



**PARKS AND RECREATION COMMITTEE
MEETING MINUTES
Wednesday, October 6, 2004 - 6:30 p.m.**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on October 6, 2004, at City Hall, 1880 Main Street.

Present: Chairperson Tedd Peterson
Vice-Chairperson Wayne LeBlanc
Committee Member Julie Lindsay
Committee Member Suzanne Seeley
Committee Member Kathy Peil

Approved

Absent: Committee Member Richard Anderson
Committee Member Andre Ziegler

Council: Tom Lee

Staff: Kim Stephan

I. CALL TO ORDER

1. Roll Call

Chairperson Peterson called the October 6, 2004 Parks & Recreation Committee Meeting to order at 6:31 p.m.

II SET AGENDA

Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Peil, to set the October 6, 2004 Parks & Recreation Committee Agenda as is. All in favor. Motion carried unanimously.

IV. APPEARANCES

Mr. Drew Johnson and Mr. Dana Johnson made an appearance to give an update on the *'Adopt a Wood Duck House'* Eagle Scout project proposed by Mr. Drew Johnson at the September 1, 2004 Parks & Recreation Committee Meeting. Mr. Drew Johnson reported he priced the materials to build the wood duck houses at Menards as follows:

- \$41.55 per house with a cedar post
- \$27.67 per house without a cedar post

The total price for 30 wood duck houses mounted on a cedar post would be \$1246.50 or \$830.10 without a cedar post. The houses without a post would be tree mounted.

The project will begin with 30 houses and may increase the amount depending on the interest from residents. Mr. Johnson researched how the DNR attached houses and found most were nailed to trees, but a post was suggested as the preferable method to better protect the wood ducks from predators.

Chairperson Peterson met with Mr. Johnson to review the city's storm drain/pond map to help determine possible placements of the wood duck houses as some ponds are more accessible than others. The timeline for the project would be to create a web site to promote the Adopt A Wood Duck House Project and build the wood duck houses over the winter, installing them in the spring of 2005. Mr. Johnson needs approval from the city before submitting his application to the Boy Scout Council. The Parks & Recreation Committee would like to support this program by investing in 15 wood duck houses to be installed in the City Of Centerville parks.

Motion was made by Chairperson Peterson, seconded by Committee Member Seeley to recommend to City Council the expenditure of funds not to exceed \$623.25 to adopt 15 wood duck houses to be placed on city ponds in cooperation with the Eagle Scout Project 'Adopt a Wood Duck House'. All in favor. Motion passed unanimously.

V. CONSIDERATION OF MINUTES

Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Peil, to approve the September 1, 2004 Parks & Recreation Committee Meeting Minutes as is. All in favor. Motion carried unanimously.

VI. COMMITTEE BUSINESS

Charitable Gambling Donations from the Spring Lake Park Lions & Dead Broke Saddle Club

The committee discussed the \$500 donation from the Spring Lake Park Lions and the \$1,500 donation from the Dead Broke Saddle Club. These donations were requested by the committee from charitable gambling funds for the purchase of additional skate park equipment. A thank you note was sent to the Spring Lake Park Lions and a thank you note will be sent to Dead Broke Saddle Club when the funds are received. Chairperson Peterson will research additional equipment and contact the distributors. The new equipment will not be ordered or installed until the spring of 2005. It was suggested funds be used to replace the piece of equipment which was stolen. The equipment will be bolted down on the permanent skate park pad so theft should not be an issue. Council Member Lee asked if the repairs were made to the skate park pad. Chairperson Peterson stated the pad looks good and no longer holds water.

SRF Engineering, Parks & Trail Planning

The section of the September 1, 2004 Parks & Recreation Meeting Minutes concerning the City of Centerville possibly using SRF Engineering to complete a trail feasibility study was sent to the City Attorney, Mr. Jim Hoeft by the City Administrator Kim Moore-Sykes to question whether there is a legal reason, such as a conflict with the city's Engineering Firm, Bonestroo,

which would prohibit the Parks & Recreation Committee from working with SRF on a trail feasibility study to be used for grant purposes. The committee liked the idea of working with SRF since this is the firm that is working with Anoka County on the County Road 14 project and will be involved in the trail system already. Mr. Hoeft responded with *'As I understand the question, can the city use another engineering firm for a trail study, the answer is yes. It is similar to the city using another attorney as bond counsel.'*

Motion was made by Committee Member Peil, seconded by Committee Member Lindsay to recommend to City Council requesting City Staff contact SRF Engineering for the purpose of supplying the Parks & Recreation Committee/City Council with a detailed proposal/estimate of costs involved and what services would be included in a Clearwater Creek Trail Feasibility Study for the purposes of including the study with future trail grant applications. All in favor. Motion passed unanimously.

Tobacco Free Policies for Outdoor Recreation Facilities

An informational hand-out from Ms. Rachel Hilyar, Anoka County Community Health & Environmental Services, was included in the Parks & Recreation Committee packet for review regarding Tobacco-Free Parks and Recreation Areas. The committee felt there are already restrictions on tobacco use in all municipal buildings and did not recommend further restrictions at this time.

SUBCOMMITTEES

Grants

Vice-Chairperson LeBlanc stated there was nothing to report on grants at this time. The subcommittee is waiting for the CSAH 14 project and Anoka County Parks to finalize some of their plans before determining which direction to take with the next grant application.

Trails

At the September 1, 2004 Parks & Recreation Committee Meeting Committee Member Seeley mentioned a potentially dangerous sink hole on the trail going north through the school property. Committee Member Seeley asked for an update to which Chairperson Peterson reported the sink hole was partially caused by a resident having a sub pump running directly onto the trail which was undermining the trail, the resident has been notified and Public Works Staff has filled the sink hole.

Chairperson Peterson, as Public Works Staff, has discussed at the weekly construction meetings the possibility of having Dresel Contracting sub-cut and install base for a 200' trail extension along the east side of the parking lot at Laurie LaMotte Memorial Park and would like City Council to direct the contractor to complete this work. Public Works Staff & the Parks & Recreation Committee feel that this is a safety issue as the trail currently connects directly into the parking lot. The trail extension will connect at a future time to the existing trail running east and west along the warming house.

Although the trail would be installed at a later time, the equipment used to sub-cut & install the base is already at this location so this would be an advantageous time to do the work.

Motion was made by Chairperson Peterson, seconded by Committee Member Lindsay to recommend to City Council requesting Dresel Contracting sub-cut and install base for a trail along the east side of the parking lot at Laurie LaMotte Memorial Park for connecting at a future time to the existing trail running east and west along the warming house. All in favor. Motion passed unanimously.

Laurie LaMotte Memorial Park Warming House Renovation

Committee Member Peil had requested volunteer help to paint the inside of the warming house. The committee members who can attend will participate in painting on Sunday, October 9, 2004 at 10:00 a.m.

Tracie McBride Memorial Park

No current updates.

Wheels Skate Park

The Public Works Staff is installing the skate park equipment on the permanent pad as time permits. The skate park equipment needs to be transported to the park from the public works site and some of the equipment needs to be sanded and painted.

St. Genevieve Renovation / Trail Project

No current updates. Chairperson Peterson requested this item be removed from future agendas until there is a site plan submitted to the city by St. Genevieve.

St. Paul Water Utility Property on Centerville Lake

The City Administrator, City Attorney and Mr. Bill Tschida from the St. Paul Water Utility have a meeting set up to review the purchase agreement on the St. Paul Water Utility Property on Centerville Lake. Council Member Mary Capra is questioning recent information she has become aware of; if a government body uses condemnation to obtain property for a public purpose, if the property is no longer needed for that public purpose they cannot resell the property for any kind of profit, it has to stay in use for a public purpose due to it having been condemned.

Council Member Capra spoke with Mr. Melvin Dupre who said in the 1890's the St. Paul Water Department came into Centerville and did condemnation for the purpose of providing water utilities to the City of St. Paul. It was at that time they took residential shoreline and the property in question that the city is seeking to purchase. If condemnation occurred, the St. Paul Water Department is a government body and not a private company. And if they obtained the property through condemnation can they resell the property?

According to one resident the water department had a 99 year lease for the property in question as well as the shoreline and never actually owned the property to begin with. Council Member Capra feels this may be worth investigating through Anoka County. Council Member Capra will pursue this item with City Council.

VIII. ADJOURNMENT

Motion was made by Committee Member Peil, seconded by Committee Member Lindsay to adjourn the October 6, 2004 Parks & Recreation Committee meeting at 7:19 p.m. All in favor. Motion carried unanimously.

Transcribed by Kim Stephan