

**PARKS AND RECREATION COMMITTEE
MEETING MINUTES
June 5, 2002**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on June 5, 2002, at City Hall, 1880 Main Street.

Present: Chairperson Karla DeVine
Committee Member Wayne LeBlanc
Committee Member Tom Lee
Committee Member Kathy Peil
Committee Member Tedd Peterson
Committee Member Suzanne Seeley

Approved

Absent: Committee Member Brian Walter

Council Council Member Linda Broussard-Vickers

Staff: Kim Stephan

I. CALL TO ORDER

1. Roll Call

Chairperson DeVine called the meeting to order at 6:33 p.m.

II. PUBLIC HEARINGS

III. APPEARANCES

Mr. Terry Olson and Mr. Doug Knollmaier, Centennial Soccer Club, appeared to discuss a soccer field proposal. The Centennial Soccer Club would like to install a sprinkler system on the two soccer fields in Laurie LaMotte Park. The Soccer Club would like the City of Centerville to: 1) Mow the grass and fertilize, if possible. 2) Water the fields when needed. 3) Give the Soccer Club a 3-5 year commitment that the fields will remain soccer fields. If all parties agree they would like to install the sprinkling system in the fall of 2002.

The committee is unable to guarantee it, but do not foresee any changes being made to the soccer fields. The Parks and Recreation Committee would like to see the Soccer Club get installation proposals from licensed contractors and contact Paul Palzer, Public Works Director and Tom Peterson, City Engineer to go over specifics. The proposal could then be presented to City Council. The

representatives from the Soccer Club agreed to contact the above when they had the information requested.

Mr. Bill Bisek, of the Centerville Lions requested the use of the ball fields, located at Laurie LaMotte Park, for ball tournaments held during the weekends of August 3-5 and August 23-25. The Lions would be responsible for maintenance on the ball fields during these weekends.

Motion was made by Committee Member Peterson, seconded by Committee Member Lee, to recommend council approve the Lion's use of the ball fields at Laurie LaMotte Park during the weekends of August 3-5 and August 23-25, 2002. The Lion's will be responsible for field maintenance. All in Favor: Motion passed unanimously.

IV. CONSIDERATION OF THE MINUTES

Chair DeVine had one correction to the May 1, 2002 Parks and Recreation Committee Meeting Minutes changing the days the Lions Branch Club sells concessions at Laurie LaMotte Park from Monday, Wednesday and Thursday to Monday, Tuesday and Wednesday.

Motion was made by Committee Member Lee, seconded by Committee Member Peterson, to approve the May 1, 2002 Parks and Recreation Committee Meeting Minutes with the above ammendment. All in Favor: Motion passed unanimously.

V. OLD BUSINESS

1. Concessions at Laurie LaMotte/ Branch Lions

Chairperson DeVine reports the Branch Club has been selling concessions each Monday, Tuesday, and Wednesday, excluding Memorial Day. Council Member Broussard-Vickers reminded Chairperson Devine to be careful with the bookkeeping as they may be required to provide this information. Committee Member Piel assured the committee that she had been keeping very accurate spreadsheets.

2. Enclosures for Satellites

The committee discussed the City Council's requirement that the enclosures not be built from green treated wood. They questioned this as any other option is considerably more expensive and these enclosures are a fence, not a play structure. Committee Member Peterson suggested an alternative to building the enclosures. Public Works will be thinning out large evergreens surrounding the tennis courts and some of these trees could be planted around the satellites. The tree spade was being rented for the following day, June 6, 2002.

Motion was made by Committee Member LeBlanc, seconded by Committee Member Lee, to table the building of the satellite enclosures pending the outcome of the tree transplanting project. All in Favor: Motion passed unanimously.

3. Wargo Summer Park Program

Ms. Stephan reported that few children were signed up for the Wargo program and discussion was held concerning the small turnout. It was felt advertising was sufficient as flyers were sent home with each student from school, information was on cable, available at City Hall, Tom Thumb, Corner Express, and Hair Update. It was also on the City Hall sign. There have been no complaints about the \$2.00 fee. Committee Member Piel reported last year there were large numbers of children signed up at the last minute. Update at the next scheduled meeting.

4. Wheels Skate Park

Ms. Stephan reported applications for Skate Park Attendants were being taken until June 7, 2002 and that Public Works needed 2 (two) weeks notice to open the park. Chairperson Devine would like staff to coordinate volunteers. Council Member Broussard-Vickers suggested not using staff, but to have a committee member call volunteers and ask them to go to the Skate Park as often as they can. The committee will request Public Works open the Skate Park in 2 (two) weeks on Friday, June 21, 2002. Committee Member Peterson will ensure the hours on the sign are changed to reflect the hours of 8 a.m. to 8 p.m.

5. Bonestroo Trail Map - EDC Committee to Consider Publishing the Trail Map in the New Resident Packet

Ms. Stephan supplied the committee with the charge for Bonestroo to print 1,000 copies of the Trail Map. Ms. Stephan also reported because EDC has not had a quorum for the last 3 months, no decision was made regarding the Trail Map, but it would be on the June 11, 2002 EDC Agenda. Chairperson DeVine would like this item tabled until the committee is able to go over their future project list and determine where monies needed to be spent.

6. Acorn Creek Park Trail Repair

Ms. Stephan reported the developer has been notified of the responsibility to repair the trail by the City Engineer and Rice Creek Watershed. Details are not available at this time. Update at the next scheduled meeting.

7. Volunteer Brochure

Council had the opportunity to view the brochure and no changes were suggested.

Committee Member LeBlanc had suggested a few cosmetic changes, which Committee Member Seeley implemented. Committee Member Seeley will get a copy of the brochure to Ms. Stephan and copies will be printed at City Hall. The brochures will be displayed on the counter and in the materials display at City Hall.

8. County Road 14 / 4 Lane Highway

There is currently nothing to report on the County Road 14 expansion.

VI. NEW BUSINESS

1. Eagle Pass Townhome Association - Animal Leash/Cleanup Signs

The Parks and Recreation Committee does not wish to be involved in this project. If problems persist, the police should be called to enforce the animal ordinance. The suggestion was if Eagle Pass Townhome Association is willing to pay for the signs, perhaps it should be brought to council to determine if Public Works Staff can install the signs.

2. Park Tour - Lists of Needed Improvements

Chairperson DeVine had requested each committee member prepare a list of all projects they would like to see done in the future, if money were not an object. All lists were put on the board and rated as to which required money, time or both. The projects that fell under Public Works Maintenance were removed and Committee Member Peterson said he would see they were done as time permitted. Ms. Stephan will transcribe the list and e-mail to each committee member. This will be put on the next agenda.

Due to the July 4th Holiday, the Parks and Recreation committee will reschedule the July 3rd meeting for Monday, July 8, 2002. Ms. Stephan will ensure the change is noticed.

Motion was made by Committee Member Peterson, seconded by Chairperson DeVine, to adjourn the June 5, 2002 Parks and Recreation Meeting at 8:52 p.m. All in Favor: Motion carried unanimously.

Transcribed by Kim Stephan