

Commissionmembers:

Lisa Carey
Nicole Dailey
Etienne Djevi
John Eichenlaub
Wayne Groff
Elizabeth Hansel
Chelsea Holub
Acer Iverson
Michelle Manke
Lauren Peterson
James Reyerson



**Human Rights,
Inclusion and
Engagement
Commission
Agenda
Wednesday, January
17, 2018
City Council Chambers**

Address:
2660 Civic Center Dr.
Roseville, MN 55113

Phone:
651-792-7000

Website:
www.cityofroseville.com/hriec

1. 6:30 P.M. Call To Order/Roll Call
2. Approval Of Agenda
3. Public Comment On Items Not On The Agenda
4. 6:35 P.M. Approval Of Minutes
- 4.A. December 20, 2017 Minutes

Documents:

[HRIEC12-20-17_HOLUB EDITS.PDF](#)

5. 6:40 P.M. Receive Reports
6. 6:45 P.M. Youth Commissioner Report
7. New Business
- 7.A. 6:50 PM Commissioner Of Minnesota Department Of Human Rights

Documents:

[7A. COMMISSIONER MNDHR.PDF](#)

- 7.B. 7:50 PM Commission Vacancy Outreach Efforts

Documents:

[7B. COMMISSION VACANCY OUTREACH.PDF](#)

- 7.C. 8:20 PM City Proclamations

Documents:

[7C. PROCLAMATIONS.PDF](#)
[7C1 RECOMMENDATION.PDF](#)
[7C2. RCAPROCLAMATIONSCRITERIA.PDF](#)
[7C3. COMMEMORATIVE OBSERVANCES.PDF](#)
[7C4. PROCLAMATIONS.PDF](#)

- 7.D. 8:35 PM Recommendations On Park Planning Efforts

Documents:

[7D. PARK PLANNING.PDF](#)
[7D1. PARK PLANNING FEEDBACK.PDF](#)

7.E. 8:50 PM Process For Review Of Essays

Documents:

[7E. ESSAY RUBRIC.PDF](#)
[7E1. RUBRIC ESSAY RANKING.PDF](#)

8. Other New Business Or Reports

8.A. 9:00 PM Staff Report

Documents:

[8A. STAFF REPORT.PDF](#)

8.B. 9:10 PM City Engagement Efforts

Documents:

[8B. ENGAGEMENT EFFORTS.PDF](#)
[8B1.CHAT MINI-FORUMS.PDF](#)

9. 9:15 P.M. Announcements

10. Future Agenda Items

10.A. Naturalization Ceremony

10.B. Action Plan

10.C. IAP2 Training

11. 9:30 P.M. Adjournment

Public Comment is encouraged during Commission meetings. You may comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.

Be a part of the picture... get involved with your City... Volunteer. For more information email rachel.boggs@cityofroseville.com or call (651) 792-7028.

**Human Rights, Inclusion and Engagement Commission
Meeting Minutes
DRAFT – December 20, 2017 - DRAFT**

Commissioners Present: Lisa Carey, Nicole Dailey, Etienne Djevi, Wayne Groff, Chelsea Holub, Lauren Peterson, and James Ryerson

Youth Commissioners Present: Elizabeth Hansel

Commissioners Absent: John Eichenlaub and Michelle Manke, both excused

Youth Commissioners Absent: Acer Iverson, excused

Staff Present: Rebecca Olson, Assistant City Manager

Call to Order/Roll Call

The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to order at 6:32 p.m. Chair Holub requested roll call.

Approve Agenda

Commissioner Groff moved and Commissioner Carey seconded a motion to approve the Agenda as presented. Motion passed unanimously.

Public Comment on Items Not on The Agenda

None.

Approve Minutes

a. November 15, 2017 Human Rights, Inclusion and Engagement Commission

Commissioner Peterson moved and Commissioner Djevi seconded a motion to approve November 15, 2017 Human Rights, Inclusion and Engagement Commission meeting minutes as presented. Motion passed unanimously.

Receive Reports

Assistant City Manager Olson noted Staff Reports was moved to the end of the agenda under Other New Business or Reports.

Youth Commissioner Report

Youth Commissioner Hansel announced the Stereotypes project was put up in the teen section at the Shoreview Library and will be up for a couple more weeks.

New Business

a. Review of Annual City Proclamations

Ms. Olson provided a brief overview on this item and noted the City adopted a proclamation policy in 2010. The City recognizes the cultural heritage months officially recognized by Congress, and in the past, the Human Rights Commission has partnered with the library on some events. She directed the Commission to the City's current list of proclamations on page 19 of the meeting packet.

Chair Holub suggested they discuss the purpose of the proclamations and if the City should have more involvement with them.

Commissioner Groff stated he would like to know what the purpose of a proclamation is. He would hate to see the City take them away just because there is not enough programming around them.

Chair Holub noted it is not their role to hold programming for all the proclamations, but they can suggest to the Council certain things that could be tied to issuing proclamations

Commissioner Carey inquired what the City currently does in issuing proclamations. If there is nothing done other than reading them, there is work to be done to build a program around it.

Ms. Olson responded the City does not have additional programming, but the proclamation is read at the City Council meeting.

Commissioner Groff suggested they ask the people that it affects if the proclamation means anything.

Ms. Olson noted a proclamation has been done in the past for the LGBT community, with the intention to continue it annually. The proclamations that have been done in the past year are included in the meeting packet.

Commissioner Carey stated if the City reads a proclamation, they should know what it really stands for and take the next step in showing what it means to the City.

Commissioner Reyerson noted an engagement activity would be meaningful and worth recommending to the City Council. It would bring education and excitement to the group being recognized.

Commissioner Djevi suggested they consider what they can do to better improve relationships with the recognized group.

Ms. Olson noted the list of proclamations stems from Congress but is not all inclusive or exclusive in any way. She confirmed the Kiwanis come to a Council meeting for Golden K Kiwanis Peanut Day, and there are week-long events associated with the Police Officer's Memorial Day and National Police Week. The Parks and Recreation Department also has things they do relating to Parks and Recreation month.

Commissioner Groff noted in the past they have sometimes done things related to Black History Month and Women's History Month, but he does not think they have ever done anything for Hispanic Heritage Month.

Commissioner Carey inquired if requests for proclamations have ever been denied.

Ms. Olson stated she was unsure. Often times, cities will get a request for an Eagle Scout, but she believes the policy limits those types of requests. They also do not do political types of proclamations.

Commissioner Groff noted proclamations should be tied to the City.

Commissioner Dailey stated the City's language for the proclamation should not be taken from Congress and should be specific to Roseville or Minnesota in general. She suggested they contact stakeholders to determine the appropriate language. She noted with the Native American Heritage Month in November, members of that community found the language condescending. They should be careful to prevent this in the future and it would be more meaningful if they were relevant to Roseville. She read a portion of the proclamation for Black History Month and inquired what the City did to back up the "call for racial equality."

Commissioner Djevi suggested the Council pick a few issues each year to focus on, provide education and engage the community. This would provide meaning to the words in the proclamation.

Commissioner Peterson noted the City's website is a good tool to use for information on events.

Commissioner Djevi stated the website is a good idea, but ultimately, they should also have communities decide what is important to them.

Commissioner Peterson suggested they provide a link to gather feedback.

Commissioner Carey noted they need to be careful they are not only contacting people that have access to the website. She is also trying to understand how the Kiwanis fit in with the proclamations. She questioned if they should limit proclamation requests, and how they would do that.

Commissioner Peterson stated it is hard to determine who should and should not be included.

Commissioner Reyerson commented they should focus on what they can handle, get specific language from community leaders, and see what the Council thinks about engagement activities related to these proclamations.

Commissioner Groff noted finding community leaders and getting consensus on language is a difficult job.

Ms. Olson suggested they focus on a specific recommendation to the Council. If it is approved, the details can then be worked on.

Commissioner Holub noted the engagement activity will not necessarily fall on the HRIEC.

Ms. Olson stated it will also depend on the issues going on in the City.

Commissioner Carey stated they could probably handle one issue per quarter.

The Commission agreed to still read all the proclamations and display them on the website, but only focus on one specific proclamation per quarter. They also discussed having information in the *Roseville Review* and the City newsletter.

Commissioner Holub suggested they only focus on one proclamation in 2018 as a pilot project.

Commissioner Peterson noted if they did one early in the year, they would be able to do another one later in the year.

Ms. Olson stated they got the Hispanic Heritage Month proclamation translated into Spanish.

Commissioner Peterson commented there could also be an issue that is not currently on the list that may be important to the community.

Commissioner Holub noted the needs of the community are always changing and the Council can be clear that they are open to other proclamations.

Commissioner Carey stated as they determine which issues to address, they should consider where the most opportunity for growth in education is in order to make the most impact.

Warren Wolf, 1999 Snelling Avenue, commented the most recent survey of Roseville residents indicated that 60 percent of people get their news on paper and not electronically. He suggested

they list the proclamations on the City website with a link to more information, and have a featured one. He also suggested they ask the *Roseville Review* to print the proclamation.

Commissioner Holub summarized the items they discussed to include in their recommendation to the Council. She stated they will continue to have the pre-existing proclamations for 2018, but will focus on a certain number of them to feature for in depth engagement. All proclamations should be on the City website and in the City newsletter. They should contact the stakeholders for potential language with the “featured” proclamation, and the Commission can work on language for the others. They also recommend including the background on what a proclamation is, why they do them, what they mean, and adding LGBT proclamation in June. They will pilot with one or two featured proclamations with the goal to make it quarterly in the future.

Ms. Olson suggested they work with a reporter at the *Roseville Review* because they do not have the resources to print their own story. The City’s Communications Department also has a good relationship with the paper. She agreed to include a list of U.S. Congress proclamations in the next agenda packet and to include this item on the February City Council meeting agenda.

Commissioner Daily agreed to write up the recommendations discussed to be included in the next agenda packet.

b. Park Planning Review

Ms. Olson reported in response to the on-going engagement events for new parks, HRIE Commissioners attended some of the events and provided feedback on them.

Commissioner Peterson reported she and Commissioner Groff attended a Marion Street Park event and a Cleveland Avenue Park event. They both were very different, but went well. The Marion Street Park event had an interpreter present, but it was hard for participants to understand that the concept board was a “concept.” She suggested they include a 3D model of the different concepts in the future. There was great turnout at the Marion Street event and the kids loved the bouncy house.

Commissioner Groff stated Marion Street event consisted mostly of kids and there was good participation at both events.

Ms. Olson stated staff from the Parks and Recreation department went door to door to encourage participation and there were kids present interpreting for their parents.

Commissioner Djevi stated there was not a lot of diversity at the Cleveland Avenue event, but he did not know what the population makeup was for that area. As an immigrant, he understands that processing information in a second language takes more time. They must conceptualize the information in their native language and then translated it back into English. He suggested with future projects, they have drafts sent out prior to the meeting to give residents time to process it, and to include the top five questions regarding the feedback the City will be looking for.

Commissioner Peterson suggested these materials be available in their native language or in the top five languages for that area.

Commissioner Groff noted the Cleveland Avenue park will not have any parking and the population that attended the event was representative of who would be using the park.

Commissioner Holub noted she attended a Marion Street event, and even though it was an open house, the flier did not reflect that. This could be a barrier to participation and recommended it be communicated better in the future. Prior to the meeting, staff had gone door to door explaining the park information to the residents. The event was not well attended because the residents already knew the details of the park. She requested feedback on the process that was used for Commissioners to attend these events.

Commissioner Dailey commented they should still sign up for events to make sure they are covered.

Commissioner Groff stated they will naturally know more before next time.

Commissioner Peterson noted each event is different and it would be hard to have a formal process. It is best if they attend and observe, and report back to the Commission.

Commissioner Holub suggested prior to the next event, they talk to the department holding the event and/or the Council to determine if they are looking for specific things from the Commission.

After further discussion, the Commission agreed to have Ms. Olson provide an overview of the IAP2 training as a future agenda item.

c. Action Plan

Chair Holub reported she thought it would be easier to have something to work off of instead of working from the ground up when looking at what to include on the calendar for 2018. She and Commissioner Dailey put together a document to be used as a starting point for discussion. They included special meetings to focus on proactive policy advice and big picture ideas for things the Commission wants to see happen.

Commissioner Peterson expressed support for the special meetings that were included in the timeline.

Commissioner Holub noted each quarter they can assess whether or not they need to have a special meeting.

Commissioner Djevi commented it looked good.

Ms. Olson noted when scheduling a special meeting, it requires a five-day notice. It would have to be held in the Council Chambers, they would work with CTV to have it recorded, and have it transcribed with the recording secretary for an additional cost.

Commissioner Groff noted the availability of the Council Chambers is very limited and he suggested the special meetings be scheduled sooner than later. They can always cancel it if it is not needed.

Commissioner Peterson requested Ms. Olson send out a Doodle Poll for quarterly meetings to discuss in January.

Ms. Olson agreed to do so, after the City's calendar for Commission meetings is finalized in the system. She also stated the Council has indicated they want the Commission to come back with a work plan for 2018 and inquired if they would like to add this item to the February meeting agenda.

Chair Holub stated she did not think the Council was looking for another work plan from them and proposed they present things to the Council as they come up. She inquired if they were required to have work plan approved by the Council.

Ms. Olson responded all other Commissions typically have a work plan approved by the Council.

Commissioner Carey commented she thought the Council wanted them to take the work plan they have and tweak it.

Chair Holub noted it is significant that everyone has different interpretations on what was expected, which shows they were not given clear direction by the Council. She thought the Council was looking for more information on each of the things they proposed.

Ms. Olson suggested they pull up the minutes from their joint meeting with the Council and discuss it at their January Commission meeting. It was her understanding that the Council was looking for the top priorities from the Commission.

Chair Holub stated they will not be moving forward on any project without the Council's approval.

After discussion, the Commission agreed they need the Council to give a clear direction, so they do not proceed down the wrong path. At the joint meeting, they felt each Council member had their own ideas and priorities, and that left them even more confused on what they need to focus on for the next year.

Commissioner Dailey stated they are showing the Council what they are prioritizing because these items are part of a manageable timeline.

Commissioner Peterson inquired if they could have a representative present the current document to the Council and provide a brief overview at the February Council meeting without requiring the entire Commission to meet with them again.

Ms. Olson commented typically staff will provide an overview of the document and the Commission will have representatives present to answer questions.

Chair Holub suggested they rework the document a little, but present the calendar to the Council. They should also make a list of the ongoing things they are working on.

Commissioner Dailey suggested they discuss this item more extensively at the January meeting with the intent to present it to the Council in February. Ongoing items to be included are the multicultural event in April and the Naturalization Ceremony.

Ms. Olson noted she set the date for the Naturalization Ceremony and will provide more information at the January meeting.

Commissioner Djevi requested the Naturalization Ceremony be added as an agenda item for the January meeting for further discussion.

Commissioner Carey inquired if they should include the proclamation item as part of the document to the Council.

Chair Holub stated she did not think so because it is part of their evaluation process of City efforts.

Commissioner Peterson suggested they included as a sidebar, indicating it is on their radar pending Council's discussion on it.

Ms. Olson noted it would be a separate agenda item on the February Council meeting agenda. However, the Council may want to combine it all into one discussion and include different discussion points.

Chair Holub stated she would prefer to keep them as separate agenda items so that one item does not negatively impact discussion on another.

Ms. Olson suggested they bring the proclamations forward first. If the Council decides to move forward, they can incorporate it into their work plan and present it to the Council at the following Council meeting.

Commissioner Djevi stated the work plan can be edited anytime as needed and suggested they proceed with presenting it to the Council. They can add the proclamations if the Council indicates they would like to move forward on it.

The Commission agreed to include two separate agenda items on the February City Council meeting agenda: one for the proclamations and the other for the work plan.

Other News, Business or Reports

a. Staff Report

Ms. Olson directed the Commission to the draft web page provided on page 59 of the meeting packet. She also reported the Council approve a donation of \$150.00 for the Multicultural Festival, she completed a formal request to have the Minnesota Department of Human Rights Commissioner speak to the Commission, and they need to finalize their 2018 meeting dates.

Ms. Olson went over the changes she made to the website that were previously discussed at the November 15 meeting.

The Commission agreed the web page looked good and they like that it explains how they are different than the Human Rights Department.

Commissioner Carey suggested they switch the order of the paragraphs under “If you wish to file a Human Rights Complaint.” She suggested the paragraph that begins, “It is not the role of the Commission...” be moved under the contact information. The Commission agreed.

Chair Holub requested the location of the meetings be added after the meeting time. She also requested the title, “If you wish to file a Human Rights Complaint” be changed to “Filing a Human Rights Complaint.” The Commission agreed.

The Commission thanked Ms. Olson for her work on the website.

The Commission agreed to hold their November meeting on November 14, 2018.

Commissioner Peterson noted they tentatively planned a special meeting in November.

Ms. Olson reported there will be eight vacancies for City Commissions and she inquired if they had ideas on how to engage people who are interested to apply. Currently, it is included in the City’s news updates through reporters and media outlets, sent out via email, posted on the City website, included in the January/February newsletter, posted on other social media outlets, announced at Council meetings, posted on the City bulletin board, emailed to past applicants and others who wish to be notified, posted in a legal notice in the *Roseville Review*, and distributed by the Council and Commission members. She noted the language that is used is different with each outlet, but she agreed to provide a sampling of the information used.

Commissioner Groff commented people generally do not understand what the job of a Commissioner is. He stated it is best for Commissioners to personally talk with people about the

openings, and noted the language used in the media outlets does include which Commissions have openings.

Commissioner Peterson commented it is important the language include what a Commission does so people can understand the time commitment.

Ms. Olson stated she will include the sampling of language used in advertising for Commission openings in the January meeting packet.

Commissioner Carey suggested they also include this information at the Coffee with a Cop event.

b. City Engagement Efforts

Ms. Olson reported the University of Minnesota students have completed their capstone project studying Roseville's environmental and land use planning policies. The results are currently displayed at City Hall and their presentations are available on YouTube. She also noted there were two Land Use Open Houses tonight and announced City Hall will be closed on Friday, December 22 and Monday, December 25.

Announcements

Commissioner Djevi announced Ask A Dreamer will take place on January 9 at 6:30 p.m. It is a good opportunity to learn what it is like to be a Dreamer and how, as Commissioners, they can stand up for immigrant rights.

Commissioner Peterson suggested they attend this event, pass out flyers and have conversations about the City's open Commission seats.

Commissioner Groff announced Arts Roseville will have their first open to the public meeting on February 1 at 7:00 p.m. They are looking for suggestions on how to be more inclusive.

Commissioner Djevi requested clarification on what is allowed when meeting in groups and getting ideas from members from the community. He stated the Council needs to be clearer and inquired if they could meet with staff on this issue.

Ms. Olson stated she will request feedback from the Council.

Commissioner Groff stated in these types of meetings, it is important they do not present their opinions as representing the City and Commission. They can attend the meeting and gather feedback and ideas. They also do not want Commissioners collecting lists and saying they are representing the City.

Future Agenda Items

- Outreach for Commission vacancies
- IAP2 Training
- Set date for 1st Quarter Special Meeting
- Naturalization Ceremony
- Proclamation recommendation
- Action Plan
- Develop process for review of essays (rubric)

Adjournment

Chair Holub adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Shannon Schmidt

TimeSaver Off Site Secretarial, Inc.

Background

The Commissioner of the Minnesota Department of Human Rights (MNDHR), Kevin Lindsay, will be in attendance to address the Commission's questions and provide an overview of his office. The Commission was interested in learning more about the Minnesota Department of Human Rights processes and procedures. Listed below are the specific questions the Commission asked staff to forward onto the MNDHR so there can be a starting point for information exchange. The Commission is looking for:

- An overview of trends or issues happening at the state level and how it applies to the city of Roseville.
- An overview of how the MNDHR handles complaints and what the process is in order to better articulate or answer questions.
- Information on any specific complaints from the city of Roseville; how commissioners can find out about relevant complaints and the outcomes.

Background

At the December 20, 2017 commission meeting, staff indicated that there would be several vacancies on various city commissions and was looking for feedback from the commission on how to engage residents who are interested in applying. Listed below is an excerpt from the minutes from that meeting discussion, as well as the outlets where the vacancies are listed, along with the general language that is used in the advertisements.

Minutes excerpt from 12-20-17

Ms. Olson reported there will be eight vacancies for City Commissions and she inquired if they had ideas on how to engage people who are interested to apply. Currently, it is included in the City's news updates through reporters and media outlets, sent out via email, posted on the City website, included in the January/February newsletter, posted on other social media outlets, announced at Council meetings, posted on the City bulletin board, emailed to past applicants and others who wish to be notified, posted in a legal notice in the *Roseville Review*, and distributed by the Council and Commission members. She noted the language that is used is different with each outlet, but she agreed to provide a sampling of the information used.

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Commissioner Peterson commented it is important the language include what a Commission does so people can understand the time commitment.

Ms. Olson stated she will include the sampling of language used in advertising for Commission openings in the January meeting packet.

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Distribution

- News Update
 - 25+ reporters/media outlets
 - Send to email/text messaging notification system (950+ contacts)
 - Distribute to city staff
 - Post on city website
- Included in Jan/Feb Roseville City News (more than 18,000 copies are printed for distribution throughout the community in addition to having copies available at Roseville Library and City Hall)

- Mail to every residential and business postal address in city. Delivered to all apartment buildings and other group living situations
- Nextdoor.com
- Facebook
- Twitter
- Included in City Council announcements displayed on chamber screens and broadcast feed before meetings and during intermissions
- Post on City Bulletin Board
- Email to past applicants and others who request to be notified
- Legal notice in Roseville Review
- Request council and sitting commissioners to distribute information

*In the past we sent to churches, school board members and elected officials, but feel that we did not get a return on investment. We have also made fliers, but do not feel that is an effective way to recruit volunteers.

Language

Roseville Seeking Advisory Commission Applications

The Roseville City Council is seeking applicants for vacancies on several commissions. Commissions serve as voluntary advisory boards to the City Council.

Commissioners will be appointed to three-year terms that begin April 1, 2018, and run through March 31, 2021. For more information on advisory commissions, visit www.cityofroseville.com/commissions.

Deadline for applying is Monday, February 19. Times and dates for interviews will be determined depending upon number of applicants. For an application, log on to www.cityofroseville.com/commapp or call 651-792-7001 and one will be mailed to you.

Finance Commission – one vacancy

The Finance Commission focuses on the budget process, financial policies, recommendations on funding strategies for the capital improvement plan and budget goals and objectives in such areas as local tax rate and spending targets. The commission meets the second Tuesday of each month.

Human Rights, Inclusion and Engagement Commission – two vacancies

The HRIEC encourages participation in the affairs of the city and advises the council on programs and efforts that could improve civic engagement and community relations, and human rights. It advises the City Council regarding the effective and meaningful involvement of Roseville residents in local government, and proposes activities to increase understanding, engagement, and inclusion. They meet the third Wednesday of each month.

Planning Commission – one vacancy

The Planning Commission provides a forum for input into specific planning applications and development plans and policies. The Commission identifies significant issues and makes recommendations to the City Council. It meets the first Wednesday of the month.

Police Civil Service Commission – one vacancy

The Police Civil Service Commission reviews employment practices of the Police Department to ensure they are fair and reasonable as authorized by State Statute. They monitor and make determinations concerning employment practices rather than advocating for either police personnel or management. The Commission meets on an as needed basis.

Public Works, Environment and Transportation Commission – three vacancies

The Public Works, Environment and Transportation Commission advises the council on public works, environmental and transportation matters. The commission maintains an interest in and an understanding of the Public Works Department and in federal, state, county, regional and other services that impact the City's public works functions. They meet the fourth Tuesday of the month.

Background

The City Council requested the Human Rights, Inclusion and Engagement Commission (HRIEC) review the proclamations which are observed throughout the year. At the December meeting, the HRIEC reviewed the city's policy on proclamations, along with the many proclamations issued throughout the year. Attached is a summary of the commission's recommendation on city proclamations which is brought forward for final review by the commission prior to forwarding on to the City Council.

Recommendation

Review the recommendation and finalize for inclusion in the February 12, 2018 City Council packet. Identify commissioners who will be in attendance at that meeting to answer any questions.

HRIEC Recommendations on City Proclamations

As requested by the City Council, the Human Rights, Inclusion and Engagement Commission (HRIEC) has reviewed the current City policies regarding proclamations. Based on review and discussion of current policy and practices, the HRIEC has formed the following recommendations, for which Council direction is requested:

- **Review existing proclamation language.** The HRIEC or another body designated by Council would conduct an in-depth review of current proclamations and provide recommended changes to content and language within those proclamations. This would enable our City's proclamations to be as contemporary and locally-relevant as possible.
- **Increase awareness of city proclamations.** Upcoming proclamations would be mentioned on the city website, city newsletter and other appropriate forms of communication. In doing so awareness of the proclamation can reach a larger audience and therefore further promote the proclamation's purpose.
- **Pilot one or two featured proclamations in 2018.** In addition to the proclamation the city would have programming or outreach related to the proclamation. The City would make a purposeful effort to educate the community or engage with those affected by the proclamation's topic. This shows that our City is working towards meaningful progress related to what is being proclaimed.
- **Add LGBT Month proclamation in June.** Congress currently is observing the LGBT community in June and Roseville has done so in past years.


REQUEST FOR COUNCIL ACTION

Date: June 7, 2010
Item No.:

Department Approval

City Manager Approval

Item Description:

BACKGROUND

As an unwritten policy, based on the League of Minnesota Cities' Cultural Diversity initiative, Roseville recognizes cultural heritage months officially recognized by the U.S. Congress. These months include:

- Black History Month (February)
- Women's History Month (March)
- Asian Pacific American Heritage Month (May)
- Hispanic Heritage Month (September 15 - October 15)
- American Indian Heritage Month (November)

The City also recognizes other special days/events including Martin Luther King Day, Arbor Day and Kiwanis Peanut Day. On occasion the City recognizes individuals who have achieved outstanding accomplishments – Girl Scouts Gold Award, Boy Scout Eagle Badge or retirement.

In addition to the cultural heritage months, Congress recognizes numerous special days, weeks and months to raise awareness about a cause.

Throughout a year, numerous entities ask the City to declare a day or month honoring an individual or special interest. For example, in 2009 the City declared Jazz Month and earlier this year, the City declared Older Americans Month. These months had been recognized, while other requests have not been brought forward based on the unwritten policy. Supporters of those months wonder when some commemorative months are brought forward and others are not.

POLICY OBJECTIVE

Establish a policy that sets criteria to recognize various commemorative days or months.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Establish policy to recognize various commemorative days or months.

REQUESTED COUNCIL ACTION

Establish policy to recognize various commemorative days or months.

Prepared by: William J. Malinen, City Manager

Library of Congress

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The guides listed below provide commentary and recommended resources for selected national observances and commemorative months.

- [African American History Month](#) (February)
National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality and deepens our understanding of our Nation's history.
- [American Indian Heritage Month](#) (November)
National American Indian Heritage Month celebrates and recognizes the accomplishments of the peoples who were the original inhabitants, explorers and settlers of the United States.
- [Asian Pacific Heritage Month](#) (May)
Asian/Pacific American Heritage Month is a month to celebrate the contributions Asian/Pacific Americans have made to American history, society and culture.
- [Constitution Day and Citizenship Day](#) (September 17)
Constitution Day and Citizenship Day is observed each year on September 17 to commemorate the signing of the Constitution on September 17, 1787 and "recognize all who, by coming of age or by naturalization, have become citizens."
- [Human Rights Day](#) (December 10)
Human Rights Day is observed each year to commemorate the adoption of the Universal Declaration of Human Rights (UDHR) by the United Nations General Assembly on December 10, 1948.
- [Jewish American Heritage Month](#) (May)
Jewish American Heritage Month is a month to celebrate the contributions Jewish Americans have made to America since they first arrived in New Amsterdam in 1654.
- [Law Day](#) (May 1)
Law Day is a national day to celebrate the rule of law and its contributions to the freedoms Americans enjoy.
- [Lesbian, Gay, Bisexual and Transgender Pride Month](#) (June)
Lesbian, Gay, Bisexual and Transgender Pride Month commemorates the events of June 1969 and works to achieve equal justice and equal opportunity for LGBT Americans.
- [National Disability Employment Awareness Month](#) (October)
National Disability Employment Awareness Month celebrates the accomplishments in the workplace of persons with disabilities and reaffirms the commitment to ensuring equal employment opportunities to all citizens.
- [National Hispanic Heritage Month](#) (September 15 - October 15)
National Hispanic Heritage Month celebrates and recognizes the contributions Hispanic Americans have made to American society and culture and to honor five of our Central American neighbors who celebrate their Independence days in September.
- [Women's History Month](#) (March)
Women's History Month honors and celebrates the struggles and achievements of American women throughout the history of the United States.



Martin Luther King Jr. Day January 16, 2017

Whereas: The City of Roseville recognizes and honors the work of Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. was the chief spokesperson for nonviolent activism in the civil rights movement, which successfully protested racial discrimination in federal and state law; and

Whereas: Rev. Dr. Martin Luther King Jr. was jailed and arrested numerous times for speaking out against racism and discrimination and for trying to help African Americans to register and vote; and

Whereas: Rev. Dr. Martin Luther King Jr. was awarded the Nobel Peace Prize in December 1964; and

Whereas: Rev. Dr. Martin Luther King Jr. was assassinated on April 4, 1968 because of his fight for equality and civil rights for all; and

Whereas: An Act of Congress of the United States in 1983, declared the third Monday in January to officially honor Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. said "Life's most persistent and urgent question is what are you doing for others;" and

Whereas: Each year, Americans across the country answer that question by coming together on MLK Day to serve their neighbors and communities.

Now, Therefore Be It Resolved, that the City Council hereby declare January 16, 2017, to be Martin Luther King Jr. Day in the City of Roseville and urges all citizens to join together to honor Dr. King by committing to volunteering in the community.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ninth day of January 2017.

Mayor Daniel J. Roe

Date: January 30, 2017

Item: 5.b



Optimist Day

Whereas: Members of Optimist International will celebrate OPTIMIST DAY throughout the world the first Thursday of every February to promote their efforts in helping and recognizing the young people that make a difference in their communities and who will encourage a greater exchange of ideas between young people and adults, and;

Whereas: There are 2400 Optimists Clubs, with more than 70,000 Members, in Optimists International and Optimist members throughout the world that carry out more than 6500 service projects that serve six million young people a year;

Whereas: There is now a Roseville Area Optimist Club that recently became organized and chartered;

Now, Therefore Be It Resolved, that I, Dan Roe, Mayor of the City of Roseville, issue this Proclamation declaring the first Thursday of every February as Optimist Day in the City of Roseville. May this day instill pride in our city's Optimists for the impact they have in making a difference in our community and in the lives of members of our community.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 30th day of January, 2017.

Mayor Daniel J. Roe



Black History Month February 2016

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our community; and

Whereas: Negro History Week was established in 1926 by Dr. Carter Godwin Woodson as a way to neutralize the deliberate distortion of Black History; and

Whereas: This movement grew over the years to Black History Month to give an objective and scholarly balance in American and World History; and

Whereas: The month of February was selected as Black History Month because it marks the birth of Frederick Douglass, W.E.B. DuBois, Langston Hughes and Abraham Lincoln, leaders whose actions greatly impacted the lives of the American black population; and

Whereas: The contributions African Americans made to our nation's economic strength as well as to our history, music, arts, written words and discoveries are often overlooked; and

Whereas: On January 1, 1863, the Emancipation Proclamation set the United States on the path of ending slavery, and on August 27, 1963, hundreds of thousands of Americans, blacks and whites, joined the March on Washington to the memorial of Abraham Lincoln, the author of the Emancipation Proclamation, in pursuit of the ideal of equality of citizenship; and

Whereas: In 2017, Black History Month honors "The Crisis in Black Education," focusing on the crucial role of education in the history of African Americans; and

Whereas: The City of Roseville invites all members of the Roseville community to renew their commitment to ensuring racial equality, understanding and justice.

Now, Therefore Be It Resolved that the City Council hereby declare February 2016 to be Black History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this thirtieth day of January 2017.

Mayor Daniel J. Roe



Women's History Month March 2017

Whereas: The City of Roseville is committed to recognizing and honoring contributions of all members of our community; and

Whereas: In 1980 a Joint Congressional Resolution declared the week of March 8 as National Women's History Week, and in 1987 Congress expanded the celebration of women's contributions to the entire month of March; and

Whereas: The movement recognizes and celebrates contributions that women of every race, class and ethnic background have made to society; and

Whereas: Although often overlooked and undervalued, women collectively have dramatically influenced the development of sound public policy, institutions, and organizations; and

Whereas: From championing human rights to ensuring access and equal opportunity for all Americans, women have led the way in establishing a stronger and more democratic country; and

Whereas: Against social convention and often legal restraints, women have created a legacy that expands the frontiers of possibility. Women have demonstrated character, courage and commitment as mothers, political and community leaders, educators, institution builders, business, labor, relief workers, religious leaders, and CEOs; and

Whereas: Women have always worked, but often their work has been undervalued and unpaid.

Whereas: The 2017 National Women's History Month "**Honoring Trailblazing Women in Labor and Business**" honors women who have successfully challenged the role of women in both business and the paid labor force.

Now, Therefore Be It Resolved that the City Council hereby declares March 2017 to be Women's History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this thirteen day of February 2017.

Mayor Daniel J. Roe

PROCLAMATION

ARBOR DAY

April 28, 2017

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WHEREAS, Roseville's trees have been a significant element of our community because of their beauty and importance to our environment; and

WHEREAS, Trees are an increasingly vital resource for Roseville, enriching our lives by purifying air and water, helping to conserve soil and energy, in serving as recreational settings and wildlife habitat of all kinds; and

WHEREAS, Activities such as construction damage and pollution as well as drought and disease have damaged and destroyed many trees which are therefore in need of replacement, and

WHEREAS, The City of Roseville seeks to positively impact our environment by planting trees and insuring that these trees are nurtured and protected; and

WHEREAS, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual Renewal, and

WHEREAS, Trees assist with drainage, flood mitigation and reduce city costs for sewer and water treatment, and

WHEREAS, Everyone is encouraged to care for our trees and plant as many trees as possible

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby proclaim April 28, 2017 as Arbor Day in the City of Roseville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Roseville to be affixed this 27th day of March, 2017.

Daniel J. Roe, Mayor

(SEAL)



**Police Officers' Memorial Day
May 15, 2017**

**National Police Week
May 15-21, 2017**

Whereas: The Congress and President of the United States have designated the week in which May 15 occurs as National Police Week and May 15 as Peace Officers' Memorial Day; and

Whereas: The Roseville Police Department plays an essential role in safeguarding the rights and freedoms of all members of the community; and

Whereas: It is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas: The men and women of the Roseville Police Department unceasingly provide this vital public service.

Now, Therefore Be It Resolved, that the Roseville City Council hereby declare the week of May 15 to May 21, 2017, to be National Police Week in the City of Roseville and May 15 as Peace Officers' Memorial Day.

Be It Further Resolved, that the Roseville City Council calls upon all citizens to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens

Be It Further Resolved, to observe May 15 as Peace Officers' Memorial Day in honor of law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community, to include Roseville Officer Howard Johnson and Officer Bruce Russell, or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty-fourth day of April, 2017.

Mayor Daniel J. Roe



July as Parks and Recreation Month July 2017

Whereas: parks and recreation programs are an essential part of the Roseville Community; and

Whereas: parks and recreation are vitally important to establishing and maintaining the quality of life in Roseville and contribute to the economic and environmental well-being of Roseville and the larger community; and

Whereas: our parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, promote social bonds by uniting neighbors and also improve and ensure the physical, mental and emotional health of all citizens; and

Whereas: our parks and recreation programs increase Roseville's economic prosperity through increased property values, increased tourism, the attraction and retention of residents and businesses, and crime reduction; and

Whereas: our parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

Whereas: our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

Whereas: the U.S. House of Representatives has designated July as Parks and Recreation Month; and

Whereas: Roseville Minnesota recognizes the benefits derived from parks and recreation resources

Now, Therefore Be It Resolved that the City Council of the City of Roseville does hereby proclaim July 2017 as Parks and Recreation month in the City of Roseville.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this Nineteenth day of June 2017.

Mayor Daniel J. Roe

(seal)



Proclamation

Golden K Kiwanis Peanut Day September 22, 2017

Whereas, The North Suburban Golden K Kiwanis Club, headquartered in Roseville, is an organization dedicated to helping community youth educationally and spirituality; and

Whereas, The Golden K Kiwanis Club is also committed to other community services; and

Whereas, In order to raise funds for its many and varied programs, the North Suburban Golden K Kiwanis Club has requested a day be set aside in Roseville for the distribution of peanuts.

Now, Therefore Be It Resolved, That the City Council of the City of Roseville hereby proclaims Friday, September 22, 2017 as ROSEVILLE GOLDEN K KIWANIS PEANUT DAY.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 11th day of September 2017.

Mayor Daniel J. Roe



Constitution Week

September 17-23, 2017

Whereas: September 17, 2017, marks the 230th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, Therefore Be It Resolved, that the City Council hereby declare September 17-23 to be Constitution Week in the City of Roseville and urges all citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of September 2017.

Mayor Daniel J. Roe



Hispanic Heritage Month September 15 - October 15, 2016

Whereas: The City of Roseville recognizes and honors contributions of all members of our community; and

Whereas: September 15 is the anniversary of independence for five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua; and Mexico achieved independence on September 16; and Chile achieved independence on September 18; and

Whereas: In 1988 the United States Congress adopted a resolution designating September 15 to October 15 of each year as National Hispanic Heritage Month; and

Whereas: Hispanic Americans bring a rich cultural heritage representing many countries, ethnicities and religious traditions which contribute to America's future; and

Whereas: The Hispanic community has had a profound influence on our country through their strong commitment to family, faith, hard work, and services, and they have enhanced and shaped our national heritage with centuries old traditions that reflect the multiethnic and multicultural customs of their community; and

Whereas: During National Hispanic Heritage Month, the United States celebrates the culture and traditions of Spanish speaking residents who trace their roots to Spain, Mexico, Central America, South America and the Caribbean.

Whereas: The City of Roseville invites all members of the community to celebrate 2016 Hispanic Heritage Month "Honoring Our Heritage. Building Our Future;" and

Now, Therefore Be It Resolved, that the City Council hereby proclaim September 15 to October 15, 2016 to be Hispanic Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twelfth day of September 2016.

Mayor Daniel J. Roe

Background

Over the past few months, at the request of the City Council, Commissioners signed up to attend two different on-going engagement events for new parks that are to be built at Marion Street and Cleveland Avenue. The purpose of attending these events was to evaluate the success of the city's engagement efforts. Based on feedback from commissioners who attended the events and discussion at the December 2017 meeting, attached is a written report of those points for review.

Recommendation

Review the report and finalize for inclusion in the City Council agenda packet for the February 12, 2018 meeting.

HRIEC Recommendations on Park Planning

January 9, 2018

Written by Chelsea Holub

The City Council tasked the Human Rights, Inclusion and Engagement Commission (HRIEC) with reviewing park planning events. These events were held by the City's Parks and Recreation Department in fall 2017 to plan for two potential new parks on Cleveland Avenue and Marion Street. We attended various events and gathered the following overall feedback for the Council and the Parks and Recreation Department.

Event participation: Most of the events had a good turnout and seemed representative of the surrounding neighborhoods. The facilitators did well answering everyone's questions. Of note is that the third event in the Marion Street series – an open house – had low attendance, and it seemed as if the direct engagement already done by the Parks and Recreation Department would have been sufficient in itself.

Neighborhood engagement: The Parks and Recreation Department should be commended for their direct outreach to the community, in particular for the Marion Street park. The department's efforts to go door-to-door in apartment buildings seems to be a highly effective method of engaging residents. We encourage the City to consider this approach in other initiatives as well. Having a bouncy house was also an effective tool to encourage families to provide feedback, though at times overtook the original intent.

Outreach to immigrants: It was very positive that there was an interpreter present at the Marion Street event as this helped families to understand the various proposals at play. We would recommend that promotional materials be translated as well to help explain the purpose of the events and to increase awareness. We would also recommend that the City provide some of the presentation materials beforehand (for example, proposed park designs). This would allow residents time to reflect on the proposals and prepare valuable feedback, of particular use to those who do not speak English as a first language and benefit from having additional time to prepare.

Clarity on event format: There was misunderstanding among us as commissioners about the format of a couple of the events, as we did not realize they were open houses. We would recommend that the promotional materials clearly delineate which events are time-dependent presentations and which are more flexible open houses. Strict times may be barriers for some residents, and knowing clearly that a certain event is an open house may allow greater participation.

Concept boards: Some residents struggled with the purpose of and difference between the concept boards. For example, at one event, most of the residents focused on the playground when the playground was the same in all three concepts, and the City was seeking feedback on other aspects of the proposals. We would recommend that the City consider creative ways to demonstrate the distinctions between the different concepts and gather feedback accordingly.

The HRIEC welcomes any questions or requests for clarity about the feedback provided here.

Background

The Human Rights, Inclusion and Engagement Commission is once again sponsoring an essay contest for sixth, seventh and eighth grade students who live in or attend school in the Roseville area. The essay question was distributed to principals and teachers in August, 2017. The deadline for essay submission is January 30, 2018. This year the question was:

Disparities such as racism, sexism, and ageism- among others – are still occurring today. Define and discuss one disparity and explain what you think the underlying cause is. What can be done to address it? Include personal and/or sourced examples.

Each year, the commission must develop a rubric used to score the submitted essays. Attached is last year's rubric and question. The tentative timeline for the essay contest is below.

January 30 – February 20	Essays are numbered and scanned. One set is redacted.
February 21 HRIEC meeting	Essays and rubric are distributed for first round of review.
April 11	Commission submits scores to staff. Staff tabulate results.
April 18 HRIEC meeting	Commissioners review scores and select top three essays and three or more essays to receive honorable mention.
April 19 – 27	Staff notify winners and their families, teachers, principals and invite to a city council meeting in May.
May City Council meeting – TBD	Date – prefer early May in order to not conflict with end of school year activities.

Recommendation

Discuss and review rubric for 2018 essay question.

2017 HRC Essay Question

Prejudice and stereotypes affect the way we perceive and interact with each other, even when we don't realize it. How do stereotypes affect our society, and how do they damage human rights? Where in your life have you seen prejudice and/or stereotypes, and how has seeing/experiencing that affected you personally? What ACTION can you take regarding this experienced or witnessed discrimination?

References: Universal Declaration of Human Rights or 1965 Voting Rights Act, newspapers, magazines, books, radio /TV segments or documentaries, personal interview, legitimate online sources (not Wikipedia)

Does the essay identify how stereotypes affect society and how they damage human rights?

Identify how stereotypes affect society _____ (1 point)

Examples of how damage human rights _____ (1 point)

No examples _____ (0 point)

Analysis and evidence of identification _____ (0 null, 1 weak, 2 strong, 3 very strong)

Analysis and evidence of example _____ (0 null, 1 weak, 2 strong, 3 very strong)

Does the essay identify where students have seen prejudice or stereotypes and explained whether they were affected personally?

Identifies prejudice or stereotype _____ (1 point)

Explains whether affected _____ (1 point)

No ideas / suggestions _____ (0 point)

Analysis & evidence of prejudice or stereotype _____ (0 null, 1 weak, 2 strong, 3 very strong)

Analysis & evidence of whether affected _____ (0 null, 1 weak, 2 strong, 3 very strong)

Does the essay identify action(s) students can take regarding experienced or witnessed discrimination?

Identifies action(s) student can take _____ (2 point)

Explains whether affected _____ (1 point)

No ideas / suggestions _____ (0 point)

Analysis & evidence of prejudice or stereotype _____ (0 null, 1 weak, 2 strong, 3 very strong)

Use of Reference _____ (0 weak, 1 strong, 2 very strong)

Grammar, spelling _____ (0 weak, 1 strong, 2 very strong)

Overall coherence /organization _____ (0 weak, 2 strong, 4 very strong)

Background

Here are some updates on items that may be of interest to the commission.

Quarterly Meeting

The two dates that have the most availability for the special quarterly meeting are:

- March 8
- March 28

*Please note that at the time this report was written, 8 of 11 commissioners had responded.

Naturalization Ceremony

Monday, May 14

10:00 a.m.

Roseville Skating Center

GARE

Staff attended the first day of a 2-day “Kick-off” event for the Government Alliance on Race and Equity on Wednesday, January 17. At this time there are 8 jurisdictions that are participating in the introductory cohort (with approximately 60-90 participants) and another 9 jurisdictions that have members in the implementation cohort (with approximately 75-100 participants).

State of the City

The Mayor will reflect on the past year and discuss how the city is moving forward in 2018 at the State of the City Address on Wednesday, February 28 at 7:30 a.m. at the Builders Association of the Twin Cities (2960 Centre Pointe Drive). He will give the address during the Roseville Business Council meeting. You can attend the meeting in person, or watch it live on Facebook or on delay on our website.

Remembering When – Safety for Older Adults

By the age 65, adults are twice as likely to be killed or injured by fires compared to the population at large. By age 75, that risk increases to three times and to four times by age 85.

The Roseville Fire Department wants to lower that risk. Please join the Fire Department on Wednesday, **January 24** from 10:00 to 11:00 a.m. for “Remembering When,” a free presentation that uses trivia, humor and nostalgia to teach older adults ways to protect themselves from fires and falls. The focus is on fun, but the safety messages are serious.

The class is open to older adults, family members and caregivers. Participants will have plenty of time for questions and conversation.

Roseville Fire Station
Park at City Hall
Questions
651-792-7309
emily.nelson@cityofroseville.com

2018 Rose Parade Needs Your Help!

Experience the sights and sounds of summer in Roseville. Planning for the annual Rosefest Parade is underway. This year’s “Rose Parade” will be on Monday, June 25 at 6:15 p.m.

The parade planning committee is recruiting volunteers to help plan and host this year’s parade. The Rosefest Parade planning committee meets the third Wednesday each month through June, at 7:00 p.m. at Roseville City Hall, 2660 Civic Center Drive.

If you want to be a part of Roseville’s Rose Parade, call 651-792-7102 today. The Volunteer Planning Committee is looking for parade enthusiasts to help plan and host the parade as well as parade day volunteers to assist participants along the parade route. Volunteers have lots of fun, meet new friends and find great pride in supporting this great community event.

The Rose Parade is part of Roseville’s Rosefest celebration. This year’s theme is “I Y Roseville.” Roseville will be the place to be for free concerts, sports, games, recreation and fun the last week in June!

Become a Youth Fire Explorers

Wonder what it’s like to be a firefighter? Roseville firefighters invite young men and women to become a Fire Explorer and learn what it takes to be a firefighter

Over the next few months, Roseville firefighters will visit local high schools to meet students and answer questions about becoming a Fire Explorer. Fire Explorers is open to young men and

women ages 14 (completed eighth grade) to 20 years. Explorers meet the first and third Wednesday of each month from 7:00 to 9:00 p.m. at the Roseville fire station.

The Fire Department will also host two Fire Explorers open houses for interested youth and their parents.

Fire Explorer Open House

Wednesday, January 31

Wednesday, February 7

7:00 p.m.

Roseville Fire Station

2701 Lexington

Exploring is a free “Learning for Life” career firefighting education program. Explorers get hands-on, fire and emergency medical services experience. They take part in fire ride-alongs and participate in competitions, open houses, parades, and other community events.

If you have questions please call 651-792-7009 or contact Fire Chief Tim O’Neill at tim.oneill@cityofroseville.com or Assistant Chief David Brosnahan at david.brosnahan@cityofroseville.com.

A Day in the Life of a Police Officer

Traffic stops, DUI, auto theft, narcotics – Roseville Police invite you to join them on Wednesday, January 17, for a look at the Police Department patrol division.

In this session, Police Chief Rick Mathwig and officers will describe a patrol officer’s typical day on the job. And the first thing they’ll tell you is there’s no such thing as a typical day in the life of a police officer. Each day and each experience brings unique challenges. Officers will tell how they conduct traffic stops, including what to do when a driver is under the influence of alcohol or narcotics.

Wednesday, January 17

5:30 p.m. to 8:00 p.m.

Roseville Skating Center

2661 Civic Center Drive

Class is free

Light snacks and refreshments will be provided

Registration is not required, but we appreciate your letting us know if you will be attending so we can plan accordingly. Contact Community Relations Coordinator Corey Yunke at corey.yunke@cityofroseville.com or 651-792-7209.

Pigs and Goats?

Roseville's City Code currently allows keeping traditional pets such as cats and dogs with certain licensing restrictions. The Code also allows residents to maintain chickens and bees on private property.

The Roseville City Council is requesting feedback regarding a potential update to the City Code that would allow potbellied-pigs and pigmy goats to be kept as pets by city residents.

To provide your input, please complete the online form at www.cityofroseville.com/pigsgoats or call 651-792-7446. Please reply by January 31.

Hands-Only CPR Class

Roseville firefighters are offering free, hands-only cardio-pulmonary resuscitation (CPR) classes each month. This month class will be on January 17. Classes meet at the Roseville Fire Station, 2701 Lexington Ave. North. Firefighters teach an easy-to-learn two-step, hands-only CPR process.

Cardiac arrest occurs when the heart stops and can no longer pump blood to the brain or vital organs. According to the American Heart Association, only about one in 10 heart attack victims survives. By using hands-only CPR, we may be able to improve those odds.

Hands-Only CPR is CPR without mouth-to-mouth breaths. It is recommended for use by anyone who sees a person collapse suddenly. It can be used temporarily until professional help arrives. Call 651-792-7009 if you have questions.

AARP Tax-Aide

Need help with your taxes? AARP and the City of Roseville are teaming up again to host Tax-Aide February 6 through April 10 at the Skating Center, 2661 Civic Center Drive.

AARP Tax-Aide is a free, confidential service provided by IRS-trained and certified community volunteers who help senior citizens and low-to-moderate income individuals or families complete their taxes.

Due to the overwhelming popularity of the program, Tax-Aide will be conducted on an appointment-only basis this year. Sorry, no walk-ins. Appointment times are between 9:00 and 11:45 a.m. To make an appointment, please call 651-792-7110 or log on to www.cityofroseville.com/taxaide.

For more information about AARP's Tax-Aide program, visit www.aarp.org/taxaide or call 888-227-7669.

AARP Tax-Aide

Roseville Skating Center Fireside Room

2661 Civic Center Drive

Tuesdays only, February 6 through April 10

9:00 to 11:45 a.m.

Appointment only, call 651-792-7110 or visit www.cityofroseville.com/taxaide

Lights On!

Sometimes the cost of replacing a headlight or a brake light can mean the difference of being able to put food on the table. The Police Department in collaboration with five local auto repair companies, are making it easier and keeping people safer when on the road.

If a driver with a burned out taillight, headlights brake light or turn signal is stopped by the police in Roseville, they may receive a certificate to replace the light at no charge.

Thank you to the following businesses for supporting the Police Lights On program.

- Baber Auto Repair
- Brausen Family Repair of Roseville
- Midas of Roseville
- Roseville Auto and Marine
- Roseville Auto Repair



Minnesota Second Chance Coalition

Presents:

**13th: From Slave to Criminal with One Amendment
Movie Screening and Discussion**

Description:

Join us for a screening and discussion of the Netflix Documentary “13th,” which takes an in depth look at the prison system in the United States and how it reveals the nation’s history of inequality.

In the years prior to the release of 13th, there has been significant rise in awareness around the amount of prejudice African Americans continue to face in the 21st century. The historical roots of this oppression run deep, as Ava DuVernay’s documentary 13th reveals. The film looks back to the ratification of Amendment XIII, which states, “Neither slavery nor involuntary servitude, except as a punishment for crime whereof the party shall have been duly convicted, shall exist within the United States, or any place subject to their jurisdiction.” DuVernay argues that a prison-industrial complex which statistically imprisons black men disproportionately and allows for their disciplinary servitude, has taken advantage of America’s black population and brings into question if this system ultimately acts as a form of modern day slavery.

Featuring a wide range of interviewees including civil rights activist Angela Davis, “The New Jim Crow” author Michelle Alexander, regular New Yorker reporter and professor Jelani Cobb, social justice author and attorney Van Jones, and many more, 13TH moves from the media-induced criminalization of black persons to the corporate privatization of prisons with eloquence, poise, and a cavalcade of statistics to back up its thesis on the dehumanization of black people in America.

Per Netflix licensing restrictions, this screening will be of no cost to SCC members and non-members alike. However, please ensure your register online prior to the event.

Date: Friday January 19, 2018

Time: 9:00am-noon

Location: Goodwill Easter Seals: 553 Fairview Avenue N, St. Paul, MN 55104

Will you be attending?

Yes

Maybe

No

Trainings are free to all current MCCA & Second Chance Coalition Members.

If you are currently a MCCA or Second Chance Coalition member, please go to mnmcca.com to sign in and register for the training. If you are currently not a member, please sign-up at mnmcca.com for a membership, an annual fee of \$35 will be owed. This annual investment pays for one year membership to 2nd Chance Coalition including free monthly training sessions. If you are interested in this training only, please email lwoodard@lssmn.org or bmross@gesmn.org to register. Group memberships are also available, email for more info. Online registration will be given priority.

Questions can be directed to Lauri Woodard – lwoodard@lssmn.org

JOIN US for: Transportation Mini-Forums



Providing information
at the events:



Are you interested in a pilot program for a retail circulator bus in Roseville?

Join us at any of these mini-forums and be part of a discussion to consider the following:

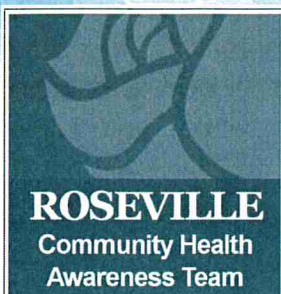
- ◆ Is a retail circulator bus possible for Roseville?
- ◆ Provide feedback on possible route stops
- ◆ View a weekly circulator vehicle that is currently operating in White Bear Lake (*these buses are wheelchair and walker accessible*).

EVENT INFORMATION:

Saturday, Jan. 20, 2018
10:30 to 11:30 am
*Ramsey County
Library—Roseville*
2180 Hamline Ave. N.
Roseville, MN 55113

Tuesday, Jan. 30, 2018
2:00 to 3:00 pm
*Fairview Community
Center, Great Room*
1910 County Road B West
Roseville, MN 55113

Wednesday, Feb. 7, 2018
1:00 to 2:00 pm
*Roseville City Hall
Council Chambers*
2660 Civic Center Drive
Roseville, MN 55113



Roseville CHAT (Community Health Awareness Team) is working continuously to identify resident needs and bring education, resources and opportunities to the community. CHAT often collaborates with other agencies and organizations in its work.