

**Mayor:**  
Dan Roe



**Address:**  
2660 Civic Center Dr.  
Roseville, MN 55113

**Councilmembers:**  
Jason Etten  
Lisa Laliberte  
Wayne Groff  
Robert Willmus

**Phone:**  
651-792-7000

**Website:**  
[www.cityofroseville.com](http://www.cityofroseville.com)

**City Council Agenda  
Commencing Immediately  
Following  
Economic Development  
Authority Meeting  
Monday, January 28, 2019  
6:15 p.m.  
City Council Chambers**

1. 6:15 P.M. Roll Call  
Voting & Seating Order: Willmus, Laliberte, Groff, Etten and Roe
2. 6:16 P.M. Pledge of Allegiance
3. 6:17 P.M. Approve Agenda
4. 6:20 P.M. Public Comment
5. 6:25 P.M. Recognition, Donations and Communications

5.A. Consider Proclaiming February Black History Month

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

5.B. Proclamation- Optimist Day

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

6. 6:30 P.M. Items Removed from Consent Agenda

7. Business Items

7.A. 6:35 P.M. Presentation from Northeast Youth and Family Services

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

7.B. 6:45 P.M. Consider Lake Owasso Safe Boating Association's Request for Permit Renewal of the Water-Ski Slalom Course on Lake Owasso

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.C. 6:50 P.M. Consider Presumptive Penalty Approval for Fantasy Flight Alcohol Compliance Failure

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.D. 7:00 P.M. Police Department Staffing Presentation

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.E. 7:50 P.M. Discussion on Financing Options for the 2719 Lexington Ave Property Acquisition

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.F. 8:10 P.M. Consider Approval of a Rezoning for 211 North McCarrons Boulevard (PF18-016).

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.G. 8:20 P.M. Consider an Interim Use in support of outdoor semi-trailer storage at 2720 Fairview Avenue (PF18-028)

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

8. 8:35 P.M. Approve Minutes

- a. Approve City Council Minutes - January 7, 2019
- b. Approve City Council Minutes - January 14, 2019
- c. Approve Roseville Economic Development Authority Minutes - January 14, 2019

9. 8:40 P.M. Approve Consent Agenda

9.A. AP-Approval of Payments

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.B. Consideration to approve or deny 1 Temporary Gambling Permit

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

9.C. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000  
Attachment A1 is included in the RCA

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.D. Approve the 2019-2021 Labor Agreements between the City of Roseville and International Union of Operating Engineers Local No. 49 and Law Enforcement Labor Services, Inc. Local 431

Documents:

[REQUEST FOR CITY COUNCIL ACTION.PDF](#)

- 9.E. Approve Annual Contract with Northeast Youth and Family Services

Documents:

[REQUEST FOR CITY COUNCIL ACTION AND ATTACHMENT.PDF](#)

10. 8:45 P.M. Council and City Manager Communications, Reports and Announcements
11. 8:50 P.M. Councilmember Initiated Future Agenda Items and Future Agenda Review
12. 8:55 P.M. Adjourn

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 1/28/2019  
Item No.: 5.a

Department Approval

City Manager Approval



Item Description: Consider Proclaiming February Black History Month

**BACKGROUND**

At the September 20, 2017 Human Rights, Inclusion and Engagement Commission (HRIEC) meeting, Mayor Roe asked that the commission review proclamations before they were presented to the City Council as a result of comments from concerned citizens. Since that time, the HRIEC has spent considerable time at each subsequent meeting to discuss, review, conduct outreach, and consult with the City Council on what they would like included in city proclamations. At the February 12, 2018 City Council meeting, the HRIEC brought forward a recommendation on the process for reviewing the proclamations that included:

- **Review existing proclamation language.** The HRIEC or another body designated by Council would conduct an in-depth review of current proclamations and provide recommended changes to content and language within those proclamations. This would enable our City's proclamations to be as contemporary and locally-relevant as possible.
- **Increase awareness of city proclamations.** Upcoming proclamations would be mentioned on the city website, city newsletter and other appropriate forms of communication. In doing so awareness of the proclamation can reach a larger audience and therefore further promote the proclamation's purpose.
- **Pilot one or two featured proclamations in 2018.** In addition to the proclamation the city would have programming or outreach related to the proclamation. The City would make a purposeful effort to educate the community or engage with those affected by the proclamation's topic. This shows that our City is working towards meaningful progress related to what is being proclaimed.

At the November 26, 2018 City Council meeting, the HRIEC presented their recommendation regarding proclamations for 2019 to the Council. At that meeting, the Council asked the Commission to further review the format of the proclamations. In particular, they asked that the proclamations include details on whether it was a nationally recognized month, and if so, who created the designated month/day/week, etc. In addition, they felt that it would be beneficial to also include:

- any challenges people have faced,
- contributions of people being recognized (locally if possible),
- a sentence stating the city generally committing to improving or celebrating the lives or contributions
- any legislative actions surrounding the issue.



34 The Commission discussed the Black History Month proclamation and felt it was in a format to  
 35 bring forward to Council for discussion. Some details regarding the background and commission  
 36 outreach is included below.  
 37

Proclamation	Month	History	Outreach
Black History Month	February	Since 1976, every U.S. president has officially designated the month of February as Black History Month. Other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating black history.	Reviewed most recent proclamation, then looked at President Obama's, spoke with NAACP and talked to some people in black community. Met with 5 people.  In addition, Marquita Stevens with the Minneapolis Urban League provided additional language edits.

38  
 39 Attached is a redlined version of the proclamation which highlights the updated language proposed  
 40 through the outreach conducted by the commission. A clean copy is also included in the packet.  
 41

42 Additionally, the commission has discussed other ways to highlight the monthly proclamation(s) one  
 43 of which includes utilizing the display cases outside the City Council Chambers. City staff often  
 44 struggle with finding topics, ideas or organizations to fill those display cases throughout the year.  
 45 Therefore, the Commission has assigned each commissioner a month corresponding to a specific  
 46 proclamation, and has agreed to work on filling one of the display cases to highlight the information  
 47 provided in the monthly proclamation. As part of this, the Volunteer Coordinator has found a  
 48 volunteer with a degree in Design who is eager to begin working with the commission to ensure an  
 49 eye-catching and interesting display each month.  
 50

51 **POLICY OBJECTIVE**

52 Proclamations are typically issued to recognize the importance of a community event, significant  
 53 achievements by a community member or group, or to increase public awareness of a worthy cause.  
 54 To ensure these proclamations are relevant, timely and culturally appropriate, outreach to those who  
 55 are impacted by the proclamation should be undertaken to better understand the impact of the  
 56 proclamation.  
 57

58 **STAFF RECOMMENDATION**

59 Approve the proclamation and proclaim February as Black History Month in the City of Roseville.  
 60

61 **REQUESTED COUNCIL ACTION**

62 Proclaim February, 2019 as Black History Month in the City of Roseville and read the proclamation.

Prepared by: Rebecca Olson, Assistant City Manager (651) 792-7446

- Attachments:   A. Minutes excerpts  
                   B. Redlined version Proclamation  
                   C. Black History Month Proclamation

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**REQUEST FOR COUNCIL ACTION**

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1                   **Human Rights, Inclusion and Engagement Commission**  
2                                   **Meeting Minutes**  
3                                   **FINAL – September 20, 2017 - FINAL**

4  
5  
6   **Future Agenda Items**

7  
8  
9                   **e. Proclamations by the City**

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11   Mayor Roe stated it may make sense to have the HRIE Commission review the proclamations  
12   before they are presented to the Council.

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14  
15   **Adjournment**

16  
17   Commissioner Groff moved and Commissioner Manke seconded a motion to adjourn. Motion  
18   passed unanimously. Meeting adjourned 8:13 p.m.

19  
20  
21   Respectfully submitted,

22  
23   Shannon Schmidt

24   *TimeSaver Off Site Secretarial, Inc.*



**Regular City Council Meeting Minutes**  
**City Hall Council Chambers, 2660 Civic Center Drive**  
**Monday, February 12, 2018**

**Receive Recommendations from Human Rights, Inclusion and Engagement Commission regarding City Proclamation and Park Planning**

Assistant City Manager Olson introduced members of the HRIEC, noting the Commission has been reviewing the City's Proclamation policy and has developed some recommendations based upon that review. They have also attended some of the park planning outreach efforts and have made some recommendations based on upon those events as well.

Councilmember Etten arrived and took his place at the dais at approximately 7:00 p.m.

HRIEC Chair Chelsea Holub and Vice-Chair Nicole Dailey were welcomed by the Council.

Ms. Dailey noted the impetus to study the City's Proclamations came about as a result of the comments from two concerned citizens. First, the HRIEC recommends review of the proclamations themselves; the HRIEC volunteers themselves for that task. Second, they recommend raising awareness amongst residents. Third, they suggest a pilot program that goes along with the Proclamation and demonstrates the importance of the Proclamation, such as proving the City is committed to improving equity. Fourth, they recommend an LGBTQ and/or disability awareness month. Congress recognizes national disability employment and also developmental disabilities, and those are narrow categories that could be expanded.

Mayor Roe stated all the recommendations make sense.

Councilmember McGehee concurred. She would like the proclamations to be more robust and community centered. She asked whether it is okay to do LGBTQ with the June event that is already listed on the sheet. She also concurred the disability parameters should not be so narrow.

Mayor Roe suggested an initial form of research might be reviewing the list of Congressionally recognized months. As many Councilmembers may note, there are a number of advocacy groups who ask the City Council to pass Proclamations about various things. That is part of the reason for the Council's existing policy, to help vet the many requests. Perhaps those advocacy groups are a good resource. There are dozens of different diseases that the City gets requests for, but the City is trying to find those things that have a lot of relevance to people in the community. He encouraged the Commission to look for some broader disability groups that the commission can use as resources.

**Regular City Council Meeting**  
**Monday, February 12, 2018**  
**Page 2**

Councilmember Etten concurred the City should look for more ways to make the Proclamations impactful. He asked if the Proclamations are already in the news-letter roundup.

City Manager Trudgeon responded no, not directly.

Councilmember Etten stated that may be a good place to start.

Councilmember Willmus opined that forming a relevant connection to the community is important. There are some Proclamations he is unsure about, and there may be more that are more meaningful and relevant to the community.

Mayor Roe concurred with the Council's comments. He also noted there might be something related to senior mental health, or mental health more broadly. He does not expect the Commission to look at things like the Optimists or Kiwanis Peanut Day Proclamations, as those are service groups doing good things in the community. He would set those apart from the Proclamations from the causes or various communities within the community. He saw the HRIEC had discussion of how to get an article in the *Roseville Review*. Instead, perhaps the City can spend a couple hundred bucks to buy an ad, to get it out to the community.

Councilmember McGehee suggested someone can also write a letter to the editor or an op-ed. She would be interested in reviewing the Proclamations that are read year after year that are related to these topics. She suggested something like a study guide or an activity that could go on the website. She noted that they might be able to get some help from the folks at the Historical Society.

Councilmember Willmus stated the City website is a good way to increase awareness. He would like to have some more conversation about what might be included in the City newsletter. Some Proclamations could take up quite a bit of space. He would not support taking out a paid advertisement. But use of the website, specifically a page that could be linked to the HRIEC's page, would be helpful.

Ms. Holub summarized the Commission should review current Proclamations and get back to the Council with recommendations.

Councilmember McGehee concurred, suggesting the HRIEC come back to the Council with programming ideas and specific recommendations.

Ms. Holub asked whether the HRIEC can choose a proposed featured Proclamation and bring it to the Council.

The Council concurred.

**Regular City Council Meeting**  
**Monday, February 12, 2018**  
**Page 3**

Ms. Holub then asked for Council feedback on the LBGT proclamation.

Councilmember Willmus noted this body has been proactive related to the LBGT community in recent years. It would be helpful to call attention to what the City has done over time.

Mayor Roe noted that is reflective to where the community has evolved over time.

Councilmember McGehee asked about highlighting mental health as it is important for the entire community and an issue being raised in police departments as well. She asked for the thoughts of the Council.

Mayor Roe stated if there are other recognitions the HRIEC believes is appropriate, more research should be done on the various options, and who might be a partner, and then make a recommendation to add that to the City's roster of Proclamations.

HRIEC Commissioner Etienne Djevi asked about where to find a list of advocacy groups.

Mayor Roe clarified he does not have a list of advocacy groups, but he is suggesting there are groups out there, and it is something for the Commission to research. He also asked staff to forward all future requests for the proclamations to the HRIEC members for their reference.

Mayor Roe noted he had asked that the Parks & Recreation engagement document included in the commission's packet in December, be included in tonight's packet as well. He wanted to commend the Parks and Rec Department for such a fantastic document. It might be a good template for the rest of the City to think about community engagement.

Ms. Holub summarized that the HRIEC has looked into the Parks and Rec Department's outreach efforts, noting that a couple Commission members attended various park planning events. Overall, the engagement process was forward-thinking and engaging. The Commission noted there was great turnout at most of the events, though one event had low turn-out as staff had already done door-to-door contact. The Commission suggested the interpreters were a good idea to have at the events. In advance of the event, it would be helpful to have the materials translated into different languages. Another suggestion is also having the proposals provided in advance, particularly for English language learners. She suggested the promotional materials clarify whether it is an open house or a formal presentation. She noted the concept boards received mixed reactions. One Commissioner noted folks were focused on the playgrounds in the plan, when there were different things the City wanted feedback on, besides the playground.

**Regular City Council Meeting**  
**Monday, February 12, 2018**  
**Page 4**

Perhaps a 3-D model or something more dynamic that shows the differences between the proposals would be helpful.

Mayor Roe thanked the HRIEC for its feedback and asked for Council questions and comments.

Councilmember McGehee thanked the HRIEC for attending the various events and she applauded the suggestions, specifically distributing materials out in advance.

Councilmember Etten concurred the feedback is helpful. He agrees with the idea of presenting materials in multiple languages, and the challenge is deciding which languages. It can be easier for the kids to translate for their elders/parents.

Councilmember Willmus concurred with Councilmember Etten's comments. The point about the kids helping older folks translate is a good one. He suggested the Parks and Rec Department is good at outreach and has different channels and mechanisms to get at various issues. He would love to see the HRIEC attend the Discover Your Parks Series this summer. There are parts of the population that come out for these events that would provide great opportunities for engagement.

Mayor Roe noted the Council will pass along these comments to help their future planning efforts. He echoed it is important for the Commission to distill the Parks and Rec's specific plan and document into a more general guide for the rest of the City. He added that there are different purposes and audiences for different outreach efforts. It would help if the City did a better job of planning engagement early in the process. Additionally, he recalled that when Urban Land Institute was looking at the Rice/Larpenteur project, they recommended more physical objects – moving things around on a table, building blocks representing things. That is a way to cross language barriers very easily. 3-D models are nice, but 3-D things on a table are easier to work with.

Councilmember McGehee stated there should be something in the document that helps determine what mode of engagement they want. If the department has already made up their minds, there should not be a process that gives the false impression that the residents will have more input than is actually the case. People can be disillusioned if they do not think their input was valuable. She also suggested talking to City staff about the process for Garden Station, because it was extremely well attended and was very informative for people participating as well as those trying to understand what the neighborhood wanted. That was an extremely useful part of that particular process. It also highlighted the use of physical items to move around a site as very useful and important in the engagement process.



**Regular City Council Meeting**  
**Monday, February 12, 2018**  
**Page 5**

Mayor Roe noted the Parks and Rec Department has about 12 ways to engage people, depending on what the decision concerns.

Councilmember Willmus asked about the timing of the workplan.

Ms. Holub responded the workplan is slated for early March.



**Regular City Council Meeting Minutes**  
**City Hall Council Chambers, 2660 Civic Center Drive**  
**Monday, November 26, 2018**

**a. Receive Human Rights, Inclusion and Engagement Commission Recommendation on City Proclamations**

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the RCA and related attachments dated November 26, 2018.

HRIEC Chair Cat Beltmann and Commissioner Lauren Peterson reviewed the proclamations with the City Council.

Mayor Roe suggested starting discussion on the January proclamation and events and then circle back to the other months. He thought it made sense to look at a couple of the proclamations each year and as a City focus on a particular issue or concerns. He stated trafficking is an area of concern that people of the community have been talking about for some time. He thought it was great the City got the grant funding and the Police Department is doing the focus on that with other partners.

Councilmember McGehee asked if the HRIEC envisioned the City picking two highlighted issues, one in the spring and one in the fall, perhaps. She also wondered if the HRIEC envisioned two proclamations for the same month. She asked if in some years the series of proclamations the City offered would be changed.

Commissioner Peterson stated the HRIEC discussed choosing one or two different proclamations every year and highlighting those.

Councilmember McGehee asked if the HRIEC's goal would be in January to provide to the City Council the list of proclamations for the year and then which one would be highlighted.

Chair Beltmann thought there was a lot of energy from the HRIEC around the proclamations. The other things the Commission talked about at the November meeting was each Commissioner taking a month for whichever proclamation is relevant to help and set up the display cases in City Hall. She thought with the other work the HRIEC is doing around best practices and thinking about community outreach and what that could look like from the City level and how the Commission could help to build connections within the community to individuals or groups that aren't traditionally involved. She thought the proclamations were a great tool to do that in a way that is very authentic. She thought it creates a great opportunity in that sense and also one the HRIEC can on a yearly basis look at what the priorities are for the City.

**Regular City Council Meeting**  
**Monday, November 26, 2018**  
**Page 2**

Councilmember McGehee thanked the HRIEC for the work that was done on the proclamations.

Councilmember Laliberte stated if this is the one time the City will be focusing on Human Trafficking and it is being done quickly, she wanted to be sure it is done really well because it is something of concern in the community and she would not want to do it without knowing exactly what other things are being done in that month by other groups and entities. She was not sure if the Police Department had anything set up before the HRIEC got involved or would this be a one-time thing for the foundation, or for the HRIEC, or would it be ongoing for the foundation and the HRIEC. She liked the idea of highlighting different proclamations going forward and thought getting some idea as to what that might look like, so the City is doing true justice to each one that is being focused on.

Commissioner Peterson stated in regard to the Human Trafficking item, she was not sure if there was anything else going on in January to highlight the issue. She indicated she just started to work on this with the Police Department and other organizations.

Chair Beltmann stated in regard to the HRIEC workplan, she hoped to come before the Council in early January or February with the HRIEC workplan for the year laid out to receive approval and then that would be what the HRIEC would focus on.

Mayor Roe stated because there are fourteen proclamations and if two were focused on each year, it would take seven years for the Human Trafficking to come back for highlighting unless the City wanted to bring it forward sooner due to it being a high priority issue.

Councilmember Laliberte stated the HRIEC has chosen Hispanic Heritage Month for September and she knew that the Commission itself and the members on that Commission have changed a lot since the two commissions were merged and the City Council had a good conversation about trying to celebrate multiple cultures in the week of Rose Fest. She stated that is still something of interest to her versus picking one culture. She did not know if all of the Commission Members know about the Council's conversation but really being able to pick a day or a number of days during Rose Fest and celebrating all of the cultures in the City. That might get the City out of picking one culture this year and another culture next year.

Mayor Roe thought both could be done but one of the key things for the Commission is that part of the planning is to outline what the Commission might be taking on as responsibilities and work because there is work associated with it and what staff and other departments will be taking on as responsibilities, also what other

**Regular City Council Meeting**  
**Monday, November 26, 2018**  
**Page 3**

partner entities will be brought forward as well. The Council wanted to make sure the HRIEC was not taking on too much work.

Councilmember Willmus thanked the Commission and appreciated the initiative to look at the featured proclamations. He thought that was something the City has not done and an interesting way to call attention to some of these things the City has not had in the past. He agreed with the comments being offered so far.

Chair Beltmann stated the great thing about doing two featured proclamations as a pilot program in 2019 is that it gives the HRIEC the opportunity to figure out what works and what is the best process for doing this.

Councilmember Etten thanked the HRIEC for all of the work done on all of the proclamations. He liked the idea that came up about the display cases as an opportunity to highlight things. He thought another potential to highlight the information is to display information at the Oval as more people travel through there. He thought two to highlight was reasonable, if time permits. He agreed that cultural events should be highlighted at the Rose Fest. He stated at the last HRIEC meeting discussion, there was talk about working with the EDA and the Roseville Business Council to do a presentation night and he thought it was a positive idea. He stated Grace Church has been a partner with the Police Department on some of the work being done. He stated on the point of student activity, the HRIEC has two very active student members and he would defer to them on what can be done.

Mayor Roe stated it is difficult to squeeze a lot of programming into one month so the HRIEC might want to spread out the focus over multiple months. He liked the idea of working with the schools and seeing what the schools might be able to work into some of their curriculum. He stated the HRIEC needs to spread the work around to make sure the entire Commission is involved in order to keep the group engaged.

Mayor Roe asked if the Council had any additional feedback on the other proclamations presented by the HRIEC.

Chair Beltmann stated she would be happy to answer any Council questions regarding the other proclamations in the packet.

Councilmember Etten stated when he looks at the proclamations, there are common themes in most of them and he questioned the ones that did not have those common themes to see if that was just something that did not get included or if there was a purposeful reason for removing something. One piece is challenges that people have faced, another piece is contributions of people that are being recognized have brought to the City, the State and the Country. A third piece is the

**Regular City Council Meeting**  
**Monday, November 26, 2018**  
**Page 4**

City generally committing to improving or celebrating the lives or contributions and the last piece is any Legislative actions.

Councilmember Etten stated on the Women's History Month Proclamation, it was previously Women's History Week that was designated November 8<sup>th</sup> but, in the resolution, it designates a month so he did not know if there was an official designation that was created by a certain body making it happen that should be acknowledged as a part of the proclamation.

Commissioner Peterson stated she took all of the Women's History Month proclamations that were out there from the State of Minnesota, the President's Office, and then any women's group that specifically used that, and she tailored it to what she thought would fit the City. She did not know if there is a designation for that, but she worked off the State and Presidential Proclamations that were made.

Councilmember Etten stated another spot where he was looking for contributions, actually two, Americans with Disabilities and Mental Health Awareness proclamations. He stated neither one talk about contributions folks in those groups have made and he was not sure if it was needed.

Chair Beltmann stated for the Mental Health Awareness Proclamation and the other proclamations she worked on, the proclamations were built off models of sample proclamations such as from the NAMI site. She stated the information could be added but it would mean that the HRIEC would need to research it.

Councilmember Etten stated in regard to the Americans with Disabilities Proclamation in the sixth Whereas down, he was struck with the specificity of that and wondered if the word 'reverence' should be 'relevance.'

Youth Commissioner Hansel indicated she got the proclamation from the State of Minnesota. She contacted the Minnesota Disability Council in Minneapolis who suggested the State proclamation for that should be used. She was not sure if the wording needed to be changed but the wording in the proclamation was what was recommended.

Councilmember Etten thought the word 'relevance' made more sense.

Mayor Roe wondered if the Council felt the proclamations needed to be more consistent across all of them. Also, the impacts of the people in those various categories on society or in the City and challenges of the folks in the various groups faced. He asked if the City wants to be fairly consistent across all of the proclamations to the extent that the information is available to do that.

Councilmember Laliberte stated she liked the idea of highlighting the contributions and impacts but the problem is that some of the proclamations are issue re-

**Regular City Council Meeting**  
**Monday, November 26, 2018**  
**Page 5**

lated and some are more celebratory, recognition based, so she thought it would be harder in some cases than others. She also thought when there are National themes, the proclamations must be easy to get at because staff has always provided them in the past.

Councilmember McGehee agreed and thought some of them do not lend themselves to contributions in the same way. She also wondered if over time the community is becoming more diverse so at some point, she thought the City should have proclamations for other cultures and groups that are in the community as well.

Mayor Roe agreed.

Councilmember Willmus thought where applicable, the City should try to incorporate those items mentioned into the proclamations.

Mayor Roe thought there needed to be a little more work on the proclamations before final adoption.

Commissioner Peterson asked if the Council preferred the proclamations to come back as a group or individually moving forward.

Mayor Roe thought the ones early in the year would need the most attention and thought the proclamations could be brought forward to the Council in quarterly packages to make them manageable.

Chair Beltmann asked if there was any agreement from Council in terms of any of the proclamations that might be able to be approved. She thought this would help the HRIEC to focus on the ones needing additional work or did the Council prefer all of the proclamations be reviewed.

Mayor Roe thought all of the proclamations should be reviewed in light of the comments made by the Council because he did not know if the Council caught every instance of every aspect of what was commented on.

Councilmember Etten thought the Council should clear the January proclamations as soon as possible. He would be comfortable moving the Human Trafficking and Martin Luther King Jr. Day proclamations forward and having the Commission look over the other proclamations at the next HRIEC meeting to double check them

Etten moved, McGehee seconded, approve the Human Trafficking and Martin Luther King Jr. Day Proclamations.

**Regular City Council Meeting**  
**Monday, November 26, 2018**  
**Page 6**

Mayor Roe did not think these needed to be approved because the proclamations will be adopted at the next City Council meeting.

Councilmember Etten withdrew his motion.

Mayor Roe thanked the HRIEC for all of their work and appreciated what the Commission has accomplished.



## Black History Month February 20\_\_

**Whereas:** The City of Roseville is committed to recognizing and honoring the contributions of all members of our communities; and

**Whereas:** Negro History Week was established in 1926 by Dr. Carter Godwin Woodson as a way to neutralize the deliberate distortion of Black History; and

**Whereas:** This movement grew over the years to Black History Month to give an objective and scholarly balance in American and World History; and

**Whereas:** The Month of February was selected as Black History Month because it marks the birth of Frederick Douglas, W.E.B. DuBois, Langston Hughes, and Abraham Lincoln, leaders whose actions greatly impacted the lives of the American Black population; and

**Whereas:** The contributions African Americans made and continue to make to our nation's economic strength as well as to our history, music, arts, national defense from the Revolutionary War to present-day military operations, written words and discoveries and inventions are often overlooked; and

**Whereas:** On January 1, 1863, the Emancipation Proclamation set the United States on the path of ending slavery, and on August 2728, 1963, hundreds of thousands of Americans of all backgrounds, blacks and whites, joined the March on Washington which was led by Martin Luther King, Jr., Southern Christian Leadership Council (SCLC), James Framer; Congress of Racial Equality (CORE), John Lewis; Student Nonviolent Coordinating Committee (SNCC), A. Phillip Randolph; Brotherhood of Sleeping Car Porters, Roy Wilkins; National Association for the Advancement of Colored People (NAACP), and Whitney Young, Jr. (National Urban League) in pursuit of jobs, justice and freedom to the memorial of Abraham Lincoln, the author of the Emancipation Proclamation, in pursuit of the ideal of equality of citizenship freedom and equality for all; and

**Whereas:** Despite all the progress, the legacy of slavery and segregation still persists in our nation in the forms of mass incarceration, the school to prison pipeline, racial profiling, educational inequalities, housing and employment discrimination, racism and bias; and

**Whereas:** In 20--, Black History Month honors [Theme chosen by either Congress or Black Community in Roseville]; and

**Whereas:** The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring racial equality, understanding and justice and to participate in activities designed to advance the cause of freedom and equality for all.



**Now, Therefore Be It Resolved** that the City Council hereby declare February 20— to be Black History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

**In Witness whereof**, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this [Date].

---

Mayor Daniel J. Roe



## **Black History Month February 2019**

**Whereas:** The City of Roseville is committed to recognizing and honoring the contributions of all members of our communities; and

**Whereas:** Negro History Week was established in 1926 by Dr. Carter Godwin Woodson as a way to neutralize the deliberate distortion of Black History; and

**Whereas:** This movement grew over the years to Black History Month to give an objective and scholarly balance in American and World History; and

**Whereas:** The Month of February was selected as Black History Month because it marks the birth of Frederick Douglas, W.E.B. DuBois, Langston Hughes, and Abraham Lincoln, leaders whose actions greatly impacted the lives of the American Black population; and

**Whereas:** The contributions African Americans made and continue to make to our nation's economic strength as well as to our history, music, arts, national defense from the Revolutionary War to present-Day military operations, written words and discoveries, and inventions are often overlooked; and

**Whereas:** On January 1, 1863, the Emancipation Proclamation set the United States on the path of ending slavery. On August 28, 1963, hundreds of thousands of Americans of all backgrounds joined the March on Washington which was led by Martin Luther King, Jr., Southern Christian Leadership Conference (SCLC), James Farmer; Congress of Racial Equality (CORE), John Lewis; Student Nonviolent Coordinating Committee (SNCC), A. Phillip Randolph; Brotherhood of Sleeping Car Porters, Roy Wilkins; National Association for the Advancement of Colored People (NAACP), and Whitney Young, Jr. (National Urban League) in pursuit of jobs, justice and freedom to the Memorial of Abraham Lincoln, the author of the Emancipation Proclamation, in pursuit of freedom and equality for all; and

**Whereas:** Despite all the progress, the legacy of slavery and segregation still persists in our nation in the forms of mass incarceration, the school to prison pipeline, racial profiling, educational inequalities, housing and employment discrimination, racism and bias; and

**Whereas:** In 2019, Black History Month theme *Black Migrations* emphasizes the movement of people of African descent to new destinations and subsequently to new social realities. Such migrations resulted in a more diverse and stratified interracial population; and

**Whereas:** The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring racial equality, understanding and justice and to participate in activities designed to advance the cause of freedom and equality for all.

**Now, Therefore Be It Resolved** that the City Council hereby declare February 2019 to be Black History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

**In Witness whereof**, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this 28<sup>th</sup> day of January, 2019.

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Mayor Daniel J. Roe



## Optimist Day

**Whereas:** Volunteers working with young people who are our joy of today and are our hope for tomorrow, are exuberant representatives of the potential to be reached and dreams to come true. They are also unbounded in their enthusiasm to use their own talent, skills, and hard work to make a difference in others' lives; and

**Whereas:** Members of Optimist International will celebrate OPTIMIST DAY throughout the world the first Thursday of every February to promote their efforts in helping and recognizing the young people that make a difference in their communities and who will encourage a greater exchange of ideas between young people and adults; and

**Whereas:** There are 2400 Optimist Clubs, with more than 70,000 members, in Optimists International and Optimist members throughout the world that carry out more than 6500 service projects that serve six million young people a year; and

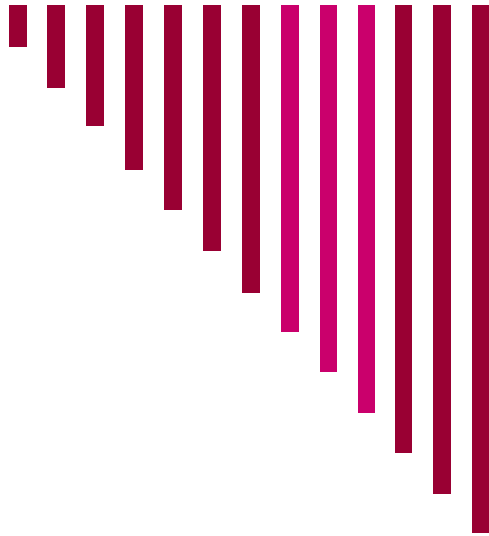
**Whereas:** There is a Roseville Area Optimist Club that is organized and chartered; and

**Now, Therefore Be It Resolved** that the City Council hereby declare the first Thursday of every February as Optimist Day in the City of Roseville. May this day instill pride in our city's Optimists for the impact they have in making a difference in our community and in the lives of members of our community.

**In Witness whereof**, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this 28<sup>th</sup> day of January, 2019.

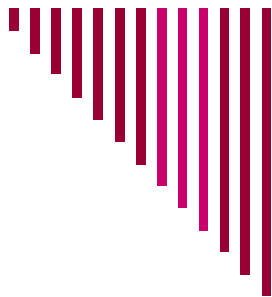
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Mayor Daniel J. Roe



Presentation to the  
City of Roseville  
January 2019

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“We are products of our past,  
but we don’t have to  
be prisoners of it”

Rick Warren

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# About NYFS

- Primary Population: 5-21 year olds
- 4,000 youth, adults, families
- \$3.3 million annual budget
- Three program areas
  - Mental Health
  - Day Treatment
  - Community Services

[www.nyfs.org](http://www.nyfs.org)

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*Transforming lives today, creating a better tomorrow*





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# NYFS Programs

## Mental Health

- solution oriented
- school based, clinic based

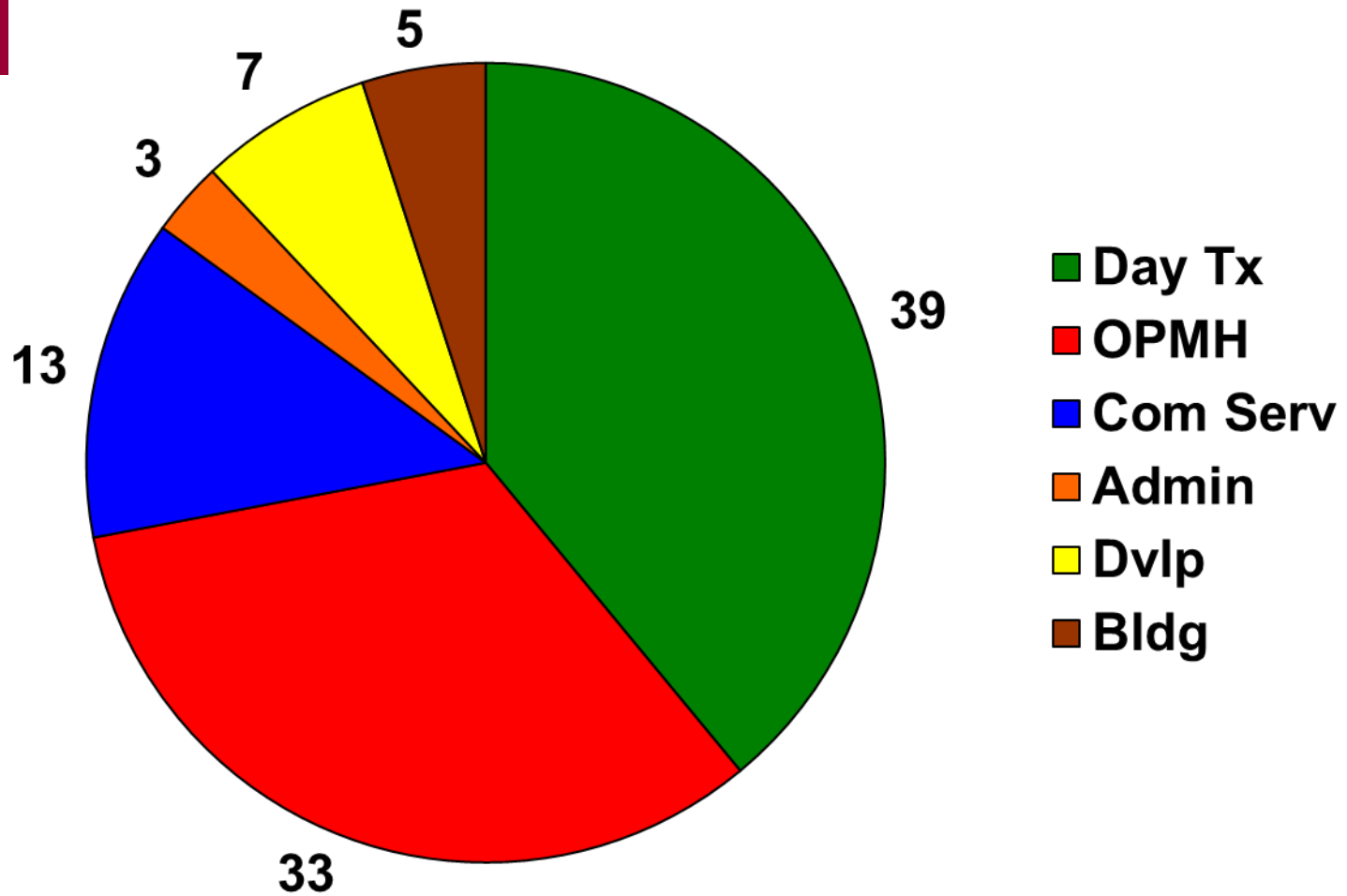
## Community Services

- academics, employment, life skills, citizenship
- Diversion, Out of School, Senior Chore

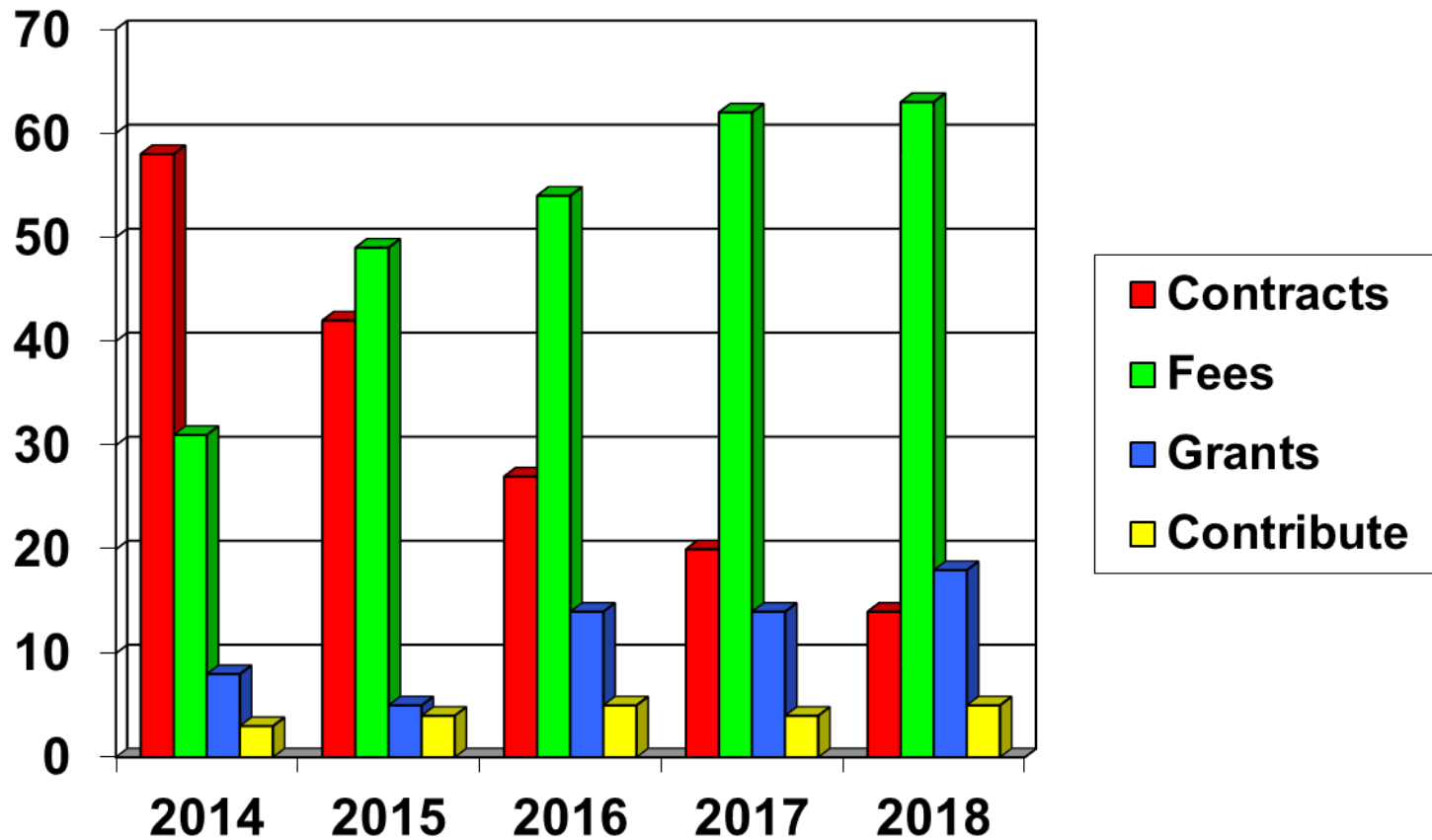
## Day Treatment

- therapy and academics
  - NETS, REACH
-

# NYFS Budget: \$3,200,716



# NYFS Revenue Sources



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# What your support buys

- Services for residents are assured
  - Benefits
    - Educational attainment
    - Effective workforce
    - Citizenship
  - Reduced costs to public
  - Leverage outside resources
-



# 2017-2018 Service Summary

Contracted Services	#	2017	#	2018 <i>(as of 9/30)</i>
Counseling	59	\$105,414	68	\$79,903
Diversion	36	\$16,320	14	\$10,575
Senior Chore <i>(seniors/youth)</i>	43/7	\$17,395	25/5	\$16,873
<b>Cost of Contracted</b>	<b>145</b>	<b>\$139,129</b>	<b>112</b>	<b>\$107,351</b>
<b>City Contract</b>		<b>\$54,530</b>		<b>\$55,293</b>
Non Contracted	86	\$64,543	67	\$23,759

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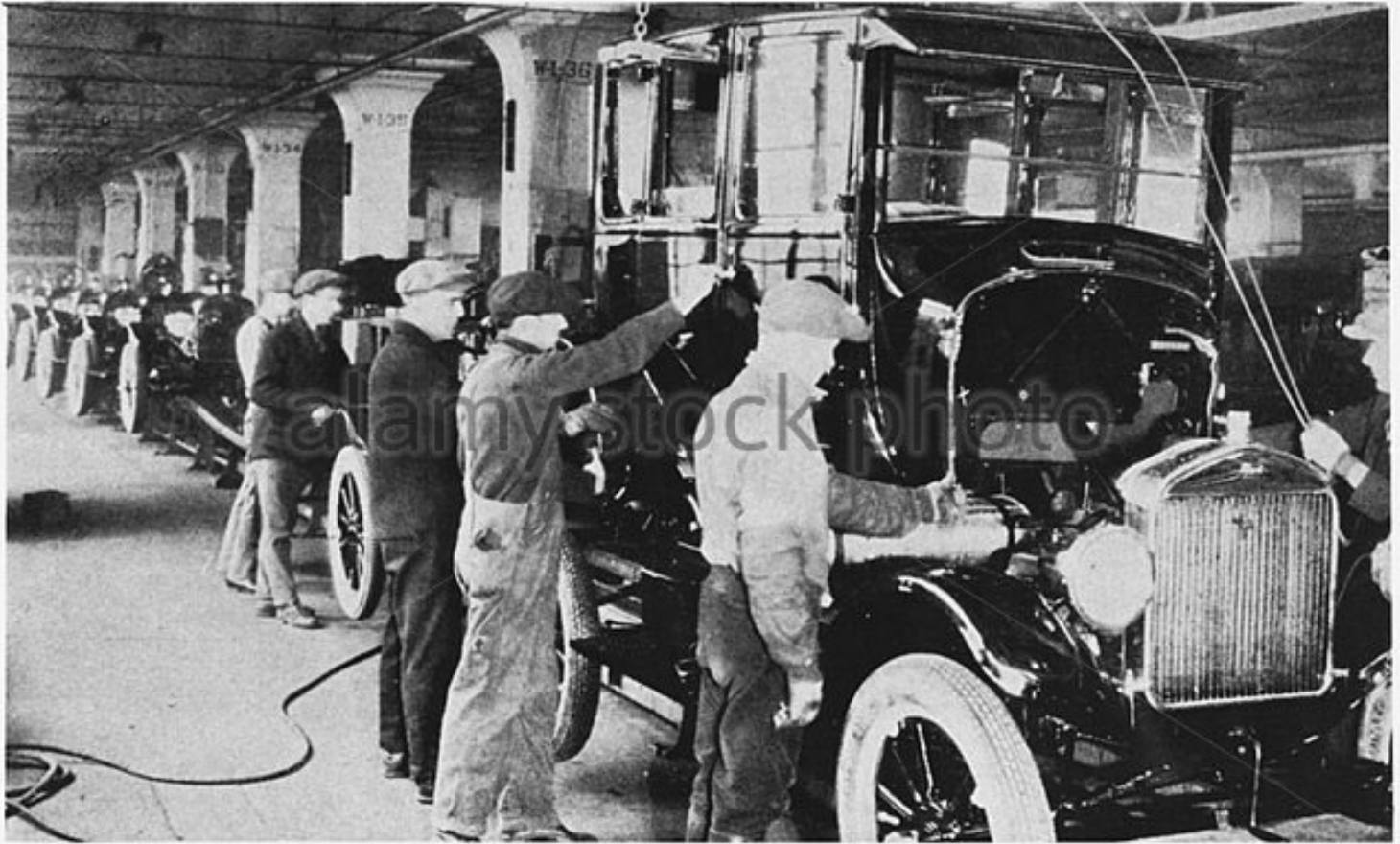
# Current Community Trends

- Cultural shifts
    - Mindfulness
    - Connectedness
  - Industry
    - Workforce
    - 21<sup>st</sup> Century Skills
-

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# Preparing our Youth for Work



[www.alamy.com](http://www.alamy.com) - D89KB6

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# Preparing our Youth for Work





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# 21<sup>st</sup> Century Skills

Content Knowledge and Current Themes

SEL and Career Skills

Learning and Innovation

Information, Media and Technology skills

---



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# NYFS Partnerships

- **Communities**

Arden Hills, Birchwood Village, Falcon Heights, Hugo, Little Canada, Mahtomedi, Mounds View, New Brighton, North Oaks, Roseville, Shoreview, St. Anthony, Vadnais Heights, White Bear Lake, White Bear Township

- **School Districts**

Mahtomedi, Mounds View, North St. Paul/Maplewood, Roseville Area, St. Anthony/New Brighton, White Bear Lake Area

- **Collaborations**

Minnesota Youth Intervention Program Association, North Suburban Gavel Club, Ramsey County Children's Mental Health Collaborative, Roseville Rotary, Shoreview/Arden Hills Rotary, St. Anthony-New Brighton Family Service Collaborative, Suburban Ramsey Family Collaborative, Twin Cities North Chamber of Commerce, Vadnais Heights Economic Development Council, White Bear Chamber

- **Faith Community**

- **Businesses**

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# Future Events

Leadership Lunch

May 1, 2019

Mayor's Challenge Golf Tournament

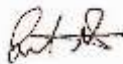
June 10, 2019

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**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **7.b**

Department Approval



City Manager Approval



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Item Description: Consider Lake Owasso Safe Boating Association's Request for Permit Renewal of the Water-Ski Slalom Course on Lake Owasso.

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1 **BACKGROUND**

2 In 1997 the Lake Owasso Task Force presented a series of recommendations to the City Council.  
3 The Council, in the resolution taking action on the recommendations, agreed it would be the  
4 policy of the City to provide for public comment at Council meetings regarding requests for  
5 permits on lakes.

6 **POLICY OBJECTIVE**

7 The Lake Owasso Safe Boating Association requests approval for placement of a water ski  
8 slalom course in the same location as in the past fifty years.

9 **BUDGET IMPLICATIONS**

10 There are no financial impacts to the City.

11 **STAFF RECOMMENDATION**

12 Approve Lake Owasso Safe Boating Association's request for a permit from the Ramsey County  
13 Sheriff for a water ski course on Lake Owasso.

14 **REQUESTED COUNCIL ACTION**

15 Motion approving Lake Owasso Safe Boating Association's request for a permit from the  
16 Ramsey County Sheriff for a water ski course on Lake Owasso for the 2019 season.

Prepared by: Erika Scheider- Police Deputy Chief  
Attachments: A: Request for Approval Letter  
B: Copy of Certificate of Insurance

December 31, 2018

Lt. Erika Scheider  
City of Roseville  
2660 Civic Center Drive  
Roseville, MN 55113

Dear Lt. Scheider:

The Lake Owasso Safe Boating Association (LOSBA) is respectfully requesting approval for permit renewal of the water-ski slalom course on Lake Owasso. The location remains identical as in the past fifty-one years. Enclosed is a copy of our 2019 renewed insurance certificate including details on additional insured. Myself or others from the LOSBA will be present at the 1/28/2019 Council Meeting.

Thank You

Contacts:

John Ledy  
3130 West Owasso Blvd.  
Roseville, MN 55113  
612-867-9295

Steve Youngquist  
391 South Owasso Blvd.  
Roseville, MN 55113  
612-419-9454

If there is additional information we can provide, please let us know.

Thank you



Joe Bester  
460 West Horseshoe Drive  
Shoreview, MN 55126  
651-260-3408  
[jebester@msn.com](mailto:jebester@msn.com)

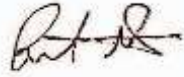
<b>CERTIFICATE OF INSURANCE</b>		PRINT DATE: 12/30/2018			
		CERTIFICATE NUMBER: 20181230673134			
<b>AGENCY:</b>					
Integro USA Inc. d/b/a Integro Insurance Brokers 2727 Paces Ferry Road, Building Two, Suite 1500 Atlanta, GA 30339 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
<b>NAMED INSURED:</b>		<b>INSURERS AFFORDING COVERAGE:</b>			
USA Water Ski & Wake Sports, Inc. 1251 Holy Cow Road Polk City FL 33868	Lake Owasso Safe Boating Association 460 W Horseshoe Dr Shoreview MN 55126-3001	INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058 INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058			
<b>EVENT INFORMATION:</b>					
Year Round Club Activity ( - )					
<b>POLICY/COVERAGE INFORMATION:</b>					
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
<b>INS</b>	<b>TYPE OF INSURANCE:</b>	<b>POLICY NUMBER(S):</b>	<b>EFFECTIVE:</b>	<b>EXPIRES:</b>	<b>LIMITS:</b>
A	GENERAL LIABILITY				
	X Occurrence	PHPK1923647	1/1/2019 12:01 AM	1/1/2020 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
B	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	PHUB659830	1/1/2019 12:01 AM	1/1/2020 12:01 AM	EACH OCCURRENCE \$1,000,000
	X SIR				AGGREGATE (Applies Per Event) \$1,000,000
					RETENTION/DEDUCTIBLE \$10,000
<b>DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:</b>					
The certificate holder is an Additional Insured with respect to liability arising out of the negligence of the Named Insured as per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002).  Coverage only applies with respect to tournaments, practices, exhibitions, clinics and related activities sanctioned and approved by USA Water Ski, Inc.					
<b>CERTIFICATE HOLDER:</b>			<b>NOTICE OF CANCELLATION:</b>		
City of Roseville 2660 Civic Center Drive Roseville MN 55113			Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.		
			<b>AUTHORIZED REPRESENTATIVE:</b>		
					

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **7.c**

Department Approval

City Manager Approval



Item Description: Consider Presumptive Penalty Approval for Fantasy Flight Alcohol Compliance Failure

**BACKGROUND**

On April 13, 2018, all businesses with a city liquor license were mailed a packet from the Roseville Police Department announcing two city-wide alcohol compliance checks to be conducted before the end of the calendar year. The packet included information on the Roseville City Ordinance regarding the mandatory liquor licensee training program and penalties for noncompliance. Also in the letter was a complete copy of the City of Roseville Manager and Server Training Program.

On Monday, November 19, 2018, at 6:00 p.m., a plain clothes Roseville police officer, along with a 19-year-old underage compliance checker, entered Fantasy Flights located at 1975 County Road B2, Roseville, Minnesota, to conduct an alcohol compliance check. The underage alcohol compliance checker went to the counter and ordered a draft beer from the server. The server asked the compliance checker for her identification. The checker provided her Minnesota photo driver's license which displayed a year of birth of 1999. The server looked at it and then sold the underage compliance checker the beer. The compliance checker paid for the beer. The plain clothes officer identified himself as a police officer and asked why the server sold alcohol to an underage person. The server said he looked at the identification, but did not recognize that the checker was under 21 years of age. The server was administratively cited for the violation and the administrative fine was paid on 11/28/2018.

On 11/20/2018, Fantasy Flights provided the police department with copies of their employee manager/server alcohol training records. The records showed that the server involved in the violation had completed the required training on September 26, 2018. Fantasy Flights provided additional training records showing that all of their staff was current on their required server training.

**OBJECTIVE**

The Roseville Police Department seeks Council approval to issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day suspension.

**FINANCIAL IMPACTS**

33 Pursuant to City Code Section 302.15, the financial impact shall be a mandatory penalty of a one  
34 thousand dollar (\$1,000.00) fine and a one (1) day suspension issued to the on-sale license holder for  
35 the first violation within thirty-six (36) months.

36 **STAFF RECOMMENDATION**

37  
38 Staff recommends Council approval to issue and administer the presumptive penalty pursuant to City  
39 Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months.  
40 The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day  
41 suspension.  
42

43 **REQUESTED COUNCIL ACTION**

44  
45 The Roseville Police Department is seeking Council approval to allow the Roseville Police Department  
46 to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City  
47 Code or other action as determined by the Roseville City Council.  
48

49 Prepared by: Deputy Chief. Erika Scheider  
Attachments: A: Police Report CN18037529  
B: Letter announcing compliance checks  
C: Letter announcing Council Meeting  
D: Server Training Certificate





Fish indicated that he saw XXXXXXXX DL, but did not correlate the date with the proper age required for a sale.

I issued Fish a Roseville administrative citation #18378 for Selling- Underage and informed Fish the \$20 would need to be returned. I gave Fish the change offered for the sale and received the original \$20 bill for the transaction.

Fish stated the manager (Kyle Dekker) had left for the day, so I left him with instruction and Lt. Scheider's business card for future follow up.

A photo of Fish's ID was taken and attached to this report. A Photo of the beer was taken and uploaded to the report along with a photo of the sales receipt.

Nothing further.

#### Supplemental Report

**ICR:** 18037529

**Last Modified:** 01-02-2019 1207

**Title:** Follow up

**Created By:** Erika Scheider

On 11/20/18, I spoke via phone to the General Manager, Kyle Dekker. Dekker advised that all of their employees, including Samuel Fish, had successfully completed Responsible Beverage Service Training. Dekker forwarded me copies of all of the employees certificates, verifying all of their staff had completed the required city training. Copies of the training certificates were uploaded to the case file.

I specifically reviewed Samuel Fish's training certificate and confirmed that he had successfully completed the server training on 09/26/2018.

On 11/28/2018, finance advised that Samuel Fish had paid the \$250.00 administrative fine.

This is the first violation for Fantasy Flights.

I have requested that the violation be added to the 1/28/2019 Council Agenda. On 1/2/2019, I sent a letter to Fantasy Flights notifying them that the violation would be on the 1/28/2019 agenda.

Contact for Fantasy Flights:

Kyle Dekker

651-379-3801

[kdekker@fantasyflights.com](mailto:kdekker@fantasyflights.com)



April 13, 2018

XXXXX

XXXXX

Roseville, MN 55113

ATTN: MANAGER

Please thoroughly review the following information as it pertains to alcohol compliance checks conducted by the Roseville Police Department.

The City of Roseville began alcohol compliance checks on licensed alcoholic beverage sellers in 1997. At that time, the compliance rate was only 70%. Nearly 30% of our licensees failed those compliance checks. Our goal is to achieve 100% compliance. We need your cooperation to make that happen.

The Roseville Police Department conducts yearly compliance checks to insure licensed alcoholic beverage sellers in the City of Roseville are complying with State law and Roseville City Code.

Please review the following state statute relating to sales of alcohol to underage persons:

*Minnesota Statute Chapter 340A.503 PERSONS UNDER 21; ILLEGAL ACTS.*

*Subdivision 1. Consumption. (a) It is unlawful for any retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store;*

*Subdivision 2. Purchasing. It is unlawful for any person: (1) to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age;*

The City of Roseville has passed Chapter 302, Roseville's Liquor Control Ordinance. The Roseville Police Department encourages you to become familiar with the Liquor Control Ordinance. For your convenience, a complete copy of Roseville Liquor Control Ordinance Chapter 302 has been enclosed for your review. Roseville's ordinances are also available for on-line viewing at [www.cityofroseville.com](http://www.cityofroseville.com)

The civil penalties for underage alcoholic beverage sales are set forth in the Roseville City Code. Presumptive penalties are set forth in § 302.15 of the Code. These penalties vary depending upon whether it is a first time violation, a second time violation, a third time violation, etc.

The Roseville Police Department has worked with City alcoholic beverage licensees to promote training for both servers and managers to prevent sales of alcohol to underage persons, and to prevent other violations of the Liquor Control Ordinance. All licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, must complete a city approved or city provided liquor licensee training program. A City of Roseville Manager/Server Approved Training Program is included in this packet for your convenience.

Additional city approved licensee training/resources are listed in the enclosed manager/server training packet.

Both the City's approval and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter.

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol, and produce such documentation upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city. The City will not maintain these records for you. Additional penalties may be assessed if you are unable to provide documentation or it is determined the employee did not under-go the required training.

**The mandatory minimum penalty (imposed upon the licensee) for the sale of alcoholic beverages to underage individuals is a \$1,000 fine and a one day suspension.**

These penalties are civil in nature. Please be aware criminal penalties may also be imposed for violations of the Liquor Control Ordinance.

The Roseville Police Department will conduct a minimum of two announced citywide compliance checks in 2018. Please remind your employees of their legal and moral responsibility not to sell or serve alcoholic beverages to anyone under the age of 21.

Once again, we encourage you to review Roseville City Code, Chapter 302, to ensure that you are familiar with the local regulations applicable to your establishment. If you have any questions, please contact Lt. Erika Scheider at 651-792-7213.

Sincerely,



Rick Mathwig  
Chief of Police

Enclosures:  
Roseville City Code Chapter 302  
Roseville City Approved Manager and Server Training Program

es



January 2, 2019

Fantasy Flights  
Attn: Kyle Dekker  
1975 County Road B2  
Roseville, MN 55113

Dear Kyle Dekker,

On Monday, January 28, 2019 the Roseville City Council will discuss the November 19, 2018, alcohol compliance failure at Fantasy Flights. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one-day liquor license suspension.

A representative from your establishment may appear at the time of the council discussion to offer any information you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you choose not to appear at this meeting, the City Council will act without any input from your business.

Summary of Violation:

- April 13, 2018: All businesses with a city liquor license were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year.
- November 19, 2018: An employee sold a 19-year old underage compliance buyer a draft beer. This violation was witnessed by a plain clothing police officer (ref Police Incident 18037529).
- November 20, 2018: Fantasy Flights provided copies of the employee manager/server training documents, which showed that all employees were current with their alcohol server training.

Roseville City Council will consider staff's recommendation specific to this alcohol sale violation at its regular meeting scheduled for Monday, January 28, 2019. The Council discussion will occur during the "Business Actions" segment of the meeting.

Finally, please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at my desk telephone number of 651-792-7213 during normal business hours.

Sincerely,

Erika Scheider  
Deputy Chief



# SureSellNow

Responsible Alcohol Server Certification

This Certificate of Completion is to Certify that

**Samuel Fish**

has met all training requirements and successfully completed the following course and/or exam.  
**Responsible Beverage Server Training - Roseville, MN**

Completion Date: September 26, 2018

Expiration Date: September 25, 2019

This course has been reviewed and approved by the City of Roseville Police Dept. It meets all the necessary training requirements set forth in the Roseville City Code.

*Kathy Bailey*

Authorized Signature


Diversys Learning, Inc.  
1101 Arrow Point Drive, Suite 302  
Cedar Park, TX 78613  
SureSellNow.com

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 1/28/2019  
Item No.: 7.d

Department Approval

City Manager Approval



---

**Item Description: Police Department Staffing Presentation**

---

1 **BACKGROUND**

2 On several occasions in 2018, discussions related to crime in Roseville and staffing within the Police  
3 Department took place at the Council level and within the community.

4  
5 On August 13, 2018, Community Relations Coordinator Corey Yunke and Chief Rick Mathwig  
6 provided a presentation to the Council on crime in Roseville. Since that meeting, additional  
7 conversations with the public and Council about crime and staffing have taken place. Several city  
8 council members asked for additional information.

9  
10 In response to the request for additional information, Deputy Chief Erika Scheider and Chief Rick  
11 Mathwig expect to present information pertaining to staffing within the Roseville Police Department  
12 and concerns related to the following topics:

- 13 • Increasing crime rate
- 14 • Decreasing case clearance rate
- 15 • Complexity of criminal investigations
- 16 • Increase in population and development
- 17 • What other agencies are doing to address staffing challenges
- 18 • Commitment to diversity/community outreach

19 **POLICY OBJECTIVE**

20 The objective of this presentation is to share information with the Council pertaining to the above  
21 mentioned topics with a focus on Roseville Police Department staffing levels.

22 **BUDGET IMPLICATIONS**

23 There are no financial implications at this time. Future decisions regarding the staffing level for the  
24 Police Department will require additional financial resources to be allocated.

25 **STAFF RECOMMENDATION**

26 Staff recommends Council listen to the presentation and share input with staff.

27 **REQUESTED COUNCIL ACTION**

28 The Roseville Police Department is seeking Council attention to the presentation and to share input  
29 with staff.

30 Prepared by: Rick Mathwig, Chief of Police

31

32 Attachments: A: Presentation

33 B: Commitment to Diversity- Memorandum to City Manager Trudgeon

34



# Roseville Police Department Staffing Presentation

Part I  
RPD

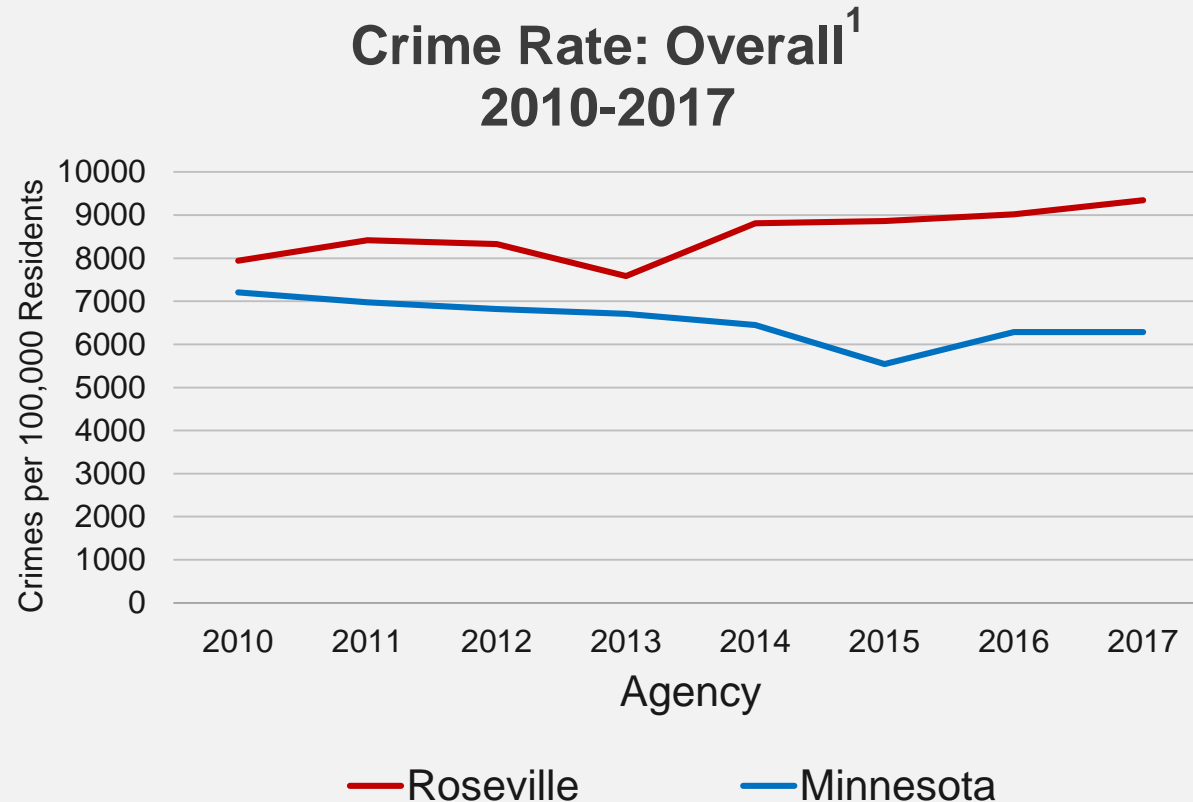


# Why the need for additional officers?

- Increasing crime rate
- Decreasing case clearance rate
- Increasing calls for service
- Complexity of calls and investigations
- Increasing population and development
- Increasing training demands



# Increasing Crime Rate

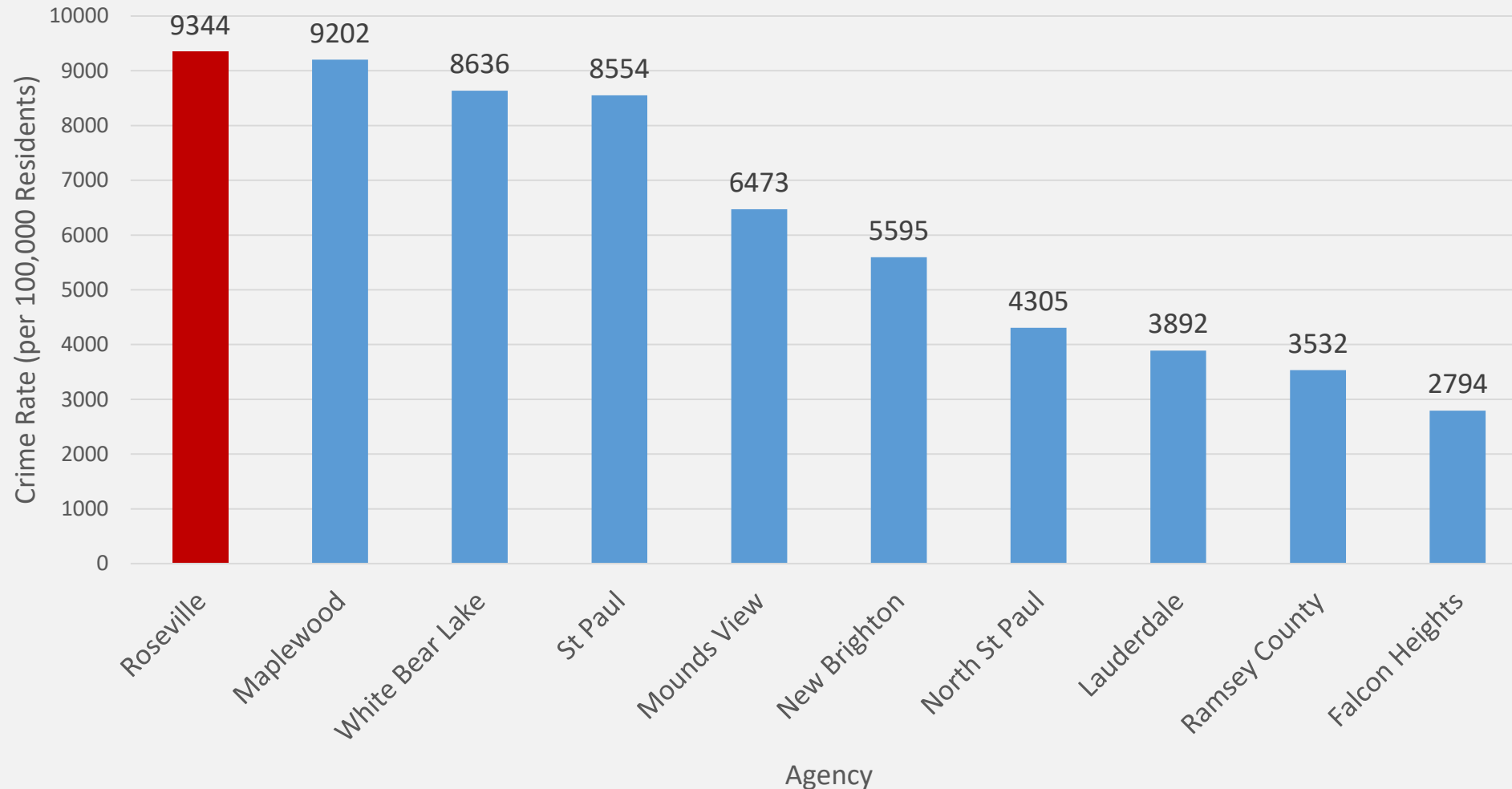


- Includes all Part I and Part II crimes
- Statewide crime rate is decreasing
  - -12% from 2010 to 2017
- Roseville's overall crime rate has steadily increased
  - +18% from 2010 to 2017
- In 2017, Roseville had the highest crime rate in Ramsey County

<sup>1</sup> Crime Rate: The crime rate represents or equates the number of index crimes per 100,000 in population.

# Increasing Crime Rate

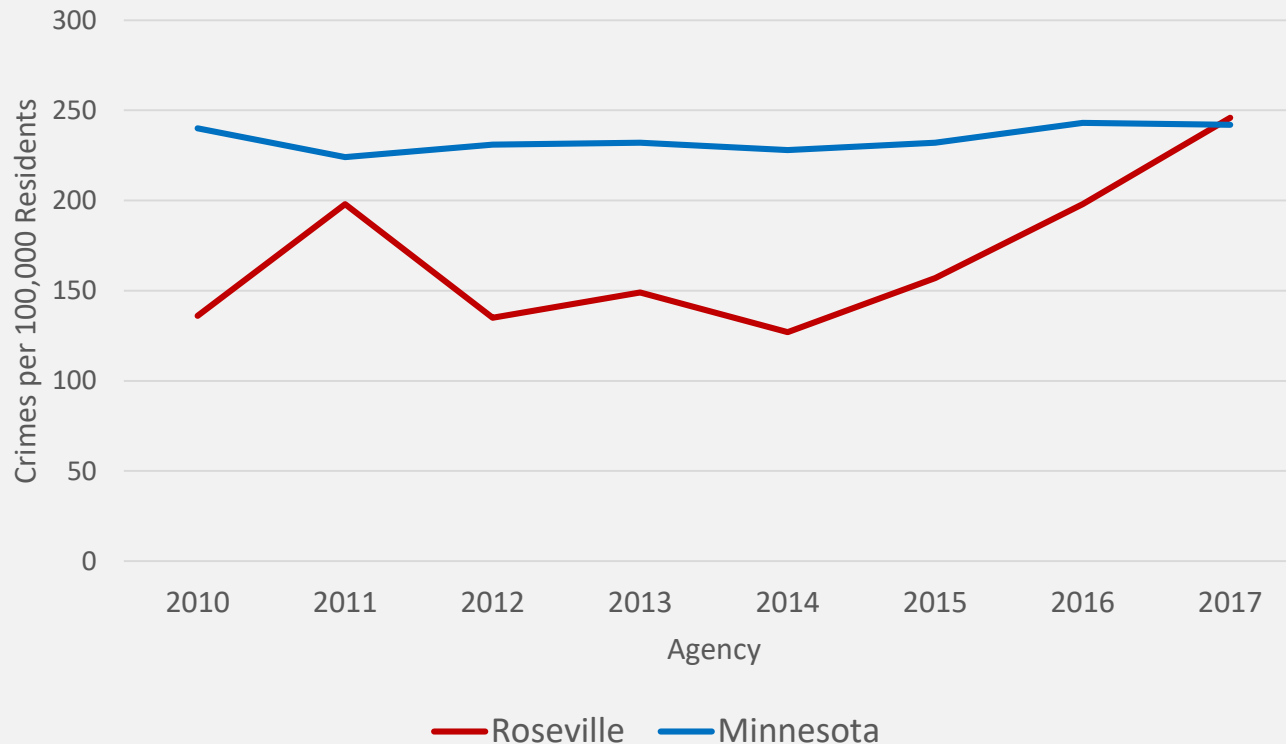
## 2017 Ramsey County Crime Rate, by Agency



Bureau of Criminal Apprehension: Criminal Justice Data Reporting, Uniform Crime Reports. <https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/uniform-crime-reports.aspx>

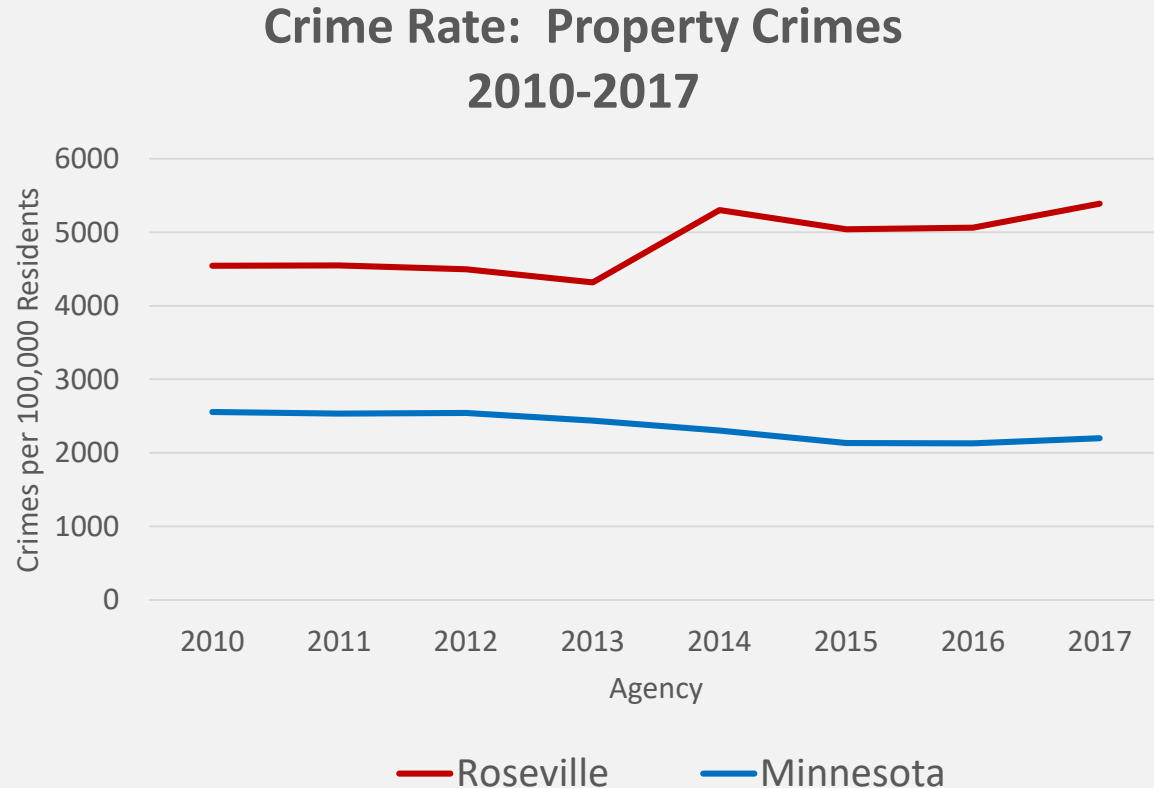
# Increasing Crime Rate

Crime Rate: Crimes Against Persons  
2010-2017



- Includes murder, rape, robbery and aggravated assault.
- Overall statewide rate has remained steady since 2010.
- In 2017, Roseville rose above the statewide average for the first time.
- From 2010 to 2017 in Roseville:
  - 74% increase in aggravated assaults
  - 81% increase in crimes against persons
  - 91% increase in robberies
  - 100% increase in sexual assaults

# Increasing Crime Rate

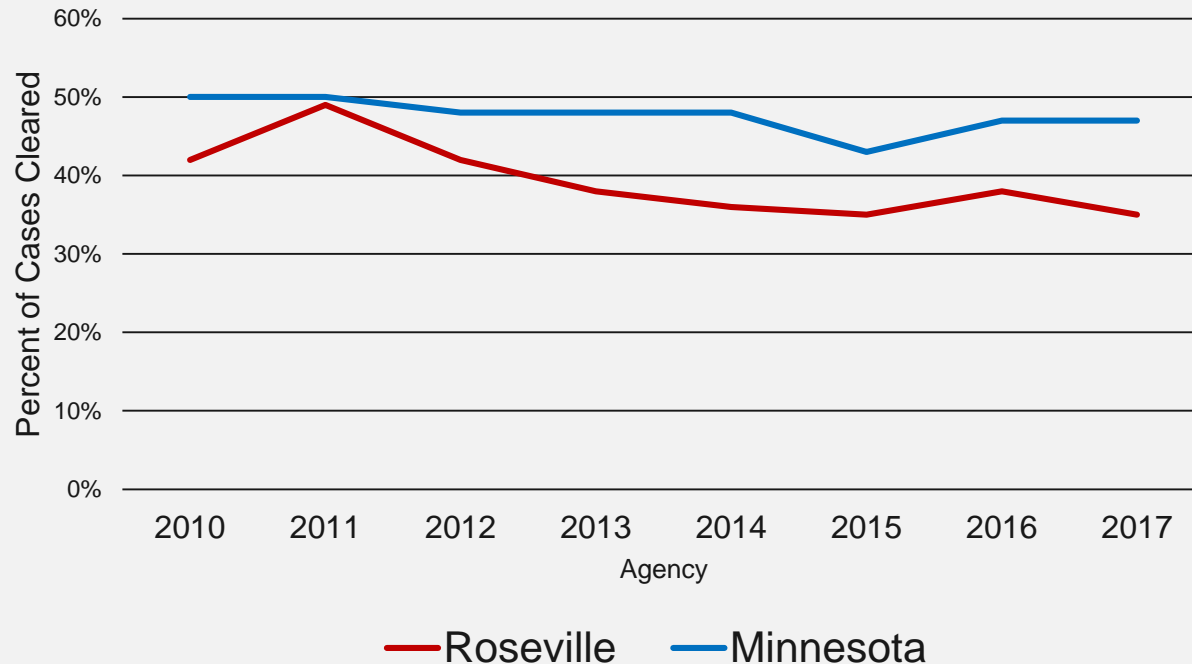


- Includes burglary, larceny, theft, motor vehicle theft and arson.
- Overall statewide property crime rate has decreased since 2010.
- Since 2010, Roseville's property crime rate has increased 19%.
- From 2010 to 2017 in Roseville:
  - 35% increase in burglaries
  - 20% increase in thefts
  - 15% decrease in auto thefts<sup>1</sup>

<sup>1</sup> Starting in 2012, Roseville received a grant to focus on auto theft prevention, including a bait car program, auto theft details, crime scene processing, analysis, and prevention efforts.

# Decreasing Case Clearance

## Case Clearance Rate: 2010-2017<sup>1</sup>



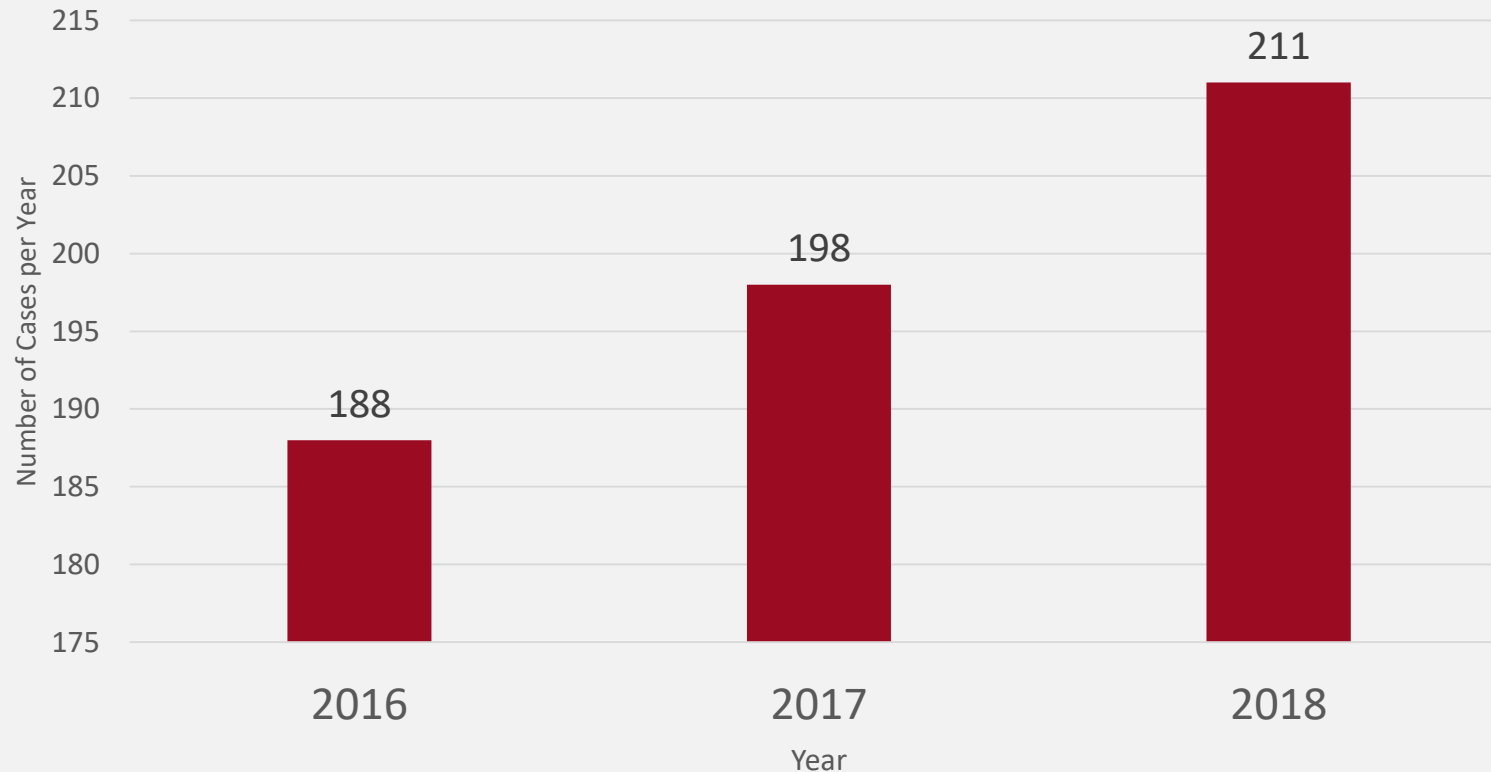
- Statewide clearance rates have remained steady (near 50%).
- Roseville's case clearance rate decreased 17% since 2010.
  - 42% in 2010—35% in 2017
- The Ramsey County Sexual Assault Review found that adequate staffing is essential to child abuse, vulnerable adult, and sexual assault investigations.<sup>2</sup>

<sup>1</sup> Case Clearance Rate: An offense is cleared by arrest or solved when at least one person is arrested, charged, or when some element beyond law enforcement control precludes charges against an offender.

<sup>2</sup> Ramsey County Sexual Assault Systems Review (2018): <https://www.ramseycounty.us/sites/default/files/County%20Attorney/4.27.18%20Sexual%20Assault%20Systems%20Review%20-%20FINAL.pdf>

# Decreasing Case Clearance

Average Caseload per Roseville Detective



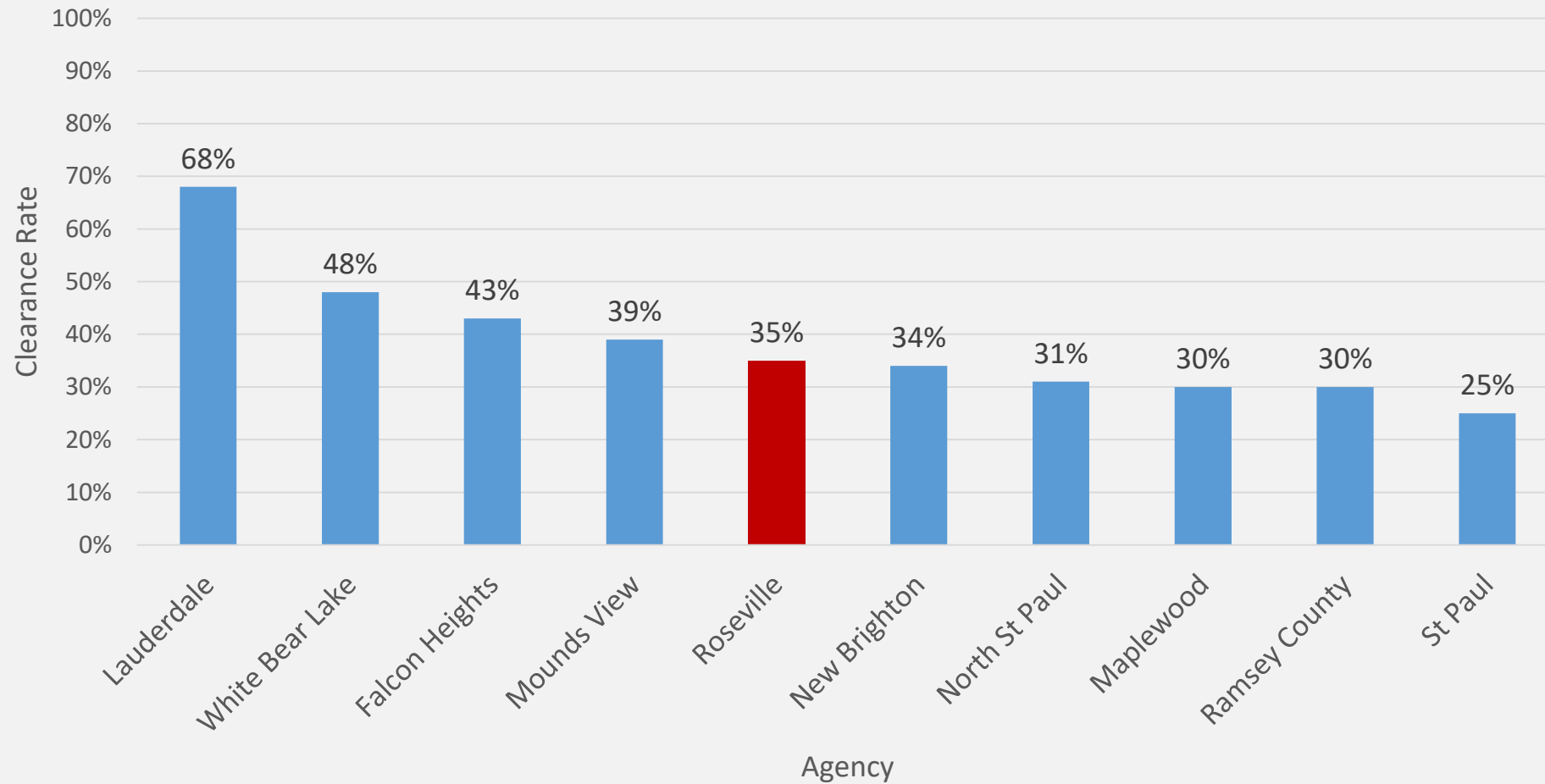
- Detective case loads have steadily increased since 2010.
- Average caseloads have increased 12% since 2016.
- Felony-level cases presented to the Ramsey County Attorney's Office increased 10% from 2016 to 2018.

LETG RMS (January, 2019). Case Records, Roseville, MN.  
Ramsey County Attorney's Office. January, 2019. Felony cases referred for prosecution.



# Decreasing Case Clearance

## 2017 Ramsey County Clearance Rate, by Agency



# Decreasing Case Clearance

## 2017 Crime Reports

	Rsvl	Eagan	Cottage Grove	Eden Prairie	Edina	Mplwd	Minnetonka	Oakdale	Rchfld	St Louis Park
<b>Population</b>	36196	66805	36253	64429	51923	40689	52811	28181	36087	49355
<b># of Sworn Officers</b>	48	70	41	69	52	52	55	32	43	56
<b>Assaults</b>	193	211	91	141	85	337	133	201	202	214
<b>Burglary</b>	215	100	75	56	166	205	110	84	143	131
<b>Criminal Sexual Conduct</b>	11	18	3	7	13	13	13	9	26	12
<b>Robbery</b>	31	14	5	9	5	39	4	18	30	17
<b>Vandalism</b>	240	228	232	157	109	298	112	205	204	166
<b>Part I</b>	2041	431	767	866	1084	2004	936	979	1015	1372
<b>Part II</b>	1316	825	1471	1215	1321	1663	1121	1090	1288	1122
<b>Crime Rate</b>	9344	4335	6311	3294	4682	9202	3976	7441	6393	5126
<b>Case Clearance Rate</b>	35%	47%	46%	48%	59%	30%	36%	32%	47%	46%

Highest or Most Problematic

2nd Highest or Most Problematic

3rd Highest or Most Problematic

Lowest or Least Problematic

2018 City of Roseville survey- "The most serious issues facing the city remain 'rising crime' at 22%, up nine percent in two years..." "In thinking about a city's quality of life, 39%, up 14% in two years, feel the most important aspect is 'safety'."

Eagan- Added 5 officers in 2018-2019  
 Edina- Added 5 officers in 2018-2019  
 Maplewood- Adding 2 officers in 2019  
 Oakdale- Added 1 officer in 2014, 2019 staffing study  
 Richfield- No changes

# Increasing Calls for Service

## How many officers do you really need?

International City/County Management Association's *"Rule of 60 Guidelines"*

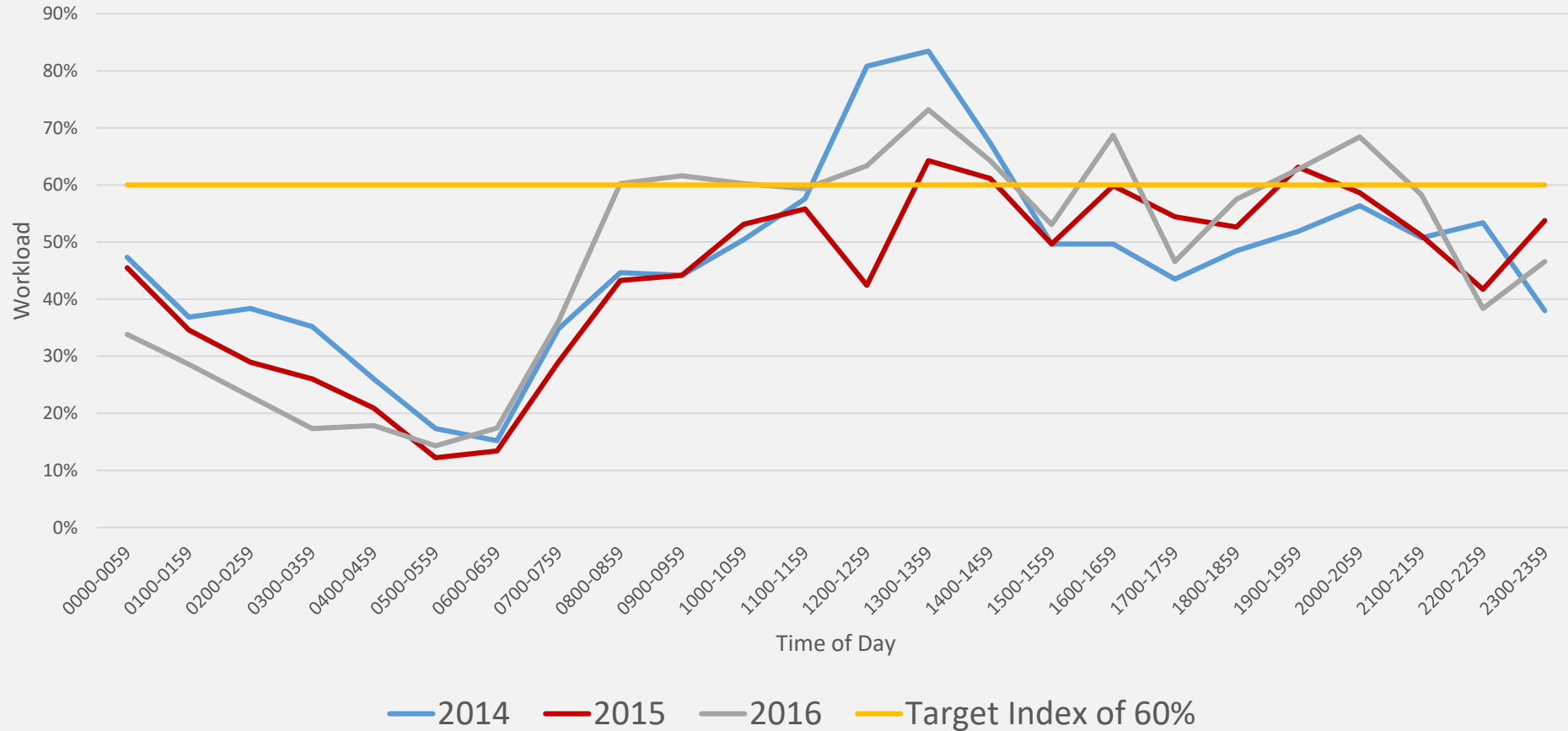
- There should be 60% of officers assigned to the Patrol Division:
  - Roseville has 77% assigned to the Patrol Division
- The average workload for Patrol staffing should not exceed 60%:
  - Roseville Officers are increasingly more consumed on calls for service above the 60% threshold, leaving limited time for employee engagement, problem solving, or focusing on problem properties and hot-spots

**“The 60% threshold is considered the point at which discretionary patrol time changes from potentially productive time that can be directed at community conditions, to unproductive time where patrol units wait for the next call for service to be dispatched.”**

International City/County Management Association: *An Analysis of police department staffing: How many officers do you really need?*  
[https://icma.org/sites/default/files/305747\\_Analysis%20of%20Police%20Department%20Staffing%20\\_%20McCabe.pdf](https://icma.org/sites/default/files/305747_Analysis%20of%20Police%20Department%20Staffing%20_%20McCabe.pdf)

# Increasing Calls for Service

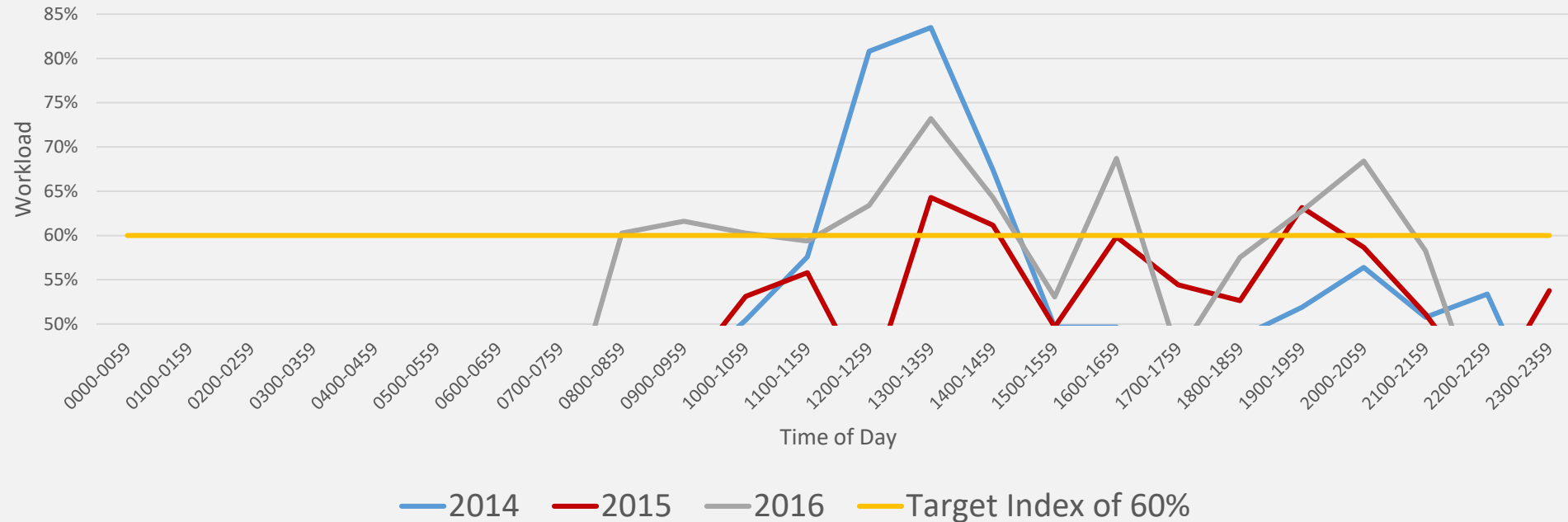
Percent of Officers' Time Dedicated to Calls for Service, by Time of Day  
2014-2016



LETG RMS (January, 2019). Case Records, Roseville, MN.

# Increasing Calls for Service

Percent of Officers' Time Dedicated to Calls for Service, by Time of Day  
2014-2016

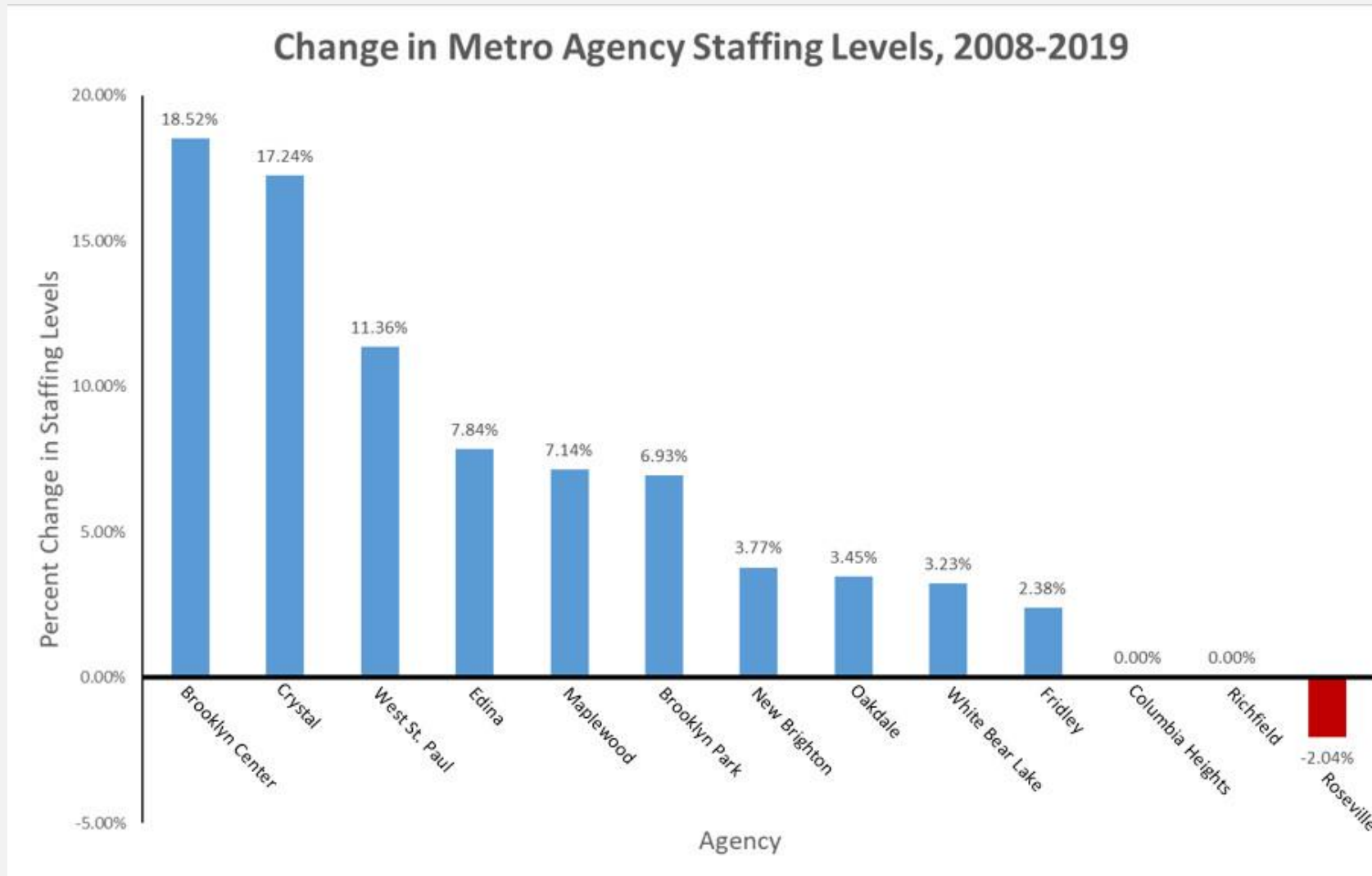


Committed time equal to or greater than 50%

- 2014- 11 of 24 hours
- 2015- 12 of 24 hours
- 2016- 13 of 24 hours

LETG RMS (January, 2019). Case Records, Roseville, MN.

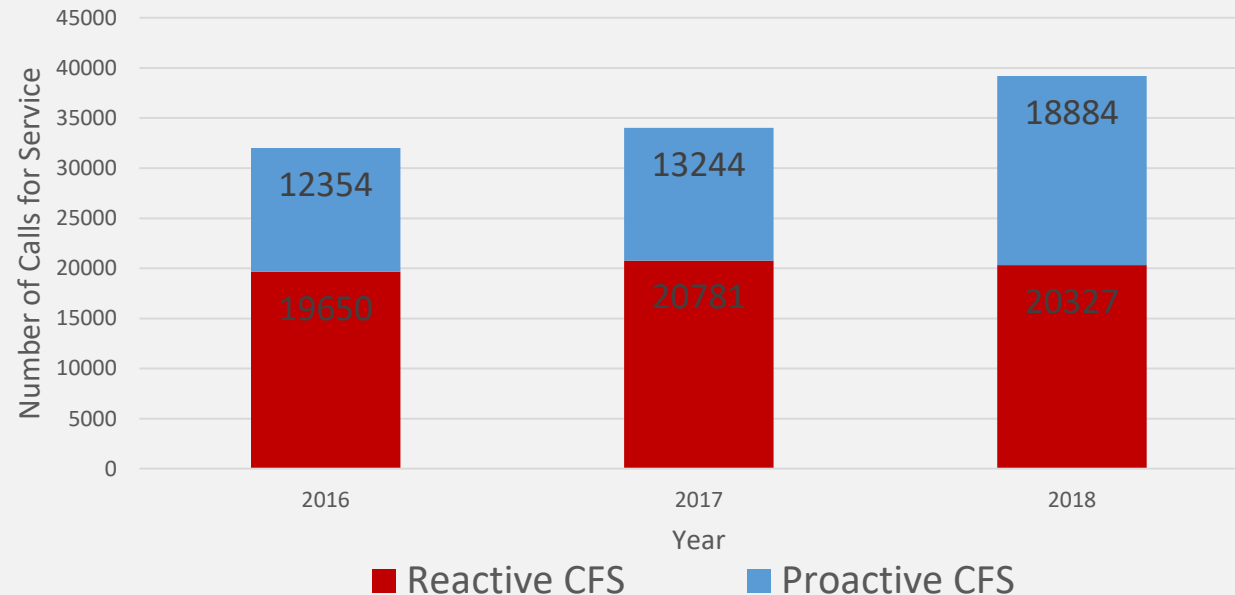
# Increasing Calls for Service



Data obtained from personal surveys of select metro agencies. January, 2019

# Increasing Calls for Service

RPD Calls for Service, 2016-2018  
911 and Field-Initiated Calls



In 2018, an average of 113 incidents were handled each day by an average street strength of 7 officers:

- Average of 60 non-field initiated calls per day (911/reactive)
- Average of 53 field-initiated/proactive calls per day (traffic, pro-active patrols, outreach events)

Ramsey County Emergency Communication Center, January 2019. 911 call data.

# Increasing Calls for Service

## What is driving the increase in 911 calls?

Comparison of dispatch (reactive) calls 2016 - 2018<sup>1</sup>

Type of 911 call	Total 2016	Total 2017	Total 2018	Increase 2016-2018
Disorderly Conduct	964	1246	1372	+42%
Shots Fired	34	54	48	+41%
Criminal Sexual Conduct	47	44	66	+40%
Person in Crisis	152	171	209	+38%
Theft from Auto	309	429	393	+27%
Welfare Check	552	638	679	+23%
Assault	101	116	118	+17%

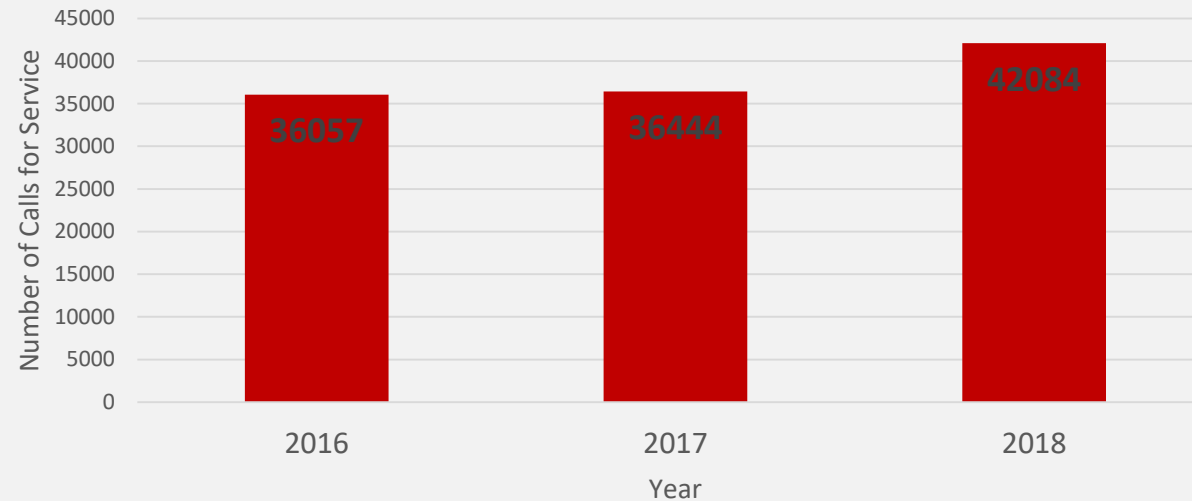
<sup>1</sup>Only includes reactive calls for service initiated through Ramsey County Dispatch

Ramsey County Emergency Communication Center, January, 2019. 911 Call Data



# Increasing Calls for Service

RPD Total Incident Reports, 2016-2018  
911, Field-Initiated, Investigative, & Administrative



Includes all police incident reports, including 911 calls, field-generated, investigative and administrative.

- Since 2016, 17% increase in overall reports
- Investigative increases—child abuse, vulnerable adult, & pawn investigations
- Administrative increases—predatory offender compliance checks, alcohol/gambling compliance checks, property watch requests, & licensing background checks

Ramsey County Emergency Communication Center, January 2019. 911 call data.  
LETG RMS (January, 2019). Case Records, Roseville, MN.

# Increasing Calls for Service

## Roseville Police Department Yearly Priorities

- Community Engagement/Connecting with Community
- Traffic Enforcement (moving violations/neighborhood complaints)
- Proactive focus on hot spots/nuisance properties

***“Law enforcement agencies should evaluate their patrol deployment practices to allow sufficient time for patrol officers to participate in problem solving and community engagement activities.”***

--The President's Task Force on 21<sup>st</sup> Century Policing (2015): Pillar four

The President's Task Force on 21<sup>st</sup> Century Policing (2015). [https://cops.usdoj.gov/pdf/taskforce/taskforce\\_finalreport.pdf](https://cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf)

# Complexity of Calls & Investigations

Complexity of Police Work—How have things changed?

- DUI Arrests
- Persons in Crisis/Mental Health
- Domestic and Sexual Assaults
- Identity thefts
- Complexity of investigations
  - Search warrants
  - Cell phones
  - DNA/Crime Scene Processing



# Increasing Population and Development

## City Population and Number of Police Officers 1970-2018



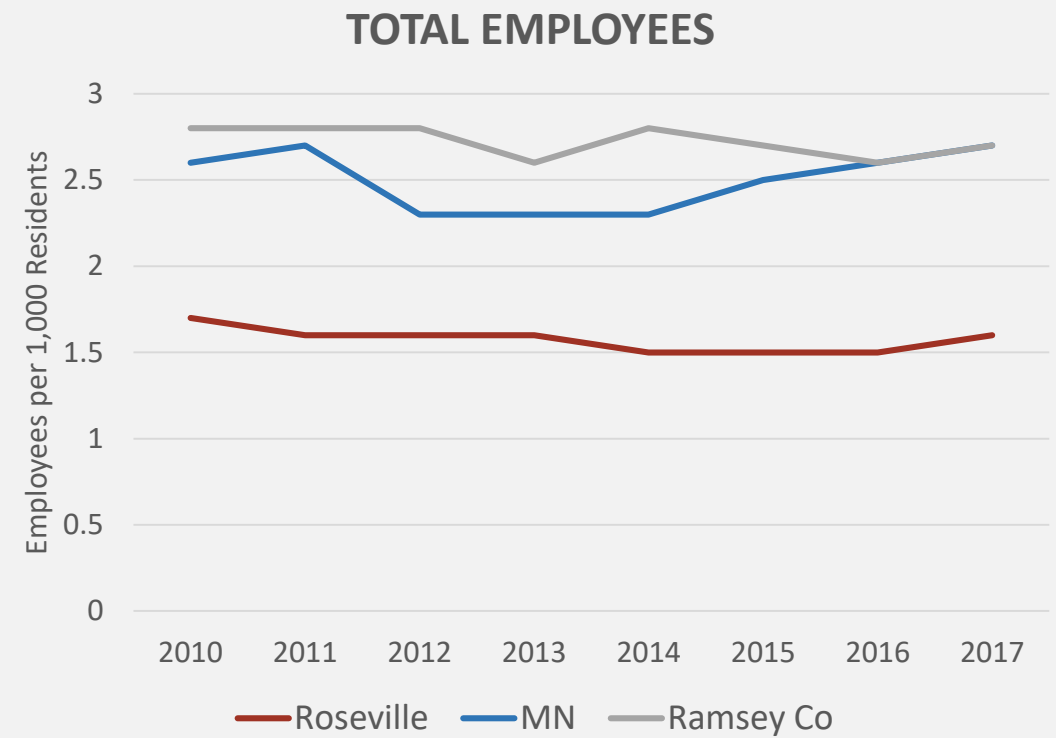
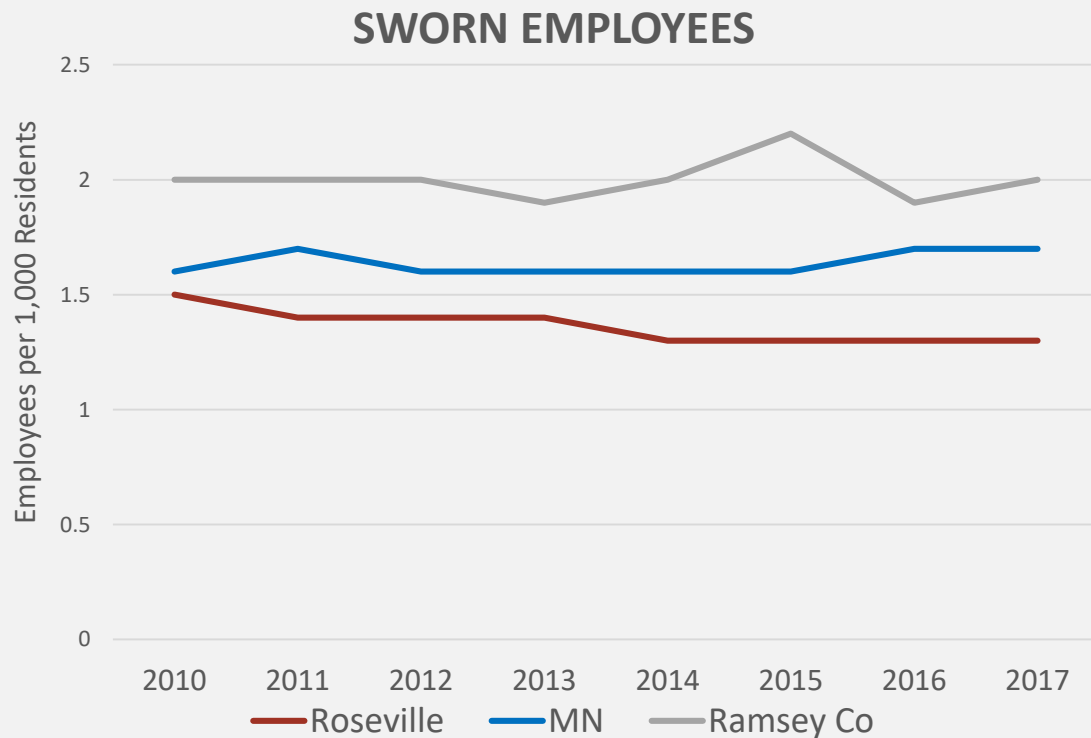
\* 2010 Council decision to eliminate open position- Patrol Strength cut by 1

\*\* 2011 PD decision to eliminate one open position and add FTE civilian position- Patrol Strength not affected

\*\*\* 2020 Projection presented to EDA 10/16/18

# Increasing Population and Development

**Employees Per 1,000 Residents<sup>1</sup>**  
**Comparison from 2010-2017**

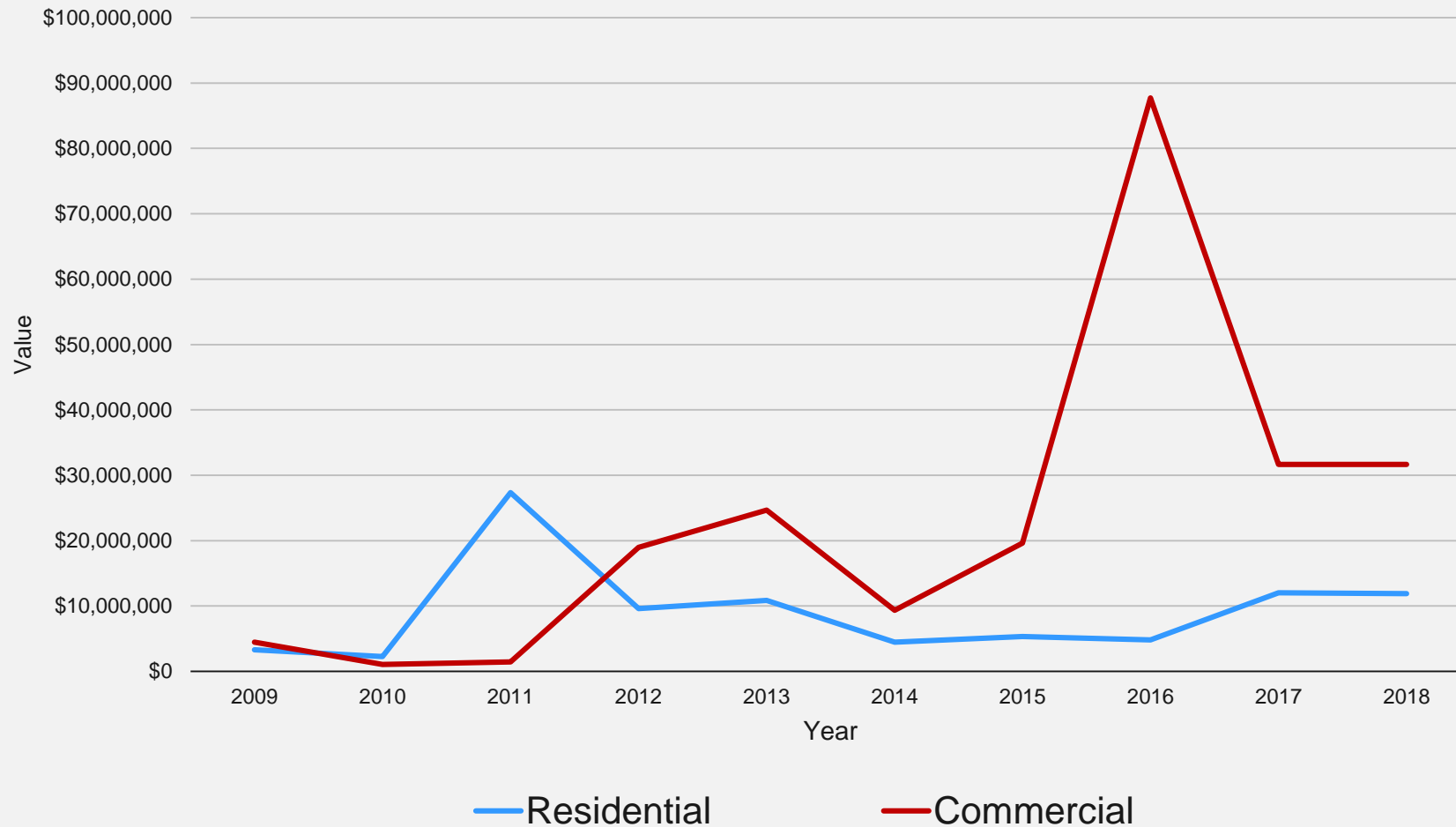


<sup>1</sup>Ramsey County includes all law enforcement agencies in Ramsey County, except St. Anthony. Roseville included in the Ramsey County Average

Minnesota State Demographic Center. Department of Administration. Population data 2000-2017. <https://mn.gov/admin/demography/data-by-topic/population-data/our-estimates/pop-finder2.jsp>  
 Bureau of Criminal Apprehension: Criminal Justice Data Reporting, Uniform Crime Reports. <https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/uniform-crime-reports.aspx>

# Increasing Population and Development

## Roseville New Construction Value History: 2009-2018

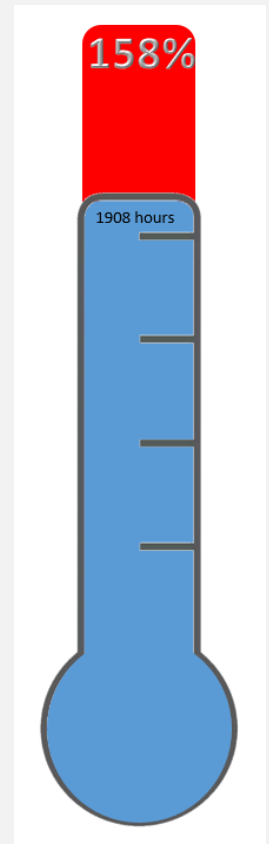
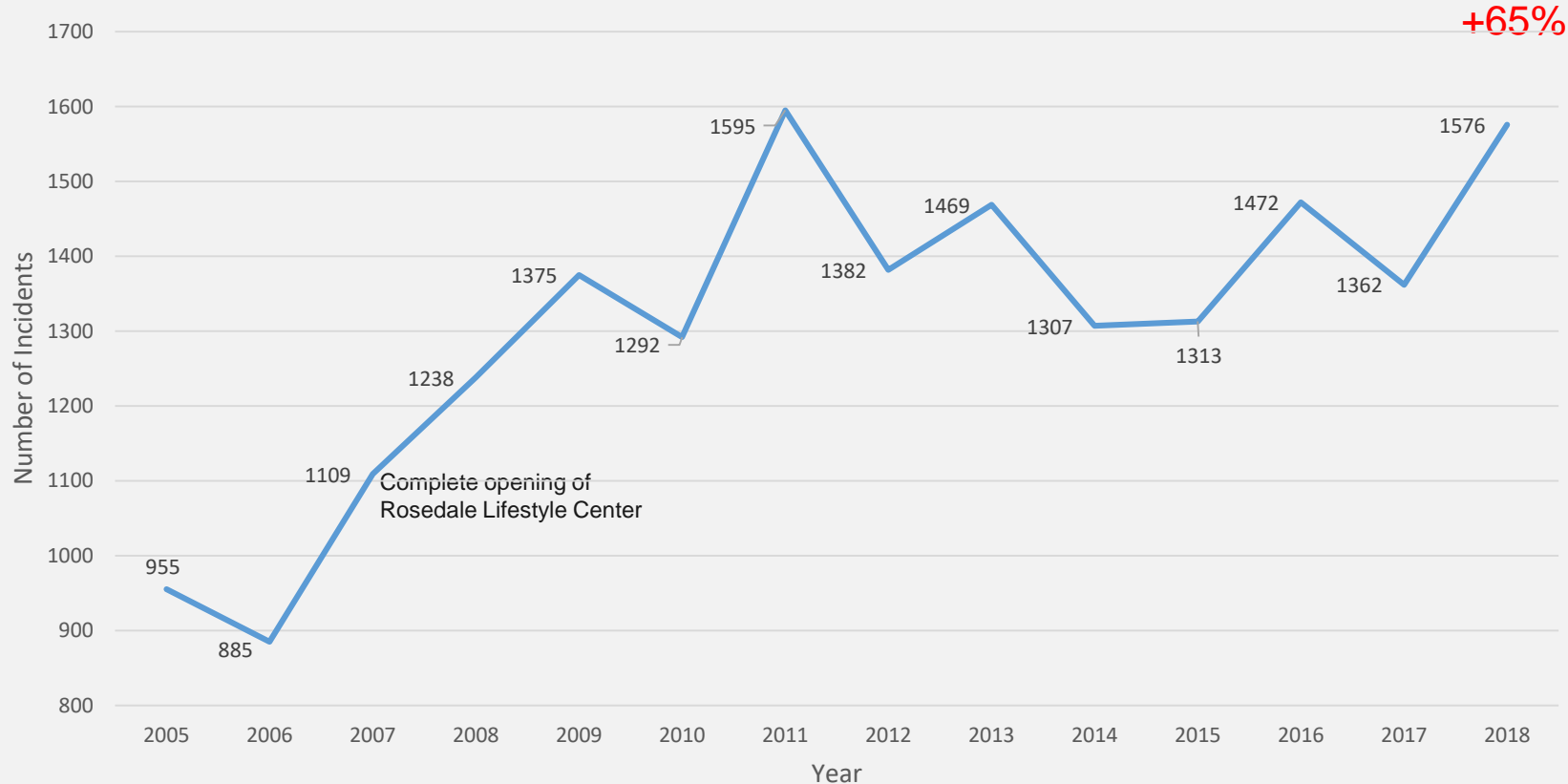


Roseville Finance Department. "Market Values & Tax Capacity History". 2018

# Increasing Population and Development

Workload Impacts on  
Roseville Police  
Department from  
Rosedale  
2014-2018 (12/14/18)

### Rosedale Center Reactive Incidents 2005-2018

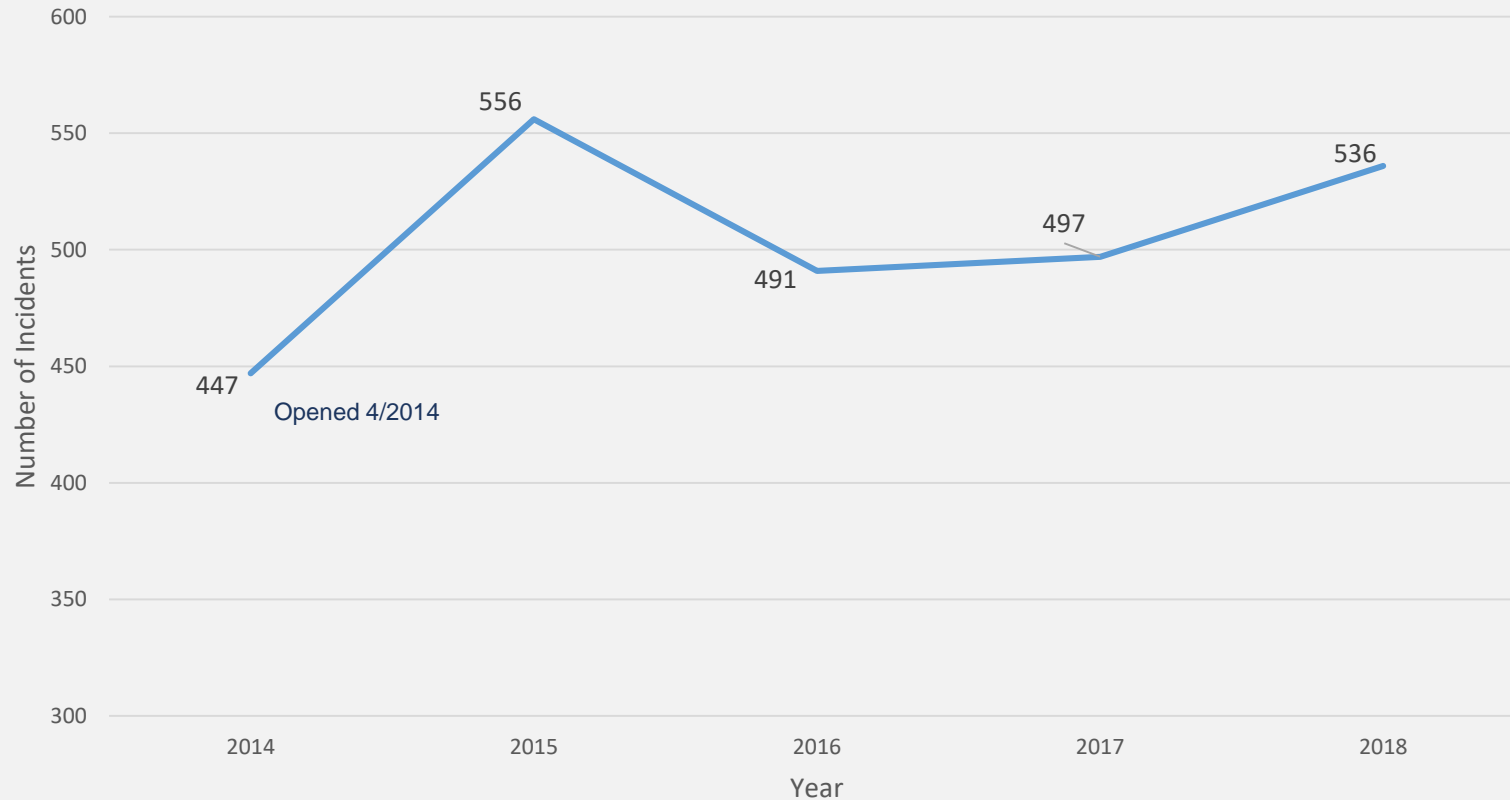


Lifestyle Center opened November 2006. AMC Theaters opened December 2006.  
<http://www.ci.galt.ca.us/home/showdocument?id=2780>

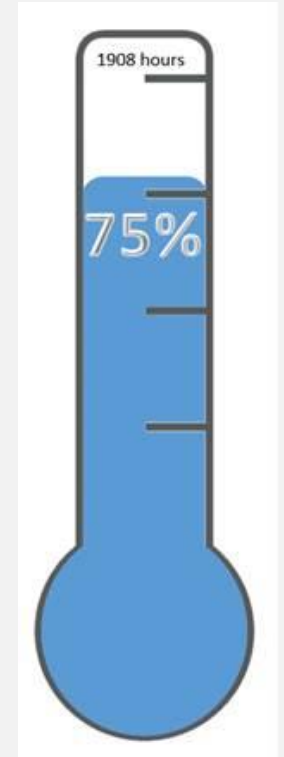
Work Load Impacts  
One Police Officer

# Increasing Population and Development

## Walmart Reactive Incidents: 2014-2018



Workload Impacts on Roseville Police Department from Roseville Wal-Mart  
Based on four year average  
2014-2018 (12/14/18)



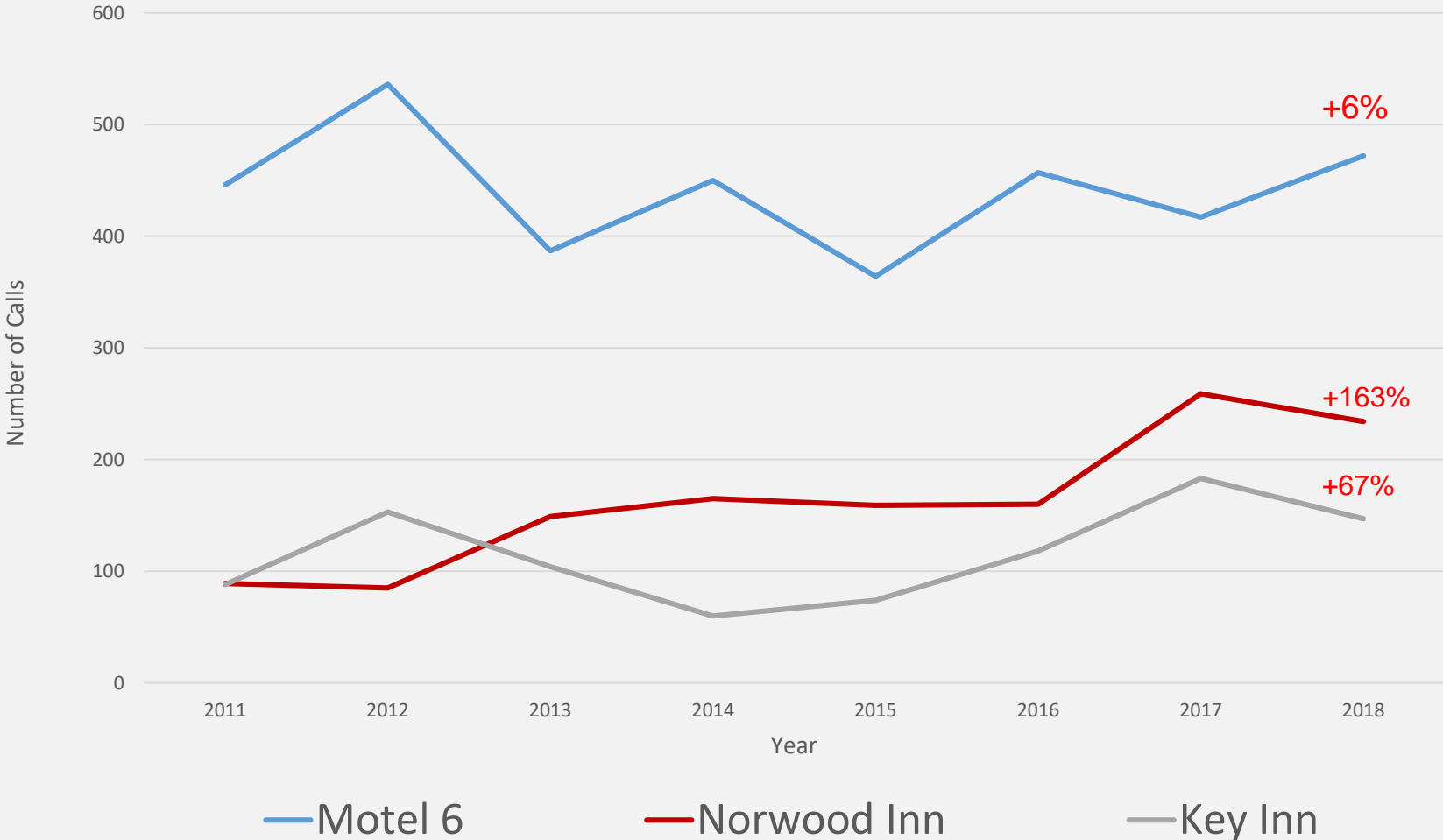
Work Load Impacts  
One Police Officer  
includes off-duty  
assistance

LETG RMS (January, 2019). Case Records, Roseville, MN.

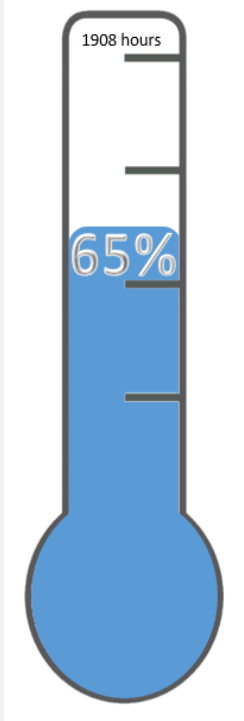


# Increasing Population and Development

Reactive Calls for Service 2011-2018



Currently 11 hotels,  
12<sup>th</sup> expected-  
500,000 annual visitors



Workload Impacts  
1 Police Officer  
3 Hotels

\*2018- through 12/10/18

LETG RMS (January, 2019). Case Records, Roseville, MN.

# Increasing Population and Development

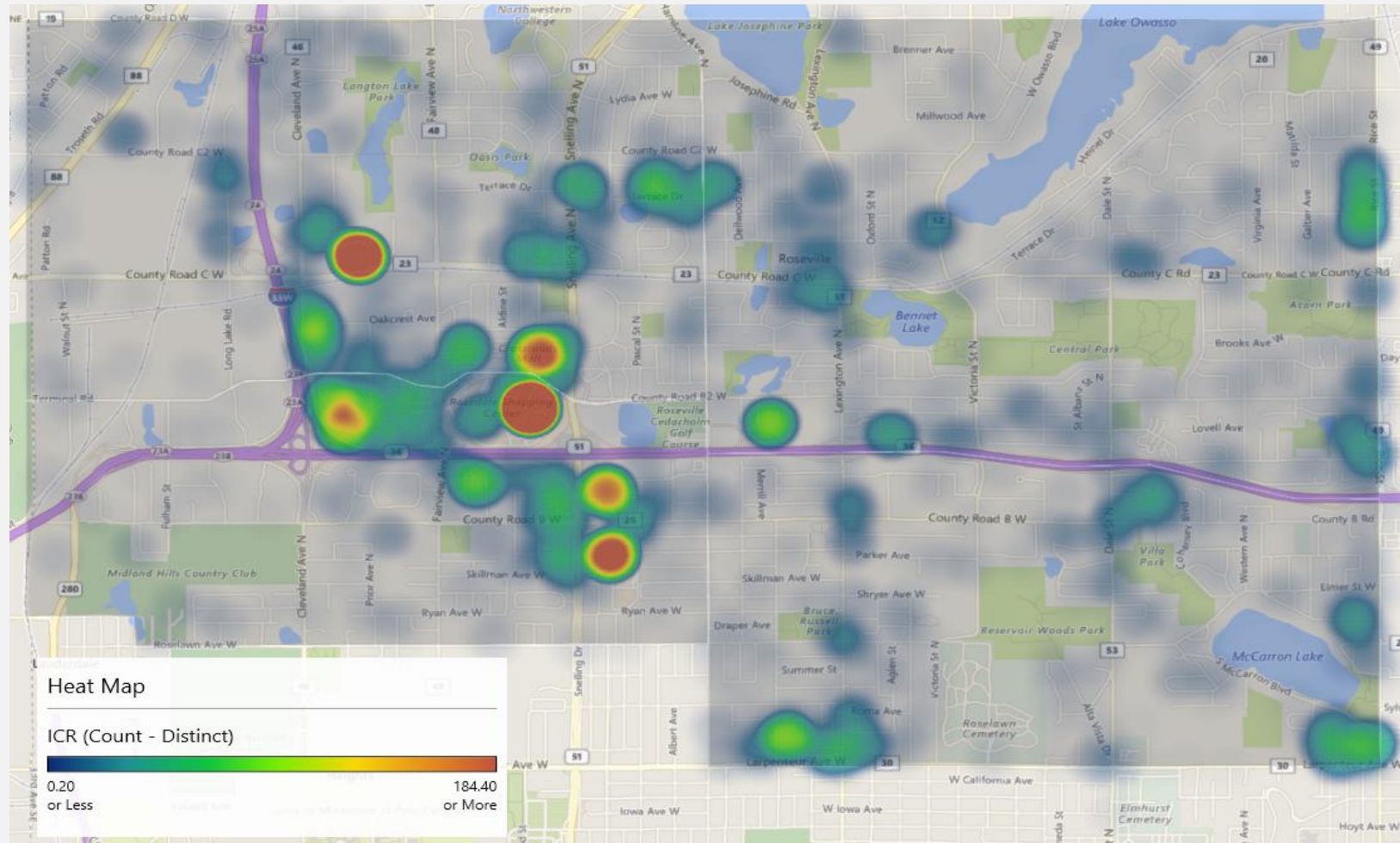
## 2017-2018 Part 1 & 2 Crime Locations

### Part 1 Crimes

- Criminal Homicide
- Rape
- Robbery
- Aggravated Assault
- Burglary
- Larceny-Theft
- Motor Vehicle Theft
- Arson
- Human Trafficking

### Part 2 Crimes

- Other Assaults
- Forgery
- Fraud
- Embezzlement
- Stolen Property
- Vandalism
- Weapons
- Prostitution
- Sex Offenses
- Drug Abuse
- Gambling
- Offenses against the Family
- DWI
- Liquor Laws
- Disorderly Conduct
- Vagrancy
- All other Offenses- except traffic
- Curfew and Loitering
- Runaways



LETG RMS (January, 2019). Case Records, Roseville, MN.

# Increasing Training Demands

***Mandated and required training per officer = 50 to 60 hours per year***

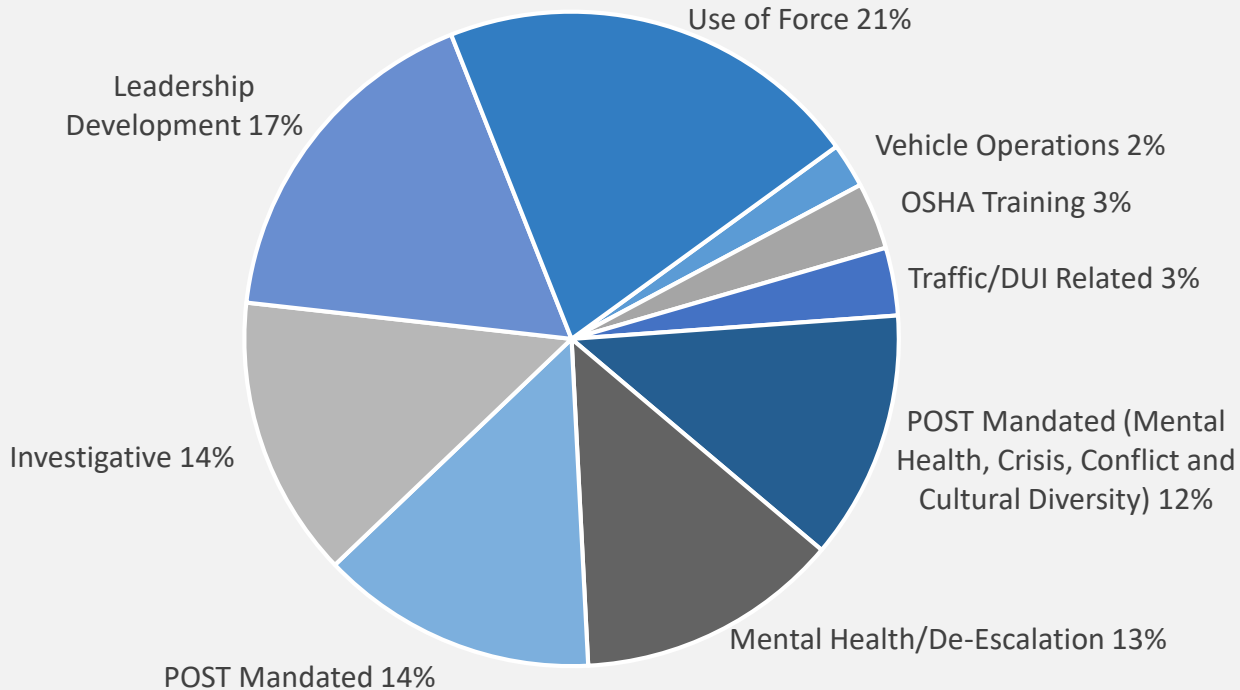
- Officers required to complete 48 hours of continuing education every three years, including:
  - Use of Force
  - Emergency Vehicle Operations
  - Implicit Bias, Community Diversity, Mental Illness, Crisis Intervention, Conflict Management, & Cultural Diversity\*
  
- Required OSHA and AWAIR training (minimum 8 hours each year)\*
  
- First Responder (16 hours every two years)
  
- Additional department mandated training
  - Crisis Intervention Team—CIT (40 hours and on-going refreshers)
  - Peace Officer Accredited Training On-Line—PATROL (8 hours every year)

\*New required training since 2015

Minnesota Board of Peace Officer Standards and Training. <https://dps.mn.gov/entity/post/model-policies-learning-objectives/Pages/default.aspx>

# Increasing Training Demands

Training by Category - 2018



➤ In 2018, Roseville officers completed over 5,000 hours of training. Average per officer was 112 hours.

- Starting in 2012, advanced degrees and/or training are required for all supervisory positions:
- 75% command staff has master's degree
  - 80% of sergeants have or are working towards master's
  - 27% of all officers have or are working towards master's degree
  - 68% of all officers have or are working towards bachelor's degree

***“As our nation becomes more pluralistic and the scope of law enforcement’s responsibilities expands, the need for expanded and more effective training has become critical.”<sup>1</sup>***

<sup>1</sup> Final Report of the President’s Task Force on 21<sup>st</sup> Century Policing: Pillar Five. [https://cops.usdoj.gov/pdf/taskforce/taskforce\\_finalreport.pdf](https://cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf)  
Roseville Police Training Database(January, 2019). Training Records, Roseville, MN.

# How have we adapted?

## Impacts to Service Levels

- **Decrease response to non-emergency medicals**
- **Reduced DWI enforcement due to increase in reactive calls & increase in evidence collection/documentation**
- **Greatly reduced follow up on misdemeanor property crimes**
- Increase in calls holding in “pending que” due to officers being tied up
- Decrease in response & completion of state crash reports
- More individuals verbally warned instead of booked at the LEC on misdemeanor property crime warrants.
- Reduced response to gas drive-offs
- Reduced follow up on grab-n-run shoplifting, some theft calls, & dine & dash
- Increase in handling calls via phone versus officer response
- No response to some calls with anonymous complainant
- More time on mental health calls applying CIT-related strategies to de-escalate calls, partners like RC Crisis=less time for proactive patrols
- Increasing numbers of reports written during down time of shift (resulting in less patrol time in neighborhoods & proactive problem solving)
- Increase in pulling officers from off-duty assignments to help with incidents
- Reduced response to aggressive driving complaints
- Change in alarm response (one officer, can clear pre-arrival)
- Found animal calls holding for CSO response
- Less processing of crime scenes by patrol officers (property crimes)
- More arrestees released at the jail instead holding for court
- More time spent reviewing body camera & reports (less proactive time)
- More training resulting in less officers on the street

## Steps Taken to Address Increasing Workload

- **Partnering with SOS, RPD Foundation, Ramsey County Crisis, NYFS, People’s Inc., Source & other agencies**
- Annual budget requests for additional police officers
- Grant-funded hiring of investigative aide to assist Investigations
- Seeking grant funds to fill gaps
- Creation of the Roseville Police Foundation to fill in funding gaps (e.g. human trafficking)
- Online reporting (67 web reports 10/18–12/18)
- Off-duty employment at Wal-Mart & Rosedale Center
- Creation of Wellness Committee to address stress-related health concerns
- Internal review of staffing models & coverage (12-hr shifts determined as most efficient staffing model)
- Summer community outreach liaisons to assist with outreach efforts
- Dissolving East Metro SWAT
- Increase loss threshold for fraud & check cases
- Additional CSO hired to handle animal calls & assist patrol
- Dictation software to decrease time spent completing reports
- Application of Repeat Nuisance Ordinance to hotels
- Continued work on legislation changes to license hotels
- More cases being charged out of custody
- Nearly all misdemeanor follow up investigations completed by Patrol--“behind the scene” without checking out of service
- Increase in requests for mutual aid & assistance from other agencies



# Why the need for additional officers?

- Increasing crime rate
- Decreasing case clearance rate
- Increasing calls for service
- Complexity of calls and investigations
- Increasing population and development
- Increasing training demands



# Staffing Needs & Requests

## 2020

- 3 Police Officers
  - Two patrol officers (power shifts)
  - One detective
  
- To address
  - 158% Rosedale impact
  - Reduce to 60% workload
  - Increasing crime rate
  - Decreasing case clearance
  - Increase in population/development
  - Increasing training demands

## 2021

- 3 Police Officers
  - Three patrol officers
  
- To address
  - 75% Walmart impact
  - 65% 3 hotels impact
  - Reduce to 60% workload
  - Increasing crime rate
  - Decreasing case clearance rate

# Roseville Police Department Commitment to Diversity Part II

RPD





# Commitment to Diversity

## Current Operations

- 4 part-time Community Service/Cadet Officers
  - 2013 - 2019 CSO hiring process require a 2<sup>nd</sup> language (Somali, Thai, Karen, Hmong, or Spanish) or experience in living or working with communities of color
    - Most common second languages in Roseville School District
    - 4<sup>th</sup> CSO funded in 2016 with budget cuts within police department
    - Cadet position established in 2017- CSO with 2<sup>nd</sup> language skills or living/working with minority community background- retention of employees
- 2018- Two part-time, summer Community Liaisons- originally funded with existing PD funds, City funded in 2019
- Rich history of hiring Community Service Officers (CSO) as RPD officers

## Future Considerations

- No expected police officer openings until 2021
- All current and future CSOs are expected to be minorities in law enforcement
  - Existed since 2013
- Current RPD CSOs, Cadets and Reserve officers considered- merit based
- Temporary increase to authorized strength of police officers (48)
  - Two additional police officers (50)
  - Representatives of communities that are minorities in law enforcement
- Patrol officers- most visible city staff in the community
- Implementation need in the summer of 2019
- ~\$79,300 cost to city per officer
- ~\$2,500 cost per officer absorbed by current PD budget/donation/grants
- Potential reduction based on attrition
- Flexibility 48-50 in order to further commitment to diversity
  - Funded each year and excess returned to General Fund
- See Attachment B

Questions?

# MEMORANDUM

Attachment B



**DATE:** December 17, 2018

**TO:** City Manager Pat Trudgeon

**FROM:** Chief Rick Mathwig

**SUBJECT:** Commitment to Increased Diversity by temporarily increasing the authorized strength of Police Officers

For many years, the Police Department has taken proactive measures in order to increase the diversity of our staff, especially with the police officers. Our most intensive efforts have been related to Community Service Officers (CSO). We hire CSOs with the intention they will become Roseville police officers in the future. A mandate in our CSO hiring processes for many years has included the candidates speak a foreign language common in the homes of Roseville Area School children, and/or have experience in living or working in a diverse community. Our most recent cadre of CSOs in the past few years speaks volumes of our commitment to adding diversity in the Police Department: Ku Tee, Ruben Cortes, Talia Kindom, Toua Vang, Isaiah Walker Lorenzo Lamb and the current hiring process.

As you know, the Police Department utilized current budget funds to launch a new program- Community Liaison- in order to add value to our community engagements and diversity. This program brought us Katie Saint and Tam La Hu Ya. The program is included in the 2019 City Manager's recommended budget and I want to thank you for this inclusion.

All of the CSOs and Community Liaisons mentioned above are considered minorities in law enforcement and have brought their talents to the Roseville Police Department, and provide great value to the City of Roseville while they continue their law enforcement education and begin searching for full-time employment in the profession.

Our Roseville Police Department Reserve Officer program is another recruiting tool that adds value to our commitment to diversity. Our Reserve Officer program has been a great value to Roseville for decades.

With only an authorized strength of 48 police officers, who routinely spend decades working at the Roseville Police Department, we do not experience routine vacancies. This can cause us to lose CSOs and reserves ready for hire as police officers to other law enforcement agencies. Recently, we lost a great CSO, and minority in law enforcement, Taylor Wodnick, to the New Brighton Department of Public Safety because we did not have a police officer opening.

The recent addition of the full-time Cadet position available to Roseville CSOs is a great effort by the City to retain quality employees. Only one Cadet Position is authorized in the budget and will limit the retention of multiple, quality CSOs ready for hire as police officers, which will occur by the late summer of 2019. We expect CSOs Walker and Vang will be POST eligible for hire by this time. CSO Kindom is expected to be POST eligible by the late summer of 2020. I also expect this will be a continuing problem in the future. In addition, the Cadet position is not a sworn officer position. The Cadet has not realized his or her ultimate goal of becoming a police officer and will continue to apply at other departments for a police officer position.

I recently discussed this issue with a neighboring police chief who said his department-received authorization to temporarily raise their police officer level by two based on their participation in the Pathways to Policing

52 program. This way they are poised to offer a police officer job to Pathways to Policing candidates, ready for a  
53 police officer job, when their authorized strength is at its maximum. Their new police officer number would be  
54 reduced by natural attrition to its budget authorized level.  
55

56 I believe our program of hiring CSOs, the Cadet position, tuition reimbursement programs, along with the  
57 Roseville Police Foundation's SKILLS scholarship program set us up better than participating in the current  
58 Pathway's to Policing program. Temporarily exceeding our authorized limit of police officers by two positions  
59 would greatly enhance our commitment to diversity in the Police Department.  
60

61 If granted, and in this order, we would offer up to two additional police officer positions to current Roseville  
62 Police Department Cadets, CSOs and reserve officers, who are minorities in law enforcement, and have  
63 completed all of their prerequisite law enforcement training, to include SKILLS. The department would utilize  
64 natural attrition to return to the budget authorized strength as soon as possible.  
65

66 If granted, the officers would be assigned to the Patrol Division as this division has the most visible and day to  
67 day contact with our community.  
68

69 The program would require Council support in order to receive adequate funding. I am proposing the Council  
70 authorized levy to fund the salary, benefits, uniforms, and equipment listed below. I expect the Police  
71 Department's existing budget, forfeiture accounts, along with grants and donations would cover what is listed  
72 in the second chart in order to fully fund the positons.  
73

74 Costs per officer potentially funded by the levy in 2018 costs:

75 Personnel (salary and benefits)	\$74,500
76 Uniform (includes vest)	\$3,200
77 Training	\$1,000
78 Cell Phone	\$600
79 Total (per officer in 2018)	<b>\$79,300</b>

80  
81  
82  
83  
84  
85  
86  
87 Costs per officer potentially funded by PD's existing budget, forfeiture, grants and donations in 2018 costs:

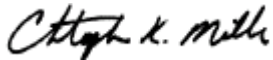
88 Body worn camera	\$1,400
CIT training	\$600
Handgun	\$500
Misc. minor equipment	tbd
Total (per officer in 2018)	<b>\$2,500</b>

89  
90 I hope you will consider this request in order to increase the Police Department's commitment to diversity to  
91 better reflect the community it serves.  
92

  
**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **7.e**

Department Approval



City Manager Approval



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Item Description: Discussion on Financing Options for the 2719 Lexington Avenue Property Acquisition

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1 **BACKGROUND**

2 On April 6, 2018 the City acquired the property located at 2719 Lexington Avenue (Lexington Shoppes)  
3 which also houses the License Center. At the time of the acquisition the City chose not to formally identify  
4 a funding source; deferring that decision to a later date. The City Council needs to make this  
5 determination before the City can close its 2018 financial books in the coming month.

6  
7 The property was acquired for a net purchase price of \$2,245,500. In addition to the acquisition, the City  
8 has incurred nearly \$26,000 in related expenses including land survey, environmental testing, and other  
9 costs. The total outlay of City funds to date for this initiative is approximately **\$2,271,000**. Excluding  
10 other equity contributions from the City, this represents the amount that needs to be recovered or financed  
11 in order for the City to close its 2018 books.

12  
13 The Council may recall that the City contracted with Gaughan Companies to manage the Lexington  
14 Shoppes on our behalf. Their services include rent collection, managing common-area maintenance, and  
15 paying the day-to-day expenses of the site. As of December 31, 2018 (*unaudited*), Gaughan Companies is  
16 holding approximately \$38,000 in cash on our behalf. These funds, and are earmarked for future day-to-  
17 day expenses and capital improvements for the Lexington Shoppes and includes the full 2018 contribution  
18 made by the Roseville License Center in lieu of rent.

19  
20 It should also be noted that \$137,000 in near-term capital improvement costs were recommended in the  
21 Property Condition Report (*March 9, 2018*) from Terracon Consultants Inc. Those improvements have not  
22 yet been made.

23  
24 **General Discussion Items**

25 Acquisition financing discussions to date have generally focused on the use of the city's bonding authority  
26 to provide the funding. However, this may not be the best option given the changing circumstances that  
27 have occurred over the past year. They include:

- 28
- 29
  - 30
    - 31
      - Federal interest rates hikes of 0.25% each in March, June, September, and December of 2018  
which has raised borrowing costs by an estimated \$40,000 annually.

- 32       ▪ Decline in rents in the Huntington Learning Center space due to the retirement of a leasehold  
33       improvement charge that was embedded in the rent.
- 34       ▪ Continued vacancy in 2,460 square feet (17%) of available lease space.

35  
36 All of these events have had an adverse impact on the Lexington Shoppes’ ability to pay debt service on  
37 a \$2.3 million bond as originally conceived. Conservatively speaking it can only support payments on a  
38 \$1.5 million borrowing even with strong contributions from the License Center.

39  
40 The Council is also asked to reflect on the expected long-term uses of the site, and the value of preserving  
41 the flexibility to change the current use on a timetable that aligns with City Council goals. Entering into  
42 a long-term *legal* obligation such as a bond, will erode that flexibility.

43  
44 Finally, the Council is reminded that there are a number of unresolved facility and space needs that need  
45 to be addressed which may warrant a more comprehensive approach to how we provide programs and  
46 services in the future. As a result, Staff is recommending an alternative financing approach for the  
47 acquisition of the Lexington Shoppes rather than bonds.

48  
49 Recommended Financing Option

50 In recognition of the items noted above, Staff recommends that the City pursue a strategy that capitalizes  
51 on the future sale of the former Fairview Fire Station as well as available cash reserves. The Council will  
52 recall that in conjunction with the purchase of the Lexington Shoppes, the City entered into an agreement  
53 that gave Gaughan Companies the right of first refusal to purchase the former fire station property for  
54 \$867,000. Even if Gaughan chooses not to exercise this right, it’s reasonable to expect that the City might  
55 get a similar price through an open market transaction.

56  
57 For example, if the City received \$800,000 for the sale of the fire station property the net acquisition  
58 amount to be financed would now stand at \$1.5 million – an amount that could be financed through the  
59 re-purposing of existing cash reserves or an internal loan. This approach is consistent with the strategy  
60 used to finance the construction of the Golf Course Clubhouse & Community Building. With an internal  
61 loan, the Council could dedicate future surplus monies from the License Center to re-pay the loan but it  
62 would also require us to stay cognizant of the amount of surplus being used to provide day-to-day support  
63 of the Lexington Shoppes as well as provide funding for General Fund programs.

64  
65 While the final financial figures for 2018 are not yet available, the Council can get a general sense of the  
66 available *unrestricted* cash reserves by reviewing the totals as of 12/31/2017. This information is  
67 presented in the table below.

70  
71

### Unrestricted Cash Reserves as of 12/31/17

	Amount	Amount	Amount	Amount	Amount
	Held In	Designated	Designated	Designated	
	For	For	For	For	
	Donations	Operations	Capital	Other	Total
<b>Unrestricted Funds</b>					
General	\$ 44,100	\$ 5,759,601	\$ -	\$ -	\$ 5,803,701
Recreation	306,726	1,638,446	-	-	1,945,172
License Center	-	460,656	515,836	-	976,492
Information Technology	-	668,635	456,791	-	1,125,426
Communications	-	133,393	298,215	-	431,608
Police Vehicles & Equip.	-	-	532,021	-	532,021
Fire Vehicles & Equip.	-	-	888,993	-	888,993
Parks & Rec Vehicles & Equip.	-	-	164,088	-	164,088
Public Works Vehicles & Equip.	-	-	732,353	-	732,353
Administration Equip.	-	-	(43,041)	-	(43,041)
Finance Equip.	-	-	48,780	-	48,780
Central Services Equip.	-	-	96,538	-	96,538
Building Replacement	-	-	756,078	-	756,078
Streetlight Replacement	-	-	86,587	-	86,587
Pathway/Parking Lot Maint.	-	-	99,097	-	99,097
Parks Improvement Program	-	-	741,050	-	741,050
Street Replacement	-	-	8,017,753	-	8,017,753
Golf Course	-	-	149,340	-	149,340
Risk Management Funds	-	-	-	2,396,394	2,396,394
Total: Unrestricted	\$ 350,826	\$ 8,660,731	\$ 13,540,479	\$ 2,396,394	\$ 24,948,430

72  
73

74 Although not depicted here, the General, License Center, and Communications funds have projected  
75 operating deficits for 2018 which will reduce the amounts shown above.

76

77 While any number of these funds could conceivably be used to pay for the acquisition-related costs, the  
78 Council is advised to consider the trade-offs and impacts of doing so before making a decision. For  
79 example, cash reserves in the Parks & Recreation Fund play an important role in allowing the City time  
80 to adapt to changes in residents' program preferences. While reserves in the License Center Fund help  
81 guard against economic downturns which result in declining revenues and diminished ability to support  
82 General Fund programs including public safety.

83

84 Similar to the financing decision for the Golf Course Clubhouse & Community Building, the decision to  
85 re-purpose cash reserves is a difficult one. However, there are enough viable options to allow us to secure  
86 financing without issuing a bond. Staff will be available at the meeting to address any Council inquiries  
87 or concerns.

88

89 **POLICY OBJECTIVE**

90 Not applicable.

91

92 **FINANCIAL IMPACTS**

93 See above.

94 **STAFF RECOMMENDATION**

95 See above.

96 **REQUESTED COUNCIL ACTION**

97 Staff is seeking Council direction on selecting a permanent financing solution for the property acquisition  
98 at 2719 Lexington Avenue.

99

100

Prepared by: Chris Miller, Finance Director

Attachments: A: Not applicable.



<u>Operating Funds</u>	12/31/2017	Less	Less	12/31/2017	12/31/2017	12/31/2017	12/31/2017
	Cash	From	Reserved	<i>Available</i>	Reserve	Amount	Amount
	<u>Reserves</u>	<u>Donations</u>	<u>For</u>	<u>Reserves</u>	<u>Level</u>	<u>Above Low</u>	<u>Above High</u>
			<u>Capital</u>			<u>Target %</u>	<u>Target %</u>
General (unrestricted portion)	\$ 5,803,701	\$ (44,100)	\$ -	\$ 5,759,601	38%	\$ 427,405	\$ -
Parks & Recreation	1,945,172	(306,726)	-	1,638,446	34%	443,190	443,190
Communications	431,608	-	(298,215)	133,393	25%	80,036	1
Information Technology	1,125,426	-	(456,791)	668,635	25%	401,181	-
License Center	976,492	-	(80,000)	896,492	49%	712,230	435,836
				<u>\$ 9,096,567</u>		<u>\$ 2,064,042</u>	<u>\$ 879,026</u>

<u>Operating Fund</u>	Target	Target
	<u>Low</u>	<u>High</u>
General (unrestricted portion)	35%	45%
Parks & Recreation	25%	25%
Communications	10%	30%
Information Technology	10%	15%
License Center	10%	15%

**Budget Detail (Cash)  
CITYROSE  
2019 Operating Budget**

Account Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>INCOME</b>													
Tenant Base Rent	\$ 9,908.00	\$ 9,908.00	\$ 9,908.00	\$ 9,908.00	\$ 9,908.00	\$ 9,964.67	\$ 9,964.67	\$ 9,964.67	\$ 9,964.67	\$ 9,964.67	\$ 9,964.67	\$ 9,964.67	\$ 119,292.69
CAM Charges	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	3,264.69	39,176.26
Prior Year CAM Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL INCOME</b>	<b>\$ 13,172.69</b>	<b>\$ 13,172.69</b>	<b>\$ 13,172.69</b>	<b>\$ 13,172.69</b>	<b>\$ 13,172.69</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 13,229.36</b>	<b>\$ 158,468.95</b>
<b>DIRECT EXPENSES</b>													
Maintenance Supplies	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 120.00
SubContract Work	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,600.00
Repair Labor	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	900.00
Window Repr/Repl	-	-	-	-	-	150.00	-	-	-	-	150.00	-	300.00
Roofing Reprs & Maint	-	-	-	-	-	-	-	-	-	-	-	-	-
Exterminating	-	-	-	50.00	-	-	-	-	50.00	-	-	-	100.00
Contract Services - Janitorial	-	-	-	-	-	-	-	-	-	-	-	-	-
Janitorial supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Mechanical & Electrical	-	-	-	-	-	-	-	-	-	-	-	-	-
Electrical Supplies	-	75.00	-	-	75.00	-	-	75.00	-	-	75.00	-	300.00
Plumbing Maint & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Painting	-	-	-	-	-	-	-	-	-	-	-	-	-
Carpet Cleaning	-	-	-	-	-	-	-	-	-	-	-	-	-
HVAC (Heat, Ventilation, Air)	-	200.00	-	-	-	200.00	-	-	-	200.00	-	-	600.00
Elevator Mthly Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
HVAC - Supplies	-	50.00	-	-	-	50.00	-	-	-	50.00	-	-	150.00
Common Area Upgrades	-	-	-	-	-	-	-	-	-	-	-	-	-
Doors & Locks	-	-	75.00	-	-	75.00	-	-	75.00	-	-	75.00	300.00
Outdoor Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Snow Removal	500.00	1,000.00	1,000.00	500.00	-	-	-	-	-	-	-	1,000.00	4,000.00
Parking Lot Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
Landscaping Expense	-	-	-	455.28	3,555.28	1,005.28	1,005.28	1,005.28	1,005.28	985.28	1,755.28	-	10,772.24
Exterior Work	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
Management Fee Expense	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	24,000.00
Fire Extinguisher Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Life Safety	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Tax	-	-	-	-	36,187.00	-	-	-	-	36,187.00	-	-	72,374.00
Electricity	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Gas	200.00	-	-	-	-	-	-	-	-	-	-	-	200.00
Water	-	-	312.09	-	-	385.36	-	-	1,879.34	-	-	-	3,175.37
Sewer	-	-	1,079.75	-	-	1,230.10	-	-	1,606.33	-	-	-	4,865.71
Irrigation	-	-	-	250.00	50.00	50.00	50.00	50.00	50.00	250.00	-	-	750.00
Trash Disposal	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
Signage	-	-	2,500.00	-	-	-	-	-	-	-	-	-	2,500.00
Administrative Expenses	125.00	14.00	14.00	119.00	24.00	14.00	117.00	16.00	22.00	122.00	14.00	16.00	617.00
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,160.00</b>	<b>\$ 4,674.00</b>	<b>\$ 8,315.84</b>	<b>\$ 4,709.28</b>	<b>\$ 43,226.28</b>	<b>\$ 6,494.74</b>	<b>\$ 4,507.28</b>	<b>\$ 4,481.28</b>	<b>\$ 8,022.95</b>	<b>\$ 41,129.28</b>	<b>\$ 5,329.28</b>	<b>\$ 5,974.11</b>	<b>\$ 141,024.32</b>
<b>NET OPERATING INCOME</b>	<b>\$ 9,012.69</b>	<b>\$ 8,498.69</b>	<b>\$ 4,856.84</b>	<b>\$ 8,463.41</b>	<b>\$ (30,053.59)</b>	<b>\$ 6,734.62</b>	<b>\$ 8,722.08</b>	<b>\$ 8,748.08</b>	<b>\$ 5,206.40</b>	<b>\$ (27,899.92)</b>	<b>\$ 7,900.08</b>	<b>\$ 7,255.25</b>	<b>\$ 17,444.63</b>

License Center Contribution	\$ 120,000.00
<b>Amount Available for Capital / Loan Financing</b>	<b>\$ 137,444.63</b>



REQUEST FOR CITY COUNCIL ACTION

Date: 1/28/2019

Item No.: 7.f

Department Approval

City Manager Approval

Item Description: Consider Approval of a Rezoning for 211 North McCarrons Boulevard (PF18-016).

**BRIEF REVIEW**

On October 22, 2018, the City Council approved the Comprehensive Land Use Map change for the former Armory property at 211 North McCarrons Boulevard. The land use designation changed from Low Density Residential to Institutional, with the exception of the southwest corner of the property, which remained Low Density Residential. This approval and other relevant information was submitted to the Metropolitan Council for their review and approval. On November 26, 2018, the City Planner received the approval letter (Attachment C) from the Metropolitan Council, paving the way to finalize the City actions.

To properly address the Comprehensive Plan Amendment, the City is required to rezone the property to a consistent zoning classification. Specifically, the small portion of the southwest corner of the parcel (1.75 acres) is to be rezoned from Low Density Residential-1 (LDR-1) District to Low Density Residential-2 (LDR-2) District and the remainder of the parcel rezoned from Low Density Residential-1 (LDR-1) District to Institutional (INST) District. These zoning map amendments will support the proposal by Hand In Hand(HIH) for four single family homes and the Hand in Hand Christian Montessori school to occupy the property.

**SUGGESTED CITY COUNCIL ACTION**

Adopt the following ordinances regarding the former Armory property:

- Adopt an Ordinance rezoning the southwest corner of the property at 211 North McCarrons Boulevard from Low Density Residential-1 (LDR-1) District to Low Density Residential-2 (LDR-2) District and the remainder of the parcel rezoned from Low Density Residential-1 (LDR-1) District to Institutional (INST) District.

**ALTERNATIVE ACTIONS**

- Pass a motion to table the item for future action. An action to table must be tied to the need for clarity, analysis and/or information necessary to make a recommendation on the request.
- Pass a motion recommending denial of the proposal. A motion to deny must include findings of fact germane to the request.

Report prepared by: Thomas Paschke, City Planner 651-792-7074 | [thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)

- Attachments:
- |   |                             |
|---|-----------------------------|
| A. CC Packet 10/22/18                   | B. CC minutes 10/22/18      |
| C. Metropolitan Council approval letter | D. Draft rezoning ordinance |

  
**REQUEST FOR CITY COUNCIL ACTION**

Agenda Date: **10/22/2018**Agenda Item: **7.b**

Department Approval



City Manager Approval



Item Description: Consider a request by Hand In Hand Christian Montessori for a **Comprehensive Land Use Plan map change** at 211 North McCarrons Boulevard (**PF18-016**).

**BACKGROUND**

Hand in Hand Christian Montessori desires to purchase the former armory and school site and convert the building and site into a new school with activity area. Additionally, the proposal seeks to develop four small lot single family homes in the southwest corner of the site. In order to do so, the Land Use and Zoning Maps have to be amended to support these two projects. The school and activity area will need to change from its current Land Use Designation of Low Density Residential to Institutional and the residential area would remain the same. Regarding rezoning, the school/activity area would need to change Zoning Classification from Low Density Residential-1 District to Institutional District and the residential area from Low Density Residential-1 District to Low Density Residential-2 District.

**PLANNING COMMISSION ACTION**

On October 3, 2018, the Roseville Planning Commission held the duly noticed public hearing regarding the request (Attachment A). Numerous area residents addressed the Planning Commission indicating their support for the proposed project. Commissioners had questions of the project, which were addressed by the applicant (Attachment B). The Planning Commission voted 6-0 to recommend approval of the Comprehensive Plan Land Use Map change from Low Density Residential (LR) to Institutional (IN) and voted 6-0 to recommend approval of a Zoning Map change from Low Density Residential-1 (LDR-1) District to Institutional (INST) District for the school area and the residential area from Low Density Residential-1 District to Low Density Residential-2 (LDR-2) District.

Attached (Attachment C) is the applicant's concept site plan that includes the land use change for the proposed school and residential use. Additionally, the Planning Division has included a proposed Land Use Map and an aerial photo of the same. The Planning Division also anticipates an illustration based upon the site ALTA Survey that will identify each parcel and include there size.

**ACTION STEPS**

The land use map change is the first step for consideration. Should the City Council approve the change, the Planning Division will be responsible for completing the necessary Comprehensive Plan Amendment Form for submittal to the Metropolitan Council for their review and approval. Upon approval by the Metropolitan Council, the item will come back before the City Council to rezone the subject property from Low Density Residential-1 (LDR-1) District to Institutional (INST) District for the school area and the residential area from Low Density Residential-1

33 District to Low Density Residential-2 (LDR-2) District. It is at this time that the Planning  
34 Division will require a formal survey depicting the two parcels for the purpose of accurately  
35 identifying the zoning classification boundary.

36 **SUGGESTED CITY COUNCIL ACTION**

37 Adopt a Resolution approving a Comprehensive Plan Land Use Map designation change for the  
38 school, activity area, and wetland area from Low Density Residential (LR) to Institutional (IN),  
39 subject to Metropolitan Council review and approval (draft resolution – Attachment D).

40 **ALTERNATIVE ACTIONS**

- 41 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need  
42 for clarity, analysis and/or information necessary to make a recommendation on the request.
- 43 **b.** Pass a motion recommending denial of the proposal. A motion to deny must include findings  
44 of fact germane to the request.

**Report prepared by: Thomas Paschke, City Planner, 651-792-7074**

**[thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)**

- Attachments:    A.    Planning Commission report/packet    B.    Planning Commission meeting minutes  
                      C.    Proposed site plan and maps            D.    Draft resolution  
                      E.    Received email concerning proposal



REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: 10/03/18
Agenda Item: 7a

Prepared By

[Handwritten signature]

Department Approval

[Handwritten signature: Kai E. Collins]

Agenda Section
Public Hearings

Item Description: Request by Hand In Hand Christian Montessori for consideration of a Comprehensive Land Use Plan map and Zoning map change at 211 North McCarrons Boulevard (PF18-016).

APPLICATION INFORMATION

- 1 Applicant: Hand in Hand Christian Montessori
2 Location: 211 North McCarrons Boulevard
3 Property Owner: Department of Military Affairs
4 Application Submission: September 6, 2018
5 City Action Deadline: November 5, 2018
6 Project File History: PROJ00-41

LEVEL OF DISCRETION IN DECISION MAKING: Actions taken on a Comprehensive Plan Land Use change and Rezoning request are legislative; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.

RECENT HISTORY

On January 21, 2016, the City of Roseville was notified by the Department of Military Affairs that they were selling the property at 211 North McCarrons Boulevard and that the City held the Right of First Refusal. At its August 29, 2016, meeting, the Roseville City Council voted not to acquire the site and directed staff to engage the community in a rezoning process. Before initiating a rezoning process staff checked in with Ramsey County to see if they were interested in redeveloping the site, since they had the next Right of Refusal. In November the County declined to purchase the property.

On November 15, 2016, Community Development Staff held two Community Input Meetings (one at 3:30 pm and the other at 6:30 pm) to inform the community that a rezoning process was about to occur and to gather any feedback about preferred uses on the site. The input sessions were well attended – more than 80 people attended the two sessions – and there was a high level of interest in the future development of the site. After receiving a brief presentation, attendees were invited to complete a survey that asked which uses they would find most suitable for the site.

26 On January 18, 2017, the Community Development Department brought forth to the City  
27 Council the neighborhood input session information and sought direction regarding the next step  
28 in the process. After reviewing the community survey results, the City Council directed the  
29 Planning Division to begin the process of amending the Comprehensive Plan Land Use  
30 designation from Institutional (IN) to Low Density Residential (LDR) and to rezone the property  
31 from a classification of Institutional (INST) District to Low Density Residential-1 (LDR-1)  
32 District.

33 On February 16, 2017, the Planning Division held the open house meeting to seek out questions  
34 and/or concerns regarding the proposed changes in land use and zoning for the former armory  
35 property. Approximately 40 citizens were in attendance at the meeting, in which staff provided  
36 a brief presentation and some general information regarding what could be developed in the Low  
37 Density Residential-1 District.

38 On April 5, 2017, the Planning Division, via the public hearing process, brought forward the  
39 proposal to change the land use and zoning map from Institutional to Low Density Residential.  
40 At that meeting, the Planning Commission voted 6-0 to recommend approval of the proposed  
41 changes.

42 On April 24, 2017, the City Council received the Planning Commission's recommendation on  
43 the land use map amendment, voting 5-0 to approve Resolution 11413 effectively changing the  
44 land use designation of 211 North McCarrons Boulevard from IN to LDR.

45 On June 29, 2017, The City received the Metropolitan Council approval letter regarding the  
46 Comprehensive Plan Map, which allowed the Planning Division to complete the map changes  
47 process.

48 On August 14, 2017 the City Council approved Ordinance 1532 rezoning of 211 McCarrons  
49 from INST District to LDR-1 District, thus finalized the map change process.

#### 50 **CURRENT PROPOSAL**

51 Hand in Hand Christian Montessori desires to purchase the former armory and school site and  
52 convert the building and site into a new school with activity area. Additionally, the proposal  
53 seeks to develop four small lot single family homes in the southwest corner of the site. In order  
54 to do so, the Land Use and Zoning Maps have to be amended to support these two projects. The  
55 school and activity area will need to change from its current Land Use Designation of Low  
56 Density Residential to Institutional and the residential area would remain the same. Regarding  
57 rezoning, the school/activity area would need to change Zoning Classification from Low Density  
58 Residential-1 District to Institutional District and the residential area from Low Density  
59 Residential-1 District to Low Density Residential-2 District.

60 On August 16, 2018, Hand in Hand held the required Open House Meeting to discuss with those  
61 in attendance their desires for the former armory property. Approximately 25 area residents  
62 attended. A summary of the Open House can be found as Attachment C.

#### 63 **COMPREHENSIVE LAND USE PLAN MAP CHANGE:**

64 Applicant initiated Comprehensive Plan and Official Zoning Map changes go through the same  
65 open house/public hearing process as City initiated map changes. They also require a  
66 recommendation by the Planning Commission to approve a change to the Comprehensive Plan  
67 with an affirmative vote of at least 5/7ths of the Planning Commission's total membership.

68 The change from the current Low Density Residential land use designation to the proposed  
69 Institutional, is supported by the following Goals and Policies of the Roseville 2030  
70 Comprehensive Plan:

71 **Goal 4: Protect, improve, and expand the community’s natural amenities and**  
72 **environmental quality.**

73 Policy 4.2: Promote the use of energy-saving and sustainable design practices during all  
74 phases of development including land uses, site design, technologies, building, and  
75 construction methods.

76 Policy 4.2: Seek to use environmental best practices for further protection, maintenance, and  
77 enhancement of natural ecological systems including lakes, lakeshore, wetlands, natural and  
78 man-made storm water ponding areas, aquifers, and drainage areas.

79 **Goal 6: Preserve and enhance the residential character and livability of existing**  
80 **neighborhoods and ensure that adjacent uses are compatible with existing neighborhoods.**

81 Policy 6.1: Promote maintenance and reinvestment in existing residential buildings and  
82 properties, residential amenities, and infrastructure to enhance the long-term desirability of  
83 existing neighborhoods and to maintain and improve property values.

84 Policy 6.2: Where higher intensity uses are adjacent to existing residential neighborhoods,  
85 create effective land use buffers and physical screening.

86 **Goal 7: Achieve a broad and flexible range of housing choices within the community to**  
87 **provide sufficient alternatives to meet the changing housing needs of current and future**  
88 **residents throughout all stages of life.**

89 Policy 7.1: Promote flexible development standards for new residential developments to  
90 allow innovative development patterns and more efficient densities that protect and enhance  
91 the character, stability, and vitality of residential neighborhoods.

92 Policy 7.4: Promote increased housing options within the community that enable more  
93 people to live closer to community services and amenities such as commercial areas, parks,  
94 and trails.

95 **ZONING MAP CHANGE:**

96 If the the Comprehensive Plan change is supported and approved, the requested ZONING MAP  
97 CHANGE becomes a clerical step to ensure that the zoning map continues to be “consistent with  
98 the guidance and intent of the Comprehensive Plan” as required in City Code §1009.04 (Zoning  
99 Changes).

100 **SUGGESTED PLANNING COMMISSION ACTION**

101 Based on community and neighborhood comments, and Planning Commissioner input, staff  
102 recommends one of the following options:

- 103 **a.** The property be re-guided from a Comprehensive Land Use Map designation of Low Density  
104 Residential (LDR) top Institutional (INS); or
- 105 **b.** The property remain Low Density Residential (LDR) and the applicant request be denied.
- 106 **c.** The property be rezoned from an Official Map classification of Low Density Residential-1  
107 (LDR-1) District to Institutional (INST) District; or



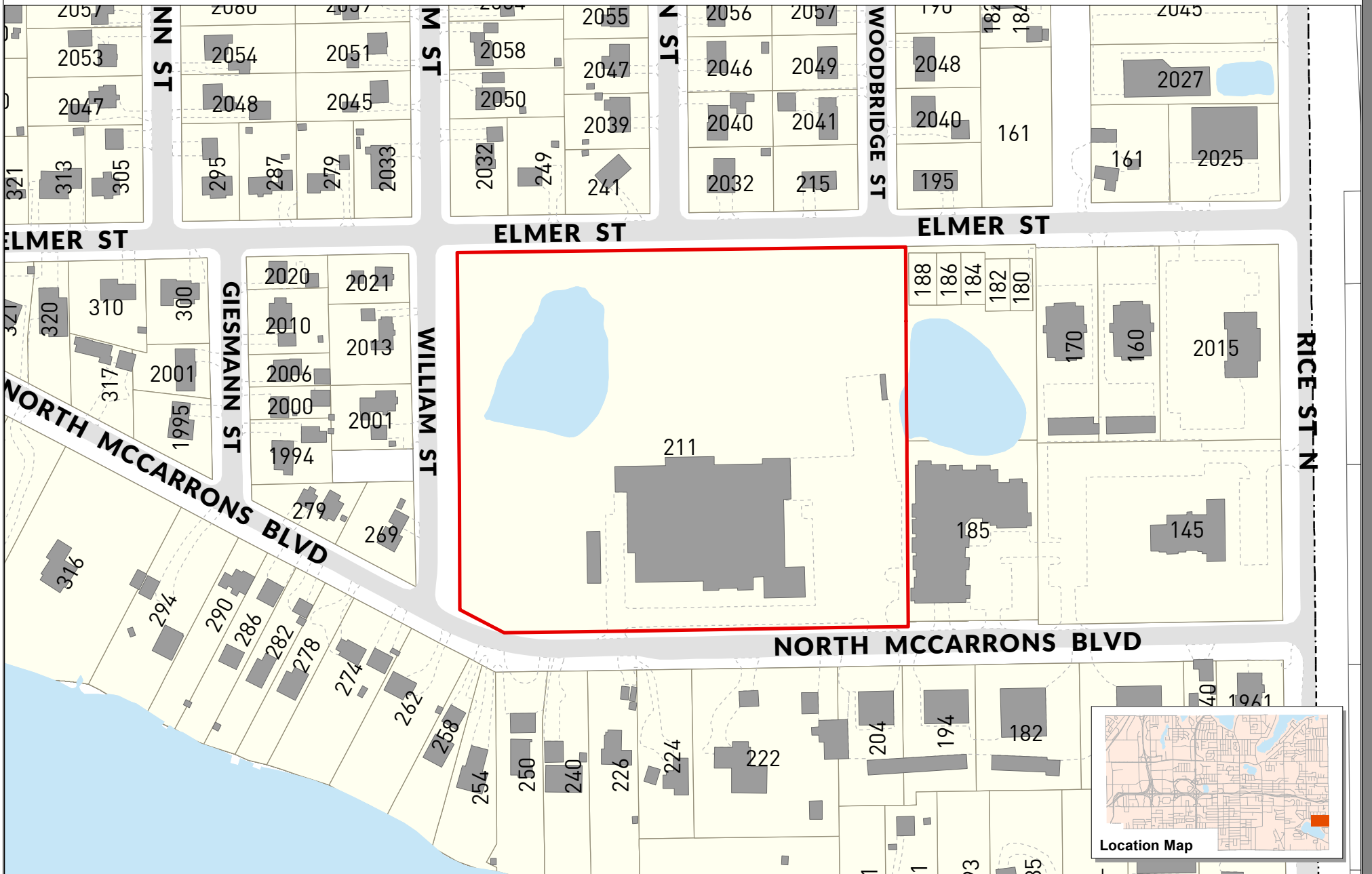
- 108 **d.** The property remain Low Density Residential-1 (LDR-1) District and the applicant request  
109 be denied.

**Report prepared by: Thomas Paschke, City Planner, 651-792-7074**

[thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)

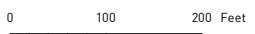
- Attachments:
- |    |                    |    |                          |
|----|--------------------|----|--------------------------|
| A. | Site map           | B. | Aerial photo             |
| C. | Open house summary | D. | Community Survey Results |
| E. | Concept plans      |    |                          |

# Attachment A for Planning File 18-016



**Data Sources**  
 \* Ramsey County GIS Base Map (9/5/2018)  
 For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

**Disclaimer**  
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



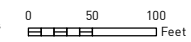


# Attachment B for Planning File 18-016



**Data Sources**  
 \* Ramsey County GIS Base Map (9/5/2018)  
 \* Aerial Data: Sanborn (4/2017)  
 For further information regarding the contents of this map contact:  
 City of Roseville, Community Development Department,  
 2660 Civic Center Drive, Roseville MN

**Disclaimer**  
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I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: ressurrection idea  
is great.

Attachment C



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: Very glad that the  
school can be saved +  
restored. I live right  
across the street.



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: love it!  
thanks



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: We welcome you  
to the school! Let me  
know how I can help.



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- 😞 - Was hoping for: \_\_\_\_\_

Comments: Yes please yes please!  
Living in this neighborhood  
and having a kiddo at  
Hand in Hand. I am  
DELIGHTED at the thought  
of you here!



Attachment C

I would like to be your neighbor

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- 😞 - Was hoping for: \_\_\_\_\_

Comments: Love & support the  
great stewardship idea



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- 😞 - Was hoping for: \_\_\_\_\_

Comments: We would LOVE  
to have Hand in Hand in our  
neighborhood!!



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- 😞 - Was hoping for: \_\_\_\_\_

Comments: GREAT Idea  
SAVE the Building  
Town#ones needed  
100% Support





I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: \_\_\_\_\_  
 Seems like a very good fit for the space.



Attachment C

I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: I'm so happy for this school's next step!



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: GREAT



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: Welala giff  
The neighborhood will welcome & LOVE you



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments:

*Love that they will be "repurposing" the building back to a school. Thrilled that it is a Christian school*



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments:

*I was hoping the Civil defence Siren would move away from the school*



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments:

*Would love to see McCarron's Lake have a second life as a school again*



I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments:

*This is the best option I have heard for this space. I support it.*





HAND IN HAND  
CHRISTIAN MONTESSORI

I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: \_\_\_\_\_

Go for it!

It sounds wonderful!  
We want it to be  
relocated as a school!



Attachment C

HAND IN HAND  
CHRISTIAN MONTESSORI

I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas! Joe Englund
- 😐 - Not Sure Chair Director/
- ☹️ - Was hoping for: Cellist

651-208-0606

Comments: \_\_\_\_\_

For me personally, I can't think of a better use for the property!



HAND IN HAND  
CHRISTIAN MONTESSORI

I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: \_\_\_\_\_

Move Retaining wall on SW corner back to fix turning sightlines from William to McCarron



HAND IN HAND  
CHRISTIAN MONTESSORI

I would like to be your neighbor!

Thanks for coming.

We'd appreciate your feedback!

- 😊 - Great Ideas!
- 😐 - Not Sure
- ☹️ - Was hoping for: \_\_\_\_\_

Comments: \_\_\_\_\_

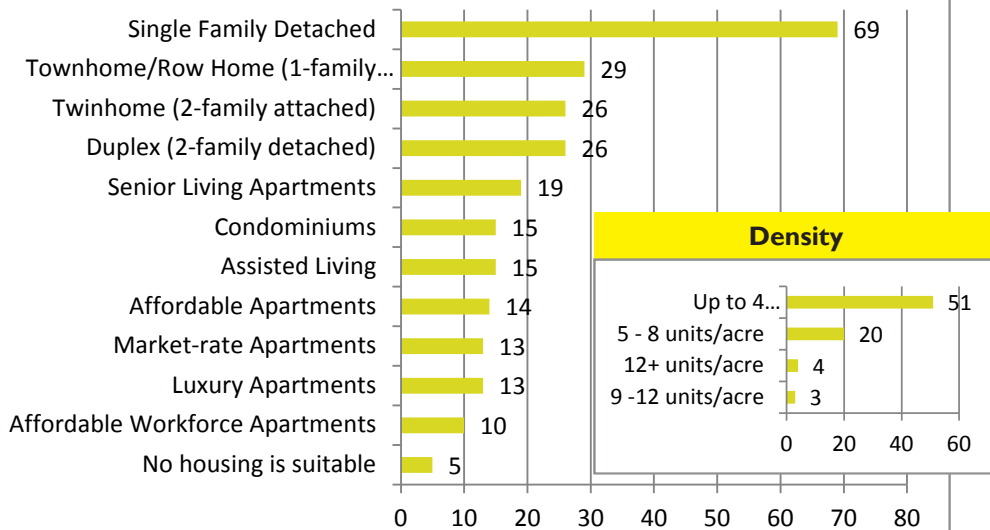
You had me at Stewardship!



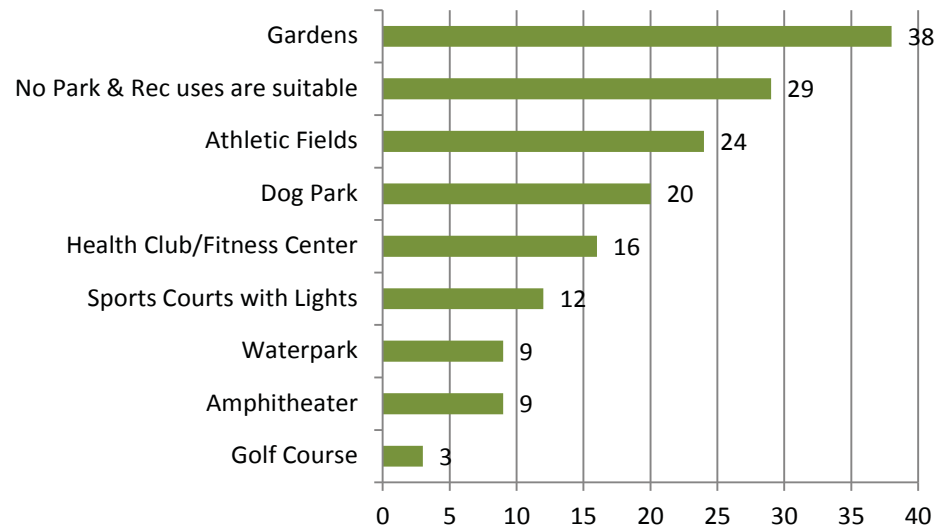
# 211 N. McCarrons Final Survey Results

87 Total Responses • 56 Online • 31 Paper

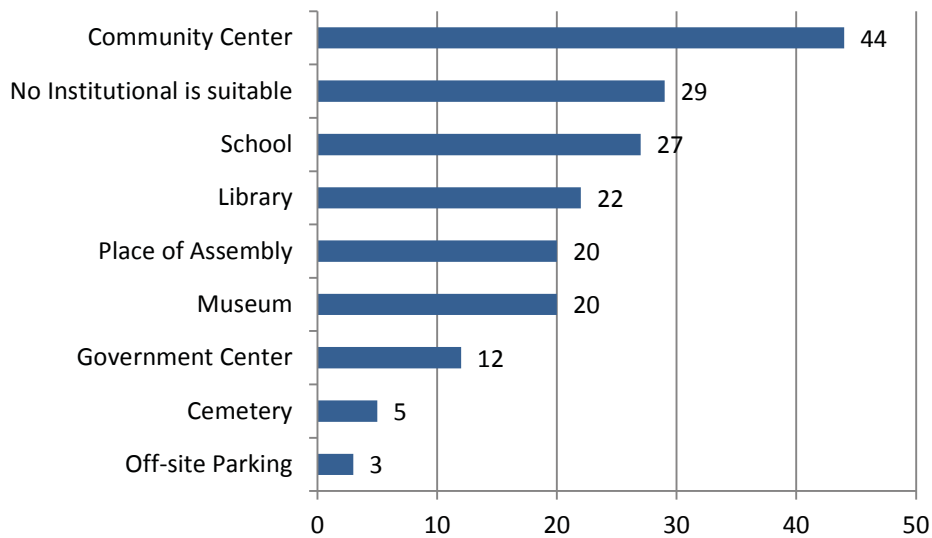
## Housing Uses



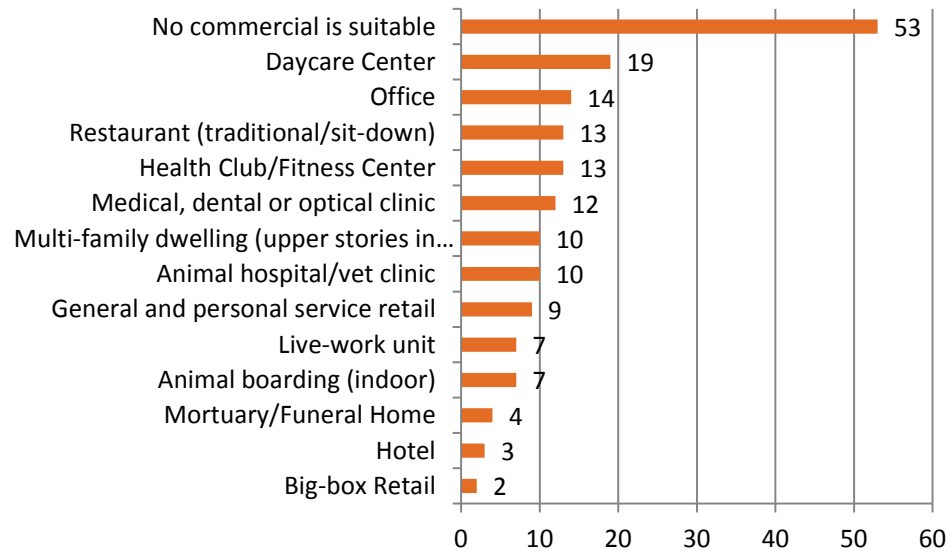
## Park & Rec Uses



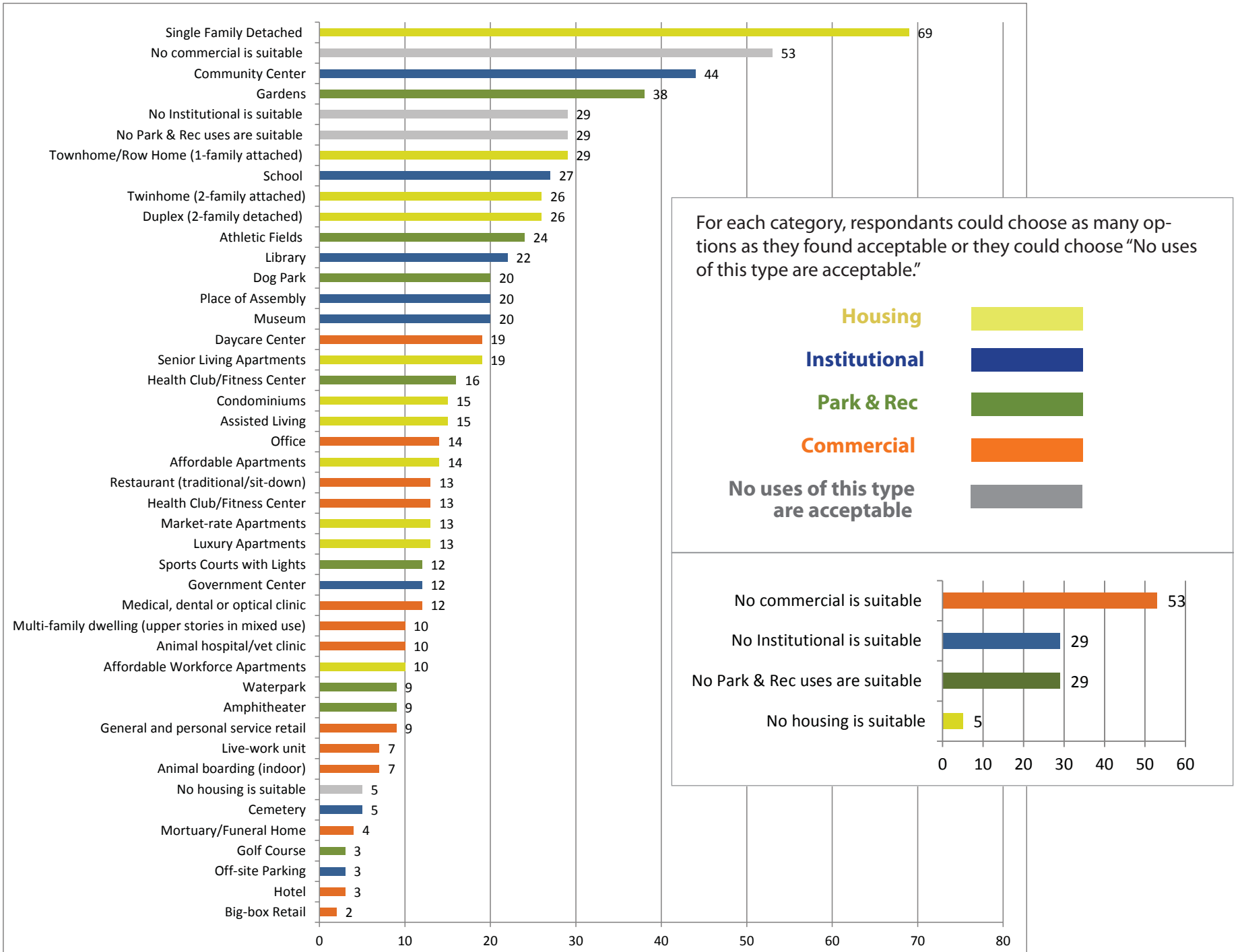
## Institutional Uses



## Commercial Uses



# 211 N. McCarrons • Uses in Ranked Order



## 211 N. McCarrons Survey Results - Comments

- Would like to see positive, progressive movement. Something that brings economic development to this corner of Roseville and north Rice Street. Dwellings for families with income to bring to this area and businesses to attract, that could work. Community work is nice but doesn't develop. (Ex. Com. Garden)
- This site is probably best suited for housing. I know some neighbors are proposing saving the armory building and using as a community center, but I don't agree. It doesn't make sense to keep the building. I would like to see nice housing, possibly with some retail mixed in.
- The National Guard additions to the historic school building should be demolished, leaving only the 1936 school structure for future "public/institutional" type use. The open land should be rezoned for single family dwellings to match the three sides of the entire property, so to act as a buffer between the existing apartments and multistory condominiums on the eastern edge. Open space should be provided utilizing the pond and the undeveloped woodland on the William street border. Any other permitted uses of the property should be consistent with the existing single family neighborhood on the north, south, and western sides of the property.
- Please keep the green space and line of trees along the north side of the lot along Elmer. The green space is used by many residents as-is for a variety of activities. Also, I don't want the amount of traffic on Elmer (and northward) to increase, so I don't want a new road/access point from the zoning area onto Elmer. There is enough speeding traffic coming through without adding to it w/the zoning area. The area is already generally quiet, so would prefer to keep the area quiet with Low Density housing.
- I propose keeping the green area and tree line on the north side (maybe including a walking path) and low density housing on the south side along McCarrons where the Armory is.
- I hope there is a way to consider the proposal put forward by community members which looked at mixed use: housing, open space and, community center. I think the city should be taking more of a lead in energy efficient, smart design. We have enough big houses with garages in front. If the apts on N McCarron are upgraded and the people forced to move out, I would be highly in favor of HDR in part of the site, Whatever the plan, it's important to consider the environmental question of the lake's capacity to handle greater and greater levels of use. City should also be proactive on building heights, before the tear down phenomenon takes over.
- The west side of the site should be retained as a natural area as it currently exists and is used by the neighborhood. The original school site holds many memories for all and would be a good location for a mini community center with the gym, stage, and kitchen--a park building with associated natural area. It could have programming for all in the city, including senior programs. The remainder could be community gardens and/or some limited housing of a small type of upscale, down sizing housing--1200 sf or so and 4-6 per acre--on small lots. Nice site for a PUD for a creative plan. Thank you for the opportunity to weigh in on the project. Hope you listen.
- It would be great if you could get some soils information, perhaps from old school construction documents. It could help evaluate the economics of various alternatives. I am neutral on the old school building but would not like to see "forced demand" that can be handled better in other ways.
- I also like the plan developed by architect that was presented to McCarrons group
- Minimal housing for the area. 12 new houses at most. No commercial unless it be for pet boarding.
- Would like to see the southwest corner of the property remain open space wooded area. Combination of low density housing and community center (multiple zoning) would be acceptable on the site.
- I'd love for the land to remain idle. I realize that that may not be practical. Low to mid-level density housing would be fine. I'd prefer no high density, high rise, housing or commercial uses.
- I would love the area to become more child-friendly - whether that be through a neighborhood use, through a school, daycare, park, or museum, etc.
- FYI - I hesitantly signed a petition going around asking if I preferred something similar to the architectural drawing shown with the petition (facilitated by Sherry Sanders/ Jim Moncur). It showed 12 houses, wooded buffer on west, community center utilizing core of old grade school and a parking lot. I signed it, BUT in the margin I wrote that I was NOT IN FAVOR OF THE CITY PURCHASING THE PROPERTY. I believe that would not be a good use of my tax dollars. There was NO reference on the petition I signed about requesting that the City buy the property, so if the petition comes to you differently, then please remove my name from the petition. I agree with the city decision to pass on the purchase of 211 N McCarrons. The most important thing to me would be a large wooded buffer zone on the west side of property. Thanks for putting together a great presentation for our neighborhood meeting, Teri Hanson - 322 N McCarrons Blvd

## 211 N. McCarrons Survey Results - Comments • (continued)

- I have lived several blocks from this area since 1987 and have spent many days and hours in the open spaces with family, children and pets.
- The need for affordable housing is great and continues to grow rapidly. I would prioritize the use of this site towards meeting those needs.
- I would like to see a mixed use space and would like to see some of the parking lot get transitioned to green area.
- A community center would be my preference on this site. The area is already 'housing dense'.
- This space should not be used for housing.
- I would like to preserve the quiet nature of the neighborhood. That sector already has high density housing and low income housing. The natural areas (pond on one side and woods with wetland on the other) also already have enormous pressure on them from existing development. In my opinion there has been too much new development. Traffic levels have increased markedly - it is noisy at night due to traffic, and driving to work takes longer. Because of the increased numbers of people on the roads, the quality of living is not as high as it used to be. I value our open spaces, natural areas, wetlands, and Lake McCarron. I like quiet residential communities with families in single family homes. I am an environmentalist and think the entire world is too focused on large-scale development. Green space has been proven to have positive health effects in so many different ways, and yet we continue to remove it. From a re-development standpoint (which this site could be focused on), I think any lower impact alternatives would be fine. Single family housing, a small day care, one story offices, a small meeting site. I'm not too keen on the large alternatives.
- I feel a community center that can grow with the city is the best use. A safe place with a pool, after school programs, and possibly a decent theatre or entertainment venue would be wonderful. I would be more than happy to spend my money at such a place where the money is going back into the community.
- From a hospitality point of view you could look at that area for a hotel/housing/nightlife entertainment district potential if armory is torn down.
- There are plenty of residential/recreational opportunities nearby. Keep it commercial.
- This site is a historical community resource and it's future use should be as a community resource taking into account ongoing planning for the future of SE Roseville and proposed collaborative (Ramsey County, Cities of St Paul, Roseville and Maplewood) improvements in Rice & Larpenteur area which is very nearby. The City Council too quickly and without the input of area residents and any investigation or research judged this resource (The Armory property) not worthy of consideration or any collaborations with the School District and other community resources. The former Armory property holds the potential for far more useful and community based usage than the recent efforts of extensive research, community input and consideration at the Roseville golf course. Effort in this regard should be considered mandatory by the Roseville City Council and due to time constraints of the highest priority. Simply relegating the former Armory property to housing zoning of any kind is to ignore the property's potential benefits to the Roseville community at large as well as nearby neighbors and businesses.
- I see three areas for the 9 acre site. -Row/town houses for the southwest corner to be used as a medium density transition from the higher density of the condominiums and apartments to the West. -As many single family detached homes as the site can manage with a street running through for access. -The area around the wetlands to be open for public use, along with some adjoining land. Hopefully this area could be dedicated to a trail and playground. I am not opposed to the rendering that Sherry Sanders shared; preserving the gym/meeting space. (But would like to see more homes.) The neighbors in that area (especially those from the high density housing) deserve to have an accessible playground, for which the site has served for many decades. Getting an easy access neighborhood playground for that corner of SE Roseville would be my top priority. Anything less would be taking resources away.
- I believe it's too far off Rice, for Commercial / Retail traffic needs. Therefore, the best potential use could be residential or public/institutional use.
- I don't think it's necessary to preserve the old building on the site. I'm not comfortable that some people are trying to ram the idea to save the building down our throats. Why is there a separate meeting with surveys being handed out to push keeping this building?
- Given that much of the parcel's NW corner is both wetland and borders lower density zoning, I think it makes sense to earmark the entire western slice (NW corner and corresponding SW area) for a park or other open space to buffer between different zoning densities.

## 211 N. McCarrons Survey Results - Comments • (continued)

- When I moved here in 1997, I read somewhere that 75% of the houses in Roseville did not have anyone under age 18 living there. We have kids now, going to Roseville Public Schools, and we see the aging of our neighbors. There has been a lot of replacing businesses with senior living buildings. There is now plenty of senior living in Roseville. We know that Roseville is a much-desired place to live. It is one of two cities that touch St. Paul and Minneapolis - we can get to either downtown in ten minutes. There are 29 parks in Roseville, plenty of retail, plenty of churches, a lot of great reasons to live here. People that want to live in Roseville frequently buy existing houses and tear them to the ground and re-build. Not everyone can afford that. What we have a shortage of is affordable single family housing. Please consider zoning this site LDR 1 or LDR 2. My second choice is to zone it Park and put in some soccer or baseball fields, but I know that is a long shot, and all about me. LDR1/2 is about the future. Thank you.
- I prefer this area to stay as quiet and natural as possible, to have no deleterious impact on the quality of life of anyone in our neighborhood. We already have steadily increasing issues with undesirable persons and activities, and crime infiltrating this area of Roseville. It is crucial to me that whatever happens with this site work toward a SAFER neighborhood.
- The need for move-up housing is needed in this area. There is more than enough apartments and starter homes. Too often I see neighbors moving out of Roseville as their families grow, too many small homes, not enough modern larger homes.
- It would be nice to have this part of the neighborhood for families.
- My family and I bought our house in 2014 which is directly across the street from the armory. If this site is used for multi unit housing I'm putting my house up for sale. There are too many apartments and condos in the area. Our area is beautiful. Please don't ruin it with ugly buildings.
- I believe that the historic WPA school should be kept as the historical society, playhouse, community gathering place, and possible coffee shop.
- Thanks
- Given that there is going to be building on this site in some form, think it would be good if the existing wooded area to the west of the current buildings and to the south of the 2.04Acre / undevelopable space would be retained / protected. Three reasons for this 1) it would provide a good buffer between the new properties and the existing single home families to the west, 2) it would also allow a walk around path to be created around the small lake thus giving something back to the community that does not exist today and 3) it would mean that other than the 'drive by impact' it would mean that only the 6 immediately adjacent properties would directly see / be impacted by the new development and for them it would actually be an improvement vs the existing eye sore of the armory. If building goes to the full west edge then another 14-20 properties had direct line of sight impact and the impact for them is only negative. Also, make sure that the parking on any development is central, vs off to one side.
- This link was posted on Nextdoor web site so how does it prevent people who do not live in Roseville from voting? I would not like to see high density housing on this site.
- I would not like any high density. I would be ok with a wildlife area.
- I think this area of Roseville is already saturated with apartments and many of the single family houses in the area would be considered affordable. For this reason, I feel larger single family or even luxury townhomes would be the best fit. The area around the pond should be park like land, with a walking trail, benches. This area could also use a small playground, maybe a small dog park. I also saw a suggestion with a wading pool which would be nice on this side of Roseville.
- I would like the highest-value development possible on the site, to help reduce the property taxes of other Roseville properties. a corporate headquarters or high density housing would be great! i believe if the treeline was preserved on the north, west, and southwest portions of the property, there would be plenty of shielding of the single family homes, that they would not notice what was on the property. To the east and south are high density properties, who should not object to any type of development on this site. I believe the vast majority of traffic from the 211 site would move east to rice st, and would not impact the houses to the west. there is already a great deal of high density housing in the area, and still, whenever i drive on north mc carron's boulevard, which i do quite often, it is very rare to see another vehicle on the roadway at the same time. if the treeline was kept, i see no negative impacts for the single family homes in the area.

## 211 N. McCarrons Survey Results - Comments • (continued)

- The neighborhood at 2032 Marion Street just across from Elmer Street (on the north side of the proposed development) is mostly a neighborhood of the 1950's style single family homes with large 1/3 to 1/2 acre yards. The neighborhood has attracted many new residents recently including many with young families. The homes are well maintained. We enjoy the close proximity to Lake McCarrons. Some of us walk around Lake McCarrons every day. I would hope that the new development at 211 North McCarrons Blvd would be compatible with the look and the vibe of the rest of the neighborhood. With the kind of housing density proposed (even the low density of 4 houses per 1 acre), I am concerned about the possibility of too many drive-ways on the short space on Elmer Street between Woodbridge and Marion Street. There are just 2 driveways and houses on this block on the north side of Elmer Street. In contrast, the approved development of 5 townhouses on the south side of Elmer Street adjacent to the proposed development has 5 driveways in a shorter space along Elmer Street. I am also concerned about possible problems with surface water control with the proposed new development. As the property is now, the baseball field on the property is filled with pooling water in the spring. Ducks come and go to the large pond on the field for at least a couple of weeks. The field is also flooded with heavier rains during the summer and fall. My house on the north side of Elmer Street is protected from flooding by the boulevard on the south side of Elmer Street which is at street level. The boulevard then drops about 4 feet onto the 211 North McCarrons property keeping water from pooling on Elmer Street. The drop in elevation from the boulevard on the Elmer Street side of the 211 North McCarrons Blvd property also keeps the street drains on Elmer Street from being over-whelmed by the storm water rushing down the block from Woodbridge and Marion Street. If the new owner would be allowed to raise the elevation on the Elmer side of the development we would experience new flooding issues on the north side of Elmer Street.
- I would like to see the west side of the property turned into a park. The SW portion is elevated so it would take a lot of ground work to develop that. Having that west side be a park with walking paths would be wonderful. I do not want any businesses to build here nor more apartments. Our corner of Roseville has plenty already. Thanks for taking our thoughts into consideration for rezoning.
- In very general terms what I would like to see here is a space that is safe and fosters community. A single zoning designation may not best serve those ends. I loved the concept drawn up by Tom (the architect at Galilee Lutheran). We have an opportunity here to create something fantastic for our community, or we can succumb to bottom line market forces and end up with who knows what.
- Landscape around ponds (swamps)
- Appreciate any consideration that would be good for our now stable community! Bob Erdman, 240 N McCarrons Blvd
- I have lived in my home at 226 N McCarrons Blvd for 63 years. I and my two children all attended the school that is just across the street. My husband taught at the school for 21 years when it finally closed. I have always enjoyed this location because it is so close to St. Paul & Mpls. and yet has a quiet feel of the north woods. We have enough apartments and have no need for more or any commercial uses. Since Roseville's population is getting more children, it would be nice to have an area where they can play, go on walking paths and watch environmental growth near the pond. I do not wish to have more traffic on N. McCarrons Blvd. It is difficult now to go north on Rice St. I would like to see a few homes where children can grow up and enjoy the area safety. Sincerely, Sharon Hill
- Condo-Coop -- Applewood Community; walking trail in NW corner (undevelopable area)
- Some green space should remain (walking, gardens, strips of native vegetation, etc.)
- I feel that we need to keep as much open green space at this address. Keep the original school as a meeting place would be an added plus.
- Please do what you can to help protect the neighborhood. There's more than enough high density housing in the neighborhood. We could make the property on west side (south of the pond) into an open green space with dirt paths like at Reservoir Woods. Tear down the behemoth of additions and preserve McCarron's Lake School. It could house the Roseville Historical Society, Rosetown Playhouse, provide meals for seniors in kitchen, the Police Athletic League could sponsor sports league activities for youth. The gym could be rented out for events. the classrooms could hold classes similar to Fairview Community Center for adults.
- No high density
- Half the property green space; half the property housing; Currently the woods & pond provide Green space -- keep natural
- LDR-2 Permitted Uses - Two-family (twinhome); No HDR - This section of Roseville - overloaded, now! Use old school for community center
- I think this area should be low density housing in keeping with the neighborhood.

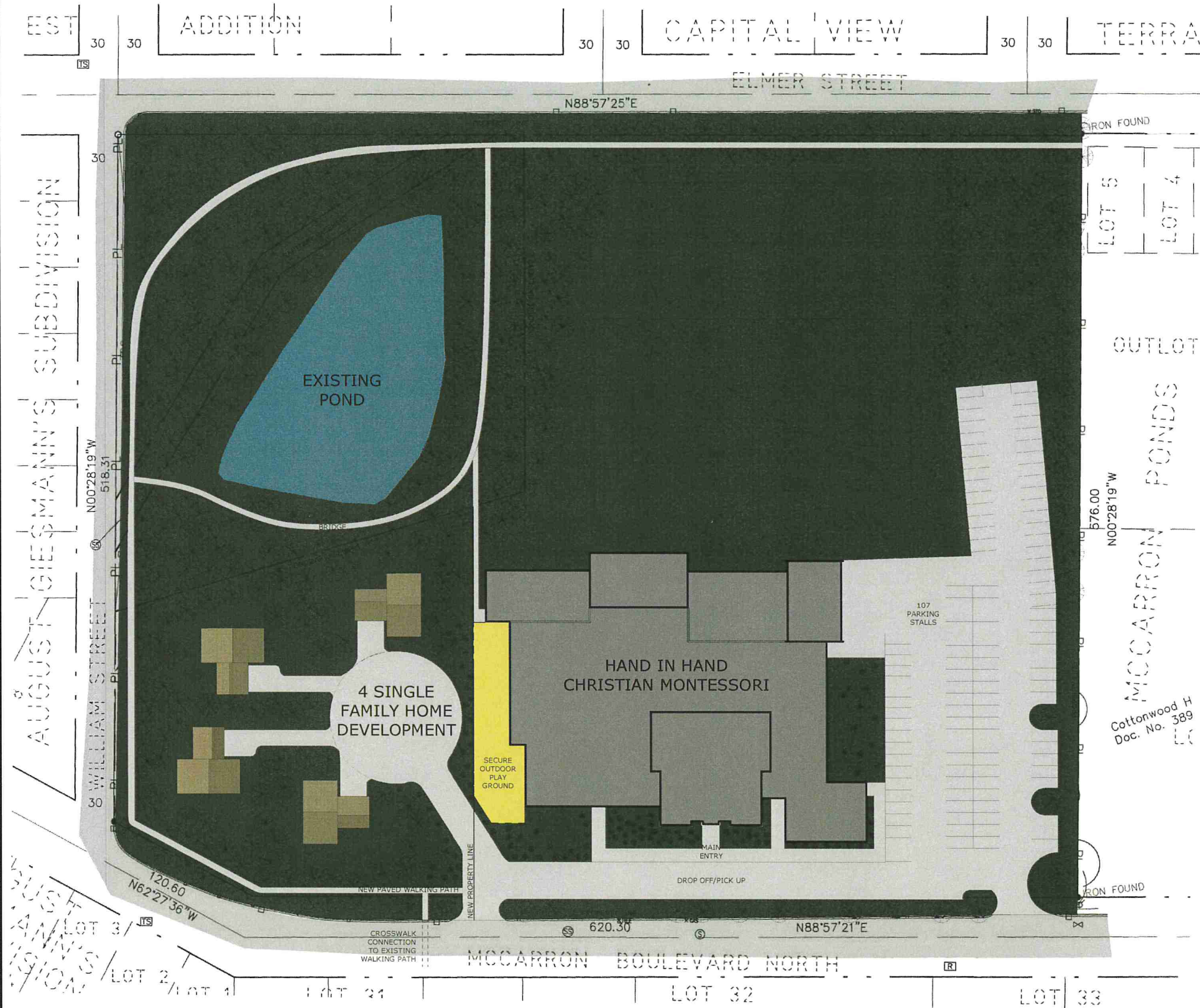
**211 N. McCarrons Survey Results - Comments • (continued)**

- Would like to see closer connections between this and the SE Roseville project. It was mentioned, but it did not feel like there was a cohesive vision for what happens in this part of the city. It does not feel productive to have isolated meetings; this property is part of a neighborhood. And while we as residents may have a specific opinion on this space, we have not all had a chance to think critically/strategically about where things are going. That being said, with what I know and understand, I most strongly have things I do not want to see: big-box retail - self-explanatory; hotel/boardings; land should serve the community, not visitors; lowest density housing - unsustainable for the City's growth. Thank you for the opportunity to understand this process and provide feedback.
- The site is surrounded by single family houses. There is no reason to put anything else in this area.
- I live directly across the street from the site, across N. McCarrons Blvd, so what happens here greatly affects me. The neighborhood is single family homes, except for closer to Rice St, and I think we should maintain that on this site. I'd like to see large areas of green space along the north side of N McCarrons Blvd, especially keeping the beautiful row of maple trees there with a park like buffer. The houses could be on the side of the present armory building plus to the north of that, while making the treed area south of the pond into a park, incorporating walking paths in and around pond area. Hopefully once the building is down and parking lot is broken up, even with 12-18 homes, there would still be more green than we have now. Keep as many of the current trees as possible. Apart from a church or library, school or community center, there are no other uses that fit in with the neighborhood. Leave commercial and high density (not even LDR-2 or Medium Density) on or along Rice Street. Many of the homes across the street on N. McCarrons have 1 house on almost an acre of land. Don't make small lots! I'd like to see the entrance to this community via an access on Elmer St., not N. McCarrons which has a lot of pedestrians along the bike path. I drew this out on the map you gave us. Some of the photos on the light density demonstration board at the meeting looked very much like where I lived in St. Paul MAC Groveland neighborhood. Nice for city living but after 27 years we moved here to be away from all that: Enjoy the lake, walk the bike path, spot the occasional deer or bald eagle . . . that's what makes this neighborhood special. Nor more apts or rental units or condos. Thanks!
- Single family homes preferred on most of the six (6) acres but I would be okay with some small amount of medium density/townhomes as a buffer between new properties and 185 N. McCarrons.
- Respondent selected 5-8 units per acre and added this note: "under 25' total height please."
- Respondent added the following annotation to the Parks & Rec uses: "with the exception of small parks"





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**SITE DEVELOPMENT**

- HAND IN HAND CHRISTIAN MONTESSORI SCHOOL
  - INFANT THROUGH 12TH GRADE
- 4 SINGLE FAMILY HOUSES
- PARK AREA
  - SOCCER/BALLFIELD
  - WALKING TRAILS

**CONCEPTUAL SITE PLAN**

HAND IN HAND CHRISTIAN MONTESSORI SCHOOL  
MCCARRON BLVD. N  
ROSEVILLE, MN

PROJECT:	18152
DRAWN BY:	MRD
CHECKED BY:	MRD
DATE:	8/31/18
REVISIONS:	

PRELIMINARY:  
NOT FOR  
CONSTRUCTION

**A1.1**

① SITE  
1" = 40'-0"







9115 CANTILL AVE, INVER GROVE HEIGHTS, MN 55076  
P. 651.451.4605  
KOMAINC.COM

DATE: \_\_\_\_\_ REG. NO.: \_\_\_\_\_



**PARTIAL SOUTH ELEVATION**



**FRONT ENTRY PERSPECTIVE**

**EXTERIOR RENDERINGS**

**HAND IN HAND CHRISTIAN MONTESSORI SCHOOL**  
MCCARRON BLVD. N  
ROSEVILLE, MN

PROJECT:	18152
DRAWN BY:	SJB/MDS
CHECKED BY:	MRD
DATE:	8/7/18
REVISIONS:	

**PRELIMINARY:  
NOT FOR  
CONSTRUCTION**

**A1.2**

## Extract of the October 3, 2018 Roseville Planning Commission Meeting Minutes

### 7. Public Hearing

1       **a. Request by Hand in Hand Christian Montessori For Consideration of a Comprehensive**  
2       **Land Use Plan Map Change and Zoning Map Change At 211 North McCarrons**  
3       **Boulevard (PF18-016)**

4       Chair Murphy opened the public hearing for PF18-016 at approximately 8: p.m. and reported  
5       on the purpose and process of a public hearing.

6       City Planner Paschke summarized the request as detailed in the staff report dated October 3,  
7       2018. He reviewed the history of the site with the Commission.

8       Chair Murphy asked in the 2040 Comprehensive Plan the City did not change the designation  
9       of this land.

10      Mr. Paschke stated that was correct. The land designation is still low density residential.

11      Chair Murphy asked for a summarization of the differentiation between LDR-1 and LDR-2  
12      with the zoning.

13      Mr. Paschke stated LDR-1 would be a standard, single family residential lot and LDR-2 could  
14      support small lot single family residential which is sprouting up in different communities. It  
15      could also support a townhome development of some sort as well, attached or detached.

16      Member Daire stated on the map, how much areas are represented east of the proposed school  
17      site and the wetland area.

18      Mr. Paschke stated he did not know off the top of his head, but it is possible the developer  
19      might know.

20      Member Daire asked if it is a greater density, units per acre than what would be allowed in  
21      LDR-1.

22      Mr. Paschke stated that was correct.

23      Member Daire asked how many units does LDR-1 allow up to.

24      Mr. Paschke stated it allows up to 4 units per acre.

25      Chair Murphy stated the request before the Commission is to change the Comp. usage and  
26      change to LDR-2 as a request.

27      Member Kimble thought what Commissioner Daire is seeing is an inconsistency with what the  
28      definition is in the plan the Commission is looking at which may or may not be LDR-2. It  
29      looks like this could be LDR-1, the way it is laid out.

30      Member Daire stated what he is trying to find out is does this need to be an LDR-2 or would an  
31      LDR-1 satisfy.

32  
33      Member Kimble asked if this public hearing for both Comp. guidance and the for the zoning  
34      that will follow.

35      Mr. Paschke indicated that was correct.

36 Chair Murphy stated regarding the Comp. Plan Use, that will be one motion and in order to  
37 pass that it will take a 5/7 vote. If that change takes place, then the Commission can consider a  
38 zoning change which would be a normal majority vote.

39 Mr. Paschke stated in looking at the slice of land on the map, he was not 100% certain that  
40 based on any design that the developer could get four lots that meet the minimum design  
41 standards under the zoning code which would be why the City would go with the LDR-2 to  
42 allow for a smaller lot, private road design and things like that which is more consistent with  
43 that.

44 Member Bull asked if there would be different lots. Would the residential and institutional be  
45 different lots.

46 Mr. Paschke assumed the project would be separate properties. He did not believe the project  
47 would all be one property. He reviewed the land area map with the Commission.

48 Member Bull asked if the southern two houses depicted in the diagram be considered corner  
49 lots by City standards.

50 Mr. Paschke stated the two houses may not necessarily be considered corner lots because there  
51 is not access to a public street, based on this proposal. The street is an interior street which is  
52 looked at differently.

53 Member Groff asked what the total acreage was on the property.

54 Mr. Paschke stated he did not have that off the top of his head.

55 Chair Murphy thought he read it was nine acres.

56 Mr. Brent Thompson, representing Hand to Hand Montessori School, made a brief presentation  
57 to the Commission. He noted their intent is to be cognizant of the city of Roseville's Priority  
58 Plan for developing the neighborhood.

59 Mr. Thompson noted the development is intended to be single family homes. He stated at the  
60 neighborhood meeting he proposed townhomes to go in the development and at the end of the  
61 meeting and speaking with many neighbors, one of their concerns, and the reason he changed it  
62 to single family, is that projects that had been developed in that area over the last ten to fifteen  
63 years were developed to be adjacent to the east of the school was a condominium. It is  
64 currently a rental facility. The neighborhood would like to stay away from townhome  
65 development there and becoming rental units. If kept as single family, the homes would be  
66 individually owned with less opportunity to become rentals.

67 Mr. Thompson reviewed the history and overview of Hand in Hand Christian Montessori with  
68 the Commission.

69 Member Daire stated he visited the site and noticed it is a one floor facility. It strikes him that  
70 bringing the building to ADA standards is not a big challenge. It would seem to him that the  
71 place where would be the most challenge is in the bathrooms.

72 Member Kimble asked if there will be gap in operations with the lease not renewing at Corpus  
73 Christi and the new building or will the school be able to come together for a seamless transfer.

74 Mr. Thompson stated the goal is to operate at the new building next fall. The Montessori  
75 would like to close on the property in February 2019 and leading up to that Mr. Paschke  
76 indicated the Montessori would need to go through the single-family process with the City to  
77 work out any issues, which would be the next item on the agenda with a close date in February

78 2019. January and February would be going to the City for building permits in order to attempt  
79 getting fifty percent of the building ready to move the existing student body. The goal is to  
80 move approximately 450 students. None of the students are bussed, the students are driven  
81 through car pools and come from almost the entire metro area. A large client base comes from  
82 Woodbury wrapping all the way to Maple Grove and including the City of Roseville.

83 Member Kimble asked if the Montessori currently have a signed purchase agreement.

84 Mr. Thompson indicated the Montessori did have a signed purchase agreement.

85 Member Kimble asked if there were any environmental issues.

86 Mr. Thompson stated the only environmental issue that has come up is any hallways and floors  
87 that have VCT, there is a small level of asbestos in them. If any of that were to be removed, it  
88 would have to be dealt with correctly. As of right now there will need to be an update of phase  
89 one in order for the bank to ultimately sign off. He stated a phase two has not been required at  
90 this time.

91 Chair Murphy thought the National Guard used the building for storage and asked if there was  
92 any storage contamination on site.

93 Mr. Thompson stated there is no storage contamination. There is a document that indicates  
94 everything is out of the facility.

95 Chair Murphy thought one of the downsides of growth is concerns with traffic. He wondered if  
96 a traffic impact study will be done.

97 Mr. Thompson stated the school started as a home school-based school. Students only came  
98 three days a week. Over the last ten years, there has been an average of 150 students that come  
99 to the school three days a week. Traffic in the morning, three days a week, will be busy but  
100 Thursday and Friday will be less busy. In the afternoon, students are leaving periodically at  
101 different times based on their classroom schedule. At the end of the school day the traffic will  
102 be less intrusive.

103 Chair Murphy asked what the average faculty size would be.

104 Mr. Thompson stated there are currently fifty employees with seventy-five percent of that  
105 group is there every day and will probably increase to a staff of sixty to sixty-five employees if  
106 the school is in full operations and capacity.

107 Member Bull stated McCarrons Boulevard presents some challenges with high traffic with the  
108 intersection with Rice Street. He asked if a traffic study has been done.

109 Mr. Thompson stated there has not been a traffic study done at this point.

110 Member Bull understood staff is currently fifty employees for three hundred students, a one to  
111 seven ratio.

112 Mr. Thompson stated if a classroom has twenty-four students there will be two teachers in the  
113 classroom and some days there will be three, one would be an assistant that takes care of two  
114 classrooms but not necessarily every single staff member is a full-time employee. Out of the  
115 fifty employees on average fifty percent are full time staff. The other half will be part time  
116 staff.

117 Member Bull asked if that is only teachers or other staff as well.

118 Mr. Thompson stated it would be all of the above.



119 Member Bull asked on the housing side has the Montessori considered affordable housing.

120 Mr. Thompson asked what was meant by affordable housing.

121 Member Bull stated it would be any type of housing that can be kept within the poverty levels  
122 of the residents in Roseville and more affordable housing manor.

123 Mr. Thompson thought the comment from his perspective, when he drives around this  
124 neighborhood with houses across the street that are on the lake and going to the west of this  
125 property, he thought this area fits to have single family homes maybe not in the affordability  
126 part of it but to build a brand new home that can be \$375,000 to \$500,000 that holds the value  
127 of the neighborhood even though the homes would not be on the lake. He stated new  
128 construction is a cost driver. He did not view this to be a multi-family development.

129 Member Bull stated the City is not finding many opportunities for affordable housing, but it  
130 needed to be addressed within the community to find a way to get affordable housing and there  
131 are not a lot of properties to develop in Roseville.

132 Member Daire stated the original school was built in 1936 as part of the WPA project and at  
133 that time lead paint was pretty much what was used. He wondered when the National Guard  
134 moved out was there remediation for lead based paint.

135 Mr. Thompson stated in the original building structure, all of those windows are already gone.  
136 The building in the 1936 area has a clad window in it so there is very little lead-based paint.  
137 Possibly in some interior millwork but most of it is stained.

138 Member Daire asked if the Montessori will deal with the lead-based paint if there is any.

139 Mr. Thompson indicated it would be dealt with and cleaned up if necessary.

140 Member Daire asked if fifty personnel the number anticipated at full enrollment.

141 Mr. Thompson stated it was not. Currently for 350 student there are fifty employees, if the  
142 students increase to 400 to 450 the staff will grow.

143 Member Daire stated when he was at the site, he counted 115 parking stalls and it struck him  
144 that there is room for growth but with parents carpooling and bringing students in there will be  
145 different circulation patterns than what a car would have. He presumed part of the planning  
146 activity will deal with how to cycle parents in and out in the most expeditious manner.

147 Mr. Thompson stated that was correct.

148 Commissioner Gross stated he toured the building two years ago and found the WPA building  
149 very interesting. He wanted to make sure all of the issues with lead-based paint, mold, asbestos  
150 will be covered.

151 Mr. Thompson stated those issues will be taken care of.

152 Member Daire noticed that over at Corpus Christi there was a farmer's market and he noticed  
153 on the presentation marketplace activities, would this be something that would be brought over  
154 to the new building.

155 Mr. Thompson stated that was possible and the Montessori was looking to serve the community  
156 if the community will embrace it.

157 Member Daire noticed on the schematic an area for a soccer field and baseball field.

158 Mr. Thompson stated that was correct and he sent correspondence to Mr. Paschke to see if the  
159 City would consider taking some park dedication fees off the four lots because the Montessori  
160 wants to turn that field into a soccer field and a baseball field.

161 Member Daire asked if Mr. Thompson intended for there to be a community accessible  
162 recreation or park component to this plan.

163 Mr. Thompson stated that was correct.

164 Member Daire stated because Mr. Thompson was planning on doing that the Montessori was  
165 probably going to come forward for park fee to be waived.

166 Mr. Thompson stated the Montessori would pay the fee and use it to beautify the baseball  
167 diamond, but the intent would be to build that up, so the community and students can use it.

168 **Public Comment**

169  
170 **Ms. Keturah Pestel, 1080 Parker Avenue**

171 Ms. Pestel stated she is a fifteen-year resident of Roseville. She stated she has known about  
172 Hand in Hand Montessori for about ten years. Her daughters went there for preschool. Her  
173 children are currently students at Falcon Heights Elementary, but the family has stayed  
174 connected to the Montessori and still use lessons. Montessori's teach students about practical  
175 life and contributing back to your community. He stated her family has recognized the good  
176 work the Montessori has done, and Hand in Hand has good leaders. There are forward thinking  
177 people who consider other people's opinions at the Montessori. She stated the employees bring  
178 life and vitality to the school. She wanted to strongly recommend the approval and even  
179 though her family is not technically part of the Hand in Hand community when her family has  
180 gone to fundraisers or events her daughters still run in and are welcomed even though it has  
181 been a few years since her family has attended.

182 **Mr. Brian Larson, 182 Skillman Avenue West**

183 Mr. Larson stated he was in support of the redevelopment. He did have a few questions, one  
184 being traffic. On Elmer Street where the paint store used to be it is really hard to take a left  
185 turn onto Rice Street already so 250 to 300 cars in the morning and evening for child safety,  
186 that corner would need a light. Also, the corner of North McCarrons and William is a blind  
187 corner, near the four homes and he would not want traffic to go into that neighborhood because  
188 it is a scary corner and cannot see onto William if trying to cross.

189 Mr. Larson stated he did like the four single family homes and felt the homes will fit the  
190 neighborhood the best. He thought it might still be LDR-1 except for the private street. He  
191 thought that fits the homes to the side of it. His biggest concern and being supportive of the  
192 redevelopment, what he does not want to see happen is to have the development start, rezoning  
193 and Comp. plan change and have it change to institutional, have the project stop and then have  
194 the zoning not return to LDR-1. He asked if this project cannot be made to work due to  
195 environmental, funding or some other reason, is that this would be a temporary zoning change  
196 for the duration of a project so if it were not to work and another developer were to come in he  
197 would like to see LDR-1 zoning return to the property so that another developer would have a  
198 chance to do something.

199 Chair Murphy understood Mr. Larson's concern but if this did not work out another process  
200 would be needed to change it back.

201 **Ms. Tara Anderson, 2040 Irene Street**

202 Mr. Anderson stated she and her husband have been residents since 2009. Her family lives  
203 close to the building and great neighbors are priceless. She thought Hand in Hand Montessori  
204 School would be a great use of that property. She stated what excites her about this plan is that  
205 the Montessori want to preserve and share the green spaces the community loves. She could  
206 see the school sharing the gym space, a potential community theater, offering meeting places,  
207 preserving meeting places that exist, building walking paths for the community to use, having a  
208 ballfield and fixing it up and preserving the woods the community loves. She stated this will  
209 bring the community together. The Montessori focus places a high value on the natural play  
210 and peaceful environments. Students currently have gardens in which the students take care of  
211 and have the children take charge of the gardens. She could see this in her neighborhood and  
212 felt the Montessori would fit right in. She wanted to point out that Hand in Hand is already an  
213 existing Roseville business that can be supported. It is a gem of a school. She stated her oldest  
214 daughter is a special needs and Hand in Hand allowed them to bring in multiple staff members  
215 to go to school with her every day and help her. It meant a lot to them to witness true  
216 partnership on behalf of a child when no one else was watching. She knew how hard Hand in  
217 Hand would work with outside groups to share the space because collaboration and peace is  
218 part of their motto. This building has been a school for many years, many decades in the  
219 community and is nothing new. She noted she was not concerned with traffic problems.  
220 School start times and schedules are staggered, and the Montessori has considered it very  
221 thoughtfully. The Montessori has made it work at their current locations and think about these  
222 things. She stated the McCarrons neighborhood want this building to be a school. She asked  
223 the Commission to give this plan a positive recommendation to the City Council.

224 **Ms. Deloris Mordorski, 2046 Marion Street**

225 Ms. Mordorski stated she was in favor of the project. She did not know anything about this  
226 particular school but was familiar with Montessori and about the caring approach that is taken  
227 to the individual. She liked the idea of this versus an intense dense property. She agreed with  
228 the concern if were to get changed along the way. She stated she supported this concept.

229 **Mr. Rick Sanders, 363 South McCarrons Boulevard**

230 Mr. Sanders stated he is on the south side of the lake in the community and asked the  
231 Commission to present this plan to the City Council with their support. When Hand in Hand  
232 had their neighborhood open house, the Montessori showed the neighborhood what kind of  
233 neighbors they will be. The Montessori came in and opened up their hearts by showing the  
234 residents what the Montessori wants to do with that property. He thought it was a great that the  
235 Montessori wants to restore the building and use it for the community. He stated this is a  
236 treasure to the City of Roseville. He thought this was the best plan for the development.

237 **Mr. Joe Englund, 224 North McCarrons Boulevard**

238 Mr. Englund stated he is directly across the street from the school and he whole heartedly  
239 support this proposal. He stated he could not think of a better use or better neighbors for this  
240 project.

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**Mr. Jim Moncur, 294 North McCarrons Boulevard**

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Mr. Moncur stated after touring the site three times with various groups he has had discussions at his home with neighbors and out of those discussions the neighbors tried to come up with criteria to judge proposals. He stated the first criteria the group came up with was any use should maximize the amount of existing open and green space remaining after the property was developed. The second criteria the group came up with was any use should minimize the impact on the surrounding area of any new construction, in this case, the introduction of residential housing units, four units are being proposed now which is considerably smaller than what was proposed in the first place. The four units are manageable. The third criteria the group came up with was any new use should modernize and reuse the existing building for uses that were proven in the past to be non-intrusive and non-objectionable to the neighborhood. In this case, the building was a school for fifty years without substantial objection. Returning it to a school would seem non-objectionable. The fourth criteria the group came up with was any financing of the project should be preferably non-dependent on Roseville property taxes. The current application seems to address each of the four criteria him and his neighbors came up with in a positive fashion. He believed most of his close neighbors have no objection to the proposal and indeed would endorse such.

258

**Ms. Diane Hilden, 466 Bayview Drive**

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Ms. Hilden stated she has lived in the neighborhood for twenty-seven years and has been involved with the Lake McCarron's Neighborhood Association. She stated when the whole thing about the Armory came up it was so disturbing to everyone to lose this building, this treasure. She stated she has toured the building on several occasions and heard good things about it. The idea of putting lots of houses in there did not seem to be the best solution. She would like people to be aware of the history of the building and that the original zoning was in fact institutional. At the neighborhood meeting there was a discussion about this building being a tremendous resource for the community. She thought the Montessori fits in the community well. She encouraged the Commission to support the use of the property and to make that recommendation to the City Council.

269

**Mr. Bill Pearson, 2040 Woodbridge Street**

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274

Mr. Pearson stated he knows the property very well. He stated there was a lot of traffic during the time the Army National Guard occupied the building and it was not of a great concern to the neighborhood. There has also been use of the baseball field and parking on the street and thought it was neat to see that field being used. He thought Roseville needs more affordable housing.

275

**Ms. Mary Englund, 224 North McCarrons**

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280

Ms. Englund stated when this came around the first time, she was very concerned living right across the street. She went to the meeting at the church and one of the things that struck her after going to multiple meetings was that she did not want to live across from high density housing. She thought this project was community based and would benefit the neighborhood. She thought this was a great group and would be great neighbors.



281

**Mr. Andrew Lund, 2077 Cohansey Boulevard**

282

Mr. Lund stated his son went to Hand in Hand for a year or two and had a great experience. He was in favor of this school going in and agreed with what everyone has said about high density housing. He stated there were concerns about traffic. He stated currently there is no traffic because nothing is happening in that building. He wondered what the incremental traffic would look like. He did ask the City to take the traffic concern seriously whether there is adding a stop light or speed bumps where needed.

288

**Ms. Sherry Sanders, 363 South McCarrons Boulevard**

289

Ms. Sanders stated she has lived in the neighborhood since 2007. In 2012 her and her husband became the co-chairs for the neighborhood association that has been in existence for the last 27 years. She wanted to talk about how important this school would be. She had the opportunity at the open house to meet the owners, parents, teachers, students and the Montessori did open their hearts to the community. There is nothing negative for anyone. She stated in regard to traffic, she thought the school was in session 180 days out of the year which left another 180 days without traffic and did not think it would be a great concern. The fact that the Montessori wants to share their space with the community is a big deal. She stated she helps run the Community Garden on Rice Street and would welcome a Farmers Market on the property and would be ideal. She asked the Commission to consider telling the City Council that the Commission supports this project because the community does.

300

Chair Murphy thanked all of the community that commented on this project. He closed the public hearing at approximately 9:24 p.m.

301

302

**Commission Deliberation**

303

Chair Murphy stated the first discussion point is re-guiding the Comprehensive Land Use Map Designation.

304

305

Member Bull asked the applicant regarding public use of the property, how does that work as far as insurance and liabilities through the organization extend out to the public.

306

307

Mr. Thompson wondered what Commission Bull meant, if the space is rented out or leaving it open to the public in general.

308

309

Member Bull stated it could be the auditorium, gymnasium, through an open public gymnasium time or rented out.

310

311

Mr. Thompson stated if there is an open, public gymnasium time the Montessori insurance is going to cover that. There will also be a Community Development Director on staff that would oversee that event. If it is rented to somebody to use the building on a specific night, the group will have to supply the Montessori with insurance to ensure that the people the group is responsible for have liability coverage for what the group does.

312

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316

Member Bull stated the information he received talked about the energy savings and efficiency and environmental and all in the design process and the construction process. He wondered how much a construction process is and how much is remodeling versus rebuilding. He stated he did not have a good feel for what the plan is.

317

318

319

320 Mr. Thompson stated the only building being removed is the garage and the fence off the back.  
321 The parameter of the building will not have any additions. This project will be a huge remodel  
322 job. The hallways in the building are a perfect width and there will be very little structural  
323 work done to it. The only structural work that will be done is on the 1936 part of the building  
324 where it does not meet the current ADA codes that are established.

325 Mr. Thompson reviewed the remodeling plans with the Commission.

326 Community Development Director Kari Collins stated she wanted to have the survey enclosed  
327 in the packet reflected properly. The survey was from two years ago. She stated there should  
328 be no more than 87 responses in each category, so the Commission needed to look at each line  
329 separately.

330 Member Bull stated regarding the density of the use of the property. Two things certain in this  
331 job is people never want trees to come down for any reason and residents never come in  
332 pushing for higher density residential. Roseville does have a need for affordable housing units  
333 and the City needs to continue to look at every opportunity to try to increase that and make sure  
334 the City has affordable housing.

335 Member Bull stated he wanted to offer his personal knowledge with Hand in Hand. He knows  
336 several friends that make the trek to bring their families to Hand in Hand and would not have it  
337 any other way.

338 **MOTION**

339 **Member Sparby moved, seconded by Member Kimble, that the property be re-guided**  
340 **from a Comprehensive Land Use Map Designation of Low Density Residential (LDR) to**  
341 **Institutional (Ins).**

342  
343 Member Daire stated he cannot find a map in his information showing which areas are to be  
344 LDR-1 or Institutional or LDR-2 and he wondered if there was a map.

345 Mr. Paschke stated he did not, but it was safe to say the open area with pond and wetland  
346 would be designated Low Density Residential and the field and school would be institutional.  
347 He thought the key was the Commission was supporting Hand in Hand moving forward with  
348 converting it to a school and that portion of it needs to be institutional.

349 Member Daire stated the reason why he raised the question of a graphic is because that is  
350 normally what the Commission has to deal with. If the Commission is going to be re-  
351 designating these it would be nice to know what the Commission is re-designating and how it is  
352 going to be arranged. He did not know if what the Commission is trying to do here is have it  
353 hash marked low density residential and institutional; however, it is put on the map or whether  
354 the City has something a little more specific than that. He stated he wanted something concrete  
355 to act on. He stated he was in favor of the proposal but wanted to know what he was in favor  
356 of in terms of the land designation.

357 Mr. Paschke thought the simplest thing to do would be to draw the line where the wetland is  
358 with the housing and make that low density and have the field and school institutional.

359 Chair Murphy asked Mr. Thompson if he agreed with that depiction.

360 Mr. Thompson agreed with Mr. Paschke. He noted the thing that will come into play again is  
361 that the Montessori has to take into a watershed part of it for both parcels and once that is  
362 figured out it will help him, and Mr. Paschke figure out where the property line will land.

363 Member Daire stated if that is the intent then the Commission should establish that in the  
364 motion. The western side will be low density residential and the eastern side of the design map  
365 would be institutional from Elmer Street to North McCarrons Boulevard.

366 Chair Murphy wondered if some language such as some portion of the property containing the  
367 existing structure be re-guided to institutional, which is the intent.

368 Mr. Paschke stated it can be reworded and staff will make it clear which is low density and  
369 which is institutional. A map will be crafted as it moves forward to the City Council, so it is  
370 clear to them what the Commission recommendation was for review.

371 Member Kimble thought it was important because right now the Commission is looking at a  
372 big green area and if there was not some designation it could end up being housing and thought  
373 it needed to be designated.

374 Member Daire stated it appears to him that the wetland area from the aerial photograph along  
375 with a buffer may well come into the back of the school building and may have to jog over in  
376 order to line up with the rest. Having said that the western part of the project from the path  
377 definitions will probably be a little misleading. He thought it should come down and jog over  
378 around for the wetland and low density residential. He would expect when staff gets into this  
379 further that it will be identified with wetland buffers and where the residential is going to go.  
380 He felt like this is a little vague when it comes down to making the recommendations. He  
381 stated he was in favor of the motion but wanted something a little more concrete.

382 Chair Murphy stated there was a plat map that was briefly before the Commission and he asked  
383 to see it again.

384 Member Kimble asked for purposes of this motion could the Commission state institutional  
385 would generally be the two-thirds of the site to the east and the LDR-2 would generally be the  
386 one-third of the property to the west and the lines would be drawn later.

387 Mr. Paschke stated LDR would be in the southwest corner and the remainder of that would be  
388 Institutional.

389 The Commission liked that idea and reworded the motion as follows:

390 **MOTION**

391 **Member Sparby moved, seconded by Member Kimble, that the property be re-guided**  
392 **from a Comprehensive Land Use Map Designation the Southwest one-third of the**  
393 **property would remain as is, and the balance of the property would be guided to**  
394 **Institutional (Ins).**

395 Member Bull asked at what point would it be appropriate to request a traffic study.

396 Mr. Paschke stated he was not sure but if the Commission believed a traffic study needed to be  
397 made before this change the Commission could offer it up as a recommendation to have a  
398 traffic study done in order for the Commission to determine if the uses would be supported.  
399 There will be an increase in traffic and he cannot say for certain if the roads can accommodate  
400 that, but he thought the chances of any traffic study determining there would be a need for  
401 signal lights on the County State Aid Highway are probably slim. It is just not traffic but  
402 accidents and other things that have to be taken into consideration and he did not see that a  
403 school would be adding that kind of traffic.

404 Member Kimble did not think there would be enough traffic within the context of a traffic  
405 study. Even as staff reviews the plans if there is a concern, she assumed that would come up  
406 and if there needs to be some kind of improvement staff would come back to the developer in  
407 some cases and she did not think that one parcel would be enough to generate enough traffic to  
408 make an impact.

409 Member Bull stated part of his concern was when he heard that everything was vehicle traffic  
410 without school buses. He stated he would feel better if he knew this project was not going to  
411 cause any traffic issues.

412 Member Goff thought school buses might be more of a problem going in and out and he did not  
413 see the vehicles being a problem. He did not think a traffic study would be necessary.

414 Chair Murphy stated when he first got the proposal, he was a little dismayed after the  
415 Commission put effort in a year ago. He stated the comments the Commission received via  
416 email and in person were all in support of this project. He thought it was a case of a good  
417 alternative that was not put on the table before. He stated he has heard a lot of support for the  
418 Montessori and this institution in particular and thought it was worthy of his endorsement.

419 **Ayes: 6**

420 **Nays: 0**

421 **Motion carried.**

422

423 **MOTION**

424 **Member Sparby moved, seconded by Member Groff, that the property be rezoned from**  
425 **an Official Map classification of Low Density Residential-1 (LDR-1) District to**  
426 **Institutional (INST) District and LDR-2.**

427 **Ayes: 6**

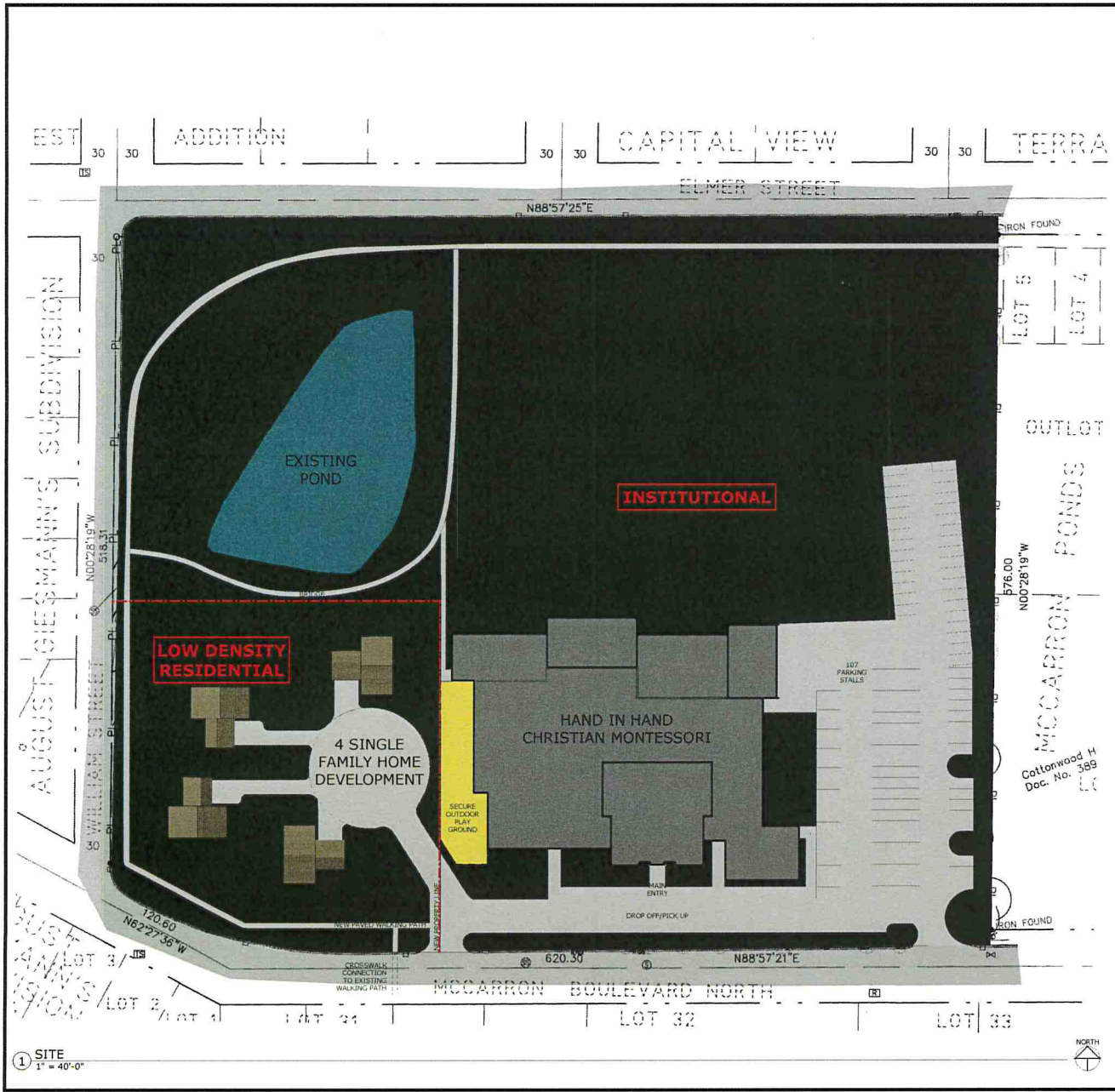
428 **Nays: 0**

429 **Motion carried.**

430



1133 COUNTY ROAD 1000 • CROOK HOLLOW, MN 55343  
 P. 612.833.8800 F. 612.833.8801 WWW.KOMA.COM



- SITE DEVELOPMENT**
- HAND IN HAND CHRISTIAN MONTESSORI SCHOOL
    - INFANT THROUGH 12TH GRADE
  - 4 SINGLE FAMILY HOUSES
  - PARK AREA
    - SOCCER/BALLFIELD
    - WALKING TRAILS

**CONCEPTUAL SITE PLAN**

HAND IN HAND CHRISTIAN MONTESSORI SCHOOL  
 MCCARRON BLVD. N  
 ROSEVILLE, MN

PROJECT: 18152  
 DRAWN BY: MRD  
 CHECKED BY: MRD  
 DATE: 8/31/18  
 REVISIONS:

PRELIMINARY:  
 NOT FOR  
 CONSTRUCTION

**A1.1**

① SITE  
 1" = 40'-0"

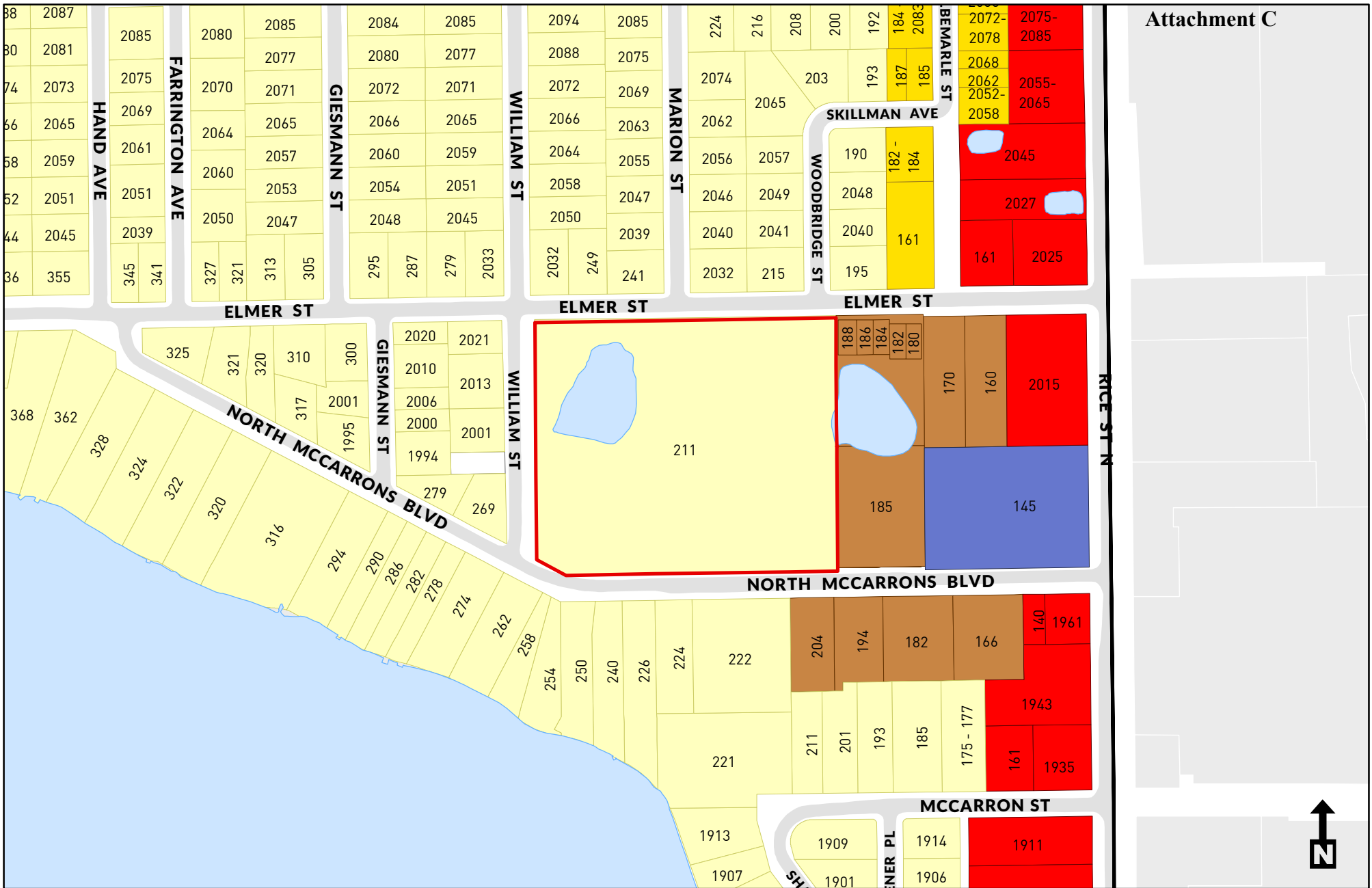






## Armory: 2017 Aerial View





**Residential**

- LR - Low Density Residential
- MR - Medium Density Residential
- HR - High Density Residential

**Commercial**

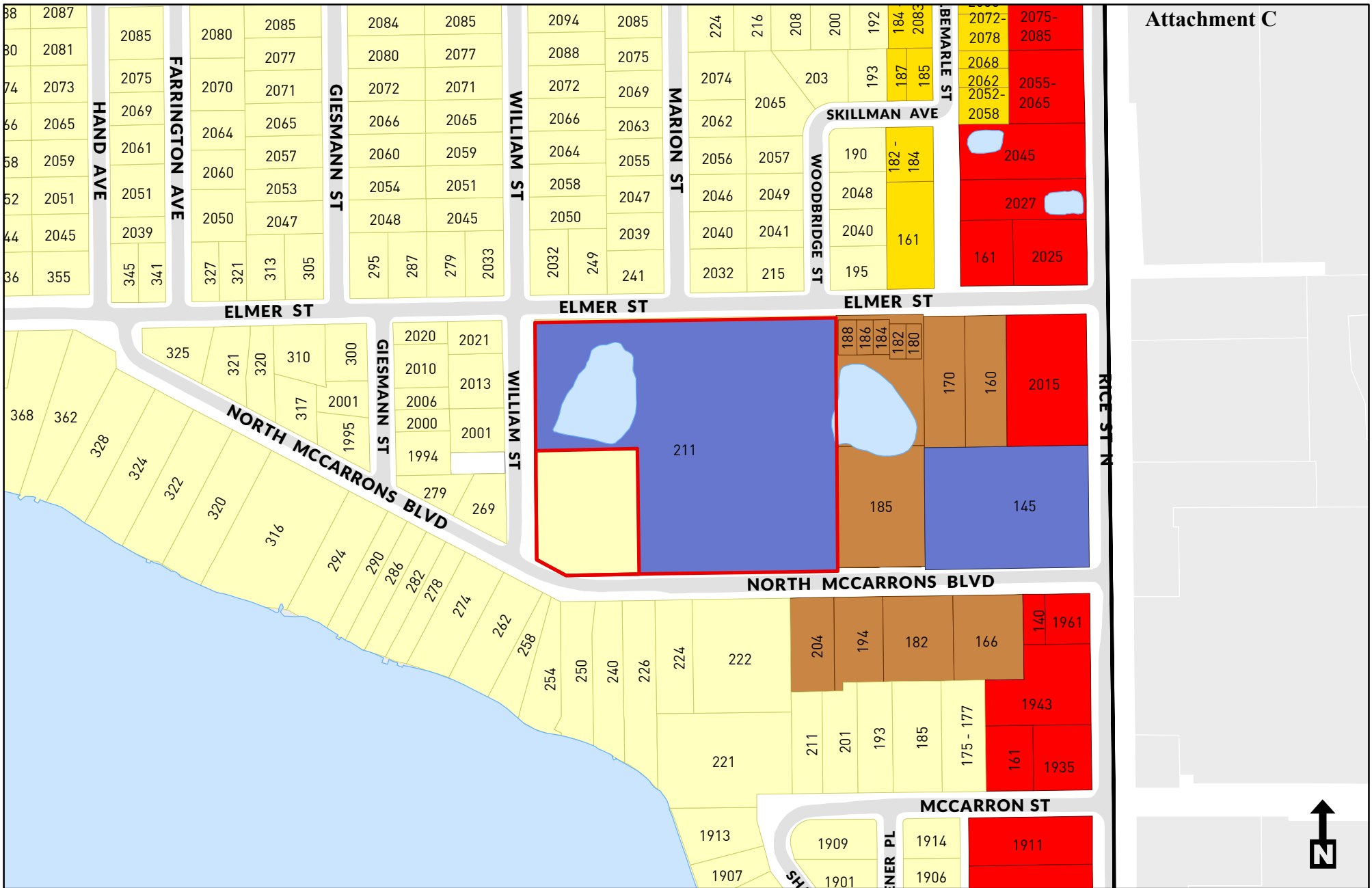
- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business

**Public / Institutional**

- IN - Institutional
- POS - Park/Open Space
- GC - Golf Course
- ROW - Right of Way
- W - Water Ponding

## Existing Comprehensive Plan Designation





**Residential**

- LR - Low Density Residential
- MR - Medium Density Residential
- HR - High Density Residential

**Commercial**

- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business

**Public / Institutional**

- IN - Institutional
- POS - Park/Open Space
- GC - Golf Course
- ROW - Right of Way
- W - Water Ponding

## Proposed Comprehensive Plan Designation



**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 22<sup>nd</sup> day of October, at 6:00 p.m.

The following members were present:  
and the following were absent:

Councilmember \_\_\_\_\_introduced the following resolution and moved its adoption:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AN AMENDMENT TO THE COMPREHENSIVE LAND USE PLAN MAP DESIGNATION FROM LOW DENSITY RESIDENTIAL (LR) TO INSTITUTIONAL (IN) FOR PROPERTY LOCATED AT 211 NORTH MCCARRONS BOULEVARD (PF18-016)**

WHEREAS, the Planning Commission, at a public hearing held on October 3, 2018, pertaining to the request they received from Hand in Hand Christian Montessori for a Comprehensive Land Use Plan Amendment on property commonly known as 211 North McCarrons Boulevard; and

WHEREAS, the proposed Comprehensive Land Use Plan Amendment requires a map designation change for a portion of the property from “LR” (Low Density Residential) to “IN” (Institutional); and

WHEREAS, said Comprehensive Land Use Plan Amendment affects the following addressed properties (also see attached map):

**211 North McCarrons Boulevard  
PIN # 13-29-23-14-0014**

WHEREAS, after required public hearings, the Roseville Planning Commission recommended approval (6-0) of the request for a Comprehensive Plan Amendment, indicating support for the proposed change; and

WHEREAS, the Roseville City Council at their meeting of October 22, 2018, was presented with the project report from the Community Development staff regarding the subject request; and

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby approves the amendment to the 2030 Comprehensive Plan Map from “LR” (Low Density Residential) to “IN” (Institutional) for a portion of the property (See Attachment A) located at 211 North McCarrons Boulevard, subject to the approval of the Comprehensive Plan Map Change by the Metropolitan Council.

The motion for the adoption of the foregoing resolution was seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.

**Thomas Paschke**

---

**From:** noreply@civicplus.com  
**Sent:** Wednesday, October 03, 2018 1:55 PM  
**To:** \*RVPlanningCommission  
**Subject:** Online Form Submittal: Contact Planning Commission

## Contact Planning Commission

Please complete this online form and submit.

**Subject:** McCarrons School

### Contact Information

**Name:** Dawnette Snyder

**Address:** 2052 Irene Street

**City:** Roseville

**State:** MN

**Zip:** 55113

**How would you prefer to be contacted? Remember to fill in the corresponding contact information.** Email

**Phone Number:** *Field not completed.*

**Email Address:** [REDACTED]

**Please Share Your Comment, Question or Concern**

I am a Roseville resident in the McCarron's neighborhood and I support Hand in Hand purchasing the Armory building. I support keeping the building as a school. Please vote to zone the land for it to be used as a school. I attended this school back in the day and would love to see it as a school again. We don't need more high density housing on that block. Keeping the green space and brining more pre-school and school options to the new young families moving into our neighborhood would be great. Thank you, Dawnette Snyder

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 15, 2018 2:31 PM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: re-zoning for the armory to be a school

-----  
Patrick Trudgeon | City Manager  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)

2660 Civic Center Drive | Roseville, MN 55113  
Facebook | Twitter | YouTube  
-----

-----Original Message-----

From: carol schroeder [REDACTED]  
Sent: Monday, October 15, 2018 1:48 PM  
To: \*RVCouncil <[city.council@cityofroseville.com](mailto:city.council@cityofroseville.com)>  
Subject: re-zoning for the armory to be a school

I have a house directly across from the front of the Armory.

I want to let you know I am in favor of the re-zoning so Hand and Hand can run their school there. I believe it would be an asset to the neighborhood.

Carol Schroeder  
222 N McCarrons Blvd.

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 15, 2018 9:06 AM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Armory Building - Hand in Hand

---

**Patrick Trudgeon | City Manager**  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)



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[Facebook](#) | [Twitter](#) | [YouTube](#)

---

**From:** Jamie White  
**Sent:** Wednesday, October 10, 2018 12:47 PM  
**To:** \*RVCouncil  
**Subject:** Armory Building - Hand in Hand

Hello,

While I can't attend the meeting, I am a resident of the McCarron's neighborhood and I'm in FULL SUPPORT of having in Hand in Hand on this neighborhood. Please allow for the rezoning.

Thank you,  
Jamie White

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Friday, October 05, 2018 4:27 PM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Online Form Submittal: Contact City Council

---

**Patrick Trudgeon | City Manager**  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)



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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**Sent:** Thursday, October 4, 2018 8:55 AM  
**To:** \*RVCouncil ; Dawn O'Connor ; Pat Trudgeon  
**Subject:** Online Form Submittal: Contact City Council

### Contact City Council

Please complete this online form and submit.

---

Subject Armory on N McCarrons Blvd

---

#### Contact Information

---

Name: Mary Schultz

---

Address: 475 McCarrons Blvd N

---

City: Roseville

---

State: MN

---

Zip: 55113

---

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

---

How would you prefer to be contacted? Remember to fill in the

---

corresponding contact information.

---

Email Address:

[REDACTED]

---

Phone Number:

[REDACTED]

---

Please Share Your Comment, Question or Concern

Because of illness I was not able to attend the meeting last night concerning the future use of the Armory and the land around it. What a better way to help restore "community" to a neighborhood, to unite one another together, for crime to go down because of the common bond and pride in a building that all can be a part of. I would love to get to know the people in the apartment building across from the Armory, having a place that's a school where the school is willing and wanting to use their building for the neighborhood as well is a win win for all in Roseville especially in the SE corner. The attempt to have a police station for Maplewood, St. Paul and Roseville on the corner of Larpenteur and Rice failed but this is an attempt to build relationships with one another, something that would unite us together. I heartily and strongly recommend that this Montessori school be allowed to pursue this property.  
Respectfully submitted, Mary Schultz

---

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

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Email not displaying correctly? [View it in your browser.](#)

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 15, 2018 9:07 AM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Armory building

---

**Patrick Trudgeon | City Manager**  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)



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---

**From:** Janet Tierney  
**Sent:** Wednesday, October 10, 2018 12:45 PM  
**To:** \*RVCouncil  
**Subject:** Armory building

Keep the vacant old armory building as a school. If zoning needs to be changed please make it happen. Sincerely,  
Janet Tierney  
415 Wagner St, Roseville



## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 08, 2018 10:59 AM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Armory

-----  
Patrick Trudgeon | City Manager  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)

2660 Civic Center Drive | Roseville, MN 55113  
Facebook | Twitter | YouTube  
-----

-----Original Message-----

From: Kathleen Bergenheier [REDACTED]  
Sent: Friday, October 5, 2018 8:49 PM  
To: \*RVCouncil <[city.council@cityofroseville.com](mailto:city.council@cityofroseville.com)>  
Subject: Armory

Dear City Council Members,

I support having the Armory be used as a school.

Thank you,  
Kathleen Bergenheier  
1870 Shady Beach Ave  
Roseville

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 08, 2018 11:00 AM  
**To:** Thomas Paschke; Kari Collins; Bryan Lloyd  
**Subject:** FW: Armory

-----  
Patrick Trudgeon | City Manager  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)

2660 Civic Center Drive | Roseville, MN 55113  
Facebook | Twitter | YouTube  
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-----Original Message-----

From: [REDACTED]  
Sent: Sunday, October 7, 2018 9:20 PM  
To: \*RVCouncil <[city.council@cityofroseville.com](mailto:city.council@cityofroseville.com)>  
Subject: Armory

Please consider using the armory as a school for “hand in hand school”

Sent from my iPhone

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 08, 2018 11:00 AM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Former Armory Building

-----  
Patrick Trudgeon | City Manager  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)

2660 Civic Center Drive | Roseville, MN 55113  
Facebook | Twitter | YouTube  
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-----Original Message-----

From: Nicholas Mellstrom [REDACTED]  
Sent: Friday, October 5, 2018 9:58 PM  
To: \*RVCouncil <[city.council@cityofroseville.com](mailto:city.council@cityofroseville.com)>  
Subject: Former Armory Building

In reference to the former Armory Building at 211 N. McCarrons Blvd I would like to express my support in it becoming a Montessori School. My wife and I have 2 young children that will be attending school in another couple of years. We live at 2085 Farrington St. in Roseville, just a couple blocks away from the proposed location. My wife has been a teacher for 13 years, has taught in the Roseville School district and is currently teaching at a Cherokee Heights Montessori School in St. Paul. Thank you all so much for your consideration in this matter.

Sincerely,  
Nicholas Mellstrom  
Sent from my iPhone

## Thomas Paschke

---

**From:** Pat Trudgeon  
**Sent:** Monday, October 08, 2018 11:00 AM  
**To:** Kari Collins; Thomas Paschke; Bryan Lloyd  
**Subject:** FW: Former armory building

---

**Patrick Trudgeon | City Manager**  
O: 651.792-7021 | | F: 651.792.7020  
[pat.trudgeon@cityofroseville.com](mailto:pat.trudgeon@cityofroseville.com)



2660 Civic Center Drive | Roseville, MN 55113  
[Facebook](#) | [Twitter](#) | [YouTube](#)

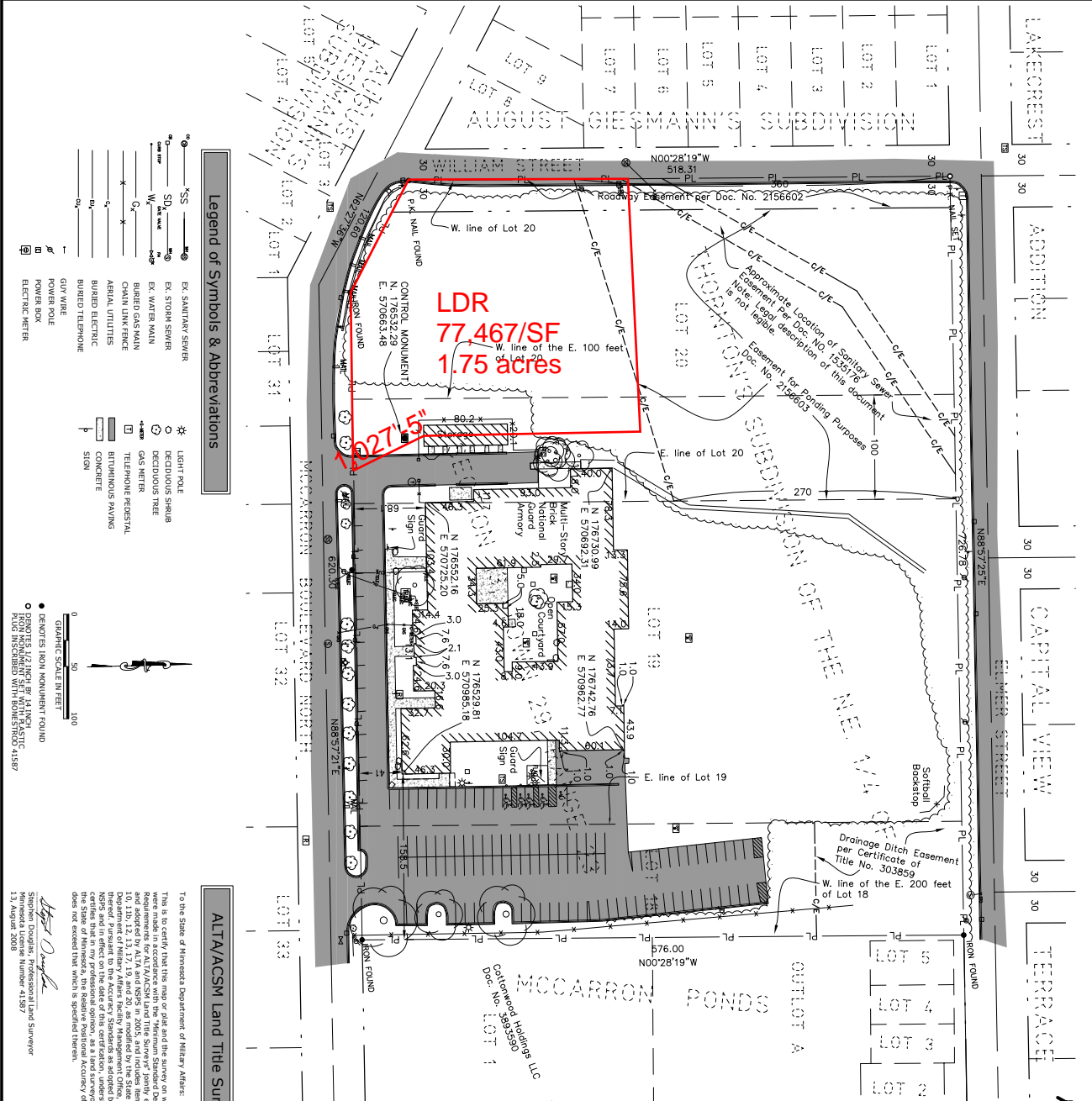
---

**From:** Jim/Sharon Rice  
**Sent:** Sunday, October 7, 2018 6:33 PM  
**To:** \*RVCouncil  
**Subject:** Former armory building

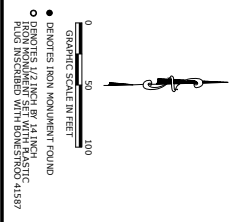
Roseville City Council,  
it has come to my attention that there is a possible future tenant for the former Armory building on North McCarron's Blvd. Hand in Hand Montessori is interested in the building to use as a school. I would like to encourage the council to support this use of the building. As a resident in the McCarron's neighborhood, I would like to see a school using that building again.

Thank you for your consideration,

Jim Rice



- Legend of Symbols & Abbreviations**
- EX. SANITARY SEWER
  - EX. STORM SEWER
  - EX. WATER MAIN
  - BURIED GAS MAIN
  - CHAIN LINK FENCE
  - AERIAL UTILITIES
  - BURIED ELECTRIC
  - BURIED TELEPHONE
  - GUY WIRE
  - POWER POLE
  - POWER BOX
  - ELECTRIC METER
  - EX. LIGHT POLE
  - EX. DECIDUOUS SHrub
  - EX. DECIDUOUS TREE
  - GAS METER
  - TELEPHONE REGISTAL
  - BITUMINOUS PAVING
  - CONCRETE
  - SIgn

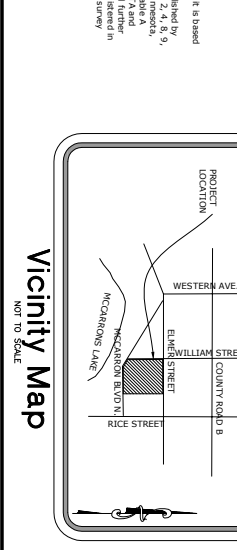


**ALTA/ACSM Land Title Survey**

This is to certify that this map or plat and the survey on which it is based were made in accordance with the Minimum Standard Detail for Public Land Surveys as prescribed by the State of Minnesota, and that the same have been approved by the State of Minnesota, and that the same are a true and correct copy of the original as filed in the office of the Registrar of Deeds in and for Ramsey County, Minnesota.

10. 110, 123, 13, 17, 19, and 20, as modified by the State of Minnesota, and in effect on the date of this certification, undersigned further certify that the same are a true and correct copy of the original as filed in the office of the Registrar of Deeds in and for Ramsey County, Minnesota, and that the same are a true and correct copy of the original as filed in the office of the Registrar of Deeds in and for Ramsey County, Minnesota.

*Stephan Douglas*  
 Stephan Douglas, Professional Land Surveyor  
 Minnesota License Number 41587  
 11 August 2008



- Items Corresponding to Schedule B**
1. Terms and conditions of assessment for ponding purposes in favor of the City of Roseville as described by Instrument dated July 8, 1982, filed September 20, 1982, as Doc. No. 2156603.
  2. Terms and conditions of assessment for road purposes in favor of the City of Roseville as described by Instrument dated August 12, 1982, filed September 20, 1982, as Doc. No. 2156602.
  3. Terms and conditions of assessment for construction, maintenance and operation of a sanitary sewer in favor of the Village of Roseville as described by Instrument dated April 2, 1961, filed April 28, 1961, as Doc. No. 153176.
  4. Easement for drainage purposes over portions of Lot 18, Thornton's Subdivision as stated on record of Certificate of Title No. 303859.

**Miscellaneous Notes**

1. The property described herein is the same as the property described in the title commitment, prepared by Herndon Title, file number 0830244 and was prepared on May 1, 2008.
2. The subject property contains 415,859 square feet (9.54 acres) of land.
3. The utilities shown herein were located using the Gopher State One-Call system and verified in the field where possible. Private utility locations, such as underground sprinklers, underground service lines, etc. may not be verifiable by the licensee. The licensee is not responsible for the location of such utilities. The licensee is not responsible for the location of such utilities. The licensee is not responsible for the location of such utilities. The licensee is not responsible for the location of such utilities.
4. The plat of Thornton's Subdivision of the N.E. 1/4 of Section 13, Town 29, Range 23, Ramsey County, Minnesota, was filed August 8, 1888.
5. The bearing system is based upon Ramsey County coordinate system.
6. There are 118 regular parking spaces and 5 handicap spaces.
7. The subject property has direct access to McCarron Boulevard North, a dedicated public roadway.
8. All recorded assessments, if any, listed in Schedule B of the Commitment for the Insurance No. 0830244 dated May 1, 2008, issued by Herndon Title Company located on the above described land are shown on this survey.

**LAND DESCRIPTION**

Lot Twenty (20), except the East One Hundred (100) feet thereof, Thornton's Subdivision of the Northeast Quarter (NE 1/4) of Section Thirteen (13), Town Twenty-nine (29), Range Twenty-three (23), North of Range One (1) East of the Meridian, Ramsey County, Minnesota, file and of record in the office of the Registrar of Deeds in and for Ramsey County, Minnesota.

**Abstract Property**

That part of Lot 18, Thornton's Subdivision of the N.E. 1/4 of Section 13, Town 29, Range 23, 1/16th of the East 200 feet thereof.

Lot 19, Thornton's Subdivision of the N.E. 1/4 of Section 13, Town 29, Range 23.

The East 100 feet of Lot 20, Thornton's Subdivision of the N.E. 1/4 of Section 13, Town 29, Range 23.

Thornton's Certificate of Title No. 303859

# ALTA/ACSM LAND TITLE SURVEY

## FILE NUMBER 0830244

**Extract of the October 22, 2018 City Council Meeting Minutes****b. Consider a Request by Hand in Hand Christian Montessori for a Comprehensive Land Use Plan Map Change at 211 North McCarrons Boulevard (PF18-016)**

City Planner Thomas Paschke briefly highlighted this item as detailed in the RCA and related attachments dated October 22, 2018.

Councilmember Willmus asked if the Comprehensive Plan Amendment is approved and comes back for zoning, would the Council have a plat before them to review at that point.

Mr. Paschke believed there would be a survey that further articulates exactly those two parcels. He thought the subdivision plat would come after the rezoning.

Councilmember Laliberte asked if this item were to be approved tonight, what would be the timing of this going to the Met Council and back to the City Council.

Mr. Paschke thought the process would be a number of weeks for staff to get the information completed to submit to the Met Council. He noted an application would need to be completed and submitted to the Met Council for them to consider and the Met Council would have up to sixty days to review the proposal. He stated it depends on the Met Council how long the process might take at this point.

Councilmember Laliberte was not sure if the City ever received clarity from the Met Council as to when the Met Council would stop allowing zoning amendment changes because of the comprehensive planning process.

Mr. Paschke believed that is supposed to be in December. That would be new applications and not necessarily ones that are currently in process.

Ms. Collins stated the City has until December 31<sup>st</sup> to submit the Comprehensive Plan. The moratorium starts once the City submits the plan to the Met Council for review, which could last up to six months.

Councilmember McGehee asked what would happen if the City decided to do this and changed this in the Comprehensive Plan before it was submitted to the Met Council in December.

Mr. Trudgeon believed this is a separate amendment that would go through its own course.

Councilmember McGehee thought since the City has not officially submitted the Comprehensive Plan to the Met Council, would it be possible to change it in the plan before final submittal.

Mayor Roe stated for clarification, if the Council approved this item as a second step, could the Council make an amendment to the draft Comprehensive Plan that would be submitted in December to reflect this.

Councilmember McGehee thought instead of doing what Mayor Roe offered, in order to speed up the process, to only submit this item as a plan amendment before the final submittal in December.

Mr. Trudgeon indicated what Councilmember McGehee was suggesting would take longer than what is before the Council.

Mr. Brent Thompson, representing Hand in Hand Christian Montessori, made a presentation to the Council.

Councilmember Etten asked how many students are at the Roseville location currently.

Mr. Thompson stated there are approximately 296 students in Roseville.

41 Councilmember Etten asked if staff would increase to approximately 65 when at full capacity.  
42 Mr. Thompson indicated that was correct.  
43 Councilmember Etten stated his biggest concern is around traffic and how it will be handled with  
44 the single-family homes in the area because the current homeowners will be deeply impacted by  
45 the added traffic and new residential homes that will be built.  
46 Mr. Thompson showed on a map how he would envision traffic flow. He stated Hand in Hand is  
47 confident that cars lined up will not sit out on North McCarrons Boulevard.  
48 Councilmember Etten appreciated Mr. Thompson bringing up the corner of William St. and North  
49 McCarrons Boulevard because it is already a dangerous intersection. He would be interested in  
50 how that will work out and the queuing back on North McCarrons Boulevard heading towards Rice  
51 Street. He felt it will be difficult in the morning for people to try to get onto Rice Street because of  
52 the traffic and will make for a major traffic impact.  
53 Mr. Thompson stated based on where people are coming from, there will be different routes that  
54 can be taken. He thought there was a spraying out affect but the majority of traffic was going to go  
55 out onto Rice Street having to take a right and turn themselves around once on Rice Street to go the  
56 other way.  
57 Mayor Roe stated because this is a zoning change and not just a Hand in Hand proposal, the City  
58 needs to think about the future. He noted if Hand in Hand is extremely successful and moves to a  
59 third location that is even bigger and someone else is looking to do a school operation on that site,  
60 what might the impacts be at that point. He asked what the vision was for the number of  
61 classrooms.  
62 Mr. Thompson showed the City Council the concept plan of Hand in Hand Montessori. He noted  
63 there is not a number of classrooms determined yet but there will not be forty students in a  
64 classroom. He estimated there would be seventeen to eighteen classrooms all on one level.  
65 Mayor Roe offered an opportunity for public comment.

### Public Comment

#### **Mr. Don Dickerson, 2121 Cohancy Boulevard**

68 Mr. Dickerson stated this area is their neighborhood and has a child that attends Hand in Hand.  
69 This has given his family the opportunity to work their child's weaknesses and strengths and they  
70 have been very pleased with Hand in Hand Montessori. He stated everyone has been very  
71 respectful and done a really good job. As far as the movement of traffic, the school is very  
72 efficient and really engage teachers to come out and help with loading and unloading of the  
73 students.

#### **Ms. Courtney Hubers, Old Highway 8 in the Roseville Triangle**

75 Ms. Hubers noted her children are home schooled. She stated a few years ago her family added a  
76 fourth child through adoption and his emotional needs are great. While her desire to home school  
77 was great also, it was clear that she needed more support than what was in place. She stated a  
78 friend with a similar situation enrolled her child in Hand in Hand, so Ms. Hubers reached out to the  
79 school for her needs. Early on in the exploring process, she knew this would be the perfect support  
80 for their situation. To be able to send her children to a community school a few days a week and  
81 yet still have a large hand in their education in the early years was a perfect fit for them.



82 Ms. Hubers stated Hand in Hand has been very welcoming. The classrooms are multi age allowing  
83 her four and five-year-old children to attend the same class together which was very important for  
84 their son's attachment to their family. Her family decided this model of schooling was so  
85 important to them that her family wanted to move closer to the school. While Roseville felt 'up  
86 north' to them being from Bloomington, her family decided the move was worth it. She stated her  
87 family is currently in their fourth year of attending Hand in Hand to some capacity and have added  
88 a fifth child to their family through adoption. All five of their kids have attended this school in  
89 some capacity during the past four school years.

90 Ms. Hubers stated her child with emotional needs is thriving and has been able to let his guard  
91 down and is experiencing a foundation of feeling safe in this school and is able to learn. She stated  
92 the community has been an enormous blessing to her family and she would love for the school to  
93 remain in Roseville. She stated the school is a valuable asset to the community and is such a  
94 unique model of education that draws great families to the area as well as putting Roseville on the  
95 map for supporting alternative approaches to education.

96 **Ms. Jaqueline England, 224 North McCarrons Boulevard**

97 Ms. England stated she lives directly across the street from the proposed Montessori school. She  
98 indicated she was at the meeting on behalf of herself and her parents who also live in the home and  
99 eighty-five of her neighbors who signed a petition that gives their extreme support of the  
100 amendments to the zoning.

101 **Mr. Scott Prihoda, 3116 Prior Circle**

102 Mr. Prihoda echoed the comments previously presented by other residents about how important  
103 this school is to them as a family. He stated all three of his kids go to Hand in Hand. He stated  
104 their children have grown tremendously there and the teachers and support staff have been  
105 amazing. He noted his family moved from Eagan to Roseville and a big part of that reason was  
106 being the school. He stated his family would love for the school to stay in Roseville.

107 **Ms. Bethany Ricks, 2080 Giesmann Street**

108 Ms. Ricks stated when she heard that the Armory might become a school again, she was really  
109 excited. She would love to see the building full of life again. She stated when she went on the  
110 Hand in Hand website to learn more about them, she did not see anything in regard to policies  
111 towards LGBTQ+ families and their children. She stated the closest she could find was looking at  
112 their teacher training program, that program is affiliated with Bethany Global University which has  
113 a lifestyle statement that is explicitly homophobic and transphobic.

114 Ms. Ricks stated she called the school and was invited to tour it, which she appreciated. She stated  
115 it was wonderful to see how well loved the students are by both their parents and staff. She  
116 appreciated how welcoming and kind the people at the Montessori was. When she asked for  
117 clarification around LGBTQ+ families she was told the school did not have a policy because no  
118 one has asked. She indicated she is now asking. It was implied that to be Christian it meant you  
119 could not be affirming of the LGBTQ+ community. She stated she worried for families that might  
120 think they are entering an affirming environment. She worried that her LGBTQ+ neighbors will  
121 not be welcome in the new school or other community programs being mentioned at the meeting.  
122 She stated she was not at the meeting to speak against the school but did want to express her  
123 reservations on this item. She stated she is asking for clarity from Hand in Hand in their policy  
124 towards LGBTQ+ families and children and for that policy to be clearly stated on their website.

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**Ms. Tara Anderson,**

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Ms. Anderson stated her family lives close to the Armory property and she has always liked that property. She stated the building is a part of Roseville history and her family is in full support of Hand in Hand Montessori purchasing the property. She indicated Hand in Hand is a gem of a school. She stated she was looking for a school that would support her daughter with special needs and Hand in Hand welcomed her family and is willing to work with private staff to help their daughter with her special needs. She knew that Hand in Hand would work with groups in the neighborhood and even with the School District such as Park and Rec. She thought Hand in Hand would be able to collaborate with groups.

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Ms. Anderson stated she was not concerned with the school causing more traffic than anything else that could go there because anything than another abandoned building is going to cause more traffic. She stated this has been a school for decades and is nothing new. At least with a school the traffic would be limited to a short school year. This particular school has start times and schedules that are staggered and considered thoughtfully so staff can be shared. She noted the McCarrons' neighborhood wants this to be a school again. She asked the Council to vote to rezone this land and allow this project to move forward.

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**Ms. Delores Mordorski, 2046 Marion Street**

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Ms. Mordorski stated she was for the plan and did not know a lot about Hand in Hand but was familiar with Montessori schools and was supportive of that concept. She thought it would be cool to have the fun noises of kids around again. She noted she was in support of this items.

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**Mr. Rick Sanders, South McCarrons Boulevard**

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Mr. Sanders stated he agreed with everything said. He thought the community needed to know more about the history of the building. From what he was able to see on the first tour in 2016, he thought it was an honor and privilege to be able to save that building. He thought more of the old buildings needed to be restored and stop tearing them down. These buildings were made strong and hardy and need to be given a second chance and to see a school in that building and the joy that will come out of the building and to be able to have walking paths and the pond there. He stated he was in favor of this item and felt the traffic will work itself out and people will figure out the best route to take.

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**Ms. Sherry Sanders, Southeast Roseville**

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Ms. Sanders indicated she is a community advocate and volunteer. She stated at the open house for the Hand in Hand Montessori she met the owners, their family, and spoke with neighbors who love this school and have children enrolled there. She visited the Roseville campus at Corpus Christi Church where she interviewed staff, teachers, and students and toured the facility. She noted it was an amazing thing to see, a school with no desks. She attended and spoke on behalf of the school at the Planning Commission when the Commission voted in favor of the school and issues like traffic were discussed and addressed. She asked the Council to rezone the former Armory property to allow Hand in Hand Montessori Christian School to purchase it to conduct a family and community friendly business in McCarrons' community and felt it would go a long way in the revitalization of the Rice and Larpenteur area and would bring in businesses.

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Mayor Roe closed the public comment with no one else coming forward.

166

### **Council Discussion**

167 Councilmember McGehee asked if was possible to get clarity on the one question that was raised  
168 regarding the policy on LGBTQ+ if the representative was prepared to answer.

169 Mr. Thompson stated he was not prepared because he was not a policy writer, but the values of the  
170 Montessori School is to welcome all, that is their value.

171 Laliberte moved, Willmus seconded, adoption of Resolution No. 11547 (Attachment D) entitled,  
172 “A Resolution Approving an Amendment to the Comprehensive Land Use Plan Map Designation  
173 from Low Density Residential (LR) to Institutional (IN) for Property Located at 211 North  
174 McCarrons Boulevard (PF18-016).”

175

### **Council Discussion**

176 Councilmember Laliberte stated she did not want to dismiss the long process the City took  
177 previously to consider the original building as something the City would take on, which did not  
178 seem something the City was in the position to do at that time and to talk about the housing needs  
179 that are in the community and this was a place where those needs could be met. She still thought  
180 the City still had some of the medium to low density needs but this building is already in the City,  
181 is beautiful, this sounds like a very good plan, and she appreciated the presentation and getting  
182 questions answered. She stated she was in support.

183 Councilmember Willmus stated he will be supporting this motion as seconder. He was  
184 appreciative of the pause for a couple of years after the City decided not to pursue this property and  
185 liked that private sector came forward with this effort. That effort and down-zoning the property  
186 from Institutional Use to LDR is what has brought this to the Council today and to have an  
187 opportunity to gather the input that has come in. He thanked the residents for taking the initiative  
188 to go out and talk to their neighbors about this. He stated one of the concerns he did have was in  
189 regard to traffic but in having an opportunity to talk with Public Works Director Marc Culver,  
190 those concerns were alleviated. He indicated he did not have any issues with this item going  
191 forward.

192 Councilmember McGehee stated she is supportive of this item and toured the property. She  
193 thought this was a beautiful building worthy of being maintained and she was very excited about  
194 the natural playground and delighted about the pond and walking paths. She stated as a former  
195 teacher and home schooler, having the flexibility to have this kind of option within the community  
196 and to have different facilities for their children who have different needs or learn differently is  
197 really great. She has driven by the current Hand in Hand facility at specified drop off times and  
198 never seen traffic from there spilling out onto either County Road B or Fairview. She indicated she  
199 did not have any question at all about this project and is delighted to see this use.

200 Councilmember Etten stated one of the benefits is the open field and open space. He stated he  
201 appreciated all of the different experiences that people talked about and the support of the school.  
202 He stated the Council’s job was not to decide if they like Hand in Hand, it was to decide how this  
203 impacts the neighborhood and the use. He had concerns about the traffic and appreciated all the  
204 time Mr. Thompson took to address that at the meetings. He stated this will have a major impact in  
205 concentrated periods of time on the area and looked forward to Hand in Hand using all of the tools  
206 the City has to make it better for the neighborhood. He stated there will be impacts felt well  
207 beyond the school in that concentrated time frame. He has that concern but believed enough of his  
208 concerns have been addressed by Mr. Thompson so he will be supporting this item.

209 Mayor Roe shared the number of concerns raised regarding traffic and also understand a lot of the  
210 passion people have for this entity and the good that Hand in Hand does in this community and  
211 serving the broader metro area. He thought if for some reason, down the road, there was a change  
212 from Hand in Hand and another entity wanted to do a school there, he would have some serious  
213 concerns about traffic. He stated down the road, if things were to change, the City may have to  
214 look at a pause in plans and go to something else on a temporary basis for zoning if there isn't a  
215 specific plan going forward, just to make sure the City is being protective of the neighborhood. He  
216 was impressed with the plans Hand in Hand has talked about regarding handling traffic and did not  
217 have any other concerns with use of the site. He indicated he would be voting in support of this  
218 item.

219 **Roll Call**

220 **Ayes:** McGehee, Willmus, Laliberte, Etten and Roe

221 **Nays:** None.

November 26, 2018

Thomas Paschke, City Planner  
City of Roseville  
2660 Civic Center Drive  
Roseville, MN 55113

**RE: City of Roseville, Roseville Armory Comprehensive Plan Amendment – Administrative Review**  
Metropolitan Council Review File No. 20516-8  
Metropolitan Council District 10

Dear Mr. Paschke:

The Metropolitan Council received the City's Roseville Armory Comprehensive Plan Amendment (amendment) on November 1, 2018. The amendment proposes to re-guide approximately 7.37 acres from Low Density Residential (1.5 to 4 units per acre) to Institutional land use. The site is located at 211 North McCarrons Blvd, east of William Street and south of Elmer Street. The developer proposes to repurpose the site for use as a school, which was the previous use of the building.

Council staff finds the amendment meets the Comprehensive Plan Amendment Administrative Review Guidelines revised by the Council on July 28, 2010. The proposed amendment does not affect official forecasts. The amendment does not affect opportunities to accommodate the City's share of the region's affordable and lifecycle housing need. Therefore, the Council will waive further review and action; and the City may place this amendment into effect.

In addition, staff offers the following advisory comments for your consideration:

**Land Use** (Eric Wojchik, 651-602-1330)

As part of the 2040 Comprehensive Plan, the City should clearly define the category of Low Density Residential (LDR). The current Plan identifies densities of 1.5 to 4 residential units per acre for this land use category, but the Plan also allows for two-family attached dwellings with a density of up to 8 residential units per acre within the LDR category. The City has detailed that the proposed residential density for the Armory site will be between 4 and 8 units per acre within the LDR category. For the 2040 Comprehensive Plan, the City should clearly outline density ranges for land use categories to allow for an accurate measure of the average residential density and to reflect policy aspirations and market potential.

**Housing** (Tara Beard, 651-602-1051)

The City should be aware that its share of the region's 2021-2030 need for affordable housing is 142 units. In preparing the 2040 Comprehensive Plan, the City should note that the minimum density of land guided to address this need is 8 units per acre. The City is encouraged to contact their Sector Representative or Council housing staff with any questions regarding the Council's housing policy for the 2040 Comprehensive Plan.

The amendment, explanatory materials, and the information submission form will be appended to the City's Update in the Council's files. If you have any questions please contact Eric Wojchik, Principal Reviewer, at 651-602-1330.

Sincerely,



Lisa Beth Barajas, Director  
Community Development

CC:        Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division  
             Marie McCarthy, Metropolitan Council District 10  
             Eric Wojchik, Principal Reviewer/Sector Representative  
             Raya Esmaeili, Reviews Coordinator

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**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, CHANGING CERTAIN REAL  
PROPERTY LOCATED AT 211 NORTH McCARRONS BOULEVARD FROM  
LOW DENSITY RESINETIAL-1 DISTRICT TO INSTITUTIONAL (IN) DISTRICT  
AND LOW DENSITY RESIDNETIAL-2 DISTRICT**

The City Council of the City of Roseville does ordain:

**Section 1. Real Property Rezoned.** Pursuant to Section 1009.06 (Zoning Changes) of the City Zoning Code of the City of Roseville, and after the City Council consideration on PF18-016, the following property, located at 211 North McCarrons Boulevard is hereby rezoned from Low Density Resindetial-1 District to Institutional (IN) District and Low Density Residnetial-2 District

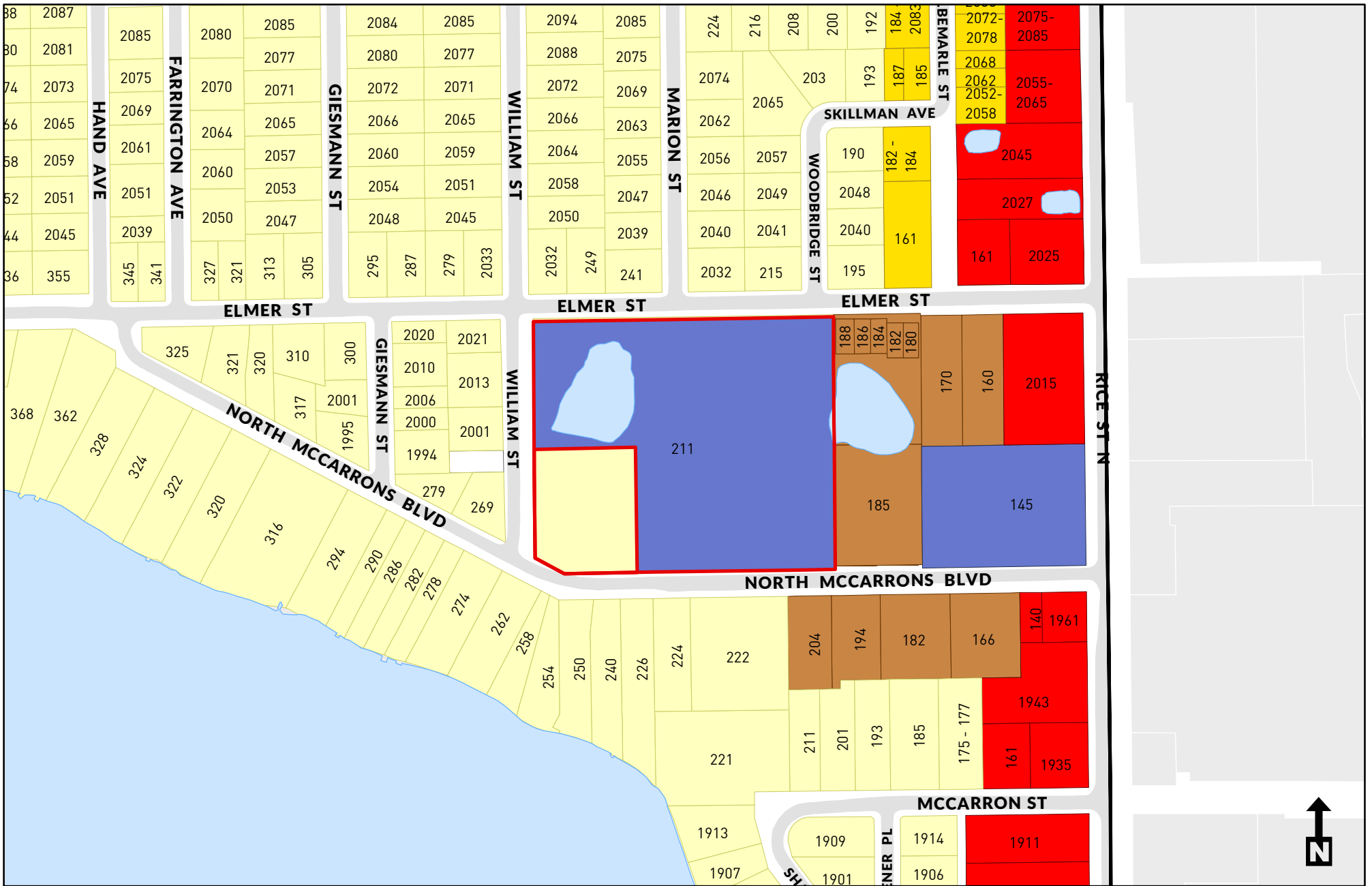
**Said rezoning shall affect the following addressed properties also see attached map  
211 North McCarrons Boulevard**

**Section 2. Effective Date.** This ordinance amendment to the City Code and Zoning Map shall take effect upon:

1. The passage and publication of this ordinance.

Passed this 28<sup>th</sup> day of January 2019.





**Residential**

- LR - Low Density Residential
- MR - Medium Density Residential
- HR - High Density Residential

**Commercial**

- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business

**Public / Institutional**

- IN - Institutional
- POS - Park/Open Space
- GC - Golf Course
- ROW - Right of Way
- W - Water Ponding

## Proposed Comprehensive Plan Designation



**REQUEST FOR CITY COUNCIL ACTION**

Agenda Date: **1/28/2019**

Item No.: **7.b**

Department Approval

City Manager Approval

Item Description: Consider an Interim Use in support of outdoor semi-trailer storage at 2720 Fairview Avenue (PF18-028).

1 **BACKGROUND**

2 Roseville Properties has applied for an Interim Use (IU) in support of Pinecone-Fairview, LLC  
3 and 2720 Fairview DCE, LLC to continue the temporary outdoor storage of semi-trailers for an  
4 additional three years.

5 The subject property is located in City Planning District 10, has a Comprehensive Plan  
6 designation of Community Mixed-Use (CMU), and has a zoning classification of Community  
7 Mixed-Use-3 (CMU-3) District.

8 The site was initially the home of H & W Motor Express and Central Transport, both motor  
9 freight terminal uses. In September 2015, the City Council approved the original IU for  
10 outdoor storage of semi-trailers by Big Blue Box (some filled with clothing, furniture, and  
11 other items) on the premises, subject to 18 conditions.

12 In October 2018, Brockman Trailer purchased all trailer assets of Voyd Trailers of Minnesota,  
13 which included Big Blue Box. Their goal is to operate a slightly scaled down trailer storage  
14 operation on the subject site adhering to all of the previous applicable conditions.  
15 Attachment C includes an email form Brockman Trucking regarding their business and use of  
16 the site and Attachment D is a revised site layout for the trailer storage.

17 **PLANNING COMMISSION ACTION**

18 On January 9, 2019, the Roseville Planning Commission held the duly noticed public hearing.  
19 No citizens were present to address the Commission, however, Commissioners did have a few  
20 questions for the City Planner.

21 Specifically, Commissioner Sparby was concerned with previous conditions of approval  
22 violations evidenced by the aerial photo and also Chair Murphy's concern over the cross-dock  
23 trailer cover condition. The City Planner explained that it is possible for the site to be out of  
24 compliance periodically as it is not inspected on a daily basis and drivers may potentially not take  
25 care in parking the trailers consistent with the approved conditions. He added that it took a  
26 couple of months to resolve continued parking in the front yard area or the 70 foot setback area.  
27 He also indicated that two years ago the dock covers met the IU condition, but the site was not  
28 recently inspected to see if they were still acceptable (See Attachment B).

29 The Commission voted 5-1 to recommend approval of a 3-year Interim Use for Pinecone-  
30 Fairview, LLC and 2720 Fairview DCE, LLC supporting the Interim Use for outdoor semi-trailer  
31 storage at 2720 Fairview Avenue, based on the information contained in this report and the  
32 recommended conditions.

33 **SUGGESTED CITY COUNCIL ACTION**

34 The City Council should take the following action regarding the Interim Use request:

- 35 **a.** Adopt a resolution approving a three-year Interim Use for Pinecone-Fairview, LLC and 2720  
36 Fairview DCE, LLC in support of outdoor trailer storage at 2720 Fairview Avenue  
37 (Attachment E).

38 **ALTERNATIVE ACTIONS**

- 39 **a.** Pass a motion to table the item for future action. An action to table must be tied to the need  
40 of clarity, analysis and/or information necessary to make a recommendation on the request.
- 41 **b.** Pass a motion denying the proposal. An action to deny must include findings of fact  
42 germane to the request.

**Report prepared by:**

**Thomas Paschke, City Planner |651-792-7074| [thomas.paschke@cityofroseville.com](mailto:thomas.paschke@cityofroseville.com)**

**Attachments:**

A. Planning Commission Packet	B. Draft PC Minutes
C. Tenant email	D. Proposed site trailer layout
E. Draft Resolution	



**REQUEST FOR PLANNING COMMISSION ACTION**

Agenda Date: **01/09/19**

Agenda Item: **6A**

Prepared By

**Agenda Section**

Public Hearing

Item Description: Consider a request by Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC for an Interim Use in support of outdoor semi-trailer storage at 2720 Fairview Avenue (PF18-028).

**1 APPLICATION INFORMATION**

2 Applicant:	Roseville Properties Management Company
3 Location:	2720 Fairview Avenue
4 Property Owner:	Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC
5	
6 Application Submission:	November 26, 2018
7 City Action Deadline:	January 25, 2019
8 Planning File History:	PF15-016 – Interim Use

**9 Level of Discretion in Decision Making:**

10 Action taken on an Interim Use is **legislative** in nature; the City has broad discretion in making  
11 land use decisions based on advancing the health, safety, and general welfare of the community.

**12 REQUEST**

13 Roseville Properties has applied for an Interim Use (IU) in support of Pinecone-Fairview,  
14 LLC and 2720 Fairview DCE, LLC to continue the temporary outdoor storage of semi-trailers  
15 for an additional three years.

16 An applicant seeking approval for an INTERIM USE is required to hold an Open House meeting  
17 to inform the surrounding property owners and other interested individuals of the proposal, to  
18 answer questions, and to solicit feedback. The Open House for this application was held on  
19 November 19, 2018, and was attended by one citizen, former Planning Commissioner Groff.

20 This application request seeks a three year extension to the original IU while the property is  
21 actively being marketed for redevelopment. The proposal does not propose any site  
22 improvements or maintenance. A detailed narrative of the proposed use is included with this  
23 report as Attachment C.

**24 BACKGROUND**

25 The subject property is located in City Planning District 10, has a Comprehensive Plan  
26 designation of Community Mixed-Use (CMU), and has a zoning classification of Community  
27 Mixed-Use-3 (CMU-3) District.

28 The site was initially the home of H & W Motor Express and Central Transport, both motor  
29 freight terminal uses. In September 2015, the City Council approved the original IU for  
30 outdoor storage by Big Blue Box of semi-trailers (some filled with clothing, furniture, and  
31 other items) on the premises, subject to for following conditions:

- 32 1. *A trailer storage and staging plan shall be submitted to the City that addresses the*  
33 *following conditions:*
- 34 a. *No parking of trailers in the first 70 feet of the lot.*
- 35 b. *No parking of trailers behind the building.*
- 36 c. *The south and middle access from/to Fairview Avenue and the interior lot drive lanes*  
37 *shall be free of obstructions and be a minimum of 30 feet wide.*
- 38 d. *Trailers parked/stored in the south lot area shall be parked either next to the building*  
39 *or south of the building and must be set back a minimum of 10 feet from the property*  
40 *line with a minimum of 30 feet between trailer and building for a clear drive lane to the*  
41 *rear and around the building.*
- 42 e. *Trailers parked in the north parking lot can be parked back-to-back.*
- 43 f. *All trailers must have a minimum 5-foot separation between each trailer.*
- 44 g. *All trailers shall be on a paved surface and set back a minimum of 10 feet from the*  
45 *north, east, and south property line.*
- 46 h. *Fire lanes shall be provided a minimum of 30 feet in width and approved (final*  
47 *width and number) by the Fire Marshal to provide adequate access in case of a fire.*
- 48 i. *There shall be no outdoor storage of anything except trailers.*
- 49 j. *Shipping containers, cabs, or other storage is not permitted.*
- 50 k. *No hazardous or dangerous materials shall be stored in the trailers. No materials*  
51 *that are likely to attract vermin or other pests shall be stored in the trailers.*
- 52 2. *Grass, weeds, and shrubs shall be cut or removed from the lot, especially those in the*  
53 *front of the building.*
- 54 3. *If it is to remain, the former cross-dock facility shall be brought up to*  
55 *current property maintenance standards including, but not limited to the*  
56 *following:*
- 57 a. *All garage doors (west and north) shall be repaired.*
- 58 b. *All cross-dock trailer covers shall be repaired or removed.*
- 59 4. *This approval shall expire at 11:59 p.m. on September 30, 2018, at which time all*  
60 *trailers at 2720 Fairview Avenue must be removed.*
- 61 5. *Prior to the building being razed, the property owner must submit a site access,*  
62 *vehicle maneuverability, and trailer storage plan to the Planning Division for*  
63 *approval. This plan must also include the restoration of the building area and any*  
64 *subsequent disturbance with an approved surface such as asphalt.*

65 **REVIEW OF INTERIM USE APPLICATION**

66 To arrive at its recommendation, the Planning Division considers the City code regulations, input  
67 gathered at the Open House Meeting, and comments from DRC members. In this case the  
68 relevant code section is 1009.03:

69 The purpose statement for this section indicates the following: *Certain land uses might*  
70 *not be consistent with the land uses designated in the Comprehensive Land Use Plan, and*  
71 *they might also fail to meet all of the zoning standards established for the district within*  
72 *which they are proposed; some such land uses may, however, be acceptable or even*  
73 *beneficial if reviewed and provisionally approved for a limited period of time. The*  
74 *purpose of the interim use review process is to allow the approval of interim uses on a*  
75 *case-by-case basis; approved interim uses shall have a definite end date and may be*  
76 *subject to specific conditions considered reasonable and/or necessary for the protection*  
77 *of the public health, safety, and general welfare.*

78 Additionally, Section 1009.03D.1-3 of the City Code specifies the three specific criteria that  
79 must be satisfied in order to approve a proposed INTERIM USE (IU).

80 **Criteria #1:** *The proposed use will not impose additional costs on the public if it is necessary for*  
81 *the public to take the property in the future.*

82 Criteria #1 Staff Analysis: This is generally intended to ensure that a particular interim use will  
83 not make the site costly to clean up if the City were to acquire the property for some purpose in  
84 the future. In this case, the Planning Division understands that many of the semi-trailers are  
85 currently loaded with clothes, furniture, and other non-combustible items that are the property of  
86 Goodwill Industries. These trailers would pose limited environmental risk to the City if it were to  
87 acquire the site; therefore the Planning Division staff believes that the IU would not have  
88 significant negative effects on the land. While the property is being actively marketed, there is a  
89 financial burden tied to the removal of the semi-trailers currently stored on the premises, should  
90 the City be required to remove them. If the applicant began to store trailers that contained other  
91 types of cargo, there could be additional environmental risks.

92 **Criteria #2:** *The proposed use will not create an excessive burden on parks, streets, and other*  
93 *public facilities.*

94 Criteria #2 Staff Analysis: Storage and staging of semi-trailers is viewed by the Planning  
95 Division to be a similar use to that which was historically conducted on the premises. As such,  
96 the Division believes that the proposed IU would not constitute an excessive burden on streets,  
97 parks, or other facilities, especially given the former use as a motor freight terminal. As it is  
98 currently operating, few trailers come and go on a daily basis – most sit unmoved for long  
99 periods of time.

100 **Criteria #3:** *The proposed use will not be injurious to the surrounding neighborhood or*  
101 *otherwise harm the public health, safety, and general welfare.*

102 Criteria #3 Staff Analysis: The Planning Division staff believes that, in the short term, the  
103 proposed trailer storage would not be injurious to the surrounding neighborhood, especially since  
104 the proposed use would generate limited noise, does not deal with chemicals, and would have  
105 limited vehicle movements on Fairview Avenue. That said, the proposal continues to have two  
106 issues that could potentially harm public health: 1) If the trailers were to contain items that had  
107 the potential to leak hazardous materials that could become an environmental concern; 2) the  
108 Fire Chief's concerns in the past regarding trailer storage configuration that could become a fire  
109 hazard and would be very difficult for the fire department to extinguish if a fire were to occur in  
110 the interior.

111

112 Although the IU will not likely impose costs, create an excessive burden, or be injurious to  
113 the neighborhood, the Planning Division does have concerns with the subject proposal as it  
114 is currently operating. Specifically, Twin Lakes has spent decades shedding its image as a  
115 center for trucking and is beginning to transition to retail, office, and hotel uses. In  
116 addition, the City has made a great investment in the area with the completion of Twin  
117 Lakes Parkway and the assistance with the McGough redevelopment at 2785 Fairview  
118 Avenue. The City is also working with Colder Products to redevelop the Dorso property  
119 into 150,000 sq. ft. world headquarter site as well. That said, allowing mass storage of  
120 semi-trailers could be viewed as taking a step backwards towards the previous trucking  
121 character. Historically the use of the cross-dock motor freight terminal on this site was  
122 low intensity when compared to other motor freight terminals and uses in the area. Aerial  
123 photography from 1974 to 2011 indicates trailers at the cross dock and some trucks and  
124 trailers parked or stored on the premises. Trucks parked or stored were usually in the north  
125 lot adjacent the middle Fairview access on the two concrete strips north of the building.

126 In support of the initial IU, the applicant provided staff with a trailer plan that includes proper  
127 setbacks from property lines, proper drive lane width, and no trailers parked behind (east side)  
128 the building. One thing the illustration does not include is the required five foot separation  
129 between trailers. The illustration also indicates a five foot distance between trailer rows, but the  
130 City is in support of trailers being parked back-to-back. The Planning staff can confirm through  
131 inspection or to the best of our knowledge that the other conditions of approval comply or have  
132 been achieved.

### 133 **PUBLIC COMMENT**

134 As of the time this report was prepared, Planning Division staff has not received any  
135 comments or questions from the public.

136

### 137 **STAFF RECOMMENDATION**

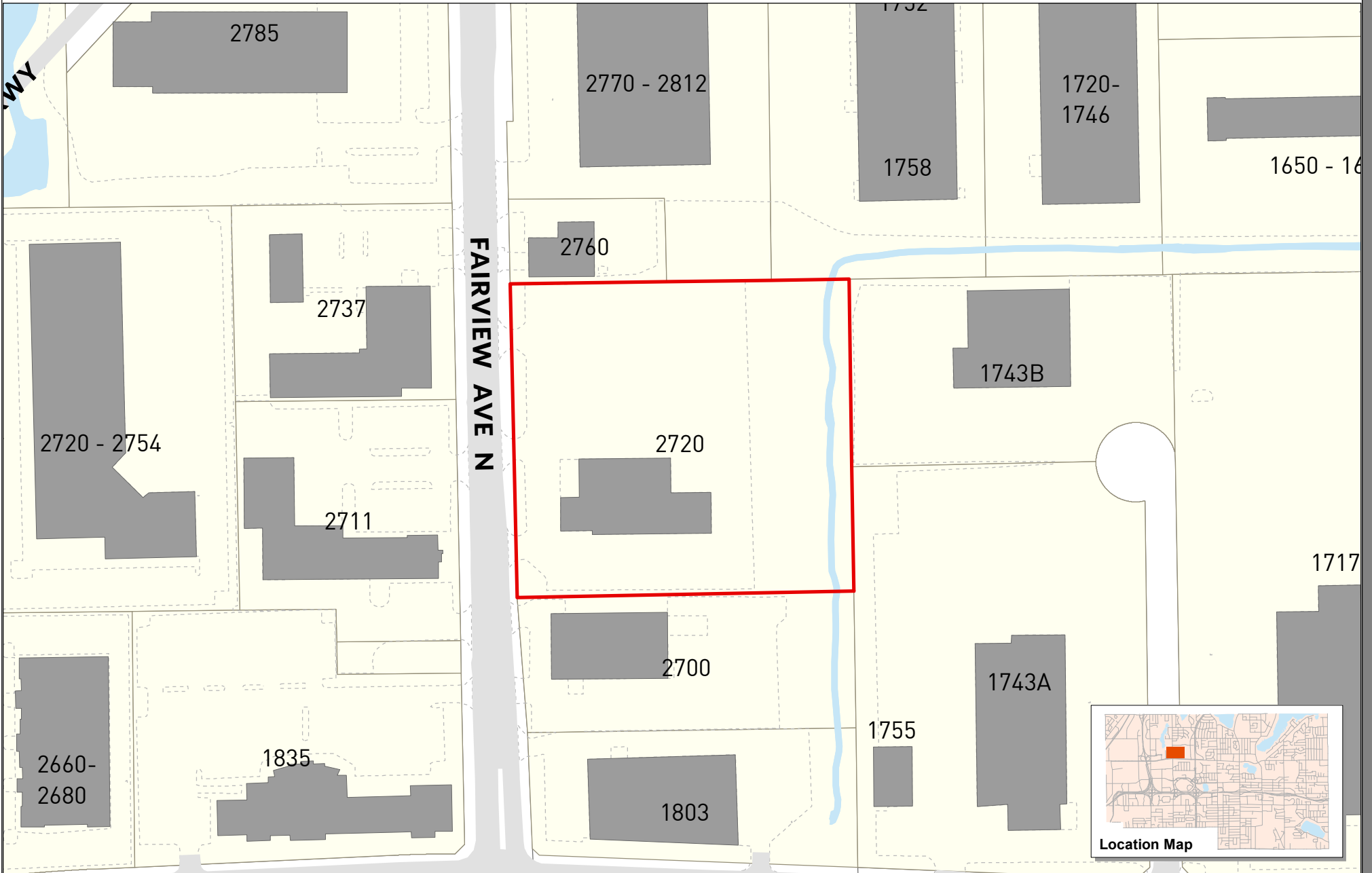
138 Based on the comments and findings of this report, the Planning Division recommends  
139 approval of a three year INTERIM USE for outdoor storage of semi-trailers at 2720 Fairview  
140 Avenue, subject to the following:

- 141 1. A trailer storage and staging plan shall be submitted to the City that addresses the  
142 following conditions:
  - 143 a. No parking of trailers in the first 70 feet of the lot.
  - 144 b. No parking of trailers behind the building.
  - 145 c. The south and middle access from/to Fairview Avenue and the interior lot drive lanes  
146 shall be free of obstructions and be a minimum of 30 feet wide.
  - 147 d. Trailers parked/stored in the south lot area shall be parked either next to the building or  
148 south of the building and must be set back a minimum of 10 feet from the property line  
149 with a minimum of 30 feet between trailer and building for a clear drive lane to the rear  
150 and around the building.
  - 151 e. Trailers parked in the north parking lot can be parked back-to-back.
  - 152 f. All trailers must have a minimum 5-foot separation between each trailer.





# Attachment A for Planning File 18-028



# Attachment B for Planning File 18-028



Site Location

### Data Sources

- \* Ramsey County GIS Base Map (11/1/2018)
- \* Aerial Data: Sanborn (4/2017)

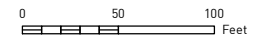
For further information regarding the contents of this map contact:  
City of Roseville, Community Development Department,  
2660 Civic Center Drive, Roseville MN

### Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.02, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



Location Map



Prepared by:

Community Development Department

Printed: January 2, 2019





October 12 14, 2018

Thomas Paschke, City Planner  
CITY OF ROSEVILLE  
2660 Civic Center Drive  
Roseville, MN 55113

Re: Interim Use Permit Extension – 2720 Fairview Ave.

Thomas:

As agent for the owners of the above, I am requesting consideration of a three year extension of the current interim use permit which expired on 9/30/2018.

As noted in our original application, this site was waiting for the completion of Twin Lakes Parkway through Fairview (now completed) and for development on the major parcels to the east in order to redevelop or market the site for its highest and best conforming use.

With the commitment of the McGough headquarters building across the street and the proposed Twin Lakes Station to the east, we have placed our property on the market for an initial period of six months to see if we can attract potential redevelopment prospects for sale or joint venture. We would expect, especially if the Twin Lakes Station project begins, that we would have a redevelopment plan for our parcel within the three year period.

We would like to continue to be able to lease the site for trailer storage during this period as well to at least provide some income to offset the property taxes.

This extension will likely provide us with offers and enable us to determine if now is the appropriate time to sell/redevelop given the momentum of the above mentioned projects.

Please contact me directly with further questions and let me know when it might be brought to the Council for action.

Thanks.

A handwritten signature in black ink, appearing to read "Mark E. Rancone", is written over the word "Thanks." and extends upwards into the text above.

Mark E. Rancone, President  
Roseville Properties Management Company, as agent for:  
Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC, owners

EXTRACT OF THE JANUARY 9, 2019 MEETING MINUTES OF THE  
ROSEVILLE PLANNING COMMISSION

1 **1. Public Hearing**

2 **a. Consider A Request By Pinecone-Fairview, LLC And 2720 Fairview DCE, LLC For An**  
3 **Interim Use In Support Of Outdoor Semi-Trailer Storage At 2720 Fairview Avenue**  
4 **(PF18-028)**

5 Chair Murphy opened the public hearing for PF18-028 at approximately 6:45 p.m. and  
6 reported on the purpose and process of a public hearing.

7 City Planner Paschke summarized the request as detailed in the staff report dated January 9,  
8 2019.

9 Member Kimble asked if the Interim Use permit run with the sale of the property or does it  
10 terminate when the property is sold.

11 Mr. Paschke stated if the property is sold for redevelopment, the Interim Use Permit would  
12 terminate. It is not something that is recorded against the property, it is only for the time it is  
13 being used for that particular use. If the use goes away, the Interim Use will go away.

14 Member Kimble stated on page three in the packet there is note of the Fire Chief's concerns  
15 about configuration, and she wondered if the revised configuration address those concerns.

16 Mr. Paschke thought some of it had to do with the previous issues related to trailer parking in  
17 general and how close the trailers are parked to one another and those things. Because of  
18 how trailers move on any site and are parked, it is not always easy for the truck drivers to get  
19 the trailers to separate at the distances the City likes. He thought the Fire Chief's concern  
20 had to do with that for fire purposes as well as for the product that is in it. He thought it was  
21 a matter of the City monitoring a site and having discussion with the property owner over the  
22 course of the Interim Use to understand what is coming and going, what might be in the  
23 trailers and regulating it that way on an administrative level. He stated there are some things  
24 the City still needs to work out with the proposed plan to make sure that if an issue occurs  
25 that a fire truck can get in and turn around in the turn area.

26 Member Kimble stated in regard to staff recommendation, should condition three remain  
27 because it seems it was a condition that was prior and should have been fixed.

28 Mr. Paschke stated conditions A and B could be eliminated and three could be modified to  
29 make sure the applicant is doing proper maintenance on the cross-dock facility.

30 Chair Murphy stated on line 166, 3B, this was on the original Interim Use on line 58 and  
31 when he drove by it looked like the south side of the building, the cross-dock trailer covers  
32 still looked as terrible as it looked three years ago. The doors looked fine on the west and  
33 north side. He wondered how the requirement to repair or removed could not have been  
34 accomplished in the last three years and yet the applicant is asking for the same conditions  
35 this time.

36 Mr. Paschke indicated the City is requiring the conditions. He indicated he was not aware  
37 that those items were not repaired, and his understanding was those items were repaired.

38 Chair Murphy noted the south side of the building is hard to see when driving by, but he  
39 thought that side of the building was not repaired and was a concern of his because that was  
40 part of the original condition and were not met.

41 Mr. Paschke stated he was not certain those conditions were not met because his recollection  
42 was within the first year the City did go out and inspect and it did achieve the compliance  
43 with making things up to maintenance requirements. He stated until there is a complaint,  
44 staff typically does not go out to re-inspect. He noted the City does not go out on an annual  
45 basis to make sure all of the items were up to Code standards and compliant. He stated some  
46 things can change over time and it is possible that changes occur. He thanked Chair Murphy  
47 for noting that and will make sure it is reviewed.

48 Member Sparby stated based on the aerial photograph, does the first seventy feet of the lot  
49 run from Fairview to the structure.

50 Mr. Paschke stated it did. He reviewed the photo with the Commission of the layout of  
51 trailers on the lot. He noted based on the aerial the applicant was not compliant to the  
52 setback requirement.

53 Member Sparby asked if it would be a violation of the Interim Use.

54 Mr. Paschke indicated it would. He stated the applicant would get a call to move the trailers  
55 to another place on the site.

56 Member Sparby asked if it is violated, what happens to the Interim Use.

57 Mr. Paschke stated nothing happens unless the applicant does not do anything, and the City  
58 wants to take action on it.

59 Member Sparby asked if the Interim Use Permit could be revoked.

60 Mr. Paschke stated it could theoretically. If there are continued issues with the applicant not  
61 achieving compliance with any of those conditions the Interim Use could be revoked if  
62 necessary. He noted a lot of the conditions were put in place to address fire safety issues.

63 Member Gitzen asked if part of the condition could be to mark the seventy-foot no parking  
64 zone.

65 Mr. Paschke stated he was not opposed to the Commission adding that as a condition.  
66 Identification on the site the seventy-foot setback no parking area.

67 Member Bull stated on lines 59-60, the information shows the pervious Interim Use Permit  
68 expiring on September 30<sup>th</sup> and at which time trailers would be removed. He wondered if the  
69 trailers were removed.

70 Mr. Paschke stated the trailers were not removed.

71 Member Bull asked if there was a reason why the renewal was delayed. It states the open  
72 house was in November, two months after expiration of the Interim Use Permit.

73 Mr. Paschke stated there were a couple of reasons, one has to do with interpretation by staff  
74 that was slightly incorrect on the manner in which you can do a ninety-day extension to the  
75 Interim Use, which would have bought a little time as it relates to going through the formal  
76 process. With that interpretation by staff being incorrect, it did not allow for the appropriate  
77 time for the applicant to go through and do the open house and get to the Planning

78 Commission. At that time, staff, through previous Community Development Director  
79 Collins had determined to allow the Interim Use to expire and to support the applicant going  
80 through, at the most expedient timeline, to conduct the open house and get to the Planning  
81 Commission for the Interim Use extension.

## 82 **Applicant Representative**

### 83 • **Mark Rancone, Roseville Properties Management Company**

84 Mr. Rancone stated his company is managing the property for Pinecone and TPC. He noted  
85 Roseville Properties has been doing business in Roseville for forty years and have tried to  
86 keep the properties that the company manages in shape and compliant. He stated this  
87 particular parcel, the picture that is prompting questions by the Commission is an older  
88 picture. There is a new tenant on the property that is much better organized and a better  
89 trailer parker than the previous tenant. He stated the new tenant is much better at meeting the  
90 guidelines of the lease and Interim Use Permit. He thought the City should have a better  
91 comfort level going forward with the new tenant.

92 Mr. Rancone stated he will take a look at the shelters on the south side of the building. He  
93 noted the entire building is an eyesore and to pull off one piece of it is not going to change  
94 the public image of it. He stated the building is on the market with an active purchase  
95 agreement ready for it. He stated the whole site was waiting for the highest and best use  
96 going forward was contingent on the continuation of Twin Lake Parkway across Fairview, it  
97 was the McGaugh site being redeveloped and the biggest piece that influences the  
98 marketability of this space is the Regan land behind it to the east where if the redevelopment  
99 of that property is done. He stated the applicant is trying to buy some time until some of  
100 those items come into play because it will affect the marketability of the site.

101 Mr. Rancone stated if the purchase agreement of the site moves forward with proposed  
102 market rate apartments and office buildings, which fits in with the Comprehensive Plan and  
103 the land use requirements for the site, it would be an upgrade to Fairview but the fact of the  
104 matter is, in today's development world, it will take a year or two to get through all of the  
105 processes to get that done. He indicated this is the reason the applicant is requesting a three-  
106 year time frame.

107 Member Bull asked how the City can be assured that the Interim Use conditions will be  
108 upheld with the new leasee.

109 Mr. Rancone stated it would depend on what the changes are. He indicated his company has  
110 discussed with the new tenant what the conditions are and that the tenant will need to comply  
111 with any new changes to the Interim Use conditions. He noted there is a sixty-day  
112 cancellation on the lease at any time so if the tenant cannot comply with the Interim Use  
113 conditions then the tenant will need to leave.

114 Member Bull asked if Mr. Rancone had any other Interim Uses within the City.

115 Mr. Rancone indicated he did not.

116 Member Sparby stated he was curious about the type of business the trailer storage was.

117 Mr. Rancone stated he did not know. He stated the tenant (Brockman Trucking) is a fairly  
118 long-standing local trucking company in the Twin Cities. He thought the trailers stay on the  
119 property longer than the previous tenant. He indicated the trailers need to be compliant in



120 terms of no hazardous waste, etc. which is a requirement in the lease. He indicated the tenant  
121 has been very responsible.

122 Member Sparby stated the Commission had two concerns which were the leaking of  
123 hazardous materials and the fire concerns related to the trailer storage. He stated the aerial  
124 photo displayed the Fire Code concerns were maybe complied with at one time or another  
125 with a question regarding the hazardous or flammable materials being stored in the trailers.

126 Mr. Rancone thought it would be beneficial to have a new aerial photo for the City to see  
127 how the new tenant is parking the trailers. He noted as a landowner, there is not any interest  
128 in having hazardous waste on the property. The landowner is trying to make sure the land is  
129 clean to sell so there is a lot of incentive to make sure the land is not contaminated.

130 Mr. Paschke stated the information he has on the new tenant storage, seventy-percent of the  
131 trailers are for goodwill product which could come or go, stay on-site for a while. The other  
132 trailers or either empty or with other product in them. He thought to the point of staff being  
133 concerned with both separation and layout for Fire purposes, as well as contents, staff would  
134 still have those same concern. He indicated unless the City goes out and checks every trailer  
135 there is a trust factor when an Interim Use is approved that the tenant is storing product that  
136 has been approved to store that is not hazardous or ultra-flammable or whatever the condition  
137 is and that is how the City will continue to move forward with Brockman Trucking as well.  
138 He thought this was more if issues and concerns arise that the City would get involved to try  
139 to work through the issue and work with the tenant to remedy the situation or problem before  
140 revoking the Interim Use.

141 Member Sparby asked if there was any type of checkups with Interim Uses in terms of an  
142 annual checkup.

143 Mr. Paschke stated the City has not implemented an annual checkup where the City is out on-  
144 site inspecting things. Staff might periodically go out to the site and inspect. What has been  
145 the typical case, once approved unless there are complaints, staff is not actively inspecting all  
146 of the sites. The City does not have the staff resources to be going out and inspecting unless  
147 there is a complaint.

148 Mr. Rancone stated there is no one else at the Planning Commission meeting, no abutting  
149 property owners and there have not been any complaints about anything over the previous  
150 three years and his office is four blocks away, so he drives by the site almost every day. He  
151 stated his company is a long-standing corporate citizen of Roseville and sometime there has  
152 to be a little bit of trust that the people involved are going to uphold the conditions. He noted  
153 there has not been any history of people complaining about the site and the fact that the new  
154 owner seems to be a lot more diligent about what is being done on that site says a lot. He  
155 understood the concerns, but he thought the Commission was being a little overly cautious.

156 Mr. Paschke thought having the Interim Use in place with specific conditions on it, the point  
157 he would make, at any given time the City can go in and inspect the property and if in  
158 violation the City would have the owner do something to correct it. The hope is that the City  
159 is not continually going out to the site to monitor unless a complaint is received.

160 **Public Comment**

161 No one came forward to speak for or against this request.

162 **Commission Deliberation**163 **MOTION**

164 **Member Gitzen moved, seconded by Member Kimble, to recommend to the City**  
165 **Council approval of a 3-year Interim Use for Pinecone-Fairview, LLC and 2720**  
166 **Fairview DCE, LLC for an Interim Use in support of outdoor semi-trailer storage at**  
167 **2720 Fairview Avenue, based on the information contained in this report, community**  
168 **and neighborhood comments, and Planning Commission input. Subject to the**  
169 **conditions on lines 141-166 with the modification of the Condition on line 143, 1A “No**  
170 **parking of trailers in the first seventy-feet of the lot with a seventy-foot no parking area**  
171 **properly marked on the site. (PF18-028)**

172 Member Bull stated his concern is the non-compliance that the Commission heard different  
173 violations and non-compliance of conditions that were set for the last three-year Interim Use  
174 and things that could affect the flammability or Fire Code and the timing of the Interim Use  
175 Permit renewal feels like renewing this for another three years, would the City be setting  
176 themselves up for non-compliance and that continuing. He wondered if the Commission  
177 should look at a shorter term in order to see that the new tenant is complying with the  
178 conditions set forward, which is public safety. He indicated there have been no issues but if  
179 there was a large fire out there with trailers there where no access is gained, it could be a  
180 disaster. He thought the Commission needed to do their best to make sure the  
181 recommendation is in the best interest of the entire community, trying to support the  
182 businesses but yet protecting the residents and other businesses which is why the conditions  
183 are there.

184 Member Bull stated he was in support of an Interim Use but was not sure he was comfortable  
185 for approving it for three years.

186 Member Kimble asked if there is the same condition at numerous sites of trailers parked with  
187 things in them across Roseville.

188 Mr. Paschke indicated it is on numerous sites and has been implemented with at least one  
189 Conditional Use Permit for a trucking facility, but it is not with most of the others. This is  
190 something that has just come about recently. He noted there a number of trucking companies  
191 that are not achieving these types of standards in Roseville.

192 Member Kimble stated she respected Member Bull’s observations but the issue of concern  
193 about flammability is on lots of sites and she did not know why the City would treat this  
194 property owner differently than the others. She would be supportive of a three-year Interim  
195 Use with the changes made in the motion.

196 Member Gitzen thought Roseville Properties is a good company in the City. He thought the  
197 company’ best interest is to have a safe site. The City, with the conditions added also has an  
198 opportunity to look it over so he was confident the Commission is doing its due diligence and  
199 the three years to him makes sense because he did not think anything goes as quickly as  
200 thought on the sale of properties. He thought three years is appropriate and he still supports  
201 the motion.

202 Member Sparby stated the bigger issue he sees is the aerial photograph of non-compliance.  
203 One of the things the Commission is supposed to look at to evaluate Interim Use the previous  
204 time and this time is what the site looks like and is the site in compliance and the record

205 shows it was not. He appreciated the explanation of there being a new tenant on site and  
206 doing a better job. He wondered if the Commission wanted to add a condition stating, “with  
207 annual review of the Interim Use compliance conducted by the City”, because this current  
208 motion is indicating the City is going to wait until a complaint to go out and take a look at the  
209 property, which is fine, but he did not know if the City should wait for a citizen to complain.  
210 He thought the City had legitimate public safety concerns regarding the property which is  
211 why an Interim Use Permit is needed. He stated based on the record, he would like to see  
212 some kind of annual review.

213 Chair Murphy stated he was going to speak in favor of the motion as written. He did have a  
214 concern of the sightlines of the area, but he thought that could be easily fixed. He indicated  
215 he reviewed the 2015 minutes regarding this item and there was a lengthy discussion between  
216 the Commissioners regarding the number of conditions on this property at the time, but it was  
217 a 3 to 2 vote by the Commission to move forward but the City Council vote was unanimous  
218 to approve this. In terms of trailer storage, he does drive by there every day and sees very  
219 few trailers coming and going compared to FedEx or anything like that. The condition of  
220 this park in terms of alignment and spacing of vehicles is excellent compared to some of the  
221 other trucking businesses. He thought three years is appropriate. In regard to Member  
222 Sparby’s comment of an inspection every year, his first thought was this would be more of a  
223 City Council action if it were done because of staffing concerns because there might be other  
224 things that the City needs to go out and do on a yearly basis that is not being done now for  
225 every business and he did not think the conditions before them warrant a yearly follow up  
226 and singling this out for that action is more of a City Council rigorous enforcement of the  
227 other Interim Uses. He was not disagreeing in principal with the idea, but he would feel  
228 more comfortable if it came from the City Council.

229 Member Gitzen stated in regard to the yearly inspection, just like the aerial photo which was  
230 out of compliance at that moment, it could be out of compliance the day before, the day of  
231 the inspection and unless every trailer is opened up to see what is in there, he did not think it  
232 was practical and did not give the City any more protection. He stated he would be against  
233 the one-year inspection.

234 Chair Murphy asked if the City owned a drone.

235 Mr. Paschke indicated the City did own a drone.

236 Chair Murphy asked how much additional work it would be to use a drone to take photos of  
237 the site rather than getting a Google photo of the site.

238 Member Gitzen stated there are legalities involved with drones and flying them over private  
239 property.

240 Mr. Paschke indicated he was not sure what kind of undertaking that would involve and even  
241 snapshots from Google are a snapshot in time. He understood the concerns about the out of  
242 compliance and even the yearly inspection but like with any site, unless there are enough  
243 staff resources to go out and inspecting numerous different Code items on a daily basis, a lot  
244 of sites will be out of compliance from time to time. In this case the City has a fairly good  
245 track record with this site even though there were some things that had to be worked through  
246 as well as a snapshot that shows some noncompliance. He stated the City does it’s best and  
247 felt the conditions of the Interim Use does its job.

248 Member Daire noted staff recommendation 1D, line 148, states that the trailers must be set  
249 back a minimum of ten feet from the property line and he wondered if that was practically  
250 possible with still parking the trailer. He could not imagine how in the world a truck driver  
251 would be able to wedge a trailer into the spot even if it is right up to the property line.

252 Mr. Paschke thought it was possible to give them the property distance between the building  
253 and the trailers at the proper setback. He indicated the new tenant is angling the trailers  
254 which is giving them more room to meet the setback requirement and have the property drive  
255 lane because of the degree of the angle. He indicated the proposed plan works better then the  
256 current plan that has been in place for three previous years.

257 **Ayes: 5**

258 **Nays: 1 (Member Sparby)**

259 **Motion carried.**

**Thomas Paschke**

---

**From:** joe@brockmantrailers.com  
**Sent:** Friday, January 04, 2019 5:07 PM  
**To:** Thomas Paschke  
**Subject:** RE: 2720 Fairview Avenue  
**Attachments:** Copy of Fairview 2 9 16 City Rendering.xlsx

Here is an updated map of 2720 Fairview Ave. Let me know if you have any questions.

October 1<sup>st</sup> we purchased all assets related to trailers from Voyd Trailers of MN. Brockman Trucking is a family owned company out of Afton, MN. We have been around since the 1930's and only service MN and western WI. We are currently one of the largest storage trailer providers in MN. Currently the parking lot is full with 75%+ Goodwill trailers and we plan on keeping them as the primary tenant. Due to the openness of the property no trailers with valuables will be stored on the property. We also work with several recyclers in town and we may stage a trailer there from time to time. Bro-tex in St Paul recycles carpet to avoid it going into the landfills and we work with Waste Management to store there bailed newspaper seasonally when they cannot ship out of the country. At no time will we store equipment other than trailers at this site and all product will be contained within the trailers. Our fleet is 2700 trailers currently, but anything we can we store in Afton as that is closest to our shop and our preferred location. This lot is used for just a few of our larger customers in town. We have a great reputation in the Afton area and we hope to build the same equity in Roseville!

We look forward to working with the Roseville community!

Thank You!

**Joe Brockman**

Co-owner  
Brockman Trucking Inc  
651-436-6519 Office  
651-436-8135 Fax  
651-775-6024 Cell

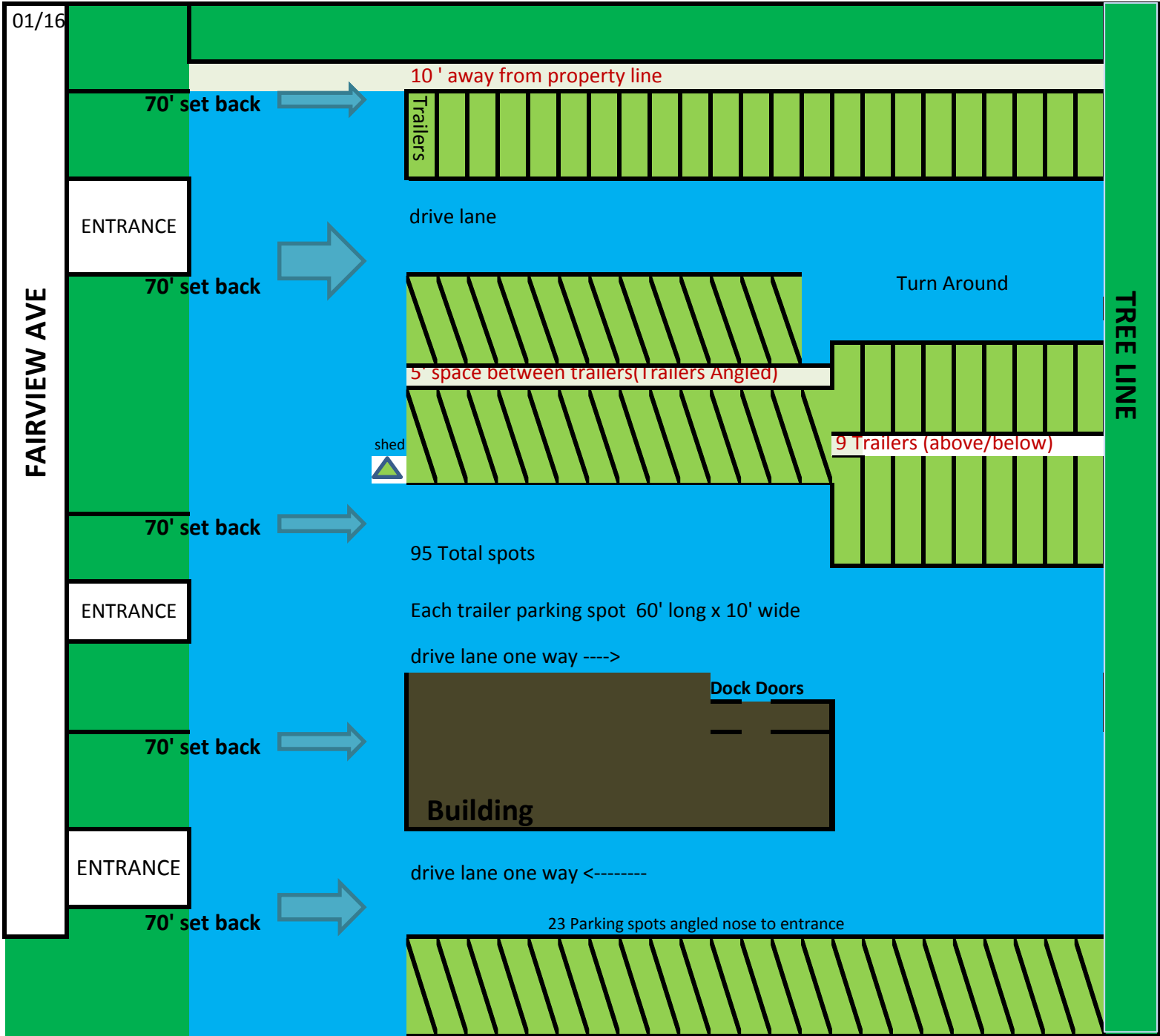
[www.brockmantrailers.com](http://www.brockmantrailers.com)

**Your storage and drop trailer specialist!**

**From:** Mary Secor <[mary@bigblueboxes.com](mailto:mary@bigblueboxes.com)>  
**Sent:** Friday, January 4, 2019 2:36 PM  
**To:** Joe Brockman <[joe@brockmantrailers.com](mailto:joe@brockmantrailers.com)>  
**Subject:** Fwd: 2720 Fairview Avenue

Is this for you? or for Roseville Properties?

Mary Secor  
565 First Street SW  
New Brighton, MN 55112  
651-639-1300 phone  
612-930-4100 Direct  
651-639-1300 fax  
651-274-5450 cell



**EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL  
OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 28<sup>th</sup> day of September 2015 at 6:00 p.m.

The following Members were present:  
and the following Members were absent:

Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION APPROVING THE TEMPORARY OUTDOOR STORAGE OF  
SEMI-TRUCK TRAILERS AS AN INTERIM USE  
AT 2720 FAIRVIEW AVENUE (PF18-018)**

WHEREAS, Pinecone-Fairview, LLC and 2720 Fairview DCE, LLC (Roseville Properties) has applied for approval of the proposed temporary outdoor storage of semi-truck trailers as an INTERIM USE of the property at 2720 Fairview Avenue; and

WHEREAS, the property at 2720 Fairview Avenue is legally described as:

**PIN: 04-29-23-43-0002**

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed INTERIM USE on January 9, 2019, voting 5 - 1 to recommend approval of the requested INTERIM USE based on testimony offered at the public hearing as well as the information and analysis provided with the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse impacts to the surrounding properties based on the following findings:

**Criteria #1:** *The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future.*

Criteria #1 Analysis: This is generally intended to ensure that a particular interim use will not make the site costly to clean up if the City were to acquire the property for some purpose in the future. In this case, the City Council understands that many of the semi-trailers are currently loaded with clothes, furniture, and other non-combustible items that are the property of Goodwill Industries. These trailers would pose limited environmental risk to the City if it were to acquire the site; therefore the City Council believes that the IU would not have significant negative effects on the land. While the property is being actively marketed, there is a financial burden tied to the removal of the semi-trailers currently stored on the premises, should the City be required to remove them. If the applicant began to store trailers that contained other types of cargo, there could be additional environmental risks.



36 **Criteria #2:** *The proposed use will not create an excessive burden on parks, streets, and other*  
37 *public facilities.*

38 Criteria #2 Analysis: Storage and staging of semi-trailers is viewed by the City Council to be a  
39 similar use to that which was historically conducted on the premises. As such, the City Council  
40 believes that the proposed IU would not constitute an excessive burden on streets, parks, or other  
41 facilities, especially given the former use as a motor freight terminal. As it is currently operating,  
42 few trailers come and go on a daily basis – most sit unmoved for long periods of time.

43 **Criteria #3:** *The proposed use will not be injurious to the surrounding neighborhood or otherwise*  
44 *harm the public health, safety, and general welfare.*

45 Criteria #3 Analysis: The City Council believes that, in the short term, the proposed trailer storage  
46 would not be injurious to the surrounding neighborhood, especially since the proposed use would  
47 generate limited noise, does not deal with chemicals, and would have limited vehicle movements  
48 on Fairview Avenue. That said, the proposal continues to have two issues that could potentially  
49 harm public health: 1) If the trailers were to contain items that had the potential to leak hazardous  
50 materials that could become an environmental concern; 2) the Fire Chief's concerns in the past  
51 regarding trailer storage configuration that could become a fire hazard and would be very difficult  
52 for the fire department to extinguish if a fire were to occur in the interior.

53 NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the  
54 proposed INTERIM USE for temporary outdoor storage of semi-truck trailers in accordance  
55 with Section §1009.03 of the Roseville City Code, subject to the following conditions:

- 56 1. A trailer storage and staging plan shall be submitted to the City that addresses the following  
57 conditions:
- 58 a. No parking of trailers in the first 70 feet of the lot.
  - 59 b. No parking of trailers behind the building.
  - 60 c. The south and middle access from/to Fairview Avenue and the interior lot drive lanes shall  
61 be free of obstructions and be a minimum of 30 feet wide.
  - 62 d. Trailers parked/stored in the south lot area shall be parked either next to the building or south  
63 of the building and must be set back a minimum of 10 feet from the property line with a  
64 minimum of 30 feet between trailer and building for a clear drive lane to the rear and around  
65 the building.
  - 66 e. Trailers parked in the north parking lot can be parked back-to-back.
  - 67 f. All trailers must have a minimum 5-foot separation between each trailer.
  - 68 g. All trailers shall be on a paved surface and set back a minimum of 10 feet from the north,  
69 east, and south property line.
  - 70 h. Fire lanes shall be provided a minimum of 30 feet in width and approved (final width and  
71 number) by the Fire Marshal to provide adequate access in case of a fire.
  - 72 i. There shall be no outdoor storage of anything except trailers.
  - 73 j. Shipping containers, cabs, or other storage is not permitted.
  - 74 k. No hazardous or dangerous materials shall be stored in the trailers. No materials that are  
75 likely to attract vermin or other pests shall be stored in the trailers.

- 76 2. Grass, weeds, and shrubs shall be cut or removed from the lot, especially those in the front of  
77 the building.
- 78 3. If it is to remain, the former cross-dock facility shall be brought up to current  
79 property maintenance standards including, but not limited to the following:
- 80 a. All garage doors (west and north) shall be repaired.
- 81 b. All cross-dock trailer covers shall be repaired or removed.

82 AND BE IT FURTHER RESOLVED, by the Roseville City Council that representatives  
83 of the property owner and the applicant shall sign the form attached to this resolution to  
84 acknowledge that each has received, reviewed, and understood the terms and conditions of the  
85 approval and agrees to abide by said terms and conditions prior to commencement of the drive-  
86 through activity.

87  
88 The motion for the adoption of the foregoing resolution was duly seconded by  
89 Council Member Willmus and upon vote being taken thereon, the following voted in  
90 favor: \_\_\_\_\_;  
91 and \_\_\_\_\_ voted against.

92  
93 WHEREUPON said resolution was declared duly passed and adopted.

94  
95  
96



# REQUEST FOR COUNCIL ACTION

Date: 1/28/2019

Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims  
3 has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$878,015.27
91852-92081	\$1,825,331.46
Total	\$2,703,346.73

5  
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be  
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash  
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17  
18 Prepared by: Chris Miller, Finance Director

19 Attachment: A: Checks for Approval

20

# Accounts Payable

Attachment A

## Checks for Approval

User: Mary.Jenson  
 Printed: 1/22/2019 - 3:21 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Building Improvements	Other Improvements	Kone Inc	Elevator Service	4,001.50
					Other Improvements Total:	4,001.50
					Fund Total:	4,001.50
92055	01/22/2019	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Copier Charges	5,321.05
					Rental - Office Machines Total:	5,321.05
					Fund Total:	5,321.05
0	01/22/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	5.27
0	01/22/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	1.19
0	01/03/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	5.84
0	01/03/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	0.59
					Federal Income Tax Total:	12.89
0	01/22/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1.34
0	01/22/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	5.91
0	01/22/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	0.31
0	01/22/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	1.38
0	01/03/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	0.66
0	01/03/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	6.57
0	01/03/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	1.54
0	01/03/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	0.15
					FICA Employee Ded. Total:	17.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	5.91
0	01/22/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1.34
0	01/22/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	1.38
0	01/22/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	0.31
0	01/03/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	1.54
0	01/03/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	0.15
0	01/03/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	6.57
0	01/03/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	0.66
FICA Employers Share Total:						17.86
0	01/22/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	0.11
0	01/22/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	0.97
0	01/03/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	1.07
MN State Retirement Total:						2.15
0	01/22/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Empl	0.72
0	01/22/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Empl	6.26
0	01/03/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Empl	6.95
PERA Employee Ded Total:						13.93
0	01/22/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Empl	6.26
0	01/22/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	0.11
0	01/22/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Empl	0.72
0	01/22/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	0.97
0	01/03/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	1.07
0	01/03/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Empl	6.95
PERA Employer Share Total:						16.08
0	01/22/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	3.26
0	01/22/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	0.73
0	01/03/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	0.37
0	01/03/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	3.64
State Income Tax Total:						8.00
Fund Total:						88.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91971	01/16/2019	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	68.85
					Advertising Total:	68.85
91983	01/16/2019	Community Development	Building Permits	Ram West Construction	Building Permit Refund	2,334.15
					Building Permits Total:	2,334.15
91975	01/16/2019	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	3,956.83
					Building Surcharge Total:	3,956.83
0	01/19/2019	Community Development	Credit Card Fees	US Bank-Non Bank	December 2018 Terminal Charges	1,283.12
					Credit Card Fees Total:	1,283.12
0	01/16/2019	Community Development	Development Escrow	Erickson, Bell, Beckman & Quinn I	2600 Hamline Plat	740.00
					Development Escrow Total:	740.00
0	01/16/2019	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-December 2018	5,373.12
					Electrical Inspections Total:	5,373.12
0	01/22/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	3,339.93
0	01/03/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	2,768.55
0	01/03/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	430.67
					Federal Income Tax Total:	6,539.15
0	01/22/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	2,000.88
0	01/22/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	467.97
0	01/03/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	391.60
0	01/03/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	63.23
0	01/03/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,674.53
0	01/03/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	270.39
					FICA Employee Ded. Total:	4,868.60
0	01/22/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	2,000.88
0	01/22/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	467.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	63.23
0	01/03/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,674.53
0	01/03/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	270.39
0	01/03/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	391.60
FICA Employers Share Total:						4,868.60
91983	01/16/2019	Community Development	General Miscellaneous	Ram West Construction	Building Permit Refund	25.00
General Miscellaneous Total:						25.00
91935	01/03/2019	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	57.25
91935	01/03/2019	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	482.75
HRA Employer Total:						540.00
0	01/22/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	697.97
0	01/03/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	85.37
0	01/03/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	612.57
ICMA Def Comp Total:						1,395.91
91938	01/03/2019	Community Development	Memberships & Subscriptions	MAHCO c/o City of Minneapolis	Membership Dues	125.00
91940	01/03/2019	Community Development	Memberships & Subscriptions	MAPMO	Membership Application	125.00
Memberships & Subscriptions Total:						250.00
91893	01/03/2019	Community Development	Minor Equipment	MINNCOR Industries	Chairs	1,248.00
Minor Equipment Total:						1,248.00
91975	01/16/2019	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-78.98
Miscellaneous Revenue Total:						-78.98
0	01/22/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	327.59
0	01/03/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	32.74
0	01/03/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	285.75
MN State Retirement Total:						646.08



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	774.99
0	01/03/2019	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	93.05
0	01/03/2019	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	681.96
MNDCP Def Comp Total:						1,550.00
0	01/15/2019	Community Development	Office Supplies	Amazon.com- CC	Front Counter Supplies, Heavy Duty	117.88
Office Supplies Total:						117.88
0	01/03/2019	Community Development	Operating Supplies	Jimmy John's- CC	Variance Board Supplies	58.41
Operating Supplies Total:						58.41
0	01/22/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	2,129.44
0	01/03/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	212.94
0	01/03/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,857.18
PERA Employee Ded Total:						4,199.56
0	01/22/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	2,129.44
0	01/22/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	327.59
0	01/03/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	212.94
0	01/03/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	32.74
0	01/03/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	285.75
0	01/03/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,857.18
PERA Employer Share Total:						4,845.64
91885	01/03/2019	Community Development	PIK Properties Dev Escrow	Kennedy & Graven, Chartered	Legal Services-PIK Environmental R	465.50
PIK Properties Dev Escrow Total:						465.50
91983	01/16/2019	Community Development	Plan Check Fees	Ram West Construction	Building Permit Refund	1,517.20
Plan Check Fees Total:						1,517.20
0	01/03/2019	Community Development	Printing	Rapit Printing	Inspection Record	276.47
Printing Total:						276.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91861	01/03/2019	Community Development	Professional Services	Mike Bunnell	Senior Luxury Rentals Plan Review	2,730.00
0	01/16/2019	Community Development	Professional Services	WSB & Associates, Inc.	2040 Comprehensive Plan	2,457.50
Professional Services Total:						5,187.50
91952	01/16/2019	Community Development	Rental Registrations	John Carlson	Rental Registration Refund-Dupe Pay	35.00
Rental Registrations Total:						35.00
0	01/22/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	1,550.52
0	01/03/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	1,289.50
0	01/03/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	204.59
State Income Tax Total:						3,044.61
91952	01/16/2019	Community Development	Technology Fee	John Carlson	Rental Registration Refund-Dupe Pay	2.00
Technology Fee Total:						2.00
91918	01/03/2019	Community Development	Telephone	T Mobile	Cell Phones Acct: 876644423	66.70
Telephone Total:						66.70
0	01/17/2019	Community Development	Training	EventBrite-CC	Training	25.00
91966	01/16/2019	Community Development	Training	International Code Council, Inc.	Region III Sessions 935 and 932-Bols	290.00
91966	01/16/2019	Community Development	Training	International Code Council, Inc.	Region III Sessions 970 and 953 and !	435.00
91966	01/16/2019	Community Development	Training	International Code Council, Inc.	Region III Sessions 970 and 953-Bah	290.00
91966	01/16/2019	Community Development	Training	International Code Council, Inc.	Region III Session-Proulx	145.00
91966	01/16/2019	Community Development	Training	International Code Council, Inc.	Region III Session-Coughlin	145.00
0	01/17/2019	Community Development	Training	Int'l Code Council-CC	Training	57.50
0	01/17/2019	Community Development	Training	Jimmy John's- CC	Training Meals	80.52
92031	01/17/2019	Community Development	Training	Leadership Growth Groups, LLC	Leadership Growth Group-Paschke	600.00
0	01/15/2019	Community Development	Training	Sensible Land Use-CC	Training	58.00
Training Total:						2,126.02
0	01/03/2019	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	179.85
Transportation Total:						179.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	57,730.77
0	01/16/2019	Contracted Engineering Svcs	Attorney Escrow	Erickson, Bell, Beckman & Quinn I	Langton Place	203.50
					Attorney Escrow Total:	203.50
0	01/16/2019	Contracted Engineering Svcs	Cherrywood Encroachment Escrow	Erickson, Bell, Beckman & Quinn I	Cherrywood South	982.35
					Cherrywood Encroachment Escrow Total:	982.35
0	01/17/2019	Contracted Engineering Svcs	Conferences	U of M-CC	City Engineers Associatioin Conferen	375.00
					Conferences Total:	375.00
92010	01/17/2019	Contracted Engineering Svcs	Deposits	Amaris Homes	Escrow Refund-375 S Owasso Blvd, I	3,000.00
					Deposits Total:	3,000.00
0	01/16/2019	Contracted Engineering Svcs	Encroachment Escrow	Erickson, Bell, Beckman & Quinn I	Edison Development	407.00
					Encroachment Escrow Total:	407.00
0	01/22/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	706.18
0	01/03/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	84.64
0	01/03/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	719.67
					Federal Income Tax Total:	1,510.49
0	01/22/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	410.33
0	01/22/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	95.96
0	01/03/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	398.65
0	01/03/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	93.23
0	01/03/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	10.97
0	01/03/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	46.93
					FICA Employee Ded. Total:	1,056.07
0	01/22/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	410.33
0	01/22/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	95.96
0	01/03/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	10.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	46.93
0	01/03/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	398.65
0	01/03/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	93.23
FICA Employers Share Total:						1,056.07
0	01/17/2019	Contracted Engineering Svcs	Memberships & Subscriptions	Business Journal-CC	Subscription	105.00
0	01/15/2019	Contracted Engineering Svcs	Memberships & Subscriptions	Drop Box-CC	Dropbox Plus	99.00
Memberships & Subscriptions Total:						204.00
0	01/22/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	66.90
0	01/03/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	6.69
0	01/03/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	65.96
MN State Retirement Total:						139.55
0	01/22/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	125.00
0	01/03/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	13.05
0	01/03/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	111.95
MNDCP Def Comp Total:						250.00
0	01/22/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	434.88
0	01/03/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	43.49
0	01/03/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	428.71
PERA Employee Ded Total:						907.08
0	01/22/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	66.90
0	01/22/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	434.88
0	01/03/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	43.49
0	01/03/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	65.96
0	01/03/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	428.71
0	01/03/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	6.69
PERA Employer Share Total:						1,046.63
0	01/16/2019	Contracted Engineering Svcs	Professional Services	SRF Consulting Group, Inc.	Snelling Avenue Alternative Review	2,888.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	2,888.78
0	01/16/2019	Contracted Engineering Svcs	Roseville Center Strip Mall	Erickson, Bell, Beckman & Quinn I	Roseville Center 2nd	592.00
					Roseville Center Strip Mall Total:	592.00
0	01/22/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	341.86
0	01/03/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	339.58
0	01/03/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	39.99
					State Income Tax Total:	721.43
0	01/15/2019	Contracted Engineering Svcs	Telephone	Google Store-CC	Cell Phones	1,362.90
					Telephone Total:	1,362.90
91878	01/03/2019	Contracted Engineering Svcs	Training	Hamline University	Public Works Leadership Academy-Si	1,327.50
0	01/15/2019	Contracted Engineering Svcs	Training	Sensible Land Use-CC	Training	58.00
					Training Total:	1,385.50
					Fund Total:	18,088.35
0	01/16/2019	EDA Operating Fund	Energy Audit Reimbursements	Center for Energy and Environment	Energy Audits-Oct-Dec 2018	1,260.00
					Energy Audit Reimbursements Total:	1,260.00
0	01/15/2019	EDA Operating Fund	Memberships & Subscriptions	Business Journal-CC	Subscription	162.50
0	01/17/2019	EDA Operating Fund	Memberships & Subscriptions	Economic Dev. Asso MN-CC	No Receipt-Kelsey	495.00
					Memberships & Subscriptions Total:	657.50
91857	01/03/2019	EDA Operating Fund	Professional Services	BCL Appraisals, Inc.	Residential Appraisal Report-825 Cot	800.00
92022	01/17/2019	EDA Operating Fund	Professional Services	Golden Shovel Agency	Economic Gateway Content Renewal	1,000.00
91885	01/03/2019	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	Legal Services-General	539.69
91885	01/03/2019	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	Legal Services-Purchase of 196 S. Mc	2,525.25
91885	01/03/2019	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	Legal Services-1125 Sandhurst Dr W	380.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						5,244.94
0	01/15/2019	EDA Operating Fund	Training	Real Estate Summits-CC	Training	89.00
0	01/03/2019	EDA Operating Fund	Training	Real Estate Summits-CC	Training	89.00
0	01/03/2019	EDA Operating Fund	Training	Urban Land Institute- CC	Training	205.00
Training Total:						383.00
0	01/03/2019	EDA Operating Fund	Transporation	Jeanne Kelsey	Mileage Reimbursement	128.08
Transporation Total:						128.08
Fund Total:						7,673.52
0	01/03/2019	Fire Vehicles Revolving	Furniture & Fixtures	Alex Air Apparatus, Inc.	X-Docks, Pressure Regulators	2,499.75
Furniture & Fixtures Total:						2,499.75
Fund Total:						2,499.75
91971	01/16/2019	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	22.95
Advertising Total:						22.95
0	01/15/2019	General Fund	Clothing	Amazon.com- CC	Uniform Supplies	101.89
92015	01/17/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	119.99
92015	01/17/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	52.95
91866	01/03/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	29.80
91866	01/03/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	29.80
91866	01/03/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	29.80
91870	01/03/2019	General Fund	Clothing	Corporate Mark, Inc.	Uniform Supplies	62.00
0	01/16/2019	General Fund	Clothing	Jeff Domagala	Boots Reimbursement Per Union Con	189.98
91960	01/16/2019	General Fund	Clothing	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	81.99
91960	01/16/2019	General Fund	Clothing	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	168.36
91960	01/16/2019	General Fund	Clothing	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	51.99
0	01/17/2019	General Fund	Clothing	Allen Knoll	Boots Reimbursement	119.99
0	01/17/2019	General Fund	Clothing	Kohl's-CC	Uniform Supplies	99.95
0	01/17/2019	General Fund	Clothing	Mike Kroeger	Boots Reimbursement	169.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/17/2019	General Fund	Clothing	Nametags.com-CC	Uniform Supplies	28.98
0	01/16/2019	General Fund	Clothing	Streicher's	Uniform Supplies	1,051.45
0	01/03/2019	General Fund	Clothing	Streicher's	Uniform Supplies	25.00
0	01/03/2019	General Fund	Clothing	Streicher's	Uniform Supplies	25.00
0	01/03/2019	General Fund	Clothing	Streicher's	Uniform Supplies	25.00
0	01/17/2019	General Fund	Clothing	Darrin Wood	Boots Reimbursement	169.99
Clothing Total:						2,633.90
92066	01/22/2019	General Fund	Community Grants	Northeast Youth & Family Serv.	Municipality Participation Amount-20	56,842.00
Community Grants Total:						56,842.00
0	01/17/2019	General Fund	Conferences	Casino Beach-CC	Conference Meal	20.00
0	01/17/2019	General Fund	Conferences	Hilton Hotels-CC	Conference Meal	18.29
0	01/17/2019	General Fund	Conferences	Hilton Hotels-CC	Conference Meal	16.11
0	01/17/2019	General Fund	Conferences	Hub Staceys-CC	Conference Meal	14.67
0	01/17/2019	General Fund	Conferences	Shaggy's-CC	Conference Meal	27.09
0	01/03/2019	General Fund	Conferences	U of M-CC	APWA Conference Registration	255.00
Conferences Total:						351.16
91873	01/03/2019	General Fund	Contract Maint - Vehicles	Diversified Inspections, Inc.	Annual Fire Department Safety Inspec	717.50
0	01/03/2019	General Fund	Contract Maint - Vehicles	Emergency Automotive Tech Inc	Vehicle Repair	1,290.62
0	01/22/2019	General Fund	Contract Maint - Vehicles	Midway Ford Co	Vehicle Repair	781.70
0	01/16/2019	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	175.70
91903	01/03/2019	General Fund	Contract Maint - Vehicles	Plastix Plus, LLC	Vehicle Service	866.84
91984	01/16/2019	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee-December 2018	365.04
91988	01/16/2019	General Fund	Contract Maint - Vehicles	Rosedale Chevrolet	Vehicle Repair	2,485.86
92072	01/22/2019	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Scene Lights	1,108.36
91990	01/16/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	1,127.99
92073	01/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Shop Supplies	179.17
Contract Maint - Vehicles Total:						9,098.78
0	01/16/2019	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	112.36
91967	01/16/2019	General Fund	Contract Maint. - City Hall	John A. Dalsin & Son, Inc.	False Alarm Leak Investigation	322.25
92054	01/22/2019	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-January 2019	3,620.00
91889	01/03/2019	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,940.75
91922	01/03/2019	General Fund	Contract Maint. - City Hall	Tremco	Patch & Repair Services	756.75



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maint. - City Hall Total:						7,752.11
0	01/03/2019	General Fund	Contract Maint. - City Garage	Life Safety Systems	Annual Monitoring Charge	325.00
92054	01/22/2019	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-January 2019	1,023.00
91889	01/03/2019	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	784.20
0	01/17/2019	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
0	01/03/2019	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
0	01/16/2019	General Fund	Contract Maint. - City Garage	Total Tool	Annual Crane & Hoist Inspection-201	185.00
91924	01/03/2019	General Fund	Contract Maint. - City Garage	Twin City Garage Door Co.	Door Repair	310.50
Contract Maint. - City Garage Total:						3,307.02
0	01/16/2019	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	392.32
0	01/16/2019	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	3,201.62
0	01/03/2019	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	658.25
0	01/03/2019	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	906.30
Contract Maint. H.V.A.C. Total:						5,158.49
0	01/16/2019	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
0	01/03/2019	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
Contract Maint.- Old City Hall Total:						158.00
91933	01/03/2019	General Fund	Contract Maintenance	Accela, Inc. #774375	Financial Software Annual Maintenan	27,658.00
92009	01/17/2019	General Fund	Contract Maintenance	All State Communications, Inc.	AES System Monitoring	420.00
0	01/16/2019	General Fund	Contract Maintenance	Ancom Communications, Inc.	Reprogram Squad Radio	45.00
0	01/17/2019	General Fund	Contract Maintenance	Ancom Communications, Inc.	Radio Service	4,375.00
91950	01/16/2019	General Fund	Contract Maintenance	BCA-MNJIS Section	CJDN Access Fee	840.00
0	01/03/2019	General Fund	Contract Maintenance	City of St. Paul	Radio Shop Maintenance	323.10
92021	01/17/2019	General Fund	Contract Maintenance	Comcast	Business Services	107.99
0	01/03/2019	General Fund	Contract Maintenance	Criterion, Inc.	Quarterly Subscription Services Jan T	4,462.50
92052	01/22/2019	General Fund	Contract Maintenance	LETG, LLC	Maintenance, K9 Tracker	57,851.50
92054	01/22/2019	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-January 2019	921.00
91972	01/16/2019	General Fund	Contract Maintenance	McGough Facility Management, LI	Facility Management-Dec 2018	40.00
0	01/16/2019	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	21.00
92064	01/22/2019	General Fund	Contract Maintenance	NeoCertified	Full User-9 Months 1/23/19 Start Dat	1,293.75
0	01/17/2019	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
0	01/03/2019	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
91980	01/16/2019	General Fund	Contract Maintenance	Overhead Door Co of the Northlanc	Door Repair	400.00
91984	01/16/2019	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-December 2018	271.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91926	01/03/2019	General Fund	Contract Maintenance	UHL Company	EcoStruxure Move from One Machin	1,293.00
92004	01/16/2019	General Fund	Contract Maintenance	Upper Cut Tree Service	Tree Removal	9,690.00
92007	01/16/2019	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	840.26
0	01/03/2019	General Fund	Contract Maintenance	Yale Mechanical, LLC	HVAC Service	3,893.95
Contract Maintenance Total:						114,949.45
91887	01/03/2019	General Fund	Contract Maintenance	LPD Electric, Inc.	Retrofit Lamp	1,623.20
91977	01/16/2019	General Fund	Contract Maintenance	MN Dept of Transportation	Plant Inspection, Traffic Signal Maint	373.65
Contract Maintenance Total:						1,996.85
91984	01/16/2019	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-December 2018	27,333.25
91984	01/16/2019	General Fund	Dispatching Services	Ramsey County	CAD Services-December 2018	5,052.35
Dispatching Services Total:						32,385.60
92004	01/16/2019	General Fund	Emeral Ash Borer	Upper Cut Tree Service	Tree Removal	4,172.00
92004	01/16/2019	General Fund	Emeral Ash Borer	Upper Cut Tree Service	Tree Removal	971.00
Emeral Ash Borer Total:						5,143.00
0	01/17/2019	General Fund	Employee Recognition	Byerly's- CC	Sheet Cake-McGehee Party	37.99
0	01/17/2019	General Fund	Employee Recognition	Byerly's- CC	Recognition Supplies	42.99
91960	01/16/2019	General Fund	Employee Recognition	Galls, LLC-DBA Uniforms Unlimit	Badge Customization	272.50
91960	01/16/2019	General Fund	Employee Recognition	Galls, LLC-DBA Uniforms Unlimit	Badge Customization	136.25
91960	01/16/2019	General Fund	Employee Recognition	Galls, LLC-DBA Uniforms Unlimit	Badge Customization	136.25
91960	01/16/2019	General Fund	Employee Recognition	Galls, LLC-DBA Uniforms Unlimit	Badge Customization	136.25
91960	01/16/2019	General Fund	Employee Recognition	Galls, LLC-DBA Uniforms Unlimit	Badge Customization	136.25
0	01/16/2019	General Fund	Employee Recognition	Innovative Office Solutions	Office Supplies	292.40
0	01/17/2019	General Fund	Employee Recognition	Michaels-CC	Recognition Supplies	25.77
0	01/17/2019	General Fund	Employee Recognition	Recognition Worx-CC	Recognition Supplies	709.64
0	01/17/2019	General Fund	Employee Recognition	UPS Store- CC	Recognition Supplies	106.05
92005	01/16/2019	General Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	20.00
92005	01/16/2019	General Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	20.00
92005	01/16/2019	General Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	20.00
0	01/17/2019	General Fund	Employee Recognition	US Bank-CC	Years of Service Awards	2,553.45
Employee Recognition Total:						4,645.79
0	01/22/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	32,406.04
0	01/22/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	5,303.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	29,914.25
0	01/03/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	3,947.10
Federal Income Tax Total:						71,570.78
0	01/22/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	864.70
0	01/22/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	6,705.02
0	01/22/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	4,640.09
0	01/22/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	606.95
0	01/03/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	4,410.09
0	01/03/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	852.45
0	01/03/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	568.69
0	01/03/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	6,441.48
FICA Employee Ded. Total:						25,089.47
0	01/22/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	6,705.02
0	01/22/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	864.70
0	01/22/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	606.95
0	01/22/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	4,640.09
0	01/03/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	852.45
0	01/03/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	4,410.09
0	01/03/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	568.69
0	01/03/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	6,441.48
FICA Employers Share Total:						25,089.47
92033	01/17/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
92033	01/17/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
91942	01/03/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
91942	01/03/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
Financial Support Total:						1,346.12
91983	01/16/2019	General Fund	Fire Surcharge	Ram West Construction	Building Permit Refund	186.73
Fire Surcharge Total:						186.73
0	01/17/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	416.66
0	01/17/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	200.00
0	01/03/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	841.85
0	01/03/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	703.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	1,793.48
0	01/16/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	576.92
0	01/16/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	192.31
0	01/16/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	5,000.00
0	01/03/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	5,000.00
Flex Spending Day Care Total:						14,724.92
0	01/16/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	137.61
0	01/16/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	2,783.62
0	01/03/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	321.86
0	01/03/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	175.00
0	01/03/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	2,042.26
0	01/16/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	152.68
Flex Spending Health Total:						5,613.03
91935	01/03/2019	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	322.06
91935	01/03/2019	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	3,100.29
HRA Employer Total:						3,422.35
0	01/22/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2019 ICMA Defe	2,351.90
0	01/22/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2019 ICMA Defe	132.63
0	01/03/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2019 ICMA Defe	299.18
0	01/03/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2019 ICMA Defe	2,182.61
ICMA Def Comp Total:						4,966.32
0	01/17/2019	General Fund	Memberships & Subscriptions	AMEM-CC	Emergency Management Association	200.00
92016	01/17/2019	General Fund	Memberships & Subscriptions	ATOM	Annual Dues-2019	250.00
0	01/17/2019	General Fund	Memberships & Subscriptions	Thomas Gray	Membership Dues Reimbursement	240.00
0	01/15/2019	General Fund	Memberships & Subscriptions	IACP- CC	Membership Dues	150.00
92027	01/17/2019	General Fund	Memberships & Subscriptions	IAPE	Annual Dues-2019	50.00
91939	01/03/2019	General Fund	Memberships & Subscriptions	MAMA	Membership Dues	45.00
92056	01/22/2019	General Fund	Memberships & Subscriptions	Metro Cities	Metro Cities Dues-2019	10,244.00
92057	01/22/2019	General Fund	Memberships & Subscriptions	Mid-States Organized Crime Inform	Membership Dues-2019	200.00
0	01/17/2019	General Fund	Memberships & Subscriptions	MN Chiefs of Police-CC	Administrators Membership	157.00
92062	01/22/2019	General Fund	Memberships & Subscriptions	MSSA	Membership Renewal-Dix, Zweber	150.00
92065	01/22/2019	General Fund	Memberships & Subscriptions	North Suburban Gavel Assn	Membership Dues-2019	20.00
92068	01/22/2019	General Fund	Memberships & Subscriptions	Ramsey County Chiefs of Police As	Annual Dues-2019	300.00
92069	01/22/2019	General Fund	Memberships & Subscriptions	Ramsey County Fire Chiefs Assoc.	Membership Dues-2019	150.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91991	01/16/2019	General Fund	Memberships & Subscriptions	Roseville Rotary	Dues, Meals	562.00
91944	01/03/2019	General Fund	Memberships & Subscriptions	Roseville Rotary	Quarterly Dues	265.00
0	01/17/2019	General Fund	Memberships & Subscriptions	Volgistics-CC	Monthly Fee-Volunteer Supplies	173.00
0	01/03/2019	General Fund	Memberships & Subscriptions	Volgistics-CC	Monthly Fee	173.00
Memberships & Subscriptions Total:						13,329.00
0	01/22/2019	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2019 Minnesota F	5.97
0	01/22/2019	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2019 Minnesota F	91.07
Minnesota Benefit Ded Total:						97.04
0	01/15/2019	General Fund	Minor Equipment	Best Buy- CC	Laptop	644.24
0	01/17/2019	General Fund	Minor Equipment	Best Buy- CC	Laptop	429.49
Minor Equipment Total:						1,073.73
0	01/03/2019	General Fund	Miscellaneous	Amazon.com- CC	Open Enrollment Supplies	100.00
0	01/17/2019	General Fund	Miscellaneous	Bachman's-CC	Volunteer Supplies	140.14
91859	01/03/2019	General Fund	Miscellaneous	Breaking Free, Inc.	Human Trafficking Speaker-HRIEC F	100.00
0	01/03/2019	General Fund	Miscellaneous	Chilis-CC	Lunch Meeting-Trudgeon	18.78
91868	01/03/2019	General Fund	Miscellaneous	Cobra Construction, Inc.	Willow Room Project	30,547.66
0	01/03/2019	General Fund	Miscellaneous	Cub Foods- CC	Open Enrollment Supplies	15.07
0	01/17/2019	General Fund	Miscellaneous	Dollar Tree-CC	McGehee Farewell Party Supplies	3.22
0	01/03/2019	General Fund	Miscellaneous	HotPot-CC	Lunch Meeting w/Mayor Roe-Trudge	17.51
91968	01/16/2019	General Fund	Miscellaneous	Kodet Architectural Group Ltd.	Conference Room Architectural Servi	758.75
0	01/17/2019	General Fund	Miscellaneous	McDonalds-CC	Conference Lunch	6.23
0	01/15/2019	General Fund	Miscellaneous	Mikes Pro Shop-CC	Trophies	32.14
0	01/15/2019	General Fund	Miscellaneous	Olive Garden-CC	Lunch Meeting w/Councilmember Wi	10.94
0	01/17/2019	General Fund	Miscellaneous	Party City-CC	Volunteer Supplies	17.61
0	01/17/2019	General Fund	Miscellaneous	Revolution Hall-CC	Lunch Meeting W/Mayor Roe-Trudge	17.39
0	01/17/2019	General Fund	Miscellaneous	Sams Club-CC	Volunteer Supplies	178.73
0	01/15/2019	General Fund	Miscellaneous	Target- CC	NRR Valley Park Supplies	45.01
0	01/17/2019	General Fund	Miscellaneous	Target- CC	Volunteer Supplies	34.04
0	01/17/2019	General Fund	Miscellaneous	Trader Joe's - CC	McGehee Farewell Party Supplies	13.95
0	01/03/2019	General Fund	Miscellaneous	Walgreens-CC	Volunteer Supplies	13.78
Miscellaneous Total:						32,070.95
0	01/22/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	583.31
0	01/22/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	3,183.83
0	01/03/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	3,112.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	303.12
MN State Retirement Total:						7,182.62
0	01/22/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	1,318.41
0	01/22/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	7,742.35
0	01/03/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	973.98
0	01/03/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	7,856.71
MNDCP Def Comp Total:						17,891.45
0	01/22/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvii	Fuel	9,380.00
0	01/03/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvii	2018 BLANKER PO FOR FUEL ST/	9,348.05
0	01/03/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvii	2018 BLANKER PO FOR FUEL ST/	6,670.67
0	01/03/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvii	2018 BLANKER PO FOR FUEL ST/	2,862.73
0	01/16/2019	General Fund	Motor Fuel	Erin Reski	Mileage Reimbursement	112.27
Motor Fuel Total:						28,373.72
0	01/15/2019	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	29.74
0	01/17/2019	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	51.41
0	01/17/2019	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	39.43
0	01/17/2019	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	16.90
0	01/03/2019	General Fund	Office Supplies	Amazon.com- CC	Door Hangers	53.68
0	01/15/2019	General Fund	Office Supplies	Fed Ex Kinko's-CC	Animal Control Forms	27.50
0	01/16/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	92.28
0	01/16/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	55.83
0	01/16/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	114.42
0	01/16/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	468.53
0	01/15/2019	General Fund	Office Supplies	Innovative Office Solutions-CC	Office Supplies	175.01
0	01/15/2019	General Fund	Office Supplies	Office Depot- CC	Office Supplies	26.71
Office Supplies Total:						1,151.44
0	01/17/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	315.73
0	01/03/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	312.91
0	01/03/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	154.88
0	01/03/2019	General Fund	Op Supplies - City Hall	Menards-CC	Ladder	127.78
91928	01/03/2019	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	550.80
Op Supplies - City Hall Total:						1,462.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/17/2019	General Fund	Operating Supplies	Amazon.com- CC	Evidence Supplies	34.35
0	01/17/2019	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	82.59
0	01/17/2019	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	100.02
0	01/17/2019	General Fund	Operating Supplies	Amazon.com- CC	Gun Cleaning Supplies	15.15
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Batteries, Cell Phone Case	42.96
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Batteries	158.13
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Computer Repair Supplies	26.61
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	97.41
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Band Aids	76.18
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Sharpies	10.19
0	01/03/2019	General Fund	Operating Supplies	Amazon.com- CC	Patrol Supplies	26.78
0	01/16/2019	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	124.17
0	01/17/2019	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	614.78
0	01/15/2019	General Fund	Operating Supplies	AT&T-CC	Cell Phone Cases	91.06
0	01/17/2019	General Fund	Operating Supplies	Brueggers Bagels- CC	Bagels	20.78
0	01/03/2019	General Fund	Operating Supplies	Byerly's- CC	Swearing In Supplies	69.99
0	01/03/2019	General Fund	Operating Supplies	Byerly's- CC	Halloween Supplies	35.71
0	01/03/2019	General Fund	Operating Supplies	Byerly's- CC	Swearing In Ceremony Supplies	48.99
0	01/17/2019	General Fund	Operating Supplies	Canal Park Brewing-CC	Meal Prior to Federal Court	81.41
0	01/17/2019	General Fund	Operating Supplies	Canal Park Lodge-CC	Training Lodging	365.88
0	01/17/2019	General Fund	Operating Supplies	Caribou Coffee- CC	Coffee	15.02
0	01/03/2019	General Fund	Operating Supplies	Caribou Coffee- CC	Swearing In Supplies	30.04
92049	01/22/2019	General Fund	Operating Supplies	Cemstone Products Co, Inc.	Waterbreak Supplies	469.50
0	01/15/2019	General Fund	Operating Supplies	Certified Laboratories-CC	Nitrile Gloves	214.86
0	01/03/2019	General Fund	Operating Supplies	City of St. Paul	River Print Products	633.75
0	01/03/2019	General Fund	Operating Supplies	City of St. Paul	Radio Shop Maintenance	383.40
0	01/03/2019	General Fund	Operating Supplies	City of St. Paul	River Print Products	422.50
0	01/17/2019	General Fund	Operating Supplies	Coast to Coast-CC	Evidence Bags	164.70
0	01/15/2019	General Fund	Operating Supplies	Costco-CC	Kitchen Supplies	60.80
0	01/17/2019	General Fund	Operating Supplies	D & T Appliances-CC	Oven Repair	295.00
0	01/03/2019	General Fund	Operating Supplies	Emergency Medical Products-CC	Medical Supplies	28.55
91959	01/16/2019	General Fund	Operating Supplies	Esch Construction Supply, Inc.	Diamond Blades for Asphalt	611.00
0	01/15/2019	General Fund	Operating Supplies	Fairview On Call-CC	Station Supplies	150.00
0	01/17/2019	General Fund	Operating Supplies	Fastenal-CC	Tool Supplies	47.86
0	01/03/2019	General Fund	Operating Supplies	Fastenal-CC	Body Camera Mount	18.75
0	01/03/2019	General Fund	Operating Supplies	Fed Ex Kinko's-CC	Forms	42.95
0	01/03/2019	General Fund	Operating Supplies	Frontier Precision, Inc	Batteries	267.50
0	01/16/2019	General Fund	Operating Supplies	Grainger Inc	Filters	682.66
0	01/16/2019	General Fund	Operating Supplies	Grainger Inc	Paper Towel Dispenser Key	1.60
0	01/16/2019	General Fund	Operating Supplies	Grainger Inc	Battery	21.22
0	01/17/2019	General Fund	Operating Supplies	Grainger Inc	Brine Truck Supplies	213.07
0	01/03/2019	General Fund	Operating Supplies	Grainger Inc	Filters	37.44
0	01/03/2019	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	73.20
0	01/03/2019	General Fund	Operating Supplies	Home Depot- CC	Rope	11.58



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	205.40
0	01/15/2019	General Fund	Operating Supplies	Hotels.com-CC	Federal Court Appearance Lodging	121.96
0	01/16/2019	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	38.52
0	01/03/2019	General Fund	Operating Supplies	Jake the Plumber-CC	Plumbing Service	189.00
0	01/03/2019	General Fund	Operating Supplies	John M ELLsworth Co-CC	Valves	91.92
0	01/03/2019	General Fund	Operating Supplies	Kargo Tech-CC	Battery Pack	199.19
0	01/15/2019	General Fund	Operating Supplies	Menards-CC	Salt Cans	60.35
0	01/17/2019	General Fund	Operating Supplies	Menards-CC	Hex Key Set, Post Mount	155.32
0	01/03/2019	General Fund	Operating Supplies	Menards-CC	Station Supplies	44.64
0	01/15/2019	General Fund	Operating Supplies	Minneapolis Saw-CC	Scrapers	28.95
0	01/15/2019	General Fund	Operating Supplies	Office Depot- CC	Wireless Mouse, Notebook Case	82.27
91981	01/16/2019	General Fund	Operating Supplies	Plaisted Co	Ice Control Sand	2,376.59
91982	01/16/2019	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Network Access Fee	478.37
91984	01/16/2019	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee-December 2018	71.76
91985	01/16/2019	General Fund	Operating Supplies	Regions Hospital	Narcan	1,750.00
92070	01/22/2019	General Fund	Operating Supplies	Riverside Business Products, LLC	Cut Roll Labels	251.69
92070	01/22/2019	General Fund	Operating Supplies	Riverside Business Products, LLC	Outdoor Posters	864.57
91987	01/16/2019	General Fund	Operating Supplies	Roadkill Animal Control	Animal Pick Up-December 2018	357.00
0	01/17/2019	General Fund	Operating Supplies	Royal Canin-CC	K9 Supplies	167.46
0	01/03/2019	General Fund	Operating Supplies	Sears-CC	Station Supplies	18.40
0	01/03/2019	General Fund	Operating Supplies	SimsUShare-CC	Simulation Program	74.95
91995	01/16/2019	General Fund	Operating Supplies	SKB Environmental, Inc.	Recycling Service	140.41
91913	01/03/2019	General Fund	Operating Supplies	SKB Environmental, Inc.	Recycling Service	55.88
91996	01/16/2019	General Fund	Operating Supplies	Sprayer Specialties, Inc.	Slosher Ball	1,045.00
91999	01/16/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	214.00
91999	01/16/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Credit	-107.00
92075	01/22/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	519.45
91916	01/03/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	206.60
91916	01/03/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	346.30
0	01/15/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Tape, Bits	96.72
0	01/17/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	7.19
0	01/17/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Keys	15.54
0	01/03/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Keys	15.55
0	01/03/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	55.81
0	01/03/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Screen Fiber	9.99
0	01/03/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Duct Tape	23.97
0	01/03/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Mailbox	30.33
0	01/17/2019	General Fund	Operating Supplies	Taco Bell-CC	Training Meals	22.26
0	01/17/2019	General Fund	Operating Supplies	Taco Bell-CC	Training Meals	32.57
0	01/15/2019	General Fund	Operating Supplies	UPS Store- CC	Ground Shipping	24.12
0	01/03/2019	General Fund	Operating Supplies	Verizon-CC	Cell Phone Cases	139.57
0	01/15/2019	General Fund	Operating Supplies	Walmart-CC	Batteries	8.56
0	01/17/2019	General Fund	Operating Supplies	Walmart-CC	Gun Cleaning Supplies	8.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						17,560.18
0	01/15/2019	General Fund	Operating Supplies City Garage	Davis Lock & Safe-CC	Keys	139.59
0	01/17/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	53.26
0	01/03/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	52.78
0	01/03/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	26.12
0	01/03/2019	General Fund	Operating Supplies City Garage	Hobby Lobby-CC	Building Supplies	14.75
0	01/15/2019	General Fund	Operating Supplies City Garage	Menards-CC	Sidewall Grille	7.49
0	01/15/2019	General Fund	Operating Supplies City Garage	North Hgts Hardware Hank-CC	Nipple	8.56
92080	01/22/2019	General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	Electrical Supplies	85.66
Operating Supplies City Garage Total:						388.21
0	01/22/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	4,782.24
0	01/22/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	30,726.18
0	01/03/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	2,897.71
0	01/03/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	30,179.84
PERA Employee Ded Total:						68,585.97
0	01/22/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	72.57
0	01/22/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	1,048.28
0	01/22/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	6,937.62
0	01/22/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	42,648.49
0	01/03/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	103.97
0	01/03/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	1,025.50
0	01/03/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	41,936.72
0	01/03/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	4,008.74
PERA Employer Share Total:						97,781.89
0	01/22/2019	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.01.2019 PERA Life	16.00
PERA Life Ins. Ded. Total:						16.00
91983	01/16/2019	General Fund	Plan Review Fee - Existing Con	Ram West Construction	Building Permit Refund	93.00
Plan Review Fee - Existing Con Total:						93.00
91960	01/16/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	71.36
91960	01/16/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	36.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Police Reserve Program Total:	107.94
92036	01/17/2019	General Fund	Postage	Postmaster-Mailing Requirements	PI Permit Renwal-Acct: 2437	225.00
					Postage Total:	225.00
0	01/03/2019	General Fund	Professional Services	CPR Tech- CC	Cell Phone Repair Warranty	10.00
0	01/16/2019	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	13,423.00
0	01/16/2019	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	16,757.00
91882	01/03/2019	General Fund	Professional Services	Hildi, Inc	Actuarial Disclosures	470.00
91970	01/16/2019	General Fund	Professional Services	LexisNexis Risk Data Management	Minimum Commitment Balance	50.00
91890	01/03/2019	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	733.00
92060	01/22/2019	General Fund	Professional Services	MN Dept of Public Safety	Hazardous Materials Incident Respon	25.00
91979	01/16/2019	General Fund	Professional Services	Newtrax, Inc.	Roseville Area South Loop	925.52
0	01/03/2019	General Fund	Professional Services	Parking Ramp-CC	MN Chiefs Meeting Parking	4.00
91986	01/16/2019	General Fund	Professional Services	Restoration Professionals	Emergency Board Up	265.00
91920	01/03/2019	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	201.50
92000	01/16/2019	General Fund	Professional Services	TransUnion Risk and Alternative	People Searches	170.40
92001	01/16/2019	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	100.00
92001	01/16/2019	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	130.00
					Professional Services Total:	33,264.42
91923	01/03/2019	General Fund	Rental	Tri State Bobcat, Inc	Bobcat Skid-Steer Loader	7,500.00
					Rental Total:	7,500.00
0	01/22/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	14,741.85
0	01/22/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	2,371.93
0	01/03/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	13,917.23
0	01/03/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	1,839.46
					State Income Tax Total:	32,870.47
91918	01/03/2019	General Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	13.34
91918	01/03/2019	General Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	13.34
91918	01/03/2019	General Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	178.44
91918	01/03/2019	General Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	92.34
91918	01/03/2019	General Fund	Telephone	T Mobile	Cell Phones Acct: 771707201	39.99
92007	01/16/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	175.05
92007	01/16/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	770.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92007	01/16/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	35.01
92007	01/16/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	313.87
91927	01/03/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	154.26
91927	01/03/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	1,853.47
91927	01/03/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	566.94
Telephone Total:						4,206.29
0	01/15/2019	General Fund	Training	BCA-CC	Patrol Training	565.00
0	01/17/2019	General Fund	Training	BCA-CC	Investigations Training	75.00
0	01/17/2019	General Fund	Training	BCA-CC	Patrol Training	150.00
0	01/15/2019	General Fund	Training	BP Oil-CC	Training Supplies	15.33
0	01/15/2019	General Fund	Training	Chick Fil A-CC	Training Meals	17.35
0	01/15/2019	General Fund	Training	Chipotle- CC	Training Meals	104.99
0	01/03/2019	General Fund	Training	City of St. Paul	PDI Training	300.00
0	01/03/2019	General Fund	Training	City of St. Paul	PDI Training	180.00
0	01/03/2019	General Fund	Training	Cossetta-CC	Training Supplies	44.19
0	01/15/2019	General Fund	Training	Costco-CC	Training Supplies	61.29
0	01/17/2019	General Fund	Training	Culvers-CC	Training Supplies	7.88
0	01/17/2019	General Fund	Training	Defensive Edge Training-CC	Patrol Training	450.00
91934	01/03/2019	General Fund	Training	Hands On Twin Cities	Membership Dues	660.00
0	01/15/2019	General Fund	Training	Joe's Sporting Goods-CC	Use of Force Training Supplies	91.25
92031	01/17/2019	General Fund	Training	Leadership Growth Groups, LLC	Leadership Growth Group-Trudgeon	600.00
0	01/15/2019	General Fund	Training	Lucky 13-CC	Training Meals	97.22
0	01/15/2019	General Fund	Training	MaMa Pizza-CC	Training Meals	28.73
0	01/15/2019	General Fund	Training	Menards-CC	Training Supplies	236.92
0	01/17/2019	General Fund	Training	Menards-CC	Training Supplies	313.73
92058	01/22/2019	General Fund	Training	Midwest Training Associates, LLC	Rope Rescue Training	300.00
91895	01/03/2019	General Fund	Training	MN Chiefs of Police Association	Conflict Management Training	4,600.00
91895	01/03/2019	General Fund	Training	MN Chiefs of Police Association	Wellness Course	2,000.00
0	01/15/2019	General Fund	Training	MN Sheriffs Assn-CC	Police Admin. Training	150.00
0	01/17/2019	General Fund	Training	MN Sheriffs Assn-CC	Administrative Training	150.00
0	01/17/2019	General Fund	Training	MN State Colleges-CC	Concrete Training	575.00
0	01/03/2019	General Fund	Training	MN State Colleges-CC	Grading & Base 2 Training	575.00
0	01/15/2019	General Fund	Training	Moes Restaurant-CC	Training Meals	37.76
0	01/15/2019	General Fund	Training	Old Chicago-CC	Training Meals	74.75
0	01/03/2019	General Fund	Training	Olive Garden-CC	Training Supplies	283.00
0	01/17/2019	General Fund	Training	Parking Ramp-CC	Parking	4.00
91943	01/03/2019	General Fund	Training	Craig Rapp, LLC	Annual Leadership Development Fee-	1,400.00
0	01/15/2019	General Fund	Training	Starbucks-CC	Training Supplies	136.00
0	01/17/2019	General Fund	Training	Super America-CC	Training Supplies	6.80
0	01/15/2019	General Fund	Training	Superamerica- CC	Training Supplies	5.72
92077	01/22/2019	General Fund	Training	University Of Minnesota-Police De	Foresnic Experiential Trauma Trainin	85.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	General Fund	Training	VFW-CC	GAAP Update Meeting	26.00
Training Total:						14,407.91
0	01/17/2019	General Fund	Transportation	Parking Ramp-CC	Parking	10.00
0	01/03/2019	General Fund	Transportation	Patrick Trudgeon	Mileage Reimbursement	198.93
92005	01/16/2019	General Fund	Transportation	US Bank	Petty Cash Reimbursement	19.00
Transportation Total:						227.93
0	01/16/2019	General Fund	Tuition Reimbursement	Emily Thorson	Tuition Reimbursement	95.31
Tuition Reimbursement Total:						95.31
91974	01/16/2019	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-4th Quarter	6,237.00
Unemployment Insurance Total:						6,237.00
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 LELS 112 U	1,723.94
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 LELS Unio	11.80
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 Sergeant Ur	21.09
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 LELS Unio	90.20
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 Sergeant Ur	221.29
0	01/03/2019	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 LELS 112 U	220.46
91937	01/03/2019	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unio	29.42
91937	01/03/2019	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unio	230.86
0	01/03/2019	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.01.2019 IAFF Union	854.79
0	01/03/2019	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.01.2019 IAFF Union	120.21
Union Dues Deduction Total:						3,524.06
0	01/03/2019	General Fund	Utilities	Xcel Energy	Civil Defense	72.33
0	01/03/2019	General Fund	Utilities	Xcel Energy	New Fire Station	5,204.68
0	01/03/2019	General Fund	Utilities	Xcel Energy	Traffic Signal & Streetlights	1,886.46
0	01/03/2019	General Fund	Utilities	Xcel Energy	Streetlights	12,586.03
Utilities Total:						19,749.50
0	01/15/2019	General Fund	Vehicle Supplies & Maintenance	Aedland-CC	Defibulator Pads	191.96
91854	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Airgas USA, LLC	Vehicle Supplies	47.73
0	01/17/2019	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Vehicle Supplies-Active Shooter Bags	93.80
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	External CD DVD Drive	85.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92050	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Crysteel Truck Equipment, Inc.	Vehicle Supplies	376.26
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Cushman Motor Co Inc	Vehicle Supplies	1,064.85
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Emergency Automotive Tech Inc	Vehicle Supplies	252.88
91958	01/16/2019	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Medical Products	233.85
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	20.35
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	118.89
0	01/16/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	1,915.96
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	674.84
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	213.82
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	63.56
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	595.80
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies-Credit	-595.80
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Force America, Inc.	Vehicle Supplies	101.73
0	01/16/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Bungee Straps, Turnbuckle Jaw	191.40
0	01/17/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	143.20
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	35.56
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Gloves, Wire Stripper	138.91
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Tie Down Straps	71.67
0	01/17/2019	General Fund	Vehicle Supplies & Maintenance	LA Police Gear, Inc.-CC	Active Shooter Bags	483.78
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	63.05
0	01/17/2019	General Fund	Vehicle Supplies & Maintenance	Menards-CC	Shop Supplies	37.48
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Menards-CC	Bushing, Adapter	5.42
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	6.58
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	9.54
0	01/16/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	55.21
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	21.76
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	21.76
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	595.98
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	46.40
91904	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Precise MRM, LLC	Vehicle Supplies	1,421.43
0	01/22/2019	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Vehicle Supplies	273.94
0	01/17/2019	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Tools	291.50
0	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Station Inc-CC	Vehicle Supplies	26.70
91921	01/03/2019	General Fund	Vehicle Supplies & Maintenance	Titan Machinery	Vehicle Supplies	167.72
92079	01/22/2019	General Fund	Vehicle Supplies & Maintenance	VariTech Industries, Inc.	Vehicle Supplies	606.46
Vehicle Supplies & Maintenance Total:						10,171.81
0	01/15/2019	General Fund	Volunteer Recognition	US Bank-CC	Police Reserve Appreciation Supplies	1,262.15
Volunteer Recognition Total:						1,262.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						817,361.38
0	01/17/2019	General Fund Donations	Explorers - Supplies	Amazon.com- CC	Shop With A Cop	100.00
0	01/17/2019	General Fund Donations	Explorers - Supplies	Dollar Tree-CC	Shop With A Cop	77.31
0	01/17/2019	General Fund Donations	Explorers - Supplies	Midway Ford-CC	Shop With A Cop	500.00
0	01/17/2019	General Fund Donations	Explorers - Supplies	Midway Ford-CC	Shop With A Cop-Credit	-257.40
0	01/17/2019	General Fund Donations	Explorers - Supplies	Papa John's-CC	Shop With A Cop	265.01
0	01/17/2019	General Fund Donations	Explorers - Supplies	Target- CC	Shop With a Cop	345.14
0	01/17/2019	General Fund Donations	Explorers - Supplies	Target- CC	Shop W/A Cop	2,019.26
0	01/17/2019	General Fund Donations	Explorers - Supplies	Target- CC	Gift Cards	2,000.00
Explorers - Supplies Total:						5,049.32
0	01/15/2019	General Fund Donations	K-9 - Supplies	Whistle-CC	Monthly Charge	9.95
K-9 - Supplies Total:						9.95
0	01/15/2019	General Fund Donations	Operating Supplies	Bulk Bookstore-CC	Fire Books	328.50
Operating Supplies Total:						328.50
0	01/03/2019	General Fund Donations	Shop w/ Cop - Supplies	OTC Brands-CC	Shop With a Cop Supplies	237.24
Shop w/ Cop - Supplies Total:						237.24
Fund Total:						5,625.01
0	01/17/2019	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
0	01/03/2019	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
Contract Maintenance Total:						159.12
0	01/19/2019	Golf Course	Credit Card Fees	US Bank-Non Bank	December 2018 Terminal Charges	57.13
Credit Card Fees Total:						57.13
0	01/22/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	818.49
0	01/22/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	213.85
0	01/03/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	83.08



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	621.70
Federal Income Tax Total:						1,737.12
0	01/22/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	92.38
0	01/22/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	122.84
0	01/22/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	394.97
0	01/22/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	28.73
0	01/03/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	90.02
0	01/03/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	10.48
0	01/03/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	44.82
0	01/03/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	384.89
FICA Employee Ded. Total:						1,169.13
0	01/22/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	122.84
0	01/22/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	394.97
0	01/22/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	92.38
0	01/22/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	28.73
0	01/03/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	384.89
0	01/03/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	90.02
0	01/03/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	10.48
0	01/03/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	44.82
FICA Employers Share Total:						1,169.13
91948	01/16/2019	Golf Course	Furniture, Fixtures, Equipment	Aero Drapery and Blind, Inc.	Designer Screen Shades	4,986.00
Furniture, Fixtures, Equipment Total:						4,986.00
91935	01/03/2019	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	152.54
91935	01/03/2019	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	17.46
HRA Employer Total:						170.00
92034	01/17/2019	Golf Course	Memberships & Subscriptions	Mn Dept of Health-Food Managers	Food Managers Certification-S. Ande	35.00
Memberships & Subscriptions Total:						35.00
0	01/22/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	17.50
0	01/22/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	65.31
0	01/03/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	57.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	6.53
MN State Retirement Total:						146.40
0	01/22/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	9.99
0	01/22/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	40.01
0	01/03/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	43.29
0	01/03/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	6.71
MNDCP Def Comp Total:						100.00
0	01/15/2019	Golf Course	Operating Supplies	ECRS-CC	POS Monthly Fee	137.46
0	01/03/2019	Golf Course	Operating Supplies	Fikes, Inc.	Restroom Supplies	238.85
0	01/15/2019	Golf Course	Operating Supplies	Menards-CC	Seasonal Change Over Supplies	23.58
0	01/15/2019	Golf Course	Operating Supplies	Mills Fleet Farm-CC	Seasonal Change Over Supplies	29.95
0	01/15/2019	Golf Course	Operating Supplies	Restaurant Depot- CC	Catering Supplies	144.41
91994	01/16/2019	Golf Course	Operating Supplies	Shamrock Group, Inc.	Beverage Supplies	12.89
0	01/15/2019	Golf Course	Operating Supplies	Target- CC	Catering Supplies	8.95
Operating Supplies Total:						596.09
0	01/22/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	424.53
0	01/22/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	113.75
0	01/03/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	42.46
0	01/03/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	370.89
PERA Employee Ded Total:						951.63
0	01/22/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	424.53
0	01/22/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	17.50
0	01/22/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	65.31
0	01/22/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	113.75
0	01/03/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	6.53
0	01/03/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	370.89
0	01/03/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	42.46
0	01/03/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	57.06
PERA Employer Share Total:						1,098.03
0	01/17/2019	Golf Course	Printing	InkToner Store-CC	Toner	117.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Printing Total:						117.95
0	01/22/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	373.76
0	01/22/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	99.61
0	01/03/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	318.21
0	01/03/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	40.81
State Income Tax Total:						832.39
91918	01/03/2019	Golf Course	Telephone	T Mobile	Cell Phones Acct: 876644423	26.68
Telephone Total:						26.68
0	01/15/2019	Golf Course	Training	MN Nursery & Lands-CC	Pesticide Licenses Recertification	179.00
Training Total:						179.00
0	01/16/2019	Golf Course	Transportation	Steven Anderson	Mileage Reimbursement	49.05
Transportation Total:						49.05
0	01/03/2019	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-75.33
Use Tax Payable Total:						-75.33
0	01/03/2019	Golf Course	Utilities	Xcel Energy	Parks & Recreation	1,170.98
Utilities Total:						1,170.98
Fund Total:						14,675.50
91852	01/03/2019	HRA Property Abatement Program	Payments to Contractors	1-800 Got Junk?	Outside Storage of Junk & Debris-93'	449.90
91892	01/03/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Pick Up & Haul Brush Pile - 832 Cco	149.50
91907	01/03/2019	HRA Property Abatement Program	Payments to Contractors	Restoration Professionals	Emergency Board Up	330.00
Payments to Contractors Total:						929.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						929.40
91965	01/16/2019	Information Technology	Contract Maintenance	Insight Public Sector, Inc.	Capacity Licenses	1,915.60
0	01/17/2019	Information Technology	Contract Maintenance	Microsoft-CC	Online Services	423.40
0	01/03/2019	Information Technology	Contract Maintenance	Microsoft-CC	Software Maintenance	423.40
0	01/03/2019	Information Technology	Contract Maintenance	Monitis-CC	Software Maintenance	130.56
0	01/15/2019	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Renewal	71.97
91901	01/03/2019	Information Technology	Contract Maintenance	OPG-3, Inc.	Laserfiche	855.73
Contract Maintenance Total:						3,820.66
0	01/22/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	5,482.64
0	01/03/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	4,702.02
0	01/03/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	635.13
Federal Income Tax Total:						10,819.79
92013	01/17/2019	Information Technology	Fiber Maintenance & Locates	Arvig, Inc.	Fiber Maintenance	280.00
92081	01/22/2019	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC		3,272.14
Fiber Maintenance & Locates Total:						3,552.14
0	01/22/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	3,470.72
0	01/22/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	811.71
0	01/03/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	93.16
0	01/03/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	2,965.53
0	01/03/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	693.55
0	01/03/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	398.30
FICA Employee Ded. Total:						8,432.97
0	01/22/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	811.71
0	01/22/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	3,470.72
0	01/03/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	93.16
0	01/03/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	693.55
0	01/03/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	2,965.53
0	01/03/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	398.30
FICA Employers Share Total:						8,432.97
91935	01/03/2019	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	124.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91935	01/03/2019	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	1,045.57
HRA Employer Total:						1,170.00
0	01/22/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	225.00
0	01/03/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	199.63
0	01/03/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	25.37
ICMA Def Comp Total:						450.00
92012	01/17/2019	Information Technology	Internet	Anoka County Treasury	Broadband-Jan 2019	32.56
92019	01/17/2019	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	48.84
92019	01/17/2019	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	394.38
0	01/17/2019	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	41.94
91956	01/16/2019	Information Technology	Internet	Comcast	Business Services	183.80
92020	01/17/2019	Information Technology	Internet	Comcast	Internet	84.25
92026	01/17/2019	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	40.70
92053	01/22/2019	Information Technology	Internet	Level 3 Communications. LLC	Internet	95.75
Internet Total:						922.22
91953	01/16/2019	Information Technology	Minor Equipment	CDW Government, Inc.	Ethernet Rack Mount	389.62
92051	01/22/2019	Information Technology	Minor Equipment	Hewlett Packard Enterprise Compa	Computer Supplies	2,715.45
Minor Equipment Total:						3,105.07
0	01/22/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	572.54
0	01/03/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	57.21
0	01/03/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	497.93
MN State Retirement Total:						1,127.68
0	01/22/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	110.00
0	01/03/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	13.89
0	01/03/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	96.11
MNDCP Def Comp Total:						220.00
0	01/03/2019	Information Technology	Operating Supplies	Approved Optics-CC	Transceiver	1,530.13
0	01/17/2019	Information Technology	Operating Supplies	Axis Communications-CC	Out of Warranty Replacement Camerz	227.00
0	01/03/2019	Information Technology	Operating Supplies	Fed Ex Kinko's-CC	Ground Transportation	24.77
0	01/03/2019	Information Technology	Operating Supplies	FSP-CC	Fiber Patch Cables	81.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91999	01/16/2019	Information Technology	Operating Supplies	Staples Advantage, Inc.	Office Supplies	306.00
0	01/17/2019	Information Technology	Operating Supplies	UPS Store- CC	Shipping	14.22
Operating Supplies Total:						2,183.12
0	01/22/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	3,721.62
0	01/03/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	3,236.50
0	01/03/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	371.91
PERA Employee Ded Total:						7,330.03
0	01/22/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	3,721.62
0	01/22/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	572.54
0	01/03/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	371.91
0	01/03/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	57.21
0	01/03/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	3,236.50
0	01/03/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	497.93
PERA Employer Share Total:						8,457.71
0	01/22/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	2,501.86
0	01/03/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	294.39
0	01/03/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	2,156.56
State Income Tax Total:						4,952.81
92018	01/17/2019	Information Technology	Telephone	CenturyLink	Telephone	1.82
92018	01/17/2019	Information Technology	Telephone	CenturyLink	Telephone	0.97
91918	01/03/2019	Information Technology	Telephone	T Mobile	Cell Phones Acct: 876644423	36.68
92007	01/16/2019	Information Technology	Telephone	Verizon Wireless	Cell Phones	527.90
Telephone Total:						567.37
0	01/16/2019	Information Technology	Transportation	Steve Chung	Mileage Reimbursement	98.10
0	01/16/2019	Information Technology	Transportation	Chris Krause	Mileage Reimbursement	83.39
0	01/16/2019	Information Technology	Transportation	Eng Lee	Mileage Reimbursement	135.05
0	01/16/2019	Information Technology	Transportation	Aaron Seeley	Mileage Reimbursement	98.10
Transportation Total:						414.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	65,959.18
92048	01/22/2019	IT: Inventory - ALL	Inventory - ALL	CDW Government, Inc.	Cisco Supplies	1,374.58
					Inventory - ALL Total:	1,374.58
					Fund Total:	1,374.58
92051	01/22/2019	IT: Other Agency Capital	Computer Equipment	Hewlett Packard Enterprise Compa	Computer Supplies	9,627.51
					Computer Equipment Total:	9,627.51
92078	01/22/2019	IT: Other Agency Capital	Software Licensing	US Internet	DNS Hosting	20.00
					Software Licensing Total:	20.00
					Fund Total:	9,647.51
91965	01/16/2019	IT: Other Agency Operational	Contract Maintenance	Insight Public Sector, Inc.	Cisco Emergency Responder	1,130.00
91965	01/16/2019	IT: Other Agency Operational	Contract Maintenance	Insight Public Sector, Inc.	Cisco Software Support	160.00
					Contract Maintenance Total:	1,290.00
92081	01/22/2019	IT: Other Agency Operational	Fiber Maint. & Locates	Zayo Group LLC	Fiber Maintenance	1,389.85
					Fiber Maint. & Locates Total:	1,389.85
92012	01/17/2019	IT: Other Agency Operational	Internet Charges	Anoka County Treasury	Broadband-Jan 2019	367.44
92019	01/17/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Data Center Interconnects	551.16
92019	01/17/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	511 Billing Interconnects	4,450.62
0	01/17/2019	IT: Other Agency Operational	Internet Charges	Cologix, Inc	Fiber Cross Connect	473.29
92026	01/17/2019	IT: Other Agency Operational	Internet Charges	Hurricane Electric	Transit Service Monthly Fee	459.30
92053	01/22/2019	IT: Other Agency Operational	Internet Charges	Level 3 Communications. LLC	Internet	1,080.48
					Internet Charges Total:	7,382.29
91949	01/16/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	Allstream	Telephone	3,420.42
91865	01/03/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.25



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92018	01/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.96
92018	01/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	58.98
92018	01/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	212.50
92018	01/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	159.22
92018	01/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	85.09
91864	01/03/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	229.10
PSTN-PRI Access/DID Allocation Total:						4,280.52
Fund Total:						14,342.66
0	01/16/2019	License Center	Buildings & Structures	Electro Watchman, Inc.	Security Alarm Panel Upgrade	1,807.90
91972	01/16/2019	License Center	Buildings & Structures	McGough Facility Management, LI	Facility Management-Nov 2018	187.06
91972	01/16/2019	License Center	Buildings & Structures	McGough Facility Management, LI	Facility Management-Dec 2018	22.72
91889	01/03/2019	License Center	Buildings & Structures	McGough Facility Management, LI	License Center Labor	503.75
Buildings & Structures Total:						2,521.43
92017	01/17/2019	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	27.00
91954	01/16/2019	License Center	Contract Maintenance	Cintas Corporation	Mats	26.80
91954	01/16/2019	License Center	Contract Maintenance	Cintas Corporation	Mats	25.60
92054	01/22/2019	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning-January 2019	679.00
Contract Maintenance Total:						758.40
0	01/22/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	851.77
0	01/22/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	2,019.77
0	01/03/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	2,401.66
0	01/03/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	296.32
Federal Income Tax Total:						5,569.52
0	01/22/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare Eri	214.46
0	01/22/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,543.71
0	01/22/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare Eri	361.02
0	01/22/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	916.97
0	01/03/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare Eri	497.64
0	01/03/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare Eri	57.45
0	01/03/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	2,127.82
0	01/03/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	245.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						5,964.71
0	01/22/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,543.71
0	01/22/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	214.46
0	01/22/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	916.97
0	01/22/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	361.02
0	01/03/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	2,127.82
0	01/03/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	57.45
0	01/03/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	497.64
0	01/03/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	245.64
FICA Employers Share Total:						5,964.71
91935	01/03/2019	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	705.08
91935	01/03/2019	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	34.92
HRA Employer Total:						740.00
92011	01/17/2019	License Center	Memberships & Subscriptions	Anoka County	Notary Commission-Trayce Hennum	20.00
Memberships & Subscriptions Total:						20.00
0	01/22/2019	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2019 Minnesota E	108.84
Minnesota Benefit Ded Total:						108.84
0	01/22/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	242.10
0	01/22/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	155.74
0	01/03/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	361.02
0	01/03/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	22.64
MN State Retirement Total:						781.50
0	01/22/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	1,207.97
0	01/22/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	122.03
0	01/03/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	1,109.94
0	01/03/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	220.06
MNDCP Def Comp Total:						2,660.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
91968	01/16/2019	License Center	New License Center Facility	Kodet Architectural Group Ltd.	Architectural Services	3,127.73
New License Center Facility Total:						3,127.73
0	01/03/2019	License Center	Office Supplies	Best Buy- CC	Passport Camera Sim Card	23.60
0	01/15/2019	License Center	Office Supplies	Byerly's- CC	Office Supplies	31.68
0	01/15/2019	License Center	Office Supplies	Cub Foods- CC	Passport Meeting Supplies	10.48
0	01/16/2019	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	259.83
0	01/15/2019	License Center	Office Supplies	Pakor-CC	Passport Supplies	1,137.94
0	01/03/2019	License Center	Office Supplies	Sign A Rama-CC	Signs	72.00
Office Supplies Total:						1,535.53
0	01/17/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	11.41
0	01/03/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	11.31
0	01/03/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	5.60
0	01/15/2019	License Center	Operating Supplies	Shred Right-CC	Document Shredding	40.00
0	01/03/2019	License Center	Operating Supplies	St. Paul Stamp Works-CC	Custom Stamps	506.35
0	01/03/2019	License Center	Operating Supplies	Target- CC	Cleaning Supplies	68.22
Operating Supplies Total:						642.89
0	01/22/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,012.34
0	01/22/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,573.78
0	01/03/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	147.15
0	01/03/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	2,346.65
PERA Employee Ded Total:						5,079.92
0	01/22/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	155.74
0	01/22/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	242.10
0	01/22/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,573.78
0	01/22/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,012.34
0	01/03/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	147.15
0	01/03/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	22.64
0	01/03/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	361.02
0	01/03/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	2,346.65
PERA Employer Share Total:						5,861.42
0	01/15/2019	License Center	Postage	USPS-CC	Passport Postage	529.30
0	01/17/2019	License Center	Postage	USPS-CC	Passport Postage	395.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	License Center	Postage	USPS-CC	Passport Postage	489.10
Postage Total:						1,413.70
91889	01/03/2019	License Center	Professional Services	McGough Facility Management, LI	Facility Management	196.05
0	01/16/2019	License Center	Professional Services	Quicksilver Express Courier	Courier Service	194.00
0	01/03/2019	License Center	Professional Services	Quicksilver Express Courier	Courier Service	194.00
Professional Services Total:						584.05
91954	01/16/2019	License Center	Rental	Cintas Corporation	Mats	38.80
91954	01/16/2019	License Center	Rental	Cintas Corporation	Mats	26.80
Rental Total:						65.60
0	01/22/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	1,027.87
0	01/22/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	479.23
0	01/03/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	152.02
0	01/03/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	1,281.16
State Income Tax Total:						2,940.28
0	01/16/2019	License Center	Transportation	Quicksilver Express Courier	Courier Service	662.80
0	01/03/2019	License Center	Transportation	Quicksilver Express Courier	Courier Service	823.64
Transportation Total:						1,486.44
Fund Total:						47,826.67
91894	01/03/2019	MSA Program Fund	Contractor Payments	Minnesota Commercial Railway	Concrete Crossing System, Final Invc	9,014.38
Contractor Payments Total:						9,014.38
Fund Total:						9,014.38
0	01/16/2019	P & R Contract Maintenance	Clothing	Luke Gerlinger	Apparel Reimbursement	174.24
0	01/03/2019	P & R Contract Maintenance	Clothing	Luke Gerlinger	Apparel Reimbursement Per Union C	89.98
92039	01/17/2019	P & R Contract Maintenance	Clothing	Wayne Skogstad	Boots Reimbursement	309.90
0	01/17/2019	P & R Contract Maintenance	Clothing	Patti Sullivan	Uniform Supplies Reimbursement	126.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Clothing Total:	700.12
0	01/17/2019	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
0	01/03/2019	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	1,204.28
0	01/22/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	2,151.31
0	01/22/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	382.71
0	01/03/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	1,951.48
0	01/03/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	233.10
					Federal Income Tax Total:	4,718.60
0	01/22/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,281.24
0	01/22/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	271.60
0	01/22/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	299.66
0	01/22/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	63.51
0	01/03/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	301.36
0	01/03/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	152.13
0	01/03/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,288.52
0	01/03/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	35.56
					FICA Employee Ded. Total:	3,693.58
0	01/22/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,281.24
0	01/22/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	271.60
0	01/22/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	63.51
0	01/22/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	299.66
0	01/03/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	35.56
0	01/03/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	301.36
0	01/03/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,288.52
0	01/03/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	152.13
					FICA Employers Share Total:	3,693.58
91935	01/03/2019	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	334.26
91935	01/03/2019	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	35.74
					HRA Employer Total:	370.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	211.38
0	01/22/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	46.00
0	01/03/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	218.48
0	01/03/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	20.63
MN State Retirement Total:						496.49
0	01/22/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	592.35
0	01/22/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	152.65
0	01/03/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	85.96
0	01/03/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	659.04
MNDCP Def Comp Total:						1,490.00
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Discount Steel Inc-CC	Hockey Rink Supplies	414.64
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	Gear Grease	9.20
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	Cable Ties	58.26
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Ice Chopper	22.97
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Rink Supplies	31.28
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Hockey Net Supplies	102.07
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Supplies	25.74
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Hockey Rink Supplies	19.69
0	01/03/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Supplies	414.22
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	Midwest Fence-CC	Fence Supplies	92.25
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Schlosser	127.38
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Hockey Rink Supplies	18.99
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Leaf Blower Repair Items	15.58
0	01/17/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Door Stop	9.99
0	01/03/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Supplies	22.37
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	Ramy Turf Products-CC	Park Supplies	46.74
0	01/15/2019	P & R Contract Maintenance	Operating Supplies	Sign A Rama-CC	Engraved Bench Plaque	40.00
0	01/16/2019	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Benches	1,074.00
Operating Supplies Total:						2,545.37
0	01/22/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,374.10
0	01/22/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	298.94
0	01/03/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,420.05
0	01/03/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	134.13
PERA Employee Ded Total:						3,227.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,374.10
0	01/22/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	298.94
0	01/22/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	211.38
0	01/22/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	46.00
0	01/03/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	20.63
0	01/03/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,420.05
0	01/03/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	218.48
0	01/03/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	134.13
PERA Employer Share Total:						3,723.71
92059	01/22/2019	P & R Contract Maintenance	Professional Services	Mn Dept of Agriculture	Tree Care Registry Renewal-2019	27.50
92071	01/22/2019	P & R Contract Maintenance	Professional Services	Roselawn Cemetery	2019 Lease Payment	1.00
92004	01/16/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal	5,860.00
Professional Services Total:						5,888.50
0	01/22/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	190.13
0	01/22/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	1,002.64
0	01/03/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	115.69
0	01/03/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	959.23
State Income Tax Total:						2,267.69
91918	01/03/2019	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones Acct: 876644423	13.34
92007	01/16/2019	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	64.09
92007	01/16/2019	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	-146.95
Telephone Total:						-69.52
91974	01/16/2019	P & R Contract Maintenance	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-4th Quarter	152.85
Unemployment Insurance Total:						152.85
91937	01/03/2019	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	255.27
91937	01/03/2019	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	24.73
Union Dues Deduction Total:						280.00
0	01/03/2019	P & R Contract Maintenance	Utilities	Xcel Energy	Parks & Recreation	3,016.82



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	3,016.82
					Fund Total:	37,399.29
0	01/03/2019	Park Dedication Fund	Other Improvements	Fastenal-CC	Gloves	35.42
0	01/17/2019	Park Dedication Fund	Other Improvements	Gary Carlson Equip-CC	Toro Dingo	386.90
0	01/03/2019	Park Dedication Fund	Other Improvements	Menards-CC	Park Supplies	435.55
0	01/03/2019	Park Dedication Fund	Other Improvements	Menards-CC	Belt Sander	180.92
					Other Improvements Total:	1,038.79
					Fund Total:	1,038.79
0	01/16/2019	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	122.50
					Professional Services Total:	122.50
					Fund Total:	122.50
0	01/03/2019	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	361.78
					Federal Income Tax Total:	361.78
0	01/03/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	51.86
					FICA Employee Ded. Total:	51.86
0	01/03/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	51.86
					FICA Employers Share Total:	51.86
91935	01/03/2019	Police Grants	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	25.62
					HRA Employer Total:	25.62
0	01/03/2019	Police Grants	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	0.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	0.94
0	01/03/2019	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	37.53
					MN State Retirement Total:	37.53
0	01/03/2019	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	83.81
					MNDCP Def Comp Total:	83.81
0	01/03/2019	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	423.76
					PERA Employee Ded Total:	423.76
0	01/03/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	635.64
					PERA Employer Share Total:	635.64
0	01/03/2019	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	161.62
					State Income Tax Total:	161.62
0	01/03/2019	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.01.2019 Sergeant Ur	10.77
0	01/03/2019	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.01.2019 LELS 112 U	34.60
					Union Dues Deduction Total:	45.37
					Fund Total:	1,879.79
92005	01/16/2019	Police Forfeiture Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	21.75
					Operating Supplies Total:	21.75
0	01/15/2019	Police Forfeiture Fund	Professional Services	AT&T-CC	Burner Phones	80.34
92007	01/16/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
91927	01/03/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	50.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	200.37
					Fund Total:	222.12
0	01/17/2019	Police Vehicle Revolving	Minor Equipment	Cardiac Science-CC	CIP Equipment	165.60
0	01/17/2019	Police Vehicle Revolving	Minor Equipment	Tactical Gear-CC	Plate Carrier	67.15
					Minor Equipment Total:	232.75
0	01/17/2019	Police Vehicle Revolving	Operating Supplies	Advanced Graphix, Inc.	2015 Charger Unit Removal	120.00
0	01/03/2019	Police Vehicle Revolving	Operating Supplies	Justin Coffey Tact-CC	Tactical Supplies	58.34
0	01/17/2019	Police Vehicle Revolving	Operating Supplies	Kuiu Inc-CC	Uniform Supplies-Jackets	453.95
0	01/03/2019	Police Vehicle Revolving	Operating Supplies	Shop Corp-CC	Tactical Supplies	315.50
0	01/03/2019	Police Vehicle Revolving	Operating Supplies	Tactical Gear-CC	Tactical Supplies	128.08
					Operating Supplies Total:	1,075.87
91963	01/16/2019	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Squad Updating	12,647.62
91891	01/03/2019	Police Vehicle Revolving	Vehicles & Equipment	Mike Motors of Minnesota, Inc.	5 - 2018 DODGE CHARGER PURSU	24,353.00
					Vehicles & Equipment Total:	37,000.62
					Fund Total:	38,309.24
0	01/03/2019	Recreation Donations	Minor Equipment	Greg Fryer-CC	Rink Diagrams	100.00
0	01/16/2019	Recreation Donations	Minor Equipment	St. Croix Recreation Funplayground	Drinking Fountain Pedestal, Pet Foun	3,225.80
					Minor Equipment Total:	3,325.80
0	01/16/2019	Recreation Donations	Professional Services	St. Croix Recreation Funplayground	Benches	1,074.00
					Professional Services Total:	1,074.00
					Fund Total:	4,399.80
0	01/03/2019	Recreation Fund	Advertising	RAHS Girls Hockey-CC	Advertising	180.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Advertising Total:	180.38
0	01/03/2019	Recreation Fund	Conferences	Deborah Cash	Program Supplies Reimbursement	7.00
					Conferences Total:	7.00
91962	01/16/2019	Recreation Fund	Contract Maintenance	Harty Mechanical, Inc.	Dehumidification Unit Repair	285.47
92054	01/22/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-January 2019	1,138.00
91900	01/03/2019	Recreation Fund	Contract Maintenance	Mulcahy Company	Filters, Spark Rods	365.80
91900	01/03/2019	Recreation Fund	Contract Maintenance	Mulcahy Company	Hydrotherm Burner	280.17
0	01/17/2019	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	01/03/2019	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	01/16/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Boiler Service	943.95
0	01/03/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Ice Rink Service	443.95
					Contract Maintenance Total:	3,953.06
92054	01/22/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-January 2019	908.00
					Contract Maintenance Total:	908.00
0	01/22/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	3,679.60
0	01/22/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	1,663.99
0	01/03/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	4,355.53
0	01/03/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	393.55
					Federal Income Tax Total:	10,092.67
0	01/22/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	2,299.23
0	01/22/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,711.19
0	01/22/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	400.19
0	01/22/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	539.98
0	01/03/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	848.69
0	01/03/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	62.48
0	01/03/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	3,618.87
0	01/03/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	267.15
					FICA Employee Ded. Total:	9,747.78
0	01/22/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,711.19
0	01/22/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	2,299.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	400.19
0	01/22/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	539.98
0	01/03/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	267.15
0	01/03/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	62.48
0	01/03/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	3,618.87
0	01/03/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	848.69
FICA Employers Share Total:						9,747.78
91935	01/03/2019	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	1,267.82
91935	01/03/2019	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	109.46
HRA Employer Total:						1,377.28
0	01/22/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	119.80
0	01/22/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	380.20
0	01/03/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	449.95
0	01/03/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	51.88
ICMA Def Comp Total:						1,001.83
92014	01/17/2019	Recreation Fund	Memberships & Subscriptions	ASCAP, Inc.	Skating Center Music-2019	357.00
0	01/15/2019	Recreation Fund	Memberships & Subscriptions	When I Work-CC	Monthly Fee	49.00
0	01/17/2019	Recreation Fund	Memberships & Subscriptions	When I Work-CC	Monthly Charge	25.87
Memberships & Subscriptions Total:						431.87
0	01/22/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	348.60
0	01/22/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	106.92
0	01/03/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	32.55
0	01/03/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	372.10
MN State Retirement Total:						860.17
0	01/22/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	21.27
0	01/22/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	1,441.05
0	01/03/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	237.72
0	01/03/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	1,692.28
MNDCP Def Comp Total:						3,392.32
0	01/03/2019	Recreation Fund	Office Supplies	Amazon.com- CC	Camera Supplies	377.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/15/2019	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	39.98
0	01/17/2019	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	98.10
0	01/17/2019	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	7.99
0	01/03/2019	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	104.54
0	01/03/2019	Recreation Fund	Office Supplies	Presenta Plaque-CC	Plaques	129.99
Office Supplies Total:						758.19
0	01/17/2019	Recreation Fund	Operating Supplies	A Wish Come True-CC	Dance Costumes	602.84
0	01/03/2019	Recreation Fund	Operating Supplies	Altec Industries-CC	Directovalve	114.40
0	01/17/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Dance Costumes	95.88
0	01/17/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Dance Costumes	141.96
0	01/03/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Lapel Mic Connectors	58.61
91860	01/03/2019	Recreation Fund	Operating Supplies	Don Brill	Cord	205.00
91862	01/03/2019	Recreation Fund	Operating Supplies	Barbara Busch	Supplies Reimbursement	57.25
0	01/03/2019	Recreation Fund	Operating Supplies	Deborah Cash	Program Supplies Reimbursement	120.75
0	01/03/2019	Recreation Fund	Operating Supplies	Deborah Cash	Program Supplies Reimbursement	100.54
0	01/17/2019	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Costumes	2,757.12
0	01/03/2019	Recreation Fund	Operating Supplies	Crescent Electric-CC	Electrical Supplies	165.92
0	01/03/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Animal Food	10.27
91872	01/03/2019	Recreation Fund	Operating Supplies	Davis Lock & Safe Inc	Keys	23.00
0	01/15/2019	Recreation Fund	Operating Supplies	Davis Lock & Safe-CC	Keys	16.00
0	01/15/2019	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Tank	24.56
0	01/16/2019	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	252.45
0	01/17/2019	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	422.10
0	01/17/2019	Recreation Fund	Operating Supplies	Gold Medal Products-CC	Popcorn Maker Supplies	111.41
92023	01/17/2019	Recreation Fund	Operating Supplies	Groth Music	Big Band Supplies	256.50
0	01/15/2019	Recreation Fund	Operating Supplies	Guitar Center-CC	Projector Supplies	8.58
0	01/03/2019	Recreation Fund	Operating Supplies	Home Depot- CC	Oval Supplies	117.64
0	01/03/2019	Recreation Fund	Operating Supplies	Home Depot- CC	Strainers	16.00
0	01/15/2019	Recreation Fund	Operating Supplies	Home Depot	Key Safe	29.97
0	01/15/2019	Recreation Fund	Operating Supplies	Hubbell House-CC	Maywood Trip-Lunch	707.30
0	01/15/2019	Recreation Fund	Operating Supplies	Hubbell House-CC	Maywood Trip-Lunch	703.56
91884	01/03/2019	Recreation Fund	Operating Supplies	Kaiser Manufacturing, Inc.	Felt Spreader Towel	58.00
91888	01/03/2019	Recreation Fund	Operating Supplies	Kelli McClellan	Ice Show Costumes Reimbursement	154.70
0	01/17/2019	Recreation Fund	Operating Supplies	Michaels-CC	Cookies W/Santa Supplies	59.03
91897	01/03/2019	Recreation Fund	Operating Supplies	MN Industrial Battery, Inc.	80 Volt Industrial Battery	10,041.09
0	01/15/2019	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	55.78
0	01/03/2019	Recreation Fund	Operating Supplies	Olmstead County Historical Society	Adult Trip	2,425.00
0	01/15/2019	Recreation Fund	Operating Supplies	OTC Brands-CC	Cookies With Santa Supplies	32.20
0	01/17/2019	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	35.07
0	01/17/2019	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Concession Supplies	7.71
0	01/17/2019	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Concession Supplies	43.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Recreation Fund	Operating Supplies	Roseville Area Schools	Lamanating	12.00
0	01/03/2019	Recreation Fund	Operating Supplies	S & S Worldwide-CC	Craft Supplies	89.95
0	01/15/2019	Recreation Fund	Operating Supplies	Sedona Hummingbird-CC	Library Book	20.15
91915	01/03/2019	Recreation Fund	Operating Supplies	St. Paul Pioneer Press	Local Section, City Zone	172.00
0	01/03/2019	Recreation Fund	Operating Supplies	Star Tribune	HANC Advertising	114.00
0	01/03/2019	Recreation Fund	Operating Supplies	Target- CC	Halloween Supplies	129.04
0	01/03/2019	Recreation Fund	Operating Supplies	Target- CC	Velcro	8.47
91945	01/03/2019	Recreation Fund	Operating Supplies	Team Sideline, Inc.	Annual Dues	599.00
91925	01/03/2019	Recreation Fund	Operating Supplies	Bruce Ueland	Program Supplies Reimbursement	139.34
92003	01/16/2019	Recreation Fund	Operating Supplies	Universal Athletic Services, Inc.	Softballs	4,838.90
0	01/17/2019	Recreation Fund	Operating Supplies	Viking Electric -CC	Electric Supplies	22.69
0	01/03/2019	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	8.65
0	01/17/2019	Recreation Fund	Operating Supplies	Walmart-CC	Distilled Water	13.16
0	01/03/2019	Recreation Fund	Operating Supplies	Walmart-CC	Oval First Aid Supplies	31.77
0	01/03/2019	Recreation Fund	Operating Supplies	Walmart-CC	DYP Supplies, Organisation Supplies	108.15
0	01/03/2019	Recreation Fund	Operating Supplies	Walmart-CC	DYP Supplies, Organisation Supplies	99.95
0	01/03/2019	Recreation Fund	Operating Supplies	Walmart-CC	DYP Supplies, Organisation Supplies	71.01
0	01/17/2019	Recreation Fund	Operating Supplies	Weissman's Design-CC	Dance Costumes	2,741.76
Operating Supplies Total:						29,251.41
91918	01/03/2019	Recreation Fund	Other services	T Mobile	Cell Phones Acct: 876644423	13.34
Other services Total:						13.34
0	01/22/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	2,308 14
0	01/22/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,227 07
0	01/03/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	211 59
0	01/03/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 PERA Catcl	-242.42
0	01/03/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	3,054 23
PERA Employee Ded Total:						6,558.61
0	01/22/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	352 30
0	01/22/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	188 80
0	01/22/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,227 07
0	01/22/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	2,317 18
0	01/03/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	211 59
0	01/03/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	32 55
0	01/03/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	467 16
0	01/03/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 PERA Empl	-279.71
0	01/03/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	3,063 27



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	7,580.21
0	01/03/2019	Recreation Fund	Printing	Ecard Systems-CC	Savers Gift Card	203.57
0	01/03/2019	Recreation Fund	Printing	Paperwristbands-CC	Printing	83.70
					Printing Total:	287.27
91855	01/03/2019	Recreation Fund	Professional Services	Anderson Race Management	Race Directing	500.00
91955	01/16/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Monthly Cleaning-December	3,855.60
91867	01/03/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Twice Annual Deep Cleaning-Park Bt	1,500.00
91867	01/03/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Park Building Cleaning	3,855.60
91867	01/03/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Park Building Cleaning	3,855.60
0	01/17/2019	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	1,300.00
91898	01/03/2019	Recreation Fund	Professional Services	Derek Moss	Basketball Scorekeeping	48.00
91978	01/16/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	92.60
91978	01/16/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	43.80
91978	01/16/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	92.60
91899	01/03/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	136.40
91899	01/03/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	316.60
0	01/17/2019	Recreation Fund	Professional Services	MRPA-CC	Summer Entertainment	39.00
0	01/17/2019	Recreation Fund	Professional Services	MSU-CC	Job Fair	100.00
91905	01/03/2019	Recreation Fund	Professional Services	Bill Pringle	Basketball Scorekeeping	50.00
91908	01/03/2019	Recreation Fund	Professional Services	Joel Rodich	Basketball Scorekeeping	48.00
91912	01/03/2019	Recreation Fund	Professional Services	George Sigstad	Basketball Scorekeeping	50.00
91919	01/03/2019	Recreation Fund	Professional Services	Talonzale Thompson	Basketball Scorekeeping	48.00
					Professional Services Total:	15,931.80
0	01/03/2019	Recreation Fund	Rental	MN State Fair-CC	Space Rental	1,836.00
91989	01/16/2019	Recreation Fund	Rental	Roseville Area Schools-Attn: Kris F	Storage Space Lease	4,500.00
					Rental Total:	6,336.00
0	01/22/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	1,738.85
0	01/22/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	812.61
0	01/03/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	194.05
0	01/03/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	2,104.76
					State Income Tax Total:	4,850.27
91918	01/03/2019	Recreation Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	200.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92007	01/16/2019	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	100.57
					Telephone Total:	300.67
0	01/16/2019	Recreation Fund	Transportation	Deborah Cash	Mileage Reimbursement	310.11
					Transportation Total:	310.11
0	01/03/2019	Recreation Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2019 Sergeant Ur	1.85
91937	01/03/2019	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	93.22
91937	01/03/2019	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	11.78
					Union Dues Deduction Total:	106.85
91869	01/03/2019	Recreation Fund	Utilities	Comcast	Business Services	287.23
0	01/03/2019	Recreation Fund	Utilities	Xcel Energy	Skating Center	36,935.82
					Utilities Total:	37,223.05
					Fund Total:	151,207.92
0	01/16/2019	Recreation Improvements	PIP- John Rose Oval Condition	Stantec Consulting Services Inc.	Condition Assessment	6,130.50
					PIP- John Rose Oval Condition Total:	6,130.50
					Fund Total:	6,130.50
92076	01/22/2019	Risk Management	Professional Services	Stericycle, Inc.	Monthly Charge	242.81
					Professional Services Total:	242.81
91936	01/03/2019	Risk Management	Training	Integrated Loss Control, Inc	Safety services-2019	5,160.00
91910	01/03/2019	Risk Management	Training	Karen Schaffhausen	Yoga Instruction	495.00
					Training Total:	5,655.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						5,897.81
91969	01/16/2019	Sanitary Sewer	2018 Sanitary Sewer Lining	Lametti & Sons, Inc.	Liner Removal	17,415.05
92006	01/16/2019	Sanitary Sewer	2018 Sanitary Sewer Lining	Veit & Company, Inc.	Sanitary Sewer Lining Project	173,181.20
2018 Sanitary Sewer Lining Total:						190,596.25
91957	01/16/2019	Sanitary Sewer	Accounts Payable	MARVIN DAHLGREN	Refund Check	32.14
Accounts Payable Total:						32.14
0	01/16/2019	Sanitary Sewer	Building & Structures	American Engineering Testing, Inc.	Fernwood Lift Station	1,000.00
Building & Structures Total:						1,000.00
0	01/16/2019	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	151.67
0	01/16/2019	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	24.00
0	01/03/2019	Sanitary Sewer	Clothing	Jason Hill	Boots Reimbursement	216.75
0	01/03/2019	Sanitary Sewer	Clothing	Scott Wendel	Boots Reimbursement	75.15
Clothing Total:						467.57
91947	01/16/2019	Sanitary Sewer	Contract Maintenance	AE2S Construction, LLC	Cleveland Lift Station Service	226.00
Contract Maintenance Total:						226.00
0	01/19/2019	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	December 2018 UB Payments.com C	5,365.22
0	01/19/2019	Sanitary Sewer	Credit Card Fees	US Bank-Non Bank	December 2018 Terminal Charges	1,090.89
Credit Card Fees Total:						6,456.11
0	01/22/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	1,103.37
0	01/22/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	35.11
0	01/03/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	156.42
0	01/03/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	1,240.96
Federal Income Tax Total:						2,535.86
0	01/22/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	197.46
0	01/22/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	844.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	29.85
0	01/22/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	7.00
0	01/03/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	106.16
0	01/03/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	854.29
0	01/03/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	24.85
0	01/03/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	199.76
FICA Employee Ded. Total:						2,263.66
0	01/22/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	29.85
0	01/22/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	197.46
0	01/22/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	844.29
0	01/22/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	7.00
0	01/03/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	854.29
0	01/03/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	24.85
0	01/03/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	106.16
0	01/03/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	199.76
FICA Employers Share Total:						2,263.66
91935	01/03/2019	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	45.27
91935	01/03/2019	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	438.73
HRA Employer Total:						484.00
0	01/22/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	2.92
0	01/22/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	32.09
0	01/03/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	29.76
0	01/03/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	5.23
ICMA Def Comp Total:						70.00
91946	01/16/2019	Sanitary Sewer	Lounge Lift Station Upgrade	Advanced Engineering & Environm	SCADA Services	620.00
91858	01/03/2019	Sanitary Sewer	Lounge Lift Station Upgrade	Bolton & Menk, Inc.	Sanitary Sewer Lift Station	1,050.00
Lounge Lift Station Upgrade Total:						1,670.00
92063	01/22/2019	Sanitary Sewer	Memberships & Subscriptions	MWOA	Membership Dues-Fish, Coone	50.00
Memberships & Subscriptions Total:						50.00
92032	01/17/2019	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Water	262,513.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Metro Waste Control Board Total:						262,513.70
0	01/22/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	141.45
0	01/22/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	4.97
0	01/03/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	14.08
0	01/03/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	146.40
MN State Retirement Total:						306.90
0	01/22/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	7.99
0	01/22/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	120.26
0	01/03/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	12.56
0	01/03/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	115.68
MNDCP Def Comp Total:						256.49
0	01/16/2019	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	198.91
Office Supplies Total:						198.91
0	01/03/2019	Sanitary Sewer	Operating Supplies	Alex Air Apparatus, Inc.	X-Docks, Pressure Regulators	833.25
0	01/03/2019	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Platen San S/S Lid Only T Seal	675.00
0	01/17/2019	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Torch Kit	59.05
91923	01/03/2019	Sanitary Sewer	Operating Supplies	Tri State Bobcat, Inc	Saw, Wheel	750.00
Operating Supplies Total:						2,317.30
0	01/22/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	32.35
0	01/22/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	919.17
0	01/03/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	951.42
0	01/03/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	91.44
PERA Employee Ded Total:						1,994.38
0	01/22/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	4.97
0	01/22/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	32.35
0	01/22/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	141.45
0	01/22/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	919.17
0	01/03/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	951.42
0	01/03/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	146.40
0	01/03/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	14.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	91.44
					PERA Employer Share Total:	2,301.28
91964	01/16/2019	Sanitary Sewer	Postage	InfoSend, Inc.	December 2018 Billings	428.87
					Postage Total:	428.87
91932	01/03/2019	Sanitary Sewer	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment-January 2	1,469.13
0	01/16/2019	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	64.35
0	01/22/2019	Sanitary Sewer	Professional Services	Gopher State One Call	Facility Operator Fee-2019	16.67
91964	01/16/2019	Sanitary Sewer	Professional Services	InfoSend, Inc.	December 2018 Billings	164.73
92029	01/17/2019	Sanitary Sewer	Professional Services	KorTerra Inc.	KorWeb Mobile Fee	116.67
					Professional Services Total:	1,831.55
0	01/03/2019	Sanitary Sewer	Sanitary Sewer	City of Maplewood	4th Quarter Sanitary Sewer & Storm I	47,340.58
					Sanitary Sewer Total:	47,340.58
91946	01/16/2019	Sanitary Sewer	SCADA Radio Replacement	Advanced Engineering & Environm	Radio Procurement Assist Services	2,405.00
91946	01/16/2019	Sanitary Sewer	SCADA Radio Replacement	Advanced Engineering & Environm	SCADA Services	173.00
					SCADA Radio Replacement Total:	2,578.00
91973	01/16/2019	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	SAC Charges-December 2018	14,760.90
					Sewer SAC Charges Total:	14,760.90
0	01/22/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	570.33
0	01/22/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	18.48
0	01/03/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	628.20
0	01/03/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	78.75
					State Income Tax Total:	1,295.76
91918	01/03/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones Acct: 876644423	53.36
91918	01/03/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones Acct: 771707201	79.98
					Telephone Total:	133.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92061	01/22/2019	Sanitary Sewer	Training	MN Pollution Control Agency	System Operators Conference Registr	23.00
Training Total:						23.00
91937	01/03/2019	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	14.48
91937	01/03/2019	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	106.26
Union Dues Deduction Total:						120.74
Fund Total:						546,516.95
91957	01/16/2019	Solid Waste Recycle	Accounts Payable	MARVIN DAHLGREN	Refund Check	5.56
Accounts Payable Total:						5.56
0	01/22/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	101.77
0	01/03/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	18.50
0	01/03/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	118.77
Federal Income Tax Total:						239.04
0	01/22/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	15.78
0	01/22/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	67.47
0	01/03/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	68.32
0	01/03/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	15.97
0	01/03/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	10.64
0	01/03/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	2.50
FICA Employee Ded. Total:						180.68
0	01/22/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	15.78
0	01/22/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	67.47
0	01/03/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	10.64
0	01/03/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	15.97
0	01/03/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	68.32
0	01/03/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	2.50
FICA Employers Share Total:						180.68
0	01/22/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	10.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	1 03
0	01/03/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	11 12
MN State Retirement Total:						22.42
0	01/22/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	66 82
0	01/03/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	72 30
0	01/03/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	6 69
PERA Employee Ded Total:						145.81
0	01/22/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	66 82
0	01/22/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	10 27
0	01/03/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	6 69
0	01/03/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	1 03
0	01/03/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	11 12
0	01/03/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	72 30
PERA Employer Share Total:						168.23
0	01/16/2019	Solid Waste Recycle	Professional Services	Eureka Recycling	Revenue Share-Dec 2018	3,978.24
0	01/17/2019	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	37,915.49
Professional Services Total:						41,893.73
0	01/22/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	57.06
0	01/03/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	9.34
0	01/03/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	59.91
State Income Tax Total:						126.31
Fund Total:						42,962.46
91997	01/16/2019	St. Paul Port Authority	Due to Other Governments	St. Paul Port Authority	Remittance of 2018 PACE Assessmen	88,620.80
Due to Other Governments Total:						88,620.80
Fund Total:						88,620.80



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92006	01/16/2019	Storm Drainage	2018 Sanitary Sewer Lining	Veit & Company, Inc.	Sanitary Sewer Lining Project	42,750.00
					2018 Sanitary Sewer Lining Total:	42,750.00
91957	01/16/2019	Storm Drainage	Accounts Payable	MARVIN DAHLGREN	Refund Check	10.65
					Accounts Payable Total:	10.65
91947	01/16/2019	Storm Drainage	Contract Maintenance	AE2S Construction, LLC	St. Croix Motor Surge	1,599.39
					Contract Maintenance Total:	1,599.39
0	01/16/2019	Storm Drainage	Contractor Payments	T. A. Schifsky & Sons, Inc.	Larpenteur Avenue Sidewalk	15,057.85
					Contractor Payments Total:	15,057.85
0	01/22/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	81.28
0	01/22/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	1,105.98
0	01/03/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	151.43
0	01/03/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	1,070.72
					Federal Income Tax Total:	2,409.41
0	01/22/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	163.22
0	01/22/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	53.31
0	01/22/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	12.45
0	01/22/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	697.82
0	01/03/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	153.62
0	01/03/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	656.73
0	01/03/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	93.01
0	01/03/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	21.75
					FICA Employee Ded. Total:	1,851.91
0	01/22/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	163.22
0	01/22/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	53.31
0	01/22/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	12.45
0	01/22/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	697.82
0	01/03/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	153.62
0	01/03/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	93.01
0	01/03/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	656.73
0	01/03/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	21.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	1,851.91
91935	01/03/2019	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	167.16
91935	01/03/2019	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Emplc	16.59
					HRA Employer Total:	183.75
0	01/22/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	5.31
0	01/22/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	47.19
0	01/03/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	4.01
0	01/03/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	48.49
					ICMA Def Comp Total:	105.00
0	01/22/2019	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2019 Minnesota F	49.03
0	01/22/2019	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2019 Minnesota F	3.22
					Minnesota Benefit Ded Total:	52.25
0	01/22/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	9.14
0	01/22/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	113.04
0	01/03/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	11.49
0	01/03/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	110.50
					MN State Retirement Total:	244.17
0	01/22/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	0.32
0	01/22/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	63.15
0	01/03/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	6.29
0	01/03/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	57.22
					MNDCP Def Comp Total:	126.98
0	01/03/2019	Storm Drainage	Operating Supplies	Alex Air Apparatus, Inc.	X-Docks, Pressure Regulators	833.25
					Operating Supplies Total:	833.25
0	01/22/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	734.92
0	01/22/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	59.37
0	01/03/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	74.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	718.29
PERA Employee Ded Total:						1,587.13
0	01/22/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	59.37
0	01/22/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	113.04
0	01/22/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	734.92
0	01/22/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	9.14
0	01/03/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	110.50
0	01/03/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	718.29
0	01/03/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	11.49
0	01/03/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	74.55
PERA Employer Share Total:						1,831.30
91964	01/16/2019	Storm Drainage	Postage	InfoSend, Inc.	December 2018 Billings	428.87
Postage Total:						428.87
91932	01/03/2019	Storm Drainage	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment-January 2	1,469.14
0	01/16/2019	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	64.35
0	01/22/2019	Storm Drainage	Professional Services	Gopher State One Call	Facility Operator Fee-2019	16.67
92025	01/17/2019	Storm Drainage	Professional Services	HR Green, Inc.	Fairview Trunk System	3,461.00
91964	01/16/2019	Storm Drainage	Professional Services	InfoSend, Inc.	December 2018 Billings	164.72
92028	01/17/2019	Storm Drainage	Professional Services	Innovyze, Inc.	Infocare Renewal	2,100.00
92029	01/17/2019	Storm Drainage	Professional Services	KorTerra Inc.	KorWeb Mobile Fee	116.66
91941	01/03/2019	Storm Drainage	Professional Services	Metro Watershed Partners	Membership Dues-2019	2,500.00
Professional Services Total:						9,892.54
91923	01/03/2019	Storm Drainage	Rental	Tri State Bobcat, Inc	Bobcat Skid-Steer Loader	7,500.00
Rental Total:						7,500.00
0	01/22/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	527.12
0	01/22/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	37.52
0	01/03/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	71.46
0	01/03/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	501.41
State Income Tax Total:						1,137.51
0	01/03/2019	Storm Drainage	Storm Drainage Fees	City of Maplewood	4th Quarter Sanitary Sewer & Storm l	6,172.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Storm Drainage Fees Total:	6,172.61
91918	01/03/2019	Storm Drainage	Telephone	T Mobile	Cell Phones Acct: 876644423	53.36
					Telephone Total:	53.36
91937	01/03/2019	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	10.89
91937	01/03/2019	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	78.83
					Union Dues Deduction Total:	89.72
0	01/03/2019	Storm Drainage	Utilities	Xcel Energy	Storm Lift Stations	1,048.81
					Utilities Total:	1,048.81
91946	01/16/2019	Storm Drainage	Walsh Lake Lift St Repl	Advanced Engineering & Environm	SCADA Services	372.00
					Walsh Lake Lift St Repl Total:	372.00
					Fund Total:	97,190.37
91977	01/16/2019	Street Construction	2018 PMP	MN Dept of Transportation	Plant Inspection, Traffic Signal Maint	342.88
91992	01/16/2019	Street Construction	2018 PMP	Sandstrom Land Management, LLC	Sump Grinding at Ferris & County Rc	450.00
					2018 PMP Total:	792.88
0	01/16/2019	Street Construction	Contractor Payments	T. A. Schifsky & Sons, Inc.	Larpenteur Avenue Sidewalk	26,768.00
					Contractor Payments Total:	26,768.00
					Fund Total:	27,560.88
0	01/22/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	503.48
0	01/03/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	63.11
0	01/03/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	409.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						975.91
0	01/22/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	108.17
0	01/22/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	462.58
0	01/03/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	60.61
0	01/03/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	14.18
0	01/03/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	389.96
0	01/03/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	91.19
FICA Employee Ded. Total:						1,126.69
0	01/22/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	462.58
0	01/22/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	108.17
0	01/03/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	389.96
0	01/03/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	14.18
0	01/03/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	91.19
0	01/03/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	60.61
FICA Employers Share Total:						1,126.69
91935	01/03/2019	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	16.59
91935	01/03/2019	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	144.91
HRA Employer Total:						161.50
0	01/22/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	74.65
0	01/03/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	65.23
0	01/03/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	7.47
MN State Retirement Total:						147.35
0	01/22/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	310.00
0	01/03/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	32.83
0	01/03/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	277.18
MNDCP Def Comp Total:						620.01
0	01/22/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	485.19
0	01/03/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	48.52
0	01/03/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	423.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	957.66
0	01/22/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	74.65
0	01/22/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	485.19
0	01/03/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	48.52
0	01/03/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	7.47
0	01/03/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	65.23
0	01/03/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	423.95
					PERA Employer Share Total:	1,105.01
91951	01/16/2019	Telecommunications	Printing	Bolger Inc.	City News Mailing-Jan/Feb	5,383.90
					Printing Total:	5,383.90
0	01/22/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	270.30
0	01/03/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	34.57
0	01/03/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	226.13
					State Income Tax Total:	531.00
0	01/03/2019	Telecommunications	Transportation	Carolyn Curti	Mileage Reimbursement	53.96
					Transportation Total:	53.96
					Fund Total:	12,189.68
92047	01/22/2019	TIF #18 Sienna Green	Contractor Payments	Aeon	2nd Half TIF Payment - 2018	47,530.61
					Contractor Payments Total:	47,530.61
					Fund Total:	47,530.61
92067	01/22/2019	TIF #19 Applewood Point II	Contractor Payments	PFI II, LLC	2nd Half TIF Payment-2018	109,215.57
					Contractor Payments Total:	109,215.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						109,215.57
91885	01/03/2019	TIF District #17-Twin Lakes	General Twin Lakes HSS Expense	Kennedy & Graven, Chartered	Legal Services-PIK Environmental R	465.50
General Twin Lakes HSS Expense Total:						465.50
Fund Total:						465.50
92008	01/17/2019	Water Fund	Accounts Payable	ALLEN ABEL	Refund Check	56.50
91856	01/03/2019	Water Fund	Accounts Payable	JOHN BAUMANN	Refund Check	191.59
91871	01/03/2019	Water Fund	Accounts Payable	CTW GROUP INC.	Refund Check	41.97
91957	01/16/2019	Water Fund	Accounts Payable	MARVIN DAHLGREN	Refund Check	162.24
91874	01/03/2019	Water Fund	Accounts Payable	LORI ENGSTROM	Refund Check	121.60
91875	01/03/2019	Water Fund	Accounts Payable	ROGER ETTTEL	Refund Check	31.72
91876	01/03/2019	Water Fund	Accounts Payable	JONATHAN FINANGER	Refund Check	78.50
91877	01/03/2019	Water Fund	Accounts Payable	SANTOSH GURUNG	Refund Check	88.58
92024	01/17/2019	Water Fund	Accounts Payable	HEATHER HANDLEY	Refund Check	146.79
91879	01/03/2019	Water Fund	Accounts Payable	PATRICIA & CHARLES HANLON	Refund Check	165.30
91880	01/03/2019	Water Fund	Accounts Payable	LAWRENCE HARMS	Refund Check	9.13
91881	01/03/2019	Water Fund	Accounts Payable	BERNICE HENDRICKSON	Refund Check	37.34
91883	01/03/2019	Water Fund	Accounts Payable	KATHRYN JENSEN	Refund Check	186.63
91886	01/03/2019	Water Fund	Accounts Payable	HENRY LANGEVIN	Refund Check	62.43
92030	01/17/2019	Water Fund	Accounts Payable	JAIRO LAUREANO CAMPOS	Refund Check	123.07
92035	01/17/2019	Water Fund	Accounts Payable	OLTA HOLDINGS	Refund Check	153.35
91902	01/03/2019	Water Fund	Accounts Payable	DAN PEKA	Refund Check	38.86
92037	01/17/2019	Water Fund	Accounts Payable	ELSIE ROHRBACHER	Refund Check	102.20
92038	01/17/2019	Water Fund	Accounts Payable	BRIDGET SABATKE	Refund Check	86.86
91909	01/03/2019	Water Fund	Accounts Payable	LLOYD SAPP	Refund Check	188.75
91914	01/03/2019	Water Fund	Accounts Payable	DAVID SMITH	Refund Check	69.78
92040	01/17/2019	Water Fund	Accounts Payable	RON & JILL SMOTHERS	Refund Check	104.44
92041	01/17/2019	Water Fund	Accounts Payable	ZHUO & JIA SONG & LIU	Refund Check	60.55
91917	01/03/2019	Water Fund	Accounts Payable	NICHOLAS SWENDRA	Refund Check	107.79
92042	01/17/2019	Water Fund	Accounts Payable	STANELY & MARY JO THEIS	Refund Check	64.40
92043	01/17/2019	Water Fund	Accounts Payable	CHING VANG	Refund Check	130.85
91930	01/03/2019	Water Fund	Accounts Payable	CALVIN WILSON	Refund Check	77.40
92044	01/17/2019	Water Fund	Accounts Payable	WRI PROPERTY MGMT	Refund Check	95.08
91931	01/03/2019	Water Fund	Accounts Payable	WRI PROPERTY MGMT	Refund Check	95.39
92045	01/17/2019	Water Fund	Accounts Payable	ONG XIONG	Refund Check	143.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Accounts Payable Total:	3,022.81
0	01/03/2019	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	166.51
					Clothing Total:	166.51
0	01/22/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	70.69
0	01/22/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Federal Incc	1,393.81
0	01/03/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	232.28
0	01/03/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Federal Incc	1,566.17
					Federal Income Tax Total:	3,262.95
0	01/22/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	60.17
0	01/22/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	243.26
0	01/22/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	14.06
0	01/22/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,040.22
0	01/03/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	155.17
0	01/03/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	246.22
0	01/03/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,052.61
0	01/03/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	36.27
					FICA Employee Ded. Total:	2,847.98
0	01/22/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	243.26
0	01/22/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	60.17
0	01/22/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 Medicare E	14.06
0	01/22/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2019 FICA Empl	1,040.22
0	01/03/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	1,052.61
0	01/03/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	246.22
0	01/03/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 Medicare E	36.27
0	01/03/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2019 FICA Empl	155.17
					FICA Employers Share Total:	2,847.98
91935	01/03/2019	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	22.66
91935	01/03/2019	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2019 HRA Empl	217.84
					HRA Employer Total:	240.50
0	01/22/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2019 ICMA Defe	59.58



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/22/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.01.2019 ICMA Defe	5.41
0	01/03/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	55.26
0	01/03/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2019 ICMA Defe	9.75
ICMA Def Comp Total:						130.00
0	01/22/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	10.04
0	01/22/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2019 Post Emplo	165.68
0	01/03/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	16.45
0	01/03/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2019 Post Emplo	176.76
MN State Retirement Total:						368.93
0	01/22/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	16.48
0	01/22/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2019 MNDCP De	287.27
0	01/03/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	270.86
0	01/03/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2019 MNDCP De	32.91
MNDCP Def Comp Total:						607.52
0	01/03/2019	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Road Base	773.55
0	01/03/2019	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Select Granular	3,026.79
0	01/03/2019	Water Fund	Operating Supplies	Alex Air Apparatus, Inc.	X-Docks, Pressure Regulators	833.25
0	01/15/2019	Water Fund	Operating Supplies	Amazon.com- CC	BTU Weed Burner	133.05
0	01/17/2019	Water Fund	Operating Supplies	Best Buy- CC	Radio Harness	110.55
92049	01/22/2019	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Waterbreak Supplies	545.00
91863	01/03/2019	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Waterbreak Patch Supplies	1,084.50
91863	01/03/2019	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Waterbreak Patch Supplies	918.00
0	01/17/2019	Water Fund	Operating Supplies	Dick's Sporting Goods-CC	Water	32.20
0	01/17/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,308.30
0	01/17/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	18.70
0	01/17/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	627.06
0	01/17/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	159.49
0	01/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Gaskets	63.00
0	01/03/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,030.79
0	01/17/2019	Water Fund	Operating Supplies	Gas N Go-CC	Butane	3.20
0	01/17/2019	Water Fund	Operating Supplies	General Industrial Supply Co.	Color Knit Rags	19.99
0	01/15/2019	Water Fund	Operating Supplies	Harbor Freight Tools-CC	Water Supplies	14.47
0	01/03/2019	Water Fund	Operating Supplies	Harbor Freight Tools-CC	Tools	21.46
0	01/15/2019	Water Fund	Operating Supplies	Home Depot- CC	Water Supplies	179.00
0	01/03/2019	Water Fund	Operating Supplies	Marathon Oil-CC	Fuel	41.85
0	01/15/2019	Water Fund	Operating Supplies	Menards-CC	Water Supplies	31.52
0	01/17/2019	Water Fund	Operating Supplies	Menards-CC	Iddor Cords, Cord Cover	95.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/03/2019	Water Fund	Operating Supplies	Menards-CC	Tank Gauge, Gas Cylinder	117.27
0	01/15/2019	Water Fund	Operating Supplies	Mills Fleet Farm-CC	Water Supplies	19.13
0	01/17/2019	Water Fund	Operating Supplies	Mills Fleet Farm-CC	Valve	21.79
0	01/03/2019	Water Fund	Operating Supplies	Mills Fleet Farm-CC	Paint Supplies	12.88
0	01/15/2019	Water Fund	Operating Supplies	North Hgts Hardware Hank-CC	Water Supplies	4.08
0	01/17/2019	Water Fund	Operating Supplies	Northern Tool & Equip- CC	Tools	9.98
0	01/17/2019	Water Fund	Operating Supplies	Parking Ramp-CC	Parking	1.50
91981	01/16/2019	Water Fund	Operating Supplies	Plaisted Co	Waterbreak Spoils Dump Charge	1,800.00
92074	01/22/2019	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Waterbreak Spoils Hauling	2,362.50
91911	01/03/2019	Water Fund	Operating Supplies	Shaw Trucking, Inc.	Waterbreak Material	4,908.75
0	01/03/2019	Water Fund	Operating Supplies	SR Harris Fabric Outlet-CC	Fabric	12.09
0	01/03/2019	Water Fund	Operating Supplies	SR Harris Fabric Outlet-CC	Fabric	20.00
0	01/15/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Shovel, Pipe Thread, Brush	56.43
0	01/15/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Water Supplies	4.98
0	01/17/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Shop Supplies	21.99
0	01/03/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Hooks	9.99
0	01/03/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	34.95
0	01/03/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Lighting Supplies	35.97
0	01/03/2019	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Plumbing Supplies	26.81
91923	01/03/2019	Water Fund	Operating Supplies	Tri State Bobcat, Inc	Saw, Wheel	750.00
0	01/17/2019	Water Fund	Operating Supplies	USA Blue Book-CC	Blue Book	90.13
0	01/15/2019	Water Fund	Operating Supplies	Verizon-CC	Cell Phone Supplies	33.81
0	01/03/2019	Water Fund	Operating Supplies	Verizon-CC	Cell Phone Supplies	37.57
Operating Supplies Total:						22,463.62
0	01/22/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	65 14
0	01/22/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,077 17
0	01/03/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	106 91
0	01/03/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,149 18
PERA Employee Ded Total:						2,398.40
0	01/22/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	10 04
0	01/22/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera additio	165 68
0	01/22/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	65 14
0	01/22/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2019 Pera Emplo	1,077 17
0	01/03/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	176 76
0	01/03/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	106 91
0	01/03/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera additio	16 45
0	01/03/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2019 Pera Emplo	1,149 18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	2,767.33
91964	01/16/2019	Water Fund	Postage	InfoSend, Inc.	December 2018 Billings	428.87
					Postage Total:	428.87
91932	01/03/2019	Water Fund	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment-January 2	1,469.13
0	01/16/2019	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	64.35
0	01/22/2019	Water Fund	Professional Services	Gopher State One Call	Facility Operator Fee-2019	16.66
91961	01/16/2019	Water Fund	Professional Services	GovDeals, Inc.	Emergency Generator	750.00
91964	01/16/2019	Water Fund	Professional Services	InfoSend, Inc.	December 2018 Billings	164.73
92029	01/17/2019	Water Fund	Professional Services	KorTerra Inc.	KorWeb Mobile Fee	116.67
92002	01/16/2019	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-February Samples	600.00
92002	01/16/2019	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-December Sample	600.00
91929	01/03/2019	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	680.71
					Professional Services Total:	4,462.25
91906	01/03/2019	Water Fund	Rental	Railroad Management Co. III, LLC	Water Pipeline Crossing	235.41
91906	01/03/2019	Water Fund	Rental	Railroad Management Co. III, LLC	Sanitary Sewer Pipeline	235.41
					Rental Total:	470.82
91998	01/16/2019	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	296,562.52
					St. Paul Water Total:	296,562.52
0	01/22/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	675.10
0	01/22/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2019 State Incom	37.24
0	01/03/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	760.93
0	01/03/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2019 State Incom	113.79
					State Income Tax Total:	1,587.06
91896	01/03/2019	Water Fund	State surcharge - Water	MN Dept of Health-Drinking Water	Water Supply Service Connection Fee	16,380.18
					State surcharge - Water Total:	16,380.18
91918	01/03/2019	Water Fund	Telephone	T Mobile	Cell Phones Acct: 876644423	110.80

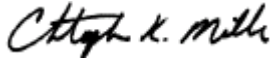
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	110.80
91937	01/03/2019	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	25.96
91937	01/03/2019	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2019 IOUE Unioi	168.30
					Union Dues Deduction Total:	194.26
91946	01/16/2019	Water Fund	Water Booster St. Ph. 2	Advanced Engineering & Environm	Booster Station Rehab Phase 2	1,942.95
91853	01/03/2019	Water Fund	Water Booster St. Ph. 2	Advanced Engineering & Environm	Booster Station Rehab	8,817.25
					Water Booster St. Ph. 2 Total:	10,760.20
91946	01/16/2019	Water Fund	Water Model - Phase 2	Advanced Engineering & Environm	Water Modeling Phase 2	6,458.00
					Water Model - Phase 2 Total:	6,458.00
					Fund Total:	378,539.49
91993	01/16/2019	Workers Compensation	Fire Department Claims	SFM	Work Comp Administration	8.67
91993	01/16/2019	Workers Compensation	Fire Department Claims	SFM	Work Comp Administration	1,154.00
					Fire Department Claims Total:	1,162.67
91976	01/16/2019	Workers Compensation	Insurance	MN Dept of Labor and Industry	Special Comp Fund Assessment	16,515.82
0	01/22/2019	Workers Compensation	Insurance	WCRA	Work Comp. Administration	5,289.75
					Insurance Total:	21,805.57
91993	01/16/2019	Workers Compensation	Parks & Recreation Claims	SFM	Work Comp Administration	203.35
91993	01/16/2019	Workers Compensation	Parks & Recreation Claims	SFM	Work Comp Administration	388.00
					Parks & Recreation Claims Total:	591.35
91993	01/16/2019	Workers Compensation	Police Patrol Claims	SFM	Work Comp Administration	9.86
					Police Patrol Claims Total:	9.86
91993	01/16/2019	Workers Compensation	Professional Services	SFM	Work Comp Administration	22.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	22.00
91993	01/16/2019	Workers Compensation	Public Works Admin. Claims	SFM	Work Comp Administration	6.23
91993	01/16/2019	Workers Compensation	Public Works Admin. Claims	SFM	Work Comp Administration	189.00
					Public Works Admin. Claims Total:	195.23
					Fund Total:	23,786.68
					Report Total:	2,703,346.73

  
**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **9.b**

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny 1 Temporary Gambling Permit.

1 **BACKGROUND**

2 Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the  
3 City Council for approval. The following applications are submitted for consideration:

4  
5 **Temporary Gambling Permit**

6 Parkview Center School PTSA  
7 701 W. County Road B  
8 Roseville, MN 55113

9  
10 The Parkview PTSA will be hosting an event on March 29<sup>th</sup> at Parkview Center School located at 701 W.  
11 County Rd B. They will having Bingo and a Raffle. They have been issued permits in the past without  
12 issues.

13  
14  
15 **POLICY OBJECTIVE**

16 Required by City Code

17 **FINANCIAL IMPACTS**

18 The correct fees were paid to the City at the time the application(s) were made.

19 **STAFF RECOMMENDATION**

20 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements.  
21 Staff recommends approval of the license(s).

22 **REQUESTED COUNCIL ACTION**

23 Motion to approve the Temporary Gambling Permit..

Prepared by: Chris Miller, Finance Director  
Attachment: A: Applications

## MINNESOTA LAWFUL GAMBLING

**LG220 Application for Exempt Permit**11/17  
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Parkview Center School PTSA

Previous Gambling Permit Number: X-34418-18-010

Minnesota Tax ID Number, if any: 8013071

Federal Employer ID Number (FEIN), if any: 41-6003439

Mailing Address: 701 West County Road B

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Kelly Skare-Klecker

CEO Daytime Phone: 651.437.4387 CEO Email: kellyklecker@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): cheryl.newman@isd623.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Parkview Center School

Physical Address (do not use P.O. box): 701 West County Road B, Roseville, MN

Check one:

City: Roseville Zip: 55113 County: Ramsey

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 29, 2019

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Kelly Skare-Klecker* Date: 1/8/19

(Signature must be CEO's signature; designee may not sign)

Print Name: Kelly Skare-Klecker

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Internal Revenue Service

Department of the Treasury  
P. O. Box 2508  
Cincinnati, OH 45201

Date: November 28, 2005

ROSEVILLE SCHOOLS  
IND SCHOOL DIST NO 623  
1251 COUNTY RD B2 W  
ROSEVILLE MN 55113-3205 519

Person to Contact:  
Ms. K. Hilson 31-07340  
Customer Service Representative  
Toll Free Telephone Number:  
877-829-5500  
Federal Identification Number:  
41-6003439

Dear Sir or Madam:

This is in response to your request of November 28, 2005, regarding your organization's federal tax status.

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not generally subject to federal income taxation. If, however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:  
"...income derived from ... the exercise of any essential governmental function and accruing to a State or any political subdivision thereof ..."

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income is excluded under section 115. In addition, your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115 by following the procedures specified in Rev. Proc. 2002-1 or its successor.

Your organization may also qualify for exemption from federal income tax as an organization described in section 501(c)(3) of the Code. If the organization is an entity separate from the state, county, or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would qualify under section 501(c)(3). To apply for exemption, complete Form 1023 and pay the required user fee.

ROSEVILLE SCHOOLS  
41-6003439

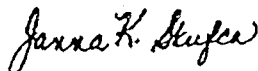
Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your organization is applying for a grant from a private foundation, the foundation may be requesting certain information from your organization because of the restrictions imposed by the Code on such foundations. One such restriction imposes a tax on private foundations that make any "taxable expenditures." Under section 4945(d) and (h) of the Code, "taxable expenditures" include (1) any grant to an organization (unless excepted), unless the foundation exercises "expenditure responsibility" with respect to the grant; and (2) any expenditure for non-charitable purposes. Under section 4942 of the Code, private foundations must also distribute certain amounts for charitable purposes each year--"qualifying distributions"--or incur a tax on the undistributed amount. "Qualifying distributions" include certain amounts paid to accomplish charitable purposes.

Private foundation grants to governmental units for public or charitable purposes are not taxable expenditures under these provisions, regardless of whether the foundation exercises "expenditure responsibility." Under section 53.4945-5(a)(4)(ii) of the Foundation and Similar Excise Tax Regulations, expenditure responsibility is not required for grants for charitable purposes to governmental units (as defined in section 170(c)(1) of the code). Similarly, grants to governmental units for public purposes are "qualifying distributions", under section 53.4942(a)-3(a) of the regulations; and, if they are for charitable purposes, will not be taxable expenditures, under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Because of these restrictions, some private foundations require grant applicants to submit a letter from the Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required to be relieved from the restrictions described above, when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

We believe this general information will be of assistance to your organization. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

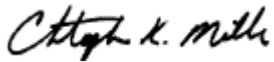


Janna K. Skufca, Director, TE/GE  
Customer Account Services

  
**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **9.c**

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$5,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

*Attachment B* includes a summary-to-date of the CIP purchases for 2019.

**POLICY OBJECTIVE**

Required under City Code 103.05.

**FINANCIAL IMPACTS**

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

**STAFF RECOMMENDATION**

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

**REQUESTED COUNCIL ACTION**

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director  
Attachments: A1: Over \$5,000 Items for Purchase or Sale/Trade-in  
A2: CIP Project/Initiative summary  
B: 2019 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Engineering	CES Imaging	Large-format plotter/scanner	(a)	\$ 10,000.00	\$ 7,785.00	CIP
Info Technology	Davenport Group	Storage Area Network	(b)	95,000.00	29,693.00	CIP
Council	Intereum	Council Chamber Chairx	(c)	-	5,548.98	N/A
Facilities	Intereum	Willow Conf. Room Furniture	(d)	30,000.00	18,244.98	CIP

**Key**

- (a) Replaces existing plotter/scanner
- (b) Includes eight replacement storage servers for Metro I-Net Use.  
Roseville's share is \$26,693.
- (c) Includes the purchase of nine chairs for the City Council Chambers.
- (d) Includes 10 tables and 18 chairs for the new Willow Conference Room.  
Budget funding was from the 2018 CIP heldover to 2019.

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
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2019  
Capital Improvement Plan  
Project / Initiative Summary

Presented to the City Council July 16, 2018

Department/Division: Public Works / Engineering  
Project/Initiative Title: Equipment Replacement  
Total Estimated Cost: \$10,000  
Funding Source: PW Vehicle and Equipment Fund (*Property Taxes*)  
Annual Operating Budget Impact: N/A

Project/Initiative Description:

The existing large format scanner/copier, originally purchased in 2012, is scheduled for replacement in 2019. The new printer/scanner will allow staff to be more efficient and print out higher quality items. This printer is used by several departments on a regular basis including Parks and Recreation and Community Development

Location:

Not applicable.

Department/Division: Information Technology Division  
Project/Initiative Title: Network Infrastructure  
Total Estimated Cost: \$210,900  
Funding Source: Information Technology Equipment Fund (*property tax*)  
Annual Operating Budget Impact: N/A

Project/Initiative Description:

The City generally replaces various network infrastructure components on a 5-10 year replacement cycle depending on the component. The components include network switches, routers, UPS devices, wireless access points (Wi-Fi), servers, and file storage units.

Location:

Not applicable.

## 2018 Capital Improvement Plan

### Project/Initiative Summary

Department/Division:	General Facilities: City Hall
Project/Initiative Title:	City Hall Painting and Furniture Replacement
Total Estimated Cost:	\$45,000
Funding Source:	General Facilities Fund ( <i>Property Tax</i> )
Annual Operating Budget Impact:	N/A

#### Project/Initiative Description:

The Building Maintenance CIP has money identified in 2017 (\$30,000) and 2018 (\$30,000) for furniture replacement and wall painting. Over these two years staff will be replacing much of the furniture in the public spaces of City Hall (conference rooms, hallways and sitting areas) as much of this furniture predates the expansion of City Hall in 2003 and is showing significant wear and tear. Also, many of the walls in the public areas and some in the office areas will be painted in 2018 to cover up several years of scuff marks and general wear and tear.

#### Location:

Not applicable.



**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 22, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>Administration</b>					
N/A		\$ -	\$ -	\$ -	\$ -
<b>Finance</b>					
Software Acquisition	10/22/2018	45,000	70,000	-	70,000
<b>Central Services</b>					
Copier & Postage Machine Lease		-	82,000	-	82,000
<b>Police</b>					
Marked Squad Car Replacements	1/14/2019	118,865	165,000	-	165,000
Unmarked Vehicle Replacement	1/14/2018	25,702	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	-	21,680
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	-	9,350
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/14/2019	28,210	26,000	-	26,000
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
<b>Fire</b>					
Medic Unit		-	105,000	-	105,000
Apparatus IT Equipment		-	26,000	-	26,000
Portable and mobile radios		-	20,000	-	20,000
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
<b>Public Works</b>					
#109 Dump Truck	1/7/2019	195,363	200,000	-	200,000
#143 Portable Line Striper		-	10,000	-	10,000
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	-	8,000
Street Signs		-	10,000	-	10,000
Large Format Scanner	1/28/2019	7,785	10,000	-	10,000
Tire Changer	1/7/2019	13,839	15,000	-	15,000
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
<b>Parks &amp; Recreation</b>					
#510 Water Truck		-	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 22, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>General Facility Improvements</b>					
Makeup Air Units (Maint)		-	90,000	-	90,000
Alertron Controls (Maint)		-	20,000	-	20,000
Flooring (Maint.)		-	15,000	-	15,000
Roof Rehab/Replace (Park Maint.)		-	120,000	-	120,000
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
<b>Information Technology</b>					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)	1/28/2019	26,693	95,000	-	95,000
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
<b>Park Improvements</b>					
Playground Areas		-	125,000	-	125,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	40,000	-	40,000
<b>Street Improvements</b>					
Mill & Overlay		-	1,100,000	-	1,100,000
<b>Street Lighting</b>					
Signal Pole Painting		-	20,000	-	20,000
<b>Pathways &amp; Parking Lots</b>					
General Repairs/Improvements		-	180,000	-	180,000
City Hall Parking Lot		-	500,000	-	500,000
Nature Center Parking Lot		-	20,000	-	20,000
<b>Communications</b>					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
<b>License Center</b>					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	-	-
<b>Community Development</b>					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	-	2,500
Office Furniture		-	1,000	-	1,000

**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 22, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>MSA Streets</b>					
General MSA Improvements		-	770,000	-	770,000
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
<b>Water</b>					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	26,850	13,150
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Asset Management System		-	30,000	-	30,000
Replace Water Tower Fence		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	-	900,000
Water main replacement		-	100,000	-	100,000
<b>Sanitary Sewer</b>					
Water Truck		-	60,000	-	60,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	-	540,000
Sewer main repairs		-	900,000	-	900,000
I & I reduction		-	30,000	-	30,000
<b>Storm Sewer</b>					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	-	65,000
#122 Wheel Loader	10/22/2018	217,223	220,000	-	220,000
#130 Steamer		-	20,000	-	20,000
#165 5-ton Trailer		-	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	-	400,000
<b>Golf Course</b>					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$ 26,850	\$9,597,855

  
**REQUEST FOR COUNCIL ACTION**

Date: **1/28/2019**  
Item No.: **9.d**

Department Approval

City Manager Approval



Item Description: Approve the 2019-2021 Labor Agreements between the City of Roseville and International Union of Operating Engineers Local No. 49 and Law Enforcement Labor Services, Inc. Local 431

**BACKGROUND**

The City of Roseville has five collective bargaining units. The City works with representatives of each unit to negotiate the terms of an agreement which lay out conditions of employment. This agreement is then brought to the respective union members for a vote, and sent to the City Council for review, discussion and approval. Of those five bargaining units, four contracts expired at the end of 2018.

The five bargaining units are as follows:

1. International Association of Fire Fighters (IAFF) – contract term ending 12/31/20
2. International Union of Operating Engineers (IUOE) – contract term ending 12/31/18
3. Law Enforcement Labor Union (LELS-Officers ) – contract term ending 12/31/18
4. Law Enforcement Labor Union (LELS -Sergeants) – contract term ending 12/31/18
5. Law Enforcement Labor Union (LELS -Lieutenants) – new union certified in 2018

At this time, staff is asking Council to consider the draft contracts for the following two unions whose members have voted to accept the proposed terms and conditions.

- IUOE
- LELS –Lieutenants

The International Union of Operating Engineers (IUOE) Local 49 represents the city’s employees in the following classifications:

- Working Foreman
- Mechanic
- Maintenance II
- Ice Arena Maintenance

Law Enforcement Labor Services represents the city’s (3) employees in the classification of Police Lieutenant. This was a newly certified union in 2018 and therefore will be the first contract with this bargaining unit.

As part of the negotiation process, staff and union representatives looked at both internal and

external market comparisons regarding wages and benefits. City staff and union members from both bargaining units have found common ground for a settlement on a contract that spans three years. The membership has voted to accept the contract terms with implementation effective upon City Council approval. The following are the substantive changes to the current terms:

Terms of the Contract for Local 49

*Union members voted at accept the terms and conditions of the tentative contract on November 29, 2018.*

- **Contract Duration:** Term of 3 years from 1/1/2019 – 12/31/2021
- **Wages:** Cost of Living adjustment of 3.0% in 2019, 2020, and 2021 for all classifications. This is the same COLA approved for all other City employees in 2019.
- **Standby Pay:** Policy developed to address staff who occasionally spend time troubleshooting an issue over the phone without responding on-site. Reimbursement may include up to 2 hours of overtime with approval by Superintendent and/or Director.
- **Insurance:** City contribution equal to that of non-union employees.
- **Memorandums of Understanding:** Various MOUs regarding Post Employment Health Account, and Career Development Plan intentions to discuss.

Terms of the Contract for Local 431 (New Contract)

*Union members voted at accept the terms and conditions of the tentative contract on December 20, 2018. This contract follows terms and conditions that are similar to the other Police union contracts with certain provisions that address the supervisory capacity of union members.*

- **Contract Duration:** Term of 3 years from 1/1/2019 – 12/31/2021
- **Wages:** Cost of Living adjustment of 3.0% in 2019, 2020, and 2021. This is the same COLA approved for all other City employees in 2019.
- **Emergent Call Back Time:** Definition and parameters established.
- **Insurance:** City contribution equal to that of non-union employees.
- **Memorandum of Understanding:** Regarding Post Employment Health Account.

**POLICY OBJECTIVE**

Each year the City budgets wage and benefit adjustments for all employees. The adjustments stem from the best information known or anticipated from the metro labor market, labor settlements and consumer price indexing.

The City’s compensation policy objectives include:

**Internal Equity** - maintaining a compensation and benefit package that is as consistent as possible between the City’s five union and two non-union groups.

**External Equity**- maintaining compensation and benefits packages that are equivalent to comparable cities for comparable positions.

**BUDGET IMPLICATIONS**

The Personnel Services proposed budget is sufficient to cover the cost of the proposed collective

73 bargaining agreement for 2019. The City Council will need to provide adequate funding for the  
74 subsequent years.

75 **STAFF RECOMMENDATION**

76 Staff recommends approval of the 2019 -2021 IUOE 49 contract terms.

77 Staff recommends approval of the 2019-2021 LELS – Lieutenants contract terms.

78 **REQUESTED COUNCIL ACTION**

- 79 1. Motion to approve the proposed terms and conditions of the 2019-2021 collective bargaining  
80 agreement with the IUOE 49 and direct City staff to prepare the necessary documents for  
81 execution, subject to City Attorney approval.
- 82 2. Motion to approve the proposed terms and conditions of the 2019-2021 collective bargaining  
83 agreement with LELS - Lieutenants and direct City staff to prepare the necessary documents  
84 for execution, subject to City Attorney approval.

Prepared by: Rebecca Olson, Assistant City Manager (651) 792-7446



# REQUEST FOR COUNCIL ACTION

Date: 1/28/2019

Item No.: 9.e

Department Approval

City Manager Approval

Item Description: Approve Annual Contract with Northeast Youth and Family Services

1 **BACKGROUND**

2 The City of Roseville has long partnered with Northeast Youth and Family Services (NYFS) to  
3 provide services to at-risk youth and families in Roseville. Included as Attachment A is the draft  
4 contract between the City and NYFS for continuing services in 2019. The cost of this contract is  
5 \$56,842 and has been included in the 2019 City Budget.

6 **REQUESTED COUNCIL ACTION**

7 Motion to approve annual contract with Northeast Youth and Family Services to provide services  
8 to at-risk youth and families in Roseville.

9

**Prepared by: Patrick Trudgeon, City Manager (651) 792-7021**

Attachments: A: 2019 Agreement between the City of Roseville and NYFS

# AGREEMENT

## I. PARTIES

This agreement is made and entered into by and between the City of Roseville Minnesota ("City") and Northeast Youth and Family Services ("NYFS").

## II. RECITALS

- A. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282 and 832.
- B. Through this Agreement the City intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- C. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the City and NYFS.

## III. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- A. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- B. Services Provided. NYFS shall provide the City and its residents with youth and family programs set forth in the Addendum attached hereto.
- C. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:
  - 1. Report regarding proposed changes in services and programs to the City; and



2. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

D. Funding

1. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
2. The City shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation using the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U). Such adjustment shall not exceed plus or minus 3% in any year. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
3. Any new City joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
4. Amounts payable by the City shall be paid to NYFS on or before January 30<sup>th</sup> of each year, or at a date mutually agreed upon by both parties, to cover the City's share for that year.

E. Board of Directors. This agreement is contingent upon the City having the right to a seat on the Board of Directors. The Board of Directors shall be limited to not more than 30 Board members.

F. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the following:

1. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.
2. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.

3. On or before November 30, of any year NYFS shall submit a written report to the City including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.
  4. Periodically advising the City of services available through NYFS to the City's residents;
  5. Establishing a sliding scale for services available through NYFS to the City's residents and periodically advising the City of such fees;
  6. Providing other reasonable information requested by the City;
  7. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the City as an additional insured and providing a copy of the insurance certificate evidencing such policy to the City;
  8. Provide the City with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
  9. NYFS shall defend and indemnify the City from any and all claims or causes of actions brought against the City of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
  10. Without the written approval of the City, NYFS will not enter into any agreement with any other city which differs from the terms and conditions of this Agreement.
- G. Term. The term of this agreement will be through December 31, 2019. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the City if a successor agreement has not been executed prior to the end of the term.
- H. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

1. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
2. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

1. Consider the request and by a majority vote deny it.
2. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
3. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on this date set forth below.


**CITY OF ROSEVILLE**

By: \_\_\_\_\_  
Elected Official

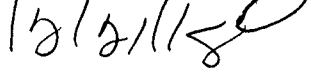
Its: \_\_\_\_\_  
Clerk/Manager

Dated: \_\_\_\_\_

**NORTHEAST YOUTH & FAMILY SERVICES**

By:   
\_\_\_\_\_  
President/CEO

Its:   
\_\_\_\_\_  
Chair of the Board of Directors

Dated:   
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## Northeast Youth & Family Services

NYFS services fall into two categories: mental health services and youth development programs. By serving both areas within our agency, we can provide a continuum of care. This has proven beneficial because although mental health and youth development have similar goals, their distinctions also complement each other.

### Contracted Services

#### Mental Health Services:

- *Mental Health Counseling* – licensed mental health staff provide therapy for the emotional health of children, teens and adults.

#### Community Service Programs:

- *Youth Diversion* – a coordinated range of services for youth who have committed minor offenses (e.g. shoplifting, chemical/alcohol use, vandalism) to help them focus on positive behavior and prevent recidivism.
- *Senior Chore Program* – youth and other adults complete seasonal and household tasks to help seniors remain independent.

### Non Contracted Services

#### Mental Health Services:

- *Northeast Educational & Therapeutic Services (NETS)* – provides academics and therapy for youth with mental illnesses who can not function in traditional school environments in grades 6-12.

#### Community Service Programs:

- *Out of School Time* – underperforming youth receive support to increase grades, explore career and educational opportunities, and develop leadership in the community .

Northeast Youth & Family Services  
City Participation Figures

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
	3% increase from 2011	1.7% increase CPI-U @ 6-12	1.1% increase CPI-U @ 6-13	2.1% increase CPI-U @ 6-14	.04% increase CPI-U @ 6-15	1.0% increase CPI-U @ 6/15	1.4% increase CPI-U @ 6/15	2.8% increase CPI-U @ 6/15
Roseville	51,225	52,096	52,669	53,775	53,990	54,530	55,293	56,842