

1 **Community Engagement Commission**
2 **Meeting Minutes**
3 **September 10, 2015**
4
5

6 **Commissioners:** Scot Becker, Gary Grefenberg, Sherry Sanders, Jonathan Miller, Michelle
7 Manke and Ebony Adedayo.
8
9

10 **Commissioners Absent:** Theresa Gardella
11

12 **Staff Present:** Garry Bowman
13

14 **Others Present:** Lisa McCormick (part of meeting)
15
16

17 **Call to Order**
18

19 A quorum of Commissioners being present, the Community Engagement Commission meeting
20 was called to order at 6:30 p.m. by Chair Scot Becker.
21

22 **Approve Agenda**
23

24 Chair Becker asked if there were any changes or amendments to the Agenda as mailed to the
25 Commission; no one wished to amend the agenda.
26

27 Commissioner Gary Grefenberg asked to add Discussion regarding a presentation by the Gavel
28 Club.
29

30 Commissioner Sherry Sanders indicated the letter sent by Roger Hess should be discussed.
31

32 Commissioner Michelle Manke stated she would like to discuss a Welcome Packet.
33

34 Commissioner Becker moved and Commissioner Grefenberg seconded a motion to approve the
35 agenda as amended. **Motion passed unanimously.**
36

37 **Approve Minutes**
38

39 Commissioner Sanders asked if these minutes that were tabled the same as before or were there
40 changes. Chair Becker stated there were a couple sections of public comment where he removed
41 the edits. Commissioner Sanders stated she was confused because if someone comes to the
42 table, how is their comment removed. Chair Becker indicated there are a number of quality
43 concerns with minutes and in the course of doing that, there are times that corrections or
44 clarifications are added based on the context of the conversation. He stated they received a little
45 bit of feedback on that particular section so he removed the edits and left them as transcribed.
46 Chair Becker reviewed how the minutes are reviewed and edited.

47
48 Commissioner Sanders stated on line 248, sometimes the edits get really crowded because the
49 type is in black and then they have blue, green and red, which is kind of confusing. She stated
50 she knew Diane said things but then they are crossed out in blue and she wondered who was
51 responsible for blue. Chair Becker did not see any changes to the minutes in the packet and he
52 wondered if she had the correct packet. Commissioner Sanders indicated she had the old packet
53 and her comments should be disregarded.

54
55 Commissioner Grefenberg stated on line 252 there is a grammatical error and on line 251 the
56 word “and’ should be deleted.

57
58 Commissioner Manke moved and Commissioner Adedayo seconded a motion to approve the
59 July 9, 2015 meeting minutes as amended. **Motion passed unanimously.**

60
61 Commissioner Sanders stated there were things brought up at the table that are not in these
62 minutes so she wondered what the protocol was. Chair Becker stated the minutes are reviewed
63 by a third party and they create the minutes and then the Commission will review them and make
64 changes. It is likely in the course of transcribing; they summarize and don’t always include
65 verbatim minutes. He stated sometimes the items being summarized are items of substance and
66 sometimes they are subjective.

67
68 Commissioner Sanders stated there were comments from Lisa McCormick that were not in the
69 minutes. Chair Becker stated no changes were made and what is in the minutes was submitted
70 by the transcriber. He reviewed a few grammatical and name corrections.

71
72 Commissioner Sanders indicated the minutes did not match the video. Chair Becker indicated
73 the minutes will not be an exact match to the video tape of the last meeting; if there are items of
74 content she would like submitted then she should do that at this time or the minutes could be
75 tabled to be reviewed further.

76
77 Commissioner Grefenberg passed out some changes to the minutes he would like reviewed and
78 included in the minutes.

79
80 Commissioner Sanders thought if a resident spoke to the Commission then their words should be
81 recorded. Chair Becker agreed. Commissioner Manke stated it is rare to find minutes verbatim
82 from what is said, it is just to capture generally the essence of what transpired which is why they
83 also videotape the meeting. Commissioner Grefenberg stated the minutes are not a direct
84 transcription and never have been.

85
86 Commissioner Sanders moved and Commissioner Grefenberg seconded a motion to table the
87 August 13, 2015 meeting minutes for additional information and review. **Motion passed**
88 **unanimously.**

89
90 Commissioner Grefenberg stated he had two concerns with the minutes as transcribed by
91 TimeSaver. They do not adhere to the recently enacted Universal Commission Code. He stated

92 for example, there is a heading on line 652 “Recap of Commission Actions This Meeting” which
93 only states, “The Commission Recapitulated the Commission Actions”. This part of the minutes
94 was very important to him so he would ask that TimeSaver to not take the easy way out but to
95 actually state what the items recapitulated were. He also noted that TimeSaver did not
96 adequately cover Jerry Stoner’s report and that is why in the packet there are some additions.

97
98 The recently enacted Commission Code says Commission minutes “shall be detailed in the same
99 way as the City Council minutes are written”.

100 Chair Becker stated he would like to discuss at a future date how they do the meeting minutes
101 corrections. The process they have been following to date has been to have the Operations
102 Committee look at them as a group and submit revisions to save time. Otherwise, they found
103 there were enough changes where it took a long time to go through it at Commission meetings.
104 Based on some feedback they have gotten with maybe too many edits, he tried to pare it back a
105 little but now there are sections that Commission members feel should be detailed more in-depth.
106 He felt the delegation was working fairly well until they got into stylistic changes. He also
107 thought it was worth revisiting how they go about the minutes. He stated he personally did not
108 want to re-watch the meeting or read sentence for sentence to find out what is missing. He
109 indicated he did not know what the happy medium was but will see where things could go.

110
111 Commissioner Grefenberg indicated the yellow highlighting in the minute changes he handed out
112 are not stylistic. They are substantive. He added that it was important that every Commissioner
113 review the minutes especially when a Commissioner’s comments were recorded, which is what
114 he has done.

115

116 **Public Comment**

117

118 Ms. Lisa McCormick, Wheeler Street, stated she had several items and indicated she would
119 appreciate knowing who was on the Operations Committee regarding correcting the minutes.
120 She appreciated the acknowledgement from the Commission that there are quality issues with the
121 current transcription service and she would assert that there are quality issues especially given
122 the change with the Universal Commission Code. She suggested another vendor be chosen. She
123 thought it was burdensome to watch the video, likewise for the residents who haven’t formally
124 signed up for a Commission, for them to come, make comments, and then not have them be
125 accurately reported because the minutes control the record.

126

127 Ms. McCormick stated she has been thinking about this Community Engagement Commission
128 and she would appreciate knowing what this is about, what for. You hear you want outreach,
129 you want to get other people involved but for what. She would like some fly on the wall, the
130 what for, and why explanations as they talk about some projects because if people feel welcome,
131 respected, and honored, she thought they will show up. When they take time to come up and
132 make public comment on issues, if that is not respected and considered, that sends a message.

133

134 Ms. McCormick stated as far as the draft minutes, she will make corrections. She noticed that in
135 July, she came in and made a correction and that was not included in these minutes. August
136 minutes on lines 153 and 154, Sherry made a point to clarify that she was speaking about staff

137 liaison, not volunteers, yet the minutes say volunteers. Line 158 to 171, she also noted a
138 discrepancy in Mr. Stoner’s presentation. She felt it did not accurately reflect the conversation.
139 During her public comments, starting on line 203, there was over one minute of conversation that
140 was left out and to that point, she thought it was very substantive and she admits that it can be
141 subjective but she was talking about why she started the neighborhood association because she
142 heard story after story of neighbors, and these were not necessarily neighbors who were
143 comprised of under-represented, marginalized group but average neighbors that felt discounted
144 and they did not have a voice that was listened to or honored. Her commitment when she started
145 the neighborhood association was to bring forward a structure for reengagement and out of that,
146 she formed the neighborhood association. She brought neighborhood leadership together,
147 contacted the City and brought next door leads together for their first ever meeting so they could
148 get to know each other and form a network of leads. She thought many people might remember
149 that she talked about initially being a big proponent of the task force, however, that she no longer
150 agreed with the direction it was taking. She thought that was a significant statement that was, it
151 is not that it was edited, it was just left out. She used an analogy about you can paint a house and
152 do a really good job and it could be the wrong house, and that was totally not there. She finds
153 that very disturbing, that so much was ignored and not even included. Going on, she just wanted
154 to give a shout out on line 427, there was discussion about next door tips being prepared and
155 shared among the leads and she would like to give credit to Kathy Ramundt who actually took on
156 that project and wrote the vast majority of the document. There were some edits and
157 contributions of one or two tips by other leads but she actually did a great majority of that work.
158

159 Ms. McCormick stated on line 41, she took issue with the fact that Commission Grefenberg
160 stated there was currently discussion raised by herself and others that the Council should develop
161 a Core Value Statement, which in their Task Force report they adopted the IAP2, which she
162 believed was an inaccurate statement and at least a misrepresentation. She did not believe that
163 she ever recommended the Council adopt the Core Value Statement. She stated at that meeting,
164 the Task Force was asked to consider adopting the Core Value Statements and Diane Hilden and
165 she objected and volunteered to review the documents, possibly modify it, they did so and
166 prepared a memo and presented it to the Task Force. What she did ask the Council was to
167 consider developing a Code of Conduct or Professionalism. She provided them with the IAP2
168 Code of Ethics for Public Participation Practitioners as an example to demonstrate that there is
169 likely some type of guideline available that could be tailored to their needs.
170

171 Ms. McCormick stated she will include some documents that can be attached to the bench
172 handouts and the other thing she wanted to just comment on briefly is that she is somewhat upset
173 about what she considers to be a normalization of an experience on the Task Force. There were
174 issues on the Task Force, a lot of them were not, and some of that was left out of the minutes as
175 well. There were also comments as well about “Forming, Storming and Norming”. She has
176 served on many Task Forces and has never had an experience like she has had on this one.
177 Depending on the leadership, you set ground rules, there are ways that there can be respectful
178 disagreement and she did not experience that here and thought it did a disservice to youth,
179 phrases such as “Forming, Storming and Norming”. She was troubled by the fact that there were
180 comments made, you heard public comment from several of the Task Force members that
181 resigned, they heard comments from herself, and yet there has been very little outreach to find

182 out what is going on and what the problem is and what can they do to fix it or solve it or make it
183 better. If they are not going to do that then why are we trying to have outreach to try to bring
184 more people in. It is like, fix what is going on now, if they do that and people feel welcome they
185 will come but she was troubled that there is not more conversation about what is going on.

186
187 Commissioner Grefenberg asked Ms. McCormick to recap the lines she found in the August
188 minutes that were missed. Ms. McCormick stated on lines 153-154, lines 158-171, line 203, that
189 was the start of it, she did not know where it ended and then lines 213-217, and those were the
190 lines as far as omissions. She did not spend a lot of time, just basically what she said.

191
192 Chair Becker asked Ms. McCormick to go back through the revisions to the minutes that are on
193 the website because he believed the handout she provided at the July meeting was then added to
194 the June meeting minutes. So if that was something she was referring to, he believed they did
195 add that and if it is not, he will make sure the attachment does get added. Ms. McCormick
196 thought it was back at the July meeting, she saw it once but when reviewing the minutes again, it
197 was not there this time. Chair Becker thought it might have been retroactively added to the July
198 packet.

199
200 Grefenberg advised Ms. McCormick to review his handout, which covered the draft minutes
201 found on pages 9-15.

202

203 **Old Business**

204

205 **a. Plan Next Steps on Neighborhood Association Priority Project**

206

207 Chair Becker stated he would kick this off and then ask Commissioner Grefenberg to set the
208 context for why this is even being talked about. This is something they have been discussing at
209 various levels of the City since before this Commission was formed and he thought some
210 historical data might be of interest, especially for some of the newer Commissioners or those
211 who were not serving on a Commission then or the Task Force at the time. He would then like
212 to go into how they plan to dissect that report and go about making their recommendation to the
213 Council. He stated there is a proposed Neighborhood Association work plan in the packet,
214 which is essentially his outline on how they can go about the discussion in order to get things
215 going. He would like the Commission to review that work plan and respond with any changes,
216 but at some point the Commission is going to take the report and make some sort of
217 recommendation to the Council. Theoretically, the recommendation could be to do nothing. He
218 assumed this group would come up with something rather than do nothing. He proposed the
219 outline as a framework on how they can go about discussing that recommendation.

220

221 Commissioner Grefenberg stated he would like to proceed in this manner beginning with their
222 October meeting. Chair Becker stated that was ok but he would now like to look at the proposal
223 that is in the packet. He indicated he has sketched it out over months and has put in more detail
224 in the following three months than he did in 2016. He did that on purpose in case things go a
225 little bit longer than they anticipated. He would like to work on their approach and getting
226 consensus across the table on how it is they are going to talk about this, neighborhood

227 association, because he thought they could, will spend many hours discussing this and will not be
228 achievable in a single meeting. This is a proposal for the framework of that discussion. He
229 divided it up into a couple of different categories for October and November. When he read the
230 report and got feedback about the report, he thought there was terminology that once in a while a
231 flashpoint for discussion and his attempt for October and November is to reframe the discussion
232 in terms of what things that the City could provide to neighborhood associations that are
233 “material support”, things of actual monetary value or otherwise imply endorsement of the
234 organization by the City. In November, he would like to talk about if the City is going to give
235 something of monetary value or some endorsement of this organization, what the City should
236 expect in return. The reason he wanted to frame it this way is because he thought there was a lot
237 of contention around the terms “recognized” or “affiliated” or something like that. He thought
238 that even if they define those terms they have connotations inside people’s heads that mean
239 something else. He thought they could look through the report because there are tangible things
240 in the report that say the City can provide this, this thing, a mailing list, web space on the
241 website, using their free use of public buildings is in there, these are tangible things the City can
242 do and there was a section in there about minimal requirements for the neighborhood
243 associations to be recognized. That is where he wants to go back and say maybe this is in
244 exchange for something of material support so it is not stopping any other association from
245 forming, it is just if they do not do what the things that they define then they can still form a
246 neighborhood association but they do not get the free use of the park building, etc. If they frame
247 it that way then it might be a more productive conversation because they would be talking about
248 things of value that the City is providing and what they are expecting in return.

249
250 Chair Becker stated it is also peppered with information that has been gathered from other cities
251 that have formed neighborhood associations and have policies and procedures and programs
252 around forming them. He thought they could have speakers come in from the other cities and
253 discuss how their policy works, how it differs from other cities and so on so then they can do a
254 little information gathering while they are hashing out these other items. Assuming that all goes
255 well, in December he was proposing that the Commission talk about the rest of the stuff. At one
256 point, he reminded the Commission it had talked about having a “neighborhood association in a
257 box,” some boilerplate templates on meeting minutes, incorporation, tips and tricks for
258 organizing the first meeting, and other items.

259
260 Chair Becker stated time permitting they could talk about any other materials they want to
261 incorporate in the Council’s proposal. When he read through the report, he thought there was a
262 lot of really good material about why they would want to form a neighborhood association and
263 he thought they should carry that forward into a proposal to the Council. After that, they could
264 start to draft the proposal.

265
266 Commissioner Manke asked if there had been a conversation about going through this on a night
267 aside from their regular meeting. Chair Becker thought this was something they could discuss.
268 Commissioner Manke thought that since this is a really huge piece, instead of it becoming so
269 much of their regular meeting, taking it off line, so to speak, where that is their only focus of the
270 evening, is to talk about these items because some of the Commission has not been as subjected

271 to everything that has gone on and being able to ask those questions and taking that time would
272 be beneficial.

273
274 Chair Becker stated his personal opinion on that is it may be more difficult to coordinate than the
275 regular scheduled meeting. He stated at some point they are going to be priority planning for
276 2016 and having a handful of projects due and he thought they will need to figure out how to
277 chunk out work and how to talk about these things because they will have potentially more of
278 them next year. This is a big issue, he thought they had the Task Force and a lot of work was
279 done and time was spent during the Task Force time, which seems like a large, all-encompassing
280 project. He would like the Commission to get better about how it managed its time and be able to
281 do a lot of this in the meeting but additional research could be done in between the meetings. He
282 was not opposed to the idea but thought it might be hard to do.

283
284 Commissioner Sanders thought it would be good to have a separate meeting, just for clarity, and
285 then when they do come back to the regular meeting they would have that much more
286 information. Commissioner Grefenberg stated they would need to notice other members,
287 televise this and also have someone take minutes. He did not disagree with what Commissioner
288 Manke is saying but a special meeting could not be offline, it would have to be online in the
289 sense of having it be televised and noticed. Mr. Garry Bowman indicated he was not sure it
290 would have to be televised but it would need to be noticed and has to be open to the public.

291
292 Commissioner Manke stated if they were to do a brainstorming meeting, they would have to
293 capture the scenes of what was done but again it is not a word for word minutes, it is clarification
294 so to her it is a little clarification and brainstorming. Commissioner Grefenberg stated looking at
295 what was in the packet, he assumed the meeting would need to be early on but where would
296 Commissioner Manke suggest placing the meeting in the schedule. Commissioner Manke
297 thought it would have to be early on because some of the Commissioners would need
298 clarification before discussion could ensue about what is listed on the schedule.

299
300 Chair Becker asked what they would be doing at that meeting if they were going to be doing
301 similar to what is on the outline and would they really like someone to go through the report and
302 have a session on that. What are they brainstorming? He wanted this to be collaborative and
303 come with their ideas for each section. Commissioner Manke stated she was not exactly sure but
304 did not feel like she had a good handle on it because she was not at all involved in this other than
305 for what has been brought to the meetings.

306
307 Commissioner Ebony Adedayo stated as she thought about the last couple of meetings she has
308 been a part of, she remembers a number of significant problems being raised with the report and
309 she wonder if starting with the report and moving forward without reviewing what the areas of
310 tension were and where the areas of disagreement that they might be pushing forward something
311 that might not be widely excepted. In addition to going to the report as Commissioner Manke
312 stated, she is not as familiar with the report itself so she felt she would like to know what the
313 areas of tension are and what are the areas of disagreement because she has heard several
314 members of the Task Force that they wanted to have this archived. She wanted to know why and
315 if there are things that they need to revisit, if there are things that need to be changed, if there are

316 things that need to be scrapped altogether. She would love for them to discuss that and how they
317 handle that before they move with the suggestions that are in the report.

318
319 Commissioner Adedayo also thought starting off with what are the monetary things the City
320 could provide neighborhood associations is starting off with the wrong frame of reference. She
321 thought by asking the question, what are neighborhood associations, what are their purpose, how
322 they should function in the City or Roseville, what do they want neighborhood associations who
323 decide to whether they are incorporated or loosely formed, what do they want them to do, what
324 do they want to do, starting off with that frame first will help them get to an idea what are the
325 monetary support that they need or the non-monetary support. She thought starting broad and
326 narrowing is a more effective way than trying to figure out what is the monetary support. Chair
327 Becker thought he could agree with that. He stated in his mind the report is an input to this
328 Commission and there it stops. He thought they can form a recommendation to the Council that
329 is comprised from pieces of this report or maybe nothing from this report. He stated in his
330 opinion there are large chunks that are very good and he could see them lifting entire sections of
331 the text and using that as part of the recommendation but at the end of the day he thought it could
332 be valuable to go through the report to get some descriptions on it but in some ways he would
333 like to move on from some of the arguments that were in there and would like to start talking
334 about the ideas in the report and framing them in a different way.

335
336 Commissioner Manke stated in November, would they be looking at what other cities have done.
337 Chair Becker stated he was proposing that for October and November and try to get a couple of
338 cities in there. Commissioner Manke agreed because felt that was an important piece and then
339 they could look at what the Task Force put together as far as their recommendations.

340
341 Chair Becker stated if they moved some of the bullet points under December 2015 to October
342 and then slide Material Support down under November and other requirements to December.
343 Commissioner Adedayo thought that made a lot of sense.

344
345 Chair Becker also stated the other goal was to allow time for ample public comment, which is
346 why his plan broke the Commission's process into several meetings. He thought there were a lot
347 of preconceived notions about what it is they are planning on doing, yet they have not actually
348 started to talk about what it is they are going to do yet.

349
350 Commissioner Grefenberg stated he would encourage members to review the minutes from the
351 last meeting which could give additional background. He was not against what Chair Becker is
352 saying, but he asked for reiteration of the two bullets under December that they would move up.
353 Chair Becker stated he was referring to the first two bullets: Define Non-Material Support and
354 Define the Preamble Materials.

355
356 Commissioner Adedayo stated without having a solid understanding, she thought the
357 Commission felt neighborhood association were important without having agreement around
358 what they are doing, how can they talk about what they need and she submits to him that he
359 wants to move forward but, to Ms. Lisa McCormick's point, people are coming, involved, giving
360 their time and opinions about what they want to see happen in the City. These are residents who

361 are volunteering along with the Commission but they should respect that otherwise they lose
362 trust and accountability. She understood there is an urge to move forward but she also valued
363 process in moving forward; good community engagement says, however, that they carry
364 residents along with them. That is one of the underlying principles and values of the community
365 engagement process. She thought this process is going too fast but she may be wrong because
366 she has only been on the Commission a couple of months. Yet she has heard there are significant
367 problems and tensions with the report and she thought without finding out what they are and
368 adopting their own way they would be unassured they were not losing accountability and trust,
369 thus shooting themselves in the foot as Community Engagement Commissioners. Chair Becker
370 would agree with that but they are not propagating the report past the Commission table so he
371 thought there was a chance to start anew with this.

372
373 Commissioner Adedayo thought if they started anew and did not use the report as the guiding
374 framework, she thought that was different. Chair Becker indicated that was what he was moving
375 towards and he thought they could use the report for some ideas and a source of input plus
376 whatever else comes their way. Commissioner Adedayo indicated she could agree with that.

377
378 Commissioner Grefenberg stated the report was adopted by a majority vote without opposition.
379 There are some dissidents but they were outvoted during the Task Force so he thought the
380 Commission also needed to respect the majority opinion; he thought the Commission go through
381 the report more along the lines Chair Becker stated.

382
383 Grefenberg added he would like to add another point for the record, there may be some things
384 missing from the draft report. He liked the idea of beginning anew and using the Task Force
385 Report as a reference point; if the Commission wanted, they could invite the co-chairs, if they are
386 going to go into the report but he was hearing different things. They might want to go anew but
387 a Commissioner wants to hear about the dissention. Commissioner Adedayo thought if they
388 were starting anew, that it is not as high of a need to do so. She would still like to hear about it
389 but if they use the report as a framework and that this is what their guide is to the next step, it
390 necessitates needing to hear what the areas of disagreement in the content are.

391
392 Chair Becker thought in his mind, the report is a source to mine ideas from and he suspected that
393 when they get to an actual proposal they will mine more than ideas. He did not suggest they
394 throw the entire report away because he thought there was a lot of value to it but in his mind
395 when they started the Task Force what he wanted was additional input.

396
397 Commissioner Manke thought it was also really clear that they have a solid understanding of
398 what their task is and what they are asking. They are not here to create neighborhood
399 associations and then ask the Council to bless it and go on. What they are here to do and what
400 involvement goes forward has to be very clear. Commissioner Grefenberg agreed and stated the
401 charge of the report as discussed twice by this Commission and presented to the City Council in
402 December 2014 was to discuss and recommend ways the City could facilitate and encourage the
403 formation of neighborhood associations and he thought that was the primary task.

404

405 Commissioner Jonathan Miller thought whatever the Commission could do to move beyond
406 some of the ugliness that seemed to be in the Task Force but he did not know what would be the
407 best way to do that. If they split it up into all of these meetings will it just be a repeat every
408 meeting with the tensions and the same people coming and being upset. He wondered if the well
409 is tainted on this because he did not want to keep coming back to these meetings because he does
410 not look forward to having these discussions on the neighborhood task force work plan. He did
411 not want it to be like that but did not know what the answer was. Chair Becker thought they
412 could move a little faster on this and stated it was a balancing act between trying to get it done
413 with but also allowing for ample input but he would also like that input to be substantive. He felt
414 like some of the input they received at the last meeting was predicated on the assumption that
415 they were going to take the report and hand it right to the City Council and he made that clear in
416 the meeting that it was not going to happen. He would like to get them to the point where they
417 can have things in the packet that can be responded to in the meeting and have a more specific
418 feedback going forward and in the end he thought they would have some sort of draft where they
419 will also get public comment on as well. He was trying to balance how do they move forward,
420 how do they take the solid bits of work that are in the report and how do they move past the
421 rancor that happened in the formation of it. How do they get something done in the relative near
422 period since this is a 2015 priority. He would like to button this up and move onto other priorities
423 in 2016. He stated he did not want to rush this through with a steamrolled agenda either.
424

425 Commissioner Grefenberg stated as Jerry Stoner said the Task Force came to a unanimous
426 conclusion and Diane Hilden missed that meeting along with the last four meetings and so to
427 recap and find who was at fault and who was not, he was not sure that he agreed and would like
428 to move forward with a blank sketch in some ways. Commissioner Miller thought that was what
429 they needed to say, some people were upset about some items but moving forward everyone will
430 be invited to come and give feedback about the things the Commission is talking about but
431 please do not keep bringing up how things were dysfunctional on the Task Force. He stated he
432 did not want to discount that for people because it does sound like it was a bad experience for
433 people.
434

435 Commissioner Grefenberg proposed they move forward using the Task Force report as a
436 consensus but begin anew. Commissioner Manke stated she did not want to hear about
437 disagreements on the Task Force, she wanted to hear about what other cities have done because
438 she did not want it to be about the Task Force, she wanted it to be about the Commission and
439 what they are looking at. She would like the Commission to look at everything together and then
440 comparing what the Task Force looked at and not having why those other things were in there.
441 She wanted to take a fresher look on this because she believed that when the Task Force went
442 forward there was a misunderstanding as to what the intention was and she felt like the
443 Commission was tasked to do this and put some plans, options out there for foundations and it
444 got off far beyond what the Commission wanted.
445

446 Chair Becker stated if they used the October meeting for the more core definitional information
447 and getting the motivations and intentions on why they are doing this, then they could break into
448 more specific items in meetings going forward after October. Commissioner Manke thought it

449 was worth a try and if that did not work then they could look towards having a separate meeting
450 on the issue. Commissioner Sanders agreed with that idea.

451
452 **Public Comment:** Ms. McCormick stated she was heartened to hear they were willing to start
453 anew with this concept and thought it would go a long way for the citizens that they do, even
454 make a blanket statement that they will be starting fresh. She thought as far as asking, did the
455 Council say they want neighborhood associations, why do they want neighborhood associations.
456 She apologized to Commissioner Miller for being upset and indicated she is not generally upset.
457 She thought this is really representative of what she was trying to get across before. When
458 people get upset it really helps to be heard and she thought that is why she is continuing to be
459 upset because of comments. If they have a group of people and you push most of them away,
460 those that are left will have agreement but she did not know if that is really the intent if they want
461 community engagement. She did not think what they are looking for is consensus to their point,
462 they want to bring people along, especially when a number of those that are descending are ones
463 that actually have the neighborhood associations and she would like to be invited if they have a
464 brainstorming session. She thought the Commission should invite those people who are doing it
465 in the City of Roseville. Edina is an entirely different demographic than Roseville and she
466 suggested they ask peer communities to come to the meetings and find out what works for them
467 and what do the citizens of Roseville want in their formation of associations and where to take it
468 from there. She stated it was not her intent and she asked that if there are any special meetings
469 that they be televised because as they have been talking, you cannot rely on minutes and she has
470 talked to several Councilmembers about that and they feel that things need to be on record.
471 Chair Becker agreed and indicated that is why he was cool to the idea of a separate meeting.

472
473 Chair Becker stated in regards to why they are doing this and what has the Council asked for,
474 there were a number of recommendations in the original Community Engagement Task Force
475 report related to neighborhood associations and when that culminated in the form of this
476 Commission and they adopted that body of work as a beginning of a work plan that they would
477 prioritize over the coming years, that was in there and they took a look at that and added that to
478 the proposed list they brought before the Council at the end of 2014 and said those were the five
479 projects for 2015. He stated the Council has not asked them to form neighborhood associations
480 but they have put out the priority project that the Council agreed to which related to looking at
481 ways the City can encourage and facilitate it which is why they are doing this.

482
483 Ms. McCormick stated that raises the question why and for what purpose did the Council want to
484 encourage this, was it from the residents, and was there some value to it. She thought it would
485 be helpful to know their perspective and why they were asking for it going forward.

486
487 Chair Becker proposed they more or less keep the plan as outlined except shift everything down
488 a month and put in October's agenda items talking about motivations behind this, using as a
489 potential reference using certain sections of this report and find out why they want to do this and
490 why this is important and they do not get into specific items until future meetings.

491
492 Commissioner Grefenberg raised the point of providing mileage reimbursement for speakers
493 coming to the meetings.

494
495 Commissioner Grefenberg stated there are three neighborhood associations in the City that
496 should be involved. Chair Becker thought was not to resuscitate the Task Force discussions and
497 how the associations formed and anyone is invited to the meeting to give their input. He stated
498 the value of bringing in the associations to talk will be more about them, not what happened on
499 the Task Force. Commissioner Sanders stated all three associations were started with a common
500 enemy. She stated she was trying to change her association, which is 24 years old. It was
501 formed with a rallying sense and as the current chair she was trying to change that so they do not
502 come together to find something negative but to celebrate the positive in their community.
503 Commissioner Adedayo thought it would also be interesting to find out from the associations
504 what they felt they needed from the City and how they City can support them.

505
506 Commissioner Manke asked what if they were to have a meeting at one of their new community
507 buildings and invite more than one to come at the same time to talk and as a group they can focus
508 on the positive and other cities may learn something as well. Commission Miller stated he liked
509 the sentiment of the idea but it sounded like a lot of work. Commissioner Grefenberg stated he
510 was in agreement with what was said and go with what the Chair has summarized with the
511 knowledge that they can always revise the timeline.

512
513 Chair Becker thought for the October meeting they could have the neighborhood associations
514 give them some information and then for the November and December meetings have other
515 cities come in to talk to them. Commissioner Manke stated she wants this to be a positive
516 experience and no more sniping, no more jumping up to defend someone only focus on things
517 they can move forward on.

518
519 Commissioner Adedayo thought they could have some focus questions that could be sent out to
520 the associations. She indicated she would form the questions for the Commission. Chair Becker
521 indicated he looked forward to that.

522
523 **b. Review Plan for Community Listening and Learning Events**

524
525 Chair Becker stated based on the feedback they received they are rebranding this. One of the
526 ideas resonating with the City Council is that they can use this as a template for a listening and
527 learning session with the residents. They wanted to balance between coming up with a
528 framework product and pull it off one or two times to demonstrate how it can be done, especially
529 since they had a willing partner with funds and availability and desire to help them facilitate this.
530 That is what the current draft consists of in the packet. He thought the next steps will be to open
531 up conversations with the City Council and get their feedback on the proposal and incorporate
532 that as well and then this will culminate into some sort of dedicated session with the Council on
533 this topic. Key to pulling this off is if they are engaging residents and asking things of them and
534 they have certain expectations that the City is going to do something with that feedback so how
535 do they ensure that and what the Council appetite is for that.

536

537 Commissioner Grefenberg asked if Chair Becker wanted approval of this listening and learning
538 enclosure. He was ready to move approval. Chair Becker indicated that was approved at the last
539 meeting and has not changed.

540

541 **c. Update on Joint Task Force on Zoning Notification**

542

543 Chair Becker stated he included in the packet attachment 7C, an email memo from Community
544 Development Director Paul Bilotta and some meeting minutes from the July 16th meeting.

545

546 Commissioner Manke stated they met again in August and that meeting was almost solely
547 focused on extraordinary notifications and they went through the notification. Commissioner
548 Grefenberg stated the attached Land Use Tables was primarily only for their review but he was
549 pleased with the decision to move forward with the extraordinary notification, which was one of
550 the items in their Civic Engagement Task Force, predecessor to this and it was also approved by
551 the Council as a priority for them in December 2014. He thought they are beginning to get the
552 data in. Commissioner Manke stated they basically went through all of the possible situations
553 they could think of so they have people like herself who have no background in it to the staff
554 who comes across this stuff all of the time. They looked at if this met the criteria that they would
555 have to look at extraordinary notification process and she thought for the most part they have got
556 themselves covered for most of the situations. She thought the biggest hang up they saw was the
557 part about renters and places where they did not have the information to notify and they already
558 worked on that from the last session by putting these databases together. That was the biggest
559 piece. There was not much new as far as extraordinary notification. She stated they know what
560 they are doing and have everything they could come up with so with them moving forward on
561 the databases, that is a huge leap forward.

562

563 Commissioner Grefenberg stated he agreed regarding the tenant notification but more
564 importantly is that they have now created a database of all the apartments and condo units, which
565 they did not have before and now they do. Now they can reach renters and condo users since
566 they have that database. There is a now a means for communication with renters, which is one of
567 their high priorities.

568

569 Commissioner Manke stated in the report they gave to the Council there are basically three
570 databases. One is apartments, one is rental housing and the third is geared toward the
571 commercial side. There is another one that they will move forward with once they know this
572 database is working and that would be for more of the industrial type of areas. She thought they
573 were doing a great job.

574

575 Commissioner Miller stated he had a question on the super impact line, which is where he got a
576 little lost. He asked if they were saying that normally it would be something out of the norm for
577 Roseville such as a stockyard or rendering plant and would they have concern in doing a
578 notification for something like a Walmart. He could see the question of how do you decide
579 where that line is. He asked for clarification on that. Commissioner Grefenberg thought they are
580 learning from the past. This was in response to the asphalt plant and relates to more
581 environmental threats or issues. The extraordinary notification would be to notify the residents

582 who might be beyond the standard 500 feet of the property line of the place, if there were issues
583 of wind and smell, which can go further than 500 feet. He thought this was a way to address that
584 issue. At their last meeting there was more discussion on this.
585

586 Commissioner Manke stated when they do a project it has to meet certain things and so many of
587 the projects, if something is happening within a project that requires extraordinary notification
588 then chances are it will go through another process anyways where the City does not have to
589 look at it or these other little flags will take it into a certain direction in which case there is a
590 whole process by the State that is followed anyways so the City is not focused on having to look
591 at that notification.
592

593 Commissioner Adedayo stated a lot of development projects have to go through what is called an
594 Environmental Impact Statement to talk about what are the potential environmental effects the
595 project would have on a given area so it is not an organization as much as it is a process.
596 Commissioner Grefenberg thought when that process began; it would alert the City to decide if
597 there needed to be extraordinary notification given.
598

599 **d. Discuss Policies and Procedures for Civic Engagement Website Module**
600

601 Chair Becker stated this is the latest draft written by Mr. Bowman and presented to the City
602 Council shortly after their joint meeting with the Council. The Council asked Mr. Bowman to
603 get feedback from the Commission and bring it back to the Council.
604

605 Mr. Bowman thought there were a lot of things in the document that they would see in a standard
606 social media or electronic policy dealing with purpose, scope, general conditions and restrictions.
607 He was not sure they would need to go over that stuff in too much detail. He was looking for
608 feedback on if there was any thoughts on processes as far as posting of topics, discussion items
609 that relate to those kinds of things.
610

611 Commissioner Grefenberg stated the Website Committee reviewed Mr. Bowman's draft policies
612 and prepared suggested changes and additions to the policy. Some may not be critically
613 necessary but some are; he said the Website Committee had come up with suggested changes.
614 On line 8, there was some concern that the City has an overriding interest in deciding what is
615 asked and seems a little excessive. The City cannot decide what residents ask; the intent of
616 Speak Up is to encourage two-way communication with residents. They suggested this be
617 clarified or delete what is meant by "ask". Another thing on line 15, they suggest "I understand
618 the policy established guidelines for employees and residents", he thought this was policies for
619 residents. He would point out in the definition section on line 22, allows for resident generation
620 of questions and topics along with other things mentioned and he thought it was their
621 expectations that this setup would also generate topics and issues from the residents and would
622 not just be from department heads. He thought that was an important clarification they would
623 ask the Council to consider. Mr. Bowman stated the whole idea of the idea section of that is kind
624 of where the residents will have an opportunity to provide questions and suggest ideas. He
625 thought the discussion areas were a little more formalized and that is where he saw those areas
626 being staff driven or as being driven by this Commission if they had a topic that should be

627 suggested but he thought most of those areas will be staff looking for feedback on those certain
628 things. He wondered how else they would be used.

629
630 Chair Becker stated they talked about the ideation section, they talked about the discussion
631 section where there are City promoted topics, and then there is a forum area that other cities use
632 for loose discussion and questions from residents. He thought that area would be used for
633 questions. Mr. Bowman stated the forum section is more a way for the City to put out a topic
634 and then rank the responses, whereas discussions are a little bit freer flowing. He stated the use
635 by forums allows the City to look at what the feedback is with a “thumbs up or down.” Part of
636 the handicap is that they have not gotten to use it yet so once they get into it and use it, then they
637 will see where they can put different topics.

638
639 Commissioner Grefenberg stated when they got into this years ago, there was a way that
640 residents could raise topics or ask questions. He stated looking at the website mockup, it was not
641 clear in the language. Mr. Bowman stated all of the words have been set by Graticus and he is
642 working on this with them. Commissioner Grefenberg thought it would be useful on line 24 to
643 say the City website allows for resident generation of questions and topics and the committee
644 thought it would be a great addition to put that into the policies to clarify that.

645
646 Mr. Bowman reviewed the Granicus wording with the Commission. Commissioner Grefenberg
647 stated he agreed with what was said but needed it to be clarified. He stated on line 35, “to seek
648 feedback from residents about current and potential projects” and then add “as well as issues of
649 community and neighborhood concern” because since the City decides what is a project they
650 need to allow room for community or neighborhood to initiate an issue that City Hall is not even
651 aware of. The other change, he beings now to insert the Community Engagement Commission
652 and was not included in the previous policy. Line 41, “staff will be responsible for day to day
653 maintenance.” Staff may rely from time to time on additional City staff, City Manager,
654 Department Heads, and City Councilmembers”. He would suggest also including the
655 Community Engagement Commission. He thought it needed to be reflected in the policy.

656
657 Commissioner Grefenberg reviewed grammar changes with the Commission and he did not think
658 it was clear in the draft policies that residents can ask questions. Chair Becker asked
659 Commissioner Grefenberg thought questions from residents should be answered by a particular
660 staff member associated with that type of inquiry, such as how long their grass should be.
661 Commissioner Grefenberg stated his neighborhood received some confusing letters from the
662 Public Works Department about water being shut off he thought this would be a question that
663 could be asked and answered on the Civic Engagement module.

664
665 Chair Becker asked where that type of question would be asked on the website. Mr. Bowman
666 stated he was not sure because it was very specific to that one neighborhood or resident and from
667 looking at other cities websites he did not see that type of interaction and thought the resident
668 would just call the Public Works Department if they had a question and would not use the
669 Community Engagement Module that way. Commissioner Miller did not think that was the type
670 of discussion they necessarily want to push towards that module.

671

672 Commissioner Grefenberg asked if questions from the public are allowed. Mr. Bowman
673 indicated they were. Commissioner Grefenberg thought it would be useful to put into the policy
674 that questions can be asked by the community and responses received from the City.
675

676 Commissioner Grefenberg reviewed more changes with the Commission. He submitted the
677 Committee’s draft changes to Mr. Bowman to be added to the minutes.
678

679 Commissioner Grefenberg stated there seemed to be an added burden placed on Commissions
680 with the language they are recommending be crossed out. Mr. Bowman asked if Commission be
681 given carte blanche. Commissioner Grefenberg state by no means, Commissions are only
682 advisory and they all understand that. It says “Commissions may suggest topics for staff to
683 include but that they not have to go through the City Manager approval.” They understand how
684 the department works and the City Manager will have the right to change anything but it seemed
685 to them that they were picking on Commissions and he thought this was something they
686 vigorously thought seemed unnecessary. Commissioner Miller thought it might be that they are
687 explicating saying what the process already is and understood to be for everything and the City
688 Manager has the ultimate authority on things like this but it seemed unnecessary to add that in
689 specifically spelling that out. Mr. Bowman stated he will not be the final determining factor
690 about what goes up. He will take it to the City Manager and he will decide whether or not it goes
691 up or not and that is why that wording is in there.
692

693 Commissioner Miller thought there was an additional burden being placed on topics coming
694 from them. Mr. Bowman indicated that was just the process. There was discussion regarding
695 why the Commissions were addressed in that section because it seemed to single them out. Mr.
696 Bowman stated he would take that under advisement and discuss it with the City Manager.
697

698 Commissioner Grefenberg stated the only other thing was to add the Commission in on line 65.
699 The only other change is on line 107. He wondered if there was consensus or agreement on this.
700

701 Commissioner Adedayo stated one thing she noticed under Moderating Public Comments, it
702 states “prohibiting of obscene or racist comments”, which is great but she also wondered if they
703 could include other comments marginalizing other groups such as “homophobic and sexist”. Mr.
704 Bowman was not sure if those would fall under personalized attacks because that is already
705 stated in there. Commissioner Adedayo stated because there is talk about discrimination in the
706 policy there should be discussion about other ways people are being discriminated. Chair Becker
707 thought under the second bullet point the wording could be “Prohibiting of obscene or racist
708 comments or other discriminatory comments towards other marginalized groups.”
709

710 The Website Committee implicitly moved and seconded a motion to approve the draft policy as
711 amended by both the blue items in the handout as well as the language given by Commissioner
712 Adedayo. **Motion passed unanimously.**
713

714 **e. CEC Social Gathering**

715
716 Commissioner Manke stated she has not gotten any feedback yet. Commissioner Adedayo stated
717 she did not receive the original survey. Commissioner Manke indicated she would send it out
718 again.

719
720 **Chair, Committee, and Staff Reports**

721
722 **a. Staff Report**

723
724 Staff Liaison Bowman stated the 14th City Council meeting will be for their budget discussions
725 and the preliminary budget vote for the not to exceed levy as well as some HRA discussions. He
726 is planning to bring the Community Engagement module back to the Council on the 28th.

727
728 **New Business**

729
730 **a. Gavel Club**

731
732 Commissioner Grefenberg stated this Commission in early spring joined the Gavel Club and
733 while he was still Chair of the Gavel Club he suggested a topic might be the Community
734 Engagement Commissions efforts from the website to neighborhood associations but primarily to
735 raise their profile on who they are and what they do. That Committee meets the third
736 Wednesday of every month.

737
738 Commissioner Grefenberg stated the Gavel Club is a collection of social service agencies and
739 private groups, like the Lions, Quanta's, League of Women Voters; the Park Department also
740 belongs. They are the only Commission that belongs and basically they just share what their
741 groups are doing. Every meeting has a focus on one of the organizations or members and since
742 they are a member he thought it would be good to raise their profile and for the outreach
743 committee to do. He stated the next Gavel Club meeting is October 21st. He would like to have
744 someone else on the Commission help present their Commission to the club. He noted the
745 meeting at is 12:00. Commissioner Sanders stated she would be willing to help out.

746
747 **b. Memo from Roger Hess**

748
749 Chair Becker stated they received through the website a message from a resident related to some
750 recent statements the Mayor had made regarding a settlement of a lawsuit against the Police
751 Department. He reviewed the background and indicated he did forward the feedback to the
752 Council and they indicated the City Council has seen the message also.

753
754 Commissioner Sanders stated Roger Hess Jr. is a resident and is really concerned about
755 transparency with the City and wanting to know more; she was sure there were other residents
756 that wanted to know more. He mentioned that the settlement was \$60,000 and also the lawyers'
757 fees so it actually cost \$100,000 and the statement that Mayor Dan Roe gave at the Council
758 meeting was very short and there wasn't any time for people to ask questions and there are

759 residents out there that want to know more about this. She thought it was important to bring this
760 up because if they truly are trying to engage the City they should help them find out more or
761 offer more information so it is transparent.

762

763 Mr. Bowman stated if residents had questions, there are all sorts of ways on the website to ask
764 for feedback from the Council and they can always call the City Manager and Councilmembers
765 as well. Commissioner Sanders encouraged Mr. Hess to come to a Council meeting and ask
766 during public comment for more information because she believed the Mayor said that was all
767 that was going to be said and there would be no more. Mr. Bowman thought the Mayor was
768 referencing some personnel issues that are confidential.

769

770 Chair Becker stated he was glad Commissioner Sanders reached out to Mr. Hess and reminded
771 him that he can come to the meetings.

772

773 Commissioner Grefenberg stated since they are discussing the letter he thought it should be
774 added to the minutes as an attachment. It was his understanding that this item will be brought
775 back to the Council after internal review and then more information may become public but he
776 was not sure.

777

778 Commissioner Grefenberg moved and Commissioner Sanders seconded a motion to add the
779 letter, as received from Mr. Roger Hess be attached to the minutes and referred to in the text, see
780 attachment.

781

782 Chair Becker wondered if this should be attached as a bench item to the packet rather than the
783 minutes. Mr. Bowman thought it would be cleaner to put it directly in the minutes. Chair
784 Becker asked Mr. Bowman to check to see where the letter should be placed.

785

786 **Motion passed unanimously.**

787

788 **c. Welcome Packet**

789

790 Commissioner Manke stated in their report to the City Council she thought Commissioner
791 Grefenberg said it was inactive. Commissioner Grefenberg indicated it was dormant.

792 Commissioner Manke stated the wording lead her to think they were not interested in doing
793 anything about it whereas it had been an earlier item they had been working on. Mr. Bowman
794 stated they did some research together on this and Commissioner Mueller ended up resigning
795 from the Commission. That is kind of where it stopped.

796

797 Commissioner Manke stated she started working on this with Commissioner Mueller and sent
798 her some information after doing some extensive research out there as to other States that have
799 cities that have done this so she felt this was a little unfair and knew that the Council is looking
800 at whether it belongs with the Commission or if it belongs with another Commission and at this
801 point, because she thought it does belong in the HRA and they have done it before but something
802 that has not been actively worked on for a while and they are a community engagement and she
803 felt was a huge piece of this welcome packet that she would offer it up that they look at this as a

804 task force, a joint task force with HRA. She stated HRA has the funding but she wanted to make
805 sure as the Community Engagement Committee that they have that connection and she thought
806 they could work very well together on it.

807

808 Chair Becker asked if she had concerns about timing. Over the next few months they should be
809 forming their recommendations for 2016 and is this something that could wait until sometime in
810 2016 or would she like to get working on it now. Commissioner Manke stated it all depends on
811 what the City Council plan is.

812

813 Chair Becker stated the feedback he recalled was one Councilmember stating they liked the idea
814 of the welcome packet and they should consider working with the HRA on it but he was not
815 aware of any other Council thought to resuscitate it. Commissioner Manke got the feeling that
816 the Council was not sure if the Committee or the HRA should be tackling it but she thought it
817 should be a joint task force. Chair Becker stated he would re-watch the Council meeting to
818 verify.

819

820 Commissioner Grefenberg thought some preliminary research needed to be done to see if the
821 HRA was even interested in such a proposal before they go the route of another task force.
822 Commissioner Manke asked if it was the Commissions responsibility to contact the HRA to find
823 out what their plans are to do with it. She thought a lot has to do with what the City Council
824 wants. Her recommendation is to go to the City Council and ask them.

825

826 Mr. Bowman thought it would be interesting to do some market research and see how people are
827 accessing this type of information and would they even use a welcome packet. Commissioner
828 Manke stated the information that she started to put together is basically an online welcome
829 packet. They could also consider some of the business community and thought it was an
830 excellent place for them to advertise.

831

832 Chair Becker stated when Commissioner Mueller left this item was on her plate and at the time
833 Commissioner Manke was interested in helping out so he would propose that they put this on the
834 agenda of their next meeting to discuss further.

835

836 **Commission Communications, Reports, and Announcements**

837

838 Chair Becker stated the Roseville Human Right Commission is in co-sponsorship with the
839 Roseville Library and hosting an event, Civility a Better Choice, on Saturday, September 19th
840 from 9-1 at the Roseville Library Community Room. If you want more information go to
841 RCLreads.org and click on events and classes and select the calendar to find the event.

842

843 Commissioner Adedayo stated there is a learning event coming up around Community
844 Engagement. An event that Theresa Gardella's organization sponsors. This could be an
845 opportunity to increase their learning and understanding around community engagement. It is on
846 September 30th from 9-11 a.m. at URock in North Minneapolis. The name of the event is
847 "Advancing our practice sharing strategies and expertise." She has been going to several of the
848 events over the last year and she has really enjoyed them.

849

850 **Commissioner-Initiated Items for Future Meetings**

851

852 Chair Becker stated he noted a few items as a course of this meeting. They will kick off the
853 Neighborhood Association Work Plan beginning with talking about some of the motivations and
854 they will see if they can ask some of the chairs of the associations to come to the meeting to talk
855 to them briefly.

856

857 Commissioner Grefenberg thought it would be a good opportunity to understand the Uniform
858 Commission Code as it relates to them, which may include some discussion on minutes and what
859 is considered handouts.

860

861 **Recap of Commission Actions This Meeting**

862

863 Chair Becker stated there are some bench handouts that will be added to either their meeting
864 minutes or packet. Commissioner Sanders and Grefenberg will be doing the Gavel Club talk on
865 October 21st. They have a couple of take aways related to the Welcome Packet. They will be
866 reaching out to cities that have done Neighborhood Associations and engage their interest and
867 availability to come and talk to the Commission over the next few months. He will re-watch the
868 Council meeting and figure out direction on the HRA and Councilmembers please reach out to
869 him as well and framing questions for neighborhood organizations.

870

871 Commissioner Grefenberg stated he would like some discussion on outreach planning for Speak
872 Up Roseville. He thought it would be important to hear from Mr. Bowman and give him some
873 thoughts on outreach and conceivably, his suggestion is to have a committee meeting to discuss
874 this with Mr. Bowman first before the meeting. There is significant discussion about outreach.
875 He thought they could help by going to the Commissions and telling them what they are doing.
876 He would like the possibility of a committee meeting with the possibility of a full report back to
877 the full Commission at their next meeting.

878

879

880 **Adjournment**

881

882 Commissioner Adedayo moved and Commissioner Manke seconded a motion to adjourn.

883 **Motion passed unanimously.** Meeting adjourned at 9:03 p.m.