



PARKS AND RECREATION COMMITTEE

August 7, 2002 MEETING MINUTES

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on August 7, 2002, at City Hall, 1880 Main Street.

Present: Chairperson Karla DeVine
Committee Member Wayne LeBlanc
Committee Member Tom Lee
Committee Member Kathy Peil
Committee Member Brian Walter
Committee Member Suzanne Seeley

Approved

Absent: Committee Member Tedd Peterson

Council: Council Member Linda Broussard-Vickers

Staff: Kim Stephan

I. ROLL CALL

Chairperson DeVine called the meeting to order at 6:42.

II. SET AGENDA

Committee Member Peterson requested adding to the agenda a discussion of how the approximately \$26,000 in the charitable gambling fund could be used. An option would be renovating the existing warming house at Laurie LaMotte Park.

City Administrator Moore-Sykes requested adding to the agenda the Lion's Branch Club report on the concession sales at Laurie LaMotte Park and donating 20% of their proceeds to the Parks and Recreation Committee as previously stated.

Committee Member LeBlanc requested adding to the agenda an update on the County Road 14 expansion.

III. PUBLIC HEARING(S)

None.

IV. APPEARANCES

Mr. Tom Wilharber and Mr. John Thill made appearances on behalf of the Centerville Lions and the proposed concession stand/shelter. Mr. Wilharber said this building would be a meeting room, concession stand and picnic area used for all Centerville residents, perhaps rented to families for different occasions. He also suggested Public Works could use part of this building for storage. Mr. Wilharber felt the Lions were misrepresented as needing a meeting place belonging to the Lions. The Centerville Lions have a meeting place at Chauncey Barrett Gardens. The Lions are attempting to donate a building to the City of Centerville. Mr. Wilharber was concerned that the council voted against a new concession building without any input from the Parks and Recreation Committee, the Centerville Lions or any of the residents.

Council Member Broussard-Vickers reminded those present that the council passed a motion that they will not approve a brand new building in Laurie LaMotte Park. Chairperson DeVine said the Lions would be in favor of putting together a plan to renovate the current warming house. Mr. Thill added that the Lions do want to be represented in this decision and planning process. Council Member Broussard-Vickers said some of the council would like to see the money spent and off the city books and should another organization request the money, there is no guarantee it will be there for a Parks & Recreation/Lions project. Mr. Thill said he would start the Centerville Lions working on plans to present to Parks & Recreation, but it will take some time. Committee Member Peterson supplied information from Mr. Tom Peterson, City Engineer, that to run sewer and water to a new concession building it would cost \$30,000 as it would require a lift station. Committee Member Peil felt sewer/water in a new building was not necessary as the existing warming house has water and sewer. But, there would not even be a sink available to run concessions. And a meeting facility without restrooms would be unacceptable. Chairperson DeVine said the costs could be kept down since the Lions had volunteered to donate all labor. Mr. Wilharber said he thought the original estimate was about \$50,000 with a wood structure. Committee Member LeBlanc suggested putting all projects on the table and then discuss options. Mr. Wilharber said he hoped the Lion's can work together with Parks & Recreation, if not on this project on others. Committee Member Walter asked Mr. Wilharber if the

Lions have a huge opposition to renovating the current warming house, and Mr. Wilharber replied he didn't think so, but the future is in the ball diamonds. Committee Member Peil suggested the committee make some kind of recommendation to council based on the fact that they will get a written proposal from the Lions. Perhaps this would ensure the money is not spent else where. Discussion tabled for present time.

V. CONSIDERATION OF MEETING MINUTES

Motion was made by Chairperson DeVine, seconded by Committee Member Seeley, to approve the July 8, 2002 Parks and Recreation Committee Meeting Minutes. Ayes - 4, Nays - 0, Abstain - 2 (Peil, Walter) Absent - 1 (Peterson)

Motion carried.

VI. OLD BUSINESS

Relocation/Enclosure for Satellite at Tracy McBride Park (Update)

Committee Member Peterson informed the committee that relocating the satellite to the north side of the basketball court would cause safety issue problems. The satellite is considered a permanent structure and it would be too close to the basketball court. Chairperson DeVine said there was really no good place to move the satellite to. Committee Member Peil suggested doing nothing at this time as there have been no complaints about the satellite situated where it is. The committee agreed to leave the satellite in its current location without enclosing it. Chairperson DeVine reported that many of the trees planted around the Acorn Creek Park satellite are dying. These were transplanted from the tennis courts at Eagle Pass by Public Works. The soil type and the amount of water these trees received after being transplanted are a factor. Public Works may have to remove these.

Wargo Summer Park Program (Review)

Ms. Stephan reported that the Wargo Summer Program has not been well attended at this point and very few are signed up for the upcoming events. On Tuesday, July 16, 2002 a staff person from Wargo did not show up for the biking/swimming session. In checking with Wargo, the staff person responsible for that session did not come to work that day and in oversight the session was forgotten. A refund will be issued to the children who attended. The following Tuesday there were no children registered and the program was cancelled. Tuesday, July 30 there were 6 children present for the activity. The committee discussed the possible reason for the poor turnout. Advertising was not different from the previous year, except the city did not have a newsletter in 2002. The

committee is hopeful that hiring a park program person for 2003 will help.

Skate Park (Review)

There have been no incidents reported to City Hall concerning the Skate Park in the last month. Due to work which needed to be completed at Acorn Creek Park, Public Works was unable to get the skate park equipment back into place the Monday following Fete des Lacs. This will be completed Thursday, August 8, 2002. One of the rink attendants, Marcia Gerdsmeier made an appearance with some questions and concerns regarding the skate park. She has been scheduled the last 2 nights and has shown up for work, but there was no equipment on the rink and she had not been notified that she would not be needed. She inquired as to why the half pipe has not been put into place as it is a favorite piece of equipment and she questioned whether the city was interested in the success of the skate park. The committee assured her it was, but the half pipe involves quite a bit of staff time as it is very large and it had not been feasible up to this point. It is also an attraction of the older kids and it may correlate to less problems at the park with the half pipe unavailable. Chairperson DeVine said she would discuss the half pipe with the Public Works Director next week and determine whether it can be set up yet this year.

Bonestroo Trail Map

Chairperson DeVine attended the EDC meeting on July 9 and reported on what EDC needs from Parks and Recreation in regards to the Trail Map. As Committee Member LeBlanc reported in an e-mail to committee members, the photographs in the new resident packet are local pictures taken in Centerville. The pictures that are not local and should be replaced are the pictures on the trail map itself. EDC Chairperson Scheller, along with Committee Member Terway and Ms. DeVine will work on this project. Ms. Stephan presented information from Tom Peterson, City Engineer, and John Kuhne of Bonestroo's Marketing Department who said the original cost of \$750.00 for 1,000 copies is still valid. The updated cost would just be the cost of the draftsman's time at probably an hour. All Bonestroo would need is the updated information. Chairperson DeVine requested Committee Member Walter find local pictures. EDC would like a finished product to give to the printers. Discussion as to the accuracy of some of the sidewalks on the current map, Chairperson DeVine will check on this. Ms. Stephan contacted Impressions, Incorporated, the printer for the original New Resident Folder. The job was delivered in March of 2000. There were 500 folders ordered at that time at \$5.03 each, totaling \$2,515. There was also a prep charge of \$1,400 bringing the total to \$3,915. They have all the original artwork on file. He also said although their charges have not gone up, material costs have gone up, so the price would be slightly higher at this time. He did not have any of the information on the grants which partially

paid for this project, but said he would send me anything he could find in the file.

Acorn creek Trail (Update)

Committee Member Peterson relayed information through Ms. Stephan that the trail is paved, but there are still issues with water runoff. The way the water is going under the trail, the area will erode again. It is also really steep, which is a safety concern. The Building Official and City Engineer are still looking at the problems and working with the developer. It does not need to be handicapped accessible per the City Engineer. Update at next scheduled meeting.

VI. NEW BUSINESS

Royal Meadows Park

Ms. Stephan supplied the committee with a copy of the document Anoka County has on record for the sale of Royal Meadows Park, which shows the City of Centerville is unable to sell this park property. The copy states:

Royal Meadow, a joint venture between Banker's Guaranty, Inc., a Minnesota Corporation, and Hart Custom Homes, Inc., a Minnesota Corporation, equal partners, do hereby donated and dedicate to the public for public use forever the thoroughfares, park, and drainage and utility easements as shown on the plat.

A discussion was held as to what options were then available for Royal Meadows Park since there has been so much destruction and vandalism of equipment in this park. Committee Member Peil is in favor of moving the play structure from Royal Meadows to Laurie LaMotte Park. This is only the third summer that this equipment has been in place. It was suggested the equipment be left until next spring at which time a letter will be sent to all local residents requesting input. A hearing would be held before the equipment is moved. The suggestion was then to move the play structure to Laurie LaMotte Park and turn the current basketball court at Royal Meadows Park into a larger court. It appears this is the area that is used the most and cared for in the park. Committee Member Lee said he would work with Committee member Peterson to put some figures together for the cost of this project.

Future Projects List & 2003 Budget

The committee went through the list previously developed to determine feasibility of each item on the list and estimated cost of each project. Each committee member was given projects to research and all information will be put together at the next scheduled meeting to be used for the 2003 budget. In discussing the financial information presented by Ms. Paulseth, Finance Director there was some confusion over what

money was actually available to the committee. The \$67,000 in park dedication fees and the \$11,000 for the Shores trail escrow is money currently in Parks & Recreation funds. The financials also list \$1,850 and \$1,500 for trail dedication fees for developments where there are not trails. Council Member Broussard-Vickers said because of poor financial information in the past, these amounts may not be correct, so until we have further information, do not count on this money being there. The budget was tabled until next scheduled meeting.

SCORE Funds

Committee Member Seeley and Committee Member Peterson had been researching projects which could possibly be funded with SCORE Funds as this has been done in the past. The City Clerk had determined there was approximately \$5,000 which could be used to purchase products made with recycled materials. When calling the county to determine what percentage of the product needed to be of recycled materials and exactly what products would qualify, the City Clerk was told this was no longer an acceptable usage of SCORE Funds. SCORE Funds can only be used for products such as recycle bins or educational programs or materials. The City Clerk will research this matter further.

Park & Trail Plan

Included on the agenda at the request of City Administrator Moore-Sykes is the Park & Trail Plan. Per Paul Palzer, Public Works Director this is a 5 to 10 year plan that needs updating. This will need to be included in the 2003 budget. Mr. Palzer is currently on vacation and the committee was not sure what he was looking for. This item was tabled and Chairperson deVine will discuss the item with Mr. Palzer next week.

County Road 14 Update

Committee Member LeBlanc talked to Mr. Doug Fisher, Anoka County Engineer, regarding the future expansion of County Road 14. Discussion was held on various possibilities, but Committee Member LeBlanc suggested all committee members attend the August 28, 2002 City Council Meeting as Mr. Fisher will be present to discuss the county's plans and get feedback from the council and residents. Update at next scheduled meeting.

Submitting Requests Charitable Gambling Funds

As Committee Member Peterson requested this item be added to the agenda and he was unable to attend tonight's meeting, this item will be tabled until the next scheduled meeting.

\$26,000 Charitable Gambling Fund

As Committee Member Peterson requested this item be added to the agenda and he was unable to attend tonight's meeting, this item will be tabled until the next scheduled meeting.

Lion's Branch Club Concession Sales Report

City Administrator Moore-Sykes requested adding to the agenda the Lion's Branch Club report on the concession sales at Laurie LaMotte Park and donating 20% of their proceeds to the Parks and Recreation Committee as previously stated. Committee Member Peil said she had the books and the money from the sales of concessions at Laurie LaMotte Park, but had not had time to work on this due to her involvement with Fete des Lacs. She will report at the next meeting.

Motion was made by Committee Member Peil, seconded by Chairperson DeVine, to adjourn the August 7, 2002 Parks and Recreation Meeting at 9:25 p.m. All in Favor: Motion carried unanimously.