

Mayor:
Dan Roe



Address:
2660 Civic Center Dr.
Roseville, MN 55113

Councilmembers:
Jason Etten
Lisa Laliberte
Tammy McGehee
Robert Willmus

City Council Agenda
Monday, November 27, 2017
City Council Chambers
6:00 p.m.

Phone:
651-792-7000

Website:
www.cityofroseville.com

1. 6:00 P.M. Roll Call
Voting & Seating Order: Laliberte, McGehee, Willmus, Etten, and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:05 P.M. Public Comment
5. 6:10 P.M. Recognition, Donations and Communications
6. 6:15 P.M. Items Removed from Consent Agenda
7. Business Items
 - 7.A. 6:25 P.M. Consider Final Plat Approval of Rose Place Townhomes, 2315 Chatsworth Street

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)
 - 7.B. 6:35 P.M. Consider Adoption of an Ordinance amending §1001.10 Definitions, §1009 Procedures, and Table 1006-1 of the City Code to allow for Contractor Yard-Limited in the Office/Business Park Zoning District as a Conditional Use

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)
 - 7.C. 6:55 P.M. Award Construction Bids for the License Center Renovation Project

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)
 - 7.D. 7:15 P.M. Discuss Roseville's 2018 Legislative Priorities

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)
 - 7.E. 7:55 P.M. Consider Modifications to City Code 304.04 Requiring 100%

of Lawful Gambling Proceeds to be Expended Within Roseville's Trade Area

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.F. 8:15 P.M. Approve 2018 City Council Calendar

Documents:

[7F REQUEST FOR CITY COUNCIL ACTION.PDF](#)

8. 8:25 P.M. Approve Minutes
9. 8:30 P.M. Approve Consent Agenda

- 9.A. Approval Of Payments

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.B. Approve Agreement with the City of St. Anthony to Accept a Grant from the U.S. Bureau of Justice Assistance for Body Worn Cameras

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.C. Approve General Purchases & Sale of Surplus Items in Excess of \$5,000

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.D. Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the 2016 Pavement Management Project

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.E. Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the Cleveland Ave Sanitary Sewer Lift Station Project

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

10. 8:35 P.M. Council and City Manager Communications, Reports and Announcements
11. 8:45 P.M. Councilmember Initiated Future Agenda Items and Future Agenda

Review

12. 8:50 P.M. Adjourn



REQUEST FOR CITY COUNCIL ACTION

Date: 11/27/17

Item: 7a.

Department Approval

City Manager Approval

Item Description: Consider Final Plat Approval of Rose Place Townhomes, 2315 Chatsworth Street

1 BACKGROUND

2 On November 11, 2017, the City Council approved the preliminary plat for Rose Place Townhomes,
3 a six lot townhome development with two common area lots located at 2315 Chatsworth Avenue.

4 STAFF REVIEW OF FINAL PLAT

5 Final plat proposals are reviewed primarily for the purpose of ensuring that all proposed lots meet
6 the minimum size requirements of the zoning code, plan for adequate streets, public infrastructure
7 are in place or identified and constructed, and that storm water is addressed to prevent problems
8 either on nearby property or within the storm water system. The final plat drawing (Attachment A)
9 conforms to the approved preliminary plat with respect to the arrangement of and size of lots,
10 dedication of rights-of-way, drainage and utility easements, all of which conform to the applicable
11 standards of the subdivision code. It should be noted that the water main and sanitary sewer for the
12 project will be public and a component of a public improvement contract (PIC). The City Council
13 also expressed interest in including an easement for City access to the pond. Attachment C is the
14 proposed easement from the developer, which have been reviewed and approved by the City
15 Engineer.

16 SUGGESTED CITY COUNCIL ACTION

17 Adopt a Resolution approving the Final Plat for Rose Place Townhomes, based on the comments and
18 findings stated above of this report and subject to approval of the Public Improvement Contract for
19 the project. The draft resolution can be found as Attachment B.

20 ALTERNATIVE ACTIONS

- 21 a. Pass a motion to table the item for future action. An action to table must be tied to the need for
22 clarity, analysis, and/or information necessary to make a recommendation on the request.
- 23 b. Pass a motion recommending denial of the proposal. A motion to deny must include findings of
24 fact germane to the request.

Report prepared by: Thomas Paschke, City Planner
651-792-7074
thomas.paschke@cityofroseville.com

- Attachments: A. Final plat documents B. Draft resolution
C. Proposed access easement

PRELIMINARY PRINT
November 20, 2017

ROSE PLACE TOWNHOMES

KNOW ALL MEN BY THESE PRESENTS: That Rose of Sharon Manor, Inc., a Minnesota corporation, owner of the following described property situated in the City of Roseville, County of Ramsey, State of Minnesota:

That part of the Northwest Quarter of the Southwest Quarter of Section 11, Township 29, Range 23, described as follows:
Commencing at a point in the East line of the Northwest Quarter of the Southwest Quarter distant 686.40 feet South, as measured along said East line, from the Northeast corner thereof; thence North 86 degrees 43 minutes 40 seconds West a distance of 200.77 feet; thence South 1 degree 44 minutes East, parallel to the East line of said Northwest Quarter of the Southwest Quarter, 313.70 feet to the Northerly right of way line of State Trunk Highway No. 36; thence Easterly along said right of way line 200.09 feet to the East line of said Northwest Quarter of the Southwest Quarter; thence north along the East line of said Northwest Quarter of the Southwest Quarter, 302.10 feet to the point of beginning, Ramsey County, Minnesota.

Has caused the same to be surveyed and platted as ROSE PLACE TOWNHOMES and does hereby dedicate to the public for public use forever the public ways and drainage and utility easements as shown on this plat.

In witness whereof said Rose of Sharon Manor, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20 ____

Brent D. Thompson, President

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 ____ by Brent D. Thompson, President of Rose of Sharon Manor, Inc, a Minnesota corporation, on behalf of the corporation.

Notary Public, _____ County, Minnesota
My Commission Expires _____

I, Jason E. Rud, Licensed Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set or will be correctly set within one year of recording this plat; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20 ____

Jason E. Rud, Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20 ____ by Jason E. Rud, a Licensed Land Surveyor.

Notary Public, _____ County, Minnesota
My Commission Expires _____

For the purposes of this plat, the East line the Northwest Quarter of the Southwest Quarter of Section 11, Township 29, Range 23, Ramsey County, Minnesota is assumed to bear South 0 degrees 53 minutes 45 seconds East.

- Denotes Ramsey County Cast Iron Monument
- Denotes set 1/2 inch by 14 inch iron pipe monument marked RLS 41578
- Denotes found iron monument as labeled.

Any required interior monument location on this plat with no monument symbol shown, indicates an interior plat monument that will be set, and which shall be in place within one year after the recording of this plat. Said monuments will be 1/2 inch X 14 inch iron pipe set marked with a plastic cap inscribed "RLS 41578".

CITY OF ROSEVILLE

We do hereby certify that on the _____ day of _____, 20 ____, the City Council of the City of Roseville, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____, Mayor _____, City Clerk

DEPARTMENT OF PROPERTY RECORDS AND REVENUE
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20 ____

Deputy Property Records and Revenue

County Surveyor

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this _____ day of _____, 20 ____

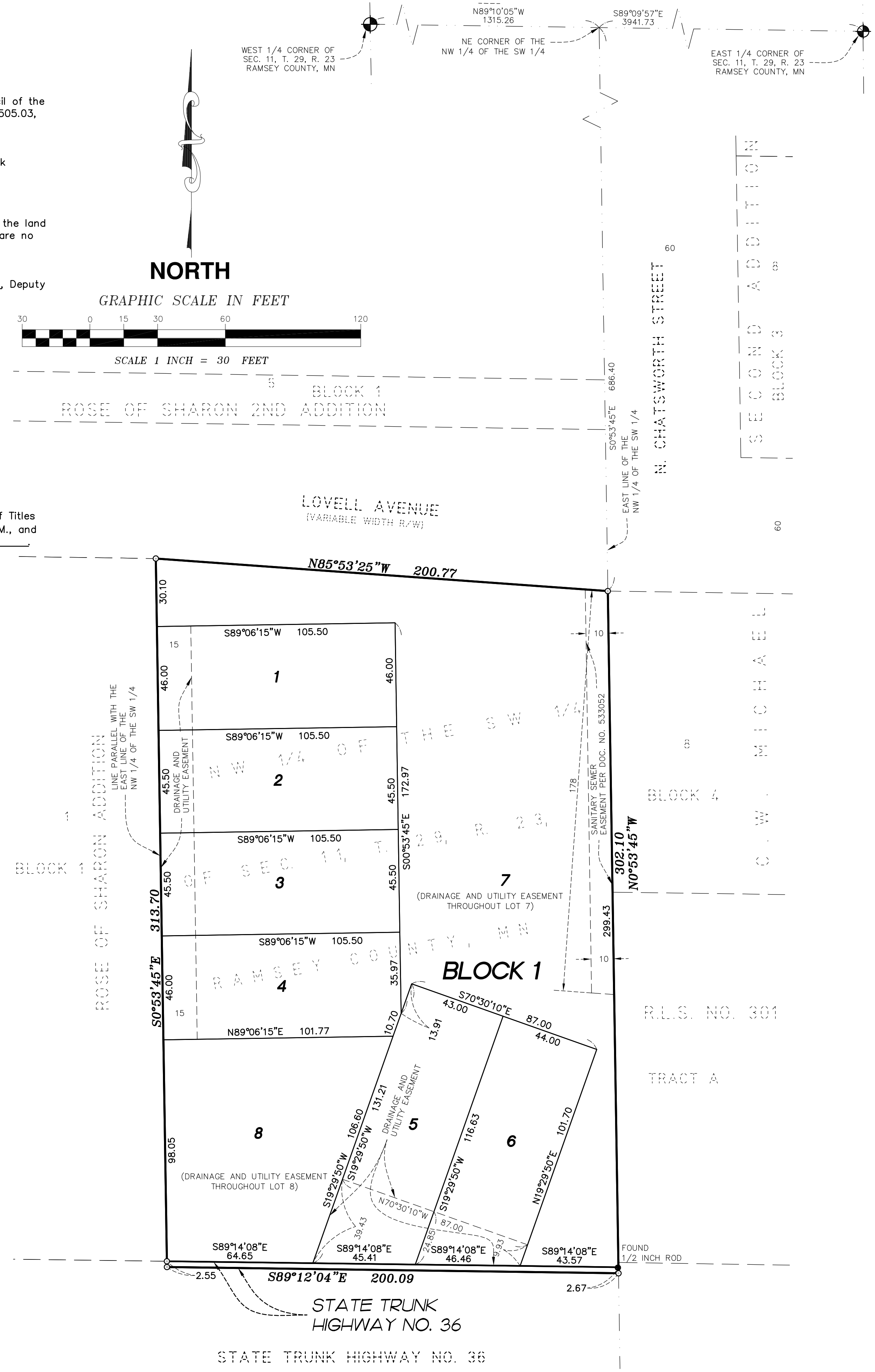
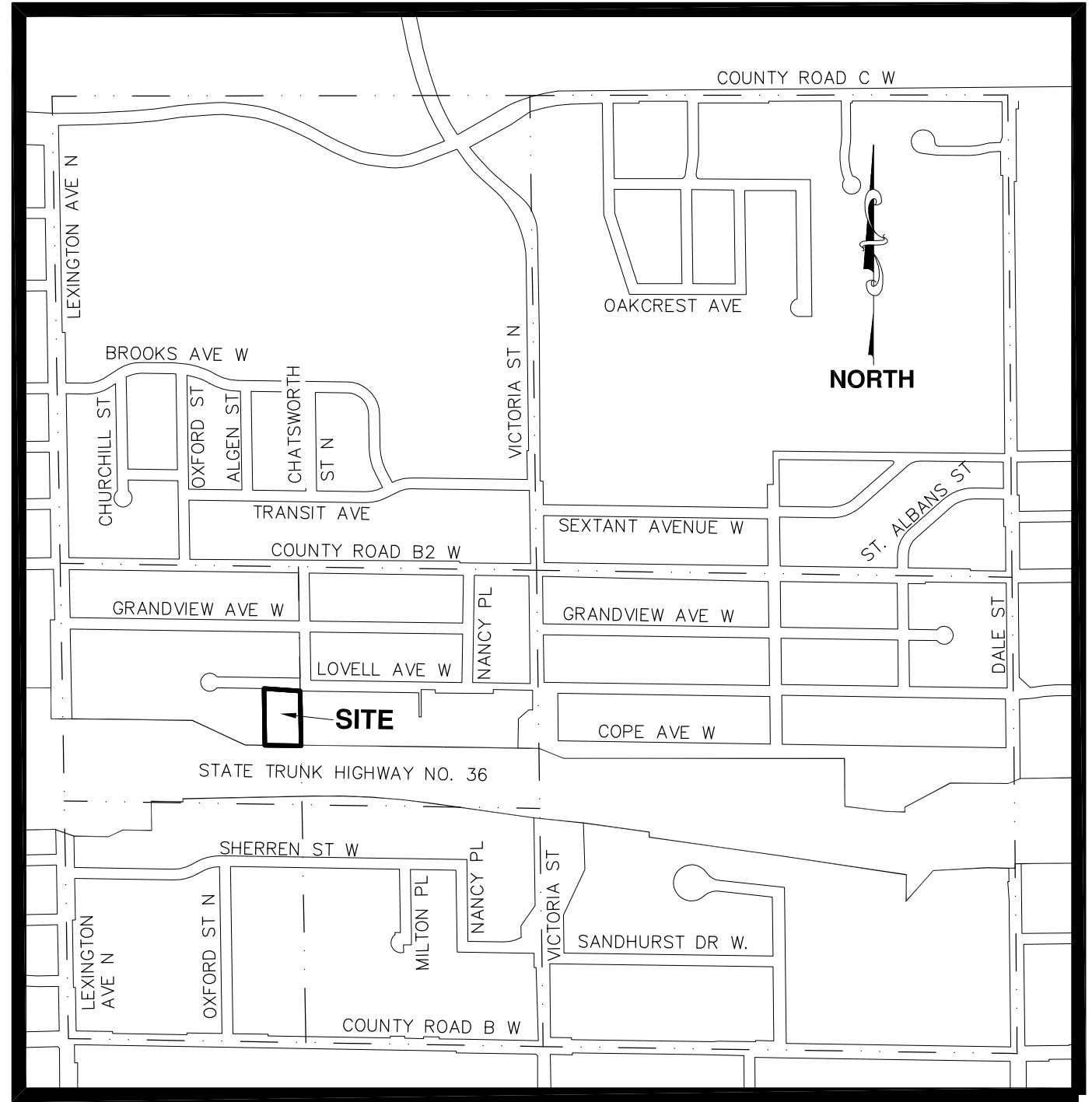
Craig W. Hinzman, L.S.
Ramsey County Surveyor

REGISTRAR OF TITLES
COUNTY OF RAMSEY, STATE OF MINNESOTA

I hereby certify that this plat of ROSE PLACE TOWNHOMES was filed in the office of the Registrar of Titles for public record on this _____ day of _____, 20 ____ at _____ o'clock __M., and was duly filed in Book _____ of Plats, Page _____, as Document Number _____

Deputy Registrar of Titles

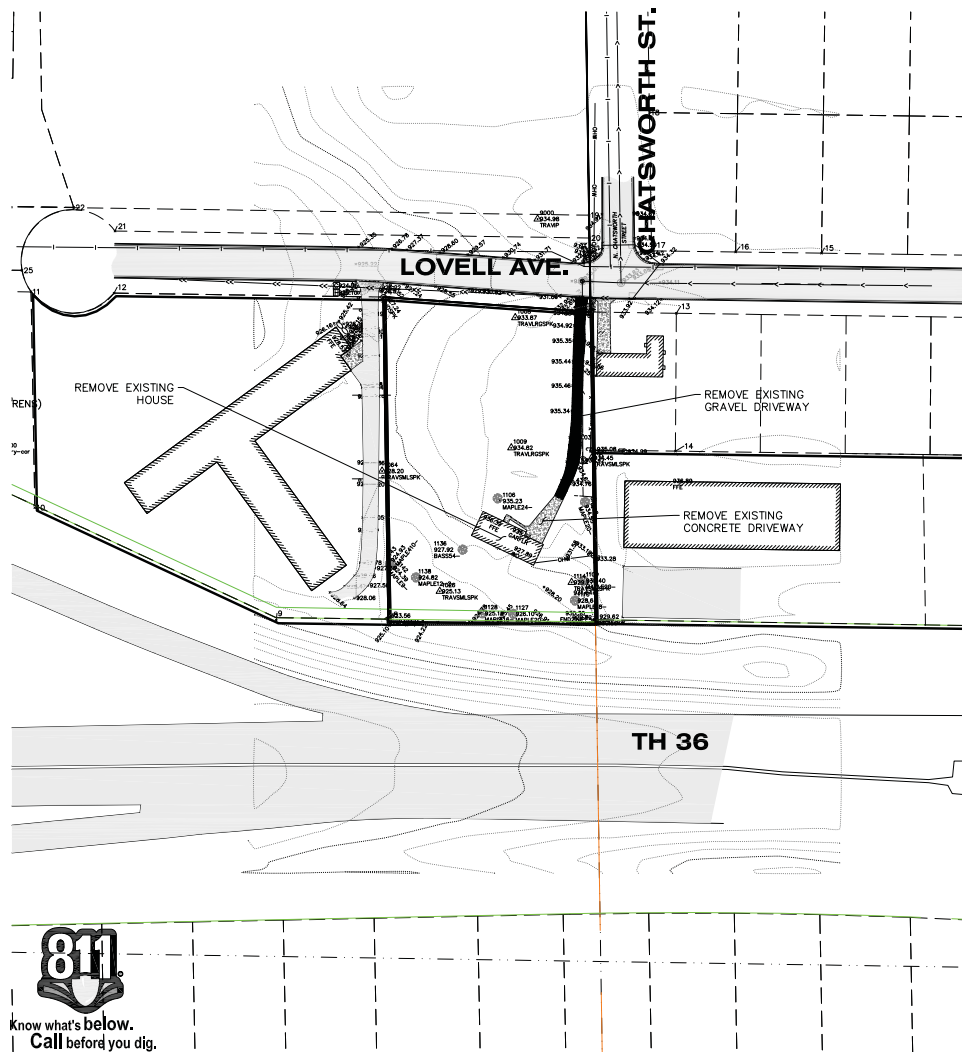
VICINITY MAP
SEC. 11, T. 29, R. 23
RAMSEY COUNTY, MINNESOTA
No Scale



ROSE PLACE TOWNHOMES

TITLE SHEET, NOTES, REMOVALS & LEGEND

ROSEVILLE, MINNESOTA



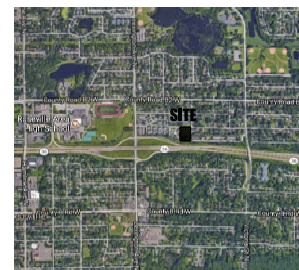
LEGEND

	EXISTING OVERHEAD ELECTRIC		PROPOSED WATER PIPE
	EXISTING UNDERGROUND TELEPHONE		PROPOSED SANITARY SEWER PIPE
	EXISTING UNDERGROUND CABLE		PROPOSED STORM SEWER PIPE
	EXISTING TELEPHONE PEDESTAL		PROPOSED DRAIN TILE AND CLEAN-OUT
	EXISTING ELECTRICAL PEDESTAL		ELEC PROPOSED ELECTRIC SERVICE *
	EXISTING CABLE PEDESTAL		GAS PROPOSED GAS SERVICE *
	EXISTING UTILITY POLE		TEL PROPOSED TELEPHONE SERVICE *
	EXISTING LIGHT POLE		⊙ PROPOSED STORM MANHOLE
	EXISTING STORM SEWER		□ PROPOSED CATCH BASIN
	EXISTING WATER MAIN		PROPOSED FLARED-END SECTION
	EXISTING SANITARY SEWER		⊗ PROPOSED GATE VALVE
	EXISTING FORCEMAIN		⊗ PROPOSED HYDRANT
	EXISTING STORM MANHOLE		⊙ PROPOSED SANITARY SEWER MANHOLE
	EXISTING CATCH BASIN	928	PROPOSED CONTOUR
	EXISTING FLARED-END SECTION	930	
	EXISTING GATE VALVE	⊗ 920.60	PROPOSED SPOT ELEVATION (GUTTERLINE, BITUMINOUS SURFACE, OR GROUND SURFACE UNLESS OTHERWISE INDICATED)
	EXISTING HYDRANT		—s— PROPOSED SILT FENCE
	EXISTING WELL		→ 4.0% PROPOSED DIRECTION OF DRAINAGE
	EXISTING SANITARY SEWER MANHOLE		▨ PROPOSED BITUMINOUS
	EXISTING CONTOUR		▨ PROPOSED CONCRETE
	EXISTING CATCH BASIN		▨ PROPOSED RIP-RAP
	EXISTING SPOT ELEVATION		▨ PROPOSED FILTRATION MEDIA
	EXISTING SPOT ELEVATION (MATCH INTO ELEVATION)		○ PROPOSED INLET PROTECTION
	EXISTING BITUMINOUS		▨ PROPOSED RETAINING WALL
	EXISTING BITUMINOUS (TO BE REMOVED)		
	EXISTING TREES		
	EXISTING TREES (TO BE REMOVED)		
	EXISTING RETAINING WALL		
	EXISTING FENCE		
	EXISTING WETLAND		

NOTES:

1. NOTIFY CITY STAFF AND NICOLE SODERHOLM AT RAMSEY-WASHINGTON METRO WATERSHED DISTRICT (651-792-7976) PRIOR TO BEGINNING ANY AND ALL CONSTRUCTION ACTIVITY AND THAT SPECIFIC ESC MEASURES ARE IN PLACE.
2. NOTIFY CITY STAFF AND NICOLE SODERHOLM AT RAMSEY-WASHINGTON METRO WATERSHED DISTRICT (651-792-7976) AT LEAST 48 HOURS PRIOR TO THE CONSTRUCTION OF ALL STORMWATER BMP'S
3. CONTRACTOR SHALL NOT USE ANY WHEELED MACHINES FOR THE CONSTRUCTION OF ALL BMP'S, AND SHALL KEEP THEM OFFLINE AND PROTECTED FROM EROSION AND CONSTRUCTION ACTIVITY UNTIL PERMANENTLY STABILIZED.

VICINITY MAP



N.T.S.

SHEET INDEX

- C1 TITLE SHEET, NOTES, LEGEND & REMOVALS
- C2 UTILITY & CIVIL SITE PLAN
- C3 GRADING, DRAINAGE & EROSION CONTROL PLAN
- C4 DETAILS
- C5.1 STORMWATER POLLUTION PREVENTION PLAN
- C5.2 STORMWATER POLLUTION PREVENTION PLAN

DRAWN BY: R.K.A.	DESIGN BY: R.K.A.
CHECKED BY: C.W.P.	PROJ. NO. 17-1710
DATE: AUGUST 7, 2017	
REVISION DESCRIPTION	
10/25/2017	CHANGE TO SLAB ON GRADE & ADD RETAINING WALL
10/25/2017	RYAN ROAD COMMENTS

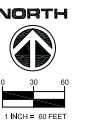
I hereby certify that this plan was prepared by me or under my supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
REAGAR K. ABDULLAN
 DATE: 10/25/2017 LIC. NO. 47781

ROSE PLACE TOWNHOMES
 ROSEVILLE, MINNESOTA
 TITLE SHEET, NOTES & LEGEND

PREPARED FOR:
BRENT THOMPSON



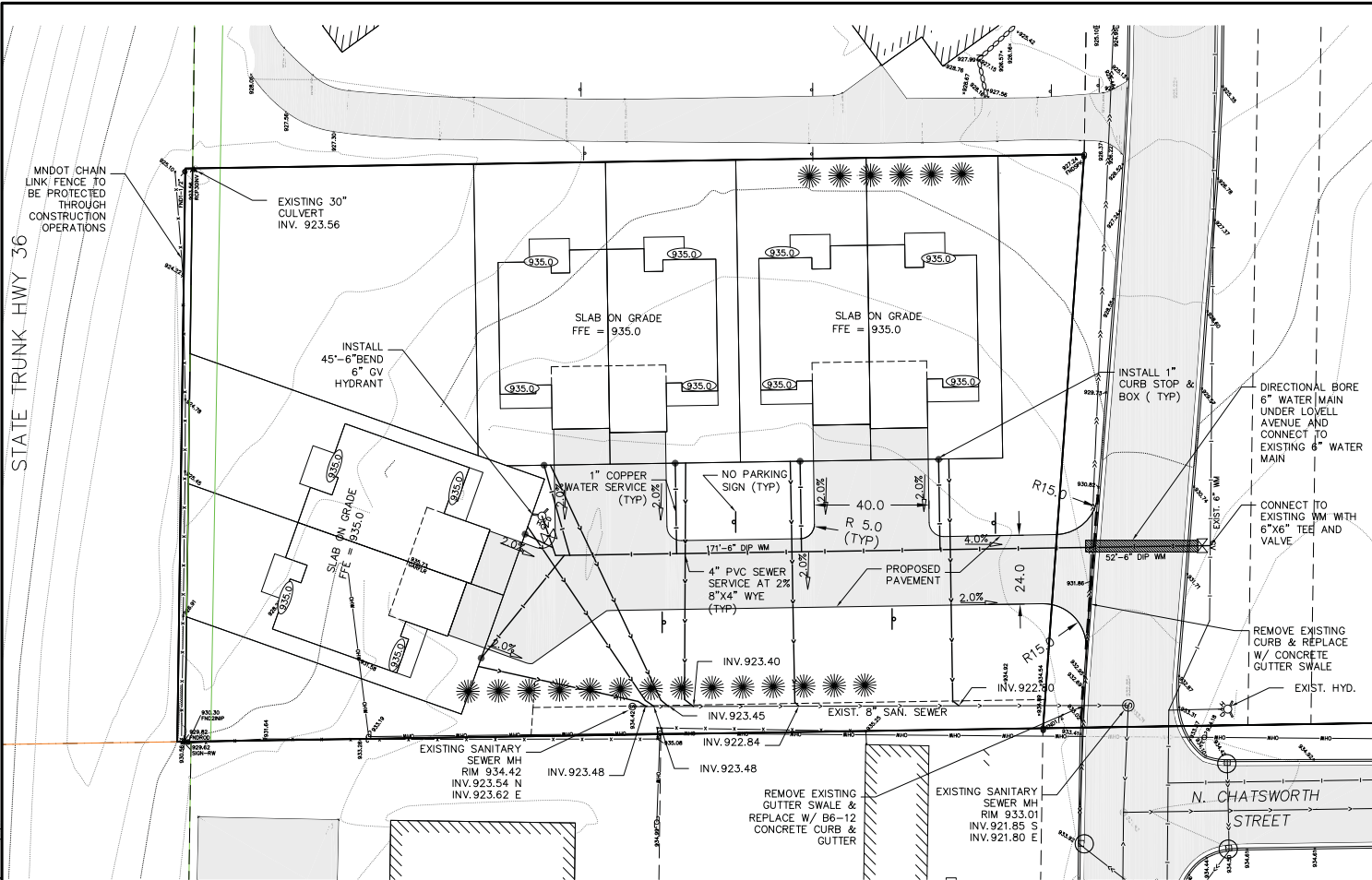
PLOWE ENGINEERING, INC.
 8778 LAKE DRIVE
 SUITE 117
 LINO LAKES, MN 55114
 PHONE: (651) 361-4210
 FAX: (651) 361-8797



C1



Know what's below.
 Call before you dig.



GENERAL NOTES

THE INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF EXISTING UTILITIES IS NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. THE CONTRACTOR IS RESPONSIBLE FOR MAKING HIS OWN DETERMINATION AS TO TYPE AND LOCATION OF UTILITIES AS NECESSARY TO AVOID DAMAGE TO THESE UTILITIES. SUBSURFACE UTILITY INFORMATION IS QUALITY LEVEL C ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02.

CALL "811" FOR EXISTING UTILITIES LOCATIONS PRIOR TO ANY EXCAVATIONS.

THE CONTRACTOR SHALL VERIFY SIZE, ELEVATION, AND LOCATION OF EXISTING SANITARY SEWER, STORM SEWER, AND WATER MAIN AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO THE START OF INSTALLATIONS.

INSTALLATIONS SHALL CONFORM TO THE CITY STANDARD SPECIFICATIONS AND DETAIL PLATES.

THE CONTRACTOR SHALL NOTIFY CITY PUBLIC WORKS DEPARTMENT A MINIMUM OF 24 HOURS PRIOR TO THE INTERRUPTION OF ANY SEWER OR WATER SERVICES TO EXISTING HOMES OR BUSINESSES.

STORAGE OF MATERIALS OR EQUIPMENT SHALL NOT BE ALLOWED ON PUBLIC STREETS OR WITHIN PUBLIC RIGHT-OF-WAY.

NOTIFY CITY A MINIMUM OF 48 HOURS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.

ALL ELECTRIC, TELEPHONE, AND GAS EXTENSIONS INCLUDING SERVICE LINES SHALL BE CONSTRUCTED TO THE APPROPRIATE UTILITY COMPANY SPECIFICATIONS. ALL UTILITY DISCONNECTIONS SHALL BE COORDINATED WITH THE APPROPRIATE UTILITY COMPANY.

CURB & BITUMINOUS NOTES

REMOVAL AND DISPOSAL OF EXISTING STREET MATERIALS AS REQUIRED FOR CONSTRUCTION IS CONSIDERED INCIDENTAL.

SAW-CUT EXISTING BITUMINOUS AND CONCRETE CURB TO PROVIDE BUTT-JOINT. RESTORE DISTURBED STREET TO EXISTING OR BETTER SECTION.

BACKFILLING OF CURB IS INCIDENTAL TO CURB INSTALLATION.

FOUR INCHES OF CLASS 5 UNDER CURB IS INCIDENTAL TO CURB INSTALLATION. CURB ENDS SHALL TERMINATE IN A THREE-FOOT BEAVER TAIL.

SANITARY SEWER NOTES

EXISTING SANITARY SEWER LOCATION, SIZE, AND ELEVATION SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ANY INSTALLATIONS.

PROPOSED SANITARY SEWER SERVICES SHALL BE PVC SCHEDULE 40.

WATER MAIN NOTES

EXISTING WATER MAIN LOCATION AND SIZE SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ANY INSTALLATIONS.

PROVIDE PIPE INSULATION WHERE SEWER (SANITARY OR STORM) CROSSES WITHIN 18" OF WATER MAIN.

PROPOSED WATER MAIN SHALL BE 6" & 4" DIP CL 52.

MECHANICAL JOINTS SHALL BE USED FOR WATER MAIN PIPES 4" IN DIAMETER AND LARGER. RUBBER GASKETS SHALL CONFORM TO AWWA C111 (ANSI A21.11). MAINTAIN MINIMUM 8-FT COVER TO TOP OF ALL WATER MAIN PIPE.

DRAWN BY: R.K.A.	DESIGN BY: R.K.A.
CHECKED BY: C.S.P.	PROJ. NO.: 17-1710
DATE: 10/25/2017	ORIGINAL DATE: AUGUST 7, 2017
REVISION DESCRIPTION 10/25/2017 R.K.A. COMMENTS 10/25/2017 CHANGE TO BE SLAB ON GRADE & ADD RETAINING WALL	

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Professional Engineer
REAGAR K. ABDULJAN
DATE: 10/25/2017 LIC. NO. 47761

ROSE PLACE TOWNHOMES
ROSEVILLE, MINNESOTA
UTILITY AND CIVIL SITE PLAN

PREPARED FOR:
BRENT THOMPSON

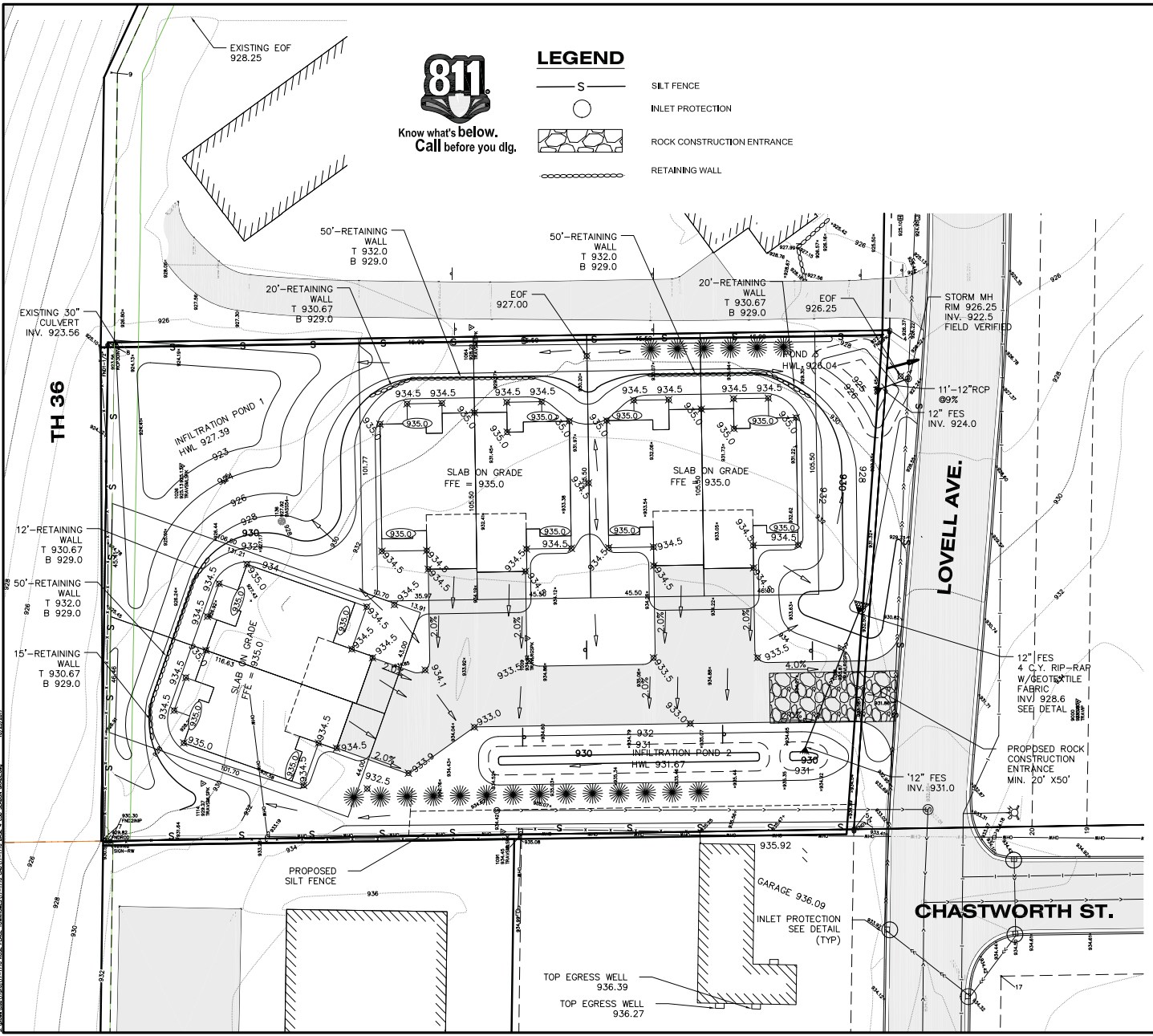
PLOWE ENGINEERING, INC.
SITE PLANNING & ENGINEERING
8778 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-4210
FAC: (651) 361-8791




C2



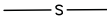



**UTILITY AND CIVIL SITE PLAN
ROSE PLACE TOWNHOMES**





Know what's below.
Call before you dig.

LEGEND

-  SILT FENCE
-  INLET PROTECTION
-  ROCK CONSTRUCTION ENTRANCE
-  RETAINING WALL

GRADING, DRAINAGE & EROSION CONTROL NOTES

PRIOR TO ANY GRADING OPERATIONS, THE CONTRACTOR SHALL PROVIDE W/MCO INLET PROTECTION (OR OTHER APPROVED EQUAL) FOR ALL STORM SEWER INLETS THAT WILL RECEIVE RUN-OFF FROM CONSTRUCTION ACTIVITIES.

CONTRACTOR TO PROVIDE TOPSOIL STOCKPILES AT LOCATION DESIGNATED BY OWNER. PLACE STOCKPILES AS FAR FROM DRAINAGE WAYS AS POSSIBLE. PROVIDE SILT FENCE AT DOWNSTREAM SIDE OF STOCKPILE LOCATIONS. IF STOCKPILE IS TO BE IN-PLACE LONGER THAN 7 DAYS, PROVIDE SEED AND MULCH.

THE CONTRACTOR SHALL PROVIDE ALL SOD, SEED, MULCH AND FERTILIZER WHICH SHALL CONFORM WITH THE FOLLOWING MNDOT SPECIFICATIONS AS MODIFIED BELOW.

ITEM	MNDOT SPECIFICATION/NOTES
SOD	3878
SEED **	3876
FOR TURF ESTABLISHMENT *	MNDOT MIXTURE 260 (100 LBS/ACRE) - OR - MNDOT MIXTURE 270 (120 LBS/ACRE)
TEMPORARY FALL COVER	MNDOT MIXTURE 100B (100 LBS/ACRE)
TEMPORARY SPRING/SUMMER	MNDOT MIXTURE 110 (AT 100 LBS/ACRE)
TEMPORARY 1-2 YEARS COVER	MNDOT MIXTURE 150 (AT 40 LBS/ACRE)
TEMPORARY 2-5 YEARS COVER	MNDOT MIXTURE 190 (AT 60 LBS/ACRE)
MULCH	3882 (TYPE 1 - DISC ANCHORED)
FERTILIZER	3881
WOOD FIBER BLANKET	3885 (CATEGORY 2)

** MOW A MINIMUM OF ONCE PER 2 WEEKS
** SEEDED AREAS SHALL BE EITHER MULCHED OR COVERED BY FIBROUS BLANKETS TO PROTECT SEEDS AND LIMIT EROSION.

ALL EROSION AND SEDIMENT CONTROL MEASURES SHOWN ON THE PLANS OR IMPLEMENTED IN THE FIELD SHALL BE IN ACCORDANCE WITH THE CITY AND NPDES PHASE II PERMIT REQUIREMENTS, AND THE MPCA'S "PROTECTING WATER QUALITY IN URBAN AREAS BEST MANAGEMENT PRACTICES FOR MINNESOTA."

THE CONTRACTOR SHALL PROVIDE DESIGNATED CONCRETE TRUCK WASHOUT AREA WITH APPROPRIATE SIGNAGE. WASHOUT AREA IS TO BE A MINIMUM OF 50' FROM STORM DRAINS, DITCHES, PONDS, OR OTHER STORMWATER FEATURES. ALL LIQUID AND SOLID WASTE GENERATED BY CONCRETE WASHOUT OPERATIONS MUST BE CONTAINED IN A LEAK-PROOF CONTAINMENT FACILITY OR IMPERMEABLE LINER (E.G. COMPACTED CLAY LINER, IMPERMEABLE GEO-MEMBRANE). AFTER WASTE CONCRETE IS SET, BREAK-UP AND DISPOSE OF PROPERLY.

THE CONTRACTOR SHALL MAINTAIN SILT FENCE, INCLUDING THE REMOVAL OF ACCUMULATED SEDIMENT, THROUGH COMPLETION OF BUILDING CONSTRUCTION. SILT FENCE TO BE REMOVED ONLY AFTER COMPLETION OF BUILDING CONSTRUCTION AND UPON ESTABLISHMENT OF VEGETATION.

THE CONTRACTOR SHALL PAY SPECIAL ATTENTION TO ALL ADJACENT PROPERTY LINES AND MAKE SURE THE EROSION CONTROL PRACTICES IN-PLACE IN THOSE AREAS PREVENT MIGRATION OF SEDIMENT ONTO ADJACENT PROPERTIES.

THE CONTRACTOR SHALL PROVIDE WOOD FIBER BLANKET FOR ALL AREAS OF CONCENTRATED FLOW AND FOR ALL SLOPES 3:1 OR GREATER.
IF ANY SLOPES APPEAR TO BE FAILING, THE CONTRACTOR SHALL PROVIDE ADDITIONAL SILT FENCE, BIOROLLS AND EROSION CONTROL BLANKET AS NEEDED.

THE CONTRACTOR SHALL FINAL GRADE SWALE AREAS UPON STABILIZATION OF UPSTREAM AREAS.
THE CONTRACTOR SHALL SOD ALL DISTURBED DRAINAGE AREAS, INCLUDING SWALES, OVERFLOWS, AROUND STORM SEWER FLARED-END SECTIONS, AND OFF-STREET CATCH BASINS.

UPON GRADING COMPLETION THE CONTRACTOR SHALL PROVIDE NATIVE TOPSOIL, SEED, AND MULCH ANCHORED WITH A STRAIGHT SET DISC WITHIN 48 HOURS OF FINAL GRADING.
EXCESS SOIL SHOULD BE TREATED LIKE OTHER EXPOSED SOIL AND STABILIZED WITHIN 72 HOURS. ANY SOIL STOCKPILES ARE TO HAVE SILT FENCE PLACED ON DOWNSTREAM SIDES AND SHALL NOT BE PLACED IN SURFACE WATERS.

ADJACENT STREETS SHALL BE KEPT CLEAN OF CONSTRUCTION MATERIALS, DIRT, AND OTHER UNDESIRABLE MATERIALS. WHEN MATERIALS OR DEBRIS HAVE WASHED/FLOWED ONTO ADJACENT STREETS, IT IS THE CONTRACTOR'S RESPONSIBILITY TO SWEEP/SCRAPE STREETS AS NECESSARY OR AS DIRECTED BY THE CITY.

**GRADING, DRAINAGE & EROSION CONTROL PLAN
ROSE PLACE TOWNHOMES**

DRAWN BY: R.K.A.	DESIGN BY: R.K.A.
CHECKED BY: C.W.P.	PROJ. NO. 17-1710
ORIGINAL DATE: AUGUST 7, 2017	

DATE: 10/25/2017	REVISION DESCRIPTION: CHANGE TO BE MADE ON GRADE & RETAINING WALL
10/11/2017	REVISION COMMENTS: ROAD COMMENTS
10/25/2017	REVISION COMMENTS: ROAD COMMENTS


Prepared by: REBAR K. ABDULJALIL, LIC. NO. 2781
 Checked by: REBAR K. ABDULJALIL, LIC. NO. 2781
 Date: 10/25/2017

ROSE PLACE TOWNHOMES
 ROSEVILLE, MINNESOTA
 GRADING, DRAINAGE & EROSION CONTROL PLAN

PREPARED FOR:
 BRENT THOMPSON



PLOW ENGINEERING, INC.
 8778 LAKE DRIVE
 SUITE 110
 LINO LAKES, MN 55104
 PHONE: (651) 361-4210
 FAX: (651) 361-8791



NORTH
 1 INCH = 20 FEET

C3

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 27th day of November, 2017 at 6:00 p.m.

The following Members were present:
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO.
A RESOLUTION APPROVING THE FINAL PLAT OF
ROSE PLACE TOWNHOMES**

WHEREAS, Rose of Sharon has applied for approval of the final plat on property addresses at 2315 Chatsworth Avenue, which parcels are legally described as:

Lot 1 through Lot 8, Rose Place Townhomes

And WHEREAS , the Roseville Planning Commission held the public hearing regarding the proposed preliminary plat on July 12, 2017, and after said public hearing the Roseville Planning Commission voted to recommend approval of the proposed preliminary plat based on the comments and findings of the pertinent staff report and the input from the public; and

WHEREAS, the Roseville City Council, at its regular meeting on November 6, 2017, received the Planning Commission's recommendation and voted to approve the preliminary plat; and

WHEREAS, the final plat materials have been prepared and submitted which are consistent with the approved preliminary plat and reflect applicable conditions of preliminary plat approval;

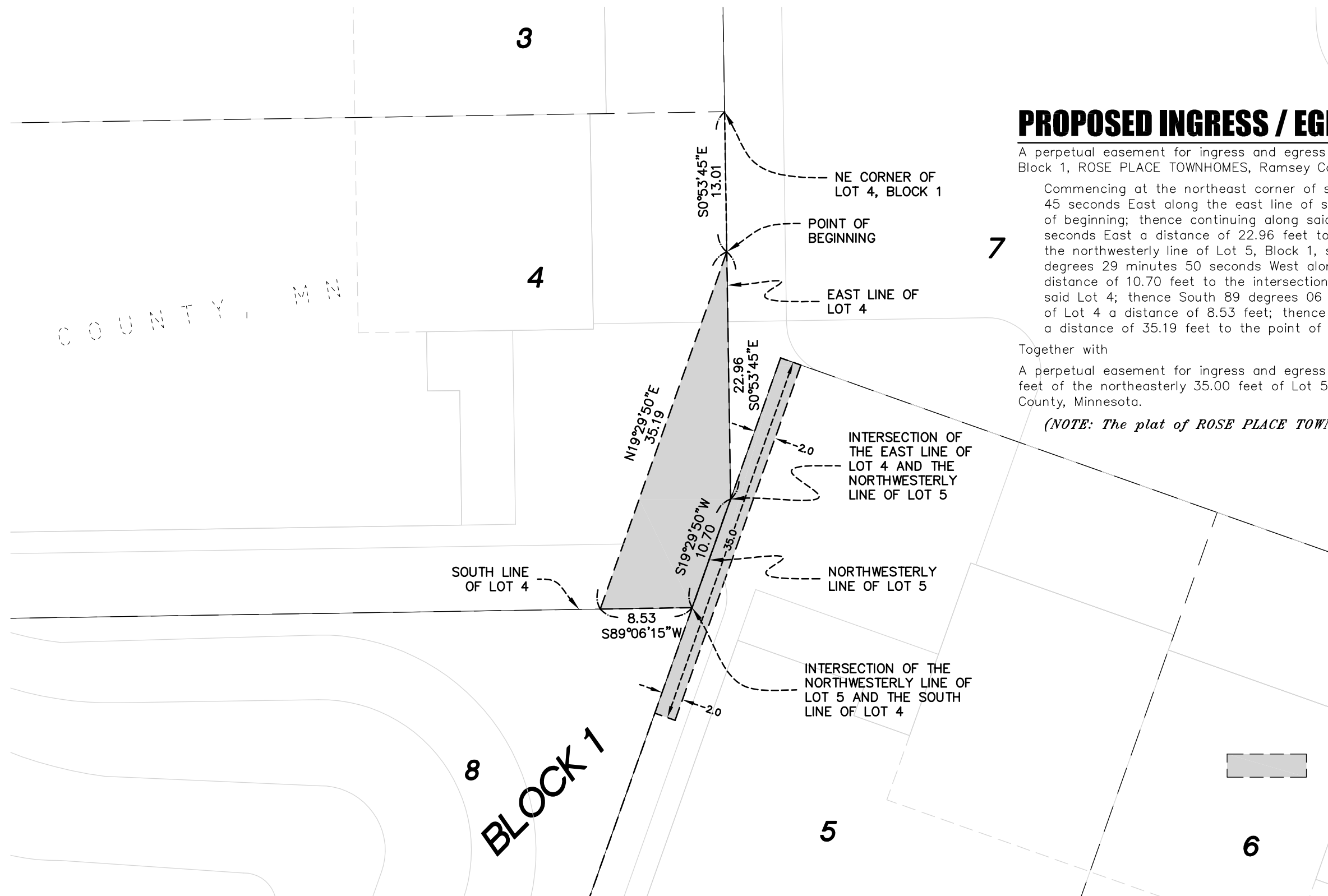
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the final plat of the subject property creating Rose Place Townhomes is hereby approved, subject to approval of a Public Improvement Contract (PIC) for the project.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following voted in favor: _____ and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

SKETCH AND DESCRIPTION

~for~ ROSE PLACE TOWNHOMES



PROPOSED INGRESS / EGRESS EASEMENT

NORTH

A perpetual easement for ingress and egress purposes over and across that part of Lot 4, Block 1, ROSE PLACE TOWNHOMES, Ramsey County, Minnesota, described as follows:

Commencing at the northeast corner of said Lot 4; thence South 0 degrees 53 minutes 45 seconds East along the east line of said Lot 4 a distance of 13.01 feet to the point of beginning; thence continuing along said east line South 0 degrees 53 minutes 45 seconds East a distance of 22.96 feet to the intersection of said east line of Lot 4 with the northwesterly line of Lot 5, Block 1, said ROSE PLACE TOWNHOMES; thence South 19 degrees 29 minutes 50 seconds West along the said northwesterly line of Lot 5 a distance of 10.70 feet to the intersection of said northwesterly line with the south line of said Lot 4; thence South 89 degrees 06 minutes 15 seconds West along said south line of Lot 4 a distance of 8.53 feet; thence North 19 degrees 29 minutes 50 seconds East a distance of 35.19 feet to the point of beginning.

Together with

A perpetual easement for ingress and egress purposes over and across the northwesterly 2.00 feet of the northeasterly 35.00 feet of Lot 5, Block 1, ROSE PLACE TOWNHOMES, Ramsey County, Minnesota.

(NOTE: The plat of ROSE PLACE TOWNHOMES is not of record as of this date.)

DENOTES PROPOSED EASEMENT (254 SQ. FT.)

○ Denotes Iron Set
● Denotes Iron Found

Scale 1" = 10'

Job No.: 17355pp

Bearings shown are on an assumed datum.

Drawn By: BPN
Project Manager: JER

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota. Dated this 21st day of November, 2017.

License No. 41578

E.G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701

www.egrud.com

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

Agenda Date: 11/27/17

Agenda Item: 7b.

Department Approval



City Manager Approval



Item Description: Consider Adoption of an Ordinance amending §1001.10 Definitions, §1009 Procedures, and Table 1006-1 of the City Code to allow for Contractor Yard-Limited in the Office/Business Park Zoning District as a Conditional Use.

1 **APPLICATION INFORMATION**

2 Applicant: Transwestern
3 Property Owner: C O Lynch Enterprises, Inc.
4 Application Submission: 10/06/17; deemed complete 10/12/17
5 City Action Deadline: 12/05/17

6 **LEVEL OF DISCRETION IN DECISION MAKING:** Actions taken on Zoning Code Text Amendment
7 requests are legislative; the City has broad discretion in making land use decisions based on
8 advancing the health, safety, and general welfare of the community.

9 **BACKGROUND**

10 Since 2013, the Planning Division has been addressing complications and inconsistencies it
11 encountered with the Zoning Code after its adoption in 2010. Some of the amendments were to
12 deal with pre-existing non-conformity, while others were in support of clarifying language or
13 additional flexibility.

14 The main area of focus for a number of the text amendments has been the area bound by Cleveland
15 Avenue, County Road C, Trunk Highway 36, and Fairview Avenue, which were previously and
16 predominantly light industrial or manufacturing type uses. Even after a few amendments, this area
17 continues to have it challenges given the type of existing uses, zoning of Office/Business Park
18 (O/BP), and the limited allowances under the current Code.

19 More recently, the City Planner has been working with leasing agents regarding a number of
20 properties in the area noted above. One specific site, 1900 County Road C (former Augie's
21 Catering), has been the subject of continued efforts to find an appropriate/code compliant reuse for
22 the building. The current property owner, after discussion with leasing agent, has requested City
23 consideration for modifying the definition of contractor yard and broadening the allowable uses to
24 be more in keeping with the light industrial type uses that have not changed since mid-2000.

25 **STAFF REVIEW**

26 To begin the process requested by the applicant, the City Planner reviewed the existing uses in
27 Table 1006-1 as well as a number of definitions, to determine whether there was conflicting or
28 unclear language, or uses that didn't jibe with other uses. What was concluded is that the Table

29 contains uses that are permitted or conditional that are the backbone of a use that is prohibited in
30 the O/BP, as well as a couple of definitions that could be modified (deleted/added) to better clarify
31 specific uses.

32 One use, deemed inconsistent in the Code, is a “contractor yard.” Although the Use Table for the
33 O/BP district prohibits a “contractor yard” the Table permits a variety of outdoor storage, all of
34 which are the types of outdoor storage that make up a contractor yard. Additionally the Code is
35 silent on indoor storage associated with uses other than warehouse, warehousing, or wholesaling.

36 Contractor yard is defined as:

37 *An establishment providing general contracting or building construction services, including*
38 *outdoor storage of machinery or equipment.*

39 The three outdoor storage allowances found in Table 1006-1 and in Section 1011.12.F are
40 described below (equipment and goods, as well as inoperable vehicles require an approved CU):

41 *8. Outdoor storage, equipment and goods: All outdoor storage shall occur on paved surfaces*
42 *consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere*
43 *to the parking area setback requirements in the applicable zoning district except that no*
44 *outdoor storage shall be allowed between a principal building and the front property line.*
45 *Areas of outdoor storage shall not obstruct required drive aisles or parking stalls. Greater*
46 *setbacks shall be considered for pressurized canisters or potentially explosive goods.*
47 *Equipment and goods shall be screened by screen wall or fence at least 6 feet in height and at*
48 *least 95% opaque. Equipment available for rent may be displayed without screening in an area*
49 *not exceeding 10% of the screened outdoor storage area. (Ord. 1451, 8-12-2013)*

50 *9. Outdoor storage, fleet vehicles: All outdoor storage shall occur on paved surfaces consistent*
51 *with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the*
52 *parking area setback requirements in the applicable zoning district. Fleet vehicles in active use*
53 *need not be screened, but inoperable or otherwise out-of-service vehicles (e.g., snow plows in*
54 *the summer, or “retired” vehicles) shall adhere to the requirements for outdoor storage of*
55 *inoperable/out-of-service vehicles or equipment. (Ord. 1451, 8-12-2013)*

56 *10. Outdoor storage, inoperable/out of service vehicles or equipment: All outdoor storage*
57 *shall occur on paved surfaces consistent with the parking area requirements of Section*
58 *1019.11 of this Title, and shall adhere to the parking area setback requirements in the*
59 *applicable zoning district except that no outdoor storage shall be allowed between a principal*
60 *building and the front property line. All such vehicles or equipment which are inoperable or*
61 *unused for more than 72 hours shall be screened by screen wall or fence 6-8 feet in height and*
62 *at least 95% opaque, and an outdoor storage area shall not obstruct required drive aisles or*
63 *parking stalls. (Ord. 1451, 8-12-2013)*

64 Similarly, limited production and processing as well as limited warehousing and distribution, are
65 permitted in the O/BP district and these uses tend to include an outdoor storage and/or fleet vehicle
66 component. As such, the Planning Division believes that a contractor yard with “limited” yard
67 storage/activity would be a consistent use to these uses.

68 To better understand the full scope of warehousing, distribution, and processing, the definitions for
69 limited production/processing, limited warehousing and distribution, warehousing, wholesale
70 establishment, and manufacturing, production and processing are defined below:

71 **Limited production/processing - accessory use:** Light manufacturing, fabrication, assembly,
72 processing, packaging, research, development, or similar ancillary or accessory uses which are
73 conducted indoors and which would not be disruptive of, or incompatible with, other office,
74 retail, or service uses that may be in the same building or complex. Limited
75 production/processing generally does not include industrial processing from raw materials.
76 (Ordinance 1445, 7-8-2013)

77 **Limited production/processing - principal use:** Light manufacturing, fabrication, assembly,
78 processing, packaging, research, development, or similar principal or primary uses which are
79 predominately conducted indoors and which would not be disruptive of or incompatible with
80 other office, retail, or service uses that may be in the same building or complex. Limited
81 production/processing as a principal/primary use generally does not include industrial
82 processing from raw materials. (Ordinance 1445, 7-8-2013)

83 **Limited warehousing and distribution:** An establishment providing storage and distribution
84 of merchandise and bulk goods, including those associated with a limited production and
85 processing use, and which use shall involve pick-up, cargo, and/or cube variety trucks to
86 distribute goods. (Ordinance 1446, 7-8-2013)

87 **Warehouse:** An establishment providing storage and distribution of merchandise and bulk
88 goods, typically involving heavy truck and/or freight rail traffic.

89 **Wholesale establishment:** An establishment providing storage, distribution, and sale of
90 merchandise and bulk goods, including mail order and catalog sales, importing, wholesale, or
91 retail sales of goods received by the establishment but generally not sale of goods for
92 individual consumption.

93 **Manufacturing, production and processing:** Manufacturing, assembly, processing, research,
94 development, or similar uses which may involve raw materials and have the potential to
95 produce objectionable influences on surrounding properties or adverse effects on the
96 environment. Manufacturing, production and processing uses require special measures and
97 careful site selection to ensure compatibility with the surrounding area.

98 Regarding “indoor storage”, although the Roseville’s warehousing definition (above) encompasses
99 nearly any product/good, it also includes a distribution component of heavy truck or rail traffic,
100 which may not always be the case with such uses. Staff would also note that it is aware of a few
101 businesses that have indoor storage or warehouse storage that does not include a heavy truck/rail
102 distribution component.

103 Regarding storage and distribution, the City Planner reviewed a number of municipal zoning codes
104 and found two definitions the City should consider. The first is a modified definition of warehouse
105 or warehousing that more appropriately defines the primary use of the building to be for storage of
106 goods, material, or other. The second definition is distribution center, which more appropriately
107 defines a warehouse that has a major or heavy distribution component – see below:

108 ***Warehouse or warehousing:*** The storage of materials or equipment within an enclosed
109 building as a principal use.

110 ***Distribution center:*** A warehouse primarily used for receipt, temporary storage and
111 redistribution of goods, typically involving heavy truck and/or freight rail traffic.

112 The last item staff sought to address was the contractor yard definition by offering a two-tiered
113 approach for this use. Specifically, creating a light/limited version as well as a heavy/unlimited
114 version – see below:

115 Contractor yard – **limited**: An establishment providing general contracting, **building/site**
116 **maintenance**, or building construction services, including **(but not limited to) fleet vehicles**
117 **(pick-up, cargo, and/or cube variety trucks)**, outdoor storage of **trailers or** machinery **and/or**
118 **seasonal** equipment. **Outdoor storage of these items shall be consistent with the requirements**
119 **of Table 1006-1 and Section 1011.12.F.8, 9, and 10.**

120 Contractor yard – **unlimited**: An establishment providing general contracting, **building/site**
121 **maintenance**, or building construction services, including **(but not limited to)** outdoor storage of
122 **large construction equipment or** machinery **(loader, grader, bulldozer, scraper, crane or**
123 **similar) trailers and/or seasonal** equipment, **and loose materials. Outdoor storage of these**
124 **items shall be consistent with the requirements of Table 1006-1 and Section 1011.12.F.8, 9,**
125 **and 10.**

126 PLANNING COMMISSION ACTION

127 On November 1, 2017, the Roseville Planning Commission held the duly noticed public hearing
128 regarding the proposed changes to §1001.10 Definitions and Table 1006-1. One citizen, John
129 Thompson, representing the property owner, was present to address the Commission.

130 Commissioners also had a number of questions and comments regarding the proposed changes.

131 Specifically, Commissioners focused on the approval process (conditional versus permitted) for
132 the changes in use (contractor yard – limited, and the various types of outdoor storage).

133 One item that the Planning Division would like further discussed/considered is permitting a
134 contractor yard – limited, as such a use would have to be fully contained within the structure as all
135 other aspects of such a business are currently conditional or proposed to be conditional.

136

137 The Planning Commission voted 5-1 to recommend the following to the City Council (see
138 Attachment A – draft PC Minutes):

139 Creating a new definition for contractor yard - limited

140 **Contractor yard – limited: An establishment providing general contracting, building/site**
141 **maintenance, or building construction services, including (but not limited to) fleet**
142 **vehicles (pick-up, cargo, and/or cube variety trucks), outdoor storage of trailers or**
143 **machinery and/or seasonal equipment. Outdoor storage of these items shall be consistent**
144 **with the requirements of Table 1006-1 and Section 1011.12.F.8, 9, and 10.**

145 Revising the existing definition of contractor yard as unlimited:

146 Contractor yard – **unlimited**: An establishment providing general contracting, **building/site**
147 **maintenance**, or building construction services, including **(but not limited to)** outdoor storage
148 of **large construction equipment or** machinery **(loader, grader, bulldozer, scraper, crane**
149 **or similar) trailers and/or seasonal** equipment, **and loose materials. Outdoor storage of**
150 **these items shall be consistent with the requirements of Table 1006-1 and Section**
151 **1011.12.F.8, 9, and 10.**

152 Replace the definition of warehouse in favor of one that addresses indoor storage use as the
 153 principal use of the building:

154 ~~**Warehouse:** An establishment providing storage and distribution of merchandise and bulk
 155 goods, typically involving heavy truck and/or freight rail traffic.~~

156 **Warehouse or warehousing: The storage of materials or equipment within an enclosed**
 157 **building as a principal use.**

158 Create a definition for distribution facility (similar to previous warehouse definition) to better
 159 describe the storage and distribution of goods as the principal use:

160 **Distribution center: A warehouse primarily used for receipt, temporary storage and**
 161 **redistribution of goods, typically involving heavy truck and/or freight rail traffic.**

162 Amend Table 1006-1 to include the following additions or corrections:

Table 1006-1	O/BP	I	Standards
Manufacturing, Research, and Wholesale Uses			
Contractor's yard - <u>limited</u>	<u>NP</u> <u>C</u>	P	
Contractor's yard - <u>unlimited</u>	<u>NP</u>	<u>P</u>	
<u>Distribution center</u>	<u>NP</u>	<u>P</u>	
Outdoor storage, equipment and goods	C	P	Y
Outdoor storage, fleet vehicles	<u>P</u> <u>C</u>	P	Y
Outdoor storage, inoperable/out of service vehicles or equipment	C	P	Y
Outdoor storage, loose materials	NP	C	Y
<u>Warehouse or warehousing</u>	<u>P</u>	<u>P</u>	

163

164 **SUGGESTED CITY COUNCIL ACTION**

165 Adopt an ordinance amending and creating a two-tiered definition for Contractor Yard; a new
 166 definition of warehouse/warehousing; a new definition for distribution facility; and amendments to
 167 Table 1006-1 regulating to contractor's yard and outdoor storage.

168 **ALTERNATIVE ACTIONS**

- 169 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need for
 170 clarity, analysis, and/or information necessary to make a recommendation on the request.
- 171 **b.** Pass a motion recommending denial of the proposal. A motion to deny must include findings
 172 of fact germane to the request.

Report prepared by: Thomas Paschke, City Planner
 651-792-7074
thomas.paschke@cityofroseville.com

Attachments: A. Draft ordinance B. Summary ordinance

City of Roseville

ORDINANCE NO. _____

AN ORDINANCE AMENDING §1001.10 DEFINITIONS AND TABLE 1006-1 OF TITLE 10 ZONING ORDINANCE OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to clarify specific uses within the Office/Business Park District to include a two-tiered definition for contractor yard; modification of the definition of warehouse/warehousing; creation of a definition for distribution center; and changes to Table 1006-1 to better reflect the above uses and outdoor storage.

SECTION 2. §1001.10 Definitions is hereby amended to include a new definition for contractor yard - limited:

Contractor yard – limited: An establishment providing general contracting, building/site maintenance, or building construction services, including (but not limited to) fleet vehicles (pick-up, cargo, and/or cube variety trucks), outdoor storage of trailers or machinery and/or seasonal equipment. Outdoor storage of these items shall be consistent with the requirements of Table 1006-1 and Section 1011.12.F.8, 9, and 10.

SECTION 3. §1001.10 Definitions is hereby amended to revise the existing definition of contractor yard as unlimited:

Contractor yard **– unlimited**: An establishment providing general contracting, **building/site maintenance**, or building construction services, including **(but not limited to)** outdoor storage of **large construction equipment or** machinery **(loader, grader, bulldozer, scraper, crane or similar) trailers and/or seasonal equipment, and loose materials. Outdoor storage of these items shall be consistent with the requirements of Table 1006-1 and Section 1011.12.F.8, 9, and 10.**

SECTION 4. §1001.10 Definitions is hereby amended to replace the definition of warehouse in favor of one that addresses indoor storage use as the principal use of the building:

~~**Warehouse:** An establishment providing storage and distribution of merchandise and bulk goods, typically involving heavy truck and/or freight rail traffic.~~

Warehouse or warehousing: The storage of materials or equipment within an enclosed building as a principal use.

SECTION 5. §1001.10 Definitions is hereby amended to create a definition for distribution facility (similar to previous warehouse definition) to better describe the storage and distribution of goods as the principal use:

Distribution center: A warehouse primarily used for receipt, temporary storage and redistribution of goods, typically involving heavy truck and/or freight rail traffic.

35 **SECTION 6. Table 1006-1 is amended to include the following additions or corrections to**
 36 **contractor yard, warehouse/warehousing, distribution center, and various types of outdoor**
 37 **storage:**

Table 1006-1	O/BP	I	Standards
Manufacturing, Research, and Wholesale Uses			
Contractor's yard - limited	NP <u>C</u>	P	
Contractor's yard - unlimited	NP	P	
Distribution center	NP	P	
Outdoor storage, equipment and goods	C	P	Y
Outdoor storage, fleet vehicles	P <u>C</u>	P	Y
Outdoor storage, inoperable/out of service vehicles or equipment	C	P	Y
Outdoor storage, loose materials	NP	C	Y
Warehouse or warehousing	P	P	

38

39 **SECTION 7. Effective Date.** This ordinance amendment to the Roseville City Code shall take
 40 effect upon passage and publication.

41 Passed this 27th day of November, 2017.

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING §1001.10 DEFINITIONS AND TABLE 1006-1 OF TITLE 10 ZONING ORDINANCE OF THE ROSEVILLE CITY CODE

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on November 27, 2017:

The Roseville City Code, Title 10, Zoning Code, has been hereby amended to clarify specific uses within the Office/Business Park District to include a two-tiered definition for contractor yard; modification of the definition of warehouse/warehousing; creation of a definition for distribution center; and changes to Table 1006-1 to better reflect the above uses and outdoor storage.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

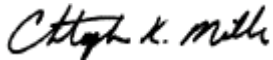
Attest: _____

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/27/17
Item No.: 7c.

Department Approval



City Manager Approval



Item Description: Award Construction Bids for the License Center Renovation Project.

BACKGROUND

On October 23, 2017, the City Council authorized the advertisement for bids for the License Center renovation project. The authorization represented the culmination of a 19-month process to address the License Center's long-term facility options. During this period, the following key decisions were recently made by the Council:

- May 15, 2017: authorize a 5-year lease agreement with Gaughan Properties (*existing location*) to secure a total of 4,919 square feet.
- August 14, 2017: authorize the preparation of plans & specifications for the License Center renovation project.
- October 23, 2017: authorize the advertisement for bids.

Based on the plans & specifications, Kodet Architects estimated a total project cost of approximately \$550,000. This amount does not include office furniture, workstations, or technology & security measures. Most of these items are already on a scheduled replacement cycle and will be replaced independent of the project.

Summary of Bids

A total of 13 complete and responsible bids were received on November 21, 2017. A summary is included in the table below:

	Bid
<u>Contractor</u>	<u>Amount</u>
Ebert Construction	593,000
American Liberty Construction	604,900
Derau Construction	609,800
Kue Contractors Inc.	609,936
Parkos Construction	629,800
TMG Construction	639,900
Dering Pierson Group	642,000
Met-Con Companies	644,900
Karkela Construction	652,000
Tarraf Construction	667,000
Brennan Construction	670,900
Donlar Construction	671,000
J.S. Cates	825,000

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As depicted in the table, the low base bid came from Ebert Construction in the amount of \$593,000. Staff recommends the Council award the contract to Ebert Construction, the low bidder. They estimate that the construction will be completed by April 1, 2018.

The project will be funded out of License Center cash reserves which currently stands at \$1.1 million. A capital expenditure of \$593,000 would still leave the License Center with a reserve level of 31% compared to the targeted 10-25% reserve level.

Final Comments

Although the project is affordable to the License Center, we recognize that an investment of this size may give reason for pause. However, the Council is reminded that the License Center moved to this location in 1999 and there has been only minimal capital improvements since then, with the exception of the expansion in 2003 that allowed us to offer passport acceptance services.

We will also note that the renovations are consistent with the goals and priorities outlined in the 2016-2020 License Center Strategic Plan as presented in May, 2015. The Plan specifically identified growth opportunities in the auto dealer and passport functions, both of which will require additional space to achieve that growth.

We further acknowledge the desire to seek assurances in any decision that may have a long-term impact. Like all other deputy registrar and passport agents, we are subject to the economic cycles of vehicle purchases as well as demographic changes that can alter the number of individuals needing a driver’s license or passport.

That being said, the License Center has an experienced roster of employees and enjoys a low employee turnover rate. 11 out of the current 19 employees including the three supervisors have been with the License Center for at least a decade. It is this core group that is responsible for the steady growth and financial performance the License Center has achieved during the past 15 years. We have every reason to be confident that the License Center will continue on this path moving forward.

Staff will be present at the meeting to address any Council inquiries.

56 **POLICY OBJECTIVE**

57 Not applicable.

58 **FINANCIAL IMPACTS**

59 See above.

60 **STAFF RECOMMENDATION**

61 Staff recommends that the Council award the bid for the License Center renovation project to Ebert
62 Construction, in an amount not to exceed \$593,000 plus a 5% contingency of \$29,650 for a total of
63 \$622,650.

64 **REQUESTED COUNCIL ACTION**

65 Motion to award the construction bid for the License Center renovation project to Ebert Construction, in
66 an amount not to exceed \$622,650.

67

68

Prepared by: Chris Miller, Finance Director

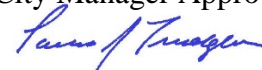
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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/27/17
Item No.: 7d.

Department Approval

City Manager Approval



Item Description: Discuss Roseville's 2018 Legislative Priorities

BACKGROUND

The Minnesota Legislature is scheduled to be in session from February 20 to May 21, 2018. During that time, there are many bills considered that have an effect on the operations of the City of Roseville. There are also other topics that staff and/or the City Council has identified that are important to either maintain or have changed.

In order to be ready for the 2018 Legislative Session, staff is bringing forward a discussion about Roseville's Legislative Agenda so that the City is better prepared to advocate for the issues that are important for the City of Roseville.

Staff has identified the following topics as items to be considered for Roseville's 2018 Legislative Priorities:

Roseville Specific

- Seek financial support for capital improvements at the Guidant John Rose Minnesota OVAL and support facilities through the 2020 State Bonding Bill
- Seek financial support to fund a bridge to safely accommodate pedestrian and bicycle traffic along Snelling Avenue over Highway 36 in the 2020 State Bonding Bill

Regulatory

- Enact Statewide Licensing of Massage Therapists
- Allowing a Taproom and Cocktail Room on the same premise
- Allow Municipal Hotel Licensing
- Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems in R-2 (Multi-Family) Occupancy Groups

City Operations

- Reimburse Deputy Registrars for excess costs associated with the deployment of the Minnesota Licensing and Registration System (MNLARS)
- Expand "Pathways to Policing" Program
- Advocate for an increase in Transportation Funding
- Improve Absentee Balloting
- Fund the DEED Redevelopment Grant Program and the Demolition Loan Program
- Create presumptive coverage for Firefighters diagnosed with cancer

Attached please find more detailed information about the topics identified by staff.

34 In order to assist the City in advocating its position on legislative matters, the City Council may want
35 to consider hiring a lobbyist to monitor and assist the City in its legislative priorities.

36 **POLICY OBJECTIVE**

37 Advocating for Roseville’s legislative priorities will provide a voice to the Minnesota Legislature
38 and Governor on items and issues that are important to the community and city operations.

39 **BUDGET IMPLICATIONS**

40 Not directly applicable to the Legislative Agenda. However individual items may have a cost impact
41 to the City, either negatively or positively, depending on the topic and outcome.

42 **STAFF RECOMMENDATION**

43 The City Council should review the draft legislative agenda and provide input on the topics covered.
44 The City Council should also make suggestions on additional items that should be added to the
45 legislative agenda. Based on the discussion, staff will bring forward a legislative agenda document
46 for final consideration.

47 **REQUESTED COUNCIL ACTION**

48 The City Council should review the draft legislative agenda and provide input on the topics covered.
49 The City Council should also make suggestions on additional items that should be added to the
50 legislative agenda. Based on the discussion, staff will bring forward a legislative agenda document
51 for final consideration.

52

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: 2018 Roseville Legislative Priorities

Roseville 2018 Legislative Priorities

Roseville Specific

Seek financial support for capital improvements at the Guidant John Rose Minnesota OVAL and support facilities through the 2020 State Bonding Bill.

Seek financial support to fund a bridge to safely accommodate pedestrian and bicycle traffic along Snelling Ave over Highway 36 in the 2020 State Bonding Bill

Regulatory

Enact Statewide Licensing of Massage Therapists

Allowing a Taproom and Cocktail Room on the same premise.

Allow Municipal Hotel Licensing

Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems in R-2 (Multi-Family) Occupancy Groups.

City Operations

Reimburse Deputy Registrars for excess costs associated with the deployment of the Minnesota Licensing and Registration System (MNLARS)

Expand “Pathways to Policing” Program

Advocate for an increase in Transportation Funding

Improve Absentee Balloting

Fund the DEED Redevelopment Grant Program and the Demolition Loan Program

Create presumptive coverage for Firefighters diagnosed with cancer

Roseville 2018 Legislative Priorities

Seek financial support for capital improvements at the Guidant John Rose Minnesota OVAL and support facilities through the 2020 State Bonding Bill

The Guidant John Rose Minnesota OVAL and support facilities have been an ongoing financial partnership with the State of Minnesota since its inception and construction. Specially, the OVAL was constructed in 1993, the banquet/meeting rooms/locker rooms were constructed in 1998 and general capital improvements were made in 2006 and 2008. All this was done with financial support from the State of Minnesota.

Due to the state and regional nature of the Guidant John Rose Minnesota OVAL and the ongoing financial partnership with the State of Minnesota including construction and ongoing capital improvements, it is again time to consider seeking financial support for upcoming capital improvement needs. It is important that this financial partnership continue as time and depreciation warrants capital improvements to the facility.

An assessment of the mechanical systems and infrastructure condition is underway and is expected to be completed early in 2018. This report will have an estimate of the capital costs needed for the Guidant John Rose Minnesota OVAL. In addition, staff is working with OVAL affiliated groups to determine their future needs.

The deadline to be considered in the 2020 State of Minnesota Bonding Bill is June, 2019.

Potential Support Statement

The City of Roseville supports legislation to include the Guidant John Rose Minnesota OVAL and support facilities in the 2020 State of Minnesota Bonding Bill for necessary capital improvements.

Roseville 2018 Legislative Priorities

Seek financial support to fund a bridge to safely accommodate pedestrian and bicycle traffic along Snelling Ave over Highway 36 in the 2020 State Bonding Bill*

The City of Roseville has long been hindered by the lack of a facility for non-motorized users along Snelling Ave between County Road B and County Road C, primarily over Highway 36. The City has had direct communication with MnDOT on this issue, but the cost of addressing this is beyond the means of either agency as a standalone project.

This Pedestrian/Bike Bridge would be a regional facility as this would allow the principle arterial, Snelling Ave, to meet Complete Street standards for Roseville, Ramsey County and MnDOT. The Pedestrian/Bike Bridge would also serve a regional retail shopping center, including Rosedale Mall, which is currently home to a regional transit hub. Rosedale Mall is a regional employer for the State of Minnesota and multi-modal access to the mall, or lack thereof, could be a threat to the long term sustainability of the center.

The estimated cost of this facility is anticipated to be as high as \$12 million. The most likely grant available for this facility is the Met Council Regional Transportation Federal Solicitation. Projects awarded this grant, however, are generally funded at an 80% level with an expectation of 20% local match and are capped around \$8 million of federal funding. The City of Roseville does not have the funding to support the remaining \$4 million to complete this regional facility. There may be other designs that are more cost effective, however these designs would not be as functional and would likely require easements through the mall property. Alternative designs can be pursued, but the City cannot move forward with the project without legislative support by way of bonding dollars.

Potential Statement of Support

The City of Roseville supports legislation to include a pedestrian/bicycle bridge over State Hwy. 36 in the Snelling Ave. Corridor to be included in the 2020 State of Minnesota Bonding Bill.

Attachment(s): None

*This request is second in priority to the 2020 State Bonding bill request for capital improvements at the Guidant John Rose Minnesota OVAL.

Roseville 2018 Legislative Priorities

Enact Statewide Licensing of Massage Therapists

Currently, the State of Minnesota does not license or register massage therapists. As a result, most cities, including Roseville, license massage therapists locally. Massage therapists often work in multiple cities. This fact, coupled with the lack of a statewide database of massage therapists, put cities at a disadvantage in knowing about any past violations of the law by a massage therapist.

On June 19, 2017, the Roseville City Council adopted a resolution supporting statewide licensing of massage therapists.

Potential Statement of Support

The City of Roseville supports legislation that requires statewide licensure or registration of massage therapists. The City of Roseville supports retaining the ability to regulate massage therapy establishments.

Attachment(s):

Roseville Resolution #11423

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 19th day of June, 2017, at 6:00 p.m.

The following members were present: McGehee, Willmus, Laliberte, Etten and Roe and the following members were absent: None

Councilmember Laliberte introduced the following resolution and moved its adoption:

RESOLUTION No. 11423

**RESOLUTION SUPPORTING STATEWIDE LICENSING OF MASSAGE
THERAPISTS**

WHEREAS, the State of Minnesota does not currently license or register massage therapists; and

WHEREAS, in the absence of any required statewide standards and regulations, cities, including Roseville, have entered into the traditional state domain of health-care licensure by requiring all massage therapists operating in the city to obtain a local license; and

WHEREAS, as a result of local licensing for massage therapists, city staff and law enforcement has spent numerous hours conducting criminal background checks, researching massage therapist accreditation programs to ensure legitimacy and credibility, and monitoring the massage therapy establishments due to citizen complaints and concerns regarding activities of massage therapists; and

WHEREAS, massage therapists often work in multiple establishments in multiple cities; and

WHEREAS, due to the lack of a statewide database of massage therapists, problems occurring in one city may not be known by staff and law enforcement of other cities despite their best efforts to conduct criminal background checks.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the City of Roseville supports legislation that requires statewide licensure or registration of massage therapists by the State of Minnesota that would not pre-empt the ability of cities to regulate massage therapy establishments.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember McGehee and upon vote being taken thereon, the following voted in favor thereof: McGehee, Willmus, Laliberte, Etten and Roe and the following voted against the same: none.

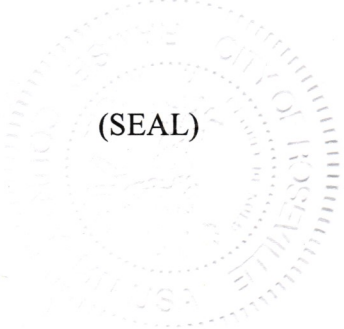
WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville,
County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
the attached and foregoing extract of minutes of a regular meeting of said City Council
held on the 19th day of June, 2017, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 19th day of June, 2017.


Patrick Trudgeon, City Manager



Roseville 2018 Legislative Priorities

Allow a Taproom and Cocktail Room on the same premise

Last session, legislation was introduced that removed the restriction from a single entity holding both a cocktail room and taproom license and from having a cocktail room and taproom in the same location. The bill, HF 2128 never had a hearing in committee. Rep. Becker Finn, who was a co-author of the bill, has indicated that the bill is still eligible to be taken up in the 2018 Session. Roseville's Bent Brewstillery has indicated that they would like to be able to have a cocktail room license to allow spirits that are distilled on-site to be sold at their current tap room.

Potential Statement of Support

The City of Roseville supports legislation that removes the restriction contained in Minnesota Statutes 2016, Section 340A.22 (2) prohibiting a single entity from holding both a cocktail room and taproom license and the restriction from having a cocktail room and taproom being collocated on the same premise.

Attachment(s):

HF 2128

This Document can be made available in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES
NINETIETH SESSION
H. F. No. 2128

03/06/2017 Authored by McDonald, Zerwas, Smith, Franke, Becker-Finn and others
The bill was read for the first time and referred to the Committee on Commerce and Regulatory Reform

1.1 A bill for an act

1.2 relating to liquor; repealing a restriction on holding both taproom and cocktail

1.3 licenses; amending Minnesota Statutes 2016, section 340A.22, subdivision 2.

1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. Minnesota Statutes 2016, section 340A.22, subdivision 2, is amended to read:

1.6 Subd. 2. **Cocktail room license.** (a) A municipality, including a city with a municipal

1.7 liquor store, may issue the holder of a microdistillery license under this chapter a

1.8 microdistillery cocktail room license. A microdistillery cocktail room license authorizes

1.9 on-sale of distilled liquor produced by the distiller for consumption on the premises of or

1.10 adjacent to one distillery location owned by the distiller. Nothing in this subdivision precludes

1.11 the holder of a microdistillery cocktail room license from also holding a license to operate

1.12 a restaurant at the distillery. Section 340A.409 shall apply to a license issued under this

1.13 subdivision. All provisions of this chapter that apply to a retail liquor license shall apply to

1.14 a license issued under this subdivision unless the provision is explicitly inconsistent with

1.15 this subdivision.

1.16 (b) A distiller may only have one cocktail room license under this subdivision, and may

1.17 not have an ownership interest in a distillery licensed under section 340A.301, subdivision

1.18 6, clause (a).

1.19 (c) The municipality shall impose a licensing fee on a distiller holding a microdistillery

1.20 cocktail room license under this subdivision, subject to limitations applicable to license fees

1.21 under section 340A.408, subdivision 2, paragraph (a).

2.1 (d) A municipality shall, within ten days of the issuance of a license under this
2.2 subdivision, inform the commissioner of the licensee's name and address and trade name,
2.3 and the effective date and expiration date of the license. The municipality shall also inform
2.4 the commissioner of a license transfer, cancellation, suspension, or revocation during the
2.5 license period.

2.6 ~~(e) No single entity may hold both a cocktail room and taproom license, and a cocktail~~
2.7 ~~room and taproom may not be collocated.~~

2.8 **EFFECTIVE DATE.** This section is effective the day following final enactment.

Roseville 2018 Legislative Priorities

Allow Municipal Hotel Licensing

Over the past several years, both City Council and staff have expressed interest in the ability to establish a hotel/motel licensing program similar to the current multi-family licensing program. Business organizations have asked the City's help in improving the quality and safety of Roseville hotels & motels. In response, staff began investigating available options for a potential municipal hotel/motel licensing program.

Following extensive investigation and conversations at the local, county, and state, levels it was determined that best course of action would be through establishing new legislation allowing for municipal licensing.

In March 2017, the Fire Department received Council approval to take over local inspections of all hotels and motels from the State Fire Marshal's office. The Fire Department will begin the first inspections this fall.

As part of the 2017 Legislative session H.F. 777/SF 699) was introduced to allow municipal hotel licensing. This legislation was supported by the City of Waite Park, MN.

Potential Statement of Support

The City of Roseville supports the passage of HF 777/SF 699 or any other legislation that allows for municipal hotel licensing.

Attachment(s):

HF 777

This Document can be made available
in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES
NINETIETH SESSION

H. F. No. 777

02/02/2017 Authored by Theis, Knobloch, Howe, O'Driscoll and Pinto
The bill was read for the first time and referred to the Committee on Government Operations and Elections Policy

- 1.1 A bill for an act
- 1.2 relating to local government; allowing cities and towns to require additional
- 1.3 licensing for hotels; proposing coding for new law in Minnesota Statutes, chapter
- 1.4 471.
- 1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.6 Section 1. [471.585] MUNICIPAL HOTEL LICENSING.
- 1.7 (a) A statutory or home rule charter city or a town may adopt an ordinance requiring
- 1.8 hotels operating within the boundaries of the city or town to have a valid license issued by
- 1.9 the city or town.
- 1.10 (b) An ordinance adopted under this section is limited to requiring compliance with state
- 1.11 and local laws as a condition of licensure. No other licensing conditions or requirements
- 1.12 are permitted.
- 1.13 (c) A city or town that has adopted an ordinance under this section may refuse to issue
- 1.14 a license, or may revoke an existing license, if the licensee fails to comply with the conditions
- 1.15 of the license.
- 1.16 (d) This section applies to a city or town under the jurisdiction of a community health
- 1.17 board. A city or town that is not under the jurisdiction of a community health board may
- 1.18 adopt a hotel licensing ordinance with any requirements otherwise permitted by law.

Roseville 2018 Legislative Priorities

Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems in R-2 (Multi-Family) Occupancy Groups

On March 27, 2017 the Roseville City Council adopted Minnesota State Building Code Chapter 1306 provisions requiring sprinkling in certain building occupancy groups. At that time, the City Council discussed the possible expansion of sprinkler requirements to multi-family buildings. Following much research and communications with the State Fire Marshal's office, it was determined expansion was not possible under current statute and code.

If the City Council has interest in expansion of sprinkler requirements under Building Code 1306, legislative action would be needed.

Potential State of Support:

The City of Roseville supports legislation that allows for local governments to require sprinkler systems in R-2 (Multi-Family) occupancy groups.

Attachment(s):

Minnesota State Building Code Chapter 1306

Minnesota State Building Code Chapter 1306

1306.0010 GENERAL.

This chapter authorizes optional provisions for the installation of on-premises fire suppression systems that may be adopted by a municipality in addition to the State Building Code. If the municipality adopts them, the sprinkler system requirements of this chapter become part of the State Building Code and are applicable throughout the municipality. This chapter, if adopted, must be adopted without amendment.

1306.0020 MUNICIPAL OPTION.

Subpart 1.

Requirement.

The sprinkler system requirements of this chapter, if adopted, must be adopted with the selection of either subpart 2 or 3, without amendment.

Subp. 2.

Existing and new buildings.

Automatic sprinkler systems for new buildings, buildings increased in total floor area (including the existing building), or buildings in which the occupancy classification has changed, must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

Exception: The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

§Subp. 3.

New buildings.

Automatic sprinkler systems for new buildings, additions to existing buildings, or buildings in which the occupancy classification has changed must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

Exception: The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

1306.0030 REQUIREMENTS.

For purposes of this chapter, area separation, fire barriers, or fire walls do not establish separate buildings. Gross square footage (gsf) means the floor area as defined in the International Building Code. The floor area requirements established in items A to D are based on the gross square footage of the entire building and establish thresholds for these requirements. The following occupancy groups must comply with sprinkler requirements of this chapter, unless specified otherwise:

A.

Group A-1, A-2, A-3, and A-4 occupancies;

Exception: air inflated structures, and open picnic shelters.

B.

Group B, F, M, and S occupancies with 2,000 or more gross square feet of floor area or with three or more stories in height;

Exception: S-2 open parking garages, aircraft hangars, salt storage sheds, and group "M" detached canopies.

C.

Minnesota State Building Code Chapter 1306

Group E occupancies with 2,000 or more gross square feet of floor area or with two or more stories in height;

§

D.

Group E day care occupancies with an occupant load of 30 or more.

Roseville 2018 Legislative Priorities

Reimburse Deputy Registrars for excess costs associated with the deployment of the Minnesota Licensing and Registration System (MNLARS)

On July 24, 2017, the State of Minnesota Driver & Vehicle Services (DVS) division officially launched its new Licensing and Registration System (MNLARS), despite widespread and repeated concerns expressed by MN Deputy Registrar Agents regarding the operability of the System.

Upon being launched, the System experienced immediate and catastrophic failure causing the halt of multiple types of vehicle-related transactions. Even when then the system was operational, significant design and programming deficiencies prevented basic transactions from being completed without assistance from State DVS employees. Since deployment, the System has repeatedly crashed, rendering local Deputy Registrars unable to process transactions for several hours at a time. Transactions that routinely had been performed in minutes prior to the new system launch, can now take in excess of an hour, even with a functioning system.

The repeated system failures and slow processing times have resulted in excessive and on-going staffing costs without the ability to recoup those costs. In addition, customer-initiated online transactions that failed during processing, required local Deputy Registrars to complete the transaction without collecting the customary filing fee.

Potential Statement of Support

The City of Roseville supports legislation that will reimburse Deputy Registrars for their excessive costs associated with the MNLARS deployment. This should include documented costs for the period of August, 2017 through June, 2018 or until such time that filing fees are adjusted accordingly.

The City further supports legislation that will increase the filing fees retained by Deputy Registrars to an amount sufficient to offset the costs of providing licensing activities on behalf of the State of Minnesota.

Attachment(s): None

Roseville 2018 Legislative Priorities

Expand “Pathways to Policing” Program

Last session the Minnesota Legislature enacted a two-year funding program (2018-2019) to remove some barriers faced by non-traditional law enforcement candidates to gain employment as law enforcement officers. The Pathways to Policing program is only offered to candidates who already possess an Associate's or Bachelor's Degree in a non-law enforcement degree and students must attend their mandatory final police training at Hennepin Technical College in Brooklyn Park.

Candidates lacking the funds to obtain an Associate's degree or higher are barred from the program. In addition, candidates lacking the ability to attend training in Brooklyn Park also cannot take part in the program.

Potential Statement of Support

The City of Roseville supports legislation that broadens the definition of “Pathways to Policing” in Minnesota House File 346 in order to open the important program to other non-traditional law enforcement candidates currently unable to take part in the current program because of the mentioned barriers.

Attachment(s):

HF 346

This Document can be made available
in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES
NINETIETH SESSION

H. F. No. 346

01/19/2017 Authored by Cornish, Hilstrom, Lohmer, Theis, O'Neill and others
The bill was read for the first time and referred to the Committee on Public Safety and Security Policy and Finance
02/16/2017 Adoption of Report: Amended and re-referred to the Committee on Ways and Means

- 1.1 A bill for an act
- 1.2 relating to public safety; requiring peace officers to receive training in crisis
- 1.3 response, conflict management, and cultural diversity; reforming and increasing
- 1.4 funding for peace officer training reimbursement; providing reimbursement grants
- 1.5 for pathway to policing programs; appropriating money; amending Minnesota
- 1.6 Statutes 2016, sections 171.20, subdivision 4; 357.021, subdivision 7; 626.8432,
- 1.7 subdivision 1; proposing coding for new law in Minnesota Statutes, chapter 626.
- 1.8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.9 Section 1. Minnesota Statutes 2016, section 171.20, subdivision 4, is amended to read:
- 1.10 Subd. 4. **Reinstatement fee.** (a) Before the license is reinstated, (1) an individual whose
- 1.11 driver's license has been suspended under section 171.16, subdivisions 2 and 3; 171.175;
- 1.12 171.18; or 171.182, or who has been disqualified from holding a commercial driver's license
- 1.13 under section 171.165, and (2) an individual whose driver's license has been suspended
- 1.14 under section 171.186 and who is not exempt from such a fee, must pay a fee of \$20.
- 1.15 (b) Before the license is reinstated, an individual whose license has been suspended
- 1.16 under sections 169.791 to 169.798 must pay a \$20 reinstatement fee.
- 1.17 (c) When fees are collected by a licensing agent appointed under section 171.061, a
- 1.18 handling charge is imposed in the amount specified under section 171.061, subdivision 4.
- 1.19 The reinstatement fee and surcharge must be deposited in an approved state depository as
- 1.20 directed under section 171.061, subdivision 4.
- 1.21 (d) Reinstatement fees collected under paragraph (a) for suspensions under sections
- 1.22 171.16, subdivision 3, and 171.18, subdivision 1, clause (10), must be deposited in the
- 1.23 ~~special revenue fund and are appropriated to the Peace Officer Standards and Training Board~~
- 1.24 ~~for peace officer training reimbursement to local units of government~~ general fund.

2.1 (e) A suspension may be rescinded without fee for good cause.

2.2 Sec. 2. Minnesota Statutes 2016, section 357.021, subdivision 7, is amended to read:

2.3 Subd. 7. **Disbursement of surcharges by commissioner of management and budget.**

2.4 (a) Except as provided in paragraphs (b), (c), and (d), the commissioner of management
2.5 and budget shall disburse surcharges received under subdivision 6 and section 97A.065,
2.6 subdivision 2, as follows:

2.7 (1) one percent shall be credited to the peace officer training account in the game and
2.8 fish fund to provide peace officer training for employees of the Department of Natural
2.9 Resources who are licensed under sections 626.84 to 626.863, and who possess peace officer
2.10 authority for the purpose of enforcing game and fish laws; and

2.11 (2) ~~39 percent shall be credited~~ the remainder shall be credited as follows:

2.12 (i) the first \$..... to the peace officers training account in the special revenue fund to
2.13 fund the operations of the Peace Officer Standards and Training Board; and

2.14 (ii) any remaining receipts to the general fund.

2.15 ~~(3) 60 percent shall be credited to the general fund.~~

2.16 (b) The commissioner of management and budget shall credit \$3 of each surcharge
2.17 received under subdivision 6 and section 97A.065, subdivision 2, to the general fund.

2.18 (c) In addition to any amounts credited under paragraph (a), the commissioner of
2.19 management and budget shall credit \$47 of each surcharge received under subdivision 6
2.20 and section 97A.065, subdivision 2, and the \$12 parking surcharge, to the general fund.

2.21 (d) If the Ramsey County Board of Commissioners authorizes imposition of the additional
2.22 \$1 surcharge provided for in subdivision 6, paragraph (a), the court administrator in the
2.23 Second Judicial District shall transmit the surcharge to the commissioner of management
2.24 and budget. The \$1 special surcharge is deposited in a Ramsey County surcharge account
2.25 in the special revenue fund and amounts in the account are appropriated to the trial courts
2.26 for the administration of the petty misdemeanor diversion program operated by the Second
2.27 Judicial District Ramsey County Violations Bureau.

2.28 Sec. 3. Minnesota Statutes 2016, section 626.8432, subdivision 1, is amended to read:

2.29 Subdivision 1. **Grounds for revocation, suspension, or denial.** (a) The board may
2.30 refuse to issue, refuse to renew, refuse to reinstate, suspend, revoke eligibility for licensure,
2.31 or revoke a peace officer or part-time peace officer license for any of the following causes:

- 3.1 (1) fraud or misrepresentation in obtaining a license;
- 3.2 (2) failure to meet licensure requirements; ~~or~~
- 3.3 (3) a violation of the standards of conduct set forth in Minnesota Rules, chapter 6700;
- 3.4 or
- 3.5 (4) failure to provide information in response to a request from the board made pursuant
- 3.6 to section 626.845, subdivision 1, clause (12).

3.7 (b) Unless otherwise provided by the board, a revocation or suspension applies to each

3.8 license, renewal, or reinstatement privilege held by the individual at the time final action

3.9 is taken by the board. A person whose license or renewal privilege has been suspended or

3.10 revoked shall be ineligible to be issued any other license by the board during the pendency

3.11 of the suspension or revocation.

3.12 **Sec. 4. [626.8469] TRAINING IN CRISIS RESPONSE, CONFLICT MANAGEMENT,**

3.13 **AND CULTURAL DIVERSITY.**

3.14 Subdivision 1. **In-service training required.** Beginning July 1, 2018, the chief law

3.15 enforcement officer of every state and local law enforcement agency shall provide in-service

3.16 training in crisis intervention and mental illness crises; conflict management and mediation;

3.17 and recognizing and valuing community diversity and cultural differences to every peace

3.18 officer and part-time peace officer employed by the agency. The training shall comply with

3.19 learning objectives developed and approved by the board and shall meet board requirements

3.20 for board-approved continuing education credit. The training shall consist of at least 16

3.21 continuing education credits within an officer's three-year licensing cycle. Each peace officer

3.22 with a license renewal date after June 30, 2018, is not required to complete this training

3.23 until the officer's next full three-year licensing cycle.

3.24 Subd. 2. **Record keeping required.** The head of every local and state law enforcement

3.25 agency shall maintain written records of the agency's compliance with the requirements of

3.26 subdivision 1. The documentation is subject to periodic review by the board, and shall be

3.27 made available to the board at its request.

3.28 Subd. 3. **Licensing sanctions; injunctive relief.** The board may impose licensing

3.29 sanctions and seek injunctive relief under section 214.11 for failure to comply with the

3.30 requirements of this section.

4.1 **Sec. 5. APPROPRIATION; PEACE OFFICER TRAINING REIMBURSEMENT**
4.2 **GRANTS.**

4.3 \$10,000,000 in fiscal year 2018 and \$10,000,000 in fiscal year 2019 are appropriated
4.4 from the general fund to the Peace Officer Standards and Training Board for peace officer
4.5 training reimbursement to local governments. This is an ongoing appropriation that is part
4.6 of the base budget.

4.7 **Sec. 6. APPROPRIATION; PATHWAY TO POLICING REIMBURSEMENT**
4.8 **GRANTS.**

4.9 \$1,000,000 in fiscal year 2018 and \$1,000,000 in fiscal year 2019 are appropriated from
4.10 the general fund to the commissioner of public safety for reimbursement grants to local
4.11 units of government that operate pathway to policing programs intended to bring persons
4.12 with nontraditional backgrounds into law enforcement. Applicants for reimbursement grants
4.13 may receive up to 50 percent of the cost of compensating and training pathway to policing
4.14 participants. Reimbursement grants shall be proportionally allocated based on the number
4.15 of grant applications approved by the commissioner.

Roseville 2018 Legislative Priorities

Advocate for an increase in Transportation Funding

Minnesota has been experiencing a funding gap due to aging transportation infrastructure, rising costs for labor and road materials, and inflation. Costs have increased 55 percent over the last 20 years, but the federal gas tax (18.4 cents per gallon) has remained stagnant since 1993. The 28.5 cents per gallon Minnesota gas tax, last increased in 2012 as the final phase-in of legislation enacted in 2008, has not been indexed for inflation and is not keeping up with needs. Aging infrastructure is also a major factor. Maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle.

The Minnesota Transportation Finance Advisory Committee (TFAC) convened by Governor Mark Dayton in 2012 concluded that the state has a \$21 billion shortfall in transportation funding over the next 20 years—and that is just to keep the transportation system at its current level of service. The report estimates the annual funding gap (AFG) for Municipal State Aid (MSA) system is conservatively estimated at \$100 million, while the non-MSA city street system AFG is between \$250 million to \$400 million. There is not adequate funding available and, even with MnDOT efforts to increase efficiencies, savings do not cover the funding deficit. Long-term, dedicated, and sustainable investments are needed.

The City of Roseville receives an allocation of Municipal State Aid funds annually to fund our larger volume streets that are within our jurisdiction. These MSA funds are a percentage of the overall gas tax, license fees and motor vehicle sales tax collected annually by the state.

Over the past 10 years the City of Roseville has received the following allocations of funds from the MSA Account:

Year	Total Allocation	% Increase from Previous Year
2007	\$961,507	
2008	\$912,398	-5.1%
2009	\$971,046	6.4%
2010	\$1,028,306	5.9%
2011	\$1,112,860	8.2%
2012	\$1,134,369	1.9%
2013	\$1,156,722	2.0%
2014	\$1,211,822	4.8%
2015	\$1,323,592	9.2%
2016	\$1,342,878	1.5%
2017	\$1,362,945	1.5%

These funds can only be used on our MSA designated streets (20% of our total street mileage) and on “off system” roads such as State Aid designated County Roads (Lexington Ave, Rice St) and State Highways (Snelling Ave, 35W, 36). However our current funding levels are barely

Roseville 2018 Legislative Priorities

enough to allow us to perform mill and overlays on our existing State Aid system. We see some longer term funding gaps as large County project come due (i.e. Rice Street, County Road B2) and the City is forced to participate in the costs of those projects.

Finally, as more Cities surpass the 5,000 population threshold to participate as a Municipal State Aid city, the MSA Fund continues to erode as more Cities compete for the same amount of dollars.

Additionally, more and more Roseville residents are asking for better transit service for Roseville. Our new Comprehensive Plan will identify transit deficiencies on key corridors such as Larpenteur Ave. The key to adding additional service and resources is ultimately funding. Metro Transit would like to increase service, but is faced with prioritizing routes due to gaps in current funding levels.

Potential Statement of Support

The City of Roseville supports additional comprehensive transportation funding with an increase in the gas tax and other measures (such as a mileage tax, increased tab fees, etc.) to support improvements in both transportation infrastructure as well as improved and expanded transit service.

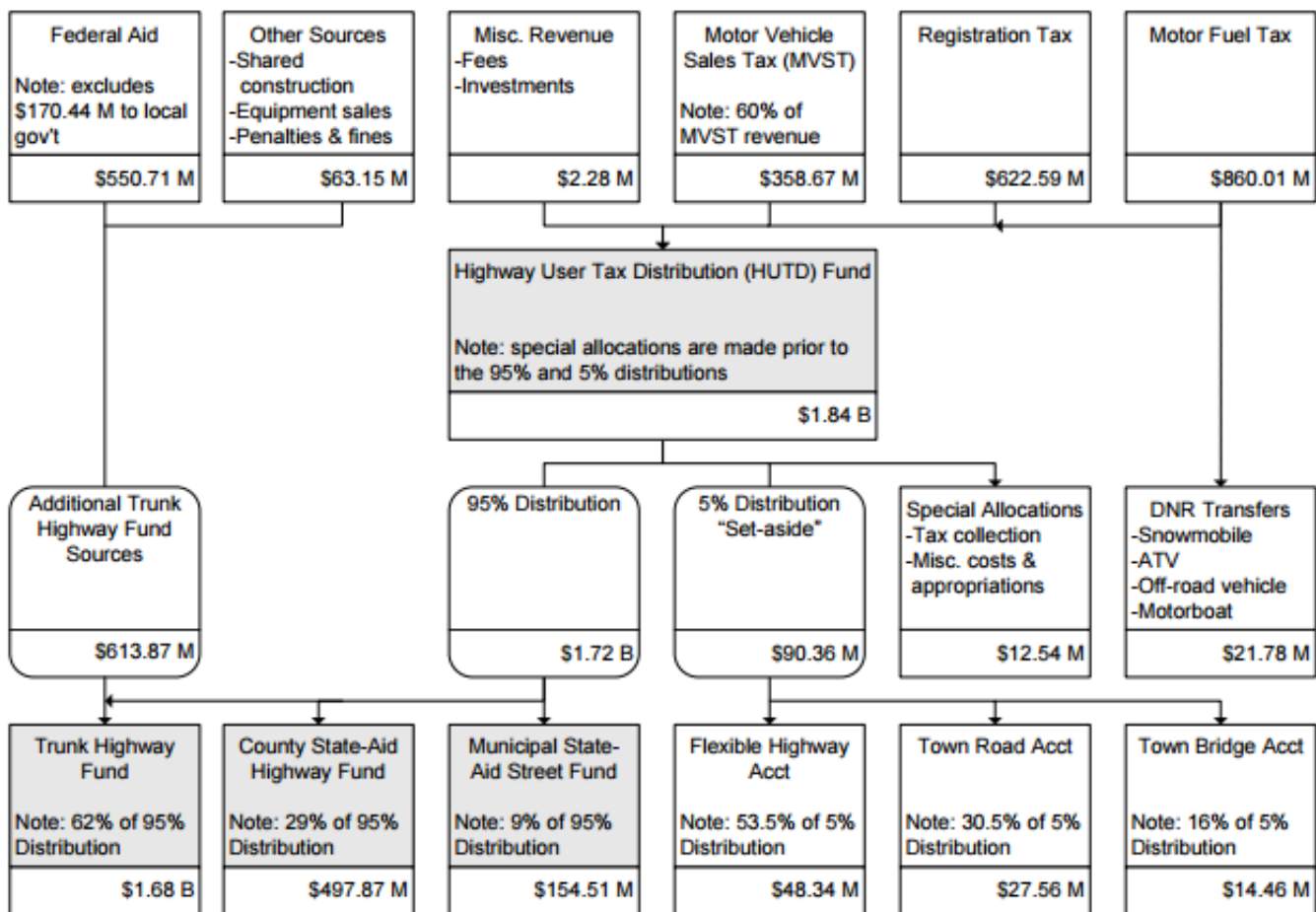
Attachments:

Transportation Funding Information

TRANSPORTATION FUNDING IN MINNESOTA A MYTH-BUSTING FACT SHEET

A Guide for MN Cities

The Big Picture: Under the Minnesota Constitution, revenues from the gas tax, vehicle registration, and motor vehicle sales tax must be used for specific transportation purposes. This fact sheet clarifies where Minnesota's transportation funding comes from, how it can be used (highways vs. streets vs. bridges vs. transit) and how it intersects with federal funding.



Note: excludes (1) proceeds from trunk highway and other general obligation bonds, and (2) \$14.4 million in motor vehicle lease sales tax revenue.

TRANSPORTATION FUNDING IN MINNESOTA A MYTH-BUSTING FACT SHEET

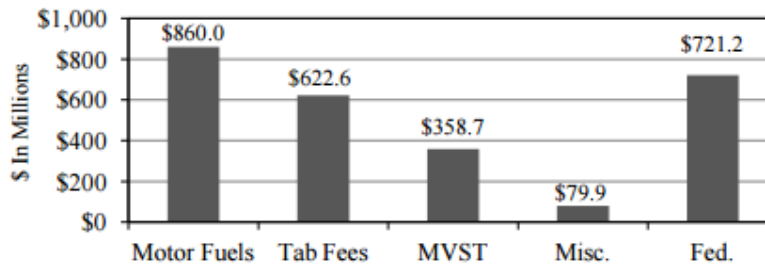
A Guide for MN Cities

Myth 1: Minnesota is not experiencing a major funding gap.

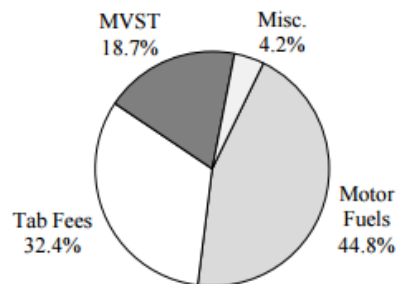
Minnesota has been experiencing a funding gap due to aging transportation infrastructure, rising costs for labor and road materials, and inflation. Costs have increased 55 percent over the last 20 years, but the federal gas tax (18.4 cents per gallon) has remained stagnant since 1993. The 28.5 cents per gallon Minnesota gas tax, last increased in 2012 as the final phase-in of legislation enacted in 2008, has not been indexed for inflation and is not keeping up with needs. Aging infrastructure is also a major factor. Maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle.

The Minnesota Transportation Finance Advisory Committee (TFAC) convened by Governor Mark Dayton in 2012 concluded that the state has a \$21 billion **shortfall** in transportation funding over the next 20 years—and that is just to keep the transportation system at its **current** level of service. The report estimates the annual funding gap (AFG) for municipal state aid (MSA) system is conservatively estimated at \$100 million, while the non-MSA city street system AFG is between \$250 million to \$400 million. There is not adequate funding available and, even with MnDOT efforts to increase efficiencies, savings do not cover the funding deficit. Long-term, dedicated, and sustainable investments are needed.

**State and Federal Highway Funding
FY 2013 (\$2.64 billion)**



**Distribution of State Highway Funding
FY 2013 (\$1.92 billion)**



Notes: (1) "Motor fuels" category includes revenue for fuel attributed to nonhighway uses; (2) "MVST" category only contains highway funding; (3) "Misc." category is primarily trunk highway system revenue and includes motor vehicle lease sales tax revenue; and (4) charts exclude bond proceeds.

TRANSPORTATION FUNDING IN MINNESOTA A MYTH-BUSTING FACT SHEET

A Guide for MN Cities

Myth 2: Highways and transit compete for constitutionally dedicated transportation money.

The trunk highway system is funded through three constitutionally dedicated highway user taxes--gas tax, registration tax on motor vehicles, the motor vehicle sales tax (MVST). These make up the Highway User Tax Distribution Fund (HUDTF). Under the Minnesota Constitution, revenues generated from the state gas tax and vehicle registration can **only** be used for **roads and bridges**. Forty percent of the MVST, which is the smallest source of HUDTF revenues, is spent on Metro and Greater Minnesota transit. State dollars used for mass transit such as light rail are used to match federal funds for mass transit.

First, **95 percent** is distributed into dedicated highway funds, outlined in the following table.

Percent	Allocation	Use
62%	Trunk highway fund	Trunk highway construction, maintenance, and administration
29%	County state-aid highway (CSAH) fund	County roads in the state-aid system, apportioned to counties by two statutory formulas. Minn. Stat. § 162.07 .
9%	Municipal state-aid street (MSAS) fund	City streets in the state-aid system, apportioned to cities by statutory formula. Minn. Stat. § 162.13 .

Motor vehicle sales tax (MVST). Since fiscal year 2012, following a phase-in period, MVST revenue has been split among highways and transit, as follows. [Minn. Stat. § 297B.09](#).

Percent	Allocation	Use
60%	Highway user tax distribution (HUTD) fund	State and local highways; further allocated by constitutional formula (in the same manner as outlined above)
36%	Metropolitan area transit	Transit in Twin Cities metropolitan area
4%	Greater Minnesota transit	Transit in Greater Minnesota

Motor vehicle lease sales tax. Following recent shifts, motor vehicle lease sales tax revenue (excluding Legacy funds) for fiscal year 2015 and after is distributed as follows.

Portion	Allocation	Use
First \$32 million	General fund	Nondedicated state revenue
50% of remainder ⁴	County state-aid highway fund	Certain Twin Cities metropolitan area counties ⁵
50% of remainder	Greater Minnesota transit	Transit in Greater Minnesota

TRANSPORTATION FUNDING IN MINNESOTA A MYTH-BUSTING FACT SHEET

A Guide for MN Cities

Myth 3: The gas tax and vehicle registration tax pays for local roads.

Minnesota contains over 141,000 miles of roadway, and over 19,000 miles—or 13 percent—are owned and maintained by Minnesota's 853 cities. **84 percent** of municipal streets are **ineligible** for dedicated HUDTF dollars and are the responsibility of property taxpayers. The state gas tax (28.5 cents/gallon) and vehicle registration tax revenue is constitutionally dedicated strictly for highway purposes. Though city streets are essential to mobility and economic vitality in Minnesota communities, funding for those streets has remained largely unaddressed in transportation funding bills for over a decade. Some facts:

- Currently, the municipal state aid (MSA) system is limited to cities with populations over 5,000—only 147 of 853 cities in Minnesota—and cannot be applied to more than 20 percent of a city's lane miles. The Legislature did create the Small Cities Assistance Account in 2015, and funded it with \$12.5 million in one-time money distributed through a formula to the 704 Minnesota cities with populations under 5,000. This funding is not permanent and does not address the funding challenges for cities with populations over 5,000 for their maintenance costs of non-MSA roads.
- Existing MSA is not meeting the needs of MSA cities.
- Property taxes and special assessments have limited use, leaving cities under-equipped to address growing needs.
- For every \$1 spent on maintenance, a road authority saves \$7 in repairs, but funding challenges have made it difficult to perform timely maintenance for preservation purposes.

Myth 4: The federal government will take care of Minnesota's transportation funding needs.

The nation's transportation bill, MAP-21, and its predecessor, SAFETEA-LU, provide major sources of funds for state and local transportation projects, including highways, transit, and local enhancement projects. Minnesota annually receives close to \$1 billion. In the past, the law has been re-authorized every six years. Increasing vehicle fuel efficiency and the stationary federal gas tax rate is leading to serious underfunding of the Federal Highway User's Trust Fund. Congress has not enacted a long-term replacement and has resorted to short-term extensions 35 times over the past decade, leaving important state and local projects vulnerable to sudden cutoff.

Just before the August recess, the Senate did pass the "Developing a Reliable and Innovative Vision for the Economy (DRIVE) Act", a bill that authorizes over \$50 billion in federal funding annually for six years to support highway, bridge, and transit projects and programs. However, the House did not vote on the Senate bill and announced it would consider a House originated bill this fall. As a part of achieving a more robust and sustainable source of funds for transportation projects across our state, **Minnesota city officials are encouraged to contact their Congressional offices** to urge support for a new long-term federal transportation bill that authorizes at least six years of transportation programs & funding, enables more local control, supports innovative programs and finance, & helps fix the Highway Trust Fund.

*Tables & Charts Source: from MN House of Representatives Information Brief on "Highway Finance" (October 2014)
www.house.leg.state.mn.us/hrd/pubs/hwyfin.pdf*

HISTORY OF Mn/DOT REVENUE CHANGES

MOTOR FUEL TAX RATES PER GALLON: MINNESOTA

Year	Description
1975	Increased from 7 to 9 cents per gallon
1980	9 to 11 cents
1981	11 to 13 cents
1983	13 to 16 cents (for eight months) and then to 17 cents beginning January 1, 1984
1988	17 to 20 cents
1994	Phased out 2-cent gasohol credit over 4 years
2008	Chapter 152 authorized a number of changes to the fuel tax rates from 2008 to 2012; including a general rate increase of 5 cents phased in by October 1, 2008, and a debt service surcharge that increases to 3.5 cents by 2012
2008 April 1	20 cents to 22.0 cents (2 cent general increase)
2008 Aug 1	22.0 cents to 22.5 cents (debt service surcharge)
2008 Oct 1	22.5 cents to 25.5 cents (3 cent general increase)
2009 Jul 1	25.5 cents to 27.1 cents (debt service surcharge)
2010 Jul 1	27.1 cents to 27.5 cents (debt service surcharge)
2011 Jul 1	27.5 cents to 28 cents (debt service surcharge)
2012 Jul 1	28.0 cents to 28.5 cents (debt service surcharge)

MOTOR FUEL TAX RATES PER GALLON: FEDERAL, MINNESOTA, AND NEIGHBORING STATES, DEC. 2010

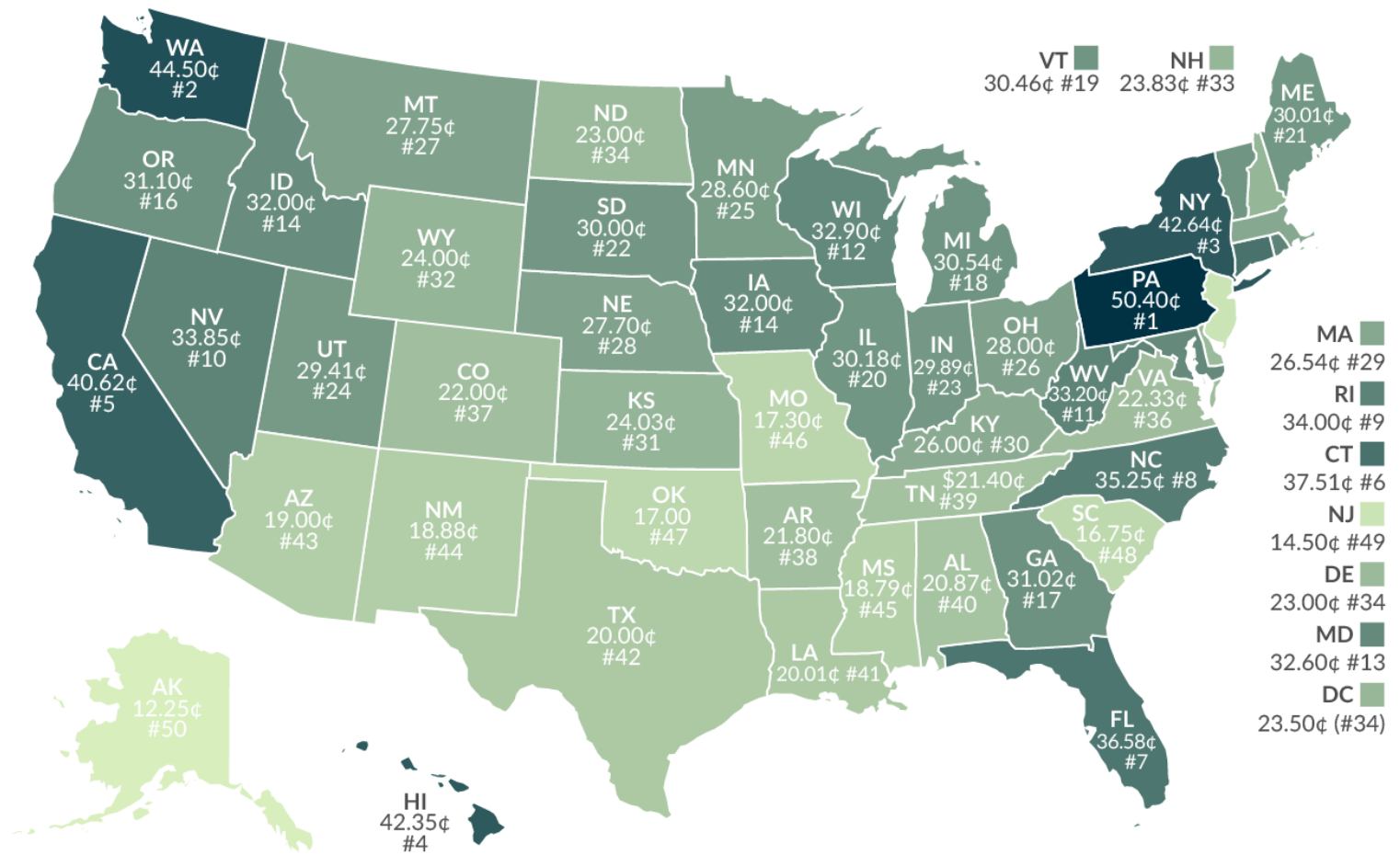
Cents per gallon	Federal	MN	WI	SD	IA	ND
Gasoline	18.4	27.5	30.9	22.0	21.0	23.0
Diesel	24.4	27.5	30.9	22.0	22.5	23.0
Gasohol (10% blend)	18.4	27.5	30.9	20.0	19.0	23.0

MOTOR VEHICLE REGISTRATION TAXES

Year	Description
1981	Increased passenger vehicle registration taxes by phasing in an increased minimum tax
1986	Increased truck registration taxes for heavier trucks
1989	Adjusted schedule for reduction of taxes paid for passenger vehicles as they become older, such that citizens pay more over the life of the vehicle
2000	Retained the same policy for calculating the tax for passenger vehicles, but provided a maximum tax of \$189 for the first renewal and a maximum tax of \$99 for the second and subsequent renewals
2008	Modified registration tax policy for passenger vehicles to institute a process similar to what existed prior to 2000, by eliminating caps and changing the depreciation schedule; these provisions are phased-in by virtue of a provision that provides that for currently registered vehicles, no one's tax will be higher in a current year than it was in the previous year.

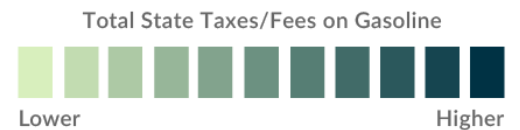
How High Are Gasoline Taxes in Your State?

Total State Taxes and Fees on Gasoline, as of January 2016 (cents per gallon)



Notes: These rates do not include the 18.40 cent/gallon federal excise tax on gas. The American Petroleum Institute (API) has developed a methodology for determining the average tax rate on a gallon of fuel. Rates may include any of the following: excise taxes, environmental fees, storage tank taxes, other fees or taxes, and general sales tax. In states where gasoline is subject to the general sales tax, or where the fuel tax is based on the average sale price, the average rate determined by API is sensitive to changes in the price of gasoline. States that fully or partially apply general sales taxes to gasoline are California, Connecticut, Georgia, Illinois, Indiana, Michigan, and New York. D.C.'s rank does not affect states' ranks, but the figure in parentheses indicates where it would rank if included.

Source: American Petroleum Institute.



METRO AREA TRANSIT NEEDS



Transit service plays a critical role in the efficient movement of people.



In the metro area, the current transit system carries

94 million passengers per year

on more than 200 local and express bus routes, the Blue Line LRT, Green Line LRT, & Northstar commuter rail and dial-a-ride services throughout the region.

TRANSIT STRENGTHENS THE TRANSPORTATION SYSTEM BY:

- » Providing a safe and efficient mobility option
- » Mitigating congestion
- » Improving sustainability and livability
- » Serving transit-dependent populations
- » Encouraging efficient land development patterns

80%

of current transit riders are going to work or school.

Transit is not only for the transit-dependent:

2/3

of transit rider households have an automobile available.

Transit service in the Twin Cities Metropolitan Area does not meet the demand by the public for convenient service throughout the region.

The bus expansion plans include increased frequency, span of service and geographic coverage as well as improved quality and speed of service for local bus routes. For express bus routes, it includes increased service on routes that are experiencing high demand and additional service to new park-and-ride lots.



Transitway investments (light rail, bus rapid transit, arterial transit) attract permanent new jobs

(94,000 new jobs anticipated along Green Line LRT and 60,000 along Southwest LRT by 2030), create significant engineering and construction jobs (4,300 jobs for CCLRT and 3,500 for SWLRT) and promote more efficient and compact transit-oriented development along those corridors.



Arterial BRT corridors

are an important subset of the transitway network. In 11 arterial corridors under consideration buses carry 86,000 rides today, with 450,000 people and 460,000 jobs within a half mile of those routes. The proposed Arterial BRT routes are already the most efficient and cost-effective bus service.



According to the Transportation Finance Advisory Committee (TFAC) report issued in December of 2012,

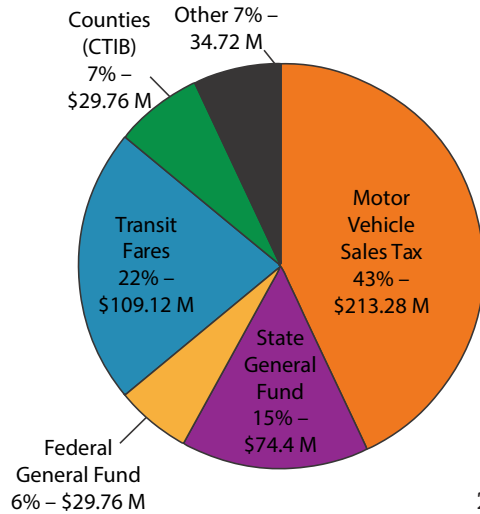
the Metropolitan region faces a funding gap between the amount of revenue projected to be available and the amount of funding needed just to maintain current transit service of approximately **\$90 million per year**.

The TFAC work estimated that the increased funding need for metropolitan area transit was approximately \$4.2-\$5.7 billion over a 20-year time frame or about \$210-\$285 million annually. This level of funding need was based upon the goal of creating an expanded bus and transitway system and accelerating the rate at which this expansion would occur.

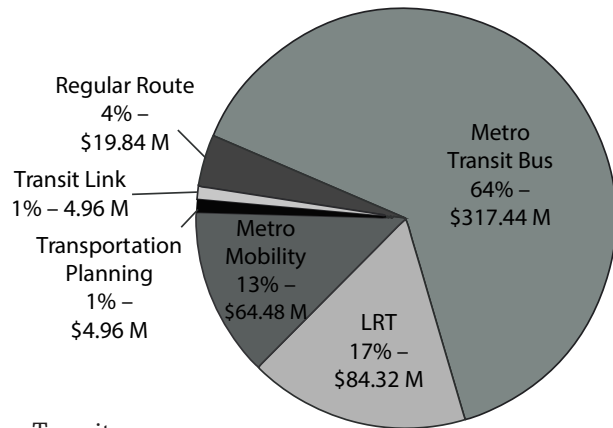


Metropolitan Area Transit Funding

REVENUE: \$496 M



EXPENSES: \$496 M



Proposed Metro Transit
2015 Transportation Budget

FEDERAL TRANSIT FUNDS

The region receives federal formula transit revenues through two primary programs – 5307 and 5340. These programs provide formula funds for the region to use for transit capital asset management and improvement

The largest competitive federal transit program is the New Starts/Small Starts program, which can provide a significant share of major transitway projects. In the past, the region has received a 50% federal cost share for the construction of the Blue Line, Green Line and Northstar commuter rail.

STATE GENERAL FUND

The state has historically provided a general fund appropriation for transit operating purposes. These revenues are in large part allocated to Metro Mobility operations and for the state's 50% share of the net costs of light rail transit operations.

MOTOR VEHICLE SALES TAX (MVST)

The motor vehicle sales tax (6.5%) is charged instead of the general sales tax on new and used motor vehicles and is constitutionally dedicated, thanks to the passage of a constitutional amendment in 2006. The constitution directs no more than 60% of the revenue to the Highway User Tax Distribution Fund (HUTDF) and no less than 40% of the revenue to public transit assistance. State statute currently requires that 60% of the revenue be deposited in the HUTDE, 36% to Metropolitan Area Transit and 4% to Greater Minnesota Transit.

TRANSIT FARES

The fares that riders pay when they use transit service accounts for a significant share of transit funding in the region. The transit fare recovery ratio is a measure used nationally that compares the level of fare revenue received to the total operating costs of a transit system. A fare recovery ratio of 30% would indicate that 30% of the total operating costs are paid through passenger fares. Transit fare recovery ratios can vary significantly across service types, with services such as light rail transit recovering in the range of 35-40% of the operating costs, regular-route bus service recovering 28-33% of costs and ADA services such as Metro Mobility recovering a much smaller percentage, on the order of 10-12% of costs. Transit fare revenues are used primarily for transit operating purposes.

COUNTIES TRANSIT IMPROVEMENT BOARD

In 2009, the legislature allowed the metropolitan counties to pass a 1/4 cent sales tax for transitway expansion and operating purposes. Five of the metropolitan counties (Anoka, Dakota, Hennepin, Ramsey and Washington) formed the Counties Transit Improvement Board (CTIB) and jointly implemented the sales tax. The sales tax proceeds are used to pay 50% of the net costs of operating regional transitways and also to contribute capital funding to constructing new and improved transitways. Typically CTIB will contribute 30% of the capital costs for a transitway but it may also choose to provide a higher share in order to accelerate transitway development. In 2013, the five-county sales tax collected approximately \$105 M.

Improve Absentee Balloting

Eligible voters in Minnesota may vote by absentee ballot prior to Election Day. Starting 46 days before the election, a voter can request an application for an absentee ballot, receive and cast an absentee ballot in one visit to their election office. For those voting absentee in-person, the application process is burdensome and confusing as voters expect the same process they encounter in their polling place on Election Day. There is often confusion and frustration that they are not allowed to place their ballots directly into a tabulator if they are voting more than seven days before Election Day.

Potential Statement of Support

The City of Roseville supports legislation that seeks to streamline voter check-in procedures and increase efficiency and decrease the time voters spend in line waiting to cast their absentee ballots. To improve the voter experience and respond to the voter demand to vote early, the city supports extending the time period for those who choose to vote absentee in-person to place their ballots directly into a tabulator from seven days to the full 46 days before Election Day. The city also supports eliminating the option to place an in-person absentee ballot in a series of envelopes instead of the tabulator in order to increase efficiency.

Attachment(s): None

Roseville 2018 Legislative Policies

Fund the DEED Redevelopment Grant Program and the Demolition Loan Program

Currently both the Redevelopment Grant Program and Demolition Loan Program, offered through the Department of Employment and Economic Development (DEED), are out of funds and no additional funding was allocated during the 2017 legislative session. The Redevelopment Grant Program grants pay up to half of redevelopment costs for eligible sites, with a 50-percent local match. These grants are available to cities and Economic Development Authorities (EDAs), and can be used to pay for land acquisition, demolition, infrastructure improvements, soil stabilization, ponding or other environmental infrastructure and adaptive reuse of buildings, including remedial activities at sites where a subsequent redevelopment will occur.

The Demolition Loan Program helps development authorities (including cities and EDAs) with the costs of demolishing blighted buildings on sites that have future development potential but where there are no current development plans.

The Roseville EDA has taken a more aggressive role in redeveloping blighted and underutilized sites, and these programs would become an additional economic development tool in those efforts.

Potential Statement of Support

The City of Roseville encourages the legislature to fund both the Redevelopment Grant Program and the Demolition Loan Program to assist the City/EDA in proactive economic development efforts of blighted properties.

Attachment(s): None

Roseville 2018 Legislative Priorities

Create presumptive coverage for Firefighters diagnosed with cancer

There is growing evidence linking cancer rates to firefighters due to their frequent interaction with harmful and hazardous chemicals during the course of their career. While measures can be taken to limit their exposure, toxins can remain in their body and build up over time, putting them at greater risk. A study conducted in 2006 (LeMasters Meta-Analysis) indicates that fire fighters have the following increased risk in contracting specific types of cancer when compared to the general population:

- Testicular (102% greater risk)
- Multiple myeloma (53% greater risk)
- Non-Hodgkin lymphoma (51% greater risk)
- Skin (39% greater risk)
- Prostate cancer (28% greater risk)
- Malignant melanoma (32% greater risk)
- Brain (32% greater risk)
- Rectum (29% greater risk)
- Stomach (22% greater risk)
- Colon (21% greater risk)

Currently, 36 states have “presumption laws” in place that allow for workers compensation coverage for fire fighters who are diagnosed with certain types of cancer during their career. Current Minnesota state law requires an employee to prove a cancer link to their occupation in order to receive workers compensation.

HF 2106 was introduced in 2017 that created a presumption of occupational disease for firefighters with certain forms of cancer. It did not receive a hearing.

It should be noted that the City of Roseville is self-funded for workers compensation of its employees. Therefore any expansion of presumptive coverage will require additional expenditure by the city.

Potential Statement of Support

The City of Roseville supports legislation that would create presumptive coverage for firefighters that are found to have cancer during their employment.

Attachment(s):

HF 2106

This Document can be made available
in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES
NINETIETH SESSION

H. F. No. 2106

03/06/2017 Authored by Howe and Theis
The bill was read for the first time and referred to the Committee on Commerce and Regulatory Reform

- 1.1 A bill for an act
- 1.2 relating to workers' compensation; creating a presumption of occupational disease
- 1.3 for firefighters with certain forms of cancer; amending Minnesota Statutes 2016,
- 1.4 section 176.011, subdivision 15.
- 1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.6 Section 1. Minnesota Statutes 2016, section 176.011, subdivision 15, is amended to read:
- 1.7 Subd. 15. **Occupational disease.** (a) "Occupational disease" means a mental impairment
- 1.8 as defined in paragraph (d) or physical disease arising out of and in the course of employment
- 1.9 peculiar to the occupation in which the employee is engaged and due to causes in excess of
- 1.10 the hazards ordinary of employment and shall include undulant fever. Physical stimulus
- 1.11 resulting in mental injury and mental stimulus resulting in physical injury shall remain
- 1.12 compensable. Mental impairment is not considered a disease if it results from a disciplinary
- 1.13 action, work evaluation, job transfer, layoff, demotion, promotion, termination, retirement,
- 1.14 or similar action taken in good faith by the employer. Ordinary diseases of life to which the
- 1.15 general public is equally exposed outside of employment are not compensable, except where
- 1.16 the diseases follow as an incident of an occupational disease, or where the exposure peculiar
- 1.17 to the occupation makes the disease an occupational disease hazard. A disease arises out of
- 1.18 the employment only if there be a direct causal connection between the conditions under
- 1.19 which the work is performed and if the occupational disease follows as a natural incident
- 1.20 of the work as a result of the exposure occasioned by the nature of the employment. An
- 1.21 employer is not liable for compensation for any occupational disease which cannot be traced
- 1.22 to the employment as a direct and proximate cause and is not recognized as a hazard
- 1.23 characteristic of and peculiar to the trade, occupation, process, or employment or which

2.1 results from a hazard to which the worker would have been equally exposed outside of the
2.2 employment.

2.3 (b) If immediately preceding the date of disablement or death, an employee was employed
2.4 on active duty with an organized fire or police department of any municipality, as a member
2.5 of the Minnesota State Patrol, conservation officer service, state crime bureau, as a forest
2.6 officer by the Department of Natural Resources, state correctional officer, or sheriff or
2.7 full-time deputy sheriff of any county, and the disease is that of myocarditis, coronary
2.8 sclerosis, pneumonia or its sequel, and at the time of employment such employee was given
2.9 a thorough physical examination by a licensed doctor of medicine, and a written report
2.10 thereof has been made and filed with such organized fire or police department, with the
2.11 Minnesota State Patrol, conservation officer service, state crime bureau, Department of
2.12 Natural Resources, Department of Corrections, or sheriff's department of any county, which
2.13 examination and report negated any evidence of myocarditis, coronary sclerosis, pneumonia
2.14 or its sequel, the disease is presumptively an occupational disease and shall be presumed
2.15 to have been due to the nature of employment. If immediately preceding the date of
2.16 disablement or death, any individual who by nature of their position provides emergency
2.17 medical care, or an employee who was employed as a licensed police officer under section
2.18 626.84, subdivision 1; firefighter; paramedic; state correctional officer; emergency medical
2.19 technician; or licensed nurse providing emergency medical care; and who contracts an
2.20 infectious or communicable disease to which the employee was exposed in the course of
2.21 employment outside of a hospital, then the disease is presumptively an occupational disease
2.22 and shall be presumed to have been due to the nature of employment and the presumption
2.23 may be rebutted by substantial factors brought by the employer or insurer. Any substantial
2.24 factors which shall be used to rebut this presumption and which are known to the employer
2.25 or insurer at the time of the denial of liability shall be communicated to the employee on
2.26 the denial of liability.

2.27 (c) A firefighter on active duty with an organized fire department who is unable to
2.28 perform duties in the department by reason of a disabling cancer of a type caused by exposure
2.29 to heat, radiation, or a known or suspected carcinogen, as defined by the International
2.30 Agency for Research on Cancer, and the carcinogen is reasonably linked to the disabling
2.31 cancer, is presumed to have an occupational disease under paragraph (a). If a firefighter
2.32 who enters the service after August 1, 1988, is examined by a physician prior to being hired
2.33 and the examination discloses the existence of a cancer of a type described in this paragraph,
2.34 the firefighter is not entitled to the presumption unless a subsequent medical determination
2.35 is made that the firefighter no longer has the cancer.

3.1 (d) Notwithstanding paragraph (c), an active duty firefighter or volunteer firefighter
 3.2 with an organized fire department, who has been employed with the fire department at least
 3.3 five years before the date of disablement, and who is examined by a physician prior to being
 3.4 hired and the examination does not disclose the existence of one of the cancers listed in
 3.5 clauses (1) to (14), is presumed to have an occupational disease under paragraph (a) if the
 3.6 firefighter is found to have one of the following types of cancer:

3.7 (1) testicular cancer;

3.8 (2) multiple myeloma;

3.9 (3) non-Hodgkin's lymphoma;

3.10 (4) brain cancer;

3.11 (5) malignant melanoma;

3.12 (6) skin cancer;

3.13 (7) breast cancer;

3.14 (8) leukemia;

3.15 (9) colon cancer;

3.16 (10) prostate cancer;

3.17 (11) mesothelioma;

3.18 (12) bladder cancer;

3.19 (13) kidney cancer; or

3.20 (14) rectal cancer.

3.21 A retired firefighter, including a retired volunteer firefighter, is entitled to the presumption
 3.22 under this paragraph if the firefighter was employed by an organized fire department at least
 3.23 five years, and one of the cancers listed in clauses (1) to (14) is discovered up to five years
 3.24 past the last date of employment.

3.25 ~~(d)~~ (e) For the purposes of this chapter, "mental impairment" means a diagnosis of
 3.26 post-traumatic stress disorder by a licensed psychiatrist or psychologist. For the purposes
 3.27 of this chapter, "post-traumatic stress disorder" means the condition as described in the most
 3.28 recently published edition of the Diagnostic and Statistical Manual of Mental Disorders by
 3.29 the American Psychiatric Association. For purposes of section 79.34, subdivision 2, one or
 3.30 more compensable mental impairment claims arising out of a single event or occurrence
 3.31 shall constitute a single loss occurrence.

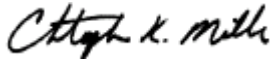
4.1 Sec. 2. **REVISOR'S INSTRUCTION.**

4.2 The revisor of statutes shall make any cross-reference changes to Minnesota Statutes
4.3 needed as a result of the relettering of paragraphs in section 1.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/27/2017
Item No.: 7e,

Department Approval



City Manager Approval



Item Description: Consider Modifications to City Code Chapter 304.04 Requiring 100% of Lawful Gambling Proceeds to be expended within the City of Roseville's Trade Area

BACKGROUND

The City Council recently adopted modifications to City Code Chapter 304 which governs the lawful gambling activities within the City. Those modifications included the following changes:

- A. Increased the number of locations that an organization can conduct lawful gambling activities from two to three [City Code 304.02, subd (a)].
- B. Increased the total number of premise permits allowed in the City from eight to twelve [City Code 304.02, subd (d)].
- C. As allowed under MN Statutes 349.213 subd. (g); imposed the requirement that 100% of expenditures for lawful purposes be expended within the City of Roseville's trade area. This includes Roseville and the adjacent cities of: Arden Hills, Falcon Heights, Lauderdale, Little Canada, Maplewood, Minneapolis, New Brighton, St. Anthony, St. Paul, and Shoreview [City Code 304.04, subd (c)].
- D. Eliminated City Code 304.03 subd. (h); which allows organizations conducting bingo at the Bingo Hall to receive reimbursement for CPA-performed accounting, bookkeeping, and tax preparation services funded by the 3% tax on net proceeds charged to all lawful gambling organizations in the City.
- E. Reduced the tax on net proceeds from 3.0% to 1.0% [City Code 304.05].

When these modifications were adopted, one of the more broadly-discussed changes was the requirement that 100% of the lawful gambling proceeds be expended within Roseville's Trade Area (see Item 'C' above). At the time, Staff noted that a few lawful gambling organizations had expressed concern with this requirement because it would negatively impact their ability to fulfill their mission and past practice of donating to regional or national charitable organizations that are based outside of the Trade Area or provide scholarships for individuals that lived or attended schools outside the Trade Area.

31 On September 11, 2017, Mike Byrne, the Gambling Manager from the America Legion approached the
32 Council and asked to have the Trade Area requirement be revisited to allow for greater flexibility of
33 where lawful gambling proceeds are spent. He specifically mentioned how the requirement prevented
34 them from using proceeds towards hurricane relief efforts or donations towards Fort Snelling or Camp
35 Ripley. Mr. Byrne also noted that it was more typical for cities to require 25-30% of the proceeds to be
36 spent in the trade area. An extract of the meeting minutes from September 11, 2017 is included in
37 *Attachment A*. *Attachment B* includes the meeting minutes from the March 13, 2017 meeting when the
38 change was discussed.

39
40 The Council is asked to consider the request of Mr. Byrne and other lawful gambling organizations to
41 modify the requirement of expending 100% of lawful gambling proceeds in Roseville's Trade Area.

42 **POLICY OBJECTIVE**

43 Not applicable.

44 **FINANCIAL IMPACTS**

45 Not applicable.

46 **STAFF RECOMMENDATION**

47 Not applicable.

48 **REQUESTED COUNCIL ACTION**

49 For discussion purposes only. No formal action is required, however if the Council is supportive of
50 making a change to the Trade Area requirements, Staff will prepare an ordinance for consideration at an
51 upcoming meeting.

52
Prepared by: Chris Miller, Finance Director
Attachments: A: Extract of the Minutes from the September 11, 2017 Council Meeting
B: Extract of the Minutes from the March 13, 2017 Council Meeting

53
54



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, September 11, 2017**

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:30 p.m. Voting and Seating Order: Willmus, Etten, McGehee, Laliberte and Roe. City Manager Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

City Manager Trudgeon reported that Property Abatement Business Items 7.e and f had been resolved and therefore removed from tonight's agenda.

McGehee moved, Etten seconded, approval of the agenda as amended

Roll Call

Ayes: Willmus, Etten, McGehee, Laliberte and Roe.

Nays: None.

4. Public Comment

a. Mike Byrne, Gaming Manager for Rosetown Legion 542

Mr. Byrne reviewed some of the donations this organization had made to veterans and youth organizations (e.g. scholarships) over the last few years. With the recent requirements by the city for expenditures to be made 100% within the Roseville trade area, Mr. Byrne advised that this placed them at a distinct disadvantage when seeking to make donations elsewhere (e.g. Fort Snelling restoration, recent Houston, TX hurricane relief efforts, and historic donations they had made to Camp Ripley). Mr. Byrne stated that he had surveyed other organizations and their trade areas and found the typical trade area requirement was between 25% and 30%. Mr. Byrne asked that the City Council reconsider this recent city code change to alleviate this issue and allow the organization to continue serving worthy causes outside the immediate Roseville area.

b. Angela Byrne, 1894 Chatsworth Street N

Ms. Byrne referenced email comments dated September 5, 2017 that she had sent to the City Council under separate cover.

Given recent White House action related to DACA, Ms. Byrne asked that the City Council reconsider adopting a "Separation Ordinance." Ms. Byrne stated her appreciation for the time and effort put into the work of the City Council and city staff; and while thanking the two council members who had responded to her email, expressed her disappointment and discouragement with those responses



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, March 13, 2017**

1. **Roll Call**
Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Willmus, Etten, McGehee, Laliberte, and Roe. City Manager Trudgeon and City Attorney Mark Gaughan were also present.
2. **Pledge of Allegiance**
3. **Approve Agenda**
Etten moved, McGehee seconded, approval of the agenda as presented.

Roll Call

Ayes: Willmus, Etten, McGehee, Laliberte, and Roe.
Nays: None.

4. **Public Comment**
5. **Recognitions, Donations and Communications**
6. **Items Removed from Consent Agenda**
7. **Business Items**
 - a. **Consider an Ordinance Amending City Code, Chapter 304: Lawful Gambling**
Finance Director Chris Miller briefly summarized this item as detailed in the Request for Council Action (RCA); and five substantive changes made as a result of previous Council direction to staff for revisions of outdated language as outlined. As noted in the RCA, Mr. Miller reported on the responses heard from three of the lawful gambling organizations currently operating in the community and addressed their concerns.

Discussion ensued about possibly expanding the trade areas, with clarification that both the Moundsview and Irondale Senior High Schools were included in those cities currently listed in the Roseville trade area (New Brighton and Arden Hills).

At the request of Councilmember Etten, City Attorney Gaughan clarified that expenditures would be more closely associated with an institution versus any actual broader residency status of students in either school district.

Regular City Council Meeting

Monday, March 13, 2017

Page 2

Mayor Roe summarized the intended changes including the changes to the permitted numbers of premises permits (from 8 to 12) and sites per organization (from 2 to 3), and rationale for doing so as detailed by staff in the RCA; and offered an opportunity for public comment at this time, with no one appearing for or against.

Councilmember Willmus spoke in support of adopting the ordinance as drafted by staff and the City Attorney without further amendment.

Willmus moved, Laliberte seconded, enactment of Ordinance No. 1518 (Attachment B) entitled, "An Ordinance Amending Title Three, Chapter 304."

Councilmember Laliberte expressed her appreciation for the opportunity to work through this revised ordinance; thanked current permit holders for their feedback; and stated that she was pleased with the results and would support it as presented.

While not being entirely satisfied with the revised ordinance, Councilmember McGehee stated she would support the motion as presented. She continued, however, stating her concern that other local organizations may not now have similar opportunities because of the limited number of venues available and the fact that individual organizations are, under this change, able to be active at up to three venues concurrently.

Mayor Roe spoke in support of the motion; and concurred with the comments made by Councilmember Laliberte.

Roll Call

Ayes: Willmus, Etten, McGehee, Laliberte, and Roe.

Nays: None.

Willmus moved, McGehee seconded, enactment of Ordinance Summary No. 1518 (Attachment C) entitled, "A Summary of an Ordinance Amending Title Three, Chapter 304."

Roll Call (Super Majority)

Ayes: Willmus, Etten, McGehee, Laliberte, and Roe.

Nays: None.

b. Consider Adoption of Ordinance Prohibiting the Sale of Dogs and Cats in Pet Stores

As detailed in the RCA, City Manager Trudgeon summarized the most recent draft prepared by the City Attorney (Attachment B), and apologized for not including an ordinance summary.

In her review of the draft ordinance, Councilmember McGehee requested the following revisions:

- Line 28: striking the end of the statement "...and misleading tactics of pet stores in some cases."



2018 City Council Meeting Schedule

The Roseville City Council will meet at 6:00 p.m. in the City Council Chambers of Roseville City Hall, 2660 Civic Center Drive, on the following dates:

January

8 *Org Meeting*
22
29

February

12
26

March

12
19 *Work Session*
26

Note: RAHS Spring Break March 5-9 &
Mounds View Spring Break March 12-16

April

9
16 *Work Session*
23

May

7
14 *Work Session*
21

June

4
18

Note: Rosefest Parade Monday, June 25

July

9
16 *Work Session*
23

August

13
27

September

10
17 *Work Session*
24

October

8
15 *Work Session*
22

November

5
19
26

December

3
10

Patrick Trudgeon, City Manager



REQUEST FOR COUNCIL ACTION

Date: 11/27/2017

Item No.: 9a.

Department Approval

City Manager Approval

Item Description: Approval of Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,339,747.09
87652-87766	\$422,419.54
Total	\$1,762,166.63

4
5
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17

18 Prepared by: Chris Miller, Finance Director

19 Attachments: A: Checks for Approval

20

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 11/15/2017 - 11:25 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87698	11/07/2017	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	MOWING, MULCHING, STREETC	7,008.00
Contract Maintenance Total:						7,008.00
87739	11/14/2017	Boulevard Landscaping	Operating Supplies	Mn Dept of Agriculture	Pesticide License Renewal-Johah Rey	15.00
87690	11/07/2017	Boulevard Landscaping	Operating Supplies	Ole Underground, Inc.	Push Holes	550.00
0	11/07/2017	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Lawn Supplies	240.00
87757	11/14/2017	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Meter Readings-Acct: 0631323	456.03
87757	11/14/2017	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Meter Readings-Acct: 0631337	367.20
87757	11/14/2017	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Meter Readings-Acct: 0631330	271.79
Operating Supplies Total:						1,900.02
Fund Total:						8,908.02
0	11/07/2017	Building Improvements	Other Improvements	Electro Watchman, Inc.	Access Control Installation	2,104.59
Other Improvements Total:						2,104.59
87756	11/14/2017	Building Improvements	Repairs & Maintenance	St. Paul Linoleum and Carpet Co, I	CITY HALL AND POLICE CARPET	64,760.00
Repairs & Maintenance Total:						64,760.00
Fund Total:						66,864.59
0	11/07/2017	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	7.38
Federal Income Tax Total:						7.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	1.64
0	11/07/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	7.01
FICA Employee Ded. Total:						8.65
0	11/07/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	1.64
0	11/07/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	7.01
FICA Employers Share Total:						8.65
0	11/07/2017	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	1.04
MN State Retirement Total:						1.04
0	11/07/2017	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	6.80
PERA Employee Ded Total:						6.80
0	11/07/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	6.80
0	11/07/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	1.04
PERA Employer Share Total:						7.84
0	11/07/2017	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	3.92
State Income Tax Total:						3.92
Fund Total:						44.28
87700	11/07/2017	Community Development	Building Surcharge	Select Mechanical Services	Plumbing Permit Refund-3030 Shore	1.00
87700	11/07/2017	Community Development	Building Surcharge	Select Mechanical Services	Building Permit Refund-3030 Shorew	1.00
87764	11/14/2017	Community Development	Building Surcharge	Voss Electrical Service	Electrical Permit Refund-1151 Shryer	1.00
Building Surcharge Total:						3.00
0	11/01/2017	Community Development	Credit Card Fees	US Bank-Non Bank	Terminal Charges	865.37
0	11/01/2017	Community Development	Credit Card Fees	US Bank-Non Bank	Terminal Charges	1,698.85
Credit Card Fees Total:						2,564.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87704	11/07/2017	Community Development	Development Escrow	The Davey Tree Expert Company	Forestry Services	60.00
Development Escrow Total:						60.00
87717	11/14/2017	Community Development	Electrical Permits	Cal Tex Electric	Electric Permit Refund-2645 Snelling	1,818.00
87668	11/07/2017	Community Development	Electrical Permits	Diane Eagon	Electrical Permit Refund	132.00
0	11/14/2017	Community Development	Electrical Permits	Muska Electric Co	Electrical Permit Refund-1515 Count	120.00
87764	11/14/2017	Community Development	Electrical Permits	Voss Electrical Service	Electrical Permit Refund-1151 Shryer	100.00
87766	11/14/2017	Community Development	Electrical Permits	Xtreme Electrical Services	Electrical Permit Refund-2500 Count	80.00
87766	11/14/2017	Community Development	Electrical Permits	Xtreme Electrical Services	Electrical Permit Refund-2500 Count	80.00
Electrical Permits Total:						2,330.00
0	11/07/2017	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	4,558.68
Federal Income Tax Total:						4,558.68
0	11/07/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	2,259.98
0	11/07/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	528.54
FICA Employee Ded. Total:						2,788.52
0	11/07/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	2,259.98
0	11/07/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	528.54
FICA Employers Share Total:						2,788.52
87764	11/14/2017	Community Development	General Miscellaneous	Voss Electrical Service	Electrical Permit Refund-1151 Shryer	1.00
General Miscellaneous Total:						1.00
87700	11/07/2017	Community Development	Heating Permits	Select Mechanical Services	Building Permit Refund-3030 Shorew	48.80
Heating Permits Total:						48.80
87678	11/07/2017	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	540.00
HRA Employer Total:						540.00
0	11/07/2017	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	767.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	767.95
87726	11/14/2017	Community Development	Memberships & Subscriptions	Donald Salverda & Associates	Department Head Leadership Books	172.88
					Memberships & Subscriptions Total:	172.88
0	11/07/2017	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	348.42
					MN State Retirement Total:	348.42
0	11/07/2017	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	475.00
					MNDCP Def Comp Total:	475.00
0	11/14/2017	Community Development	Operating Supplies	Greenhaven Printing	Business Cards	39.00
					Operating Supplies Total:	39.00
0	11/07/2017	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	2,393.07
					PERA Employee Ded Total:	2,393.07
0	11/07/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	368.17
0	11/07/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	2,393.07
					PERA Employer Share Total:	2,761.24
87700	11/07/2017	Community Development	Plumbing Permits	Select Mechanical Services	Plumbing Permit Refund-3030 Shore	72.80
					Plumbing Permits Total:	72.80
0	11/01/2017	Community Development	Professional Services	Business Journal-CC	Subscription Renewal	60.00
87760	11/14/2017	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	247.93
0	11/14/2017	Community Development	Professional Services	WSB & Associates, Inc.	2040 Comprehensive Plan	5,818.50
					Professional Services Total:	6,126.43
0	11/07/2017	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	1,780.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,780.72
87764	11/14/2017	Community Development	Technology Fee	Voss Electrical Service	Electrical Permit Refund-1151 Shryer	2.00
					Technology Fee Total:	2.00
0	11/14/2017	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	169.60
					Transportation Total:	169.60
					Fund Total:	30,791.85
87733	11/14/2017	Contracted Engineering Svcs	Deposits	Peter Lee	Escrow Refund-Permit EC17-047-125	1,000.00
					Deposits Total:	1,000.00
0	11/07/2017	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	631.74
					Federal Income Tax Total:	631.74
0	11/07/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	379.15
0	11/07/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	88.67
					FICA Employee Ded. Total:	467.82
0	11/07/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	379.15
0	11/07/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	88.67
					FICA Employers Share Total:	467.82
0	11/07/2017	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	62.22
					MN State Retirement Total:	62.22
0	11/07/2017	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	200.00
					MNDCP Def Comp Total:	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo;	404.40
					PERA Employee Ded Total:	404.40
0	11/07/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo;	404.40
0	11/07/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	62.22
					PERA Employer Share Total:	466.62
0	11/14/2017	Contracted Engineering Svcs	Professional Services	WSB & Associates, Inc.	Transportation Plan	3,471.50
					Professional Services Total:	3,471.50
0	11/07/2017	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	282.10
					State Income Tax Total:	282.10
					Fund Total:	7,454.22
0	11/14/2017	East Metro SWAT	Training	John Jorgensen	Training Supplies Reimbursement	218.98
					Training Total:	218.98
					Fund Total:	218.98
0	11/01/2017	EDA Operating Fund	Training	Economic Dev. Asso MN-CC	Economic Development Training	30.00
					Training Total:	30.00
					Fund Total:	30.00
87680	11/07/2017	Fire Vehicles Revolving	Minor Equipment	The Knox Company	Hinged Black Surface	3,184.00
					Minor Equipment Total:	3,184.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						3,184.00
0	11/01/2017	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	94.24
209000 - Sales Tax Payable Total:						94.24
87714	11/14/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	52.95
87655	11/07/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	776.04
87655	11/07/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	119.98
87721	11/14/2017	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	33.88
Clothing Total:						982.85
0	11/01/2017	General Fund	Conferences	McQuoidsInn-CC	Conference Lodging	290.00
0	11/14/2017	General Fund	Conferences	Scott Williams	Conference Expenses Reimbursement	750.00
Conferences Total:						1,040.00
0	11/01/2017	General Fund	Const. Operating Supplies	Counting Cars-CC	50 Foot Heavy Tube	194.22
Const. Operating Supplies Total:						194.22
87685	11/07/2017	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,855.25
87698	11/07/2017	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	City Hall Grounds Mowing & Weedir	1,000.00
Contract Maint. - City Hall Total:						3,855.25
87685	11/07/2017	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	848.75
0	11/01/2017	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						1,188.41
0	11/14/2017	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Meter Calibration	75.00
0	11/14/2017	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Display Screen Replacement	224.50
0	11/01/2017	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
87747	11/14/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	Tree Removal	110.00
87747	11/14/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	Tree Pruning	265.00
87747	11/14/2017	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	Tree Pruning	505.00
87748	11/14/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	265.20
87759	11/14/2017	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Elevator Service	319.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87705	11/07/2017	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	354.47
0	11/07/2017	General Fund	Contract Maintenance	Yale Mechanical, LLC	Boiler Repair	368.25
Contract Maintenance Total:						2,587.90
87747	11/14/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	Tree Removal	464.00
87747	11/14/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	Tree Removal	432.00
87747	11/14/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	Tree Removal	1,551.00
87693	11/07/2017	General Fund	Emeral Ash Borer	Precision Landscape & Tree,Inc	Tree Removal	1,332.00
Emeral Ash Borer Total:						3,779.00
0	11/01/2017	General Fund	Employee Recognition	Blaine Sportswear-CC	Recognition Award	105.00
0	11/01/2017	General Fund	Employee Recognition	Things Remembered-CC	Recognition Award	25.00
87762	11/14/2017	General Fund	Employee Recognition	US Bank	Years of Service Awards	160.00
Employee Recognition Total:						290.00
0	11/14/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00004.11.2017 Federal Incc	15.83
0	11/07/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	37,834.19
0	11/07/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	-2,279.82
Federal Income Tax Total:						35,570.20
0	11/14/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00004.11.2017 Medicare Ei	6.55
0	11/07/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	4,420.59
0	11/07/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	6,691.95
FICA Employee Ded. Total:						11,119.09
0	11/14/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00004.11.2017 Medicare Ei	6.55
0	11/07/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	6,691.95
0	11/07/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	4,408.33
FICA Employers Share Total:						11,106.83
87687	11/07/2017	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
Financial Support Total:						354.43
0	11/14/2017	General Fund	Flex Spending Day Care	██████████	Dependent Care Reimbursement	399.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	1,000.00
0	11/07/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	384.62
Flex Spending Day Care Total:						1,783.82
87678	11/07/2017	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Emplc	4,375.26
HRA Employer Total:						4,375.26
0	11/07/2017	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe:	2,214.55
ICMA Def Comp Total:						2,214.55
87677	11/07/2017	General Fund	Liquor Licenses	Ignite Restaurant Group, Inc.	Liquor License Refund-Joe's Crab Sh:	2,400.00
87706	11/07/2017	General Fund	Liquor Licenses	Wal-Mart Stores	Liquor License Refund	30.00
Liquor Licenses Total:						2,430.00
0	11/01/2017	General Fund	Memberships & Subscriptions	IAFCI- CC	Membership Dues	234.00
0	11/01/2017	General Fund	Memberships & Subscriptions	MN State Fire Chiefs-CC	Membership Dues	300.00
Memberships & Subscriptions Total:						534.00
0	11/01/2017	General Fund	Miscellaneous	Dunkin Donuts-CC	Imagine Roseville Meeting Supplies	11.78
0	11/01/2017	General Fund	Miscellaneous	Parking Ramp-CC	Leadership Luncheon Parking	3.00
0	11/01/2017	General Fund	Miscellaneous	Pizza Luce-CC	Interview Lunch	24.00
0	11/01/2017	General Fund	Miscellaneous	St. Paul Area Chamber of Comm-C	Political Leadership Luncheon	220.00
0	11/01/2017	General Fund	Miscellaneous	Sunglass Hut-CC	Inadvertant Personal Purchase-Repaic	206.75
Miscellaneous Total:						465.53
0	11/14/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00004.11.2017 Post Emplo	4.56
0	11/07/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	3,110.63
0	11/07/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	8,857.60
MN State Retirement Total:						11,972.79
0	11/07/2017	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	8,473.02
MNDCP Def Comp Total:						8,473.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvii	2017 BLANKET PO FOR FUEL. ST.	8,431.41
0	11/01/2017	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax	159.32
87710	11/07/2017	General Fund	Motor Fuel	Zahl Petroleum Maintenance Co	Fuel	2,427.50
Motor Fuel Total:						11,018.23
0	11/01/2017	General Fund	Office Supplies	Innovative Office Solutions-CC	Office Supplies	9.58
0	11/01/2017	General Fund	Office Supplies	Office Depot- CC	Office Supplies	27.84
0	11/01/2017	General Fund	Office Supplies	Target- CC	Office Supplies	17.12
0	11/01/2017	General Fund	Office Supplies	USPS-CC	Stamps	9.80
Office Supplies Total:						64.34
0	11/07/2017	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	173.25
0	11/07/2017	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	161.35
0	11/07/2017	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	276.23
Op Supplies - City Hall Total:						610.83
0	11/14/2017	General Fund	Operating Supplies	3D Specialties, Inc.	Manual Drive Cap	137.77
0	11/01/2017	General Fund	Operating Supplies	Amazon.com- CC	Membership Dues	10.99
0	11/01/2017	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	38.24
0	11/01/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	37.66
0	11/07/2017	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	412.74
0	11/01/2017	General Fund	Operating Supplies	Bores Manufacturing-CC	Station Supplies	45.43
87724	11/14/2017	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	614.53
87664	11/07/2017	General Fund	Operating Supplies	Compass Minerals	900 TON ROAD SALT PER MN ST/	38,012.47
0	11/01/2017	General Fund	Operating Supplies	Costco-CC	Station Supplies	215.22
0	11/01/2017	General Fund	Operating Supplies	Costco-CC	Station Supplies	10.70
0	11/01/2017	General Fund	Operating Supplies	Deluxe-Non Bank	Deposit Bags	834.18
87669	11/07/2017	General Fund	Operating Supplies	Emergency Response Solutions, LL	Gloves	99.35
0	11/14/2017	General Fund	Operating Supplies	FleetPride Truck & Trailer Parts	Hydraulic Post Driver	396.00
87729	11/14/2017	General Fund	Operating Supplies	Fra-Dor Inc.	Mulch	31.50
0	11/14/2017	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	273.00
0	11/07/2017	General Fund	Operating Supplies	Greenhaven Printing	Envelopes	328.00
0	11/01/2017	General Fund	Operating Supplies	HTC-Hennepin Tech College-CC	Fire Supplies	99.00
0	11/01/2017	General Fund	Operating Supplies	Menards-CC	Wire Shelving	69.60
0	11/01/2017	General Fund	Operating Supplies	Parking Ramp-CC	Award Ceremony Parking	3.75
87746	11/14/2017	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data	517.49
87748	11/14/2017	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	59.28
87701	11/07/2017	General Fund	Operating Supplies	SKB Environmental, Inc.	Recycling	177.23
0	11/01/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Knee Pads	9.63
0	11/01/2017	General Fund	Operating Supplies	Uline-CC	Bin Parts, Envelopes, Labels	415.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/01/2017	General Fund	Operating Supplies	UPS Store- CC	Ground Transportation	13.17
Operating Supplies Total:						42,862.41
0	11/07/2017	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	29.22
0	11/07/2017	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	27.22
0	11/07/2017	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	46.59
Operating Supplies City Garage Total:						103.03
0	11/14/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00004.11.2017 Pera Emplo	49.29
0	11/07/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	28,754.65
PERA Employee Ded Total:						28,803.94
0	11/14/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00004.11.2017 Pera Emplo	73.93
0	11/07/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	39,585.69
0	11/07/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	1,091.16
PERA Employer Share Total:						40,750.78
87673	11/07/2017	General Fund	Professional Services	Goodpoint Technology, Inc. (c/o Zo	30.4 - ICON ROAD INSPECTION P	765.00
87737	11/14/2017	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	718.00
87692	11/07/2017	General Fund	Professional Services	Performance Plus LLC	Medical Examination, Mask Fitting, S	473.00
87692	11/07/2017	General Fund	Professional Services	Performance Plus LLC	Medical Examination, Mask Fitting, S	413.00
87702	11/07/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
87702	11/07/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	306.25
87760	11/14/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	241.00
87760	11/14/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Ethics Commission Meeting Minutes	139.00
87760	11/14/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting l	275.00
Professional Services Total:						3,339.55
0	11/14/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00004.11.2017 State Incom	8.47
0	11/07/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 MN DOR W	-668.58
0	11/07/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	14,463.63
State Income Tax Total:						13,803.52
0	11/01/2017	General Fund	Telephone	Sprint- CC	Cell Phones	82.23
87763	11/14/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	625.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Telephone Total:						707.93
0	11/01/2017	General Fund	Training	China Restaurant-CC	Training Supplies	83.00
0	11/01/2017	General Fund	Training	Davanni's -CC	Training Supplies	155.73
0	11/01/2017	General Fund	Training	Everbrite-CC	Patrol Training	158.49
0	11/01/2017	General Fund	Training	Jimmy Buffetts-CC	Patrol Training Lunch	21.72
87681	11/07/2017	General Fund	Training	Lake Superior College	Grading & Base Recertification	300.00
0	11/14/2017	General Fund	Training	Jeffrey Lopez	Training Expenses Reimbursement	31.74
0	11/01/2017	General Fund	Training	Olive Garden-CC	Training Supplies	209.95
Training Total:						960.63
0	11/07/2017	General Fund	Union Dues Deduction	LELS	PR Batch 00001.11.2017 Lels Union	1,904.27
87683	11/07/2017	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Union	257.57
0	11/07/2017	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.11.2017 Local 320 U	491.24
0	11/07/2017	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.11.2017 IAFF Union	715.00
Union Dues Deduction Total:						3,368.08
87652	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Filters	173.08
0	11/01/2017	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Credit	-10.99
87656	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Batteries Plus Bulbs	Batteries	19.50
87658	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Calumet Branded Products	4-Cycle Fuel	103.60
0	11/14/2017	General Fund	Vehicle Supplies & Maintenance	Cushman Motor Co Inc	Vehicle Supplies	131.16
87667	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Diesel Components, Inc.	Vehicle Supplies	720.89
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	318.66
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	7.46
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	181.29
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies	163.25
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	48.85
87672	11/07/2017	General Fund	Vehicle Supplies & Maintenance	GCR Tires & Service	Vehicle Supplies	274.50
0	11/14/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	126.73
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	28.67
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	15.22
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	16.40
0	11/14/2017	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Repair	325.00
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	202.19
0	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	9.79
87696	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Medical Supplies	146.28
87696	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Medical Supplies	235.28
87750	11/14/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Brake Supplies	3,043.20
87758	11/14/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Tire Supplies	1,674.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87703	11/07/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Ultra Grip	354.76
					Vehicle Supplies & Maintenance Total:	8,309.25
					Fund Total:	259,113.91
0	11/14/2017	General Fund Donations	Explorers - Supplies	Mitchell Christensen	Explorer Conference Expenses Reimt	878.06
87743	11/14/2017	General Fund Donations	Explorers - Supplies	Northern Star Council/BSA	Police Explorers Registration	688.00
					Explorers - Supplies Total:	1,566.06
					Fund Total:	1,566.06
0	11/01/2017	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
					Contract Maintenance Total:	79.56
0	11/01/2017	Golf Course	Credit Card Fees	US Bank-Non Bank	Terminal Charges	676.08
					Credit Card Fees Total:	676.08
0	11/07/2017	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	632.46
					Federal Income Tax Total:	632.46
0	11/07/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	104.55
0	11/07/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	446.96
					FICA Employee Ded. Total:	551.51
0	11/07/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	446.96
0	11/07/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	104.55
					FICA Employers Share Total:	551.51
87699	11/07/2017	Golf Course	Furniture, Fixtures, Equipment	Satellite Shelters, Inc.	Mobile Office	452.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Furniture, Fixtures, Equipment Total:	452.06
87678	11/07/2017	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Emplc	70.00
					HRA Employer Total:	70.00
0	11/01/2017	Golf Course	Merchandise For Sale	Home Depot- CC	Golf Items for Resale	60.83
0	11/01/2017	Golf Course	Merchandise For Sale	Lost Golf Balls-CC	Golf Items for Resale	103.90
0	11/01/2017	Golf Course	Merchandise For Sale	Sam's Club-CC	Concession Items for Resale	278.36
0	11/01/2017	Golf Course	Merchandise For Sale	Target- CC	Concession Items for Resale	42.10
					Merchandise For Sale Total:	485.19
0	11/07/2017	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplc	54.05
					MN State Retirement Total:	54.05
0	11/07/2017	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
0	11/01/2017	Golf Course	Operating Supplies	ECRS-CC	Point of Sale Monthly Service Charge	135.76
0	11/01/2017	Golf Course	Operating Supplies	Home Depot- CC	Club House Lights	85.65
0	11/07/2017	Golf Course	Operating Supplies	Roseville Area Schools	Laminate	12.00
0	11/01/2017	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Paint	4.59
0	11/01/2017	Golf Course	Operating Supplies	Target- CC	Envelopes, Drink Cups	32.27
87709	11/07/2017	Golf Course	Operating Supplies	Winfield Solutions, LLC	Golf Course Supplies	595.80
					Operating Supplies Total:	866.07
0	11/07/2017	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplc	351.34
					PERA Employee Ded Total:	351.34
0	11/07/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplc	351.34
0	11/07/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	54.05
					PERA Employer Share Total:	405.39
87691	11/07/2017	Golf Course	Rental	On Site Sanitation, Inc.	Restroom Rental	205.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Rental Total:	205.00
0	11/07/2017	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	293.30
					State Income Tax Total:	293.30
0	11/01/2017	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,139.84
					State Sales Tax Payable Total:	2,139.84
0	11/01/2017	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	86.76
					Use Tax Payable Total:	86.76
0	11/14/2017	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Steering Cable	128.86
					Vehicle Supplies & Maintenance Total:	128.86
					Fund Total:	8,078.98
87694	11/07/2017	Housing Rep Program/Single Fam	196 So. McCarrons Land Purchas	Ramsey County	2nd Half Property Tax-196 S. McCarr	1,082.00
					196 So. McCarrons Land Purchas Total:	1,082.00
					Fund Total:	1,082.00
87702	11/07/2017	HRA Operating Fund	Professional Services	Sheila Stowell	REDA Meeting Minutes	231.25
87702	11/07/2017	HRA Operating Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
87702	11/07/2017	HRA Operating Fund	Professional Services	Sheila Stowell	REDA Meeting Minutes	62.50
					Professional Services Total:	298.40
87745	11/14/2017	HRA Operating Fund	Rice/Larpenteur Vision Plan	Perkins+Will, Inc.	Rice/Larpenteur Vision Plan	12,935.53
					Rice/Larpenteur Vision Plan Total:	12,935.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	13,233.93
0	11/07/2017	Information Technology	Computer Equipment	SHI International Corp	Windows Platforms	610.00
					Computer Equipment Total:	610.00
87732	11/14/2017	Information Technology	Contract Maintenance	League of MN Cities	Acrobat Professional-Annual Paymen	7,825.00
0	11/01/2017	Information Technology	Contract Maintenance	Microsoft-CC	Online Services	423.40
87752	11/14/2017	Information Technology	Contract Maintenance	Sanity Solutions	Dell Endpoint Security Suite	109,869.21
					Contract Maintenance Total:	118,117.61
0	11/07/2017	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	6,110.04
					Federal Income Tax Total:	6,110.04
0	11/07/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	766.84
0	11/07/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	3,278.95
					FICA Employee Ded. Total:	4,045.79
0	11/07/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	3,278.95
0	11/07/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	766.84
					FICA Employers Share Total:	4,045.79
0	11/07/2017	Information Technology	Financial Support	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 MN DOR W	562.47
					Financial Support Total:	562.47
87678	11/07/2017	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	878.00
					HRA Employer Total:	878.00
0	11/07/2017	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	225.00
					ICMA Def Comp Total:	225.00
87713	11/14/2017	Information Technology	Internet	Anoka County Sheriff's Office	Broadband	75.00
0	11/07/2017	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	507.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87723	11/14/2017	Information Technology	Internet	Comcast	Internet	91.97
87676	11/07/2017	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
87734	11/14/2017	Information Technology	Internet	Level 3 Communications	Internet	1,158.27
Internet Total:						2,332.74
0	11/01/2017	Information Technology	Minor Equipment	Amazon.com- CC	Universal Docking Station	203.52
87659	11/07/2017	Information Technology	Minor Equipment	CDW Government, Inc.	Server Room Extender	237.41
87666	11/07/2017	Information Technology	Minor Equipment	Data Q Internet Equip. Corp.	Computer Supplies	3,540.00
87666	11/07/2017	Information Technology	Minor Equipment	Data Q Internet Equip. Corp.	Computer Supplies	3,540.00
87670	11/07/2017	Information Technology	Minor Equipment	Fiberstore.com	Fiber Optic Equipment	3,055.44
Minor Equipment Total:						10,576.37
0	11/07/2017	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	542.55
MN State Retirement Total:						542.55
0	11/07/2017	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	110.00
MNDCP Def Comp Total:						110.00
0	11/01/2017	Information Technology	Operating Supplies	Menards-CC	Mounting Screws	3.52
Operating Supplies Total:						3.52
0	11/07/2017	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	3,526.63
PERA Employee Ded Total:						3,526.63
0	11/07/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	542.55
0	11/07/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	3,526.63
PERA Employer Share Total:						4,069.18
0	11/07/2017	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	2,304.48
State Income Tax Total:						2,304.48
87722	11/14/2017	Information Technology	Training	City of Brooklyn Center	TechDay Training	136.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Training Total:	136.00
					Fund Total:	158,196.17
0	11/01/2017	Internal Service - Interest	Investment Income	US Bank-Non Bank	Terminal Charges	112.98
					Investment Income Total:	112.98
					Fund Total:	112.98
87653	11/07/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	3,386.76
87661	11/07/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	31.87
87660	11/07/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	201.78
					PSTN-PRI Access/DID Allocation Total:	3,620.41
					Fund Total:	3,620.41
0	11/07/2017	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	3,521.38
					Federal Income Tax Total:	3,521.38
0	11/07/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	2,327.43
0	11/07/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	544.31
					FICA Employee Ded. Total:	2,871.74
0	11/07/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	2,327.43
0	11/07/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	544.31
					FICA Employers Share Total:	2,871.74
87678	11/07/2017	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	713.00
					HRA Employer Total:	713.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	382.73
					MN State Retirement Total:	382.73
0	11/07/2017	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	1,852.00
					MNDCP Def Comp Total:	1,852.00
0	11/07/2017	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	6.27
0	11/07/2017	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	5.83
0	11/07/2017	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	9.98
					Operating Supplies Total:	22.08
0	11/07/2017	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	2,392.55
					PERA Employee Ded Total:	2,392.55
0	11/07/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	2,392.55
0	11/07/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	368.08
					PERA Employer Share Total:	2,760.63
0	11/01/2017	License Center	Postage	Amazon.com- CC	Shipping Bags	119.36
0	11/01/2017	License Center	Postage	USPS-CC	Postage	279.30
					Postage Total:	398.66
87685	11/07/2017	License Center	Professional Services	McGough Facility Management, LI	Facility Management	103.00
0	11/14/2017	License Center	Professional Services	Quicksilver Express Courier	Courier Service	226.56
0	11/07/2017	License Center	Professional Services	Quicksilver Express Courier	Courier Service	169.92
					Professional Services Total:	499.48
0	11/14/2017	License Center	Rental	Gaughan Properties	License Center Rent-Dec. 2017	8,628.75
					Rental Total:	8,628.75
0	11/01/2017	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,069.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Sales Tax Payable Total:	1,069.68
0	11/07/2017	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	1,472.78
					State Income Tax Total:	1,472.78
0	11/07/2017	License Center	Transportation	Tereza Bazac	Training Expenses Reimbursement	20.10
0	11/07/2017	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	386.27
0	11/07/2017	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	401.25
0	11/01/2017	License Center	Transportation	Parking Ramp-CC	Parking	11.00
0	11/14/2017	License Center	Transportation	Quicksilver Express Courier	Courier Service	695.59
					Transportation Total:	1,514.21
					Fund Total:	30,971.41
0	11/14/2017	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
87721	11/14/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
87721	11/14/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
87662	11/07/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
87662	11/07/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
87662	11/07/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	33.88
0	11/07/2017	P & R Contract Maintenance	Clothing	Patti Sullivan	Uniform Supplies Reimbursement	79.96
					Clothing Total:	120.96
0	11/01/2017	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	11/07/2017	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	2,602.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	2,602.22
0	11/07/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	324.55
0	11/07/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	1,387.75
					FICA Employee Ded. Total:	1,712.30
0	11/07/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	1,387.75
0	11/07/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	324.55
					FICA Employers Share Total:	1,712.30
87678	11/07/2017	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	370.00
					HRA Employer Total:	370.00
0	11/07/2017	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	225.47
					MN State Retirement Total:	225.47
0	11/07/2017	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	630.00
					MNDCP Def Comp Total:	630.00
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Grass Seed Supplies	53.00
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Water	17.96
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	No Receipt-Beckermann	11.98
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Ferguson Enterprises Inc.-CC	Meter Supplies	29.13
0	11/07/2017	P & R Contract Maintenance	Operating Supplies	M/A Associates	Heavy Duty Liners	885.40
87686	11/07/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Wire Splice, Moisture Sensor	312.72
87686	11/07/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Riser	19.65
87686	11/07/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Valve	91.76
87686	11/07/2017	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Coupling, Bushings	82.22
0	11/07/2017	P & R Contract Maintenance	Operating Supplies	Ramy Turf Products	Lawn Supplies	785.00
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - CC	Paint Supplies	54.29
0	11/01/2017	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Seal Tape	1.79
					Operating Supplies Total:	2,344.90
0	11/07/2017	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	1,473.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	1,473.94
0	11/07/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	226.73
0	11/07/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	1,473.94
					PERA Employer Share Total:	1,700.67
87679	11/07/2017	P & R Contract Maintenance	Professional Services	Killmer Electric Co., Inc.	1500w Lamp	1,631.12
87684	11/07/2017	P & R Contract Maintenance	Professional Services	McCaren Designs, Inc.	Exterior Landscape Maintenance	373.76
87747	11/14/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	Tree Removal	1,100.00
87747	11/14/2017	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	Tree Removal	2,150.00
87697	11/07/2017	P & R Contract Maintenance	Professional Services	Rick Johnson's Deer & Beaver Inc.	Deer Call	145.00
87704	11/07/2017	P & R Contract Maintenance	Professional Services	The Davey Tree Expert Company	Growth Regulator	617.41
87708	11/07/2017	P & R Contract Maintenance	Professional Services	Wilson's Nursery, Inc.	Tree Planting	3,825.00
					Professional Services Total:	9,842.29
87691	11/07/2017	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Restroom Rental	285.00
87691	11/07/2017	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Restroom Rental	137.14
					Rental Total:	422.14
0	11/07/2017	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	1,042.43
					State Income Tax Total:	1,042.43
0	11/01/2017	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	79.98
					Telephone Total:	79.98
87683	11/07/2017	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Unioi	276.00
					Union Dues Deduction Total:	276.00
0	11/07/2017	P & R Contract Maintenance	Vehicle Supplies & Maintenance	St. Croix Recreation Funplayground	Playground Equipment	1,053.84
0	11/07/2017	P & R Contract Maintenance	Vehicle Supplies & Maintenance	St. Croix Recreation Funplayground	Playground Equipment	1,065.30
					Vehicle Supplies & Maintenance Total:	2,119.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						27,276.88
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	12,328.58
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	45,436.43
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	46,103.67
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	8,268.88
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	30,960.54
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	8,324.25
0	11/07/2017	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Project	37,316.08
Contractor Payments Total:						188,738.43
0	11/07/2017	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Project	17,000.25
0	11/07/2017	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Project	32,910.68
Professional Services Total:						49,910.93
Fund Total:						238,649.36
87673	11/07/2017	Pathway Maintenance Fund	Professional Services	Goodpoint Technology, Inc. (c/o Zc	30.4 - ICON PCC SIDEWALK SURV	540.00
Professional Services Total:						540.00
Fund Total:						540.00
0	11/07/2017	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	58.56
Federal Income Tax Total:						58.56
0	11/07/2017	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Et	5.92
FICA Employee Ded Total:						5.92
0	11/07/2017	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Et	5.92
FICA Employer Share Total:						5.92
0	11/07/2017	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	4.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	4.22
0	11/07/2017	Police - DWI Enforcement	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	10.53
					MNDCP Def Comp Total:	10.53
0	11/07/2017	Police - DWI Enforcement	PERA	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo;	45.46
					PERA Total:	45.46
0	11/07/2017	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo;	68.19
					PERA Employer Share Total:	68.19
0	11/07/2017	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	20.60
					State Income Tax Total:	20.60
0	11/07/2017	Police - DWI Enforcement	Union Dues	LELS	PR Batch 00001.11.2017 Lels Union I	6.73
					Union Dues Total:	6.73
					Fund Total:	226.13
0	11/01/2017	Recreation Fund	Conferences	Craguns Lodge - CC	No Receipt-M. Johnson	234.08
					Conferences Total:	234.08
0	11/01/2017	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
					Contract Maintenance Total:	247.86
0	11/07/2017	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	4,921.75
					Federal Income Tax Total:	4,921.75
0	11/07/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	796.68
0	11/07/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	3,406.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	4,203.02
0	11/07/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	3,406.34
0	11/07/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	796.68
					FICA Employers Share Total:	4,203.02
87678	11/07/2017	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	1,408.00
					HRA Employer Total:	1,408.00
0	11/07/2017	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	350.00
					ICMA Def Comp Total:	350.00
0	11/14/2017	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Skating Center Music	173.97
87749	11/14/2017	Recreation Fund	Memberships & Subscriptions	Ramsey County	Skating Center Annual Food Service]	567.00
					Memberships & Subscriptions Total:	740.97
0	11/01/2017	Recreation Fund	Merchandise For Sale	Savoy Pizza-CC	Concession Items for Resale	321.41
					Merchandise For Sale Total:	321.41
0	11/07/2017	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	393.82
					MN State Retirement Total:	393.82
0	11/07/2017	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	1,308.41
					MNDCP Def Comp Total:	1,308.41
0	11/01/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	122.59
					Office Supplies Total:	122.59
87711	11/14/2017	Recreation Fund	Operating Supplies	AIM Electronics Inc.	Incandescent Driver	185.00
0	11/01/2017	Recreation Fund	Operating Supplies	Aldi-CC	Purified Water	33.80
0	11/01/2017	Recreation Fund	Operating Supplies	Barnes & Noble-CC	Preschool Books	44.93
0	11/01/2017	Recreation Fund	Operating Supplies	Dairy Queen-CC	Supplies	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87727	11/14/2017	Recreation Fund	Operating Supplies	E&T Plastics	Clear Polycarbonate	119.77
87728	11/14/2017	Recreation Fund	Operating Supplies	E-Z Sharp Inc	Lube	36.80
87729	11/14/2017	Recreation Fund	Operating Supplies	Fra-Dor Inc.	Western Cedar	121.50
0	11/14/2017	Recreation Fund	Operating Supplies	Grainger Inc	Back Up Alarm	19.26
0	11/14/2017	Recreation Fund	Operating Supplies	Hose/Conveyors Inc	Sheet Rubber	209.02
0	11/01/2017	Recreation Fund	Operating Supplies	Litin Party & Paper-CC	HANC Supplies	33.86
87741	11/14/2017	Recreation Fund	Operating Supplies	Motion Industries Inc	Ball Bearing-Acct: 60730601	7.82
0	11/01/2017	Recreation Fund	Operating Supplies	Party City-CC	Table Cloths	29.85
0	11/01/2017	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Food	84.00
0	11/01/2017	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	22.46
87751	11/14/2017	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Supplies	54.62
87754	11/14/2017	Recreation Fund	Operating Supplies	Shamrock Group	Beverage Supplies	24.00
87755	11/14/2017	Recreation Fund	Operating Supplies	Sherwin Williams Co.	Paint Supplies	54.75
0	11/01/2017	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Caulk	19.99
0	11/01/2017	Recreation Fund	Operating Supplies	Superamerica- CC	Batteries	12.83
0	11/01/2017	Recreation Fund	Operating Supplies	Target- CC	HANC Supplies	26.07
0	11/01/2017	Recreation Fund	Operating Supplies	UPS Store- CC	Scoreboard Supplies	28.45
0	11/01/2017	Recreation Fund	Operating Supplies	Walmart-CC	HANC Supplies	51.30
87765	11/14/2017	Recreation Fund	Operating Supplies	Wheeler Hardware Company	Vinyl Gasketing	22.24
0	11/01/2017	Recreation Fund	Operating Supplies	When I Work-CC	Monthly Charge	49.00
Operating Supplies Total:						1,341.32
0	11/07/2017	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	3,069.66
PERA Employee Ded Total:						3,069.66
0	11/07/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	472.30
0	11/07/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	3,069.66
PERA Employer Share Total:						3,541.96
87715	11/14/2017	Recreation Fund	Professional Services	Angela Benes	Tap for Adults Instruction	400.00
87719	11/14/2017	Recreation Fund	Professional Services	Karen Carrier	Tai Chi Instruction	210.00
0	11/14/2017	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,311.00
0	11/07/2017	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,311.00
87742	11/14/2017	Recreation Fund	Professional Services	Bob Nielsen	Big Band Loading/Unloading	40.00
87691	11/07/2017	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Restroom Renal-Credit	-55.00
87691	11/07/2017	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Restroom Rental	355.00
87691	11/07/2017	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Restroom Rental	207.00
87691	11/07/2017	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Restroom Renal-Credit	-55.00
0	11/14/2017	Recreation Fund	Professional Services	Susan Perry	Yoga Body Boot Camp	582.40
0	11/01/2017	Recreation Fund	Professional Services	Ramsey County-CC	Lifeguard	52.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/14/2017	Recreation Fund	Professional Services	V & M Refereeing Service	Soccer Refereeing Service	3,905.00
					Professional Services Total:	8,264.04
87691	11/07/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	12.50
87691	11/07/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	140.00
87691	11/07/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	530.00
					Rental Total:	682.50
0	11/01/2017	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,033.08
					Sales Tax Payable Total:	2,033.08
0	11/07/2017	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	2,021.13
					State Income Tax Total:	2,021.13
0	11/01/2017	Recreation Fund	Training	Kashiwagi Solutions-CC	Best Value Manual Set	150.00
					Training Total:	150.00
87683	11/07/2017	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Union	103.50
					Union Dues Deduction Total:	103.50
87723	11/14/2017	Recreation Fund	Utilities	Comcast	Business Services	259.53
87723	11/14/2017	Recreation Fund	Utilities	Comcast	Business Services	724.09
87723	11/14/2017	Recreation Fund	Utilities	Comcast	Business Services	499.56
87723	11/14/2017	Recreation Fund	Utilities	Comcast	Business Services	244.53
					Utilities Total:	1,727.71
					Fund Total:	41,389.83
87663	11/07/2017	Recreation Improvements	Repairs & Maintenance	Commercial Door Systems, Inc.		1,710.00
					Repairs & Maintenance Total:	1,710.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	1,710.00
0	11/14/2017	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-October 20	4,274.75
					Employer Insurance Total:	4,274.75
					Fund Total:	4,274.75
0	11/07/2017	Sanitary Sewer	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	40,346.78
					2017 Pavement Mgmt Project Total:	40,346.78
87695	11/07/2017	Sanitary Sewer	Conferences	Regents of the University of MN	APWA Conference Registration	255.00
					Conferences Total:	255.00
0	11/01/2017	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	UB Payments.com Charges	3,976.92
					Credit Card Fees Total:	3,976.92
0	11/07/2017	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	1,386.43
					Federal Income Tax Total:	1,386.43
0	11/07/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	839.80
0	11/07/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	196.40
					FICA Employee Ded. Total:	1,036.20
0	11/07/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	196.40
0	11/07/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	839.80
					FICA Employers Share Total:	1,036.20
87678	11/07/2017	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Emplc	403.99
					HRA Employer Total:	403.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	26.25
					ICMA Def Comp Total:	26.25
0	11/07/2017	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	140.32
					MN State Retirement Total:	140.32
0	11/07/2017	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	128.27
					MNDCP Def Comp Total:	128.27
0	11/07/2017	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Gloves	186.24
					Operating Supplies Total:	186.24
0	11/07/2017	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	911.82
					PERA Employee Ded Total:	911.82
0	11/07/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	911.82
0	11/07/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	140.32
					PERA Employer Share Total:	1,052.14
0	11/14/2017	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	236.70
					Professional Services Total:	236.70
87654	11/07/2017	Sanitary Sewer	Repairs & Maintenance	Arcade Asphalt, Inc.	DRIVEWAY AT 2095 AND 2105 MI	11,500.00
					Repairs & Maintenance Total:	11,500.00
0	11/07/2017	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	590.21
					State Income Tax Total:	590.21
0	11/01/2017	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	77.98
					Telephone Total:	77.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87683	11/07/2017	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Unioi	119.02
					Union Dues Deduction Total:	119.02
					Fund Total:	63,410.47
0	11/07/2017	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	113.86
					Federal Income Tax Total:	113.86
0	11/07/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Et	14.38
0	11/07/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	61.47
					FICA Employee Ded. Total:	75.85
0	11/07/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Et	14.38
0	11/07/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	61.47
					FICA Employers Share Total:	75.85
0	11/07/2017	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	9.38
					MN State Retirement Total:	9.38
0	11/07/2017	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	60.91
					PERA Employee Ded Total:	60.91
0	11/07/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	60.91
0	11/07/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	9.38
					PERA Employer Share Total:	70.29
0	11/14/2017	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	36,506.84
					Professional Services Total:	36,506.84
0	11/07/2017	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	51.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	51.29
					Fund Total:	36,964.27
0	11/07/2017	Storm Drainage	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	31,762.21
					2017 Pavement Mgmt Project Total:	31,762.21
87698	11/07/2017	Storm Drainage	BMP Miantenance-2017	Sandstrom Land Management, LLC	B2 & Galtier Storm Pond Repair	9,648.00
87698	11/07/2017	Storm Drainage	BMP Miantenance-2017	Sandstrom Land Management, LLC	Raingarden Maintenance	2,296.00
87698	11/07/2017	Storm Drainage	BMP Miantenance-2017	Sandstrom Land Management, LLC	County Road B2 Lot Mowing	130.00
					BMP Miantenance-2017 Total:	12,074.00
87698	11/07/2017	Storm Drainage	Contract Maintenance	Sandstrom Land Management, LLC	MOWING, MULCHING, STREETC	250.00
					Contract Maintenance Total:	250.00
0	11/07/2017	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	1,138.66
					Federal Income Tax Total:	1,138.66
0	11/07/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	640.57
0	11/07/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	149.79
					FICA Employee Ded. Total:	790.36
0	11/07/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	149.79
0	11/07/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	640.57
					FICA Employers Share Total:	790.36
87678	11/07/2017	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Emplc	113.74
					HRA Employer Total:	113.74
0	11/07/2017	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	52.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	52.50
0	11/07/2017	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	103.10
					MN State Retirement Total:	103.10
0	11/07/2017	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	63.49
					MNDCP Def Comp Total:	63.49
0	11/01/2017	Storm Drainage	Operating Supplies	Menards-CC	Concrete Supplies	117.52
87738	11/14/2017	Storm Drainage	Operating Supplies	Candy Miller	Pool Hose Replacement	53.63
0	11/01/2017	Storm Drainage	Operating Supplies	Northern Tool & Equip- CC	Hose Nozzles	145.66
87701	11/07/2017	Storm Drainage	Operating Supplies	SKB Environmental, Inc.	Recycling	177.22
0	11/01/2017	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Chalk Reel	26.98
					Operating Supplies Total:	521.01
0	11/07/2017	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	670.29
					PERA Employee Ded Total:	670.29
0	11/07/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	670.29
0	11/07/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	103.10
					PERA Employer Share Total:	773.39
0	11/07/2017	Storm Drainage	Pond Main - 2017	WSB & Associates, Inc.	STORMWATER ASSET MANAGEN	4,722.00
					Pond Main - 2017 Total:	4,722.00
0	11/14/2017	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	236.70
87760	11/14/2017	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	PWET Commission Meeting Minutes	260.98
					Professional Services Total:	497.68
0	11/07/2017	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	467.91
					State Income Tax Total:	467.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
87688	11/07/2017	Storm Drainage	Training	MN Fall Expo	Maintenance Training	125.00
					Training Total:	125.00
87683	11/07/2017	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Unioi	87.43
					Union Dues Deduction Total:	87.43
0	11/14/2017	Storm Drainage	Walsh Lake Lift St Repl	SEH	Walsh Lift Station	2,991.54
					Walsh Lake Lift St Repl Total:	2,991.54
					Fund Total:	57,994.67
0	11/07/2017	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	274,788.01
0	11/07/2017	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	87,174.65
					2017 Pavement Mgmt Project Total:	361,962.66
87730	11/14/2017	Street Construction	Cty Rd B2 Intersection Improv	Kimley-Horn & Associates, Inc.	B2 & Snelliing Ave	23,412.71
					Cty Rd B2 Intersection Improv Total:	23,412.71
					Fund Total:	385,375.37
0	11/01/2017	Telecommunications	Conferences	MAGC-CC	Government Communicators Workshu	25.00
					Conferences Total:	25.00
0	11/07/2017	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	583.34
					Federal Income Tax Total:	583.34
0	11/07/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	445.25
0	11/07/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	104.13
					FICA Employee Ded. Total:	549.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare E	104.13
0	11/07/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Empl	445.25
					FICA Employers Share Total:	549.38
87678	11/07/2017	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Empl	161.50
					HRA Employer Total:	161.50
87671	11/07/2017	Telecommunications	Miscellaneous	Friends of the Oval Foundatioin	Trees	4,170.00
					Miscellaneous Total:	4,170.00
0	11/07/2017	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	71.87
					MN State Retirement Total:	71.87
0	11/07/2017	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	390.00
					MNDCP Def Comp Total:	390.00
0	11/07/2017	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	467.21
					PERA Employee Ded Total:	467.21
0	11/07/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	467.21
0	11/07/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	71.87
					PERA Employer Share Total:	539.08
87716	11/14/2017	Telecommunications	Printing	Bolger Inc.	Nov/Dec City News	4,782.90
					Printing Total:	4,782.90
0	11/07/2017	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	255.96
					State Income Tax Total:	255.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						12,545.62
87675	11/07/2017	Water Fund	2017 Pavement Mgmt Project	Jim House	Plumbing Service Reimbursement	402.89
0	11/07/2017	Water Fund	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	243,817.15
2017 Pavement Mgmt Project Total:						244,220.04
87712	11/14/2017	Water Fund	Accounts Payable	CHRISTINE & JEFFERY ALPERS	Refund Check	112.45
87657	11/07/2017	Water Fund	Accounts Payable	DAVID BREMER	Refund Check	142.15
87718	11/14/2017	Water Fund	Accounts Payable	DON MOODY & CARRIE VANDE	Refund Check	72.42
87665	11/07/2017	Water Fund	Accounts Payable	KENNETH DAMMAN	Refund Check	291.06
87725	11/14/2017	Water Fund	Accounts Payable	MIKE DONAHUE	Refund Check	55.51
87674	11/07/2017	Water Fund	Accounts Payable	Home Title	Utility Refund-Service Address: 663	52.90
87731	11/14/2017	Water Fund	Accounts Payable	ARIC LARSON	Refund Check	31.85
87682	11/07/2017	Water Fund	Accounts Payable	JEANNE LARSON	Refund Check	243.67
87735	11/14/2017	Water Fund	Accounts Payable	SARA & TIMMON LUND	Refund Check	188.32
87740	11/14/2017	Water Fund	Accounts Payable	CARRINGTON MORTGAGE SER	Refund Check	150.88
87744	11/14/2017	Water Fund	Accounts Payable	DEL CO LIMITED PARTNERSHIF	Refund Check	102.97
87761	11/14/2017	Water Fund	Accounts Payable	DAVID TRACY	Refund Check	150.96
Accounts Payable Total:						1,595.14
0	11/07/2017	Water Fund	Clothing	Robert Luger	Uniform Supplies Reimbursement	97.49
Clothing Total:						97.49
87689	11/07/2017	Water Fund	Contractor Payments	Northdale Construction Co. Inc.	Watermain Break Repair	4,454.82
Contractor Payments Total:						4,454.82
0	11/07/2017	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Federal Incc	1,808.24
Federal Income Tax Total:						1,808.24
0	11/07/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	258.32
0	11/07/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	1,104.44
FICA Employee Ded. Total:						1,362.76
0	11/07/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 FICA Emplc	1,104.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2017 Medicare Ei	258.32
					FICA Employers Share Total:	1,362.76
87678	11/07/2017	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2017 HRA Emplc	410.51
					HRA Employer Total:	410.51
0	11/07/2017	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2017 ICMA Defe	48.75
					ICMA Def Comp Total:	48.75
0	11/07/2017	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2017 Post Emplo	175.76
					MN State Retirement Total:	175.76
0	11/07/2017	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2017 MNDCP De	203.73
					MNDCP Def Comp Total:	203.73
0	11/14/2017	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Aggregate Road Base	1,459.62
0	11/01/2017	Water Fund	Operating Supplies	Casey's-CC	Fuel	35.00
87720	11/14/2017	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Street Supplies	748.50
87724	11/14/2017	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	627.60
0	11/07/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	50.00
0	11/07/2017	Water Fund	Operating Supplies	General Industrial Supply Co.	Gloves	186.24
0	11/01/2017	Water Fund	Operating Supplies	Menards-CC	Glvanized Pipe	9.68
0	11/01/2017	Water Fund	Operating Supplies	Target- CC	Supplies	15.20
					Operating Supplies Total:	3,131.84
0	11/07/2017	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	1,142.69
					PERA Employee Ded Total:	1,142.69
0	11/07/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera additio	175.76
0	11/07/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2017 Pera Emplo	1,142.69
					PERA Employer Share Total:	1,318.45
0	11/14/2017	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	236.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2017	Water Fund	Professional Services	SEH	Antenna Projects	415.08
87707	11/07/2017	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	278.03
Professional Services Total:						929.81
0	11/07/2017	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2017 State Incom	758.37
State Income Tax Total:						758.37
87683	11/07/2017	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2017 IOUE Unioi	191.48
Union Dues Deduction Total:						191.48
0	11/01/2017	Water Fund	Vehicles & Equipment	Roseville License Ctr-Non Bank	Ford Truck Tabs	1,998.00
Vehicles & Equipment Total:						1,998.00
0	11/01/2017	Water Fund	Water - Roseville	City of Roseville- Non Bank	City Water Bills-October	1,462.37
0	11/01/2017	Water Fund	Water - Roseville	MN Dept of Revenue-Non Bank	Sales/Use Tax	28.40
Water - Roseville Total:						1,490.77
87736	11/14/2017	Water Fund	Water Meter Deposits	Meritex Enterprises	Meter Deposit Refund-2505 Walnut S	240.00
87736	11/14/2017	Water Fund	Water Meter Deposits	Meritex Enterprises	Meter Deposit Refund-2475 Walnut S	1,910.00
Water Meter Deposits Total:						2,150.00
Fund Total:						268,851.41
87753	11/14/2017	Workers Compensation	Fire Department Claims	SFM	Work Comp. Administratioin	122.07
Fire Department Claims Total:						122.07
87753	11/14/2017	Workers Compensation	Police Patrol Claims	SFM	Work Comp. Administratioin	26,796.05
87753	11/14/2017	Workers Compensation	Police Patrol Claims	SFM	Work Comp. Administratioin	926.00
Police Patrol Claims Total:						27,722.05
87753	11/14/2017	Workers Compensation	Professional Services	SFM	Work Comp. Administratioin	320.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	320.00
87753	11/14/2017	Workers Compensation	Public Works Admin. Claims	SFM	Work Comp. Administratioin	210.28
87753	11/14/2017	Workers Compensation	Public Works Admin. Claims	SFM	Work Comp. Administratioin	377.00
					Public Works Admin. Claims Total:	587.28
87753	11/14/2017	Workers Compensation	Street Department Claims	SFM	Work Comp. Administratioin	484.68
					Street Department Claims Total:	484.68
					Fund Total:	29,236.08
					Report Total:	1,762,166.63

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/27/2017
Item No.: 9b.

Department Approval



City Manager Approval



Item Description: Enter into an Agreement with the City of St. Anthony to Accept a Grant from the U.S. Bureau of Justice Assistance for Body Worn Cameras

BACKGROUND

In recent years, the requests for more accountability and transparency on the part of police agencies has heightened in demand and urgency from many citizens locally, and across our nation. The Roseville Police Department (RPD), along with law enforcement agencies across the globe, identified Body-Worn Cameras (BWC) as a promising tool to improve interactions with the public. Worn by officers, BWCs provide visual and audio record of interactions.

In September 2014, RPD began a rigorous testing period of several makes and models of body worn camera equipment. Then in January 2017, after receiving input from the public, RPD drafted a formal body worn camera policy. At that time and after extensive research, the department formalized its plan to outfit all sworn staff and community service officers (CSOs) with body worn cameras.

In February of 2017, RPD partnered with the St. Anthony Police Department to apply for funding through the U.S. Bureau of Justice Assistance to implement a body worn camera program. The team requested grant funding and received an award in the amount of \$123,000, of those funds, \$82,500 are designated to the City of Roseville as a sub-recipient (see Attachment A, Exhibit 1 for St. Anthony's body worn camera grant agreement). Roseville's requested amount is the maximum allowed by the grant (\$1500 per camera, 55 cameras total) and covers a significant portion of the estimated project budget of \$184,600.

The amount, incurred over the two-year grant period from October 2017 through September 2019, will allow RPD to collaborate with the St. Anthony Police Department (SAPD), a longtime partner, to outfit and deploy all sworn staff and community service officers with body-worn cameras. The two agencies have identified potential cost savings opportunities through shared vendor equipment costs and training, as well as shared in-house IT (Metro-INET) provider services, operations and purchasing power. RPD's budget includes staff time dedicated to providing Minnesota Data Practices requests, travel expenses to attend two conferences, and \$155,010 in direct equipment costs.

The St. Anthony Police Department and Roseville Police Department are committed to implementation of body-worn camera programs in a joint effort to build trust and increase legitimacy in the communities served, reduce complaints against officers and enhance evidence collection in order to improve the adjudication process.

31 The attached agreement has been reviewed and approved by the City Attorney.

32 **POLICY OBJECTIVE**

33 To allow the Roseville Police Department to enter into a two-year contract as an award sub-recipient
34 with the St. Anthony Police Department (see Attachment A) and accept the \$82,500 in matching
35 federal grant funds to be used as requested.

36 **BUDGET IMPLICATIONS**

37 Federal funds may not cover more than 50 percent of the total costs of the project. As mentioned,
38 Roseville's requested amount is the maximum allowed by the grant (\$1500 per camera, 55 cameras
39 total) and covers a significant portion of the estimated project budget of \$184,600. As a recipient of
40 the Bureau of Justice Assistance (BJA) grant, our agency will be required to meet all match and
41 continuity requirements through increases in Roseville's annual operating budget, Capital
42 Improvement Plan budget and through use of department forfeiture funds if necessary.

43 **STAFF RECOMMENDATION**

44 Allow the Roseville Police Department to accept the U.S. Bureau of Justice Assistance grant funding
45 thereby allowing the Department to move forward in carrying out its plan to outfit and deploy all
46 sworn staff and community service officers with body-worn cameras (BWC) beginning November
47 2017.

48 **REQUESTED COUNCIL ACTION**

49 Authorize the Roseville Chief of Police, City Attorney, City Manager and Mayor to sign the attached
50 City of St. Anthony and City of Roseville Grant Contract (Attachment A) thereby allowing the City
51 of Roseville to accept the grant funding and proceed with outfitting and deploying body-worn
52 cameras (BWCs) for all sworn police staff and community service officers.

53

Prepared by: Sarah Mahmud, Police Services Manager

Attachments: A: City of St. Anthony and City of Roseville Grant Contract

FY 17 Body Worn Camera Program Grant Subrecipient Agreement

Between the City of Saint Anthony and the City of Roseville

THIS AGREEMENT (“Agreement”), made and entered into this ____ day of November, 2017, by and between the City of Saint Anthony, Minnesota, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the “**Grantee**” and the City of Roseville a municipal corporation under the laws of the State of Minnesota 55113, hereinafter referred to as “**Subrecipient.**”

WHEREAS, the Grantee, in conjunction with the Subrecipient, has applied for and has been awarded funds from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance through the Body Worn Camera Policy and Implementation Program (BWC PIP) as specified in the grant award (“Grant”) which is attached as Exhibit 1 to this Agreement; and

WHEREAS, the Grantee and Subrecipient, wish to set forth the responsibilities and obligations of each in undertaking the BWC PIP and in utilizing such funds;

WHEREAS, the provisions of this Agreement regarding the Subrecipient have received federal authorization;

NOW, THEREFORE, the two parties, in consideration of the mutual terms and conditions, promises, covenants, and payments hereinafter set forth, agree as follows:

SECTION 1: Grant.

A. Subrecipient agrees to meet all requirements of the Grant and agrees to comply with all special conditions, financial reporting, and other requirements as detailed in the Grant.

SECTION 2: Time for Completion.

A. The services described in Section 1 shall be commenced on October 1, 2017, and will be completed in accordance with the schedule mutually agreed upon with the Grantee through September 30, 2019.

B. Subrecipient shall not proceed with any task outside of the Grant award without specific authorization from the Project Manager designated by the Grantee.

C. There will be no extension of this contract beyond the date outlined above.

SECTION 3: Billings, Payment and Reporting.

A. In consideration of the mutual promises contained in this Agreement, the Grantee hereby agrees to provide the Subrecipient with BWC PIP grant funds from the Grant in an amount not to exceed the Subrecipient’s federal budget request amount of \$82,500 (“Subgrant Amount”).

B. All costs incurred must be fully documented. The Subrecipient shall submit an itemized invoice as well as detailed backup documents to the Grantee on a quarterly basis. The Subrecipient will be provided with the deadline for submitting the detailed backup after the grant reporting deadlines have been finalized. Subrecipient shall submit the itemized invoice and detailed backup by the deadline. Upon receipt of the invoice and verification of the charges by

the Project Manager, payment shall be made by the Grantee to Subrecipient within thirty (30) days of the Grantee receiving reimbursement payment from the federal Grantor.

C. The Grantee may require additional budget breakdown. Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by grantee. Any amendments to the budget must be approved in writing by both the Grantee and the Subrecipient.

D. Subrecipient shall submit programmatic reporting as requested by the fiscal agent on a quarterly basis. No payments shall be made to Subrecipient without programmatic reports completed by the due date.

E. In the event the Subrecipient fails to comply with any terms or conditions of the Agreement or Grant or to provide in any manner the work or services as agreed to herein, the Grantee reserves the right to withhold any payment until the Grantee is satisfied that corrective action has been taken or completed. This option is in addition to and not in lieu of the Grantee's right to termination as provided in other sections of this Agreement.

SECTION 4: Project Management.

A. The Grantee requires the Subrecipient to assign specific individuals as principal project members and to assure that the major work and coordination will remain the responsibility of these individuals during the term of the Agreement. Removal of any principal project member without replacement by equally qualified individuals or without the prior written approval of the Grantee is ground for termination of the Agreement by the Grantee. Subrecipient's principal project members are:

Sarah Mahmud, Police Services Manager
Erika Scheider, Police Lieutenant
(651)792-7205 FAX (651) 792-7200

B. The Grantee has designated Jeff Spiess, Police Captain, as Project Manager for this Agreement, and the individual to whom all communications pertaining to the Agreement shall be released. The Project Manager shall have the authority to transmit instructions, receive information, authorize amendments or changes to the Agreement, and interpret and define the Grantee's policies and decisions pertinent to the work covered by this Agreement.

SECTION 5: Equal Opportunity Employment.

A. The Subrecipient will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, national origin, disability, age, military status, or ancestry. The Subrecipient will take affirmative steps to ensure that applicants are considered for employment and that employees are treated during employment without regard to race, religion, color, sex, national origin, disability, age, military status, or ancestry.

This provision shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment advertising, layoff or termination; rates of pay or their forms of compensation; and selection for training, including apprenticeship.

SECTION 6: Compliance with Applicable Law.

A. Subrecipient agrees to comply with all federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards established by any agency of such governmental units (including specifically, but not limited to, the Grant), which are now or hereafter promulgated insofar as they relate to the Subrecipient's performance of the provisions of this Agreement. It shall be the obligation of the Subrecipient to apply for, pay for, and obtain all permits and/or licenses required.

SECTION 7: Independent Contractor.

A. It is agreed by the parties that, at all times and for all purposes within the scope of this Agreement, the relationship of the Subrecipient to the Grantee is that of independent contractor and not that of employee. No statement contained in this Agreement shall be construed so as to find Subrecipient an employee of the Grantee, and Subrecipient shall be entitled to none of the rights, privileges, or benefits of Grantee's employees.

SECTION 8: Subcontracting.

A. The Subrecipient agrees not to enter into any subcontracts for any of the work contemplated under this Agreement (unless specifically outlined in the Grant) without obtaining prior written approval of the Grantee.

SECTION 9: Hold Harmless.

That each party will be responsible for their own acts or omissions for their employees, agents and officials. Nothing in this agreement shall constitute a waiver by either party of any statutory limits or exception on liability. Subrecipient shall indemnify Grantee from any and all claims related to Subrecipients' receipt of the Subgrant Amount.

SECTION 10: Assignment.

A. The Grantee and the Subrecipient each binds itself and its successors, legal representatives, and assigns of such other party, with respect to all covenants of this Agreement; and neither the Grantee nor the Subrecipient will assign or transfer their interest in this Agreement without the written consent of the other.

SECTION 11: Termination.

A. **Without Cause.** This Agreement will continue in full force and effect until completion of the project as described herein and all terms and conditions of the Grant are satisfied unless either party terminates it at an earlier date. Either party to this Agreement may terminate it by giving no less than thirty (30) days written notice of the intent to terminate to the other party.

B. **With Cause.** The Grantee reserves the right to suspend or terminate this Agreement if the Subrecipient violates any of the terms or conditions of this Agreement or the Grant, or does not fulfill, in a timely and proper manner, its obligations under this Agreement or the Grant as determined by the Grantee. In the event that the Grantee exercises its right to withhold payment or terminate under this Section, it shall submit written notice to the Subrecipient, specifying the extent of such withholding or termination under this Section, the reasons therefore, and the date upon which such withholding or termination becomes effective. Upon receipt of such notice, the Subrecipient shall take all actions necessary to discontinue further commitments of funds to the extent that they relate to the suspended or terminated portions of this Agreement.

SECTION 12: Default by Subrecipient Consultant.

A. In the event Subrecipient fails or neglects to comply with any term or condition of this Agreement or the Grant, Grantee shall have the right, after written notice, to cease payment of Grant proceeds hereunder. This remedy shall be in addition to any other remedies, including termination, available to the Grantee in law or equity. The Grantee shall be entitled to recover reasonable attorney's fees and costs of collection associated with enforcing its rights hereunder.

SECTION 13: Amendment or Changes to Agreement.

A. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when reduced to writing and duly signed by the parties.

B. Modifications or additional schedules shall not be construed to adversely affect vested rights or causes of action which have accrued prior to the effective date of such amendment, modification, or supplement. The term "this Agreement" as used herein shall be deemed to include any future amendments, modifications, and additional schedules made in accordance herewith.

SECTION 14: Notices.

A. Except as otherwise stated in this Agreement, any notice or demand to be given under this Agreement shall be delivered in person or deposited in United States Certified Mail, Return Receipt Requested. Any notices or other communications shall be addressed as follows:

To Grantee:
Captain Jeff Spiess
Saint Anthony Police Department
3301 Silver Lake Road NE
Saint Anthony, MN 55418

To Subrecipient:
Sarah Mahmud
Roseville Police Department
2660 Civic Center Drive
Roseville, MN 55113

SECTION 15: Waiver.

A. Any failure of a party to assert any right under this Agreement shall not constitute a waiver or a termination of that right, this Agreement, or any of this Agreement's provision.

SECTION 16: Survival of Obligations.

A. The respective obligations of the Grantee and Subrecipient under these terms and conditions, which by their nature would continue beyond the termination, cancellation, or expiration hereof, shall survive termination, cancellation or expiration hereof.

B. If a court or governmental agency with proper jurisdiction determines that this Agreement, or a provision herein is unlawful, this Agreement or that provision, shall terminate. If a provision is so terminated but the parties legally, commercially, and practicably can continue this Agreement without the terminated provision, the remainder of this Agreement shall continue in effect.

SECTION 17: Interpretation of Agreement, Venue.

A. This Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation related to this Agreement shall be venued in the District Court of the County of Ramsey, Second Judicial District, state of Minnesota.

SECTION 18: Force Majeure.

A. Neither the Grantee nor the Subrecipient shall be held responsible for performance if

its performance is prevented by acts or events beyond the party's reasonable control, including, but not limited to: severe weather and storms, earthquake or other natural occurrences, strikes and other labor unrest, power failures, electrical power surges or current fluctuations, nuclear or other civil military emergencies, or acts of legislative, judicial, executive, or administrative authorities.

SECTION 19: Entire Agreement.

It is understood and agreed that the entire Agreement supersede all oral agreements and negotiations between the parties relating to the subject matters herein.

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement, the day and year first above written.

Grantee:

Chief of Police

City Manager

Mayor

Subrecipient:



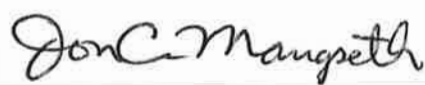
By _____
Chief of Police

By _____
City Manager

Approved:

By _____
Mayor

Exhibit 1
Grant

 <p>U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance</p>		Grant		PAGE 1 OF 12																	
<p>1. RECIPIENT NAME AND ADDRESS (Including Zip Code)</p> <p>St. Anthony Police Department 3301 Silver Lake Road St. Anthony, MN 55418-1667</p>		<p>4. AWARD NUMBER: 2017-BC-BX-0021</p>																			
		<p>5. PROJECT PERIOD: FROM 10/01/2017 TO 09/30/2019 BUDGET PERIOD: FROM 10/01/2017 TO 09/30/2019</p>																			
		<p>6. AWARD DATE 09/29/2017</p>		<p>7. ACTION</p>																	
<p>2a. GRANTEE IRS/VENDOR NO. 406005512</p>		<p>8. SUPPLEMENT NUMBER 00</p>		Initial																	
<p>2b. GRANTEE DUNS NO. 138826420</p>		<p>9. PREVIOUS AWARD AMOUNT \$ 0</p>																			
<p>3. PROJECT TITLE FY 17 Body Worn Camera Program</p>		<p>10. AMOUNT OF THIS AWARD \$ 123,000</p>																			
		<p>11. TOTAL AWARD \$ 123,000</p>																			
<p>12. SPECIAL CONDITIONS</p> <p>THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).</p>																					
<p>13. STATUTORY AUTHORITY FOR GRANT</p> <p>This project is supported under FY17(BJA - Body-Worn Camera Program) Pub. L. No. 115-31, 131 Stat 135, 205</p>																					
<p>14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)</p> <p>16.835 - Body Worn Camera Policy and Implementation Program</p>																					
<p>15. METHOD OF PAYMENT</p> <p>GPRS</p>																					
AGENCY APPROVAL			GRANTEE ACCEPTANCE																		
<p>16. TYPED NAME AND TITLE OF APPROVING OFFICIAL</p> <p>Alan R. Hanson Acting Assistant Attorney General</p>			<p>18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL</p> <p>Jon Mangseth Chief</p>																		
<p>17. SIGNATURE OF APPROVING OFFICIAL</p> 			<p>19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL</p> 		<p>19A. DATE</p> <p>10/12/17</p>																
AGENCY USE ONLY																					
<p>20. ACCOUNTING CLASSIFICATION CODES</p> <table border="1"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>OFC.</th> <th>DIV. REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>BC</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>123000</td> </tr> </tbody> </table>				FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT	X	B	BC	80	00	00		123000	<p>21. SBCUGT0413</p>	
FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT														
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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 42 U.S.C. 3795a), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2017 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2017 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2017 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

The recipient agrees to comply with the DOJ Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance.

jm



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4. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after-- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

5. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

dm



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7. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

9. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

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10. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

11. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

12. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

14. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

15. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

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SPECIAL CONDITIONS

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

17. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.cfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

19. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

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20. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2017)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2017, are set out at <https://ojp.gov/funding/Explore/FY17AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

21. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://www.usdoj.gov/oig>.

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SPECIAL CONDITIONS

22. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

gm



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SPECIAL CONDITIONS

23. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

24. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

25. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

26. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

27. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

28. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

29. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.

gm



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30. The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

31. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
32. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
33. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

gm



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 11 OF 12

PROJECT NUMBER 2017-BC-BX-0021

AWARD DATE 09/29/2017

SPECIAL CONDITIONS

34. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.
35. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2017-BC-BX-0021 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.
36. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
37. The recipient is authorized to obligate, expend, or draw down funds in an amount not to exceed 10% of this award for the sole purpose of developing a Body-Worn Camera (BWC) policy. The BWC policy must be submitted no later than 180 days of award acceptance, unless an extension for good cause shown has been granted by BJA. The recipient is not authorized to incur any additional obligations, make any additional expenditures, or draw down any additional funds until BJA has approved the recipient's completed BWC policy and has issued a Grant Adjustment Notice (GAN) removing this condition.
38. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.
39. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

gm



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 12 OF 12

PROJECT NUMBER 2017-BC-BX-0021

AWARD DATE 09/29/2017

SPECIAL CONDITIONS

40. The recipient may not obligate, expend, or draw down any award funds until: (1) it has provided to the grant manager for this OJP award either an "applicant disclosure of pending applications" for federal funding or a specific affirmative statement that no such pending applications (whether direct or indirect) exist, in accordance with the detailed instructions in the program solicitation, (2) OJP has completed its review of the information provided and of any supplemental information it may request, (3) the recipient has made any adjustments to the award that OJP may require to prevent or eliminate any inappropriate duplication of funding (e.g., budget modification, project scope adjustment), (4) if appropriate adjustments to a discretionary award cannot be made, the recipient has agreed in writing to any necessary reduction of the award amount in any amount sufficient to prevent duplication (as determined by OJP), and (5) a Grant Adjustment Notice has been issued removing this special condition.

41. The recipient is authorized to incur obligations, expend, and draw down funds for travel, lodging, and per diem costs only, in an amount not to exceed \$15,000, for the sole purpose of attending a required OJP conference associated with this grant award. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw downs until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.

gm

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/27/2017
Item No.: 9c.

Department Approval

Christopher K. Mills

City Manager Approval

Samuel J. Truog

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Information Tech	KnowBe4, Inc.	Computer Security Training	(a)	\$ 120,000.00	\$ 23,411.70	Budget
Information Tech	Software House Int'l	Email Security Services	(b)	120,000.00	41,250.00	Budget
Fire	Integrated Loss Contr	Safety & Loss Control Program	(c)	12,450.00	7,000.00	Budget
Streets	Titan Machinery	Snow Blower	(d)	20,000.00	8,387.75	CIP
Police	Baycom	Police Squad Video Equipment	(e)	83,430.00	108,053.00	CIP
Police	Baycom	Body Worn Camera Squad Equi	(f)	-	9,152.00	Forfeiture Funds
Police	Healtheast	Install Squad Video Equip.	(g)	-	10,800.24	CIP

Comments/Description:

- a) 3-year, on-line computer security awareness training. The program will allow the City to gauge employee overall computer security aptitude and adjust training and awareness effort moving forward. The amount shown includes the costs for all Metro I-Net Agencies. Roseville's share is 3,861 for 330 computers. The Budget amount of \$120,000 represents the entire annual budget for these types of purchases.
- b) Email threat protection for all users. The amount is for all participating Metro I-Net Agencies. Roseville's share is \$7,525.
- c) Annual consulting support for the City's Safety & Loss Control Program.
- d) Purchased off the State Bid Contract. A smaller unit was purchased than originally planned (budgeted).
- e) Purchased off the State Bid Contract. Includes components to equip 19 squad cars.
- f) Purchased off the State Bid Contract. Includes components to pair 16 squad cars with body-worn cameras.
- g) Installation for the squad video equipment.

25 Sale of Surplus Vehicles or Equipment
26 City Staff have identified surplus vehicles and equipment that have been replaced or are no longer needed
27 to deliver City programs and services. These surplus items will either be traded in on replacement items
28 or will be sold in a public auction or bid process. The items include the following:

29

Department	Item / Description

30 **POLICY OBJECTIVE**

31 Required under City Code 103.05.

32 **FINANCIAL IMPACTS**

33 Funding for all items is provided for in the current operating or capital budget.

34 **STAFF RECOMMENDATION**

35 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
36 applicable, authorize the trade-in/sale of surplus items.

37 **REQUESTED COUNCIL ACTION**

38 Motion to approve the attached list of general purchases and contracts for services and where
39 applicable; the trade-in/sale of surplus equipment.

40

41

Prepared by: Chris Miller, Finance Director
Attachments: A: 2017 CIP Purchase Summary

42

City of Roseville

Updated October 31, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Office Furniture		\$ -	\$ -	\$ 9,870	\$ (9,870)
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	47,909	29,931
Police					
Marked Squad Car Replacements	1/23/2017	48,716	165,000	77,353	87,647
Unmarked Vehicle Replacement	1/23/2017	75,907	24,000	99,232	(75,232)
CSO Vehicle	1/23/2017	30,032	33,950	26	33,924
Vehicle Tools & Equipment		-	69,395	4,314	65,081
Vehicle Computers & Printers		-	13,045	-	13,045
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	2,564	15,516
Tactical Gear		-	11,330	-	11,330
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/23/2017	24,253	15,500	24,253	(8,753)
Office Equipment		-	20,025	567	19,458
Office Furniture		-	2,100	-	2,100
Kitchen Items		-	2,060	-	2,060
Fire					
Battalion Chief Vehicle	1/23/2017	30,594	45,000	46,214	(1,214)
Automatic External Defibrillator		-	8,000	-	8,000
Camera to assist with rescue/firefighting		-	7,000	-	7,000
Portable and mobile radios		-	80,000	13,643	66,357
Lighting equipment /portable		-	5,000	-	5,000
Response to water related emergencies		-	6,000	-	6,000
SWAT Gear/Equipment		-	10,000	-	10,000
SCBA Equipment		-	-	34,446	(34,446)
Rescue Equipment	1/23/2017	34,144	30,000	14,445	15,555
Public Works					
#111 - Bobcat, snow blower		-	20,000	-	20,000
#123 Patch Hook Body		-	75,000	-	75,000
#125 5-ton Dump (tandem)	1/9/2017	177,218	230,000	167,816	62,184
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
#166 Cimline Melter	1/23/2017	49,175	50,000	-	50,000
#108 Hydro Seeder	3/27/2017	30,436	60,000	30,436	29,564
#113 Tree chipper	1/23/2017	36,313	55,000	-	55,000
Street Signs	5/22/2017	36,780	50,000	50,000	(0)
Vehicle analyzer update		-	1,000	-	1,000
Jib crane (overhead motor & trolley)		-	7,500	-	7,500
Brake lathe		-	10,000	-	10,000
Parks & Recreation					
Puppet Wagon		-	14,000	-	14,000
#519 Lee-boy grader		-	150,000	-	150,000
#520 Single axle trailer		-	5,000	-	5,000
#546 Toro groundmaster	3/13/2017	40,237	35,000	40,231	(5,231)
#565 Smithco sweeper		-	8,000	-	8,000
#505 Holder snow machine	3/13/2017	118,304	145,000	133,304	11,696

City of Roseville

Updated October 31, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Police & PW garage Co2/No2 detectors	3/13/2017	9,500	9,200	9,500	(300)
Update Flooring CH/PD	8/14/2017	64,760	75,000	45,420	29,580
Overhead door replacement		-	20,000	-	20,000
Tables and chairs City Hall		-	30,000	-	30,000
Central Park gymnasium		-	20,000	-	20,000
Variable speed pump-skating center		-	15,000	-	15,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	30,400	7,244	23,156
Monitor/Display		-	8,700	-	8,700
MS Office License		-	14,721	6,697	8,024
Desktop Printer		-	1,200	-	1,200
Network Printers/Copiers/Scanners (13)		-	17,000	-	17,000
Network Switches/Routers (Roseville)		-	26,000	4,720	21,280
Network Switches/Routers (Shared)		-	18,509	-	18,509
Servers - Roseville Standalone (5)		-	5,000	-	5,000
Servers - Host - Shared (5)		-	17,500	-	17,500
Storage Area Network Nodes- Shared (8)	1/23/2017	31,250	27,500	31,303	(3,803)
Power/UPS - Closets (11)		-	1,320	-	1,320
Surveillance Cameras (53)		-	9,180	-	9,180
Telephone Handsets (283)		-	8,190	-	8,190
Wireless Access Points (38)		-	3,000	-	3,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	-	-	-
Shelters & Structures		-	-	-	-
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	12,939	187,061
Natural Resources		-	-	-	-
Street Improvements					
Improvements		-	2,100,000	1,982,984	117,016
Street Lighting					
Improvements		-	-	-	-
Pathways (Existing)					
Improvements	4/24/2017	180,000	180,000	203,082	(23,082)
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	17,900	441	17,459
Office Painting		-	6,500	-	6,500
Office Carpeting		-	15,000	-	15,000
Community Development					
Inspections Vehicle	3/13/2017	17,120	18,000	20,613	(2,613)
Computer Replacements		-	5,000	-	5,000
Online Permit/Scheduling Software		-	50,000	-	50,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated October 31, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
#208 Meter van		-	25,000	-	25,000
#210 4x4 pickup	4/10/2017	30,193	25,000	30,193	(5,193)
#230 Ford 1/2-ton	6/5/2017	30,193	20,000	-	20,000
#237 Wacker Compactor	5/22/2017	31,305	50,000	-	50,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Booster station building maintenance		-	40,000	351,178	(311,178)
Replace Water Tower Fence		-	20,000	-	20,000
Water main replacement		-	1,000,000	199,049	800,951
Sanitary Sewer					
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Cleveland LS upgrade		-	550,000	493,510	56,490
Roof/Tuckpoint Fernwood/Rehab		-	75,000	-	75,000
Sewer main repairs		-	700,000	1,007,729	(307,729)
I & I reduction		-	100,000	-	100,000
Storm Sewer					
#132 Elgin sweeper 2002 3-wheel	2/13/2017	218,189	225,000	218,189	6,811
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Field Computer Add/Replacements		-	5,000	-	5,000
#165 5 ton trailer	1/9/2017	11,480	12,000	12,256	(256)
Walsh Storm station Upgrades		-	60,000	49,180	10,820
Pond improvements/Infiltration	7/24/2017	23,100	300,000	327,790	(27,790)
Storm Sewer Replacement/Rehabilitation		-	400,000	237,536	162,464
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Community Room/Clubhouse		-	-	27,883	(27,883)
Total - All Items			\$8,231,145	\$6,096,781	\$2,134,364

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: November 27, 2017
Item No.: 9d.

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the 2016 Pavement Management Project

BACKGROUND

On April 11, 2016, the City Council awarded the 2016 Pavement Management Project to T.A. Schifsky & Sons, Inc. Work completed under the contract totaled \$3,992,570.65. The work was successfully completed during the 2016 season and the project is ready to be closed out.

The project consisted of approximately 4.7 miles of roadway (See Attachment C for the street segments in the 2016 Pavement Management Program.)

P-16-04 WATERMAIN REPLACEMENT

- Terrace Drive (County Road C to Dale Street)
- Farrington Street (Iona Lane to County Road C2)

P-16-04 SANITARY FORCEMAIN IMPROVEMENTS

- Dale Street Lift Station (Along South Owasso Boulevard and Heinel Drive)
- Galtier Lift Station (Along Galtier Street, County Road C2, and Farrington Street)

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$3,992,570.65, is \$446,601.84 more than the awarded amount of \$2,737,436.80. Approximately \$150,000 of the increase is due to additional roads being added to the project due to the low bid prices. Additional streets included Cohansey Blvd, Bossard Drive, Western Ave, Farrington St, all north of County Road B, and Sandhurst Drive between the Cul-de-Sac and Farrington St. Additional cost increases were the result of unforeseen soil conditions encountered in the field that resulted in subgrade corrections.

This project was financed using Municipal State Aid funds, utility funds and street infrastructure funds.

STAFF RECOMMENDATION

The work completed was in accordance with project plans and specifications. Staff recommends

29 the City Council approve a resolution accepting the work completed as the 2016 Pavement
30 Management Project and authorize final payment of \$5,000.

31 **REQUESTED COUNCIL ACTION**

32 Motion to approve the resolution accepting the work completed as 2016 Pavement Management
33 Project, starting the one-year warranty and authorizing final payment of \$5,000.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director
Attachments: A: Resolution
B: Certification from City Engineer
C: Project Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
2 of Roseville, County of Ramsey, Minnesota, was duly held on the 27th day of November,
3 2017, at 6:00 p.m.

4
5 The following members were present: and the following members were
6 absent: .

7
8 Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

**FINAL CONTRACT ACCEPTANCE
2016 PAVEMENT MANAGEMENT PROJECT**

9
10
11
12
13
14
15
16 BE IT RESOLVED by the City Council of the City of Roseville, as follows:

17
18 WHEREAS, pursuant to a written contract signed with the City on April 11, 2016, T.A.
19 Schifsky & Sons, Inc has satisfactorily completed the improvements associated with the
20 2016 Pavement Management Project contract.

21
22 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
23 ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby
24 accepted and approved; and

25
26 BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a
27 proper order for the final payment of such contract, taking the contractor's receipt in full;
28 and

29
30 BE IT FURTHER RESOLVED: That the one year warranty period as specified in the
31 contract shall commence on November 27, 2017.

32
33 The motion for the adoption of the foregoing resolution was duly seconded by
34 Councilmember and upon vote being taken thereon, the following voted in
35 favor thereof: and the following voted against the same: .

36
37 WHEAREUPON said resolution was declared duly passed and adopted.



November 27, 2017

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2016 Pavement Management Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2016 Pavement Management Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$2,737,436.80
Actual amount due (based on actual quantities)	\$3,992,570.65
Previous payments	\$3,987,570.65
Balance Due	\$5,000.00

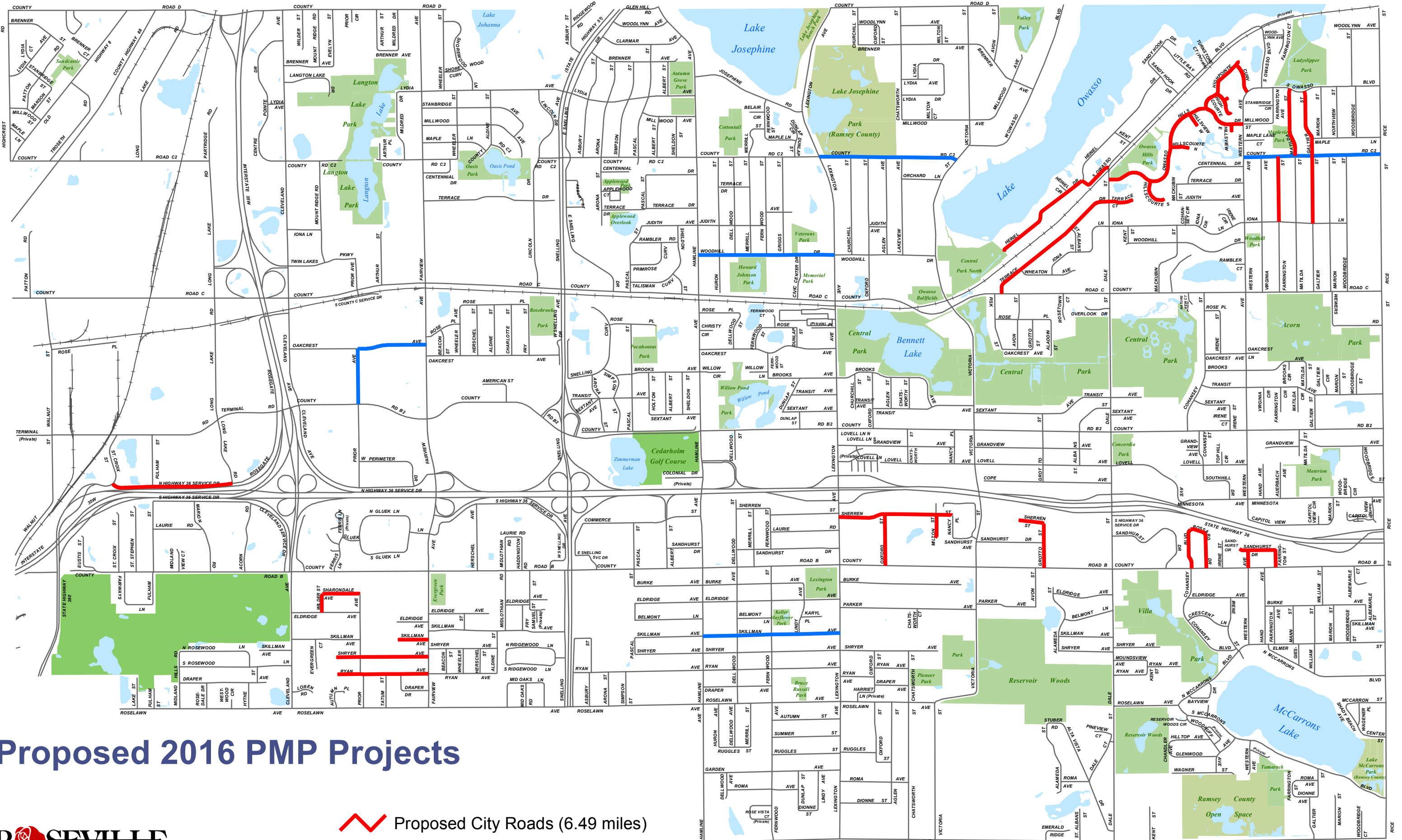
The construction costs for this project have been funded as follows:

Municipal State Aid Funds	\$638,086.13
Storm Sewer Utility Fund	\$140,150.81
Street Infrastructure Fund	\$2,217,022.96
Sanitary Sewer Utility Fund	\$623,491.45
Water Utility Fund	\$373,819.30

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E
City Engineer/Asst. Public Works Director
651-792-7042
Jesse.Freihammer@cityofroseville.com



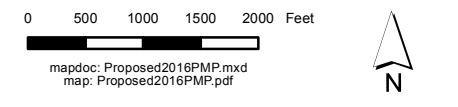
Proposed 2016 PMP Projects

- ▬ Proposed City Roads (6.49 miles)
- ▬ Proposed MSA Roads (2.45 miles)



Data Sources and Contacts:
 * Ramsey County GIS Base Map (4/04/16)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-762-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by user, its employees or agents, or third parties which arise out of the user's access or use of data provided.



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: November 27, 2017
Item No.: 9e.

Department Approval



City Manager Approval



Item Description: Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the Cleveland Ave Sanitary Sewer Lift Station Project

BACKGROUND

On November 28, 2016, the City Council awarded the Cleveland Ave Sanitary Sewer Lift Station Project to Minger Construction, Inc. The work for this contract was finished in August, 2017, and the contractor has requested final payment. This project consisted of installing new wells, new pumps, new electric controls, site work and adding a new back-up generator.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount of \$492,850.00 is slightly less than the original contract amount of \$515,000.00. As a part of the project there was an allowance of \$25,000 for utility costs and other items, and the costs for these was considerably less than expected. Therefore, an amount of \$22,150 was credited back to the project.

This project was funded using sanitary sewer utility funds.

STAFF RECOMMENDATION

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the Cleveland Ave Sanitary Sewer Station Project and authorize final payment of \$24,642.50.

REQUESTED COUNCIL ACTION

Approve the resolution accepting the work completed as Cleveland Ave Sanitary Sewer Lift Station Project, starting the one-year warranty and authorizing final payment.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director
Attachments: A: Resolution
B: Letter from the Consultant
C: City Engineer Certification

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota, was duly held on the 27th day of November, 2017,
3 at 6:00 p.m.

4
5 The following members were present: and the following members were absent:
6 .

7
8 Council member introduced the following resolution and moved its adoption:
9

RESOLUTION No.

**FINAL CONTRACT ACCEPTANCE
CLEVELAND AVE SANITARY SEWER LIFT STATION PROJECT**

10
11
12
13
14
15
16 BE IT RESOLVED by the City Council of the City of Roseville, as follows:
17

18 WHEREAS, pursuant to a written contract signed with the City on November 28, 2016,
19 Minger Construction, has satisfactorily completed the improvements associated with the
20 Cleveland Ave Sanitary Sewer Lift Station Project contract.
21

22 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
23 ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted
24 and approved; and
25

26 BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper
27 order for the final payment of such contract, taking the contractor's receipt in full; and
28

29 BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract
30 shall commence on November 27, 2017.
31

32 The motion for the adoption of the foregoing resolution was duly seconded by
33 Councilmember and upon vote being taken thereon, the following voted in favor
34 thereof: and the following voted against the same: .
35

36 WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 27th day of November, 2017, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 27th day of November, 2017.

Patrick Trudgeon, City Manager

(SEAL)



Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

November 13, 2017

Mr. Luke Sandstrom, Civil Engineer
City of Roseville, MN
2660 Civic Center Dr.
Roseville, MN 55113

RE: Roseville, Minnesota
Cleveland Lift Station
BMI Project No.: T21.111756

Dear Mr. Sandstrom:

Please find enclosed the final pay application, Pay Application No. 3, for the above referenced project. I have reviewed the Pay Application and find it to be complete and in order. Also attached are the final closeout documents. I recommend that payment be made in the amount shown. If you agree, please sign and return one signed copy to the Contractor with payment and one to me for our files.

Please note that there was an allowance of \$25,000 for utility costs and other items, and the costs for these was considerably less than expected. Therefore, an amount of \$22,150 was credited back to the project and the final total project price is \$492,850.

If you have any questions on the above, please contact me.

Sincerely,

BOLTON & MENK, INC.

A handwritten signature in blue ink, appearing to read 'Seth A. Peterson', is written over the typed name.

Seth A. Peterson, P.E.
Project Manager

Cc: Jesse Freihammer, City of Roseville
Paul Coone, City of Roseville

Enclosures



November 27, 2017

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Cleveland Ave Sanitary Sewer Lift Station Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Cleveland Ave Sanitary Sewer Lift Station Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$515.000.00
Actual amount due (based on actual quantities)	\$492.850.00
Previous payments	\$468.207.50
Balance Due	\$22.150.00

The construction costs for this project have been funded as follows:

Sanitary Sewer Fund	\$492.850.00
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Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E
City Engineer/Asst. Public Works Director
651-792-7042
Jesse.Freihammer@cityofroseville.com