

Mayor:
Dan Roe



Address:
2660 Civic Center Dr.
Roseville, MN 55113

Councilmembers:
Jason Etten
Lisa Laliberte
Tammy McGehee
Robert Willmus

**City Council Agenda
Monday, September 10, 2018
City Council Chambers**

Phone:
651-792-7000

Website:
www.cityofroseville.com

1. 6:00 P.M. Roll Call
Voting & Seating Order: Willmus, Laliberte, Etten, McGehee and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:05 P.M. Public Comment
5. Recognition, Donations and Communications
- 5.A. 6:10 P.M. Proclamation Kiwanis Peanut Day 2018

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

6. 6:15 P.M. Items Removed from Consent Agenda
7. Business Items
- 7.A. 6:20 P.M. Police Civil Service Commission Joint Meeting

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

- 7.B. 6:35 P.M. Adopt an Interim Ordinance (moratorium) Temporarily Prohibiting Drive-Throughs in the Neighborhood Business (NB) District

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.C. 6:55 P.M. Consider a 90-Day Extension to the Interim Use approval for 2720 Fairview Avenue (PF15-016)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.D. 7:15 P.M. Appoint Members to the Human Rights, Inclusion and Engagement Commission

Documents:

[REQUEST FOR CITY COUNCIL ACTION WITH ATTACHMENT.PDF](#)

8. 7:25 P.M. **Approve Minutes**
Approve City Council Minutes - August 27, 2018

9. 7:30 P.M. **Approve Consent Agenda**

- 9.A. **AP-Approval of Payments**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.B. **Consent Agenda - Approve Business License**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.C. **Approve General Purchases or Sale of Surplus Items Exceeding \$5,000**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.D. **Consider the Issuance of a Premises Permit for Minnesota Fastpitch Academy Foundation to Conduct Lawful Gambling Activities at 1754 Lexington Ave N (Ol' Mexico)**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.E. **Approve Roselawn Jurisdictional Transfer Agreement**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.F. **Approve entering into Agreements with Minnesota Commercial Railway**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.G. **Approve 3110 Old Highway 8 Encroachment Agreement**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.H. **A RESOLUTION AMENDING A CONDITIONAL USE FOR CHICK-FIL-A AT THE HARMAR MALL (PF18-005)**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.l. Approve Fairview Trunk Storm Sewer Analysis Cooperative Agreement with Ramsey County

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

10. 7:35 P.M. Council and City Manager Communications, Reports and Announcements
11. 7:40 P.M. Councilmember Initiated Future Agenda Items and Future Agenda Review
12. 7:45 P.M. Adjourn



Proclamation

Golden K Kiwanis Peanut Day September 21, 2018

Whereas, The North Suburban Golden K Kiwanis Club, headquartered in Roseville, is an organization dedicated to helping community youth educationally and spirituality; and

Whereas, The Golden K Kiwanis Club is also committed to other community services; and

Whereas, In order to raise funds for its many and varied programs, the North Suburban Golden K Kiwanis Club has requested a day be set aside in Roseville for the distribution of peanuts.

Now, Therefore Be It Resolved, That the City Council of the City of Roseville hereby proclaims Friday, September 21, 2018 as ROSEVILLE GOLDEN K KIWANIS PEANUT DAY.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this tenth day of September 2018.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**

Item No.: **7.a**

Department Approval



City Manager Approval



Item Description: Police Civil Service Commission Joint Meeting

1 **BACKGROUND**

2 Each year, the Police Civil Service Commission meets with the City Council to review activities
3 and accomplishments and to discuss the upcoming year's work plan and issues that may be
4 considered.

5 Activities and accomplishments:

- 6 ○ Review the business/accomplishments of the past year's meetings.

7 Work Plan items for the upcoming year.

- 8 ○ Annual Business Meeting

9
10

Prepared by: Kelly Roberto, Staff Liaison

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **9/10/2018**
Agenda Item: **7.b**

Department Approval



City Manager Approval



Item Description: Adopt an Interim Ordinance (Moratorium) Temporarily Prohibiting Drive-Throughs in the Neighborhood Business (NB) District

1 **BACKGROUND**

2 On August 13, 2018, the City Council directed City staff to develop an Interim Ordinance to
3 temporarily prohibit drive-throughs in the Neighborhood Business (NB) District.

4 This “moratorium” is being adopted to allow additional study and analysis to determine whether the
5 existing specific drive-through criteria in the Zoning Code requires modification or additional criteria
6 to further protect adjacent residentially zoned properties from drive-through uses in the NB District.

7 **SUGGESTED CITY COUNCIL ACTION**

8 Adopt the attached Ordinance Approving the Interim Ordinance.

Report prepared by: Thomas Paschke, City Planner, 651-792-7074 | thomas.paschke@cityofroseville.com

Attachment: A. Draft Interim Ordinance

1 City of Roseville
2 ORDINANCE NO.

3
4 AN INTERIM ORDINANCE TEMPORARILY PROHIBITING DRIVE-
5 THROUGHS AS CONDITIONAL USES IN THE NEIGHBORHOOD BUSINESS
6 DISTRICT OF THE CITY OF ROSEVILLE
7

8 THE CITY OF ROSEVILLE ORDAINS:

9 **SECTION 1: Purpose and Intent**

10 The City of Roseville (“City”) recognizes the public interest and concern over drive-
11 throughs and their potential impacts to adjacent residential uses.

12 The City desires to regulate requests for drive-throughs as conditional uses in a manner
13 that is consistent with the purpose and intent of the Comprehensive Plan and Zoning
14 Ordinance. Based upon the existing criteria contained in §1009.02.D.12.a-g of the City
15 Code, the City recognizes that certain protections for the Neighborhood Business District
16 may not be in place to appropriately mitigate potential impacts to adjacent residential
17 uses.

18 Minnesota Statutes Section 462.355 allows the City to adopt a temporary interim
19 ordinance for a period of up to twelve (12) months from the date it is effective, to allow
20 for such study and adoption of comprehensive plan, zoning and/or other official land use
21 controls in order to protect the public health, safety and general welfare. The same
22 statute allows for the limited extension of the period under particular circumstances.

23 The City has concluded that additional study and analysis is required to determine
24 whether the existing specific drive-through criteria in the Zoning Code requires
25 modification or additional criteria to further protect adjacent residentially zoned
26 properties from drive-through uses in the Neighborhood Business District.

27 There is a need for an interim ordinance to be adopted for the purpose of protecting the
28 planning process and the health, safety, and welfare of the citizens of the City until such a
29 study has been completed.

30 **SECTION 2: Prohibition**

31 Pursuant to State Statutes 462.355, the City hereby adopts and approves this interim
32 ordinance temporarily prohibiting requests for a drive-through as a conditional use in the
33 Neighborhood Business District across the entire City. During the effective period of this
34 interim ordinance, the City will not accept any application for drive-throughs in the
35 Neighborhood Business District.

36 **SECTION 3: Effective Date and Duration**

37 This ordinance shall take effect after its passage and publication, and shall remain in
38 effect for up to 365 days (one year), after which occurrence this ordinance shall lapse,
39 unless properly extended pursuant to state law.

40 Passed by the City Council of the City of Roseville this 10TH day of September, 2018.
41

42 AN INTERIM ORDINANCE TEMPORARILY PROHIBITING DRIVE-THROUGHS IN NB ZONING DISTRICTS

43

44

45 (SEAL)

46

47

48

CITY OF ROSEVILLE

49

50

51

BY: _____

52

Daniel J. Roe, Mayor

53

54

ATTEST:

55

56

57

Patrick Trudgeon, City Manager

58



REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **9/10/2018**

Agenda Item: **7.c**

Department Approval

City Manager Approval

Item Description: 90-Day Extension to the Interim Use approval for 2720 Fairview Avenue (PF15-016)

1 **BACKGROUND**

2 On September 28, 2015, the City Council approved a three year Interim Use (IU) for outdoor
3 storage of semi-trailers at 2720 Fairview Avenue. The IU included a number of conditions and
4 an expiration date of September 30, 2018.

5 Recently, Roseville Properties Management Company has placed the property on the market and
6 in so doing, they have requested a 90-day extension to the IU under §1009.03.F.2 of the City
7 Code (found below).

8 *F. Renewals: If an approved interim use is to be continued beyond the date of its expiration*
9 *or if an expired interim use is to be reinstated, an applicant shall follow the above*
10 *process for seeking a new interim use approval. Notwithstanding this requirement, the*
11 *City Council may approve extensions to the expiration of an approved interim use when:*

- 12 *1. The approved interim use has not yet commenced; and*
- 13 *2. The duration of the approved interim use is not to exceed 3 months.*

14 *To request an extension under these circumstances, applicants shall submit to the*
15 *Community Development Department a written request including an explanation of the*
16 *factor(s) which necessitate the extension. Within 30 days of receipt of such a request, the*
17 *matter shall be brought to the City Council for action.*

18 Planning Division staff supports the 90-day extension with the understanding that after 90 days
19 either a new IU is submitted to outdoor trailer storage or the trailers are removed from the site
20 within 30 days.

21 **SUGGESTED CITY COUNCIL ACTION**

22 By Motion, approve a 90-day extension to the IU for 2720 Fairview Avenue.

Report prepared by: Thomas Paschke, City Planner, 651-792-7074 | thomas.paschke@cityofroseville.com

- Attachments:
- A. Extension request
 - B. IU resolution
 - C. Extension site maps



August 14, 2018

Thomas Paschke, City Planner
CITY OF ROSEVILLE
2660 Civic Center Drive
Roseville, MN 55113

Re: Interim Use Permit Extension – 2720 Fairview Ave.

Thomas:

As agent for the owners of the above, I am requesting a 90 day extension of the current interim use permit which expires on 9/30/2018.

As noted in our original application, this site was waiting for the completion of Twin Lakes Parkway through Fairview (now completed) and for development on the major parcels to the east in order to redevelop or market the site for its highest and best conforming use.

With the commitment of the McGough headquarters building across the street and the proposed Twin Lakes Station to the east, we have placed our property on the market for an initial period of six months to see if we can attract potential redevelopment prospects for sale or joint venture.

We would like to continue to be able to lease the site for trailer storage during this period as well to at least provide some income to offset the property taxes.

The 90 day extension will likely provide us with offers and enable us to determine if now is the appropriate time to sell/redevelop given the momentum of the above mentioned projects.

Please contact me directly with further questions and let me know when it might be brought to the Council for action.

Thanks.

A handwritten signature in blue ink, appearing to read "Mark E. Rancone", with a long horizontal flourish extending to the right.

Mark E. Rancone, President
Roseville Properties Management Company, as agent for:
Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC, owners

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 28th day of September 2015 at 6:00 p.m.

The following Members were present: Willmus, Etten, McGehee, Laliberte, and Mayor Roe;
and the following Members were absent: None.

Council Member McGehee introduced the following resolution and moved its adoption:

**RESOLUTION NO. 11258
A RESOLUTION APPROVING A TEMPORARY OUTDOOR STORAGE OF SEMI-
TRUCK TRAILERS AS AN INTERIM USE AT 2720 FAIRVIEW AVENUE
(PF15-016)**

WHEREAS, Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC (Roseville Properties) has applied for approval of the proposed temporary outdoor storage of semi-truck trailers as an INTERIM USE of the property at 2720 Fairview Avenue; and

WHEREAS, the property at 2720 Fairview Avenue is legally described as:

PIN: 04-29-23-43-0002

Requires Legal Description

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed INTERIM USE on September 2, 2015, voting 3 – 2 to recommend approval of the use based on testimony offered at the public hearing as well as the information and analysis provided with the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse impacts to the surrounding properties based on the following findings:

- a. The proposed INTERIM USE for temporary outdoor storage of semi-truck trailers would not be expected to have significant negative effects on the land because the trailers, whether empty or including non-hazardous content (City understands that many of the semi-trailers are currently loaded with clothes, furniture, and other items, which are the property of Goodwill Industries) can easily be removed from the premises, and the use is anticipated to have minimal vehicular activity as the site will be used mainly for storage, can easily be removed from the premises, and the use is anticipated to have minimal vehicular activity as the site will be used mainly for storage. There is, however, a financial burden tied to the removal of approximately 100 semi-trailers, should the City be required to remove them. If the applicant

began to store trailers that contained other types of cargo, there could be additional environmental risks.

- b. The proposed INTERIM USE for temporary outdoor storage of semi-truck trailers does not constitute an excessive burden on streets, parks, or other facilities because the proposed use is very similar to the former and historic use of the premises as a motor freight terminal. Although in its former life the site was occupied with fewer trailers and included daily movements to and from the cross-dock facility, the proposed use will be predominately trailer storage where trailers are anticipated to sit unmoved for long periods of time; and
- c. The proposed INTERIM USE for temporary outdoor storage of semi-truck trailers, in the short term, would not be injurious to the surrounding neighborhood, especially since the proposed use would generate limited noise, does not deal with chemicals, and would have limited vehicle movements on Fairview Avenue. Short-term storage of trailers (3 years or less) would not harm the public health, safety, or general welfare of the area, but the proposal does have two issues that could potentially harm public health: 1) if the trailers were to contain items that had the potential to leak hazardous materials that could become an environmental concern; 2) the Fire Marshal has indicated that the current trailer storage configuration is a fire hazard and that it would be very difficult for the fire department to extinguish a fire if one occurred in the interior. The Fire Marshal has indicated that in order to reduce the fire danger, the IU should include the requirement of a trailer parking plan that provides for the stacking of no more than 2 trailers back-to-back, requires a minimum separation between trailers of 5 feet, and has fire access lanes. It is also important that the trailers remain locked and secured so that they do not become a magnet for crime.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the proposed INTERIM USE for temporary outdoor storage of semi-truck trailers in accordance with Section §1009.03 of the Roseville City Code, subject to the following conditions:

- 1. A trailer storage and staging plan shall be submitted to the City that addresses the following conditions:
 - a. No parking of trailers in the first 70 feet of the lot.
 - b. No parking of trailers behind the building.
 - c. The south and middle access from/to Fairview Avenue and the interior lot drive lanes shall be free of obstructions and be a minimum of 30 feet wide.
 - d. Trailers parked/stored in the south lot area shall be parked either next to the building or south of the building or must be set back a minimum of 10 feet from the property line with a minimum of 30 feet between trailer and building for a clear drive lane to the rear and around the building.
 - e. Trailers parked in the north parking lot can be parked back-to-back.
 - f. All trailers must have a minimum 5-foot separation between each trailer.
 - g. All trailers shall be on an approved all-weather surface and set back a minimum of 10 feet from the north, east, and south property line.

- h. Fire lanes shall be provided a minimum of 30 feet in width and approved [final width and number] by the Fire Marshal to provide adequate access in case of a fire.
 - i. There shall be no outdoor storage of anything except trailers.
 - j. Shipping containers, cabs, or other storage is not permitted.
 - k. No hazardous or dangerous materials shall be stored in the trailers. No materials that are likely to attract vermin or other pests shall be stored in the trailers.
 - l. All trailers shall be locked and secured.
2. Grass shall be maintained per City Code, weeds and shrubs shall be removed from the lot.
 3. If it is to remain, the former cross-dock facility shall be brought up to current property maintenance standards including, but not limited to the following:
 - a. All garage doors (west and north) shall be repaired.
 - b. All cross-dock trailer covers shall be repaired or removed.
 4. This approval shall expire at 11:59 p.m. on September 30, 2018; a 3 year IU term.
 5. Prior to the building being razed, the property owner must submit a site access, vehicle maneuverability, and trailer storage plan to the Planning Division for approval. This plan must also include the restoration of the building area and any subsequent disturbance with an approved surface such as asphalt.
 6. Condition Additional Condition: "No electricity will be supplied for use with this trailer storage (e.g. no refer trailers).

AND BE IT FURTHER RESOLVED, by the Roseville City Council that representatives of the property owner and the applicant shall sign the form attached to this resolution to acknowledge that each has received, reviewed, and understood the terms and conditions of the approval and agrees to abide by said terms and conditions prior to commencement of the drive-through activity.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Willmus and upon vote being taken thereon, the following voted in favor: Willmus, Etten, McGehee, Laliberte and Mayor Roe; and none voted against.

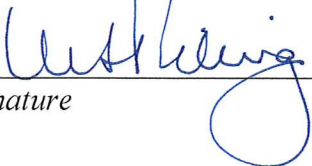
WHEREUPON said resolution was declared duly passed and adopted.

Resolution approving limited production and processing as an interim use at 2720 Fairview Avenue (PF15-016)

I, the undersigned, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 28th day of September 2015 and that I agree to abide by the terms and conditions of the approval as they apply to the temporary outdoor storage of semi-truck trailers at 2720 Fairview Avenue.

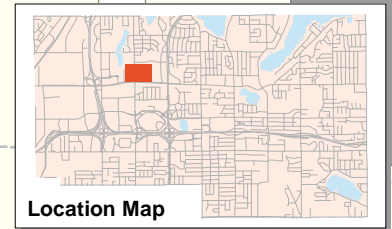
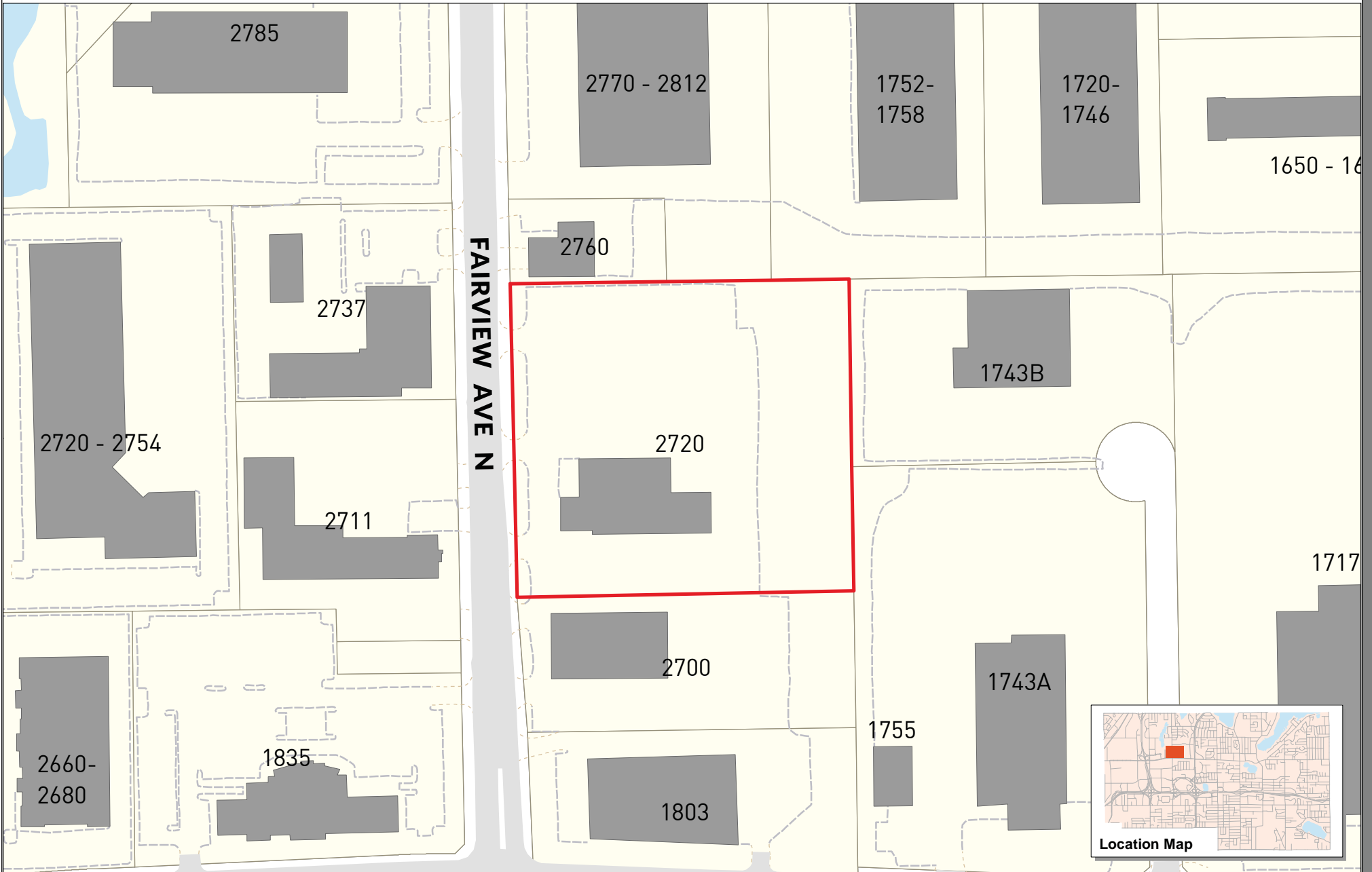
Representative of Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC (Roseville Properties)

William S. Redling owner
printed name and title


signature

12/7/2015
date

Attachment A for Planning File 15-016



Prepared by:
Community Development Department
Printed: August 17, 2015



Site Location

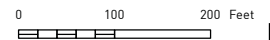
Comp Plan / Zoning
Designations
LR / LDR-1

Data Sources

* Ramsey County GIS Base Map (8/2/2015)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

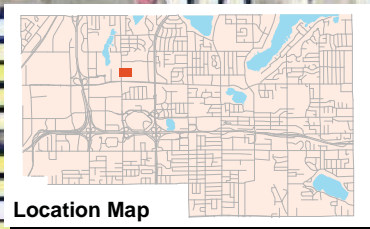
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



Attachment B for Planning File 15-016



FAIRVIEW AVE N



Prepared by:
Community Development Department
Printed: August 18, 2015



Site Location

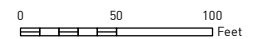
Data Sources

- * Ramsey County GIS Base Map (8/2/2015)
- * Aerial Data: MnGeo (4/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.02, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.





REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**
Item No.: **7.d**

Department Approval

City Manager Approval

Item Description: Appoint Members to the Human Rights, Inclusion and Engagement Commission

1 **BACKGROUND**

2
3 The City has two vacancies on the Human Rights, Inclusion and Engagement Commission; one
4 for a term that expires March 31, 2019 and the other for a term that expires March 31, 2020. The
5 City advertised for applicants and received 15 applications.

6
7 On August 27, the Council interviewed the applicants for the positions.

8 **REQUESTED COUNCIL ACTION**

9
10 Appoint _____ to the HRIEC for term ending March 31, 2019.

11
12 Appoint _____ to the HRIEC for term ending March 31, 2020.

13
14 Once staff has received all choices from the City Council, a tally sheet will be distributed.

15
16 **Prepared by: Rebecca Olson, Assistant City Manager**

Advisory Commission Tallies

Commission

Human Rights Inclusion, Engagement

2 vac, 3/2019 3/2020

<u>Councilmember</u>	<u>Choice A</u>	<u>Choice B</u>	<u>Choice C</u>
<i>Etten</i>	Eck	Hassan	Macomber
<i>Laliberte</i>	Eck	Hassan	Macomber
<i>McGehee</i>	Ayala	Hassan	Kahlenbeck
<i>Willmus</i>	Eck	Hassan	
<i>Mayor Roe</i>	Eck	Ernst	Mendoza
<i>Chair Beltman (ref)</i>	Ernst	Hassan	Mendoza

Council Tally:

Ayala	1
Boyer	0
Eck	4
Ernst	1
Hassan	4
Kahlenbeck	1
Lee	0
Macomber	2
Mendoza	1
Palm	0
Rose	0
Strahan	0
Tveit	0
Wieland	0
Young	0



REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**

Item No.: **9.a**

Department Approval

City Manager Approval

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.

4

Check Series #	Amount
ACH Payments	\$866,795.84
90559-90706	\$462,645.63
Total	\$1,329,441.47

5

6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17

18 Prepared by: Chris Miller, Finance Director

19 Attachment: A: Checks for Approval

20

Accounts Payable

Attachment A

Checks for Approval

User: Mary.Jenson
 Printed: 9/4/2018 - 10:56 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90672	08/30/2018	2719 Lexington Avenue	Professional Services	MPCA	Petroleum Brownfields Reimburseme	937.50
					Professional Services Total:	937.50
					Fund Total:	937.50
90571	08/23/2018	Boulevard Landscaping	Operating Supplies	Fra-Dor Inc.	Black Dirt	170.00
0	08/23/2018	Boulevard Landscaping	Operating Supplies	MIDC Enterprises- CC	Irrigation Supplies	191.48
0	08/30/2018	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Turf Supplies	200.74
0	08/30/2018	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Turf Supplies	282.96
0	08/23/2018	Boulevard Landscaping	Operating Supplies	Ramy Turf Products-CC	Turf Supplies	233.70
					Operating Supplies Total:	1,078.88
					Fund Total:	1,078.88
0	08/29/2018	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	6.52
					Federal Income Tax Total:	6.52
0	08/29/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	7.23
0	08/29/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	1.69
					FICA Employee Ded. Total:	8.92
0	08/29/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	7.23
0	08/29/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	1.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.92
0	08/29/2018	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	1.07
					MN State Retirement Total:	1.07
0	08/29/2018	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	6.95
					PERA Employee Ded Total:	6.95
0	08/29/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	1.07
0	08/29/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	6.95
					PERA Employer Share Total:	8.02
0	08/29/2018	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	4.03
					State Income Tax Total:	4.03
					Fund Total:	44.43
90581	08/23/2018	Community Development	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 262	128.86
90581	08/23/2018	Community Development	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 262	72.68
					Advertising Total:	201.54
0	09/04/2018	Community Development	Credit Card Fees	US Bank-Non Bank	July 2018 Terminal Charges	1,079.69
0	09/04/2018	Community Development	Credit Card Fees	US Bank-Non Bank	July 2018 Terminal Charges	1,402.87
					Credit Card Fees Total:	2,482.56
90645	08/30/2018	Community Development	Deposits	Hanson Builders	Construction Deposit Refund-2641 D	1,000.00
90589	08/23/2018	Community Development	Deposits	Bob Moser	Construction Deposit Refund-664 Hei	1,000.00
					Deposits Total:	2,000.00
0	08/29/2018	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	3,944.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	3,944.98
0	08/29/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	541.66
0	08/29/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	2,316.21
					FICA Employee Ded. Total:	2,857.87
0	08/29/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	541.66
0	08/29/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	2,316.21
					FICA Employers Share Total:	2,857.87
0	08/30/2018	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	697.94
					ICMA Def Comp Total:	697.94
90660	08/30/2018	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-August	208.87
					Life Ins. Employee Total:	208.87
90660	08/30/2018	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-August	57.03
					Life Ins. Employer Total:	57.03
90660	08/30/2018	Community Development	Long Term Disability	LINA	Life Insurance Premium-August	189.85
					Long Term Disability Total:	189.85
90693	08/30/2018	Community Development	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	622.19
					Medical Ins Employee Total:	622.19
90693	08/30/2018	Community Development	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	4,654.02
					Medical Ins Employer Total:	4,654.02
0	08/29/2018	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	335.79
					MN State Retirement Total:	335.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	650.00
					MNDCP Def Comp Total:	650.00
0	08/23/2018	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	34.04
					Office Supplies Total:	34.04
0	08/29/2018	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	2,273.34
					PERA Employee Ded Total:	2,273.34
0	08/29/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	2,273.34
0	08/29/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	349.72
					PERA Employer Share Total:	2,623.06
90601	08/23/2018	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting	401.30
					Professional Services Total:	401.30
0	08/29/2018	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	1,856.09
					State Income Tax Total:	1,856.09
90695	08/30/2018	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	67.05
					Telephone Total:	67.05
					Fund Total:	29,015.39
90620	08/30/2018	Contracted Engineering Svcs	Deposits	Accent Homes, Inc.	Escrow Refund-2671 Dale St. EC17-	3,000.00
90697	08/30/2018	Contracted Engineering Svcs	Deposits	TJB Homes, Inc.	Escrow Refund-1065 Shryer Ave, EC	3,000.00
					Deposits Total:	6,000.00
0	08/29/2018	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	673.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	673.36
0	08/29/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	395.55
0	08/29/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	92.50
					FICA Employee Ded. Total:	488.05
0	08/29/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	92.50
0	08/29/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	395.55
					FICA Employers Share Total:	488.05
90660	08/30/2018	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-August	18.00
					Life Ins. Employee Total:	18.00
90660	08/30/2018	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-August	9.60
					Life Ins. Employer Total:	9.60
90660	08/30/2018	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-August	34.46
					Long Term Disability Total:	34.46
90693	08/30/2018	Contracted Engineering Svcs	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	1,187.98
					Medical Ins Employer Total:	1,187.98
0	08/29/2018	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	64.83
					MN State Retirement Total:	64.83
0	08/29/2018	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	205.00
					MNDCP Def Comp Total:	205.00
0	08/29/2018	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	421.41
					PERA Employee Ded Total:	421.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	421.41
0	08/29/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	64.83
PERA Employer Share Total:						486.24
0	08/29/2018	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	322.33
State Income Tax Total:						322.33
90633	08/30/2018	Contracted Engineering Svcs	Traffic Study	Chick-Fil-A	Traffic Study Escrow Refund	12.29
Traffic Study Total:						12.29
Fund Total:						10,411.60
90668	08/30/2018	EDA Operating Fund	Memberships & Subscriptions	MN Chamber of Commerce	Membership Dues-Collins	500.00
Memberships & Subscriptions Total:						500.00
90572	08/23/2018	EDA Operating Fund	Professional Services	Golden Shovel Agency	Economic Gateway & Content Renew	1,000.00
90585	08/23/2018	EDA Operating Fund	Professional Services	Maxfield Research & Consulting	Comprehensive Housing Needs Analy	7,500.00
Professional Services Total:						8,500.00
Fund Total:						9,000.00
0	09/04/2018	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	11.24
209000 - Sales Tax Payable Total:						11.24
90581	08/23/2018	General Fund	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 262	416.93
90581	08/23/2018	General Fund	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 262	555.09
Advertising Total:						972.02
90561	08/23/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	229.00
90561	08/23/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	112.85
90566	08/23/2018	General Fund	Clothing	Cintas	Uniform Supplies	42.97
0	08/23/2018	General Fund	Clothing	Chad Fierstine	Work Boots Reimbursement	199.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Clothing Total:						584.81
0	08/23/2018	General Fund	Conferences	Delta Air-CC	Confernece Transportation	284.40
0	08/23/2018	General Fund	Conferences	ICMA - CC	Conference Registration	685.00
90583	08/23/2018	General Fund	Conferences	MAMA	Managers Association Panel	25.00
Conferences Total:						994.40
90646	08/30/2018	General Fund	Const. Operating Supplies	Hardwood Creek Lumber, Inc.	Pine Lath	386.09
90591	08/23/2018	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments,	Paint	336.00
Const. Operating Supplies Total:						722.09
90629	08/30/2018	General Fund	Contract Maint - Vehicles	Boyer Trucks	Vehicle Repair	517.19
90690	08/30/2018	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	735.53
90690	08/30/2018	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	554.16
Contract Maint - Vehicles Total:						1,806.88
0	08/23/2018	General Fund	Contract Maint. - City Garage	Jeff's S.O.S. Drain & Sewer Cleanir	High Pressure Water Jetting	920.00
0	08/23/2018	General Fund	Contract Maint. - City Garage	Jeff's S.O.S. Drain & Sewer Cleanir	Bathroom Sink Line Repair	312.50
0	08/23/2018	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						1,572.16
0	08/23/2018	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	106.00
90625	08/30/2018	General Fund	Contract Maintenance	AT&T Mobility	Wireless Service-Acct: 28728417152	1,012.78
90637	08/30/2018	General Fund	Contract Maintenance	Comcast	Business Services	107.99
90652	08/30/2018	General Fund	Contract Maintenance	Image Trend Inc.	Elite Fire Agency Validatioin Setup	815.00
0	08/23/2018	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	140.98
90701	08/30/2018	General Fund	Contract Maintenance	Upper Cut Tree Service	2018 Diseased & Hazardous Tree Rer	387.00
90701	08/30/2018	General Fund	Contract Maintenance	Upper Cut Tree Service	2018 Diseased & Hazardous Tree Rer	216.00
Contract Maintenance Total:						2,785.75
90682	08/30/2018	General Fund	Emeral Ash Borer	Rainbow Tree Care	Tree Service	605.25
Emeral Ash Borer Total:						605.25
0	08/23/2018	General Fund	Employee Recognition	Byerly's- CC	Farewell Party Cake	62.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Employee Recognition Total:	62.99
90693	08/30/2018	General Fund	Employer Insurance	Sourcewell	Health Insurance Premium-August	790.00
90693	08/30/2018	General Fund	Employer Insurance	Sourcewell	Health Insurance Premium-August	790.00
					Employer Insurance Total:	1,580.00
0	08/29/2018	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	31,288.23
					Federal Income Tax Total:	31,288.23
0	08/29/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	4,783.46
0	08/29/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	7,478.79
					FICA Employee Ded. Total:	12,262.25
0	08/29/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	4,783.46
0	08/29/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	7,478.79
					FICA Employers Share Total:	12,262.25
90669	08/30/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
90669	08/30/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
					Financial Support Total:	673.06
0	08/23/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	300.00
0	08/23/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	977.69
0	08/23/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	170.00
0	08/23/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	1,153.86
					Flex Spending Day Care Total:	2,601.55
0	08/23/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	430.05
0	08/23/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	169.51
0	08/23/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	25.00
0	08/30/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	185.03
0	08/30/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	175.00
0	08/23/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	122.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Flex Spending Health Total:	1,106.96
0	08/30/2018	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	2,384.56
0	08/30/2018	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	50.00
					ICMA Def Comp Total:	2,434.56
90660	08/30/2018	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-August	206.40
90660	08/30/2018	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-August	1,846.99
					Life Ins. Employee Total:	2,053.39
90660	08/30/2018	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-August	469.07
					Life Ins. Employer Total:	469.07
90660	08/30/2018	General Fund	Long Term Disability	LINA	Life Insurance Premium-August	1,626.68
					Long Term Disability Total:	1,626.68
90693	08/30/2018	General Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	7,049.17
90693	08/30/2018	General Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	5,297.81
					Medical Ins Employee Total:	12,346.98
90693	08/30/2018	General Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	52,449.15
					Medical Ins Employer Total:	52,449.15
0	08/30/2018	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2018 Minnesota F	63.64
					Minnesota Benefit Ded Total:	63.64
0	08/23/2018	General Fund	Miscellaneous	Ichiddo Ramen-CC	Lunch w/Mayor Roe-Trudgeon	15.88
0	08/23/2018	General Fund	Miscellaneous	Target- CC	Parade Supplies	13.72
					Miscellaneous Total:	29.60
0	08/29/2018	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	3,187.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	3,187.24
0	08/29/2018	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	8,334.57
					MNDCP Def Comp Total:	8,334.57
0	08/23/2018	General Fund	Motor Fuel	BP Oil-CC	Fuel	51.89
0	08/30/2018	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvil	2018 BLANKER PO FOR FUEL ST/	9,387.70
0	09/04/2018	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	July 2018 Fuel Tax	147.35
0	09/04/2018	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Dealer License Renewal	25.00
					Motor Fuel Total:	9,611.94
0	08/30/2018	General Fund	Office Supplies	Greenhaven Printing	Business Cards	78.00
0	08/23/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	47.86
0	08/23/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	12.26
0	08/23/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	58.82
0	08/23/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	173.67
0	08/23/2018	General Fund	Office Supplies	Innovative Office Solutions-CC	Office Supplies	31.08
0	08/23/2018	General Fund	Office Supplies	Target- CC	Office Supplies	13.94
					Office Supplies Total:	415.63
0	08/23/2018	General Fund	Op Supplies - City Hall	Amazon.com- CC	Laptop Cover	72.38
0	08/23/2018	General Fund	Op Supplies - City Hall	North Shore Door Parts-CC	Garage Door Supplies	39.36
					Op Supplies - City Hall Total:	111.74
0	08/23/2018	General Fund	Operating Supplies	Amazon.com- CC	Adapter	78.44
0	08/23/2018	General Fund	Operating Supplies	Amazon.com- CC	Law Enforcement Supplies	38.88
0	08/23/2018	General Fund	Operating Supplies	Amazon.com- CC	Operating Supplies	237.07
0	08/23/2018	General Fund	Operating Supplies	Any Promo-CC	Outreach Supplies	325.81
0	08/30/2018	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	451.97
0	08/23/2018	General Fund	Operating Supplies	City of St. Paul	Asphalt	55.59
90567	08/23/2018	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	4,955.26
0	08/23/2018	General Fund	Operating Supplies	Costco-CC	Cleaning Supplies	27.74
0	08/23/2018	General Fund	Operating Supplies	Cub Foods- CC	Outreach Supplies	35.91
0	08/23/2018	General Fund	Operating Supplies	Erik's Bike Shop- CC	Helmet	75.15
0	08/23/2018	General Fund	Operating Supplies	Erik's Bike Shop- CC	Backflash Light	13.94
0	08/23/2018	General Fund	Operating Supplies	Fire Ninja-CC	Station Supplies	214.40
90571	08/23/2018	General Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	420.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90643	08/30/2018	General Fund	Operating Supplies	Fra-Dor Inc.	Blacktop-Received Loads	627.00
0	08/30/2018	General Fund	Operating Supplies	Thomas Gray	Supplies Reimbursement	87.55
0	08/30/2018	General Fund	Operating Supplies	Thomas Gray	Supplies Reimbursement	80.07
0	08/30/2018	General Fund	Operating Supplies	Thomas Gray	Supplies Reimbursement	364.41
0	08/23/2018	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	42.86
0	08/23/2018	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	54.36
90655	08/30/2018	General Fund	Operating Supplies	Interstate All Battery Center	Batteries	277.00
0	08/23/2018	General Fund	Operating Supplies	Petco-CC	Patrol Supplies	263.20
90680	08/30/2018	General Fund	Operating Supplies	Police Service Dogs, Inc.	K9 Supplies	148.00
90681	08/30/2018	General Fund	Operating Supplies	Rainbow Party Arts	Family Night Out Face Painting	740.00
0	08/23/2018	General Fund	Operating Supplies	Royal Canin-CC	K9 Supplies	54.63
0	08/23/2018	General Fund	Operating Supplies	Staples-CC	Office Supplies	30.05
0	08/23/2018	General Fund	Operating Supplies	Target- CC	Sundaes With a Cop Supplies	54.50
0	08/23/2018	General Fund	Operating Supplies	UPS Store- CC	Shipping Charge	11.75
0	08/23/2018	General Fund	Operating Supplies	Walmart-CC	Outreach Supplies	222.85
0	08/23/2018	General Fund	Operating Supplies	Walmart-CC	Credit	-21.44
0	08/23/2018	General Fund	Operating Supplies	Walmart-CC	Station Supplies	80.84
0	08/23/2018	General Fund	Operating Supplies	Josh Waylander	Weightroom Supplies Riembursement	260.00
Operating Supplies Total:						10,307.79
0	08/29/2018	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	29,787.42
PERA Employee Ded Total:						29,787.42
0	08/29/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	41,131.22
0	08/29/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	1,081.86
PERA Employer Share Total:						42,213.08
0	08/30/2018	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.08.2018 PERA Life	16.00
PERA Life Ins. Ded. Total:						16.00
0	08/23/2018	General Fund	Police Reserve Program	Target- CC	Reserves Supplies	45.57
Police Reserve Program Total:						45.57
0	09/04/2018	General Fund	Prepaid Expenses	Pitney Bowes - Non Bank	Postage Deposit	3,000.00
Prepaid Expenses Total:						3,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	General Fund	Professional Services	Survey Monkey.com-CC	One Year Subscription	384.00
90696	08/30/2018	General Fund	Professional Services	T Mobile USA, Inc.	GPS Locate	102.00
90696	08/30/2018	General Fund	Professional Services	T Mobile USA, Inc.	GPS Locate	102.00
Professional Services Total:						588.00
0	08/29/2018	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	14,824.88
State Income Tax Total:						14,824.88
90695	08/30/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	80.46
90695	08/30/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.41
90695	08/30/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.41
90695	08/30/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	199.81
90695	08/30/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
Telephone Total:						347.08
0	08/23/2018	General Fund	Training	Atom-CC	Patrol Training	1,000.00
0	08/23/2018	General Fund	Training	BCA-CC	Patrol Training	705.00
0	08/23/2018	General Fund	Training	EB Hydrants-CC	Training	35.00
0	08/30/2018	General Fund	Training	Mark Ganley	Tuition Reimbursement	180.00
0	08/23/2018	General Fund	Training	Glock- CC	Patrol Training	250.00
90582	08/23/2018	General Fund	Training	Local 49 Training Center	Equipment Operator Phase II-Reyes	1,380.00
90670	08/30/2018	General Fund	Training	Mn CIT Officers Association	Patrol Training	700.00
0	08/23/2018	General Fund	Training	PoliceOne-CC	Patrol Training	325.00
90699	08/30/2018	General Fund	Training	Twin Cities Transport & Recove	Towing Charge	200.00
Training Total:						4,775.00
0	08/23/2018	General Fund	Tuition Reimbursement	Mark Ganley	Tuition Reimbursement	135.00
Tuition Reimbursement Total:						135.00
0	08/23/2018	General Fund	Utilities	Xcel Energy	Civil Defense	73.45
0	08/23/2018	General Fund	Utilities	Xcel Energy	Street Lights	9,684.56
Utilities Total:						9,758.01
0	08/23/2018	General Fund	Utilities - City Garage	Xcel Energy	Fire Station #2	2,487.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities - City Garage Total:	2,487.42
0	08/23/2018	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,787.51
					Utilities - City Hall Total:	7,787.51
0	08/23/2018	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	384.32
					Utilities - Old City Hall Total:	384.32
90621	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Filter	10.92
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Cushman Motor Co Inc	Vehicle Supplies	360.20
90642	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Vehicle Supplies	196.76
0	08/23/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-195.11
0	08/23/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	409.88
0	08/23/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-56.00
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	203.34
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-204.94
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	270.23
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	155.15
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	9.18
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-104.03
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	9.63
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	145.17
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	21.99
90647	08/30/2018	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Dual Band Antenna	74.88
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Ken Hopkins	Supplies Reimbursement	30.77
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Batteries	49.82
0	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	221.27
90689	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Rosedale Chevrolet	Vehicle Supplies	23.58
0	08/23/2018	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Vehicle Supplies	169.90
0	08/23/2018	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Vehicle Supplies	389.95
90694	08/30/2018	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	537.32
					Vehicle Supplies & Maintenance Total:	2,729.86
					Fund Total:	294,213.02
90627	08/30/2018	General Fund Donations	Explorers - Supplies	Baringer Family Farm, Inc.	Family Night Out-Petting Zoo	1,386.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Explorers - Supplies Total:	1,386.00
90561	08/23/2018	General Fund Donations	Operating Supplies	Aspen Mills Inc.	Uniform Supplies	165.95
0	08/23/2018	General Fund Donations	Operating Supplies	La Familia-CC	Training Supplies	80.97
					Operating Supplies Total:	246.92
0	08/23/2018	General Fund Donations	Professional Services	Walmart-CC	Friday w/Firefighters Supplies	10.74
					Professional Services Total:	10.74
					Fund Total:	1,643.66
0	08/23/2018	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
					Contract Maintenance Total:	79.56
0	09/04/2018	Golf Course	Credit Card Fees	US Bank-Non Bank	July 2018 Terminal Charges	1,063.76
					Credit Card Fees Total:	1,063.76
0	08/29/2018	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	946.25
					Federal Income Tax Total:	946.25
0	08/29/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	176.26
0	08/29/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	753.57
					FICA Employee Ded. Total:	929.83
0	08/29/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	176.26
0	08/29/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	753.57
					FICA Employers Share Total:	929.83
0	08/23/2018	Golf Course	Furniture, Fixtures, Equipment	Ferguson Enterprises Inc.-CC	Golf Course Supplies	35.14
90698	08/30/2018	Golf Course	Furniture, Fixtures, Equipment	TriMark Hockenbergs	See attached National Cooperative Pu	18,304.03
90698	08/30/2018	Golf Course	Furniture, Fixtures, Equipment	TriMark Hockenbergs	See attached National Cooperative Pu	51,493.72
0	08/23/2018	Golf Course	Furniture, Fixtures, Equipment	US Foods-CC	Dishwasher Trays	24.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Furniture, Fixtures, Equipment Total:	69,856.89
90660	08/30/2018	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-August	76.48
					Life Ins. Employee Total:	76.48
90660	08/30/2018	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-August	9.60
					Life Ins. Employer Total:	9.60
90660	08/30/2018	Golf Course	Long Term Disability	LINA	Life Insurance Premium-August	34.01
					Long Term Disability Total:	34.01
90693	08/30/2018	Golf Course	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	289.12
					Medical Ins Employee Total:	289.12
90693	08/30/2018	Golf Course	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	1,187.72
					Medical Ins Employer Total:	1,187.72
0	08/23/2018	Golf Course	Merchandise For Sale	Cub Foods- CC	Concession Items for Resale	2.99
0	08/23/2018	Golf Course	Merchandise For Sale	Cub Foods- CC	Concession Items for Resale	19.82
0	08/23/2018	Golf Course	Merchandise For Sale	Frattallones-CC	Pesticide	4.82
0	08/23/2018	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	115.65
0	08/23/2018	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	335.74
0	08/23/2018	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	374.64
					Merchandise For Sale Total:	853.66
0	08/29/2018	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	62.83
					MN State Retirement Total:	62.83
0	08/29/2018	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
0	08/23/2018	Golf Course	Operating Supplies	Central Vacuum-CC	Vacuum Cleaner Parts	54.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	Golf Course	Operating Supplies	Cub Foods- CC	Golf Course Supplies	14.98
0	08/23/2018	Golf Course	Operating Supplies	Cub Foods- CC	Golf Course Supplies	174.74
0	08/23/2018	Golf Course	Operating Supplies	ECR Software-CC	Point of Sale License/Service	137.46
0	08/30/2018	Golf Course	Operating Supplies	Fikes, Inc.	Restroom Supplies	209.70
0	08/23/2018	Golf Course	Operating Supplies	Flaherty's Bowl-CC	Golf Prize	20.00
0	08/23/2018	Golf Course	Operating Supplies	Home Depot- CC	Golf Course Supplies	102.49
0	08/23/2018	Golf Course	Operating Supplies	Home Depot- CC	Credit	-53.98
0	08/23/2018	Golf Course	Operating Supplies	Mudslingers-CC	Golf Prize	20.00
0	08/23/2018	Golf Course	Operating Supplies	Office Depot- CC	Golf Course Supplies	78.01
90683	08/30/2018	Golf Course	Operating Supplies	Reinders Inc.	Insecticide	686.37
0	08/23/2018	Golf Course	Operating Supplies	Restaurant Depot- CC	Golf Course Supplies	168.18
0	08/23/2018	Golf Course	Operating Supplies	Sams Club-CC	Golf Course Supplies	184.90
0	08/23/2018	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Golf Course Supplies	62.26
0	08/23/2018	Golf Course	Operating Supplies	Target- CC	Golf Course Supplies	110.76
Operating Supplies Total:						1,970.72
0	08/29/2018	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	408.35
PERA Employee Ded Total:						408.35
0	08/29/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	408.35
0	08/29/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	62.83
PERA Employer Share Total:						471.18
0	08/23/2018	Golf Course	Professional Services	Menards-CC	Credit	-50.04
Professional Services Total:						-50.04
90636	08/30/2018	Golf Course	Rental	Club Car, LLC	Seasonal Lease	1,318.39
90636	08/30/2018	Golf Course	Rental	Club Car, LLC	Maintenance Agreement	120.00
90636	08/30/2018	Golf Course	Rental	Club Car, LLC	Seasonal Lease	1,318.39
Rental Total:						2,756.78
0	08/29/2018	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	496.61
State Income Tax Total:						496.61
0	09/04/2018	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	3,622.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Sales Tax Payable Total:	3,622.44
90695	08/30/2018	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.82
					Telephone Total:	26.82
0	09/04/2018	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	74.73
0	08/23/2018	Golf Course	Use Tax Payable	Xcel Energy	Golf Course	-10.21
					Use Tax Payable Total:	64.52
0	08/23/2018	Golf Course	Utilities	Xcel Energy	Golf Course	148.56
					Utilities Total:	148.56
90603	08/23/2018	Golf Course	Vehicle Supplies & Maintenance	Turfwerks	Turf Supplies	38.44
					Vehicle Supplies & Maintenance Total:	38.44
					Fund Total:	86,323.92
90653	08/30/2018	Information Technology	Computer Equipment	Insight Public Sector, Inc.	QTY: 2 - Cisco Fiirepower 2110 NGI	10,995.00
					Computer Equipment Total:	10,995.00
90584	08/23/2018	Information Technology	Contract Maintenance	Marco Technologies, LLC	Device Channel Licenses	3,450.00
0	08/23/2018	Information Technology	Contract Maintenance	Microsoft-CC	Monthly Exchange	423.40
					Contract Maintenance Total:	3,873.40
0	08/30/2018	Information Technology	Employer Pension	Eng Lee	Certification Exam Fee Reimburseme	300.00
					Employer Pension Total:	300.00
0	08/29/2018	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	5,021.05
					Federal Income Tax Total:	5,021.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	737.26
0	08/29/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	3,152.39
FICA Employee Ded. Total:						3,889.65
0	08/29/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	737.26
0	08/29/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	3,152.39
FICA Employers Share Total:						3,889.65
0	08/30/2018	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	225.00
ICMA Def Comp Total:						225.00
90624	08/30/2018	Information Technology	Internet	Anoka County Treasury	Broadband-August, September	800.00
90635	08/30/2018	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
90635	08/30/2018	Information Technology	Internet	City of North St. Paul	Billing Interconnects	4,845.00
Internet Total:						6,245.00
90660	08/30/2018	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-August	181.10
Life Ins. Employee Total:						181.10
90660	08/30/2018	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-August	81.49
Life Ins. Employer Total:						81.49
90660	08/30/2018	Information Technology	Long Term Disability	LINA	Life Insurance Premium-August	265.90
Long Term Disability Total:						265.90
90693	08/30/2018	Information Technology	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	148.94
Medical Ins Employee Total:						148.94
90693	08/30/2018	Information Technology	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	10,750.61
Medical Ins Employer Total:						10,750.61
90640	08/30/2018	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	210.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90664	08/30/2018	Information Technology	Minor Equipment	Marco Technologies, LLC	Outdoor Cameras	3,391.89
					Minor Equipment Total:	3,602.83
0	08/29/2018	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	511.70
					MN State Retirement Total:	511.70
0	08/29/2018	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	110.00
					MNDCP Def Comp Total:	110.00
0	08/23/2018	Information Technology	Operating Supplies	Amazon.com- CC	Prime Membership Dues	119.00
0	08/23/2018	Information Technology	Operating Supplies	ID Wholesalers-CC	Key FOBS	265.00
0	08/23/2018	Information Technology	Operating Supplies	Network Solutions- CC	Domain Names, Web Forwarding	343.87
90677	08/30/2018	Information Technology	Operating Supplies	PC's for People	Monitor	5.50
0	08/30/2018	Information Technology	Operating Supplies	SHI International Corp	Mounting Clips, Magnet Mount	172.00
0	08/30/2018	Information Technology	Operating Supplies	SHI International Corp	Magnet Mount	52.00
					Operating Supplies Total:	957.37
0	08/29/2018	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	3,326.20
					PERA Employee Ded Total:	3,326.20
0	08/29/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	3,326.20
0	08/29/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	511.70
					PERA Employer Share Total:	3,837.90
0	08/30/2018	Information Technology	Professional Services	Jacob Carl	Certification Exam Fee Reimburseme	165.00
					Professional Services Total:	165.00
0	08/29/2018	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	2,264.16
					State Income Tax Total:	2,264.16
90695	08/30/2018	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	36.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	36.83
					Fund Total:	60,678.78
90622	08/30/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	360.79
90632	08/30/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	15.92
90565	08/23/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.92
90565	08/23/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	116.60
					PSTN-PRI Access/DID Allocation Total:	533.23
					Fund Total:	533.23
90630	08/30/2018	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	31.00
					Contract Maintenance Total:	31.00
0	08/29/2018	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	2,551.99
					Federal Income Tax Total:	2,551.99
0	08/29/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	2,322.84
0	08/29/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	543.25
					FICA Employee Ded. Total:	2,866.09
0	08/29/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	543.25
0	08/29/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	2,322.84
					FICA Employers Share Total:	2,866.09
90660	08/30/2018	License Center	Life Ins. Employee	LINA	Life Insurance Premium-August	133.00
					Life Ins. Employee Total:	133.00
90660	08/30/2018	License Center	Life Ins. Employer	LINA	Life Insurance Premium-August	47.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	47.91
90660	08/30/2018	License Center	Long Term Disability	LINA	Life Insurance Premium-August	114.98
					Long Term Disability Total:	114.98
90693	08/30/2018	License Center	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	1,131.98
					Medical Ins Employee Total:	1,131.98
90693	08/30/2018	License Center	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	7,029.96
					Medical Ins Employer Total:	7,029.96
0	08/23/2018	License Center	Merchandise for Sale	Mydriversmanuals-CC	Drivers Manuals for Resale	269.10
					Merchandise for Sale Total:	269.10
0	08/30/2018	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2018 Minnesota E	108.84
					Minnesota Benefit Ded Total:	108.84
0	08/29/2018	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	375.41
					MN State Retirement Total:	375.41
0	08/29/2018	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	2,280.00
					MNDCP Def Comp Total:	2,280.00
0	08/23/2018	License Center	Office Supplies	Office Depot- CC	Office Supplies	16.02
					Office Supplies Total:	16.02
0	08/23/2018	License Center	Operating Supplies	Pakor-CC	Passport Supplies	1,137.94
					Operating Supplies Total:	1,137.94
0	08/29/2018	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	2,440.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	2,440.03
0	08/29/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	375.41
0	08/29/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	2,440.03
					PERA Employer Share Total:	2,815.44
0	08/23/2018	License Center	Postage	USPS-CC	Passport Postage	415.40
					Postage Total:	415.40
0	08/30/2018	License Center	Professional Services	Quicksilver Express Courier	Courier Service	217.25
					Professional Services Total:	217.25
0	09/04/2018	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,110.45
					Sales Tax Payable Total:	1,110.45
0	08/29/2018	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	1,349.21
					State Income Tax Total:	1,349.21
0	08/30/2018	License Center	Training	Trayce Hennem	Training Expenses Reimbursement	27.44
					Training Total:	27.44
0	08/30/2018	License Center	Transportation	Quicksilver Express Courier	Courier Service	851.67
0	08/30/2018	License Center	Transportation	Jill Theisen	Mileage Reimbursement	35.96
					Transportation Total:	887.63
					Fund Total:	30,223.16
90574	08/23/2018	Municipal Jazz Band	Operating Supplies	Groth Music	Big Band Sheet Music	53.44
					Operating Supplies Total:	53.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
					Professional Services Total:	250.00
					Fund Total:	303.44
90634	08/30/2018	P & R Contract Maintenance	Clothing	Cintas	Uniform Supplies	11.51
90634	08/30/2018	P & R Contract Maintenance	Clothing	Cintas	Uniform Supplies	11.51
90634	08/30/2018	P & R Contract Maintenance	Clothing	Cintas	Uniform Supplies	11.51
					Clothing Total:	34.53
0	08/23/2018	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	08/29/2018	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	2,622.89
					Federal Income Tax Total:	2,622.89
0	08/29/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	437.09
0	08/29/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	1,868.94
					FICA Employee Ded. Total:	2,306.03
0	08/29/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	437.09
0	08/29/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	1,868.94
					FICA Employers Share Total:	2,306.03
90660	08/30/2018	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-August	66.00
					Life Ins. Employee Total:	66.00
90660	08/30/2018	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-August	39.58
					Life Ins. Employer Total:	39.58
90660	08/30/2018	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-August	110.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	110.10
90693	08/30/2018	P & R Contract Maintenance	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	368.34
					Medical Ins Employee Total:	368.34
90693	08/30/2018	P & R Contract Maintenance	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	5,214.66
					Medical Ins Employer Total:	5,214.66
0	08/29/2018	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	236.98
					MN State Retirement Total:	236.98
0	08/29/2018	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	680.00
					MNDCP Def Comp Total:	680.00
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	All Poolside-CC	Pool Supplies	67.58
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Arboretum Supplies	152.05
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Beisswenger's Hardware-CC	Park Supplies	8.98
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Arboretum Supplies	15.00
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Dick's Sporting Goods-CC	Park Supplies	16.97
0	08/30/2018	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	386.90
0	08/30/2018	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	432.60
90578	08/23/2018	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	196.00
90578	08/23/2018	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	178.85
90649	08/30/2018	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	196.00
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Menards-CC	Arboretum Supplies	108.60
90667	08/30/2018	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Park Supplies	187.36
90667	08/30/2018	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Park Supplies	179.92
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Park Supplies	9.36
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies	14.25
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Park Supplies	54.97
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Rosefest Supplies	36.97
0	08/30/2018	P & R Contract Maintenance	Operating Supplies	Safety Kleen Systems, Inc.	Solvent	355.81
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Signarama-CC	Engraved Bench Plaque	77.21
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Park Supplies	-4.00
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Park Supplies	57.98
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Rosefest Supplies	43.95
0	08/30/2018	P & R Contract Maintenance	Operating Supplies	Tessman Company	Turf Supplies	703.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	P & R Contract Maintenance	Operating Supplies	Walmart-CC	Cleaning Supplies	8.96
Operating Supplies Total:						3,485.27
0	08/29/2018	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	1,625.50
PERA Employee Ded Total:						1,625.50
0	08/29/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	250.09
0	08/29/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	1,625.50
PERA Employer Share Total:						1,875.59
0	08/30/2018	P & R Contract Maintenance	Professional Services	City of St. Paul	Electrical Work	1,165.00
0	08/30/2018	P & R Contract Maintenance	Professional Services	City of St. Paul	Electrical Work	81.68
90666	08/30/2018	P & R Contract Maintenance	Professional Services	McCaren Designs, Inc.	Exterior Landscape Maintenance	571.39
0	08/30/2018	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoring	360.00
0	08/30/2018	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoring	360.00
90701	08/30/2018	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	2018 Diseased & Hazardous Tree Rer	984.00
90701	08/30/2018	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	2018 Diseased & Hazardous Tree Rer	675.00
Professional Services Total:						4,197.07
90676	08/30/2018	P & R Contract Maintenance	Rental	On Site Companie-OSSTC	Restroom Rental	104.00
Rental Total:						104.00
0	08/29/2018	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	1,312.36
State Income Tax Total:						1,312.36
90695	08/30/2018	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.41
90702	08/30/2018	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	105.03
Telephone Total:						118.44
0	08/30/2018	P & R Contract Maintenance	Transportation	Anita Twaroski	Mileage Reimbursement	170.04
Transportation Total:						170.04
90631	08/30/2018	P & R Contract Maintenance	Vehicle Supplies & Maintenance	Central Power Distributors Inc	Vehicle Supplies	35.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/30/2018	P & R Contract Maintenance	Vehicle Supplies & Maintenance	Cushman Motor Co Inc	Vehicle Repair	5,232.90
90659	08/30/2018	P & R Contract Maintenance	Vehicle Supplies & Maintenance	Kromer Co., LLC	Vehicle Supplies	77.38
0	08/30/2018	P & R Contract Maintenance	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Bearings	401.56
0	08/30/2018	P & R Contract Maintenance	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Ignition Switch	65.28
Vehicle Supplies & Maintenance Total:						5,812.82
Fund Total:						33,288.37
0	08/23/2018	Park Renewal 2011	2016 Parks Renewal Pathways	Aggregate Industries-MWR, Inc.	Road Base	2,861.36
90596	08/23/2018	Park Renewal 2011	2016 Parks Renewal Pathways	Ron Kassa Construction, Inc.	Trails/Pathways	12,488.00
2016 Parks Renewal Pathways Total:						15,349.36
90569	08/23/2018	Park Renewal 2011	Other Improvements	Erosion Works	Silt Fence Installation @ 2134 Clevel	687.50
90569	08/23/2018	Park Renewal 2011	Other Improvements	Erosion Works	Silt Fence Installation @ 2134 Clevel	231.00
0	08/23/2018	Park Renewal 2011	Other Improvements	Ramy Turf Products	Mulch Wood Fiber	1,260.00
0	08/23/2018	Park Renewal 2011	Other Improvements	Ziegler Inc	Equipment Rental	1,860.00
Other Improvements Total:						4,038.50
Fund Total:						19,387.86
0	08/23/2018	Pathway Maintenance Fund	Operating Supplies	Advance Shoring Company-CC	Rebar	209.38
0	08/30/2018	Pathway Maintenance Fund	Operating Supplies	Brock White Co	Paint	115.62
Operating Supplies Total:						325.00
Fund Total:						325.00
90660	08/30/2018	Police Grants	Life Ins. Employer	LINA	Life Insurance Premium-August	2.80
Life Ins. Employer Total:						2.80
90660	08/30/2018	Police Grants	Long Term Disability	LINA	Life Insurance Premium-August	9.08
Long Term Disability Total:						9.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90693	08/30/2018	Police Grants	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	0.09
					Medical Ins Employee Total:	0.09
90693	08/30/2018	Police Grants	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	315.30
					Medical Ins Employer Total:	315.30
					Fund Total:	327.27
0	08/30/2018	Police Vehicle Revolving	Operating Supplies	Ancom Technical Center	Radio Supplies	549.00
0	08/23/2018	Police Vehicle Revolving	Operating Supplies	Best Buy- CC	Computer Supplies	171.78
90639	08/30/2018	Police Vehicle Revolving	Operating Supplies	CoverTrack Group, Inc.	CoverTrack Mapping Subscription	600.00
					Operating Supplies Total:	1,320.78
90587	08/23/2018	Police Vehicle Revolving	Vehicles & Equipment	Mike Motors of Minnesota, Inc.	5 - 2018 DODGE CHARGER PURSU	24,353.00
90587	08/23/2018	Police Vehicle Revolving	Vehicles & Equipment	Mike Motors of Minnesota, Inc.	5 - 2018 DODGE CHARGER PURSU	24,353.00
90587	08/23/2018	Police Vehicle Revolving	Vehicles & Equipment	Mike Motors of Minnesota, Inc.	5 - 2018 DODGE CHARGER PURSU	24,353.00
90587	08/23/2018	Police Vehicle Revolving	Vehicles & Equipment	Mike Motors of Minnesota, Inc.	5 - 2018 DODGE CHARGER PURSU	24,353.00
					Vehicles & Equipment Total:	97,412.00
					Fund Total:	98,732.78
90573	08/23/2018	Public Works Vehicle Revolving	Minor Equipment	Grizzly Industrial, Inc.	Vertical Metal Cutting Bands	3,924.00
					Minor Equipment Total:	3,924.00
0	09/04/2018	Public Works Vehicle Revolving	Public Works Vehicles	Roseville License Ctr-Non Bank	2019 Freightliner Tabs	3,904.61
					Public Works Vehicles Total:	3,904.61
					Fund Total:	7,828.61
0	08/23/2018	Recreation Donations	Operating Supplies	Sherwin Williams - CC	Locker Rooms Paint	182.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	182.01
					Fund Total:	182.01
90575	08/23/2018	Recreation Fund	Building Rental	Ashwaq Hassan	Damage Deposit Refund	200.00
90576	08/23/2018	Recreation Fund	Building Rental	Ally Heida	Damage Deposit Refund	350.00
90604	08/23/2018	Recreation Fund	Building Rental	Diego Urrutia	Damage Deposit Refund	200.00
					Building Rental Total:	750.00
90562	08/23/2018	Recreation Fund	Clothing	Avenue Shirt Works	Uniform Supplies	423.98
90562	08/23/2018	Recreation Fund	Clothing	Avenue Shirt Works	Uniform Supplies	424.58
90562	08/23/2018	Recreation Fund	Clothing	Avenue Shirt Works	Uniform Supplies	42.00
90562	08/23/2018	Recreation Fund	Clothing	Avenue Shirt Works	Uniform Supplies	96.00
					Clothing Total:	986.56
90560	08/23/2018	Recreation Fund	Collected Insurance Fee	Ivonne Arias	Park Building Rental Refund	5.00
					Collected Insurance Fee Total:	5.00
90654	08/30/2018	Recreation Fund	Contract Maintenance	Int'l Chemtex Corp	Liquid Bromide	504.03
0	08/30/2018	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Maintenance	4,797.96
0	08/23/2018	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
					Contract Maintenance Total:	5,549.85
0	08/29/2018	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	4,814.14
					Federal Income Tax Total:	4,814.14
90560	08/23/2018	Recreation Fund	Fee Program Revenue	Ivonne Arias	Park Building Rental Refund	166.95
90560	08/23/2018	Recreation Fund	Fee Program Revenue	Ivonne Arias	Park Building Rental Refund	5.00
90588	08/23/2018	Recreation Fund	Fee Program Revenue	Agnes Moser	Key Deposit Refund	25.00
90594	08/23/2018	Recreation Fund	Fee Program Revenue	Lysa Pascale	Rental Overpayment Refund	30.00
					Fee Program Revenue Total:	226.95
0	08/29/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	4,404.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	1,030.08
					FICA Employee Ded. Total:	5,434.46
0	08/29/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	1,030.08
0	08/29/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	4,404.38
					FICA Employers Share Total:	5,434.46
0	08/30/2018	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	500.00
					ICMA Def Comp Total:	500.00
90660	08/30/2018	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-August	91.30
					Life Ins. Employee Total:	91.30
90660	08/30/2018	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-August	52.73
					Life Ins. Employer Total:	52.73
90660	08/30/2018	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-August	170.31
					Long Term Disability Total:	170.31
90693	08/30/2018	Recreation Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	670.85
					Medical Ins Employee Total:	670.85
90693	08/30/2018	Recreation Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	7,565.47
					Medical Ins Employer Total:	7,565.47
90671	08/30/2018	Recreation Fund	Memberships & Subscriptions	Mn Dept of Labor & Industry	Elevator Annual Operation	200.00
0	08/23/2018	Recreation Fund	Memberships & Subscriptions	Sports Engine-CC	Recurring Annual Fee-Hosting, Data I	600.00
					Memberships & Subscriptions Total:	800.00
0	08/23/2018	Recreation Fund	Merchandise for Sale	Savoy Pizza-CC	Concession Items for Resale	10.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Merchandise for Sale Total:	10.81
0	08/29/2018	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	425.35
					MN State Retirement Total:	425.35
0	08/29/2018	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	1,108.41
					MNDCP Def Comp Total:	1,108.41
0	08/23/2018	Recreation Fund	Non Fee Program Revenue	Fun Express-CC	Credit	-25.00
					Non Fee Program Revenue Total:	-25.00
0	08/23/2018	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	55.55
0	08/23/2018	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	153.94
0	08/23/2018	Recreation Fund	Office Supplies	Walmart-CC	Office Supplies	6.35
					Office Supplies Total:	215.84
0	08/30/2018	Recreation Fund	Operating Supplies	Able Hose & Rubber Inc	Gasket	36.90
0	08/23/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Volunteer Supplies	21.47
0	08/23/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Run/Roll for the Roses Supplies	110.00
0	08/23/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Kitchen Supplies	58.27
0	08/23/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Lunch Supplies	125.07
0	08/23/2018	Recreation Fund	Operating Supplies	Dairy Queen-CC	Summer Supplies	51.45
0	08/23/2018	Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	Summer Progam Supplies	64.26
0	08/23/2018	Recreation Fund	Operating Supplies	Dollar Tree-CC	Rosefest Supplies	10.74
0	08/23/2018	Recreation Fund	Operating Supplies	Dollar Tree-CC	Summer Program Supplies	7.00
0	08/23/2018	Recreation Fund	Operating Supplies	Dollar Tree-CC	Summer Program Supplies	17.70
0	08/30/2018	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	356.30
0	08/23/2018	Recreation Fund	Operating Supplies	Fun Express-CC	July 4 Supplies	131.36
0	08/23/2018	Recreation Fund	Operating Supplies	Goodwill-CC	Summer Program Supplies	1.86
0	08/23/2018	Recreation Fund	Operating Supplies	Gopher Sport- CC	Whistles	24.00
0	08/30/2018	Recreation Fund	Operating Supplies	Grainger Inc	Fuses	70.50
0	08/30/2018	Recreation Fund	Operating Supplies	Grainger Inc	Insecticide	3.09
0	08/30/2018	Recreation Fund	Operating Supplies	Grainger Inc	Dehumidifier Supplies	62.22
0	08/23/2018	Recreation Fund	Operating Supplies	Home Line-CC	Water Heater Supplies	31.31
0	08/23/2018	Recreation Fund	Operating Supplies	Insect Lore-CC	Camp Supplies	7.95
0	08/23/2018	Recreation Fund	Operating Supplies	Michaels-CC	Summer Program Supplies	40.15
0	08/23/2018	Recreation Fund	Operating Supplies	Modernist Pantry-CC	Calcium Lactate, Sodium Alginate	28.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	Recreation Fund	Operating Supplies	Now & Later-CC	Summer Program Supplies	10.45
0	08/23/2018	Recreation Fund	Operating Supplies	Now & Later-CC	Summer Program Supplies	14.93
0	08/23/2018	Recreation Fund	Operating Supplies	Office Depot- CC	HANC Supplies	21.57
0	08/23/2018	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	21.11
90687	08/30/2018	Recreation Fund	Operating Supplies	Nancy Robbins	Program Supplies Reimbursement	21.93
0	08/30/2018	Recreation Fund	Operating Supplies	Pam Schweitzer	Program Supplies Reimbursement	155.69
0	08/30/2018	Recreation Fund	Operating Supplies	Pam Schweitzer	Program Supplies Reimbursement	66.12
0	08/23/2018	Recreation Fund	Operating Supplies	Subway-CC	Staff Lunch Supplies	203.41
0	08/23/2018	Recreation Fund	Operating Supplies	Subway-CC	Staff Lunch Supplies	19.85
90600	08/23/2018	Recreation Fund	Operating Supplies	SunWind Solar, Inc.	Solar Cars	770.00
0	08/23/2018	Recreation Fund	Operating Supplies	Target- CC	Rosefest Supplies	19.01
0	08/23/2018	Recreation Fund	Operating Supplies	Target- CC	Summer Program Supplies	6.18
0	08/23/2018	Recreation Fund	Operating Supplies	Target- CC	Summer Program Supplies	78.71
0	08/23/2018	Recreation Fund	Operating Supplies	Trader Joe's - CC	Community Building Open House Su	20.36
90602	08/23/2018	Recreation Fund	Operating Supplies	Trans Mississippi Biological Supply	Bug Camp Supplies	35.99
90700	08/30/2018	Recreation Fund	Operating Supplies	Bruce Ueland	Program Supplies Reimbursement	164.14
90703	08/30/2018	Recreation Fund	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	45.12
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	15.40
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	9.09
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	7.92
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Craft Supplies	3.97
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	61.99
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	July 4 Supplies	19.82
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	22.05
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	8.82
0	08/23/2018	Recreation Fund	Operating Supplies	Walmart-CC	Summer Program Supplies	15.84
Operating Supplies Total:						3,099.75
90695	08/30/2018	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.41
Other services Total:						13.41
0	08/29/2018	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	3,185.66
PERA Employee Ded Total:						3,185.66
0	08/29/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	3,185.66
0	08/29/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	490.12
PERA Employer Share Total:						3,675.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90610	08/30/2018	Recreation Fund	Professional Services	Eric Buffalohead	Wild Rice Festival Programming	1,000.00
0	08/23/2018	Recreation Fund	Professional Services	Breanna Burmester	Volleyball Officiating	144.00
90611	08/30/2018	Recreation Fund	Professional Services	Jeff Chapman	Wild Rice Festival Programming	200.00
0	08/23/2018	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	312.00
90612	08/30/2018	Recreation Fund	Professional Services	Hope Flannagan	Wild Rice Festival Programming	150.00
90613	08/30/2018	Recreation Fund	Professional Services	Rick Gravrock	Wild Rice Festival Programming	150.00
90614	08/30/2018	Recreation Fund	Professional Services	Randy Gresczyk	Wild Rice Festival Programming	200.00
90579	08/23/2018	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	144.00
90658	08/30/2018	Recreation Fund	Professional Services	Kidcreate Studio	How To Draw Cartoon Animals Class	1,422.00
0	08/23/2018	Recreation Fund	Professional Services	Megan Kirchoff	Volleyball Officiating	96.00
0	08/30/2018	Recreation Fund	Professional Services	Kone Inc	Elevator Maintenance	2,443.92
90615	08/30/2018	Recreation Fund	Professional Services	Gary Lussier	Wild Rice Festival Programming	150.00
0	08/23/2018	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,610.00
90616	08/30/2018	Recreation Fund	Professional Services	Mosaic on a Stick	Wild Rice Festival Programming	450.00
90590	08/23/2018	Recreation Fund	Professional Services	Bob Nielsen	Big Band Loading/Unloading	80.00
90675	08/30/2018	Recreation Fund	Professional Services	Todd Norman	Sound Tech Services	612.00
90617	08/30/2018	Recreation Fund	Professional Services	John Oakgrove	Wild Rice Festival Programming	900.00
0	08/30/2018	Recreation Fund	Professional Services	Printers Service Inc	Ice Knife Sharpening	60.00
90595	08/23/2018	Recreation Fund	Professional Services	Q3 Contracting, Inc.	Cones, Equipment	1,009.10
90685	08/30/2018	Recreation Fund	Professional Services	Chelsea Renner	Dance Instruction	200.00
90686	08/30/2018	Recreation Fund	Professional Services	Revolutionary Sports, LLC	Summer Camp Programming	1,683.20
90618	08/30/2018	Recreation Fund	Professional Services	Paul Rice	Wild Rice Festival Programming	300.00
0	08/23/2018	Recreation Fund	Professional Services	Pam Schweitzer	Explorers Program Service	700.00
90691	08/30/2018	Recreation Fund	Professional Services	Shamrock Group, Inc.	Carbonators	24.00
90692	08/30/2018	Recreation Fund	Professional Services	Cathy Skrip	Sunrise Yoga Instructor	426.30
0	08/23/2018	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	294.00
0	08/23/2018	Recreation Fund	Professional Services	JoAnne Wilson	Volleyball Officiating	144.00
90705	08/30/2018	Recreation Fund	Professional Services	Thomas Woods	Summer Entertainment-Sound Tech. S	1,072.00
90619	08/30/2018	Recreation Fund	Professional Services	Thomas Woods	Wild Rice Festival Programming	230.00
0	08/30/2018	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Youth Classes	2,280.00
0	08/30/2018	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Youth Classes	576.00
Professional Services Total:						19,062.52
90676	08/30/2018	Recreation Fund	Rental	On Site Companie-OSSTC	Restroom Rental	1,410.00
Rental Total:						1,410.00
90560	08/23/2018	Recreation Fund	Sales Tax Payable	Ivonne Arias	Park Building Rental Refund	13.05
0	09/04/2018	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,554.47
Sales Tax Payable Total:						1,567.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	2,465.05
					State Income Tax Total:	2,465.05
90695	08/30/2018	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	268.20
					Telephone Total:	268.20
0	08/23/2018	Recreation Fund	Transportation	Brianna Anderson	Mileage Reimbursement	6.00
0	08/23/2018	Recreation Fund	Transportation	Jessica Neau	Mileage Reimbursement	27.75
0	08/30/2018	Recreation Fund	Transportation	Jack Schugel	Mileage Reimbursement	215.07
0	08/30/2018	Recreation Fund	Transportation	Priya Tandon	Mileage Reimbursement	20.17
					Transportation Total:	268.99
0	08/23/2018	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	1,026.40
0	08/23/2018	Recreation Fund	Utilities	Xcel Energy	Skating Center	14,135.06
					Utilities Total:	15,161.46
					Fund Total:	84,965.83
90568	08/23/2018	Recreation Improvements	PIP-Tennis Crt Color Coat	Court Surface and Repair, Inc	Bird Baths Repair	8,650.00
					PIP-Tennis Crt Color Coat Total:	8,650.00
					Fund Total:	8,650.00
0	08/30/2018	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium	5,719.40
					Employer Insurance Total:	5,719.40
90599	08/23/2018	Risk Management	Professional Services	Stericycle, Inc.	Monthly Fee	242.81
					Professional Services Total:	242.81
90586	08/23/2018	Risk Management	Training	Midwest Training Associates, LLC	Excavation Safety Training	300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Training Total:	300.00
					Fund Total:	6,262.21
0	08/23/2018	Sanitary Sewer	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	9,305.24
					2018 PMP Total:	9,305.24
90564	08/23/2018	Sanitary Sewer	Building & Structures	Bolton & Menk, Inc.	Fernwood Lift Station Evaluation	2,508.50
					Building & Structures Total:	2,508.50
0	09/04/2018	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	UB Payments.com Charges-July 2018	3,839.39
					Credit Card Fees Total:	3,839.39
0	08/29/2018	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	1,180.42
					Federal Income Tax Total:	1,180.42
0	08/29/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	202.13
0	08/29/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	864.30
					FICA Employee Ded. Total:	1,066.43
0	08/29/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	202.13
0	08/29/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	864.30
					FICA Employers Share Total:	1,066.43
0	08/23/2018	Sanitary Sewer	I & I Study-Phase II	SEH	Roseville I/I Program	2,141.43
					I & I Study-Phase II Total:	2,141.43
0	08/30/2018	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	26.25
					ICMA Def Comp Total:	26.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90660	08/30/2018	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-August	104.64
					Life Ins. Employee Total:	104.64
90660	08/30/2018	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-August	25.00
					Life Ins. Employer Total:	25.00
90660	08/30/2018	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-August	75.06
					Long Term Disability Total:	75.06
90564	08/23/2018	Sanitary Sewer	Lounge Lift Station Upgrade	Bolton & Menk, Inc.		1,000.00
					Lounge Lift Station Upgrade Total:	1,000.00
90693	08/30/2018	Sanitary Sewer	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	1,011.90
					Medical Ins Employee Total:	1,011.90
90693	08/30/2018	Sanitary Sewer	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	3,054.04
					Medical Ins Employer Total:	3,054.04
0	08/29/2018	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	144.51
					MN State Retirement Total:	144.51
0	08/29/2018	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	128.21
					MNDCP Def Comp Total:	128.21
0	08/23/2018	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Pipe Thread, Tape Rule	53.43
					Operating Supplies Total:	53.43
0	08/29/2018	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	939.14
					PERA Employee Ded Total:	939.14
0	08/29/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	939.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	144.51
					PERA Employer Share Total:	1,083.65
90598	08/23/2018	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	PW Storage Lease Payment-August 2	694.44
					Professional Services Total:	694.44
0	08/29/2018	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	609.66
					State Income Tax Total:	609.66
90695	08/30/2018	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.64
90695	08/30/2018	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
					Telephone Total:	133.62
0	08/23/2018	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer Lift Statioins	1,288.50
					Utilities Total:	1,288.50
					Fund Total:	31,479.89
0	08/29/2018	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	96.63
					Federal Income Tax Total:	96.63
0	08/29/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	64.40
0	08/29/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	15.07
					FICA Employee Ded. Total:	79.47
0	08/29/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	15.07
0	08/29/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	64.40
					FICA Employers Share Total:	79.47
90660	08/30/2018	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-August	1.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	1.43
90660	08/30/2018	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-August	5.30
					Long Term Disability Total:	5.30
0	08/29/2018	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	9.78
					MN State Retirement Total:	9.78
0	08/29/2018	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	63.57
					PERA Employee Ded Total:	63.57
0	08/29/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	9.78
0	08/29/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	63.57
					PERA Employer Share Total:	73.35
0	08/29/2018	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	54.13
					State Income Tax Total:	54.13
					Fund Total:	463.13
0	08/23/2018	Special "10" Fund	Professional Service	Roseville Community Foundation	Lawful Gambling 10% Contribution	26,000.00
					Professional Service Total:	26,000.00
					Fund Total:	26,000.00
0	08/23/2018	Storm Drainage	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	27,691.55
					2018 PMP Total:	27,691.55
0	08/23/2018	Storm Drainage	Contract Maintenance	Dicks Valley Service-CC	Compost Turner Repair	250.00
90704	08/30/2018	Storm Drainage	Contract Maintenance	Waterfront Restoration	Fence Repair	3,487.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	3,737.00
0	08/29/2018	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	1,032.74
					Federal Income Tax Total:	1,032.74
0	08/29/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	689.05
0	08/29/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	161.14
					FICA Employee Ded. Total:	850.19
0	08/29/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	689.05
0	08/29/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	161.14
					FICA Employers Share Total:	850.19
0	08/30/2018	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	52.50
					ICMA Def Comp Total:	52.50
90660	08/30/2018	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-August	60.57
					Life Ins. Employee Total:	60.57
90660	08/30/2018	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-August	18.94
					Life Ins. Employer Total:	18.94
90660	08/30/2018	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-August	55.68
					Long Term Disability Total:	55.68
90693	08/30/2018	Storm Drainage	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	180.79
					Medical Ins Employee Total:	180.79
90693	08/30/2018	Storm Drainage	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	1,966.45
					Medical Ins Employer Total:	1,966.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/30/2018	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2018 Minnesota F	34.27
					Minnesota Benefit Ded Total:	34.27
0	08/29/2018	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	111.11
					MN State Retirement Total:	111.11
0	08/29/2018	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	63.48
					MNDCP Def Comp Total:	63.48
90571	08/23/2018	Storm Drainage	Operating Supplies	Fra-Dor Inc.	Black Dirt	120.00
90595	08/23/2018	Storm Drainage	Operating Supplies	Q3 Contracting, Inc.	Heavy Equipment	278.00
					Operating Supplies Total:	398.00
0	08/29/2018	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	722.18
					PERA Employee Ded Total:	722.18
0	08/29/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	111.11
0	08/29/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	722.18
					PERA Employer Share Total:	833.29
90650	08/30/2018	Storm Drainage	Professional Services	HR Green, Inc.	Fairview Trunk System	14,483.75
90598	08/23/2018	Storm Drainage	Professional Services	SanRon Properties, Inc.	PW Storage Lease Payment-August 2	694.44
90601	08/23/2018	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	PWET Meeting Minutes	308.90
					Professional Services Total:	15,487.09
90559	08/23/2018	Storm Drainage	SCADA Radio Replacement	Advanced Engineering & Environm	Radio Procurement Assist Services	2,462.05
					SCADA Radio Replacement Total:	2,462.05
0	08/29/2018	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	507.69
					State Income Tax Total:	507.69
90695	08/30/2018	Storm Drainage	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	53.64
0	08/23/2018	Storm Drainage	Walsh Lake Lift St Repl	SEH	Walsh Lift Station	8,877.62
					Walsh Lake Lift St Repl Total:	8,877.62
					Fund Total:	66,047.02
0	08/23/2018	Street Construction	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	54,116.75
					2018 PMP Total:	54,116.75
90596	08/23/2018	Street Construction	2018 PMP	Ron Kassa Construction, Inc.	Josephine & Lexington Walk	5,379.00
0	08/23/2018	Street Construction	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	256,326.23
					2018 PMP Total:	261,705.23
					Fund Total:	315,821.98
0	08/29/2018	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	530.64
					Federal Income Tax Total:	530.64
0	08/29/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	108.71
0	08/29/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	464.87
					FICA Employee Ded. Total:	573.58
0	08/29/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	464.87
0	08/29/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	108.71
					FICA Employers Share Total:	573.58
90660	08/30/2018	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-August	48.30
					Life Ins. Employee Total:	48.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
90660	08/30/2018	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-August	10.57
					Life Ins. Employer Total:	10.57
90660	08/30/2018	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-August	39.40
					Long Term Disability Total:	39.40
90693	08/30/2018	Telecommunications	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	274.65
					Medical Ins Employee Total:	274.65
90693	08/30/2018	Telecommunications	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	850.05
					Medical Ins Employer Total:	850.05
0	08/29/2018	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	74.96
					MN State Retirement Total:	74.96
0	08/29/2018	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	309.99
					MNDCP Def Comp Total:	309.99
0	08/29/2018	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	487.17
					PERA Employee Ded Total:	487.17
0	08/29/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	487.17
0	08/29/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	74.96
					PERA Employer Share Total:	562.13
0	08/29/2018	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	277.73
					State Income Tax Total:	277.73
					Fund Total:	4,612.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/23/2018	Water Fund	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	38,082.49
2018 PMP Total:						38,082.49
90623	08/30/2018	Water Fund	Accounts Payable	KELSEY ANDERSON	Refund Check	16.52
90626	08/30/2018	Water Fund	Accounts Payable	WILLIAM BAKEMAN	Refund Check	76.67
90563	08/23/2018	Water Fund	Accounts Payable	MARY BERGERON	Refund Check	163.62
90628	08/30/2018	Water Fund	Accounts Payable	WILLIAM BOMBERG	Refund Check	175.47
90638	08/30/2018	Water Fund	Accounts Payable	RICHARD COSTELLO	Refund Check	76.35
90641	08/30/2018	Water Fund	Accounts Payable	ZACH DICKENSON	Refund Check	22.71
90570	08/23/2018	Water Fund	Accounts Payable	JACKIE FELLING	Refund Check	212.92
90644	08/30/2018	Water Fund	Accounts Payable	CHRISTOPHER HAGNESS	Refund Check	89.61
90648	08/30/2018	Water Fund	Accounts Payable	JOANNE HECK	Refund Check	78.18
90577	08/23/2018	Water Fund	Accounts Payable	JANET HOHN	Refund Check	210.06
90651	08/30/2018	Water Fund	Accounts Payable	COLETTE ILLARDE	Refund Check	53.51
90656	08/30/2018	Water Fund	Accounts Payable	PARAMOUNT INVESTMENT GR	Refund Check	6.72
90657	08/30/2018	Water Fund	Accounts Payable	RYAN & RACHEL JENNER	Refund Check	51.31
90580	08/23/2018	Water Fund	Accounts Payable	ALLEN LARSON	Refund Check	202.01
90661	08/30/2018	Water Fund	Accounts Payable	ERIN LOWY	Refund Check	57.83
90662	08/30/2018	Water Fund	Accounts Payable	CLAIRE LUNDGREN	Refund Check	186.99
90663	08/30/2018	Water Fund	Accounts Payable	VALERIE MALZER	Refund Check	27.01
90665	08/30/2018	Water Fund	Accounts Payable	LAWRENCE MATHE	Refund Check	4.85
90673	08/30/2018	Water Fund	Accounts Payable	JOHN & BARB NELSON	Refund Check	70.51
90674	08/30/2018	Water Fund	Accounts Payable	JEFFREY NOGGLE	Refund Check	261.85
90592	08/23/2018	Water Fund	Accounts Payable	OLIVE TREE PROPERTIES LLC	Refund Check	144.00
90593	08/23/2018	Water Fund	Accounts Payable	JAKE OLSON	Refund Check	64.44
90678	08/30/2018	Water Fund	Accounts Payable	RANDY & PAMELA PETERSON	Refund Check	71.80
90679	08/30/2018	Water Fund	Accounts Payable	ANTHONY PIRKL	Refund Check	56.80
90684	08/30/2018	Water Fund	Accounts Payable	JOSEPH RELF	Refund Check	15.86
90688	08/30/2018	Water Fund	Accounts Payable	ANGEL ROSADO	Refund Check	131.38
90597	08/23/2018	Water Fund	Accounts Payable	JANE SAMAHA	Refund Check	112.52
90605	08/23/2018	Water Fund	Accounts Payable	KYLE VANDERLOOP	Refund Check	81.30
90606	08/23/2018	Water Fund	Accounts Payable	GARY VIRGIN	Refund Check	49.63
90607	08/23/2018	Water Fund	Accounts Payable	BURTON WANDMACHER	Refund Check	33.91
90608	08/23/2018	Water Fund	Accounts Payable	DONNA WESTERLING	Refund Check	73.32
90609	08/23/2018	Water Fund	Accounts Payable	ELIZABETH WHETSTONE	Refund Check	161.48
90706	08/30/2018	Water Fund	Accounts Payable	CAROL & RICHARD YOUNG	Refund Check	81.29
Accounts Payable Total:						3,122.43
0	08/29/2018	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Federal Incc	1,454.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	1,454.17
0	08/29/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	239.77
0	08/29/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	1,025.13
					FICA Employee Ded. Total:	1,264.90
0	08/29/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 Medicare E	239.77
0	08/29/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2018 FICA Empl	1,025.13
					FICA Employers Share Total:	1,264.90
0	08/30/2018	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2018 ICMA Defe	48.75
					ICMA Def Comp Total:	48.75
90660	08/30/2018	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-August	153.99
					Life Ins. Employee Total:	153.99
90660	08/30/2018	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-August	28.65
					Life Ins. Employer Total:	28.65
90660	08/30/2018	Water Fund	Long Term Disability	LINA	Life Insurance Premium-August	76.66
					Long Term Disability Total:	76.66
90693	08/30/2018	Water Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-August	214.96
					Medical Ins Employee Total:	214.96
90693	08/30/2018	Water Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-August	2,414.25
					Medical Ins Employer Total:	2,414.25
0	08/29/2018	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2018 Post Emplo	152.80
					MN State Retirement Total:	152.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2018	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2018 MNDCP De	253.79
					MNDCP Def Comp Total:	253.79
90596	08/23/2018	Water Fund	Operating Supplies	Ron Kassa Construction, Inc.	2352 & 2355 Hamline Walk	10,675.00
0	08/23/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Plumbing Supplies	7.99
					Operating Supplies Total:	10,682.99
0	08/29/2018	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	993.42
					PERA Employee Ded Total:	993.42
0	08/29/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera additio	152.80
0	08/29/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2018 Pera Emplo	993.42
					PERA Employer Share Total:	1,146.22
90598	08/23/2018	Water Fund	Professional Services	SanRon Properties, Inc.	PW Storage Lease Payment-August 2	694.45
					Professional Services Total:	694.45
0	08/29/2018	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2018 State Incom	707.24
					State Income Tax Total:	707.24
0	09/04/2018	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	17,960.67
					State Sales Tax Payable Total:	17,960.67
90695	08/30/2018	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	111.15
					Telephone Total:	111.15
0	08/23/2018	Water Fund	Utilities	Xcel Energy	Sanitary Sewer Lift Stations	6,236.72
					Utilities Total:	6,236.72
0	09/04/2018	Water Fund	Water - Roseville	City of Roseville- Non Bank	July City Water Bills Due Aug 31, 20	2,554.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Water - Roseville Total:	2,554.02
90559	08/23/2018	Water Fund	Water Booster St. Ph. 2	Advanced Engineering & Environm	Boster Station Rehab Phase 2	11,040.13
					Water Booster St. Ph. 2 Total:	11,040.13
					Fund Total:	100,659.75
					Report Total:	1,329,441.47

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**
Item No.: **9.b**

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny 1 Massage Therapy Establishment License for the 2018-2019 year.

- 1 **BACKGROUND**
2 Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the
3 City Council for approval. The following applications are submitted for consideration:
4
5 **Massage Therapy Establishment License**
6 Winway YH LLC
7 696 County Rd B W
8 Roseville, MN 55113
9
10 Winway YH LLC will be taking over the ownership of Diamondstar Spa. All therapists currently licensed
11 at Diamondstar Spa will be transferring their licenses to work at Winway YH LLC.
12
13 **POLICY OBJECTIVE**
14 Required by City Code
15
16 **FINANCIAL IMPACTS**
17 The correct fees were paid to the City at the time the application(s) were made.
18
19 **STAFF RECOMMENDATION**
20 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements.
21 Staff recommends approval of the license(s).
22
23 **REQUESTED COUNCIL ACTION**
24 Motion to approve the Massage Therapy Establishment License.

Prepared by: Chris Miller, Finance Director
Attachment: A: Application

8/30



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

New License Renewal

For License Year Ending June 30, 2019

Business Name Winway YH LLC

Business Address 696 county Rd B W Roseville MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Horvath Yan

Home Address _____

Telephone _____

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
 Yes No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?
 Yes No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application processing may take up to 60 days to complete).

Signature Yan Horvath

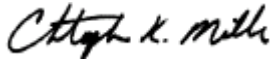
Date 08/30/18

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville


REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**
Item No.: **9.c**

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

Attachment A includes a list of items submitted for Council review and approval. *Attachment B* includes a summary of the CIP purchases for 2018.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and if applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and if applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director
Attachments: A: Over \$5,000 Items for Purchase or Sale/Trade-in
B: 2018 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Recreation	Margolis	Diseased & Hazardous Tree	(a)	\$ 30,000	\$ 30,000	Budget
Blvd Landscape	Cregans Construction	Split Rail Fence - Co Rd C	(b)	70,000	18,000	Budget
Streets	Compass Minerals	Road Salt	(c)	157,000	59,850	Budget

Key

- (a) Diseased and hazardous tree removal services. Paid with EAB Grant funds
- (b) Install approx. 1,250 linear feet of 3-rail split fence along County Road C between Dale Street and Nature View Court. This replaces the existing 19 year old fence.
- (c) Purchased off the State Bid Contract

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
			n/a

City of Roseville

2018 Summary of Scheduled CIP Items

Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition		-	80,000	-	80,000
Central Services					
Copier & Postage Machine Lease		-	82,000	37,074	44,926
Police					
Marked Squad Car Replacements	1/29/2018	121,765	165,000	44,042	120,958
Unmarked Vehicle Replacement	1/29/2018	22,556	24,000	23,810	190
Vehicle Tools & Equipment		-	11,855	9,222	2,633
Vehicle Computers & Printers		-	8,800	-	8,800
Vehicle Cameras		-	41,715	-	41,715
Sidearms, Long-Guns, Non-Lethal Equip.		-	6,750	-	6,750
Tactical Gear		-	12,905	-	12,905
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/29/2018	26,247	15,500	26,247	(10,747)
Office Equipment		-	6,500	-	6,500
Office Furniture		-	8,400	-	8,400
Fire					
Command Response Vehicle	1/29/2018	38,319	52,500	47,208	5,292
Reporting Software		-	11,000	-	11,000
Portable and mobile radios		-	20,000	11,028	8,972
Personal Protective Equipment	7/23/2018	39,879	40,000	-	40,000
SWAT Gear/Equipment		-	10,000	-	10,000
Fitness Equipment		-	10,000	2,465	7,535
Rescue/Training Equipment		-	1,500	-	1,500
Kitchen table & chairs		-	1,500	-	1,500
Outdoor Warning Sirens	1/29/2018	51,239	52,595	49,275	3,320
Public Works					
#304: Project Coord. C1500	1/29/2018	24,040	30,000	24,060	5,940
#111 Bobcat: Bucket		-	5,000	-	5,000
#111 Bobcat: Millhead	1/29/2018	14,112	22,000	14,112	7,888
#111 Bobcat: Sweeper Broom	1/29/2018	2,940	8,000	2,940	5,060
#157 Ingersoll 5-ton roller	1/29/2018	34,469	40,000	34,469	5,531
Street Signs		-	10,000	-	10,000
Band Saw		-	4,500	-	4,500
Boom Truck	1/8/2018	182,264	225,000	61,159	163,841
Brake lathe	1/29/2018	9,848	11,000	9,848	1,152
Parks & Recreation					
#511 Toolcat	1/29/2018	41,745	55,000	41,745	13,255
#553 John Deere Loader	1/29/2018	44,202	80,000	89,202	(9,202)
Tractor Replacement		-	41,000	-	41,000

City of Roseville

2018 Summary of Scheduled CIP Items

Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Door Card Reader (CH,PW)		-	25,000	-	25,000
Unit Heaters (CH, PW)		-	6,000	-	6,000
Tables & Chairs (CH)		-	30,000	-	30,000
Maintenance Yard Security Gate		-	25,000	-	25,000
Paint Walls & City Hall		-	15,000	-	15,000
City Hall Elevator	5/7/2018	95,000	95,000	-	95,000
Arena: Dehumidification		-	90,000	-	90,000
Arena: Restroom Remodeling		-	75,000	-	75,000
OVAL: Microprocessors		-	20,000	-	20,000
Fire Station Shift Office Counter Tops		-	3,000	-	3,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	69,800	-	69,800
Monitor/Display		-	8,700	-	8,700
MS Office License		-	8,100	-	8,100
Desktop Printer		-	1,200	-	1,200
Network Switches/Routers (Roseville)		-	38,000	5,275	32,725
Network Switches/Routers (Roseville)		-	10,000	-	10,000
Servers - Host - Shared (5)	5/7/2018	20,000	30,000	20,000	10,000
Storage Area Network Nodes- Shared (8)	6/4/2018	31,455	55,000	32,090	22,910
Power/UPS - Closets (11)		-	1,700	-	1,700
Surveillance Cameras (53)		-	9,180	-	9,180
Wireless Access Points (38)		-	23,200	-	23,200
Office Furniture		-	-	-	-
Park Improvements					
Tennis & Basketball Courts	7/9/2018	25,725	-	-	-
Shelters & Structures		-	60,000	-	60,000
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	10,331	189,669
Natural Resources		-	40,000	-	40,000
Street Improvements					
Improvements		-	2,200,000	1,676,911	523,089
Street Lighting					
Improvements	5/7/2019	23,291	45,000	15,892	29,108
Pathways (Existing)					
Improvements	3/26/2018	72,349	250,000	44,668	205,332
Communications					
Conference Room Equipment		-	-	-	-
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	3,100	-	3,100
Facility Improvements		-	250,000	-	250,000
Community Development					
Inspections Vehicle		-	19,000	-	19,000
Computer Replacements		-	2,500	893	1,607
Office Furniture		-	1,000	-	1,000

City of Roseville

2018 Summary of Scheduled CIP Items

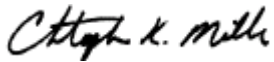
Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Field Computer Add/Replacements		-	5,000	-	5,000
Valve Operator & Vac	4/9/2018	72,550	70,000	-	70,000
Booster Station Rehabilitation		-	1,600,000	443,928	1,156,072
Water main replacement		-	500,000	323,815	176,185
Sanitary Sewer					
#209 1-ton Flat Bed Crane		-	40,000	-	40,000
Pipe Camera	4/9/2018	78,778	75,000	78,778	(3,778)
Lounge Lift Station Rehab		-	350,000	113,136	236,865
Fernwood Lift Station Rehab		-	60,000	10,491	49,509
Sewer main repairs		-	1,000,000	462,240	537,760
I & I reduction		-	100,000	-	100,000
Storm Sewer					
#172 Zero Turn Mower	5/7/2018	14,882	15,000	14,882	118
Walsh Storm station Upgrades		-	450,000	240,754	209,246
Pond improvements/Infiltration		-	275,000	189,551	85,449
Storm Sewer Replacement/Rehabilitation	2/12/2018	47,300	350,000	203,530	146,470
Golf Course					
Irrigation System Upgrades		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,836,500	\$4,415,068	\$5,421,432


REQUEST FOR COUNCIL ACTION

Date: **9/10/2018**
Item No.: **9.d**

Department Approval



City Manager Approval



Item Description: Consider the Issuance of a Premises Permit for Minnesota Fastpitch Academy Foundation to Conduct Lawful Gambling Activities at 1754 Lexington Ave N (Ol' Mexico)

BACKGROUND

The Minnesota Fastpitch Academy Foundation Charity has submitted an application to conduct lawful gambling activities at Ol' Mexico Restaurante & Cantina located at 1754 Lexington Ave N in Roseville. City Code 304 was adapted on March 13th, 2017 to increase the maximum total of Premise Permits to 12. This will be the 12th and final for the City until a current lease is cancelled.

Permitting requirements are set forth in City Code Section 304, and State Statute, Chapter 349. Lawful gambling is permitted in the City if the organization meets the following criteria:

- a) Is licensed by the State Gambling Control Board
- b) Is a tax exempt organization pursuant to 501(c) of the internal revenue code
- c) Complies with all other requirements as set forth in City Code and State Statute

Minnesota Fastpitch Academy Foundation currently conducts gambling at Grumpy's and is aware of the 90% profit requirement which needs to be spent within the trade area. They stated they will have no issues meeting the 90% requirement.

Ol' Mexico currently has a lease with Destination Education. According to John Pavlick, the Owner of Ol' Mexico, they plan on cancelling the lease with Destination Education effective 10/4/18 and start the lease with Minnesota Fastpitch Academy Foundation on 10/4/18.

The applicant currently meets all local requirements, although licensing by the State is contingent upon local approval.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval pending successful background checks.

32 **REQUESTED COUNCIL ACTION**

33 Motion to approve the attached resolution granting a premises permit for Minnesota Fastpitch Academy
34 Foundation pending successful background checks.

35

Prepared by: Chris Miller, Finance Director
Attachments: A: Resolution Granting the Premise Permit Application
B: Premise Permit Application

36

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 10th day of September, 2018 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION APPROVING A LAWFUL GAMBLING PREMISE PERMIT TO
MINNESOTA FASTPITCH ACADEMY FOUNDATION**

WHEREAS, Minnesota Fastpitch Academy Foundation has applied for a lawful gambling premise permit to conduct lawful gambling activities at 1754 Lexington Ave N; and

WHEREAS, Minnesota Fastpitch Academy Foundation has met the local permit requirements as specified in City Code, Section 304.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville hereby approves the premise permit application of Minnesota Fastpitch Academy Foundation to conduct lawful gambling activities at 1754 Lexington Ave N.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

79 State of Minnesota)
80) SS
81 County of Ramsey)
82

83 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State
84 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of
85 minutes of a regular meeting of said City Council held on the 10th day of September, 2018, with the
86 original thereof on file in my office.

87
88 WITNESS MY HAND officially as such Manager this 10th day of September, 2018.
89

90
91 _____
92 Patrick Trudgeon
93 City Manager
94

95 Seal
96
97
98

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Minnesota Fastpitch Academy Foundation License Number: 93068
Chief Executive Officer (CEO) Julie Standerling Daytime Phone: 612 741 4097
Gambling Manager: Meggan Wrobel Daytime Phone: 763-218-3061

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Ol' Mexico Restaurante & Cantina

List any previous names for this location:

Street address where premises is located: 1754 Lexington Ave N
(Do not use a P.O. box number or mailing address.)

City: <u>Roseville</u>	OR Township:	County: <u>Ramsey</u>	Zip Code: <u>55113</u>
------------------------	--------------	-----------------------	------------------------

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: TCF BANK Bank Account Number: _____
Bank Street Address: _____ City: _____ State: **MN** Zip Code: _____

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES


Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>899 - 3rd St SW Suite 1 MFAF</u>	<u>New Brighton</u>	<u>MN</u>	<u>55112</u>
<u>251 - 5th St NW SIMPLY SELF STORAGE</u>	<u>New Brighton</u>	<u>MN</u>	<u>55112</u>
_____	_____	<u>MN</u>	_____

LG214 Premises Permit Application

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

<ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. 	<ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial.
 _____ Signature of Chief Executive Officer (designee may not sign)	_____ Date

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

This form will be made available in alternative format, i.e. large print, braille, upon request.

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization: Minnesota Fastpitch Academy Foundation License/Site Number: 93068 Daytime Phone: 612 741 4097

Address: 2666 Keller PKwy City: Maplewood State: MN Zip: 55109

Name of Leased Premises: Di Mexico Restaurante y Cantina Street Address: 1754 Lexington Ave N

City: Roseville State: MN Zip: 55113 Daytime Phone: 651-487-2847

Name of Legal Owner: John Pavlick Business/Street Address: 1754 N. Lexington

City: Roseville State: MN Zip: 55113 Daytime Phone: 651 487 2847

Name of Lessor (if same as legal owner, write "SAME"): SAME Address:

City: State: Zip: Daytime Phone:

Check applicable item:

- New or amended lease.** Effective date: 10/4/18. Submit changes at least ten days **before** the effective date of the change.
- New owner.** Effective date: _____. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

- Pull-Tabs (paper)
 - Pull-Tabs (paper) with dispensing device
 - Bar Bingo
 - Tipboards
 - Paddlewheel
 - Bingo
 - Paddlewheel with table
 - Electronic Pull-Tabs
 - Electronic Linked Bingo
- Electronic games may only be conducted:
1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: 10 %, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed \$1,750.**
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: 15 %, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20 %, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: _____ %, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ 10 per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
 - ⇒ **Rent may not be paid for bar bingo.**
 - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

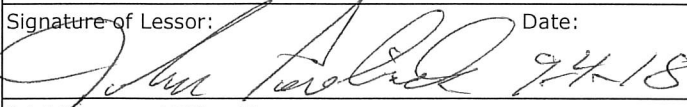
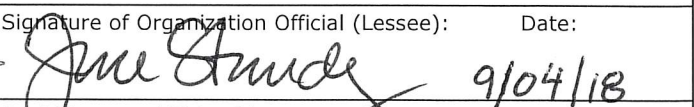
- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:  Date: 9/4/18	Signature of Organization Official (Lessee):  Date: 9/04/18
Print Name and Title of Lessor: John Parkick, pres.	Print Name and Title of Lessee: JULIE STANDERINK CEO

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
 Minnesota Gambling Control Board
 1711 W. County Road B, Suite 300 South
 Roseville, MN 55113
 Fax: 651-639-4032



REQUEST FOR COUNCIL ACTION

Date: 9/10/2018

Item No.: 9.e

Department Approval

City Manager Approval

Item Description: Approve Roselawn Jurisdictional Transfer Agreement

1 **BACKGROUND**

2 Over the last year, staff has been working with Ramsey County and Lauderdale staff to develop
3 an agreement to turn back Roselawn Avenue between TH 280 and Fulham Street. In 2004
4 Roselawn Avenue between Fulham and Hamline Avenue was turned back to the City of
5 Roseville.

6 Currently this section of Roselawn Avenue is County State Aid Highway 26. Based on the usage
7 of the roadway it no longer meets County State Aid requirements. The majority of the roadway is
8 in Lauderdale. Only the north side of the roadway between Pleasant Avenue and Fulham Street,
9 approximately 650 feet, is in the Roseville city limits and would become the City of Roseville's
10 street.

11 The County reconstructed this section of Roselawn in 1988. The road is up to City standards with
12 curb and gutter and storm sewer. Utilities under the roadway are already owned by the City and
13 were upgraded with the 1988 project. The road is in generally good shape with good curb and
14 gutter and good storm sewer. The pavement is in need of repair.

15 As part of the agreement, Ramsey County has agreed to pay for upgrades to the roadway, which
16 will consist of a mill and overlay and spot curb repair. The overall cost the County will pay for
17 the turn back is \$320,000. Roseville's portion of the funding is \$48,000.

18 Lauderdale will be entering into a similar agreement. The jurisdictional transfer will become
19 effective once both cities sign agreements with the County and the County pays the funds per the
20 agreements.

21 In addition to turning back Roselawn Avenue to Roseville and Lauderdale, Ramsey County will
22 also be turning back Eustis St (CR 127) between Larpentuer Avenue and Roselawn Avenue to
23 Lauderdale. Since both Roselawn and Eustis Street will have repairs done to them at the same
24 time and the majority of the work is in Lauderdale, the City of Lauderdale will complete the
25 roadway upgrades for both projects. A separate cooperative construction agreement between
26 Roseville and Lauderdale will be developed at a later date. Resurfacing of this section of
27 Roselawn will likely occur in 2019.

28 **POLICY OBJECTIVE**

29 It is City policy to keep City infrastructure in good operating condition and to keep systems
30 operating in a safe condition.

31 **BUDGET IMPLICATIONS**

32 The Agreement states the County will pay for improvements to bring the roadway into good
33 condition on all of Roselawn in the amount of \$320,000. Roseville's portion of the funding is
34 \$48,000. Future maintenance costs will be the responsibility of the City.

35 **STAFF RECOMMENDATION**

36 Staff recommends approving resolution Transferring Jurisdiction over County State Aid
37 Highway 26 (Roselawn Avenue) Between the West Right-of-way line of State Highway 280 and
38 Fulham Street.

39 **REQUESTED COUNCIL ACTION**

40 Motion approving resolution Transferring Jurisdiction over County State Aid Highway 26
41 (Roselawn Avenue) Between the West Right-of-way line of State Highway 280 and Fulham
42 Street.

Prepared by: Jesse Freihammer, Assistant Public Works Director/City Engineer

Attachments: A: Resolution
B: Roselawn Turnback Agreement
C: Roselawn Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 10th day of September, 2018, at 6:00 p.m.

The following members were present: _____ and the following members were absent: .

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION No.

**TRANSFERRING JURISDICTION
OVER COUNTY STATE AID HIGHWAY 26 (ROSELAWN AVENUE)
BETWEEN THE WEST RIGHT-OF-WAY LINE OF STATE HIGHWAY 280
AND FULHAM STREET**

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, Roselawn Avenue (County State Aid Highway 26) from TH 280 to Fulham Street, located in the City of Roseville and City of Lauderdale, is presently under the jurisdiction of Ramsey County as a County State Aid Highway; and

AND WHEREAS, This roadway has been determined to serve a local function only;

AND WHEREAS, Revocation of “County Road” status may be accomplished by resolution of the Ramsey County Board of Commissioners pursuant to Minnesota Statutes § 163.11;

AND WHEREAS, The City of Roseville, in conjunction with the City of Lauderdale, desires to resurface Roselawn Avenue (County State Aid Highway 26) from TH 280 to Fulham Street for an estimated cost of \$320,000 and fund the project from Ramsey County funds;

NOW, THEREFORE, BE IT RESOLVED: The City of Roseville does hereby concur with the Ramsey County Board of Commissioners revoking the “County Road” status of Roselawn Avenue (County State Aid Highway 26) from TH 280 to Fulham Street in the

City of Roseville and transfers jurisdiction over the roadway within the Roseville city limits of to the City of Roseville, effective after the County is in receipt of an adopted resolution from the City of Roseville and the City of Lauderdale concurring with the County revoking the "County Road" status of Roselawn Avenue (County State Aid Highway 26) from TH 280 to Fulham Street, and after the Ramsey County has encumbered the funds necessary to fund the resurfacing; and

BE IT FURTHER RESOLVED: Ramsey County shall pay the City of Roseville and the City of Lauderdale \$320,000.00 in consideration of the transfer of jurisdiction of Roselawn Avenue which includes funding for the portion of Roselawn Avenue within the city of Lauderdale and shall be shared accordingly through a separate cooperative construction agreement with the city of Lauderdale

BE IT FURTHER RESOLVED: The City of Roseville enter into an agreement with Ramsey County for the Jurisdiction Transfer of County State Aid Highway 26 (Roselawn Avenue) between the west right-of-way line of State Highway 280 and Fulham Street).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____ .

WHEAREUPON said resolution was declared duly passed and adopted.

**RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF ROSEVILLE**

**Jurisdiction Transfer of:
County State Aid Highway 26 (Roselawn Avenue) between the west right-of-
way line of State Highway 280 and Fulham Street).**

This Agreement ("Agreement") is between the city of Roseville, a Minnesota municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota ("County") for transfer of jurisdiction from the County to the City of: County State Aid Highway 26 (Roselawn Avenue) between the west right-of-way line of Minnesota State Highway 280 and the east City limit (Fulham Street).

RECITALS

1. The above-described road is located within the City of Roseville. A portion of Roselawn Avenue, however, is also located in the city of Lauderdale. It is acknowledged that a separate jurisdiction transfer agreement between the County and the city of Lauderdale is necessary to implement part of this Agreement.
2. The parties wish to mutually transfer the jurisdiction of the above-described road from the County to the City in accordance with the terms and conditions of this Agreement.

AGREEMENTS

1. The parties agree that Roselawn Avenue, as described above and located within the city limits of the City shall become the jurisdiction of the City upon both of the following conditions having been met:
 - a. Execution of this Agreement- by both parties; and
 - b. Execution of a similar jurisdictional transfer agreement between the County and the city of Lauderdale regarding Roselawn Avenue.
2. Upon the transfer of jurisdiction in accordance of this Agreement, the City will become responsible for all maintenance, repair, future construction, operating expenses, overall planning, management and ownership of the roadway, appurtenances, and associated right-of-way.
3. In the event that jurisdiction is transferred to the City pursuant to this Agreement between October 30 and April 1, the County will continue with all maintenance through April 1.

40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85

4. The County agrees to deed any acquired street right-of-way to the City, and prepare and execute any other necessary and appropriate documents, in order to convey its interest in Roselawn Avenue to the City and effectuate the transfer of jurisdiction contemplated in this Agreement.
5. The County shall, upon request, provide the City with the following information and records that are applicable to the transferred portions of Roselawn Avenue:
 - a. A list of any active maintenance agreements with other governmental agencies or companies that will be cancelled.
 - b. Utility, drainage, access driveway, sign advertising and limited use permits.
 - c. As-built construction plans and records.
 - d. Inspection reports and ratings.
 - e. Photo logs, aerial photos, right-of-way maps and parcel files.
 - f. Inventory data.
 - g. Pavement condition ratings.
 - h. A history of the most recent betterment.
 - i. Accident reports and statistics, subject to privacy requirements.
 - j. Any alignment ties, horizontal and vertical control monuments, and relative data.
 - k. All partially completed and completed plans for construction projects.
 - l. Road opening authority documentation and/or right-of-way authority documentation.
6. Following the transfer of jurisdiction, the County shall remove all County route signs and corresponding sign posts that exist within the Roselawn Avenue rights-of-way. The “no parking” signage that exists therein shall remain in the present location and, upon execution of this Agreement by both parties, shall immediately become the property of the City.
7. The County agrees to pay the City a lump sum of:
 - a. \$320,000.00 in consideration of the transfer of jurisdiction of Roselawn Avenue. This includes funding for the portion of Roselawn Avenue within the city of Lauderdale and shall be shared accordingly through a separate cooperative construction agreement with the city of Lauderdale.
8. The funds paid to the City originate from transportation funds source. The City agrees to apply these funds only to transportation expenditures.
9. Payment Schedule: Full payment for Roselawn Avenue will be made within 30 days following both the execution of this agreement and the execution of a jurisdiction transfer agreement between Ramsey County and the city of Lauderdale regarding the portion of Roselawn Avenue within Lauderdale.

86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105

- 10. Upon the execution of this agreement by both parties and at no cost to the City, the County grants the City a license to enter onto the portion of County right-of-way within the limits of the roadway being transferred herein for all purposes necessary for the City to exercise its right-of-way authority contemplated herein. The license shall expire upon the County's full adherence to this Agreement.

- 11. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.

- 12. This Agreement shall remain in full force and effect until terminated or amended by mutual agreement of the parties, which may only be done in writing.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.

CITY OF ROSEVILLE, MINNESOTA

By: _____
Mayor

Date: _____

By: _____
City Manager

Date: _____

106 RAMSEY COUNTY, MINNESOTA

107

108

109 _____ Date: _____

110 Ryan O'Connor, County Manager

111

112

113

114

115 Approval recommended:

116

117 _____ Date: _____

118 Ted Schoenecker, Director

119 Public Works Department

120

121

122

123

124

125 Approved as to form:

126

127 _____ Date: _____

128 Assistant County Attorney

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

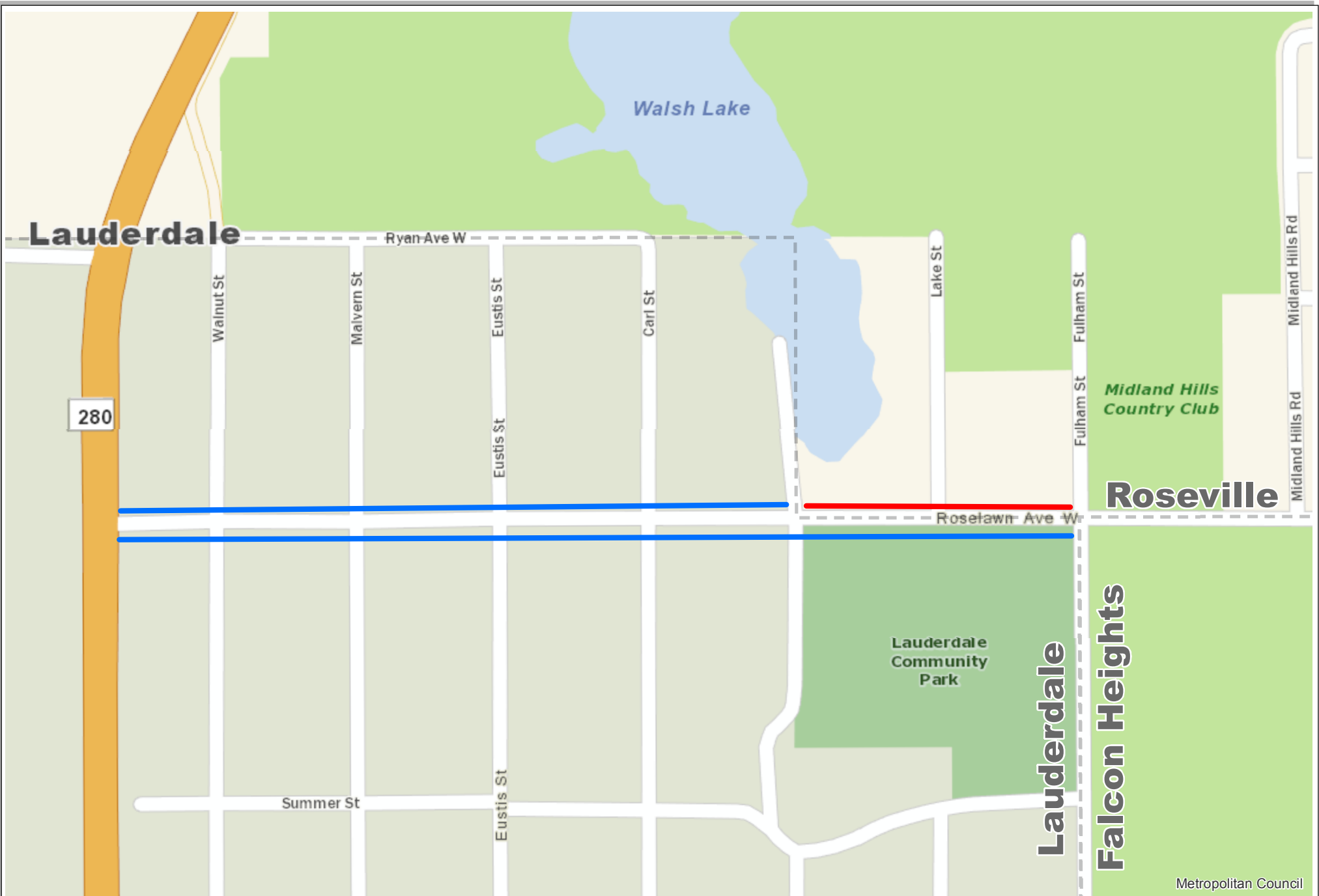
146

147

148

149

150



Roselawn Turnback Agreement



- Roseville's Turnback Segment
- Lauderdale's Turnback Segments

Data Sources and Contacts:
 * Ramsey County GIS Base Map (6/09/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-782-7076. The preceding disclaimer is provided pursuant to Minnesota Statutes 146B.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: RoselawnTurnback.mxd
 map: RoselawnTurnback.pdf



Metropolitan Council



REQUEST FOR COUNCIL ACTION

Date: 9/10/2018

Item No.: 9.f

Department Approval

City Manager Approval

Item Description: Approve entering into Agreements with Minnesota Commercial Railway

1 **BACKGROUND**

2 As part of the County Road C project next summer, Ramsey County will be constructing a trail
3 along County Road C between Highway 88 and Long Lake Road. To make the complete trail
4 connection to the Minneapolis Diagonal Trail, the City will construct a pathway along the east
5 side of Walnut St in 2019 shortly after the County project.

6 In order to construct a pathway along Walnut St, the railroad crossing owned by Minnesota
7 Commercial Railway (MCR) needs to be extended. An agreement has been drafted by MCR
8 to complete this work (Attachment A).

9 Under the terms of the agreements, MCR will extend the railroad crossing. The estimated cost
10 shown in the agreements are based on MCR's policy of paying for half of the labor, and the
11 City paying for the other half and all of the materials necessary for the work. MCR will
12 maintain the crossings at their expense for normal maintenance in the future.

13 Construction of the new railroad crossing will likely take place late this fall or early spring
14 2019. Further, the City will have a separate contractor, likely the 2019 PMP contractor, install
15 the pathway connection from the railroad to the new County Road C trail.

16 **POLICY OBJECTIVE**

17 It is City policy to provide pathway linkages for bicyclists and pedestrians to the regional
18 pathway system.

19 **FINANCIAL IMPACTS**

20 The estimated cost of the work provided by MCR for extending the railroad crossing is
21 \$9,014.38. Additionally the City will have a separate contractor perform the installation of the
22 bituminous pathway along Walnut St. This additional work is proposed to be included with the
23 City's 2019 Pavement Management Project. The City will use Municipal State Aid dollars to pay
24 for the work.

25 **STAFF RECOMMENDATION**

26 Staff is requesting that Council approve a Crossing Surface Installation Agreements with
27 Minnesota Commercial Railroad to extend the railroad crossings at Walnut St within Roseville.

28 **REQUESTED COUNCIL ACTION**

29 Approve a Crossing Surface Installation Agreements with Minnesota Commercial Railroad to
30 extend the railroad crossings at Walnut St within Roseville.

Prepared by: Jesse Freihammer, Assistant Public Works Director/City Engineer

Attachments: A: Walnut St Crossing Agreement
B: Railroad Crossing Location Map

CROSSING SURFACE INSTALLATION AGREEMENT

Minnesota Commercial Railway RIGHT-OF-WAY
Walnut St
DOT NO.
061338C

This Crossing Surface Installation Agreement (hereinafter called, this “Agreement”) is entered into effective as of _____, by and between City of Roseville (hereinafter called, “Agency”) and Minnesota Commercial Railway (hereinafter called, the “Company”).

WHEREAS, Company operates a freight transportation system by rail with operations throughout the state of Minnesota; and

WHEREAS, Agency and Company desire to extend the existing concrete surface surface at Walnut St;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Company Work.** The Company will install a new concrete and rubber crossing surface for a width of 16 feet from the edge of the existing crossing on the East side of the street and additional 16 feet to the east. The new crossing surface will adequately allow the installation of a future bituminous trail. The Company will perform all necessary track upgrades to accommodate the new crossing surface.

2. **Payment; Invoicing.** Upon execution of this Agreement by both parties hereto, Company will send Agency an invoice detailing the total amount owed by Agency for the new crossing surface. Company shall send to Agency a final invoice upon completion and **Agency shall pay the final invoice within 30 days of receipt**

Agency agrees to pay Company “Nine Thousand, Fourteen and 38/100 Dollars **\$9,014.38** for the new crossing surface.

3. **Maintenance of the Crossing Surface.** After installation of the new crossing surface is completed, the Company will maintain, at its own cost and expense, the crossing surface, against normal wear and tear, in a satisfactory manner for the expected life of the crossing surface. Notwithstanding the preceding sentence, the Company shall be entitled to receive any contribution toward the cost of such maintenance made available by reason of any existing or future laws, ordinances, regulations, orders, grants, or other means or sources directly applicable to the crossing surface.

4. **Vehicular Traffic during Installation.** The Agency shall provide, at its own cost and expense, all necessary barricades, lights or traffic control devices for detouring vehicular traffic at the Walnut St. crossing during installation of the new crossing surface, if applicable.

5. **Roadway Surfacing Work.** The Agency agrees to provide, at its sole cost and expense, enough asphalt to cover the distance between the existing roadway surface at Walnut St. and the new crossing surface on both sides of the track as well as the area between the tracks, if applicable.

6. **Term.** This Agreement begins on the effective date set forth above and remains in effect

until completion of all work contemplated in this Agreement and Agency's payment of the amounts set forth in Section 2 above.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by its duly qualified and authorized officials as of the day and year first written above.

COMPANY:

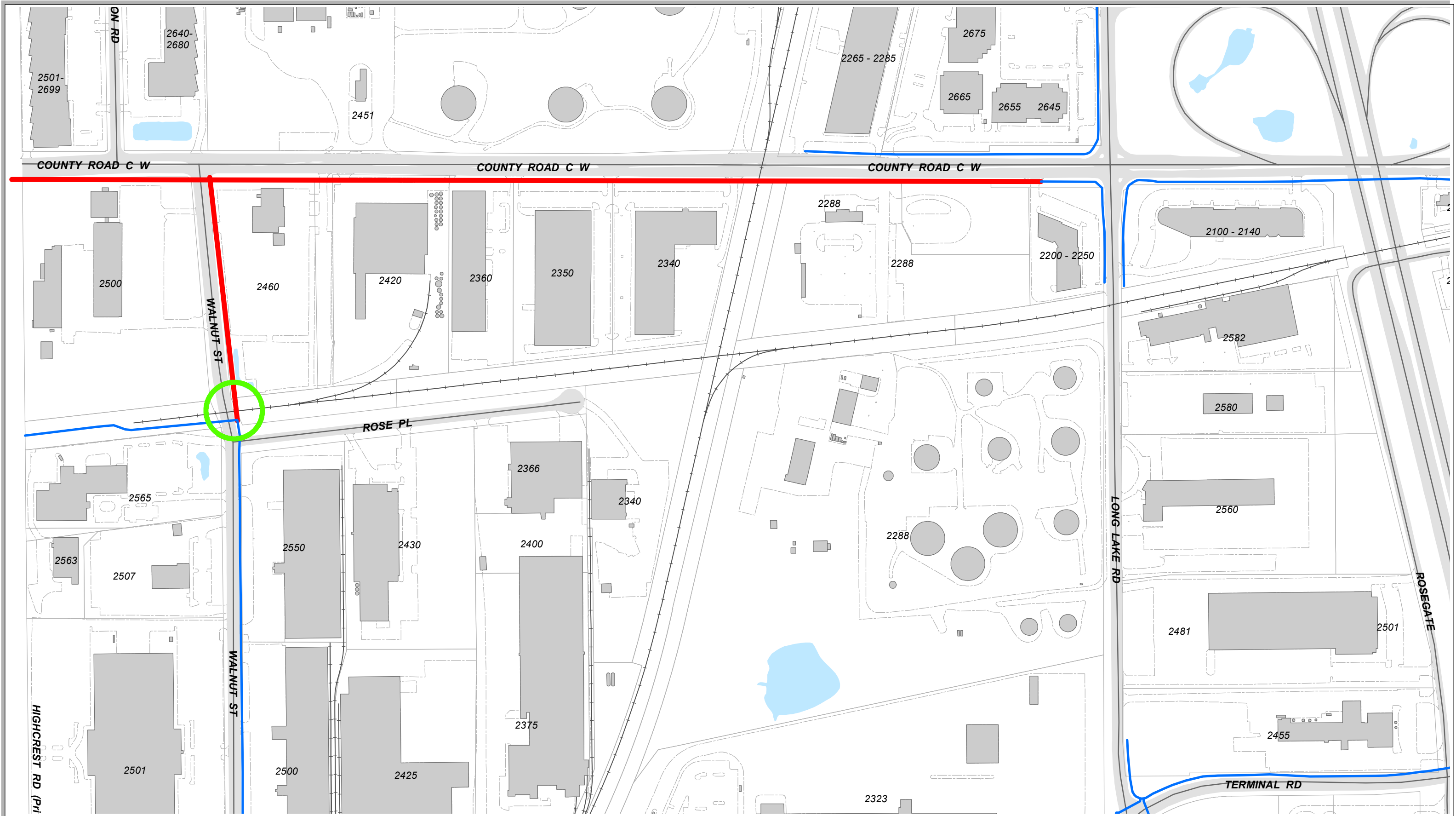
Minnesota Commercial Railway:

By: _____
Printed Name: Robert E Bagaus
Title: Chief Maintenance Of Way/Signals Officer.

AGENCY:




City of Roseville

By: _____
Printed Name: _____
Title: _____



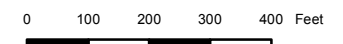
Walnut Street Railroad Crossing Extension

ROSEVILLE
 Prepared by:
 Engineering Department
 September 05, 2018

-  Proposed Pathway
-  Existing Pathway
-  Railroad Crossing

Data Sources and Contacts:
 * Ramsey County GIS Base Map (6/09/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: WalnutRailroadCrossing.mxd
 map: WalnutRailroadCrossing.pdf





REQUEST FOR COUNCIL ACTION

Date: 9/10/2018

Item No.: 9.g

Department Approval

City Manager Approval

Item Description: Approve 3110 Old Highway 8 Encroachment Agreement

1 **BACKGROUND**

2 A new development, Edison Apartments, at 3110 Old Highway 8 by Edison Land, LLC, is
3 proposing a new multifamily building. As part of their project, they will be installing sidewalks
4 around the site. A portion of the sidewalk on the north part of the site will be installed over an
5 existing sanitary sewer easement. The owner is seeking approval to construct this encroachment
6 into the easement. The easement is for an existing sanitary sewer line that serves two properties
7 to the north. The encroachment will consist of a new concrete sidewalk and some retaining wall
8 associated with the construction of the sidewalk.

9 The construction of the sidewalk will not impact the City’s ability to maintain the sanitary sewer
10 line.

11 We have drafted an encroachment agreement with the property owner for a “private facility”
12 encroaching on the city easement.

13 **POLICY OBJECTIVE**

14 The agreement indemnifies the City from any damages to the property owner’s property due to
15 the regular use of the easement. It also requires the property owners to assume responsibility for
16 the cost of reconstruction of the sidewalk should the City need to work in the easement.

17 The City Attorney has reviewed the agreement.

18 **FINANCIAL IMPACTS**

19 There is no public financial participation requested.

20 **STAFF RECOMMENDATION**

21 Staff is requesting that Council approve entering into the 3110 Old Highway 8 (Edison Land,
22 LLC) Encroachment Agreement.

23 **REQUESTED COUNCIL ACTION**

24 Motion approving 3110 Old Highway 8 (Edison Land, LLC) Encroachment Agreement.
25

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachment: A: Encroachment Agreement

ENCROACHMENT AGREEMENT

THIS AGREEMENT IS MADE this ____ day of _____, 2018, by and between, Edison Land, LLC, a Minnesota limited liability company, and John E. Belisle and Michele M. Belisle, husband and wife (“Owners”), and the City of Roseville, a Minnesota municipal corporation (“City”);

WITNESSETH THAT:

WHEREAS, the Owners are the owners of real property located in Roseville, Minnesota, legally described as follows, to wit:

Legally described in Exhibit A (the “Owners’ Property”); and

WHEREAS, the City is the owner of a roadway and utility easement which was granted to the City in an easement for utility purposes in favor of the City dated August 29, 1977, filed with the Ramsey County Recorder’s Office on September 2, 1977 as Document No. 1976562, which easement lies within an area legally described as follows, to wit:

The North 20 feet of the West 320 feet of the following described property:

Except the North 210.76 feet, part of the Northwest Quarter (NW ¼) Southeasterly of the centerline of Highway 8-63, also known as Forest Lake Cut-Off and Northwesterly of the Southeasterly line of Highway 8-63 as relocated and Northerly of a line running from a point 1053.34 feet Southwesterly on said centerline from the North line of Northwest Quarter (NW ¼), thence Southeasterly at right angle 403 feet, thence Northeasterly at right angle 109.3 feet, thence Easterly 602.2 feet more or less to a point on the East

line of, and 978.76 feet South of the Northeast corner of the Northwest Quarter (NW ¼) (subject to highways) in Section 5, Township 29, Range 23, Ramsey County, Minnesota (the “Right-of-Way”), and

WHEREAS, the Owners desire to construct and maintain private sidewalks in the Right-of-Way shown as the encroachment area in Exhibit B attached hereto (“Sidewalks”) for the benefit of the Owners’ Property;

NOW THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties agree as follows:

1. The Owners or their respective successors, assigns, tenants, contractors or agents (the “Permitted Users”) shall have the right to construct, maintain and repair the Sidewalks, subject to the terms and conditions of this Agreement.

2. The Sidewalks shall be constructed, maintained and repaired by the Permitted Users at the Permitted Users’ sole cost and expense holding the City free and clear of same. The Permitted Users shall maintain the Sidewalks in a neat, clean and safe condition.

3. The Permitted Users shall be responsible for obtaining and paying for all permits, variances, approvals, costs, fees and other expenses necessary to construct, maintain and repair the Sidewalks. The Permitted Users shall construct, maintain and repair the Sidewalks in compliance with all laws, rules, regulations, codes and ordinances imposed by all governmental authorities which have jurisdiction over the Right-of-Way.

4. The Owners hereby covenant and agree to release, indemnify, defend and hold the City, and its mayor, council, officers, employees and agents, harmless from and against any and all claims, losses, liabilities, demands, actions, judgments, damages, penalties, fines, costs and

expenses (including reasonable attorney's fees incurred by the City), except to the extent arising from the negligence or willful misconduct of the City, arising out of or related to: (a) the construction, maintenance and repair of the Sidewalks, (b) the existence of the Sidewalks on the Right-of-Way, (c) the Permitted Users' use of the Sidewalks and the Right-of-Way, and (d) any breach by the Owners of the covenants and agreements in this Agreement.

5. In the event that the Sidewalks are substantially damaged or totally destroyed, are removed from the Right-of-Way, or the Owners fail to comply with any of the Owners' obligations under this Agreement, the Owners shall remove any remaining portions of the Sidewalks which are located within the Right-of-Way and the Permitted Users' right to construct, maintain and repair the Right-of-Way shall terminate. The Owners agree to complete such removal at its own cost and in accordance with all applicable laws, codes and regulations pertaining thereto. In the event that the Sidewalks are not removed, the City shall have the right, upon giving the Owners thirty (30) days prior written notice, to remove the Sidewalks in which case the Owners shall be responsible for the costs thereof. Any amounts due hereunder shall be fully paid within thirty (30) days following the delivery of written demand therefor upon the Owners.

6. The covenants and agreements contained herein shall be binding upon and inure to the benefit of the parties hereto, and their successors and assigns, and shall run with the land.

7. Except for the Permitted Users' right to construct, maintain and repair the Sidewalks as provided herein, the City shall continue to have all of the rights and privileges which have been granted to the City by the easement referenced above.

8. Any notice to be given by either party upon the other under this Agreement shall be properly given if mailed to the other by United States registered or certified mail, return

receipt requested, postage prepaid, addressed in the manner set forth below, or c) if given to a nationally recognized, reputable overnight courier for overnight delivery to the other addressed as follows:

If to the City: City of Roseville
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113
Attn: City Manager

If to the Owners: Edison Land, LLC
366 South Tenth Avenue
P.O. Box 727
Waite Park, MN 56387-0727
Attn: Chief Manager

John E. Belisle and Michele M. Belisle
12315 Heather Avenue North
Hugo, MN 55038

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement as of the date set forth above.

OWNERS: **Edison Land, LLC**, a Minnesota limited liability company

By:

SCI Associates, LLC, a Minnesota limited liability company,

Its Manager

By: _____
Its Secretary/Treasurer

STATE OF MINNESOTA)
) ss.
COUNTY OF STEARNS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by Jamie Thelen, the Secretary/Treasurer of SCI Associates, LLC, a Minnesota limited liability company, as the Manager of Edison Land, LLC, a Minnesota limited liability company, on behalf of said company as an Owner.

Notary Public

CITY: **City of Roseville**, a Minnesota municipal corporation

By: _____
Mayor

By: _____
City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by _____ and _____ the Mayor and City Manager, respectively, of the City of Roseville, a Minnesota municipal corporation, on behalf of said municipal corporation.

Notary Public

This Document Was Drafted By:

Erickson, Bell, Beckman & Quinn, P.A.
Attorneys-at-Law
1700 West Highway 36
Suite 100
Roseville, MN 55113
Telephone: 651-223-4999

Exhibit A
Owner's Property
Legal Description

That part of the Northwest Quarter of Section 5, Township 29, Range 23, Ramsey County, Minnesota, lying Southeasterly of the center line of Trunk Highway No. 8 and Northwesterly of the Southeasterly line of Highway 8-63 as relocated and lying South of a line parallel with and distant 210.76 feet South of the North line of said Northwest Quarter, and lying Northerly of a line described as follows:

Beginning at a point on said center line of Trunk Highway No. 8, distant 1053.34 feet Southwest of its intersection with said North line of Northwest Quarter; thence Southeast at right angles to said center line on Northeast line of land conveyed to Northern States Power Co., 403 feet; thence at right angles Northeast 109.3 feet; thence 620.2 feet more or less, to a point on the East line of said Northwest Quarter distant 978.76 feet South of the Northeast corner thereof, together with the right, shared with Clara Jacobs to full use of one of the three crossings across the land conveyed to Northern States Power Co. as reserved and described in deed recorded "904" Deeds 386; and subject to highway easement for Trunk Highway No. 8 and subject to easement for driveway or roadway granted to Clara Jacobs over the Southwesterly 30 feet, except the Northwesterly 40 feet thereof, of tract herein conveyed.

Exhibit B
Encroachment Area

The encroachment area is depicted on the following page.

GENERAL NOTES:

1. Background information is based on a document filed in the public records of Clark Engineering Corporation in June, 2017, and Civil Site Group in December, 2017, exclusively for this project.
2. All dimensions depicted on this survey are in feet and decimals of a foot, unless otherwise indicated.
3. For the purposes of this survey, the basis of bearing for the surveyed lines is the Ramsey County Coordinate Datum (NAD83). Vertical Datum is NAVD83.
4. For the purposes of this survey, Title Curves and Ties are shown by the Land Title Office for Stewart Title Guaranty Company, with an effective date of June 3, 2016 at 8:00 A.M. were relied upon as to matters of record.
5. Underground utilities shown on survey were obtained from a combination of utility maps and field observations. Other State One-Call boundary survey locate maps (No. 1764018) and available maps/98-built drawings, identified as part of this survey. Clark makes no guarantee that all existing underground utilities are shown.

SURVEYOR'S NOTES:

A. Surveyor has not been provided with any documentation pertaining to a lease or other right of use for billboard signs at the time of this survey.

Encroachment Area

SITE BENCHMARKS

BW#1: Top Nut Hydrant located 108.5 feet West of the Southwest property corner found from BM#1.

BW#2: Top Nut Hydrant located 296 feet North of the Southwest property corner found from BM#1.

BW#3: Top Nut Hydrant located 195 feet Southwest of the Northwest property corner found from BM#1.

PROPERTY DESCRIPTION:

That part of the Northwest Quarter of Section 5, Township 29, Range 23, Primary County, Minnesota, lying Southwesterly of the center line of Highway No. 88, and Northwesterly of the center line of Highway No. 88, as relocated and lying South of the North line of said Northwest Quarter, and lying Northwesterly of a line beginning at a point on said center line of Trunk Highway No. 8, distant 1053.34 feet Southwesterly of said North line of Northwest Quarter; thence Southeast of right angles to said center line on Northwest line of land conveyed to Northern States Power Co., 403 feet; thence at right angles Northwest 109.3 feet; thence 620.2 feet more or less, to a point on the East line of said Northwest Quarter distant 976.8 feet South from the Southwest corner of said Northwest Quarter; thence North 90.4° Deeds 386, as reserved and described in deed recorded to Northern States Power Co., as reserved and described in deed recorded "904" Deeds 386, as subject to highway easement for Trunk Highway No. 8 and subject to easement for driveway or roadway granted to Clara Jacobs over the Southwesterly 30 feet, except the Northwesterly 40 feet thereof, of tract herein conveyed.

SCHEDULE B EXCEPTIONS:

1-2 NOT SURVEY RELATED MATTERS.

3. Any encroachment, encumbrance, violation, violation, or adverse accurate and complete land survey of the Land.

4. Easements or claims of easements, which are not shown by the public records.

5-12 NOT SURVEY RELATED MATTERS.

13. Subject to roads/highways as shown by available maps. AS DEPICTED ON SURVEY.

14. Terms and conditions of rights reserved in Deed filed January 18, 1932 as Document Number 830168.

15. Undivided easement for pipeline purposes in favor of Standard Oil Company, an Indiana corporation, as contained in Right of Way Conveyance filed March 11, 1947 as Document Number 1142594, filed October 15, 2002 as Document Number 5453124. EASEMENT APPEARS TO BE BLANKET IN NATURE. UNABLE TO DEPICT ON SURVEY. ACTUAL PIPELINE APPEARS TO CROSS PROPERTY NEAR SOUTH PROPERTY LINE WITHIN BENCHMARK EASEMENT AS DEPICTED.

16. Rights of the State of Minnesota for highway purposes including any access restrictions contained in Notice of Lis Pendens filed January 15, 2013 as Document Number 1502520.

17. Relocation Agreement filed September 7, 1985 as Document Number 1502520. UNABLE TO DEPICT ON SURVEY.

18. Easement for utility purposes in favor of the City of Roseville, a Minnesota corporation, as contained in Deed filed September 2, 1977 as Document Number 1975522. AS DEPICTED ON SURVEY.

19. NOT A SURVEY RELATED MATTER.

ZONING AND SETBACKS:

Surveyor has not received an official zoning report/letter at the time of this survey. According to the City of Roseville on-line zoning map, the subject property is zoned as follows:

HR-1: High Density Residential - 1

For more information, contact the City of Roseville zoning department.

CERTIFICATION:

To: Sand Companies, Golden Valley Land Company, Land Title Inc., and Stewart Title Guaranty Company.

This is to certify that this map or plat and the survey on which it is based were made in accordance with the Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, as established and adopted by the Board of Standards and Practices for Professional Land Surveyors, as amended, and that the survey was made in accordance with the Accuracy Standards as adopted by ALTA and NSPS and in effect on the date of this certification. The undersigned further certifies that this plan, specification, and report were prepared by me or under my direct supervision and that in my professional opinion, as a duly Licensed Land Surveyor under the laws of the State of Minnesota, the Relative Positional Accuracy of this survey does not exceed that which is specified herein.

Craig Johnson, L.S. CTS#65
Minnesota License No. 44530
craig@civilsitegroup.com



Linetype & Symbol Legend

—	UTILITY MANHOLE	⊠	AIR CONDITIONER
—	SIGN	⊙	BOLLARD
—	GASMAIN	⊙	SOIL BORING
—	WATERMAIN	⊙	SAND BASIN
—	SEWER	⊙	CLEAN OUT
—	STORM SEWER	⊙	TELEPHONE MANHOLE
—	OVERHEAD UTILITIES	⊙	ELECTRIC TRANSDOMNER
—	TELEPHONE LINE	⊙	ELECTRIC MANHOLE
—	ELECTRIC LINE	⊙	TRAFFIC SIGNAL
—	CABLE TV	⊙	CABLE TV BOX
—	WOODEN FENCELINE	⊙	ELECTRIC METER
—	CHAINLINK FENCELINE	⊙	GAS VALVE
—	BARBED WIRE FENCE	⊙	FOUND IRON MONUMENT
—	WATER MANHOLE	⊙	POWER POLE
—	WATER VALVE	⊙	HYDRANT
—	SET IRON MONUMENT	⊙	CAST IRON MONUMENT

PARKING SUMMARY:

There was no observable evidence of parking spaces subject property at the time of this survey.

FLOOD ZONE:

According to FEMA Flood Insurance Panel No. 270530240F (Effective Date: 11/4/2016), the subject property is located entirely within the following zones:

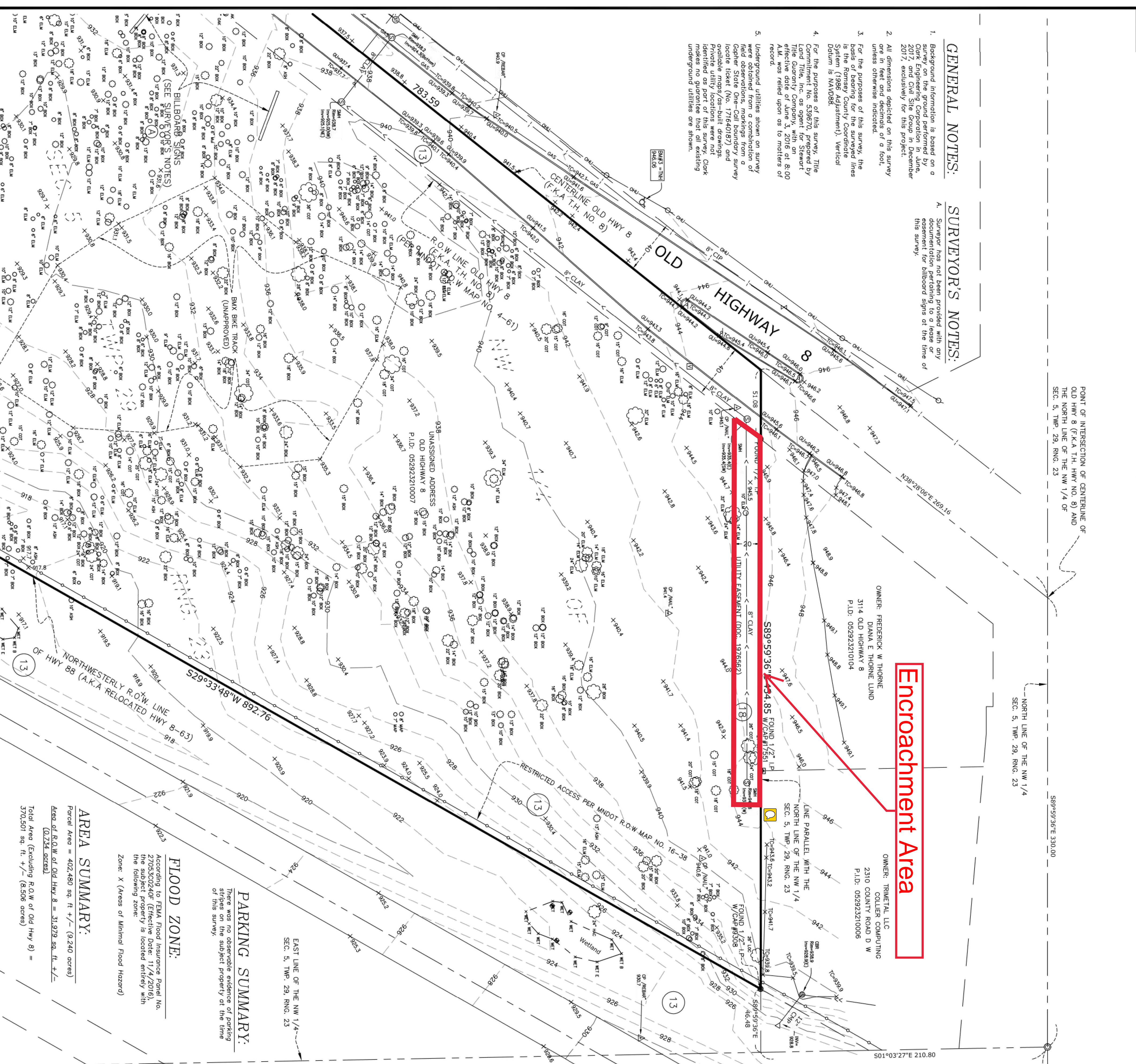
Zone X (Areas of Minimal Flood Hazard)

AREA SUMMARY:

Parcel Area = 402,480 sq. ft. +/- (9,240 acres)

Area of R.O.W. of Old Hwy 8 = 31,979 sq. ft. +/- (0.734 acres)

Total Area (Excluding R.O.W. of Old Hwy 8) = 370,501 sq. ft. +/- (8,506 acres)



EDISON APARTMENTS

Sand Companies

Roseville, MN

PROJECT

HERBERT GERRITZ THAT HAS TAKEN PREPARATION BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: 11/27/18 LICENSE NO. 44530

VICINITY MAP

NEW BRIGHTON

REVISION SUMMARY

DATE DESCRIPTION

PROJECT NO. 18111

ALTANSAPS SURVEY

V1.0

4831 W. 55TH ST. SUITE 200
ST. LOUIS PARK, MN 55418
CivilSiteGroup.com Pat Sauer
763-213-3944 952-250-2003



REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **9/10/2018**
Agenda Item: **9.h**

Department Approval

City Manager Approval

Item Description: Adopt a Resolution Approving the Amended Resolution the Chick-Fil-A Restaurant Drive-Through as a Conditional Use at HarMar Mall

1 **BACKGROUND**

2 On August 13, 2018, the City Council approved an amendment to Resolution 11511 in support of
3 eliminating Condition Number 2 (below) of said resolution.

4 “Mall ownership and the applicant’s ownership shall execute and record a parking allocation
5 agreement so as to provide no less than 42 parking stalls for the exclusive use of the applicant’s
6 customers.”

7 As a component of the approval, the City Attorney recommended that a resolution be drafted that
8 addresses the amendment to Resolution 11511 for the City Council to approve.

9 **SUGGESTED CITY COUNCIL ACTION**

10 Adopt the attached resolution, which codified the amendment to Resolution 11511.

Report prepared by: Thomas Paschke, City Planner, 651-792-7074 | thomas.paschke@cityofroseville.com

Attachments: A. Amended resolution B. 081318 minutes

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of August, 2018, at 6:00
3 p.m.

4
5 The following members were present: Willmus, Laliberte, Etten, McGehee and Roe;
6 and none were absent.

7
8 Member McGehee introduced the following resolution and moved its adoption:
9

10 **RESOLUTION No. 11511-A**

11 **A RESOLUTION AMENDING A CONDITIONAL USE FOR CHICK-FIL-A AT THE**
12 **HARMAR MALL (PF18-005)**

13 WHEREAS, on May 7, 2018, the City Council of the City of Roseville approved a
14 conditional use of a drive-through for a proposed restaurant at HarMar Mall, known as Chick-
15 Fil-A, by way of Resolution No. 11511; and,

16 WHEREAS, one condition mandated by the City Council for such use was as follows:

17 “Mall ownership and the applicant’s ownership shall execute and record a parking
18 allocation agreement so as to provide no less than 42 parking stalls for the exclusive use
19 of the applicant’s customers.” (“Condition #2”); and,

20 WHEREAS, on August 6, 2018, the applicant and City staff provided testimony and facts
21 to the City Council describing that such condition is not able to be met because of existing tenant
22 contracts and that such condition is not expected to materially protect and/or improve vehicular
23 traffic patterns or pedestrian safety at said location; and

24 WHEREAS, the City Council desires to amend its previously approved conditional use
25 for the said property:

26 NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville
27 hereby AMENDS Resolution No. 11511 as follows:

- 28 1. Condition #2 is stricken from the Conditional Use governing the subject property and the
29 applicant and Mall ownership are no longer required to comply with the same;
- 30 2. Resolution No. 11511 remains in full force and effect in all other respects.

31 The motion for the adoption of the foregoing resolution was duly seconded by Member
32 Etten and upon vote being taken thereon, the following voted in favor thereof: Laliberte, Etten,
33 McGehee, and Roe; and Willmus voted against.

34 WHEREUPON said resolution was declared duly passed and adopted.

Extract of the August 13, 2018 City Council Meeting Minutes

a. Request by Vanbarton Group and Chick-fil-A to consider a condition modification to Resolution #11511 (PF18-003)

City Planner Paschke briefly highlighted this item as detailed in the RCA and related attachments dated August 13, 2018.

Ms. Roselyn Morrison, Asset Manager with the Vanbarton Group, stated they have not been able to execute an agreement because they have leases that explicitly prohibit material, permanent, and negative alterations to the common area. She has gone over all the major leases with their attorney and tried to find a way around it but unfortunately, they believe there isn't one. Ms. Morrison stated they did not believe this is necessary and from what she understands, is contrary to zoning. Further, Chick-fil-A has stated they do not need or want allocated or exclusive parking. She stated Mr. Jeff Agnes, AR Architects, has gone over this as well and does not feel there is a necessity for it. She wondered if there was any specific need looked at for this requirement that they could wrest in another way.

Councilmember Willmus asked whether the concern on the part of the existing tenants is that their clientele might not have a place to park if there are designated spots for Chick-fil-A.

Ms. Morrison stated it is not a concern but what is in the lease currently. They had to go to 8 or 9 of the major tenants to request waivers to build an outlot there. When they negotiated those waivers, which took almost four years, they believed what they had put in front of the tenants on the allocation of this specific area for Chick-fil-A, would be adequate. Neither Chick-fil-A nor the tenants have wanted exclusive parking.

Councilmember Willmus stated from his perspective, the concern comes with being familiar with the mall, traffic patterns, use patterns, along with busy and non-busy times of the year. Typically, if they have a stand-alone restaurant, they would have a ratio of so many parking stalls per number of seats. Those are all factors that enter into this for him. He stated this is a concern he has.

Ms. Morrison believed there was adequate parking, not only in the front lot but in the entire center.

Councilmember Laliberte stated one of the actions recommended is item B, which would be to remove the "exclusive use" language. She asked whether that materially changed anything.

Ms. Morrison stated the difference is that it is no longer being materially changed since they are saying they could recommend people to park there, but it is nothing

'written in stone.'

Councilmember Laliberte thought this would not change the common area for the other tenants.

Mr. Paschke stated that was correct.

Mayor Roe asked if they removed the "for the exclusive use" piece of this, is there any point in having a parking agreement at that point.

Attachment B

Mr. Paschke thought the agreement then becomes more of a shared parking agreement, which is what they get with a retail strip center where parking is shared automatically between all the uses within the building. It would be an agreement to share the parking without an exclusive area identified for a specific use.

Councilmember McGehee thanked staff for the material that was in the packet because it seemed very clear.

Councilmember Etten asked for clarification regarding standing agreements between the larger retail stores in the development indicating they are all right with losing 120 parking spots plus the parking for the Chick-fil-A.

Ms. Morrison explained they will be changing the parking lot. She displayed a map of the proposed parking lot changes, noting this will allow more parking per square foot with a better flow of traffic in general. She stated they do have agreements with the major tenants that have prohibited a build area there and they are all right with losing those spaces. Ms. Morrison explained they are planning to reconfigure the parking lot to maximize the number of spaces while safely maintaining the parking lot and walkability.

Councilmember Etten thought the provision was there because the people who have been around the shopping mall for decades know there are times when parking is a problem. He thought when a large building is placed in the middle of it and it is indicated more parking will be added, that they will have to deal with traffic flow during the holiday season and State Fair. He also thought this helped address some of the traffic flow issues but could also create new traffic flow issues.

Councilmember Laliberte stated she did understand why item B would be an option because it is still a shared parking agreement for the new entity, more so than just referring to it as common area. It also doesn't violate any other agreements they have with existing tenants or change the payments for maintaining common areas.

Councilmember McGehee asked of the two items A and B, which one most closely models the existing tenant agreement that had been referred to earlier.

Ms. Morrison indicated item A did.

Councilmember McGehee stated if the Council wanted Chick-fil-A to be on a level playing field with the other major tenants, they would approve item A.

Ms. Morrison stated she would request that.

Mayor Roe asked if there was any public comment for this item.

No one appeared to comment on this item.

Laliberte moved approval of modifying Resolution No. 11511 by amending the language in Condition #2 by removing "the exclusive use of the" from the condition.

Mayor Roe declared the motion failed for lack of a second.

McGehee moved, Etten seconded, approval of modifying Resolution No. 11511 by striking Condition #2 requiring designated parking stalls for exclusive use by the applicant's customers.

Council Discussion

Councilmember McGehee indicated she made the motion because she was satisfied with the packet information and response of the representative.

Councilmember Etten agreed and stated if the other major tenants were all right with this, then he was all right with it. However, he still had concerns with the total capacity of the parking lot.

Councilmember Willmus stated he initially voted against approval of the Conditional Use Permit for this site, has not changed his line of thought, and still has concerns regarding the flow of traffic through that portion of the center. He thought there would be issues throughout varying times of the year that could be significant but this was a significant improvement geographically within that parking area. Councilmember Willmus thought a condition made sense to have some exclusivity so they have some idea of where patrons would park. He stated he was going to stick to his original concerns.

Councilmember Laliberte stated she would be supportive of this motion, noting when this was last discussed there were questions about the crossing area by the bus transit stop and widening of the sidewalk by Old Chicago. She noted the sidewalk has been changed.

Councilmember McGehee stated she initially voted against this outlot and the project. In principal, she did not approve of any drive-thru in existing parking lots because it was a danger; however, the Council approved this. She thought this was a different issue and a reasonable solution now that the building is there.

Mayor Roe stated he was originally supportive of the motion and resolution. At that time and still, he had a question on the nexus between the dedicated parking and the drive-thru versus just the fact that there is something taking up space in the parking lot. He indicated he continued to support approval of the drive-thru and was supportive of the motion.

Attorney Gaughan stated if this vote falls on the side of removing this particular condition, it would be appropriate for the record to draft a formal resolution for consideration on the next meeting's Consent Agenda. He stated if needed, he could work with staff to draft that resolution.

Roll Call

Ayes: Laliberte, Etten, McGehee and Roe.

Nays: Willmus.

Motion carried.



REQUEST FOR COUNCIL ACTION

Date: 9/10/2018
Item No.: 9.i

Department Approval

City Manager Approval

Item Description: Approve Fairview Trunk Storm Sewer Analysis Cooperative Agreement with Ramsey County

1 **BACKGROUND**

2 On March 12, 2018, City Council approved entering into an agreement with HR Green for
3 Engineering Services to analyze our Fairview Trunk Storm Sewer System. The agreement was
4 broken into two phases: 1) update the existing stormwater model to reflect the state of the
5 science, 2) provide engineering and design services for electrical and pump controls for the
6 Evergreen Underground Reuse Project that will be installed in 2019.

7 Ramsey County has offered to participate with the costs associated with the Phase 1 model
8 updates. Ramsey County will look into cost participation of Phase 2 after the City has prepared
9 plans and estimates.

10 **POLICY OBJECTIVE**

11 Goal 6 - Coordination and Collaboration, Policy 4 in the Comprehensive Surface Water
12 Management Plan states that the City shall seek opportunities to leverage limited available funding
13 through project partnerships.

14 **BUDGET IMPLICATIONS**

15 This agreement does not bind the City to any additional financial obligations, other than the already
16 agreed upon City costs associated with the Fairview Trunk System analysis.

17 **STAFF RECOMMENDATION**

18 Staff recommends that Council approve the Cost Participation Agreement with Ramsey County
19 in the amount of \$13,844.00.

20 **REQUESTED COUNCIL ACTION**

21 Approve the Cooperative Agreement with Ramsey County for their cost participation for the
22 Fairview Trunk Storm Sewer Analysis in the amount of \$13,844.00.

Prepared by: Ryan Johnson, Environmental Specialist
Attachments: A: Ramsey County Cooperative Agreement
B: Fairview Trunk System Engineering Services

**RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF ROSEVILLE FOR
Fairview (County State Aid Highway 48) Trunk System Feasibility Study
between Roselawn Avenue and County Road C**

Total Project Cost: \$71,450.00
County Cost: \$13,844.00
City Cost: \$57,606.00

Attachments:
A – Fairview Trunk System
Engineering Services

This Agreement is between the City of Roseville, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota, ("County") for the hydraulic trunk system feasibility study of Fairview Avenue between Roselawn Avenue and County Road C ("Project") within the City of Roseville. The goal of this project is to collect information to develop a hydrologic and hydraulic model and volume reduction concepts for the Fairview Avenue storm system.

RECITALS

1. Fairview Avenue, in the area of study, is designated County State Aid Highway (CSAH) 48.
2. The subject road segment is located within the City.

AGREEMENTS

1. Responsibility for Project Management
 - 1.1. The City will serve as project manager, which will include, among other things, the data collection and assessment, gap analysis, model review, conversion of existing model to XPSWMM 2D, concept design, and stormwater management memo preparation. The scope of services of each of these tasks is further described in Attachment A- Fairview Trunk System Engineering Services, sections 1.1 and 2.1. The County's role in the project is funding contribution only. The City will provide the County the draft report and OPC for review and approval.

2. Project Costs

2.1. The project is estimated not exceed \$71,450 in total. The County will reimburse for one-third of the costs incurred for Tasks 1.1.1, 1.1.2, 1.1.3, and 1.1.4, but in no case more than \$13,844.00 to the project costs. The remainder of the project costs are the responsibility of the City (or other funders of the City).

3. Payment Schedule

3.1. The City will invoice the County at the time of project completion.

3.2. Payment will be made within 30 days of receipt of an invoice.

4. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.

5. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CITY OF ROSEVILLE, MINNESOTA

By: _____
Daniel J. Roe, Mayor

Date: _____

By: _____
Patrick J. Trudgeon, City Manager

Date: _____

RAMSEY COUNTY, MINNESOTA

Julie Kleinschmidt, County Manager

Date: _____

Approval recommended:

Ted Schoenecker, Director
Public Works Department

Approved as to form:

Assistant County Attorney



▷ 2550 University Avenue West | Suite 400N | St. Paul, MN 55114
 Main 651.644.4389 + Fax 651.644.9446

▷ HRGREEN.COM

2/15/2018

Ryan Johnson
 City of Roseville, MN
 2660 Civic Center Drive
 Roseville, MN 55113

Dear Mr. Johnson,

On behalf of the HR Green team, thank you for requesting this letter proposal for Engineering Services related to the Fairview Trunk Stormwater System. It is understood that the City of Roseville (City) is in need of a refined hydrologic and hydraulic model for the Fairview Trunk Storm Sewer System as well as assistance in developing a plan set for a proposed sub-surface storage and re-use system to be located at Evergreen Park (southeast quadrant of the Fairview Avenue and County Road B intersection). The results of the proposed Engineering work will identify issues within the Fairview system's drainage area as well as downstream from it. Localized flooding associated with under-sized drainage infrastructure at several locations has presented risks to the public and infrastructure. Stormwater runoff from the Fairview system carries sediment, nutrients and other pollutants to Little Lake Johana (62-0058-00; on the State Impaired List for excess phosphorus loading). To understand the drivers of localized flooding as well as to reduce pollutant loading to Little Lake Johana, the project will address two major goals:

- ▷ **Goal 1: Construct a 2D XPSWMM model for the system to be used to identify flood mitigation and water quality upgrades to the system.**
 - Objective 1: Identify projects to alleviate flooding in the Fairview/SH36 area.
 - Objective 2: Improve stormwater water quality to Little Lake Johanna.
- ▷ **Goal 2: Develop a plan set for the implementation of a stormwater re-use system located within Evergreen Park along Fairview Avenue.**
 - Objective 1: Capture approximately 1 ac-ft of water to be used for irrigation within Evergreen Park.
 - Objective 2: Limit the volume and timing of stormwater from the headwaters of the Fairview subwatershed to mitigate localized flooding downstream.
 - Objective 3: Improve stormwater water quality to Little Lake Johanna.

The following outlines the proposed Scope of Services, Assumptions, Deliverables, Budget and Timeline associated with meeting the City's Goals and Objectives for the Fairview System.

Sincerely,

HR GREEN, INC.

A handwritten signature in black ink, appearing to read 'Shawn Tracy'.

Shawn Tracy
 Water Resources Project Manager

Scope of Services

1. Fairview Storm Sewer 2D Model

Project Understanding

The City desires a 2D model of the Fairview Trunk Stormwater System that will identify drivers of localized flooding, accurately predict the depth and duration of flooding and facilitate an alternatives analysis of potential system modifications and/or addition of stormwater best management practices (BMPs). BMPs will need to include estimates of watershed phosphorus reduction in order to alleviate loading pressure on downstream Little Lake Johanna (62-0058-00) which is impaired.

The Fairview Trunk system currently floods at several locations within its watershed area. Beneath the overpass of State Highway 36 (SH36) and Fairview Avenue, flooding has been observed on several occasions including three events in 2016 following two-hour, two-inch rain events. The City believes these types of storms are the critical threshold of surface drainage conveyance, though it is unclear whether pipe size, gradient, tail water or a combination of these drives local flooding. Recent replacement of the 27-inch round-cast inlets with 2-ft by 2-ft vane grates seems to have alleviated some of the potential for flooding. At the headwaters of Ramsey County Ditch 4 (RCD4), in the Gluek Lane neighborhood, backyard off-street flooding in a large digressional area floods regularly. The City believes that surcharging of the system limits effective drainage in this area. Less is known about the Fairview System north of SH36 and the City expects that several hydraulic issues may exist limiting the system from draining effectively. At the system's outlet, the Fairview Pond sees somewhat regular flooding that overtops into residential areas.

Previous work in the watershed has been completed that will inform the proposed drainage analysis. A previous calculation suggests that 12 acre-feet of watershed storage would be required to effectively allow the Roselawn Avenue/County Road B portion of the Fairview System to drain and significantly reduce flooding frequency, depth and duration. Within the most highly impervious portion of the watershed, Rosedale Mall, currently has two storage systems below their parking lot. There is also potential for a future subsurface storage system within the mall's western parking lot. The City recently completed a street renovation in the Gluek Lane neighborhood that included the addition of a rate control system (2017). There are several stormwater BMPs located at the Corpus Christi Campus along Fairview Avenue, across from Evergreen Park. A series of sand filtration systems with underdrains treats a portion of the southeastern side of the Campus, while a stormwater pond in the northeast captures parking lot runoff.

The Fairview Trunk System drains to Little Lake Johanna, which is impaired for excess phosphorus loading. Any potential modifications or additions to the Fairview storm sewer system, drainage area or new/retrofitted BMPs should include functions that treat for Total Phosphorus to the extent practical (a Total Maximum Daily Load Allocation is assigned to the City for Little Lake Johanna). A consideration of maintenance implications for any BMP alternatives is important as several historic BMP designs implemented within the City have had maintenance issues.

- Review of existing 1D model to ensure State of the Science assumptions and proper model function. The City and Rice Creek WD will provide information on historic events in the area, which will be used for model validation.
- Create a 2D model to estimate localized flooding distribution, depth and duration. The City and Rice Creek WD will provide information on historic events in the area, which will be used for model validation. Inclusion of branches of structures not included in the 1D model into the 2D model will be discussed with the City ahead of their development.
- Identify likely causes of localized flooding.
- Provide three recommended alternative strategies to reduce local drainage and flooding issues (no plans or concepts needed; technical memorandum with figures and a time-series flood animation of the system).
- Obtain the as-builts for the older sub-surface storage system located in the Rosedale Mall parking lot from Rice Creek WD.

CITY OF ROSEVILLE RESPONSIBILITIES

- The City will provide HR Green the dates of storm events in 2016 that led to three floods under the bridge at Fairview-SH36 for model validation purposes.
- The City will QA/QC the existing 1D model's structural inputs (e.g., pipe types, diameters, connections and inverts as well as catch basins, pond bathymetry, inlet and outlet configuration, etc.).
- The City will assist HR Green with data and input useful in validation of the model.

Design Criteria and Assumptions

- The City will provide HR Green as-built designs for the Fairview Pond.
- The City will provide HR Green the as-builts for the Roseville parking lot sub-surface storage system.
- The City will provide HR Green the location of the second, older system on the provided Issues Map.
- The City will provide HR Green with the as-builts for the Gluek Lane Neighborhood sub-surface rate control structure built in 2017.
- If available, The City will provide HR Green the as-builts for the Corpus Christi pond.
- The City will provide a narrative of the maintenance difficulties in any BMPs that exist in the City.

1.1 Scope of Services

1.1.1 Task 1 Data Collection, Gap Analysis and Model Review

The objective of this task is to collect the information necessary to develop a hydrologic and hydraulic model and volume reduction concepts for the Fairview Trunk System.

1.1.1.2 Data collection: The following information, to be provided by the City of Roseville and/or Rice Creek Watershed District, will be critical to modeling and concept designs.

- Existing XPSWMM Model
- Existing hydrologic data (e.g., monitoring data)
- Existing survey or as-built data of storm sewer including pipe sizes, inverts and rim elevations.
- As-built surveys of existing stormwater BMPs or storage facilities, if any, as well as any condition assessments.
- LiDAR data or surveyed surface data
- Private storm sewer map or GIS data, if available

- Soil boring reports
- Known flooding/surcharging locations
- Existing studies, models or reports relevant to stormwater infrastructure modeling or future design considerations.
- Capital Improvement Plan for future projects within the study area.
- Discharge limits to RCD4.

1.1.1.3 Gap Analysis

Information collected from the City and RCWD will be reviewed for development of the 2D Hydrologic and Hydraulic model. Gaps in required information, if any, will be identified, data resolution or quality will be reviewed and discussed with the City.

1.1.1.4 Existing Model Review

The City's current 1D XPSWMM model will be reviewed for model construction and successful operation before transforming it to a 2D model. The City will verify the accuracy of infrastructure representation in the model (component size, type, inverts, slopes, etc.) and HR Green will review model set up, hydrologic input and model operational functionality.

1.1.2 Task 2 Conversion of Existing Model to XPSWMM-2D

The objective of this task is to develop a 2D XPSWMM model and validate existing storm sewer information for the project area from the existing 1D model.

1.1.2.1 Model Conversion

The existing 1D XPSWMM model will be transformed to a 2D XPSWMM model. Atlas 14 generated 1.1 inch, 5-, 10- and 100-year 24-hour storms will be used, and results will be relayed to the City for confirmation of existing areas of flooding concern for validation. Design criteria for the City storm sewer system require conveyance of the 10-year storm event; therefore, HR Green will propose volume reduction BMPs to minimize flooding on private property during the 10-year event.

1.1.2.2 Validation

Once data is received and processed, HR Green will conduct a validation field visit to augment data in question or to fill gaps found in the previous steps.

1.1.3 Task 4 Alternative Strategies Development

The objective of this task is to review volume-reducing scenarios within the Fairview Avenue Trunk System watershed. Up to three scenarios will be examined within the model to estimate their volume reduction capacity, rate control and water quality performance (either as parallel or in-series configuration). Rationale for location and feasibility will be driven by the estimated flood reduction performance, project site "buildability", ease of maintenance (including access) and an Opinion of Probable Cost (OPC; present day value) over a 50 year operational cycle. Construction costs will include a 30% contingency.

1.1.4 Task 5 Alternative Strategies Memorandum

The objective of this task is to complete a feasibility-level stormwater management technical memo summarizing existing conditions, proposed scenarios, and expected flooding

improvements. Report will include figures showing existing flooding areas, proposed BMP locations and estimated extent of flooding for various storms related to each of the three BMP scenarios investigated. The report will summarize findings from Tasks 2 through 4.

- Develop a layout of proposed improvements by location, type and size for up to three (3) alternates. These will be further discussed and refined after an initial review from the City.
- Investigate the feasibility of up to three (3) alternates with regards to conflicts with other utilities, depth of construction and construction impacts to street trees and property. A Gopher One Call will be completed for design purposes, but a field survey of utility conflicts is not included at this time.
- Prepare preliminary level Engineer's Opinion of Probable Construction Costs (EOPC) for up to three (3) alternates.
- Prepare a benefit/cost analysis for up to three (3) alternates.
- Complete a quantitative comparison of the water quality goals and objectives for up to three (3) of the developed alternatives based on TMDL allocations.
- Prepare a tabular summary of the characteristics of up to three (3) alternatives along with inundation exhibits for use at workshop meetings. The information presented shall address the following:
 - Ability of the alternatives to meet the project goals and desired outcomes.
 - Advantages and disadvantages of the alternatives, including benefit/cost summary and dependency summary.

2. Evergreen Park Re-use System

Project Understanding

HR Green will work with the City to design a stormwater re-use system near the intersection of County Road B and Fairview Avenue on its southwest quadrant. The City plans on using its experience installing a similar system to design the storage structure using City while using HR Green Engineers as technical QA/QC and for Engineering services related to pump and electrical design.

The City has previously identified the Evergreen Park site as a feasible location for a sub-surface storm water storage facility that could receive source water from the Fairview Trunk line running along Fairview Avenue. This proposed system will also be designed to store stormwater for integration into the irrigation system located within the baseball fields directly to the east. The system was originally sited further to the south of the currently-proposed location. Due to conflicts with other underground utilities along the west side of Fairview Avenue this site was abandoned. The City has determined that the new site allows clearance of this utility and will also facilitate a more economically feasible solution. The site also has soils suitable for such a system as evidenced from a recent geotechnical analysis.

The proposed Evergreen Re-use system is conceptually designed to capture a portion of flow from the Fairview Trunk main to help alleviate downstream flooding, reduce ground water consumption from irrigation in the Baseball fields and to provide a water quality benefit to Little Lake Johanna. The system is currently designed as a single compartment storage system, though the City is open to modifying the design to provide multiple-chambers to improve functions related to its objectives (e.g., grit/floatables/oil separation, filtration bed, OPTI-RTC storage cell emptying ahead of storm events, etc.). A similar system was recently installed by the City that may provide valuable information in the design of the Evergreen Park system: Mount Ridge Road irrigation system is in place and used for irrigation. This system is currently shut down due to construction

activities in its drainage area. Historically, however, the Mount Ridge system has had issues related to system clogging.

HR GREEN RESPONSIBILITIES

- QA/QC to the City sub-surface storage structure design development.
- Irrigation pump station and irrigation connection design.
- Electrical controls design, including automated water source valve control (between City water supply and sub-surface storage supply).
- Provide Professional Engineer sealed bid plans and specifications for the irrigation pump station.

CITY OF ROSEVILLE RESPONSIBILITIES

- The City will provide all required survey data.
- The City will provide all required geotechnical data.
- The City will design sub-surface storage structure and provide plans and specifications.
- The City will provide a complete set of bid documents that includes the HRG plans and specifications.
- The City will conduct all bidding.
- The City will provide all construction services except the special inspections and reviews noted in this scope.

Design Criteria and Assumptions

- The City will provide HR Green the original SRF feasibility study, plans and OPC's for the Evergreen Re-use system. No survey is included in this scope.
- The City will provide HR Green the details (as-builts and control box submittals, etc.).
- The City will provide HR Green outputs related to pressure and flow rates from the City Water Supply feeding the irrigation system (*via* the current Water Model).
- The City will provide HR Green the Geotechnical report for the Evergreen Park site. No additional geotechnical work is included in this scope.
- HR Green has requested as-built designs and costs from Capitol Region WD and Mississippi WMO for review. It is assumed these materials will be provided for design team review.
- The City will provide HR Green with a summary, from Josh Dicks, of Mount Ridge Road system maintenance (providing input on issues with the operation and maintenance of this system).
- It is assumed all civil sheets and backgrounds for showing connections to the proposed irrigation pump station and city water service will be provided by the City.
- The packaged irrigation pump station will not include any buildings. Equipment will be below grade or inside steel or fiberglass enclosures.
- No Architectural, HVAC, plumbing, permitting, or structural design is included in this scope.
- Environmental, hazardous waste, asbestos, historical or archeological services are not anticipated or included as part of this scope.
- No permitting coordination is included as part of this scope.

- Bidding and construction services are not included in this scope except as specifically noted.
- It is assumed electrical service is readily adjacent to the proposed project area and sufficient to serve the proposed pump station.
- It is assumed that the pump station will be received at the site as a complete package including all necessary instruments and motor controls with assembly instructions and wiring diagrams for the installing contractor and be furnished with a service entrance point ready for electrical power connection.

2.1 Scope of Services

2.1.1 Task 1 Data Collection and Assessment

Assemble the existing survey, utility, geotechnical, and other site information

2.1.1.1 Basemap

City will provide the civil basemap.

2.1.2 Task 2 Draft Design Documents

2.1.2.1 Draft Design

Develop draft design documents for storm water flow to split/divert flow from the Fairview storm sewer into a storage tank/system and to an irrigation pump station. Storage tank/system will be designed by others. Design will include a packaged irrigation pump station similar to Watertronics and a precast concrete wet well. Electrical and controls will be designed for switching irrigation feed from city watermain to the new irrigation pump station.

2.1.3 Task 3 Draft Design Meeting

2.1.3.1 Meeting

A meeting will be held at the City of Roseville to review draft design documents.

2.1.4 Task 4 Final Design Documents

2.1.4.1 Final Design Documents

Final bidding documents will be provided to the City based on comments from the draft design meeting. Complete bidding documents will be assembled by the City.

2.1.5 Task 5 Bidding

2.1.5.1 Bidding

The City will conduct the project bidding. HR Green will answer bidder questions specific to the splitter structure, irrigation pump station, and potable water connection.

2.1.6 Task 6 Construction

2.1.6.1 Construction Administration

The City will provide all construction administration and observation. HR Green will review and respond to up to 10 construction product submittals, requests for information, or change orders. 2 half day site visits are anticipated to observe the installation and startup of the irrigation pump station. Up to 6 construction meetings will be attended by HR Green staff.



3. Cost Estimate

The following cost estimate is presented per proposed task.

Task	Description of Task	Task Total
1.1.1	Data Assessment, Gap Analysis, Model Review	\$6,590
	Compile Data from Roseville and RCWD	\$3,610
	Model Review	\$2,980
1.1.2	Conversion of Existing Model to XPSWMM 2D	\$6,240
	2D XPSWMM Model	\$3,200
	2D Output	\$2,400
	Meeting with City	\$640
1.1.3	Conceptual Design & OPC	\$20,170
	P8 Modeling for three alternatives	\$3,150
	Feasibility/locations	\$6,500
	Schematics	\$6,680
	OPC	\$3,200
	Meeting with City	\$640
1.1.4	Stormwater Management Memo	\$8,530
	Report writing	\$4,290
	Figures	\$2,100
	Meeting with City	\$640
	Response and final submittal	\$1,500
2.1.1	Basemap	\$980
	Build of existing conditions mapping	
2.1.2	Draft Design Documents	\$6,950
	Development of design sheets	
2.1.3	Draft Design Meeting	\$1,690
	City-HRG review of draft design	
2.1.4	Final Design Documents	\$5,220
	Development of final design sheets	
2.1.5	Bidding	\$2,800
	Assistance to City with the bidding process	
2.1.6	Construction	\$12,280
	Assistance to the City with construction observation	
	Total:	\$71,450