



Community Engagement Commission Agenda

Thursday, March 12, 2015

6:30 p.m.

City Council Chambers

- 6:30 p.m. **1. Introductions/Roll Call**
2. Approve Agenda
3. Approval of February 12 Meeting Minutes
4. Public Comment on Items Not on Agenda
- 6:40 p.m. **5. Old Business**
A. Progress Reports on Priority Projects for 2015 (Continued)
 1. Host a conference on community engagement in Roseville
 2. Joint Task Force with the Planning Commission on Notification
 3. Online civic engagement module for new city website
 4. Involvement of Renters in Roseville Decision-Making and Civic Affairs
 5. Implementation of Other Strategic Recommendations
 a) Low-Hanging Fruit
 b) Other Recommendations
B. Other Old Business
- 6. Chair, Committee, and Staff Reports**
A. Chair's Report
B. Outreach & Communications Committee
- 7:10 p.m. **C. Neighborhood Association Task Force**
 1. Confirmation of Task Force Membership
D. Staff Report
 1. Upcoming Items on Future Council Agendas
 2. Other Items
- 7. New Business**
A. Upcoming Commission Leadership Opportunities
 1. Description of Election Process and Chair & Vice-Chair Positions
 2. Commission Dialogue and Questions of Candidates
B. Other New Business
- 8:15 p.m. **8. Commission Communications, Reports, and Announcements**
9. Commissioner-Initiated Items for Future Meetings
10. Recap of Commission Actions This Meeting
- 8:30 p.m. **11. Adjournment**

Public Comment is encouraged during Commission meetings. You may comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.

Be a part of the picture....get involved with your City....Volunteer. For more information, contact Kelly at kelly.obrien@cityofroseville.com or (651) 792-7028.

1 **Community Engagement Commission**
2 **Meeting Minutes**
3 **DRAFT – February 12, 2015 – DRAFT**
4

5 **Commissioners:** Gary Grefenberg, Desiree Mueller, Kathy Ramundt, Scot Becker,
6 Jonathan Miller, and Michelle Manke.

7
8 **Commissioners Absent:** Theresa Gardella.
9

10 **Staff Present:** Garry Bowman
11

12 **Others Present:** ~~None~~ [Roseville Mayor Dan Roe, City Council member Lisa LaLiberte](#)
13 [\(part of meeting\); Diane Hilden, Sherry Sanders, and Janet Henquinet, all](#)
14 [Roseville residents; and Madeline Lohman of the Advocates for Human](#)
15 [Rights.](#)
16
17

18 **Call to Order**
19

20 A quorum being present, the Community Engagement Commission meeting was called to order
21 at 6:30 p.m. by Chair Gary Grefenberg. [He also noted that Commissioner Gardella’s absence](#)
22 [was because she was attending a memorial service for her Mother in North Carolina.](#)
23

24 **Approve Agenda**

25 The Chair noted the time limits were not included in the original draft agenda. The major issues
26 tonight in his mind were items 5 and 6, the Discussion with Mayor Roe, and the Dialogue with
27 the Minnesota Advocates for Human Rights on Immigration and Civic Engagement. He
28 believed they should be able to get to old business by 8:00 p.m. or sooner.
29

30 Commissioner Ramundt moved and Commissioner Becker seconded a motion to approve the
31 agenda as distributed minus the time suggestions in the left column. **Motion passed**
32 **unanimously.**
33

34 **Public Comment**
35

36 The Chair noted ~~Janice~~ [Janet Henquinet of](#) ~~from~~ the Roseville Police Civil Service Commission
37 was in attendance. He requested she introduce herself.
38

39 [Janet Henquinet](#) ~~stated~~ told the [Commission](#) she was here to show support for the Commission
40 and also because she had a personal interest in the [Commission’s civic engagement part role](#) ~~of~~
41 ~~their Commission~~ (i.e. 2 way communication between the Council/staff and residents ~~of the~~
42 ~~community~~). She did not believe everything the City does should be a referendum as that was
43 the purpose of electing officials and hiring City staff. However, when input is being sought from
44 community members she hoped the City would find something both efficient and effective and
45 not rely on meetings as much as they have in the past. She stated she was concerned about who
46 inputs as they don’t necessarily represent everybody but instead represent those who have the

47 time and inclination to provide input during the meetings. She stated she believed in
 48 neighborhood associations, but she was concerned about “balkanizing” the community and
 49 pitting the neighborhoods against each other. She stated the Twin Lakes issue was a City issue
 50 and not just a neighborhood issue. She hoped once a civic and community engagement process
 51 was going, Roseville will engage in a visioning process and not just be concerned about sewers
 52 and parks.

53
 54 Commissioner Ramundt believed they shared the same vision, but the issue would be figuring
 55 out how to get people engaged.

56
 57 The Chair added that the task forces they were seeking for volunteers for did not necessarily
 58 need to meet in person.

60 Approve Minutes

61
 62 The Chair [Grefenberg](#) ~~stated~~ amended the minutes as distributed on line 399 [by](#) deleting *the*
 63 *leader* and replacing with *the Chair*.

64
 65 Commissioner Becker moved and Commissioner Manke seconded a motion to approve the
 66 January 15, 2015 meeting minutes as ~~distributed~~ [amended](#). **Motion passed unanimously.**

68 Discussion with [Roseville Mayor Roe](#) and ~~Others~~ [Council Member Lisa LaLiberte](#) 69 [Regarding on League of Minnesota Cities Community Engagement Conference](#)

70
 71 [Roseville City](#) Council member Lisa LaLiberte ~~stated~~ [told the Commission](#) she had given a brief
 72 summary ~~on at Monday night's at the start of the Council meeting to bring the conference~~ [the](#)
 73 [Council](#) up to speed on the conference. ~~She stated this~~ which was a two ~~and one-half~~ day
 74 conference [organized](#) ~~with~~ by the League of Minnesota Cities. She ~~stated they were not alone~~
 75 ~~and~~ [acknowledged](#) there were other cities working on ~~forward~~ engagement, but She believed
 76 Roseville was a little ahead ~~of the other cities as Roseville had a committee~~ [this commission](#).
 77 She reviewed the information that was provided by the League [at its conference](#). She noted the
 78 government should not get involved in the civic engagement and own it, but ~~they could~~ [should](#)
 79 guide it and encourage it.

80
 81 Mayor Roe ~~stated~~ [reported](#) ~~they~~ [also that the City and Commission](#) were not alone in ~~this~~
 82 [promoting community engagement](#). ~~and At the conference they had~~ [there were](#) interesting
 83 examples of ~~things~~ [efforts](#) that [had](#) worked [in other communities](#). He stated they had received a
 84 lot of great [written](#) resources, which they would give to Mr. Bowman [who would distribute](#) it to
 85 the Commission.

86
 87 He [Mayor Roe](#) reviewed the [International Association for Public Participation \(IAP2\)'s IAP2](#)
 88 Core Values [\(a copy of which is attached and made part of this record\)](#) and ~~the~~ its 10 [Principles](#)
 89 for [Public Engagement](#), which he indicated would be given to the Commissioners. He presented
 90 the 10 steps for engagement and ~~He gave an example of an organizational assessment. He~~
 91 ~~presented~~ the Public Participation Spectrum. He believed they could use this type of a process in
 92 Southeast Roseville regarding housing, new immigrant issues, crime issues, deterioration of

93 neighborhoods, etc. Another issue was funding for streets. He wanted a Council work session
94 meeting regarding these ideas so [the Commission should not feel](#) ~~they~~ [he and Councilmember](#)
95 [LaLiberte](#) were ~~not~~ looking for a decision ~~making~~ from the Commission tonight.

96
97 Councilmember Laliberte ~~stated~~ [said she was](#) ~~they were~~ thinking of having the Commission less
98 project-based but rather more process-based; ~~which~~ this would help the Council ~~to~~ define a
99 process for projects. She stated a visions and goals for engagement needed to be measured in
100 some way and identifying issues as well as updates to Roseville University were all things they
101 were thinking the Commission could work on.

102
103 Mayor Roe stated other communities did a broader university ([somewhat similar to Roseville U](#))
104 also that included other entities and [was](#) not just specific to the government, which he found was
105 an interesting idea.

106
107 Councilmember Laliberte stated other cities also brought their meetings out to other locations in
108 the City and not just in the Council Chamber.

109
110 Vice Chair Becker asked if the conference provided other tools as to how the community could
111 respond to each other – i.e. community engagement as opposed to civic engagement.
112 Councilmember Laliberte responded they spoke a lot about online tools such as the civic
113 engagement website module the Commission has recommended to the Council.

114
115 Mayor Roe stated another notion was people meeting where they were. He stated it did not all
116 have to be an official meeting in the Chamber.

117
118 Councilmember Laliberte noted community engagement was happening all around us, but it was
119 happening where the communities were and it was important to let the communities take over
120 their engagement.

121
122 Mayor Roe suggested a possibility was preparing a do-it-yourself engagement kit that could be
123 distributed to people if they wanted to get involved in community engagement that wasn't
124 [exclusively related to civic engagement with government](#).

125
126 [Grefenberg](#) ~~The Chair~~ asked for clarification of the concept of 'bringing meetings to where the
127 people were'. Mayor Roe responded he believed they could set up meetings outside of the
128 Chamber as well as meeting people at their meetings such as Rotary. He stated if they knew where
129 people were, the City could go to them ~~also~~.

130
131 Commissioner [Desiree](#) Mueller stated she liked that idea in order to get in touch with people
132 where they were going to be.

133
134 Staff Liaison Bowman stated there were some things staff was doing such as the Twin Lakes
135 Discussion, fire department outreach to the Karen, Fridays with Fire Fighters, ~~etc~~ [and others](#). He
136 stated they still had some ways to go, but he believed ~~they were~~ [the City was](#) doing some of the
137 engagement and ~~were~~ heading in the right direction.

138

139 Councilmember LaLiberte ~~stated~~ said ~~generally they~~ she felt the City was in a good place, and
 140 the conference and it generally had ~~gave~~ given them information on what else could be done.
 141 She stated they were sensitive to the fact that the Commission had worked hard to get where they
 142 were today, ~~and~~ yet now they were coming to them with ~~additional~~ even more ideas. She asked
 143 how they felt about this.

144
 145 The Chair Grefenberg ~~stated~~ responded that it seemed to him the broad spectrum of roles and
 146 functions alluded to by the Mayor and council member were in the original ordinance language
 147 governing ~~idea for~~ the Commission, but he sensed that the Commission wanted to start doing
 148 something, hence the 2015 priority work plan. He also admitted to a personal sense of being
 149 overwhelmed.

150
 151 Councilmember LaLiberte stated she hoped they could help clarify and help the Commission.

152
 153 Mayor Roe ~~stated~~ agreed a big part of it that they were giving the Commission ~~was that this was~~
 154 ~~a bunch~~ lot of information and resources both verbal and written, to be used by them as
 155 educational information. He noted this Commission was a long-term Commission; ~~and~~ this was
 156 presented to get them excited and give them ideas of where the Commission could go in the
 157 future.

158
 159 ~~The Chair Grefenberg stated~~ said he appreciated ~~there was an~~ the important point of ~~getting~~ the
 160 Council being involved in community engagement ~~and~~ since the Commission could not do it by
 161 themselves. So he welcomed a workshop discussion with the Council regarding this to give
 162 ~~them~~ the Commission direction and ~~give them~~ assistance in achieving their mutual goals.

163
 164 Commissioner Ramundt ~~stated~~ said they had discussed talking to people within the City to see
 165 what was going on before they did a conference, which she believed fit into what they ~~had~~ were
 166 ~~talked~~ talking about. She stated she was excited about the ideas and was interested in
 167 researching more ideas in how to get people engaged.

168
 169 The Chair Grefenberg ~~stated~~ said in planning a conference/event the ~~Council~~ Commission
 170 needed to begin with the neighborhoods that were already organized. He believed there were
 171 such resources out there which ~~he believed~~ were doing a good job in involving their neighbors.

172
 173 Mayor Roe stated there was a lot of positive comment regarding neighborhood associations and
 174 he believed the City was getting this right.

175
 176 Councilmember LaLiberte stated instead of looking as this as more, this would expand the role
 177 of the Commission as they would be working with the groups who were already ~~doing~~ actively
 178 ~~something~~ engaged.

179
 180 Public Comment: ~~The Chair Grefenberg~~ asked if anyone in the public wanted to ~~make~~ comment
 181 on what they had heard so far.

182

183 Diane Hilden, 466 Bay View Drive, stated she was delighted that everyone was talking about
 184 this [topic](#). She stated this scared her though because she knows what it was like to write this
 185 kind of stuff, but it was extremely difficult to ~~enact~~ [implement](#) it.

186
 187 Hilden continued ~~She stated~~ that if they were talking about engaging people ~~they could not talk~~
 188 ~~about it as~~ she believed engaging people meant bringing them into the process and valuing what
 189 they had to say, as well as ~~and~~ having an incentive on all ends for the outcome because if there
 190 was not an incentive it would fail. ~~She stated~~ She wanted to see discussions and implementation
 191 of why this was a good thing. ~~She stated~~ Aa lot of people didn't want to go to meetings, but
 192 wanted to be involved and it was important to get out into the community. She stated people get
 193 into the meeting mode and then there is the thing people do afterwards such as meeting people at
 194 local establishments.

195
 196 Councilmember LaLiberte stated what they were sharing was a bythe-book list ~~that was~~
 197 provided at the conference, but the message she took away was that they needed to do things that
 198 ~~was~~ were less meeting-like and had to get into the community.

199
 200 ~~The~~Chair Grefenberg stated that was why the Civic Engagement module for the website was
 201 important because ~~they it~~ didn't ~~have~~ require residents to go to meetings in order to participate.
 202 He stated there were a lot of different ways to engage the community other than holding
 203 meetings

204
 205 Mayor Roe ~~stated~~ [said](#) the ~~authentic intent~~ he took [the authenticity needed for this process](#) very
 206 seriously and ~~they~~ [the Council](#) really did want people's input. They wanted to hear from ~~them~~
 207 [residents](#) and ~~have~~ [give them](#) a stake in the ~~role~~ [process](#); as well as [providing](#) the feedback to ~~the~~
 208 participants was important also. He stated if people didn't get the feedback, they would not
 209 come back ~~or~~ [to](#) give their opinions.

210
 211 Ms. Hilden encouraged ~~the~~ [an](#) informal approach to get people involved in the community. She
 212 stated they did not want the City to participate in civic engagement but rather to promote civic
 213 engagement. She believed this was a source of confusion and something they needed to be
 214 aware of.

215
 216 Councilmember LaLiberte added civic engagement in its best form was not done to people but
 217 with people.

218
 219 ~~Ms. Hilden stated it had to be done together and let's not look at doing something new, but look~~
 220 ~~at what they were doing and get people involved in that.~~

221
 222 [In additional public comment on this agenda item](#), Janet [Henquinet](#) stated she supported the
 223 focus on process, especially if it was combined with a needs assessment which would give them
 224 a lot of resources to share. She rhetorically asked if they evey consider not just the residents but
 225 also the 100,000 people who come into the City every day, as are they a part of the community
 226 too.

227

228 Vice Chair Becker stated one idea they have been discussing was to have other people come in
 229 who have done this before ~~to come in and~~ tell the Commission what has and what has not
 230 worked for them. He asked if Mayor Roe or Council Member Laliberte had networked with
 231 anyone at the conference who would be a good source of such information, to please let the
 232 Commission know.

233

234 **Dialogue with Minnesota Advocates for Human Rights on Immigration and Civic**
 235 **Engagement**

236

237 The Chair noted Madeline ~~Lowman~~ [Lohman of the Minnesota-based Advocates for Human](#)
 238 [Rights would be presenting tonight](#). He invited Wayne ~~Groth(?sp)~~ [Groff](#), Chair of [the Roseville](#)
 239 [Human Rights Commission](#), to join the Commission at the table, ~~also come up~~ [as well as](#)
 240 [Roseville residents](#) Diane Hilden and Sherry Sanders.

241

242 Ms. ~~Lowman~~ [Lohman](#) stated ~~they~~ [that Advocates](#) have [had](#) worked on immigration issues for
 243 pretty much [of their its](#) entire existence. She stated [explained](#) they Advocates started doing
 244 community outreach [on this issue](#) and as part of that before [it](#) they published their report on
 245 Immigrant Rights in Minnesota, ~~which was based on 3 years of work~~. From their [three years of](#)
 246 research it became clear that people felt welcome in Minnesota on the surface and [that](#) people
 247 were polite and nice, but [yet](#) they ~~the~~ [the Immigrant Community](#) ~~that they~~ felt they were not getting
 248 the same access to education, housing, and employment and that their own organizations did not
 249 have the same level of support as groups that served established long-term residents.

250

251 ~~She stated~~ [Lohman noted](#) at the end of the report, the Roseville Human Rights Commission and
 252 her organization had organized last January 2014 ~~chese to do~~ a public *Community Conversation*
 253 *on the Immigrant Experience in Minnesota*, which was the best attended of any program held [in](#)
 254 [the development of the Advocates final state-wide report, Moving from Exclusion to Belonging:](#)
 255 [Immigrant Rights in Minnesota Today](#), released last March.

256

257 ~~conversation on the~~, which was extremely positive. She ~~Lohman~~ stated [said](#) the next step was
 258 ~~that they~~ [to](#) take action on the [Report's](#) recommendations ~~in the report~~. She stated they
 259 [Advocates](#) were working on access to driver's licenses, labor concerns, and [was now](#) to take
 260 [taking](#) the outreach and engagement model they had ~~done~~ [used](#) and work with some of the
 261 communities to advance their own agendas of being more welcoming of their diverse residents.
 262 ~~She stated they were meeting in the communities where they were located~~. She stated they had a
 263 lengthy series of recommendations in their report. She pointed out it was important to hold
 264 meetings in a different style also in order to blend cultural expectations.

265

266 The Chair ~~stated~~ [asked Lohman](#) to ~~he would like to~~ review their recommendations, specifically
 267 on pages 253, [namely Immigrants are not always aware of community resources and](#)
 268 [opportunities for engagement with the larger community, and Immigrants feel that organizations](#)
 269 [serving the broader community do not reflect their priorities, encourage their leadership,](#)
 270 [accommodate their cultural norms, or assist them in overcoming language barriers, which limits](#)
 271 [their participation](#).

272

273 Ms. Lowman ~~stated~~ said Advocates had ~~what they~~ discovered was that there was often a self
 274 perpetuating cycle in that city residents and employees ~~they~~ communicated in ways that they
 275 expected to communicate with, such as the City newspapers, website, ~~on~~ and cable TV, but
 276 this was not thinking about how immigrants got their news. She noted the immigrants ~~received~~
 277 relied for the communication through members of their community. She stated it was important
 278 to make sure the messages were in the community places used by immigrants, such as in the
 279 grocery store and medical clinic, etc. She ~~stated~~ added the broader community ~~they~~ needed to
 280 think about new venues.

281
 282 ~~She stated~~ Lohman continued that English language classes were also very important ~~also and~~
 283 but the scope of those varied on the availability of resources. It was important that ~~those~~ English
 284 as a Second Language (ESL) instructors knew about the city resources available to the immigrant
 285 community. She stated there were a few communities who had staff whose sole job was to help
 286 immigrant communities navigate the systems, ~~these were~~ individuals who were on call 24/7.
 287 ~~These people who were trusted in the immigrant community also had the resources.~~ She ~~stated~~
 288 added an institution could do this as well and it ~~did not need to be~~ a staff member. ~~She stated~~
 289 Those were the main ways of getting the information out and once the connections were
 290 ~~established~~ made they needed to do conscious education.

291
 292 The Chair Grefenberg ~~stated~~ commented that in the Roseville the Police Department ~~has~~ had
 293 taken the lead on these types of issues, but so far it has been reserved for the police department.
 294 He stated one of the ~~Committee's~~ Commission's charges from the Council was to identify
 295 barriers.

296
 297 Ms. ~~Lowman~~ Lohman ~~stated~~ admitted the challenge was that it takes a long time to ~~develop~~
 298 succeed ~~everything~~ everywhere. She noted they needed to bring people in and since a lot of
 299 people worked ~~on~~ based on personal relationships ~~and~~ having a person walk them in was crucial.
 300 She stated it was important to figure out how to establish ~~these~~ personal relationships.

301
 302 Other barriers ~~were~~ common among low-income people ~~such as~~ were lack of time, language
 303 barriers, lack of transportation, no childcare, etc. ~~She stated~~ Other issues were cultural such as
 304 how different communities ~~treat~~ approach meetings ~~in different ways~~. She stated there were also
 305 issues as to how much power and influence ~~were~~ people were given knowing the limitations of
 306 community involvement. She stated this was a complicated balance. ~~She stated there were~~
 307 ~~barriers also such as driver's licenses, social security numbers also.~~

308
 309 Ms. Hilden ~~stated~~ commented that typically language was a huge barrier, but beyond language
 310 there were people who came from refugee camps so the concept of our society was not
 311 something they understood or would understand quickly. However, the children would very
 312 quickly capture American culture so there was a ~~very big different~~ difference between bringing
 313 to the table an immigrant who has been in America for a few years and a new immigrant. She
 314 hoped they could engage an immigrant culture for a very long time, commenting that there ~~She~~
 315 ~~stated~~ it was not a ~~one size~~ one-size solution to everything.

316

317 Ms. ~~Lowman~~ Lohman stated they wanted to be aware that there were things they were doing that
 318 they thought ~~was~~ were ~~the normative~~ and yet were confused why people were not participating.
 319 She stated they needed to be aware of ~~the~~ cultural differences.

320

321 Ms. Hilden asked who brings ~~the population~~ immigrants into the community. She understood
 322 there were churches that brought people here, but she had a sense once they got them here they
 323 were sort of abandoned. Ms. ~~Lowman~~ Lohman responded those sponsoring groups had limited
 324 resources.

325

326 Ms. Hilden ~~stated~~ responded ~~she believed they~~ immigrants needed some on-going contact with
 327 the sponsors who ~~were bringing the people~~ brought them here in order to establish better
 328 communication with the broader community. She stated this was very different in dealing with
 329 Somalians who had been here a long time.

330

331 ~~Ms. Lowman stated~~ Madeline Lohman responded that she had worked with a Somolian woman
 332 who relied on a bunch of people who did not speak Somali, but this woman eventually found
 333 Somolian resources. She agreed it was important to be in touch with the sponsoring agencies to
 334 see how they could help.

335

336 Vice Chair Becker asked that although he understood that a good bridge into such communities
 337 were the local community leaders and the children of adult immigrants, but absent that were
 338 there any strategies that work when they lacked such a designated leader. Ms. Lowman
 339 responded it did not have to be organic from the community, but someone who could establish a
 340 trust within the community. She did not believe there was a single way and it would take time
 341 for the community to trust someone.

342

343 Vice Chair Becker asked if besides via police department engagement were there other strategies
 344 the City could directly connect with the immigrant community. Ms. Lowman stated they needed
 345 an “organizer” who could do the street work and this was difficult with a volunteer organization
 346 such as the Commission.

347

348 The Chair stated he believed the ~~City~~ Commission needed to work with the Karen Organization
 349 of Minnesota if they were going to try and identify immigrant barriers.

350

351 Ms. Sanders stated the Hmong community was very organized and she hoped ~~this community~~
 352 the Commission could help the Karen community also.

353

354 Mr. ~~Groth~~ Groff , chair of the Roseville Human Rights Commission, ~~stated~~ commented that this
 355 did not happen overnight ~~and it~~ but was a process; ~~but~~ as a City they could offer the immigrant
 356 community more resources.

357

358 Ms. Hilden ~~stated~~ said her neighborhood would very much like to be connected also so they
 359 could do their part. She stated she did not like the ‘we/they’ mentality and she wanted to at least
 360 recognize people and say hello. She ~~stated~~ said if ~~they~~ neighbors could make ~~some~~ such inroad,
 361 they could facilitate some change.

362

363 Commissioner Ramundt stated ~~they~~ residents were not even connected very well in the City and
 364 stated they needed to work on how they did outreach and received feedback from everyone.

365
 366 ~~The Chair Grefenberg stated~~ said it was important for the City to invite ~~the~~ immigrants and
 367 neighborhood associations into staff meetings dealing with immigrant and neighborhood issues.
 368 ~~also.~~

369
 370 Ms. Lohwman ~~stated~~ said she did not think of these as additional tasks but rather change the way
 371 they do things such as how they announce City events. She stated their organization was willing
 372 to help them on communication and how to host forums with the immigrant communities.

373
 374 ~~The Chair Grefenberg encouraged~~ the Human Rights Commission to review this report and
 375 possibly consider some collaboration with the Community Engagement Commission.

376 Old Business

377 **a. Progress Reports on Priority Projects for 2015 (Continued)**

378 **1. Assist and Encourage the Formation of Roseville Neighborhood Associations**

380
 381
 382 ~~The Chair Grefenberg noted this~~ that the initial organizing meeting of the Neighborhood
 383 Associations Task Force had occurred, and the Task Force had concluded they really needed the
 384 Commission's support in finding a couple of members to join it.

385
 386 Commissioner Ramundt asked what had been done to find members so far.

387
 388 ~~The Chair Grefenberg stated~~ responded that at his request Staff Liaison Mr. Bowman had talked
 389 to the City's Volunteer Coordinator. Staff Liaison Bowman stated it was on the City's website
 390 volunteer opportunity page and it was as well as on other parts of the website. He suggested
 391 talking to someone at the Roseville Review. He Bowman did not believe it was included in any
 392 of the news updates, but ~~he~~ would include it in the next one.

393 **2. Host a conference on community engagement in Roseville**

394
 395
 396 The Chair recommended this be fully discussed at the next meeting due to the time constraints
 397 and the absence of Commissioner Gardella.

398
 399 Commissioner Mueller stated she did not believe there was a lot of value in doing a conference
 400 at this time as they were just getting everything up and running. She suggested doing more
 401 research on this.

402
 403 The Chair ~~stated~~ said he understood from a Gardella e-mail (included in the packet) that the
 404 research and planning ~~should~~ would occur this year and the conference take place in 2016. He
 405 suggested ~~they~~ conference planners talk to the neighborhood associations also.

406 **3. Joint Task Force with the Planning Commission on Notification**

407
 408

409 The Chair stated the task force has two appointees along with himself and Commissioner Manke.
 410 He stated if anyone know of someone who wanted to be on this task force, to let him know.

411

412 **4. Online civic engagement module for new city website**

413

414 Vice Chair Becker stated he was cautiously optimistic that the Council was in support of a
 415 module but had a concern regarding moderation and what sort of capabilities were there to keep
 416 undesirable content off. He stated further research would need to be done in order to respond to
 417 the Council's concerns.

418

419 Commissioner Ramundt asked if only certain parts of the module could be opened up. She asked
 420 for example if the surveys could be opened up now.

421

422 Vice Chair Becker responded they could do this but the underlying moderation concerns were
 423 still there once surveys were opened up for public input

424

425 Staff Liaison Bowman stated they could do a modified version and rather than allow two-way
 426 communication, the communication would only flow into the city and not made available for the
 427 public to see online.

428

429 The Chair noted this was coming back to the Council on March 2.

430

431 Staff Liaison Bowman opined that if they did not implement all of the software's capabilities, it
 432 was not as useful.

433

434 The Chair requested a couple of the Commissioners attend the March 2 meeting to show support
 435 and consider individually conversing with a Councilmember they knew.

436

437 Commissioner Ramundt stated unless there was a commitment by the city to respond to two-way
 438 communication this was not going to work and they could be hurting themselves instead.

439

440 Staff Liason Bowman stated he felt there was a strong commitment to two-way communication
 441 by the city manager.

442

443 **5. Involvement of Renters in Roseville Decision-Making and Civic Affairs in**
 444 **General**

445

446 [Because of time constraints](#) the Chair stated this would be discussed at the next meeting.

447

448 **6. Implementation of Other Strategic Recommendations**

449

a) **Low-Hanging Fruit**

450

b) **Other Recommendations**

451

452 The Chair stated this would be discussed at the next meeting.

453

454 **Other Old Business**

455

456 None.

457

458 **Chair, Committee, and Staff Reports**

459

460 None.

461

462 **New Business**

463

464 **a. Rosefest Parade in June**

465

466 The Chair stated they had the tees shirts and the sign. He stated he has the application and did
467 they want to participate this year. He asked for a consensus that they could apply for the parade.

468

469 Commissioner Mueller asked what they were hoping to achieve by participating in the parade.

470 ~~The Chair~~ Grefenberg responded that he believed parade participation ~~they would get a~~ provide a
471 higher profile for the Commission in the broader community

472

473 Commissioner Manke stated they had time to think about this as to what they wanted to do and
474 how they wanted to do it.

475 Chair Grefenberg ~~stated~~ said he just wanted authorization to sign up for a position in the parade
476 line-up; ~~it and they~~ the Commission could—and should—discuss ~~the~~ specifics at a future meeting.

477 Commissioner Manke noted the application did ask for information as to what they wanted them
478 to say and she believed he was too ahead of himself. She noted they had some time on this.

479

480 ~~The Chair stated all he wanted to know is if they wanted to participate.~~

481

482 Vice Chair Becker asked if the application was due at a certain date and could parts be modified.

483 The Chair stated the final deadline was March 31 and items could be modified if necessary. ~~He~~
484 ~~stated all he wanted to do was to reserve a space.~~

485

486 Commissioner Mueller stated she did not have an opinion on this either way but she would
487 support it if the rest of the Commissioners wanted to do it.

488

489 Commissioner Manke ~~stated~~ asked if they had a parade spot how many Commissioners would ~~be~~
490 ~~in it~~ participate. The Chair stated this was not relevant for ~~this~~ tonight's discussion ~~and~~ since

491 they could always cancel. Commissioner Ramundt believed it was relevant.

492

493 Commissioner Manke stated this was a ~~great idea and it was a~~ great way to get exposure and fun.

494 She stated generally she was overcommitted when it came to the parade. She stated maybe they
495 could have two people and anyone else who wanted to come in or if they handed out something,
496 they would connect.

497

498 Commissioner Mueller ~~stated~~ commented she was not opposed to it.

499

500 Vice Chair Becker believed it was a fun event and one advantage of it was that it helped notify
501 people of the Commissions existence if for no other reason than to serve as a reminder that

502 [residents can apply to serve on the Commission](#). Commissioner Manke ~~stated~~ [said](#) she wanted to
503 see some conversation on this.

504
505 Vice Chair Becker moved and Commissioner Manke seconded a motion to submit an application
506 for a space in the parade. **Motion passed unanimously.**

507
508 **b. Other New Business**

509
510 None.

511
512 **Upcoming Items on Future Council Agendas**

513
514 Staff Liaison Bowman stated the Council had a fairly heavy agenda for the next meeting, but he
515 did not see anything on it for the Commission.

516
517 **Commission Communications, Reports, and Announcements**

518
519 The Chair ~~stated~~ [reported](#) there was a Twin Lakes Planning process [for residents and others](#) on
520 development at the Twin Lakes site on February 25 in the City Skating [Center's](#) Rose Room.

521
522 Vice Chair Becker ~~stated~~ [reported](#) the City was inviting everyone to hear the Mayor's report on
523 the State of the City Address on Wednesday, February 25, at Affinity Credit Union.

524
525 Commissioners Manke [and Miller](#) ~~stated~~ [reported](#) there were two vacancies on the Ethics
526 Commission, one vacancy on the Financial Commission, one on Human Rights, two on Park &
527 Rec Commission, two on the Planning Commission, and two on the Public Works Environment
528 and Public Transportation Commission with a deadline of March 2.

529
530 **Commissioner-Initiated Items for Future Meetings**

531
532 Commissioner Ramundt stated she had an email exchange with Pat [Trudgeon](#) regarding elections
533 for the Chair and he said the elections was at the April meeting.

534
535 ~~The Chair~~ [Grefenberg](#) ~~stated~~ [said](#) he wished ~~she~~ [Ramundt](#) would have talked to him ~~and~~ [since the](#)
536 [Commission itself](#) had already determined last summer that chair/vice-chair elections were set ~~at~~
537 ~~the first meeting and the election was in~~ for April; he added they would occur at the end of that
538 agenda.

539
540 Commissioner Ramundt ~~stated~~ [said](#) she would like at the March meeting to talk to ~~who~~ [m](#)ever
541 was interested in the Chair and Vice Chair positions to discuss what they wanted to accomplish
542 for the next year and what their vision was for the Commission.

543
544 ~~The Chair~~ ~~stated~~ [Grefenberg](#) [commented](#) that at the other Commissions ~~the~~ [such](#) discussion was
545 held at the [same](#) meeting as the election. ~~He stated the election would be at the end of the April~~
546 ~~meeting. He stated there was time before the election.~~ He ~~stated~~ added that he was not running
547 for reelection as Chair so there would be an opening [at least](#) for the Chair's [position](#).

548

549 Commissioner Ramundt stated the reason she was recommending a discussion ~~on the~~ in March
 550 ~~agenda~~ was so the Commissioners could think about it and then have the vote in April. There
 551 being no objection the Chair ~~stated~~ concluded that candidate discussion would be in March and
 552 the actual election ~~would be held~~ in April.

553
 554 Commissioner Mueller stated she would like a discussion on a welcome packet and how to go
 555 about doing one. Chair Grefenberg suggested the April meeting since March's agenda was fairly
 556 full; Commissioner Mueller responded She stated having this on the April agenda was a good
 557 time for discussion and would give her adequate time to prepare. Staff Liaison Bowman
 558 volunteered to assist her.

559
 560 The Chair stated he would also like to add to the March agenda a discussion on whether the
 561 Commission should participate in the North Suburban Gavel Club ~~discussion at the March~~
 562 ~~meeting and if they should join it.~~

563

564 **Recap of Commission Actions This Meeting**

565

566 The Commissioners reviewed the Commission actions taken at the meeting.

567

568 **Adjournment**

569

570 Vice Chair Becker moved and Commissioner Manke seconded a motion to adjourn. **Motion**
 571 **passed unanimously.** Meeting adjourned at 8:4750 p.m.

572

573

574 Attachment

575



International Association
for Public Participation

IAP2 Core Values of Public Participation

As an international leader in public participation, IAP2 has developed the “IAP2 Core Values for Public Participation” for use in the development and implementation of public participation processes. These core values were developed over a two year period with broad international input to identify those aspects of public participation which cross national, cultural, and religious boundaries. The purpose of these core values is to help make better decisions which reflect the interests and concerns of potentially affected people and entities.

Core Values for the Practice of Public Participation

1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
2. Public participation includes the promise that the public’s contribution will influence the decision.
3. Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers.
4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Public participation seeks input from participants in designing how they participate.
6. Public participation provides participants with the information they need to participate in a meaningful way.
7. Public participation communicates to participants how their input affected the decision.

For more information, visit the IAP2 Web site at www.iap2.org .

(C) Copyright 2007 International Association for Public Participation

North Suburban Gavel Association

Progress Through Coordination

Skip to content

Welcome to the North Suburban Gavel Association, also known as the **Gavel Club**. The purpose of the North Suburban Gavel Association, founded in 1964, is to facilitate the communication and cooperation of community organization leaders in the north suburban Ramsey County area, to keep leaders informed about community activities, and to recognize outstanding volunteer leaders. To view a current membership list, [click here](#).

Leadership Recognition Dinner



The 35th annual Leadership Recognition Dinner on Wednesday, **May 14, 2014** is in the books. Here's a picture of most of the awardees (one wasn't able to attend). They were nominated by member organizations or by past recipients, for their outstanding

leadership and volunteerism. See details about this event, and this picture, on a [separate webpage](#).



Meetings of the Gavel Club are held monthly from September through June, on the third Wednesday of the month from 12:15 to 1:30 pm. at the Roseville City Hall. It's a bring-your-own bag lunch affair, with water and coffee provided. For directions and a map to City Hall, [click here](#).

Brief reports are made by member organizations, informing other Gavel Club members of upcoming events. Informed guest speakers give presentations on civic matters. The meetings are open to the public. Interested members can view the latest available meeting [agenda](#) and view the latest available meeting [minutes on the Gavel Members page](#).

Membership is open to all organizations and agencies, as well as to individuals, in the north suburban Ramsey County area. Current annual dues are \$15.00. A membership form can be viewed and downloaded by clicking the link below, or we can mail it to you by requesting using the [Contact Us](#) form.



Gavel Membership Brochure

[Download](#)

North Suburban Gavel Association

Proudly powered by WordPress.

**RECOMMENDATION ON
COMMISSION MEMBERSHIP
IN GAVEL CLUB
AGENDA ITEM # 6B**



**Outreach &
Communications
Committee**

**COMMUNITY ENGAGEMENT
COMMISSION MEETING
OF
MARCH 12, 2015**

March 5, 2015

Community Engagement Commissioners:

As mentioned at our last meeting there is a North Suburban Gavel Club which we may wish to join. It meets every third Wednesday of every month except the summer months of July and August.

Current members include:

- Friends of Ramsey County Libraries
- Fishing For Fun
- Friends of Roseville Parks (FOR Parks)
- Kiwanis Club of North Suburban Golden K St. Paul
- Lake Owasso Garden Club
- League of Women Voters of Roseville, Maplewood & Falcon Heights
- North Suburban Evening Lions
- Northeast Youth and Family Services (NYFS)
- Ramsey County School Safety Patrol Foundation
- Rosetown Playhouse
- Roseville Area School
- Roseville Community Fund
- Roseville Department of Parks and Recreation
- Roseville Visitors Association
- Rotary Club of Roseville

The Gavel Club on its web page explains its purpose as follows:

The purpose of the North Suburban Gavel Association, founded in 1964, is to facilitate the communication and cooperation of community organization leaders in the north suburban Ramsey County area, to keep leaders informed about community activities, and to recognize outstanding volunteer leaders.

One of the functions of our Commission, as determined by the Council, is:

Review and recommend opportunities to collaborate with neighborhood, community, educational, business, and social services groups and organizations.

So it seems like a natural fit.

Attached is a brief description from the Gavel Club's web page describing its activities.

Gary Grefenberg attended the last Gavel Club's monthly meeting and found it informative as to what other community groups were up to and a great opportunity to make them aware of our activities.

Committee Recommendation: the Commission join the Gavel Club at annual membership dues of \$15.



Date: March 6, 2015

To: Community Engagement Commission

From: Gary Grefenberg, Chair

RE: **Volunteers for Neighborhood Association Task Force**

For the past few weeks we have been recruiting residents interested in the concept of Neighborhood Associations. Lisa McCormick, Diane Hilden, and Sherry Sanders have assisted me in this task, as well as Scot Becker.

The Roseville Review twice in the last two weeks published on its Newsbriefs page the attached article.

As maybe I should have expected, more than several applications were received within the last few days. Surprisingly only one was received in response to the Roseville Review article. All the rest occurred through personal contact.

I believe there may be two more residents applying since they have recently advised me of their willingness and eagerness to serve. When I receive these two applications I will transmit them to you. I want to thank Scot Becker for his assistance in recruiting a candidate, as well as Lisa McCormick in landing an applicant. Others such as Sherry Sanders helped in spreading the word through their NextDoor networks. Diane Hilden is also exploring the possibility of having a Roseville police officer or a Neighborhood watch captain join.

The following residents have indicated their desire to serve on the task force:

Marcia Herrick

Diane Hilden

Lisa McCormick

Sherry Sanders

Dona Spencer

Jerry Stoner

Kody Thurnau

My recommendation is that the Commission appoint all seven of the above. There will always be fallout once the Commission gets going. On this issue beginning with a task force of eight residents (including me) is certainly not too large.

ATTACHMENT

LillieNews.com

YOUR LOCAL LINK.....LILLIE SUBURBAN NEWSPAPERS.....SERVING THE ST. PAUL SUBURBS SINCE 1938

Community Engagement Commission seeks task force volunteers

Submitted by admin on Thu, 02/26/2015 - 3:46pm

The Roseville Community Engagement Commission is an advisory commission appointed by the city council to advise it on ways and means to encourage, facilitate and streamline the engagement of Roseville residents in their community. The commission is seeking volunteers for the following two initiatives:

• **Neighborhood Association Task Force:** An approximately four-month project focused on neighborhood associations. Volunteers would serve on a task force exploring ways to foster, facilitate and encourage the formation of neighborhood associations and to encourage and organize authentic and effective neighborhood input into civic decision-making. If interested, please respond by March 11.

• **Zoning Notification Task Force:** An approximately four-month project to review the city's zoning notification process. The task force will make recommendations for improving the effectiveness in communicating with Roseville businesses and residents impacted by zoning decisions. The task force recommendations will be transmitted to both the Community Engagement and Planning commissions, with a goal of submitting any approved changes to the city council. No experience is required. The only requirement is an interest in improving the city's notification process and the willingness to volunteer time for this short-term project.

Task force meetings will occur once a month, with the exception of special meetings determined by task force members. Task force members will also communicate with each other via phone and the internet in between meetings.

For more information, contact Community Engagement Commission chair Gary Grefenberg at grefenberg@comcast.net or 651-645-6161, or the staff liaison Garry Bowman at garrybowman@ci.roseville.mn or 651-792-7027.

Volunteer Application

Community Engagement
Commission

NEIGHBORHOODS &
COMMUNITY BUILDING



Neighborhood Associations Task
Force (March 2015)

Contact Information

Name	Marcia HERNICK
Street Address	1853 Skillman A.O.W
City ST ZIP Code	Roseville, Ma 55113
Home Phone	cell: 651-231-6276
Work Phone	
E-Mail Address	MARCIAHERNICK@EDINAREALTY.COM

Availability

During which hours are you available for Task Force meetings?

not available Tuesday or Thursday until 2:30

Weekday mornings	Weekend mornings
Weekday late afternoon	Weekend afternoons
Weekday evenings	Weekend evenings

Special Skills, Qualifications, and Experience

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including working with community groups and civic organizations.

As a stay at home Mom (w/5 children) for 27 years, then a Real Estate Agent for the last 9 I believe I can help fill in the gaps - help where needed

Statement of Interest

Summarize why you are interested in joining this Task Force

lived in Roseville, same black/neighborhood for 39 years.

Volunteer Application

Community Engagement Commission

NEIGHBORHOODS & COMMUNITY BUILDING



Neighborhood Associations Task Force (March 2015)

Contact Information

Name	Sherry Sanders
Street Address	363 McCarrons Blvd. S.
City ST ZIP Code	Roseville, MN 55113
Home Phone	651-772-3311
Work Phone	
E-Mail Address	mccarronscommunity@gmail.com

Availability

During which hours are you available for Task Force meetings?

- Weekday mornings ___ Weekend mornings
 Weekday late afternoon ___ Weekend afternoons
 Weekday evenings ___ Weekend evenings

Special Skills, Qualifications, and Experience

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including working with community groups and civic organizations.

Current President of Lake McCarrons Neighborhood Association.
Lead and founding member of Nextdoor McCarrons Community.

Statement of Interest

Summarize why you are interested in joining this Task Force

I want to join the NA Task Force because I believe neighborhood associations can enhance the quality of life for all residents city wide by encouraging communication, cooperation, and friendliness among neighbors thus promoting a sense of security and pride in our communities.

E-Mail your completed application to Community Engagement Commission at
ggrefenberg@comcast.net

Volunteer Application

Community Engagement Commission

NEIGHBORHOODS & COMMUNITY BUILDING



Neighborhood Associations Task Force (March 2015)

Contact Information

Name	Jerry Stoner
Street Address	2866 Merrill St
City ST ZIP Code	Roseville MN 55113
Home Phone	515-314-8522
Work Phone	651-490-4090
E-Mail Address	Jerry507@gmail.com

Availability

During which hours are you available for Task Force meetings?

Weekday mornings Weekend mornings
 Weekday late
afternoon Weekend afternoons
 Weekday evenings Weekend evenings

Special Skills, Qualifications, and Experience

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including working with community groups and civic organizations.

I have been a member of the Parks and Recreation Commission for two years now. I have demonstrated a strong desire to connect with the community using electronic methods of communications, including the rapidly growing Nextdoor website, on issues related to the commission.

Statement of Interest

Summarize why you are interested in joining this Task Force

Neighborhoods and their parks are intimately linked. My initial interest in the P&R commission was because of the Renewal program which generated no small amount of controversy. Community engagement was a key tool I used to understand the history of the renewal program and gauge how well it was meeting the needs of the neighborhoods that live with these parks. As I have broadened my view in the last year to other city issues, it's immediately obvious that Roseville is a changing city. This changing city has no choice but to involve its citizens, and I am interested in joining the task force to help understand how to best implement that.

Volunteer Application

Community Engagement Commission

NEIGHBORHOODS & COMMUNITY BUILDING



Neighborhood Associations Task Force (March 2015)

Contact Information

Name	Kody Thurnau
Street Address	992 Ryan Avenue W
City ST ZIP Code	Roseville, MN 55113
Home Phone	(218)349-2478
Work Phone	
E-Mail Address	thur0102@gmail.com

Availability

During which hours are you available for Task Force meetings?

- Weekday mornings Weekend mornings
 Weekday late afternoon Weekend afternoons
 Weekday evenings Weekend evenings

Special Skills, Qualifications, and Experience

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including working with community groups and civic organizations.

I am a GIS Specialist working for a non-profit. I perform a lot of work around planning across the Twin Cities. I often work with neighborhood organizations to develop materials (mostly maps or data) to facilitate outreach to its community. I have worked extensively with impacts of light-rail to neighborhoods. I also worked with the Lyndale Neighborhood Association in my graduate work developing a database to monitor problem properties in their neighborhood.

Statement of Interest

Summarize why you are interested in joining this Task Force

Being a new-er resident of Roseville I still struggle to engage with neighbors and the city about what is happening in our neighborhood and city as a whole. I think by developing strong neighborhoods we develop a strong city. A well established and engaged neighborhood is more inviting for prospective residents which adds to the sense of ownership of the neighborhood and city. Strong neighborhoods also help lead the city in a positive direction through clear communication. When we were looking at homes it would have been great to see what was happening at the neighborhood level, not just at the city scale. Thankfully, I have the technical expertise to discover what is going on in a particular neighborhood, but the majority of citizens do not have that.

E-Mail your completed application to Community Engagement Commission at
ggrefenberg@comcast.net

Volunteer Application

Community Engagement Commission

NEIGHBORHOODS &

Neighborhood Associations Task Force
(March 2015)

COMMUNITY BUILDING

Contact Information

Name	Diane Hilden
Street Address	466 Bayview Drive
City ST ZIP Code	Roseville 55113
Home Phone	651-488-3678
Work Phone	
E-Mail Address	dianemhilden@gmail.com

Availability

During which hours are you available for Task Force meetings?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Weekday mornings | <input type="checkbox"/> Weekend mornings |
| <input checked="" type="checkbox"/> Weekday late afternoon | <input type="checkbox"/> Weekend afternoons |
| <input checked="" type="checkbox"/> Weekday evenings | <input type="checkbox"/> Weekend evenings |

Special Skills, Qualifications, and Experience

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including working with community groups and civic organizations.

I am the founder of the Lake McCarrons Neighborhood Association the oldest, and until recently the only, neighborhood association in Roseville and currently serve on the LMNA Board as I have on and off for most of the 22 years LMNA has existed. I recently retired as a Crime Prevention Coordinator/Community Organizer for the Summit Hill District Council in St Paul.

Statement of Interest

Summarize why you are interested in joining this Task Force

I care about the future of Roseville, am delighted that Community Engagement has at long last become a stated priority for Roseville's City Council and am concerned that without new ideas, citizen involvement and consistent reinforcement the concept may "wither on the vine."