

Mayor:
Dan Roe



Address:
2660 Civic Center Dr.
Roseville, MN 55113

Councilmembers:
Jason Etten
Lisa Laliberte
Wayne Groff
Robert Willmus

**City Council Agenda
Monday, January 7, 2019
Commencing Immediately
Following Oaths
City Council Chambers**

Phone:
651-792-7000

Website:
www.cityofroseville.com

*(Times are approximate -
please note that items may be
earlier or later than listed on
the agenda)*

Public Reception
(Coffee & Cake in the Lobby)

5:15 p.m.

City Council Oaths of Office
(City Council Chambers)

6:00 p.m.

Council Member Wayne Groff

- Swearing In
- Recognition of family & friends
- Remarks

Council Member Bob Willmus

- Swearing In
- Recognition of family & friends
- Remarks

Mayor Dan Roe

- Swearing In
- Recognition of family & friends
- Remarks

1. 6:20 P.M. **Roll Call**
Voting & Seating Order: Willmus, Groff, Etten, Laliberte and Roe
2. 6:21 P.M. **Pledge of Allegiance**
3. 6:22 P.M. **Approve Agenda**
4. 6:25 P.M. **Public Comment**
5. 6:30 P.M. **Recognition, Donations and Communications**
 - a. Proclamation of Martin Luther King Jr. Day
 - b. Proclamation Human Trafficking

6. 6:35 P.M. Items Removed from Consent Agenda

7. Business Items

- 7.A. 6:40 P.M. Consider a request by Roseville Lutheran Church (1215 Roselawn Avenue) and New Life Presbyterian Church (965 Larpenteur Avenue) for an Interim Use (IU) in support of "Project Home" to allow the hosting of 20 emergency shelter beds for homeless families (PF18-025 and 026).

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.B. 7:00 P.M. Consider actions regarding Hand in Hand Temporary School Structure at 2131 Fairview Avenue – Corpus Christi Church

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.C. 7:10 P.M. Fire Department Presentation for Phase II Staffing Transition, Services Needs

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.D. 8:00 P.M. Appoint Acting Mayor for 2019

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.E. 8:05 P.M. Confirm Citizen Advisory Commission Reappointment/Appointment Process

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.F. 8:10 P.M. Discuss City Council and Advisory Commission Rules of Procedures

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.G. 8:15 P.M. Discussion of Council Liaisons

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.H. 8:20 P.M. Discuss Setting City Goals and Priorities

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

8. 8:35 P.M. **Approve Minutes**
 - a. Approve City Council Minutes - November 26, 2018
 - b. Approve City Council Minutes - December 3, 2018
 - c. Approve REDA Minutes - November 26, 2018
 - d. Approve REDA Closed Session Minutes - November 26, 2018
 - e. Approve REDA Minutes - December 3, 2018

9. 8:40 P.M. **Approve Consent Agenda**

9.A. **AP-Approval of Payments**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.B. **Consent Agenda - Business Licenses**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.C. **Approve General Purchases or Sale of Surplus Items Exceeding \$5,000**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.D. **Designation of Official Bank Depositories for 2019**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.E. **Designation of Official Bank Signatories for 2019**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.F. **Designate 2019 Legal Newspaper**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

9.G. **Approve Annual City Sign Permits for 2019**

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.H. **Adopt a Resolution Calling for a Public Hearing to Consider a**

Modification to the Development Program for Development District No. 1 and the Proposed Establishment of Tax Increment Financing (TIF) District No. 21 – Colder Products Company and Adoption on the Tax Increment Financing Plan

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.I. Consider appointment of the Building Official as Assistant Weed Inspector for 2019

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.J. Appoint Mayor and City Manager to Roseville Firefighter Relief Association

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.K. Authorization to Seek Donations for Various City Functions and Events

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

- 9.L. Request for approval of a preliminary plat to subdivide the subject property into two lots for development of single-family homes, and a subdivision variance to City Code Section 1004.08(B) "Dimensional Standards" to allow for the creation of a lot with a depth of less than 110 feet. (PF18-022)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.M. Approve Contract with North Suburban Access Corporation for Professional Video Services

Put on consent agenda

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

10. 8:45 P.M. Council and City Manager Communications, Reports and Announcements
11. 8:50 P.M. Councilmember Initiated Future Agenda Items and Future Agenda Review
12. 8:55 P.M. Adjourn



REQUEST FOR CITY COUNCIL ACTION

Agenda Date: 1/07/2019

Item No.: 7.a

Department Approval

City Manager Approval

Item Description: Consider a request by Roseville Lutheran Church (1215 Roselawn Avenue) and New Life Presbyterian Church (965 Larpenteur Avenue) for an Interim Use (IU) in support of "Project Home" to allow the hosting of 20 emergency shelter beds for homeless families (PF18-025 and 026).

1 BACKGROUND

2 For a number of years Roseville Lutheran Church (4 years) and New Life Presbyterian Church
3 (13 years) have opened their doors during the months of February and April respectively for
4 emergency overnight shelter and without any incidents, issues, or concerns. The partnership is
5 with Project Home, an Interfaith Action of Greater St. Paul program, for 20-24 people (mostly
6 families). Project Home provides a snack, cold breakfast, and beds for sleeping overnight.
7 Families are transported to and from each church daily. Project Home provides on-site staff
8 support and each church provides volunteers the entire time the guests are on location.

9 In the last couple of years, the Building Official and Fire Department became aware of this use
10 of the two churches in Roseville to house homeless families during the winter months. Both
11 Departments have been working with Project Home to assure all life/safety issues are resolved.

12 Although inspections of both churches concluded no life safety issues – specifically those
13 concerning proper exiting and smoke detectors in the sleeping areas, the inspections did raise an
14 overall concern regarding continued use without proper approval. While the temporary sheltering
15 of homeless individuals or families appears harmless, not knowing such an activity is occurring
16 in one or more churches, or where specifically within the church, poses a great risk and challenge
17 to the Fire Department if it has to respond to an emergency call. More importantly, the
18 allowance of a temporary overnight shelter within each of the subject churches is in violation of
19 the approved Certificate of Occupancy (CO), which is approved for an assembly use and not
20 housing or lodging, temporary or other. That said, Project Home was notified they would need
21 to go through the Interim Use process in order to continue providing this service as the project is
22 outside the Building and Fire Code, and violated the occupancy status of the two structures.

23 It should also be noted the Planning Division determined temporary sheltering of individuals or
24 families is not a traditional, standard, or historical use of a church/place of assembly. The
25 Division interprets overnight sheltering of individuals or families, even on a temporary basis, a
26 type of housing or lodging that is not covered under the definition of place of assembly and
27 therefore a prohibited use.

28 PLANNING COMMISSION ACTION

29 The Planning Commission held the duly noticed public hearing regarding the two IU requests on
30 December 5, 2018. During the hearing a number of questions arose regarding the determination
31 by the Planning Divisions to require an IU for the temporary homeless shelters and the fees

32 required for the process (see Attachment B). The Planning Commission discussed these
33 questions, as well as whether there were life/safety issues present and the fees required for the
34 process.

35 The City Planner maintained there were/are general and specific health, safety and general
36 welfare issues present that require a formal approval in order to support the continued sheltering
37 of homeless families or other. In addition, that for as much as each church has attempted to
38 address the safety of those being sheltered, the church has not been designed as a Building/Fire
39 Code compliant structure (or area) to support housing or lodging, which is how the sheltering use
40 would be defined.

41 The Planning Commission voted (6-0) to recommend to the City Council approval of a 5-year
42 INTERIM USE for Roseville Lutheran Church, 1215 Roselawn Avenue and New Life Presbyterian
43 Church, 965 Larpenteur Avenue, for an emergency overnight shelter for up to 30 consecutive
44 days and up to 60 cumulative days per calendar year, based on the information contained in the
45 Request for Planning Commission Action, community and neighborhood comments, and
46 Planning Commissioner input.

47 **SUGGESTED CITY COUNCIL ACTION**

48 The City Council should take the following action regarding the two Interim Use requests:

- 49 **a.** Adopt a resolution approving a five-year Interim Use at New Life Presbyterian Church, 965
50 Larpenteur Avenue (Attachment C).
- 51 **b.** Adopt a resolution approving a five-year Interim Use at Roseville Lutheran Church, 1215
52 Roselawn Avenue (Attachment D).

53 **ALTERNATIVE ACTIONS**

- 54 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need
55 of clarity, analysis and/or information necessary to make a recommendation on the request.
- 56 **b.** Pass a motion denying the proposal. An action to deny must include findings of fact
57 germane to the request.

Report prepared by:

Thomas Paschke, City Planner |651-792-7074| thomas.paschke@cityofroseville.com

Attachments: A. PC packets for each IU request B. PC minutes 12/05/18
 C. Draft resolution – New Life D. Draft resolution – Roseville Lutheran
 E. Applicant Correspondence



REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: 12/05/18

Agenda Item: 6C

Prepared By

Agenda Section

Public Hearing

Item Description: Consider a request by New Life Presbyterian Church Interim Use in support of “Project Home” to allow the hosting of 20 emergency shelter beds for homeless families during the month of April (PF18-026).

1 APPLICATION INFORMATION

2 Applicant:	New Life Presbyterian
3 Location:	965 Larpenteur Avenue
4 Property Owner:	Same
5 Application Submission:	October 23, 2018
6 City Action Deadline:	December 22, 2018
7 Planning File History:	None

8 Level of Discretion in Decision Making:

9 Action taken on an Interim Use is **legislative** in nature; the City has broad discretion in making
 10 land use decisions based on advancing the health, safety, and general welfare of the community.

11 BACKGROUND

12 For 10 years New Life Presbyterian Church has opened their doors in April for emergency
 13 overnight shelter and without any incidents, issues, or concerns. The partnership is with Project
 14 Home, an Interfaith Action of Greater St. Paul program, for 20-24 people, mostly families.
 15 Project Home provides a snack, cold breakfast, and beds for sleeping overnight. Families are
 16 transported to and from each church daily. Project Home provides on-site staff support for the
 17 entire time the guests are on location. New Life Presbyterian Church provides volunteers and the
 18 emergency overnight shelter during the month of April each year.

19 Earlier this year the Planning Division met with the Roseville Fire Chief and Building Official to
 20 discuss the overnight shelters and how best to address this non-typical church use. It was
 21 determined that, similar to the Minnesota State Fair Park and Ride Lots, an interim use process
 22 and approval would be the best way to support such a use on an annual basis, and at specific
 23 locations.

24 Planning staff met with representatives of New Life Presbyterian Church to confirm the need to
 25 have such a use that is not typical of the standard type of church functions supported by the City
 26 and to further discussed the process and provide the applicable applications.

27 REVIEW OF INTERIM USE APPLICATION

28 To arrive at its recommendation, the Planning Division considers the City code regulations, input
 29 gathered at the Open House Meeting, and comments from DRC members. In this case the
 30 relevant code section is 1009.03:

31 The purpose statement for this section indicates the following: *Certain land uses might*
32 *not be consistent with the land uses designated in the Comprehensive Land Use Plan, and*
33 *they might also fail to meet all of the zoning standards established for the district within*
34 *which they are proposed; some such land uses may, however, be acceptable or even*
35 *beneficial if reviewed and provisionally approved for a limited period of time. The*
36 *purpose of the interim use review process is to allow the approval of interim uses on a*
37 *case-by-case basis; approved interim uses shall have a definite end date and may be*
38 *subject to specific conditions considered reasonable and/or necessary for the protection*
39 *of the public health, safety, and general welfare.*

40 Additionally, Section 1009.03D.1-3 of the City Code specifies the three specific criteria that
41 must be satisfied in order to approve a proposed INTERIM USE (IU).

42 **Criteria #1:** *The proposed use will not impose additional costs on the public if it is necessary for*
43 *the public to take the property in the future.*

44 Criteria #1 Staff Analysis: This is generally intended to ensure that an interim use will not make
45 the site costly to clean up if the City had to take possession of the property in the future. In this
46 case, the Planning Division does not anticipate taking possession of the Church if there are
47 unanticipated issues or concerns with the emergency overnight shelters. Instead the Planning
48 Division envisions working with the Church and City Department to resolve issues/concerns, or
49 revoke the IU.

50 **Criteria #2:** *The proposed use will not create an excessive burden on parks, streets, and other*
51 *public facilities.*

52 Criteria #2 Staff Analysis: Planning Division believes that the proposed IU for emergency
53 overnight shelter would not constitute an excessive burden on streets, parks, or other facilities, as
54 there would be minimal traffic derived from the families being transported to the Church and
55 they would not be using other public facilities.

56 **Criteria #3:** *The proposed use will not be injurious to the surrounding neighborhood or*
57 *otherwise harm the public health, safety, and general welfare.*

58 Criteria #3 Staff Analysis: Planning Division staff believes that the proposed emergency
59 overnight shelter would not be injurious to the surrounding neighborhood, or otherwise harm the
60 public health, safety, or general welfare of the area. Our determination regarding this criteria is
61 grounded in the fact the program is housed within the Church and staffed by Church volunteers
62 and Project Home staff; occurs for only one month per calendar year; and only supports between
63 20-24 people, mainly families.

64 **SUGGESTED PLANNING COMMISSION ACTION**

65 By motion, recommend approval of a 5-year INTERIM USE for New Life Presbyterian Church, 965
66 Larpenteur Avenue, for an emergency overnight shelter during the month of April each year in
67 conjunction with Project Home, an Interfaith Action of Greater St. Paul, based on the
68 information contained in this report, community and neighborhood comments, and Planning
69 Commissioner input.

70 **ALTERNATIVE ACTIONS**

- 71 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need
72 of clarity, analysis and/or information necessary to make a recommendation on the request.
- 73 **b.** Pass a motion denying the proposal. An action to deny must include findings of fact
74 germane to the request.

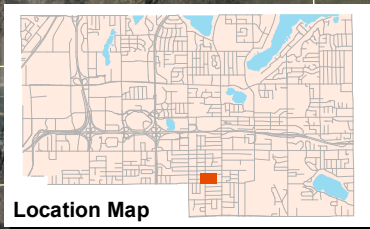
Report prepared by:

Thomas Paschke, City Planner |651-792-7074| thomas.paschke@cityofroseville.com

Attachments:

- | | |
|----------------------|---------------|
| A. Base map | B. Aerial map |
| C. Project narrative | |

Attachment B for Planning File 18-025



Location Map



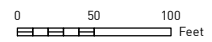
Prepared by:
Community Development Department
Printed: November 27, 2018



Site Location

Data Sources
 * Ramsey County GIS Base Map (11/1/2018)
 * Aerial Data: Sanborn (4/2017)
 For further information regarding the contents of this map contact:
 City of Roseville, Community Development Department,
 2660 Civic Center Drive, Roseville MN

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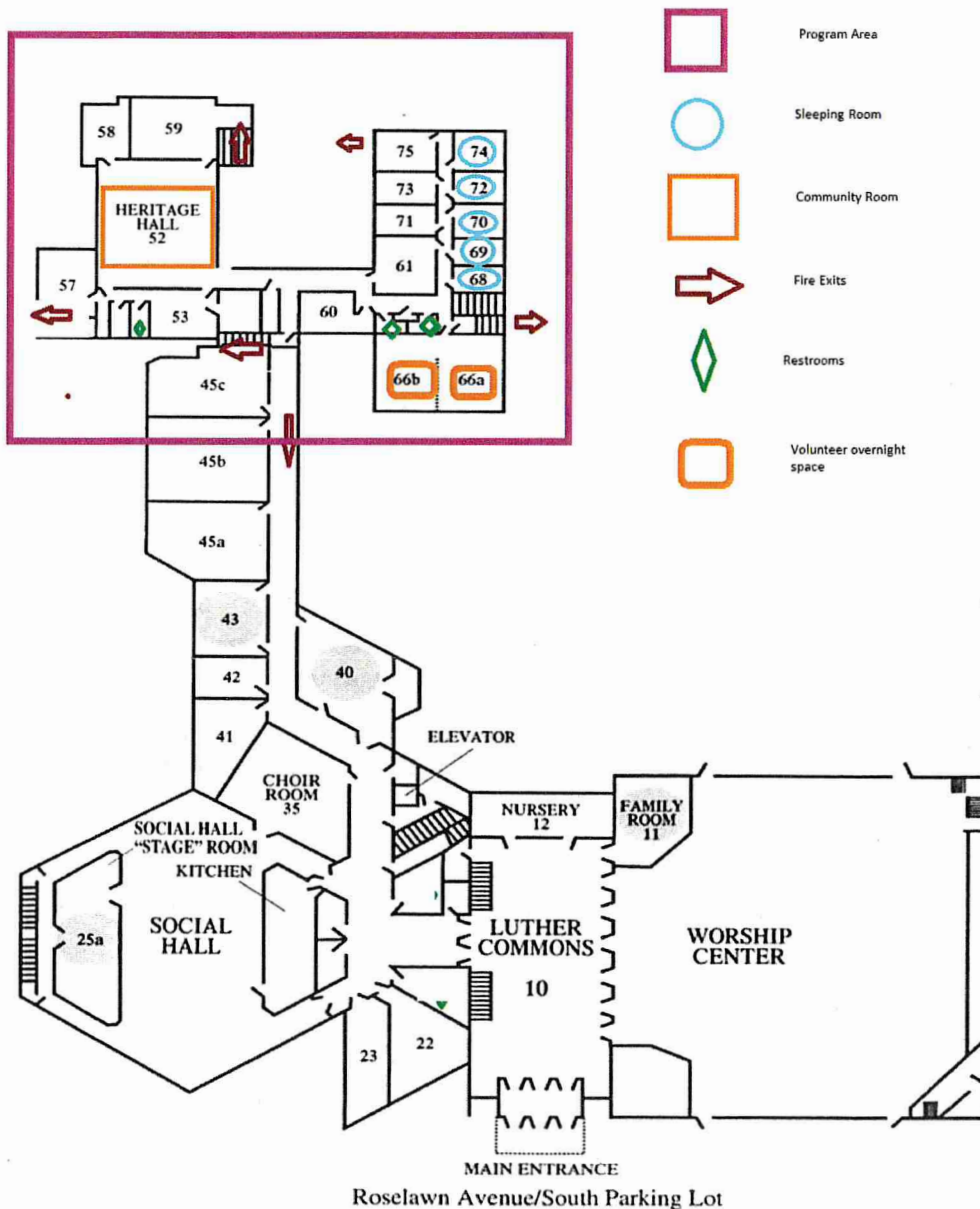


Narrative & Map

Interfaith Action of Greater Saint Paul runs a program called "Project Home" which provides emergency overnight shelter space for Ramsey County families facing homelessness. Each month, two different area faith communities host 20 emergency shelter beds. Roseville Lutheran Church (RLC) and New Life Presbyterian Church (New Life) are two such faith communities in Roseville working with Project Home.

For one month each year, Feb for RLC and April for New Life, we act as an over-night shelter. All of the guests are vetted by Interfaith Action, they are bused to our locations about 5pm and then out to other locations by 7am the next day. Like homelessness in general the vast majority of the guests are children and mothers. Two volunteers act as on-site hosts overnight and a number of other volunteers come in for the evening to play and read with the kids. A snack is served to all in the evening and a breakfast the following morning. RLC has done this for the past four (4) years and New Life for the past thirteen (13) years.

**Lower Level
Room locator map**





REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: **12/05/18**

Agenda Item: **6C**

Prepared By

Agenda Section

Public Hearing

Item Description: Consider a request by New Life Presbyterian Church Interim Use in support of “Project Home” to allow the hosting of 20 emergency shelter beds for homeless families during the month of April (PF18-026).

1 APPLICATION INFORMATION

2 Applicant:	New Life Presbyterian
3 Location:	965 Larpenteur Avenue
4 Property Owner:	Same
5 Application Submission:	October 23, 2018
6 City Action Deadline:	December 22, 2018
7 Planning File History:	None

8 Level of Discretion in Decision Making:

9 Action taken on an Interim Use is **legislative** in nature; the City has broad discretion in making
10 land use decisions based on advancing the health, safety, and general welfare of the community.

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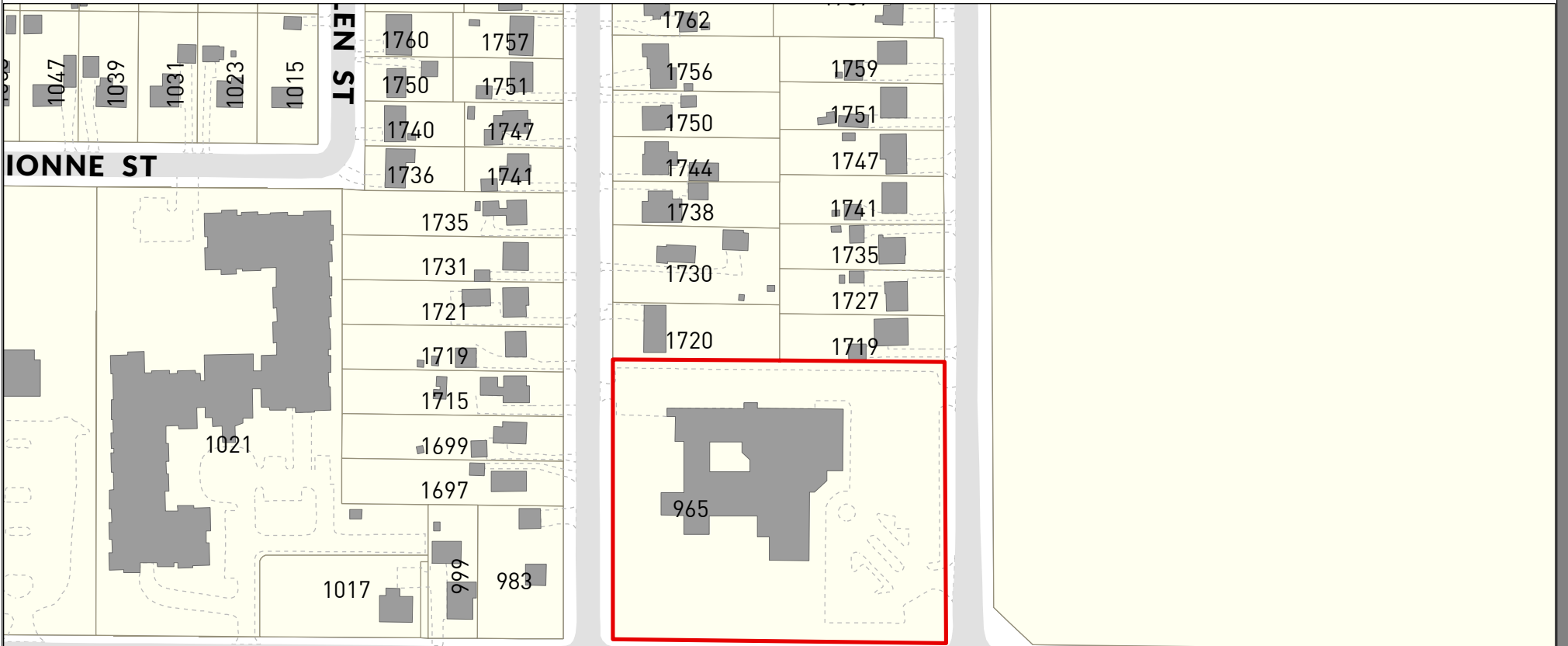
Report prepared by:

Thomas Paschke, City Planner |651-792-7074| thomas.paschke@cityofroseville.com

Attachments:

- | | |
|----------------------|---------------|
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| C. Project narrative | |

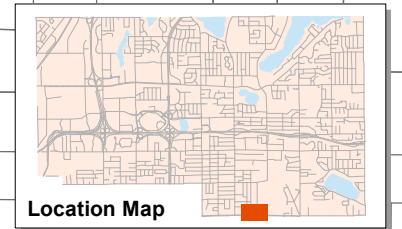
Attachment A for Planning File 18-026



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LARPEN TEUR AVE W



Location Map

 Site Location

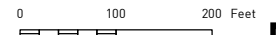
Data Sources

* Ramsey County GIS Base Map (11/1/2018)

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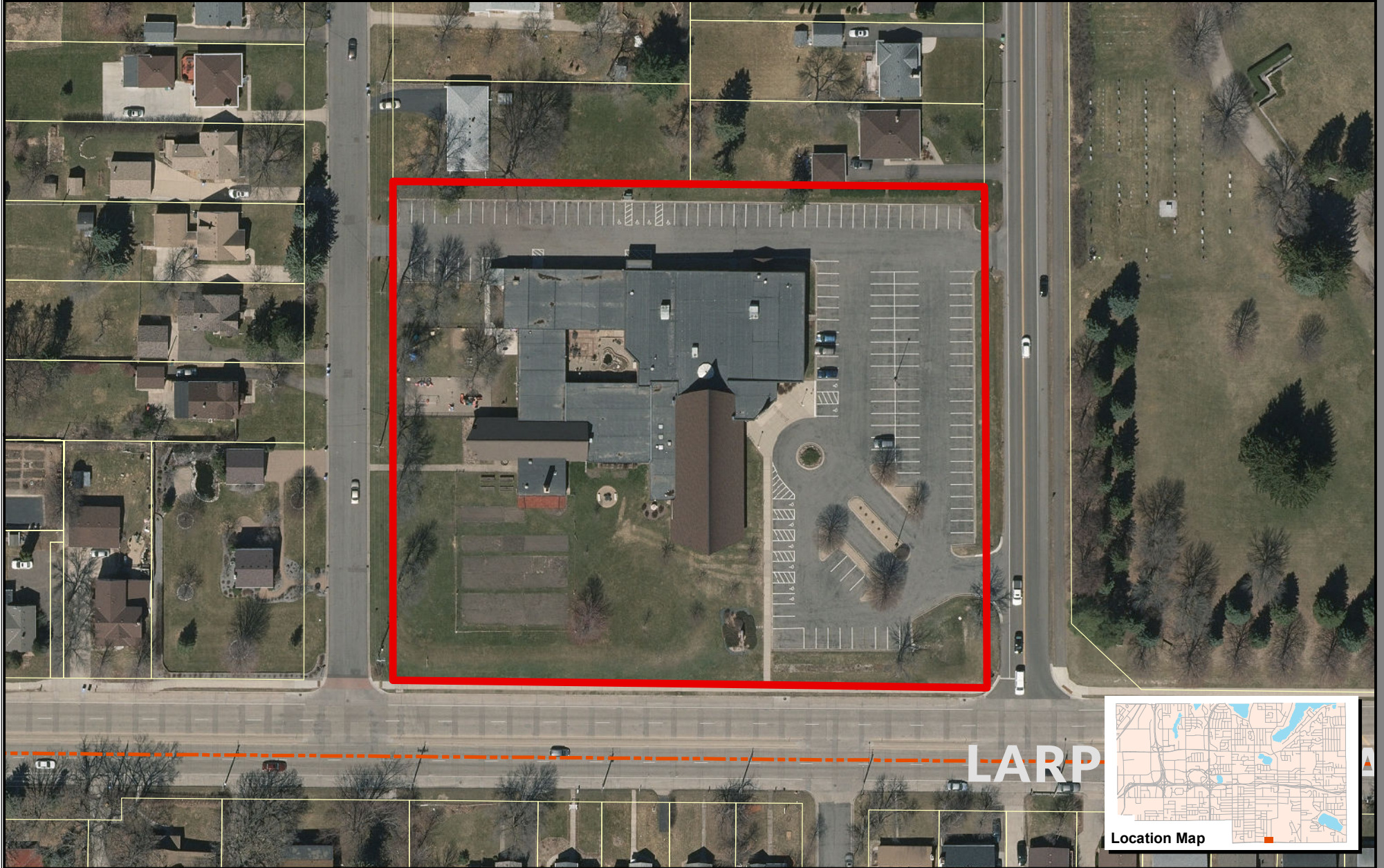
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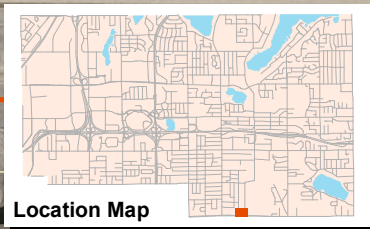


Prepared by:
 Community Development Department
 Printed: November 27, 2018

Attachment B for Planning File 18-026



LARP



Location Map



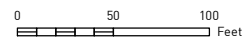
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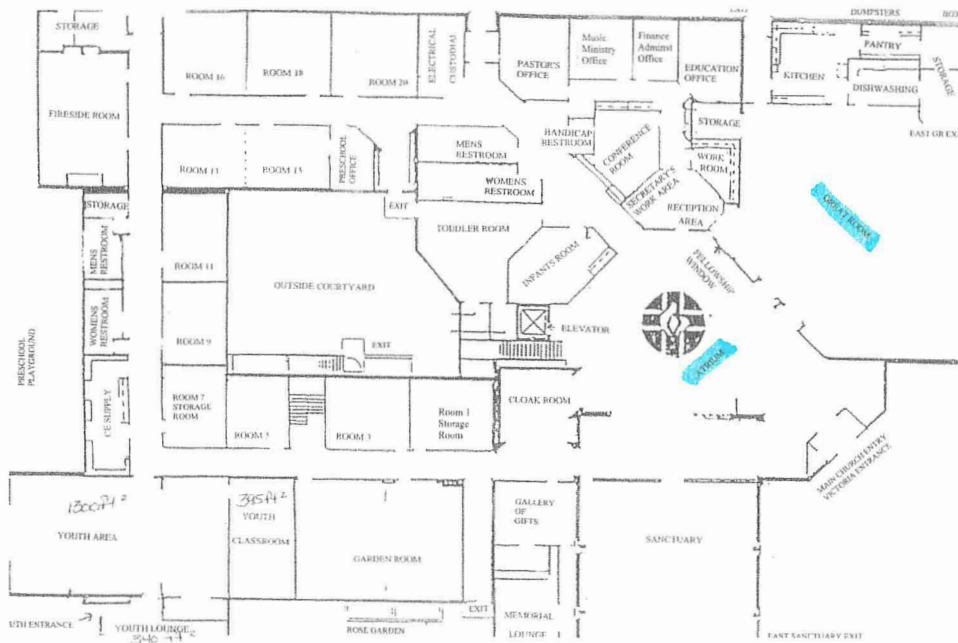
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Please include a brief narrative and sketch plan or site plan illustrating the intended uses and their general placement on the property along with any other information that would be useful in the consideration of the proposed project.

Interfaith Action of Greater St. Paul runs a program called Project Home, which provides emergency overnight shelter for families facing homelessness. Each month, two different faith communities host 20 emergency shelter beds for families. New Life Presbyterian and Roseville Lutheran are two such faith communities working with Project Home.

For one month each year, April for New Life and February for RLC, we provide overnight shelter to program families. All of the families are vetted by Interfaith Action and must meet the program requirements. This program is only for families with children. Interfaith Action busses participants to our location around 5 p.m. and then out by 7a.m. the next day. Two volunteers act as on-site hosts overnight, additional volunteers come in for the evening to play and read with the kids. A snack is served to all in the evening and a cold breakfast in the morning. New Life has hosted this program for the last 10 years, RLC for the last four years.



Signature: *Margaret Moon*

Date: 10/1/18

Extract of the December 5, 2018, Roseville Planning Commission Meeting Minutes

c. Consider a Request by New Life Presbyterian Church for an Interim Use to Operate as Emergency Overnight Shelter for Month of April Each Year (PF18-026)

1 Chair Murphy opened the public hearing for PF18-026 at approximately 6:51 p.m. and
2 reported on the purpose and process of a public hearing. He advised this item will be before
3 the City Council on January 7, 2019

4 City Planner Paschke summarized the request as detailed in the staff report dated December
5 5, 2018.

6 Member Bull asked if the Interim Use Permit for the shelters in church's is required based on
7 an administrative decision.

8 Mr. Paschke stated he stated last summer the Fire Department and Building Official went out
9 to one or both of the churches for inspection and was determined at that time through
10 discussions it was determined that churches are not designed for overnight stays. He stated
11 the churches are not built for or meet fire or building codes for overnight stays. In order to
12 be allowed to have overnight stays without making the needed improvements the church can
13 either do the Interim Use process or the church can submit plans to remodel to accommodate
14 lodging rooms or those types of things in order to become compliant with the code because
15 this is not a traditional, historical or common use of a church and its facilities. The way the
16 City supports it through the zoning would be an Interim Use in order to allow the church to
17 continue to do this.

18 Member Bull begged to differ that it is not a traditional use of a church. Many churches he
19 knows have done this and he feels like it is almost an underhanded move to question
20 sanctuary cities and sanctuary churches with this action without broader community
21 involvement.

22 Mr. Paschke indicated Member Bull was free to have that opinion regarding the Planning
23 Divisions interpretation of Place of Assembly and indicates that the Church can appeal the
24 staff interpretation/determination to the City Council. He also stated he would disagree with
25 the opinion staff was underhanded in requiring the IU process for the temporary overnight
26 homeless shelter and thought many on staff would also disagree.

27 Member Bull agreed the City Council is the place to bring that up. As a Planning
28 Commission the members are here to rule on what is before them as a request, but it is good
29 to have a grounding as to how this requirement came about. He felt like it puts a bourdon on
30 the finances of the churches. He stated this has been happening for many years and the
31 churches have other programs such as lock-downs. He stated he has visited with Roseau
32 Lutheran for their open house on this matter and he saw their housing facilities. He stated he
33 did not know the fire code or what would need to be amended. For the temporary purchases
34 the church is looking for he thought it is a very good facility. He stated he was supportive of
35 the effort and he was open to hearing the views of the community and Commissioners to
36 make a decision at the end of this.

37 Member Sparby asked if staff had a list of what improvements need to be made as required
38 by the fire and building code.

39 Mr. Paschke indicated he did not have that information with him. He stated there is not an
40 area in the church that is designed for housing. It is a different type of code that needs to be
41 met in order to have living facilities, overnight stay, versus having it designed as open
42 sanctuary areas and other things. He stated the building code looks at those things much
43 differently as does the fire code. He noted there are exiting issues and other things that need
44 to be taken into consideration.

45 Member Sparby indicated there was not an idea of cost to make the improvements.

46 Mr. Paschke indicated there was not. He stated when this was brought to him, he was not
47 aware this type of use was being utilized in either of the 2 churches, regardless of how long it
48 has been there.

49 Member Sparby stated the Commission received a brief rundown of the fees and the letter
50 but that was not part of the actual record received. He wondered if staff had a rundown of
51 what those fees are and is that only applicable once for the five-year Interim Use.

52 Mr. Paschke stated in order to go through the Interim Use process, it is treated differently
53 than some of the other processes the City has. He stated the City is required to conduct an
54 open house which has a specific fee and escrow required as a part of it because there is an
55 expanded notification process. The fee needs to be paid and if the City has a much larger
56 notification, then the City might utilize a portion of the escrow paid. He stated in this case
57 the escrow was not used so the church has to pay the fee and escrow was returned. He stated
58 there is also an application fee for an Interim Use and in this case both churches applied
59 under the former application, so the fee was much less than the current application fee on the
60 books.

61 Member Sparby stated he sees the open house fee of \$1,100 and the escrow is \$500, and the
62 application fee was \$675 with escrow being returned.

63 Member Daire asked if it has been staff's determination that this operation is unsafe and
64 therefore the health, safety and welfare of the community is in danger.

65 Mr. Paschke stated he would not say it is unsafe. He indicated he did not know if it was
66 unsafe or safe for that matter. He thought there were life safety issues with having people
67 staying overnight in facilities that are not appropriate for them. In order to address that the
68 improvement would either need to be done to support that or there is a process that the
69 applicant needs to go through, Interim Use, in order to continue that type of effort, whatever
70 it is.

71 Member Daire asked if Mr. Paschke considered this to be an unsafe situation in either event.

72 Mr. Paschke stated he would not know any differently.

73 Member Daire stated the powers that the City operates under, the police powers of the City,
74 protecting the health, safety and welfare of the residents, and if this is unsafe then he thought
75 it is the City's obligation to say it is and if it is unsafe then he thought the Commission
76 needed to know what is needed to make it safe.

77 Mr. Paschke stated he has not been told it is not unsafe. He stated the Fire Department has
78 not communicated to him, but the project has been discussed with staff and the Building
79 Department. The use has been discussed and the Fire Department has concerns about it, but
80 he did not hear the term that it is unsafe. There are issues related to with what is going on

81 and the Fire Department can work with it under the Interim Use knowing what is known
82 today versus what was known years ago. He stated only under the Interim Use permit will
83 the Fire Department support this.

84 Member Daire stated the point he was getting at, is this a use the City is not familiar with
85 attached to a church. Or does this actually threaten the health, safety and welfare of people
86 in the community or the people that use it. He thought if it is demonstrated that it is a threat
87 to the health, safety and welfare, then the City has a leg to stand on. If the only reason is that
88 the City is not used to having churches do this kind of thing, then he thought the City was on
89 pretty shaky ground. He stated if it is unsafe, then there needs to be a plan to make it safe. If
90 it is solely the use which is not under the police powers, then there are other questions that
91 need to be answered.

92 Member Groff asked if there were any other solutions other than Interim Use with this
93 proposal other than doing the changes and repairs to the physical structure.

94 Mr. Paschke indicated he did not believe so. Realistically from a Planning/Zoning
95 perspective, utilizing a church for this use is prohibited and the only way around that under
96 the Zoning context is going through the Interim Use process to allow it. This is no different
97 from the other Interim Uses the City supports. He stated this is not a use the City would
98 consider to be typical or historical or traditional of a church and warrants greater scrutiny
99 because of the type of activity that it is. He stated he got involved because the Fire
100 Department and Building Official got involved in their inspection and concerns over it.

101 Member Groff asked if the City Council was able to waive any of the fees.

102 Mr. Paschke assumed the City Council would have the ability to waive fees if chosen to do
103 so. Staff does not have the ability nor does the Planning Commission, only recommendations
104 can be made by the Planning Commission.

105 Member Groff understood that and thought there was a bigger question going on right here
106 but to make it difficult for churches to function and do something that the church and people
107 feel is their duty and is a big thing for the City to step in and make difficult for them. He
108 understood Mr. Paschke is approaching this just from a statute.

109 Mr. Paschke thought this was broader than that. He did not think the City was trying to step
110 on any toes with what the church is doing. He thought the City was open to it but with
111 everything, there is a process. To be perfectly honest, he was not certain it was a good thing
112 to have buildings designed one way and to be utilizing them in a much different manner
113 because there are issues with that.

114 Member Groff stated the City just finished the Comprehensive Plan and there was a lot of
115 discussion regarding housing and this is the very basic part of housing, the homeless. He
116 stated the Commission can look at based on statute and he thought the Commission probably
117 needed to go this route, but he did not think it should be the end of this conversation because
118 he thought this was an onerous thing to put on the churches.

119 Member Bull stated going forward with the Interim Use Permit, he did not understand how
120 that provides any additional health or safety to the community. All it does is put the burden
121 of the church registering and paying almost two thousand dollars in fees that could be
122 utilized for other uses in the community. He stated staff recommendation does not include
123 any conditions asking the church to do or fix. He stated he was at a loss as to why the City is

124 requiring this. He asked if there was an ordinance regulating temporary housing in non-
125 residential buildings.

126 Mr. Paschke stated the City did not have anything that he was aware of.

127 Member Bull stated the Roseville Review just published an article on St. Paul passing an
128 Ordinance on temporary housing on this same matter to provide churches and schools to be
129 able to provide shelters. He stated the other question is Roseville Statutes versus Minnesota
130 Statutes, Minnesota Statutes permit emergency shelters and includes institutions such as
131 schools and churches and inclement weather is defined as an emergency along with other
132 hardships. He noted there is one section on adults and families and another one is on youths.
133 He feels like the City is trying to supersede what the State is putting out there as far as
134 churches being eligible to be emergency shelters which is the intention that is being brought
135 forward as their use. He stated he was not understanding the need for it and that will be
136 something the church will need to take up with the City Council.

137 Member Sparby stated he did see a gap between what the Fire Code recommended
138 improvements were and the Interim Use. If the City was pulling some of the improvements
139 into the Interim Use and providing something constructive that the church could grasp onto
140 and therefore there was a broader thrust of the Interim Use, he would be able to take a closer
141 look at it. But it almost seems like the church is going through the process for no reason
142 because the City is not pulling in anything that was part of the Fire Code improvement. He
143 felt there was something amiss of where the City started and the process the City is taking.

144 **Applicant Representative**

- 145 • **Mary Fran Moen, Church Administrator for United Life Presbyterian Church**

146 Ms. Moen stated her understanding is Project Home requested United Life Presbyterian
147 Church to inform the Fire Department that people were staying at the church and where in
148 the church the families were staying so the Fire Department would be aware of any safety
149 issues. She thought the term shelter was more applicable as opposed to housing because the
150 church does not cook. Cold snacks are provided in the evening for the families along with
151 cold breakfast and snacks as the families leave for different programs. The families wash up
152 at the programs center. The church is strictly a relaxing and sleeping area for the families.
153 She stated five years ago Project Home asked the church to inform the Fire Department of
154 the shelter and every year she has been with the church the Fire Department has come in and
155 inspected the building. One of the comments that Mr. O'Neil made were the number of
156 exists that were in the church and indicating it was more than what was required. She
157 showed on a layout where the exists are located in the church.

158 Ms. Moen stated Mr. O'Neil made the comment along the lines that he was very happy to see
159 how open it was and more than enough ways out in case of an emergency. Her
160 understanding from what was said is the safety of the church is surpassed. She also invited
161 the Fire Department to tour the entire building and check it for fire safety to make sure
162 everything was up to code. She noted the church has complied with everything the Fire
163 Department has asked for because safety of the church guest is important. She stated she
164 sees this as a very historic and traditional use of the church with having some sanctuary
165 issues and to show Christ's love. This is a very tangible way that United Life is promoting
166 what the church is seeing as their vision and mission and has always been part of this
167 church's mission as far as showing Christ's love in this community.

168 Ms. Moen stated homelessness is a huge problem in society right now and this is a chance for
169 Roseville to also take part in a homelessness initiative.

170 • **Sarah Legal, Director of Project Home at Interfaith Action of Greater St. Paul**

171 Ms. Legal stated she has been running project home since 2001.

172 • **Pastor Riz Prakasim, Pastor of United Life Presbyterian Church**

173 Pastor Prakasim stated he has been leading the faith community in Roseville for the last five
174 years. He echoed what Ms. Moen and Ms. Legal have stated. He stated 2.5 years ago the
175 church had the pleasure of inviting Chief Mathwig to their faith community for the adult
176 education forum and one of the things he stated is this is a joint effort to make the
177 communities more robust, safe, and cooperative. He stated there were three things the
178 church could do from their perspective to decrease crime and strife in the community. One
179 of things is to provide transportation for people to get to work and help people to find jobs.
180 Help people with child care systems and the third thing he said is this is people with housing
181 and is certainly something the church has been trying to do in concert with Project Home.
182 This is one of the basic tenants of their faith as described in the Holy Canon. Matthew 25
183 explicitly says that if you see someone in need you are obligated as a Christian to do so. That
184 is one of the things the church has been trying to do in the community, trying to help out with
185 the deficits where the church sees them to make this a safer community for all.

186 Member Groff asked what other solutions other cities have found because this is not a new
187 process.

188 Ms. Legal stated the City of St. Paul, which the majority of their faith communities are in,
189 Project Home has been running under what St. Paul considers to be a similar use permit and
190 made Project Home go in front of the City Council, but St. Paul never made Project Home
191 pay for the permit or anything and at the time St. Paul asked Project Home to give PED a list
192 of the congregations that were within the City limits and did not make any of the
193 congregations pay any fees at all. Because of it's size the City of St. Paul gets some ESG
194 (Emergency Solutions Grant) funding and St. Paul financially supports Project Home within
195 the City of St. Paul.

196 Ms. Legal stated the City of Maplewood has a similar process and she thought she did ask
197 Woodland Hills Church to change something about their air ducts. She stated there was not
198 additional fees.

199 Ms. Legal stated Project Home serves all of Ramsey County. She stated Project Home
200 serves mostly children with their parents and the families are local, the children go to
201 Roseville schools.

202 Member Sparby asked what are the improvements that need to be made to the church to
203 make the building compliant.

204 Ms. Moen stated Chief O'Neil told her nothing, when the Fire Chief and his crew came in
205 and toured the building, they thought it had wonderful access and did not suggest any
206 improvements. She stated she offered to go through and have a safety inspection.

207 Member Sparby asked why the City of Roseville is going through the Interim Use Process if
208 the building is compliant for that use. He thought that information needed to be provided

209 before the Commission could make a decision as to why the City would be moving forward
210 with an Interim Use.

211 Pastor Prakasim, stated the Interim Fire Chief is a member of the church and has raised no
212 objection as to what the church is doing.

213 Member Bull stated the MN Statutes and the way it is worded reads “The temporary housing
214 can be provided for up to thirty consecutive days, up to sixty days cumulative per year”. He
215 wondered if the church would be open to something like that so the City can be consistent
216 with MN Statutes should the Commission recommend that.

217 Ms. Moen stated April has thirty days and for Roseville Lutheran, February has even fewer
218 days.

219 Chair Murphy invited the public to comment on the proposal.

220 **Public Comment**

221
222 Mr. John Shardlow, President Roseville Lutheran Church Council

223 Mr. Shardlow recognized his item is coming up next on the agenda but thought he would
224 address the Commission because it is the same sort of issue. He stated he is a City planning
225 consultant by profession, but he was at the meeting as a representative of the church. He
226 indicated his church had no objection to communicating with the City of Roseville regarding
227 what the church is doing. He thought it was in their mutual best interest that the City is
228 aware of what the church is doing. He stated the Church did not object to having some sort
229 of review and approval and thought it was important that a shelter is being discussed and
230 not lodging.

231 Mr. Shardlow stated volunteers are always onsite when people are there. Volunteers are at
232 the shelter to feed people and is a supervised activity. The \$2,000 could be used other ways
233 and he hoped the church and City can discuss this. He thought the Interim Use Permit for
234 five years is a good thing. He thought there could be discussion of automatic renewal of the
235 Interim Use Permit if there are no issues or problems connected to it because he did not think
236 problem is going to go away. As a church, as a congregation the focus is on Roseville as a
237 community. He stated this is an ongoing thing and felt is a really important part of being a
238 community. He stated the church is strong supporters of the City Government and want to be
239 partners.

240 Cheryl Fairbanks, Member of New Life and Volunteer for Project Home event

241 Ms. Fairbanks stated Project Homes is what seems to be bringing this issue forward, but she
242 believed it was Commissioner Bull that brought the conversation forward earlier that the
243 underlying thing is anybody staying overnight. She did not hear an answer for that and if the
244 church is doing youth lock-in’s or confirmation or things that the church has historically
245 always done which are overnights that it too would be impacted by what the Commission is
246 talking about and she would like clarification on that point.

247 Mr. Paschke stated he thought the issue was the extended stay time that the shelter has that
248 becomes more concerning than a weekend.

249
250 Ron Moen, husband of Mary Fran Moen

251 Mr. Moen stated he is not a member of either church but as the Finance Director and
252 Controller of the Public Housing Agency in St. Paul, housing is very near and dear to his
253 heart. He indicated St. Paul has approximately 22,000 people the City provides or subsidizes
254 housing for. Public housing is not housing of last resort, it requires waiting lists and a
255 waiting time of what can be a few months to several years. Homelessness is a huge problem
256 throughout the Nation. Programs such as this are needful because Public Housing cannot do
257 it all. These types of programs are very necessary for the communities. He thought as Mary
258 Fran stated this is Roseville's opportunity to assist with a program that will benefit people in
259 the Metro area.

260 Warren Wolf, Member of New Life

261 Mr. Wolf stated he has been a member of the community for the last twenty years. He
262 appreciated the tone he is hearing from the Commission. He thought everyone in the room
263 agreed that this is an important area where the City could really be supporting people in
264 Roseville and the State in dealing with housing problems. He stated part of his letter to the
265 City Council will suggest that maybe the City Council could be supportive by making a two
266 thousand donation to this effort to help alleviate problems with housing.

267 Mari Herbyashi, Member of New Life and volunteer for Project Home

268 Ms. Herbyashi stated this project has been going on for over a decade at this point and at no
269 point have there been any safety incidents or concerns. She noted when a mailing went out
270 for notification of this project happening the only people who showed up were ones in
271 support of this program. She stated it has been said that this is not a common use of a church
272 and she wanted to push back on that statement and say there are twenty plus sites across the
273 Twin Cities that participate in Project Home and many more across the State and many are
274 churches, schools and synagogues. She stated the community sees this as a fundamental
275 mission of the church.

276 Chair Murphy closed the public hearing at 7:32 p.m.; as no one else appeared to speak for or
277 against.

278 Commission Deliberation

279 Member Daire commented that last month he was not able to attend the meeting because he
280 was hunting up near the North Shore where he was not prepared with clothing to be able to
281 withstand the temperature for more than a couple of hours. It seems to him that there are a
282 number of homeless people who are facing the same situation; inadequately clothed, very
283 little place to stay, with almost no help, and it strikes him that he spent thirty-seven years in
284 planning as a professional, thirty-three of which was with the City of Minneapolis and he
285 came to regard his role as being the guardian of the public good and took that seriously. He
286 stated the City has almost just come through the Comprehensive Plan process of updating the
287 2030 plan to 2040 and the City was strongly urged by the Metropolitan Council to look to
288 equity rather than equality as an element of the Comprehensive Plan and to work it in.
289 Equity means that everybody gets a fair shake. He stated there are some people that cannot
290 do that, many of those are called homeless people. He stated he was not on a crusade, but it
291 strikes him that in just the last month, he and his wife have received requests for funding
292 from The Franklin Graham Program and Samaritan's First who is collecting money for heart
293 operations for kids who have heart defects. He wondered if that was a traditional endeavor
294 for the church to take. He thought the community had the capability and maybe the
295 responsibility to address some of these things.

296 Member Daire stated he spent a lot time over this proposal, lost some sleep over it, and also
 297 did some praying over it. He was reminded of the Scripture verse in James 4, Chapter 17
 298 “He who knows to do good and doesn’t do it to him it is sin.” He thought it speaks directly
 299 to the kind of thing the City is involved in. He stated when he was on the planning staff with
 300 Minneapolis, he felt like everything had to be regulated, that the City couldn’t have an inch
 301 of ground that was not under some sort of land use plan or some kind of policy statement in
 302 terms of how the City was to address that because the City is guardians of public good. He
 303 stated he did not feel that way anymore and felt he was arrogant in that. He would like to
 304 approach this somewhat differently. He thought the City’s intent to regulate programs within
 305 churches is a slippery slope. Once the City Officials allow this to be regulated then what is
 306 next. He did not think it is a place where faith communities belong, nor does he think it is a
 307 place the City ought to put faith communities. He appreciated the letter sent out by Ms.
 308 Moen and thought there are a lot of better ways to spend \$1,770 than balancing the City’s
 309 budget. He would not be at all opposed to contributing to this process and thought it was
 310 essential. He wished more churches were standing up and doing what these two churches are
 311 doing. He stated if it were up to him, he would ask the churches to keep him informed and
 312 tell them to go for it. But that is not the course that was chosen by staff and it puts him in
 313 opposition to staff in this matter.

314

MOTION

315 **Member Gitzen moved, seconded by Member Groff, to recommend to the City Council**
 316 **approval of a 5-year INTERIM USE for New Life Presbyterian Church, 965**
 317 **Larpenteur Avenue, for an emergency overnight shelter during the month of April each**
 318 **year in conjunction with Project Home, an Interfaith Action of Greater St. Paul, based**
 319 **on the information contained in this report, community and neighborhood comments,**
 320 **and Planning Commission input.**
 321

322 Member Gitzen stated he agreed with everything stated at the meeting, but he did not think
 323 the City is against the churches providing this. This is a process and should probably be a
 324 better way of doing this or a fee waived but he thought what the Planning Commission is
 325 charged with is to vote on the Interim Use Permit or not vote on it and the Interim Use Permit
 326 actually supports the church using their building for a shelter. He agreed that the City was
 327 opening a can of worm doing this. He did not think it is the Commission’s job to determine
 328 to waive a fee or make the building safe. He thought the Commission’s job is to either
 329 support this or not support this.

330 Member Groff agreed and the issue is process. The last thing he wants to see is this Interim
 331 Use not going through and the church not being able to have a shelter in April because the
 332 City has to address this somehow. He thought the church needs to talk to the City Council
 333 and make it known that the fee should be addressed.

334 Member Bull stated he was in favor of recommending this to the City Council for approval
 335 although he believed the motion that has been made as recommended is more restrictive than
 336 the City should have. He would like to enter a motion to amend the motion striking the
 337 portion of line 66 that states “during the month of April each year in conjunction with Project
 338 Home, an Interfaith Action of Greater St. Paul” and replace that with wording “for up to
 339 thirty consecutive days and up to a cumulative sixty days per year”.

340 **Member Bull moved, seconded by Member Daire, to amend the motion to strike the**
341 **wording “during the month of April each year in conjunction with Project Home, an**
342 **Interfaith Action of Greater St. Paul” and replace with “for up to thirty consecutive**
343 **days and up to a cumulative sixty days per year.”**

344 Member Bull stated the reason for the amended motion is this Interim Use is for five years
345 and Project Home could morph into something different. He did not want to see the church
346 go through this process again just because it is replaced by a different program or if it
347 becomes appropriate for the church to do this during the month of March because some other
348 church that is doing March now can't do it but could do April which changes the schedule.
349 He would like to leave that in the hands of the church and the program administrators to
350 make this happen. The Commission can still recommend granting the Interim Use Permit
351 and still have some restrictions on the number of days to keep it a temporary situation.

352 Member Daire stated the amendment was good with him but he questioned whether the City
353 should regulate a church program. He stated he would rather see no amendment at all but if
354 this is the best the Commission can come up with, he trusted the City Council to be able to
355 make a good decision on that.

356 Chair Murphy asked Ms. Moen if the proposed amendment was congruent with her group's
357 intent.

358 Ms. Moen stated she appreciated the amendment and saw it as broadening the application
359 and greatly appreciated the Commission's foresight on this. She did see this as congruent
360 with what the church is asking.

361 Chair Murphy asked Mr. Paschke if he saw any incongruencies.

362 Mr. Paschke indicated he did not have any issues with the amendment.

363 Member Bull stated he picked the thirty and sixty days because that is specified in MN State
364 Statutes for shelters.

365 Member Sparby stated he could support this but thought it was odd that the Commission was
366 talking about a Statute not in front of the members. He stated he did not like to insert the
367 Commission's judgement for that of the church. The Church asked for April and the
368 Commission is changing it to thirty consecutive days, up to sixty, which is broadening this.
369 He was fine with that, but wanted to make sure the Commission captures what the church
370 wants at this point in time and not blow it up into a bigger debate about the parameters set on
371 it. To the extent that the City can keep it narrow to what the church wants, he thought it has
372 a better chance of success. If the Commission muddies it up too much, he thinks it is harder
373 for people to get their heads around it.

374 Chair Murphy stated he was also in favor of the amendment and checking with the requester
375 for the Interim Use, he believed the Commission is not blowing up the mission but perhaps
376 giving the church more flexibility, as Member Bull stated, to accommodate future needs
377 without having to go through the process or additional cost. He guessed this would be
378 addressed by the City Council within five years.

379 **Ayes: 6**

380 **Nays: 0**

381 **Amendment motion carried.**

382
383 Chair Murphy stated because the amendment motion was approved, the Commission needs
384 to vote on the main motion to recommend approval for a 5-year INTERIM USE with the
385 time frame as amended. He asked for additional discussion.

386 Member Sparby stated the biggest issue with this is the City cites Section 1009.03 with three
387 specific criteria that must be satisfied in order to approve a proposed Interim Use. Criteria
388 one is the proposed use will not impose additional costs on the public if it is necessary for the
389 public to take the property in the future. Criteria two is the proposed use will not create an
390 excessive burden on parks, streets, and other public facilities and Criteria three is the
391 proposed use will not be injurious to the surrounding neighborhood or otherwise harm the
392 public health, safety, and general welfare.

393 Member Sparby stated the Commission is talking about uses that might not be consistent
394 with the land use designation and/or failed to meet all of the Zoning Standards established for
395 the district within which being proposed. He stated the Commission has not articulated on
396 either of those grounds as to why this fails to meet that. All he sees in this memo is that this
397 is non-typical of a church use and what he has heard tonight is this is very typical of a church
398 use for the center. On top of that, he has not heard any improvements that need to be made to
399 actually get the church compliant. What he has heard is the church is compliant and the
400 church needs to go through this process because it is non-typical and is written in the staff
401 report without any backing whatsoever so making the church go through the Interim Use
402 process does not make any sense. Additionally, the City is limiting this to a 5-year Interim
403 Use so the church will have to come back in five years unless the City Council does
404 something drastically different. He thought the Commission needed to do a better job as to
405 why the church is going through this process. He thought there needed to be a better grasp as
406 to why the church is going through the Interim Use process. He thought it was a good idea to
407 get this sent up to the City Council to make a determination on it. He indicated he would be
408 supporting the motion even though he did not agree with the avenue of the Interim Use.

409 Member Bull agreed and indicated in spending some time looking through this, the Comp
410 Plan references churches in Institutional Districts but nowhere in the City Code is church
411 defined. He stated what is typical of a church is never spelled out. He stated looking at City
412 Code 1001.05, has Institutional Zone but that refers to churches as places of assembly and
413 nothing behind that. The property standards that are put forward for places of assembly is
414 that it has some kind of an egress onto a connector type street. He stated the Code does not
415 address this at all and he thought their mission is to act on this before them but he was glad
416 the City Council typically watches the Planning Commission meeting so the Council can get
417 the temperament of what the Commission is trying to portray.

418 Chair Murphy thanked for the Commission for insightful comments. He stated when he
419 received the packet and read it, he thought this was pretty much of a no brainer and that the
420 City and Commission should support institutions doing this. But the Commission seems to
421 be stuck in a bit of administrative mud trying to figure out if an Interim Use is needed and
422 what is the best way to do it. Rather than see the tentacles of City government reach inside
423 the church, he sees a Fire Department and Community Development Department trying to do
424 their jobs with lack of specificity addressing this issue in City Code and some level of Code
425 tweaking and fee schedule tweaking to recognize the times we live in are appropriate.

426 Otherwise, he had to strongly agree with Member Gitzen that the Commission’s job is to
427 recommend approval or denial tonight. He stated he will also be in favor of the motion.

428 **Ayes: 6**

429 **Nays: 0**

430 **Motion carried.**

431

432 **b. Consider a Request by Roseville Lutheran Church for an Interim Use to Operate as**
433 **Emergency Overnight Shelter for Month of February Each Year (PF18-025)**

434 Chair Murphy opened the public hearing for PF18-025 at approximately 7:53 p.m. and
435 reported on the purpose and process of a public hearing. He advised this item will be before
436 the City Council on January 7, 2019

437 City Planner Paschke summarized the request as detailed in the staff report dated December
438 5, 2018. He suggested the motion to be made should reflect the motion from the previous
439 item to be consistent.

440 **Applicant Representative**

441 **• John Shardlow, President Roseville Lutheran Church Council**

442 Mr. Shardlow stated Roseville Lutheran Church would welcome the opportunity to work
443 with the City to try and figure out how to do this better. He appreciated the conversation.

444 Chair Murphy asked if the change in wording for the motion to thirty days consecutive and
445 up to a cumulative sixty days per year was agreeable to them.

446 Mr. Shardlow stated the church is grateful for the flexibility and over time, the church may
447 try to make some additional improvements to try and make this a better accommodation over
448 time. He thought this was something the church would like to continue to work with the
449 community on and are happy to be a part of that discussion.

450 Member Bull stated he visited and toured the facilities at Roseville Lutheran, and believed
451 the set up at the church is a little different than the previous one the Commission saw. The
452 previous one was using a great room of sorts as the shelter and Roseville Lutheran has
453 individual rooms for the families and each room is equipped with smoke and carbon
454 monoxide detectors and appear to him to be as safe as what he has in his home.

455 Mr. Shardlow stated the church does appreciate the fact that the church does have the
456 opportunity for the families to have some privacy and that is one of the important parts of the
457 experience the church tries to support. He stated the church did just go through the expense
458 of having their kitchen licensed as a commercial facility so the church can provide food in a
459 meaningful way as well.

460 **Public Comment**

461

462 **Ms. Cheryl Fairbanks, Member of New Life Presbyterian**

463 Ms. Fairbanks stated she would like to speak in support of their fellow church, Roseville
464 Lutheran but she would like to propose to the Council to not make each church individually

465 or institutional organization have to address this. But rather to come up with a common way
466 for people to go through this process whether it is once a year to apply with details and have
467 an inspection but have only one process and one form and not make every organization have
468 a separate proposal. That would make it easier and much more efficient.

469 Chair Murphy closed the public hearing at 7:58 p.m.; as no one else appeared to speak for or
470 against.

471 **Commission Deliberation**

472 **MOTION**

473 **Member Bull moved, seconded by Member Sparby, to recommend to the City Council**
474 **approval of a 5-year INTERIM USE for Roseville Lutheran Church, 1215 Roselawn**
475 **Avenue, for an emergency overnight shelter for up to thirty consecutive days and up to**
476 **a cumulative sixty days per year, based on the information contained in this report,**
477 **community and neighborhood comments, and Planning Commissioner Input.**

478 **Ayes: 6**

479 **Nays: 0**

480

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 7th day of January, 2019, at 6:00 p.m.

The following members were present:
and the following were absent:

Councilmember _____introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN INTERIM USE FOR NEW LIFE PRESBYTERIAN CHURCH TO
CONDUCT A TEMPORARY EMERGENCY OVERNIGHT HOMELESS SHELTER (PF18-026)**

WHEREAS, the Planning Commission, at a public hearing held on December 5, 2018, pertaining to the request by New Life Presbyterian Church for consideration of an Interim Use in support of a temporary homeless shelter in cooperation with Project Home during the month of April each year; and

WHEREAS, after the required public hearing, the Roseville Planning Commission recommended approval (6-0) of the request by New Life Presbyterian Church for a five year Interim Use supporting the annual temporary emergency overnight homeless shelter; and

WHEREAS, the Planning Commission recommended that instead of the temporary emergency overnight homeless shelter being allowed to operate only during the month of April, as things could change, the Commission recommended the shelter be allowed to operate up to 30 consecutive days and up to 60 cumulative days per calendar year; and

WHEREAS, the subject property is identified as follows:

**965 Larpenteur Avenue
PIN # 14-29-23-34-0027**

WHEREAS, the Roseville City Council at their meeting of January 7, 2019, was presented with the project report from the Community Development staff regarding the subject request; and

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby approves the Interim Us for an annual emergency overnight homeless shelter at New Life Presbyterian Church, 965 Larpenteur Avenue, subject to:

1. The shelter being allowed to operate up to 30 consecutive days and up to 60 cumulative days per calendar year.
2. This approval shall expire at 11:59 pm on January 7, 2024; a five year IU.

The motion for the adoption of the foregoing resolution was seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 7th day of January, 2019, at 6:00 p.m.

The following members were present:
and the following were absent:

Councilmember _____introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN INTERIM USE FOR ROSEVILLE LUTHERAN CHURCH TO
CONDUCT A TEMPORARY EMERGENCY OVERNIGHT HOMELESS SHELTER (PF18-025)**

WHEREAS, the Planning Commission, at a public hearing held on December 5, 2018, pertaining to the request by Roseville Lutheran Church for consideration of an Interim Use in support of a temporary homeless shelter in cooperation with Project Home during the month of February each year; and

WHEREAS, after the required public hearing, the Roseville Planning Commission recommended approval (6-0) of the request by Roseville Lutheran Church for a five year Interim Use supporting the annual temporary emergency overnight homeless shelter; and

WHEREAS, the Planning Commission recommended that instead of the temporary emergency overnight homeless shelter being allowed to operate only during the month of February, as things could change, the Commission recommended the shelter be allowed to operate up to 30 consecutive days and up to 60 cumulative days per calendar year

WHEREAS, the subject property is identified as follows:

**1215 Roselawn Avenue
PIN # 15-29-23-14-0093**

WHEREAS, the Roseville City Council at their meeting of January 7, 2019, was presented with the project report from the Community Development staff regarding the subject request; and

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby approves the Interim Us for an annual emergency overnight homeless shelter at Roseville Lutheran Church, 1215 Roselawn Avenue, subject to:

1. The shelter being allowed to operate up to 30 consecutive days and up to 60 cumulative days per calendar year.
2. This approval shall expire at 11:59 pm on January 7, 2024; a five year IU.

The motion for the adoption of the foregoing resolution was seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.



November 30, 2018

RE: Waiving of Permit fees and process

Thomas Paschke, Interim Community Development Director/City Planner
Community Development - Planning
2660 Civic Center Drive
Roseville, MN 55113

Dear Mr. Paschke,

New Life Presbyterian Church (formerly North Como Presbyterian Church) has a long history of being a vital part of the community of Roseville. As a Church we work to have a positive impact on the community as a means of loving our neighbors. This love in action can take many forms; food, clothing, community, and even shelter. These examples are all part of our values and mission of sharing Christ's love for all.

New Life, in partnership with Project Home, provides emergency overnight shelter for homeless families, with a maximum total of 20-24 people. New Life provides volunteers for all the hours that Project Home guests are in the building. Participants are usually in the building from 5:30 p.m. to 7:00 a.m. All participants are vetted for the program, as are the volunteers. This is a valuable program for our community, providing a vital service. New Life receives no funds for hosting Project Home. Project Home fits the historic and present mission of the Church.

On behalf of New Life Presbyterian, I am respectfully requesting a refund of the \$675.00 permit fee.

When New Life was first requested to pursue this permit, by Dave Englund and Fire Chief O'Neill, I was told that the fee would probably be waived.

I do not believe that Conditional Use applies to New Life. The application put out by the City of Roseville states, "Certain interim use proposals may constitute significant departures from the present or historical use or intended use of the property."

Churches have historically provided shelter and even sanctuary. Churches are used for overnight youth lock-ins and traveling mission groups. New Life has been participating for 9+ years as an emergency shelter for Project Home. New Life has had youth lock-ins. Hosting Project Home is not a significant departure from the present, historical, or intended use of the property New Life Presbyterian Church.

Hosting Project Home uses about 10% of our space during 8.2% of the year. The time and space used is not significant for the great positive impact that Project Home has on the community.

On behalf of New Life Presbyterian, I respectfully requesting a refund of the \$1100.00 Open House fee.

In September, Dave Booms (Roseville Lutheran Church) and I went to get the mailing list from the City for those residents that were within 500 feet of our respective properties. It was at that time that we learned of the Open House fee of \$1100.00 along with an escrow fee of \$500.00. When questioned about the fee and that it was not on the website, we were told that the website is not up to date, but these fees were in effect since January 2018. These fees are not known or posted on your website.

These fees are excessive and burdensome. I was told the fees cover staff time and materials. City Staff copied what I had on the application, not a significant investment of time. The two mailings consisted of less than 600 pieces. The cost would be significantly less than the \$1100.00 required.

New Life Presbyterian Church appreciates the work of Chief O'Neill and his team in making our community safe. We want to continue our support and collaboration with both the Fire and Police Departments. We will continue to notify Chief O'Neill of Project Home's presence for the safety of all.

Sentiment and comments at the Open House for our neighbors were overwhelming in their support for Project Home. Many voiced the opinion that this is what churches should be doing. There were no concerns about our hosting voiced by any attendees or those who wrote in or called. We have never heard of any concerns on the part of our neighbors.

For all these reasons, I respectfully request the refund of the \$1100.00 and \$675.00 fees. I also boldly request that since this is not a significant departure of the present or historic use of New Life's building that we be exempt from this burdensome permit process in the future. The City of Roseville has the opportunity to support efforts toward ending homelessness. Thank you for your consideration.

Respectfully submitted,



Maryfran Moen
Church Administrator

CC:

Planning Commission

Robert Murphy
James Bull
James Daire
Chuck Gitzen
Wayne Groff
Julie Kimble
Peter Sparby

City Council

Mayor Dan Roe
Jason Etten
Lisa Laliberte
Tammy McGehee
Robert Willmus

Others

Walter Rockenstein, Esquire
Sara Liegl, Director Project Home

From: noreply@civicplus.com
To: *RVCouncil; Dawn O'Connor; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council
Date: Sunday, December 2, 2018 7:44:05 PM

Contact City Council

Please complete this online form and submit.

Subject Alternate Use Permit

Contact Information

Name: Susan Kachel

Address: 1776 Asbury Street

City: Falcon Heights

State: MN

Zip: 55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Email
Remember to fill in the corresponding contact information.

Email Address: [REDACTED]

Phone Number: [REDACTED]

Please Share Your Comment, Question or Concern

Hello Roseville City Council Members, I am not a citizen of Roseville. I am a citizen of Falcon Heights. I am a teacher at Roseville Area Schools, and I am a member of New Life Presbyterian Church in Roseville. I spend a lot of my time and a lot of my money in Roseville. I feel like Roseville is doing great things as of late, including the addition of Walmart, Von Maur, and the new Punch Pizza. My family and I love Roseville. I learned of something today that caused me concern. My church, New Life Presbyterian, does an outreach program every April called Project Home. We offer our church to homeless people for the month of April. Our church offers homeless people a place to sleep, and we provide them with breakfast and dinner. We also spend time with the homeless peoples' children. Our Project Home activities and food are provided by volunteers from our

church. This is not something our church makes money on. What I learned today is that the City of Roseville is requiring that our church needs to file an "Alternate Use Permit" in order for us to perform our outreach of Project Home. The cost for the permit is \$1,800. I feel like our church is giving a lot to help homeless people. Why should we have to pay \$1,800 in addition to all we do? I also understand that there is a special hearing being held this Wednesday, Dec. 5th about this issue. I feel like this special hearing, along with the fee, is a lot of red tape for a non-profit good works organization such as my church to go through in order to do our good works. Our church contributes to Roseville's good reputation as an excellent place to live. I ask that the Roseville City Council consider waiving this fee to our church. I could see how a fee would be fair if the Project Home activity caused wear and tear on the Roseville community and if our church was earning revenue from the outreach. Our church does Project Home as an outreach to help less fortunate people. I honestly don't think Roseville would want to hinder such good works by requiring a hefty fee such as \$1,800. Additionally, I think that the Council should consider scrapping the Alternate Use Permit in the case of churches and their good works. Thank you for your consideration. Susan Kachel

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

Email not displaying correctly? [View it in your browser.](#)



December 6, 2018

Mayor Dan Roe and City Council
City of Roseville
2660 Civic Center Drive
Roseville, Minnesota 55113-1815

RE: Interim Use Permit to Authorize a Temporary Shelter Use, Associated with Project Home
Dear Mayor Roe and Council members:

We are grateful to the City staff for their assistance in the processing of our interim use permit (ISP), as well as the unanimous recommendation for approval by the Planning Commission. Roseville Lutheran Church recently celebrated our 75th Anniversary. While this was a joyous occasion, with many wonderful memories, our congregation has also recognized that our community has changed a great deal over the decades.

We are committed to responding to those changes in many ways, but fundamentally by prioritizing our mission, outreach and financial support for needs within our immediate community. Project Home is our response to the need in our community to provide safe, secure temporary shelter for newly homeless people. We encourage you to learn more about our Project Home partners, because they are very good at what they do and have a proven track record in meeting the needs of particularly vulnerable families.

In addition to being supportive of our application, the Planning Commissioners were unanimously supportive of trying to find a way to allow our use in a simpler way and to save us the application fee and related costs. Many of them spoke of the provision of shelter as being generally consistent with churches and not atypical. Unfortunately, we also view the provision of temporary shelter as an ongoing and not temporary use.

There is no question that there is a difference between temporary shelter and permanent, or even extended stay housing, or lodging. We welcome the input from Public Safety and other staff experts and we do believe we are all better served to have some level of oversight and a shared understanding of the standards that must be met.

At the Planning Commission meeting I offered to work with the City to explore alternatives to the ISP as the tool for regulating this activity. Building on the sentiments expressed by the Planning Commission, an approach could be to list Temporary Shelter as a permitted accessory use, when part of a church, and subject to whatever other standards the City deems appropriate. These standards (requirements) could be explicitly stated in the code.

The standards could address occupancy, duration, sanitation, health and safety, inspections, communications, or whatever the City deems necessary and reasonable. The responsibility for the costs associated with these inspections, or administrative fees could also be included.

In closing, I want to once again express our appreciation for the support we have received from the staff and the Planning Commission. We are committed to Project Home and to our community and it is gratifying and encouraging to know that our City's Planning Commission understands and supports our mission. Please don't hesitate to contact us, if we can help in any way.

Sincerely,

John W. Shardlow, Council President

cc. Lauren Wrightsman, Senior Pastor

Sara Spohr, Associate Pastor

Roseville Lutheran Church Council

Mission and Outreach Committee



REQUEST FOR CITY COUNCIL DISCUSSION

Agenda Date: **1/07/2019**

Item No.: **7.b**

Department Approval

City Manager Approval

Item Description: Consider Actions Regarding Hand in Hand Temporary School Structure at 2131 Fairview Avenue – Corpus Christi Church

1 **BACKGROUND**

2 In August 2013, Hand In Hand Christian Montessori (HIH) received interim use approval for a
3 temporary classroom facility to be located on the property until August 31, 2016. The interim use
4 (IU) approval was necessitated by the fact that the proposed structure would not conform to the
5 design standards in the INST District.

6 In August 2015, HIH sought and received an extension to allow occupancy of the temporary
7 structure for an additional two academic years after the upcoming school season with an
8 expiration of the IU of December 31, 2018. This approval was subject to the three conditions
9 below:

- 10 **1.** Until such time as a more comprehensive storm water management system is approved by
11 the City Engineer and installed on the property, the applicant shall maintain the yard and the
12 drain tile device, which was installed to satisfy the conditions of approval of the existing
13 interim use, so as to ensure the continued, proper functioning of that required drainage
14 system;
- 15 **2.** The applicant shall work with Metropolitan Council to address and resolve any additional SAC
16 obligation resulting from extended occupancy of the temporary classroom facility, and shall
17 provide Community Development Staff with documentation of having satisfied any additional
18 SAC obligation, prior to the expiration date of the 2013 interim use approval, which is August
19 31, 2016; and
- 20 **3.** The approval shall expire, and the temporary classroom facility shall be removed, by 11:59
21 p.m. on December 31, 2018, or within 6 months of the relocation of HIH off of the
22 property, whichever comes first.

23 **REVIEW OF REQUEST**

24 As the City Council is aware, HIH is in the process of proceeding through the Comprehensive
25 Plan Land Use Map Amendment and Official Zoning Map Amendment processed for the former
26 armory site. As such, and assuming all goes well, HIH would purchase the armory property and
27 complete extensive remodeling to convert the existing facility into a school.

28 However, one item that was inadvertently missed throughout this process, which began in the
29 summer of 2017, was the need to extend the IU prior to its expiration on December 31, 2018. It
30 should be noted that HIH has an agreement in place with Corpus Christi Church to lease the
31 existing school space to the end of the 2018/2019 school year.

32 Given the late date, HIH and the Planning Division are unable to process the necessary Open
33 House and application before the December 31 expiration. As a result, the Planning and Permit
34 Divisions are seeking action by the City Council regarding the SAC obligation, the removal of
35 the temporary school structure, and the existing IU.

36 Specifically, on December 31, 2018, the Building Official will need to revoke the Certificate of
37 Occupancy (CO) on the temporary school structure and be required, under the IU, to seek its
38 removal from the Corpus Christi site. Similarly, the Planning Division will have an expired IU
39 that would need to be enforced by seeking a cease and desist order for HIH's use of the
40 temporary school structure.

41 The Planning and Permit Divisions recognize the expiration of the IU and that the school is in
42 mid-year of the 2018/2019 calendar year and our intention is not to displace HIH. With that
43 said, we are seeking a stay in the revocation of the CO and a stay on the December 31, 2018,
44 removal of the building until July 31, 2019.

45 The applicant will be required to pay for the required SAC fees amounting to \$7,455 for use of
46 the temporary structure past September 1, 2016, per Metropolitan Council Environmental
47 Services (MCES).

48 **SUGGESTED CITY COUNCIL ACTION**

49 Adopt a resolution (draft – Attachment A) that addresses the following items:

- 50 **a.** Stay the cancellation of the Certificate of Occupancy on the temporary classroom
51 building from December 31 2018, to July 31, 2019;
- 52 **b.** Stay the removal of the temporary classroom building from December 31, 2018, to July
53 31, 2019;
- 54 **c.** Allow the IU to expire and the temporary classroom building to remain until its required
55 removal on or before July 31, 2019;
- 56 **d.** Require payment of the remaining \$7,455 SAC fee that was not paid by August 31, 2016.

Report prepared by: Thomas Paschke, City Planner, 651-792-7074 | thomas.paschke@cityofroseville.com

Attachment: A. Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 7th day of January, 2019, at 6:00 p.m.

The following members were present:
and the following were absent:

Councilmember _____introduced the following Resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION DECLARING THE EXPIRATION OF AN INTERIM USE PERMIT FOR PROPERTY
LOCATED AT 2131 FAIRVIEW AVENUE, (PF13-010) AND STAYING ENFORCEMENT UNTIL JULY
31, 2019**

WHEREAS, in August 2013 the City Council approved an Interim Use Permit for Hand In Hand Christian Montessori (“HIH”) to construct and operate a temporary classroom structure on property commonly known as Corpus Christi Church, 2131 Fairview Avenue; and,

WHEREAS, in August 2015 the City Council granted an extension of said Interim Use Permit through December 31, 2018; and,

WHEREAS, said Interim Use Permit required, among other obligations, that HIH pay all Sewer Availability Charges (“SAC fees”) applicable to the interim use; and,

WHEREAS, said Interim Use Permit further required the removal of the temporary classroom structure upon expiration of the permit; and,

WHEREAS, the expiration of the Interim Use Permit occurred at 11:59 p.m. on December 31, 2018; and,

WHEREAS, the temporary classroom structure has not been removed and the applicable SAC fees, which total \$7,455.00, have not been paid; and,

WHEREAS, the many school-aged students served by HIH are in the middle of their current academic year and HIH has not secured alternative classroom facilities for such students; and,

WHEREAS, the City Council does not desire to displace said students during their current academic year through no fault of their own.

Attachment A

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby declares:

1. The above-referenced Interim Use Permit is expired.
2. City staff shall revoke the Certificate of Occupancy governing the above-referenced temporary classroom structure.
3. Pursuant to the express terms of said Interim Use Permit, HIH is ordered to remove the above-referenced temporary classroom structure.
4. Pursuant to the express terms of the Interim Use Permit, HIH is ordered to pay \$7,455.00 in SAC fees.
5. Enforcement by City staff of the Orders contained in paragraphs 2, 3, and 4 above is stayed until no later than 11:59 p.m. on July 31, 2019, at which time HIH shall have completed all Orders of this Resolution.

The motion for the adoption of the foregoing resolution was seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **7.c**

Department Approval



City Manager Approval



Item Description: Fire Department Presentation for Phase II Staffing Transition, Services Needs

BACKGROUND

In April 2014 the Fire Department began the first of several presentations to Council regarding the need to change the manner in which we provided staffing and emergency response. The discussions involved the transition of moving from a primarily part-time staffing model to a full-time staffing model.

The overall goal and structure of the part-time to full-time staffing transition was to achieve many improvements, in areas such as: improved response times, staffing consistency, improved supervision, and enhanced services and programs. The transition plan was designed to be implemented over a series of years to balance budget impacts, allow for systematic implementation of new enhanced services and programs, and allow part-time firefighters to leave the organization through attrition. An overall balanced approach for much change.

The first step of the plan, which has now come to be known as “Phase I”, was to transition the five-person, on-duty firefighter staffing model from part-time to full-time with no increase in on-duty staffing levels, and would be mostly budget neutral. This transition was approved by council and was implemented beginning in 2015 ending January 2018. It is important to outline some of the key reasons we began the transition from Part-time to Full-time staff.

- The Fire Department was facing the formation of a part-time, unionized (AFSCME) work force.
- The Fire Department was facing the costs associated with providing Affordable Healthcare benefits (ACA).
- The Fire Department was facing significant turnover rates which lead to continued costs related to recruitment and training of new personnel.
- The Fire Department faced serious challenges in finding and recruiting new firefighters.
- The Fire Department was encountering on-going supervision issues.
- Inconsistent and inexperienced staffing and service levels.

In March 2018, with Phase I of the transition plan now complete, part-time staffing levels decreasing at a surprising rate, and inevitable need to increase on-duty staffing levels, the Fire Department provided

27 council with a Phase II staffing presentation. The Fire Department requested council approve Fire
28 Administration to embark on a period of community input and feedback on the need, benefits and costs
29 related to implementing a Phase II staffing program.

30 The Fire Department spent the last nine months engaging and educating the community as to the
31 aspects and needs related to the Phase II staffing program.

32 As part of tonight's presentation, the Fire Department will provide council with the following
33 discussion and outcome topics:

- 34 ○ Community education and input outreach summary results.
- 35 ○ A foundational reminder of the need for staffing transition.
- 36 ○ Current status of Fire Department operations, challenges, and needs assessment.
- 37 ○ A look at what other metro fire departments are doing to meet staffing challenges.
- 38 ○ An in-depth discussion on the need to increase Fire Department on-duty staffing levels
39 from current level of five (5) to future level of eight (8).

40 It is the goal of tonight's presentation to provide Council with sufficient information and discussion to
41 set the foundation for future staffing discussions with the understanding that eight on-duty firefighters
42 will be the ultimate goal for Phase II. This would move the total full-time staffing from 15 to 24.

43 The Fire Department is planning to continue these presentations and discussions in a series of meetings
44 throughout the next several months to allow Council and the community to have needed information to
45 make decisions related to the 2020 budget.

46 **POLICY OBJECTIVE**

47 Presentation only

48 **FINANCIAL IMPACTS**

49 None at this time, however based on future needs there will be significant budget impacts.

50 **STAFF RECOMMENDATION**

51 Staff recommends Council support the continued Fire Department staffing discussions.

52 **REQUESTED COUNCIL ACTION**

53 No council action is needed at this time.

54

55

Prepared by: Timothy O'Neill, Fire Chief (651) 792-7305

Attachments: A: Community Outreach Summary
B: Outreach Response Forms



Roseville Fire Department Phase II Community Outreach Summary



A summary of our nine month community engagement efforts to date follows. We are scheduled to complete the final stage of our outreach program later this week. This document will serve as the final summary of our outreach program.

Outreach Goals

The Phase II Community Outreach Process had several stated goals.

1. Educate the community on current Fire Department operations and emergency response.
2. Communicate the complexities of the community as it relates to providing emergency services.
3. Communicate a foundation of how the Fire Department has evolved over the past few decades and why.
4. Provide the community with the stated needs for additional staffing
 - a. Firefighter safety.
 - b. One of the busiest fire departments in the state.
 - c. The complexities of the community.
 - d. Gaps in our current system.
 - e. Future opportunities and challenges facing the community and department.
5. Assure the community understood the need for additional staffing.
6. Communicate the general cost of the Phase II staffing program and the impact on the average resident.

Overall Summary

Throughout the past nine months the Fire Department spent hundreds of hours in various engagement activities and provided numerous platform options for engagement. Some of the activities and platforms conducted.

1. Roseville City News
2. City website
3. Fire Department website
4. Facebook
5. Twitter
6. Civic group presentations
 - a. Rotary
 - b. Historical Society
 - c. Kiwanis

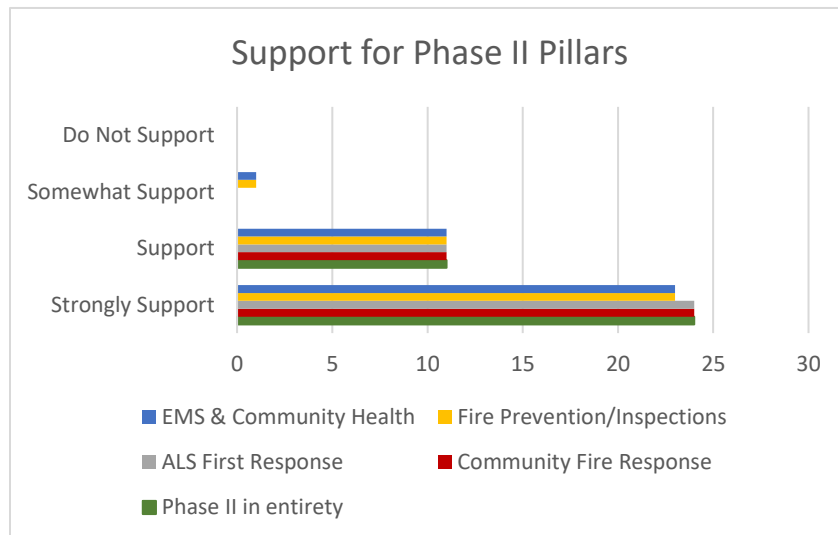
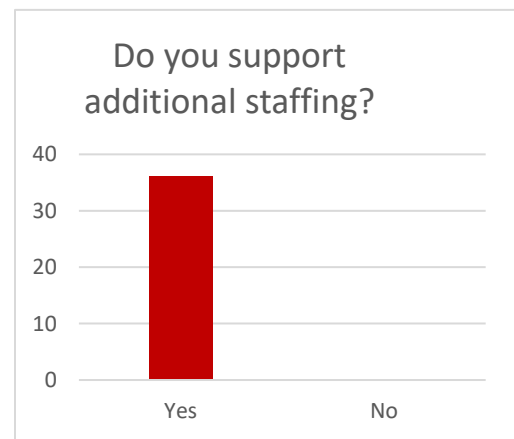
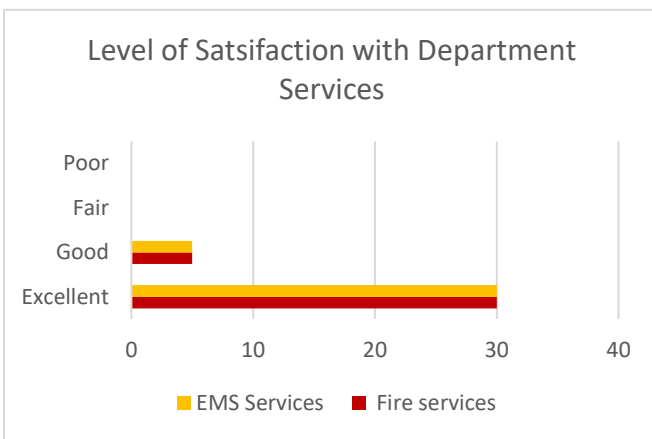
- d. North Suburban Gavel Club
- e. Church groups
- 7. Commission presentations
 - a. Finance
 - b. HRIEC
- 8. Neighborhood park gatherings
 - a. Oasis Park
 - b. Lexington Park
 - c. Villa Park
 - d. Rosebrook Park
 - e. Acorn Park
 - f. Central Park
- 9. Fire Station gatherings
 - a. Four opportunities
- 10. Elected Officials
 - a. City Council
 - b. County Commissioner
 - c. Council candidates
- 11. Neighborhood lemonade stands
 - a. SE Roseville
 - b. Pascal multi-family
- 12. Community events
 - a. Block parties
 - b. Family night out
 - c. Night to unite
 - d. Rosefest parade
 - e. Friday's with firefighters
 - f. Annual open house
 - g. Library
 - h. Booya
- 13. Other
 - a. Roseville Visitors Association
 - b. Department Head Group
 - c. Northwestern College

We conducted over *fifty outreach presentations* and provided many formats for engagement throughout the past nine months. We are very pleased with the fact we *engaged just under 2000 people* utilizing all formats of outreach.

We sought feedback from the community in several forms, but found that most people were comfortable providing verbal feedback, and were less likely to take the time to complete our formal feedback form.

At all events and on-line, we provided feedback forms to allow the community to provide feedback on current operations and level of support for Phase II. We received 36 completed feedback forms. Both on-line and at every presentation we made certain to communicate the projected cost of the Phase II staffing program to assure complete transparency of costs.

While disappointed with the number of completed forms, we were very pleased with the level of support for Phase II. Every one of the completed forms were in support of the program, and while most community members chose to provide verbal feedback support was overwhelming. We did not have one person against the program or concerned about the additional levy costs of the program.



Conclusion

The Fire Department feels we conducted a lengthy, inclusive, very successful outreach and feedback program. We feel we have set the foundation for moving forward with the next steps of Phase II and have solid community support for implementation of Phase II.

We look forward to advancing the Phase II topic to staffing models and implementation timing, with Council during the winter and spring of 2019.

<u>Phase II Comments</u>	<u>Resident</u>
10 cents a day - what's not to like?!	Nancy R.
We need to keep up with the demands, as an older resident, all of these services affect me	David E.
I owe my life to the firefighters who rescued me when I had a heart attack while sleeping. Please up the financial support for our fire department!	Gil W.
I feel this phase needs to be started sooner than 2020. We should start the process now	Aaron H.
With our many senior residences & senior population, I am definitely in favor of the community health programs which are proposed in Phase II	Anne H.



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: DAVID EICHWIBER

Address: (optional) 1404 BELMONT LA. WEST

Email: (optional) Sparky.Eichwiber@gmail.com

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: We need to keep up with the demands

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: AS AN OLDER RESIDENT, ALL OF THOSE SERVICES AFFECT ME.



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: CAITLIN CARROLL

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Nancy Robbins

Address: (optional) Co. Rd. B.

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
-
- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

10¢/day - what's not to like?!!



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Tane Spartz

Address: (optional) 649 Heinel Dr. RV

Email: (optional) _____

- | | | | | | |
|---|--|--------------------------------|--------------------------|--------------------------|--|
| | Excellent | Good | Fair | Poor | |
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>Personal
Have not
needed
the servi-
but have
heard good
things.</i> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Bob LaBrash

Address: (optional) 2590 Cohamsey St Roseville

Email: (optional) AndLaBrash@me.com

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

?
?

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Steve Forshey

Address: (optional) North Oaks

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|---------------------------------|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: I do not live in Roseville but
I shop, eat and volunteer in Roseville -
use the commercial tax base to fund a
major portion of Fire Dept finance requir.



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Amathy LaBrash

Address: (optional) 2590 Cohasset St., Roseville 55113

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: Comments made to Chief & Assistant at Kiwanis meeting

Phase II Program	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Noam Hanan

Address: (optional) _____

Email: (optional) narsan45@hotmail.com

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

ent. 1944



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Lil Ward

Address: (optional) Roseville

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

 I owe my life to firemen who rescued me when I had a heart attack while skiing!!!

 Please up the financial support of our fire department!!!



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Lloyd Kornmann

Address: (optional) 2804 Virginia Roseville, Mn. 55113

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: LARRY MCGOUGH

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: GORDON MARTEN

Address: (optional) 1312 Willow Circle

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: Additional staffing should be regarded as an insurance investment

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Current excellent service requires future additional support to meet the needs of an aging population.



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Howard Rines

Address: (optional) 2680 Lexington Ave. N, Apt. 329

Email: (optional) rines@fireumn.edu

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Aaron Ackerson

Address: (optional) 3286 Hamel Ct, Little Canada 55127

Email: (optional) Aaron.Ackerson@EdwardSones.com

Business: 2680 N Snelling Ave
Roseville, MN 55113

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: HOWARD RIEKE

Address: (optional) 4785 HODGSON RD. SAAREVIEW, MN

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: HAVE LIVED IN ROSEVILLE ABOUT 55 YEARS.
NOW MOVED. GREAT RESPECT FOR FIRE & EMERGENCY
PROGRAM. TOP NOTCH



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: _____

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|-------------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: _____

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Anne Haugan

Address: (optional) 1161 Oakcrest Ave

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: With our many senior residences & senior population I am definitely in favor of the Community Health Programs which are proposed in Phase II.



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Oick Weutzel

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



2

Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Wayne Giesel

Address: (optional) 1067 Hamlet Lane 55113

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|---|-----------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Herb & Laverne Dickhut

Address: (optional) 684 County Rd B² W.

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|--|--------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
-
- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: DON BLACK

Address: (optional) 457 WOODHILL DR

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

Presentation of fire safety by the 4 firemen very informative and interesting. I thank you for your staying



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: _____

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes | No | | |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: _____

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____



2



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Janet Schultz

Address: (optional) 711 W. Stryer Ave.

Email: (optional) _____

- | | | | | |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| | Excellent | Good | Fair | Poor |
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Audrey WAGNER

Address: (optional) 1021 Langentear Ave W E334

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: Well organized & supportive

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: Well Done - Great presentation & interesting



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Betty Donker

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|---|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> | | |

Comments:

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Deanna Rudubusch

Address: (optional) _____

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|--|--------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you support the additional staffing needs of the Department | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> | | |

Comments: _____

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Sharon Pillen

Address: (optional) _____

Email: (optional) ds.pillen@g.com

- | | Excellent | Good | Fair | Poor |
|--|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
-
- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Comments:

Phase II Program

- | | Strongly Support | Support | Somewhat Support | Do Not Support |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Phase II in its entirety | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Fire Response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Advanced Life Support first response | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Enhanced Fire Prevention & Inspections | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency Medical Services prevention & Community Health Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

I like to see people have more resources to stay, longer, and feel good about seeking for help in our community. I really have seen help and love the help.



Roseville Fire Department

Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: ROBERT NIEDERKORN

Address: (optional) 2690 OXFORD ST. N, #228 - ROSEVILLE

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: _____

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____



X



Roseville Fire Department Phase II Programs & Services Feedback Form

Thank you for taking time to complete this feedback form. The information provided is greatly appreciated and will help the Fire Department develop and provide services and programs important to you, our residents.

Name: Joyce A. DuFresne

Address: (optional) 2690 Oxford St, N. # 218

Email: (optional) _____

- | | Excellent | Good | Fair | Poor |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Current level of satisfaction with Fire Department services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Current level of satisfaction with EMS services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Yes | No | | |
| 3. Do you support the additional staffing needs of the Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

Comments: I learned so much -

Phase II Program

	Strongly Support	Support	Somewhat Support	Do Not Support
Phase II in its entirety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Fire Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Life Support first response	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced Fire Prevention & Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Medical Services prevention & Community Health Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Great presentation
I support all that you do for
Roseville.



REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**

Item No.: **7.d**

Department Approval

City Manager Approval

Item Description: **Appoint Acting Mayor for 2019**

1 **BACKGROUND**

2

3 Minnesota State Statute 412.121, Acting Mayor, requires cities annually to designate an Acting
4 Mayor among Councilmembers. The acting mayor shall perform the duties of the mayor during
5 the disability or absence of the mayor, or in the case of a vacancy, until a successor has been
6 appointed.

7

Year	Acting Mayor
2018	Councilmember Laliberte
2017	Councilmember Etten
2016	Councilmember Willmus
2015	Councilmember Etten
2014	Councilmember Laliberte
2013	Councilmember Willmus
2012	Councilmember Willmus

8

9 **REQUESTED COUNCIL ACTION**

10 Motion designating the 2019 Acting Mayor.

11

Prepared by: Rebecca Olson, Assistant City Manager

Attachment: A. MN Statutes 412.121

412.121 ACTING MAYOR.

At its first meeting each year the council shall choose an acting mayor from the council members. The acting mayor shall perform the duties of mayor during the disability or absence of the mayor from the city or, in case of vacancy in the office of mayor, until a successor has been appointed and qualifies.

History: *1949 c 119 s 15; 1969 c 9 s 83; 1973 c 123 art 2 s 1 subd 2; 1986 c 444*



REQUEST FOR COUNCIL ACTION

Date: 1/07/2019

Item No.: 7.f

Department Approval

City Manager Approval

Item Description: Confirm Citizen Advisory Commission Reappointment/Appointment Process

1 **BACKGROUND**

2
3 The City has six standing commissions, in addition to the Ethics Commission. Commissions
4 advise the City Council on specific actions and offer citizens a way to provide input on issues of
5 importance. The Council annually appoints citizens to the commissions. Commissioners are
6 appointed to three-year terms that begin April 1 of each year.

7
8 There are 14 commission positions whose terms expire March 31, 2019. Of those, two
9 commissioners have served two terms, one resigned in the fall and six others have opted not to
10 reapply. In addition, there is a vacancy due to Councilmember Groff being elected to the council.
11 That term expires in 2021.

12
13 The most recent applications for the five commissioners (Ahmed Hassan, Katherine Macomber,
14 Luke Heikkila, Janet Henquinet and Joe Wozniak) requesting reappointment are attached.

15
16 Finance

- 17
 - John Bachhuber – not seeking reappointment
 - Robin Schroeder – not seeking reappointment

18
19
20 Human Rights, Inclusion and Engagement

- 21
 - Resignation for a term that expires 3/31/2019
 - Ahmed Hassan – completing partial term and requests reappointment (appointed
22 9/10/2018). Attended three of four commission meetings
 - Kathryn Macomber – completing partial term and requests reappointment (appointed
23 9/24/2018). Attended one of one commission meetings

24
25
26
27 Chair Cat Beltmann recommends that Ahmed Hassan and Kathryn Macomber be reappointed.

28
29 Parks and Recreation

- 30
 - Ronald Bole – not seeking reappointment
 - Philip Gelbach – completing second term, not eligible for reappointment
 - Luke Heikkila – eligible and requests reappointment. Attended nine of 11 commission
31 meetings
 - Cynthia Warzecha – not seeking reappointment

36 Chair Nancy O'Brien recommends that Luke Heikkila be reappointed.

37

38 Planning

- 39 • Resignation for a term that expires 3/31/2021
- 40 • Julie Kimble – not seeking reappointment
- 41 • Robert Murphy – completing second term, not eligible for reappointment

42

43 Police Civil Service

- 44 • Janet Henquinet – eligible and requests reappointment. Attended four of five commission
- 45 meetings

46

47 Vice-chair Randi Lundell recommends that Janet Henquinet be reappointed.

48

49 Public Works, Environment and Transportation

- 50 • Thomas Trainor – not seeking reappointment
- 51 • Joe Wozniak – eligible and requests reappointment. Attended 10 of 11 commission
- 52 meetings

53

54 Chair Brian Cihacek recommends that Joe Wozniak be reappointed.

55

56 If commissioners are reappointed, the following vacancies will occur.

57

58 Finance

59 Two vacancies

60

61 Human Rights, Inclusion and Engagement Commission

62 One vacancy

63

64 Parks and Recreation

65 Three vacancies

66

67 Planning Commission

68 Three vacancies including one for a term that expires 3/31/21

69

70 Police Civil Service Commission

71 No vacancies

72

73 Public Works, Environment and Transportation Commission

74 One vacancy

75

76 **REQUESTED COUNCIL ACTION**

77

78 Determine whether to interview any returning commissioners. If interviewing, adopt the
79 following schedule for reappointing commissioners and advertising, interviewing and appointing
80 new commissioners.

81

- 82 • January 14 – Interview returning commissioners.

- 83
- January 28 – Consider applications of commissioners who were re-interviewed, and
- 84 reappoint and/or declare vacancies. Authorize staff to advertise for commission vacancies
- 85 with a March 4 deadline for applications.
- March 11 – Interview commission applicants. Start time depends upon how many
- 86 applicants to be interviewed.
- March 18 – Appoint applicants to fill vacancies.
- 87
- 88
- 89

90 If not interviewing any commissioners, appoint returning commissioners and adopt the following

91 schedule for advertising, interviewing and appointing new commissioners.

92

- Reappoint Ahmed Hassan (HRIEC), Katherine Macomber (HRIEC), Luke Heikkila
- 93 (P&R), Janet Henquinet (PCS) and Joe Wozniak (PWET) to their respective commissions
- 94 for terms expiring March 31, 2022.
- Authorize staff to advertise for the ten commission vacancies with a February 15 deadline
- 95 for applications.
- February 25 – Interview commission applicants. Start time depends upon how many
- 96 applicants to be interviewed.
- March 11 – Appoint applicants to fill vacancies.
- 97
- 98
- 99
- 100
- 101

Prepared by: Rebecca Olson

Attachments: A: Returning Commissioners' applications

Full Name: Ahmed Hassan
Last Name: Hassan
First Name: Ahmed
Company: HRIEC

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

August 16, 2018

First Name Ahmed

Last Name Hassan

Address 1 [REDACTED]

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number [REDACTED]

Email Address [REDACTED]

How many years have you been a Roseville resident? about a year

City of Roseville Commissions
Finance
Human Rights, Inclusion and Engagement
Parks and Recreation
Planning
Police Civil Service
Public Works, Environment and Transportation

Commission preference	Human Rights, Inclusion and Engagement
Commission preference	Planning
This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
<p>Note</p> <p><i>There is no character limit for the fields below.</i></p>	
Why do you want to serve on this Commission?	I like to serve and I did a similar volunteer commission work at the City of Falcon Height for two terms.
What is your view of the role of this Commission?	I already served similar role and I like to bring in that experience and understanding.
What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?	<ul style="list-style-type: none"> • Member Community Engagement Commission, City of Falcon Heights MN 2013 – 01/29/18 – Member of Human Rights and Neighborhood Engagement Commission Helped to create communication between the City and its communities about the city services and events. <ul style="list-style-type: none"> i. Assisted to establish respectful co-existence through city sponsored events and block parties, etc. ii. Helped to invite outside experts to explain for the rental community about the rights of Landlords and tenants; affordable housing forums; and security and engagement of immigrant communities.
If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.	<p>I'm good at planning and analysis, case studies, and project management. – Performed full feasibility study analysis of projects and businesses for investment and development. Presented and defended projects for investment at the Board of Directors meetings for approval. – Planned, prioritized and oversaw project management activities and conducted regular team meetings about project status and issues. Assisted in performance evaluation, promotion and retention activities. – Monitored project progress on regular basis, coordinated, and provided assistance to large scale implementation efforts. Ensured that final deliverables meet quality standards and client expectations.</p>
Civic and Volunteer Activities	Membership and Volunteer Activities: • Member Community Engagement Commission, City of Falcon Heights MN 2013 –

01/29/18 – Member of Human Rights and Neighborhood Engagement Commission Helped to create communication between the City and its communities about the city services and events. i. Assisted to establish respectful co-existence through city sponsored events and block parties, etc. ii. Helped to invite outside experts to explain for the rental community about the rights of Landlords and tenants; affordable housing forums; and security and engagement of immigrant communities. • St. Paul Public Schools Office of Family Engagement and Community Partnership 2012 - 2015 – Chairperson of the community Parents Advisory Committee (PAC) , and Member District Parent Advisory Committee (DPAC) i. Helped parents understand how the US school system is different than that existed in their respective countries of origin ii. Engaged and established relationships with parents, listen and present their concerns and suggestions – Facilitator of Parent Academy Program Trainings; Community Organizer; and I received Leadership Award i. Helped parents understand the school system; collaborate with school and connect to the District ii. Reviewed and evaluated District programs and services to explain to the community for further discussion.

Work Experience

Work Experience: MOTHERS TUTORING ACADEMY (MTA) 2013 –present Managing Coordinator MTA, (a non-profit, and an after-school educational organization) – Developed business plans, executed implementation schedule, expanded operations into 3 locations in The Twin Cities Metro area, and accomplished efficient daily delivery of the MTA programs and services, – Fostered effective team work between all stakeholders, represented MTA in coordination and on behalf of the Executive Officer and the Board of Directors, and ensured that privacy/confidentiality is maintained. – Created the planning, implementation and evaluation of programs and services, and recruited, interviewed and selected staff that have the right technical and personal abilities to help further the MTA's mission. – Researched funding sources, wrote down funding proposals, approved expenditures within the delegated authority, and complied state and federal nonprofit regulations and accounting procedures – Communicated with the Executive Officer, and other stakeholders to keep them informed, and started good working relationships with community groups, donors, and other organizations. – Maintained providing extracurricular youth programs and

monthly parent/community outreach and networking and facilitated understanding of project timelines, and milestones.

RELEVANT EXPERIENCE ARKHABIL ENTERPRISE LTD., SANA'A, REPUBLIC OF YEMEN (a Retail & Wholesale Business) • Operations Manager/Overseas (for about 8 years) 06/1993 – 2/2000 – Assessed new marketing and sales opportunities and presented those estimations to the respective managements and ensured compliance to trade regulations and changes and provided orientation to all company employees for export/import processes and regulations. – Planned and implemented import/export strategy and activities; negotiated and renewed sales/purchase contracts; analyzed business activities, and trends; and provided recommendations on timely manner. – Managed and recruited, trained, and evaluated personnel operational functions; implemented warehousing, shipping, and letters of credit policies, credit control, packing, and safety mechanisms, and documentation. – Analyzed sales for growth and set quotas; and resolved complaints on services, products, and personnel.

SOMALI DEVELOPMENT BANK (SDB), MOGADISHU, SOMALIA • Chief of Projects (for about 9 years) 06/1982 – 12/1990 – Performed full feasibility study analysis of projects and businesses for investment and development. Presented and defended projects for investment at the Board of Directors meetings for approval. – Planned, prioritized and oversaw project management activities and conducted regular team meetings about project status and issues. Assisted in performance evaluation, promotion and retention activities. – Monitored project progress on regular basis, coordinated, and provided assistance to large scale implementation efforts. Ensured that final deliverables meet quality standards and client expectations. – Defined the objectives, requirements, and assumptions necessary to structure business analysis and operations and clarified discrepancies on actual vs. projections and provided suggestions for improvement. – Conducted business/project strategic financial analysis and modeling with sound data analysis and interpretation. Performed acquisition assessments, and cases scenarios, and plans for new revenue streams. – Analyzed financial and discounted cash flow models and conducted sensitivity and what-if analysis. Estimated capital equipment and installation costs and executed competitive bidding strategy. – Performed follow up operations and developed feedback alert reports for the attention of loan/investment managers on the outcome of

implementation vs. project study analysis.

Education	Education: • Hamline School of Business, Hamline University, St. Paul, Minnesota → MBA - Master of Business Administration with Concentration in Finance 2010 • Saint Paul College, St. Paul, Minnesota → AAS - Associate of Applied Science degree in Com. Science and Programming 2003 • Faculty of Engineering, Somali National University, Mogadishu, Somalia → BS – Industrial Engineering 1982
-----------	--

Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
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Preferred method to be contacted
City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted	Email
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Please provide alternative phone number or email if different from above	<input type="text"/>
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Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act	Yes
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Minnesota Statute §13.601. subd. 3(b)	Email Address
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Background Authorization	Yes
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Acknowledgement	Yes
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Full Name: Kathryn Macomber
Last Name: Macomber
First Name: Kathryn
Company: HRIEC Finance

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

Received July 17, 2018

First Name	Kathryn
Last Name	Macomber
Address 1	[REDACTED]
Address 2	<i>Field not completed.</i>
City	Roseville
State	MINNESOTA
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have you been a Roseville resident?	Less than 1 year. Recently relocated to Roseville after 15 years in Missouri. Apart from those years have been a lifelong Minnesota resident.
City of Roseville Commissions <i>Finance</i> <i>Human Rights, Inclusion and Engagement</i> <i>Parks and Recreation</i> <i>Planning</i> <i>Police Civil Service</i> <i>Public Works, Environment and Transportation</i>	
Commission preference	Human Rights, Inclusion and Engagement
Commission preference	Finance

This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
<p>Note</p> <p><i>There is no character limit for the fields below.</i></p>	
Why do you want to serve on this Commission?	I want to serve on this Commission to become engaged in my community and to work on engagement, inclusion and human rights within the City. I recently retired from the University of Missouri Extension, where I worked in Community Development. One of my areas of focus was in communities with new immigrant populations. I would like to continue to work on engaging diverse and increasing the capacity of diverse groups in Roseville. While at MU, I also worked internally as a trainer on diversity, equity and inclusion. Those skills and tools I used can easily be leveraged in this Commission.
What is your view of the role of this Commission?	I see the role of the HRIEC as engaging with diverse populations-- including age, gender, socio-economic segment, racial, disabled, etc, to both encourage their civic involvement and carry their messages to the City and City Council. My view would be the council both represents the City to diverse populations and communicates observations and direct information to the City. This communication could improve all round civic engagement and inform decision-making.
What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?	I have experience working with diverse populations, particularly new immigrant/refugee groups. For example, I worked closely with Hispanic populations in multiple communities in Missouri and with Somali, Sudanese, and Burmese populations to a lesser extent. Specific skills that would be useful on any Commission would include my experiences as a school board member (Floodwood, MN) and as a Planning and Zoning Committee member (Carl Junction, MO) and the certification I hold as an Economic Development Finance Professional. I have significant facilitation training and education for large and small group meetings, town hall type meetings and focus group facilitation and analysis.
If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.	For Finance, I have business experience and during my career with the Small Business Technology Development Center through MU, I taught financial statement analysis and Quickbooks for small business owners. I also have EDFP certification.
Civic and Volunteer Activities	Carl Junction, MO Planning and Zoning Board member Heartland Opera Theatre, Joplin, MO Board member and past president School

Work Experience

Job Title: Regional Community Development Specialist, University of Missouri Extension, 12-month appointment, Current Academic Rank: Assistant Extension Professional. 100% Extension with eight assigned counties. Headquartered in Lamar, Missouri. (July 1, 2013 – June 30, 2018) As a Regional Community Development Specialist, my responsibilities included conducting and evaluating high quality community development educational programming based on local needs in eight counties and other areas as assigned. I utilized research-based information in planning and development of programs that include community economic development, capacity assessment, community and organizational planning and decision making, regional development, leadership and civic engagement, local government, community emergency management, public policy issue identification and framing. In instruction, I utilized a variety of delivery methods including face to face instruction, videoconferencing, personal contacts, telephone, and e-mail inquiries. My media work included newspaper and magazine articles, radio, and television interviews and YouTube. Previous Professional Experience 2/21/2008—6/30/2013 Regional Business Development Specialist, University of Missouri Extension Appointment 100% Extension covering seven assigned counties My responsibilities included conducting and evaluating high quality business development educational programming for aspiring and existing entrepreneurs based on local needs in seven counties in the southwest region and one county in the west central region. I utilized research-based information in the planning and development of educational opportunities that enabled businesses, farms, families and communities to strengthen the economy and enhance quality of life. In this position, I was responsible for creating partnerships with civic and business organizations, educational institutions, local leaders and key stakeholders to identify priorities, increase financial and in-kind resources, and determine how research-based education could best meet the needs of residents. 2011 to 6/30/2018 County program director, Barton County. County program director (CPD) responsibilities include collaborative leadership, coordination of county program plans, management of financial and non-financial resources, and daily coordination of office personnel. The CPD ensures the development, implementation and evaluation of MU Extension programs by involving faculty, clientele, extension councils, advisory committees, community agencies, organizations and other citizens. As CPD, the specialist represents the University of Missouri to county extension councils, county governments and other agencies in determining fiscal needs and in securing and managing resources. The CPD leads and develops county council boards to enhance

leadership skills and commitment to the MU Extension mission. 2004 - 2007 Treasury Analyst, Leggett & Platt, Incorporated, Carthage, MO Treasury analyst responsibilities included management of payment and billing for company real estate lease portfolio (\$2.5M/monthly), recouped \$10-15,000 annual through real estate reconciliation audit, directed royalty billing and payment function, tracking payments for intellectual property, managed employee loan program, directed fleet administration, managed letters of credit administration, performed as systems analyst and IT liaison for department. The role included management of special projects for Treasurer, designed process replacing one FTE with internally created software generating annual savings of \$42,000 and increased efficiency. While in this role, I reduced manual processes in Fleet Administration by 50%

Education	2016 Ed.D. Educational Leadership and Policy Analysis University of Missouri, Columbia, MO 2005 M.S. Administrative Studies Missouri State University, Springfield, MO 2002 B.S. Business Administration Bemidji State University, Bemidji, MN 2001 A.A. Bemidji State University, Bemidji, MN
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Is there additional information you would like the City Council to consider regarding your application?	Special Awards and Honors 2016 Vice Chancellor's Diversity Team Award, University of Missouri Extension 2014 Epsilon Sigma Phi Distinguished Team Award for the Southwest Region Health Insurance Education Initiative 2012 The Missouri Chamber of Commerce and Industry Extension Business Award 2012 Award of Excellence, Missouri SBTDC Network for Joplin tornado response 2011 Pat and Tom Buchanan award 2010 Bronze Achievement Revenue Generation Award, Missouri SBTDC 2009 University of Missouri Extension Rookie of the Year
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Preferred method to be contacted
City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted	Telephone
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Please provide alternative phone number or email if different from above	<i>Field not completed.</i>
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Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data	Yes
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Practices Act

Minnesota Statute §13.601.
subd. 3(b) Email Address

Background Authorization Yes

Acknowledgement Yes

Full Name: Luke Heikkila
Last Name: Heikkila
First Name: Luke
Company: Park and Rec

Home Address: [REDACTED]
Roseville MN 55113

Home: [REDACTED]

E-mail: [REDACTED]

E-mail Display As: PR Heikkila [REDACTED]

Under state statute, Commissioner's names, addresses and either a phone number or an electronic address where you can be reached are public information. All other personal information is private data and cannot be released to the public unless the Commissioner gives permission for the City to release it. Information relating to a student representative is private data and will not be released.

First Name	Luke
Last Name	Heikkila
Address 1	[REDACTED]
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have you been a Roseville resident?	Since 1998, 17 years
Boards and Commissions	Parks & Recreation
Board or commission preference	Parks & Recreation
	<i>Field not completed.</i>
This application is for	Reappointment

If this is a student application please list grade in school *Field not completed.*

Note
There is no character limit for the fields below.

Why do you want to serve on this Board or Commission? I feel strongly about how the state of our wonderful parks system reflects upon our community. Having served one one-year term on the commission I feel that the work the commission does to support the City Council and the decisions made on behalf of the citizens is important to how our parks are maintained. I am eager to serve another term as a parks and recreation commissioner.

What is your view of the role of this Board or Commission? There is no possible way Roseville's City Council can go in depth on all topics facing the city and its citizens. This commission, as with all commissions, is a key cog in helping gather the information the Council needs to make informed decisions. This commission's role is to provide the council with recommendations and regular updates on projects and potential projects.

Civic and Volunteer Activities I've been on the parks and recreation commission for one year. I attended Imagine Roseville 2020 meetings. I've served on my church's board.

Work Experience Since 2004 I've produced documentaries for Twin Cities PBS. Prior to 2004 I worked in: television news, public relations, and the accounting fields.

Education BA - Speech Communication, University of Minnesota - Morris

Is there additional information you would like the City Council to consider regarding your application? While I've served on the parks and recreation commission I feel I have learned a lot about the workings of both the commission and the city. I look forward to the possibility of serving another term to continue my growth as an active citizen of Roseville.

Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act Yes

Minnesota Statute §13.601. subd. 3(b) Email Address

Acknowledgement Yes

Full Name: Janet Henquinet
Last Name: Henquinet
First Name: Janet
Company: Police Civil Service

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Janet Henquinet [REDACTED]

Under state statute, Commissioner's names, addresses and either a phone number or an electronic address where you can be reached are public information. All other personal information is private data and cannot be released to the public unless the Commissioner gives permission for the City to release it. Information relating to a student representative is private data and will not be released.

First Name Janet

Last Name Henquinet

Address 1 [REDACTED]

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number [REDACTED]

Email Address [REDACTED]

How many years have you been a Roseville resident? 42

Boards and Commissions Police Civil Service

Board or commission preference Police Civil Service

Field not completed.

This application is for	Reappointment
If this is a student application please list grade in school	<i>Field not completed.</i>
<p>Note</p> <p><i>There is no character limit for the fields below.</i></p>	
Why do you want to serve on this Board or Commission?	Currently serving on the police civil service commission and have found it to be a valuable use of my time. Education and work experience in human resource management provides strong background for the work required.
What is your view of the role of this Board or Commission?	Created by statute to oversee the hiring and promotion practices in the police department.
Civic and Volunteer Activities	<i>Field not completed.</i>
Work Experience	20 years human resource management in public and private sector 25 years human resource management professor
Education	BA sociology and psychology MA industrial relations PhD higher education administration
Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
<p>Additional Information if you become Board or Commission Member</p> <p><i>Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.</i></p>	
Minnesota Government Data Practices Act	Yes
Minnesota Statute §13.601. subd. 3(b)	Home/Cell Phone
Acknowledgement	Yes

Full Name: Joe Wozniak
Last Name: Wozniak
First Name: Joe
Company: PWET

Home Address: [REDACTED]
Roseville, Mn 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Joe Wozniak [REDACTED]

This application is for Roseville residents interested in volunteering with a City of Roseville Advisory Board or Commission.

In order to complete this application, you will need a valid email address. All items marked with a star () are required fields.*

Contact Information

Under state statute, Commissioner's names, addresses and either a phone number or an electronic address where you can be reached are public information. All other personal information is private data and cannot be released to the public unless the Commissioner gives permission for the City to release it. Information relating to a student representative is private data and will not be released.

First Name	Joe
Last Name	Wozniak
Address 1	[REDACTED]
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have	25

you been a Roseville resident?

Boards and Commissions Public Works, Environment & Transportation

Board or commission preference Public Works, Environment & Transportation

Field not completed.

This application is for Reappointment

If this is a student application please list grade in school *Field not completed.*

Note
There is no character limit for the fields below.

Why do you want to serve on this Board or Commission? I wish to serve in an advisory capacity to the City Council on matters involving public works, infrastructure, transportation and transit, energy conservation and sustainability, water quality protection, and recycling and waste management.

What is your view of the role of this Board or Commission? Fostering an intelligent and diverse discussion on matters involving the above subjects to create an informed recommendation on those matters for City Council decisions and policies.

Civic and Volunteer Activities Current member of City of Roseville Public Works, Transportation and Environment Commission City of Roseville Planning Commission: appointed and served two-plus terms Volunteered on several projects for Roseville Parks Served as coach for Roseville Parks league teams in youth baseball and basketball Served as member of Citizen Advisory Committee for Recycling and Trash (2003?)

Work Experience Since 1990: Environmental Health Specialist II with Ramsey County Public Health Dept. Primary duties now include regulation of solid waste; administration of multi-million dollar fund that supports waste processing, waste reduction and recycling efforts in the County; and inspection of buildings in the County prior to demolition to identify materials of concern to be removed and properly managed prior to demolition.

Education B.A. in Conservation Biology, University of Wisconsin-

Milwaukee, plus several graduate-level courses there and at the U of M, Twin Cities campus.

Is there additional information you would like the City Council to consider regarding your application?

I have enjoyed my current term on the Public Works Commission and wish to continue serving.

Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act Yes

Minnesota Statute §13.601. subd. 3(b) Home/Cell Phone, Email Address

Acknowledgement Yes



REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**

Item No.: **7.f**

Department Approval

City Manager Approval

Item Description: Discuss City Council and Advisory Commission Rules of Procedures

1 **BACKGROUND**

2

3 Each year, the City Council reviews the City Council and Advisory Commission Rules of
4 Procedures for ways to best conduct City business. The Rules of Procedures were last modified
5 on January 8, 2018.

6 **REQUESTED COUNCIL ACTION**

7

8 The City Council should discuss the current City Council and Advisory Commission Rules and
9 Procedures and determine if any changes should be made. If no changes are desired, no further
10 action is needed and the current Rules of Procedure will remain in effect.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: City Council and Advisory Commission Rules of Procedures

1 Revised January 8, 2018
2
3

4 **Roseville City Council**
5 **and Advisory Commission**
6 **Rules of Procedure**
7

8
9 **Rules Pertaining to Both the City Council and Commissions:**
10

11 **Rule 1 Rosenberg's Rules of Order**

12 The City adopts Rosenberg's Rules of Order for all meetings.
13

14 **Rule 2 Electronic and/or Paper Agenda Packets**

15 In an effort to reduce the amount of paper generated, documents will be made available
16 electronically, when feasible.
17

18 **Rule 3 Public Comment**

19 The City will receive public comment at meetings in accordance with the following guidelines:
20

- 21 a. Public Comment at the beginning of a meeting and not pertaining to an agenda
22 item is for the purpose of allowing the public the opportunity to express their
23 viewpoints about policy issues facing their City government. Comments will
24 be limited to 3 minutes per speaker or a different amount of time at the
25 discretion of the chair.
26
- 27 b. Public Comment pertaining to agenda items is for the purpose of allowing any
28 member of the public an opportunity to provide input on that item. These
29 public comments will generally be received after the staff presentation on that
30 agenda item and before discussion and deliberation. These public comments
31 are also limited to 3 minutes per speaker or a different amount of time at the
32 discretion of the chair.
33
- 34 c. Members of the public are always free, and encouraged, to reduce to writing
35 their comments about city business and to submit written comments before,
36 during, or after a meeting.
37
- 38 d. Signs may be held and displayed during meetings but only at the back of the
39 Council Chambers so that the view of the seated audience is not obstructed.
40
- 41 e. Public comment, like staff and Council or commission member comments,
42 will pertain to the merits of an issue; personal attacks will be ruled out of
43 order.
44
45

- 46 f. The Mayor or presiding officer may make special time-length arrangements
47 for speakers representing a group.
48

49 **Rule 4 Issue and Meeting Curfew**

50 The City recognizes that meetings are for the benefit of the citizens of Roseville so meetings will
51 end by 10:00 p.m. Meetings may be extended upon the majority vote of the City Council or
52 commission members present, but at no time will a meeting run past 11:00 p.m. If business
53 remains on the agenda, the Council or commission may continue the meeting to a future date or
54 table such items until the next meeting, if needed.
55

56 **Rule 8 Recording of Meetings**

57 Except for closed executive sessions authorized under state law, all meetings of the City Council
58 and commissions shall be shown live when technically possible and recorded in their entirety for
59 replaying on the municipal cable channel and for web streaming except when the City Council
60 directs by motion otherwise.
61

62 **Rule 9 Suspension of Rules**

63 Pursuant to Rosenberg's Rules of Order, these Rules may be suspended in specific situations
64 upon a 2/3s vote of the members present.
65

66 **Rule 10 Effective Date**

67 These Rules shall become effective upon adoption by a majority of the City Council and shall
68 remain in effect until amended or repealed by subsequent vote of the Council.
69
70

71 **Rules Pertaining to the City Council Only**
72

73 **Rule 11 Timing of Council Packet Formation and Delivery**

74 Every effort will be made to send draft agendas and supporting documents to Councilmembers
75 ten days in advance of an item appearing on a Council agenda. This additional time will give
76 Councilmembers adequate time to study an issue and seek answers to questions.
77

78 **Rule 12 Agenda**

79 The following shall be the order of business of the City Council:
80

- 81 1) Roll Call
- 82 2) Pledge of Allegiance
- 83 3) Approve Agenda
- 84 4) Public Comment
- 85 5) Recognitions and Donations
- 86 6) Items Removed from Consent Agenda
- 87 7) Business Items*
- 88 8) Approval of Minutes

- 89 9) Consent Agenda
- 90 10) Council and City Manager Communications, Reports and Announcements
- 91 11) City Manager Future Agenda Review and Councilmember Initiated
- 92 Future Agenda Items
- 93 12) Adjourn
- 94
- 95

96 * Business Items may include Presentations, Discussions, Public Hearings, Work Session Items,
97 and/or other Council Actions, as appropriate.

98
99 The Council will schedule a 10-minute break approximately two hours after the start of meeting.

100
101 Councilmembers are encouraged to introduce new items including background information and
102 supporting materials for discussion and possible action. Councilmembers have the right to place
103 items on the agenda as follows:

104
105 A Councilmember may, at a council meeting, request that an action item be placed on a
106 future council agenda, or;

107
108 A Councilmember may make a request for an agenda item outside of a council meeting
109 by submitting an email request to the city manager, with a copy of the email to the other
110 Councilmembers, no later than noon of the Wednesday preceding the council meeting.
111 That agenda item will be included on the agenda for the next council meeting under the
112 heading “Councilmember Initiated Future Agenda Items” for notice purposes only, not
113 for action or removal from future agendas, but will not be an action item. The item will
114 become a regular council agenda item (i.e., for discussion and action) at the subsequent
115 council meeting, or;

116
117 A Councilmember may request the addition of an agenda item at the same meeting at which
118 the item is to be addressed. However, the addition of an agenda item shall require the
119 approval of a majority of the Councilmembers present.

120
121 **Rule 13 City Council Task Force or Subcommittee Formation**

122 The Council may, as issues arise, establish a two-member task force to study the issue. The
123 membership will be agreed upon by the City Council majority. The task force will have a specific
124 topic or issue to address and the task force will report its findings or recommendations by a
125 specific deadline established by the Council.

126
127



REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**

Item No.: **7.h**

Department Approval

City Manager Approval

Item Description: Discussion of Council Liaisons

1 **BACKGROUND**

2 Each year the Council reviews, discusses and appoints Councilmembers to various commissions,
3 community groups, task forces and other groups. The attached list includes 2016, 2017 and 2018
4 appointments.

5 **REQUESTED COUNCIL ACTION**

6

7 Discussion of Council Liaisons could include:

8

9

- Changes to memberships
- Additional groups appropriate to have a Council or staff liaison
- Policy for selection and rotation of councilmembers to these groups
- Expectations (frequency, type of information) for reporting to the Council
- Level of activity that liaisons play

10

11

12

13

14

Prepared by: Rebecca Olson, Assistant City Manager

Attachment: A: 2016-18 Council Memberships/Liaisons

2016-2018 Council Liaisons

Group/Organization/Activity	2016	2017	2018
Northeast Youth & Family Services Board, Roseville Board Member	Roe	Roe	Roe
North Suburban Communications Commission/North Suburban Access Corporation Board, Board Member	Roe, Alt – McGehee	Roe	Roe
Ramsey County League of Local Governments, Roseville Representative	Laliberte, Alt - McGehee	Laliberte	Laliberte
Roseville Fire Relief Association, Board of Trustees, Ex-officio members	City Manager, Roe, Fire Chief	City Manager, Roe, Fire Chief	City Manager, Roe, Fire Chief

Council Standing Subcommittees	2016	2017	2018
City Manager Performance Review	Laliberte, Willmus	Laliberte, McGehee	Laliberte, McGehee

Other Activities (Information only; not council-designated)	2016	2017	2018
League of Minnesota Cities Policy Committees	City Manager	City Manager	City Manager
Metro Cities Policy Committees	City Manager	City Manager	City Manager
Minnesota Benefit Association, Board Member	Roe	Roe	Roe
Metro Cities Board of Directors		Laliberte	Laliberte


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **7.h**

Department Approval

City Manager Approval



Item Description: Discuss Setting City Goals and Priorities

1 **BACKGROUND**

2 Since 2015, the City Council and staff have used a Policy Priority Plan (PPP) to identify strategic
3 priorities for Roseville. The most recent PPP was approved in July of 2017 and is included as
4 Attachment A.

5 Staff would like for the City Council to discuss and set goals for the upcoming two years. Therefore,
6 the Council should discuss whether to amend the existing PPP or create a new PPP for 2019-20. Of
7 course, the Council can look at having another process to set goals and priorities if it is deemed
8 desirable. The City Council should also use the January 7 meeting to preliminarily identify goals and
9 priorities for the upcoming two-year period.

10 **POLICY OBJECTIVE**

11 As a result of goal setting, the City Council and staff will identify priorities for City operations and
12 services that will provide guidance for department work plans and the 2020 Budget.

13 **FINANCIAL IMPACTS**

14 As each priority is carried out, there may be implementation costs. Costs will be identified as the
15 strategic priorities and initiatives are considered and as part of the budget process.

16 **STAFF RECOMMENDATION**

17 Staff requests a discussion about the process to set City goals for 2019-2020 and identify any
18 preliminary goals and priorities.

19 **REQUESTED COUNCIL ACTION**

20 The City Council should discuss the desired process to set City goals for 2019-2020 and identify any
21 preliminary goals and priorities.

22

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: 2017-2018 Policy Priority Plan



City Priority Plan 2017-2018

Approved July 10, 2017

Strategic Priorities – The City Council has determined that there will be three strategic priorities that the City will focus on in 2017 and 2018:

Economic Development Inclusive Community and Governance Capital Improvements

In order to implement these priorities, the City Council has identified strategic initiatives under each Strategic Priority.

Economic Development Strategic Initiatives

- Foster Twin Lakes Redevelopment
- Facilitate City-wide Economic Development
- Implement Southeast Roseville Revitalization Goals

Inclusive Community and Governance

- Continue Southeast Roseville Working Group Activities with Stakeholders
- Continue Imagine Roseville Efforts and follow through with outcomes
- Review and Consider Inclusive City Policies and Procedures Through Possible Participation in Government Alliance on Race and Equity Program

Capital Improvements

- Increase Pedestrian Connectivity
- Ensure Sustainable Capital Improvement Funding
- Provide Timely and Transparent Capital Improvement Budget Information

Roseville City Priority Plan
2017-2018

Strategic Priority: Housing and Economic Development

Strategic Initiative: Foster Twin Lake Redevelopment

Desired Outcomes: Create 50 living wage jobs
Attraction of businesses

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Encourage businesses to locate in Twin Lakes	<p>Staff Lead: Community Development</p> <p>Supporting Staff: City Manager, Public Works Department</p> <p>Commissions: EDA,</p> <p>Others: Consultants, Twin Lakes property owners</p>	<p>1st Quarter, 2017</p> <p>2nd Quarter, 2017</p> <p>3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Implement Golden Shovel Marketing Website <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • Track progress <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Track progress and adjust policies as needed 	

Measures of Success: # of businesses contacted; # of businesses locating in Twin Lakes; # of jobs created

Roseville City Priority Plan
2017-2018

Strategic Priority: Housing and Economic Development

Strategic Initiative: Facilitate City-wide Economic Development

Desired Outcomes: Attract new businesses
Retain and expand existing businesses

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Explore Economic Development programing to assist new and existing businesses	<p>Staff Lead: Community Development</p> <p>Supporting Staff: City Manager, Public Works Department</p> <p>Commissions: EDA</p> <p>Others: Consultants</p>	<p>1st Quarter, 2017</p> <p>2nd Quarter, 2017</p> <p>3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Implement Golden Shovel Marketing Website • Continue holding monthly Roseville Business Council meetings and small business events. <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • Continue holding monthly Roseville Business Council meetings and small business events. • Track progress <p>2018 and Beyond</p> <p>Track progress and adjust policies as needed</p>	

Measures of Success: # of new businesses in city; \$ amount of investment into existing businesses

Roseville City Priority Plan 2017-2018

Strategic Priority: Economic Development

Strategic Initiative: Implement Southeast Roseville Revitalization Goals

Desired Outcomes: Economic investment in SE Roseville
Improvement of Quality of Life in SE Roseville
Increased Public Safety in SE Roseville
Increased connectivity/transportation options in SE Roseville

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
SE Roseville Revitalization (Rice/Larpenteur Gateway Visioning Plan)	<p>Staff Lead: Community Development Department</p> <p>Supporting Staff: Fire Department, Parks and Recreation Department, Police Department, Public Works Department, City Manager.</p> <p>Commissions: Human Rights, Inclusion, and Engagement Commission; Parks and Recreation Commission; Public Works, Environment, and Transportation Commission.</p> <p>Others: Karen Organization of Minnesota, Existing Neighborhood Organizations, Non-profit agencies serving the area, Landlords Roseville School District, Ramsey County, Area Businesses, SE Roseville Interagency Group, and adjacent municipalities</p>	<p>1st Quarter, 2017</p> <p>2nd Quarter, 2017</p> <ul style="list-style-type: none"> • Participate in Gateway Visioning Plan • Finish installation of sidewalk on Larpenteur Ave. <p>3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Participate in Gateway Visioning Plan • Seek input and design park at 1716 Marion St. • Conduct recreation programs for SE Roseville residents <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • Complete Gateway Visioning Plan <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Implement design of 1716 Marion Park • Begin implementing Gateway Visioning Plan 	

Measure of Success Increase in residential and commercial market value; decrease in criminal activity
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Roseville City Priority Plan 2017

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Continue Southeast Roseville Working Group Activities with Stakeholders

Desired Outcomes: Increased connections among and between stakeholders in SE Roseville
Development of partnerships of stakeholders in SE Roseville to improve the quality of life in the area

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Formalize Southeast Roseville Interagency Working Group	<p>Staff Lead: City Manager/Asst. City Manager - Administration Department</p> <p>Supporting Staff: Community Development Dept., Fire Dept., Parks and Recreation Dept., Police Dept., Public Works Dept.</p> <p>Commissions: Human Rights, Inclusion, and Engagement Commission; Parks and Recreation Commission, and Public Works, Environment, and Transportation Commission.</p> <p>Others: Karen Organization of Minnesota, Existing Neighborhood Organizations, Non-profit agencies serving the area, Landlords Roseville School District, Ramsey County, Area Businesses, and adjacent municipalities</p>	<p>1st Quarter, 2017</p> <p>2nd Quarter, 2017</p> <ul style="list-style-type: none"> • Reconvene SE Working Group • Identify issues to address <p>3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Formalize Action Plan <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • Report to City Council on work completed and new initiatives planned. • Implement SE Roseville Working Group Action Plan <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Continue to meet as group and implement SE Roseville Working Group Action Plan 	

Measures of Success: Review of activities of completed

Roseville City Priority Plan
2017-2018

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Continue Imagine Roseville Efforts and Follow Through with Outcomes

Desired Outcomes: Provide opportunity for community members to have conversations that make connections and foster positive relationships

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Continue series of Imagine Roseville community events that foster positive relationships amongst community members	<p>Staff Lead: City Manager</p> <p>Supporting Staff: Asst. City Manager, other staff as needed</p> <p>Commissions: Human Rights, Inclusion, and Engagement Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2017 2nd Quarter, 2017 3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Receive information and feedback from participants attending the Imagine Roseville events about immigration <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • Conduct Imagine Roseville event discussing police data and transparency <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Continue Imagine Roseville events on subjects developed by the planning process 	

Measures of Success: Receive evaluation feedback from participants of Imagine Roseville events

Roseville City Priority Plan 2017-2018

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Review and Consider Inclusive City Policies and Procedures through Possible Participation in the Government Alliance on Race and Equity (GARE) Program

Desired Outcomes: Implementation of inclusive City policies and procedures

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Review and consider inclusive city policies and procedures	<p>Staff Lead: Assistant City Manager</p> <p>Supporting Staff: City Manager, All City Staff</p> <p>Commissions: Human Rights, Inclusion, and Engagement Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2017 2nd Quarter, 2017 3rd Quarter, 2017 4th Quarter, 2017</p> <ul style="list-style-type: none"> • Consider participation in GARE program in 2018 <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Review City policies and procedures for inclusiveness (potentially in conjunction with the GARE program) 	

Measures of Success: Adoption of inclusive City policies and procedures

Roseville City Priority Plan
2017-2018

Strategic Priority: Capital Improvements

Strategic Initiative: Increase Pedestrian Connectivity

Desired Outcomes: Implementation of Updated Pathway Master Plan

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Development of Updated Pathway Master Plan	<p>Staff Lead: Public Works Department</p> <p>Supporting Staff: Parks and Recreation Department, City Manager,</p> <p>Commissions: Public Works, Environment and Transportation Commission; Parks and Recreation Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2017 2nd Quarter, 2017 3rd Quarter, 2016</p> <ul style="list-style-type: none"> Begin Work on Updating Pathway Master Plan <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> Provide Update/Draft of Pathway Plan to City Council <p>2018 and Beyond</p> <ul style="list-style-type: none"> Complete Update to Pathway Master Plan and bring forward for approval and implementation 	

Measures of Success: Approve update pathway plan, # of pathways constructed that make key connections as identified in the plan
Amount of additional lineal feet of pathways constructed

Roseville City Priority Plan
2017-2018

Strategic Priority: Capital Improvements

Strategic Initiative: Ensure Sustainable Capital Improvement Funding

Desired Outcomes: Adopted comprehensive infrastructure plan and funding strategy

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Comprehensively review future capital needs and adjust funding strategy as needed	<p>Staff Lead: Finance Department</p> <p>Supporting Staff: City Manager, All Departments</p> <p>Commissions: Public Works, Environment and Transportation Commission; Parks and Recreation Commission, Finance Commission</p> <p>Others:</p>	<p>1st Quarter, 2017 2nd Quarter, 2017 3rd Quarter, 2017</p> <ul style="list-style-type: none"> Consider creating working group to review the future capital improvement funding plan and make recommendations for adjustment to funding plan as necessary <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> Working group begins on review of capital improvement needs and funding strategies <p>2018 and Beyond</p> <ul style="list-style-type: none"> Working group completes review and makes recommendations to City Council to incorporate into the 2019 budget 	

Measure of Success: Completion of review of future capital needs and implementation of funding strategies

Roseville City Priority Plan
2017-2018

Strategic Priority: Capital Improvements

Strategic Initiative: Provide Timely and Transparent Capital Improvement Budget Information

Desired Outcomes: Easily accessible and clear information about the Capital Improvement Budget

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
<p>Creation of documents that provide timely and clear information about the Capital Improvement Budget for the City Council and the public.</p>	<p>Staff Lead: Finance Department</p> <p>Supporting Staff: City Manager, All Departments</p> <p>Commissions: Finance Commission</p> <p>Others:</p>	<p>1st Quarter, 2017 2nd Quarter, 2017 3rd Quarter, 2017</p> <ul style="list-style-type: none"> • Provide 2018-2037 Capital Improvement Budget documents that provide the level and depth of information desired <p>4th Quarter, 2017</p> <ul style="list-style-type: none"> • City Council check-in about the value of documents provided as part of the CIP process <p>2018 and Beyond</p> <ul style="list-style-type: none"> • Continue to utilize Capital Improvement Budget documents subject to future tweaking 	

Measure of Success: Satisfaction of Capital Improvement Budget documents by City Council and general public



REQUEST FOR COUNCIL ACTION

Date: 1/07/2019

Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,350,788.74
91566-91851	\$1,866,653.36
Total	\$3,217,442.10

5
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17
18 Prepared by: Chris Miller, Finance Director

19 Attachment: A: Checks for Approval

20

Accounts Payable

Checks for Approval

User: Mary.Jenson
 Printed: 1/1/2019 - 4:00 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91608	11/29/2018	2719 Lexington Avenue	Miscellaneous	Ramsey County	Property Taxes-2719 Lexington Ave	39,758.04
					Miscellaneous Total:	39,758.04
					Fund Total:	39,758.04
91693	12/13/2018	Boulevard Landscaping	Operating Supplies	Brin Glass Co.	Glass Service	975.00
91600	11/29/2018	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Decoder Wire	258.34
0	12/13/2018	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Turf Supplies	231.00
91613	11/29/2018	Boulevard Landscaping	Operating Supplies	Sandstrom Land Management, LLC	Wall Cup Replacement-1980, 1992 ar	4,999.23
0	11/29/2018	Boulevard Landscaping	Operating Supplies	Yale Mechanical, LLC	Irrigation System Service	2,247.00
					Operating Supplies Total:	8,710.57
					Fund Total:	8,710.57
0	12/13/2018	Building Improvements	Access Control System	Electro Watchman, Inc.	Access Control System	11,519.73
					Access Control System Total:	11,519.73
					Fund Total:	11,519.73
91791	12/20/2018	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Copier Rentals	6,146.79
					Rental - Office Machines Total:	6,146.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						6,146.79
0	12/18/2018	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	6.52
0	12/05/2018	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	6.52
Federal Income Tax Total:						13.04
0	12/18/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	7.23
0	12/18/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	1.68
0	12/05/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	1.69
0	12/05/2018	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	7.23
FICA Employee Ded. Total:						17.83
0	12/18/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	1.68
0	12/18/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	7.23
0	12/05/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	7.23
0	12/05/2018	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	1.69
FICA Employers Share Total:						17.83
0	12/18/2018	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	1.07
0	12/05/2018	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	1.08
MN State Retirement Total:						2.15
0	12/18/2018	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	6.95
0	12/05/2018	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	6.95
PERA Employee Ded Total:						13.90
0	12/18/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	6.95
0	12/18/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	1.07
0	12/05/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	1.08
0	12/05/2018	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	6.95
PERA Employer Share Total:						16.05
0	12/18/2018	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	4.04
0	12/05/2018	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	4.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	8.08
					Fund Total:	88.88
91592	11/29/2018	Comm. Development Block Grant	1125 Sandhurst	Kennedy & Graven, Chartered	1125 Sandhurst Dr W-Legal Services	1,956.41
0	12/20/2018	Comm. Development Block Grant	1125 Sandhurst	Xcel Energy	1125 Sandhurst Dr	39.05
					1125 Sandhurst Total:	1,995.46
					Fund Total:	1,995.46
91789	12/20/2018	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	53.55
					Advertising Total:	53.55
91715	12/13/2018	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	5,159.21
					Building Surcharge Total:	5,159.21
0	12/11/2018	Community Development	Clothing	Amazon.com- CC	Inspector Safety Equipment	37.98
0	12/04/2018	Community Development	Clothing	Amazon.com- CC	No Receipt-Englund	194.86
					Clothing Total:	232.84
0	12/04/2018	Community Development	Conferences	Kahler Grand Hotel-CC	Conference Lodging	280.90
					Conferences Total:	280.90
0	01/01/2019	Community Development	Credit Card Fees	US Bank-Non Bank	November 2018 Terminal Charges	1,440.64
0	12/05/2018	Community Development	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	2,013.84
					Credit Card Fees Total:	3,454.48
91587	11/29/2018	Community Development	Deposits	Empire Netting & Fence	Construction Deposit Refund-2275 W	5,000.00
91619	11/29/2018	Community Development	Deposits	Tollberg Homes	Constructioin Deposit Refund-991 Bu	1,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Deposits Total:	6,000.00
0	12/13/2018	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-November 2018	7,190.80
					Electrical Inspections Total:	7,190.80
0	12/18/2018	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	3,631.54
0	12/05/2018	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	3,415.65
					Federal Income Tax Total:	7,047.19
0	12/18/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	2,187.09
0	12/18/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare Ei	506.12
0	12/05/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare Ei	480.83
0	12/05/2018	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	2,055.95
					FICA Employee Ded. Total:	5,229.99
0	12/18/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare Ei	506.12
0	12/18/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	2,187.09
0	12/05/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare Ei	480.83
0	12/05/2018	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	2,055.95
					FICA Employers Share Total:	5,229.99
91654	12/06/2018	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	540.00
					HRA Employer Total:	540.00
0	12/20/2018	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	697.96
0	12/06/2018	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	697.95
					ICMA Def Comp Total:	1,395.91
91790	12/20/2018	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-December 20	180.37
					Life Ins. Employee Total:	180.37
91790	12/20/2018	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-December 20	52.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	52.57
91790	12/20/2018	Community Development	Long Term Disability	LINA	Life Insurance Premium-December 20	166.92
					Long Term Disability Total:	166.92
91828	12/20/2018	Community Development	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	622.38
					Medical Ins Employee Total:	622.38
91828	12/20/2018	Community Development	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	4,664.25
					Medical Ins Employer Total:	4,664.25
91715	12/13/2018	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-102.99
					Miscellaneous Revenue Total:	-102.99
0	12/18/2018	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	339.61
0	12/05/2018	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	317.09
					MN State Retirement Total:	656.70
0	12/18/2018	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	775.00
0	12/05/2018	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	775.00
					MNDCP Def Comp Total:	1,550.00
0	12/20/2018	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	115.77
0	12/04/2018	Community Development	Office Supplies	Jimmy John's- CC	Variance Board Supplies	70.41
					Office Supplies Total:	186.18
0	12/18/2018	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	2,285.74
0	12/05/2018	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	2,178.24
					PERA Employee Ded Total:	4,463.98
0	12/18/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	351.61
0	12/18/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	2,285.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/05/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	335.09
0	12/05/2018	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	2,178.24
PERA Employer Share Total:						5,150.68
91774	12/20/2018	Community Development	Plumbing Permits	Hayes Mech	Plumbing Permit Refund	85.00
Plumbing Permits Total:						85.00
91835	12/20/2018	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	300.55
0	12/20/2018	Community Development	Professional Services	WSB & Associates, Inc.	2040 Comprehensive Plan	2,718.50
Professional Services Total:						3,019.05
91592	11/29/2018	Community Development	Sands Company (SCI Associates)	Kennedy & Graven, Chartered	Edison Apartments TIF	60.00
Sands Company (SCI Associates) Total:						60.00
0	12/18/2018	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	1,697.49
0	12/05/2018	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	1,606.27
State Income Tax Total:						3,303.76
91682	12/06/2018	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	66.70
Telephone Total:						66.70
0	12/11/2018	Community Development	Training	U of M-CC	Continuing Education Training	1,690.00
Training Total:						1,690.00
Fund Total:						67,630.41
0	12/20/2018	Contracted Engineering Svcs	Attorney Escrow	Erickson, Bell, Beckman & Quinn I	Langton Place Legal Services	1,924.00
Attorney Escrow Total:						1,924.00
0	11/29/2018	Contracted Engineering Svcs	Cherrywood Encroachment Escrow	Erickson, Bell, Beckman & Quinn I	Cherrywood South Services	1,369.00
0	12/20/2018	Contracted Engineering Svcs	Cherrywood Encroachment Escrow	Erickson, Bell, Beckman & Quinn I	Langton Place Legal Services	1,887.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Cherrywood Encroachment Escrow Total:	3,256.00
91701	12/13/2018	Contracted Engineering Svcs	Deposits	Erosion Works	Mulch Log	333.20
					Deposits Total:	333.20
0	12/13/2018	Contracted Engineering Svcs	Encroachment Escrow	Erickson, Bell, Beckman & Quinn I	Edison Development	647.50
					Encroachment Escrow Total:	647.50
0	12/18/2018	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	678.91
0	12/05/2018	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	663.91
					Federal Income Tax Total:	1,342.82
0	12/18/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	396.29
0	12/18/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	92.68
0	12/05/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	396.29
0	12/05/2018	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	92.68
					FICA Employee Ded. Total:	977.94
0	12/18/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	92.68
0	12/18/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	396.29
0	12/05/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	92.68
0	12/05/2018	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	396.29
					FICA Employers Share Total:	977.94
91790	12/20/2018	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-December 20	18.00
					Life Ins. Employee Total:	18.00
91790	12/20/2018	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-December 20	9.60
					Life Ins. Employer Total:	9.60
91790	12/20/2018	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-December 20	34.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	34.46
0	12/13/2018	Contracted Engineering Svcs	McGough HQs PIC Escrow	Erickson, Bell, Beckman & Quinn I	McGough HQ	333.00
					McGough HQs PIC Escrow Total:	333.00
91828	12/20/2018	Contracted Engineering Svcs	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	1,187.98
					Medical Ins Employer Total:	1,187.98
0	12/18/2018	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	64.95
0	12/05/2018	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	64.95
					MN State Retirement Total:	129.90
0	12/18/2018	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	125.00
0	12/05/2018	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	250.00
					MNDCP Def Comp Total:	375.00
0	12/18/2018	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	422.19
0	12/05/2018	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	422.19
					PERA Employee Ded Total:	844.38
0	12/18/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	422.19
0	12/18/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	64.95
0	12/05/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	422.19
0	12/05/2018	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	64.95
					PERA Employer Share Total:	974.28
0	12/06/2018	Contracted Engineering Svcs	Professional Services	SRF Consulting Group, Inc.	Snelling Ave Alternative Review	4,831.42
					Professional Services Total:	4,831.42
0	12/18/2018	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	328.75
0	12/05/2018	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	319.93

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					State Income Tax Total:	648.68
91738	12/13/2018	Contracted Engineering Svcs	Telephone	Verizon Wireless	Cell Phones	313.87
					Telephone Total:	313.87
					Fund Total:	19,159.97
0	12/20/2018	EDA Operating Fund	Miscellaneous	Jeanne Kelsey	Parking, Supplies Reimbursement	9.90
					Miscellaneous Total:	9.90
91702	12/13/2018	EDA Operating Fund	Professional Services	Golden Shovel Agency	Economic Gateway & Content Renew	1,000.00
91592	11/29/2018	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	EDA General Legal Services	250.00
91592	11/29/2018	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	Purchase of 196 S McCarrons Blvd	4,099.00
					Professional Services Total:	5,349.00
91729	12/13/2018	EDA Operating Fund	Training	St. Paul Area Chamber of Commere	September Small Business Ticket	280.00
91729	12/13/2018	EDA Operating Fund	Training	St. Paul Area Chamber of Commere	Small Business Series Ticket	120.00
					Training Total:	400.00
0	12/20/2018	EDA Operating Fund	Transporation	Jeanne Kelsey	Parking, Supplies Reimbursement	38.00
					Transporation Total:	38.00
					Fund Total:	5,796.90
0	11/29/2018	Fire Vehicles Revolving	Fire Department Vehicles	Midway Ford Co	2019 Ford F450	41,963.00
					Fire Department Vehicles Total:	41,963.00
0	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Alex Air Apparatus, Inc.	SCBA Equipment	4,702.85
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	234.85
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,168.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	SCBA Supplies	1,118.00
91746	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	Uniform Supplies	1,118.00
91767	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Emergency Response Solutions, LL	Turn Out Coat and Pants	24,930.56
91767	12/20/2018	Fire Vehicles Revolving	Minor Equipment	Emergency Response Solutions, LL	Turn Out Coat and Pants	15,658.05
Minor Equipment Total:						54,520.31
Fund Total:						96,483.31
91789	12/20/2018	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	220.88
Advertising Total:						220.88
91703	12/13/2018	General Fund	Attorney Development Escrow	Golden Valley Land Company	Public Improvement Contract Escrow	230.00
Attorney Development Escrow Total:						230.00
0	11/29/2018	General Fund	Career Development Training	Mike Kroeger	Tuition Reimbursement	1,300.00
0	11/29/2018	General Fund	Career Development Training	Darrin Wood	Tuition Reimbursement	1,300.00
Career Development Training Total:						2,600.00
91691	12/13/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	640.84
91746	12/20/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	323.75
91746	12/20/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	322.25
91746	12/20/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	229.20
91746	12/20/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	150.80
91746	12/20/2018	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	104.75
0	12/20/2018	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	44.10
91697	12/13/2018	General Fund	Clothing	Cintas Corporation	Uniform Supplies	46.95
91697	12/13/2018	General Fund	Clothing	Cintas Corporation	Uniform Supplies	28.56
91640	12/06/2018	General Fund	Clothing	Cintas Corporation	Uniform Supplies	105.00
91640	12/06/2018	General Fund	Clothing	Cintas Corporation	Uniform Supplies	28.56
91640	12/06/2018	General Fund	Clothing	Cintas Corporation	Uniform Supplies	28.56
91764	12/20/2018	General Fund	Clothing	Corporate Mark, Inc.	Clothing Supplies	60.00
91764	12/20/2018	General Fund	Clothing	Corporate Mark, Inc.	Clothing Supplies	199.00
91764	12/20/2018	General Fund	Clothing	Corporate Mark, Inc.	Clothing Supplies	388.14
91643	12/06/2018	General Fund	Clothing	Corporate Mark, Inc.	Uniform Supplies	166.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91649	12/06/2018	General Fund	Clothing	Galls, LLC	Uniform Supplies	86.99
0	12/11/2018	General Fund	Clothing	Keepsr-CC	CSO Clothing Supplies	43.98
0	12/06/2018	General Fund	Clothing	MES, Inc.	Uniform Supplies	185.00
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	1,057.50
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	1,044.50
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	1,172.99
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	1,044.50
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	99.98
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	2,279.94
0	12/20/2018	General Fund	Clothing	Streicher's	Uniform Supplies	128.49
0	12/06/2018	General Fund	Clothing	Streicher's	Uniform Supplies	128.49
0	12/06/2018	General Fund	Clothing	Streicher's	Uniform Supplies	39.99
0	12/06/2018	General Fund	Clothing	Streicher's	Uniform Supplies	21.98
0	12/06/2018	General Fund	Clothing	Streicher's	Uniform Supplies	239.97
Clothing Total:						10,440.76
0	12/04/2018	General Fund	Conferences	Arrowwood Resort-CC	Conference Lodging	370.86
0	12/11/2018	General Fund	Conferences	Best Western- CC	Conference Lodging	268.04
0	12/11/2018	General Fund	Conferences	Culinary Group-CC	Conference Meal	20.23
0	12/04/2018	General Fund	Conferences	Culvers-CC	Conference Meal	15.19
0	12/04/2018	General Fund	Conferences	Granite City-CC	Conference Meals	33.64
91659	12/06/2018	General Fund	Conferences	League of MN Cities	Leadership Conference for Newly Ele	225.00
0	12/11/2018	General Fund	Conferences	Parking Ramp-CC	Conference Parking	18.41
Conferences Total:						951.37
0	12/20/2018	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Service Call	529.45
91651	12/06/2018	General Fund	Contract Maint - Vehicles	Goodyear Tire & Rubber Company	Vehicle Repair	1,671.48
0	12/20/2018	General Fund	Contract Maint - Vehicles	Grainger Inc	Filters	25.44
91775	12/20/2018	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Service	311.08
91775	12/20/2018	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Service	232.55
91775	12/20/2018	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Service	22.20
91775	12/20/2018	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Service	50.14
91775	12/20/2018	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Service	215.76
0	12/20/2018	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	106.40
91606	11/29/2018	General Fund	Contract Maint - Vehicles	Pioneer Critical Power	Generator Repair	1,017.70
91673	12/06/2018	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee	368.16
91674	12/06/2018	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Camera Repair	294.00
91675	12/06/2018	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	901.59
0	12/20/2018	General Fund	Contract Maint - Vehicles	Ziegler Inc	Vehicle Repair	258.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maint - Vehicles Total:						6,004.29
91742	12/20/2018	General Fund	Contract Maint. - City Hall	AE2S Construction, LLC	Sidewalk Light Replacement	2,808.41
0	11/29/2018	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain & Sewer Cleanin	High Pressure Water Jetting	343.75
91597	11/29/2018	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning	3,620.00
91712	12/13/2018	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	Service Call	100.00
91712	12/13/2018	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-December 2018	3,620.00
91736	12/13/2018	General Fund	Contract Maint. - City Hall	Twin City Garage Door Co.	Door Repair	261.75
Contract Maint. - City Hall Total:						10,753.91
91597	11/29/2018	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning	1,023.00
91712	12/13/2018	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-December 2018	1,023.00
0	12/04/2018	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						2,385.66
0	11/29/2018	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Fall Maintenance	1,518.95
0	11/29/2018	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Fall Maintenance	1,518.95
Contract Maint. H.V.A.C. Total:						3,037.90
0	12/13/2018	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
Contract Maint.- Old City Hall Total:						79.00
0	12/06/2018	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	106.00
91743	12/20/2018	General Fund	Contract Maintenance	All State Communications, Inc.	Annual Fire Alarm Inspection	565.95
91627	12/06/2018	General Fund	Contract Maintenance	All State Communications, Inc.	Fire System Repair	150.00
91571	11/29/2018	General Fund	Contract Maintenance	AT&T Mobility	Cell Phones	857.29
91761	12/20/2018	General Fund	Contract Maintenance	Comcast	Business Services	107.99
91597	11/29/2018	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	921.00
91712	12/13/2018	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-December 2018	921.00
0	12/20/2018	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	14.00
91800	12/20/2018	General Fund	Contract Maintenance	MN Dept of Labor and Industry	Elevator Annual Operation	100.00
0	12/04/2018	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
91673	12/06/2018	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	271.44
91834	12/20/2018	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Elevator Maintenance	431.06
91620	11/29/2018	General Fund	Contract Maintenance	Upper Cut Tree Service	2018 Diseased & Hazardous Tree Rer	1,611.00
91844	12/20/2018	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	420.12
0	12/13/2018	General Fund	Contract Maintenance	Yale Mechanical, LLC	Mid Season Maintenance	643.95

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					Contract Maintenance Total:	7,221.78
91666	12/06/2018	General Fund	Contract Maintenance	MN Dept of Transportation	Plant Inspections, Traffic Signal Main	1,054.68
					Contract Maintenance Total:	1,054.68
91673	12/06/2018	General Fund	Dispatching Services	Ramsey County	911 Dispatch Services	27,333.25
91673	12/06/2018	General Fund	Dispatching Services	Ramsey County	CAD Dispatch Services	5,052.35
					Dispatching Services Total:	32,385.60
91840	12/20/2018	General Fund	Emeral Ash Borer	Upper Cut Tree Service	EAB PROGRAM - TREE REMOVA	378.00
					Emeral Ash Borer Total:	378.00
0	12/11/2018	General Fund	Employee Recognition	Byerly's- CC	Going Away Cake	69.99
0	12/04/2018	General Fund	Employee Recognition	Coinmakers-CC	Recognition Supplies	970.00
0	12/04/2018	General Fund	Employee Recognition	Liberty Art Works-CC	Recognition Supplies	1,010.00
91621	11/29/2018	General Fund	Employee Recognition	US Bank	Years of Service Awards	500.00
					Employee Recognition Total:	2,549.99
91828	12/20/2018	General Fund	Employer Insurance	Sourcewell	Health Insurance Premium-December	790.00
91828	12/20/2018	General Fund	Employer Insurance	Sourcewell	Health Insurance Premium-December	790.00
					Employer Insurance Total:	1,580.00
0	12/18/2018	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	37,653.50
0	12/05/2018	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	35,579.61
					Federal Income Tax Total:	73,233.11
0	12/18/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare Ei	5,236.62
0	12/18/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	6,965.77
0	12/05/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare Ei	5,020.74
0	12/05/2018	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	6,766.11
					FICA Employee Ded. Total:	23,989.24
0	12/18/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare Ei	5,236.62

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0	12/18/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	6,965.77
0	12/05/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	6,766.11
0	12/05/2018	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	5,020.74
FICA Employers Share Total:						23,989.24
91799	12/20/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
91799	12/20/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015496949	102.33
91799	12/20/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
91665	12/06/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
91665	12/06/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
91665	12/06/2018	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015496949	128.10
Financial Support Total:						1,576.55
0	12/20/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	576.92
0	11/29/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	200.00
0	12/13/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	201.54
0	12/20/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	192.31
0	12/20/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	3,000.00
0	12/20/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	391.77
0	12/06/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	415.75
0	12/20/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	1,000.00
0	12/06/2018	General Fund	Flex Spending Day Care	[REDACTED]	Dependent Care Reimbursement	395.38
Flex Spending Day Care Total:						6,373.67
0	12/13/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	569.83
0	12/06/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	89.25
0	12/20/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	1,000.00
0	12/06/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	250.00
0	11/29/2018	General Fund	Flex Spending Health	[REDACTED]	Flexible Benefits Reimbursement	175.00
Flex Spending Health Total:						2,084.08
91654	12/06/2018	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	4,390.25
HRA Employer Total:						4,390.25
0	12/20/2018	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	2,484.55
0	12/06/2018	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	2,384.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	4,869.10
91790	12/20/2018	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-December 20	212.41
91790	12/20/2018	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-December 20	1,765.03
					Life Ins. Employee Total:	1,977.44
91790	12/20/2018	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-December 20	485.00
					Life Ins. Employer Total:	485.00
91717	12/13/2018	General Fund	Liquor Licenses	OI Mexico	2019 Liquor License Overpayment Re	500.00
					Liquor Licenses Total:	500.00
91790	12/20/2018	General Fund	Long Term Disability	LINA	Life Insurance Premium-December 20	1,629.55
					Long Term Disability Total:	1,629.55
91828	12/20/2018	General Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	6,498.82
91828	12/20/2018	General Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	4,731.71
					Medical Ins Employee Total:	11,230.53
91828	12/20/2018	General Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	53,513.35
					Medical Ins Employer Total:	53,513.35
91633	12/06/2018	General Fund	Memberships & Subscriptions	Paul Baertschi	Police Briefs Subscription Renewal	155.00
0	12/11/2018	General Fund	Memberships & Subscriptions	MN Ambulance Assoc-CC	Membership Dues	75.00
91801	12/20/2018	General Fund	Memberships & Subscriptions	MN State Fire Chiefs Associati	MN State Fire Chief Membership Rei	321.00
					Memberships & Subscriptions Total:	551.00
0	12/20/2018	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2018 Minnesota E	-9.56
0	12/20/2018	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2018 Minnesota E	103.27
					Minnesota Benefit Ded Total:	93.71
91569	11/29/2018	General Fund	Miscellaneous	AE Sign Systems, Inc.	Nameplate	59.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/11/2018	General Fund	Miscellaneous	Avenue Shirts-CC	Roseville Logo Clothing	98.62
0	12/11/2018	General Fund	Miscellaneous	Blue Apron-CC	Cooking Certificate	60.00
0	12/11/2018	General Fund	Miscellaneous	Costco-CC	Wellness Fair Supplies	79.18
0	12/11/2018	General Fund	Miscellaneous	Cub Foods- CC	Spooktacular Supplies	15.69
0	12/04/2018	General Fund	Miscellaneous	Cub Foods- CC	Inadvertant Personal Purchase-Repaic	102.11
0	12/11/2018	General Fund	Miscellaneous	Dollar Tree-CC	Wellness Fair Supplies	4.30
0	12/11/2018	General Fund	Miscellaneous	Dollar Tree-CC	Wellness Fair Supplies	12.89
91648	12/06/2018	General Fund	Miscellaneous	Galilee Lutheran Church	Transportation Meeting Hall Rental	30.00
0	12/11/2018	General Fund	Miscellaneous	Hobby Lobby-CC	Wellness Fair Supplies	10.73
0	12/04/2018	General Fund	Miscellaneous	Ichiddo Ramen-CC	Lunch Meeting w/Mayor Roe-Trudge	17.50
91668	12/06/2018	General Fund	Miscellaneous	National Awards & Fine Gifts	Badges	18.70
0	12/11/2018	General Fund	Miscellaneous	Sams Club-CC	Spooktacular Supplies	18.84
0	12/11/2018	General Fund	Miscellaneous	Starbucks-CC	Gift Cards	25.00
0	12/04/2018	General Fund	Miscellaneous	Target- CC	Wellness Fair Supplies	140.10
0	12/04/2018	General Fund	Miscellaneous	Target- CC	Marion Street Playground Build Supp	27.43
Miscellaneous Total:						720.25
0	12/18/2018	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	3,553.93
0	12/05/2018	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	3,451.10
MN State Retirement Total:						7,005.03
0	12/18/2018	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	8,118.69
0	12/05/2018	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	8,119.55
MNDCP Def Comp Total:						16,238.24
0	12/06/2018	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvil	2018 BLANKER PO FOR FUEL ST/	7,511.33
0	01/01/2019	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	November 2018 Fuel Tax	306.66
0	12/05/2018	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	October Fuel Tax	151.62
Motor Fuel Total:						7,969.61
91641	12/06/2018	General Fund	Non Business - Pawn Fees	City of Minneapolis Receivables	Pawn Transaction Fees	1,629.00
Non Business - Pawn Fees Total:						1,629.00
0	12/11/2018	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	161.04
0	12/04/2018	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	55.56
0	12/06/2018	General Fund	Office Supplies	Greenhaven Printing	Business Cards	39.00
0	12/20/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	16.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/20/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	63.55
0	12/20/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	199.25
0	12/20/2018	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	102.15
Office Supplies Total:						637.30
0	12/13/2018	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	330.01
0	12/13/2018	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	368.94
0	12/13/2018	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	31.15
Op Supplies - City Hall Total:						730.10
0	12/04/2018	General Fund	Operating Supplies	4Imprint-CC	Magnet Clips	674.59
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	222.62
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Property Room Supplies	153.90
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Adapter, Charger Cord	25.98
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Batteries	43.39
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	24.63
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	205.39
0	12/11/2018	General Fund	Operating Supplies	Amazon.com- CC	Communication, Strategy Books	11.66
0	12/04/2018	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	333.47
0	12/04/2018	General Fund	Operating Supplies	Amazon.com- CC	Property Room Supplies	49.99
0	12/04/2018	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	94.64
0	12/04/2018	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	18.87
0	12/04/2018	General Fund	Operating Supplies	Amazon.com- CC	Outreach Supplies	2,028.16
0	12/20/2018	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	413.52
91747	12/20/2018	General Fund	Operating Supplies	Axon Enterprise, Inc.	Batteries	606.00
0	12/11/2018	General Fund	Operating Supplies	Batteries Plus-CC	Batteries	35.95
91749	12/20/2018	General Fund	Operating Supplies	Baycom, Inc	Wired Power Cord Shipping	38.00
0	12/11/2018	General Fund	Operating Supplies	Best Buy- CC	Computer Supplies	46.98
0	12/11/2018	General Fund	Operating Supplies	Best Buy- CC	Computer Supplies	191.11
0	12/04/2018	General Fund	Operating Supplies	Bids Supply-CC	Detention Cell Blankets	114.19
91753	12/20/2018	General Fund	Operating Supplies	Cardiac Science Corporation	AED Electrodes	165.60
0	12/04/2018	General Fund	Operating Supplies	Certified Laboratories-CC	Shower Curtains	65.09
91695	12/13/2018	General Fund	Operating Supplies	CES Imaging	Ink	14.95
91638	12/06/2018	General Fund	Operating Supplies	CES Imaging	Core 20LB Bond	14.95
0	12/06/2018	General Fund	Operating Supplies	City of St. Paul	River Print Products	682.10
91579	11/29/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	9,763.00
91579	11/29/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	20,901.43
91579	11/29/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	6,700.88
91579	11/29/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	9,759.01
91699	12/13/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	9,815.55
91699	12/13/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	2,910.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91699	12/13/2018	General Fund	Operating Supplies	Compass Minerals	900 - Road Salt per MN State Bid Co	289.67
0	12/11/2018	General Fund	Operating Supplies	Costco-CC	Station Supplies	389.48
0	12/04/2018	General Fund	Operating Supplies	CrowdControls-CC	Barricade Lights	168.71
0	01/01/2019	General Fund	Operating Supplies	Deluxe-Non Bank	W2 and 1099 Forms	260.90
0	12/04/2018	General Fund	Operating Supplies	Dick's Sporting Goods-CC	K9 Supplies	13.37
0	12/04/2018	General Fund	Operating Supplies	Dinos Gyros-CC	Training Meals	27.21
0	12/04/2018	General Fund	Operating Supplies	Discount Snow Stakes-CC	Stakes	147.12
0	12/04/2018	General Fund	Operating Supplies	Emergency Medical Products-CC	Medical Supplies	35.49
0	12/04/2018	General Fund	Operating Supplies	Fastenal-CC	Tools	33.16
0	12/04/2018	General Fund	Operating Supplies	Forestry Suppliers-CC	Pole Pruner Head	98.79
0	12/04/2018	General Fund	Operating Supplies	Galeton Gloves-CC	Gloves	141.55
91591	11/29/2018	General Fund	Operating Supplies	Gary Carlson Equipment, Corp.	Sprayer Wand	114.27
0	11/29/2018	General Fund	Operating Supplies	Grainger Inc	Adapters, Gaskets	23.93
0	11/29/2018	General Fund	Operating Supplies	Grainger Inc	Tie Down Straps	116.92
0	12/06/2018	General Fund	Operating Supplies	Grainger Inc	Goggles	34.02
0	12/20/2018	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	88.12
0	12/06/2018	General Fund	Operating Supplies	Thomas Gray	K9 Expenses Reimbursement	417.73
0	12/11/2018	General Fund	Operating Supplies	Home Depot- CC	Hose Repair Kit	4.84
0	12/04/2018	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	31.40
0	12/04/2018	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	74.01
0	12/11/2018	General Fund	Operating Supplies	IAFF-CC	Halloween Supplies	34.22
0	12/20/2018	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	33.94
91779	12/20/2018	General Fund	Operating Supplies	Interstate All Battery Center	Batteries	94.25
0	12/04/2018	General Fund	Operating Supplies	Karen Org-CC	Outreach Supplies	140.00
91656	12/06/2018	General Fund	Operating Supplies	Knox Company	Ethernet USB, Master Lock	552.00
91709	12/13/2018	General Fund	Operating Supplies	K-Tech Specialty Coating, Inc.	Anti Icing Supplies	1,447.74
0	12/04/2018	General Fund	Operating Supplies	Menards-CC	Station Supplies	61.91
0	12/11/2018	General Fund	Operating Supplies	MIDC Enterprises- CC	Irrigation Supplies	37.05
91803	12/20/2018	General Fund	Operating Supplies	Motorola Solutions, Inc.	Batteries	463.72
0	12/04/2018	General Fund	Operating Supplies	North Hgts Hardware Hank-CC	Sledge Hammer	42.98
0	12/04/2018	General Fund	Operating Supplies	North Hgts Hardware Hank-CC	Duct Tape, Step Ladder	104.48
0	12/11/2018	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	10.67
0	12/11/2018	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	176.83
0	12/20/2018	General Fund	Operating Supplies	Tim O'Neill	Parking Reimbursement	7.00
0	12/04/2018	General Fund	Operating Supplies	Parking Ramp-CC	Parking	3.00
0	12/11/2018	General Fund	Operating Supplies	Party City-CC	Range Supplies	37.54
0	12/04/2018	General Fund	Operating Supplies	PayPal-CC	Shower Curtains	164.97
0	12/04/2018	General Fund	Operating Supplies	Peavey Corporation-CC	Patrol Supplies	243.50
91720	12/13/2018	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Network Access Fee	567.82
91673	12/06/2018	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	71.76
0	12/11/2018	General Fund	Operating Supplies	REI-CC	Supplies	12.78
0	12/04/2018	General Fund	Operating Supplies	Smartsign-CC	Tags	390.65
91616	11/29/2018	General Fund	Operating Supplies	Specialty Solutions, LLC	Beet Juice	4,170.00
91728	12/13/2018	General Fund	Operating Supplies	Sprayer Specialties, Inc.	Roadmaster Core Kit	980.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91731	12/13/2018	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	103.30
91829	12/20/2018	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	527.90
91681	12/06/2018	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	33.61
91681	12/06/2018	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	79.99
91681	12/06/2018	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	187.21
0	12/04/2018	General Fund	Operating Supplies	Starbucks-CC	Coffee	18.20
0	12/11/2018	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	28.16
0	12/11/2018	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Scissors	21.98
0	12/04/2018	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	12.98
0	12/04/2018	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Pipe Compound, Pliers	23.98
0	12/04/2018	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Tape	10.73
0	12/11/2018	General Fund	Operating Supplies	Sunbelt Rentals-CC	Scissorlift	375.81
0	12/13/2018	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate Mixes	1,023.00
0	12/11/2018	General Fund	Operating Supplies	Target- CC	Electronic Supplies	27.90
0	12/04/2018	General Fund	Operating Supplies	Target- CC	Station Supplies	52.58
0	12/04/2018	General Fund	Operating Supplies	Uline-CC	Prop Room Supplies	315.27
0	12/11/2018	General Fund	Operating Supplies	UPS Store- CC	Ground Transportation	27.76
0	12/11/2018	General Fund	Operating Supplies	Vortex Optics-CC	Binoculars	107.37
0	12/11/2018	General Fund	Operating Supplies	Walmart-CC	Batteries	57.95
Operating Supplies Total:						81,520.94
0	12/13/2018	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	55.66
0	12/13/2018	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	62.23
0	12/13/2018	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	31.15
Operating Supplies City Garage Total:						149.04
0	12/18/2018	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	33,274.94
0	12/05/2018	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	32,395.61
PERA Employee Ded Total:						65,670.55
0	12/18/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	1,187.96
0	12/18/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	46,017.57
0	12/05/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	44,966.90
0	12/05/2018	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	1,115.84
PERA Employer Share Total:						93,288.27
0	12/20/2018	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.12.2018 PERA Life	16.00
0	12/06/2018	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	Resending From 11/20 Payroll Due to	16.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Life Ins. Ded. Total:	32.00
91649	12/06/2018	General Fund	Police Reserve Program	Galls, LLC	Uniform Supplies	38.78
91649	12/06/2018	General Fund	Police Reserve Program	Galls, LLC	Uniform Supplies	2.99
91649	12/06/2018	General Fund	Police Reserve Program	Galls, LLC	Uniform Supplies-Credit	-2.99
91649	12/06/2018	General Fund	Police Reserve Program	Galls, LLC	Uniform Supplies	31.96
					Police Reserve Program Total:	70.74
0	12/05/2018	General Fund	Postage	Pitney Bowes - Non Bank	October Postage	3,000.00
					Postage Total:	3,000.00
0	12/20/2018	General Fund	Professional Services	City of St. Paul	Animal Boarding Services	305.00
0	12/06/2018	General Fund	Professional Services	City of St. Paul	Animal Boarding Services	1,356.18
91582	11/29/2018	General Fund	Professional Services	DLT Solutions, LLC	Architecture Engineering & Const. G	3,095.85
0	12/13/2018	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Service	13,423.00
0	12/13/2018	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	16,507.00
91650	12/06/2018	General Fund	Professional Services	Goodpoint Technology, Inc. (c/o Zc	Pavement Management Software Agr	5,220.00
0	12/04/2018	General Fund	Professional Services	HootSuite-CC	Professional Plan-Annual	348.00
91786	12/20/2018	General Fund	Professional Services	Language Line Services	Interpreter Services	206.99
91658	12/06/2018	General Fund	Professional Services	Language Line Services	Interpreter Service	67.41
91788	12/20/2018	General Fund	Professional Services	LexisNexis Risk Data Management	Searches	84.50
91599	11/29/2018	General Fund	Professional Services	McGough Facility Management, LI	Facility Management	3,921.00
91714	12/13/2018	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service-November 2018	733.00
91602	11/29/2018	General Fund	Professional Services	MN Dept of Labor and Industry	Pressure Vessel	20.00
91602	11/29/2018	General Fund	Professional Services	MN Dept of Labor and Industry	Boiler	10.00
91807	12/20/2018	General Fund	Professional Services	Newtrax, Inc.	Area South Loop	1,236.78
91669	12/06/2018	General Fund	Professional Services	North Memorial	Medical Services-Acct: 93381	839.00
91669	12/06/2018	General Fund	Professional Services	North Memorial	Medical Services-Acct: 64904	62.00
0	12/04/2018	General Fund	Professional Services	Parking Ramp-CC	MN POST Meeting Parking	4.00
91609	11/29/2018	General Fund	Professional Services	Ramsey County Recorder/Registrar	Easement	46.00
91812	12/20/2018	General Fund	Professional Services	Ramsey County	Election Contract Quarterly Payment	16,588.00
91679	12/06/2018	General Fund	Professional Services	David Sodergren	Ammo Pick Up	250.00
91733	12/13/2018	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting 1	245.50
91835	12/20/2018	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	City Council Meeting Minutes	293.90
91835	12/20/2018	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	City Council Meeting Minutes	457.90
91683	12/06/2018	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	142.00
91837	12/20/2018	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches-Acct: 212095	220.30
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	85.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	130.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	130.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	130.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Heavy Duty Tow	589.25
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	130.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	100.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	100.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	100.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	85.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	192.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	400.00
91838	12/20/2018	General Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	190.00
Professional Services Total:						68,094.56
0	01/01/2019	General Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	6.85
0	12/05/2018	General Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	16.18
Sales Tax Payable Total:						23.03
0	12/18/2018	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	17,163.67
0	12/05/2018	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	16,319.62
State Income Tax Total:						33,483.29
91682	12/06/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.34
91682	12/06/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	175.42
91682	12/06/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.34
91682	12/06/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	92.34
91682	12/06/2018	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
91738	12/13/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	175.05
91844	12/20/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	35.01
91844	12/20/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	770.24
91685	12/06/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	566.94
91685	12/06/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	1,797.29
91685	12/06/2018	General Fund	Telephone	Verizon Wireless	Cell Phones	123.26
Telephone Total:						3,802.22
0	12/11/2018	General Fund	Training	BCA-CC	Patrol Training	250.00
0	12/04/2018	General Fund	Training	Best Western- CC	Training Lodging	223.00
0	12/11/2018	General Fund	Training	Brueggers Bagels- CC	Patrol Training Supplies	23.63
0	12/04/2018	General Fund	Training	Buffalo Wild Wings-CC	Training Meal	16.90

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0	12/11/2018	General Fund	Training	Caribou Coffee- CC	Patrol Training Supplies	8.67
0	12/06/2018	General Fund	Training	Century College	Law Enforcement Training	1,700.00
0	12/04/2018	General Fund	Training	Chipotle- CC	Training Meal	9.37
91758	12/20/2018	General Fund	Training	City of Plymouth	Law Enforcement Suicidal Subjects R	25.00
0	12/11/2018	General Fund	Training	Cossetta-CC	Training Supplies	35.19
91646	12/06/2018	General Fund	Training	Forest Lake Sportsmen's Club	Range Training	720.00
0	12/06/2018	General Fund	Training	Jason Gehrman	Training Expenses Reimbursement	13.39
0	12/04/2018	General Fund	Training	Holiday Inn-CC	Training Lodging	107.04
0	12/04/2018	General Fund	Training	Jersey Mikes Subs-CC	Training Meal	11.08
0	12/04/2018	General Fund	Training	Jimmy John's- CC	Training Supplies	46.05
0	12/06/2018	General Fund	Training	Jeffrey Lopez	Training Expenses Reimbursement	57.79
0	12/20/2018	General Fund	Training	Christine Marston	Training Expenses Reimbursement	34.00
91797	12/20/2018	General Fund	Training	Midwest Training Associates, LLC	Rope Rescue Training	300.00
91664	12/06/2018	General Fund	Training	Midwest Training Associates, LLC	Rope Rescue Training	450.00
0	12/11/2018	General Fund	Training	MN Retail Crime-CC	Patrol Training	100.00
0	12/04/2018	General Fund	Training	MN State Colleges-CC	Concrete Field Recertificatioin	300.00
0	12/04/2018	General Fund	Training	MN State Colleges-CC	Grading & Base Recertification	300.00
91812	12/20/2018	General Fund	Training	Ramsey County	Range Use	360.00
0	12/11/2018	General Fund	Training	Starbucks-CC	Patrol Training Supplies	11.86
0	12/06/2018	General Fund	Training	Streicher's	Uniform Supplies	1,149.50
0	12/06/2018	General Fund	Training	Streicher's	Uniform Supplies	185.91
0	12/20/2018	General Fund	Training	Rachel Thrasher	Tuition Reimbursement	1,500.00
0	12/04/2018	General Fund	Training	U of M-CC	GIS Training	195.00
0	12/11/2018	General Fund	Training	We Pay-CC	Patrol Traininig	69.00
0	12/11/2018	General Fund	Training	Which Wich Sandwiches-CC	Patrol Training Supplies	96.25
0	12/11/2018	General Fund	Training	Willy McCoys-CC	Patrol Training Supplies	85.20
0	12/11/2018	General Fund	Training	Youth Service-CC	Patrol Training	15.00
Training Total:						8,398.83
0	12/06/2018	General Fund	Union Dues Deduction	LELS	PR Batch 00001.12.2018 LELS 112 U	1,911.00
0	12/06/2018	General Fund	Union Dues Deduction	LELS	PR Batch 00001.12.2018 LELS Unioi	147.00
91660	12/06/2018	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Unioi	258.50
0	12/06/2018	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.12.2018 Local 320 U	514.24
0	12/06/2018	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.12.2018 IAFF Union	975.00
Union Dues Deduction Total:						3,805.74
0	12/06/2018	General Fund	Utilities	Xcel Energy	Civil Defense	74.56
0	12/06/2018	General Fund	Utilities	Xcel Energy	New Fire Station	3,542.53
0	12/06/2018	General Fund	Utilities	Xcel Energy	Traffic Signals & Street Lights	1,782.60
0	12/06/2018	General Fund	Utilities	Xcel Energy	Streetlights	12,543.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	17,943.28
0	12/20/2018	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	5,124.87
					Utilities - City Garage Total:	5,124.87
0	12/20/2018	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,790.43
					Utilities - City Hall Total:	7,790.43
0	12/20/2018	General Fund	Utilities - Old City Hall	Xcel Energy	City Hall Building	231.72
					Utilities - Old City Hall Total:	231.72
91690	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Filters	171.24
0	12/04/2018	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Squad Supplies	14.15
91632	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Vehicle Supplies	425.17
91573	11/29/2018	General Fund	Vehicle Supplies & Maintenance	BDI	Vehicle Supplies	51.45
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Certified Laboratories, Inc.	Vehicle Supplies	887.55
91576	11/29/2018	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Uniform Supplies	28.56
91755	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Uniform Supplies	29.80
91584	11/29/2018	General Fund	Vehicle Supplies & Maintenance	DVS Renewal	License Tab Renewal-928HTE	17.00
91644	12/06/2018	General Fund	Vehicle Supplies & Maintenance	DVS Renewal	Tab Renewal-Plate: 648WVD	11.00
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Automotive Tech Inc	Vehicle Supplies	29.00
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Automotive Tech Inc	Vehicle Supplies	29.00
91766	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	837.80
91766	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	2,624.94
91766	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	73.13
91766	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	8.01
91645	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	2,706.08
91645	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Supplies	837.80
91586	11/29/2018	General Fund	Vehicle Supplies & Maintenance	Emergency Response Solutions, LL	Vehicle Supplies	115.89
0	11/29/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	28.42
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	88.72
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	117.99
0	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Water Pump	177.71
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	132.58
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies	91.55
0	11/29/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	70.30
0	11/29/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	92.00
0	11/29/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	76.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	362.76
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	572.64
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies-Credit	-207.54
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Force America, Inc.	Vehicle Supplies	185.74
91647	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Frontier Ag & Turf	Vehicle Supplies	25.90
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Batteries	79.56
0	12/04/2018	General Fund	Vehicle Supplies & Maintenance	Harbor Freight Tools-CC	Tools	239.32
91775	12/20/2018	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Vehicle Service	8.43
91775	12/20/2018	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Vehicle Service	169.70
91775	12/20/2018	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Vehicle Service	71.10
91657	12/06/2018	General Fund	Vehicle Supplies & Maintenance	Lake Johanna Fire Dept	Side Release Buckle Conversion Kit	92.75
91787	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Lano Equipment, Inc.	Vehicle Supplies	588.22
91787	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Lano Equipment, Inc.	Vehicle Supplies	624.30
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies-Credit	-447.38
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies	92.19
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies	52.08
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies	396.12
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	120.96
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	83.59
0	12/20/2018	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Light Bulbs	59.89
0	12/06/2018	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	139.01
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	25.22
91814	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Pharmacy Stock Report, Supply Char,	108.30
0	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Snow Plow Supplies	156.82
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	210.75
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	896.00
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	462.72
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	51.68
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	216.28
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	466.20
91721	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies-Credit	-55.00
91723	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Schelen Gray Auto and Electric	Vehicle Supplies	139.99
0	12/04/2018	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Tools	154.60
91617	11/29/2018	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Tire Chain	375.75
91732	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	399.56
91832	12/20/2018	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	397.94
91735	12/13/2018	General Fund	Vehicle Supplies & Maintenance	Truck Utilities, Inc.	Vehicle Supplies	982.61
Vehicle Supplies & Maintenance Total:						18,072.42
Fund Total:						737,791.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/11/2018	General Fund Donations	Explorers - Supplies	Black Bear Hotel-CC	Explorer Conference Lodging	2,732.54
0	12/11/2018	General Fund Donations	Explorers - Supplies	Kwik Trip-CC	Explorer Conference Supplies	117.99
0	12/04/2018	General Fund Donations	Explorers - Supplies	Papa John's-CC	Explorer Supplies	143.22
Explorers - Supplies Total:						2,993.75
0	12/11/2018	General Fund Donations	K-9 - Supplies	Whistle-CC	Monthly Fee	9.95
K-9 - Supplies Total:						9.95
Fund Total:						3,003.70
91626	12/06/2018	Golf Course	Building Rental	Sumar Abukhudeer	Banquet Room Security Deposit Refu	200.00
91745	12/20/2018	Golf Course	Building Rental	Kate Anderson	Banquet Room Security Deposit Refu	200.00
91752	12/20/2018	Golf Course	Building Rental	Calvary Baptist Church	Security Deposit Refund	200.00
91785	12/20/2018	Golf Course	Building Rental	Ann Kvaal	Security Deposit Refund	200.00
Building Rental Total:						800.00
0	12/04/2018	Golf Course	Contract Maint - Vehicles	Frontier Ag & Turf- CC	Aerator Service	270.91
Contract Maint - Vehicles Total:						270.91
91585	11/29/2018	Golf Course	Contract Maintenance	ECR Software Corp.	Point of Sale License Service & Upgr	137.46
0	12/04/2018	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
91821	12/20/2018	Golf Course	Contract Maintenance	Shamrock Group, Inc.	Beer Line Cleaning	90.00
91686	12/06/2018	Golf Course	Contract Maintenance	Zahl Petroleum Maintenance Co	Cathodic Protection Test	275.00
Contract Maintenance Total:						582.02
0	01/01/2019	Golf Course	Credit Card Fees	US Bank-Non Bank	November 2018 Terminal Charges	67.54
0	12/05/2018	Golf Course	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	270.03
Credit Card Fees Total:						337.57
0	12/18/2018	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	700.76
0	12/05/2018	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	712.42
Federal Income Tax Total:						1,413.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/18/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	95.10
0	12/18/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	406.65
0	12/05/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	433.37
0	12/05/2018	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	101.36
FICA Employee Ded. Total:						1,036.48
0	12/18/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	95.10
0	12/18/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	406.65
0	12/05/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	433.37
0	12/05/2018	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	101.36
FICA Employers Share Total:						1,036.48
91771	12/20/2018	Golf Course	Furniture, Fixtures, Equipment	Gertens Greenhouses	Nursery Supplies	1,540.50
91792	12/20/2018	Golf Course	Furniture, Fixtures, Equipment	Margolis Company	Hardwood Mulch	107.38
0	12/11/2018	Golf Course	Furniture, Fixtures, Equipment	Office Depot- CC	Toner	103.81
91831	12/20/2018	Golf Course	Furniture, Fixtures, Equipment	Stone & Steel Design, LLC	Engraved Paver	86.00
0	12/04/2018	Golf Course	Furniture, Fixtures, Equipment	Target- CC	Community Room Supplies	11.94
Furniture, Fixtures, Equipment Total:						1,849.63
91654	12/06/2018	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	170.00
HRA Employer Total:						170.00
91790	12/20/2018	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-December 20	76.48
Life Ins. Employee Total:						76.48
91790	12/20/2018	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-December 20	9.60
Life Ins. Employer Total:						9.60
91790	12/20/2018	Golf Course	Long Term Disability	LINA	Life Insurance Premium-December 20	34.03
Long Term Disability Total:						34.03
91828	12/20/2018	Golf Course	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	289.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	289.12
91828	12/20/2018	Golf Course	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	1,188.22
					Medical Ins Employer Total:	1,188.22
0	12/11/2018	Golf Course	Merchandise For Sale	Target- CC	Kitchen Supplies	20.71
					Merchandise For Sale Total:	20.71
0	12/18/2018	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	63.40
0	12/05/2018	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	64.10
					MN State Retirement Total:	127.50
0	12/18/2018	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	50.00
0	12/05/2018	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	50.00
					MNDCP Def Comp Total:	100.00
0	12/20/2018	Golf Course	Operating Supplies	Steven Anderson	Supplies Reimbursement	160.69
0	12/04/2018	Golf Course	Operating Supplies	Cub Foods- CC	Sterno Cans, Decorative Bowls	25.19
0	12/11/2018	Golf Course	Operating Supplies	ECRS-CC	POS License & Service	137.46
0	12/04/2018	Golf Course	Operating Supplies	Home Depot- CC	Lumber	13.44
0	11/29/2018	Golf Course	Operating Supplies	MTI Distributing, Inc.	Golf Course Supplies	989.30
0	12/04/2018	Golf Course	Operating Supplies	Parts Warehouse-CC	Drill	31.24
0	12/11/2018	Golf Course	Operating Supplies	Sams Club-CC	Fall Golf League Supplies	84.86
91677	12/06/2018	Golf Course	Operating Supplies	Shamrock Group, Inc.	Beverage CO2	12.00
0	12/11/2018	Golf Course	Operating Supplies	Sherwin Williams - CC	Paint Supplies	44.76
0	12/04/2018	Golf Course	Operating Supplies	Sherwin Williams - CC	Paint Supplies	86.87
0	12/11/2018	Golf Course	Operating Supplies	Target- CC	Deodorizer	10.72
0	12/04/2018	Golf Course	Operating Supplies	Target- CC	Cleaning Supplies	41.74
0	12/04/2018	Golf Course	Operating Supplies	Target- CC	Community Room Supplies	8.39
					Operating Supplies Total:	1,646.66
0	12/18/2018	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	412.10
0	12/05/2018	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	416.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	828.69
0	12/18/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	63.40
0	12/18/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	412.10
0	12/05/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	416.59
0	12/05/2018	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	64.10
					PERA Employer Share Total:	956.19
0	12/11/2018	Golf Course	Printing	Office Depot- CC	Toner	72.99
					Printing Total:	72.99
91577	11/29/2018	Golf Course	Rental	City of Little Canada	Half Share of Air Compressor to Blow	254.75
					Rental Total:	254.75
0	12/18/2018	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	353.22
0	12/05/2018	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	360.59
					State Income Tax Total:	713.81
0	01/01/2019	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	251.65
0	12/05/2018	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,051.58
					State Sales Tax Payable Total:	1,303.23
91682	12/06/2018	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.68
					Telephone Total:	26.68
0	01/01/2019	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	108.02
0	12/05/2018	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	113.19
0	12/06/2018	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-52.09
					Use Tax Payable Total:	169.12
0	12/06/2018	Golf Course	Utilities	Xcel Energy	Golf Course	809.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	809.68
					Fund Total:	16,123.73
91629	12/06/2018	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Angstrom Analytical, Inc.	Pre-Demolition Asbestos Survey-196	320.00
91819	12/20/2018	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Semple Excavating & Trucking, Inc	Demolition & Removal of Structure, 1	12,662.00
					196 So. McCarrons Prof. Servic Total:	12,982.00
					Fund Total:	12,982.00
91672	12/06/2018	HRA Operating Fund	Advertising	Postmaster-Mailing Requirements	Newsletter Postage	400.00
					Advertising Total:	400.00
91765	12/20/2018	HRA Operating Fund	Prof. Svcs (Ehlers)	Ehlers & Associates, Inc.	Abatement, Parcel Research Consulti	240.00
					Prof. Svcs (Ehlers) Total:	240.00
					Fund Total:	640.00
91566	11/29/2018	HRA Property Abatement Program	Payments to Contractors	1-800 Got Junk?	Full Load Removal-2799 Merrill St.	757.00
91815	12/20/2018	HRA Property Abatement Program	Payments to Contractors	Restoration Professionals	Board Up Services	435.00
					Payments to Contractors Total:	1,192.00
					Fund Total:	1,192.00
91710	12/13/2018	Information Technology	Contract Maintenance	League of MN Cities	Adobe Acrobat Annyual Subscription	28,765.00
91713	12/13/2018	Information Technology	Contract Maintenance	Marco Technologies, LLC	Camera Licenses	1,820.75
0	12/04/2018	Information Technology	Contract Maintenance	Microsoft-CC	Online Services	423.40
0	12/04/2018	Information Technology	Contract Maintenance	Network Solutions- CC	Private Registration, Web Forwarding	31.98
91670	12/06/2018	Information Technology	Contract Maintenance	OPG-3, Inc.	Laserfiche	865.87
0	12/06/2018	Information Technology	Contract Maintenance	SHI International Corp	PP-B-TBEPF-S-A-105 COVERAGE	41,629.50
0	12/06/2018	Information Technology	Contract Maintenance	SHI International Corp	NETCLOUD ESSENTIALS - QUOT	14,059.85
0	12/11/2018	Information Technology	Contract Maintenance	Survey Monkey.com-CC	Annual Subscription	720.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						88,316.35
0	12/18/2018	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	5,356.96
0	12/20/2018	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.12.2018 Federal Incc	3.42
0	12/05/2018	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	5,384.19
Federal Income Tax Total:						10,744.57
91631	12/06/2018	Information Technology	Fiber Maintenance & Locates	Arvig, Inc.	Fiber Maintenance	280.00
91739	12/13/2018	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Maintenance, Internet	2,883.24
Fiber Maintenance & Locates Total:						3,163.24
0	12/18/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	3,376.20
0	12/18/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	789.62
0	12/20/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.12.2018 FICA Empl	22.30
0	12/20/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.12.2018 Medicare E	5.22
0	12/05/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	3,356.89
0	12/05/2018	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	785.10
FICA Employee Ded. Total:						8,335.33
0	12/18/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	3,376.20
0	12/18/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	789.62
0	12/20/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.12.2018 FICA Empl	22.30
0	12/20/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.12.2018 Medicare E	5.22
0	12/05/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	785.10
0	12/05/2018	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	3,356.89
FICA Employers Share Total:						8,335.33
91654	12/06/2018	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	1,170.00
HRA Employer Total:						1,170.00
0	12/20/2018	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	225.00
0	12/06/2018	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	225.00
ICMA Def Comp Total:						450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91630	12/06/2018	Information Technology	Internet	Anoka County Treasury	Broadband-Dec 2018	400.00
91757	12/20/2018	Information Technology	Internet	City of North St. Paul	Billing Interconnects	4,845.00
91757	12/20/2018	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
0	12/06/2018	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	515.23
91698	12/13/2018	Information Technology	Internet	Comcast	Internet	2,554.99
91642	12/06/2018	Information Technology	Internet	Comcast	Internet	91.90
91652	12/06/2018	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
91711	12/13/2018	Information Technology	Internet	Level 3 Communications. LLC	Internet	1,188.69
91842	12/20/2018	Information Technology	Internet	US Internet	Internet	44.00
91739	12/13/2018	Information Technology	Internet	Zayo Group LLC	Fiber Maintenance, Internet	1,587.00
Internet Total:						12,326.81
91790	12/20/2018	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-December 20	181.10
Life Ins. Employee Total:						181.10
91790	12/20/2018	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-December 20	91.20
Life Ins. Employer Total:						91.20
91790	12/20/2018	Information Technology	Long Term Disability	LINA	Life Insurance Premium-December 20	285.02
Long Term Disability Total:						285.02
91828	12/20/2018	Information Technology	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	478.10
Medical Ins Employee Total:						478.10
91828	12/20/2018	Information Technology	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	12,464.63
Medical Ins Employer Total:						12,464.63
91700	12/13/2018	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	1,460.50
0	12/13/2018	Information Technology	Minor Equipment	Newegg Business, Inc.	Computer Supplies	1,270.78
0	12/13/2018	Information Technology	Minor Equipment	Newegg Business, Inc.	Computer Supplies-Credit	-87.28
91676	12/06/2018	Information Technology	Minor Equipment	ServerSupply	Computer Supplies	2,965.05
Minor Equipment Total:						5,609.05
0	12/18/2018	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	549.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/20/2018	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00003.12.2018 Post Emplo	3.63
0	12/05/2018	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	553.06
MN State Retirement Total:						1,106.29
0	12/18/2018	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	110.00
0	12/05/2018	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	110.00
MNDCP Def Comp Total:						220.00
0	12/04/2018	Information Technology	Operating Supplies	Amazon.com- CC	Network Adapter	17.99
0	12/11/2018	Information Technology	Operating Supplies	Best Buy- CC	UPS for Lino Lakes Public Works (C	146.02
0	12/06/2018	Information Technology	Operating Supplies	SHI International Corp	NETCLOUD ESSENTIALS - QUOT	118.00
Operating Supplies Total:						282.01
0	12/18/2018	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	3,572.50
0	12/20/2018	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.12.2018 Pera Emplo	23.62
0	12/05/2018	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	3,594.97
PERA Employee Ded Total:						7,191.09
0	12/18/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	3,572.50
0	12/18/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	549.60
0	12/20/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.12.2018 Pera Emplo	23.62
0	12/20/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.12.2018 Pera additio	3.63
0	12/05/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	553.06
0	12/05/2018	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	3,594.97
PERA Employer Share Total:						8,297.38
0	12/18/2018	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	2,445.17
0	12/20/2018	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.12.2018 State Incom	4.61
0	12/05/2018	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	2,458.79
State Income Tax Total:						4,908.57
91682	12/06/2018	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	36.68
91738	12/13/2018	Information Technology	Telephone	Verizon Wireless	Cell Phones	627.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Telephone Total:						664.32
0	11/29/2018	Information Technology	Transportation	Anthony Greseth	Mileage Reimbursement	159.30
0	11/29/2018	Information Technology	Transportation	Jake Manders	Mileage Reimbursement	75.21
0	11/29/2018	Information Technology	Transportation	Jeff Matlock	Mileage Reimbursement	323.73
0	11/29/2018	Information Technology	Transportation	Matt Murtha	Mileage Reimbursement	124.26
0	11/29/2018	Information Technology	Transportation	Jesse Richardson	Mileage Reimbursement	311.74
Transportation Total:						994.24
Fund Total:						175,614.63
91744	12/20/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	324.74
91628	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	324.74
91628	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	Allstream	Telephone	3,398.52
91637	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.25
91694	12/13/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
91694	12/13/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
91694	12/13/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	40.36
91754	12/20/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	98.00
91754	12/20/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	59.00
91754	12/20/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	212.58
91754	12/20/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	40.03
91636	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.99
91636	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	114.52
91636	12/06/2018	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	100.89
PSTN-PRI Access/DID Allocation Total:						5,017.72
Fund Total:						5,017.72
91760	12/20/2018	License Center	Buildings & Structures	Cobra Construction	License Center Renovation	8,449.65
91661	12/06/2018	License Center	Buildings & Structures	Master Technology Group	License & Passport November Billing	4,092.62
91662	12/06/2018	License Center	Buildings & Structures	McGough Facility Management, LI	Labor	1,087.50
Buildings & Structures Total:						13,629.77
91751	12/20/2018	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	24.00
91597	11/29/2018	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning	679.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91712	12/13/2018	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning-December 2018	679.00
Contract Maintenance Total:						1,382.00
0	12/18/2018	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	2,832.16
0	12/05/2018	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	2,830.44
Federal Income Tax Total:						5,662.60
0	12/18/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	2,394.78
0	12/18/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	560.09
0	12/05/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	2,386.43
0	12/05/2018	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	558.13
FICA Employee Ded. Total:						5,899.43
0	12/18/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	560.09
0	12/18/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	2,394.78
0	12/05/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	2,386.43
0	12/05/2018	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	558.13
FICA Employers Share Total:						5,899.43
91654	12/06/2018	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	540.00
HRA Employer Total:						540.00
91790	12/20/2018	License Center	Life Ins. Employee	LINA	Life Insurance Premium-December 20	133.00
Life Ins. Employee Total:						133.00
91790	12/20/2018	License Center	Life Ins. Employer	LINA	Life Insurance Premium-December 20	43.20
Life Ins. Employer Total:						43.20
91790	12/20/2018	License Center	Long Term Disability	LINA	Life Insurance Premium-December 20	115.28
Long Term Disability Total:						115.28
91828	12/20/2018	License Center	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	1,135.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	1,135.80
91828	12/20/2018	License Center	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	7,057.33
					Medical Ins Employer Total:	7,057.33
91603	11/29/2018	License Center	Memberships & Subscriptions	MN Secretary of State-Notary	New Notary for Trayce Hennem	120.00
					Memberships & Subscriptions Total:	120.00
0	12/11/2018	License Center	Merchandise for Sale	Mydriversmanuals-CC	Driver Manuals for Resale	269.18
					Merchandise for Sale Total:	269.18
0	12/20/2018	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2018 Minnesota F	108.84
					Minnesota Benefit Ded Total:	108.84
91706	12/13/2018	License Center	Minor Equipment	HP INC.	Computer Supplies	562.00
					Minor Equipment Total:	562.00
0	12/18/2018	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	382.33
0	12/05/2018	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	381.88
					MN State Retirement Total:	764.21
0	12/18/2018	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	850.00
0	12/05/2018	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	758.00
					MNDCP Def Comp Total:	1,608.00
0	12/04/2018	License Center	Office Supplies	Cub Foods- CC	Water	8.97
0	12/20/2018	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	54.53
91601	11/29/2018	License Center	Office Supplies	MINNCOR Industries	Motor Vehicle Title Service	105.00
0	12/04/2018	License Center	Office Supplies	Target- CC	Kitchen Supplies	113.24
					Office Supplies Total:	281.74
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	121.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	119.48
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	123.25
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	115.19
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	125.00
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	124.61
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	115.83
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	123.83
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	122.47
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	122.86
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	109.23
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	117.52
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	122.63
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	118.79
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	124.29
0	12/06/2018	License Center	Operating Supplies	Avenue Shirt Works	License Center Logowear	125.00
0	12/13/2018	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	11.93
0	12/13/2018	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	13.33
0	12/11/2018	License Center	Operating Supplies	Pakor-CC	Passport Photo Paper	1,176.35
Operating Supplies Total:						3,133.49
0	12/18/2018	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	2,485.23
0	12/05/2018	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	2,482.28
PERA Employee Ded Total:						4,967.51
0	12/18/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	2,485.23
0	12/18/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	382.33
0	12/05/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	381.88
0	12/05/2018	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	2,482.28
PERA Employer Share Total:						5,731.72
0	12/11/2018	License Center	Postage	USPS-CC	Passport Postage	462.30
0	12/11/2018	License Center	Postage	USPS-CC	Postage	80.40
0	12/04/2018	License Center	Postage	USPS-CC	Passport Postage	428.80
Postage Total:						971.50
0	11/29/2018	License Center	Professional Services	Quicksilver Express Courier	Courier Service	215.72
0	12/20/2018	License Center	Professional Services	Quicksilver Express Courier	Courier Service	175.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	391.04
0	01/01/2019	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	1,122.60
0	12/05/2018	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	886.25
					Sales Tax Payable Total:	2,008.85
0	12/18/2018	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	1,490.96
0	12/05/2018	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	1,492.33
					State Income Tax Total:	2,983.29
0	11/29/2018	License Center	Transportation	Quicksilver Express Courier	Courier Service	759.43
0	12/20/2018	License Center	Transportation	Quicksilver Express Courier	Courier Service	782.54
					Transportation Total:	1,541.97
0	12/20/2018	License Center	Utilities	Xcel Energy	License Center	589.39
					Utilities Total:	589.39
					Fund Total:	67,530.57
0	11/29/2018	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-November 2018	250.00
0	12/20/2018	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-December 2018	250.00
					Professional Services Total:	500.00
					Fund Total:	500.00
0	12/20/2018	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	263.16
0	12/20/2018	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	66.00
0	12/20/2018	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	16.00
0	12/20/2018	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	12.00
0	11/29/2018	P & R Contract Maintenance	Clothing	Michael Gauger	Uniform Supplies Reimbursement	199.74
0	11/29/2018	P & R Contract Maintenance	Clothing	Matt Schlosser	Apparel Reimbursement per Union C	205.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Clothing Total:	762.88
0	12/04/2018	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	12/18/2018	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	2,577.61
0	12/05/2018	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	2,180.08
					Federal Income Tax Total:	4,757.69
0	12/18/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	364.66
0	12/18/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	1,559.19
0	12/05/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	1,425.86
0	12/05/2018	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	333.47
					FICA Employee Ded. Total:	3,683.18
0	12/18/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	364.66
0	12/18/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	1,559.19
0	12/05/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	333.47
0	12/05/2018	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	1,425.86
					FICA Employers Share Total:	3,683.18
91654	12/06/2018	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	370.00
					HRA Employer Total:	370.00
91790	12/20/2018	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-December 20	66.00
					Life Ins. Employee Total:	66.00
91790	12/20/2018	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-December 20	39.59
					Life Ins. Employer Total:	39.59
91790	12/20/2018	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-December 20	110.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	110.12
91828	12/20/2018	P & R Contract Maintenance	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	611.40
					Medical Ins Employee Total:	611.40
91828	12/20/2018	P & R Contract Maintenance	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	5,365.09
					Medical Ins Employer Total:	5,365.09
91805	12/20/2018	P & R Contract Maintenance	Memberships & Subscriptions	MRPA	Agency Membership & Professional I	160.00
					Memberships & Subscriptions Total:	160.00
0	12/18/2018	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	253.21
0	12/05/2018	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	236.92
					MN State Retirement Total:	490.13
0	12/18/2018	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	745.00
0	12/05/2018	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	745.00
					MNDCP Def Comp Total:	1,490.00
0	12/11/2018	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	No Receipt-Sullivan	24.04
0	12/11/2018	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	No Receipt-Norman	49.50
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	Gloves	42.44
0	12/20/2018	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	304.65
0	12/11/2018	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Sod	45.24
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Sign Supplies	17.15
0	12/11/2018	P & R Contract Maintenance	Operating Supplies	Hugo Feed Mill-CC	Hay Ride Supplies	232.50
91783	12/20/2018	P & R Contract Maintenance	Operating Supplies	Kromer Co., LLC	Spray Nozzle	59.60
0	12/20/2018	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Hoc Cap, Washer	317.96
0	12/11/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Antifreeze	20.34
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Park Supplies	27.45
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Beckerman	7.98
0	12/20/2018	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Surface Mount Adapter	99.00
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-Beckerman	2.99
0	12/04/2018	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	No Reciept-Tschida	17.90
91839	12/20/2018	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Hockey Barrier Net	1,340.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	2,608.74
0	12/18/2018	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,645.89
0	12/05/2018	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	1,540.00
					PERA Employee Ded Total:	3,185.89
0	12/18/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	253.21
0	12/18/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,645.89
0	12/05/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	1,540.00
0	12/05/2018	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	236.92
					PERA Employer Share Total:	3,676.02
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
91755	12/20/2018	P & R Contract Maintenance	Professional Services	Cintas Corporation	Uniform Supplies	1.94
0	12/20/2018	P & R Contract Maintenance	Professional Services	City of St. Paul	Lighting Fixtures Repair	996.00
0	12/20/2018	P & R Contract Maintenance	Professional Services	City of St. Paul	Lighting Fixtures Repair	319.32
91840	12/20/2018	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	1,625.00
91840	12/20/2018	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	1,060.00
91844	12/20/2018	P & R Contract Maintenance	Professional Services	Verizon Wireless	Cell Phones	66.55
0	12/20/2018	P & R Contract Maintenance	Professional Services	Yale Mechanical, LLC	Ice Arena Motor Service	256.45
					Professional Services Total:	4,334.96
91809	12/20/2018	P & R Contract Maintenance	Rental	On Site Companie-OSSTC	Restroom Rental	117.50
					Rental Total:	117.50
0	12/18/2018	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	1,207.97
0	12/05/2018	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	1,067.66
					State Income Tax Total:	2,275.63
0	12/04/2018	P & R Contract Maintenance	Telephone	Sprint- CC	Phone Case	38.64
91682	12/06/2018	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.32
91738	12/13/2018	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	315.09

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91738	12/13/2018	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	64.09
					Telephone Total:	431.14
91660	12/06/2018	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Union	280.00
					Union Dues Deduction Total:	280.00
0	12/06/2018	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	3,629.70
					Utilities Total:	3,629.70
					Fund Total:	42,730.98
0	12/20/2018	Park Dedication Fund	Other Improvements	LHB Inc	Marion Play Lot	655.75
0	12/11/2018	Park Dedication Fund	Other Improvements	Menards-CC	Wood	2,419.92
					Other Improvements Total:	3,075.67
					Fund Total:	3,075.67
0	11/29/2018	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	3,571.36
0	11/29/2018	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	1,369.90
					Contractor Payments Total:	4,941.26
91769	12/20/2018	Park Renewal 2011	Other Improvements	Flagship Recreation	Equipment Moving/Installation	32,248.04
91771	12/20/2018	Park Renewal 2011	Other Improvements	Gertens Greenhouses	Nursery Supplies	5,553.50
91771	12/20/2018	Park Renewal 2011	Other Improvements	Gertens Greenhouses	Nursery Supplies	3,023.00
0	12/11/2018	Park Renewal 2011	Other Improvements	HD Sod Inc-CC	Landscape Supplies	399.60
0	12/20/2018	Park Renewal 2011	Other Improvements	LHB Inc	Cleveland Play Lot	47.00
					Other Improvements Total:	41,271.14
0	11/29/2018	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Program	1,155.20
					Professional Services Total:	1,155.20

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Fund Total:						47,367.60
0	12/13/2018	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate Mixes	600.00
91734	12/13/2018	Pathway Maintenance Fund	Operating Supplies	Tri State Bobcat, Inc	Rental	330.00
Operating Supplies Total:						930.00
Fund Total:						930.00
91634	12/06/2018	Police - DWI Enforcement	Professional Services	BMS/Data911 Products, Inc.	Hardwar Extended Warranty	6,707.25
0	12/20/2018	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	85.38
91671	12/06/2018	Police - DWI Enforcement	Professional Services	Emily Pineda	Alcohol Compliance Checker	120.00
91838	12/20/2018	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Heavy Duty Tow	85.00
91838	12/20/2018	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Tow Charges	290.00
Professional Services Total:						7,287.63
Fund Total:						7,287.63
0	12/04/2018	Police Forfeiture Fund	Professional Services	AT&T-CC	Mobile Phones	80.34
0	12/11/2018	Police Forfeiture Fund	Professional Services	Menards-CC	Small Refrigerator	176.10
0	12/20/2018	Police Forfeiture Fund	Professional Services	Alan Stefani	Training Expenses Reimbursement	46.22
91838	12/20/2018	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	130.00
91838	12/20/2018	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	85.00
91838	12/20/2018	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Tow Charges	100.00
91844	12/20/2018	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
91685	12/06/2018	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	50.01
Professional Services Total:						737.69
Fund Total:						737.69
91655	12/06/2018	Police Vehicle Revolving	Minor Equipment	Kiesler's Police Supply, Inc.	Impact Glocks	1,135.80
Minor Equipment Total:						1,135.80
0	12/11/2018	Police Vehicle Revolving	Operating Supplies	Agilite Systems-CC	Tactical Supplies	219.90

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0	12/11/2018	Police Vehicle Revolving	Operating Supplies	Corporate Mark-CC	SWAT Tactical Supplies	346.00
0	12/20/2018	Police Vehicle Revolving	Operating Supplies	Streicher's	Uniform Supplies	92.99
0	12/06/2018	Police Vehicle Revolving	Operating Supplies	Streicher's	Uniform Supplies	5,926.84
Operating Supplies Total:						6,585.73
91740	12/20/2018	Police Vehicle Revolving	Repairs & Maintenance	Abra MN Roseville	Vehicle Repair	6,921.71
Repairs & Maintenance Total:						6,921.71
0	12/20/2018	Police Vehicle Revolving	Vehicle Supplies & Maintenance	Advanced Graphix, Inc.	Custom Reflective Application	1,030.00
0	12/06/2018	Police Vehicle Revolving	Vehicle Supplies & Maintenance	Advanced Graphix, Inc.	Vehicle Supplies	1,030.00
Vehicle Supplies & Maintenance Total:						2,060.00
91775	12/20/2018	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Service	905.02
Vehicles & Equipment Total:						905.02
Fund Total:						17,608.26
0	12/04/2018	Recreation Donations	Operating Supplies	Sherwin Williams - CC	Paint Supplies	703.54
0	12/06/2018	Recreation Donations	Operating Supplies	Sherwin Williams	Paint Supplies	89.28
Operating Supplies Total:						792.82
Fund Total:						792.82
91759	12/20/2018	Recreation Fund	Advertising	City Pages	Advertising-Acct: 1000329119	250.00
91596	11/29/2018	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Holiday Craft Fair Advertising	188.00
91789	12/20/2018	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	ROP Recipe Wrap, Color Charges-Ac	381.00
91789	12/20/2018	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	30.00
Advertising Total:						849.00
91748	12/20/2018	Recreation Fund	Building Rental	Briana Barnes	Banquet Room Rental Refund	100.00
91768	12/20/2018	Recreation Fund	Building Rental	FICO	Banquet Room Damage Deposit Refu	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Building Rental Total:	200.00
0	12/06/2018	Recreation Fund	Conferences	Lonnie Brokke	Conference Expenses Reimbursement	2,102.59
					Conferences Total:	2,102.59
91763	12/20/2018	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Compressor Service	615.00
91763	12/20/2018	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Cold Start Procedure	546.25
91597	11/29/2018	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	1,138.00
91712	12/13/2018	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-December 2018	1,138.00
0	12/04/2018	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
91836	12/20/2018	Recreation Fund	Contract Maintenance	Trane U.S. Inc.	Copper Tube Ports	288.48
					Contract Maintenance Total:	3,973.59
91597	11/29/2018	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	908.00
91712	12/13/2018	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-December 2018	908.00
					Contract Maintenance Total:	1,816.00
0	12/18/2018	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	4,781.43
0	12/05/2018	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	5,026.24
					Federal Income Tax Total:	9,807.67
0	12/18/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	918.54
0	12/18/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	3,908.36
0	12/05/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	4,024.90
0	12/05/2018	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	941.32
					FICA Employee Ded. Total:	9,793.12
0	12/18/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	3,908.36
0	12/18/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	918.54
0	12/05/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	4,024.90
0	12/05/2018	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	941.32
					FICA Employers Share Total:	9,793.12
91654	12/06/2018	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	1,495.00

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					HRA Employer Total:	1,495.00
0	12/20/2018	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	500.00
0	12/06/2018	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	500.00
					ICMA Def Comp Total:	1,000.00
91790	12/20/2018	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-December 20	95.83
					Life Ins. Employee Total:	95.83
91790	12/20/2018	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-December 20	57.60
					Life Ins. Employer Total:	57.60
91790	12/20/2018	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-December 20	183.67
					Long Term Disability Total:	183.67
91828	12/20/2018	Recreation Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	1,200.20
					Medical Ins Employee Total:	1,200.20
91828	12/20/2018	Recreation Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	8,531.39
					Medical Ins Employer Total:	8,531.39
0	12/20/2018	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Oval Media Services	182.67
91805	12/20/2018	Recreation Fund	Memberships & Subscriptions	MRPA	Agency Membership & Professional I	499.00
91805	12/20/2018	Recreation Fund	Memberships & Subscriptions	MRPA	Agency Membership & Professional I	320.00
91805	12/20/2018	Recreation Fund	Memberships & Subscriptions	MRPA	Agency Membership & Professional I	1,155.00
0	12/04/2018	Recreation Fund	Memberships & Subscriptions	When I Work-CC	Monthly Fee	49.00
					Memberships & Subscriptions Total:	2,205.67
0	12/18/2018	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	425.45
0	12/05/2018	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	434.29
					MN State Retirement Total:	859.74

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0	12/18/2018	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	1,929.58
0	12/05/2018	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	1,258.41
MNDCP Def Comp Total:						3,187.99
0	12/04/2018	Recreation Fund	Office Supplies	Amazon.com- CC	Toner	17.17
Office Supplies Total:						17.17
0	12/04/2018	Recreation Fund	Operating Supplies	Amazon.com- CC	HDTV Antenna	92.24
0	12/11/2018	Recreation Fund	Operating Supplies	Chewy.com-CC	Animal Supplies	13.96
0	12/11/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Camp Foods	31.25
0	12/11/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Cider	43.12
0	12/04/2018	Recreation Fund	Operating Supplies	Cub Foods- CC	Program Supplies	16.51
0	12/20/2018	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	267.95
0	12/20/2018	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	364.15
0	12/04/2018	Recreation Fund	Operating Supplies	Fire Mountain Beads-CC	Bug Boxes	91.31
0	12/04/2018	Recreation Fund	Operating Supplies	Fun Express-CC	Program Supplies	10.17
0	12/04/2018	Recreation Fund	Operating Supplies	Fun Express-CC	Program Supplies	204.38
91772	12/20/2018	Recreation Fund	Operating Supplies	Suzanne Glass	Band Supplies Reimbursement	8.54
0	12/04/2018	Recreation Fund	Operating Supplies	Gopher Sport- CC	Sports Supplies	149.81
0	12/04/2018	Recreation Fund	Operating Supplies	Gopher Sport- CC	Sports Supplies	17.90
0	12/20/2018	Recreation Fund	Operating Supplies	Grainger Inc	Keystock	5.34
0	12/20/2018	Recreation Fund	Operating Supplies	Grainger Inc	Lighting Supplies	55.97
0	12/20/2018	Recreation Fund	Operating Supplies	Grainger Inc	Cleaning Supplies	68.92
0	12/20/2018	Recreation Fund	Operating Supplies	Grainger Inc	Bulbs	58.30
0	12/04/2018	Recreation Fund	Operating Supplies	Hank's Specialties-CC	Caulk	62.50
0	12/11/2018	Recreation Fund	Operating Supplies	Home Depot- CC	HANC Supplies	43.32
0	12/11/2018	Recreation Fund	Operating Supplies	Home Depot- CC	HANC Supplies	45.12
91776	12/20/2018	Recreation Fund	Operating Supplies	Ice Sports Industry	Badges-Additional \$50 of Invoice Pai	13.00
0	12/11/2018	Recreation Fund	Operating Supplies	Michaels-CC	Craft & Game Supplies	62.15
91795	12/20/2018	Recreation Fund	Operating Supplies	MIDC Enterprises	Union Valve	32.98
0	12/11/2018	Recreation Fund	Operating Supplies	Minvalco-CC	Cable	30.43
0	12/06/2018	Recreation Fund	Operating Supplies	Jerry Niesen	Santa Claus for Cookies & Cocoa	250.00
0	12/04/2018	Recreation Fund	Operating Supplies	North Shore Gym-CC	Gymnastics Supplies	384.03
0	12/11/2018	Recreation Fund	Operating Supplies	Northview Window Treatment-CC	Roller Shade	150.00
0	12/04/2018	Recreation Fund	Operating Supplies	OTC Brands-CC	Halloween Supplies	321.28
0	12/11/2018	Recreation Fund	Operating Supplies	Pallet Truck-CC	Jet A Load Roller	75.47
0	12/11/2018	Recreation Fund	Operating Supplies	Party City-CC	Decorations & Prizes	166.30
0	12/11/2018	Recreation Fund	Operating Supplies	Party City-CC	Treat Bags	60.13
0	12/11/2018	Recreation Fund	Operating Supplies	Party City-CC	Credit	-15.03
0	12/04/2018	Recreation Fund	Operating Supplies	Pickleball-CC	Indoor Pickelballs	89.97
0	12/20/2018	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Waterpumps	74.60

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0	12/20/2018	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Impeller	94.40
0	12/20/2018	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Squeegee	77.65
0	12/04/2018	Recreation Fund	Operating Supplies	Resilite Sports ProductsCC	Gymnastics Supplies	212.07
0	12/11/2018	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Spook/HANC Supplies	9.41
0	12/11/2018	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Spook/HANC Supplies	27.81
91823	12/20/2018	Recreation Fund	Operating Supplies	Shermco Industries	Oval Supplies	463.00
0	12/11/2018	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Silicone, Fasteners	21.66
0	12/04/2018	Recreation Fund	Operating Supplies	Target- CC	Cookies, Candy	9.48
0	12/04/2018	Recreation Fund	Operating Supplies	TRC Electronics-CC	LED Driver	26.22
0	12/11/2018	Recreation Fund	Operating Supplies	Walgreens-CC	Carpet Cleaner	6.43
0	12/11/2018	Recreation Fund	Operating Supplies	Walmart-CC	Water	13.16
0	12/11/2018	Recreation Fund	Operating Supplies	YMCA-CC	Camp Swimming Field Trip	62.50
Operating Supplies Total:						4,369.86
91682	12/06/2018	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	18.43
Other services Total:						18.43
0	12/18/2018	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	3,379.02
0	12/18/2018	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 PERA Catcl	223.31
0	12/05/2018	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	3,330.19
PERA Employee Ded Total:						6,932.52
0	12/18/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 PERA Empl	257.66
0	12/18/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	514.57
0	12/18/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	3,396.30
0	12/05/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	3,330.19
0	12/05/2018	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	512.38
PERA Employer Share Total:						8,011.10
91688	12/13/2018	Recreation Fund	Professional Services	3rd Lair SkatePark	Skateboard Camp	300.00
0	12/20/2018	Recreation Fund	Professional Services	Caden Barber	Speedskating Instruction	80.00
0	12/06/2018	Recreation Fund	Professional Services	Angel Benes	Tap for Older Adults Instruction	430.00
0	12/20/2018	Recreation Fund	Professional Services	Kyle Blood	Speedskating Instuction	70.00
91635	12/06/2018	Recreation Fund	Professional Services	Bill Cagley	Senior Club 5 Holiday Party	150.00
91639	12/06/2018	Recreation Fund	Professional Services	Champion Youth	Safety Awareness	1,449.00
0	12/20/2018	Recreation Fund	Professional Services	Lois Cunningham	Chair Yoga Instruction	346.50
0	12/20/2018	Recreation Fund	Professional Services	Lisa Dahlin	Speedskating Instruction	140.00
91780	12/20/2018	Recreation Fund	Professional Services	Adam Johnson	Speedskating Instruction	70.00

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91781	12/20/2018	Recreation Fund	Professional Services	Michael Johnson	Speedskating Instruction	70.00
91784	12/20/2018	Recreation Fund	Professional Services	Sarah Krueger	Speedskating Instruction	160.00
91595	11/29/2018	Recreation Fund	Professional Services	Jessica Lee	Ensemble Music Classes-Fall 2018	567.00
0	12/20/2018	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	1,120.00
0	12/20/2018	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	1,120.00
0	12/06/2018	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,120.00
0	11/29/2018	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,334.00
0	12/20/2018	Recreation Fund	Professional Services	Metro Volleyball Officials	Officiating Service	1,363.00
0	12/20/2018	Recreation Fund	Professional Services	Metro Volleyball Officials	Officiating Service	1,102.00
0	12/20/2018	Recreation Fund	Professional Services	Metro Volleyball Officials	Officiating Service	783.00
0	12/06/2018	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	725.00
91796	12/20/2018	Recreation Fund	Professional Services	Midwest Art Fairs	Arts @ the Oval	25.00
91798	12/20/2018	Recreation Fund	Professional Services	Colton Mishek	Speedskating Instruction	60.00
91602	11/29/2018	Recreation Fund	Professional Services	MN Dept of Labor and Industry	Pressure Vessel, Boiler	90.00
91802	12/20/2018	Recreation Fund	Professional Services	Derek Moss	Basketball Scorekeeping	96.00
91804	12/20/2018	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blade	55.00
91804	12/20/2018	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	136.40
91806	12/20/2018	Recreation Fund	Professional Services	Greta Myers	Speedskating Instruction	70.00
91811	12/20/2018	Recreation Fund	Professional Services	Bill Pringle	Basketball Scorekeeping	100.00
91816	12/20/2018	Recreation Fund	Professional Services	Joel Rodich	Basketball Scorekeeping	96.00
91817	12/20/2018	Recreation Fund	Professional Services	Adam Rosenthal	Speedskating Instruction	70.00
91824	12/20/2018	Recreation Fund	Professional Services	Ilsa Shobe	Speedskating Instruction	70.00
91825	12/20/2018	Recreation Fund	Professional Services	George Sigstad	Basketball Scorekeeping	100.00
91833	12/20/2018	Recreation Fund	Professional Services	Talonzale Thompson	Basketball Scorekeeping	96.00
91841	12/20/2018	Recreation Fund	Professional Services	US Environmental Resources/F. Ga	Consulting Services	400.00
91843	12/20/2018	Recreation Fund	Professional Services	Andy Uttke	Speedskating Instruction	80.00
91847	12/20/2018	Recreation Fund	Professional Services	Ben Weber	Speedskating Instruction	60.00
Professional Services Total:						14,103.90
91809	12/20/2018	Recreation Fund	Rental	On Site Companie-OSSTC	Restroom Rental	230.00
Rental Total:						230.00
0	01/01/2019	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	4,784.12
0	12/05/2018	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,609.73
Sales Tax Payable Total:						7,393.85
0	12/18/2018	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	2,320.96
0	12/05/2018	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	2,431.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	4,752.79
91682	12/06/2018	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	200.10
91738	12/13/2018	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	100.67
					Telephone Total:	300.77
0	12/11/2018	Recreation Fund	Training	Kahler Grand Hotel-CC	Training Lodging	548.00
					Training Total:	548.00
91572	11/29/2018	Recreation Fund	Transportation	Barthel Charter, Inc.	Senior Trip Transportation	750.00
91572	11/29/2018	Recreation Fund	Transportation	Barthel Charter, Inc.	Senior Trip Transportation	750.00
					Transportation Total:	1,500.00
91660	12/06/2018	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Unio	105.00
					Union Dues Deduction Total:	105.00
91578	11/29/2018	Recreation Fund	Utilities	Comcast	Business Services	285.29
91761	12/20/2018	Recreation Fund	Utilities	Comcast	Business Services	295.29
0	12/20/2018	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	1,332.47
0	12/20/2018	Recreation Fund	Utilities	Xcel Energy	Nature Center	776.84
0	12/06/2018	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	851.79
0	12/06/2018	Recreation Fund	Utilities	Xcel Energy	Skating Center	12,879.58
					Utilities Total:	16,421.26
					Fund Total:	121,856.83
91705	12/13/2018	Recreation Improvements	Arboretum Drainage Issues	Horizon Commercial Pool Supply	Wading Pool Surfaces Restoration	6,400.00
					Arboretum Drainage Issues Total:	6,400.00
91851	12/20/2018	Recreation Improvements	PIP- John Rose Oval Condition	Zups Construction	Pump House Re-Roof	2,000.00
					PIP- John Rose Oval Condition Total:	2,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	8,400.00
0	12/06/2018	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium	5,369.15
					Employer Insurance Total:	5,369.15
0	12/13/2018	Risk Management	Professional Services	Samba Holdings Inc	MVR Services	47.00
91830	12/20/2018	Risk Management	Professional Services	Stericycle, Inc.	Monthly Charges	242.81
					Professional Services Total:	289.81
0	12/20/2018	Risk Management	Training	Alex Air Apparatus, Inc.	X-doc Module Pac	1,257.00
					Training Total:	1,257.00
					Fund Total:	6,915.96
0	12/06/2018	Sanitary Sewer	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	2,598.78
					2017 Pavement Mgmt Project Total:	2,598.78
0	12/06/2018	Sanitary Sewer	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	38,625.25
					2018 PMP Total:	38,625.25
91612	11/29/2018	Sanitary Sewer	Accounts Payable	JOAN SANDBERG	Refund Check	7.09
91848	12/20/2018	Sanitary Sewer	Accounts Payable	MELISSA & WENDY WEINERT	Refund Check	174.80
					Accounts Payable Total:	181.89
91574	11/29/2018	Sanitary Sewer	Building & Structures	Bolton & Menk, Inc.	Fernwood Lift Station Evaluation	3,673.50
91750	12/20/2018	Sanitary Sewer	Building & Structures	Bolton & Menk, Inc.	Fernwood Lift Station Evaluation	710.00
					Building & Structures Total:	4,383.50
91567	11/29/2018	Sanitary Sewer	Cleanup Assistance	911 Restoration of Minneapolis	Mitigation	4,498.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Cleanup Assistance Total:	4,498.00
0	12/20/2018	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	44.38
0	12/20/2018	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	24.00
					Clothing Total:	68.38
91793	12/20/2018	Sanitary Sewer	Contract Maintenance	McDonough's Sewer Service, Inc.	Commercial Guzzling	1,372.95
91838	12/20/2018	Sanitary Sewer	Contract Maintenance	Twin Cities Transport & Recove	Heavy Duty Tow	300.00
					Contract Maintenance Total:	1,672.95
0	01/01/2019	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	UB Payments.com Charges	6,194.81
0	12/05/2018	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	October 2018 UB Payments.com Cha	2,994.09
0	01/01/2019	Sanitary Sewer	Credit Card Fees	US Bank-Non Bank	November 2018 Terminal Charges	955.62
0	12/05/2018	Sanitary Sewer	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	1,315.36
					Credit Card Fees Total:	11,459.88
0	12/18/2018	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	1,437.34
0	12/05/2018	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	1,196.27
					Federal Income Tax Total:	2,633.61
0	12/18/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	228.59
0	12/18/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	977.33
0	12/05/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	209.98
0	12/05/2018	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	898.05
					FICA Employee Ded. Total:	2,313.95
0	12/18/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	228.59
0	12/18/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	977.33
0	12/05/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	209.98
0	12/05/2018	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	898.05
					FICA Employers Share Total:	2,313.95
91654	12/06/2018	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	483.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HRA Employer Total:	483.99
0	12/20/2018	Sanitary Sewer	I & I Study-Phase II	SEH	Ongoing Flow Monitoring	927.55
					I & I Study-Phase II Total:	927.55
0	12/20/2018	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	34.99
0	12/06/2018	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	35.00
					ICMA Def Comp Total:	69.99
91790	12/20/2018	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-December 20	104.62
					Life Ins. Employee Total:	104.62
91790	12/20/2018	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-December 20	25.02
					Life Ins. Employer Total:	25.02
91790	12/20/2018	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-December 20	75.06
					Long Term Disability Total:	75.06
91568	11/29/2018	Sanitary Sewer	Lounge Lift Station Upgrade	Advanced Engineering & Environm	2018 SCADA Services	3,076.05
91741	12/20/2018	Sanitary Sewer	Lounge Lift Station Upgrade	Advanced Engineering & Environm	SCADA Services	837.75
91574	11/29/2018	Sanitary Sewer	Lounge Lift Station Upgrade	Bolton & Menk, Inc.	Sanitary Sewer Lift Station	5,677.50
0	11/29/2018	Sanitary Sewer	Lounge Lift Station Upgrade	Xcel Energy	Natural Gas Service-1610 County Ro	42.93
					Lounge Lift Station Upgrade Total:	9,634.23
91828	12/20/2018	Sanitary Sewer	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	1,011.88
					Medical Ins Employee Total:	1,011.88
91828	12/20/2018	Sanitary Sewer	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	3,055.55
					Medical Ins Employer Total:	3,055.55
91756	12/20/2018	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	2500 County Road B Sewer Reimbur:	588.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Metro Waste Control Board Total:	588.43
0	12/18/2018	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	162.85
0	12/05/2018	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	150.02
					MN State Retirement Total:	312.87
0	12/18/2018	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	128.24
0	12/05/2018	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	128.21
					MNDCP Def Comp Total:	256.45
0	12/20/2018	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	72.30
					Office Supplies Total:	72.30
0	12/13/2018	Sanitary Sewer	Operating Supplies	Ted Fish	Boots Reimbursement	189.95
0	11/29/2018	Sanitary Sewer	Operating Supplies	Flexible Pipe Tool Company	Bulldog Nozzle Repair	737.70
0	12/13/2018	Sanitary Sewer	Operating Supplies	Flexible Pipe Tool Company	Ceramic Insert	133.30
0	12/13/2018	Sanitary Sewer	Operating Supplies	Flexible Pipe Tool Company	Serrated Steel, Tube	306.35
					Operating Supplies Total:	1,367.30
0	12/18/2018	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,058.32
0	12/05/2018	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	974.83
					PERA Employee Ded Total:	2,033.15
0	12/18/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	162.85
0	12/18/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,058.32
0	12/05/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	150.02
0	12/05/2018	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	974.83
					PERA Employer Share Total:	2,346.02
91778	12/20/2018	Sanitary Sewer	Postage	InfoSend, Inc.	November 2018 Billings	795.11
91653	12/06/2018	Sanitary Sewer	Postage	InfoSend, Inc.	October 2018 Utility Bills	431.06
					Postage Total:	1,226.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91794	12/20/2018	Sanitary Sewer	Prepaid Expenses	Metropolitan Council	Wastewater Service-January 2019	262,513.70
Prepaid Expenses Total:						262,513.70
0	12/13/2018	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	126.45
91778	12/20/2018	Sanitary Sewer	Professional Services	InfoSend, Inc.	November 2018 Billings	281.59
91653	12/06/2018	Sanitary Sewer	Professional Services	InfoSend, Inc.	October 2018 Utility Bills	164.74
91614	11/29/2018	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	PW Storage-November 2018	694.44
91722	12/13/2018	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-December	694.44
Professional Services Total:						1,961.66
91687	12/13/2018	Sanitary Sewer	Rental	2277 Roseville West, LLC	Lease Agreement Payment	1,469.14
Rental Total:						1,469.14
91741	12/20/2018	Sanitary Sewer	SCADA Radio Replacement	Advanced Engineering & Environm	Radio Procurement Assist Services	86.50
SCADA Radio Replacement Total:						86.50
91663	12/06/2018	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	SAC Charges-November 2018	132,848.10
Sewer SAC Charges Total:						132,848.10
0	12/18/2018	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	732.57
0	12/05/2018	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	622.91
State Income Tax Total:						1,355.48
91682	12/06/2018	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.36
91682	12/06/2018	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
Telephone Total:						133.34
0	12/11/2018	Sanitary Sewer	Training	U of M-CC	Fall APWA Conference Registration	127.50
Training Total:						127.50
91660	12/06/2018	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Unioi	120.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Union Dues Deduction Total:	120.76
0	12/20/2018	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer/Lift Stations	1,155.97
0	12/06/2018	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer Lift Station	959.03
0	12/06/2018	Sanitary Sewer	Utilities	Xcel Energy	1610 County Road C2 W	72.54
					Utilities Total:	2,187.54
					Fund Total:	497,144.44
0	12/18/2018	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	97.34
0	12/05/2018	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	96.63
					Federal Income Tax Total:	193.97
0	12/18/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	64.78
0	12/18/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	15.15
0	12/05/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	64.40
0	12/05/2018	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	15.07
					FICA Employee Ded. Total:	159.40
0	12/18/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	64.78
0	12/18/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	15.15
0	12/05/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	15.07
0	12/05/2018	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	64.40
					FICA Employers Share Total:	159.40
91790	12/20/2018	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-December 20	1.43
					Life Ins. Employer Total:	1.43
91790	12/20/2018	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-December 20	5.30
					Long Term Disability Total:	5.30
0	12/18/2018	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	9.79
0	12/05/2018	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	9.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	19.57
0	12/18/2018	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	63.57
0	12/05/2018	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	63.57
					PERA Employee Ded Total:	127.14
0	12/18/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	9.79
0	12/18/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	63.57
0	12/05/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	9.78
0	12/05/2018	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	63.57
					PERA Employer Share Total:	146.71
0	12/13/2018	Solid Waste Recycle	Professional Services	Eureka Recycling	Rev Share-Nov 2018	4,280.65
0	12/06/2018	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	37,065.86
					Professional Services Total:	41,346.51
0	12/18/2018	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	54.54
0	12/05/2018	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	54.13
					State Income Tax Total:	108.67
					Fund Total:	42,268.10
0	12/06/2018	Special "10" Fund	Professional Service	Roseville Community Foundation	10% Lawful Gambling Profits	38,000.00
					Professional Service Total:	38,000.00
					Fund Total:	38,000.00
91680	12/06/2018	St. Paul Port Authority	Due to Other Governments	St. Paul Port Authority	Remittance of 2018 PACE Assessmen	5,287.63
					Due to Other Governments Total:	5,287.63
91680	12/06/2018	St. Paul Port Authority	Special Asst. - Penalty & Int.	St. Paul Port Authority	Remittance of 2018 PACE Assessmen	2,231.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Special Asst. - Penalty & Int. Total:	2,231.91
					Fund Total:	7,519.54
0	12/06/2018	Storm Drainage	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	5,430.12
					2017 Pavement Mgmt Project Total:	5,430.12
91813	12/20/2018	Storm Drainage	2018 PMP	Ramsey-Washington Metro	Woodland Mix	145.00
0	12/06/2018	Storm Drainage	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	35,194.91
					2018 PMP Total:	35,339.91
0	12/13/2018	Storm Drainage	Clothing	Nick Picha	Apparel Reimbursement per Union C	290.16
					Clothing Total:	290.16
0	12/18/2018	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	1,213.38
0	12/05/2018	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	1,089.46
					Federal Income Tax Total:	2,302.84
0	12/18/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	753.22
0	12/18/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	176.19
0	12/05/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	704.72
0	12/05/2018	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	164.82
					FICA Employee Ded. Total:	1,798.95
0	12/18/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	176.19
0	12/18/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	753.22
0	12/05/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	164.82
0	12/05/2018	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	704.72
					FICA Employers Share Total:	1,798.95
91654	12/06/2018	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	113.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HRA Employer Total:	113.75
0	12/20/2018	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	52.49
0	12/06/2018	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	52.50
					ICMA Def Comp Total:	104.99
91790	12/20/2018	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-December 20	37.01
					Life Ins. Employee Total:	37.01
91790	12/20/2018	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-December 20	19.56
					Life Ins. Employer Total:	19.56
91790	12/20/2018	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-December 20	57.67
					Long Term Disability Total:	57.67
91828	12/20/2018	Storm Drainage	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	180.81
					Medical Ins Employee Total:	180.81
91828	12/20/2018	Storm Drainage	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	1,971.41
					Medical Ins Employer Total:	1,971.41
0	12/20/2018	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2018 Minnesota E	55.58
					Minnesota Benefit Ded Total:	55.58
0	12/18/2018	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	120.70
0	12/05/2018	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	113.69
					MN State Retirement Total:	234.39
0	12/18/2018	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	63.51
0	12/05/2018	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	63.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDCP Def Comp Total:						127.01
91692	12/13/2018	Storm Drainage	Operating Supplies	Biff's, Inc.	Regular Unit	44.65
91782	12/20/2018	Storm Drainage	Operating Supplies	Kath Auto Parts	Fuel	541.05
91727	12/13/2018	Storm Drainage	Operating Supplies	Specialized Environmental Tech, In	Stumps	640.00
Operating Supplies Total:						1,225.70
0	12/18/2018	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	784.64
0	12/05/2018	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	738.72
PERA Employee Ded Total:						1,523.36
0	12/18/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	120.70
0	12/18/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	784.64
0	12/05/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	113.69
0	12/05/2018	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	738.72
PERA Employer Share Total:						1,757.75
91778	12/20/2018	Storm Drainage	Postage	InfoSend, Inc.	November 2018 Billings	795.10
91653	12/06/2018	Storm Drainage	Postage	InfoSend, Inc.	October 2018 Utility Bills	431.06
Postage Total:						1,226.16
0	12/13/2018	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	126.45
91707	12/13/2018	Storm Drainage	Professional Services	HR Green, Inc.	Fairview Trunk System	8,981.00
91778	12/20/2018	Storm Drainage	Professional Services	InfoSend, Inc.	November 2018 Billings	281.59
91653	12/06/2018	Storm Drainage	Professional Services	InfoSend, Inc.	October 2018 Utility Bills	164.73
91614	11/29/2018	Storm Drainage	Professional Services	SanRon Properties, Inc.	PW Storage-November 2018	694.44
91722	12/13/2018	Storm Drainage	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-December	694.44
91835	12/20/2018	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	PWet Meeting Minutes	211.00
Professional Services Total:						11,153.65
91687	12/13/2018	Storm Drainage	Rental	2277 Roseville West, LLC	Lease Agreement Payment	1,469.13
Rental Total:						1,469.13
0	12/18/2018	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	577.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/05/2018	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	525.08
					State Income Tax Total:	1,102.92
91682	12/06/2018	Storm Drainage	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.36
					Telephone Total:	53.36
91660	12/06/2018	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Unio	91.50
					Union Dues Deduction Total:	91.50
0	12/06/2018	Storm Drainage	Utilities	Xcel Energy	Storm Lift Stations	1,621.18
					Utilities Total:	1,621.18
0	11/29/2018	Storm Drainage	Walsh Lake Lift St Repl	SEH	Walsh Lift Station	185.97
					Walsh Lake Lift St Repl Total:	185.97
					Fund Total:	71,273.79
0	12/06/2018	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	31,478.45
0	12/06/2018	Street Construction	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	10,289.90
					2017 Pavement Mgmt Project Total:	41,768.35
0	12/06/2018	Street Construction	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	151,583.41
					2018 PMP Total:	151,583.41
0	11/29/2018	Street Construction	2018 PMP	Bituminous Roadways Inc	Bituminous Material	84,977.00
91666	12/06/2018	Street Construction	2018 PMP	MN Dept of Transportation	Plant Inspections, Traffic Signal Mair	177.81
0	12/06/2018	Street Construction	2018 PMP	T. A. Schifsky & Sons, Inc.	Street Maintenance	93,918.23
					2018 PMP Total:	179,073.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						372,424.80
0	12/18/2018	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	519.30
0	12/05/2018	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	483.75
Federal Income Tax Total:						1,003.05
0	12/18/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	461.94
0	12/18/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	108.03
0	12/05/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	105.41
0	12/05/2018	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	450.73
FICA Employee Ded. Total:						1,126.11
0	12/18/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	108.03
0	12/18/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	461.94
0	12/05/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	450.73
0	12/05/2018	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	105.41
FICA Employers Share Total:						1,126.11
91654	12/06/2018	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	161.50
HRA Employer Total:						161.50
91790	12/20/2018	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-December 20	48.30
Life Ins. Employee Total:						48.30
91790	12/20/2018	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-December 20	10.57
Life Ins. Employer Total:						10.57
91790	12/20/2018	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-December 20	39.42
Long Term Disability Total:						39.42
91828	12/20/2018	Telecommunications	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	274.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	274.66
91828	12/20/2018	Telecommunications	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	850.05
					Medical Ins Employer Total:	850.05
0	12/18/2018	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	74.20
0	12/05/2018	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	72.63
					MN State Retirement Total:	146.83
0	12/18/2018	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	309.97
0	12/05/2018	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	309.99
					MNDCP Def Comp Total:	619.96
0	12/11/2018	Telecommunications	Operating Supplies	Best Buy- CC	Computer Supplies	89.99
					Operating Supplies Total:	89.99
0	12/18/2018	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	482.44
0	12/05/2018	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	472.21
					PERA Employee Ded Total:	954.65
0	12/18/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	74.20
0	12/18/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	482.44
0	12/05/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	472.21
0	12/05/2018	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	72.63
					PERA Employer Share Total:	1,101.48
91672	12/06/2018	Telecommunications	Postage	Postmaster-Mailing Requirements	Newsletter Postage	3,150.00
					Postage Total:	3,150.00
91716	12/13/2018	Telecommunications	Printing	Murphy Creative Design, LLC	City News Creative Services	1,050.00
					Printing Total:	1,050.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/13/2018	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production Services-Noveml	1,433.19
0	12/20/2018	Telecommunications	Professional Services	North Suburban Access Corp	Mobile Switcher, Staff and Cameras	285.00
0	12/20/2018	Telecommunications	Professional Services	North Suburban Access Corp	Mayor & City Council Forum	100.00
0	12/20/2018	Telecommunications	Professional Services	North Suburban Access Corp	Control Panel Switches	35.64
Professional Services Total:						1,853.83
0	12/18/2018	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	274.74
0	12/05/2018	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	262.71
State Income Tax Total:						537.45
Fund Total:						14,143.96
91765	12/20/2018	TIF District #17-Twin Lakes	General Twin Lakes HSS Expense	Ehlers & Associates, Inc.	Twin Lakes Redevelopment	360.00
General Twin Lakes HSS Expense Total:						360.00
Fund Total:						360.00
0	12/06/2018	Water Fund	2017 Pavement Mgmt Project	T. A. Schifsky & Sons, Inc.	Street Maintenance	17,308.85
2017 Pavement Mgmt Project Total:						17,308.85
91667	12/06/2018	Water Fund	706 Shryer Water Booster	MN Mechanical Solutions, Inc.	Booster Station	61,264.19
706 Shryer Water Booster Total:						61,264.19
91575	11/29/2018	Water Fund	Accounts Payable	MARK CEGIELSKI	Refund Check	95.11
91696	12/13/2018	Water Fund	Accounts Payable	LYNN CHADEK	Refund Check	61.94
91762	12/20/2018	Water Fund	Accounts Payable	KERRY CONNER	Refund Check	54.47
91580	11/29/2018	Water Fund	Accounts Payable	CHASE CONROY	Refund Check	122.57
91581	11/29/2018	Water Fund	Accounts Payable	CROIX OIL COMPANY	Refund Check	22.76
91583	11/29/2018	Water Fund	Accounts Payable	SCOTT DRAHEIM	Refund Check	59.33
91588	11/29/2018	Water Fund	Accounts Payable	EVERGREEN COMMUNITY CHI	Refund Check	10.67
91770	12/20/2018	Water Fund	Accounts Payable	CHAD FUENFFINGER	Refund Check	70.48
91590	11/29/2018	Water Fund	Accounts Payable	SHERI GAHRING	Refund Check	64.33
91773	12/20/2018	Water Fund	Accounts Payable	PETER & KELLY GONTAREK	Refund Check	55.41
91704	12/13/2018	Water Fund	Accounts Payable	JENNIFER HERMANSON	Refund Check	179.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91708	12/13/2018	Water Fund	Accounts Payable	RODNEY JOHNSON	Refund Check	3.43
91593	11/29/2018	Water Fund	Accounts Payable	RUSSELL KIRBY	Refund Check	44.47
91594	11/29/2018	Water Fund	Accounts Payable	ROGER LASHOMB	Refund Check	62.22
91598	11/29/2018	Water Fund	Accounts Payable	ALFRED MCAFEE	Refund Check	61.21
91604	11/29/2018	Water Fund	Accounts Payable	JON NEAL	Refund Check	181.75
91808	12/20/2018	Water Fund	Accounts Payable	PATRICK OLSON	Refund Check	33.01
91605	11/29/2018	Water Fund	Accounts Payable	MING OUYANG	Refund Check	71.26
91810	12/20/2018	Water Fund	Accounts Payable	MING OUYANG	Refund Check	4.72
91718	12/13/2018	Water Fund	Accounts Payable	JULIANNE OWENS	Refund Check	68.19
91610	11/29/2018	Water Fund	Accounts Payable	RICE & 36 PARTNERSHIP	Refund Check	2.36
91611	11/29/2018	Water Fund	Accounts Payable	JEWELL ROSS	Refund Check	15.64
91818	12/20/2018	Water Fund	Accounts Payable	CURTIS RYKEL	Refund Check	67.70
91612	11/29/2018	Water Fund	Accounts Payable	JOAN SANDBERG	Refund Check	35.64
91820	12/20/2018	Water Fund	Accounts Payable	SFF PROPERTIES LLC	Refund Check	167.05
91826	12/20/2018	Water Fund	Accounts Payable	JOANN SLIFER	Refund Check	69.55
91827	12/20/2018	Water Fund	Accounts Payable	DANIEL SOLON	Refund Check	31.91
91618	11/29/2018	Water Fund	Accounts Payable	ROXANNE & RICHARD SULLIV	Refund Check	32.85
91622	11/29/2018	Water Fund	Accounts Payable	AMANDA WARD	Refund Check	71.25
91846	12/20/2018	Water Fund	Accounts Payable	KATE WATTERS	Refund Check	101.51
91849	12/20/2018	Water Fund	Accounts Payable	JEREMY WILLETT	Refund Check	72.66
91624	11/29/2018	Water Fund	Accounts Payable	BORIS YOST	Refund Check	278.87
91850	12/20/2018	Water Fund	Accounts Payable	MARTIN ZANGS	Refund Check	83.78
91625	11/29/2018	Water Fund	Accounts Payable	BENJAMIN ZURN	Refund Check	126.91
Accounts Payable Total:						2,484.79
0	11/29/2018	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	117.68
0	12/20/2018	Water Fund	Clothing	Bob Luger	Uniform Supplies Reimbursement	211.24
0	11/29/2018	Water Fund	Clothing	Bob Norby	Boots Reimbursement	23.78
Clothing Total:						352.70
0	12/06/2018	Water Fund	Construction Contracts	T. A. Schifsky & Sons, Inc.	Street Maintenance	39,210.93
Construction Contracts Total:						39,210.93
91689	12/13/2018	Water Fund	Contract Maintenance	AE2S Construction, LLC	Booster VFD #1 Phase Issue	678.00
91684	12/06/2018	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Lowboy, Tractors	1,595.00
Contract Maintenance Total:						2,273.00
0	12/18/2018	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Federal Incc	1,792.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/05/2018	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Federal Incc	1,565.02
					Federal Income Tax Total:	3,357.61
0	12/18/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	276.26
0	12/18/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	1,181.21
0	12/05/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	267.54
0	12/05/2018	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	1,143.68
					FICA Employee Ded. Total:	2,868.69
0	12/18/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 Medicare E	276.26
0	12/18/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2018 FICA Empl	1,181.21
0	12/05/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 Medicare E	267.54
0	12/05/2018	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2018 FICA Empl	1,143.68
					FICA Employers Share Total:	2,868.69
91654	12/06/2018	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2018 HRA Empl	240.51
					HRA Employer Total:	240.51
0	12/06/2018	Water Fund	Hydrant Meter Deposits	Hardrives Inc	Hydrant Meter Refund	1,100.00
					Hydrant Meter Deposits Total:	1,100.00
0	12/20/2018	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.12.2018 ICMA Defe	65.01
0	12/06/2018	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.12.2018 ICMA Defe	65.00
					ICMA Def Comp Total:	130.01
91790	12/20/2018	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-December 20	154.00
					Life Ins. Employee Total:	154.00
91790	12/20/2018	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-December 20	33.46
					Life Ins. Employer Total:	33.46
91790	12/20/2018	Water Fund	Long Term Disability	LINA	Life Insurance Premium-December 20	87.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	87.93
91828	12/20/2018	Water Fund	Medical Ins Employee	Sourcewell	Health Insurance Premium-December	214.96
					Medical Ins Employee Total:	214.96
91828	12/20/2018	Water Fund	Medical Ins Employer	Sourcewell	Health Insurance Premium-December	2,415.82
					Medical Ins Employer Total:	2,415.82
91570	11/29/2018	Water Fund	Memberships & Subscriptions	American Water Works Assoc.	Membership Dues	1,995.00
					Memberships & Subscriptions Total:	1,995.00
0	12/06/2018	Water Fund	Miscellaneous Revenue	Hardrives Inc	Hydrant Meter Refund	-40.00
					Miscellaneous Revenue Total:	-40.00
0	12/18/2018	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2018 Post Emplo	185.88
0	12/05/2018	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2018 Post Emplo	181.76
					MN State Retirement Total:	367.64
0	12/18/2018	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2018 MNDCP De	303.76
0	12/05/2018	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2018 MNDCP De	303.79
					MNDCP Def Comp Total:	607.55
0	12/13/2018	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Waterbreak Fill Material	4,494.53
0	12/04/2018	Water Fund	Operating Supplies	Amazon.com- CC	Furnace, Thermostat	406.35
0	12/04/2018	Water Fund	Operating Supplies	Batteries Plus-CC	Batteries	22.80
0	12/20/2018	Water Fund	Operating Supplies	City of St. Paul	Asphalt Mix	1,522.13
0	12/06/2018	Water Fund	Operating Supplies	Paul Coone	Mileage Reimbursement	43.60
0	12/11/2018	Water Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Meter Supplies	24.31
0	11/29/2018	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	827.30
0	12/20/2018	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	759.41
0	12/20/2018	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	759.38
0	12/20/2018	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,848.78
91589	11/29/2018	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Blacktop	525.00
0	12/13/2018	Water Fund	Operating Supplies	General Industrial Supply Co.	Hoses	150.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/06/2018	Water Fund	Operating Supplies	General Industrial Supply Co.	Batteries	100.00
0	12/11/2018	Water Fund	Operating Supplies	General Industrial Supply-CC	Torch Hose	28.46
0	12/04/2018	Water Fund	Operating Supplies	Harbor Freight Tools-CC	Vice	75.15
0	12/04/2018	Water Fund	Operating Supplies	Holiday Fuel-CC	Fuel	63.95
91777	12/20/2018	Water Fund	Operating Supplies	IEH Auto Parts LLC	Booster	5.98
91782	12/20/2018	Water Fund	Operating Supplies	Kath Auto Parts	Fuel	551.59
0	12/11/2018	Water Fund	Operating Supplies	Menards-CC	Couplings	20.45
0	12/04/2018	Water Fund	Operating Supplies	Menards-CC	Meter Supplies	51.40
0	12/04/2018	Water Fund	Operating Supplies	Menards-CC	Paint Supplies	66.77
0	12/04/2018	Water Fund	Operating Supplies	Mills Fleet Farm-CC	Meter Supplies	6.41
0	12/04/2018	Water Fund	Operating Supplies	Office Depot- CC	Office Supplies	10.69
91719	12/13/2018	Water Fund	Operating Supplies	Plaisted Co	Water Break Material Dump Fee	900.00
91607	11/29/2018	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Signs, Arrows	331.50
91607	11/29/2018	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Signs, Arrows	174.60
91615	11/29/2018	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Waterbreak Spoils Hauled Out	2,598.75
91726	12/13/2018	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Kent Water Break Spoils Hauled Out	4,856.25
91822	12/20/2018	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Road Spoils Hauled	4,935.00
91678	12/06/2018	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Waterbreak Spoils Hauled Out	4,803.75
0	12/11/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Caulk Supplies, Strap	44.63
0	12/11/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-Wendel	12.86
0	12/11/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Drill Bit Set	12.99
0	12/04/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Meter Supplies	72.13
0	12/04/2018	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Glue, Caulk, Concrete Mix	55.11
0	12/11/2018	Water Fund	Operating Supplies	Verizon-CC	Cell Phone Supplies	67.62
0	12/13/2018	Water Fund	Operating Supplies	Viking Industrial Center	Hip Boots	134.31
0	12/11/2018	Water Fund	Operating Supplies	Viking Industrial Center-CC	Meter Supplies	134.31
0	12/04/2018	Water Fund	Operating Supplies	Viking Industrial Center-CC	Meter Supplies	126.94
Operating Supplies Total:						31,626.03
0	12/18/2018	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,208.39
0	12/05/2018	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	1,181.79
PERA Employee Ded Total:						2,390.18
0	12/18/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera Emplo	1,208.39
0	12/18/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2018 Pera additio	185.88
0	12/05/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera Emplo	1,181.79
0	12/05/2018	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2018 Pera additio	181.76
PERA Employer Share Total:						2,757.82
91778	12/20/2018	Water Fund	Postage	InfoSend, Inc.	November 2018 Billings	795.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91653	12/06/2018	Water Fund	Postage	InfoSend, Inc.	October 2018 Utility Bills	431.06
Postage Total:						1,226.16
0	12/13/2018	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	126.45
91778	12/20/2018	Water Fund	Professional Services	InfoSend, Inc.	November 2018 Billings	281.59
91653	12/06/2018	Water Fund	Professional Services	InfoSend, Inc.	October 2018 Utility Bills	164.73
91614	11/29/2018	Water Fund	Professional Services	SanRon Properties, Inc.	PW Storage-November 2018	694.45
91722	12/13/2018	Water Fund	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-December	694.45
91737	12/13/2018	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-November Sample	600.00
91623	11/29/2018	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	1,539.40
91845	12/20/2018	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	562.47
Professional Services Total:						4,663.54
91687	12/13/2018	Water Fund	Rental	2277 Roseville West, LLC	Lease Agreement Payment	1,469.13
Rental Total:						1,469.13
91568	11/29/2018	Water Fund	SCADA Radio Replacement	Advanced Engineering & Environm	Radio Procurement Assist Services	1,858.05
SCADA Radio Replacement Total:						1,858.05
91730	12/13/2018	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water-Acct: 0709535	306,829.62
St. Paul Water Total:						306,829.62
0	12/18/2018	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2018 State Incom	846.17
0	12/05/2018	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2018 State Incom	770.43
State Income Tax Total:						1,616.60
0	12/06/2018	Water Fund	State Sales Tax Payable	Hardrives Inc	Hydrant Meter Refund	-67.15
0	01/01/2019	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-November	2,147.76
0	12/05/2018	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	19,267.07
State Sales Tax Payable Total:						21,347.68
91682	12/06/2018	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	110.84

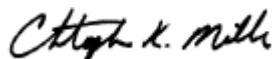
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	110.84
0	12/11/2018	Water Fund	Training	U of M-CC	Fall APWA Conference Registration	127.50
					Training Total:	127.50
91660	12/06/2018	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2018 IOUE Unio	194.24
					Union Dues Deduction Total:	194.24
0	12/20/2018	Water Fund	Utilities	Xcel Energy	Water Infrastructure	5,394.96
					Utilities Total:	5,394.96
0	01/01/2019	Water Fund	Water - Roseville	City of Roseville- Non Bank	November 2018 City Water Bills	3,943.66
0	12/05/2018	Water Fund	Water - Roseville	City of Roseville- Non Bank	October 2018 City Water Bills-Due N	2,221.80
0	12/06/2018	Water Fund	Water - Roseville	Hardrives Inc	Hydrant Meter Refund	-941.85
					Water - Roseville Total:	5,223.61
91568	11/29/2018	Water Fund	Water Booster St. Ph. 2	Advanced Engineering & Environm	Booster Station Rehab Phase 2	8,175.00
0	11/29/2018	Water Fund	Water Booster St. Ph. 2	Magney Construction, Inc.	Booster Station Improvements	30,476.00
0	12/06/2018	Water Fund	Water Booster St. Ph. 2	Magney Construction, Inc.	Booster Station Improvements	67,511.75
					Water Booster St. Ph. 2 Total:	106,162.75
91568	11/29/2018	Water Fund	Water Model - Phase 2	Advanced Engineering & Environm	Water Modeling Phase 2	4,538.70
					Water Model - Phase 2 Total:	4,538.70
					Fund Total:	636,833.74
91725	12/13/2018	Workers Compensation	Fire Department Claims	SFM	Work Comp. Administration	22.70
					Fire Department Claims Total:	22.70
91725	12/13/2018	Workers Compensation	Parks & Recreation Claims	SFM	Work Comp. Administration	541.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Parks & Recreation Claims Total:	541.70
91725	12/13/2018	Workers Compensation	Police Patrol Claims	SFM	Work Comp. Administration	1,105.68
					Police Patrol Claims Total:	1,105.68
91725	12/13/2018	Workers Compensation	Professional Services	SFM	Work Comp. Administration	121.00
91724	12/13/2018	Workers Compensation	Professional Services	SFM	Work Comp. Administration	242.00
					Professional Services Total:	363.00
91725	12/13/2018	Workers Compensation	Street Department Claims	SFM	Work Comp. Administration	51.70
					Street Department Claims Total:	51.70
					Fund Total:	2,084.78
					Report Total:	3,217,442.10

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.b**

Department Approval



City Manager Approval



Item Description: Consideration to Approve or Deny 2 Temporary On-Sale Liquor License, 1 Temporary Gambling Permit, 1 Tobacco Products License Transfer, and 1 Gas Station License Transfer.

1 **BACKGROUND**
2 Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the
3 City Council for approval. The following applications are submitted for consideration:
4

5 **Temporary On-Sale Liquor License**

6 Bent Brewstillery
7 1744 Terrace Dr
8 Roseville, MN 55113
9

10 Bent Brewstillery will be hosting their Winter Luau on January 12th and a Valentine's Day Dinner on
11 February 14th at 1744 Terrace Dr. This will bring their total days to 2 out of the limit of 12 for the calendar
12 year.
13

14 Friends of the Ramsey County Libraries
15 4560 North Victoria St
16 Shoreview, MN 55126
17

18 The Friends of Ramsey County Libraries will be holding their 6th Annual Fundraising Gala on February 1st,
19 2019 at the Ramsey County Library located at 2180 N Hamline Ave. They have had their applications
20 approved in past years without any issues.
21

22 **Temporary Gambling Permit**

23 Church of St. Odilia
24 3495 Victoria St. N
25 Shoreview, MN 55126
26

27 The Church of St. Odilia will be hosting their annual Valentine Dinner fundraising event on February 11,
28 2019 at the Radisson located at 2540 N Cleveland Ave in Roseville. They will be conducting a raffle and
29 playing bingo. They have been issued temporary licenses in the past without any issues.
30
31
32
33
34
35

36 **Gas Station and Cigarette/Tobacco Products License**

37 Quick Mart LLC

38 Quick Mart

39 2815 Rice St

40 Roseville, MN 55113

41

42 Quick Mart LLC will be taking ownership of the Max Mart 2 located at 2815 Rice St. Max Mart 2 will be
43 transferring the licenses they currently hold to Quick Mart LCC.

44

45 **POLICY OBJECTIVE**

46 Required by City Code

47 **FINANCIAL IMPACTS**

48 The correct fees were paid to the City at the time the application(s) were made.

49 **STAFF RECOMMENDATION**

50 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements.

51 Staff recommends approval of the license(s).

52 **REQUESTED COUNCIL ACTION**

53 Motion to approve the Temporary On-Sale Liquor Licenses, Temporary Gambling Permit, Gas Station and
54 Tobacco Licenses.

Prepared by: Chris Miller, Finance Director

Attachment: A: Applications



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Bent Brewstillery		Jun 11, 2011	45-2650832
Address	City	State	Zip Code
1744 Terrace Dr	Roseville	Minnesota	55113
Name of person making application		Business phone	Home phone
Bartley Blume		651-233-3843	
Date(s) of event	Type of organization		
1/12/19	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Bartley Blume	Roseville	Minnesota	55113
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 Winter Luau

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend Insurance Company
 Aggregate Limit \$2,000,000
 Each Common \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Bent Brewstillery	Jun 11, 2011	45-2650832

Address	City	State	Zip Code
1744 Terrace Dr	Roseville	Minnesota	55113

Name of person making application	Business phone	Home phone
Bartley Blume	651-233-3843	

Date(s) of event	Type of organization
2/14/19	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Bartley Blume	Roseville	Minnesota	55113

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 Valentine's Day Dinner on Premise

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend Insurance Company
 Aggregate Limit \$2,000,000
 Each Common \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

 City or County approving the license

 Fee Amount

 Date Fee Paid

 Date Approved

 Permit Date

 City or County E-mail Address

 City or County Phone Number

 Signature City Clerk or County Official

 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Friends of the Ramsey County Libraries	06/07/1982	41-1597085

Address	City	State	Zip Code
4560 North Victoria Street	Shoreview	Minnesota	55126

Name of person making application	Business phone	Home phone
Cynthia K. Cook	651-486-2213	651-497-6731

Date(s) of event	Type of organization
02/01/2019	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Frank Harris, President	Roseville	Minnesota	55113

Organization officer's name	City	State	Zip Code
Cathy Croghan, Vice President	Roseville	Minnesota	55113

Organization officer's name	City	State	Zip Code
Dan Wall, Vice President	Roseville	Minnesota	55113

Organization officer's name	City	State	Zip Code
Mary Carter, Secretary	North Oaks	Minnesota	55127

Location where permit will be used. If an outdoor area, describe. *Annual Friends Gala*

This is a private event held after hours at the Ramsey County Library in Roseville located at 2180 Hamline Ave. North, Roseville, MN 55113

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Fair State Brewing Cooperative is providing an in-kind donation of beer and service of wine and beer.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Date Fee Paid

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Odilia Previous Gambling Permit Number: X-62107

Minnesota Tax ID Number, if any: 9041878 Federal Employer ID Number (FEIN), if any: 41-0837655

Mailing Address: 3495 Victoria St. N

City: Shoreview State: MN Zip: 55126 County: Ramsey

Name of Chief Executive Officer (CEO): Fr. Phillip J. Rask

Daytime Phone: 651-484-6681 Email: rask@stodilia.org
 (Permit will be emailed to this email address.)

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Radisson Hotel Roseville

Physical Address (do not use P.O. box): 2450 Cleveland Ave North

Check one:

City: Roseville Zip: 55113 County: Ramsey

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 2/11/2019

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Phillip J. Rask Date: 12/18/2018
(Signature must be CEO's signature; designee may not sign)

Print Name: Phillip J. Rask

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status, and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is ~~\$100~~ **\$150**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



ARCHDIOCESE
OF
SAINT PAUL &
MINNEAPOLIS

OFFICE OF THE CHANCELLOR FOR CIVIL AFFAIRS

November 7, 2018

To Whom It May Concern,


Parishes within the Archdiocese of Saint Paul and Minneapolis are separately incorporated as Minnesota religious parish corporations, pursuant to Minnesota Statutes Section 315.15 and are tax exempt organizations under the provisions of Section 501(c)(3) of the Internal Revenue Code by reason of a Group Ruling issued to the United States Conference of Catholic Bishops by the Internal Revenue Service on June 2, 2017, a copy of which is attached. The Group Exemption Number is 0928. A copy of the articles or certificate of incorporation as filed for any of the parish corporations may be obtained by contacting my office.

All churches, church property or houses of worship owned by parish corporations are also exempt from property taxes pursuant to Minnesota Statutes Section 272.02.

All parish corporations located in this Archdiocese are listed in the *Official Catholic Directory* for 2017. A copy of the directory showing those listings is attached.

As noted in the enclosed Group Ruling, for additional information about group exemptions, see IRS Publication 4573, *Group Exemption*. Publication 4573 explains that: (1) The IRS does not determine which organizations are included in a group exemption; (2) subordinate organizations exempt under a group exemption do not receive an IRS determination letter; (3) exemption under a group ruling is verified by reference to the official subordinate listing (e.g., the *Official Catholic Directory*); and, (4) it is not necessary for an organization included in a group exemption to be listed in Publication 78 or the Exempt Organizations Business Master File.

Sincerely,


Joseph F. Kueppers
Chancellor for Civil Affairs
Archdiocese of Saint Paul and Minneapolis

ENCLOSURES

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: June 2, 2017

Person to Contact:

R. Meyer ID# 0110429

Toll Free Telephone Number:

877-829-5500

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Group Exemption Number:

0928

Dear Sir/Madam:

This responds to your June 2, 2017, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2017*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2017* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

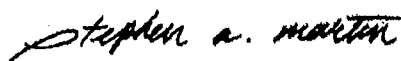
Subordinate organizations under a group exemption do not receive individual exemption letters. Most subordinate organizations are not separately listed in Publication 78 or the EO Business Master File. Donors may verify that a subordinate organization is included

in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in black ink that reads "Stephen A. Martin". The signature is written in a cursive style with a large initial 'S'.

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



Contents



Find



The Official
 Catholic Directory®
 Anno Domini
 2017



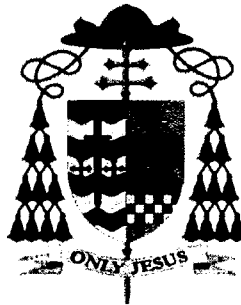
Archdiocese of St. Paul and Minneapolis

(*Archidieocesis Paulopolitana et Minneapolitana*)

Most Reverend

BERNARD A. HEBDA

Archbishop of Saint Paul and Minneapolis; ordained July 1, 1989; appointed Bishop of Gaylord October 7, 2009; Episcopal Ordination December 1, 2009; appointed Coadjutor Archbishop of Newark September 24, 2013; ordained November 5, 2013; appointed Apostolic Administrator of St. Paul and Minneapolis June 15, 2015; appointed Archbishop of St. Paul and Minneapolis March 24, 2016; installed May 13, 2016. *Office: 777 Forest St., St. Paul, MN 55106-3857.* Tel: 651-291-4511; Fax: 651-291-4545; Email: archbishop@archspm.org.



Chancery: 777 Forest St., St. Paul, MN 55106-3857. Tel: 651-291-4400; Fax: 651-290-1629.

Web: www.archspm.org

Email: chancery@archspm.org

Most Reverend

ANDREW H. COZZENS

Auxiliary Bishop of Saint Paul and Minneapolis; ordained May 31, 1997; appointed Auxiliary Bishop of Saint Paul and Minneapolis and Titular Bishop of Bisaca October 11, 2013; episcopal ordination December 9, 2013. *Office: 777 Forest St., St. Paul, MN 55106-3857.* Tel: 651-291-4521; Fax: 651-290-1637; Email: bishopcozzens@archspm.org.

Most Reverend

LEE ANTHONY PICHE

Former Auxiliary Bishop of Saint Paul and Minneapolis; ordained May 26, 1984; appointed Auxiliary Bishop of Saint Paul and Minneapolis and Titular Bishop of Tamata May 27, 2009; episcopal ordination June 29, 2009; resigned June 15, 2015. *Office: 777 Forest St., St. Paul, MN 55106-3857.* Tel: 651-291-4521; Fax: 651-290-1637; Email: bishoppiche@archspm.org.

Square Miles 6,187.

Diocese Established, July 19, 1850. Archdiocese Established, May 4, 1888.

Comprises the following twelve Counties of the State of Minnesota: Ramsey, Hennepin, Anoka, Carver, Chisago, Dakota, Goodhue, Le Sueur, Rice, Scott, Washington and Wright.

Corporate Title: The Archdiocese of Saint Paul and Minneapolis.

For legal titles of parishes and archdiocesan institutions, consult the Chancery.

Most Reverend

JOHN C. NIENSTEDT, S.T.D., D.D.

Archbishop Emeritus of Saint Paul and Minneapolis; ordained July 27, 1974; appointed Auxiliary Bishop of Detroit June 12, 1996; episcopal ordination July 9, 1996; appointed Bishop of New Ulm June 12, 2001; installed August 6, 2001; appointed Coadjutor Archbishop of Saint Paul and Minneapolis April 24, 2007; succeeded to the See May 2, 2008; resigned June 15, 2015. *Office: 777 Forest St., St. Paul, MN 55106-3857.* Tel: 651-291-4511; Fax: 651-291-4549.

Most Reverend

HARRY J. FLYNN, D.D.

Archbishop Emeritus of Saint Paul and Minneapolis; ordained May 28, 1960; appointed Coadjutor of Lafayette April 19, 1986; episcopal ordination June 24, 1986; appointed Bishop of Lafayette May 13, 1989; appointed Coadjutor Archbishop of Saint Paul and Minneapolis February 22, 1994; succeeded to the See September 8, 1995; retired May 2, 2008. *Office: 777 Forest St., St. Paul, MN 55106-3857.* Tel: 651-291-4420; Fax: 651-291-4549.

STATISTICAL OVERVIEW

Personnel			
Archbishops	1	Administered by Priests	29
Retired Archbishops	2	Missions	2
Auxiliary Bishops	1	Professional Ministry Personnel:	
Retired Bishops	1	Brothers	2
Priests: Diocesan Active in Diocese	209	Sisters	17
Priests: Diocesan Active Outside Diocese	2	Lay Ministers	534
Priests: Diocesan in Foreign Missions	2	Welfare	
Priests: Retired, Sick or Absent	181	Day Care Centers	1
Number of Diocesan Priests	394	Total Assisted	74
Religious Priests in Diocese	90	Educational	
Total Priests in Diocese	484	Seminaries, Diocesan	2
Extern Priests in Diocese	65	Students from This Diocese	50
Ordinations:		Students from Other Diocese	133
Diocesan Priests	8	Diocesan Students in Other Seminaries	6
Religious Priests	1	Seminaries, Religious	1
Transitional Deacons	11	Students Religious	32
Permanent Deacons	7	Total Seminarians	88
Permanent Deacons in Diocese	197	Colleges and Universities	
Total Brothers	43	Total Students	15,031
Total Sisters	550	High Schools, Diocesan and Parish	
Parishes		Total Students	901
Parishes	187	High Schools, Private	11
With Resident Pastor:		Total Students	6,732
Resident Diocesan Priests	140	Elementary Schools, Diocesan and Parish	
Resident Religious Priests	18	Total Students	25,016
Without Resident Pastor:		Elementary Schools, Private	2
		Total Students	228
		Catechesis/Religious Education:	
		High School Students	11,685
		Elementary Students	24,236
		Total Students under Catholic Instruction	83,917
		Teachers in the Diocese:	
		Priests	8
		Brothers	4
		Sisters	9
		Lay Teachers	2,130
		Vital Statistics	
		Receptions into the Church:	
		Infant Baptism Totals	6,911
		Minor Baptism Totals	424
		Adult Baptism Totals	360
		Received into Full Communion	815
		First Communions	7,199
		Confirmations	7,487
		Marriages:	
		Catholic	1,154
		Interfaith	434
		Total Marriages	1,588
		Deaths	4,462
		Total Catholic Population	825,000
		Total Population	3,337,219

Former Bishops—Rt. Rev. JOSEPH CRETIN, D.D., cons. Jan. 26, 1851; died Feb. 22, 1857; Most Revs. THOMAS L. GRACE, O.P., D.D., cons. July 24, 1859; resigned July 31, 1884; named Titular Bishop of Menith, and later, Titular Archbishop of Siuntia; died Feb. 22, 1897; JOHN IRELAND, D.D., cons. Dec. 21, 1861; Bishop of Maronea, and Coadjutor to; died Sept. 25, 1918; THOMAS L. GRACE, O.P., D.D., succeeded to the See of St. Paul, July 31, 1884; appt. Archbishop, May 15, 1888; died Sept. 25, 1918; AUSTIN DOWLING, D.D., Archbishop of St. Paul; ord. June 24, 1891; appt. Bishop of Des Moines, Iowa, Jan. 31, 1912; cons. April 25, 1912; Nominated Archbishop of St. Paul, Feb. 1, 1919; died Nov. 29, 1930; JOHN GREGORY MURRAY, S.T.D., ord. April 14, 1900; appt. Titular Bishop of Flavia, Auxiliary to the Bishop of Hartford, Nov. 15, 1919; cons. April 28, 1920; transferred to the Diocese of Portland, May 29, 1926; appt. Archbishop of St. Paul, Oct. 29, 1931; died Oct. 11,

1956; WILLIAM O. BRADY, D.D., Archbishop of St. Paul; ord. Dec. 21, 1923; appt. Bishop of Sioux Falls, June 10, 1939; cons. Aug. 24, 1939; appt. Titular Archbishop of Selymbria and Coadjutor "cum jure successione" of St. Paul, June 16, 1956; succeeded to See, Oct. 11, 1956; died Oct. 1, 1961; LEO C. BYRNE, D.D., Coadjutor Archbishop "cum jure successione" of Saint Paul and Minneapolis; ord. June 10, 1933; appt. titular Bishop of Sabidia and Auxiliary of St. Louis, May 21, 1954; cons. June 29, 1954; transferred to Wichita, "cum jure successione" 1961; appt. Apostolic Administrator of Wichita, Feb. 25, 1963; promoted to St. Paul and Minneapolis, Aug. 2, 1967; died Oct. 21, 1974; LEO BINZ, D.D., ord. March 15, 1924; appt. Titular Bishop of Pinara and Coadjutor Bishop of Winona, Nov. 21, 1942; cons. Dec. 21, 1942; Titular Archbishop of Silyum and Coadjutor to the Archbishop of Dubuque "cum jure successione," Oct. 15, 1949; Archbishop of Dubuque, Dec. 2,

1954; appt. Archbishop of Saint Paul, Dec. 16, 1961; resigned May 21, 1975; died Oct. 9, 1979; JOHN R. ROACH, D.D., Archbishop of St. Paul and Minneapolis; ord. June 8, 1946; appt. Titular Bishop of Cenae and Auxiliary Bishop of St. Paul and Minneapolis, July 12, 1971; cons. Sept. 8, 1971; appt. Archbishop of St. Paul and Minneapolis, May 21, 1975; resigned Sept. 8, 1995; died July 11, 2003; HARRY J. FLYNN, D.D., ord. May 28, 1960; appt. Coadjutor of Lafayette April 19, 1986; cons. June 24, 1986; appt. Bishop of Lafayette May 13, 1989; appt. Coadjutor Archbishop of Saint Paul and Minneapolis Feb. 22, 1994; appt. Archbishop of Saint Paul and Minneapolis Sept. 8, 1995; retired May 2, 2008.; JOHN C. NIENSTEDT, ord. July 27, 1974; appt. Auxiliary Bishop of Detroit June 12, 1996; episcopal ord. July 9, 1996; appt. Bishop of New Ulm June 12, 2001; installed Aug. 6, 2001; appt. Coadjutor Archbishop of Saint Paul and



CATHOLIC CHURCH IN THE U.S.

SAINT PAUL AND MINNEAPOLIS (STP)

MAHTOMEDI, WASHINGTON CO., ST. JUDE OF THE LAKE (1939) Rev. Cory J. Rohlfing
Office: 700 Mathomedi Ave., Mahtomedi, 55115. Tel: 651-426-3245; Fax: 651-653-3554; Web: www.stjudeofthelake.org.

School—(Grades K-5), 600 Mahtomedi Ave., Mahtomedi, 55115. Tel: 651-426-2562; Fax: 651-653-3662. Mrs. Cressy Epperly, Prin. Lay Teachers 9; Students 55.

Catechesis Religious Program—Students 238.

MAPLEWOOD, RAMSEY CO.

1—HOLY REDEEMER (1880) (Italian), Merged See St. Peter, North St. Paul.

2—ST. JEROME (1940)

Church & Office: 380 Roselawn Ave. E., Maplewood, 55117. Tel: 651-771-1209; Fax: 651-771-3466; Email: secretary@stjerome-church.org; Web: www.stjerome-church.org. Rev. Cletus Basekela.

School—(Grades PreK-8), 384 E. Roselawn Ave., Maplewood, 55117. Tel: 651-771-8494; Fax: 651-771-3466. Laurie Sherman, Prin. Lay Teachers 11; Students 111.

Catechesis Religious Program—Students 24.

3—PRESENTATION OF THE BLESSED VIRGIN MARY (1946)

Mailing Address: 1725 Kennard St., Maplewood, 55109. Tel: 651-777-8116; Fax: 651-777-8743; Web: www.presentationofmary.org. Rev. Benny Mekhatt Varghese, C.F.I.C.; Deacon Michael Martin Jr.

School—(Grades K-8), 1695 Kennard St., Maplewood, 55109. Tel: 651-777-5877; Fax: 651-777-8283; Email: lprazak@presentationofmary.org. Nikki Giel, Prin.; Molly Newton, Librarian. Lay Teachers 12; Students 147.

Catechesis Religious Program—Fax: 651-777-8743. Students 41.

MENDOTA, DAKOTA CO., ST. PETER (1840) [CEM]

1405 Hwy. 13, P.O. Box 50679, Mendota, 55150. Tel: 651-452-4550; Fax: 651-456-0646; Email: church@stpetersmendota.org; Web: www.stpetersmendota.org. Rev. Steven B. Hoffman.

See Faithful Shepherd Catholic School, Eagan under Elementary Schools, Consolidated, Parochial located in the Institution section.

Catechesis Religious Program—Students 130.

NEW BRIGHTON, RAMSEY CO., ST. JOHN THE BAPTIST (1906) [CEM] Revs. Michael C. Skluzacek; Paul J. Shovelain; Deacons Gary Schneider; Rodney Palmer; Peter D'Heilly.

Office: 835 2nd Ave. N.W., New Brighton, 55112. Tel: 651-633-8333; Fax: 651-633-7404; Email: stjohansnb@pclink.com; Web: www.stjohnnb.com.

School—(Grades PreK-8), 845 2nd Ave. N.W., New Brighton, 55112. Tel: 651-633-1522. Ann Laird, Prin.; Shawna Moore, Media Specialist. Lay Teachers 26; Students 325.

Catechesis Religious Program—Tel: 651-633-1540; Fax: 651-633-7404. Students 287.

NORTH ST. PAUL, RAMSEY CO., ST. PETER (1888) [CEM] (Italian)

2600 N. Margaret St., North Saint Paul, 55109. Tel: 651-777-8304; Fax: 651-777-0497. Revs. William Deziel, O.S.C.; Matthew John Northenscald; Deacon Robert Anthony Bisciglia.

School—(Grades PreK-8), 2620 Margaret St. N., North Saint Paul, 55109. Alison Dahlman, Prin. Lay Teachers 15; Students 223.

Catechesis Religious Program—Students 187.

OAKDALE, WASHINGTON CO.

1—GUARDIAN ANGELS (1857) [CEM]

Mailing Address: 8260 4th St. N., Oakdale, 55128. Tel: 651-738-2223; Fax: 651-738-2453; Web: www.guardian-angels.org. Rev. Rodger Bauman; Deacon Mick Humbert.

Child Care—Preschool, Lay Teachers 6; Students 65.

Catechesis Religious Program—Students 305.

2—TRANSFIGURATION (1939) Rev. William J. Baer.

Office: 6133 15th St. N., Oakdale, 55128. Tel: 651-738-2646; Fax: 651-501-2230; Web: www.transfigurationmn.org.

School—(Grades PreK-8), 6135 15th St. N., Oakdale, 55128. Tel: 651-501-2220; Fax: 651-501-2258. Andrew Jacobson, Prin.; Matthew Weingartz, Prin. Lay Teachers 25; Students 284.

Catechesis Religious Program—Students 147.

ROSEVILLE, RAMSEY CO.

1—CORPUS CHRISTI (1939)

Mailing Address: 2131 Fairview Ave. N., Roseville, 55113-5499. Tel: 651-639-8888; Fax: 651-639-8288; Email: office@churchofcorpuschristi.org; Web: www.churchofcorpuschristi.org. Rev. Robert J. Fitzpatrick; Deacon Glenn Skuta.

Catechesis Religious Program—Students 121.

2—SAINT ROSE OF LIMA (1939) Rev. Robert J. Fitzpatrick.

Office: 2048 N. Hamline Ave., Roseville, 55113-5655. Tel: 651-645-9389; Fax: 651-646-4187; Web: saintroseoflima.net.

School—(Grades PreSchool-8), 2072 Hamline Ave. N., Roseville, 55113. Tel: 651-646-3832; Fax: 651-647-6437. Sean Slaike, Prin. Lay Teachers 13; Students 161.

Catechesis Religious Program—Tel: 651-646-8029; Fax: 651-646-4187. Students 82.

SHOREVIEW, RAMSEY CO., ST. ODILIA (1960) [CEM]

3495 N. Victoria St., Shoreview, 55126. Tel: 651-484-6681; Fax: 651-484-0780. Web: www.stodilia.org. Revs. Phillip J. Rask, James J. Stiles, Parochial Vicar.

School—(Grades PreK-8), Tel: 651-484-3364; Fax: 651-789-0067. Brian Ragatz, Prin.; Molly Conway, Librarian. Lay Teachers 47; Students 514.

Catechesis Religious Program—Students 737.

WEST ST. PAUL, DAKOTA CO.

1—ST. JOSEPH (1942)

Mailing Address: 1154 Seminole Ave., West St. Paul, 55118. Tel: 651-457-2781; Fax: 651-451-1272; Web: www.churchofstjoseph.org; Email: jerinulty@churchofstjoseph.org. Revs. Michael Creagan; Peter Hughes, Parochial Vicar; Deacon Gerald A. Scherckenbach, J.C.L.

School—(Grades PreSchool-8), 1138 Seminole Ave., West St. Paul, 55118. Tel: 651-457-8550; Fax: 651-457-0780; Web: www.stjosephwsp.org. Greg Wesely, Prin.; Margaret Fallon, Librarian. Lay Teachers 28; Students 336.

Catechesis Religious Program—Tel: 651-457-8841. Students 300.

2—ST. MICHAEL (1868) Rev. Michael L. Rudolph;

Deacon Gregg A. Sroder.

Church & Office: 337 E. Hurley St., West St. Paul, 55118. Tel: 651-457-2334; Fax: 651-451-1668.

Catechesis Religious Program—Students 9.

WHITE BEAR LAKE, RAMSEY CO.

1—ST. MARY OF THE LAKE (1881) [CEM] Rev. Ralph W. Talbot Jr.

Office: 4690 Bald Eagle Ave., White Bear Lake, 55110. Tel: 651-429-7771; Fax: 651-429-9539; Email: contactus@stmarys-wbl.org; Web: www.stmarys-wbl.org.

Church: 4741 Bald Eagle Ave., White Bear Lake, 55110.

Catechesis Religious Program—Tel: 651-429-8001. Students 429.

2—ST. PIUS X (1954)

Mailing Address: 3878 Highland Ave., White Bear Lake, 55110. Tel: 651-429-5337; Fax: 651-429-5339; Web: www.churchofstpiusx.org. Rev. Joseph Jerome Bambenek.

Catechesis Religious Program—Email: sgutowski@churchofstpiusx.org. Students 76.

WOODBURY, WASHINGTON CO., SAINT AMBROSE OF WOODBURY (1998)

Office: 4125 Woodbury Dr., Woodbury, 55129-9627. Tel: 651-768-3030; Fax: 651-714-9257. Revs. Stan P. Mader; James Michael McClellan.

School—(Grades K-8), Tel: 651-768-3000; Fax: 651-768-3080. Betsy Osterhaus-Hand, Prin.; Tim Demco, Librarian. Lay Teachers 42; Students 552.

Catechesis Religious Program—Tel: 651-768-3011. Patti Watkins, D.R.E. Students 1,246.

METROPOLITAN MINNEAPOLIS

(HENNEPIN COUNTY)

1—ST. ALBERT THE GREAT (1935) Rev. Joseph P. Gillespie, O.P. In Res., Revs. Cornelius A. Kilroy, O.P.; James A. Spahn, O.P.; Paul J. Johnson, O.P.; Patrick D. Tobin, O.P.; Herb Hayek, O.P.; James Q. Barnett, O.P.; Jon Alexander, O.P.; Robert Kelly, O.P.

Office: 2836-33rd Ave. S., Minneapolis, 55406. Tel: 612-724-3643; Fax: 612-722-9726; Email: info@saintalbertthegreat.org; Web: www.saintalbertthegreat.org.

Res.: 2833 32nd Ave. S., Minneapolis, 55406. Tel: 612-724-3644; Fax: 612-724-5057.

See Risen Christ Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.

Catechesis Religious Program—Students 36.

2—ALL SAINTS (1916) (Polish)

435 4th St. N.E., Minneapolis, 55413. Tel: 612-379-4996; Web: www.fssminneapolis.org. Revs. Peter Bauknecht, F.S.S.P.; Michael Malain, Parochial Vicar.

See Pope John Paul II Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.

Catechesis Religious Program—See Church of All Saints. Students 121.

3—ST. ANNE (1884) Merged See Church of St. Anne-St. Joseph Hien.

4—CHURCH OF ST. ANNE - ST. JOSEPH HIEN (1884/1987) (Vietnamese) Revs. Vincent Au, C.M.C.; Augustine Truong, C.M.C.

Office: 2627 Queen Ave. N., Minneapolis, 55411. Tel: 612-529-0503; Fax: 612-529-5860; Email: sasjhparish@gmail.com

Catechesis Religious Program—Students 320.

5—ANNUNCIATION (1922)

Mailing Address: 509 W. 54th St., Minneapolis, 55419. Tel: 612-824-9993; Fax: 612-824-9915. Web:

www.annunciationmsp.org. Rev. Brian J. Park; Deacon Sean Curtan.

School—(Grades PreK-8), 525 W. 54th St., Minneapolis, 55419-1818. Tel: 612-823-4394; Fax: 612-824-0998. Jennifer Cassidy, Prin. Lay Teachers 32; Students 425.

Catechesis Religious Program—Tel: 612-824-9993. Ext. 251. Students 499.

6—ST. ANTHONY OF PADUA (1849) Merged into Holy Cross, Minneapolis on 7/1/2013.

7—ASCENSION (1890)

Mailing Address: 1723 Bryant Ave. N., Minneapolis, 55411. Tel: 612-529-9684; Fax: 612-529-7618. Rev. Dale J. Korogi.

School—(Grades K-8), 1726 Dupont Ave. N., Minneapolis, 55411. Tel: 612-521-3600. Benito Matias, Interim Prin. Lay Teachers 24; Students 315.

Catechesis Religious Program—Tel: 612-521-7454; Fax: 612-529-3343. Students 147.

8—ST. AUSTIN (1937) Merged with St. Bridget, Minneapolis.

9—THE BASILICA OF ST. MARY CO-CATHEDRAL (1907)

Mailing Address: P.O. Box 50010, Minneapolis, 55405-0010. Rev. John M. Bauer.

Office: 88 N. 17th St., Minneapolis, 55403-1295. Tel: 612-333-1381; Fax: 612-333-7230; Email: bsm@mary.org; Web: www.mary.org.

Catechesis Religious Program—Tel: 612-317-3473. Students 200.

10—ST. BONIFACE (1858) (German)

629 Second St., N.E., Minneapolis, 55413. Tel: 612-379-2761; Fax: 612-676-1532; Email: boniface1858@usfamily.net. Revs. Daniel F. Griffith, J.D.; Jules Omba Omalanga.

See Pope John Paul II Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.

Catechesis Religious Program—This is a shared program with Holy Cross, Minneapolis. Tel: 612-379-2451. Students 51.

11—ST. BRIDGET (1915)

3811 Emerson Ave. N., Minneapolis, 55412. Tel: 612-529-7779; Fax: 612-529-8451; Email: info@stbridgetnorthside.com. Very Rev. Anthony M. Crisicelli, T.O.R.; Deacon Richard Heineman.

Additional Worship Site: Church of St. Austin, 4050 Upton Ave. N., Minneapolis, 55412.

Catechesis Religious Program—Students 20.

12—ST. CHARLES BORROMEO (1938) Rev. Troy D. Przybilla; Deacon Stephen Najarian. In Res., Revs. Mark B. Dosh, (Retired); David Blume.

Office & Res.: 2739 Stinson Blvd., N.E., St. Anthony, 55418-3124. Tel: 612-781-6529; Fax: 612-787-1170.

School—(Grades PreK-8), 2727 Stinson Blvd., St. Anthony, 55418-3124. Tel: 612-781-2643; Fax: 612-787-1110; Email: stchschool@gmail.com. Danny Kieffer, Prin.; Ali Coffman, Librarian. Lay Teachers 19; Students 271.

Catechesis Religious Program—Students 90.

13—CHRIST THE KING (1938) [JC]

Church & Office: 5029 Zenith Ave. S., Minneapolis, 55410. Tel: 612-920-5030; Fax: 612-926-0283; Web: www.ctkmpis.org. Rev. Herb Hayek, O.P.

See Carondelet Catholic School under Elementary Schools, Consolidated, Parochial located in the Institution section.

Catechesis Religious Program—Students 214.

14—ST. CLEMENT (1902) Merged into Holy Cross, Minneapolis on 7/1/2013.

15—SS CYRIL AND METHODIUS (1891) (Slovak)

Mailing Address: 1315 2nd St., N.E., Minneapolis, 55413-1905. Tel: 612-379-9736; Email: cyril1891@aol.com. Rev. Edison Galarza, O.C.C.S.S.; Deacon Clarence Shallbetter.

Catechesis Religious Program—Students 101.

16—ST. FRANCES CABBIN (1946) Rev. Paul G. Moudry.

Office: 1500 Franklin Ave., S.E., Minneapolis, 55414-3697. Tel: 612-339-3023; Fax: 612-339-0734; Email: office@cabrinim.org; Web: www.cabrinim.org.

Catechesis Religious Program—Students 46.

17—CHURCH OF GICHTWAA KATERI (2008) (Native American) (Quasi-Parish Native American)

Church & Office: 3045 Park Ave. S., Minneapolis, 55407-1517. Tel: 612-824-7606; Fax: 844-272-9071; Web: katericomunity.org. Rev. James C. Notebaart, (Retired).

Catechesis Religious Program—Ms. Christine Roy, Prog. Dir. Students 32.

18—ST. HEDWIG (1914) (Polish), Merged canonically, not civilly, into Holy Cross, Minneapolis on 7/1/13.

19—ST. HELENA (1913)

3201 E. 43rd St., Minneapolis, 55406-3858. Tel: 612-729-7344; Fax: 612-724-8695. Mailing Address: 3204 E. 43rd St., Minneapolis, 55406. Rev. Richard R. Villano.

School—(Grades K-8), 3200 E. 44th St., Minneapolis, 55406. Tel: 612-729-9301; Fax: 612-729-6016; Email: school@sainthelenaschool.us. Jane Hileman, Prin. Lay Teachers 12; Students 154.

Catechesis Religious Program—Tel: 612-729-7321. Students 26.



Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Quick Mart LLC
 Business Address 2815 Rice St Roseville MN 55113
 Business Phone 651-484-1739
 Email Address _____

Person to Contact in Regard to Business License:

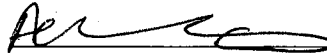
Name _____
 Address _____
 Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2018, and ending June 30, 2019, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature 
 Date 09/12/2018

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7036

Gasoline Station License Application

Business Name Quick Mart
 Business Address 2815 Rice St
 Business Phone 651.484.1739
 Email Address _____

Person to Contact in Regard to Business License:

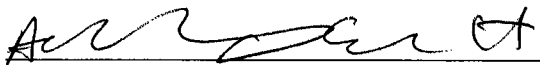
Name Ahmed Elkhoderi
 Address _____
 Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2018, and ending June 30, 2019, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Gasoline Station	\$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 
 Date 12/28/2019

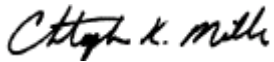
A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.c**

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

Attachment A includes a list of items submitted for Council review and approval. *Attachment B* includes a summary of the CIP purchases for 2018.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and if applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and if applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director
Attachments: A: Over \$5,000 Items for Purchase or Sale/Trade-in
B: 2019 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Parks & Rec.	LTG Power Equip.	Toro 6000 Mower	(a)	\$ 9,500.00	\$ 9,896.72	CIP
Parks & Rec.	Frank Zamboni Co.	Zamboni Model 700	(b)	140,000.00	134,708.15	CIP
Public Works	Mohawn Resources	Tire Changer	(c)	15,000.00	13,839.16	CIP
Stormwater	Midway Form	F550 4x4 Cab & Chassis	(d)	40,000.00	36,768.00	CIP
Stormwater	Towmaster Truck	F550 4x4 Body & Plow	(e)	25,000.00	24,296.00	CIP
Public Works	Boyer Int'l	Dump Truck Cab & Chassis	(f)	90,000.00	85,698.27	CIP
Public Works	Towmaster Truck	Dump Truck Body & Plow	(g)	110,000.00	109,664.00	CIP
Public Works	Tri-State Bobcat	Bobcat Hydro Hammer	(h)	8,000.00	6,114.50	CIP

Key

- (a) Purchased off the State Bid Contract. Replacement mower will be sold at auction
- (b) Purchased off the NJPA Contract. Price is net of trade-in (see below).
- (c) Purchased off the State Bid Contract.
- (d) Purchased off the State Bid Contract.
- (e) Purchased off the State Bid Contract.
- (f) Purchased off the State Bid Contract.
- (g) Purchased off the State Bid Contract.
- (h) Purchased off the State Bid Contract.

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
Parks & Rec.	1999 Mower	(a)	TBD
Parks & Rec.	1998 Zamboni	(b)	\$ 7,500

City of Roseville

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
N/A		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition	10/22/2018	45,000	70,000	-	70,000
Central Services					
Copier & Postage Machine Lease		-	82,000	-	82,000
Police					
Marked Squad Car Replacements		-	165,000	-	165,000
Unmarked Vehicle Replacement		-	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	-	21,680
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	-	9,350
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment		-	26,000	-	26,000
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
Fire					
Medic Unit		-	105,000	-	105,000
Apparatus IT Equipment		-	26,000	-	26,000
Portable and mobile radios		-	20,000	-	20,000
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
Public Works					
#109 Dump Truck	1/7/2019	195,363	200,000	-	200,000
#143 Portable Line Striper		-	10,000	-	10,000
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	-	8,000
Street Signs		-	10,000	-	10,000
Large Format Scanner		-	10,000	-	10,000
Tire Changer	1/7/2019	13,839	15,000	-	15,000
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
Parks & Recreation					
#510 Water Truck		-	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Makeup Air Units (Maint)		-	90,000	-	90,000
Alertron Controls (Maint)		-	20,000	-	20,000
Flooring (Maint.)		-	15,000	-	15,000
Roof Rehab/Replace (Park Maint.)		-	120,000	-	120,000
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)		-	95,000	-	95,000
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
Park Improvements					
Playground Areas		-	125,000	-	125,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	40,000	-	40,000
Street Improvements					
Mill & Overlay		-	1,100,000	-	1,100,000
Street Lighting					
Signal Pole Painting		-	20,000	-	20,000
Pathways & Parking Lots					
General Repairs/Improvements		-	180,000	-	180,000
City Hall Parking Lot		-	500,000	-	500,000
Nature Center Parking Lot		-	20,000	-	20,000
Communications					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
License Center					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	-	-
Community Development					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	-	2,500
Office Furniture		-	1,000	-	1,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
MSA Streets					
General MSA Improvements		-	770,000	-	770,000
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
Water					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	-	40,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Asset Management System		-	30,000	-	30,000
Replace Water Tower Fence		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	-	900,000
Water main replacement		-	100,000	-	100,000
Sanitary Sewer					
Water Truck		-	60,000	-	60,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	-	540,000
Sewer main repairs		-	900,000	-	900,000
I & I reduction		-	30,000	-	30,000
Storm Sewer					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	-	65,000
#122 Wheel Loader	10/22/2018	217,223	220,000	-	220,000
#130 Steamer		-	20,000	-	20,000
#165 5-ton Trailer		-	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	-	400,000
Golf Course					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$	- \$9,624,705

118A.02 DEPOSITORIES; INVESTING; SALES, PROCEEDS, IMMUNITY.

Subdivision 1. **Designation; delegation.** (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

(b) The governing body may authorize the treasurer or chief financial officer to:

- (1) designate depositories of the funds;
- (2) make investments of funds under sections 118A.01 to 118A.06 or other applicable law; or
- (3) both designate depositories and make investments as provided in this subdivision.

Subd. 2. **Sale; proceeds; immunity, if loss.** (a) The treasurer or chief financial officer of a government entity may at any time sell obligations purchased pursuant to this section and the money received from such sale, and the interest and profits or loss on such investment shall be credited or charged, as the case may be, to the fund from which the investment was made.

(b) Neither such official nor government entity, nor any other official responsible for the custody of such funds, shall be personally liable for any loss sustained from the deposit or investment of funds in accordance with the provisions of sections 118A.04 and 118A.05.

History: 1996 c 399 art 1 s 3


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.e**

Department Approval

Christopher K. Miller

City Manager Approval

Pat Trudgeon

Item Description: Designation of Official Bank Signatories for 2019

1 **BACKGROUND**

2 State Statute requires the City to designate officials with the authority to sign checks for payment of
3 goods and services. This includes checks processed through the City's payroll and accounts payable
4 systems.

5

6 Traditionally, the Mayor, City Manager, and Finance Director have been designated as authorized
7 individuals.

8 **POLICY OBJECTIVE**

9 The designation of official bank signatories is required under State Statute.

10 **FINANCIAL IMPACTS**

11 Not applicable.

12 **STAFF RECOMMENDATION**

13 Staff Recommends that Mayor Dan Roe, City Manager Pat Trudgeon, and Finance Director Chris Miller
14 be designated as official signatories for 2019.

15 **REQUESTED COUNCIL ACTION**

16 Adopt the attached resolution designating the Mayor, City Manager, and Finance Director as official
17 signatories for 2019.

18

Prepared by: Jason C Schirmacher, Assistant Finance Director

Attachment: A: Resolution designating the Mayor, City Manager, and Finance Director as official signatories for 2019

19


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.f**

Department Approval

City Manager Approval



Item Description: **Designate 2019 Legal Newspaper**

BACKGROUND

Minnesota Statute 412.831 requires cities to designate a legal newspaper annually for publication of ordinances and other notices. Cities are not required to seek bids each year, so staff requested quotes from the newspapers for 2019, 2020 and 2021. Although the city may not designate a newspaper for more than one calendar year, staff requested information for three years to allow the City to project costs.

The city requested information from the Pioneer Press, Roseville Review and Star Tribune. The Pioneer Press did not respond.

Newspaper	Roseville Review	Star Tribune
Cost of Sample Notices	\$145.86	\$244.97
Distribution in Roseville	8,835 weekly	1,409 daily
Percent Circulation - Roseville	72%	1.99%
Publication Frequency	Weekly	Daily
Access to Archived Affidavits	Yes	Yes

FINANCIAL IMPLICATIONS

The 2019 budget includes funds for legal notices. In 2018, Roseville spent approximately \$3,000 on legal notices.

STAFF RECOMMENDATION

Motion to designate the Roseville Review as the legal newspaper for the City of Roseville for 2019.

REQUESTED COUNCIL ACTION

Motion to designate a legal newspaper for the City of Roseville for 2019.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments: A. Bids
B. MN Statute

Dear Rebecca Olson,

Thank you for your considering the Star Tribune as the official newspaper for the City of Roseville's public notice publishing for 2019.

Star Tribune is the largest newspaper in the State of MN with its main office located in Minneapolis MN. We have been keeping Minnesotans aware of both international and local news for over 150 years. Star Tribune is published daily and is delivered to over 250,000 people throughout the week and over 400,000 people on Sundays. Star Tribune is also available to over 75,000 Minnesotans on racks around the state of MN.

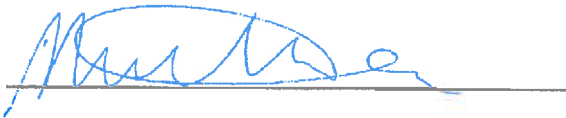
Each public notice will be published on www.StarTribune.com at no additional charge, which has the highest traffic of any local site in MN and the 9th highest traffic of any site in MN.

We base on rates on lines rather than column inches to ensure that you only pay for the space you use. The rate structure as of Jan 1, 2019 is as follows: **\$1.31 per line per publication date.**

Affidavits for each notice will be sent 24-48 business hours after the last publication date. We ask that all notices should be emailed to placeads@startribune.com

Thank you for your consideration and please let us know if you have any questions or require any more information regarding our public notice publishing practices. All inquiries can be sent to Daniel.Weicker@Startribune.com. We look forward to being a partner of the City of Roseville in 2019.

Sincerely,



Michelle Ladyzhynsky
Sales Manager

City of Roseville LEGAL NEWSPAPER INFORMATION

The following information is provided to the City of Roseville for consideration in the selection of legal newspaper for 2019 – 2021.

- 1) Cost of one time publication of each of the attached notices:
- | | 2019 | 2020 | 2021 |
|-------------------------|------------------|------------------|------------------|
| • Public Meeting Dates | \$ <u>72.05</u> | \$ <u>72.05</u> | \$ <u>72.05</u> |
| • Public Notice Hearing | \$ <u>45.95</u> | \$ <u>45.95</u> | \$ <u>45.95</u> |
| • Advertise for Bids | \$ <u>127.07</u> | \$ <u>127.07</u> | \$ <u>127.07</u> |
- 2) Number of papers distributed in Roseville by the following means:
- | | Daily | Weekly |
|---|--------------|---------------|
| • Mailed to residents | <u>10</u> | <u>0</u> |
| • Delivered to single family and town homes | <u>1,409</u> | <u>11,937</u> |
| • Delivered to apartments | <u>259</u> | <u>2,202</u> |
| • Retail/public outlets | <u>293</u> | <u>2,315</u> |
- 3) Percentage of 2018 circulation within the Roseville City limits: 1.99 %
- 4) Minimum lead-time for submitting a legal ad to the newspaper: 2 Days
- 5) Method that ad proof is made available: Mail Fax Email
- 6) Affidavit of publication is available by: Mail Fax Email
- 7) Affidavits of publication archived electronically: Yes No

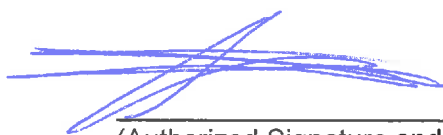
If yes, explain how city staff can access the archive:

Star Tribune stores it on an internal server.
We can email over copies at anytime

The above information is provided for the following newspaper:

Newspaper: Star Tribune Contact: Ryan Wescome Title: Sales Rep
Address: 650 3rd Ave S City, State & Zip Code: Minneapolis, MN 55488
Phone: 612-673-4166 Fax: 612-673-4884 Email: ryan.wescome@startribune.com

I affirm that this newspaper meets the requirements of a qualified newspaper as specified by MN Stat 331A.02. My signature below certifies, under penalty of law, that all of the above information is accurate and complete.


Sales representative
(Authorized Signature and Title)

Lillie Suburban Newspapers, Inc.

Attachment A

2515 E. Seventh Avenue
North St. Paul, MN 55109
(651) 777-8800

December 10, 2018

Pat Trudgeon, City Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Dear Mr. Trudgeon:

Thank you for the opportunity to bid on public notice publication services for the City of Roseville. Lillie Suburban newspapers has been serving the needs of the Roseville area for 42 years, and is pleased to provide ongoing coverage of city government and school issues and community events.

Lillie Suburban Newspapers is the oldest weekly newspaper company serving the St. Paul area. It was founded in 1938 by the late T. R. Lillie and continues the family tradition of publishing award-winning community newspapers in the St. Paul suburbs.

It is our sincere desire to provide the best possible local news coverage in the Roseville area. Our experienced news staff provides readers with a well-balanced, lively and informative product each week. We realize that Roseville area residents look to the *Roseville Review* as one of their primary sources of information about city activities and meetings, and we will continue to publish the city's press releases and photos.

The *Roseville Review* has the official legal designation of Little Canada, Maplewood and the Roseville Area School District.

3 P.M. Thursday is the deadline each week for submitting public notices to our office. Public notices should be directed to Legal Department, Lillie Suburban Newspapers, 2515 E. Seventh Ave., North St. Paul, MN 55109. Our fax number is 651-777-8288. Notices may also be sent via e-mail to:

legals@lillienews.com

Legal publication rates for minutes, advertisements for bids and other notices are as follows:

Year 2019:	\$5.72 per column inch for a one-time publication \$5.47 per column inch for each additional publication
Year 2020:	\$6.13 per column inch for a one-time publication \$5.88 per column inch for each additional publication
Year 2021:	\$6.55 per column inch for a one-time publication \$6.35 per column inch for each additional publication

Thank you for considering the *Roseville Review* as the official legal newspaper for the City of Roseville for 2019, 2020 and 2021. If you have any further questions, don't hesitate to contact us.

Sincerely,



Ted H. Lillie
Publisher



Ramsey County Review • Maplewood Review • Oakdale-Lake Elmo Review • Review Perspectives
New Brighton Bulletin • Shoreview Bulletin • St. Anthony Bulletin • South-West Review
Roseville-Little Canada Review • Woodbury-South Maplewood Review • East Side Review

City of Roseville LEGAL NEWSPAPER INFORMATION

The following information is provided to the City of Roseville for consideration in the selection of legal newspaper for 2019 – 2021.

- 1) Cost of one time publication of each of the attached notices:
- | | 2019 | 2020 | 2021 |
|-------------------------|-----------------|-----------------|-----------------|
| • Public Meeting Dates | \$ <u>34.32</u> | \$ <u>36.78</u> | \$ <u>39.30</u> |
| • Public Notice Hearing | \$ <u>51.48</u> | \$ <u>55.17</u> | \$ <u>58.95</u> |
| • Advertise for Bids | \$ <u>60.06</u> | \$ <u>64.36</u> | \$ <u>68.77</u> |
- 2) Number of papers distributed in Roseville by the following means:
- | | Daily | Weekly |
|---|-------|-------------|
| • Mailed to residents | _____ | <u>200</u> |
| • Delivered to single family and town homes | _____ | <u>8435</u> |
| • Delivered to apartments | _____ | _____ |
| • Retail/public outlets | _____ | <u>1685</u> |
- 3) Percentage of 2018 circulation within the Roseville City limits: 72 %
- 4) Minimum lead-time for submitting a legal ad to the newspaper: _____ Days *Deadline is*
- 5) Method that ad proof is made available: Mail Fax Email *Tues. 3pm*
- 6) Affidavit of publication is available by: Mail Fax Email
- 7) Affidavits of publication archived electronically: Yes No

If yes, explain how city staff can access the archive:

Legal notices are also published on line
on our website

The above information is provided for the following newspaper:

Newspaper: Roseville Review Contact: Ted H. Lillie Title: Publisher
 Address: 2515 E. 7th Ave. City, State & Zip Code: No. ST. PAUL MN 55109
 Phone: 651-748-7800 Fax: 651-777-8288 Email: legals@lillienews.com

I affirm that this newspaper meets the requirements of a qualified newspaper as specified by MN Stat 331A.02. My signature below certifies, under penalty of law, that all of the above information is accurate and complete.

 Publisher
(Authorized Signature and Title)

412.831 OFFICIAL NEWSPAPER.

The council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the city as its official newspaper, in which shall be published such ordinances and other matters as are required by law to be so published and such other matters as the council may deem it advisable and in the public interest to have published in this manner.

History: *1949 c 119 s 100; 1973 c 123 art 2 s 1 subd 2*

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/07/2019
Item No. 9.g

Department Approval



City Manager Approval



Item Description: Approve Annual City Sign Permits for 2019

1 **BACKGROUND**

2 The City Council annually approves sign permits for city events held throughout the year by multiple
3 City Departments.

4
5 For 2019 the Departments prepared the attached list of signage requirements for the entire year,
6 recognizing that some events may change dates or times slightly.

7
8 The signs and displays must adhere to setback provisions, except for directional signage, which may be
9 at the property line.

10 **STAFF RECOMMENDATION**

11 Staff recommends the Council approve the 2019 sign permit for city uses and promotions as listed in
12 the attached summary.

13
14 **REQUESTED COUNCIL ACTION**

15 By motion, approve the 2019 sign permit for city uses and promotions as listed in the sign summary
16 dated 1-7-19.

17 Prepared by: Lonnie Brokke, Director of Parks and Recreation and other departments as appropriate
Attachments: A: Annual City Temporary Signage 1-7-19

EVENT/ACTIVITY	SIGN DESCRIPTION	LOCATION	TIMING
PR - Rink Attendants Recruitment	<ul style="list-style-type: none"> 4 x 4 two sided display 	<ul style="list-style-type: none"> At 6 warming house locations 	<ul style="list-style-type: none"> As needed November / Dec
PR - Cedarholm Specials, Rosefest Sign, Tournament signs	<ul style="list-style-type: none"> 4 x 8 signs on plywood 	<ul style="list-style-type: none"> Placed in front along Hamline Ave. Attached to fence along Hwy 36 	<ul style="list-style-type: none"> April - October
PR - Discover Your Parks Series	<ul style="list-style-type: none"> 4 x 8 signs on plywood 	<ul style="list-style-type: none"> In front of each scheduled park 	<ul style="list-style-type: none"> Various locations, May - August
PR - Community Halloween Party	<ul style="list-style-type: none"> 4 x 8 sign on plywood Directional and informational 	<ul style="list-style-type: none"> HANC CP Dale Street Arboretum area 	<ul style="list-style-type: none"> October
PR - Nature Center Special Events Earth Day, Open House, Wild Rice Festival	<ul style="list-style-type: none"> 4 x 8 sign Directional and informational 	<ul style="list-style-type: none"> HANC 	<ul style="list-style-type: none"> Periodically Feb - September
PR - FOR Parks fundraising events	<ul style="list-style-type: none"> Directional and informational 	<ul style="list-style-type: none"> Numerous locations throughout the city 	<ul style="list-style-type: none"> Select Dates June - November
PR - Passport to Play	<ul style="list-style-type: none"> 4 x 8 sign on plywood 	<ul style="list-style-type: none"> In front of each programmed park 	<ul style="list-style-type: none"> May - August
PR - Summer Staff Recruitment	<ul style="list-style-type: none"> 4 x 8 sign on plywood 	<ul style="list-style-type: none"> Rotated among parks system-wide 	<ul style="list-style-type: none"> February - May
PR - Arboretum Special Events Plant Sale	<ul style="list-style-type: none"> 4 x 4 two sided display 	<ul style="list-style-type: none"> Entrance to the Arboretum Parking Lot on Dale Street 	<ul style="list-style-type: none"> Periodically May - September
PR - Rosefest events including Parade, Run/Roll for the Roses, July 4, Taste of Rosefest	<ul style="list-style-type: none"> Traffic information 	<ul style="list-style-type: none"> Along and near route 	<ul style="list-style-type: none"> June/July
PR - Holiday Craft Fair/Boutique	<ul style="list-style-type: none"> 4 x 8 signs on plywood Directional and informational 	<ul style="list-style-type: none"> City Hall, Skating Center Civic Center and C and Woodhill, Numerous locations throughout City 	<ul style="list-style-type: none"> December
PR - Art Series/Art and Craft Show	<ul style="list-style-type: none"> 4 x 4 two sided displays Directional and informational 	<ul style="list-style-type: none"> Roseville Skating Center Civic Center and C and Woodhill, entrance to Skating Center Numerous locations throughout City 	<ul style="list-style-type: none"> Periodically March - December
PR - Wild Rice Festival	<ul style="list-style-type: none"> 4 x 8 signs on plywood Directional and informational 	<ul style="list-style-type: none"> HANC Numerous locations throughout City 	<ul style="list-style-type: none"> September - October
PR - Summer Special Events at Amphitheatre	<ul style="list-style-type: none"> Directional and informational 	<ul style="list-style-type: none"> Central Park Lexington and Amphitheatre area 	<ul style="list-style-type: none"> May - August
PR - Tapping Time event	<ul style="list-style-type: none"> 4 x 8 signs on plywood Directional and informational 	<ul style="list-style-type: none"> HANC Numerous locations throughout City 	<ul style="list-style-type: none"> March
PR - Skating Center Events	<ul style="list-style-type: none"> Directional and informational Welcome 	<ul style="list-style-type: none"> Near Campus 	<ul style="list-style-type: none"> Major Local/State/National/International events as scheduled
PD - Recruiting Police Reserves	<ul style="list-style-type: none"> 5 x 5 two-sided display 	<ul style="list-style-type: none"> In front of City Hall 	<ul style="list-style-type: none"> As needed
PD - Family Night Out and Night to Unite	<ul style="list-style-type: none"> 4 x 8 signs on plywood 	<ul style="list-style-type: none"> City Hall and Central Park 	<ul style="list-style-type: none"> July - August
FD - Fire Prevention Program	<ul style="list-style-type: none"> Informational 	<ul style="list-style-type: none"> Fire Station 	<ul style="list-style-type: none"> As needed
FD - Fire Dep. Open House/Com. Events	<ul style="list-style-type: none"> 4 x 4 two-sided display 	<ul style="list-style-type: none"> Fire Station 	<ul style="list-style-type: none"> As needed
LC - Renovation	<ul style="list-style-type: none"> 4 x 8 affixed to the building or between two building support poles 	<ul style="list-style-type: none"> License Center 	<ul style="list-style-type: none"> TBD
CD - Job Fair	<ul style="list-style-type: none"> 2 x 4 A-frame directional signs 	<ul style="list-style-type: none"> Various locations around County Road B and Fairview Ave. 	<ul style="list-style-type: none"> April 9, 2019

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.h**

Department Approval

City Manager Approval



Item Description: Adopt a Resolution Calling for a Public Hearing to Consider a Modification to the Development Program for Development District No. 1 and the Proposed Establishment of Tax Increment Financing (TIF) District No. 21 – Colder Products Company and Adoption on the Tax Increment Financing Plan

BACKGROUND

On May 7, 2018 the Roseville Economic Development Authority (REDA) received a presentation from Colder Products Company (CPC) outlining plans for a new headquarters location at 2814 Cleveland Ave N. The EDA passed a resolution committing support for the creation of a Tax Increment Financing (TIF) District and other financial assistance as requested from CPC.

The first step in the TIF schedule is to set a public hearing to consider a redevelopment TIF District for development at 2814 Cleveland Avenue for February 25, 2019. As part of this request, the public hearing must also be scheduled to consider modifying the Development Program that has been outlined for Development District 1 in addition to the actual establishment of Tax Increment Financing District No. 21 - CPC Redevelopment.

STAFF RECOMMENDATION

Adopt a resolution calling for a Public Hearing on the proposed modification to the Development Program for Development District No. 1 and the proposed establishment of TIF District No. 21 - CPC Redevelopment.

REQUESTED EDA ACTION

Adopt a resolution calling for a Public Hearing on the proposed modification to the Development Program for Development District No. 1 and the proposed establishment of TIF District No. 21 - CPC Redevelopment

Prepared by: Jeanne Kelsey, Housing and Economic Development Program Manager, 651-792-7086

Attachments: A: Adopted Resolution EDA No.20 Support of TIF
B: Resolution Setting a Public Hearing

**EXTRACT OF MINUTES OF MEETING OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

* * * * *

Pursuant to due call and notice thereof, a special meeting of the Board of Commissioners (the “Board”) of the Roseville Economic Development Authority (the “EDA”) was duly held on the 7th day of May, 2018, at 6:00 p.m.

The following members were present: McGehee, Willmus, Laliberte, Etten, and Roe

and the following were absent: None

Commissioner Willmus introduced the following resolution and moved its adoption:

Resolution No. 20

RESOLUTION EXPRESSING SUPPORT FOR THE CREATION OF A REDEVELOPMENT TAX INCREMENT FINANCING DISTRICT AND EXPLORATION OF OTHER FINANCIAL ASSISTANCE REQUESTED IN CONNECTION WITH THE PROPOSED COLDER PRODUCTS COMPANY (CPC) NEW HEADQUARTERS AT 2814 CLEVELAND AVENUE

WHEREAS pursuant to Minnesota Statutes, Sections 469.174 to 469.1794 (the “TIF Act”) and Sections 469.090 to 469.1081 (the “EDA Act”), the Roseville Economic Development Authority (“EDA”) is authorized to create and administer tax increment financing districts within the City of Roseville (the “City”); and

WHEREAS the EDA is further authorized to identify and utilize other funds for the purpose of assisting redevelopment; and

WHEREAS Colder Products Co. (the “Redeveloper”) has requested tax increment financing assistance in connection with Redeveloper’s proposed redevelopment of an existing industrial facility located at 2814 Cleveland Avenue in the City (the “Property”), in order to construct an approximately 150,000 square-foot office, research & design, and manufacturing building on the Property to serve as Redeveloper’s headquarters (the “Facility”); and

WHEREAS the EDA supports the creation of a redevelopment tax increment financing district in connection with the Facility, and is willing to explore tax increment and other financial assistance in a principal amount not to exceed \$2,000,000 (subject to a pro forma analysis by the EDA’s municipal advisor), to finance a portion of the extraordinary redevelopment costs of the Facility;

WHEREAS the EDA supports the use of Hazardous Substance Subdistrict (HSS) tax increment

from Hazardous Substance Subdistrict No. 17A to finance all or a portion of the costs of the environmental clean-up of the Property, in a principal amount of up to \$1,000,000;

NOW THEREFORE BE IT RESOLVED THAT, subject to (i) further verification of Redeveloper's need for financial assistance and (ii) execution of a preliminary development agreement that provides for the negotiation of a definitive redevelopment contract addressing (among other things) the terms under which the Redeveloper will construct the Facility on the Property, the conditions under which the EDA will provide financial assistance, and the potential sources of such financial assistance, the EDA agrees to explore the creation of a redevelopment tax increment financing district and to identify additional funds to finance up to \$3,000,000 of the extraordinary costs of the Facility in compliance with the TIF Act and the EDA Act.

Adopted by the Board of the Authority this 7th day of May, 2018.

Certificate

I, the undersigned, being duly appointed Executive Director of the Roseville Economic Development Authority, Minnesota, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and special meeting thereof on May 7, 2018.

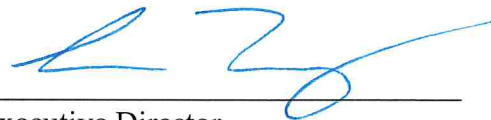
I further certify that Commissioner Willmus introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner Etten, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof:

McGehee, Willmus, Laliberte, Etten, and Roe

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this 7th day of May, 2018



Executive Director
Roseville Economic Development Authority

47 Development District No. 1 and a Tax Increment Financing Plan for Tax Increment Financing
48 District No. 1-21 – Colder Products and to forward documents to the appropriate taxing
49 jurisdictions including Ramsey County and Independent School District No. 623. The Housing
50 and Economic Development Program Manager is authorized and directed to cause notice of the
51 hearing, together with an appropriate map as required by law, to be published at least once in the
52 official newspaper of the City not later than 10, nor more than 30, days prior to February 25,
53 2019, and to place a copy of the Program and Plan on file in the Housing and Economic
54 Development Program Manager’s office at City Hall and to make such copy available for
55 inspection by the public.

56
57

58 The motion for the adoption of the foregoing resolution was duly seconded by Member

59

60 and upon a vote being taken thereon, the following voted in favor thereof: ,
61 and Mayor .

62

63 and the following voted against the same:

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65 WHEREUPON said resolution was declared duly passed and adopted.

66

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REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.i**

Department Approval



City Manager Approval



Item Description: Consider Appointment of the Building Official as Assistant Weed Inspector for 2019

1 **BACKGROUND**

2 Under Minnesota Statute 18.80, the Mayor shall act as local weed inspector for the City. A municipality
3 may appoint one or more assistants to act on behalf of the appointing authority as a weed inspector for
4 the municipality. The appointed assistant or assistants shall have the power, authority and responsibility
5 of the Mayor in the capacity of weed inspector.

6
7 Since 2003, the City Council has appointed the Community Development Department Codes
8 Coordinator/Building Official to act as Assistant Weed Inspector.

9
10 **FINANCIAL IMPACTS**

11 None

12 **STAFF RECOMMENDATION**

13 Staff recommends the appointment of the Community Development Department Building Official as the
14 duly authorized and designated Assistant Weed Inspector for the calendar year 2019.

15 **REQUESTED COUNCIL ACTION**

16 By motion, approve the attached resolution appointing the City of Roseville Community Development
17 Department Building Official as the duly designated Assistant Weed Inspector for the calendar year
18 2019, pursuant to Minnesota Statutes 18.80.

19
20 Prepared by: David Englund, Building Official

21 Attachment: A: Resolution
22 B: 2019 Minnesota State Statute 18.80

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I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the ____of _____, 201_, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this ____ of _____, 201__.

BY:

Patrick Trudgeon, City Manager

(SEAL)

2018 Minnesota Statutes

18.80 INSPECTORS.

Subdivision 1. **County agricultural inspectors and county-designated employees.** The county board shall either appoint at least one county agricultural inspector to carry out the duties specified under section 18.81, subdivisions 1a and 1b, or a county-designated employee to carry out the duties specified under section 18.81, subdivision 1a. A notice of the appointment of either a county agricultural inspector or county-designated employee must be delivered to the commissioner within 30 days.

Subd. 2. **Local weed inspectors.** The supervisors of each town board and the mayor of each city shall act as local weed inspectors within their respective municipalities.

Subd. 3. **Assistant weed inspectors.** A municipality may appoint one or more assistants to act on behalf of the appointing authority as a weed inspector for the municipality. The appointed assistant or assistants have the power, authority, and responsibility of the town board members or the city mayor in the capacity of weed inspector.

History: 1992 c 500 s 6; 2009 c 94 art 1 s 28


REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.j**

Department Approval

City Manager Approval



Item Description: Appoint Mayor and City Manager to Roseville Firefighter Relief Association

1 **BACKGROUND**

2 Per Minnesota Statute 424A.04 Subdivision 1(a), the three municipal trustees of a Firefighter
3 Relief Association must be one elected municipal official and one elected or appointed
4 municipal official who are designated as municipal representatives by the municipal governing
5 board annually and the chief of the municipal fire department.

6 **POLICY OBJECTIVE**

7 Comply with Minnesota Statute 424A.04 Subdivision 1(a).

8 **BUDGET IMPLICATIONS**

9 None.

10 **STAFF RECOMMENDATION**

11 Designate the Mayor and City Manager to serve as municipal representatives to the Roseville
12 Firefighter Relief Association.

13 **REQUESTED COUNCIL ACTION**

14 Approve Resolution designating the Mayor and City Manager as municipal representatives to the
15 Roseville Firefighter Relief Association.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments: A. Resolution

B. MN Statutes 424A.04

**EXTRACT OF MINUTES OF MEETING
OF THE CITY COUNCIL
OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 8th day of January, at 6:00 p.m.

The following members were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DESIGNATING THE MAYOR AND CITY MANAGER AS
MUNICIPAL REPRESENTATIVES TO THE FIREFIGHTER RELIEF
ASSOCIATION**

WHEREAS, Per Minnesota Statute 424A.04 Subdivision 1 (a), the three municipal trustees must be one elected municipal official and one elected or appointed municipal official who are designated as municipal representatives by the municipal governing board annually and the chief of the municipal fire department.

NOW, THEREFORE, BE IT RESOLVED by the City Council (the "Council") of the City of Roseville, Minnesota (the "City"), that the Council designate:

1. The Mayor as the elected municipal representative to the Roseville Firefighter Relief Association, and;
2. The City Manager as the municipal representative to the Roseville Firefighter Relief Association.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote taken thereon, the following voted in favor thereof:

the following voted against the same: _____, and the following abstained: _____.

WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Designating Municipal Representatives to Roseville Firefighter Relief Association

STATE OF MINNESOTA)
s) s
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on January 8 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 7th day of January, 2019.

Patrick Trudgeon, City Manager

(Seal)

2018 Minnesota Statutes

424A.04 VOLUNTEER RELIEF ASSOCIATIONS; BOARD OF TRUSTEES.

Subdivision 1.Membership.

(a) A relief association that is directly associated with a municipal fire department must be managed by a board of trustees consisting of nine members. Six trustees must be elected from the membership of the relief association and three trustees must be drawn from the officials of the municipalities served by the fire department to which the relief association is directly associated. The bylaws of a relief association which provides a monthly benefit service pension may provide that one of the six trustees elected from the relief association membership may be a retired member receiving a monthly pension who is elected by the membership of the relief association. The three municipal trustees must be one elected municipal official and one elected or appointed municipal official who are designated as municipal representatives by the municipal governing board annually and the chief of the municipal fire department.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/07/2019

Item No. 9.k

Department Approval

City Manager Approval



Item Description: Authorization to Seek Donations for Various City Functions and Events

1 **BACKGROUND**

2 The City Council established a policy in February of 1997 requiring Council approval of formal written request
3 for donations to the city. The city has annually requested support from community groups and businesses for
4 several city functions and special events. The activities that the authorization is requested to seek donations for
5 include:

6
7 Administration Department

8 Spring Volunteer Recognition Banquet
9 Fall Volunteer Recognition Banquet
10 Fall Wellness Fair

11 Fire Department

12 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
13 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
14 Explorer supplies and training
15 Vial of life project
16 EMS Week
17 Night to Unite
18 Family Night Out
19 Animal Rescue
20 Fire Department Community Support Fund
21 Fire and medical safety and prevention materials & supplies

22
23 Parks and Recreation Department

24 Tapping Time at Nature Center
25 Community Arts Program
26 Earth Day
27 Summer Concert Series
28 Puppet Wagon
29 Discover Your Parks
30 Cedarholm Events and Leagues
31 Rosefest
32 July 4th Party in the Park
33 Roll in Movies at the OVAL

- 34 Halloween Event
- 35 Holiday Craft Fair
- 36 New Year's Eve Event
- 37 Wild Rice Festival at HANC

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39 Police Department

- 40 Shop with a Cop program
- 41 Night to Unite
- 42 Family Night Out
- 43 Reserve Officer Recognition Dinner
- 44 Citizen Park Patrol supplies
- 45 Heart Defibrillators
- 46 Citizen Academy
- 47 Police Explorers- training and supplies
- 48 Safety Brochures and Information
- 49 K9 Unit
- 50 Senior Safety Camp
- 51 New American Forum

52

53 **POLICY OBJECTIVE**

54 The following is the City of Roseville's policy regarding the solicitation of donations. To avoid conflict of
55 interest or appearance of impropriety, the solicitation of donations by City staff is not permitted except by
56 authorization of the City Council. The Council approves all the donations received.

57 **FINANCIAL IMPACTS**

58 Approved donations for these events may result in a budget reduction.

59 **STAFF RECOMMENDATION**

60 Staff recommends the authorization as per City policy for the requesting of donations for the following special
61 events:

62

63 Administration Department

- 64 Spring Volunteer Recognition Banquet
- 65 Fall Volunteer Recognition Banquet
- 66 Fall Wellness Fair

66

67 Fire Department

- 68 Annual Firefighter Recognition Event
- 69 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- 70 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- 71 Explorer supplies and training
- 72 Vial of life project
- 73 EMS Week
- 74 Night to Unite
- 75 Family Night Out
- 76 Animal Rescue
- 77 Fire Department Community Support Fund
- 78 Fire and medical safety and prevention materials & supplies

79

80 Parks and Recreation Department

- 81 Tapping Time at Nature Center
- 82 Community Arts Program
- 83 Earth Day
- 84 Summer Concert Series
- 85 Puppet Wagon
- 86 Discover Your Parks
- 87 Cedarholm Events and Leagues
- 88 Rosefest
- 89 July 4th Party in the Park
- 90 Roll in Movies at the OVAL
- 91 Halloween Event
- 92 Holiday Craft Fair
- 93 New Year's Eve Event
- 94 Wild Rice Festival at HANC

95

96 Police Department

- 97 Shop with a Cop program
- 98 Night to Unite
- 99 Family Night Out
- 100 Reserve Officer Recognition Dinner
- 101 Citizen Park Patrol supplies
- 102 Heart Defibrillators
- 103 Citizen Academy
- 104 Police Explorers- training and supplies
- 105 Safety Brochures and Information
- 106 K9 Unit
- 107 Senior Safety Camp
- 108 New American Forum

109

110 **REQUESTED COUNCIL ACTION**

111 Motion authorizing the City Manager or his designee to send letters requesting support for:

112

113 Administration Department

- 114 Spring Volunteer Recognition Banquet
- 115 Fall Volunteer Recognition Banquet
- 116 Fall Wellness Fair

116

117 Fire Department

- 118 Annual Firefighter Recognition Event
- 119 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- 120 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- 121 Explorer supplies and training
- 122 Vial of life project
- 123 EMS Week
- 124 Night to Unite
- 125 Family Night Out
- 126 Animal Rescue
- 127 Fire Department Community Support Fund

128 Fire and medical safety and prevention materials & supplies

129

130 Parks and Recreation Department

131 Tapping Time at Nature Center

132 Community Arts Program

133 Earth Day

134 Summer Concert Series

135 Puppet Wagon

136 Discover Your Parks

137 Cedarholm Events and Leagues

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142 Holiday Craft Fair

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144 Wild Rice Festival at HANC

145

146 Police Department

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149 Family Night Out

150 Reserve Officer Recognition Dinner

151 Citizen Park Patrol supplies

152 Heart Defibrillators

153 Citizen Academy

154 Police Explorers- training and supplies

155 Safety Brochures and Information

156 K9 Unit

157 Senior Safety Camp

158 New American Forum

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Prepared by: Lonnie Brokke, Director of Parks and Recreation and other departments as appropriate

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REQUEST FOR COUNCIL ACTION

Date: **1/07/2019**
Item No.: **9.1**

Department Approval

City Manager Approval

Item Description: Request for approval of a preliminary plat to subdivide the subject property into two lots for development of single-family homes, and a subdivision variance to City Code Section 1004.08(B) "Dimensional Standards" to allow for the creation of a lot with a depth of less than 110 feet. (PF18-022)

1

APPLICATION INFORMATION

Applicant: Kevin Arndt
Location: 2600 Hamline Avenue
Property Owner: Maria Simonsen
Open House Meeting: N/A
Application Submittal: Received October 5, 2018
Considered complete November 15, 2018
City Action Deadline: March 15, 2019, per Minn. Stat. 462.358 subd. 3b

GENERAL SITE INFORMATION

Land Use Context

	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	Office/commercial uses	O	O/BP
East	One-family residential, detached	LR	LDR-1
South	One-family residential, detached	LR	LDR-1

Notable Natural Features: none

Planning File History: **2017** (PF18-022) Planning Commission recommendation for approval of the proposed preliminary plat and subdivision variance

1 **BACKGROUND**

2 On behalf of the property owner, the applicant proposes to remove the existing house at 2600
3 Hamline Avenue and subdivide the residential property resulting in two residential properties for
4 development of two new single-family detached homes on Lots 1 and 2 of the proposed
5 Simonsen Estates plat. The proposed preliminary plat is illustrated in Exhibit C, along with other
6 development information.

7 When exercising the “quasi-judicial” authority on subdivision and subdivision variance requests,
8 the role of the City is to determine the facts associated with a particular proposal and apply those
9 facts to the legal standards contained in the ordinance and relevant state law. In general, if the
10 facts indicate the application meets the relevant legal standards and will not compromise the
11 public health, safety, and general welfare, then the applicant is likely entitled to the approval.
12 The City is, however, able to add conditions to a subdivision and subdivision variance approval
13 to ensure that potential impacts to parks, schools, roads, storm sewers, and other public
14 infrastructure on and around the subject property are adequately addressed. Subdivisions may
15 also be modified to promote the public health, safety, and general welfare, and to provide for the
16 orderly, economic, and safe development of land, and to promote housing affordability for all
17 levels

18 **PLAT ANALYSIS**

19 Roseville’s Development Review Committee (DRC) met on September 13 and November 29,
20 2018, to review the proposed subdivision plans. Below are the comments based on the DRC’s
21 review of the application.

22 Proposed Lots

23 The dimensions and parcel areas of the proposed lots are as follows.

	Corner Lot		Interior Lot	
	<i>Minimum Standard</i>	Proposed Lot 1	<i>Minimum Standard</i>	Proposed Lot 2
Width	100 ft.	132.5 ft.	85 ft.	108.4 ft.
Depth	100 ft.	108.9 ft.	110 ft.	108.9 ft.
Area	12,500 sq. ft.	14,429 sq.ft.	11,000 sq. ft.	11,805 sq. ft.

24 The proposed lots exceed the minimum requirements in all respects except for the depth of the
25 proposed Lot 2. Interior lots like this are required to be at least 110 feet in depth, but the parcel
26 being subdivided is slightly less than that. In order to approve the proposed 108.9-foot depth, a
27 subdivision variance is required; an analysis of this subdivision variance follows later in this
28 report.

29 Easements

30 The drainage and utility easements shown at the margins of the proposed parcels meet the 10-foot
31 width requirement established in §1103.03 of the Subdivision Code.

32 Park Dedication

33 This subdivision proposal does not elicit the park dedication requirement because the subject
34 property is less than one acre in size.

35 Tree Preservation

36 The tree preservation and replacement plan requirements §1011.04 provide a way to quantify the
37 amount of tree material being removed for a given project and to calculate the potential tree
38 replacement obligation. The applicant has provided these calculations, and they are included in
39 Attachment C. This is a preliminary calculation at this point, however, based on the presumed
40 development of the proposed lots, and formal tree preservation and replacement plans will be
41 required at the time building permit applications are submitted for the new parcels if the
42 proposed subdivision is approved. The submitted tree preservation plan was prepared by S & S
43 Tree Service, the firm that provides Roseville’s consulting forestry services, and it shows that the
44 assumed development of the proposed lots would not elicit a requirement to plant replacement
45 trees.

46 Storm Water Management

47 The grading and storm water management plan illustrated in Attachment C addresses the
48 assumed level of development on the proposed lots as required. Like the tree preservation plan,
49 the storm water management plan reviewed with a plat proposal is not intended to be approved
50 with the plat as the final storm water management plan. Instead, the tree preservation and storm
51 water management plans reviewed with a plat proposal are intended to demonstrate that the
52 standard City Code requirements pertaining to tree preservation and storm water management
53 can be met as the proposed project is implemented.

54 **SUBDIVISION VARIANCE ANALYSIS**

55 Section 1102.02.C of the City Code establishes a mandate that the City make four specific
56 findings about a subdivision variance request as a prerequisite for approving the variance.
57 Planning Division staff has reviewed the application and offers the following draft findings.

- 58 *1. The proposal is consistent with the Comprehensive Plan.* Planning Division staff believes that
59 the proposal is generally consistent with the Comprehensive Plan because it represents the
60 Comprehensive Plan’s goals of residential reinvestment.
- 61 *2. The proposal is in harmony with the purposes and intent of the zoning and subdivision*
62 *ordinances.* Planning Division staff finds that the proposal is in harmony with the purposes and
63 intent of the zoning and subdivision ordinances as they apply to such lot splits because the goals
64 of these ordinances are to ensure that new lots have simple, regular shapes with enough area to
65 be appropriate and suitable for residential development, and the proposed rectangular lots are
66 larger than most of their neighbors despite the substandard depth of Lot 2.
- 67 *3. An unusual hardship on the land exists.* The subject property far exceeds the minimum size
68 requirements for a corner parcel, and but for a deviation of 1% from the minimum required depth
69 for an interior parcel, the subject property would be large enough to subdivide into two lots that
70 meet or exceed all of the pertinent size standards. Planning Division staff believes that the
71 inability to subdivide the subject property into two lots that would be wider and have greater area
72 than most of the surrounding lots constitutes an unusual hardship which the subdivision variance
73 process is intended to relieve.
- 74 *4. The variance, if granted, will not alter the essential character of the locality.* If the requested
75 subdivision variance is approved, Planning Division staff finds that the approval will not alter the
76 essential character of the locality because the subject property is currently the largest among the
77 lots along this portion of Rose Place and the lots created in the resulting plat will continue to be
78 among the largest lots in the area.

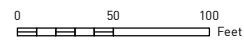
Attachment B for Planning File 18-022

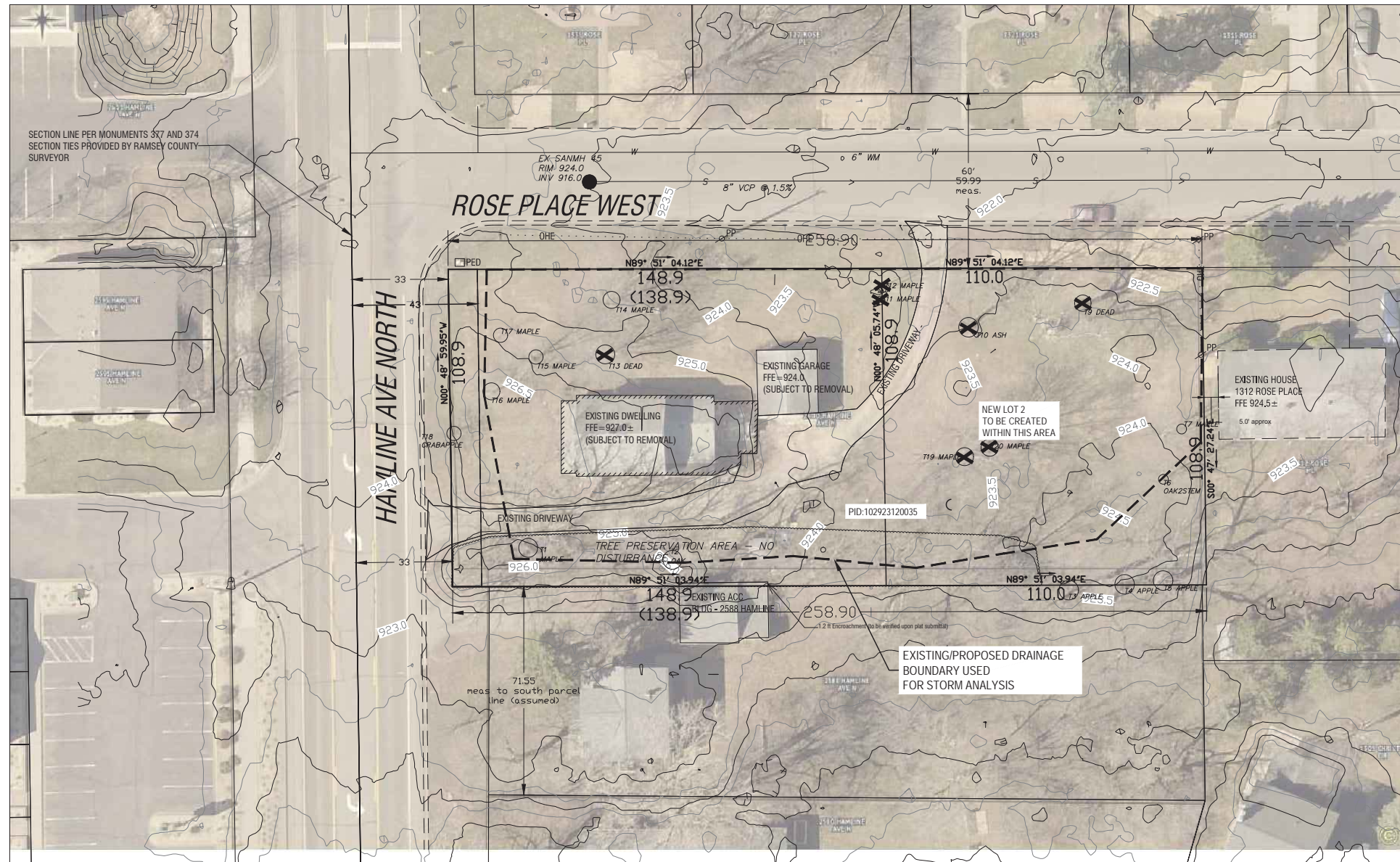


Site Location

Data Sources
* Ramsey County GIS Base Map (11/1/2018)
* Aerial Data: Sanborn (4/2017)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.02, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.





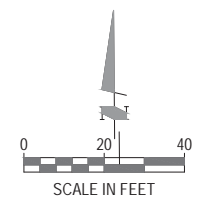
NOTE REGARDING USE OF THIS DOCUMENT: Unless MPS has a signed agreement to provide Construction Management Services which include directive inspection and Verification services related to this document, and initiated "Work Inspected" and "Work Verified" information appears in document title block, the Project Owner, Construction Contractors and installers agree to indemnify, defend, and hold harmless MPS and its officers, agents, and employees including other design professionals responsible for preparation of the document against any and all claims, suits, losses, damages, or costs, including reasonable attorney's fees, arising from the use of design or construction documents, signed or unsigned, in electronic or paper form.



Mariner Professional Services
 Engineering, Planning and Design, Land and Environment
 2355 Fairview Avenue S P 612.216.2573
 Roseville, MN 55113 F 651.216.7275
 info@mariner-ps.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: *Adam T. Parker*
 TYPED OR PRINTED NAME:
 ADAM T. PARKER
 DATE 10/5/18
 REG. NO. 42733



No.	Description	Date

REVISIONS-DRAWING ISSUE

CONTRACTOR SHALL CHECK ALL DIMENSIONS ON THE WORK AND REPORT ANY DISCREPANCY TO THE CONSULTANT BEFORE PROCEEDING. ALL DRAWINGS AND SPECIFICATIONS ARE THE EXCLUSIVE PROPERTY OF THE OWNER AND MUST BE RETURNED AT THE COMPLETION OF THE WORK.

PROJECT:
2600 Hamline Av N
Preliminary Plans
 Roseville, MN
 CLIENT/OWNER:
 Mr. Kevin Arndt 2600 Hamline Avenue North
 651248892

DRAWN ATP	CHECKED
PLAN APPROVED -	WORK INSPECTED
WORK VERIFIED	CAD FILE
IF BAR < 1 INCH PLAN IS REDUCED SCALE	INITIAL PLAN DATE 10/5/18 CHECK REVISION FOR UPDATE

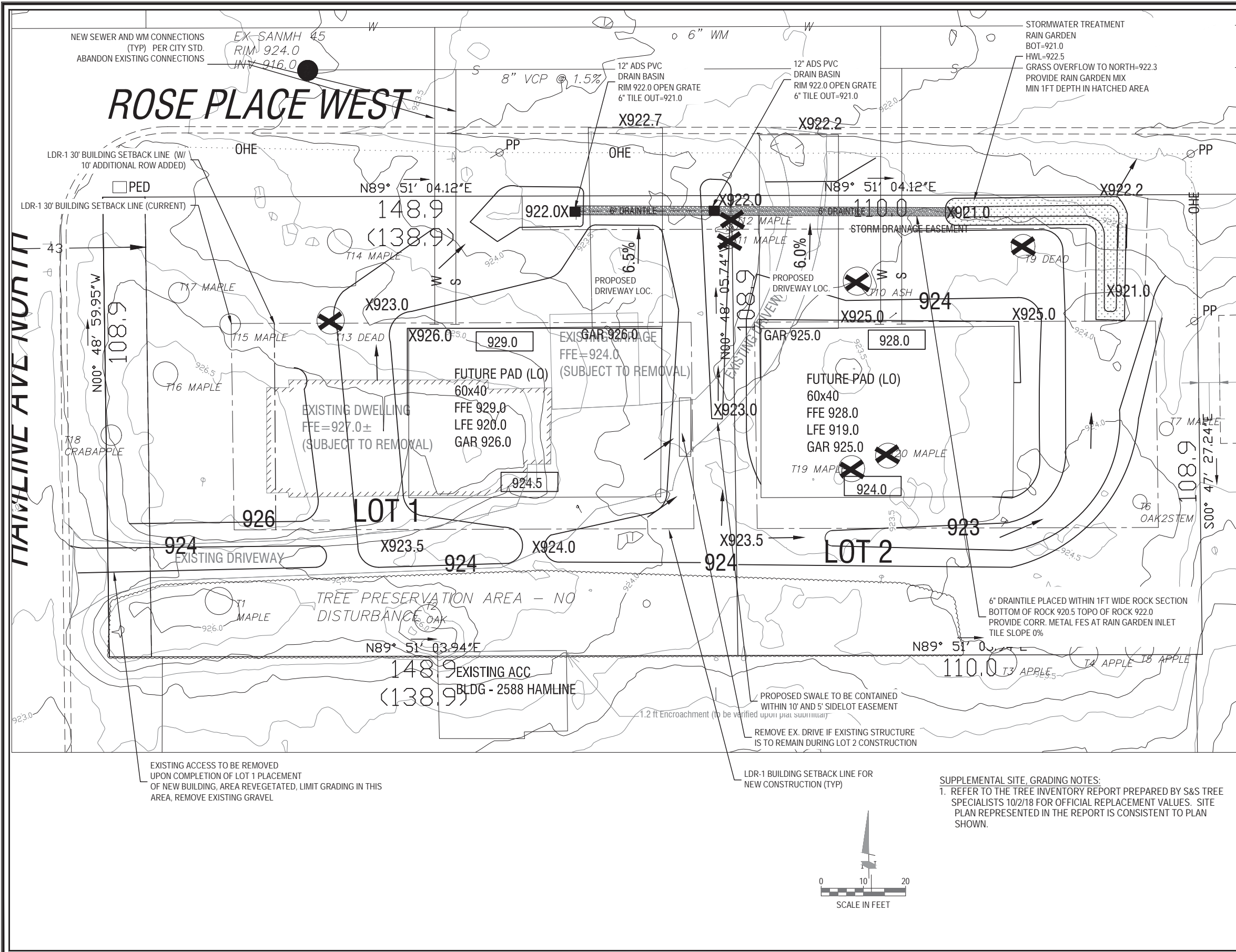
SUPPLEMENTAL NOTES:
 1. EXISTING AERIAL SHOWN IS ORTHORECTIFIED FROM 2017.

BOUNDARY SURVEY AND TOPO PLAN

DRAWING TITLE

PROJECT NO.
18-ARNDT-01

DRAWING NO.
2/3



NOTE REGARDING USE OF THIS DOCUMENT: Unless MPS has a signed agreement to provide Construction Management Services which include directive inspection and Verification services related to this document, and initiated "Work Inspected" and "Work Verified" information appears in document title block, the Project Owner, Construction Contractors and installers agree to indemnify, defend, and hold harmless MPS and its officers, agents, and employees including other design professionals responsible for preparation of the document against any and all claims, suits, losses, damages, or costs, including reasonable attorney's fees, arising from the use of design or construction documents, signed or unsigned, in electronic or paper form.

Mariner Professional Services
 Engineering Planning and Design Land and Environment
 2355 Fairview Avenue S
 Roseville, MN 55113
 P: 612.216.2573
 F: 651.216.7275
 info@mariner-ps.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 SIGNATURE: *Adam T. Parker*
 TYPED OR PRINTED NAME:
 ADAM T. PARKER
 DATE 10/5/18
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PROJECT:
2600 Hamline Av N Preliminary Plans

Roseville, MN
 CLIENT/OWNER:
 Mr. Kevin Arndt 2600 Hamline Avenue North
 6512489992

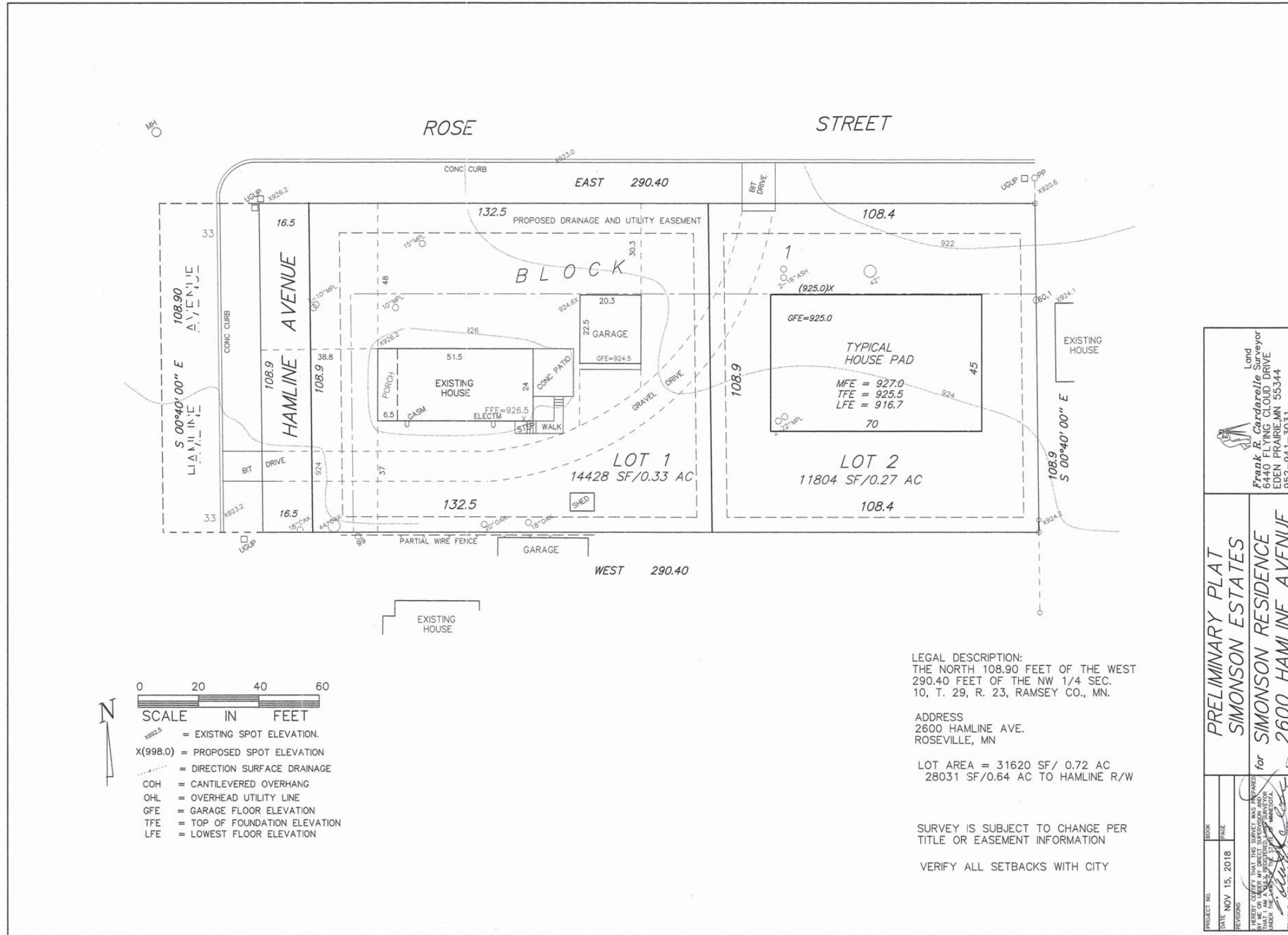
DRAWN ATP	CHECKED
PLAN APPROVED -	WORK INSPECTED
WORK VERIFIED	CAD FILE

IF BAR < 1 INCH PLAN IS REDUCED SCALE
 INITIAL PLAN DATE
 10/5/18
 CHECK REVISION FOR UPDATE

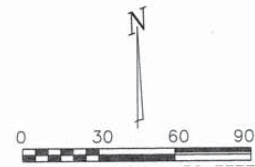
PROPOSED SITE PLAN

PROJECT NO.
18-ARNDT-01

DRAWING NO.
3/3

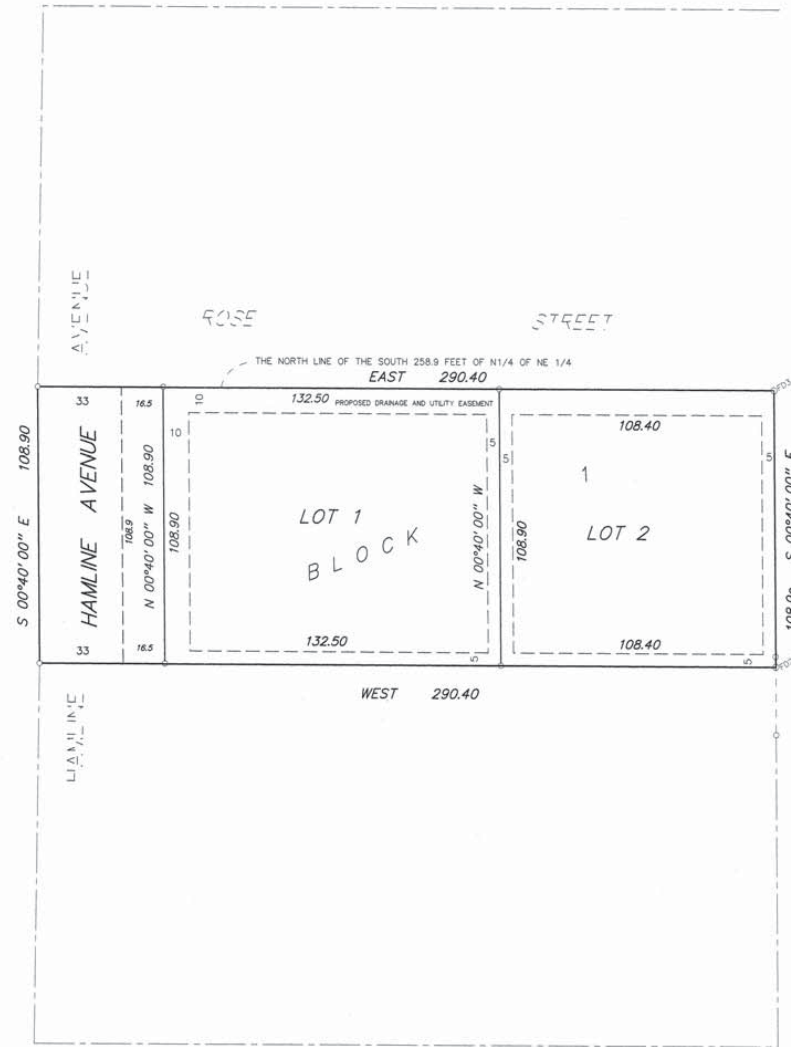


SIMONSON ESTATES



- - DENOTES 1/2 INCH X 14 INCH IRON PIPE MONUMENT FOUND WITH CAP STAMPED LICENSE NO. 14374 UNLESS OTHERWISE SHOWN
- - DENOTES 1/2 INCH X 14 INCH IRON PIPE MONUMENT SET WITH CAP STAMPED LICENSE NO. 6508

FOR PURPOSES OF THIS PLAT THE EAST LINE OF HAMLINE AVENUE IS ASSUMED TO HAVE A BEARING OF S 00°40' 00" E



KNOW ALL MEN BY THESE PRESENTS: That Herman F. Simonsen, and Marie M. Simonsen, husband and wife, of the following described property situated in the City of Roseville, County of Ramsey, State of Minnesota:

The West 291 feet of the North 108.9 feet of the South 258.9 feet of the North Quarter of the Northeast Quarter Southwest of Section 10, Township 29, Range 23.

Have caused the same to be surveyed, and platted as SIMONSON ESTATES and do hereby donate and dedicate to the public for public use forever the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said Herman F. Simonsen and Marie M. Simonsen have hereunto set their hands this ____ day of _____, 20__.

Herman F. Simonsen, Marie M. Simonsen

State of Minnesota
County of Ramsey
The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by Herman F. Simonsen, and Marie M. Simonsen

Notary Public, _____ County, Mn.
My Commission Expires _____

I, Frank R. Cardarelle, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and that all public ways are shown and labeled on this plat. Dated this ____ day of _____, 20__.

Frank R. Cardarelle, a Licensed Professional Land Surveyor.
Minnesota License No. 6508

State of Minnesota
County of Hennepin
The foregoing Surveyor's Certificate was acknowledged before me this ____ day of _____, 20__, by Frank R. Cardarelle, a Licensed Professional Land Surveyor.

Notary Public, Hennepin County, Mn.
My Commission Expires _____

City Council of Roseville, Minnesota
We do hereby certify that on the ____ day of _____, 20__, the City Council of the City of Roseville, Minnesota, approved this plat. Also the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

Mayor Manager

Department of Property Records and Revenue
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year ____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

_____, Director
Department of Property Records and Revenue
By _____, Deputy

County Surveyor, Ramsey County, Minnesota
I hereby certify that this plat complies with the requirements of Minnesota Statutes, Section 505.021, and is approved pursuant to Minnesota Statutes Section 383A.42, this ____ day of _____, 20__.

Ramsey County Surveyor

County Recorder, Ramsey County, Minnesota
I hereby certify that this plat of SIMONSON ESTATES was filed in the office of the County Recorder for public record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly filed in Book _____ of Plats, Page _____, as Document Number _____.

Deputy County Recorder

FRANK R. CARDARELLE

LAND SURVEYORS

RCA Exhibit D

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a. **Request for Approval of a Preliminary Plat to Subdivide the Property at 2600 Hamline Avenue into Two Lots and a Subdivision Variance to City Code Section 1004.8(B) “Dimensional Standards” to Allow for the Creation of a Lot with a Depth of Less than 110 Feet (PF18-022).**

Chair Murphy opened the public hearing for PF17-019 at approximately 6:38 p.m. and reported on the purpose and process of a public hearing. He advised this item will be before the City Council on January 7, 2019.

City Planner Paschke summarized the request as detailed in the staff report dated December 5, 2018.

Member Groff asked if there were any comments from neighbors.

Mr. Paschke indicated staff did not receive any emails or phone calls related to this item. He noted the only conversation he had in regard to this item was with Member Gitzen.

Member Gitzen stated when looking at the site plan (3 of 3), it shows a 1.2-foot encroachment by the garage to the south. On the preliminary plat of Simonson Estates, it looks like the line is moved and he wanted staff to make sure that was the case and that there is not an encroachment.

Mr. Paschke noted the applicant is at the meeting to answer questions, but he agreed there should be a verification of that before it gets too far along in the process and is dealt with if needed.

Applicant Representatives

- **Adam Parker, Engineer and applicant assistant**
- **Kevin Hart, representing the applicant, who is his grandmother**

Member Gitzen stated on the plan, 3.3 shows a 1.2-foot encroachment and on the preliminary plat it appears the line has been moved. He asked which one is correct.

Mr. Parker stated the correct location is on the preliminary plat. He thought the site plan document that was sent was before the boundary survey was completed and the preliminary plat has been updated to show what is on the boundary survey. He noted both plans match.

Member Sparby asked if there has been any communication with the property owner to the south about the boundary.

Mr. Hart indicated he had not had any discussions with the property owner to the south and assumed the property owner received the same notice he received for this meeting where the property owner could voice their concerns if any.

Chair Murphy asked the applicants if there was anything additional the Planning Commission should know about this item.

RCA Exhibit D

50 Mr. Parker indicated everything in the packet is up to date with the exception of the
51 engineering plans but have since been updated.

52
53 **Public Comment**

54
55 No one came forward to speak for or against this request.

56
57 **Commission Deliberation**

58
59 **MOTION**

60 **Member Gitzen moved, seconded by Member Groff, to recommend to the City**
61 **Council approval of the proposed subdivision variance and preliminary**
62 **Simonsen Estates plat of the residential property at 2600 Hamline, based on the**
63 **content of this RPCA, public input, and Planning Commission deliberation, with**
64 **the condition that 16.5 feet of additional Hamline Avenue right-of-way be**
65 **dedicated pursuant to Ramsey County's Major Street Plan.**

66
67 **Ayes: 6**

68 **Nays: 0**

69 **Motion carried.**

70

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville,
2 County of Ramsey, Minnesota, was held on the 7th day of January 2019 at 6:00 p.m.

3 The following Council Members were present: _____;
4 and _____ were absent.

5 Council Member _____ introduced the following resolution and moved its adoption:

6 **RESOLUTION NO. _____**
7 **A RESOLUTION APPROVING THE PROPOSED SUBDIVISION VARIANCE AND**
8 **SIMONSEN ESTATES PRELIMINARY PLAT (PF18-022)**

9 WHEREAS, Kevin Arndt has submitted a valid application on behalf of the property owner,
10 Maria Simonsen, for approval of a proposed subdivision variance and Simonsen Estates preliminary plat
11 of the residential property at 2600 Hamline Avenue; and

12 WHEREAS, the property included in the proposed Simonsen Etstates plat is assigned Ramsey
13 County Parcel Identification Number 10-29-23-12-0035, and is legally described as:

14 The West 291 feet of the North 108.9 feet of the South 258.9 feet of the North Quarter of the
15 Northeast Quarter Southwest of Section 10, Township 29, Range 23.

16 WHEREAS the proposed subdivision conforms to all of the applicable standards of the City of
17 Roseville zoning and subdivision codes, except for the substandard depth of the proposed Lot 2, which
18 must be resolved by the approval of a subdivision variance; and

19 WHEREAS, the Roseville Planning Commission held the duly noticed public hearing for this
20 application on December 5, 2018, and having closed said public hearing, voted to recommend approval
21 of the proposed subdivision variance and preliminary plat based on the public record and the Planning
22 Commission’s deliberation with the condition that 16.5 feet of additional Hamline Avenue right-of-way
23 be dedicated pursuant to Ramsey County’s Major Street Plan; and

24 WHEREAS the Roseville City Council has made the following findings with respect to the
25 proposed subdivision variance as mandated by §1102.02.C of the Roseville City Code:

- 26 1. *The proposal is consistent with the Comprehensive Plan.* The proposal is generally consistent
27 with the Comprehensive Plan because it represents the Comprehensive Plan’s goals of
28 residential reinvestment.
- 29 2. *The proposal is in harmony with the purposes and intent of the zoning and subdivision*
30 *ordinances.* The proposal is in harmony with the purposes and intent of the zoning and
31 subdivision ordinances as they apply to such lot splits because the goals of these ordinances
32 are to ensure that new lots have simple, regular shapes with enough area to be appropriate
33 and suitable for residential development, and the proposed rectangular lots are larger than
34 most of their neighbors despite the substandard depth of Lot 2.
- 35 3. *An unusual hardship on the land exists.* The subject property far exceeds the minimum size
36 requirements for a corner parcel, and but for a deviation of 1% from the minimum required

RCA Exhibit E

37 depth for an interior parcel, the subject property would be large enough to subdivide into two
38 lots that meet or exceed all of the pertinent size standards. The inability to subdivide the
39 subject property into two lots that would be wider and have greater area than most of the
40 surrounding lots constitutes an unusual hardship which the subdivision variance process is
41 intended to relieve.

42 4. *The variance, if granted, will not alter the essential character of the locality.* If the requested
43 subdivision variance is approved, the approval will not alter the essential character of the
44 locality because the subject property is currently the largest among the lots along this portion
45 of Rose Place and the lots created in the resulting plat will continue to be among the largest
46 lots in the area.

47 NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to approve the
48 proposed subdivision variance and Simonsen Estates preliminary plat, based on the public record and
49 City Council deliberation, with the condition that 16.5 feet of additional Hamline Avenue right-of-way
50 be dedicated pursuant to Ramsey County’s Major Street Plan.

51 WHEREUPON said resolution was declared duly passed and adopted.



REQUEST FOR COUNCIL ACTION

Date: 1/07/2019
Item No.: 9.m

Department Approval

City Manager Approval

Item Description: Approve Contract with North Suburban Access Corporation for Professional Video Services

1 **BACKGROUND**

2 Since 2013, the City has contracted with the North Suburban Access Corporation (part of CTV)
3 for video production operations for City meetings. The existing contract has expired and a new
4 agreement needs to be in place to continue broadcasting city meetings. Details of the proposed
5 agreement are as follows:

- 6 • NSAC would provide the following services:
 - 7 ○ Video recording of all City Council meetings and monthly Commission
 - 8 meetings
 - 9 ○ Archiving meetings
 - 10 ○ Prepare equipment and room for meetings
 - 11 ○ Maintaining Community Calendar on city cable channel
 - 12 ○ In consultation with City staff, setting the monthly programming schedule and
 - 13 acquiring outside programing
- 14 • NSAC will provide up to 553.5 hours annually for municipal meeting production for a
- 15 cost of \$17,712 annually.
- 16 • NSAC will provide live and repeat playback of municipal meetings for an annual cost of
- 17 \$1,978.20 annually.
- 18 • NSAC will provide for webstreaming services of municipal meetings for an annual cost
- 19 of \$4,421 per year.
- 20 • NSAC will provide audio/visual equipment maintenance, planning, and installation at an
- 21 hourly rate of \$80 per hour.
- 22 • NSAC will provide at least two productions a year through its new “Neighborhood
- 23 Network Services” to highlight other happenings in the community based on the request
- 24 by the City at a cost of \$1 annually.
- 25 • The term of the contract is three years, expiring on December 31, 2021. There will be a
- 26 3% increase for the services provided by NSAC in 2020 and 2021.

27 **POLICY OBJECTIVE**

28 Ensuring that the public has access to all meetings of city government is a tenet of good
29 governance. Providing citizens with the opportunity to watch city meetings live or on replay
30 provides for transparency in the governmental process.

31 **BUDGET IMPLICATIONS**

32 The cost in 2019 of the contract with NSAC will be \$24,111.20 and will be funded from the
33 Communications Fund. In 2018, the costs for NSAC services were \$23,419.05

34 **STAFF RECOMMENDATION**

35 Staff recommends entering into the agreement with NSAC for video production services and
36 broadcasting of city meetings.

37 **REQUESTED COUNCIL ACTION**

38 Motion to authorize the City Manager and Mayor to enter into the agreement with NSAC for
39 video production services and broadcasting of city meetings.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachment: A: Professional Services Agreement with North Suburban Access Corporation



Standard Agreement for Professional Services

This Agreement (“Agreement”) is made on the 1st day of January, 2019, between the City of Roseville, a municipal corporation (hereinafter “City”), and North Suburban Access Corporation, (hereinafter “Consultant”).

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services shown in Exhibit “A” attached hereto (“Work”) in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
2. **Term.** The term of this Agreement shall be from January 1, 2019 through December 31, 2021, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant the compensation described in Exhibit A attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. On the anniversary date of this agreement, the cost of all services provided will increase by 3%.
 - C. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

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4. **City Assistance.** The City agrees to provide the Consultant with the following assistance concerning the Work to be performed hereunder:

- A. Depending on the nature of the Work, Consultant may from time to time require access to public and private lands or property. To the extent the City is legally and reasonably able, the City shall provide access to and make provisions to enable the Consultant to enter upon public and private land and property as required for the Consultant to perform and complete the Work.
- B. The City shall furnish the Consultant with a copy of any special standards or criteria promulgated by the City relating to the Work, including but not limited to design and construction standards, that is needed by the Consultant in order to prepare for the performance of the Work.
- C. A person shall be appointed to act as the City’s representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information, interpret, and define the City’s policy and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement.

5. **Method of Payment.** The Consultant shall submit to the City, on a monthly basis, an itemized invoice for Work performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:

- A. To receive any payment pursuant to this Agreement, the invoice must include the following statement dated and signed by the Consultant: “I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.”

The payment of invoices shall be subject to the following provisions:

- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon Consultant of written notice from the City of such suspension.
- B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

- 91 6. **Project Manager and Staffing.** The Consultant has designated Jared Wiedmeyer and Pat
92 Cook (“Project Contacts”) to perform and /or supervise the Work, and as the persons for
93 the City to contact and communicate with regarding the performance of the Work. The
94 Project Contacts shall be assisted by other employees of the Consultant as necessary to
95 facilitate the completion of the Work in accordance with the terms and conditions of this
96 Agreement. Consultant may not remove or replace Project Contracts without the prior
97 approval of the City.
98
- 99 7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be
100 in accordance with the normal standard of care in Ramsey County, Minnesota, for
101 professional services of like kind.
102
- 103 9. **Termination.** This Agreement may be terminated at any time by the City, with or without
104 cause, by delivering to the Consultant at the address of the Consultant set forth on page 1,
105 a written notice at least seven (7) days prior to the date of such termination. The date of
106 termination shall be stated in the notice. Upon termination the Consultant shall be paid for
107 services rendered (and reimbursable expenses incurred if required to be paid by the City
108 under this Agreement) by the Consultant through and until the date of termination so long
109 as the Consultant is not in default under this Agreement. If however, the City terminates
110 the Agreement because the Consultant is in default of its obligations under this Agreement,
111 no further payment shall be payable or due to the Consultant following the delivery of the
112 termination notice, and the City may, in addition to any other rights or remedies it may
113 have, retain another consultant to undertake or complete the Work to be performed
114 hereunder.
115
- 116 10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided
117 under this Agreement without the express written consent of the City. The Consultant shall
118 promptly pay any subcontractor involved in the performance of this Agreement as required
119 by the State Prompt Payment Act.
120
- 121 11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an
122 independent contractor and not an employee of the City. No statement herein shall be
123 construed so as to find the Consultant an employee of the City.
124
- 125 12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not
126 discriminate against any person, contractor, vendor, employee or applicant for employment
127 because of race, color, creed, religion, national origin, sex, marital status, status with regard
128 to public assistance, disability, sexual orientation or age. The Consultant shall post in
129 places available to employees and applicants for employment, notices setting forth the
130 provision of this non-discrimination clause and stating that all qualified applicants will
131 receive consideration for employment. The Consultant shall incorporate the foregoing
132 requirements of this Provision 12 in all of its subcontracts for Work done under this
133 Agreement, and will require all of its subcontractors performing such Work to incorporate
134 such requirements in all subcontracts for the performance of the Work. The Consultant
135 further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota

- 136 Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with
137 Disabilities Act of 1990.
138
- 139 13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or
140 obligations hereunder, without the prior written consent of the City.
141
- 142 14. **Services Not Provided For.** No claim for services furnished by the Consultant not
143 specifically provided for herein shall be paid by the City.
144
- 145 15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state
146 and local laws, statutes, ordinances, rules and regulations in the performance of the Work.
147 The Consultant and City, together with their respective agents and employees, agree to
148 abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section
149 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation
150 by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to
151 be performed shall constitute a material breach of this Agreement and entitle the City to
152 immediately terminate this Agreement.
153
- 154 16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall
155 not affect, in any respect, the validity of the remainder of this Agreement.
156
- 157 17. **Indemnification.** The Consultant agrees to defend, indemnify and hold the City, its
158 Council, officers, agents and employees harmless from any liability, claims, damages,
159 costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or
160 indirectly from a negligent act or omission (including without limitation professional errors
161 or omissions) of the Consultant, its agents, employees, and/or subcontractors pertaining to
162 the performance of the Work provided pursuant to this Agreement and against all losses by
163 reason of the failure of said Consultant to fully perform, in any respect, all of the
164 Consultant's obligations under this Agreement.
165
- 166 18. **Insurance.**
167
- 168 A. General Liability. Prior to starting the Work, the Consultant shall procure, maintain
169 and pay for such insurance as will protect against claims for bodily injury or death, and
170 for damage to property, including loss of use, which may arise out of operations by the
171 Consultant or by any subcontractor of the Consultant, or by anyone employed by any
172 of them, or by anyone for whose acts any of them may be liable. Such insurance shall
173 include, but not be limited to, minimum coverages and limits of liability specified in
174 this Provision 18 or required by law. Except as otherwise stated below, the policies
175 shall name the City as an additional insured for the Work provided under this
176 Agreement and shall provide that the Consultant's coverage shall be primary and
177 noncontributory in the event of a loss.
178
- 179 B. The Consultant shall procure and maintain the following minimum insurance coverages
180 and limits of liability with respect to the Work:
181

182	Worker’s Compensation:	Statutory Limits
183		
184	Employer’s Liability	\$500,000 each accident
185	(Not needed for	\$500,000 disease policy limit
186	Minnesota based	\$500,000 disease each employee
187	Consultant):	
188		
189	Commercial General Liability:	\$1,000,000 per occurrence
190		\$2,000,000 general aggregate
191		\$2,000,000 Products – Completed Operations
192		Aggregate
193		\$100,000 fire legal liability each occurrence
194		\$5,000 medical expense
195		
196	Comprehensive Automobile	
197	Liability:	\$1,000,000 combined single limit (shall include
198		coverage for all owned, hired and non-owed
199		vehicles.

200
 201 C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO
 202 form CG 0001, and shall include the following:

- 203
- 204 a. Personal injury with Employment Exclusion (if any) deleted;
- 205
- 206 b. Broad Form Contractual Liability coverage; and
- 207
- 208 c. Broad Form Property Damage coverage, including Completed Operations.
- 209

210
 211 D. Consultant shall maintain in effect all insurance coverages required under this
 212 Provision 18 at Consultant’s sole expense and with insurance companies licensed to do
 213 business in the state in Minnesota and having a current A.M. Best rating of no less
 214 than A-, unless otherwise agreed to by the City in writing. In addition to the
 215 requirements stated above, the following applies to the insurance policies required
 216 under this Provision:

- 217
- 218 a. All policies shall be written on an “occurrence” form (“claims made” and “modified
 219 occurrence” forms are not acceptable);
- 220
- 221 b. All policies, except the Worker’s Compensation Policies, shall contain a waiver of
 222 subrogation naming “the City of Roseville”;
- 223
- 224 c. All policies, except the Worker’s Compensation Policies, shall name “the City of
 225 Roseville” as an additional insured;
- 226

- 227 d. All policies, except the Worker's Compensation Policies, shall insure the defense
228 and indemnify obligations assumed by Consultant under this Agreement; and
229
- 230 e. All policies shall contain a provision that coverages afforded thereunder shall not
231 be canceled or non-renewed or restrictive modifications added, without thirty (30)
232 days prior written notice to the City.
233

234 A copy of the Consultant's insurance declaration page, Rider and/or Endorsement, as
235 applicable, which evidences the compliance with this Paragraph 18, must be filed with
236 City prior to the start of Consultant's Work. Such documents evidencing insurance
237 shall be in a form acceptable to City and shall provide satisfactory evidence that
238 Consultant has complied with all insurance requirements. Renewal certificates shall
239 be provided to City prior to the expiration date of any of the required policies. City
240 will not be obligated, however, to review such declaration page, Rider, Endorsement
241 or certificates or other evidence of insurance, or to advise Consultant of any
242 deficiencies in such documents and receipt thereof shall not relieve Consultant from,
243 nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations
244 hereunder. City reserves the right to examine any policy provided for under this
245 Provision 18.
246

- 247 E. If Consultant fails to provide the insurance coverage specified herein, the Consultant
248 will defend, indemnify and hold harmless the City, the City's officials, agents and
249 employees from any loss, claim, liability and expense (including reasonable attorney's
250 fees and expenses of litigation) to the extent necessary to afford the same protection as
251 would have been provided by the specified insurance. Except to the extent prohibited
252 by law, this indemnity applies regardless of any strict liability or negligence attributable
253 to the City (including sole negligence) and regardless of the extent to which the
254 underlying occurrence (i.e., the event giving rise to a claim which would have been
255 covered by the specified insurance) is attributable to the negligent or otherwise
256 wrongful act or omission (including breach of contract) of Consultant, its contractors,
257 subcontractors, agents, employees or delegates. Consultant agrees that this indemnity
258 shall be construed and applied in favor of indemnification. Consultant also agrees that
259 if applicable law limits or precludes any aspect of this indemnity, then the indemnity
260 will be considered limited only to the extent necessary to comply with that applicable
261 law. The stated indemnity continues until all applicable statutes of limitation have run.
262

263 If a claim arises within the scope of the stated indemnity, the City may require
264 Consultant to:

- 265
- 266 a. Furnish and pay for a surety bond, satisfactory to the City, guaranteeing
267 performance of the indemnity obligation; or
268
- 269 b. Furnish a written acceptance of tender of defense and indemnity from Consultant's
270 insurance company.
271

272 Consultant will take the action required by the City within fifteen (15) days of receiving
273 notice from the City.
274

275 19. **Ownership of Documents.** All plans, diagrams, analysis, reports, information, and
276 electronic media and data generated in connection with the performance of this Agreement
277 (“Information”) shall become the property of the City, but the Consultant may retain copies
278 of such documents as records of the services provided. The City may use the Information
279 for any reasons it deems appropriate without being liable to the Consultant for such use.
280 The Consultant shall not use or disclose the Information for purposes other than performing
281 the Work contemplated by this Agreement without the prior consent of the City.
282

283 20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related
284 to this Agreement or the relationships which result from this Agreement shall be subject to
285 mediation as a condition precedent to initiating arbitration or legal or equitable actions by
286 either party. Unless the parties agree otherwise, the mediation shall be in accordance with
287 the Commercial Mediation Procedures of the American Arbitration Association then
288 currently in effect. A request for mediation shall be filed in writing with the American
289 Arbitration Association and the other party. No arbitration or legal or equitable action may
290 be instituted for a period of 90 days from the filing of the request for mediation unless a
291 longer period of time is provided by agreement of the parties. Cost of mediation shall be
292 shared equally between the parties. Mediation shall be held in the City of Roseville unless
293 another location is mutually agreed upon by the parties. The parties shall memorialize any
294 agreement resulting from the mediation in a Mediated Settlement Agreement, which
295 Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.
296

297 21. **Annual Review.** Prior to each anniversary of the date of this Agreement, the City shall
298 have the right to conduct a review of the performance of the Work performed by the
299 Consultant under this Agreement. The Consultant agrees to cooperate in such review and
300 to provide such information as the City may reasonably request. Following each
301 performance review the parties shall, if requested by the City, meet and discuss the
302 performance of the Consultant relative to the remaining Work to be performed by the
303 Consultant under this Agreement.
304

305 22. **Conflicts.** No salaried officer or employee of the City and no member of the Board of the
306 City shall have a financial interest, direct or indirect, in this Agreement. The violation of
307 this provision shall render this Agreement void.
308

309 23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
310

311 24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which
312 shall be considered an original.
313

314 25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for
315 any reason, held by a court of competent jurisdiction to be contrary to law, such decision
316 shall not affect the remaining provisions of this Agreement.
317

318 26. ***Entire Agreement.*** Unless stated otherwise in this Provision 26, the entire agreement of
319 the parties is contained in this Agreement. This Agreement supersedes all prior oral
320 agreements and negotiations between the parties relating to the subject matter hereof as
321 well as any previous agreements presently in effect between the parties relating to the
322 subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions
323 of this Agreement shall be valid only when expressed in writing and duly signed by the
324 parties, unless otherwise provided herein. The following agreements supplement and are
325 a part of this Agreement: None.
326

327 IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of
328 the date set forth above.

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CITY OF ROSEVILLE

Mayor

City Manager

(CONSULTANT)

By: _____

Its: _____

351
352

Exhibit A

Service	Quote	
<p><u>Municipal Production Services:</u> The NSAC agrees to provide the following:</p> <ul style="list-style-type: none"> • Provide a municipal producer to record and broadcast city meetings no more than 553.5 hours per year, or 5 hours per meeting; • Additional services related to municipal production services will be billed at a flat rate of \$40 per hour; • Equipment and meeting room preparation; and <p>The City agrees to provide the following:</p> <ul style="list-style-type: none"> • Provide a weekly schedule of live and/or recorded events of shows at least one week in advance of first event/show on the schedule. • Provide the NSAC with the name and telephone number and email address of an emergency contact who can answer questions about the cablecast and/or encoding of live events. • Provide the NSAC the timing of the discussion of agenda items for web links. 	<p>\$17,712 per year</p>	<p>\$17,712</p>
<p><u>Cablecasting Services:</u> The NSAC agrees to provide the following:</p> <ul style="list-style-type: none"> • Live broadcasting of City Council meetings and applicable Advisory Commission meetings on appropriate channels; • Schedule the City channel with up to 14 premiers of programming, and 49 reruns of programming per week, totaling 63 playbacks per week; • Coordination of 2 Carousels per month at \$5 per Carousel, per month. This does not include labor to manage the Carousel; <p>The City agrees to provide the following:</p> <ul style="list-style-type: none"> • Monthly schedule of cablecast playbacks. 	<p>\$1,978.20 per year</p>	<p>\$1,978.20 per year</p>
<p><u>Web streaming Services:</u> The NSAC agrees to provide the following:</p> <ul style="list-style-type: none"> • Live web streaming of no more than 9 regular programs per month, with 4 floating meetings per year to use at the city’s discretion; • Encoded meetings and the accompanying agendas posted within 24 hours on the NSAC’s website; • Post links between agenda items and their video discussion; <p>Storage of recorded videos for up to 6 months;</p> <p>The City agrees to provide the following:</p> <ul style="list-style-type: none"> • Provide the NSAC with monthly schedule of all live meetings to be streamed and/or encoded for posting on the NSAC’s website; • Notify the NSAC as soon as possible of the cancellation of a live event, including city meeting, which is scheduled for playback, of any change in the day or beginning time of any live event, 	<p>\$4,421 per year</p>	<p>\$4,421 per year</p>

<p>including city meeting, or of any additions of special meeting to the schedule;</p> <ul style="list-style-type: none"> • Provide the NSAC with the name and telephone number for a main contact of the cablecast. • Chapter marking information on the agenda will be provided by the City for meetings not utilizing the NSAC’s municipal producers. 		
<p><u>Consultation:</u> The NSAC agrees to provide the following:</p> <ul style="list-style-type: none"> • Audio/Visual equipment maintenance related to municipal meeting coverage and delivery; and • Audio/Video equipment planning, and/or installation. 	<p>\$80 per hour. Proposal for projects will need a contract. Will charge as needed.</p>	<p>-</p>
<p><u>Neighborhood Network Services:</u> The NSAC agrees to provide the following:</p> <ul style="list-style-type: none"> • Produce at least 2 productions a year for the City, at the discretion of the NSAC; • Cablecast, web stream, and distribute via link to the City the final product; • Storage of recorded videos for up to 6 months. <p>The City agrees to provide the following:</p> <ul style="list-style-type: none"> • Submit to the NSAC monthly production requests, which will only come from either the City Administrator, the Mayor, or a City Council Member that has been designated for communications. 	<p>Introductory rate of \$1 per year</p>	<p>\$1</p>
<p>Total</p>		<p>\$24,112.20 per year</p>