

**Mayor:**  
Dan Roe



**Address:**  
2660 Civic Center Dr.  
Roseville, MN 55113

**Councilmembers:**  
Jason Etten  
Lisa Laliberte  
Tammy McGehee  
Robert Willmus

**City Council Agenda  
Monday, August 14, 2017  
City Council Chambers**

**Phone:**  
651-792-7000

**Website:**  
[www.cityofroseville.com](http://www.cityofroseville.com)

1. 6:00 P.M. Roll Call  
Voting & Seating Order: Willmus, Laliberte, Etten, McGehee, and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:05 P.M. Public Comment
5. 6:10 P.M. Recognition, Donations and Communications
6. 6:15 P.M. Items Removed from Consent Agenda
7. Business Items
  - 7.A. 6:20 P.M. Receive Better Futures Presentation of the Deconstruction of 196 S. McCarrons Blvd  
  
Documents:  
  
[REQUEST FOR CITY COUNCIL ACTION.PDF](#)
  - 7.B. 6:40 P.M. Twin Cities North Chamber of Commerce – John Connelly  
  
Documents:  
  
[REQUEST FOR CITY COUNCIL ACTION.PDF](#)
  - 7.C. 6:50 P.M. Approve request for a noise variance for the 2017 Pavement Management Project  
  
Documents:  
  
[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)
  - 7.D. 7:00 P.M. Consider Bids for the Cedarholm Community Building and Cart Storage  
  
Documents:  
  
[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)
  - 7.E. 7:40 P.M. Consider a Comprehensive Land Use Plan Map Change at 2353 Chatsworth Street (PF17-009)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.F. 7:50 P.M. Authorize the Preparation of Plans & Specifications for the License Center Renovation

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

8. 8:05 P.M. Approve Minutes
- 8.A. Approve City Council Minutes from July 17
- 8.B. Approve City Council Minutes from July 24
- 8.C. Approve EDA Minutes from July 18

9. 8:10 P.M. Approve Consent Agenda

- 9.A. Approve Payments

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.B. Consider the Issuance of a Premises Permit for Minnesota Brass Inc. to Conduct Lawful Gambling Activities at 2730 Snelling Ave N (New Bohemia restaurant)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.C. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.D. Certify Unpaid Utility and Other Charges to the Property Tax Rolls

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.E. Approve Final Payment for 2017 Railroad Crossing Improvement Project

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.F. Approve Final Payment for South Lake Owasso Drainage Improvement Project

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.G. Declare Vacancy on Human Rights, Inclusion and Engagement Commission

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

9.H. Appoint Youth to Human Rights, Inclusion and Engagement Commission

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.I. Adopt a resolution memorializing the denial of a request for approval of an amendment to the Centre Pointe Planned Unit Development #1177 to permit a multi-story climate-controlled self-storage facility (PF17-010)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.J. Consider Approving 2017 Cash Transfer from the General Fund

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.K. Adopt an ordinance rezoning at 211 North McCarrons Boulevard to Low Density Residential-1 District (PROJ0041)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.L. Authorization for Approval of Ramsey County Agreement - County Road B2 & Snelling Intersection Improvements

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

10. 8:15 P.M. Council and City Manager Communications, Reports and Announcements

11. 8:20 P.M. Councilmember Initiated Future Agenda Items and Future Agenda Review

12. 8:25 P.M. Adjourn

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/2017  
Item No.: 7.a

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Department Approval



City Manager Approval



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Item Description:      Receive Better Futures Presentation of the Deconstruction of 196 S.  
   McCarrons Blvd

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1    **BACKGROUND**

2    The Roseville Economic Development Authority (REDA) worked with Better Futures to deconstruct  
3    the home that was bought through Roseville Housing Replacement Program, 196 South McCarrons  
4    Boulevard. Better Futures will present the information regarding the amount of salvage material to  
5    reduce the amount demolition material going to the landfill. Their program also provides job  
6    training and skills to those that are transitioning out of the prison system and reentering the  
7    workforce.

8    **POLICY OBJECTIVE**

9    The requirement of the Housing Replacement Program is to remove the current structure to make  
10    developable for a new home.

11   **BUDGET IMPLICATIONS**

12   The REDA staff requested bids for demolition of the home and garage. Better Futures cost of  
13   \$12,000 was lower than having the home demolished and brought to the landfill.

14   **STAFF RECOMMENDATION**

15   Receive presentation from Better Futures on the deconstruction of 196 S. McCarrons Boulevard.

16   **REQUESTED COUNCIL ACTION**

17   Receive presentation from Better Futures on the deconstruction of 196 S. McCarrons Boulevard.

Prepared by:      Jeanne Kelsey, Housing and Economic Development Program Manager

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/2017

Item No.: 7.b

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Department Approval

City Manager Approval



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Item Description: Twin Cities North Chamber of Commerce – John Connelly

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1 **BACKGROUND**

2 The Twin Cities North Chamber of Commerce recently named John Connelly as the new Chamber  
3 President. Mr. Connelly recently served as Director of Sales and Development at the National Sports  
4 Center in Blaine for over 10 years. Previously he was Executive Director for the North Metro  
5 Convention and Visitor's Bureau. Mr. Connelly will attend the meeting to introduce himself and  
6 give a brief overview.

7 **REQUESTED COUNCIL ACTION**

8 None

Prepared by: Rebecca Olson, Assistant City Manager

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 7.c

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Department Approval



City Manager Approval



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Item Description:      Approve request for a noise variance for the 2017 Pavement Management Project

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1    **BACKGROUND**

2    The City of Roseville Engineering Department is seeking a variance from the City of Roseville's  
3    noise ordinance for the 2017 Pavement Management Project (PMP). Staff has instructed the  
4    contractor that this work, which will take approximately six hours, must be done at night so staff  
5    is requesting this variance on behalf of the contractor.

6  
7    The PMP involves the watermain replacement along Eldridge Ave from Fry St to the cul-de-sac.  
8    Part of the watermain replacement involves replacing the valves at both ends of the pipe  
9    segment. In order to replace these valves the water needs to be shut off. Due to the impact the  
10   water shutoff would have on residents in the area and the numerous businesses, especially  
11   restaurants along Snelling Service Drive the City is proposing to complete this work overnight in  
12   an effort to minimize the impacts and disruption to business.

13  
14   The valve replacements should take one or two nights to complete the work. The only noise will  
15   be the machinery needed to dig and expose the valves. It is anticipated that work will begin after  
16   midnight and take approximately 4-5 hours. Per the noise ordinance, a notification of the public  
17   hearing has been published in the local paper and a letter was mailed to all residents within a 350  
18   foot radius of the work area.

19   **DISCUSSION**

20   Staff would suggest Council consider a noise variance with the conditions that the City and the  
21   Contractor notify residents, within 350 feet of the work area, of the exact days of work one week  
22   prior to beginning the work. Staff will work very closely with the contractor to keep residents  
23   updated and work to limit any noise. This sort of work has been done in numerous other cities in  
24   similar neighborhoods so contractors are generally aware of these sorts of issues.

25   **FINANCIAL IMPLICATIONS**

26   None identified.

27   **STAFF RECOMMENDATION**

28   Consider a variance to extend the working hours on the 2017 PMP, for the area around Eldridge  
29   Ave.

30 **REQUESTED COUNCIL ACTION**

31 Approve request to extend working hours on the 2017 PMP, for the area around Eldridge Ave.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer

Attachments: A: Public Hearing Notice Letter and Map



August 1, 2017

«PrimaryTaxName1»  
«PrimaryTaxAddress»  
«PrimaryTaxCityStateZIP»

**RE: 2017 PMP Variance Hearing**

Dear Resident:

The City of Roseville is currently working on the annual Pavement Management Project in your area (See map on back). Part of this project involves replacing watermain underneath the roadway. Because the water will need to shut off for a short period of time, the City is proposing to complete this work overnight in an effort to minimize the impacts on nearby property owners and businesses. By Ordinance, no work can be done between 10 PM and 7 AM without a variance.

This letter is to inform you that a variance is being requested by staff for this project. A hearing for this variance will be at the Roseville City Council meeting on Monday, August 14, at 6 PM at the Roseville City Hall and will be located on the main level in the Council Chambers.

City staff will be presenting the variance request to the City Council and also answering any questions the Council or residents may have. Additional information about the City's Pavement Management Project can be found at: <https://www.cityofroseville.com/2819/2017-Pavement-Management-Project>.

All residents within 350 feet of the project area are receiving this meeting invitation. If you are not able to attend the meeting and would like to offer input and/or receive information about what was presented, please contact me via email or phone. I can be reached at:

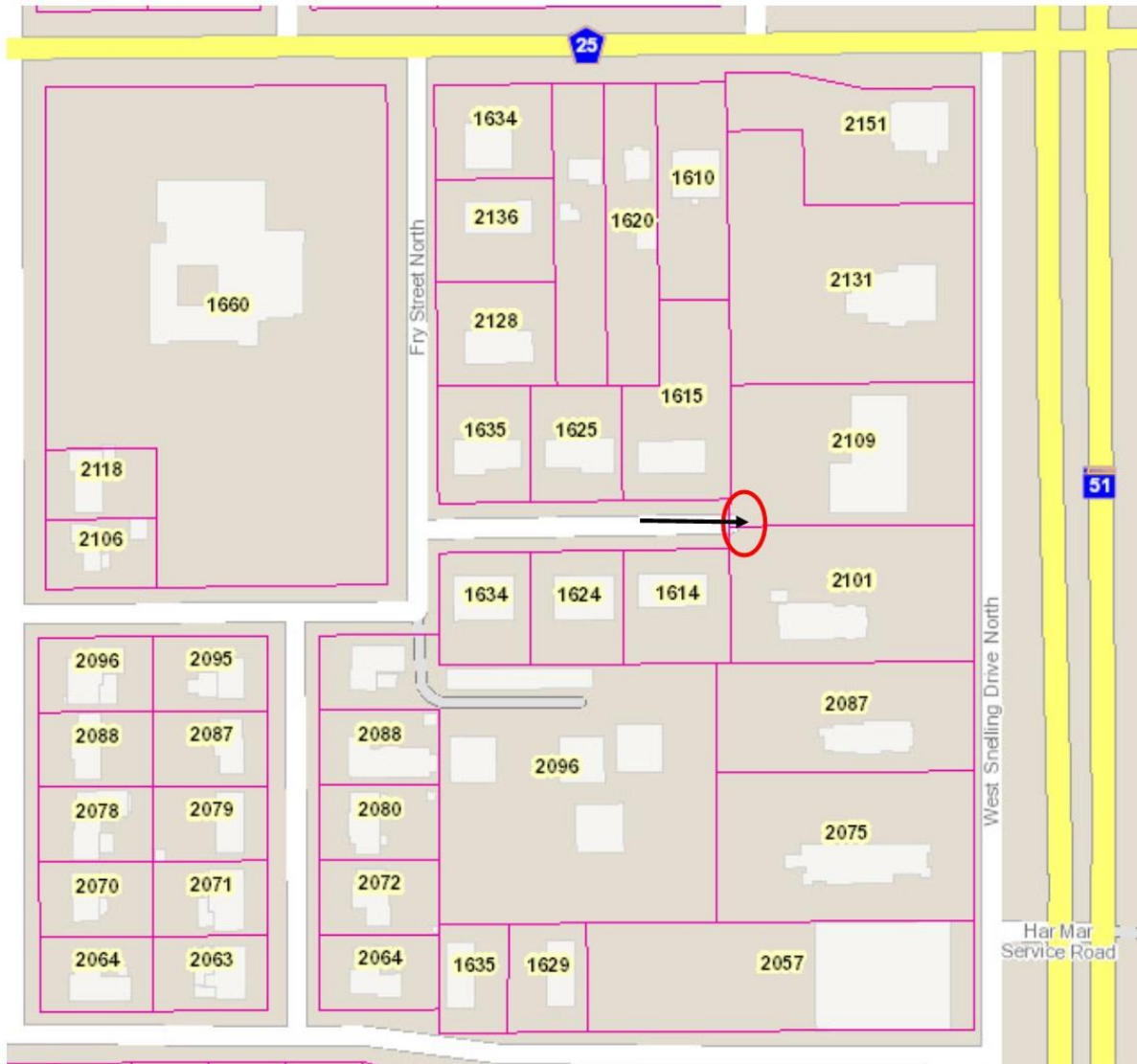
Email: [Jesse.Freihammer@cityofroseville.com](mailto:Jesse.Freihammer@cityofroseville.com)  
Phone: 651-792-7042

If you have any questions before the meeting please feel free to email or call me directly.

Sincerely,

Jesse Freihammer  
City Engineer/Asst. Public Works Director





○ Location of valves to be replaced overnight

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/2017

Item No.: 7.d

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Department Approval

City Manager Approval



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Item Description: Consider Bids for the Cedarholm Community Building and Cart Storage

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**BACKGROUND**

1 After more than a yearlong community input process including the Parks and Recreation Commission,  
2 Resident Advisory Team and their final report, on January 9, 2017, the City entered into an agreement  
3 with Hagen, Christensen & McILwain (HCM) Architects for preliminary design services to replace the  
4 Cedarholm Community Building.  
5

6  
7 At the March 20, 2017 City Council Work Session, further direction was provided to: 1) pursue a larger  
8 community building with seating up to one hundred 2) establish clearer costs to better determine  
9 funding sources 3) no longer consider the Historical Society as part of this project but rather that it  
10 would be a better fit in the City Hall Campus area, and 4) seek a proposal to complete final building  
11 plans and specifications.  
12

13 On April 10, 2017 the City Council authorized an agreement with Hagen, Christensen & McIlwain  
14 (HCM) Architects for further design services that included Design Development (Task One) and  
15 Construction Documents (Task Two) for the replacement of the Cedarholm Community Building with  
16 progress check in.  
17

18 On April 24, 2017 HCM Architects provided a progress report on the Design Development phase and  
19 sought input on the site plan, floor plan and building image options #1, #2A and #2B. There was  
20 general consensus that it was moving in the right direction with image option #2B preferred by the City  
21 Council. Direction to the architects was to focus on option #2B and proceed.  
22

23 On June 5, 2017, a final Design Development (Task One) review was provided to the City Council and  
24 input was received. The highlights included an aerial site plan, architectural site plan, building image  
25 rendition, building elevation plan, building floor plan and cart storage area plan. Comments were  
26 received and direction to the architects was to proceed with Construction Documents (Task Two).  
27

28 On July 10, 2017 a final review after the Construction Documents (Task Two) was provided to the City  
29 Council and advertising for bids to construct a Cedarholm Community Building and a Golf Cart Storage  
30 area was authorized.  
31

32 The following complete and responsive bids were received on August 1, 2017:

34 <u>Vendor</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Alternate 3</u>	<u>Combined</u>
35 Jorgenson Construction	\$2,438,000	\$90,000	\$82,000	\$6,600	\$2,616,600
37 Project One Construction	\$2,655,263	\$42,000	\$100,000	\$10,000	\$2,807,263

38  
39 Alternate 1 is bird friendly glass, alternate 2 is certified sustainable lumber and alternate 3 is exterior  
40 roof materials.

41  
42 Based on the lowest complete and responsive bid from Jorgenson Construction, the following is a  
43 summary of the expected future total project costs when considering the funding options.

45 Sealed Base Bid Results for Community Building/Cart Storage	\$ 2,438,000
46 Furniture/Equipment	\$ 200,000
47 Technology/Security	\$ 40,000
48 Temporary Quarters	\$ 20,000
49 Asbestos Removal	\$ 17,000
50 Green Relocation	\$ 29,000
51 Contingency (5% of Construction)	<u>\$ 121,900</u>
52 Subtotal	\$ 2,865,900
53 Planning and Management	<u>\$ 88,000</u>
54 Subtotal	\$ 2,953,900
55 Alternate 1 – Bird Friendly Glass	\$ 90,000
56 Alternate 2 – Certified Lumber	\$ 82,000
57 Alternate 3 –Exterior Roof Materials	<u>\$ 6,600</u>
58 Total Including Alternates	\$ 3,132,500

59  
60 Below and in your packet is the history of budget estimates.

61		<b>3/20/17</b>	<b>6/5/17</b>	<b>7/10/17</b>	<b>ACTUAL 8/14/17</b>
62					
63	Cedarholm Community Building/Cart Storage	\$ 2,321,000	\$ 2,000,000	\$ 2,000,000	\$ 2,438,000
64	*Furniture and Equipment (kitchen and other)	\$ TBD	\$ TBD	\$ 200,000	\$ 200,000
65	*Technology/Security	\$ TBD	\$ TBD	\$ 40,000	\$ 40,000
66	Contingency (5% of construction)	<u>\$ TBD</u>	<u>\$ TBD</u>	<u>\$ 101,450</u>	<u>\$ 121,900</u>
67	Total Project Construction/Contingency	\$2,321,000	\$ 2,000,000	\$ 2,341,450	\$ 2,799,900
68	*Putting Green Relocation	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
69	*Temporary Quarters	n/a	n/a	\$ 30,000	\$ 20,000
70	*Asbestos Removal	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>\$ 17,000</u>
71	Total Pre-Const/Const/Furn/Ops/Green reloc	\$2,350,000	\$ 2,029,000	\$ 2,400,450	\$ 2,865,900
72	Planning and Management	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>
73	Total Pre- Const/Const/Furn/Ops/Green/P&M	\$2,635,000	\$ 2,314,000	\$ 2,685,450	\$ 3,150,900
74	Bid Alternate # 1 - Bird Friendly Glass	\$ n/a	n/a	n/a	\$ 90,000
75	Bid Alternate #2 – Certified Sustainable Lumber	\$ n/a	n/a	n/a	\$ 82,000
76	Bid Alternate #3 – Exterior Roof Materials	<u>\$ n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>\$ 6,600</u>
77	Total With Alternates	\$ 2,635,000	\$ 2,314,000	\$ 2,685,450	\$ 3,329,500

78  
79 \*To be purchased and/or handled separately by city staff

80

81 Potential funding options for the construction of the Cedarholm Community Building have been previously  
 82 discussed. As outlined by Finance Director Chris Miller, those options include available amounts shown in  
 83 the table below as well as others.

<u>Funding Source</u>	<u>Remaining Amount Available</u>
Park Dedication	\$1,300,000
*Park Renewal Program	\$ 250,000
**Park Renewal (SW Commitment)	\$ 600,000
***Park Renewal (Potential Remaining)	-
* Golf Course Fund	\$ 165,000
Bonding	-
Internal Loan	-
Other	-
Total Potential Available Funding Sources	<u>\$2,315,000</u>
Actual Remaining Project Cost w/o Alternates	\$2,953,900
Actual Remaining Project Cost with Alternates	\$3,132,500
Additional Funds Needed w/o Alt	\$ 638,900
Additional Funds Needed w Alt	\$ 817,500

- 99
- 100 \* Takes into consideration funds already used for design work completed to date.
- 101 \*\* Funding commitment to Southwest Roseville for Park and Recreation improvements. This
- 102 assumes \$200,000 for development of the Cleveland and County B site that is currently in the
- 103 planning stage.
- 104 \*\*\* Potential remaining is still yet to be fully finalized after closeout of all projects.

105

106 It is the recommendation of staff to utilize the entire Park and Recreation Renewal Program Funds for  
 107 nearer term projects.

108

109 As noted in the table, one potential funding option is to utilize the City’s bonding authority to borrow  
 110 monies and pay it off over time. However, Staff generally does not advocate for this option if the bond  
 111 amount is less than \$2 million or so. This is due to the fact that the City will incur significant issuance costs  
 112 of at least \$50-\$75,000 regardless of the size of the bond. This in turn, increases the cost of the project.

113

114 To address smaller financing needs it is oftentimes more advantageous to utilize internal loans instead. They  
 115 are more cost-effective and have less negative effect on the City’s bond rating compared to an actual debt  
 116 issue. A likely source of funds for the internal loan would be the Street Replacement Fund, which has a  
 117 current balance of \$10 million.

118

119 If either a bond or internal loan were used, the Council would also have to identify a funding source(s) to  
 120 repay the bond/loan. The most viable options would be future Park Dedication Fees or Tax Levy.

121

122 The final source of funding and the total amounts can be determined at a later date.

123

124 Asbestos Removal – it has been determined that a double layer of asbestos exists within the ceiling of  
 125 the existing building. It is expected that the city turn over a clean building to a contractor. Staff has  
 126 received proposals to do this work. It is estimated to costs \$17,000 for the removal and proper disposal.

129 Other topics of discussion and considerations have included the following:

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- 1) Sustainable Design Features  
Based upon previous City Council discussions, the Cedarholm Community Building has many sustainable design features. Please see attached summary memo from HCM Architects.
- 2) Temporary Operating Quarters During Construction  
Temporary operating quarters will be needed for approximately 7 months (September – November of 2017 and March – June of 2018) while the new Cedarholm Community Building is being constructed. This will include trailer rental, temporary electrical and communications hookup and portable restrooms/washing stations. The budget for this is included in the attached overall budget and is estimated at \$20,000 total.
- 3) Annual maintenance and operation budget projections are as follows. A more detailed operating budget projection is included in your packet.

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$185,990	\$191,970	\$196,625
Supplies and Materials	\$ 23,600	\$ 32,770	\$ 33,600
Other Services and Charges	<u>\$ 43,675</u>	<u>\$ 62,350</u>	<u>\$ 63,575</u>
Total Community Building Operations	\$253,265	\$287,090	\$293,800
Total Grounds Maintenance	<u>\$145,000</u>	<u>\$206,000</u>	<u>\$208,000</u>
Total Operations and Maintenance	\$398,265	\$493,090	\$501,800
Total Revenue Projections	<u>\$366,450</u>	<u>\$429,675</u>	<u>\$445,000</u>
Difference of Expense and Revenue	(\$31,815)	(\$63,415)	(\$56,800)
*Administrative and Depreciation	<u>\$36,500</u>	<u>\$36,500</u>	<u>\$ 36,500</u>
Total w/o Administrative and Depreciation	\$ 4,685	(\$26,915)	(\$20,300)

- Notes:
- Currently, there are 1.75 FTE employees at Cedarholm Golf Course. Anticipating the year round and increased use of the Community Building, the projections include the necessity to increase FTE staffing to 2.0. Specifically the existing  $\frac{3}{4}$  time position is suggested to be increased to full time. This was a full time position until 2009. The need is anticipated as soon as the replaced facility becomes operational.
  - \* Because a decision has not been made on the Enterprise Fund status, the expense budget includes Administrative charges of \$20,000 and Depreciation charges of \$16,500 for a total of \$36,500. These funds are paid to city accounts. The forecast above shows the budget with and without these charges.
  - Budget projections are realistic, conservative, include community use features and custodial services and are consistent with other Roseville facility and use rates.

- 4) Capital Improvement Program (CIP)  
The following lifecycle intervals for the Cedarholm Community Building are consistent with industry standards and the Roseville Asset Management Program. Attached is a detailed 20-year Capital Improvement Program projection for the Cedarholm Community Building based on intervals below.

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- a. 5 Year Intervals
  - Painting Interior
  - Parking Lot
  - Technology/POS/computers
  - Furnishings
- b. 10 Year Intervals
  - Painting Exterior
  - Flooring
  - Furnishings
- c. 15 Year Intervals
  - Furnishings
- d. 20 Year Intervals (replacement)
  - HVAC
  - Roofing
  - Fixtures

It is the plan to auction the furnishings of the existing facility. The general list of items includes the grill/fryer and tables and chairs. The items are older with an estimated value of around \$5,000.

#### Timeframe

The following is a review of the overall timeframe:

- June 5, 2017 – Design Development (Task One) update
- July 10, 2017 – Construction Documents (Task Two) update
- July 10, 2017 – Request for City Council Action to advertise for proposals
- July 11, 2017 – Begin process for advertising for Bids
- August 14, 2017 - Consider project by the City Council.
- Anticipated Calendar – research has been done on all preparation areas leading up to the beginning of construction. However, no commitments have been made. If the City Council chooses to move forward, final arrangements would need to occur.
  - August 21, 2017 – last day of existing clubhouse use
  - August 24, 2017 - remove any existing clubhouse equipment
  - August 28 – September 1, 2017 - asbestos removal
  - September 1, 2017 - turn over site to contractor to begin demolition
  - September 5, 2017 - demolition of existing clubhouse
  - September 1, 2017 - begin project – In and around September 1, 2017
  - June 30, 2018 – project completion

#### **POLICY OBJECTIVE**

The process for involving community members and City Council as necessary to review public facility improvements is consistent with past City efforts.

#### **FINANCIAL IMPACTS**

A final funding source for the project is yet to be finalized. Project and funding options are identified above. The final funding source and amount can be determined at a later date.

224 **STAFF RECOMMENDATION**

225 As a result of the community process and work completed to date, staff recommends consideration for  
226 acceptance of the low bid of \$2,438,000 and a contingency of 5% (\$121,900) to construct the Cedarholm  
227 Community Building and Cart Storage as well as authorize the Mayor and City Manager to sign all necessary  
228 contract documents. This recommendation also includes asbestos removal, creating temporary quarters and  
229 construction administration and seeking bids/quotes for furnishings/equipment/technology/security.

230 **REQUESTED COUNCIL ACTION**

231 Consider accepting the low bid as presented from Jorgenson Construction at a cost of \$2,438,000 plus a  
232 contingency of 5% (\$121,900) to construct the Cedarholm Community Building and Cart Storage area with a  
233 definite funding source yet to be finalized.

234  
235 Consider acceptance of alternate number one, two and three from the low bid as presented from Jorgenson  
236 Construction at a cost of \$90,000, \$82,000 and \$6,600 respectively as presented with a definite funding source  
237 yet to be finalized.

238  
239 Consider authorizing staff to seek bids/quotes for the furniture, equipment, technology and security portions of  
240 the Cedarholm Community Building project.

241  
242 Consider authorizing the Mayor and City Manager to sign the necessary contract documents for construction of  
243 the Cedarholm Community Building and Cart Storage area as described.

244  
245 Consider authorizing asbestos removal from the existing Cedarholm Building at a cost of \$17,000.

246  
247 Consider authorizing temporary quarters at the Cedarholm site for current golf operations at a cost of \$20,000.

248  
249 Consider authorizing HCM Architects for Construction Administration (Task #3) at a cost of \$47,700 to be  
250 taken from the planning and management portion of the budget.

251

Prepared by: Lonnie Brokke, Director of Parks and Recreation  
Jill Anfang, Assistant Director of Parks and Recreation  
Chris Miller, Finance Director

Attachment: A. History of Budget Estimates – Cedarholm Community Building  
B. Operating Budget Projections - 2018-2020  
C. Cedarholm Community Building Capital Improvement Program - 2018 – 2028  
D. Memo from HCM on Sustainable Features

HISTORY OF BUDGET ESTIMATES – CEDARHOLM COMMUNITY BUILDING 8/14/17	3/20/2017	6/5/2017	7/10/2017	Actual - 8/14/17
Cedarholm Community Building/Cart Storage	\$2,321,000	\$2,000,000	\$2,000,000	\$2,438,000
*Furniture and equipment (kitchen and other)	TBD	TBD	\$200,000	\$200,000
*Technology/security	TBD	TBD	\$40,000	\$40,000
Contingency (5% of construction)	TBD	TBD	\$101,450	\$121,900
<b>Total Project Construction</b>	<b>\$2,321,000</b>	<b>\$2,000,000</b>	<b>\$2,341,450</b>	<b>\$2,799,900</b>
Green Relocation	\$29,000	\$29,000	\$29,000	\$29,000
Temporary Quarters	N/A	N/A	\$30,000	\$20,000
Asbestos Removal	N/A	N/A	N/A	\$17,000
<b>Total Construction and Furnishings</b>	<b>\$2,350,000</b>	<b>\$2,029,000</b>	<b>\$2,400,450</b>	<b>\$2,865,900</b>
Planning and Management	\$285,000	\$285,000	\$285,000	\$285,000
<b>Total Construction/Furnishings and Planning/Mgmt.</b>	<b>\$2,635,000</b>	<b>\$2,314,000</b>	<b>\$2,685,450</b>	<b>\$3,150,900</b>
Bid Alternate # 1 - Bird Friendly Glass	N/A	N/A	N/A	\$90,000
Bid Alternate #2 – Certified Lumber	N/A	N/A	N/A	\$82,000
Bid Alternate #3 – Exterior Roof Materials	N/A	N/A	N/A	\$6,600
<b>Total With Alternates</b>	<b>\$2,635,000</b>	<b>\$2,314,000</b>	<b>\$2,685,450</b>	<b>\$3,329,500</b>

\*To be purchased and handled separately by city staff

\*\*



City of Roseville Cedarholm GC Operations  
2018-2020 Budget Projections

Budget Item	2017	2018	2019	2020
	Budget	Projected Budget	Projected Budget	Projected Budget
<b>REVENUES</b>				
Green Fees	\$263,000.00	\$287,000.00	\$290,000.00	\$295,000.00
Evening league Registration	\$2,500.00	\$2,250.00	\$2,500.00	\$2,500.00
Junior League Registration	\$1,400.00	\$2,000.00	\$2,000.00	\$2,100.00
Day League Reg.	\$8,500.00	\$9,000.00	\$9,000.00	\$9,000.00
Equipment Rental	\$22,000.00	\$23,000.00	\$27,500.00	\$28,000.00
Equipment / Clothing sales	\$4,500.00	\$1,200.00	\$1,500.00	\$1,600.00
Concession Sales	\$20,000.00	\$20,000.00	\$28,000.00	\$29,000.00
Fee Program Revenue	\$0.00	\$0.00	\$1,500.00	\$1,725.00
Investment Income	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Facility Rental	\$2,500.00	\$20,000.00	\$65,675.00	\$74,075.00
	<b>\$326,400.00</b>	<b>\$366,450.00</b>	<b>\$429,675.00</b>	<b>\$445,000.00</b>

**Total Revenues from Services**

City of Roseville Cedarholm GC Operations  
2018-2020 Budget Projections

Budget Item	2017	2018	2019	2020
	Budget	Projected Budget	Projected Budget	Projected Budget
<b>EXPENDITURES</b>				
<b>Personel Services</b>				
Community Building	\$100,000.00	\$102,500.00	\$96,720.00	\$99,700.00
Grounds Maintenance	\$46,000.00	\$46,300.00	\$105,000.00	\$108,000.00
Community Building	\$37,000.00	\$50,000.00	\$61,250.00	\$62,125.00
Grounds Maintenance	\$13,000.00	\$10,000.00	\$12,000.00	\$13,000.00
Community Building	\$17,900.00	\$18,380.00	\$18,500.00	\$19,000.00
Grounds Maintenance	\$7,900.00	\$8,020.00	\$12,000.00	\$13,250.00
Community Building	\$14,600.00	\$15,110.00	\$15,500.00	\$15,800.00
Grounds Maintenance	\$7,200.00	\$7,280.00	\$15,000.00	\$15,500.00
<b>Personel Services Grounds</b>	<b>\$74,100.00</b>	<b>\$71,600.00</b>	<b>\$144,000.00</b>	<b>\$149,750.00</b>
<b>Personel Services Comm. Building</b>	<b>\$169,500.00</b>	<b>\$185,990.00</b>	<b>\$191,970.00</b>	<b>\$196,625.00</b>
<b>Total Personel Services</b>	<b>\$243,600.00</b>	<b>\$257,590.00</b>	<b>\$335,970.00</b>	<b>\$346,375.00</b>
<b>Supplies and Materials</b>				
Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
Community Building	\$0.00	\$0.00	\$0.00	\$0.00
Grounds Maintenance	\$1,800.00	\$1,200.00	\$1,350.00	\$1,400.00
Community Building	\$500.00	\$600.00	\$770.00	\$800.00
Grounds Maintenance	\$500.00	\$500.00	\$500.00	\$500.00
Vehicle Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Supplies	\$4,000.00	\$4,000.00	\$4,200.00	\$4,200.00
Grounds Maintenance	\$10,500.00	\$17,000.00	\$16,000.00	\$19,400.00
Community Building	\$17,000.00	\$12,000.00	\$17,200.00	\$17,200.00
Community Building	\$11,000.00	\$11,000.00	\$14,800.00	\$15,600.00
<b>Supplies and Materials - Community Building</b>	<b>\$28,500.00</b>	<b>\$23,600.00</b>	<b>\$32,770.00</b>	<b>\$33,600.00</b>
<b>Supplies and Materials - Grounds Maintenance</b>	<b>\$16,800.00</b>	<b>\$22,700.00</b>	<b>\$22,050.00</b>	<b>\$25,500.00</b>
<b>Total Supplies and Materials</b>	<b>\$45,300.00</b>	<b>\$46,300.00</b>	<b>\$54,820.00</b>	<b>\$59,100.00</b>
<b>Other Services and Charges</b>				
Grounds Maintenance	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Community Building	\$1,000.00	\$2,000.00	\$2,000.00	\$2,200.00
Community Building		\$475.00	\$500.00	\$500.00
Community Building	\$3,000.00	\$2,000.00	\$3,500.00	\$3,000.00
Grounds Maintenance	\$5,250.00	\$3,000.00	\$3,000.00	\$3,000.00
Community Building	\$5,250.00	\$3,000.00	\$3,000.00	\$3,000.00
Community Building	\$7,600.00	\$7,600.00	\$7,500.00	\$7,700.00
Grounds Maintenance	\$1,000.00	\$1,000.00	\$2,000.00	\$1,200.00
Grounds Maintenance	\$7,200.00	\$1,000.00	\$1,500.00	\$2,000.00
Community Building	\$1,000.00	\$7,500.00	\$7,500.00	\$8,500.00

City of Roseville Cedarholm GC Operations  
2018-2020 Budget Projections

Budget Item	2017	2018	2019	2020
	Budget	Projected Budget	Projected Budget	Projected Budget
Grounds Maintenance	\$1,100.00	\$2,600.00	\$3,000.00	\$3,500.00
Community Building	\$2,500.00	\$2,300.00	\$17,000.00	\$17,325.00
Grounds Maintenance	\$300.00	\$300.00	\$300.00	\$300.00
Community Building		\$0.00	\$350.00	\$350.00
Grounds Maintenance	\$300.00	\$500.00	\$500.00	\$500.00
Community Building	\$500.00	\$300.00	\$700.00	\$700.00
Grounds Maintenance	\$800.00	\$300.00	\$800.00	\$1,200.00
Community Building	\$300.00	\$800.00	\$800.00	\$800.00
Grounds Maintenance	\$16,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Community Building		\$1,500.00	\$1,500.00	\$1,500.00
Grounds Maintenance	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Community Building	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Grounds Maintenance	\$22,000.00	\$16,000.00	\$20,150.00	\$11,550.00
Community Building	\$6,200.00	\$6,200.00	\$8,000.00	\$8,000.00
<b>Other Services and Charges - Grounds Maintenance</b>	<b>\$48,650.00</b>	<b>\$50,700.00</b>	<b>\$39,950.00</b>	<b>\$32,750.00</b>
<b>Other Services and Charges - Community Building</b>	<b>\$32,450.00</b>	<b>\$43,675.00</b>	<b>\$62,350.00</b>	<b>\$63,575.00</b>
<b>Total Other Services and Charges</b>	<b>\$81,100.00</b>	<b>\$94,375.00</b>	<b>\$102,300.00</b>	<b>\$96,325.00</b>
<b>Expenses</b>				
Total Grounds Maintenance	\$139,550.00	\$145,000.00	\$206,000.00	\$208,000.00
Total Community Building	\$230,450.00	\$253,265.00	\$287,090.00	\$293,800.00
Total Grounds Maintenance and Community Building Operations	\$370,000.00	\$398,265.00	\$493,090.00	\$501,800.00
<b>Total Revenues</b>	<b>\$326,400.00</b>	<b>\$366,450.00</b>	<b>\$429,675.00</b>	<b>\$445,000.00</b>
Revenue Less Expenses	-\$43,600.00	-\$31,815.00	-\$63,415.00	-\$56,800.00
Total Less Dep and Admin.	-\$23,600.00	\$4,685.00	-\$26,915.00	-\$20,300.00

Cedarholm Community Building CIP - 2018-2028

Cedarholm Community Building and Grounds Projected Capital Improvement Program (CIP - 2018-2028)

Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	20year total
Painting Interior						\$6,000					\$6,000					\$6,000					\$6,000	\$24,000
Parking Lot						\$3,500					\$3,500					\$3,500					\$3,500	\$14,000
POS/ Comp. SYSTEM						\$5,000					\$5,000					\$5,000					\$5,000	\$20,000
Furnishing						\$5,000					\$5,000					\$5,000					\$5,000	\$20,000
Painting Exterior																						
Club House											\$10,000										\$10,000	\$20,000
Cart Storage											\$1,000										\$1,000	\$2,000
Shop											\$1,000										\$1,000	\$2,000
Paint Ceiling CH											\$5,000										\$5,000	\$10,000
Flooring											\$10,000										\$10,000	\$20,000
Patio Furniture											\$5,000										\$5,000	\$10,000
Interior Furniture											\$10,000										\$10,000	\$20,000
General Kitchen Appliances											\$5,000										\$5,000	\$10,000
Large Kitchen Appliances																\$15,000						\$15,000
Hot Water Heater																\$4,500						\$4,500
Tables/ Chairs																\$5,000						\$5,000
HVAC																					\$32,000	\$32,000
Roof																					\$33,000	\$33,000
Light Fixtures																					\$5,000	\$5,000
<b>Total Community Building Capital Improvement Program (CIP)</b>	\$0	\$0	\$0	\$0	\$0	\$19,500	\$0	\$0	\$0	\$0	\$66,500	\$0	\$0	\$0	\$0	\$44,000	\$0	\$0	\$0	\$0	\$136,500	\$266,500

Cedarholm Community Building Projected Capital Improvement Program (CIP - 2018-2028)

Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	20year total
Painting Interior						\$ 6,000					\$ 6,000					\$ 6,000					\$ 6,000	\$ 24,000
Parking Lot						\$ 3,500					\$ 3,500					\$ 3,500					\$ 3,500	\$ 14,000
POS/ Comp. SYSTEM						\$ 5,000					\$ 5,000					\$ 5,000					\$ 5,000	\$ 20,000
Furnishing						\$ 5,000					\$ 5,000					\$ 5,000					\$ 5,000	\$ 20,000
Painting Exterior																						
Club House											\$ 10,000										\$ 10,000	\$ 20,000
Cart Storage											\$ 1,000										\$ 1,000	\$ 2,000
Shop											\$ 1,000										\$ 1,000	\$ 2,000
Paint Ceiling CH											\$ 5,000										\$ 5,000	\$ 10,000
Flooring											\$ 10,000										\$ 10,000	\$ 20,000
Patio Furniture											\$ 5,000										\$ 5,000	\$ 10,000
Interior Furniture											\$ 10,000										\$ 10,000	\$ 20,000
General Kitchen Appliances											\$ 5,000										\$ 5,000	\$ 10,000
Large Kitchen Appliances																\$ 15,000					\$ 15,000	\$ 15,000
Hot Water Heater																\$ 4,500					\$ 4,500	\$ 4,500
Tables/ Chairs																\$ 5,000					\$ 5,000	\$ 5,000
HVAC																					\$ 32,000	\$ 32,000
Roof																					\$ 33,000	\$ 33,000
Light Fixtures																					\$ 5,000	\$ 5,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,500	\$ -	\$ -	\$ -	\$ -	\$ 66,500	\$ -	\$ -	\$ -	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 136,500	\$ 266,500



HAGEN, CHRISTENSEN & MCILWAIN  
ARCHITECTS

MEMORANDUM

To: Roseville PRC  
From: Tim McIlwain  
Date: 06/26/2017  
Comm. No: 1758  
Subject: Roseville Parks  
Copies To: File  
**Cedarholm Community Building –  
Sustainable Design Features**

**The design for the Cedarholm Community Building has the following sustainable design features and systems:**

**a. Civil / Site Design:**

1. Best practices for storm water treatment & management.
2. Use of native plant species where practical.
3. Use of low water consumption plants where practical.

**b. Architectural Design:**

1. Use of regionally harvested / manufactured exterior materials (wood trim, stone veneer).
2. Use of durable exterior materials (stone and cement siding).
3. Use of Certified Sustainable Wood for framing and structure.
4. Required recycling of demolition materials
5. Required separation and recycling of construction waste
6. Building is prepped for solar array installation.
7. Window units are locally manufactured and maintain a Forestry Stewardship Certification (FSC), SCS Recycled Content Certification.
8. Materials such as wood substrates, paints and stains, finishes and fabrics will be low-emitting materials containing no volatile organic compounds.
9. Strategies will include utilizing local fabricators for millwork, signage, window systems, furniture fixtures and equipment and specifying construction materials that are manufactured within 250 miles of the site such as quartz countertops, wood veneer and trim, flooring, etc.
10. There will be an emphasis to specify materials with a high percentage of recycled content as well as bio-based materials for such elements as steel structure, ceramic tile, carpet, table tops and fixtures.
11. The Project will have acoustic materials to maintain background noise less than 70 Dba and reverberation times within acceptable ranges.
12. Specify Bird -Friendly Glass panels as a Project Alternate.

**c. Mechanical Design:**

1. Low flow plumbing fixtures
2. High-efficiency Furnaces – 95% efficient
3. ECM Fan Motors on furnaces
4. New mechanical equipment including make-up air units, exhaust fans and VAV units will meet MN 2030 Energy Efficiency Guidelines and the hot water heaters and kitchen equipment will be Energy-Star, EPEA or Water Sense certified whenever possible. Cooling systems will have ozone safe refrigerants.
5. Heating and cooling systems will be controlled with a Building Automated System (B.A.S.) for better control, efficiency and monitoring.

**d. Electrical Design:**

1. The lighting for all general illumination will be color balanced LED fixtures on a programmable lighting control system that will provide for any daylight harvesting opportunities.
2. Access to natural light will be provided whenever possible.
3. Motion sensors and vacancy sensors for lighting auto-off
4. Electrical distribution system layout and the building's structure are prepared for future solar array installation.

**ROSEVILLE**  
**REQUEST FOR CITY COUNCIL ACTION**

Date: 08/14/17  
Item: 7.e

Department Approval



City Manager Approval



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Item Description: Consider a Comprehensive Land Use Plan Map Change at 2353 Chatsworth Street (PF17-009).

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1 **APPLICATION INFORMATION**

2 Applicant: Rose of Sharon, Inc.  
3 Location: 2353 Chatsworth Street  
4 Property Owner: Real Life Church  
5 Application Submission: June 2, 2017  
6 City Action Deadline: August 1, 2017  
7 Planning File History: None

8 **LEVEL OF DISCRETION IN DECISION MAKING:** Actions taken on a Comprehensive Plan Land  
9 Use change and Rezoning request are legislative; the City has broad discretion in making land  
10 use decisions based on advancing the health, safety, and general welfare of the community.

11 **BACKGROUND**

12 The subject property (1.41 acres), located in Planning District 7, has a Comprehensive Plan Land  
13 Use Designation of High Density Residential (HDR), and a respective zoning classification of  
14 High Density Residential-1 (HDR-1).

15 The applicant, Rose of Sharon, Inc. seeks to change the Comprehensive Plan Land Use  
16 designation from the current HDR to Low Density Residential (LDR) to allow the subject single  
17 family home site to be redeveloped into six townhomes in groups of two units, served by a  
18 private drive. The property would be rezoned to the Low Density Residential-2 (LDR-2) District  
19 in order to support the units per acre.

20 Comp Plan amendments require an Open House Meeting (Attachment C) prior to the submittal  
21 of an application. For this proposal, the open house was held on May 18 and was attended by six  
22 residents in the area and one Planning Commissioner. Most of the concerns raised were  
23 regarding the speed of employees leaving the Rose of Sharon facility as well as discussion on no  
24 parking signs along streets in the area.

25 **COMPREHENSIVE LAND USE PLAN MAP CHANGE**

26 City Code §202.07 (Comprehensive Plan Amendments) allows the City Council to seek, and the  
27 Planning Commission to recommend, changes to the Comprehensive Plan. A recommendation



28 by the Planning Commission to approve a change to the Comprehensive Plan must have the  
29 affirmative votes of at least 5/7ths of the Planning Commission's total membership.

30 Within the Comprehensive Plan Land Use Section, there is no specific direction regarding the  
31 single family parcel that has a current guiding of High Density. It is assumed that back in  
32 2008/2009 the thoughts of the Consultant, Stakeholder Panel, and the City Council, were that an  
33 appropriate future use of the site would be for some type of high density multi-family housing,  
34 given the Rose of Sharon facility and Riviera apartments directly adjacent to the subject  
35 property.

36 Rose of Sharon Manor is a care facility with 85 units located on the west and Riviera Apartments  
37 with 96 units is located on the east. A relatively large single family neighborhood lies to the  
38 northwest and northeast of the subject site. Real Life Church is directly north and Highway 36 is  
39 directly south. Further west are the Grandview Townhomes and Kinderberry Hill daycare.

40 The area is slightly unique as Lovell cul-de-sacs at Grandview Townhomes require access to the  
41 subject area from either Lovell via Victoria, Grandview/Chatsworth via Lexington, or  
42 Chatsworth via County Road B2.

43 At 4.28 units per acre, a low density residential community is the lowest residential  
44 intensification of uses allowed, other than Park/Open Space, and appears to be more consistent  
45 with the broader single family neighborhood than its high density designation. Similarly, a  
46 medium density development seems slightly out of character with the adjacent single family  
47 homes, where such a change in land use designation would require an additional two units in the  
48 proposed development.

49 The change from the current land use designation to the proposed Low Density Residential,  
50 further promotes the following Residential Area Goals and Policies identified in the  
51 Comprehensive Plan:

52 **Goal 1: Maintain and improve Roseville as an attractive place to live, work, and play by**  
53 **promoting sustainable land-use patterns, land-use changes, and new developments that**  
54 **contribute to the preservation and enhancement of the community's vitality and sense of**  
55 **identity.**

56 *Policy 1.1: Promote and provide for informed and meaningful citizen participation in*  
57 *planning and review processes.*

58 *Policy 1.4: Maintain orderly transitions between different land uses in accord with the*  
59 *general land-use guidance of the Comprehensive Plan by establishing or strengthening*  
60 *development design standards.*

61 **Goal 5: Create meaningful opportunities for community and neighborhood engagement in**  
62 **land-use decisions.**

63 *Policy 5.1: Utilize traditional and innovative ways to notify the public, the community, and*  
64 *neighborhoods about upcoming land-use decisions as early as possible in the review process.*

65 *Policy 5.2: Require meetings between the land-use applicant and affected persons and/or*  
66 *neighborhoods for changes in land-use designations and projects that have significant*  
67 *impacts, prior to submittal of the request to the City.*

68 *Policy 5.3: Provide for and promote opportunities for informed citizen participation at all*  
69 *levels in the planning and review processes at both the neighborhood and community level.*

70 **Goal 6: Preserve and enhance the residential character and livability of existing**  
71 **neighborhoods and ensure that adjacent uses are compatible with existing neighborhoods.**

72 *Policy 6.1: Promote maintenance and reinvestment in existing residential buildings and*  
73 *properties, residential amenities, and infrastructure to enhance the long-term desirability of*  
74 *existing neighborhoods and to maintain and improve property values.*

75 **Goal 7: Achieve a broad and flexible range of housing choices within the community to**  
76 **provide sufficient alternatives to meet the changing housing needs of current and future**  
77 **residents throughout all stages of life.**

78 *Policy 7.1: Promote flexible development standards for new residential developments to*  
79 *allow innovative development patterns and more efficient densities that protect and enhance*  
80 *the character, stability, and vitality of residential neighborhoods.*

81 *Policy 7.4: Promote increased housing options within the community that enable more*  
82 *people to live closer to community services and amenities such as commercial areas, parks,*  
83 *and trails.*

#### 84 **ZONING MAP CHANGE**

85 Assuming that the Comprehensive Plan change is supported and approved, and the proposed six-  
86 unit townhome project also obtains support of the Planning Commission and City Council, the  
87 requested Zoning Map Change becomes a clerical step to ensure that the zoning map continues to  
88 be “consistent with the guidance and intent of the Comprehensive Plan” as required in City Code  
89 §1009.04 (Zoning Changes). In this case, the LDR-2 district is being proposed as the zoning  
90 classification as it supports a slightly greater density and allows townhomes as a permitted use.

91 If the Comprehensive Plan amendment is approved by the City Council, the Planning Division  
92 will complete the necessary application materials to the Metropolitan Council for their review  
93 and approval. If approved by the Metropolitan Council, the Planning Division would bring back  
94 the necessary ordinance rezoning the property from its current High Density Residential-1  
95 District to Low Density Residential -2 District in support of the townhome project.

#### 96 **SUBDIVISION PLAT UPDATE**

97 The applicant submitted the preliminary plat which was considered by the Planning Commission  
98 on July 12, 2017. The City Engineer, however, has requested additional details and civil plans  
99 pertaining to storm water management and utilities. As the property abuts Highway 36, the  
100 Minnesota Department of Transportation (MnDOT) will need to review and comment on the  
101 plans prior to them being forwarded to the City Council for preliminary consideration. This will  
102 ensure that the design being proposed is supported by MnDOT, the City and the Watershed, as  
103 the applicant will be submitting their proposal to them later this month. The preliminary plan for  
104 the proposed project is provided as Attachment D.

#### 105 **PLANNING COMMISSION ACTION**

106 On July 12, 2017, the Roseville Planning Commission held the duly noticed public hearing  
107 regarding the development proposal. At that meeting no citizens were present to address the  
108 Commission. Commissioners did, however, have a few questions of staff and the developer (PC  
109 minutes – Attachment E)

110 The Planning Commission voted 6-0 to recommend approval of the following items:

- 111 **a.** The property be re-guided from a Comprehensive Land Use Map designation of High  
112 Density Residential (HDR) to Low Density Residential (LDR); and
- 113 **b.** The property be rezoned from an Official Map classification of High Density Residential-1  
114 (HDR-1) District to Low Density Residential-2 (LDR-2) District
- 115 **c.** Approval of the preliminary six town home and one outlot subdivision plat for the property.

116 **SUGGESTED CITY COUNCIL ACTION**

117 Based upon Planning Commission consideration, community and neighborhood input it is  
118 recommended that the City Council take the following actions:

- 119 **a.** Adopt a Resolution Approving the Comprehensive Land Use Plan Map Change at 2353  
120 Chatsworth Street, subject to Metropolitan Council review and approval;

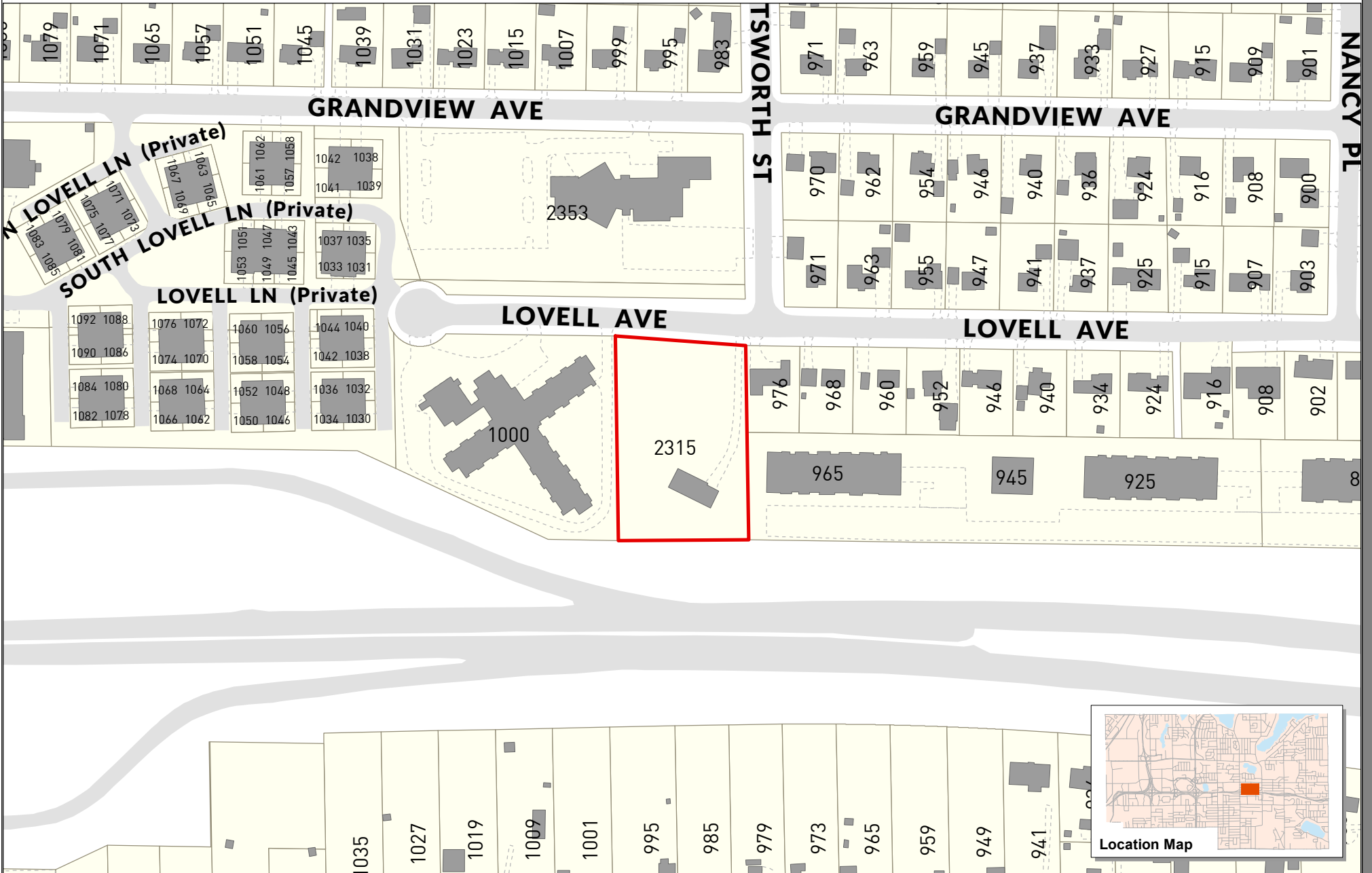
121 **ALTERNATIVE ACTIONS**

- 122 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need  
123 for clarity, analysis and/or information necessary to make a recommendation on the request.
- 124 **b.** Pass a motion recommending denial of the proposal. A motion to deny must include findings  
125 of fact germane to the request.

**Report prepared by:** Thomas Paschke, City Planner  
651-792-7074  
[thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)

- Attachments:
- |    |                    |    |                              |
|----|--------------------|----|------------------------------|
| A. | Site map           | B. | Aerial photo                 |
| C. | Open house summary | D. | Preliminary development plan |
| E. | PC minutes         | F. | Draft resolution             |

# Attachment A for Planning File 17-009

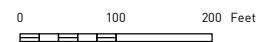


 Site Location

**ROSEVILLE**  
 Prepared by:  
 Community Development Department  
 Printed: July 5, 2017

**Data Sources**  
 \* Ramsey County GIS Base Map (6/4/2017)  
 For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

**Disclaimer**  
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



# Attachment B for Planning File 17-009



ite)

LOVELL AVE

LOV



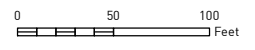
Location Map



Site Location

**Data Sources**  
 \* Ramsey County GIS Base Map (6/4/2017)  
 \* Aerial Data: Surdex (4/2015)  
 For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

**Disclaimer**  
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June 2, 2017

To: City of Roseville  
Thomas Paschke, City Planner

From: Rose of Sharon/Vanguard Builders  
Brent Thompson

RE: Neighborhood Mtg Summary  
2315 Chatsworth

An Open House Neighborhood Mtg was held on May 18<sup>th</sup>, 2017 at the Real Life Church in Roseville, MN And per the attached sign –in sheet are the residents who signed along with church administration who represent the site as sellers of the property.

The findings of the meeting were the usual that neighbors like undeveloped property.

The main reaction received to the proposed development was that the rehabilitation center to the west is the main concern and that employees of this facility simply put drive to fast on Lovell and Chatsworth and ignore signage. The request was if speed bumps and no parking signs could be placed on Lovell.

I did make aware to the neighbors that the application being made was to reduce the zoning from HDR to MDR.

I also had a conversation with the neighbor directly to the east of property that additional trees would be added along this property line and that I would work with him that we come up with screening that benefits both properties.

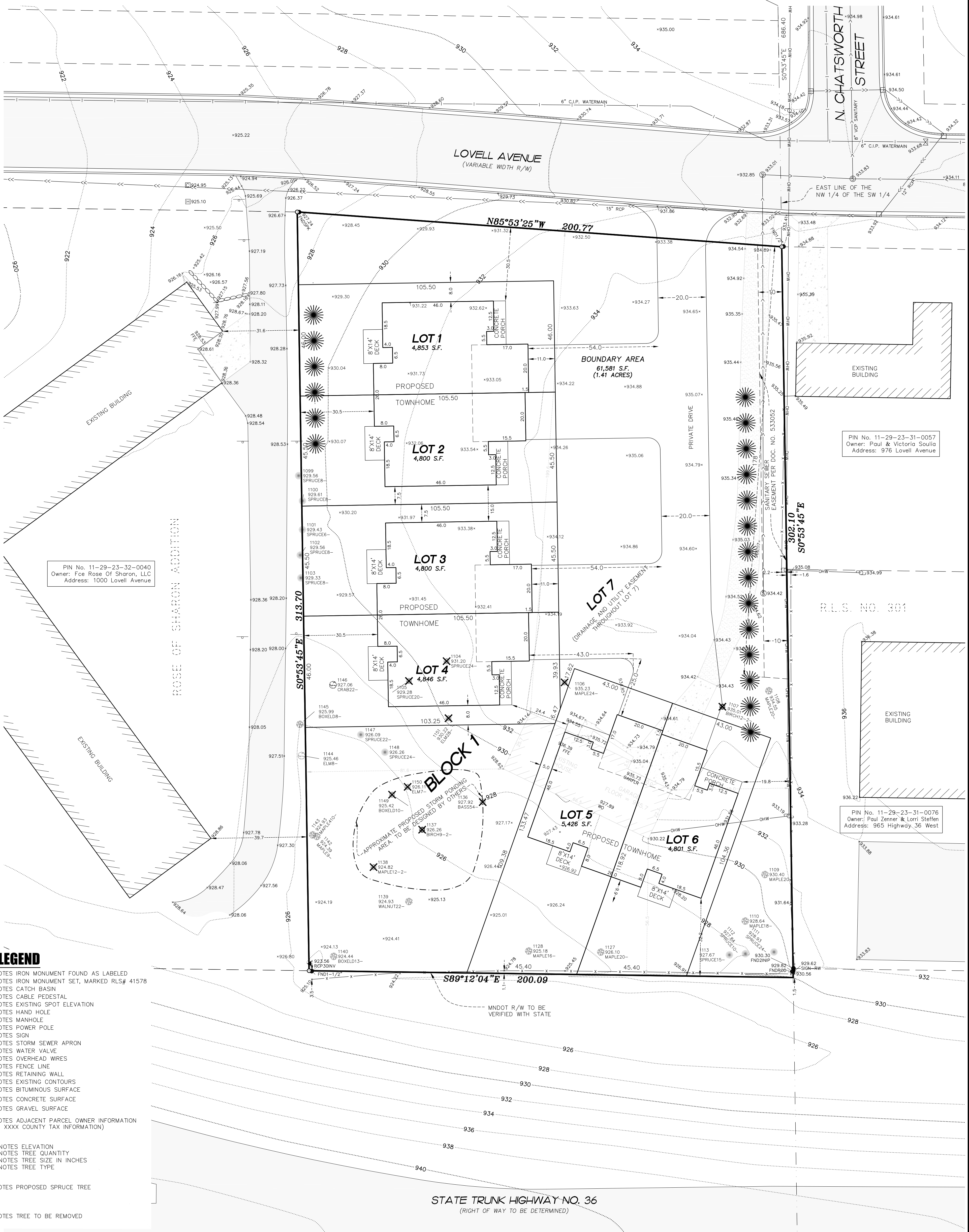
# PRELIMINARY PLAT

~for~ ROSE OF SHARON, INC.  
~of~ ROSE PLACE TOWNHOMES

## BENCHMARK

RAMSEY COUNTY BENCHMARK #9171  
ELEVATION: 936.847 (NAVD 88)

Attachment D



**TREE TABLE**

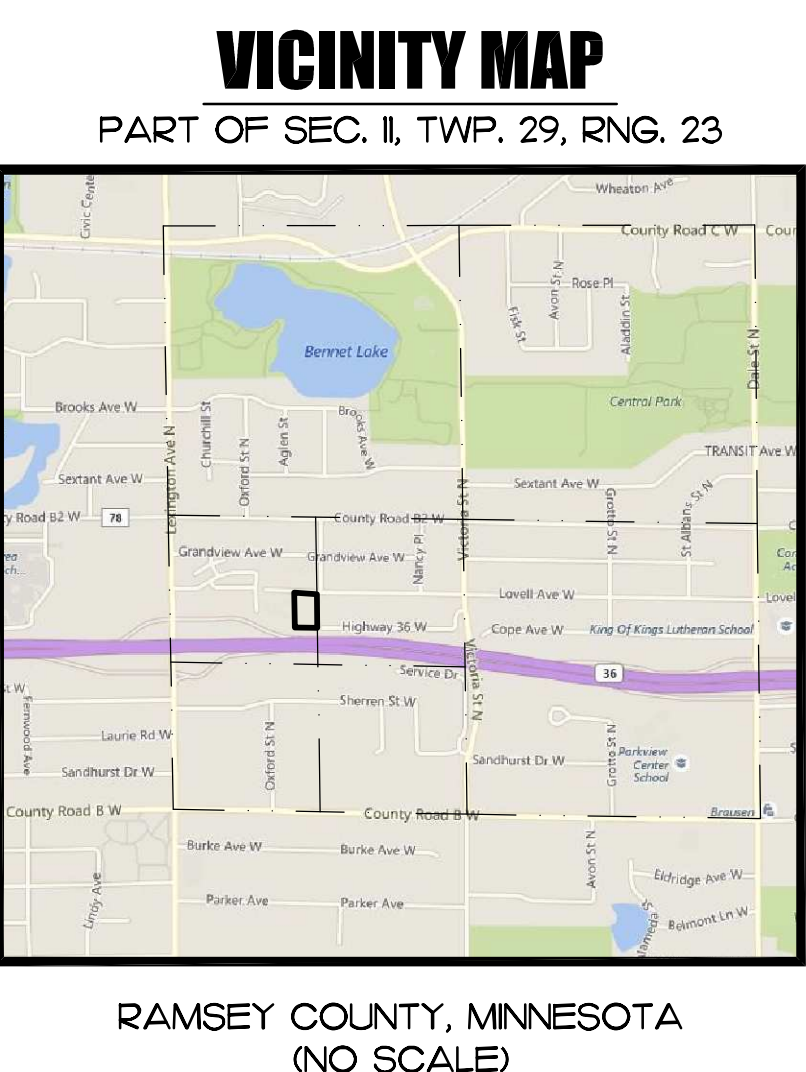
TREE #	DESCRIPTION
1099	SPRUCE8-
1100	SPRUCE8-
1101	SPRUCE6-
1102	SPRUCE8-
1103	SPRUCE8-
1108	MAPLE20-
1109	MAPLE20-
1110	MAPLE18-
1111	SPRUCE24-
1112	SPRUCE10-
1113	SPRUCE15-
1127	MAPLE20-
1128	MAPLE16-
1139	WALNUT22-
1140	BOXELD13-
1142	MAPLE9-
1143	MAPLE410-
1144	ELM8-
1145	BOXELD8-
1146	CRAB22-
1147	SPRUCE22-
1148	SPRUCE24-

**TREES TO BE REMOVED**

TREE #	DESCRIPTION
1104	SPRUCE24-
1105	SPRUCE20-
1106	MAPLE24-
1107	BIRCH12-2-
1136	BASS54-
1137	BIRCH9-2-
1138	MAPLE12-2-
1149	BOXELD10-
1150	ELM7-
1151	ELM28-

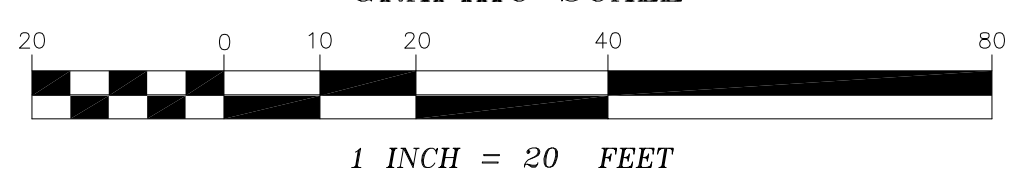
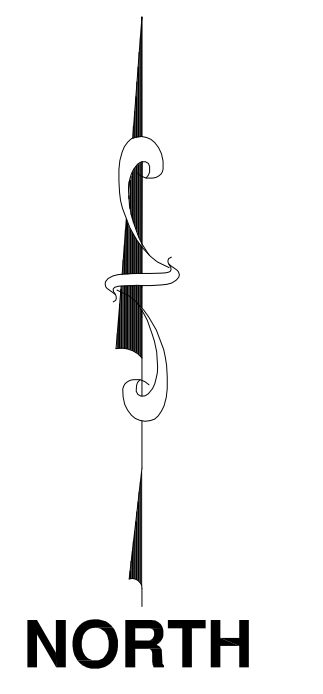
- LEGEND**
- DENOTES IRON MONUMENT FOUND AS LABELED
  - DENOTES IRON MONUMENT SET, MARKED RLS# 41578
  - DENOTES CATCH BASIN
  - DENOTES CABLE PEDESTAL
  - DENOTES EXISTING SPOT ELEVATION
  - DENOTES HAND HOLE
  - DENOTES MANHOLE
  - DENOTES POWER POLE
  - DENOTES SIGN
  - DENOTES STORM SEWER APRON
  - DENOTES WATER VALVE
  - DENOTES OVERHEAD WIRES
  - DENOTES FENCE LINE
  - DENOTES RETAINING WALL
  - DENOTES EXISTING CONTOURS
  - DENOTES BITUMINOUS SURFACE
  - DENOTES CONCRETE SURFACE
  - DENOTES GRAVEL SURFACE
  - DENOTES ADJACENT PARCEL OWNER INFORMATION (PER XXXX COUNTY TAX INFORMATION)
  - DENOTES ELEVATION
  - DENOTES TREE QUANTITY
  - DENOTES TREE SIZE IN INCHES
  - DENOTES TREE TYPE
  - DENOTES PROPOSED SPRUCE TREE
  - DENOTES TREE TO BE REMOVED

- NOTES**
- Field survey was completed by E.G. Rud and Sons, Inc. on 5/17/17.
  - Bearings shown are on Ramsey County datum.
  - Curb shots are taken at the top and back of curb.
  - Boundary area of the surveyed premises: 65,581± sq. ft. (1.41 acres).
  - This survey is based upon information found in the commitment for title insurance prepared by First American Title Insurance Company, File No. 55594, dated effective May 5, 2017 at 8:00 A.M.
  - Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain), according to Flood Insurance Rate Map Community No. 270599 Panel No. 0020 Suffix G by the Federal Emergency Management Agency, effective date June 4, 2010.



**ZONING**  
Medium Density Residential (MDR) District  
Maximum Density: 12 units/net acre  
Minimum Density: 5 units/net acre  
Minimum lot area: 3,600 sq. ft./unit  
Setbacks to project boundary:  
Front: 30 feet  
Rear: 30 feet  
Side: 10 feet  
15 feet between buildings

**LEGAL DESCRIPTION**  
That part of the Northwest Quarter of the Southwest Quarter of Section 11, Township 29, Range 23, described as follows:  
Commencing at a point in the East line of the Northwest Quarter of the Southwest Quarter distant 686.40 feet South, as measured along said East line, from the Northeast corner thereof; thence North 86 degrees 43 minutes 40 seconds West a distance of 200.77 feet; thence South 1 degree 44 minutes East, parallel to the East line of said Northwest Quarter of the Southwest Quarter, 313.70 feet to the Northerly right of way line of State Trunk Highway No. 36; thence Easterly along said right of way line 200.09 feet to the East line of said Northwest Quarter of the Southwest Quarter; thence north along the East line of said Northwest Quarter, 302.10 feet to the point of beginning, Ramsey County, Minnesota.



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

*[Signature]*  
JASON E. RUD  
Date: 7/06/17 License No. 41578

**E. G. RUD & SONS, INC.**  
EST. 1977  
Professional Land Surveyors  
6776 Lake Drive NE, Suite 110  
Lino Lakes, MN 55014  
Tel. (651) 361-8200 Fax (651) 361-8701

DRAWN BY: BPN	JOB NO: 6/2/17	DATE: 17355PP	
CHECK BY: JER	SCANNED		
1	7/6/17	Revised Lot lines Added Pond JEN	
2			
3			
NO.	DATE	DESCRIPTION	BY

1     **EXTRACT OF THE JULY 12, 2017 ROSEVILLE PLANNING COMMISSION MINUTES**2     **1. Public Hearing**

- 3     **a. Planning File 17-009: Request by Rose of Sharon, Inc. to change the Comprehensive**  
4     **Plan (Land Use) designation and Zoning classification on the property located at**  
5     **23153 Chatsworth Avenue, and to subdivide the property into six townhome lots**  
6     **and a common outlet. Existing Land Use Designation would change from High**  
7     **Density Residential (HR) to Low Density Residential (LR) and Zoning classification**  
8     **would change from High Density Residential-1 district (HDR-1) to Low Density**  
9     **Residential-2 district (LDR-2)**

10     Vice Chair Bull opened the public hearing for Planning File 17-009 at approximately  
11     6:36 p.m.

12     City Planner Paschke summarized the request as detailed in the staff report dated July 12,  
13     2017. He reported the applicant, Rose of Sharon, Inc., seeks to change the  
14     Comprehensive Plan Land Use designation from the current High Density Residential  
15     (HDR) to Low Density Residential (LDR) to allow redevelopment into six townhomes in  
16     groups of two units, served by a private drive. The property would be rezoned to Low  
17     Density Residential-2 (LDR-2) District in order to support the units per acre. He reported  
18     at the Open House Meeting held on May 18, most of the concerns had to do with traffic.

19     Mr. Paschke reported there is a mix of uses in the area and this type of project has been  
20     identified as a need in the City. He highlighted the Residential Area Goals and Policies  
21     outlined in the staff report that this requested change in current land use designation  
22     would promote and the minimum standards for a subdivision. After hearing from  
23     Mn/DOT, some modifications were made which resulted in two outlots instead of one.  
24     All the lots meet the minimum standards and setbacks and staff supports the use of the  
25     private driveway for access. The applicant is currently working with the City Engineer on  
26     stormwater management.

27     Mr. Paschke advised based on community and neighborhood input, the Planning Division  
28     recommends the following for 2315 Chatsworth Street:

- 29     a. The property be re-guided from a Comprehensive Land Use Map designation of High  
30     Density Residential (HDR) to Low Density Residential (LDR);  
31     b. The property be rezoned from an Official Map classification of High Density  
32     Residential-1 (HDR-1) District to Low Density Residential-2 (LDR-2) District; and,  
33     c. Recommend approval of the preliminary six town home plat and two outlot  
34     subdivision plat for the property.

35     Member Daire inquired what the development potential would be under HDR and HDR-  
36     2. Mr. Paschke responded under HDR-1, there is a minimum of 12 units per acre, and  
37     under HDR-2, there is a minimum of 24 units per acre. The height maximum would be  
38     45 feet and the natural drainage would be to the southwest corner.

39     Member Kimble commented the area of the site is very congested and expressed concern  
40     regarding accessibility for emergency vehicles.



41 **Applicant**

42 **Applicant Representative**

43 • **Brent Thompson, Rose of Sharon/Vanguard Builders**

44

45 Mr. Thompson advised they plan to have these units owned, they will have basements,  
46 and it will be similar to the project located on Dale Street and Lovell Avenue, with a  
47 slightly lower price point.

48 Member Daire inquired if the townhomes will address affordable housing.

49 Mr. Thompson responded it will not be subsidized affordable housing, and prices will be  
50 in the low \$300,000.

51 Member Sparby inquired if additional screening is being considered on the sides of the  
52 property.

53 Mr. Thompson responded he is not currently planning on installing a fence. A neighbor to  
54 the east has expressed interest in taking down his fence if the proposed trees on the site  
55 meet the screening requirements. He explained they also intend to extend the same type  
56 of screening that is behind Units 1 and 2 up passed Lot 1 to the north.

57 Mr. Paschke advised the code would require some type of screen and staff will continue  
58 to work on this as it moves forward.

59 Vice Chair Bull inquired about screening or noise abatement along Highway 36.

60 Mr. Paschke commented it will be looked at as they move forward in the process.

61 Member Kimble inquired how many people attended the Open House Meeting.

62 Mr. Thompson stated there were about 10 to 12 residents in attendance.

63 **Public Comment**

64 With no one coming forward to speak for or against this request, Vice Chair Bull closed  
65 the public hearing at approximately 6:52 p.m.

66 **Commission Deliberation**

67 Member Gitzen commented he would support all three staff recommendations.

68 Member Daire commented Highway 36 appears to be 12 to 15 feet above the foundation  
69 line and inquired about sound mitigation.

70 Mr. Paschke responded there is only a chain link fence in that area. Along most of  
71 Highway 36, there is only sound mitigation around Rice Street.

72 Vice Chair Bull commented it is unusual they are looking to go from a higher density to  
73 lower density and it will be right next to a high-density area with no proposed buffer.

74 Mr. Paschke responded with this property being high density next to low density, it looks  
75 more like a medium density development due to the small size of the lot. Staff feels this  
76 is a great mix of densities, a great addition to the area, and would provide relief and  
77 reduced impacts to the neighborhood.

78 **MOTION**  
79 **Member Gitzen moved, seconded by Member Daire, to recommend to the City**  
80 **Council approval of a Comprehensive Land Use Plan Map from High Density**  
81 **Residential (HDR) to Low Density Residential (LDR) for the property located at**  
82 **2353 Chatsworth Street.**

83 **Ayes: 6**  
84 **Nays: 0**  
85 **Motion carried.**

86 **MOTION**  
87 **Member Gitzen moved, seconded by Member Daire, to recommend to the City**  
88 **Council approval of a Zoning Map Change from High Density Residential-1 (HDR-**  
89 **1) to Low Density Residential-2 (LDR-2) for the property located at 2353**  
90 **Chatsworth Street.**

91 **Ayes: 6**  
92 **Nays: 0**  
93 **Motion carried.**

94 **MOTION**  
95 **Member Kimble moved, seconded by Member Gitzen, to recommend to the City**  
96 **Council approval of the preliminary six town home and two outlot subdivision plat**  
97 **for the property located at 2353 Chatsworth Street.**

98 **Ayes: 6**  
99 **Nays: 0**  
100 **Motion carried.**

101 Vice Chair Bull advised this item will be on the City Council Agenda on July 24, 2017.  
102

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 14<sup>th</sup> day of August, at 6:00 p.m.

The following members were present:  
and the following were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AN AMENDMENT TO THE COMPREHENSIVE LAND USE PLAN MAP DESIGNATION FROM HIGH DENSITY RESIDENTIAL (HR) TO LOW DENSITY RESIDENTIAL (LR) FOR PROPERTY LOCATED AT 2353 CHATSWORTH STREET (PF17-009)**

WHEREAS, the Planning Commission, at a public hearing held on July 12, 2017, pertaining to the request they received from the Roseville Community Development Department for a Comprehensive Land Use Plan Amendment on property commonly known as 2353 Chatsworth Street; and

WHEREAS, the proposed Comprehensive Land Use Plan Amendment requires a map designation change from “HR” (High Density Residential) to “LR” (Low Density Residential); and

WHEREAS, said Comprehensive Land Use Plan Amendment affects the following addressed properties (also see attached map):

**2353 Chatsworth Street  
PIN #**

WHEREAS, after required public hearings, the Roseville Planning Commission recommended approval (6-0) of the request for a Comprehensive Plan Amendment, indicating support for the proposed change; and

WHEREAS, the Roseville City Council at their meeting of August 14, 2017, was presented with the project report from the Community Development staff regarding the subject request; and

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby approves the amendment to the Comprehensive Plan from “HR” (High Density Residential) to “LR” (Low Density Residential) for property located at 2353 Chatsworth Street (legally described above), subject to the approval of the Comprehensive Plan Map Change by the Metropolitan Council.

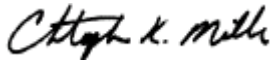
The motion for the adoption of the foregoing resolution was seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:  
and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 08/14/17  
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Authorize the Preparation of Plans & Specifications for the License Center Renovation

**BACKGROUND**

On May 15, 2017 the City Council approved a new 5-year lease agreement with Gaughan Companies to secure a total of 4,919 square feet for the License Center. This includes the acquisition of 1,587 of additional space to accommodate recent and projected growth in customer volumes.

Under previous contract, the City received preliminary design & floorplan services from the Kodet Architectural Group Ltd. A copy of Kodet's preliminary floorplan as well as the current floorplan is included in *Attachment B*. Given their familiarity with the License Center's operations and business plan, Staff recommends that the City continue utilizing Kodet for the preparation of plans & specifications as well as other services throughout the project. A copy of their proposal is included in *Attachment A*.

The proposal identifies an estimated project cost of \$400,000 - 450,000 for a complete renovation of the both the newly acquired and existing space. Kodet is requesting a fee for services in the amount of \$43,800, or approximately 10% of the project cost. The License Center has a current cash balance of \$1.1 million. A capital expenditure of \$450,000 would still leave the License Center with a reserve level of 41%; well above the targeted 10-25%.

The Council is reminded that the proposed improvements were identified in the License Center's 2016-2020 Strategic Plan which was initially presented to the Council in the spring of 2015. The Plan called for the renovation of selected areas to address federal and state security and confidentiality requirements, as well as an expansion of the License Center's footprint to accommodate growth opportunities in our passport and auto-dealer licensing functions.

Staff will be present at the meeting to address any Council inquiries.

**POLICY OBJECTIVE**

Not applicable.

**FINANCIAL IMPACTS**

Not applicable.

**STAFF RECOMMENDATION**

See above.

31 **REQUESTED COUNCIL ACTION**

32 By Council motion, authorization to accept Kodet Architectural Group Ltd's. proposal for design,  
33 construction document, bidding, and construction administration services.

34

Prepared by: Chris Miller, Finance Director

Attachments: A: Kodet Architectural Group Ltd. Proposal dated July 27, 2017  
B: Current and Proposed License Center Floorplan

35

**Kodet Architectural Group, Ltd.**

15 Groveland Terrace · Minneapolis, MN 55403-1154  
 E-Mail arch@kodet.com · Website www.kodet.com  
 Telephone 612.377.2737 · Facsimile 612.377.1331

July 27, 2017

Christopher K. Miller  
 Finance Director  
 City of Roseville  
 2660 Civic Center Drive  
 Roseville, MN 55113

Re: License Center Renovation/Expansion

Dear Mr. Miller:

The following proposal is to continue the design services for the expansion of the License Center within the existing leased space. The expansion into the adjacent 1,600 square foot space and the renovation of the existing space will give a total of 4,920 square foot space. This proposal involves the Basic Services for design (Design, Construction Documents, Bidding, and Construction Observation).

Utilizing the approved plan developed by our office in conjunction with Pam Senden, Kodet will prepare Basic Design Services.

### **SCOPE OF SERVICES**

#### **Basic Services for Individual Projects:**

The following is a general outline for reference. This follows the AIA B132 Owner/Architect Agreement, which more completely defines the scope of services, and which we suggest as the form of agreement.

#### **DESIGN SERVICES**

1. Plans
2. Elevations
3. Cost estimates
4. Scope of improvements as outlined in the cost estimate.
5. Selection of building materials and systems.
6. MEP (Mechanical, Electrical, and Plumbing) Schematic Design
7. Make appropriate recommendations.
8. Prepare Schematic Design and approved site plan, including:
  - a) Approximate footprint of the building and general design features, including building plans and elevations.
  - b) The location of required parking and other site features.
  - c) Total project cost estimate, including demolition of a portion of the existing building.
9. Two (2) meetings.

#### **CONSTRUCTION DOCUMENTS SERVICES**

Architectural Design/Documentation Services during the Construction Documents phase consists of preparation of drawings based on approved Design Development documents setting forth in detail the architectural construction requirements for the project.

1. Develop plans to match the scope of improvements to the financial capability, creating the best value to address the needs.
2. Prepare plans and specifications for bidding.
3. Detailed construction plans and specifications.
4. Detailed construction elevations.
5. Detailed selection of building materials and systems.
6. MEP structural construction drawings. Construction plans to be on Revit (the latest 3D software program).
7. Two (2) meetings.

#### **BIDDING OR NEGOTIATION SERVICES**

Place project out for bids to mutually acceptable contractors.

1. Complete project bidding activities.
2. Evaluation of bids.
3. Interpretation of Construction Documents during bidding plans and specifications.
4. Issue addenda.
5. Issue plans and other documents to contractors.
6. Services as needed to facilitate bidding.
7. Be present at bid opening, analyze bids for compliance with specifications, summarize bids received, and recommend bid award to the board.



CONSTRUCTION ADMINISTRATION AND WARRENTY PERIOD

Office Construction Administration services consisting of:

1. Prepare necessary contracts.
2. Provide Construction Observation and On-Site Observation.
3. Communication to the License Center through the construction process. Coordinate with Contractor(s) in observation and review of the construction work and applications for payment, preparing change orders, and issuing RFPs and ASIs.
4. Processing of submittals, including receipt, review of, and appropriate action on Shop Drawings, Product Data, Samples and other submittals required by the Contract Documents.
5. In-office consultation and interpretation of drawings and specifications.
6. Distribution of submittals to Owner, Contractor, and/or Architect's field representative as required.
7. Prepare the necessary punch list and project close-out documents.
8. Warranty punch list at the end of construction and an 11 month warranty inspection. Warranty compliance to be with the contractor since the contractor is responsible for all construction contracts.
9. Estimate of up to eight (8) weekly site visits by A/E team.

**Fee for Basic Services**

Kodet Architectural Group proposes to work on a fixed fee. Once the scope and budget is determined, a mutually acceptable fixed fee will be determined. The following fee summary is suggested for a project of the complexity contemplated.

**Contract**

Fee Proposal for Full Basic Services: (Based on a standard AIA Owner/Architect Agreement)

**Fee Summary Outline:**

**Basic Services:** With a proposed Construction scope of \$400,000.00 to \$450,000.00 we propose the following:

**Fixed Fee of \$43,800.00**

If scope increases above \$500,000.00 fee to be negotiated with owner.

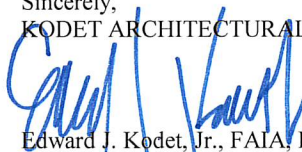
**Potential specialty consultants would be in addition to the above. These would include:**

If requested by the City of Roseville, Kodet will obtain proposals for specialty consultants.

1. Acoustical Consultant
2. Lighting Consultant
3. Technology
4. Testing
5. Survey
6. Civil Engineering
7. Planning commission or City Council approvals
8. Environmental engineering, testing, etc.

We appreciate the opportunity to review the above details with you, as well as to discuss any part of the normal services provided by our firm. It is our goal to be responsive to your needs and to develop a successful project and long-term relationship.

Sincerely,  
KODET ARCHITECTURAL GROUP, LTD.



Edward J. Kodet, Jr., FAIA, LEED AP BD+C  
mws 17.062617 – City of Roseville License Center



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2

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A

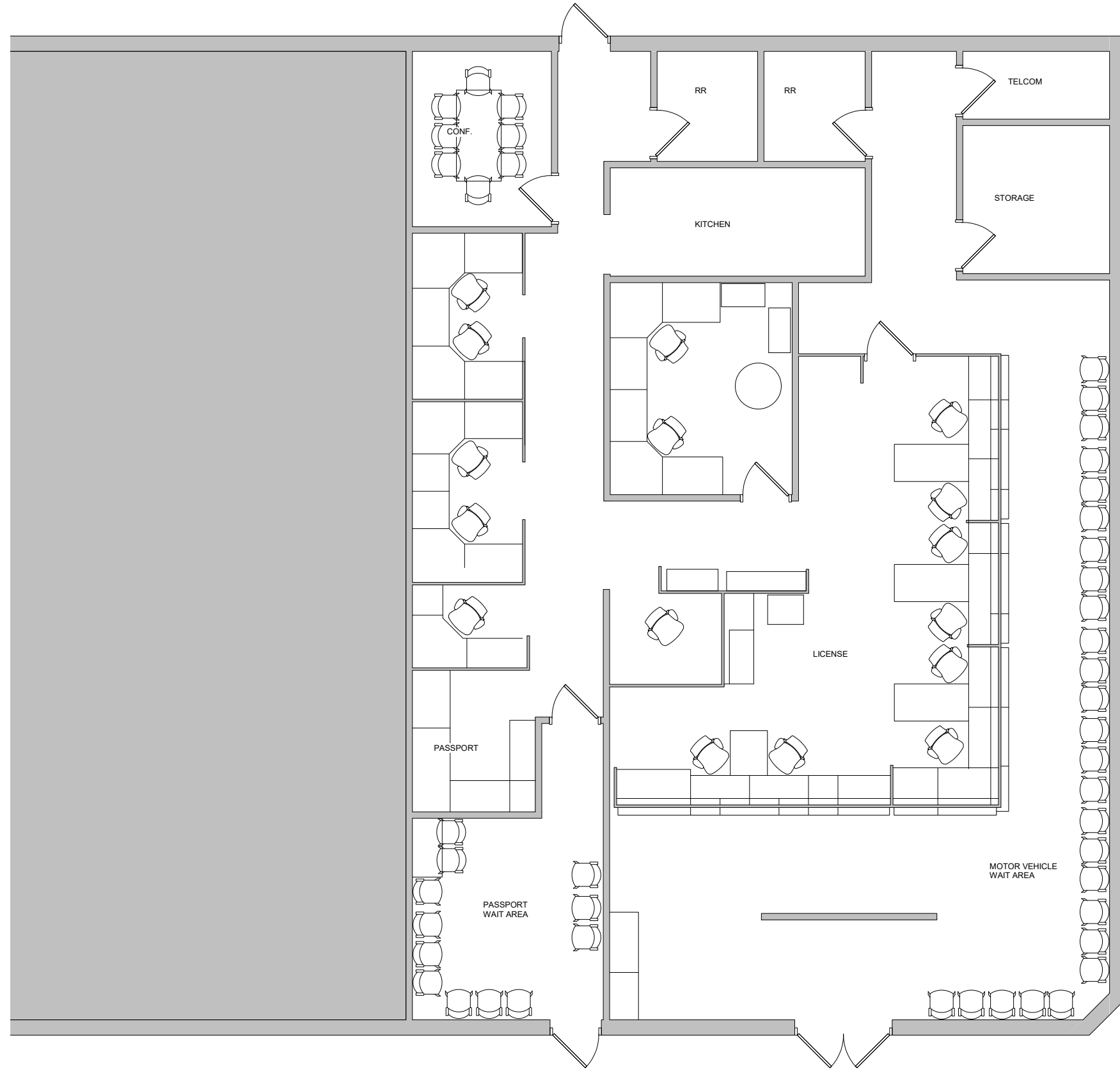
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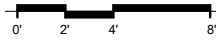
D

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3/15/2017 8:47:23 AM



B3 EXIST. PASSPORT & LICENSE CENTER  
 A1.1 1/4" = 1'-0"





1

2

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4

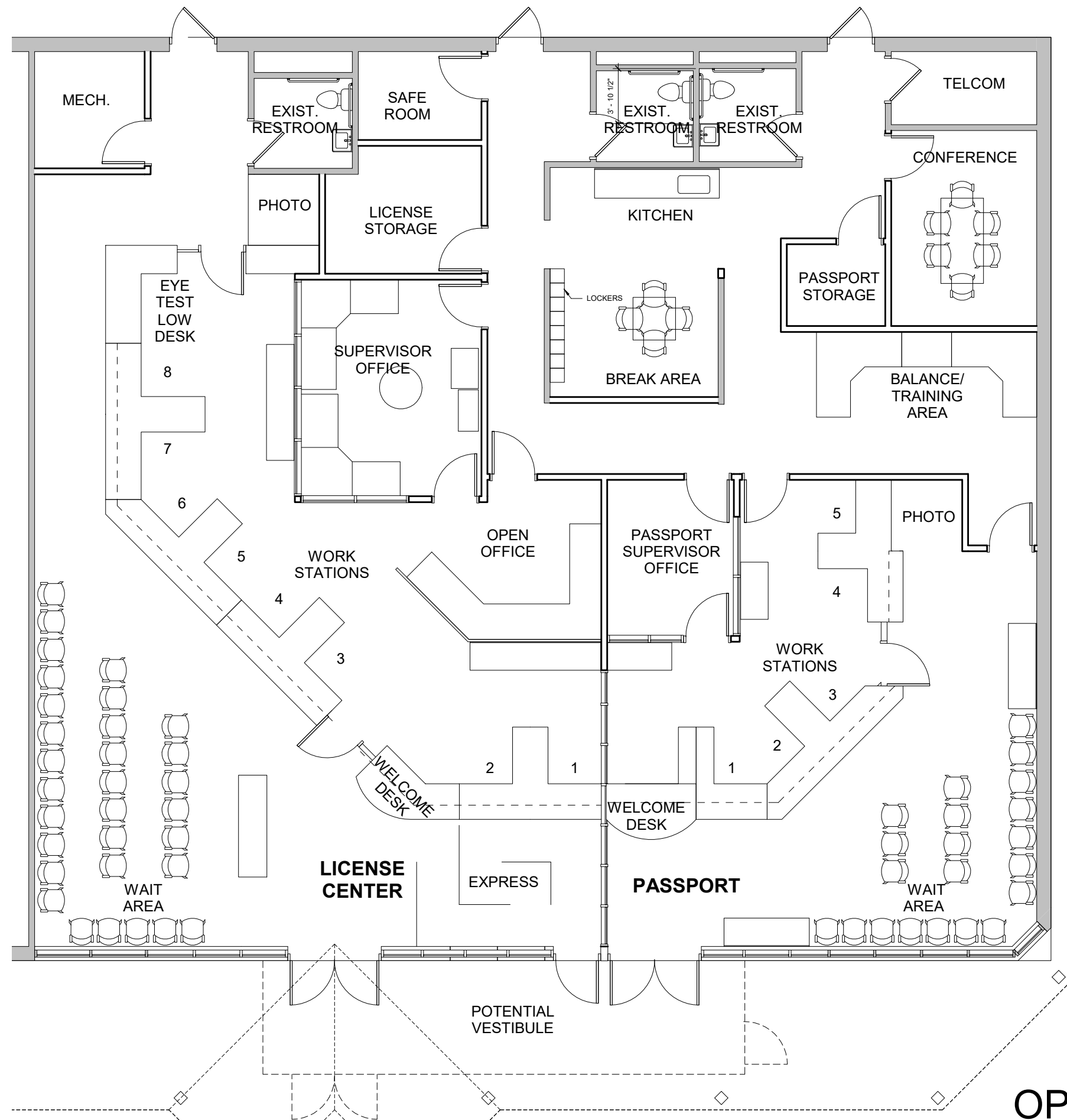
5

A

B

C

D



C2 PASSPORT & LICENSE CENTER - FINAL PLAN - DIAGONAL SCHEME  
 A1.1c 1/4" = 1'-0"



# OPTION 2A-R1

NOT FOR CONSTRUCTION  
 Kodet Architectural Group, Ltd. © 2017

8/2/2017 1:45:45 PM C:\Users\lchan\Documents\102617\_Roseville License Center\_SD3\_2017 - OPTION 2A-R1\_achan.rvt

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.  
 Architect: Edward J. Kodet, Jr., P.A. License Number: 102617  
 Date: Feb. 3, 2014  
 © Kodet Architectural Group, Ltd.

**Kodet Architectural Group Ltd.**  
 15 Groveland Terrace • Minneapolis, MN 55403-1154  
 E-Mail: arch@kodet.com • Website: www.kodet.com  
 Telephone: 612.377.2737 • Facsimile: 612.377.1331

Roseville License Center  
 Schematic Design Report  
 2737 Lexington Ave N  
 Roseville, MN 55113

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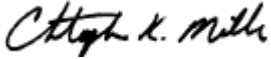
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 Project No.: 102617  
 Drawn By: Author  
 Checked By: Checker  
 Revisions:



**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/2017  
Item No.: 9.a

Department Approval



City Manager Approval



Item Description: Approve Payments

**BACKGROUND**

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,109,282.77
86385-86655	\$763,385.89
Total	\$1,872,668.66

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

**POLICY OBJECTIVE**

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

**FINANCIAL IMPACTS**

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

**STAFF RECOMMENDATION**

Staff recommends approval of all payment of claims.

**REQUESTED COUNCIL ACTION**

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director  
Attachments: A: Checks for Approval

## Accounts Payable

## Checks for Approval

User: mary.jenson  
 Printed: 8/8/2017 - 12:58 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86389	07/25/2017	Boulevard Landscaping	Operating Supplies	Albrecht Enterprises LLC	Connector King Waterproof Wire Spli	117.70
86444	07/25/2017	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Sprinkler Supplies	78.00
86444	07/25/2017	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Sprinkler Supplies	39.00
86537	08/01/2017	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Street Scape Supplies	172.77
0	07/20/2017	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Power Equipment Parts	184.47
Operating Supplies Total:						591.94
Fund Total:						591.94
86410	07/25/2017	Building Improvements	Repairs & Maintenance	Electro Watchman, Inc.	Security Service	630.00
Repairs & Maintenance Total:						630.00
Fund Total:						630.00
86438	07/25/2017	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Copier Rental	1,839.73
Rental - Office Machines Total:						1,839.73
Fund Total:						1,839.73
0	08/08/2017	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	7.37
Federal Income Tax Total:						7.37
0	08/08/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	1.64
0	08/08/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	7.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	8.65
0	08/08/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	1.64
0	08/08/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	7.01
					FICA Employers Share Total:	8.65
0	08/08/2017	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	1.05
					MN State Retirement Total:	1.05
0	08/08/2017	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	6.79
					PERA Employee Ded Total:	6.79
0	08/08/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	1.05
0	08/08/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	6.79
					PERA Employer Share Total:	7.84
0	08/08/2017	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	3.91
					State Income Tax Total:	3.91
					Fund Total:	44.26
86430	07/25/2017	Community Development	Building Permits	Jesse Trebil Foundation Systems	Building Permit Refund-628 Belmont	92.00
					Building Permits Total:	92.00
86593	08/08/2017	Community Development	Building Surcharge	Fireside Hearth & Home	Void Permit Refund-2704 Mackubin	1.00
86446	07/25/2017	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges-June 201	4,847.73
					Building Surcharge Total:	4,848.73
0	08/08/2017	Community Development	Credit Card Fees	US Bank-Non Bank	June Terminal Charges	1,938.95
0	08/08/2017	Community Development	Credit Card Fees	US Bank-Non Bank	June Terminal Charges	1,315.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Credit Card Fees Total:	3,254.15
86480	07/25/2017	Community Development	Development Escrow	The Davey Tree Expert Company	Tree Preservation Ordinance Enforce	210.00
					Development Escrow Total:	210.00
0	08/08/2017	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	4,292.69
					Federal Income Tax Total:	4,292.69
0	08/08/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	514.09
0	08/08/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	2,198.24
					FICA Employee Ded. Total:	2,712.33
0	08/08/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	514.09
0	08/08/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	2,198.24
					FICA Employers Share Total:	2,712.33
86593	08/08/2017	Community Development	Heating Permits	Fireside Hearth & Home	Void Permit Refund-2704 Mackubin	48.80
					Heating Permits Total:	48.80
86601	08/08/2017	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	536.70
					HRA Employer Total:	536.70
86629	08/08/2017	Community Development	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	206.35
					HSA Employee Total:	206.35
86629	08/08/2017	Community Development	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	362.23
					HSA Employer Total:	362.23
0	08/08/2017	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	2,014.54
					ICMA Def Comp Total:	2,014.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86436	07/25/2017	Community Development	Life Ins. Employee	LINA	Life Insurance Premium	220.38
					Life Ins. Employee Total:	220.38
86436	07/25/2017	Community Development	Life Ins. Employer	LINA	Life Insurance Premium	57.12
					Life Ins. Employer Total:	57.12
86436	07/25/2017	Community Development	Long Term Disability	LINA	Life Insurance Premium	176.74
					Long Term Disability Total:	176.74
86449	07/25/2017	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium	701.45
					Medical Ins Employee Total:	701.45
86449	07/25/2017	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium	4,659.98
					Medical Ins Employer Total:	4,659.98
86446	07/25/2017	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-96.72
					Miscellaneous Revenue Total:	-96.72
0	08/08/2017	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emp H	21,125.05
0	08/08/2017	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	349.22
					MN State Retirement Total:	21,474.27
0	08/08/2017	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	469.23
					MNDCP Def Comp Total:	469.23
0	08/08/2017	Community Development	Office Supplies	Amazon.com- CC	Stand Up Desk	384.25
0	08/01/2017	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	259.62
					Office Supplies Total:	643.87
0	08/08/2017	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	2,399.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	2,399.92
0	08/08/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	2,399.92
0	08/08/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	369.22
					PERA Employer Share Total:	2,769.14
0	07/20/2017	Community Development	Professional Services	FormSite.com-CC	Monthly Fee	49.95
0	07/20/2017	Community Development	Professional Services	Jimmy John's Sandwiches- CC	Comp. Plan Meeting Supplies	37.77
86433	07/25/2017	Community Development	Professional Services	Kimley-Horn & Associates, Inc.	Roseville Sub Code Services	3,500.00
86465	07/25/2017	Community Development	Professional Services	Rock Solid Landscape & Irrigation,	Lawn Mowing-2771 Marion St.	35.00
86638	08/08/2017	Community Development	Professional Services	Kelly Sadler	Counter Handouts-Graphic Design Se	580.00
86563	08/01/2017	Community Development	Professional Services	Systems Furniture, Inc.	Workspace Reconfiguration	2,195.64
86563	08/01/2017	Community Development	Professional Services	Systems Furniture, Inc.	Workspace Reconfiguration	429.54
86480	07/25/2017	Community Development	Professional Services	The Davey Tree Expert Company	Tree Preservation Ordinance Enforcee	240.00
86481	07/25/2017	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	261.83
86648	08/08/2017	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	139.00
86648	08/08/2017	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	226.65
0	07/25/2017	Community Development	Professional Services	WSB & Associates, Inc.	2040 Comprehensive Plan	17,336.55
86573	08/01/2017	Community Development	Professional Services	ZedIT Solutions Inc,	Accela Implementation	448.00
					Professional Services Total:	25,479.93
0	08/08/2017	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	1,671.04
					State Income Tax Total:	1,671.04
86564	08/01/2017	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	89.20
					Telephone Total:	89.20
0	08/08/2017	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	162.11
					Transportation Total:	162.11
					Fund Total:	82,168.51
86575	08/08/2017	Contracted Engineering Svcs	Deposits	Accent Homes, Inc.	Escrow Refund-EC16-024, 679 Whea	3,000.00
86504	08/01/2017	Contracted Engineering Svcs	Deposits	Bald Eagle Builders	Escrow Return-535 Roselawn Ave	3,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86592	08/08/2017	Contracted Engineering Svcs	Deposits	David Einzig	Escrow Refund-EC14-030, 2950 W. C	3,000.00
86612	08/08/2017	Contracted Engineering Svcs	Deposits	John T. McGovern	Escrow Refund-799 Heinel Dr.	1,000.00
86617	08/08/2017	Contracted Engineering Svcs	Deposits	Mike North Construction, LLC	Escrow Refund-2950 W. Owasso Blv	2,780.00
86541	08/01/2017	Contracted Engineering Svcs	Deposits	Alexandra Mogck	Escrow Return-995 County Road B	3,000.00
86451	07/25/2017	Contracted Engineering Svcs	Deposits	NuStar Pipeline Operating Partnersl	Escrow Return-2288 W County Road	3,000.00
86482	07/25/2017	Contracted Engineering Svcs	Deposits	TJB Homes, Inc.	Escrow Return-678 Wheaton Road	3,000.00
Deposits Total:						21,780.00
0	08/08/2017	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	612.22
Federal Income Tax Total:						612.22
0	08/08/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	87.21
0	08/08/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	372.90
FICA Employee Ded. Total:						460.11
0	08/08/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	372.90
0	08/08/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	87.21
FICA Employers Share Total:						460.11
86629	08/08/2017	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	119.73
HSA Employee Total:						119.73
86629	08/08/2017	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Empl	366.95
HSA Employer Total:						366.95
86436	07/25/2017	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium	17.10
Life Ins. Employee Total:						17.10
86436	07/25/2017	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium	9.60
Life Ins. Employer Total:						9.60
86436	07/25/2017	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium	32.81



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	32.81
86449	07/25/2017	Contracted Engineering Svcs	Medical Ins Employee	NJPA	Health Insurance Premium	13.04
					Medical Ins Employee Total:	13.04
86449	07/25/2017	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium	1,120.36
					Medical Ins Employer Total:	1,120.36
0	08/08/2017	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	61.18
					MN State Retirement Total:	61.18
0	08/08/2017	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	247.71
					MNDCP Def Comp Total:	247.71
0	08/08/2017	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	397.70
					PERA Employee Ded Total:	397.70
0	08/08/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	61.18
0	08/08/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	397.70
					PERA Employer Share Total:	458.88
86566	08/01/2017	Contracted Engineering Svcs	Right of Way Permits	TLR Consulting, Inc.	Right of Way Permit Fee Refund for \	1,755.20
					Right of Way Permits Total:	1,755.20
0	08/08/2017	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	273.04
					State Income Tax Total:	273.04
					Fund Total:	28,185.74
0	07/20/2017	East Metro SWAT	Operating Supplies	Fort Steakhouse-CC	SWAT Training Supplies	220.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	East Metro SWAT	Operating Supplies	Ops Core-CC	SWAT Supplies	156.00
0	08/08/2017	East Metro SWAT	Operating Supplies	Tactical -CC	SWAT Supplies	124.08
Operating Supplies Total:						500.62
Fund Total:						500.62
86523	08/01/2017	EDA Operating Fund (HRA)	Attorney Fees	Kennedy & Graven, Chartered	EDA Meeting Attendance	1,026.00
Attorney Fees Total:						1,026.00
86550	08/01/2017	EDA Operating Fund (HRA)	Professional Services	Lane Pelovsky	Architecture Photography	623.54
86559	08/01/2017	EDA Operating Fund (HRA)	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
86559	08/01/2017	EDA Operating Fund (HRA)	Professional Services	Sheila Stowell	Economic Development Meeting Min	212.50
Professional Services Total:						845.34
86455	07/25/2017	EDA Operating Fund (HRA)	Rice/Larpenteur Vision Plan	Perkins+Will, Inc.	Rice St/Larpenteur Ave Gateway Visi	39,774.09
Rice/Larpenteur Vision Plan Total:						39,774.09
0	07/20/2017	EDA Operating Fund (HRA)	Training	IEDC-CC	Workforce Development Strategies Tr	640.00
0	08/08/2017	EDA Operating Fund (HRA)	Training	Sensible Land Use-CC	Training	174.00
Training Total:						814.00
Fund Total:						42,459.43
86422	07/25/2017	Fire Vehicles Revolving	Minor Equipment	HealthEast Vehicle Services	Vehicle Updating	2,605.07
Minor Equipment Total:						2,605.07
Fund Total:						2,605.07
0	08/08/2017	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	20.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
209000 - Sales Tax Payable Total:						20.12
86502	08/01/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	172.45
86502	08/01/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	195.80
86579	08/08/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	60.95
86503	08/01/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	50.85
86503	08/01/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	36.00
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	33.88
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	33.88
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	33.88
86397	07/25/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
86514	08/01/2017	General Fund	Clothing	Galls Inc., DBA Uniforms Unlimite	Uniform Supplies	9.99
86514	08/01/2017	General Fund	Clothing	Galls Inc., DBA Uniforms Unlimite	Uniform Supplies	11.99
Clothing Total:						645.01
0	08/08/2017	General Fund	Conferences	Craguns Lodge - CC	Conference Lodging	360.20
0	08/08/2017	General Fund	Conferences	Kahler Grand Hotel-CC	Conference Expenses	363.79
Conferences Total:						723.99
86450	07/25/2017	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments,	Paint Supplies	440.50
86620	08/08/2017	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments,	Paint, Markers	144.62
Const. Operating Supplies Total:						585.12
86498	08/01/2017	General Fund	Contract Maint - Vehicles	Abra MN Roseville	Vehicle Repair	901.56
86595	08/08/2017	General Fund	Contract Maint - Vehicles	GCR Tires & Service	Vehicle Repair	1,445.56
86468	07/25/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	510.27
86468	07/25/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	39.95
86468	07/25/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	1,182.62
86468	07/25/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair, Parts	822.21
86468	07/25/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair, Parts	2,142.56
86649	08/08/2017	General Fund	Contract Maint - Vehicles	Total Alignment Services	Vehicle Repair	285.00
Contract Maint - Vehicles Total:						7,329.73
0	07/25/2017	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.00
86404	07/25/2017	General Fund	Contract Maint. - City Hall	Davis Lock & Safe Inc	Lock Repair	774.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86511	08/01/2017	General Fund	Contract Maint. - City Hall	Dixons Home Services	Window Cleaning	916.00
86416	07/25/2017	General Fund	Contract Maint. - City Hall	G & K Services	Mats	61.36
86437	07/25/2017	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning	3,620.00
86534	08/01/2017	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,855.25
86611	08/08/2017	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	135.00
86488	07/25/2017	General Fund	Contract Maint. - City Hall	Twin City Garage Door Co.	Door Repair	397.00
Contract Maint. - City Hall Total:						8,865.05
86511	08/01/2017	General Fund	Contract Maint. - City Garage	Dixons Home Services	Window Cleaning	116.00
86416	07/25/2017	General Fund	Contract Maint. - City Garage	G & K Services	Mats	61.36
86437	07/25/2017	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning	1,023.00
86534	08/01/2017	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	848.75
0	08/08/2017	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						2,388.77
0	08/01/2017	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	AC Repair	636.67
Contract Maint. H.V.A.C. Total:						636.67
0	08/08/2017	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Commercial Service	79.00
Contract Maint.- Old City Hall Total:						79.00
0	08/01/2017	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance & Services	298.00
86402	07/25/2017	General Fund	Contract Maintenance	Comcast	Business Services	108.33
86437	07/25/2017	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	921.00
0	08/08/2017	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
86454	07/25/2017	General Fund	Contract Maintenance	Overhead Door Co of the Northlanc	Garage Door Repair	1,977.45
86551	08/01/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	2016 DISEASED AND HAZARD TF	162.00
86628	08/08/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	2016 DISEASED AND HAZARD TF	941.00
86628	08/08/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	2016 DISEASED AND HAZARD TF	675.00
86553	08/01/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	102.96
86633	08/08/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	265.20
86562	08/01/2017	General Fund	Contract Maintenance	Sympro, Inc.	Annual Maintenance	3,707.17
86654	08/08/2017	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	288.91
Contract Maintenance Total:						9,548.00
86633	08/08/2017	General Fund	Contract Maintenance	Ramsey County	Lamping Service	70.94
86633	08/08/2017	General Fund	Contract Maintenance	Ramsey County	Lamping Service	153.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86633	08/08/2017	General Fund	Contract Maintenance	Ramsey County	Emergency Vehicle Pre-Emption	98.43
Contract Maintenance Total:						322.84
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	460.00
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	1,020.00
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	1,116.00
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	3,554.00
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	1,350.00
86628	08/08/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	EAB PROGRAM - INCLUDES TRE	2,615.00
Emeral Ash Borer Total:						10,115.00
0	07/20/2017	General Fund	Employee Recognition	Byerly's- CC	Farewll Supplies-T. Angel	62.99
0	08/08/2017	General Fund	Employee Recognition	Byerly's- CC	Farewell Cake	84.19
Employee Recognition Total:						147.18
86449	07/25/2017	General Fund	Employer Insurance	NJPA	Health Insurance Premium	740.00
86449	07/25/2017	General Fund	Employer Insurance	NJPA	Health Insurance Premium	980.00
Employer Insurance Total:						1,720.00
0	08/08/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	39,699.92
Federal Income Tax Total:						39,699.92
0	08/08/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare Ei	4,712.46
0	08/08/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	7,998.87
0	08/08/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	7.51
0	08/08/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 MEDI Emp	1.74
FICA Employee Ded. Total:						12,720.58
0	08/08/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	7,998.87
0	08/08/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare Ei	4,712.46
0	08/08/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit	14.25
FICA Employers Share Total:						12,725.58
86618	08/08/2017	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Financial Support Total:	354.43
0	08/08/2017	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	341.62
0	07/25/2017	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	204.00
0	07/25/2017	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	384.62
					Flex Spending Day Care Total:	930.24
0	08/08/2017	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	148.00
0	08/08/2017	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	1,000.00
0	07/25/2017	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	18.49
					Flex Spending Health Total:	1,166.49
86601	08/08/2017	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Emplc	4,754.42
					HRA Employer Total:	4,754.42
86629	08/08/2017	General Fund	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	3,744.46
					HSA Employee Total:	3,744.46
86629	08/08/2017	General Fund	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	7,753.16
					HSA Employer Total:	7,753.16
0	08/08/2017	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	2,226.18
					ICMA Def Comp Total:	2,226.18
86436	07/25/2017	General Fund	Life Ins. Employee	LINA	Life Insurance Premium	9.61
86436	07/25/2017	General Fund	Life Ins. Employee	LINA	Life Insurance Premium	1,764.05
					Life Ins. Employee Total:	1,773.66
86436	07/25/2017	General Fund	Life Ins. Employer	LINA	Life Insurance Premium	449.08
					Life Ins. Employer Total:	449.08
86436	07/25/2017	General Fund	Long Term Disability	LINA	Life Insurance Premium	1,574.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	1,574.53
86449	07/25/2017	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium	3,423.70
86449	07/25/2017	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium	5,804.78
					Medical Ins Employee Total:	9,228.48
86449	07/25/2017	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium	53,413.79
					Medical Ins Employer Total:	53,413.79
0	07/20/2017	General Fund	Memberships & Subscriptions	Firefighter Licensing-CC	Membership Renewal	225.00
86535	08/01/2017	General Fund	Memberships & Subscriptions	MCMA Secretariat	Membership Dues-R. Olson	154.80
86645	08/08/2017	General Fund	Memberships & Subscriptions	Suburban Rate Authority	2017 Membership Assessment	1,519.00
					Memberships & Subscriptions Total:	1,898.80
0	08/08/2017	General Fund	Miscellaneous	Custom Ink-CC	Rosefest Parade Commissioner T-Shir	244.90
0	07/20/2017	General Fund	Miscellaneous	Green Mill- CC	Meeting w/Mayor Roe-Trudgeon	19.58
0	08/08/2017	General Fund	Miscellaneous	Parking Ramp-CC	Conference Parking	5.50
0	08/08/2017	General Fund	Miscellaneous	Target- CC	Rosefest Parade Candy	82.89
0	08/08/2017	General Fund	Miscellaneous	Vista Print-CC	Rosefest Parade Commision Banners	222.58
					Miscellaneous Total:	575.45
0	08/08/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	3,138.99
					MN State Retirement Total:	3,138.99
0	08/08/2017	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	9,349.54
					MNDCP Def Comp Total:	9,349.54
0	08/01/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	8,651.22
0	08/08/2017	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	June Fuel Tax	231.14
					Motor Fuel Total:	8,882.36
0	08/01/2017	General Fund	Office Supplies	Greenhaven Printing	Fire Inspection Cards	94.00
0	08/08/2017	General Fund	Office Supplies	Greenhaven Printing	Business Cards	39.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2017	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	59.55
0	08/01/2017	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	492.56
0	08/01/2017	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	18.15
Office Supplies Total:						703.26
86651	08/08/2017	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	380.72
Op Supplies - City Hall Total:						380.72
0	07/20/2017	General Fund	Operating Supplies	Alert All-CC	Fire Hat Stickers	600.00
0	07/20/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	65.46
0	07/20/2017	General Fund	Operating Supplies	Amazon.com- CC	Wireless Mouse	33.98
0	08/08/2017	General Fund	Operating Supplies	Amazon.com- CC	Kitchen, Cleaning Supplies	54.51
0	08/08/2017	General Fund	Operating Supplies	Amazon.com- CC	Decal Stickers	10.60
0	08/08/2017	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	672.64
0	08/08/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	219.50
86582	08/08/2017	General Fund	Operating Supplies	Barrington Family Farm, Inc.	Family Night Out Vendor	1,386.00
0	08/08/2017	General Fund	Operating Supplies	Batteries Plus-CC	Batteries	35.34
0	08/08/2017	General Fund	Operating Supplies	Byerly's- CC	Swearing In Supplies	91.96
0	08/08/2017	General Fund	Operating Supplies	Byerly's- CC	Admin. Supplies	17.69
0	08/08/2017	General Fund	Operating Supplies	Caribou Coffee- CC	Swearing In Supplies	29.97
0	07/20/2017	General Fund	Operating Supplies	Casey's General Store-CC	Station Supplies	2.88
86396	07/25/2017	General Fund	Operating Supplies	CES Imaging	Ink	11.56
0	07/25/2017	General Fund	Operating Supplies	City of St. Paul	River Print Products	591.50
0	07/25/2017	General Fund	Operating Supplies	City of St. Paul	River Print Products	422.50
86403	07/25/2017	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	3,398.46
0	07/20/2017	General Fund	Operating Supplies	Costco-CC	Station Supplies	366.07
0	08/08/2017	General Fund	Operating Supplies	Costco-CC	Station Supplies	179.94
0	08/08/2017	General Fund	Operating Supplies	Counting Cars-CC	Mini Tubes, Nylon Loops	147.60
0	08/08/2017	General Fund	Operating Supplies	Cub Foods- CC	Outreach Supplies	17.96
86409	07/25/2017	General Fund	Operating Supplies	Dresser Trap Rock, Inc.	Scale Ticketing	2,091.08
0	07/20/2017	General Fund	Operating Supplies	Evident Inc-CC	Gun Boxes, Knife Boxes	94.20
0	08/01/2017	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	4.27
0	07/20/2017	General Fund	Operating Supplies	FastStone-CC	No Receipt-Griffin	19.95
0	08/01/2017	General Fund	Operating Supplies	Greenhaven Printing	Business Cards	39.00
0	07/20/2017	General Fund	Operating Supplies	Home Depot- CC	Garden Supplies	52.67
0	07/20/2017	General Fund	Operating Supplies	Home Depot- CC	Storage Hooks	33.80
0	08/01/2017	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	30.52
0	08/08/2017	General Fund	Operating Supplies	Jake the Plumber-CC	Station Supplies	292.00
0	08/08/2017	General Fund	Operating Supplies	Karen Market-CC	Outreach Supplies	774.90
0	08/08/2017	General Fund	Operating Supplies	Keys Cafe & Bakery-CC	CSO Interview Supplies	57.23
0	08/08/2017	General Fund	Operating Supplies	O'Reilly Automotive- CC	Adhesive, Cleaner	33.76



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/20/2017	General Fund	Operating Supplies	Petco-CC	K9 Supplies	148.85
86460	07/25/2017	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, National Access Fee	515.40
86552	08/01/2017	General Fund	Operating Supplies	Primary Products Company	Nitrile Gloves	348.00
86632	08/08/2017	General Fund	Operating Supplies	Rainbow Party Arts	Family Night Out Supplies	760.00
86633	08/08/2017	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	56.16
86463	07/25/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	638.00
86463	07/25/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	629.75
86554	08/01/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	693.00
86635	08/08/2017	General Fund	Operating Supplies	Richard Alan Productions, Inc.	Family Night Out Supplies	800.00
86475	07/25/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	73.68
86475	07/25/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	178.77
86643	08/08/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	79.99
86643	08/08/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	121.04
0	07/20/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	1.70
0	07/20/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Tank Sprayer, Wood Ace	95.96
0	08/08/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Community Outreach Supplies	12.84
0	08/08/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Sealing Supplies, Paint Supplies	41.95
86646	08/08/2017	General Fund	Operating Supplies	Sweet Dreams Candy	Family Night Out Supplies	250.00
0	07/25/2017	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate Mixes	203.00
0	08/08/2017	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	53.31
0	08/08/2017	General Fund	Operating Supplies	Total Tool- CC	Cleaning Supplies	101.55
0	08/01/2017	General Fund	Operating Supplies	Dan Turner	Supplies Reimbursement	64.63
0	08/08/2017	General Fund	Operating Supplies	Uline-CC	Printer Supplies, CD Disks	650.29
0	07/20/2017	General Fund	Operating Supplies	Walmart-CC	New Americans Outreach Supplies	340.36
0	08/08/2017	General Fund	Operating Supplies	Walmart-CC	Bungee Cord, Sprayer	37.90
0	08/08/2017	General Fund	Operating Supplies	WPSG-CC	Extinguisher Harness	93.77
Operating Supplies Total:						18,869.40
86651	08/08/2017	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	64.22
Operating Supplies City Garage Total:						64.22
0	08/08/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	29,111.97
PERA Employee Ded Total:						29,111.97
0	08/08/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	1,056.28
0	08/08/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	40,234.87
PERA Employer Share Total:						41,291.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	General Fund	Postage	Pitney Bowes - Non Bank	July Postage	3,000.00
					Postage Total:	3,000.00
0	08/08/2017	General Fund	Printing	Greenhaven Printing	Envelopes	552.00
					Printing Total:	552.00
0	07/25/2017	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	16,026.00
86526	08/01/2017	General Fund	Professional Services	Language Line Services	Interpreter Service	252.39
86439	07/25/2017	General Fund	Professional Services	Marquis Coaching & Consulting	Imagine Roseville Planning Committe	2,225.00
86532	08/01/2017	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment	500.00
86614	08/08/2017	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	718.00
86545	08/01/2017	General Fund	Professional Services	Office Team	Temporary Employee	531.09
86545	08/01/2017	General Fund	Professional Services	Office Team	Temporary Employee	634.50
86622	08/08/2017	General Fund	Professional Services	Office Team	Temporary Employment	540.00
86559	08/01/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
86559	08/01/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	281.25
86559	08/01/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
86559	08/01/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	237.50
86481	07/25/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Public Works, Environ. & Transp. Me	241.00
86568	08/01/2017	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
86489	07/25/2017	General Fund	Professional Services	USDA APHIS General	Animal & Plan Inspection-Customer	772.81
					Professional Services Total:	23,058.49
0	08/08/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	15,189.79
					State Income Tax Total:	15,189.79
0	07/20/2017	General Fund	Telephone	Sprint- CC	Cell Phones	82.23
86564	08/01/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
86564	08/01/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	77.45
86564	08/01/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.46
86564	08/01/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	120.98
86564	08/01/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.30
					Telephone Total:	347.41
0	08/08/2017	General Fund	Training	Atom-CC	Law Enforcement Leadership Trainin	300.00
0	07/20/2017	General Fund	Training	BCA-CC	Patrol Training	75.00
0	08/08/2017	General Fund	Training	BCA-CC	Patrol Training	750.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/20/2017	General Fund	Training	Byerly's- CC	Training Supplies	40.99
0	08/08/2017	General Fund	Training	EventBrite-CC	Patrol Training	150.00
0	08/08/2017	General Fund	Training	GFOA- CC	CAFR Review Training	435.00
0	08/08/2017	General Fund	Training	Holiday Inn-CC	K9 Trials Lodging	290.66
0	08/08/2017	General Fund	Training	Lifeline Training-CC	Patrol Training	159.00
86540	08/01/2017	General Fund	Training	Mn Sheriffs Association	Patrol Training	1,450.00
0	08/08/2017	General Fund	Training	NASRO-CC	School Resource Officer Training	495.00
86544	08/01/2017	General Fund	Training	National Asian Peace Officers Asso	Symposium Registrataion-B. Chang	350.00
0	07/20/2017	General Fund	Training	Pizza Luce-CC	Training Supplies	80.38
0	07/20/2017	General Fund	Training	PotBelly Sandwich Works-CC	Patrol Training Supplies	33.16
0	07/20/2017	General Fund	Training	Superamerica- CC	Patrol Training Supplies	12.99
0	08/08/2017	General Fund	Training	Superamerica- CC	Training Supplies	16.65
0	07/20/2017	General Fund	Training	Sustainable City Network-CC	The End of Tree Plagues Training Re	199.00
86568	08/01/2017	General Fund	Training	Twin Cities Transport & Recove	Towing Charges	500.00
0	08/08/2017	General Fund	Training	USPCA-CC	K9 Trials	120.00
0	07/20/2017	General Fund	Training	Walmart-CC	Training Supplies	37.94
Training Total:						5,495.77
0	08/08/2017	General Fund	Tuition Reimbursement	Mark Ganley	Tuition Reimbursement	255.00
Tuition Reimbursement Total:						255.00
0	08/08/2017	General Fund	Union Dues Deduction	LELS	PR Batch 00001.08.2017 Lels Union	1,938.00
86607	08/08/2017	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Union	235.28
0	08/08/2017	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.08.2017 Local 320 U	397.24
0	08/08/2017	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.08.2017 IAFF Union	780.00
Union Dues Deduction Total:						3,350.52
0	07/25/2017	General Fund	Utilities	Xcel Energy	Civil Defense	74.03
0	07/25/2017	General Fund	Utilities	Xcel Energy	Street Lights & Traffic Signal	2,042.21
0	07/25/2017	General Fund	Utilities	Xcel Energy	Street Lights	12,433.11
Utilities Total:						14,549.35
0	07/25/2017	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station	325.46
Utilities - Old City Hall Total:						325.46
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Alex Air Apparatus, Inc.	Draeger Meter Calibration	94.30
0	07/20/2017	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Mirror	18.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86505	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Repair	545.83
86505	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Repair	668.23
86505	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Repair	334.11
86505	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Repair	334.11
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	6.44
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	29.93
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	92.13
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	7.68
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	174.49
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	195.11
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	82.71
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	65.26
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	88.00
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Hose	16.39
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Gopher Bearing (BDI Branch 78)	Ball Bearings	236.40
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Batteries, Recepticle	52.91
0	08/08/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Maintenance Absorbent	91.13
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Escrow Refund-2645 Snelling Ave	3,000.00
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Fuel	660.00
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Rhino Tuff Tanks	397.00
0	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Oil Filter	4.76
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies	282.06
86440	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Matheson Tri-Gas, Inc	Acetylene	114.75
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Duct Tape, Threaded Helical Insert	66.59
0	07/20/2017	General Fund	Vehicle Supplies & Maintenance	MN State Colleges-CC	Vehicle Inspector Recertification	90.00
0	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	667.00
86634	08/08/2017	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	CPAP Masks	184.54
86634	08/08/2017	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Pharm. Supplies	1,325.87
86468	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Repair, Parts	284.42
86468	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Repair, Parts	265.50
86468	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Repair, Parts-Credit	-284.42
86561	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Tire Supplies	1,515.12
0	08/08/2017	General Fund	Vehicle Supplies & Maintenance	Sun Control Of MN- CC	Remove & Replace Film	329.00
0	08/08/2017	General Fund	Vehicle Supplies & Maintenance	Tooltopia-CC	CSO Vehicle Supplies	49.98
86484	07/25/2017	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	311.66
86567	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	1,403.41
86567	08/01/2017	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	68.72
Vehicle Supplies & Maintenance Total:						13,869.43
0	07/20/2017	General Fund	Volunteer Recognition	Byerly's- CC	Volunteer Supplies	22.39
0	07/20/2017	General Fund	Volunteer Recognition	Dunkin Donuts-CC	Volunteer Supplies	37.21
0	07/20/2017	General Fund	Volunteer Recognition	Grateful Table-CC	Volunteer Supplies	28.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/20/2017	General Fund	Volunteer Recognition	Target- CC	Volunteer Supplies	33.44
					Volunteer Recognition Total:	121.58
0	08/01/2017	General Fund	Work Session Expenses	Innovative Office Solutions	Office Supplies	10.12
					Work Session Expenses Total:	10.12
					Fund Total:	390,032.26
0	07/20/2017	General Fund Donations	Explorers - Supplies	Walmart-CC	New Americans Outreach Supplies	985.72
					Explorers - Supplies Total:	985.72
0	08/08/2017	General Fund Donations	K-9 - Supplies	Whistle-CC	Monthly Fee	9.95
					K-9 - Supplies Total:	9.95
0	08/08/2017	General Fund Donations	Operating Supplies	Chipotle- CC	Supplies	47.78
					Operating Supplies Total:	47.78
					Fund Total:	1,043.45
86512	08/01/2017	Golf Course	Contract Maintenance	ECR Software Corp.	Point of Sale License Service & Upgr	135.76
0	08/08/2017	Golf Course	Contract Maintenance	ECR Software-CC	No Receipt-McDonagh	135.76
0	08/08/2017	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
86453	07/25/2017	Golf Course	Contract Maintenance	On Site Sanitation, Inc.	Restroom Rental	50.00
86547	08/01/2017	Golf Course	Contract Maintenance	On Site Sanitation, Inc.	Restroom Rental	50.00
					Contract Maintenance Total:	451.08
0	08/08/2017	Golf Course	Credit Card Fees	US Bank-Non Bank	June Terminal Charges	905.10
					Credit Card Fees Total:	905.10
0	08/08/2017	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	760.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	760.52
0	08/08/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	617.56
0	08/08/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	144.40
					FICA Employee Ded. Total:	761.96
0	08/08/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	144.40
0	08/08/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	617.56
					FICA Employers Share Total:	761.96
86601	08/08/2017	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	70.00
					HRA Employer Total:	70.00
86629	08/08/2017	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	199.79
					HSA Employer Total:	199.79
86407	07/25/2017	Golf Course	Junior Golf League Registratio	Michelle Delapena	Junior Golf League Refund	99.00
					Junior Golf League Registratio Total:	99.00
86491	07/25/2017	Golf Course	League Expenses	The Vernon Company	Pins	968.69
					League Expenses Total:	968.69
86436	07/25/2017	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium	73.48
					Life Ins. Employee Total:	73.48
86436	07/25/2017	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium	4.80
					Life Ins. Employer Total:	4.80
86436	07/25/2017	Golf Course	Long Term Disability	LINA	Life Insurance Premium	18.67
					Long Term Disability Total:	18.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86449	07/25/2017	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium	471.38
					Medical Ins Employee Total:	471.38
86449	07/25/2017	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium	1,360.36
					Medical Ins Employer Total:	1,360.36
86443	07/25/2017	Golf Course	Memberships & Subscriptions	MGA, INC	Golf Course Supplies	90.00
					Memberships & Subscriptions Total:	90.00
86506	08/01/2017	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	205.10
86411	07/25/2017	Golf Course	Merchandise For Sale	Epoch Eyewear	Eyewear	108.72
86420	07/25/2017	Golf Course	Merchandise For Sale	Great Lakes Coca Cola Distribution	Beverages for Resale	823.12
0	07/20/2017	Golf Course	Merchandise For Sale	Lost Golf Balls-CC	Jar Balls for Sale	99.94
0	07/20/2017	Golf Course	Merchandise For Sale	Sam's Club-CC	Concession Supplies	207.62
0	08/08/2017	Golf Course	Merchandise For Sale	Sam's Club-CC	Items for Resale	57.76
					Merchandise For Sale Total:	1,502.26
0	08/08/2017	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	54.05
					MN State Retirement Total:	54.05
0	08/08/2017	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	49.95
					MNDCP Def Comp Total:	49.95
0	08/08/2017	Golf Course	Operating Supplies	Fastenal-CC	Cable Ties	1.51
0	08/08/2017	Golf Course	Operating Supplies	GP Parts Direct-CC	Coffee Pot Parts	49.16
0	08/08/2017	Golf Course	Operating Supplies	Home Depot- CC	Landscaping Supplies	23.58
0	08/08/2017	Golf Course	Operating Supplies	Joann-CC	Gift Basket Materials	28.17
0	08/08/2017	Golf Course	Operating Supplies	Menards-CC	Fence Supplies	271.95
0	08/08/2017	Golf Course	Operating Supplies	MIDC Enterprises- CC	Irrigation Repair Parts	72.46
0	08/08/2017	Golf Course	Operating Supplies	Sam's Club-CC	Rosefest Supplies	201.46
0	07/25/2017	Golf Course	Operating Supplies	Sysco Mn	Concession Supplies	476.44
0	08/08/2017	Golf Course	Operating Supplies	Target- CC	Cleaning, Kitchen Supplies	24.14
0	08/08/2017	Golf Course	Operating Supplies	Target- CC	Rosefest Supplies	56.39
86478	07/25/2017	Golf Course	Operating Supplies	Techtron Engineering Inc.	Asbestos Materials Testing	750.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	1,955.26
0	08/08/2017	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	351.34
					PERA Employee Ded Total:	351.34
0	08/08/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	54.05
0	08/08/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	351.34
					PERA Employer Share Total:	405.39
0	07/25/2017	Golf Course	Professional Services	American Engineering Testing, Inc.	Geotechnical Exploration Services	3,250.00
86517	08/01/2017	Golf Course	Professional Services	Hagen, Christensen & McIlwain	Cedarholm Club House Study	233.20
					Professional Services Total:	3,483.20
0	08/08/2017	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	364.99
					State Income Tax Total:	364.99
0	08/08/2017	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	2,881.34
					State Sales Tax Payable Total:	2,881.34
86564	08/01/2017	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.60
					Telephone Total:	26.60
86401	07/25/2017	Golf Course	Transportation	Club Car, LLC	Seasonal Lease Rental	989.35
					Transportation Total:	989.35
0	08/08/2017	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	57.89
0	07/25/2017	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-45.96
					Use Tax Payable Total:	11.93
0	07/25/2017	Golf Course	Utilities	Xcel Energy	Golf Course	714.39



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	714.39
0	08/08/2017	Golf Course	Vehicle Supplies & Maintenance	Fastenal-CC	Fence Supplies	4.33
0	08/08/2017	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Ball Bearing	138.02
0	08/08/2017	Golf Course	Vehicle Supplies & Maintenance	Suburban Ace Hardware-CC	Retaining Walls Supplies	19.98
					Vehicle Supplies & Maintenance Total:	162.33
					Fund Total:	19,949.17
86390	07/25/2017	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Alex's Lawn & Turf	Trim & Cut Grass	295.67
86523	08/01/2017	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Kennedy & Graven, Chartered	Purchase of 196 S McCarrons Blvd.	438.75
					196 So. McCarrons Prof. Servic Total:	734.42
					Fund Total:	734.42
86465	07/25/2017	HRA Property Abatement Program	Payments to Contractors	Rock Solid Landscape & Irrigation,	Lawn Mowing-1307 Garden Ave	210.00
					Payments to Contractors Total:	210.00
					Fund Total:	210.00
86603	08/08/2017	Information Technology	Contract Maintenance	Insight Public Sector, Inc.	Cisco Services	2,747.22
86531	08/01/2017	Information Technology	Contract Maintenance	Marco Technologies, LLC	Device Channel License	1,356.92
86610	08/08/2017	Information Technology	Contract Maintenance	Marco Technologies, LLC	MILESTONE CARE SUPPORT FOR	33,395.04
0	07/20/2017	Information Technology	Contract Maintenance	Microsoft-CC	Software Maintenance	334.66
0	07/20/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Registration	114.95
0	07/20/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Web Forwarding	3.98
0	08/08/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Renewal	39.99
86639	08/08/2017	Information Technology	Contract Maintenance	Sanity Solutions	1 - DELL ENDPOINT SECURITY S	4,500.00
86639	08/08/2017	Information Technology	Contract Maintenance	Sanity Solutions	80 - DELL ENDPOING SECUIRITY :	6,451.20
0	07/25/2017	Information Technology	Contract Maintenance	SHI International Corp	Acrobat Pro	138.00
0	08/08/2017	Information Technology	Contract Maintenance	SHI International Corp	Secret Server Installed-Support, User	440.00
0	08/08/2017	Information Technology	Contract Maintenance	Solarwinds-CC	Manage Engine Renewal	459.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	49,980.96
0	08/08/2017	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	5,995.09
					Federal Income Tax Total:	5,995.09
0	08/08/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	750.19
0	08/08/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	3,207.60
					FICA Employee Ded. Total:	3,957.79
0	08/08/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	750.19
0	08/08/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	3,207.60
					FICA Employers Share Total:	3,957.79
86601	08/08/2017	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	859.54
					HRA Employer Total:	859.54
86629	08/08/2017	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	639.29
					HSA Employee Total:	639.29
86629	08/08/2017	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Empl	1,434.42
					HSA Employer Total:	1,434.42
0	08/08/2017	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	223.44
					ICMA Def Comp Total:	223.44
86399	07/25/2017	Information Technology	Internet	City of North St. Paul	Billing Interconnects	4,845.00
86399	07/25/2017	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
0	07/25/2017	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	500.00
0	08/08/2017	Information Technology	Internet	Cologix, Inc	Internet	500.00
86426	07/25/2017	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
86600	08/08/2017	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
86495	07/25/2017	Information Technology	Internet	Zayo Group LLC	Internet Account Number: 01 1277	2,750.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Internet Total:	10,195.81
86436	07/25/2017	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium	284.03
					Life Ins. Employee Total:	284.03
86436	07/25/2017	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium	104.40
					Life Ins. Employer Total:	104.40
86436	07/25/2017	Information Technology	Long Term Disability	LINA	Life Insurance Premium	256.07
					Long Term Disability Total:	256.07
86449	07/25/2017	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium	981.13
					Medical Ins Employee Total:	981.13
86449	07/25/2017	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium	12,779.84
					Medical Ins Employer Total:	12,779.84
0	07/20/2017	Information Technology	Minor Equipment	Amazon.com- CC	NanoStation	368.60
86408	07/25/2017	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	565.00
86424	07/25/2017	Information Technology	Minor Equipment	HP INC.	Computer Supplies	204.12
86599	08/08/2017	Information Technology	Minor Equipment	HP INC.	Computer Supplies	102.06
86599	08/08/2017	Information Technology	Minor Equipment	HP INC.	Computer Supplies	1,405.32
86653	08/08/2017	Information Technology	Minor Equipment	Velocity Tech Solutions, Inc.	Computer Supplies	4,864.00
					Minor Equipment Total:	7,509.10
0	08/08/2017	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	530.79
					MN State Retirement Total:	530.79
0	08/08/2017	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	108.71
					MNDCP Def Comp Total:	108.71
0	07/20/2017	Information Technology	Operating Supplies	Amazon.com- CC	Fiber Patch Cables	33.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	Information Technology	Operating Supplies	Amazon.com- CC	Amazon Prime Renewal	99.00
0	08/08/2017	Information Technology	Operating Supplies	B & H Photo-CC	Bogen Amplifier	599.04
0	07/20/2017	Information Technology	Operating Supplies	Cepstral-CC	Linux Ports	340.00
0	07/20/2017	Information Technology	Operating Supplies	ID Wholesalers-CC	100 Key Fobs for Door Access	492.15
0	08/08/2017	Information Technology	Operating Supplies	Monoprice.Com-CC	VGA Cables	18.51
86475	07/25/2017	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Power Strip	23.26
86475	07/25/2017	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	90.64
86643	08/08/2017	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	67.32
Operating Supplies Total:						1,763.88
0	08/08/2017	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	3,450.15
PERA Employee Ded Total:						3,450.15
0	08/08/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	530.79
0	08/08/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	3,450.15
PERA Employer Share Total:						3,980.94
0	08/08/2017	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	2,257.48
State Income Tax Total:						2,257.48
86564	08/01/2017	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	77.52
Telephone Total:						77.52
Fund Total:						111,328.17
0	08/08/2017	Internal Service - Interest	Investment Income	US Bank-Non Bank	June Terminal Charges	97.99
Investment Income Total:						97.99
Fund Total:						97.99
86500	08/01/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	354.76
86577	08/08/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	3,356.15
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	95.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	57.72
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.86
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	112.10
86395	07/25/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	207.46
86587	08/08/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	100.89
PSTN-PRI Access/DID Allocation Total:						4,571.48
Fund Total:						4,571.48
0	08/01/2017	License Center	Contract Maintenance	Electro Watchman, Inc.	Alarm System	180.00
86437	07/25/2017	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning	679.00
Contract Maintenance Total:						859.00
0	08/08/2017	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	3,653.60
Federal Income Tax Total:						3,653.60
0	08/08/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	2,375.43
0	08/08/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	555.54
FICA Employee Ded. Total:						2,930.97
0	08/08/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	555.54
0	08/08/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	2,375.43
FICA Employers Share Total:						2,930.97
86601	08/08/2017	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	788.22
HRA Employer Total:						788.22
86629	08/08/2017	License Center	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	309.86
HSA Employee Total:						309.86
86629	08/08/2017	License Center	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	668.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employer Total:	668.25
86436	07/25/2017	License Center	Life Ins. Employee	LINA	Life Insurance Premium	133.00
					Life Ins. Employee Total:	133.00
86436	07/25/2017	License Center	Life Ins. Employer	LINA	Life Insurance Premium	48.00
					Life Ins. Employer Total:	48.00
86436	07/25/2017	License Center	Long Term Disability	LINA	Life Insurance Premium	130.15
					Long Term Disability Total:	130.15
86449	07/25/2017	License Center	Medical Ins Employee	NJPA	Health Insurance Premium	1,562.36
					Medical Ins Employee Total:	1,562.36
86449	07/25/2017	License Center	Medical Ins Employer	NJPA	Health Insurance Premium	6,875.98
					Medical Ins Employer Total:	6,875.98
86408	07/25/2017	License Center	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	2,129.27
					Minor Equipment Total:	2,129.27
0	08/08/2017	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	389.62
					MN State Retirement Total:	389.62
0	08/08/2017	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	1,848.79
					MNDCP Def Comp Total:	1,848.79
0	08/01/2017	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	132.47
0	08/01/2017	License Center	Office Supplies	St. Paul Stamp Works, Inc.	Self-Inking Dater	177.14
					Office Supplies Total:	309.61
0	08/08/2017	License Center	Operating Supplies	Pakor-CC	Passport Supplies	591.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86651	08/08/2017	License Center	Operating Supplies	Trio Supply Company	Restroom Supplies	13.76
					Operating Supplies Total:	605.36
0	08/08/2017	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	2,375.21
					PERA Employee Ded Total:	2,375.21
0	08/08/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	2,375.21
0	08/08/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	365.42
					PERA Employer Share Total:	2,740.63
0	07/20/2017	License Center	Postage	USPS-CC	Passport Postage	372.40
0	08/08/2017	License Center	Postage	USPS-CC	Passport Postage	418.95
					Postage Total:	791.35
86585	08/08/2017	License Center	Professional Services	Brite-Way Window Cleaning Sv	License Center Window Cleaning	31.00
86534	08/01/2017	License Center	Professional Services	McGough Facility Management, LI	Facility Management	103.00
0	08/01/2017	License Center	Professional Services	Quicksilver Express Courier	Courier Service	168.30
					Professional Services Total:	302.30
0	08/08/2017	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	1,064.13
					Sales Tax Payable Total:	1,064.13
0	08/08/2017	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	1,544.43
					State Income Tax Total:	1,544.43
0	08/08/2017	License Center	Transportation	Jill Theisen	Mileage Reimbursement	194.74
					Transportation Total:	194.74
					Fund Total:	35,185.80
86591	08/08/2017	Municipal Community Band	Operating Supplies	Davanni's Restaurant	Community Band Get Together Suppl	376.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	376.80
					Fund Total:	376.80
0	08/08/2017	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-July 2017	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	07/25/2017	Non Motorized Pathways	2017 Trail & Parking Lot Impr	American Engineering Testing, Inc.	Dale Street Parking Lot	1,340.55
					2017 Trail & Parking Lot Impr Total:	1,340.55
					Fund Total:	1,340.55
86391	07/25/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	122.26
86391	07/25/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	29.60
86581	08/08/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	74.40
86581	08/08/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	36.00
86397	07/25/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
					Clothing Total:	264.04
0	08/08/2017	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	08/08/2017	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	3,424.24
					Federal Income Tax Total:	3,424.24
0	08/08/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	1,998.83
0	08/08/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	467.45



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,466.28
0	08/08/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	1,998.83
0	08/08/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	467.45
					FICA Employers Share Total:	2,466.28
86601	08/08/2017	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	369.52
					HRA Employer Total:	369.52
86629	08/08/2017	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	248.73
					HSA Employee Total:	248.73
86629	08/08/2017	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Empl	1,105.30
					HSA Employer Total:	1,105.30
86436	07/25/2017	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium	62.55
					Life Ins. Employee Total:	62.55
86436	07/25/2017	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium	39.59
					Life Ins. Employer Total:	39.59
86436	07/25/2017	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium	106.26
					Long Term Disability Total:	106.26
86449	07/25/2017	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium	400.66
					Medical Ins Employee Total:	400.66
86449	07/25/2017	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium	4,520.70
					Medical Ins Employer Total:	4,520.70
86609	08/08/2017	P & R Contract Maintenance	Minor Equipment	LTG Power Equipment	Back Pack Blower	449.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Minor Equipment Total:	449.95
0	08/08/2017	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	227.00
					MN State Retirement Total:	227.00
0	08/08/2017	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	605.00
					MNDCP Def Comp Total:	605.00
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Arboretum Supplies	51.83
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Brock White -CC	Sealant	39.34
86590	08/08/2017	P & R Contract Maintenance	Operating Supplies	Consolidated Container Co, LLC	FNDRY Painted	612.50
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Dick's Sporting Goods-CC	Basketball Nets	64.17
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Dick's Sporting Goods-CC	Special Events Supplies	107.08
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Discount Steel Inc-CC	Fence Repair Supplies	12.00
0	07/25/2017	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Caution Tape	15.02
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	Cable Ties	17.40
86415	07/25/2017	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	787.50
86415	07/25/2017	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Received Loads	350.00
86594	08/08/2017	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Black Dirt, Western Cedar	787.50
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Frattallones-CC	Arboretum Supplies	109.22
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Gary Carlson Equip-CC	Caution Tape	9.00
0	07/25/2017	P & R Contract Maintenance	Operating Supplies	General Industrial Supply Co.	Caution Tape	32.76
86417	07/25/2017	P & R Contract Maintenance	Operating Supplies	Global Equipment Company, Inc.	Heavy Duty Canvas	1,905.14
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Playground Supplies	8.96
86598	08/08/2017	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	185.00
0	08/01/2017	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	1,118.10
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	723.00
86533	08/01/2017	P & R Contract Maintenance	Operating Supplies	McClellan Sales Inc.	Safety Supplies	241.20
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Menards-CC	PVC Supplies	88.09
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Menards-CC	Boardwalk Supplies	74.47
86444	07/25/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Wire Splice	13.44
86615	08/08/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Soil Moisture Sensor	147.60
0	07/25/2017	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Castor Wheel	196.40
0	08/01/2017	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Motor Cover, Blade	375.97
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Snake	58.56
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies	23.97
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies	34.23
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Shelter Supplies	10.48
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Sanding Disc	4.99
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Supplies	65.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Schlosser	16.58
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Window Parts	81.35
86458	07/25/2017	P & R Contract Maintenance	Operating Supplies	Poolside	Pool Supplies	79.84
86627	08/08/2017	P & R Contract Maintenance	Operating Supplies	Poolside	Pool Supplies	120.16
86631	08/08/2017	P & R Contract Maintenance	Operating Supplies	Q3 Contracting, Inc.	Arrows, Barricades, Cones	1,131.60
86473	07/25/2017	P & R Contract Maintenance	Operating Supplies	Sherwin Williams Co.	Paint Supplies	135.78
86473	07/25/2017	P & R Contract Maintenance	Operating Supplies	Sherwin Williams Co.	Paint Supplies	275.49
0	08/08/2017	P & R Contract Maintenance	Operating Supplies	Sherwin Williams	Paint Supplies-Customer Number: 67	212.54
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Hammer, Wire Brush	25.97
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Playground Supplies	41.95
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Insect Killer, Spray Paint	25.46
0	07/20/2017	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Sharpening	56.00
0	07/25/2017	P & R Contract Maintenance	Operating Supplies	Tessman Company	Turf Supplies	58.00
86485	07/25/2017	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	744.40
86571	08/01/2017	P & R Contract Maintenance	Operating Supplies	Wagners Greenhouses, Inc.	Nursery Supplies	348.05
86571	08/01/2017	P & R Contract Maintenance	Operating Supplies	Wagners Greenhouses, Inc.	Nursery Supplies	83.90
Operating Supplies Total:						11,707.92
0	08/08/2017	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	1,513.82
PERA Employee Ded Total:						1,513.82
0	08/08/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	1,513.82
0	08/08/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	232.87
PERA Employer Share Total:						1,746.69
86583	08/08/2017	P & R Contract Maintenance	Professional Services	BNSF Railway Company	Walking & Biking Path Lease	300.00
86432	07/25/2017	P & R Contract Maintenance	Professional Services	Killmer Electric Co., Inc.	Fountain Wiring Repair	1,514.48
86441	07/25/2017	P & R Contract Maintenance	Professional Services	McCaren Designs, Inc.	Landscape Maintenance	373.76
86626	08/08/2017	P & R Contract Maintenance	Professional Services	Pond & Lighting Designs, Inc.	Fountain Repair	900.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	205.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	33.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,360.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	526.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	220.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	720.00
86628	08/08/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	720.00
86464	07/25/2017	P & R Contract Maintenance	Professional Services	Rick Johnson's Deer & Beaver Inc.	Deer Call	145.00
86486	07/25/2017	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Turf/Lawn Service	3,631.78
86486	07/25/2017	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Turf/Lawn Service	500.58
86486	07/25/2017	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Turf/Lawn Service	884.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/25/2017	P & R Contract Maintenance	Professional Services	Yale Mechanical, LLC	RPZ Repair	762.81
0	07/25/2017	P & R Contract Maintenance	Professional Services	Yale Mechanical, LLC	RPZ Repair	249.25
Professional Services Total:						13,046.43
86484	07/25/2017	P & R Contract Maintenance	Rental	Tri State Bobcat, Inc	Bobcat Rental	412.50
Rental Total:						412.50
0	08/08/2017	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	1,396.21
State Income Tax Total:						1,396.21
0	07/20/2017	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	79.98
86564	08/01/2017	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.46
86490	07/25/2017	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	70.02
Telephone Total:						163.46
0	07/25/2017	P & R Contract Maintenance	Transportation	Anita Twaroski	Mileage Reimbursement	192.60
Transportation Total:						192.60
86607	08/08/2017	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Unioi	275.01
Union Dues Deduction Total:						275.01
0	07/25/2017	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	3,784.20
Utilities Total:						3,784.20
Fund Total:						51,597.08
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Club House Study	43.20
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Club House Study	621.80
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Community Building- DE	9,954.25
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Community Building- DE	46,318.00
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Community Building- DE	7,524.57
86517	08/01/2017	Park Renewal 2011	Building & Structures	Hagen, Christensen & McIlwain	Cedarholm Community Building- DE	340.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Building & Structures Total:						64,802.56
0	08/01/2017	Park Renewal 2011	Capital Outlay	Stantec Consulting Services Inc.	Park Renewal Program	655.50
0	08/01/2017	Park Renewal 2011	Capital Outlay	Stantec Consulting Services Inc.	Park Renewal Program	2,322.75
Capital Outlay Total:						2,978.25
86413	07/25/2017	Park Renewal 2011	Contractor Payments	Flagship Recreation	Pour in Place	8,500.00
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	1,181.46
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	9,133.34
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	3,060.43
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	161.97
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	1,296.75
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	835.82
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	324.19
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	459.80
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	3,948.76
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	506.35
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	104.50
0	08/01/2017	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	1,828.28
Contractor Payments Total:						31,341.65
86432	07/25/2017	Park Renewal 2011	Minor Equipment	Killmer Electric Co., Inc.	Light Poles Installation	9,575.00
Minor Equipment Total:						9,575.00
Fund Total:						108,697.46
86594	08/08/2017	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt, Western Cedar	128.00
86448	07/25/2017	Pathway Maintenance Fund	Operating Supplies	Murkowski Properties Inc	Dump Fee	447.50
Operating Supplies Total:						575.50
Fund Total:						575.50
0	08/08/2017	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	116.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	116.55
0	08/08/2017	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	12.53
					FICA Employee Ded Total:	12.53
0	08/08/2017	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	12.53
					FICA Employer Share Total:	12.53
86601	08/08/2017	Police - DWI Enforcement	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Emplc	20.22
					HRA Employer Total:	20.22
86629	08/08/2017	Police - DWI Enforcement	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	31.31
					HSA Employee Total:	31.31
86629	08/08/2017	Police - DWI Enforcement	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	29.38
					HSA Employer Total:	29.38
0	08/08/2017	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	9.06
					MN State Retirement Total:	9.06
0	08/08/2017	Police - DWI Enforcement	PERA	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	97.87
					PERA Total:	97.87
0	08/08/2017	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	146.79
					PERA Employer Share Total:	146.79
0	08/01/2017	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture Service	262.50
86515	08/01/2017	Police - DWI Enforcement	Professional Services	Grabar Voice and Data, Inc.	Maintenance Agreement	3,875.00
86568	08/01/2017	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
					Professional Services Total:	4,222.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	40.98
					State Income Tax Total:	40.98
0	08/08/2017	Police - DWI Enforcement	Union Dues	LELS	PR Batch 00001.08.2017 Lels Union	13.43
					Union Dues Total:	13.43
					Fund Total:	4,753.15
0	08/08/2017	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	105.44
					Federal Income Tax Total:	105.44
0	08/08/2017	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	9.37
					FICA Employee Ded. Total:	9.37
0	08/08/2017	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	9.37
					FICA Employers Share Total:	9.37
86601	08/08/2017	Police Grants	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Emplc	17.65
					HRA Employer Total:	17.65
86629	08/08/2017	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	1.81
					HSA Employee Total:	1.81
86629	08/08/2017	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	17.35
					HSA Employer Total:	17.35
0	08/08/2017	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	6.55
					MN State Retirement Total:	6.55
0	08/08/2017	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	13.89

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MNDCP Def Comp Total:	13.89
0	08/08/2017	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	70.78
					PERA Employee Ded Total:	70.78
0	08/08/2017	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	106.17
					PERA Employer Share Total:	106.17
0	08/08/2017	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	35.14
					State Income Tax Total:	35.14
0	08/08/2017	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.08.2017 Lels Union	8.57
					Union Dues Deduction Total:	8.57
					Fund Total:	402.09
0	07/20/2017	Police Forfeiture Fund	Professional Services	Taco Bell-CC	Fraud	38.14
					Professional Services Total:	38.14
					Fund Total:	38.14
0	08/08/2017	Police Vehicle Revolving	Minor Equipment	Tactical -CC	CIP Equipment	59.99
					Minor Equipment Total:	59.99
86518	08/01/2017	Police Vehicle Revolving	Operating Supplies	HealthEast Vehicle Services	Vehicle Updating	248.52
					Operating Supplies Total:	248.52
0	07/20/2017	Police Vehicle Revolving	Vehicle Supplies & Maintenance	AED Superstore-CC	AED Supplies	338.00



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicle Supplies & Maintenance Total:	338.00
86518	08/01/2017	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	5,961.80
					Vehicles & Equipment Total:	5,961.80
					Fund Total:	6,608.31
86529	08/01/2017	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Rosefest Advertising-Acct: 000262	354.00
					Advertising Total:	354.00
86509	08/01/2017	Recreation Fund	Building Rental	Florentino Cortez	Damage Deposit Refund	300.00
					Building Rental Total:	300.00
86520	08/01/2017	Recreation Fund	Collected Insurance Fee	Maria Hornquist	Gymnastics Class Refund	3.00
					Collected Insurance Fee Total:	3.00
86437	07/25/2017	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	1,138.00
0	08/08/2017	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
86486	07/25/2017	Recreation Fund	Contract Maintenance	Trugreen L.P.	Turf/Lawn Service	468.65
					Contract Maintenance Total:	1,854.51
86437	07/25/2017	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	908.00
					Contract Maintenance Total:	908.00
86586	08/08/2017	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Revenue Taken In Reimbursement	622.00
					Deposits - Arboretum Bricks Total:	622.00
0	07/27/2017	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00004.08.2017 Federal Incc	3,790.01
0	08/08/2017	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	5,740.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						9,530.69
86508	08/01/2017	Recreation Fund	Fee Program Revenue	Nelda Corbet	Key Deposit Refund	25.00
86520	08/01/2017	Recreation Fund	Fee Program Revenue	Maria Hornquist	Gymnastics Class Refund	15.00
86520	08/01/2017	Recreation Fund	Fee Program Revenue	Maria Hornquist	Gymnastics Class Refund	8.00
86520	08/01/2017	Recreation Fund	Fee Program Revenue	Maria Hornquist	Gymnastics Class Refund	133.20
86608	08/08/2017	Recreation Fund	Fee Program Revenue	Ann Loveland	Key Deposit Refund	25.00
86558	08/01/2017	Recreation Fund	Fee Program Revenue	Kalley Stern	Key Deposit Refund	25.00
Fee Program Revenue Total:						231.20
0	07/27/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00004.08.2017 FICA Empl	958.25
0	07/27/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00004.08.2017 Medicare E	224.11
0	08/08/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	1,017.23
0	08/08/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	4,349.46
FICA Employee Ded. Total:						6,549.05
0	07/27/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00004.08.2017 FICA Empl	958.25
0	07/27/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00004.08.2017 Medicare E	224.11
0	08/08/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	4,349.46
0	08/08/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	1,017.23
FICA Employers Share Total:						6,549.05
86601	08/08/2017	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	1,391.75
HRA Employer Total:						1,391.75
86629	08/08/2017	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	257.30
HSA Employee Total:						257.30
86629	08/08/2017	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Empl	683.75
HSA Employer Total:						683.75
0	08/08/2017	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.08.2017 ICMA Defe	543.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	543.48
86436	07/25/2017	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium	91.20
					Life Ins. Employee Total:	91.20
86436	07/25/2017	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium	57.60
					Life Ins. Employer Total:	57.60
86436	07/25/2017	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium	190.21
					Long Term Disability Total:	190.21
86449	07/25/2017	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium	1,066.14
					Medical Ins Employee Total:	1,066.14
86449	07/25/2017	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium	7,526.85
					Medical Ins Employer Total:	7,526.85
0	08/08/2017	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Skating Center Music	173.97
86621	08/08/2017	Recreation Fund	Memberships & Subscriptions	NRPA	Premier Package-Member ID: 15042	850.00
					Memberships & Subscriptions Total:	1,023.97
0	08/08/2017	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	430.68
					MN State Retirement Total:	430.68
0	08/08/2017	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	1,286.40
					MNDCP Def Comp Total:	1,286.40
0	07/25/2017	Recreation Fund	Office Supplies	Dani Christensen	Mileage Reimbursement	52.43
0	08/08/2017	Recreation Fund	Office Supplies	Ebay Inc-CC	Sports Supplies	21.56
0	07/20/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	205.56
0	08/08/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	285.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						565.45
86499	08/01/2017	Recreation Fund	Operating Supplies	Active Network, LLC	Debit Pin Pad	418.86
0	07/20/2017	Recreation Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies, DVD's	69.36
0	08/08/2017	Recreation Fund	Operating Supplies	Amazon.com- CC	Race Bibs	24.95
86580	08/08/2017	Recreation Fund	Operating Supplies	Athletica Sport Systems, Inc.	Panel Screw	20.00
0	08/08/2017	Recreation Fund	Operating Supplies	Best Buy- CC	Electronic Supplies	64.26
0	07/20/2017	Recreation Fund	Operating Supplies	Buildasign.com-CC	Flag Supplies	319.98
0	08/08/2017	Recreation Fund	Operating Supplies	Buildasign.com-CC	Vinyl Banner	46.67
0	07/20/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Open House Supplies	47.11
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	World Kit Supplies	33.90
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Nature Kit Supplies	129.75
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Nature Kit Supplies	5.10
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Run for the Roses Supplies	20.97
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Bee's Life Camp Supplies	14.45
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Fish Finders Supplies	39.74
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Lunch Supplies	32.17
0	08/08/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Lunch Supplies	245.74
0	08/08/2017	Recreation Fund	Operating Supplies	Dollar Tree-CC	Summer Spec. Supplies	8.36
0	08/08/2017	Recreation Fund	Operating Supplies	Dollar Tree-CC	Summer Spec. Supplies	5.21
0	08/08/2017	Recreation Fund	Operating Supplies	Dollar Tree-CC	Balloons	10.71
0	08/08/2017	Recreation Fund	Operating Supplies	Etsy-CC	DYP Supplies	15.25
0	08/08/2017	Recreation Fund	Operating Supplies	Fastenal-CC	Oval Supplies	7.99
0	08/08/2017	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	160.50
0	08/08/2017	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	311.80
0	08/08/2017	Recreation Fund	Operating Supplies	Fun Express-CC	July 4th Supplies	59.93
0	08/08/2017	Recreation Fund	Operating Supplies	Fun Express-CC	Discover Your Parks, Superhero Supp	148.76
0	08/08/2017	Recreation Fund	Operating Supplies	Fun Express-CC	DYP Supplies	46.92
0	07/25/2017	Recreation Fund	Operating Supplies	Grainger Inc	Ear Plugs	67.44
0	08/08/2017	Recreation Fund	Operating Supplies	Grainger Inc	Oval Supplies	13.12
0	08/08/2017	Recreation Fund	Operating Supplies	Grainger Inc	Oval Supplies	35.46
86421	07/25/2017	Recreation Fund	Operating Supplies	Groth Music	Big Band Supplies	65.45
0	08/08/2017	Recreation Fund	Operating Supplies	Hobby Lobby-CC	Art Supplies	60.86
0	08/08/2017	Recreation Fund	Operating Supplies	Hobby Lobby-CC	Summer Spec. Supplies	2.12
0	08/08/2017	Recreation Fund	Operating Supplies	Hobby Lobby-CC	Nature Kit Supplies	8.55
0	07/20/2017	Recreation Fund	Operating Supplies	Home Depot- CC	Strap	8.59
0	07/20/2017	Recreation Fund	Operating Supplies	Home Depot- CC	Safety Glasses, Paint Supplies	93.72
0	07/25/2017	Recreation Fund	Operating Supplies	Hose/Conveyors Inc	Sheet Rubber	252.26
0	07/20/2017	Recreation Fund	Operating Supplies	Jimmy John's Sandwiches- CC	Staff Training Supplies	64.26
0	08/08/2017	Recreation Fund	Operating Supplies	Joe's Sporting Goods-CC	Fish Finders Supplies	87.61
0	07/20/2017	Recreation Fund	Operating Supplies	Laundry-CC	Laundry Supplies	6.25
0	08/08/2017	Recreation Fund	Operating Supplies	Michaels-CC	Bee's Life Camp Supplies	30.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86616	08/08/2017	Recreation Fund	Operating Supplies	Midwest Gym Supply, Inc.	Chalk Eater Unit	2,139.00
86445	07/25/2017	Recreation Fund	Operating Supplies	Mikes Pro Shop	Plaques, Trophies	304.00
0	08/08/2017	Recreation Fund	Operating Supplies	MN Zoo-CC	Field Trip	145.00
86542	08/01/2017	Recreation Fund	Operating Supplies	Morsound	Announcing Services	200.00
0	08/08/2017	Recreation Fund	Operating Supplies	Jessica Neau	Mileage Reimbursement	23.68
0	07/20/2017	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	19.99
0	07/20/2017	Recreation Fund	Operating Supplies	Office Depot- CC	Credit	-138.72
86547	08/01/2017	Recreation Fund	Operating Supplies	On Site Sanitation, Inc.	Restroom Rental	385.00
86547	08/01/2017	Recreation Fund	Operating Supplies	On Site Sanitation, Inc.	Restroom Rental	120.00
0	07/20/2017	Recreation Fund	Operating Supplies	Party City-CC	Open House Supplies	5.32
0	08/08/2017	Recreation Fund	Operating Supplies	Rainbow Racing-CC	Run for the Roses Supplies	24.94
0	08/08/2017	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Staff BBQ Supplies	104.99
0	07/25/2017	Recreation Fund	Operating Supplies	Roseville Area Schools	Laminating	3.00
0	07/20/2017	Recreation Fund	Operating Supplies	Sam's Club-CC	Dance Recital Supplies	162.04
0	08/08/2017	Recreation Fund	Operating Supplies	Sam's Club-CC	Reconnect Supplies	37.00
0	08/08/2017	Recreation Fund	Operating Supplies	Sam's Club-CC	Reconnect Supplies	65.61
0	07/20/2017	Recreation Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	12.85
0	08/08/2017	Recreation Fund	Operating Supplies	Smartbox Portable Storage-CC	Storage	169.26
0	08/08/2017	Recreation Fund	Operating Supplies	Staples-CC	Activity Log	9.63
0	07/25/2017	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	550.00
0	07/25/2017	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	2,395.00
0	07/25/2017	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	829.00
0	07/25/2017	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	240.00
0	07/25/2017	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	68.80
0	08/08/2017	Recreation Fund	Operating Supplies	Subway-CC	Staff Supplies	23.57
0	07/20/2017	Recreation Fund	Operating Supplies	Target- CC	Cleaning Supplies	19.24
0	07/20/2017	Recreation Fund	Operating Supplies	Target- CC	Electronic Supplies	51.40
0	07/20/2017	Recreation Fund	Operating Supplies	Target- CC	Sports Supplies	4.47
0	08/08/2017	Recreation Fund	Operating Supplies	Target- CC	HANC Supplies	29.95
0	08/08/2017	Recreation Fund	Operating Supplies	Target- CC	Staff Supplies	123.35
86652	08/08/2017	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Softballs	4,223.04
86491	07/25/2017	Recreation Fund	Operating Supplies	The Vernon Company	Polypure Bottles	593.75
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Snacks & Art Supplies	46.35
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Folders	5.86
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Training Supplies	72.99
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	69.26
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Craft Supplies, Puppet Wagon Supplie	90.98
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Craft Supplies, Puppet Wagon Supplie	17.02
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Yoga Mat, Charger	21.21
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	Distilled Water	9.68
0	08/08/2017	Recreation Fund	Operating Supplies	Walmart-CC	DYP Supplies	23.47
0	08/08/2017	Recreation Fund	Operating Supplies	When I Work-CC	Monthly Charge	49.00
0	08/08/2017	Recreation Fund	Operating Supplies	Zoro Tools-CC	Office Supplies	55.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	16,510.26
86564	08/01/2017	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.30
					Other services Total:	13.30
0	08/08/2017	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	3,147.21
					PERA Employee Ded Total:	3,147.21
0	08/08/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	3,147.21
0	08/08/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	484.21
					PERA Employer Share Total:	3,631.42
86459	07/25/2017	Recreation Fund	Postage	Postmaster	Brochure Postage-Acct: 2437	6,630.00
					Postage Total:	6,630.00
86387	07/25/2017	Recreation Fund	Professional Services	AARP	AARP Driving Class	560.00
86574	08/08/2017	Recreation Fund	Professional Services	AARP	AARP Driving Class	190.00
86501	08/01/2017	Recreation Fund	Professional Services	Anderson Race Management	Race Directing/Results Service/Const	1,374.15
86392	07/25/2017	Recreation Fund	Professional Services	Owen Bachhuber	Special Guest Presenter with Reptiles	50.00
86398	07/25/2017	Recreation Fund	Professional Services	City of Arden Hills	Wild Mountain Field Trip	185.80
86400	07/25/2017	Recreation Fund	Professional Services	City of Shoreview	Field Trip to Sea Life	306.00
0	08/08/2017	Recreation Fund	Professional Services	Crayola Experience-CC	Crayola Experience Field Trip Deposi	60.22
0	08/08/2017	Recreation Fund	Professional Services	Crayola Experience-CC	Crayola Experience Field Trip Deposi	60.22
86419	07/25/2017	Recreation Fund	Professional Services	Michael Grant	Youth Track & Field Director	1,696.00
86596	08/08/2017	Recreation Fund	Professional Services	Todd Hanson	Summer Entertainment Sound Tech.	537.50
86427	07/25/2017	Recreation Fund	Professional Services	Ingina, LLC	Advanced Junior Robotics	1,065.00
86602	08/08/2017	Recreation Fund	Professional Services	Ingina, LLC	Video Game Design Class	400.00
86524	08/01/2017	Recreation Fund	Professional Services	Kidcreate Studio	Frozen Art Camp	474.00
86605	08/08/2017	Recreation Fund	Professional Services	Kidcreate Studio	Cartoon Drawing Class	869.00
86605	08/08/2017	Recreation Fund	Professional Services	Kidcreate Studio	Ballerina Art Camp	270.00
0	08/01/2017	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director-April-June	500.00
0	07/25/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	4,060.00
0	08/01/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,157.00
0	08/08/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,974.00
86539	08/01/2017	Recreation Fund	Professional Services	MN Historical Society	Field Trip	66.00
86539	08/01/2017	Recreation Fund	Professional Services	MN Historical Society	Field Trip	48.00
0	07/20/2017	Recreation Fund	Professional Services	MN Transportation Museum-CC	Field Trip Deposit	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86542	08/01/2017	Recreation Fund	Professional Services	Morsound	Announcing Services	200.00
86619	08/08/2017	Recreation Fund	Professional Services	Bob Nielsen	Big Band Loading/Unloading	40.00
86623	08/08/2017	Recreation Fund	Professional Services	Jo Olson	DYP Petting Zoo	350.00
86624	08/08/2017	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Restroom Rental	41.07
86549	08/01/2017	Recreation Fund	Professional Services	Anna Park	Tennis Instruction	120.75
86551	08/01/2017	Recreation Fund	Professional Services	Precision Landscape & Tree,Inc	Tree Removal	1,650.00
0	08/08/2017	Recreation Fund	Professional Services	Printers Service Inc	Ice Knife Sharpening	40.00
0	08/01/2017	Recreation Fund	Professional Services	Jeffrey Ramquist	Mileage Reimbursement	5.24
86641	08/08/2017	Recreation Fund	Professional Services	Chris Simdorn	Football Camp Director	3,770.00
86641	08/08/2017	Recreation Fund	Professional Services	Chris Simdorn	Football Camp Director	174.00
86557	08/01/2017	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Lacrosse Camp	949.00
86642	08/08/2017	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Sand Volleyball Camp	1,241.00
86479	07/25/2017	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Park Buildings Cleaning	3,855.60
0	07/25/2017	Recreation Fund	Professional Services	Dana Weigman	Community Band Librarian-Jan-July	273.00
86655	08/08/2017	Recreation Fund	Professional Services	Thomas Woods	Summer Entertainment Sound Tech	360.00
Professional Services Total:						31,022.55
0	08/01/2017	Recreation Fund	Rental	Ancom Technical Center	Radio Rental	150.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	220.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	330.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	1,686.43
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	150.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	93.75
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	55.00
86453	07/25/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	20.00
86547	08/01/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	1,560.00
86547	08/01/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	150.00
86467	07/25/2017	Recreation Fund	Rental	Roseville Area Schools	Facilities Rental	562.50
86467	07/25/2017	Recreation Fund	Rental	Roseville Area Schools	Facilities Rental	562.50
86467	07/25/2017	Recreation Fund	Rental	Roseville Area Schools	Stadium Rental	240.00
Rental Total:						6,055.18
0	08/08/2017	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	2,345.76
Sales Tax Payable Total:						2,345.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/27/2017	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00004.08.2017 State Incom	1,189.04
0	08/08/2017	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	2,384.73
State Income Tax Total:						3,573.77
86564	08/01/2017	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	313.42
Telephone Total:						313.42
0	08/01/2017	Recreation Fund	Transportation	Caitlin Miller	Mileage Reimbursement	28.36
0	08/08/2017	Recreation Fund	Transportation	Rick Schultz	Mileage Reimbursement	114.23
Transportation Total:						142.59
86607	08/08/2017	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Unioi	102.75
Union Dues Deduction Total:						102.75
86402	07/25/2017	Recreation Fund	Utilities	Comcast	Business Services	235.03
86507	08/01/2017	Recreation Fund	Utilities	Comcast	Business Services	259.53
86507	08/01/2017	Recreation Fund	Utilities	Comcast	Business Services	265.49
86589	08/08/2017	Recreation Fund	Utilities	Comcast	Business Services	259.53
86589	08/08/2017	Recreation Fund	Utilities	Comcast	Business Services	244.53
86589	08/08/2017	Recreation Fund	Utilities	Comcast	Business Services	254.53
0	07/25/2017	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	1,701.17
0	07/25/2017	Recreation Fund	Utilities	Xcel Energy	Skating Center	14,615.77
Utilities Total:						17,835.58
Fund Total:						133,340.07
0	07/25/2017	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium	6,146.14
Employer Insurance Total:						6,146.14
86527	08/01/2017	Risk Management	Police Patrol Claims	League of MN Cities Ins Trust	Claim #: 32119-Sewer Line Scoping	667.00
Police Patrol Claims Total:						667.00
86476	07/25/2017	Risk Management	Professional Services	Stericycle, Inc.	Account Balance	212.56



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						212.56
0	08/08/2017	Risk Management	Training	Edible Arrangements-CC	Training Supplies	192.65
0	08/08/2017	Risk Management	Training	Full Source-CC	Safety Supplies	189.69
86538	08/01/2017	Risk Management	Training	Midwest Training Associates, LLC	Safety Training	300.00
Training Total:						682.34
Fund Total:						7,708.04
0	07/25/2017	Sanitary Sewer	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Project SAP 160-221-009. PMP Stree	33,324.08
2017 Pavement Mgmt Project Total:						33,324.08
86572	08/01/2017	Sanitary Sewer	Cleveland Lift Station Repl	Xcel Energy	Contract #: 1565706, Acct: 51-9473.	660.06
Cleveland Lift Station Repl Total:						660.06
86513	08/01/2017	Sanitary Sewer	Contract Maintenance	Flexible Pipe Co.	Bulldog Nozzle Repair	440.65
86442	07/25/2017	Sanitary Sewer	Contract Maintenance	McDonough's Sewer Service, Inc.	Commercial Guzzling	2,859.75
Contract Maintenance Total:						3,300.40
0	08/08/2017	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	June UB Payments.com Charges	2,554.23
Credit Card Fees Total:						2,554.23
0	08/08/2017	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	1,374.37
Federal Income Tax Total:						1,374.37
0	08/08/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	834.87
0	08/08/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	195.25
FICA Employee Ded. Total:						1,030.12
0	08/08/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	834.87
0	08/08/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	195.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	1,030.12
86601	08/08/2017	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Emplc	403.56
					HRA Employer Total:	403.56
86629	08/08/2017	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	60.04
					HSA Employee Total:	60.04
86629	08/08/2017	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplc	90.26
					HSA Employer Total:	90.26
0	08/08/2017	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	26.25
					ICMA Def Comp Total:	26.25
86436	07/25/2017	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium	101.96
					Life Ins. Employee Total:	101.96
86436	07/25/2017	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium	25.07
					Life Ins. Employer Total:	25.07
86436	07/25/2017	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium	72.37
					Long Term Disability Total:	72.37
86394	07/25/2017	Sanitary Sewer	Lounge Lift Station Upgrade	Bolton & Menk, Inc.	Sanitary Sewer Lift Station	850.00
					Lounge Lift Station Upgrade Total:	850.00
86449	07/25/2017	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium	998.16
					Medical Ins Employee Total:	998.16
86449	07/25/2017	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium	2,836.40

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					Medical Ins Employer Total:	2,836.40
0	08/08/2017	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	139.48
					MN State Retirement Total:	139.48
0	08/08/2017	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	127.79
					MNDCP Def Comp Total:	127.79
0	07/20/2017	Sanitary Sewer	Operating Supplies	AutoZone-CC	Steering Wheel Cover	13.92
86513	08/01/2017	Sanitary Sewer	Operating Supplies	Flexible Pipe Co.	Sewer Hose	2,135.00
0	07/20/2017	Sanitary Sewer	Operating Supplies	Galls Inc-CC	USB	120.53
0	07/20/2017	Sanitary Sewer	Operating Supplies	Menards-CC	Primer	43.93
0	08/08/2017	Sanitary Sewer	Operating Supplies	Menards-CC	Cleaning Supplies	40.50
0	07/20/2017	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Nylon Rope	89.50
0	08/08/2017	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Cleaning Supplies	13.98
					Operating Supplies Total:	2,457.36
0	08/08/2017	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	906.52
					PERA Employee Ded Total:	906.52
0	08/08/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	906.52
0	08/08/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	139.48
					PERA Employer Share Total:	1,046.00
86388	07/25/2017	Sanitary Sewer	Professional Services	Advanced Engineering & Environm	I&C Services	650.84
0	08/01/2017	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	June Utility Bills	343.28
86470	07/25/2017	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	Vehicle Storage	694.44
					Professional Services Total:	1,688.56
86613	08/08/2017	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	SAC Charges	17,221.05
					Sewer SAC Charges Total:	17,221.05
0	08/08/2017	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	585.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	585.65
0	07/20/2017	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	77.98
86564	08/01/2017	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
					Telephone Total:	157.96
86607	08/08/2017	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Unio	119.00
					Union Dues Deduction Total:	119.00
0	07/25/2017	Sanitary Sewer	Utilities	Xcel Energy	Lift Stations	813.92
					Utilities Total:	813.92
					Fund Total:	74,000.74
86636	08/08/2017	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	15.00
					Fund Total:	15.00
0	08/08/2017	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	113.85
					Federal Income Tax Total:	113.85
0	08/08/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	61.47
0	08/08/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	14.38
					FICA Employee Ded. Total:	75.85
0	08/08/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	14.38
0	08/08/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	61.47
					FICA Employers Share Total:	75.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86436	07/25/2017	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium	1.45
					Life Ins. Employer Total:	1.45
86436	07/25/2017	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium	5.09
					Long Term Disability Total:	5.09
0	08/08/2017	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	9.37
					MN State Retirement Total:	9.37
0	08/08/2017	Solid Waste Recycle	Operating Supplies	World Centric-CC	Cups	384.20
					Operating Supplies Total:	384.20
0	08/08/2017	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	60.92
					PERA Employee Ded Total:	60.92
0	08/08/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	9.37
0	08/08/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	60.92
					PERA Employer Share Total:	70.29
0	07/25/2017	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	36,506.84
					Professional Services Total:	36,506.84
0	08/08/2017	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	51.29
					State Income Tax Total:	51.29
					Fund Total:	37,355.00
0	07/25/2017	Storm Drainage	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Project SAP 160-221-009. PMP Stree	2,175.50
					2017 Pavement Mgmt Project Total:	2,175.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86493	07/25/2017	Storm Drainage	Contract Maintenance	Waterfront Restoration	St. Croix Pump Fence Repair	3,892.00
					Contract Maintenance Total:	3,892.00
86469	07/25/2017	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Landscaping Repair Project-735 Hein	4,300.00
					Contractor Payments Total:	4,300.00
0	08/08/2017	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	1,053.98
					Federal Income Tax Total:	1,053.98
0	08/08/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	4.04
0	08/08/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	669.38
0	08/08/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	156.53
0	08/08/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 MEDI Empl	0.96
					FICA Employee Ded. Total:	830.91
0	08/08/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	669.38
0	08/08/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	156.53
					FICA Employers Share Total:	825.91
86601	08/08/2017	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	113.63
					HRA Employer Total:	113.63
86629	08/08/2017	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	66.59
					HSA Employee Total:	66.59
86629	08/08/2017	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	188.02
					HSA Employer Total:	188.02
0	08/08/2017	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	52.36
					ICMA Def Comp Total:	52.36
86436	07/25/2017	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium	58.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	58.12
86436	07/25/2017	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium	17.32
					Life Ins. Employer Total:	17.32
86436	07/25/2017	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium	50.40
					Long Term Disability Total:	50.40
86449	07/25/2017	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium	171.34
					Medical Ins Employee Total:	171.34
86449	07/25/2017	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium	1,602.51
					Medical Ins Employer Total:	1,602.51
0	08/08/2017	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	96.07
					MN State Retirement Total:	96.07
0	08/08/2017	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	62.89
					MNDCP Def Comp Total:	62.89
0	08/08/2017	Storm Drainage	Operating Supplies	Fastenal-CC	Supplies	23.74
86448	07/25/2017	Storm Drainage	Operating Supplies	Murkowski Properties Inc	Dump Fee	698.76
0	08/08/2017	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Lock, Keys	74.75
0	08/08/2017	Storm Drainage	Operating Supplies	Total Tool- CC	Cleaning Supplies	101.55
					Operating Supplies Total:	898.80
0	08/08/2017	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	624.33
					PERA Employee Ded Total:	624.33
0	08/08/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	96.07
0	08/08/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	624.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	720.40
0	07/25/2017	Storm Drainage	Pond Main - 2017	Stantec Consulting Services Inc.	Applewood Park Restoration	2,267.00
					Pond Main - 2017 Total:	2,267.00
0	08/01/2017	Storm Drainage	Professional Services	Ecoenvelopes, LLC	June Utility Bills	343.28
86628	08/08/2017	Storm Drainage	Professional Services	Precision Landscape & Tree, Inc	EAB PROGRAM - INCLUDES TRE	1,020.00
86470	07/25/2017	Storm Drainage	Professional Services	SanRon Properties, Inc.	Vehicle Storage	694.44
0	07/25/2017	Storm Drainage	Professional Services	SEH	CSWMP Update	1,250.28
					Professional Services Total:	3,308.00
0	08/08/2017	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	430.61
					State Income Tax Total:	430.61
86607	08/08/2017	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Unioi	76.97
					Union Dues Deduction Total:	76.97
0	07/25/2017	Storm Drainage	Walsh Lake Lift St Repl	SEH	Walsh Lift Station	3,599.87
					Walsh Lake Lift St Repl Total:	3,599.87
					Fund Total:	27,483.53
0	07/25/2017	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Project SAP 160-221-009. PMP Stree	201,725.51
0	07/25/2017	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Project SAP 160-221-009. PMP Stree	272,621.06
					2017 Pavement Mgmt Project Total:	474,346.57
0	07/25/2017	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Larpenteur Avenue Sidewalk	3,693.80
					Contractor Payments Total:	3,693.80



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	478,040.37
0	08/08/2017	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	593.15
					Federal Income Tax Total:	593.15
0	08/08/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	104.17
0	08/08/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	445.45
					FICA Employee Ded. Total:	549.62
0	08/08/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	445.45
0	08/08/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	104.17
					FICA Employers Share Total:	549.62
86601	08/08/2017	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	159.14
					HRA Employer Total:	159.14
86629	08/08/2017	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	9.35
					HSA Employee Total:	9.35
86629	08/08/2017	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	48.64
					HSA Employer Total:	48.64
86436	07/25/2017	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium	48.30
					Life Ins. Employee Total:	48.30
86436	07/25/2017	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium	10.56
					Life Ins. Employer Total:	10.56
86436	07/25/2017	Telecommunications	Long Term Disability	LINA	Life Insurance Premium	38.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	38.27
86449	07/25/2017	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium	251.97
					Medical Ins Employee Total:	251.97
86449	07/25/2017	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium	798.08
					Medical Ins Employer Total:	798.08
0	08/08/2017	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	71.88
					MN State Retirement Total:	71.88
0	08/08/2017	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	384.18
					MNDCP Def Comp Total:	384.18
0	08/08/2017	Telecommunications	Operating Supplies	Identisys, Inc-CC	Color Ribbon	152.50
0	07/20/2017	Telecommunications	Operating Supplies	Lamps Pros-CC	Projector Lamp	274.96
					Operating Supplies Total:	427.46
0	08/08/2017	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	467.20
					PERA Employee Ded Total:	467.20
0	08/08/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	467.20
0	08/08/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	71.88
					PERA Employer Share Total:	539.08
86584	08/08/2017	Telecommunications	Printing	Bolger Inc.	Stay Connected-Night to Unite Cards	274.74
					Printing Total:	274.74
0	07/25/2017	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production Services	1,433.19
0	07/25/2017	Telecommunications	Professional Services	North Suburban Access Corp	Webstreaming, Archiving	1,509.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	2,943.10
0	08/08/2017	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	257.90
					State Income Tax Total:	257.90
					Fund Total:	8,422.24
86576	08/08/2017	TIF #18 Sienna Green	Contractor Payments	Aeon	1st Half TIF Payment	32,326.89
					Contractor Payments Total:	32,326.89
					Fund Total:	32,326.89
86625	08/08/2017	TIF #19 Applewood Point II	Contractor Payments	PFI II, LLC	1st Half 2017 TIF Payment	97,602.34
					Contractor Payments Total:	97,602.34
					Fund Total:	97,602.34
86477	07/25/2017	TIF District #17-Twin Lakes	Contractor Payments	TC Hydro Seeding, Inc.	Watering	2,550.00
					Contractor Payments Total:	2,550.00
					Fund Total:	2,550.00
0	07/25/2017	Water Fund	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Project SAP 160-221-009. PMP Stree	95.00
					2017 Pavement Mgmt Project Total:	95.00
86388	07/25/2017	Water Fund	706 Shryer Water Booster	Advanced Engineering & Environm	Water Booster Station Improvements	25,785.13
					706 Shryer Water Booster Total:	25,785.13
86578	08/08/2017	Water Fund	Accounts Payable	MARY AMMER	Refund Check	46.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86393	07/25/2017	Water Fund	Accounts Payable	LATISHA BICKFORD	Refund Check	47.28
86588	08/08/2017	Water Fund	Accounts Payable	GREGORY NOBLE & CINDY KRI	Refund Check	74.22
86510	08/01/2017	Water Fund	Accounts Payable	KAREN COSSETTE	Refund Check	85.33
86405	07/25/2017	Water Fund	Accounts Payable	KEVIN & SONJA DAY	Refund Check	24.79
86406	07/25/2017	Water Fund	Accounts Payable	REFA DCOSTA	Refund Check	26.12
86414	07/25/2017	Water Fund	Accounts Payable	ERIK FOLEY	Refund Check	322.68
86418	07/25/2017	Water Fund	Accounts Payable	GMHC STATION LLC	Refund Check	115.00
86516	08/01/2017	Water Fund	Accounts Payable	SHARON GRAHAM	Refund Check	215.90
86597	08/08/2017	Water Fund	Accounts Payable	CRAIG HOFFMAN	Refund Check	42.72
86423	07/25/2017	Water Fund	Accounts Payable	MATTHEW HOLIDA	Refund Check	201.36
86519	08/01/2017	Water Fund	Accounts Payable	DON HOPKINS	Refund Check	72.23
86425	07/25/2017	Water Fund	Accounts Payable	CONSTANCE & HAROLD HUBEI	Refund Check	75.30
86521	08/01/2017	Water Fund	Accounts Payable	CHRISTOPHER HUNTLEY	Refund Check	87.88
86428	07/25/2017	Water Fund	Accounts Payable	SKYE INVESTMENTS LLC	Refund Check	101.97
86429	07/25/2017	Water Fund	Accounts Payable	LARRY JAGOE	Refund Check	72.64
86604	08/08/2017	Water Fund	Accounts Payable	JAMES JARUSSI	Refund Check	24.53
86522	08/01/2017	Water Fund	Accounts Payable	JESSICA GRUEPNER & JASON V	Refund Check	177.03
86431	07/25/2017	Water Fund	Accounts Payable	KIM KELLY	Refund Check	53.48
86434	07/25/2017	Water Fund	Accounts Payable	JANE KNOTZ	Refund Check	17.58
86435	07/25/2017	Water Fund	Accounts Payable	JEFFREY FITZMORRIS & KOREI	Refund Check	62.65
86525	08/01/2017	Water Fund	Accounts Payable	ERIC & JENNA LAINE	Refund Check	50.83
86528	08/01/2017	Water Fund	Accounts Payable	DAN LEHMANN	Refund Check	45.53
86606	08/08/2017	Water Fund	Accounts Payable	YAYUN LIN	Refund Check	211.81
86530	08/01/2017	Water Fund	Accounts Payable	MICHAEL MANOR	Refund Check	244.28
86536	08/01/2017	Water Fund	Accounts Payable	KRISTA MEHRL	Refund Check	29.00
86447	07/25/2017	Water Fund	Accounts Payable	SANDA MORAR	Refund Check	30.97
86543	08/01/2017	Water Fund	Accounts Payable	BECKY MURPHY	Refund Check	54.98
86452	07/25/2017	Water Fund	Accounts Payable	MITCHELL & CHRISTA OGDEN	Refund Check	159.62
86546	08/01/2017	Water Fund	Accounts Payable	RICHARD OIE	Refund Check	53.31
86548	08/01/2017	Water Fund	Accounts Payable	DENNIS OUYANG	Refund Check	24.35
86456	07/25/2017	Water Fund	Accounts Payable	CECILIA PIERSON	Refund Check	91.54
86457	07/25/2017	Water Fund	Accounts Payable	NICOLE PLANT	Refund Check	103.59
86461	07/25/2017	Water Fund	Accounts Payable	REMAX PRODIGY	Refund Check	190.52
86630	08/08/2017	Water Fund	Accounts Payable	MATT PRONSCHINSKE	Refund Check	137.47
86462	07/25/2017	Water Fund	Accounts Payable	GARY RANKIN	Refund Check	130.11
86466	07/25/2017	Water Fund	Accounts Payable	MARVIN ROOT	Refund Check	100.00
86555	08/01/2017	Water Fund	Accounts Payable	SHEILA ROSE	Refund Check	148.21
86637	08/08/2017	Water Fund	Accounts Payable	CRAIG & CHELSEY ROSENTHA	Refund Check	17.72
86640	08/08/2017	Water Fund	Accounts Payable	DAVID & ERICKA SCHAPS	Refund Check	259.95
86471	07/25/2017	Water Fund	Accounts Payable	DAVE SCHULENBERG	Refund Check	82.16
86556	08/01/2017	Water Fund	Accounts Payable	CARSON SHEA	Refund Check	24.96
86474	07/25/2017	Water Fund	Accounts Payable	MARILYN SILVIS	Refund Check	37.29
86644	08/08/2017	Water Fund	Accounts Payable	STEVE STOUP	Refund Check	129.44
86560	08/01/2017	Water Fund	Accounts Payable	DAN & DIANE STRIKE	Refund Check	114.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
86647	08/08/2017	Water Fund	Accounts Payable	JOHN THONI	Refund Check	41.79
86565	08/01/2017	Water Fund	Accounts Payable	ERIKA TIERNEY GARMS	Refund Check	167.82
86483	07/25/2017	Water Fund	Accounts Payable	MICHAEL TRACY	Refund Check	190.00
86650	08/08/2017	Water Fund	Accounts Payable	DAVID TRACY	Refund Check	162.07
86487	07/25/2017	Water Fund	Accounts Payable	KEVIN TUCKER	Refund Check	66.25
86569	08/01/2017	Water Fund	Accounts Payable	BRUCE & PAT UELAND	Refund Check	117.68
86492	07/25/2017	Water Fund	Accounts Payable	CHARLES & KEUM-OK VOGHT	Refund Check	25.67
86570	08/01/2017	Water Fund	Accounts Payable	BRIAN VOTAVA	Refund Check	48.85
86494	07/25/2017	Water Fund	Accounts Payable	JAMES WUNG	Refund Check	154.79
86496	07/25/2017	Water Fund	Accounts Payable	XIAO ZHOU	Refund Check	139.36
Accounts Payable Total:						5,533.85
0	08/08/2017	Water Fund	Clothing	John Konstandinou	Safety Boot Reimbursement	315.35
0	08/01/2017	Water Fund	Clothing	Michael Ross	Boots Reimbursement	114.99
Clothing Total:						430.34
0	08/08/2017	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Federal Incc	2,031.30
Federal Income Tax Total:						2,031.30
0	08/08/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	1,244.08
0	08/08/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	290.96
FICA Employee Ded. Total:						1,535.04
0	08/08/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 Medicare E	290.96
0	08/08/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.08.2017 FICA Empl	1,244.08
FICA Employers Share Total:						1,535.04
86601	08/08/2017	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.08.2017 HRA Empl	404.65
HRA Employer Total:						404.65
86629	08/08/2017	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.08.2017 HSA Empl	133.60
HSA Employee Total:						133.60
86629	08/08/2017	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.08.2017 HSA Emplo	172.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employer Total:	172.50
0	07/25/2017	Water Fund	I/I Study	SEH	I/I Investigation	3,590.71
					I/I Study Total:	3,590.71
0	08/08/2017	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.08.2017 ICMA Defe	48.75
					ICMA Def Comp Total:	48.75
86436	07/25/2017	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium	165.97
					Life Ins. Employee Total:	165.97
86436	07/25/2017	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium	34.61
					Life Ins. Employer Total:	34.61
86436	07/25/2017	Water Fund	Long Term Disability	LINA	Life Insurance Premium	87.44
					Long Term Disability Total:	87.44
86449	07/25/2017	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium	606.52
					Medical Ins Employee Total:	606.52
86449	07/25/2017	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium	2,776.58
					Medical Ins Employer Total:	2,776.58
0	08/08/2017	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.08.2017 Post Emplo	172.98
					MN State Retirement Total:	172.98
0	08/08/2017	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.08.2017 MNDCP De	203.37
					MNDCP Def Comp Total:	203.37
86412	07/25/2017	Water Fund	Operating Supplies	F M Trucking Co. Inc	River 1/2 Yard	265.00
0	08/01/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,647.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	524.38
0	08/01/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Credit	-499.01
0	08/08/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	400.60
0	08/08/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	212.33
0	08/08/2017	Water Fund	Operating Supplies	Menards-CC	Ball Valve	58.81
0	08/08/2017	Water Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	362.34
Operating Supplies Total:						2,971.70
0	08/08/2017	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	1,124.54
PERA Employee Ded Total:						1,124.54
0	08/08/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera additio	172.98
0	08/08/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.08.2017 Pera Emplo	1,124.54
PERA Employer Share Total:						1,297.52
86388	07/25/2017	Water Fund	Professional Services	Advanced Engineering & Environm	I&C Services	650.83
0	08/01/2017	Water Fund	Professional Services	Ecoenvelopes, LLC	June Utility Bills	343.28
86470	07/25/2017	Water Fund	Professional Services	SanRon Properties, Inc.	Vehicle Storage	694.45
0	08/08/2017	Water Fund	Professional Services	SEH	Antenna Projects	347.91
Professional Services Total:						2,036.47
0	08/08/2017	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.08.2017 State Incom	854.55
State Income Tax Total:						854.55
0	08/08/2017	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	June Sales/Use Tax	4,579.36
State Sales Tax Payable Total:						4,579.36
86607	08/08/2017	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.08.2017 IOUE Unio	191.49
Union Dues Deduction Total:						191.49
0	07/25/2017	Water Fund	Utilities	Xcel Energy	Water Tower	7,594.39
Utilities Total:						7,594.39

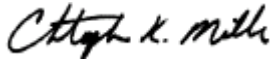
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/08/2017	Water Fund	Water - Roseville	City of Roseville- Non Bank	June City Water Bills-Due July 31	1,431.24
0	08/08/2017	Water Fund	Water - Roseville	MN Dept of Revenue-Non Bank	June Sales/Use Tax	28.40
Water - Roseville Total:						1,459.64
Fund Total:						67,453.04
86472	07/25/2017	Workers Compensation	Police Patrol Claims	SFM	Work Comp Administration	9,201.28
86472	07/25/2017	Workers Compensation	Police Patrol Claims	SFM	Work Comp Administration	183.00
Police Patrol Claims Total:						9,384.28
86472	07/25/2017	Workers Compensation	Professional Services	SFM	Work Comp Administration	170.00
Professional Services Total:						170.00
Fund Total:						9,554.28
Report Total:						1,872,668.66



**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/17  
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Consider the Issuance of a Premises Permit for Minnesota Brass Inc. to Conduct Lawful Gambling Activities at 2730 Snelling Ave N (New Bohemia restaurant)

**BACKGROUND**

Minnesota Brass Inc., a non-profit service organization, has submitted an application to conduct lawful gambling activities at the New Bohemia restaurant located at 2730 Snelling Ave N in Roseville.

Permitting requirements are set forth in City Code Section 304, and State Statute, Chapter 349. Lawful gambling is permitted in the City if the organization meets the following criteria:

- a) Is licensed by the State Gambling Control Board
- b) Complies with all other requirements as set forth in City Code and State Statute

The applicant currently meets all local requirements, although licensing by the State is contingent upon local approval.

**POLICY OBJECTIVE**

Not applicable.

**FINANCIAL IMPACTS**

Not applicable.

**STAFF RECOMMENDATION**

Staff recommends approval.

**REQUESTED COUNCIL ACTION**

Motion to approve the attached resolution granting a premises permit for Minnesota Brass Inc., subject to successful background checks.

Prepared by: Chris Miller, Finance Director  
Attachments: A: Resolution Granting the Premise Permit Application  
B: Premise Permit Application

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

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Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 14th day of August 2017 at 6:00 p.m.

The following members were present:  
and the following were absent:

Member introduced the following resolution and moved its adoption:

**RESOLUTION \_\_\_\_\_**

**RESOLUTION APPROVING A LAWFUL GAMBLING PREMISE PERMIT TO  
MINNESOTA BRASS INC.**

WHEREAS, the Minnesota Brass Inc. organization has applied for a lawful gambling premise permit to conduct lawful gambling activities at 2730 Snelling Ave N; and

WHEREAS, Minnesota Brass Inc. has met the local permit requirements as specified in City Code, Section 304.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville hereby approves the premise permit application of Minnesota Brass Inc. to conduct lawful gambling activities at 2730 Snelling Ave N.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

64 State of Minnesota)  
65 ) SS  
66 County of Ramsey)  
67

68 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State  
69 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of  
70 minutes of a regular meeting of said City Council held on the 14th day of August, 2017, with the original  
71 thereof on file in my office.

72  
73 WITNESS MY HAND officially as such Manager this 14th day of August, 2017.  
74

75  
76 \_\_\_\_\_  
77 Patrick Trudgeon  
78 City Manager  
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80 Seal  
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MINNESOTA LAWFUL GAMBLING

6/15 Page 1 of 2

**LG214 Premises Permit Application****Annual Fee \$150 (NON-REFUNDABLE)****REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

**Mail the application and required attachments to:**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.**ORGANIZATION INFORMATION**Organization Name: Minnesota Brass, IncLicense Number: 00444Chief Executive Officer (CEO) Gavin BurnhamDaytime Phone: 651-283-0243Gambling Manager: Rachel PaulDaytime Phone: 651-269-7647**GAMBLING PREMISES INFORMATION**Current name of site where gambling will be conducted: New Bohemia

List any previous names for this location:

NAStreet address where premises is located: 2730 Snelling Ave N Ste 200

(Do not use a P.O. box number or mailing address.)

City: **OR** Township:

County:

Zip Code:

RosevilleRamsey55113

Does your organization own the building where the gambling will be conducted?

Yes

No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

Yes

No

Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

Yes

No

Don't know

**GAMBLING BANK ACCOUNT INFORMATION, MUST BE IN MINNESOTA**Bank Name: Bremer BankBank Account Number: 06631954Bank Street Address: 4061 Lexington AveCity: Arden HillsState: **MN** Zip Code: 55126**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):

City:


State: Zip Code:

11900 Rich valley BlvdInver grove hts**MN**55077**MN****MN**

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<p><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p>City Name: _____</p> <p>Date Approved by City Council: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of City Personnel: _____</p> <p>_____ Title: _____ Date Signed: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin: 10px auto; width: 80%;"> <p><b>Local unit of government must sign.</b></p> </div>	<p><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p>County Name: _____</p> <p>Date Approved by County Board: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of County Personnel: _____</p> <p>_____ Title: _____ Date Signed: _____</p> <p>TOWNSHIP NAME: _____</p> <p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____ Title: _____ Date Signed: _____</p>
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**ACKNOWLEDGMENT AND OATH**

<ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol>	<ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol>
<p style="text-align: center;"></p> <p>Signature of Chief Executive Officer (designee may not sign)</p>	<p style="text-align: center;">8-1-17</p> <p>Date</p>

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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MINNESOTA LAWFUL GAMBLING  
**LG215 Lease for Lawful Gambling Activity**

<b>LEASE INFORMATION</b>		
Organization: Minnesota Brass	License/Site Number: 00444/	Daytime Phone: 651-283-0243
Address: 2046 Marion St.	City: Roseville	State: Zip: MN 55113
Name of Leased Premises: New Bohemia	Street Address: 2730 Snelling Ave N Ste 200	
City: Roseville	State: Zip: MN 55113	Daytime Phone: 651-797-4149
Name of Legal Owner: Kempf Properties - Snelling, LLC	Business/Street Address: 10048 Adam Ave	
City: Inver Grove Heights	State: Zip: MN 55077	Daytime Phone: 651-398-8522
Name of Lessor (if same as legal owner, write "SAME"): New Bohemia Roseville, LLC	Address: 220 S 6th St., Ste 1200	
City: Minneapolis	State: Zip: MN 55402	Daytime Phone: 612-353-3927
Check applicable item: <input checked="" type="checkbox"/> <b>New or amended lease.</b> Effective date: _____. Submit changes at least ten days <b>before</b> the effective date of the change. <input type="checkbox"/> <b>New owner.</b> Effective date: _____. Submit new lease <b>within</b> ten days after new lessor assumes ownership.		
<b>CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)</b>		
<input checked="" type="checkbox"/> Pull-Tabs (paper)	<input checked="" type="checkbox"/> Electronic Pull-Tabs	Electronic games may only be conducted: 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.
<input type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input checked="" type="checkbox"/> Electronic Linked Bingo	
<input checked="" type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo		
<input checked="" type="checkbox"/> Tipboards		
<input checked="" type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table		
<b>PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)</b>		
<b>BOOTH OPERATION:</b> Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.		
<b>ALL GAMES, including electronic games:</b> Monthly rent to be paid: <u>10</u> %, not to exceed 10% of gross profits for that month. • Total rent paid from all organizations for only booth operations at the leased premises <b>may not exceed \$1,750.</b> • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.		
<b>BAR OPERATION:</b> All sales of gambling equipment conducted by the lessor or lessor's employee.		
<b>ELECTRONIC GAMES:</b> Monthly rent to be paid: <u>10</u> %, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games. <b>ALL OTHER GAMES:</b> Monthly rent to be paid: <u>10</u> %, not to exceed 20% of gross profits from all other forms of lawful gambling. • If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.		
<b>BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)</b>		
Bingo rent is limited to one of the following: • Rent to be paid: _____ %, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo. - OR - • Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor. ⇒ Rent may not be paid for bar bingo. ⇒ Bar bingo does not include bingo games linked to other permitted premises.		
<b>LEASE TERMINATION CLAUSE (must be completed)</b>		
The lease may be terminated by either party with a written <u>30</u> day notice. Other terms:		

**LG215 Lease for Lawful Gambling Activity**

**Lease Term:** The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management:** The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

**Participation as Players Prohibited:** The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

**Illegal Gambling:** The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, Item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

**Other Prohibitions:** The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

**Access to Permitted Premises:** Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

**Lessor Records:** The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

**Rent All-Inclusive:** Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

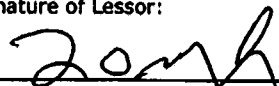

**ACKNOWLEDGMENT OF LEASE TERMS**

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

**Other terms of the lease:**

\_\_\_\_\_

\_\_\_\_\_

Signature of Lessor:	Date:	Signature of Organization Official (Lessee):	Date:
	07-27-17		8-1-17
Print Name and Title of Lessor:		Print Name and Title of Lessee:	
L.A. McGouch Secy/Treas.		Gawn Burnham, CEO	

<p><b>Questions?</b> Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. <b>Data privacy notice:</b> The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.</p>	<p><b>Mail or fax lease to:</b>                  Minnesota Gambling Control Board                  1711 W. County Road B, Suite 300 South                  Roseville, MN 55113                  Fax: 651-639-4032</p>
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**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 8/14/2017  
Item No.: 9.c

Department Approval

*Christopher K. Mills*

City Manager Approval

*James J. Truog*

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Info Technology	Aercor Wireless	NetMotion Support Agreement	(a)	\$ 120,000.00	\$ 7,572.95	Budget
Bldg. Maint.	St. Paul Linoleum & Carpe	City Hall & Police Flooring	(b)	75,000.00	64,760.00	CIP

Comments/Description:

- a) The NetMotion software provides network connectivity for field and other mobile devices. The budget amount shown above represents the total amount budgeted for these types of services.
- b) Includes flooring upgrades for common areas in City Hall and the Police Station. Purchased off the State Bid Contract.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>

**POLICY OBJECTIVE**

Required under City Code 103.05.

**FINANCIAL IMPACTS**

Funding for all items is provided for in the current operating or capital budget.

**STAFF RECOMMENDATION**

Staff recommends the City Council approve the submitted purchases or contracts for service and, if



28 applicable, authorize the trade-in/sale of surplus items.

29 **REQUESTED COUNCIL ACTION**

30 Motion to approve the attached list of general purchases and contracts for services and where  
31 applicable; the trade-in/sale of surplus equipment.

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Prepared by: Chris Miller, Finance Director  
Attachments: A: 2017 CIP Purchase Summary

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**City of Roseville**  
2017 Summary of Scheduled CIP Items

Updated July 31, 2017

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>Administration</b>					
Office Furniture		\$ -	\$ -	\$ 9,870	\$ (9,870)
<b>Finance</b>					
Software Acquisition		-	20,000	-	20,000
<b>Central Services</b>					
Copier & Postage Machine Lease		-	77,840	32,320	45,520
<b>Police</b>					
Marked Squad Car Replacements	1/23/2017	48,716	165,000	70,422	94,578
Unmarked Vehicle Replacement	1/23/2017	75,907	24,000	91,892	(67,892)
CSO Vehicle	1/23/2017	30,032	33,950	30,032	3,918
Vehicle Tools & Equipment		-	69,395	4,314	65,081
Vehicle Computers & Printers		-	13,045	-	13,045
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	2,564	15,516
Tactical Gear		-	11,330	-	11,330
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/23/2017	24,253	15,500	24,253	(8,753)
Office Equipment		-	20,025	567	19,458
Office Furniture		-	2,100	-	2,100
Kitchen Items		-	2,060	-	2,060
<b>Fire</b>					
Battalion Chief Vehicle	1/23/2017	30,594	45,000	46,214	(1,214)
Automatic External Defibrillator		-	8,000	-	8,000
Camera to assist with rescue/firefighting		-	7,000	-	7,000
Portable and mobile radios		-	80,000	13,643	66,357
Lighting equipment /portable		-	5,000	-	5,000
Response to water related emergencies		-	6,000	-	6,000
SWAT Gear/Equipment		-	10,000	-	10,000
SCBA Equipment		-	-	34,446	(34,446)
Rescue Equipment	1/23/2017	34,144	30,000	4,954	25,046
<b>Public Works</b>					
#111 - Bobcat, snow blower		-	20,000	-	20,000
#123 Patch Hook Body		-	75,000	-	75,000
#125 5-ton Dump (tandem)	1/9/2017	177,218	230,000	167,816	62,184
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
#166 Cimline Melter	1/23/2017	49,175	50,000	-	50,000
#108 Hydro Seeder	3/27/2017	30,436	60,000	30,436	29,564
#113 Tree chipper	1/23/2017	36,313	55,000	-	55,000
Street Signs	5/22/2017	36,780	50,000	-	50,000
Vehicle analyzer update		-	1,000	-	1,000
Jib crane (overhead motor & trolley)		-	7,500	-	7,500
Brake lathe		-	10,000	-	10,000
<b>Parks &amp; Recreation</b>					
Puppet Wagon		-	14,000	-	14,000
#519 Lee-boy grader		-	150,000	-	150,000
#520 Single axle trailer		-	5,000	-	5,000
#546 Toro groundmaster	3/13/2017	40,237	35,000	40,231	(5,231)
#565 Smithco sweeper		-	8,000	-	8,000
#505 Holder snow machine	3/13/2017	118,304	145,000	133,304	11,696

**City of Roseville**

Updated July 31, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>General Facility Improvements</b>					
Police & PW garage Co2/No2 detectors	3/13/2017	9,500	9,200	9,500	(300)
Update Flooring CH/PD		-	75,000	-	75,000
Overhead door replacement		-	20,000	-	20,000
Tables and chairs City Hall		-	30,000	-	30,000
Central Park gymnasium		-	20,000	-	20,000
Variable speed pump-skating center		-	15,000	-	15,000
<b>Information Technology</b>					
Computers (Notebooks, Desktop, Mobile)		-	30,400	7,244	23,156
Monitor/Display		-	8,700	-	8,700
MS Office License		-	14,721	6,697	8,024
Desktop Printer		-	1,200	-	1,200
Network Printers/Copiers/Scanners (13)		-	17,000	-	17,000
Network Switches/Routers (Roseville)		-	26,000	4,720	21,280
Network Switches/Routers (Shared)		-	18,509	-	18,509
Servers - Roseville Standalone (5)		-	5,000	-	5,000
Servers - Host - Shared (5)		-	17,500	-	17,500
Storage Area Network Nodes- Shared (8)	1/23/2017	31,250	27,500	31,303	(3,803)
Power/UPS - Closets (11)		-	1,320	-	1,320
Surveillance Cameras (53)		-	9,180	-	9,180
Telephone Handsets (283)		-	8,190	-	8,190
Wireless Access Points (38)		-	3,000	-	3,000
Office Furniture		-	25,000	-	25,000
<b>Park Improvements</b>					
Tennis & Basketball Courts		-	-	-	-
Shelters & Structures		-	-	-	-
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	11,285	188,715
Natural Resources		-	-	-	-
<b>Street Improvements</b>					
Improvements		-	2,100,000	925,144	1,174,856
<b>Street Lighting</b>					
Improvements		-	-	-	-
<b>Pathways (Existing)</b>					
Improvements	4/24/2017	180,000	180,000	144,857	35,143
<b>Communications</b>					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
<b>License Center</b>					
General Office Equipment		-	17,900	-	17,900
Office Painting		-	6,500	-	6,500
Office Carpeting		-	15,000	-	15,000
<b>Community Development</b>					
Inspections Vehicle	3/13/2017	17,120	18,000	19,322	(1,322)
Computer Replacements		-	5,000	-	5,000
Online Permit/Scheduling Software		-	50,000	-	50,000
Office Furniture		-	1,000	-	1,000

**City of Roseville**

Updated July 31, 2017

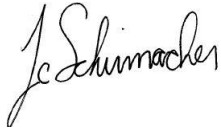
2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>Water</b>					
#208 Meter van		-	25,000	-	25,000
#210 4x4 pickup	4/10/2017	30,193	25,000	-	25,000
#230 Ford 1/2-ton	6/5/2017	30,193	20,000	-	20,000
#237 Wacker Compacter	5/22/2017	31,305	50,000	-	50,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Booster station building maintenance		-	40,000	25,880	14,120
Replace Water Tower Fence		-	20,000	-	20,000
Water main replacement		-	1,000,000	113,243	886,757
<b>Sanitary Sewer</b>					
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Cleveland LS upgrade		-	550,000	7,435	542,565
Roof/Tuckpoint Fernwood/Rehab		-	75,000	-	75,000
Sewer main repairs		-	700,000	643,301	56,699
I & I reduction		-	100,000	-	100,000
<b>Storm Sewer</b>					
#132 Elgin sweeper 2002 3-wheel	2/13/2017	218,189	225,000	218,189	6,811
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Field Computer Add/Replacements		-	5,000	-	5,000
#165 5 ton trailer	1/9/2017	11,480	12,000	12,256	(256)
Walsh Storm station Upgrades		-	60,000	6,179	53,821
Pond improvements/Infiltration		-	300,000	137,170	162,830
Storm Sewer Replacement/Rehabilitation		-	400,000	57,135	342,865
<b>Golf Course</b>					
Gas Pump Replacement		-	10,000	-	10,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
		-	-	-	-
Total - All Items			\$8,231,145	\$3,138,860	\$5,092,285

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 08/14/17  
Item No.: 9.d

Department Approval



City Manager Approval



Item Description:      Certify Unpaid Utility and Other Charges to the Property Tax Rolls

**BACKGROUND**

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to September 9th, 2017 will be accepted and not levied on the 2018 property taxes.

**POLICY OBJECTIVE**

Certifying delinquent charges are required under City Code.

**FINANCIAL IMPACTS**

Not applicable.

**STAFF RECOMMENDATION**

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

**REQUESTED COUNCIL ACTION**

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by:      Jason Schirmacher, Assistant Finance Director  
Attachments:      A: Resolution approving the certification of unpaid utility and other charges to Ramsey County  
                              B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

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Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 14th day of August, 2017 at 6:00 p.m.

The following members were present:  
and the following were absent:

Member introduced the following resolution and moved its adoption:

**RESOLUTION \_\_\_\_\_**

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO  
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or  
BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

67 State of Minnesota)  
68 ) SS  
69 County of Ramsey)  
70

71 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State  
72 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of  
73 minutes of a regular meeting of said City Council held on the 14th day of August , 2017 with the original  
74 thereof on file in my office.

75  
76 WITNESS MY HAND officially as such Manager this 14th day of August, 2017.  
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Patrick Trudgeon  
City Manager

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Seal

More than 90 days past due  
as of 3/31/17

Schedule A  
Delinquent Accounts 3rd QTR 2017  
for 2018 Tax Year

City of Roseville, MN  
8/14/17

<u>PIN</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>AMOUNT + \$2</u>
022923320039	2779 AGLLEN ST	\$155.73	\$157.73
092923110027	2550 ALDINE ST	\$140.00	\$142.00
032923240061	2903 ALBERT ST	\$168.48	\$170.48
032923240049	2910 ALBERT ST	\$127.88	\$129.88
032923230063	2887 ARONA ST	\$203.14	\$205.14
032923220038	3014 ARONA ST	\$192.06	\$194.06
032923230071	2938 ASBURY ST	\$150.79	\$152.79
122923130029	380 BROOKS AVE	\$209.78	\$211.78
122923240014	404 BROOKS AVE	\$162.04	\$164.04
112923240010	949 BROOKS AVE	\$224.56	\$226.56
102923240009	1401 BROOKS AVE	\$276.90	\$278.90
022923120037	835 BRENNER AVE	\$130.15	\$132.15
112923230021	2465 CHURCHILL ST	\$166.71	\$168.71
022923330036	2749 CHURCHILL ST	\$124.96	\$126.96
022923320091	2821 CHURCHILL ST	\$143.21	\$145.21
022923320080	2846 CHURCHILL ST	\$130.05	\$132.05
082923440028	2255 CLEVELAND AVE	\$146.21	\$148.21
042923220012	3080 CLEVELAND AVE	\$164.54	\$166.54
112923140055	651 W CO RD B2	\$147.98	\$149.98
112923140033	701 W CO RD B2	\$188.96	\$190.96
122923210031	422 CO RD C	\$150.27	\$152.27
012923340155	443 CO RD C	\$165.51	\$167.51
012923340156	445 CO RD C	\$201.39	\$203.39
022923240056	885 CO RD C2	\$120.28	\$122.28
022923240061	937 CO RD C2	\$255.04	\$257.04
022923440072	2721 DALE ST	\$174.87	\$176.87
032923420062	2835 DELLWOOD ST	\$227.62	\$229.62
102923120046	2575 DELLWOOD ST	\$147.98	\$149.98
102923110019	2561 DUNLAP ST	\$164.85	\$166.85
162923120028	1796 ELDRIDGE AVE	\$152.80	\$154.80
082923340043	2224 EUSTIS ST	\$218.70	\$220.70
042923220100	3099 EVELYN ST	\$224.15	\$226.15
012923120030	3071 FARRINGTON CT	\$170.99	\$172.99
162923110013	2064 FRY ST	\$79.49	\$81.49
112923120040	2545 FISK ST	\$170.99	\$172.99
112923120013	2614 FISK ST	\$202.57	\$204.57
092923120020	2586 FAIRVIEW AVE	\$150.79	\$152.79
042923240044	2903 FAIRVIEW AVE	\$185.36	\$187.36
172923210008	2096 FAIRWAYS LN	\$187.84	\$189.84
012923440061	2742 GALTIER ST	\$152.01	\$154.01
032923410046	2761 GRIGGS ST	\$199.91	\$201.91
032923410011	2806 GRIGGS ST	\$208.47	\$210.47
032923410035	2827 GRIGGS ST	\$190.97	\$192.97
102923210062	2589 HAMLINE AVE STE A	\$133.28	\$135.28



More than 90 days past due  
as of 3/31/17

Schedule A  
Delinquent Accounts 3rd QTR 2017

City of Roseville, MN  
8/14/17

for 2018 Tax Year

032923430048	2646 HAMLIN AVE	\$123.75	\$125.75
032923430046	2660 HAMLIN AVE	\$114.61	\$116.61
032923430067	2700 HAMLIN AVE	\$184.26	\$186.26
032923340003	2745 HAMLIN AVE	\$151.86	\$153.86
022923140012	641 HEINEL DR	\$128.32	\$130.32
022923410019	715 HEINEL DR	\$80.25	\$82.25
022923410023	734 HEINEL DR	\$159.27	\$161.27
092923120078	2598 HERSCHEL ST	\$150.79	\$152.79
032923420067	2866 HURON ST	\$120.72	\$122.72
172923140061	1934 HYTHE ST	\$127.22	\$129.22
012923330003	528 IONA LN	\$196.48	\$198.48
012923310061	435 JUDITH AVE	\$138.71	\$140.71
032923310022	1423 JUDITH AVE	\$185.86	\$187.86
012923330025	2757 KENT ST	\$147.98	\$149.98
152923430038	1319 LARPEN TEUR AVE	\$152.93	\$154.93
012923430045	2665 MATILDA ST	\$141.31	\$143.31
012923430043	2679 MATILDA ST	\$190.00	\$192.00
162923140078	19 MID OAKS RD	\$145.55	\$147.55
012923330462	2650 MACKUBIN ST	\$527.15	\$529.15
042923240039	2926 MILDRED DR	\$214.97	\$216.97
052923230022	2524 MILLWOOD ST	\$130.35	\$132.35
012923130086	363 MILLWOOD AVE	\$120.68	\$122.68
022923130030	822 MILLWOOD AVE	\$256.48	\$258.48
042923140060	1650 MILLWOOD AVE	\$192.06	\$194.06
042923130040	1771 MILLWOOD AVE	\$164.54	\$166.54
012923140081	208 MAPLE LN	\$171.85	\$173.85
012923140082	216 MAPLE LN	\$165.50	\$167.50
122923140033	2486 MARION ST	\$268.04	\$270.04
012923410042	2795 MARION ST	\$159.60	\$161.60
102923110012	1149 OAKCREST AVE	\$159.60	\$161.60
052923210073	3006 OLD HWY 8	\$201.22	\$203.22
022923310017	937 ORCHARD LN	\$181.79	\$183.79
012923120002	317 OWASSO BLVD	\$140.86	\$142.86
012923120009	353 OWASSO BLVD	\$204.97	\$206.97
012923240132	472 OWASSO BLVD	\$213.56	\$215.56
012923230034	609 OWASSO BLVD	\$161.85	\$163.85
032923240066	2904 PASCAL ST	\$139.51	\$141.51
102923110047	1223 ROSE PL	\$191.80	\$193.80
082923140008	2421 ROSEGATE	\$1,215.23	\$1,217.23
162923130078	1745 ROSELAWN AVE	\$173.71	\$175.71
172923240069	2339 ROSELAWN AVE	\$202.85	\$204.85
162923130058	1742 RYAN AVE	\$236.52	\$238.52
112923140019	714 SEXTANT AVE	\$142.50	\$144.50
112923140011	715 SEXTANT AVE	\$139.42	\$141.42
032923230017	2936 SIMPSON ST	\$198.11	\$200.11
032923230028	2951 SIMPSON ST	\$186.10	\$188.10
032923340076	1427 TALISMAN CV	\$143.32	\$145.32

More than 90 days past due  
as of 3/31/17

Schedule A  
Delinquent Accounts 3rd QTR 2017

City of Roseville, MN  
8/14/17

		for 2018 Tax Year		
012923310040	388 TERRACE DR		\$182.79	\$184.79
012923310042	406 TERRACE DR		\$249.06	\$251.06
012923310051	476 TERRACE DR		\$200.14	\$202.14
112923230081	1016 TRANSIT AVE		\$178.15	\$180.15
082923130002	2323 TERMINAL RD # 1		\$4,797.97	\$4,799.97
022923130047	2992 VICTORIA ST		\$199.91	\$201.91
012923410006	2857 WOODBRIDGE ST		\$185.45	\$187.45
012923110054	3075 WOODBRIDGE ST		\$142.21	\$144.21
012923110030	3076 WOODBRIDGE ST		\$237.03	\$239.03
022923220014	1045 WOODLYNN AVE		\$179.31	\$181.31
162923130039	1988 WHEELER ST		\$146.21	\$148.21
042923420018	2850 WHEELER ST		\$140.88	\$142.88
122923240038	2417 WESTERN AVE		\$144.33	\$146.33
122923210002	2623 WESTERN AVE		\$152.26	\$154.26
022923440052	738 WHEATON AVE		\$143.30	\$145.30
092923110004	2560 FRY ST		\$393.02	\$395.02
112923120025	750 CO RD C		\$161.85	\$163.85
012923340141	413 CO RD C		\$177.70	\$179.70
022923430038	833 CO RD C		\$168.29	\$170.29
012923430109	2660 WESTERN AVE		\$161.83	\$163.83
042923120023	3024 FAIRVIEW AVE		\$218.70	\$220.70
012923340004	435 IONA LN		\$150.00	\$152.00
092923110070	1680 OAKCREST AVE		\$166.63	\$168.63
052923210071	3020 OLD HWY 8		\$1,013.84	\$1,015.84
022923310039	2779 VICTORIA ST		\$163.64	\$165.64
042923130042	1716 STANBRIDGE AVE		\$176.19	\$178.19
082923430044	2223 W CO RD B		\$164.54	\$166.54
122923130074	2434 VIRGINIA CR		\$188.18	\$190.18
032923420054	2806 DELLWOOD ST		\$129.87	\$131.87
012923430010	2687 GALTIER ST		\$181.58	\$183.58
102923240014	1363 BROOKS AVE		\$126.66	\$128.66
012923140085	240 MAPLE LN		\$198.70	\$200.70
032923340002	1354 JUDITH AVE		\$165.90	\$167.90
032923240088	2972 SIMPSON ST		\$159.01	\$161.01
022923430033	795 TERRACE DR		\$164.74	\$166.74
032923320045	1491 APPLEWOOD COURT		\$163.66	\$165.66
012923340035	395 WOODHILL DR		\$266.35	\$268.35
012923410013	2801 WOODBRIDGE ST		\$213.56	\$215.56
052923220084	3082 HIGHCREST RD		\$224.15	\$226.15
092923110047	2578 CHARLOTTE ST		\$145.21	\$147.21
012923410036	2841 MARION ST		\$187.70	\$189.70
052923220037	3072 PATTON RD		\$159.96	\$161.96
042923420026	1798 CENTENNIAL DR		\$127.88	\$129.88
112923230008	1035 BROOKS AVE		\$208.07	\$210.07
102923110027	1106 OAKCREST AVE		\$140.46	\$142.46
012923420104	2779 VIRGINIA AVE		\$145.74	\$147.74
102923120040	1304 ROSE PL		\$171.40	\$173.40

More than 90 days past due  
as of 3/31/17

Schedule A  
Delinquent Accounts 3rd QTR 2017

City of Roseville, MN  
8/14/17

for 2018 Tax Year

112923230067	2438 LEXINGTON AVE	\$242.62	\$244.62
162923240090	1932 TATUM ST	\$137.04	\$139.04
032923240069	2924 PASCAL ST	\$158.21	\$160.21
122923140020	2501 WOODBRIDGE ST	\$234.56	\$236.56
012923130074	2958 FARRINGTON ST	\$201.35	\$203.35
012923140053	2923 NORTHVIEW ST	\$166.31	\$168.31
022923320002	2851 LAKEVIEW AVE	\$175.09	\$177.09
042923240042	2911 FAIRVIEW AVE	\$123.28	\$125.28
042923210055	3021 FAIRVIEW AVE	\$178.80	\$180.80
102923120054	2566 HAMLIN AVE	\$138.21	\$140.21
032923340027	1390 JUDITH AVE	\$213.56	\$215.56
042923220057	1990 BRENNER AVE	\$192.06	\$194.06
042923410041	2801 SNELLING AVE	\$335.05	\$337.05
012923230057	523 OWASSO HILLS DR	\$154.00	\$156.00
012923410017	2771 WOODBRIDGE ST	\$178.96	\$180.96
022923110021	3048 W OWASSO BLVD	\$189.05	\$191.05
092923120097	2613 ALDINE ST	\$153.26	\$155.26
112923130039	763 W CO RD B2	\$211.54	\$213.54
012923430012	2673 GALTIER ST	\$126.34	\$128.34
162923240062	1850 RYAN AVE	\$196.65	\$198.65
022923320010	2777 LAKEVIEW AVE	\$134.33	\$136.33
042923340002	2690 PRIOR AVE # 2	\$1,610.03	\$1,612.03
042923340002	2690 PRIOR AVE # 1	\$1,927.11	\$1,929.11
042923340002	2690 PRIOR AVE # 3	\$1,771.03	\$1,773.03
052923220125	2422 BRENNER CT	\$171.61	\$173.61
032923410008	2828 GRIGGS ST	\$169.35	\$171.35
102923120061	1294 OAKCREST AVE	\$130.05	\$132.05
022923330057	990 WOODHILL DR	\$156.95	\$158.95
032923130064	1303 W CO RD C2	\$161.23	\$163.23
112923230028	2468 CHURCHILL ST	\$155.94	\$157.94
082923440013	2271 ACORN RD	\$167.40	\$169.40
012923140058	2942 MARION ST	\$176.65	\$178.65
112923130040	757 W CO RD B2	\$152.67	\$154.67
152923420096	1307 GARDEN AVE	\$54.60	\$56.60
042923130003	1724 LYDIA AVE	\$155.39	\$157.39
012923110003	195 WOODLYNN AVE	\$169.25	\$171.25
032923340032	1424 JUDITH AVE	\$152.48	\$154.48
162923110079	2151 SNELLING AVE	\$771.14	\$773.14
032923240087	2966 SIMPSON ST	\$178.31	\$180.31
172923130011	2200 NO ROSEWOOD LN	\$141.63	\$143.63
122923130003	2496 MATILDA ST	\$185.45	\$187.45
012923420038	2837 MATILDA ST	\$177.70	\$179.70
112923230111	1091 W CO RD B2	\$183.88	\$185.88
102923240033	2490 SHELDON ST	\$219.87	\$221.87
052923230037	2994 OLD HWY 8	\$192.42	\$194.42
162923110015	2082 FRY ST	\$75.04	\$77.04
022923410037	629 TERRACE DR	\$180.36	\$182.36

More than 90 days past due  
as of 3/31/17

Schedule A  
Delinquent Accounts 3rd QTR 2017

City of Roseville, MN  
8/14/17

for 2018 Tax Year

162923110076	2086 SAMUEL ST. #5	\$135.15	\$137.15
032923340042	1389 RAMBLER RD	\$138.21	\$140.21
012923330420	2731 MACKUBIN ST #39	\$165.09	\$167.09
012923340150	433 CO RD C	\$145.55	\$147.55
012923330380	540 WOODHILL DR #73	\$52.26	\$54.26
022923210015	958 CO RD D	\$117.72	\$119.72
042923120028	1801 LYDIA AVE	\$159.96	\$161.96
012923340114	2647 WESTERN AVE	\$168.96	\$170.96
032923440024	2755 GRIGGS ST	\$167.81	\$169.81
032923410038	2847 GRIGGS ST	\$161.89	\$163.89
012923430087	2724 VIRGINIA AVE	\$159.20	\$161.20
052923230029	2529 MAPLE LN	\$261.27	\$263.27
032923240025	2903 HAMLIN AVE	\$178.31	\$180.31
012923220022	3053 LITTLE BAY RD	\$167.53	\$169.53
032923230053	2957 ARONA ST	\$134.93	\$136.93
102923240094	1357 W CO RD B2	\$172.16	\$174.16
032923230055	2943 ARONA ST	\$108.48	\$110.48
042923420008	1793 CENTENNIAL DR	\$128.38	\$130.38
092923110040	2619 CHARLOTTE ST	\$169.49	\$171.49
022923110041	3085 W OWASSO BLVD	\$230.41	\$232.41
022923130017	2939 W OWASSO BLVD	\$209.46	\$211.46
172923130039	2222 DRAPER AVE	\$141.63	\$143.63
102923230042	2433 SIMPSON ST	\$169.47	\$171.47
052923220140	2406 W CO RD D #1	\$184.06	\$186.06
162923140014	1693 RIDGEWOOD LN NO	\$199.19	\$201.19
032923240052	2930 ALBERT ST	\$137.04	\$139.04
092923110029	2545 CHARLOTTE ST	\$115.38	\$117.38
012923330005	544 IONA LN	\$126.33	\$128.33
112923230084	990 TRANSIT AVE	\$97.22	\$99.22
122923430032	351 SANDHURST DR W	\$190.00	\$192.00
142923230082	1986 LEXINGTON AVE	\$190.00	\$192.00
142923320020	1836 AGLIN ST	\$190.00	\$192.00
152923120015	1300 W CO RD B	\$190.00	\$192.00
152923240004	1376 SKILLMAN AVE	<u>\$190.00</u>	<u>\$192.00</u>
<b>Total for 3rd QTR, 2017 to be certified to 2018 taxes</b>		<u>\$46,612.09</u>	<u>\$47,014.09</u>

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 9.e

Department Approval



City Manager Approval



---

Item Description:      Approve Final Payment for 2017 Railroad Crossing Improvement Project

---

1    **BACKGROUND**

2    On March 13, 2017, the City Council awarded the 2017 Railroad Crossing Improvement Project  
3    to Park Construction, Co. The work for this contract was finished in August, 2017, and the  
4    contractor has requested final payment. This project consisted of replacement of four railroad  
5    crossings in three locations on the west side of Roseville.

6    **POLICY OBJECTIVE**

7    City policy requires that the following items be completed to finalize a construction contract:

- 8    • Certification from the City Engineer verifying that all of the work has been completed in  
9    accordance with plans and specifications.
- 10    • A resolution by the City Council accepting the contract and beginning the one-year warranty.

11    **FINANCIAL IMPACTS**

12    The final contract amount of \$165,923.26 is slightly higher than the original contract amount of  
13    \$149,138.80. The cost increase was due to additional curb replacements, additional manhole  
14    modifications and disposal of the existing railroad crossings.

15    This work is funded by Municipal State Aid Funds.

16    **STAFF RECOMMENDATION**

17    Since all necessary items have been completed in accordance with project plans and  
18    specifications, staff recommends the City Council approve a resolution accepting the work  
19    completed for the 2017 Railroad Crossing Improvement Project, and authorize final payment of  
20    \$19,437.29

21    **REQUESTED COUNCIL ACTION**

22    Approve the resolution accepting the work completed for the 2017 Railroad Crossing  
23    Improvement Project, starting the one-year warranty, and authorizing final payment.

24    Prepared by:      Jesse Freihammer, City Engineer/Asst. Public Works Director  
Attachments:      A: Resolution  
                            B: City Engineer Certification

**EXTRACT OF MINUTES OF MEETING  
OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

\* \* \* \* \*

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of  
2 Roseville, County of Ramsey, Minnesota, was duly held on the 14th day of August, 2017, at  
3 6:00 p.m.

4  
5 The following members were present: and the following members were absent:  
6 .

7  
8 Council member introduced the following resolution and moved its adoption:  
9

**RESOLUTION No.**

**FINAL CONTRACT ACCEPTANCE  
2017 RAILROAD CROSSING IMPROVEMENT PROJECT**

10  
11  
12  
13  
14  
15 BE IT RESOLVED by the City Council of the City of Roseville, as follows:

16  
17 WHEREAS, pursuant to a written contract signed with the City on March 13, 2017, Park  
18 Construction Co., has satisfactorily completed the improvements associated with the 2017  
19 Railroad Crossings Improvement Project.

20  
21 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
22 ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted  
23 and approved; and

24  
25 BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper  
26 order for the final payment of such contract, taking the contractor's receipt in full; and

27  
28 BE IT FURTHER RESOLVED: That the one-year warranty period as specified in the  
29 contract shall commence on August 14, 2017.

30  
31 The motion for the adoption of the foregoing resolution was duly seconded by  
32 Councilmember and upon vote being taken thereon, the following voted in favor  
33 thereof: and the following voted against the same: .

34  
35 WHEAREUPON said resolution was declared duly passed and adopted.





August 14, 2017

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2017 Railroad Crossing Improvement  
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2017 Railroad Crossing Improvement Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$149,138.00
Actual amount due (based on actual quantities)	\$165,923.26
Previous payments	\$146,485.97
Balance Due	\$19,437.29

The construction costs for this project have been funded as follows:

Municipal State Aid	\$165,923.26
---------------------	--------------

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E.  
City Engineer/Asst. Public Works Director  
651-792-7042  
Jesse.Freihammer@cityofroseville.com



**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 9.f

Department Approval



City Manager Approval



Item Description: Approve Final Payment for South Lake Owasso Drainage Improvement Project

**BACKGROUND**

On November 28, 2016, the City Council awarded the South Lake Owasso Drainage Improvement Project to Ramsey Excavating, Inc. The work for this contract was finished in July of 2017, and the contractor has requested final payment. This project consisted of the construction of a subsurface storm water system via a permeable paver system.

**POLICY OBJECTIVE**

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

**FINANCIAL IMPACTS**

The final contract amount of \$350,103.95 is slightly higher than the original contract amount of \$346,324.00. The cost increase was due to some small quantity overruns.

This work is funded by assessments, a Ramsey-Washington Metro Watershed District grant, and the storm water utility fund.

**STAFF RECOMMENDATION**

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed for the South Lake Owasso Drainage Improvement Project, and authorize final payment of \$29,429.60.

**REQUESTED COUNCIL ACTION**

Approve the resolution accepting the work completed for the South Lake Owasso Drainage Improvement Project, starting the one-year warranty, and authorizing final payment.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director  
Attachments: A: Resolution  
B: City Engineer Certification

**EXTRACT OF MINUTES OF MEETING  
OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

\* \* \* \* \*

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of  
2 Roseville, County of Ramsey, Minnesota, was duly held on the 14th day of August, 2017, at  
3 6:00 p.m.

4  
5 The following members were present: and the following members were absent:  
6 .

7  
8 Council member introduced the following resolution and moved its adoption:  
9

**RESOLUTION No.**

**FINAL CONTRACT ACCEPTANCE  
SOUTH LAKE OWASSO DRAINAGE IMPROVEMENT PROJECT**

10  
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14  
15 BE IT RESOLVED by the City Council of the City of Roseville, as follows:

16  
17 WHEREAS, pursuant to a written contract signed with the City on November 28, 2016,  
18 Ramsey Excavating, Inc, has satisfactorily completed the improvements associated with the  
19 South Lake Owasso Drainage Improvement Project contract.

20  
21 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
22 ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted  
23 and approved; and

24  
25 BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper  
26 order for the final payment of such contract, taking the contractor's receipt in full; and

27  
28 BE IT FURTHER RESOLVED: That the one-year warranty period as specified in the  
29 contract shall commence on August 14, 2017.

30  
31 The motion for the adoption of the foregoing resolution was duly seconded by  
32 Councilmember and upon vote being taken thereon, the following voted in favor  
33 thereof: and the following voted against the same: .

34  
35 WHEAREUPON said resolution was declared duly passed and adopted.





August 14, 2017

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: South Lake Owasso Drainage Improvement Project  
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the South Lake Owasso Drainage Improvement Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$346,324.00
Actual amount due (based on actual quantities)	\$350,103.95
Previous payments	\$320,674.35
Balance Due	\$29,429.60

The construction costs for this project have been funded as follows:

Storm Sewer Fund	\$176,770.95
Ramsey-Washington Metro Watershed District grant	\$100,000.00
Assessments	\$73,333.00

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E  
City Engineer/Asst. Public Works Director  
651-792-7042  
Jesse.Freihammer@cityofroseville.com

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 9.g

---

Department Approval

City Manager Approval



---

Item Description: Declare Vacancy on Human Rights, Inclusion and Engagement Commission

---

1 **BACKGROUND**

2  
3 Commissioners Edward Johnson and Erik Tomlinson have resigned from the Human Rights,  
4 Inclusion and Engagement Commission (HRIEC).

5  
6 When combining the Human Rights Commission and the Community Engagement Commission,  
7 the council agreed to appoint the ten members of those commissions and then through attrition  
8 appoint commissioners to maintain the nine-member commission. Therefore there is only one  
9 vacancy on the commission.

10  
11 Commissioners are appointed to three-year terms. When a person resigns mid-term, the City  
12 Council declares a vacancy and appoints someone to fulfill the term. To maintain an equal  
13 rotation of new and outgoing commissioners, staff recommend that the person to fill the vacancy  
14 serve a term that expires March 31, 2019.

15 **REQUESTED COUNCIL ACTION**

16  
17 Declare a vacancy on the HRIEC and direct staff to advertise for applications to serve on the  
18 commission.

19  
20 Set a deadline of September 13, 2017 for applications be due to the City, with interviews  
21 scheduled at the September 18, 2017 meeting and appointment at the September 25, 2017  
22 meeting.

23  
24  
25 **Prepared by: Carolyn Curti, Communications Specialist**

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 9.h

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Department Approval

City Manager Approval



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Item Description: Appoint Youth to Human Rights, Inclusion and Engagement Commission

---

1 **BACKGROUND**

2 At their July 19 meeting, the HRIEC unanimously approved a motion to recommend that the City  
3 Council appoint Acer Iverson as a Youth Commissioner to the Human Rights, Inclusion and  
4 Engagement Commission for a term that expires on July 31, 2018.

5 **FINANCIAL IMPACTS**

6 None

7 **REQUESTED COUNCIL ACTION**

8  
9 Appoint Acer Iverson to serve as Youth Commissioner on the Human Rights, Inclusion and  
10 Engagement Commission for a term that expires July 31, 2018.

11  
12 **Prepared by: Rebecca Olson, Assistant City Manager**

13 Attachments: A: Applications Redacted

First Name	Acer
Last Name	Iverson
Address 1	
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	11
Commissions	Finance, Human Rights, Inclusion and Engagement, Parks & Recreation, Public Works, Environment & Transportation
Commission preference	Human Rights, Inclusion and Engagement
Commission preference	Finance
This application is for	Student Term
If this is a student application please list grade in school	10
Note	<i>There is no character limit for the fields below.</i>
Why do you want to serve on this Commission?	I want to serve on the Commission in order to help our city, and earn valuable experience doing so. I am looking for any opportunity to get involved in my community and school. I believe every person has natural human rights which need to be protected and respected. I look forward to the substantial opportunities to form strong advocacy skills provided by the Commission. Overall, I am looking to be an active citizen of my

community, and go above and beyond the responsibilities expected of an average student.

---

What is your view of the role of this Commission?

I believe that the role this Commission is to act more or less as a liaison between the citizens of Roseville, and the City Council. The Commission works to promote engagement, and ensure that the community is properly represented by the City Council. The largest role the Commission plays is to check that the City acknowledges people of all backgrounds, and take charge of including any group that has been possibly marginalized.

---

Civic and Volunteer Activities

I am now serving as a member on the Roseville Area High School student council. This upcoming summer I will be volunteering at Roseville Lutheran Church's summer Vacation Bible School as a counselor.

---

Work Experience

I have worked for the school district as a Pool Aide for roughly 9 months now. My responsibilities mainly consisting of co-teaching swimming lessons for children. I have also recently become a bicycle mechanic, working at Erik's Bike Shop in Roseville.

---

Education

I am just wrapping up my sophomore (10th) year at Roseville Area High School. I currently have a 3.98 GPA, ranked 38th of 607. My Cross Country team earned an Academic All-State Gold award this year for our collective GPA. I play trombone in the school's Concert Band. Extracurricularly I play Jazz, and rehearsed a trombone quartet. I have been a member of the Competitive Roseville Speech team for the last two years.

---

Is there additional information you would like the City Council to consider regarding your application?

I am a part of many circles within Roseville, due to my performance as an athlete on the Cross Country, Swim, and Track teams, my work as a representative on the Student Council, my musicianship in band, and experience on the Speech Team. If the goal of the Commission is to encourage civic engagement and advocate for Human Rights, then I believe an important facet is to have a large social circle, in order to spread our message further, especially among the maturing youth of Roseville.

---

Preferred method to be contacted

*City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.*

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Preferred method to be contacted      Telephone

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Please provide alternative phone number or email if different from above      *Field not completed.*

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Additional Information if you become Board or Commission Member  
*Additional information may be emailed to [info@cityofroseville.com](mailto:info@cityofroseville.com) or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.*

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Minnesota Government Data Practices Act      Yes

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Minnesota Statute §13.601. subd. 3(b)      Email Address

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Acknowledgement      Yes

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**ROSEVILLE**  
**REQUEST FOR CITY COUNCIL ACTION**

Date: 8/14/2017

Item: 9.i

Department Approval



City Manager Approval



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Item Description: Adopt a resolution memorializing the denial of a request for approval of an amendment to the Centre Pointe Planned Unit Development #1177 to permit a multi-story climate-controlled self-storage facility (PF17-010)

---

**1 APPLICATION INFORMATION**

2 Applicant: Iron Point Real Estate Partners  
3 City Action: The City Council denied the request by Iron Pointe  
4 Real Estate Partners on July 24, 2017, in advance of the  
5 August 8, 2017, deadline Minn. Stat. §462.358 subd. 3b

**6 BACKGROUND**

7 On July 24, 2017, the Roseville City Council considered the above request for approval of an  
8 amendment to the Centre Pointe Planned Unit Development #1177 for the property at 3015  
9 Centre Pointe Drive. Based upon the record from public proceedings, including memoranda and  
10 City staff reports and public consideration by and between the City Council, the City of  
11 Roseville denied the application upon the following factual findings:

- 12 • Planned Unit Development Agreement 1177 contains a permitted use table that  
13 sufficiently describes the appropriate uses for the subject property and the proposed  
14 amendment contradicts the previously determined appropriate uses.
- 15 • The storage use proposed by the amendment is specifically described as a not permitted  
16 use in the Office/Business Park District the designation covering the subject property on  
17 the City's Official Zoning Map.
- 18 • The introduction of retail uses such as the proposed use, rather than business-office, is  
19 inconsistent with the intent of the original PUD Agreement.
- 20 • The purpose of employment districts, such as the area governed by the PUD, is to  
21 generate job creation uses as a primary use, rather than a supportive use. The proposed  
22 amendment is inconsistent with this zoning purpose.

**23 RECOMMENDED ACTION**

**24 Adopt a resolution memorializing the denial of the proposed minor subdivision.**

Report prepared by: Thomas Paschke, City Planner 651-792-7074 | [thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)

Attachments: A. Draft resolution

**EXTRACT OF THE MEETING OF THE CITY COUNCIL OF  
THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, Ramsey County, State of Minnesota, was held on the 14<sup>th</sup> day of , August, 2017 at 6:00 p.m.

The following City Council Members were present:

And the following absent:

City Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION MEMORIALIZING THE DENIAL OF A REQUEST FOR  
AN AMENDMENT TO THE CENTRE POINTE PLANNED UNIT  
DEVELOPMENT AGREEMENT NO. 1177 TO PERMIT MULTI-STORY  
CLIMATE CONTROLLED SELF-STORAGE AS APERMITTED USE AT 3015  
CENTRE POINTE DRIVE (PF17-010)**

WHEREAS, the City of Roseville has received a valid application for approval of a Concept Planned Unit Development to amend the Centre Pointe Planned Unit Development; and

WHEREAS, the Roseville City Council at its regular meeting on July 24, 2017, reviewed the application along with the record of the public proceedings, including City staff report and public consideration, by and between the City Council, and denied the application based on the following factual findings:

1. Planned Unit Development Agreement 1177 contains a permitted use table that sufficiently describes the appropriate uses for the subject property and the proposed amendment contradicts the previously determined appropriate uses.
2. The storage use proposed by the amendment is specifically described as a not permitted use in the Office/Business Park District the designation covering the subject property on the City’s Official Zoning Map.
3. The introduction of retail uses such as the proposed use, rather than business-office, is inconsistent with the intent of the original PUD Agreement.
4. The purpose of employment districts, such as the area governed by the PUD, is to generate job creation uses as a primary use, rather than a supportive use. The proposed amendment is inconsistent with this zoning purpose.

AND WHEREAS, said findings of fact underpinning the denial were reported to the property owner and applicant in a letter dated July 28, 2017,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the application discussed herein was denied July 24, 2017.

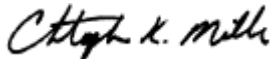
The motion for adoption of the foregoing resolution was duly seconded by Council Member \_\_\_\_\_ and upon a vote taken thereon, the following voted in favor: \_\_\_\_\_ and \_\_\_\_\_ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 08/14/17  
Item No.: 9.j

Department Approval



City Manager Approval



Item Description: Consider Approving 2017 Cash Transfer from the General Fund

**BACKGROUND**

During recent City Council meeting discussions, the City Council was informed of the one-time \$1.1 million collection in surplus monies from a recent TIF district decertification. The surplus TIF monies were temporarily deposited in the General Fund pending a final determination by the Council on its use.

Most recently at the April 10, 2017 Council Meeting, Staff recommended that \$500,000 of these monies be transferred to the Building Replacement Fund to address the unfunded portion of the 2017 and 2018 CIP scheduled replacements. At that time, Staff also suggested earmarking \$400,000 for public improvements near the Snelling/Lydia/Lincoln Drive area. However, given that a firm timetable has not yet been established for this project, Staff recommends that this portion remain in the General Fund for future consideration.

With the transfer of \$500,000 to the Building Replacement Fund, the General Fund will have a cash reserve level of 42% which is within the targeted 35-45% level. The Council is reminded that the 2017 Adopted Budget calls for the spend-down of approximately \$800,000 in General Fund cash reserves. However, given the personnel vacancies we've had so far this year, the reduction is likely to be less.

Based on previous discussions as well as the information shared above, Staff recommends that the Council formally approve this cash transfers by resolution as included in *Attachment A*.

**POLICY OBJECTIVE**

Not applicable.

**FINANCIAL IMPACTS**

See above.

**STAFF RECOMMENDATION**

See above.

27 **REQUESTED COUNCIL ACTION**

28 Motion to adopt the attached resolution approving a cash transfer from the General Fund in the amount  
29 of \$500,000 to the Building Replacement Fund.

30

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving a cash transfer from the General Fund.

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EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE

\* \* \* \* \*

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 14th day of August, 2017 at 6:00 p.m.

The following members were present:  
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION \_\_\_\_\_

**RESOLUTION APPROVING A 2017 CASH TRANSFER FROM THE GENERAL FUND**

WHEREAS, the City Council after reviewing its Cash Reserve Policy concludes that the General Fund has excess unrestricted cash reserves; and

WHEREAS, the City Council desires to address near-term general facility improvements for which insufficient monies had previously been set aside.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota that \$500,000 in General Fund monies be transferred to the Building Replacement Fund.

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)  
                  ) SS  
County of Ramsey)

73 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State  
74 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of  
75 minutes of a regular meeting of said City Council held on the 14th day of August, 2017 with the original  
76 thereof on file in my office.

77  
78 WITNESS MY HAND officially as such Manager this 14th day of August, 2017.

79  
80  
81 \_\_\_\_\_  
82 Patrick Trudgeon  
83 City Manager

84  
85 Seal

86  
87

**ROSEVILLE**  
**REQUEST FOR CITY COUNCIL ACTION**

Date: 08/14/17  
Item: 9.k

Department Approval



City Manager Approval



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Item Description: Adopt an ordinance rezoning at 211 North McCarrons Boulevard to Low Density Residential-1 District (PROJ0041).

---

1 **BACKGROUND**

2 On April, 24, 2017, the Roseville City Council adopted Resolution 11413 effectively re-guiding  
3 the land use designation of 211 North McCarrons Boulevard from Institutional to Low Density  
4 Residential. This action was subject to the Metropolitan Council's review and approval of the  
5 amendment.

6 On June 29, 2017, the Planning Division received the approval letter from the Metropolitan  
7 Council approving the change in land use on June 28, 2017 (see attached).

8 Based on the actions of the Metropolitan Council, the City Council still needs to rezone the  
9 property from its current zoning classification of Institutional (INST) District to Low Density  
10 Residential-1 (LDR-1) District. Attached for the City Council's consideration is the draft  
11 ordinance rezoning the subject property.

12 **SUGGESTED CITY COUNCIL ACTION**

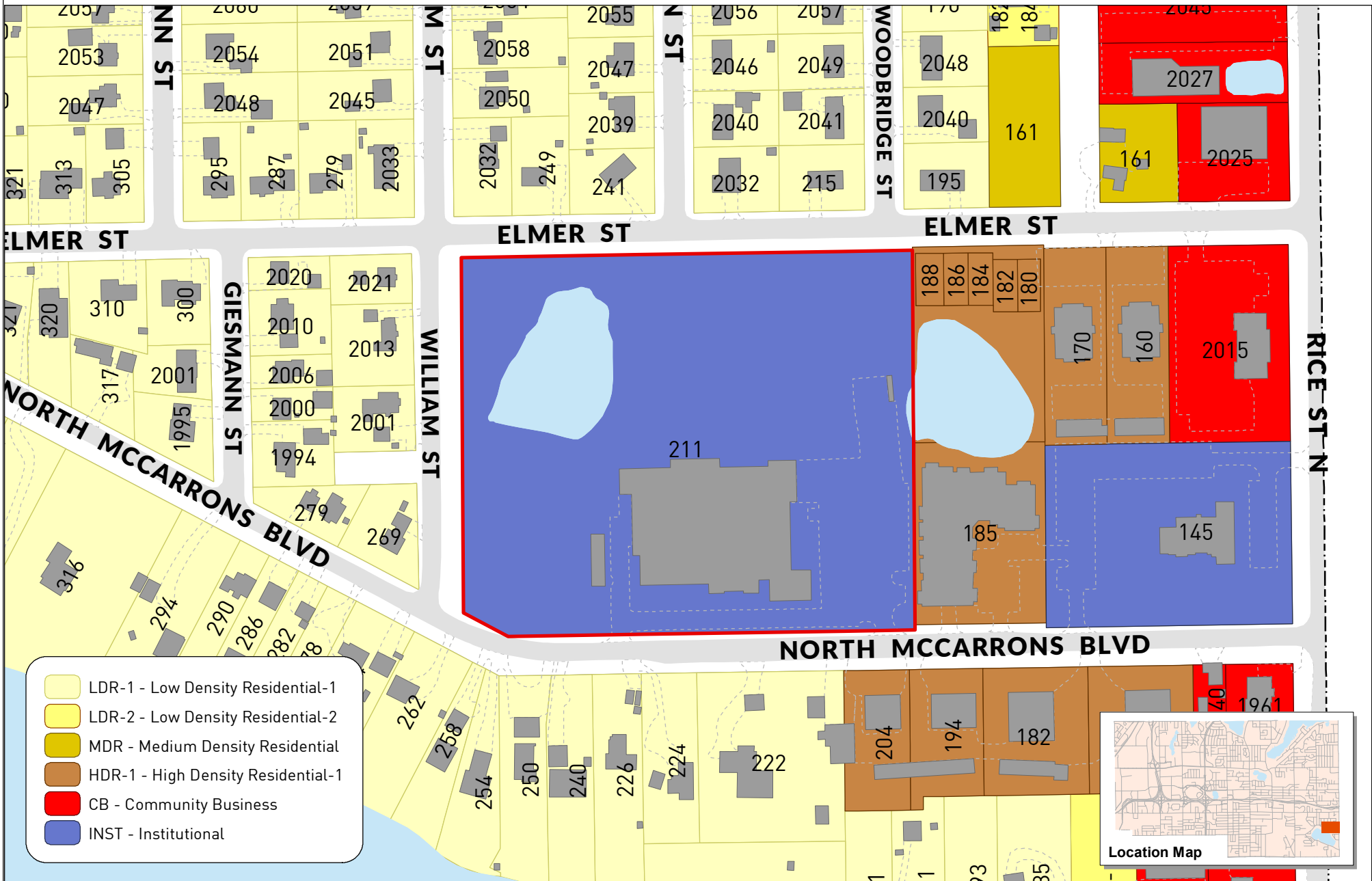
13 Adopt an ordinance rezoning the property addressed at 211 North McCarrons Boulevard from  
14 Institutional (INST) District to Low Density Residential-1 (LDR-1) District.

**Report prepared by:** Thomas Paschke, City Planner  
651-792-7074  
[thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)

Attachments: A. Existing land use designation B. Proposed land use designation  
C. Met Council approval letter D. Draft ordinance



# 211 North McCarrons Blvd: Existing Zoning



- LDR-1 - Low Density Residential-1
- LDR-2 - Low Density Residential-2
- MDR - Medium Density Residential
- HDR-1 - High Density Residential-1
- CB - Community Business
- INST - Institutional



Site Location

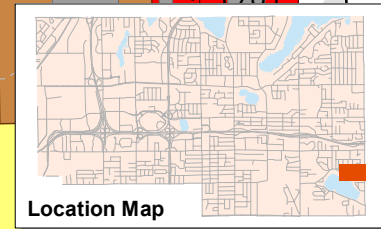
**Data Sources**

\* Ramsey County GIS Base Map (7/7/2017)

For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

**Disclaimer**

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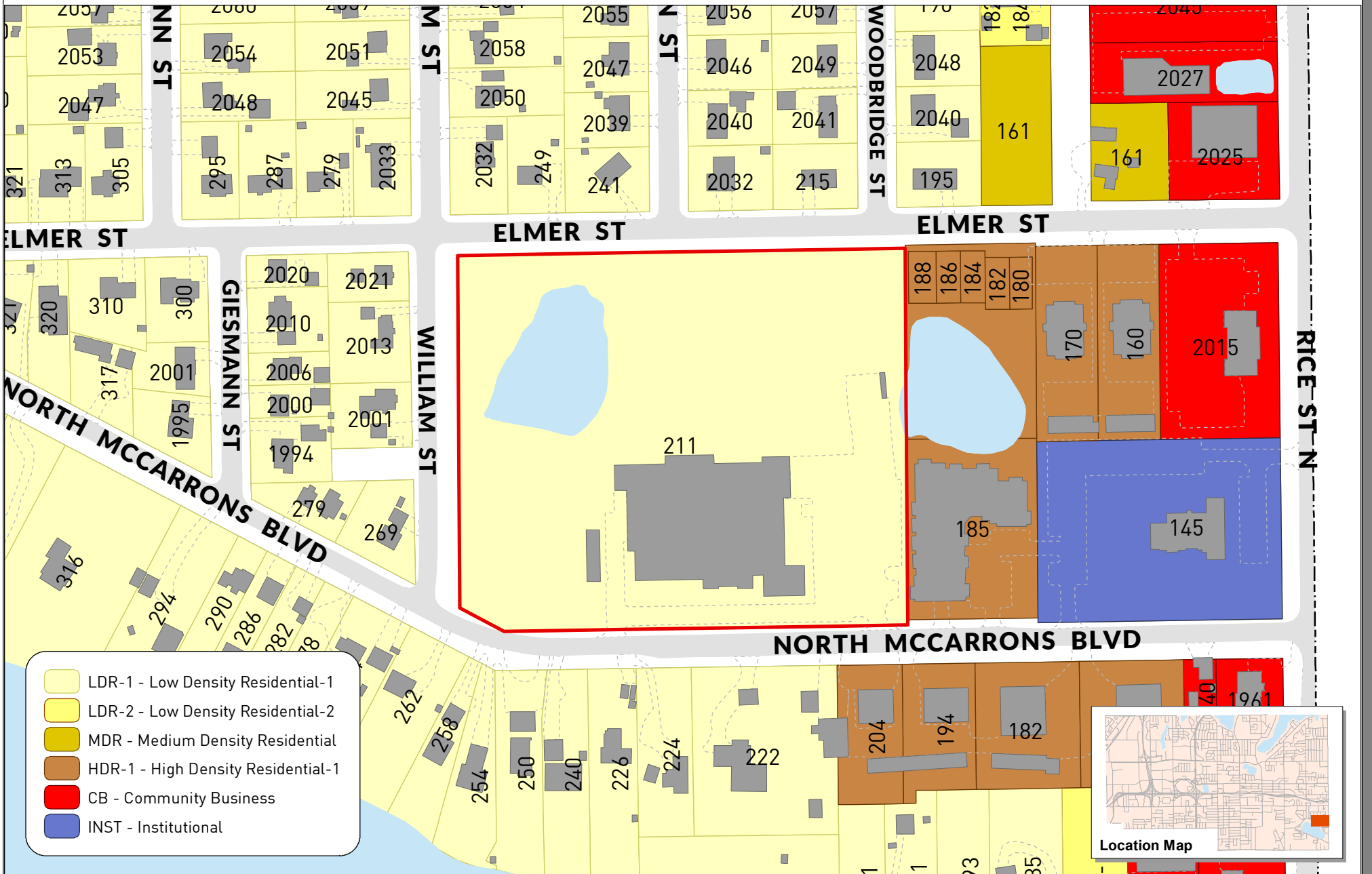


Location Map

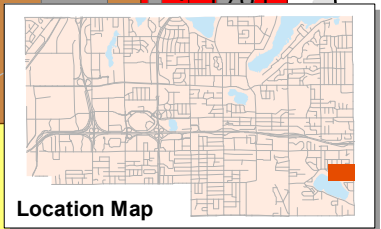
0 100 200 Feet



# 211 North McCarrons Blvd: Proposed Zoning

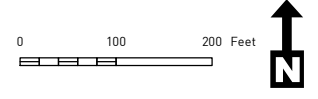


- LDR-1 - Low Density Residential-1
- LDR-2 - Low Density Residential-2
- MDR - Medium Density Residential
- HDR-1 - High Density Residential-1
- CB - Community Business
- INST - Institutional



**Data Sources**  
 \* Ramsey County GIS Base Map (7/7/2017)  
 For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

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June 29, 2017

Thomas Paschke, City Planner  
City of Roseville  
2660 Civic Center Drive  
Roseville, MN 55113

**RE: City of Roseville, Roseville Armory Comprehensive Plan Amendment – Administrative Review**  
Metropolitan Council Review File No. 20516-5  
Metropolitan Council District 10

Dear Mr.Paschke:

The Metropolitan Council received the City's Roseville Armory Comprehensive Plan Amendment (amendment) on June 7, 2017. The City submitted supplemental information, a revised land use table, for this amendment on June 16, 2017.

The amendment proposes to re-guide approximately 9.12 acres from Institutional to Low Density Residential (1.5 to 4 units per acre). The site is located at 211 North McCarrons Blvd, east of William Street and south of Elmer Street.

Council staff finds the amendment meets the Comprehensive Plan Amendment Administrative Review Guidelines revised by the Council on July 28, 2010. The proposed amendment does not affect official forecasts. The amendment does not affect opportunities to accommodate the City's share of the region's affordable and lifecycle housing need. Therefore, the Council will waive further review and action; and the City may place this amendment into effect.

In addition, staff offers the following advisory comments for your consideration:

*Land Use (Eric Wojchik, 651-602-1330)*

As part of the 2040 Comprehensive Plan Update, the City should clearly define the category of Low Density Residential (LDR). The current Plan identifies densities of 1.5 to 4 residential units per acre for this land use category, but the Plan also allows for two-family attached dwellings with a density of up to 8 residential units per acre within the LDR category. The City has detailed that the proposed residential density for the Armory site will be between 4 and 8 units per acre within the LDR category. For the 2040 planning cycle, the City should clearly outline density ranges for land use categories to allow for an accurate measure of the average residential density and to reflect policy aspirations and market potential.

The amendment, explanatory materials, and the information submission form will be appended to the City's Update in the Council's files. If you have any questions please contact Eric Wojchik, Principal Reviewer, at 651-602-1330.

Sincerely,



LisaBeth Barajas, Manager  
Local Planning Assistance

CC: Steve O'Brien, Minnesota Housing  
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division  
Marie McCarthy, Metropolitan Council District 10  
Eric Wojchik, Principal Reviewer/Sector Representative  
Raya Esmacili, Reviews Coordinator

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**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, CHANGING CERTAIN REAL PROPERTY LOCATED AT 211 NORTH McCARRONS BOULEVARD FROM INSTITUTIONAL (INST) DISTRICT TO LOW DENSITY RESIDENTIAL-1 (LDR-1) DISTRICT**

The City Council of the City of Roseville does ordain:

**Section 1. Real Property Rezoned.** Pursuant to Section 1009.06 (Zoning Changes) of the City Zoning Code of the City of Roseville, and after the City Council consideration on PROJ0041, the following property, located at 211 North McCarrons Boulevard is hereby rezoned from Institutional (INST) District to Low Density Residential-1 (LDR-1) District.

**Said rezoning shall affect the following addressed properties also see attached map  
211 North McCarrons Boulevard**

**Section 2. Effective Date.** This ordinance amendment to the City Code and Zoning Map shall take effect upon:

1. Acceptance by the Metropolitan Council of a corresponding Comprehensive Plan land use map change; and
2. The passage and publication of this ordinance.

Passed this 14<sup>th</sup> day of August 2017.

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: August 14, 2017  
Item No.: 9.1

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Department Approval



City Manager Approval



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Item Description: Authorization for Approval of Ramsey County Agreement - County Road B2 & Snelling Intersection Improvements

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1 **BACKGROUND**

2 On November 16, 2015 the Roseville City Council approved a Planned Unit Development  
3 (PUD) amendment to Agreement 3608, Rosedale Center. The Council also approved the Final  
4 Plat of Rosedale Center Fifth Addition. Both were approved subject to the terms of the plat and  
5 PUD amendment.

6 One of the requirements of the PUD approval was for the developer to enter into a Public  
7 Improvement Contract (PIC) for the City to install a second left turn lane for westbound traffic at  
8 the County Road B2 at southbound Snelling Avenue access. This improvement was identified in  
9 a traffic study conducted by the Developer's engineer as operating at an unacceptable condition.  
10 The improvements at this intersection include the following;

- 11 ○ Installation of a second left turn lane for westbound County Road B2.
- 12 ○ Relocation of the eastbound County Road B2 turn lanes and thru lanes to  
13 accommodate additional westbound left turn lane.
- 14 ○ Reconfiguration of existing northbound free right turn lane into a conventional  
15 signal controlled right turn lane.
- 16 ○ Replacement of the signal system.

17 On December 7, 2015 the City Council approved a Public Improvement Contract addressing  
18 these improvements and requiring the developer to reimburse the City for said improvements.

19 The City hired Kimley-Horn and Associates for the Rosedale Public Improvements Engineering  
20 Services for \$125,850.

21 On July 24, Council awarded the project to Bituminous Roadways Inc. for \$949,202.20.

22 On July 10, 2017, the Council entered into an agreement with the Minnesota Department of  
23 Transportation for their portion of the cost participation. They agreed to pay \$71,684.80 for their  
24 portion of the signal.

25 After working with Ramsey County, the County has agreed to pay for their portion of the signal  
26 system components and construction engineering. Based on the attached agreement, Ramsey  
27 County will contribute \$124,473.97.

28 **FINANCIAL IMPACTS**

29 The total estimated construction cost of the project is \$949,202.20. The proposed agreement from  
30 the State would pay for \$71,684.80. The agreement with Ramsey County provides an additional  
31 \$124,473.97. Based on the Public Improvement Contract, the remaining costs, \$753,043.43 will  
32 be paid by Rosedale. Additionally the engineering costs of \$125,850.00 will also be paid by  
33 Rosedale.

34 **STAFF RECOMMENDATION**

35 Staff recommends the Council approve Ramsey County Signal Agreement for the County Road  
36 B2 & Snelling Intersection Improvement project.

37 **REQUESTED COUNCIL ACTION**

38 Motion to approve Ramsey County Signal Agreement for the County Road B2 & Snelling  
39 Intersection Improvement project.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director  
Attachments: A: Ramsey County Signal Agreement  
B: Project Location Map

**AGREEMENT FOR MAINTENANCE  
OF TRAFFIC CONTROL SIGNALS  
AGREEMENT NO. PW17-25**

1           THIS AGREEMENT, dated \_\_\_\_\_, is made and entered into by and between the  
2 County of Ramsey, ("County,") and the City of Roseville ("City");

3           WHEREAS, the City has determined that there is justification and it is in the public's  
4 best interest for the City to perform bituminous surfacing, turn lanes, traffic signal, ADA  
5 improvement construction, and other associated construction upon, along and adjacent to County  
6 State Aid Highway 78 (County Road B2) at Minnesota Trunk Highway 51 (Snelling Ave) west  
7 ramp intersection, according to City-prepared plans, specifications and special provisions  
8 designated by the City as City Project No. 17-16, State Aid Project No. 160-020-029, and State  
9 Aid Project No. 062-678-017 and by the State as State Project No. 6216-140 (T.H. 51=125)  
10 ("Project"); and

11           WHEREAS, the City requests the County participate in the costs of the traffic control signal  
12 construction and the County is willing to participate in the costs of said construction and associated  
13 construction engineering; and

14           WHEREAS, the County's cost of the traffic control signal construction, including temporary  
15 signal, will be 40% of actual construction costs related to the traffic control signal system, temporary  
16 signal system and emergency vehicle preemption system, estimated at \$124,473.97 and

17           WHEREAS, Agreement No. 1028248 between the State, City of Roseville, and Ramsey County  
18 will address the traffic control signal operation and maintenance terms.

19           NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

20           **1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits**

- 21           a. **Effective Date.** This Agreement will be effective on the date the both parties obtain  
22 signatures.  
23           b. **Expiration Date.** This Agreement will expire when all obligations have been  
24 satisfactorily fulfilled.  
25           c. **Plans, Specifications, Special Provisions.** State-approved City plans, specifications and  
26 special provisions designated by the City as City Project No. 17-16, State Aid Project  
27 No. 160-020-029, and State Aid Project No. 062-678-017 and by the State as State  
28 Project No. 6216-140 (T.H. 51=125) are on file in the office of the City's Engineer and  
29 incorporated into this Agreement by reference ("Project Plans").

30           **2. Contract Award & Construction**

- 31           a. **Bids and Award.** The City will receive bids and award a construction contract to the  
32 lowest responsible bidder (or best value proposer). The contract construction will be  
33 performed according to the Project Plans.  
34           b. **Rejection of Bids.** The City may reject any or all bids for the construction contract.  
35           c. **Direction, Supervision and Inspection of Construction.**

- 36 i. The contract construction will be under the direction of the City and under the  
37 supervision of a registered professional engineer.
- 38 d. **Construction Documents Furnished by the City.** The City will keep records and  
39 accounts that enable it to provide the State, when requested, with the following:
- 40 i. Copies of the City contractor's invoice(s) covering all contract construction.  
41 ii. Copies of the endorsed and canceled City warrant(s) or check(s) paying for final  
42 contract construction, or computer documentation of the warrant(s) issued,  
43 certified by an appropriate City official that final construction contract payment  
44 has been made.  
45 iii. Copies of all construction contract change orders and supplemental agreements.  
46 iv. Copies, certified by the City's Engineer, of material sampling reports and of  
47 material testing results for the materials furnished for the contract construction.  
48 v. A copy of the "as built" plan sent to the County Engineer.
- 49 **3. Maintenance**
- 50 a. The County shall maintain and keep in repair the geometrics on County owned roadways  
51 at its costs and expense and the City of Roseville shall maintain and keep in repair the  
52 geometrics on City owned roads at its cost and expense.
- 53 b. Upon completion of the Project, the City will provide the following without cost or  
54 expense to the State or County:
- 55 i. **Sidewalks.** Maintenance of any sidewalk construction, including stamped and  
56 colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes,  
57 but is not limited to, snow, ice and debris removal, patching, crack repair, panel  
58 replacement, cross street pedestrian crosswalk markings, vegetation control of  
59 boulevards (if any) and any other maintenance activities necessary to perpetuate  
60 the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 61 ii. **Retaining Walls.** Maintenance of any retaining wall construction. Maintenance  
62 includes graffiti removal and any other maintenance activities necessary to  
63 perpetuate the walls in a safe, usable and aesthetically acceptable condition.
- 64 **4. County Cost**
- 65 a. **County Participation Construction.** The County will participate in the following at the  
66 percentages indicated.
- 67 i. 40 Percent will be the County's rate of cost participation in all of the traffic  
68 control signal system and the emergency vehicle preemption system construction.
- 69 ii. **Construction Engineering Costs.** The County will pay a construction  
70 engineering charge equal to 8 percent of the total County participation  
71 construction covered under this Agreement.
- 72 **5. County Cost and Payment by the County**
- 73 a. **County Cost.** \$115,253.68 is the County's estimated share of the costs of the contract  
74 construction. \$9,220.29 is the County's 8 percent construction engineering cost share.  
75 Total estimated cost is \$124,473.97. Actual costs will be based on bid prices.
- 76 b. **Conditions of Payment.** The County will pay the City for all costs as set forth in the  
77 agreement upon completion of the project and within 30 days of being invoiced by the  
78 City.
- 79
- 80 6. Any and all persons engaged in the maintenance work to be performed by the County shall  
81 not be considered employees of the City, and any and all claims that may arise under the Worker's



82 Compensation Act of this State on behalf of those employees so engaged, and any and all claims  
83 made by any third party as a consequence of any negligent act or omission on the part of those  
84 employees so engaged on any of the work contemplated herein shall not be the obligation and  
85 responsibility of the City.

86 7. The City and the County shall indemnify, defend and hold each other harmless against  
87 any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's  
88 fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur,  
89 or be required to pay, arising out of or by reason of any act or omission of the indemnifying party,  
90 its officials, agents or employees, in the execution, performance, or failure to adequately perform  
91 the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall  
92 constitute a waiver by the County or the City of any statutory or common law immunities, limits,  
93 or exceptions on liability.

94 WHEREFORE, this Agreement is duly executed on the last date written below.

**RAMSEY COUNTY  
MAINTENANCE AGREEMENT  
WITH CITY OF ROSEVILLE  
AGREEMENT NO. PW 2017-25**

**CITY OF ROSEVILLE, MINNESOTA**

By: \_\_\_\_\_  
Mayor, Dan Roe

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Manager, Patrick Trudgeon

Date: \_\_\_\_\_

95 **RAMSEY COUNTY**  
96 **MAINTENANCE AGREEMENT**  
97 **WITH CITY OF ROSEVILLE**  
98 **AGREEMENT NO. PW 2017-25**

99  
100 **COUNTY OF RAMSEY**  
101

102 WHEREFORE, this Agreement is duly executed on the last date written below.  
103  
104

105 \_\_\_\_\_  
106 Julie Kleinschmidt  
107 Ramsey County Manager

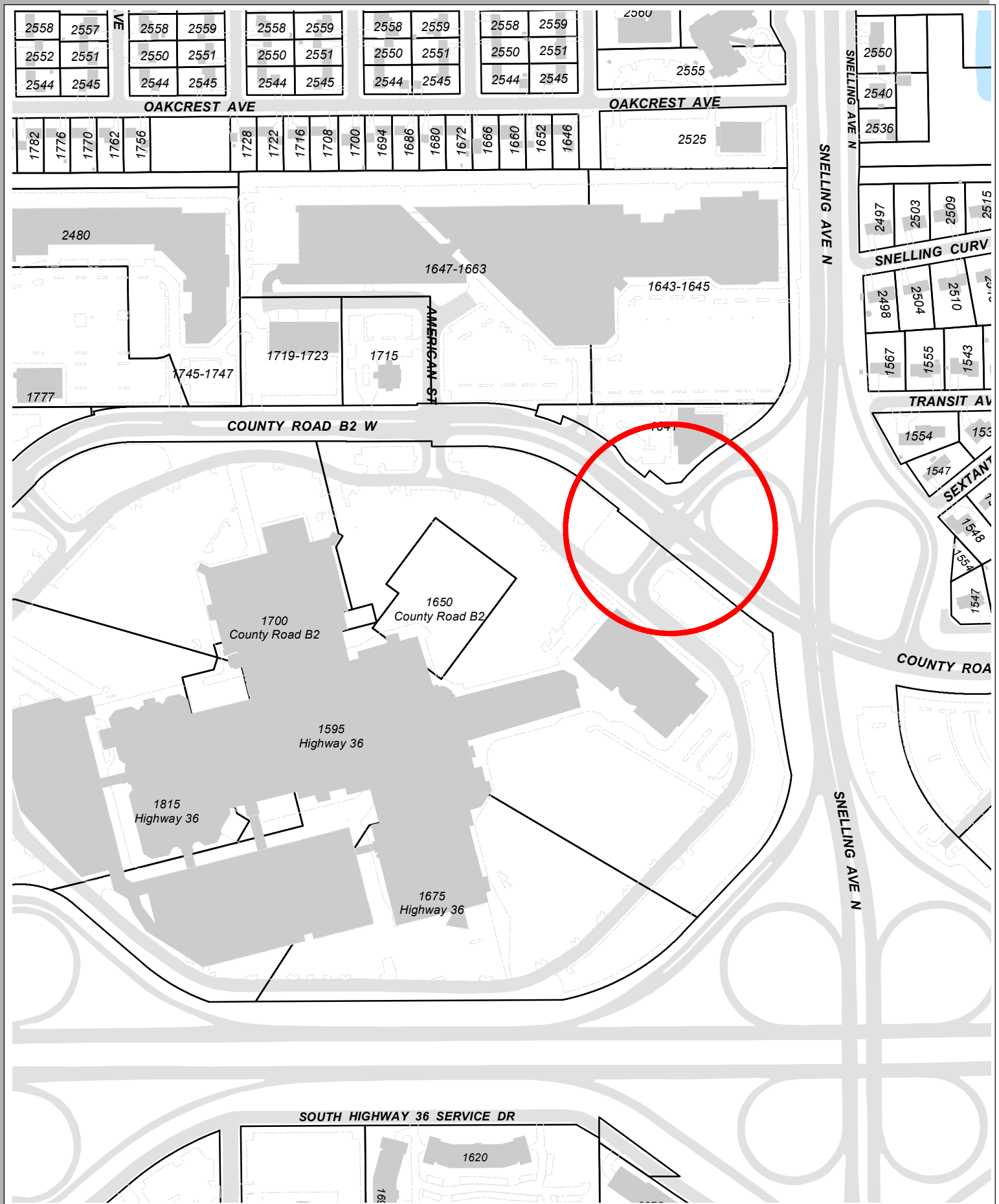
108  
109 Date: \_\_\_\_\_

110 Approval recommended:  
111  
112 \_\_\_\_\_

113 James E. Tolaas, P.E., Director  
114 Public Works Department and County Engineer  
115

116 Approved as to form:  
117  
118 \_\_\_\_\_

119 Assistant County Attorney



# County Road B2 & Snelling Ave Signal Project



Prepared by:  
Engineering Department  
June 13, 2017

Data Sources and Contacts:  
\* Ramsey County GIS Base Map (2/1/16)  
\* City of Roseville Engineering Department  
For further information regarding the contents of this map contact:  
City of Roseville, Engineering Department  
2660 Civic Center Drive, Roseville MN

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map: C:\R26\SnellingSignal.mxd  
map: C:\R26\SnellingSignal.mxd