



**PARKS AND RECREATION COMMITTEE  
MEETING MINUTES  
Wednesday, March 2, 2005 - 6:00 p.m.**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on March 2, 2005, at City Hall, 1880 Main Street.

**Present:** Chairperson Tedd Peterson  
Vice-Chairperson Wayne LeBlanc  
Committee Member Suzanne Seeley  
Committee Member Kathy Peil

Approved

**Absent:** None

**Council:** Michelle Lakso

**Staff:** Kim Stephan

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**I. CALL TO ORDER**

**1. Roll Call**

Chairperson Peterson called the February 2, 2005 Parks & Recreation Committee Meeting to order at 6:32 p.m.

**II SET AGENDA**

**Motion was made by Chairperson Peterson, seconded by Committee Member Seeley to set the March 2, 2005 Parks & Recreation Committee Agenda as is. All in favor. Motion carried unanimously.**

**III. CONSIDERATION OF MINUTES**

**Consideration of February 2, 2005 Parks & Recreation Committee Meeting Minutes**

**Motion was made by Committee Member Peil, seconded by Chairperson Peterson to approve the February 2, 2005 Parks & Recreation Committee Meeting Minutes as is. All in favor. Motion carried unanimously.**

#### IV. APPEARANCES

Mr. Drew Johnson and Mr. Dana Johnson made an appearance to discuss the Adopt a Wood Duck Project. The project was approved recently by the Indianhead Council and is now moving forward. The Indianhead Council made a few changes such as instead of 15 wood duck houses, there will be 30 offered for adoption in the community. Mr. Drew Johnson had applications ready which he handed out to the committee members and left copies to be made available at City Hall. Ms. Stephan will promote this project on the web site and cable with information supplied by Mr. Drew Johnson. Committee Member Peil suggested approaching Northern Forest Products for a possible donation of materials for the project, such as wood chips. Chairperson Peterson asked if there were any orders at this time. Mr. Drew Johnson said a few neighbors had expressed interest and there were Parks & Recreation Committee Members previously interested in adopting houses. Chairperson Peterson asked about fund raising and whether donations were being solicited from other groups or was it being entirely funded by donations from those adopting wood duck houses. Mr. Johnson was not sure at this point, it will depend on the response he receives. The houses will be ready to install in May, as soon as the ground thaws.

#### VI. COMMITTEE BUSINESS

##### Chain of Lakes YMCA Park Play Days

Ms. Jen Smith, Chain of Lakes YMCA requested the Parks & Recreation Committee consider the following request.

**A seven (7) week program, July through most of August.**  
**Mondays & Wednesdays for ages 8-12**  
**Tuesdays & Thursdays for ages 4-7**  
**10:00 a.m. - 12:00 p.m.**  
**Sports themed, but we will also offer crafts and other cooperative games**  
**\$56 for the entire 7 weeks (\$2/hr)**

The YMCA would like to offer Park Play Days at Laurie LaMotte Memorial Park as we have the past two years, but make the program longer - 7 weeks as opposed to the two or three weeks that we have done in the past. This would be an **option** for kids who are home with parents, but need something to do for **part** of the day, and it would be for the **whole seven weeks**, not a pick and choose thing.

The Parks & Recreation Committee would like to support this program and made the following motion:

**Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Peil to recommend to City Council approving the Chain of Lakes YMCA Park Play Days at Laurie LaMotte Memorial Park for the 2005 summer season and the use of the warming house for the program. All in favor. Motion passed unanimously.**

Chairperson Peterson questioned the \$300 donation the Parks & Recreation Committee made in 2004 to defray the cost of the program to the residents and what it was used for.

Session I was held, but Session II was cancelled due to lack of interest. Ms. Stephan will contact Ms. Smith to determine if the funds were spent on the first session.

### **Earth Day Participation – Saturday, April 23, 2005**

The committee had a discussion regarding their participation in Earth Day activities. Vice-Chairperson LeBlanc mentioned Wargo Nature Center has activities scheduled and are looking for volunteers. The Centennial Little League will be cleaning Laurie LaMotte Memorial Park and the area behind Centerville Elementary School. Chairperson Peterson and Committee Member Peil are committed to activities with Little League on Saturday, April 23<sup>rd</sup>. Vice-Chairperson LeBlanc will try to arrange the cleaning of one park, probably Tracie McBride Memorial Park. Committee Member Seeley will work with Vice-Chairperson LeBlanc on this activity. Funding for refreshments will be requested at the next meeting.

### **Recognition Plaques for Former Parks & Recreation Committee Members**

The committee was unable to present plaques to previous members. Chairperson Peterson invited Ms. Julie Lindsay and Mr. Andre Ziegler to attend the meeting to receive their plaques, but neither was able to attend. Chairperson Peterson will deliver Mr. Ziegler's plaque, Vice-Chairperson LeBlanc and Committee Member Seeley will deliver Ms. Lindsay's plaque.

### **Requesting Charitable Gambling Funds for Park Play Equipment**

The committee discussed requesting charitable gambling funds from Dead Broke Saddle Club and the Spring Lake Park Lions for park play equipment at Laurie LaMotte Memorial Park. Chairperson Peterson suggested requesting \$10,000 from each for park play equipment. Ms. Stephan will work with Chairperson Peterson to draft a letter.

## **VII. UPDATES**

### **Submitting 2005 DNR Grant / Letter to DNR**

The Grant Subcommittee submitted a letter to the DNR Grant Committee regarding non-submittal of a grant application for 2005 due to unresolved issues with the widening of County Road 14. Vice-Chairperson LeBlanc suggested Anoka County should work a trail into both north and south bound 20<sup>th</sup> Avenue. Some discussion was had as far as the City Council signing the Memorandum of Understanding with Anoka County and hopes that the issue will be resolved with all parties satisfied, keeping the trails at the front of the issue.

### **St. Paul Water Utility Property on Centerville Lake / Parks & Recreation Funds for Park Land Appraisal**

Chairperson Peterson reported the city has been given a three (3) month extension for negotiations and that he believes the St. Paul Water Utility is making a good faith effort to try and resolve this issue before coming to the city to have it rezoned and then sold as residential. Discussion was had as to the importance of the appraisal as park property and how this affects the DNR grant application.

**The following information is from Vice-Chairperson LeBlanc regarding the property at 1601 LaMotte Drive:**

*I called Mr. Nick Eloff at Anoka County Parks, who has worked with us on trails, and asked if he had any opinions or advice on the St Paul Water property situation. He said an appraisal with it being zoned as park land would certainly be less than being zoned as residential.*

*He also thought that St Paul Water Utility is somewhat stuck since they would have to go to Centerville to get the property rezoned from park to residential. He said Anoka County Parks recently negotiated with St Paul Water Utility to purchase 64 acres of land around Centerville Lake for \$1,300 per acre. I'm not sure where all this land is and the price would have to be double checked.*

*My suggestion is that Centerville get an appraisal of the property with zoning as park land. The city needs that data to negotiate the property value.*

**Ms. Stephan supplied the committee with the following information from the City Council Meeting Minutes of February 23, 2005:**

Mayor Capra provided Council with an update of her negotiations with Mr. Tschida concerning the purchase price for 1601 LaMotte Drive. She then explained that one of the requirements for the DNR matching grant that the City is applying for to assist with the purchase of this park property is that the City obtains a parkland appraisal for the property. She then asked for Council authorization to do so in an amount not to exceed \$3,000.

**Motion by Council Member Lee, seconded by Council Member Lakso to authorize Staff to obtain a parkland appraisal in an amount not to exceed \$3,000 with the funds being expended from Park Dedication Funds. All in favor. Motion carried unanimously.**

Mayor Capra indicated that Mr. Tschida has asked for the maximum amount that the City is willing to pay for the property and has offered to finance the property over three years at 6% interest if the City is interested. She then said that the parkland appraisal should assist the City with setting its purchase price.

This item will remain on the agenda as an update.

**SRF Invoice for Completion of Clearwater Creek Trail Feasibility Study**

The SRF invoice was included in the Parks & Recreation Committee Packet to show completion of Clearwater Trail Feasibility Study. Vice-Chairperson LeBlanc felt SRF did a thorough job and the information was valuable.

**Wheels Skate Park Equipment**

Included in the Parks & Recreation Committee packet was a proposal from DuraFun for purchasing and installing additional skate park equipment on the permanent skate park pad at Laurie LaMotte Memorial Park.

In the fall of 2004 the Parks & Recreation Committee applied for and received \$2,000 in Charitable Gambling Funds from the Dead Broke Saddle Club and the Spring Lake Park Lions. Funds were also allocated in the committee's budget for 2005. Once this equipment is installed it will be permanent.

**Motion was made by Vice-Chairperson Leblanc, seconded by Chairperson Peterson to recommend to City Council to accept and implement the proposal made by DuraFun dated February 21, 2005 to purchase and install skate park equipment on the permanent skate park pad at Laurie LaMotte Memorial Park. The proposed amount is \$5,938.43 with \$3,000 to be paid from Charitable Gambling Funds the committee has received from Dead Broke Saddle Club and the Spring Lake Park Lions, with the balance to come from Parks & Recreation Funds. All in favor. Motion carried unanimously.**

#### **Additional Lights at Laurie LaMotte Memorial Park**

Chairperson Peterson reported Rivard Electric has inspected the current lighting system. At this time an estimate cannot be given as it will depend on what is found with the wiring once the snow melts and the electrician can take a closer look. This item will be kept on agenda as update.

#### **Inviting Mr. Jeff Smyser to Attend a Parks & Recreation Committee Meeting Regarding the City of Lino Lakes Trail Plan**

A copy of the Lino Trail Plan was supplied to the committee by Vice-Chairperson LeBlanc. The committee discussed having a meeting with representatives from Hugo & Lino Lakes Parks, as well as Anoka Parks & Anoka County Highway Department, to coordinate trail efforts. The trails on the Lino Lakes maps look scattered. Chairperson Peterson would like to try and set up a meeting with all the above.

### **VIII. FINANCIALS**

#### **All Committee Meeting – Budget Information**

Mr. John Meyer supplied financial information for each of the committees at the all committee meeting in February. In reviewing this information the Parks & Recreation Committee felt it was incorrect and did not reflect the committee's current budget & goals. Chairperson Peterson will discuss this with Mr. Meyer and Vice-Chairperson LeBlanc will ensure Mr. Meyer has the latest Parks & Recreation Committee budget information. A running balance would be desired on future financials.

### **IX. ADJOURNMENT**

**Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Peil to adjourn the March 2, 2005 Parks & Recreation Committee Meeting at 7:53 p.m. All in favor. Motion carried unanimously.**

Transcribed by Kim Stephan