley will stamp the pieces; Council Member Lee has agreed to cut the pieces out. Materials include wood, a stamp and ink. All in favor. Motion carried unanimously.**

Council Member Lee reported the work at Hidden Spring is on schedule and should be completed on time. Vice-Chairperson Amundsen was concerned the drainage overflow for the large rain garden is about 4" too high above grade and has notified the City Engineer.

Committee Member Lee said the pavilions are in, but the one for Laurie LaMotte Memorial Park was delivered scratched. It will be put up, but replaced when the company gets the replacement pieces, at no charge to the City. The concern would be that the bare metal would easily rust.

Committee Member Lee asked for the committee's support in inviting Ollie & Company back for another demonstration/competition during Fete des Lacs. Ollie & Company will also participate in the parade.

**Motion was made by Committee Member Mosher, seconded by Vice-Chairperson Amundsen, to support Council Member Lee's decision to invite Ollie & Company back for a skate board competition during Fete des Lacs. All in favor. Motion carried unanimously.**

The committee discussed signage for Hidden Spring Park and made the following motions.

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander to recommend City Council authorize City Staff to order and install signage stating 'Private Property, No Trespassing' along the southern border of the Hidden Spring Park property in the quantity of four (4), prior to the park dedication. Signs should be consistent in size and style with other signage used by the City. All in favor. Motion carried unanimously.**

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander, to recommend City Council authorize City Staff to order and install signage stating 'No Fishing, No Swimming, No Wading' in the quantity of four (4), prior to the park dedication, along the 200' of lakeshore with placement every 50'. Signs should be consistent in size and style with other signage used by the City. All in favor. Motion carried unanimously.**

The Rice Creek Watershed District was going to supply signs for the rain garden and lake shore restoration, but the City needs to design and have made a sign for the spring. Vice-Chairperson Amundsen can design the sign but would like to know what the RCWD signs will look like so he can match them. The committee would also like to have a sign for Park Rules, but questioned whether these needed to be done by the Park Dedication or could they table this until the next scheduled meeting when they have more information available. The item was tabled.

**Monument Signs for Laurie LaMotte Memorial Park & Hidden Spring Park** Included in the packet for the committee's review and approval was a copy of the signs being proposed for Laurie LaMotte Memorial Park and Hidden Spring Park. Vice-Chairperson Amundsen thought the black posts and outline of the sign went well with Hidden Spring Park as that is the color of the park amenities. The sign for Laurie LaMotte Memorial Park can be black or blue, which ever the committee prefers. Ultimately this will be the style for the other parks and the City entrance signs. The committee recommended Staff order the signs with black lettering and black posts.

### **Reserve / Rental of Park Pavilions**

City Hall often receives calls looking for information as to how to reserve/rent a pavilion in the parks. Up until now, Staff has referred the calls to Anoka County Parks for the pavilion in the Rice Creek Chain of Lakes Regional Park as none of the Centerville Parks had a pavilion. It has recently been suggested by Staff that the committee look at the possibility of reserving the pavilions in both Laurie LaMotte Memorial Park and Hidden Spring Park and charging a fee.

The committee discussed this option and decided it is not something they would like to propose

to council at this time because of the additional work that would be required of City Staff, the liability the City would have to assume and the difficulty of enforcement.

**Motion was made by Chairperson Seeley, seconded by Vice-Chairperson Amundsen to table this item until a future date. All in favor. Motion carried unanimously.**

### **National Night Out at Hidden Spring Park**

At the June 6, 2007 Parks & Recreation Committee meeting it was suggested by a representative of the Centennial Lakes Police Department to hold a National Night Out event at the park assisting communication between the Lino Lakes Police, Centennial Lakes Police and neighboring residents.

The committee felt this was a great idea and would like to send invitations to all residents on LaMotte Drive, as well as adding an announcement of the event in the utility billing and/or the City Newsletter. The event will be at Hidden Spring Park from 7 to 8 p.m. on August 7, 2007. Chairperson Seeley will talk to representatives of both Police Departments. The committee would like to provide lemonade.

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Selander to recommend City Council authorize staff to mail invitations for a National Night Out Event to all residents on LaMotte Drive, as well as adding an announcement of the event in the utility billing and/or the City Newsletter. The committee also requests funds not to exceed \$50 to be used for postage, lemonade and cups. All in favor. Motion carried unanimously.**

## **VI. UPDATES**

### **Ollie & Company, Skate Board Competition Review**

The committee felt this event was successful, was well attended and handled professionally by Ollie & Company Staff, and would be happy to have Ollie & Company back for another event.

## **VIII. ADJOURNMENT**

**Motion was made by Vice-Chairperson Amundsen, seconded by Committee Member Mosher, to adjourn the June 26, 2007 Parks & Recreation Committee Meeting at 8:45 p.m. All in favor. Motion passed unanimously.**

Transcribed by Kim Stephan