



**PARKS AND RECREATION COMMITTEE
MEETING MINUTES
Wednesday, February 4, 2004 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on February 4, 2004, at City Hall, 1880 Main Street.

Present: Chairperson Tedd Peterson
Vice-Chairperson Wayne LeBlanc
Committee Member Kathy Peil
Committee Member Julie Lindsay
Committee Member Suzanne Seeley
Committee Member Richard Anderson

Absent: Committee Member Andre Ziegler

Council: Council Member Tom Lee

Staff: Kim Stephan

Approved

I. ROLL CALL

Chairperson Peterson called the meeting to order at 6:40 p.m.

II SET AGENDA

Chairperson Peterson requested a discussion of the trail in Hunters Crossing, Second Addition, Phase I be added under Committee Business as #1, a discussion of the Laurie LaMotte Memorial Park Paving Project be added under Committee Business as #2, and a discussion of Summer Programs be added under Committee Business as #3.

Motion was made by Committee Member Peil, seconded by Committee Member Lindsay, to set the February 4, 2004 Parks & Recreation Committee Agenda with the above additions. All in favor. Motion carried unanimously.

III. PUBLIC HEARING(S)

None.

IV. APPEARANCES

None.

V. CONSIDERATION OF MINUTES

Motion was made by Chairperson Peterson, seconded by Committee Member Peil to approve the January 7, 2004 Parks and Recreation Committee Meeting Minutes. All in favor: Motion carried unanimously.

VI. COMMITTEE BUSINESS

Hunters Crossing, Second Addition, Phase I

Chairperson Peterson was concerned that the placement of the trail on the far west edge of the property as shown on the plat for Hunters Crossing, Second Addition, Phase I, will continuously be under water. In a Public Works opinion a bridge in this area will not be workable or easily maintained and a culvert will be too expensive for the developer. Public Works is currently having problems maintaining the trail in Pheasant Marsh because of the 90 degree angle of the trail. Chairperson Peterson, as a Public Works employee has discussed this with the City Engineer and felt Mr. Rick Carlson would work with the city for a better placement of the Hunters Crossing Trail. Chairperson Peterson will keep the committee informed.

Laurie LaMotte Memorial Park Paving Project

Chairperson Peterson suggested that at the time the parking lot is paved at Laurie LaMotte Memorial Park in conjunction with Heritage Street and LaMotte Drive, the city should pursue getting the trail on the side of St. Genevieve as previously discussed. Representatives of the church had tentatively agreed to a trail on the west border line of the parking lot around the lift station to the east with the final location of the trail dependant on the church's renovation plans. Committee Member Peil stated the church has recently revised their plans for renovation of the church with one option being a school facility, community building, sanctuary, fellowship hall, out buildings, and gardens. Committee Member Peil and Council Member Lee will further investigate and report to the committee when more information becomes available. The committee felt the church should be approached to include the trail into their renovation plans.

Summer Programs

Chairperson Peterson questioned whether the YMCA was planning to do a summer program this year similar to the one which was done at Laurie LaMotte Memorial Park in August 2003. Committee Member Peil has been in contact with the YMCA representatives and expects more information to be coming shortly. This item will be added to the next Parks & Recreation Agenda.

Committee Member Peil suggested it would be beneficial to have the warming house renovated for the YMCA program. Chairperson Peterson suggested the committee members be prepared to discuss at the next meeting what type of summer programs they would like to see available.

VII. UPDATES

Subcommittees

Grants

Vice-Chairperson LeBlanc supplied the committee with a draft copy of the grant application and went through what was still needed to submit the grant. Vice-Chairperson LeBlanc stated in talking with City Administrator Moore-Sykes, it was determined the City Administrator should be listed on the application as the contact person. Vice-Chairperson LeBlanc and Committee Member Seeley attended the last City Council meeting with drafts of the grant to inform the council of the progress of the application process. At a future point the committee would like the grant application to be put on the city's website. A representative of the Minnesota Department of Transportation informed Vice-Chairperson LeBlanc that the timing for this project is perfect as these areas are currently being studied.

The committee discussed the format of the grant, the pictures supplied with the grant and where the current easements are located at within the proposed trail system. Discussion of the possibility of Pima Properties, LLC developing the property south of Center Street with town homes and requiring the developer to install trails in this area. Also discussed what effect the widening of County Road 14 will have on the proposed trail system. These are areas that the city may not need to install trails in or include in the grant project as the developer and the county will be responsible for a portion of this trail system. They questioned whether a pedestrian bridge over 35E should be included as an option in the grant. Because of the possible changes to County Road 14, this could also affect the grant application. Committee Members discussed submitting several options with a pedestrian bridge located in one of two places. A discussion was had as to cost and placement of trail signs and benches. Chairperson LeBlanc has multiple letters of support to submit with the grant application and has included information on trails from the Design Team. Chairperson Peterson commended the subcommittee on all the hard work they have done on this project.

Regarding the Grant Application, the Parks & Recreation Committee request approval from City Council of the following statements:

The City Council of Centerville supports and encourages the Parks & Recreation Committee in their Local Trail Grant Application to the DNR for matching funds for the Clearwater Trail Project.

The City Council of Centerville supports the Parks & Recreation Committee's efforts to complete the Clearwater Trail Project, which is designed to connect the Rice Creek Chain of Lakes Trail system to the Hardwood Creek Trail in Hugo. The City of Centerville is willing to appropriate funds not to exceed \$150,000 for the Clearwater Trail Project.

Motion was made by Committee Member Seeley, seconded by Vice Chairperson LeBlanc to approve the preceding statements. All in Favor. Motion passed unanimously

Trails

No current updates other than what is included under the Grant Subcommittee updates.

Laurie LaMotte Memorial Park Warming House Renovation

No current updates.

Tracie McBride Memorial Park

No current updates.

Wheels Skate Park

The committee discussed the option of contacting a representative from Sunrise, one of the suppliers of skate board equipment, to help determine the placement of various pieces and what could be effectively added to what is currently owned by the city.

VIII. ADJOURNMENT

Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Seeley to adjourn the January 7, 2004 Parks & Recreation Committee meeting at 7:42 p.m. All in favor. Motion carried unanimously.

Transcribed by Kim Stephan