



## **PARKS AND RECREATION COMMITTEE November 6, 2002 Meeting Minutes**

Pursuant to due call and notice thereof, the Parks and Recreation Committee of the City of Centerville held the regularly scheduled meeting on November 6, 2002, at City Hall, 1880 Main Street.

**Present:** Chairperson Karla DeVine  
Committee Member Tom Lee  
Committee Member Kathy Peil  
Committee Member Brian Walter  
Committee Member Tedd Peterson  
Committee Member Suzanne Seeley  
Committee Member Wayne LeBlanc

**Absent:** None

**Council:** Absent

Approved

**Staff:** Kim Stephan

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### **I. ROLL CALL**

Chairperson DeVine called the meeting to order at 635 p.m.

### **II. SET AGENDA**

Committee Member Walter requested the draft letter to residents near Royal Meadows Park, concerning the possible public input hearing, be added to the agenda as #8.

Committee Member Seeley requested the replacement timbers at Tracie McBride Memorial Park be added to the agenda as #9.

**Motion was made by Chairperson DeVine, seconded by Committee Member Seeley to set the November 6, 2002 Parks and Recreation Meeting Agenda with the above additions. All in Favor: Motion passed unanimously.**

### **III. PUBLIC HEARING(S)**

### **IV. APPEARANCES**

#### **1. Mr. Tom Wilharber, Centerville Lions - Laurie LaMotte Warming House Renovation**

Mr. Tom Wilharber, Centerville Lions, made an appearance concerning the progress of the designs to renovate the Laurie LaMotte Park warming house.

Mr. Wilharber read the following memo from the Centerville Lions:

**Dear Parks and Recreation Committee,**

**We regret to inform you that we have not received the drawings for the possible renovation of the warming house at Laurie LaMotte Park.**

**Lion President Tom Peil has been in contact with the Architect. They informed us that they have been very busy as of late and have not been able to focus on the drawings for our project. The Architect has assured me that they will work on them as soon as they can.**

**The Lions Club would like an opportunity to talk with the City Engineer regarding some of the specifics of the existing structure. This could be done now or after we have reviewed the proposed drawings.**

**We sincerely apologize for the hold-up and will plan to meet with you very soon and discuss how we can work together to improve our parks.**

Mr. Wilharber explained the Lions are interested in this project and plan to continue pursuing the issue. The Centerville Lions recently bought a concession trailer from the Columbus Lions and had really good results selling concessions from the trailer at the Lions Haunted House. He stated the Lions have an Anoka County permit for use of this trailer. Because of this recent concession trailer purchase, the Lions are not interested, at this time, in pursuing a new concession building. There is nothing the Centerville Lions require of the committee or staff at this time.

## **2. EDC Chairperson Betsy Scheller - Sno Biz 2003**

An appearance was made by the Economic Development Committee Chairperson Betsy Scheller to discuss the 2<sup>nd</sup> Annual Sno Biz 2003 event planned for February 7 and 8, 2003. Ms. Scheller requested the Parks & Recreation Committee's participation in this event. The idea is to support the local businesses by bringing people into the community for free events. This year's event will be two (2) days, opposed to the three (3) day event which was held in 2002, and will be held in conjunction with the Centerville Lion's Annual Ice Fishing Contest. EDC members have been in contact with the Quad Area Chamber of Commerce and Wargo Nature Center who may also sponsor events. The committee discussed various options and committed to a Skate Night at Laurie LaMotte Park on Friday, February 7, 2003. The Parks & Recreation Committee will also supply hot chocolate, popcorn and a bonfire. Committee Member LeBlanc said weather permitting, he would like to do some astrology demonstrations. Other ideas were discussed such as a tug of war on ice, snowshoe races and kite flying. Discussion was tabled and will be put on the next agenda.

## **V. CONSIDERATION OF MEETING MINUTES**

**Motion was made by Committee Member Peil, seconded by Committee Member Walter to approve the October 2, 2002 Parks and Recreation Committee Meeting Minutes. Ayes - 5, Nays - 0, Abstain - 2 (Seeley and Leblanc). Motion carried.**

## VI. COMMITTEE BUSINESS

### 1. Vacation of Goiffon Road / Trail Easement (Staff Request)

The Parks and Recreation Committee had previously discussed the possibility of council obtaining a trail easement from St. Genevieve's Church if there were negotiations regarding a land swap between the city and the church. At this time, it was requested by the City Administrator that the committee look at where it would be most advantageous to place a trail if Goiffon Road were to be vacated and an easement could be obtained from the church.

The committee looked at various options for a trail easement, but it depends on what the church decides to do with rebuilding or renovating. As the vacation process moves forward, the Parks and Recreation Committee would like to be involved in the negotiation process to formulate a trail plan. The concern is when Goiffon Road is closed the only route to Laurie LaMotte Park will be down Main Street to Centerville Road which will be dangerous.

**Motion was made by Committee Member Peterson, seconded by Committee Member Walter to recommend to council that in the vacation process of Goiffon Road a trail easement from Main Street to Sorrel Street be considered, with the location to be determined at a later date to coincide with the renovation or expansion of church property. All in Favor: Motion carried unanimously.**

### 2. Park and Trail Plan (DeVine)

Chairperson DeVine talked to Mr. Palzer, Public Works Director in regards to the Park & Trail Plan and it is not clear at this time what needs to be updated. Committee Member LeBlanc will look at the current Comprehensive Plan to see if park information is present, and what exactly is in the comp plan which references parks and trails. Committee Member Peterson requested a copy of the comp plan for the committee's use.

Mr. Wilharber inquired as to whether there has been any response from Anoka County regarding the Hunters Crossing / Pheasant Marsh Trail. The city has sent maps to Jane Pemble at Anoka County Highway Department to review for possible consideration of trail crossing signs on Centerville Road. Ms. Stephan reported nothing has been received from the county at this point. Committee Member LeBlanc will follow up on this and report at the next scheduled meeting. Committee Member Peterson reported Pheasant Marsh is still working on getting the trail in yet this fall. Mr. Wilharber reported the Hunters Crossing Trail is breaking up in some areas and should be looked at. Committee Member Peterson said he would bring it to the attention of the City Engineer. Committee Member Peterson also reported warning stripes have been painted on the Hunters Crossing Trail and small 12" stop signs have been ordered.

### 3. Trail Map/New Resident Packet (DeVine)

The changes/corrections to the Trail Map were given to Tom Peterson, City Engineer, per the committee's request and the map was updated. Mr. Peterson also talked to Kent Johnson, of Impressions Incorporated to determine what format they would need an electronic copy of the map in. Mr. Peterson supplied the disk to the committee with the map in both pdf and jpeg formats. Committee Member Peterson found additional errors on the trail map when he reviewed the new

copies and discussed these changes with Mr. Paul Palzer and Mr. Tom Peterson.

The City Engineer will make these additional changes and then again supply the committee with the disk. These will then be given to EDC, along with the disk of the digital pictures of local parks and trails taken by Committee Member Leblanc. EDC is hoping to order this new packet before the end of 2002.

## VII. UPDATES

### 1. Acorn Creek Park Trail Repair

Council Member Broussard Vickers requested this item be put back on the council agenda as the Parks and Recreation Committee was concerned that nothing changed with the structure at the park and water will run underneath continuing to cause erosion. Mr. Peterson, the City Engineer indicated he had been out to check the structure and there is enough cover over it to hold the pipes down. He then explained that the issue was heaving and noted that the structure is built the way the watershed desired it to be built. He further explained that there is a skimmer in front that holds back green slime and it is doing what it is supposed to do.

Committee Member Lee is concerned that the time limit on the developers agreement is close to being up and the trail will become a city responsibility. Committee Member Lee said he will call the Rice Creek Watershed Inspector and have them look at it when water is low.

### 2. Submitting Requests for Charitable Gambling

The City has not received a response from either Dead Broke Saddle Club or the Spring Lake Park Lions at this time. Ms. Stephan will request the City Administrator follow up with a phone call to each of the groups.

### 3. Pay Phone at Laurie LaMotte Park (DeVine)

Chairperson DeVine reported Mr. Palzer was under the impression the city was either going to hire rink attendants for the skate park or install a pay phone. Since attendants were hired for the summer, a pay phone was not installed. This item will be revisited in the spring after the renovations are completed on the warming house.

### 4. Centennial Youth Hockey Association - Request to Reserve Ice Rink Hockey Nets - LMC Recommendations

Committee Member Peil reported the Centennial Youth Hockey Association was requesting ice time at Laurie LaMotte Park Monday through Thursday from 7:00 p.m. to 9 p.m. with the first hour to be a ½ sheet of ice and the second hour using the entire rink (full sheet). The amount of time the hockey association had dedicated during the 2001-2002 season was one (1) hour per night of a full sheet of ice, 3 nights per week from 8:00 p.m. to 9:00 p.m. Discussion as to what effect this increase of dedicated time would have on other skaters and how the hockey association would handle this. Committee Member Peil said the hockey association is used to playing on ½ sheets of ice and just coordinates the time between their teams. Attendants will also be on duty to enforce the ½ sheet of ice, if it should become a problem. Committee Member Peil also reported the hockey association is willing to donate \$600 toward hockey nets for the ice rink that are LMC approved.

Committee Member Peterson will continue trying to locate nets.

**Motion was made by Committee Member Peil, seconded by Committee Member LeBlanc to recommend council approving the Centennial Hockey Association increased use of ice time at Laurie LaMotte Park from 8:00 - 9:00 p.m. Monday through Thursday to 7:00 - 9:00 p.m. Monday through Thursday with the first hour being a ½ sheet of ice and the last hour being a full sheet of ice. All in Favor: Motion passed unanimously.**

7. Ice Rink Attendant (Peterson)

Committee Member Peterson will supervise the ice rink attendants again this year and will work with the City Administrator to start to hiring process.

8. Royal Meadows Park

Committee Member Walter drafted a letter to potentially be sent to the residents near Royal Meadows Park informing them of the possibility of moving the play structure from the park, adding an additional basketball hoop and the reasons for considering this move. Some residents have already expressed concern, recognizing there are problems in the park, but at the same time would not like to see the equipment moved as there are small children who use the play structure. Committee Member Walter will modify the letter with the committee's suggestions. The goal is to send a letter to residents in January notifying them of the public input hearing and holding the hearing in February.

9. Replacement of Timbers at Tracie McBride Memorial Park

Committee Member Seeley presented three (3) bids to replace the timbers at Tracie McBride Memorial Park. Some of these timbers have become a safety issue. The committee would like to recommend the current timbers be replaced with recycled materials and installed by the Earl F. Anderson Company, which also supplied all the skate park equipment.

**Motion was made by Committee Member Seeley, seconded by Committee Member Walter to recommend council direct staff to contact the Earl F. Anderson Company accepting their bid of \$4,076.10 to replace the existing timbers at Tracie McBride Park with the recycled material as listed in the estimate given, with funds taken from the maintenance budget. All in Favor: Motion passed unanimously.**

10. Development of Buckbee Property / Park Dedication Fees

The committee is concerned because the preliminary plat of the Buckbee property is going to the Planning & Zoning Commission and to the City Council for approval without the Parks & Recreation Committee having a chance to look at it. One of the issues is who determines whether land is donated in lieu of Park Dedication Fees, the developer or the city. The Parks & Recreation Committee made a recommendation to council to change the wording in the fee schedule to cover this area in the fall of 2001, but in looking at the fee schedule, the change is not there. Committee Member Lee will research this area further with the City Clerk. The committee feels the area of the Buckbee property which is currently being discussed as being donated as park land is not necessarily a piece of property that would have value as a park.

Both Committee Member Lee and Committee Member LeBlanc will attend the public hearings on this matter and inform council of the committee's concerns.

**Motion was made by Committee Member Lee, seconded by Committee Member Peil to request council revisit the 2002 fee schedule regarding Park Dedication Fees. This motion is based on the Parks & Recreation Committee's original motion, made October 16, 2001 concerning park dedication and trail fees to be at the city's discretion, not the developers. All in Favor: Motion passed unanimously.**

**Motion was made by Committee Member Peterson, seconded by Committee Member Lee, to adjourn the November 6, 2002 Parks and Recreation Meeting at 9:10 p.m. All in Favor: Motion carried unanimously.**

Transcribed by Kim Stephan