



**PARKS AND RECREATION COMMITTEE
MEETING MINUTES**

Wednesday, November 5, 2003 - 6:30 p.m.

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on November 5, 2003, at City Hall, 1880 Main Street.

Present: Chairperson Tedd Peterson
Vice-Chairperson Wayne LeBlanc
Committee Member Kathy Peil
Committee Member Julie Lindsay
Committee Member Suzanne Seeley
Committee Member Andre Ziegler
Committee Member Richard Anderson

Absent: None

Council: Council Member Tom Lee

Staff: Kim Stephan

Approved

I. ROLL CALL

Chairperson Peterson called the meeting to order at 6:37 p.m.

II. SET AGENDA

There were no additions, deletions or changes to the agenda.

Motion was made by Committee Member Peil, seconded by Vice-Chairperson LeBlanc to set the November 5, 2003 Parks & Recreation Committee Agenda. All in favor: Motion carried unanimously.

III. PUBLIC HEARING(S)

None.

IV. APPEARANCES

None.

IV. CONSIDERATION OF MINUTES

Chairperson Peterson requested his name be removed once from under 'present' as it was mistakenly listed twice and Committee Member Lindsay be removed from 'present' and added under 'absent' as she was not in attendance.

Motion was made by Committee Member Peil, seconded by Committee Member Ziegler to approve the 2003 Parks and Recreation Committee Meeting Minutes with the above changes. Ayes – 5, Nays – 0, Abstain – 2 (Anderson, Lindsay) Motion carried.

V. COMMITTEE BUSINESS

None.

VI. UPDATES

Pheasant Marsh, Phase Three – Trail

Council Member Lee reported there has been no movement on Pheasant Marsh, Phase Three from City Council as there are unresolved issues with the developers of Pheasant Marsh. The Developer's Agreement and Final Plat have not been approved at this time. Chairperson Peterson stated that from a Public Works stand point there is an extensive list of corrections outstanding on Pheasant Marsh Phase One & Phase Two which need to be addressed. Council Member Lee will bring this to City Council.

City Council indicated the Parks & Recreation Committee's recommendations would be held over until it is determined whether the development will proceed.

Chairperson Peterson then asked if all members got a chance to look at the map with the trail corrections marked on it and the changes were discussed.

Hunters Crossing, Second Addition Trail/Sidewalk Update

Chairperson Peterson updated the committee regarding the language the committee had requested be added to future Developer's Agreements.

The following language was added to the Hunters Crossing, Second Addition Developer's Agreement:

The developer will construct a concrete sidewalk on the north side of Dupre Road from Centerville Road to Beaver Pond Way. The walk will be 750' long and 5' wide.

The developer will construct a bituminous trail along the west side of the Hunters Crossing 1st Addition (within the St. Paul Water Utility easement) and between Lot 8, Block 1 and Lot 1, Block 5. The trail will be 1,000' long and 10' wide.

All sidewalks and trail ways will be constructed to the City of Centerville's standards.

Subcommittees

A. Grants

Vice-Chairperson LeBlanc asked Ms. Stephan if staff had had any luck in finding an electronic copy of the grant application submitted for the Laurie LaMotte Memorial Park play structure in 1999/2000. Ms. Stephan reported that this was not available electronically, but staff may be able to scan the paper copy and will attempt this as staff time permits. The Grants Subcommittee is currently focusing on trails.

B. Trails

Committee Member Seeley reported the subcommittee was unable to meet, but she rode the trails and discussed with the committee some areas that could be considered dangerous. The most dangerous areas, she felt, were where the trail crosses Centerville Road between Hunters Crossing and Pheasant Marsh, but there are also other areas where the trails are not adequately marked. For instance, there are not crosswalks, stop signs or yield signs from sidewalk to sidewalk which is a danger for children. The committee discussed what a lengthy process it was with Anoka County to get the trail crossing signs on Centerville Road between Hunters Crossing and Pheasant Marsh. As the trail system expands it would eventually be necessary to add directional markers for those not familiar with the area. Vice-Chairperson LeBlanc met with Mr. Nick Eloff from the Anoka County Parks a few weeks ago and feels comfortable that Anoka County knows what direction the committee would like to see in the area of trails. It was also discussed whether language concerning trail signage could be added to future Developer's Agreements.

C. Laurie LaMotte Memorial Park Warming House Renovation

The Subcommittee on Laurie LaMotte Memorial Park Warming House Renovation has not met at this time. Some ideas they have are for insulation, sheet rock, new fascia and ventilation as well as paint. The re-roof was completed by the Centerville Lions in October.

D. Tracie McBride Memorial Park

Subcommittee Members Ziegler, Seeley and Anderson passed out approximately 50 surveys to residents surrounding Tracie McBride Park on October 21, 2003. At this time 7 have been returned to City Hall. Committee Member Seeley did say residents she talked to, thanked the committee for looking for input from residents.

Committee Member Ziegler will tabulate the results to present at the next committee meeting. Council Member Lee read aloud the comments which were received. There were strong opinions and concerns about Wheels Skate Park being relocated to Tracie McBride Memorial Park or a skate pit / street course being added to Tracie McBride Memorial Park. Few residents were in favor of any of these options.

The residents who responded to the survey were interested in a tennis court, picnic shelter, basketball court, volleyball court, horse shoe pits, a soccer field, walking path, more play ground equipment, or an open field for football and baseball.

E. Wheels Skate Park

Committee Member Peil reported the Wheels Skate Park Subcommittee has not met, but were waiting to see the results from the survey done on the Tracie McBride Memorial Park to help determine what the residents were interested in. The results are leaning towards keeping Wheels Skate Park at Laurie LaMotte Memorial Park with a possible smaller skate park addition to Acorn Creek Park. Financially it makes more sense to leave it at Laurie LaMotte Memorial Park and pour an asphalt pad while the parking lot is being done next year. Discussion was had as to where the pad would go at Laurie LaMotte Memorial Park and how big it would need to be. The subcommittee, with the help of Public Works Staff will get some measurements for the area south of the pleasure rink. This could perhaps be put out for bids this winter so the equipment will be able to be installed in the spring. There would still be room for a soccer field as it is not an adult size soccer field, but a youth size soccer field.

YMCA Park Play Days

Committee Member Peil reported she spoke with Ms. Janice Smith from the YMCA in regards to the Park Play Days held at Laurie LaMotte Memorial Park the first two weeks of August, 2003. The YMCA is interested in offering an expanded program in 2004 and will present a proposal in the spring.

Centennial Hockey Association – Use of Ice Rink at Laurie LaMotte Memorial Park

Chairperson Peterson talked to Ms. Jodi McGregor, Outdoor Ice Coordinator from the Centennial Youth Hockey Association regarding their recent request for ice time at Laurie LaMotte Memorial Park ice rink for the 2003-2004 season. The association had requested additional time, but Chairperson Peterson informed Ms. McGregor that the committee felt the time allotted last season was all that was available as the rinks needed to be available for the use of Centerville residents. This time will be scheduled for Monday through Thursday with a half sheet of ice reserved for the hockey association from 7:00 to 8:00 p.m. and the entire rink reserved for the hockey association from 8:00 to 9:00 p.m. Ms. McGregor will be responsible for scheduling the time. She also noted that coaches/parents will be asked to help shovel the rink as needed. Chairperson Peterson, as a Public Works employee stated that he would prefer volunteers did not flood the rink without staff in attendance as it has caused too many equipment problems in the past. The ad to hire rink attendants will be placed in the next few weeks as the rink usually opens around Christmas.

VIII. FINANCIALS

Vice-Chairperson LeBlanc would like to see the financials represented differently and will email his request to the Finance Director.

IX. ADJOURNMENT

Motion was made by Vice-Chairperson LeBlanc, seconded by Committee Member Ziegler to adjourn the November 5, 2002 Parks & Recreation Meeting at 7:54 p.m. All in favor: Motion carried unanimously.

Transcribed by Kim Stephan