

1 **Community Engagement Commission**  
2 **Meeting Minutes**  
3 **March 12, 2015**  
4

5  
6 **Commissioners:** Gary Grefenberg, Desiree Mueller, Theresa Gardella, Scot Becker,  
7 Jonathan Miller, and Michelle Manke.  
8

9 **Commissioners Absent:** None  
10

11 **Staff Present:** Garry Bowman  
12

13 **Others Present:** None  
14  
15

16 **Call to Order**  
17

18 All Commissioners being present, the Community Engagement Commission meeting was called  
19 to order at 6:30 p.m. by Chair Gary Grefenberg.  
20

21 Staff Liaison Gary Bowman advised the Commission that due to Kathy Ramundt's recent  
22 resignation the Commission was now composed of six members. The seventh position would be  
23 filled by the City Council during its current interview and appointment process.  
24

25 Commissioner Gardella questioned when the interviews held on March 9, 2015, for the  
26 designations on the following: Community Engagement; Ethics; Finance; Human Rights; Parks  
27 and Recreation; Planning; and Public Works Environment and Transportation Commissions  
28 would take place. Staff Liaison Bowman stated the appointments would take place on March 23,  
29 2015, at the City Council meeting.  
30

31 **Approve Agenda**  
32

33 Chair Grefenberg asked if there were any changes or amendments to the Agenda as mailed to the  
34 Commission; no one wished to amend the agenda.  
35

36 Commissioner Becker moved and Commissioner Manke seconded a motion to approve the  
37 agenda as distributed. **Motion passed unanimously.**  
38

39 **Approve Minutes**  
40

41 Commissioner Becker moved and Commissioner Manke seconded a motion to approve the  
42 February 12, 2015, meeting minutes as distributed. **Motion passed unanimously.**  
43

44 **Public Comment**  
45

46 There being no one present wishing to speak on an item not on the agenda, the Chair moved to  
47 the next agenda item.

48

49 **Old Business**

50

51 **a. Progress Reports on Priority Projects for 2015 (Continued)**

52 **1. Host a Conference on Community Engagement in Roseville**

53

54 Chair Grefenberg noted the item had been addressed previously by the Commission and should  
55 not require a lot of time to discuss. It was primarily intended as an update opportunity.

56

57 Grefenberg noted the Commission had received an email from Roseville resident Diane Hilden  
58 advising the Commission that *hosting a Community Engagement Conference was not a wise use*  
59 *of resources, human and/or financial*. Hilden wrote that organizing a conference can consume a  
60 huge amount of time and resources and doesn't necessarily yield useful information.

61

62 The Chair stated he appreciated her input and that the Commission would take her comments  
63 into consideration.

64

65 Commissioner Gardella responded that she concurred with Hilden's assessment that a conference  
66 would not be the best utilization of the Commission's time. She stated it was her understanding  
67 the Commission would not organize a conference but would target viable worthwhile learning  
68 opportunities on community engagement which could include targeted learning events, the build-  
69 out of the Roseville University program, research on other cities' efforts, with and individualized  
70 input from City staff on this topic.

71

72 Chair Grefenberg reiterated his previous suggestion that the three neighborhood associations  
73 already involved in Community Engagement be included in these events. He also requested  
74 Commissioner Gardella prepare a written synopsis of the revised project in order to clarify the  
75 intent was less a conference but rather a learning experience involving others.

76

77 Vice Chair Becker recommended changing the title from "conference", to a "dedicated event".

78

79 **2. Joint Task Force with the Planning Commission on Notification**

80

81 Chair Grefenberg reported the Planning Commission had appointed the following Planning  
82 Commissioners to serve with Community Engagement Commissioners Grefenberg and Manke  
83 on this joint task force: Michael J. Boguszewski, Shannon Cunningham, and James Daire. The  
84 Chair noted he had submitted a notice in the *Roseville Review* requesting volunteers.

85

86 Chair Grefenberg said that although he had received a significant amount of responses to the  
87 request for volunteers for the Neighborhood Association Task Force, the request for volunteers  
88 for the Zoning Notification Task Force had not received any responses. He stated pending the  
89 Commission's confirmation it was his opinion the Neighborhood Task Force was ready to be  
90 activated, noting the zoning notification issues developed in the Commission's

91 Recommendations to the Council last December would be brought forwards for Task Force  
92 consideration. He also asked if any other Commissioners were interested in joining the Task  
93 Force.

94  
95 Commissioner Gardella asked if five members would be sufficient for the Task Force. The Chair  
96 replied he would like at least one more public member on the Task Force.

97  
98 Vice Chair Becker responded ideally one or two Members-At-Large would be beneficial but  
99 given the specialized nature of the task force, there was little risk in only having five members.  
100 Commissioner Gardella suggested the next step should be to ask James DeBenedet to volunteer  
101 as a public member for the this task force, explaining that Mr. DeBenedet had been very helpful  
102 on this issue when he served on the Community Engagement Task Force.

103 |  
104 Chair Grefenberg reported Paul Bilotta, Community Development Director, and City Planner  
105 Thomas Paschke had submitted an outline of current zoning notification issues to assist the Task  
106 Force to begin its work

107  
108 Vice Chair Becker commented that since he assumed a lot of data would need to be acquired in  
109 order to get the task force’s work underway, as long as the city is currently gathering that data,  
110 not much time is being lost as the task force is still forming. Grefenberg expressed his  
111 appreciation for Paul Bilotta volunteering the information to the Task Force.

112  
113 | Commissioner Gardella commented the information developed by the prior Civic Engagement  
114 Task Force had been very specific and could be used as a foundation for this Task Force. The  
115 Chair concurred, noting that a significant amount of this information had been included in the  
116 CEC Recommended Policies.

117  
118 Commissioner Manke questioned if a tentative date had been determined for the meeting. The  
119 | Chair said a date had not yet been determined and suggested that a meeting be held prior to the  
120 next CEC meeting.

121  
122 | Vice Chair Becker moved and Commissioner Manke seconded a motion to confirm the  
123 membership of the Joint Task Force on Zoning Notification with Gary Grefenberg and Michelle  
124 Manke of the Commission, and Michael J. Boguszewski, Shannon Cunningham, and James  
125 Daire of the Planning Commission; public at-large seats would be left open for additional  
126 appointments. **Motion passed unanimously.**

127  
128 **3. Online Civic Engagement Module for New City Website**  
129 |

130 Chair Grefenberg requested Vice Chair Becker, Commissioner Miller, and Staff Liaison  
131 Bowman report on this item.

132  
133 Vice Chair Becker reported the City Council unanimously authorized staff to negotiate a contract  
134 with Granicus to develop a civic engagement module for integration with the City of Roseville  
135 website for a term of two years.

136  
137 Staff Liaison Bowman stated it was his understanding the contract will be brought before  
138 Council for a vote on its consent agenda at the next City Council meeting on March 23, 2015.  
139

140 Vice Chair Becker explained the purpose of a Consent Agenda stating items such as approvals of  
141 final contracts were often placed in a group of items that can be approved en masse. Once the  
142 final contract is approved, the CEC would plan to assist the City with providing input on seeding  
143 content, content moderation, marketing, and provide other feedback on the implementation of the  
144 module.

145  
146 Staff Liaison Bowman stated it would be an open posting format and that he looks forward to the  
147 launch of the new program.

148  
149 Commissioner Gardella questioned who would monitor the open content. Staff Liaison Bowman  
150 stated staff would need to monitor the site, although any user could flag for removal  
151 inappropriate content.

152  
153 Vice Chair Becker added that he hoped the community of users of the module will also feel a  
154 sense of ownership enough to self moderate the content as well.

155  
156 Councilmember Miller questioned if the commission could begin in the next phase of rolling out  
157 the module by providing input and feedback over email as opposed to meeting. Staff Liaison  
158 Bowman stated he would like website committee to get together to brainstorm on ideas and have  
159 an open discussion on ways to enhance the user experience.

160  
161 Chair Grefenberg thanked Commissioner Miller for expressing himself during the City Council  
162 presentation and Staff Liaison Bowman and Vice Chair Becker for their comments and  
163 dedication to community engagement

164  
165 Staff Liaison Bowman reported the timeline received from Granicus for the official launch  
166 would take approximately 6-8 weeks after the contract is finalized which allows for ample  
167 planning and marketing time as well as coordinating with city staff regarding their engagement  
168 in the module.

169  
170 Commissioner Gardella showed her support for the project and stated this was a great  
171 opportunity to host Community meetings to hold tutorials for residents.

172  
173  
174 **4. Involvement of Renters in Roseville Decision-Making and Civic Affairs**  
175

176 Chair Grefenberg acknowledged and expressed appreciation for an email received from Roger  
177 Hess Jr., which had been e-mailed to the Commission. He noted one of the main CEC policies,  
178 adopted in November 2014, was to engage renters. He stated it was his belief the Task Force on  
179 Zoning Notification would aid in the gap by relaying zoning information and notice to renters,

180 adding that the 2014 Policy Recommendations on Zoning Recommendations specifically  
181 covered this. The Chair thanked Roger Hess Jr. and opened the meeting for discussion this issue

182  
183 Vice Chair Becker recommended the Neighborhood Association Task Force also take up the  
184 involvement of renters. He commented that although renters are sometimes more transient than  
185 homeowners, they are still a large part of the overall community and it is important to engaging  
186 all residents to become an active part of that Community.

187  
188 Commissioner Gardella commented on Mr. Hess's questions relating to how surveys are  
189 conducted and suggestions for changing the surveys. She questioned how often surveys are  
190 done. Staff Liaison Bowman stated surveys are conducted every two to three years. He noted  
191 surveys had been completed in 2011 and 2014.

192  
193 Vice Chair Becker stated Mr. Hess had expressed a valid point on surveys only being conducted  
194 through the use of contacting residents' landline telephones. Staff Liaison Bowman stated he  
195 had been assured by the survey company that multiple communication platforms had been  
196 utilized to contact residents although outreach may have been limited to residents with phone  
197 numbers not associated with a Roseville address or with a non-651 area code, for example.

198  
199 Commissioner Mueller stated Mr. Hess also made a great point in regard to the area code issue.  
200 She explained most people who presently move do not change their telephone numbers  
201 (landlines and/or cell phone numbers) and due to this they would be excluded from being  
202 included in the survey by default. Staff Liaison Bowman stated the survey company had been  
203 well aware of this trend and acted accordingly to ensure all residents were entered into the survey  
204 pool.

205  
206 Commissioner Gardella stated it was her belief the next survey might differ from surveys of the  
207 past, due to the direct involvement of the CEC. She suggested alternative options: speaking to  
208 residents at parks, church, electronic communication, cell phones, posting to the City website.

209  
210 Vice Chair Becker suggested over the course of the year, the CEC gather a list of  
211 recommendations to present to City Council prior to the City sending the next resident survey.  
212 Commissioner Gardella concurred, adding resident feedback and suggestions are encouraged,  
213 welcomed, and appreciated.

214  
215 Commissioner Manke suggested Mr. Hess be considered for appointment as the Member-At-  
216 Large for the Zoning and Notification Task Force.

217  
218 Chair Grefenberg requested Staff Liaison Bowman draft a response to the email received from  
219 Mr. Hess and noted that the Commission could address the specifics regarding conducting future  
220 surveys at a later date.

221  
222 Commissioner Manke suggested sending surveys out to renters on a more frequent basis due to  
223 the high turnover rate. Staff Liaison Bowman stated that such a recommendation should be  
224 brought before the City Council.

225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240  
241  
242  
243  
244  
245  
246  
247  
248  
249  
250  
251  
252  
253  
254  
255  
256  
257  
258  
259  
260  
261  
262  
263  
264  
265  
266  
267  
268  
269  
270

Commissioner Mueller concurred with Manke’s suggestion; offering an alternative option of including City feedback cards as part of the welcome packet for new residents or in communications renter’s receive via the implementation of the Rental Licensing Program.

Chair Grefenberg referred to a recent *Minneapolis Star Tribune* article on the Minneapolis neighborhood structure highlighting that although 52% of Minneapolis residents were renters they make up less than 30% of the membership in their neighborhood associations; supporting the point of view on the necessity to engage the renters demographic.

Chair Grefenberg referred a member of the Neighborhood Association Task Force (Peggy Verkulien to Commissioner Mueller as a possible point of contact for integrating City literature into renter welcome packets. He indicated Verkulien creates her own welcome packets for her neighbors and could be another or complementary alternative. He said that the Verkulien contact information was included in the meeting packet since she had also applied for the Neighborhood Association Task Force.

**5. Implementation of Other Strategic Recommendations**  
**a) Low-Hanging Fruit**

Chair Grefenberg indicated that this category covered less labor-intensive recommendations, but he had not had the time to compose such a list based upon the Commission’s 2014 Recommendations to the Council. Commissioner Manke moved to table the discussion for the next meeting in order for Chair Grefenberg to have adequate time to develop a “Low-Hanging Fruit” list available for the Commission to review.

**Motion to table passed unanimously.**

**b. Other Old Business**

None.

**Chair, Committee, and Staff Reports**

**a. Chair’s Report**

Chair Grefenberg reported two events of significance to the Commission’s work had occurred since the last meeting. On February 17<sup>th</sup> and 18<sup>th</sup> the City Council participated in a Strategic Planning Retreat during which time they created an updated 2015 Strategic Plan. He stated a high priority of the plan was the Community Engagement of residents.

Grefenberg noted that the retreat facilitator was preparing a draft strategic plan for submission to the Council. He reported several Councilmembers had indicated to him their desires to have all Commissions review and comment on the plan prior to its adoption. Since the Strategic Plan included a focus on Community Engagement the Commission should be spending a significant amount of time advising the Council on this issue.

271 Chair Grefenberg stated the second event occurred when the Mayor and City Manager advised  
272 him the issue of Uniform Commission Code would soon be addressed by the Council. He noted  
273 during the first few months the Commission had been in existence, it had spent a significant  
274 amount of time discussing standards for commissions, such as: Commissioner attendance,  
275 providing opportunities for public comment at meetings, and ways to inform residents of  
276 Commission activities.

277  
278 | Grefenberg explained that a Uniform Commission Code therefore provided an opportunity for  
279 | incorporating some of the Commission policy and strategy recommendations dealing with  
280 | Commissions, as adopted by the CEC last November, into the Council discussion. He stated the  
281 | CEC had been somewhat ahead of the game due to already having policies in place regarding the  
282 | Uniform Commission Code. He stated the next step would be to meet with the Council and  
283 | advise them on its recommendations regarding city commissions.

284

285 **b. Outreach & Communications Committee**

286

287 | Chair Grefenberg drew the Commissioners' attention to the Gavel Club item in their meeting  
288 | packet. Based on Club's purpose -- to facilitate the communication and cooperation of  
289 | community organization leaders within Ramsey County to keep communities informed of  
290 | activities...-- and the variety of neighborhood and community organization already participating  
291 | in the Club, it was the recommendation of the Commission's Outreach and Communications  
292 | Committee that the Commission's participation would be an ideal fit.

293

294 | He stated the Club's purpose aligned with the Commission's charge in City ordinance

295

296 Commissioner Manke of the Committee concurred that the club was a perfect fit for the CEC.  
297 She stated a concern would be for the time the Gavel Club meets noting most Commissioner's  
298 work and would not be able to attend meetings held at noon. She recommended the CEC join  
299 the club with the understanding that it would be a shared responsibility.

300

301 The Chair noted the Gavel Club meets at 12:15 p.m., on the third Wednesday of each month  
302 from September through June.

303

304 Commissioner Miller concurred with the recommendation and noted his support.

305

306 Commissioner Miller moved and Vice Chair Becker seconded a motion to join the Gavel Club  
307 and pay the annual membership fee of \$15.00. **Motion passed unanimously.**

308

309 **c. Neighborhood Association Task Force**

310 **1. Confirmation of Task Force Membership**

311 |

312 The Chair stated seven people had recently volunteered for the Task Force and an additional  
313 three applicants had previously applied.

314

315 Vice Chair Becker commented he was pleased by the variety of backgrounds, professional  
316 experience, and length of residency among the mix of applicants.

317  
318 Commissioner Gardella questioned if there had been fair representation across the City. The  
319 Chair stated all areas are adequately represented except from the North East quadrant.  
320 Commissioner Gardella stated she would speak with her neighbor.

321  
322 Vice Chair Becker moved and Commissioner Manke seconded a motion to appoint all applicants  
323 to the Neighborhood Association Task Force with the option to make additional appointments at  
324 a later date. **Motion passed unanimously.**

325  
326 The Chair noted volunteers had been brought to the Task Force by word of mouth. He noted the  
327 Task Force would report to the CEC who would then make a recommendation to the City  
328 Council. He stated he would email the Action Agenda from last night's task force planning  
329 meeting to the Commission.

330

331 **d. Staff Report**

332 **1. Upcoming Items on Future Council Agendas**

333 |

334 Staff Liaison Bowman commented on the upcoming items on the Council's Agenda included the  
335 Granicus contract and the new appointment of Commissioners on March 23, 2015. He  
336 commented the April Agenda would not impact the Commission and that the next Agenda to  
337 impact the Commission would not occur before possibly the May 4, 2015, meeting.

338

339 The Chair questioned the status of the Strategic Planning Work Session. Bowman stated the  
340 draft had not yet been completed and a date had not yet been determined.

341

342 Commissioner Manke questioned if a gathering would be held for newly appointed  
343 Commissioners. Bowman stated he assumed an orientation would be held for the 11 newly  
344 appointed Commissioners.

345

346 | Commissioner Gardella asked for more information on the process for residents applying for the  
347 Community Engagement Commission vacancy. Chair Grefenberg stated there had only been one  
348 applicant whose first preference was to serve on the CEC noting there were four open seats on  
349 the CEC.

350

351 Vice Chair Becker and Chair Grefenberg confirmed interviews for potential applicants were held  
352 | before the Council and the respective Commission Chair of each applicant's first preference  
353 Commission.

354

355 **New Business**

356 |

357 **a. Upcoming Commission Leadership Opportunities**

358 **1. Description of Election Process and Chair and Vice-Chair Positions**

359



360 Chair Grefenberg reviewed the email sent out on Tuesday describing the election process, and  
361 the roles of the Chair and Vice-Chair. At its May 8, 2014, meeting the Commission had adopted  
362 this process and description of its officers by consensus: the role of the Chair to convene and  
363 conduct Commission meetings, conduct the business of the Commission including but not  
364 limited to creating the agenda and meeting packet. The Chair is the official representative and  
365 spokesperson for the Commission on Commission positions, issues, and priorities. The Vice-  
366 Chair preforms the duties of the Chair in their absence and consults with the Chair upon his or  
367 her request. The Chair and Vice-Chair serve a term of approximately one year to be determined  
368 annually at the Commission’s April meeting.

369  
370 Chair Grefenberg expressed his appreciation and support of Vice Chair Becker’s service over the  
371 past eleven months, stating he hoped the next Vice Chair would continue to demonstrate the  
372 same level of support to the next Chair.

373  
374 | The Chair stated nominations would be held at the next Commission meeting on April 9<sup>th</sup>. He  
375 | asked any Commission member interested in being nominated to make mention of their interest  
376 | at tonight’s meeting to open up discussion and answer questions.

377  
378 **2. Commission Dialogue and Questions of Candidates**

379  
380 Chair Grefenberg asked what Commissioner would be interested in serving as Chair. Vice Chair  
381 Becker stated he would like the opportunity to be nominated to serve as the Chair for the next  
382 term. Vice Chair Becker commended Chair Grefenberg for his excellent leadership stating he  
383 | had been an essential part of forming the Commission and that he wanted to recognize the  
384 | Chair’s efforts.

385  
386 Chair Grefenberg asked if any Commissioner had been interested in being a candidate for the  
387 Vice Chair position. Commissioner Gardella stated she would like the opportunity to be  
388 nominated to serve the next term as the Vice Chair.

389  
390 Chair Grefenberg asked Commissioner Gardella to elaborate on her previously expressed  
391 suggestion to use this opportunity for open dialogue between all commissioners, rather than  
392 question each candidate. Commissioner Gardella said her intention would be to have open  
393 dialogue between all Commissioners rather than mainly between the Commission and the Chair  
394 and Vice Chair candidates.

395  
396 Commissioner Miller asked if questions could be brought to the next meeting to ask the  
397 nominees. Chair Grefenberg stated Commission members had the opportunity to ask their  
398 questions or raise issues at the present time; there might be an opportunity to have further  
399 questions prior to the official vote at the next meeting.

400  
401 Commissioner Miller questioned if meetings could be run differently or if the current formal  
402 | meeting format had been a requirement. Grefenberg noted the Commission had approved a  
403 | recommendation that all commissions should follow the meeting format and procedures of the  
404 | City Council. He stated the Commission had been required to follow the Rosenberg’s Rules of

405 Order for motions and consensus. He stated Rosenberg’s Rules allowed for a less formal setting  
406 which the Commission had been following, and also provided—he believed—an even more  
407 informal setting which he referred to as a Committee of the Whole.

408

409 Vice Chair Becker commented Council holds periodic work session meetings in the Committee  
410 of the Whole format. Staff Liaison Bowman concurred that the Council tries to hold one such  
411 meeting per month in that format.

412

413 | The Chair asked Commissioner Miller if he had answered his question. Commissioner Miller  
414 said he had.

415

416 Commissioner Mueller said her preference would be to have a less rigid format to allow open  
417 dialogue and brainstorming to occur. Staff Liaison Bowman suggested scaling back on the  
418 amount of items on the agenda to allow time for discussion.

419

420 | Commissioner Manke stated she would like the Commission to hold a workshop brainstorming  
421 session, in a less formal setting, possibly in addition to the regularly scheduled CEC meeting,  
422 with the intention focused on getting to know one another and to openly discuss ideas and goals  
423 of the Commission. Commissioner Gardella asked Commissioner Manke how much time she  
424 anticipated the session should be allotted. Commissioner Manke stated the Workshop could be  
425 held in lieu of or in addition to a regular CEC meeting.

426

427 Chair Grefenberg stated there could be an issue with the technical side of recording the meeting.  
428 Commissioner Manke stated as long as there was a record of the meeting it did not need to be  
429 video/audio recorded. Grefenberg responded that he would need staff confirmation of that.

430

431 Vice Chair Becker liked the idea of an offsite informal session or brainstorming meeting in  
432 addition to being more deliberate in planning time for open dialogue. He stated he would like to  
433 incorporate having a learning agenda where guests are invited to address the Commission to  
434 advocate or address issues within the community. He reiterated his support for both formats  
435 noting the importance of continuing to vote and other formalities in order to be transparent and  
436 gain consensus as a group.

437

438 Commissioner Miller agreed it was important to hold the first Commission meetings in the  
439 | manner they had, but as the Commission matured he would like to expand upon that initial  
440 structure and format.

441

442 Commissioner Gardella concurred, saying as long as the meeting did not violate the open  
443 meeting laws she would be in favor of holding a Workshop meeting for a longer duration than  
444 the regular meetings. She presented options for holding alternating meetings, one month hold a  
445 business formal meeting the following month hold a less formal discussion meeting or, to  
446 dedicate a specified amount of time to formal business and allot additional time from an open  
447 forum.

448

449 The Chair suggested incorporating a new discussion meeting format for the May meeting  
450 contingent on whether meeting time was available because of the Council’s request for the  
451 Commission’s input on the Strategic Plan and other pending issues.

452

453 |

454 **b. Other New Business**

455 |

456 None.

457

458 **Commission Communications, Reports, and Announcements**

459 | Chair Grefenberg noted the emails received from Diane Hilden and Roger Hess Jr. had already  
460 been addressed earlier in the meeting

461

462 | Vice Chair Becker stated Roseville Police Chief Mathwig would be appearing on a panel  
463 discussion to heal the relationships between law enforcement and the community in Brooklyn  
464 Park on March 15, 2015, at 4 p.m. Further information can be found by contacting (612) 735-  
465 4828. Commissioner Manke noted the appearance on MPR by the Chief, indicating stating he  
466 had done an excellent job on that radio program

467

468 Vice Chair Becker reported on an event to be hosted by the Roseville Human Rights  
469 Commission on March 16, 2015, at 6:30 p.m. in alliance with the National Alliance on Mental  
470 Illness (NAMI) and MakeItOK.org, whose purpose was to discuss mental health issues and  
471 increase community awareness. Grefenberg presented a flyer depicting the event.

472

473 Commissioner Manke noted the Roseville Police Department’s launch of their Facebook page.

474

475 | Commissioner Manke raised the issue of an earlier e-mail she had received commenting on the  
476 content of City News. The Chair stated he received an email, forwarded by Community  
477 | Development Director Paul Bilotta, from a resident commenting on a lack of neighborhood-  
478 specific news in the City newsletter.

479

480 Staff Liaison Bowman welcomed feedback on the City newsletter.

481

482 | The Chair reported *Roseville Review* Editor, Johanna Holub, would be at the next meeting of the  
483 Gavel Club to discuss coverage of community events.

484

485 **Commissioner-Initiated Items for Future Meetings**

486 |

487 | Chair Grefenberg reminded the Commission of proposal received from the Minnesota Advocates  
488 for Human Rights at their February meeting, suggesting a partnership with the Commission in  
489 integrating immigrants into the Roseville Community. At the February meeting Advocates had  
490 | indicated they were willing to come back in April to discuss it with the Commission. The  
491 proposal included various ways to engage with immigrants as under-represented groups. Vice  
492 Chair Becker noted that this was probably an opportunity to partner with the Human Rights  
493 Commission.

494

495 | Grefenberg noted he would be compiling a list of items that had not been completed to either add  
496 | or remove from future agendas.

497

498 | Vice Chair Becker suggested Rosefest parade planning be added.

499

500 | Commissioner Mueller requested clarification at the next meeting on what should be included in  
501 | the welcome packet.

502

503 | **Recap of Commission Actions This Meeting**

504 |

505 | Grefenberg clarified that the intent of this standard agenda item was to focus on follow-up action  
506 | necessary for decisions or motions approved at the Commission meeting.

507

508 | The Commissioners recapitulated the Commission actions taken at the meeting. Chair and Vice-  
509 | Chair elections were mentioned, as was the next steps in the Civic Engagement module. On this  
510 | last item Becker mentioned that the Website Committee should possibly meet before the next  
511 | Commission meeting.

512

513 | **Adjournment**

514 |

515 | Vice Chair Becker moved and Commissioner Gardella seconded a motion to adjourn. **Motion**  
516 | **passed unanimously.** Meeting adjourned at 8:20 p.m.

517 |