

Mayor:
Dan Roe



Address:
2660 Civic Center Dr.
Roseville, MN 55113

Councilmembers:
Jason Etten
Wayne Groff
Lisa Laliberte
Robert Willmus

**City Council Agenda
Monday, April 8, 2019
City Council Chambers**

Phone:
651-792-7000

Website:
www.cityofroseville.com

1. 6:00 P.M. Roll Call
Voting & Seating Order: Willmus, Laliberte, Groff, Etten and Roe

2. 6:01 P.M. Pledge of Allegiance

3. 6:02 P.M. Approve Agenda

4. 6:05 P.M. Public Comment

5. 6:10 P.M. Recognition, Donations and Communications

5.A. Introduction of New Police Officer

Documents:

[INTRODUCTION OF NEW POLICE OFFICER.PDF](#)

6. 6:15 P.M. Items Removed from Consent Agenda

7. Business Items

7.A. 6:20 P.M. Consider Recommendations from the HRIEC regarding City Proclamations

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

7.B. 6:50 P.M. Consider Approval of Ramsey County Hazard Mitigation Plan

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

7.C. Establish the 2020 Budget Process Calendar & Information Packages

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

7.D. 7:25 P.M. Consider Approving an Amendment to the Lease Agreement with Verizon Wireless

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.E. 7:35 P.M. Consider Approving an Amendment to the Lease Agreement with Sprint Spectrum Realty Company

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.F. 7:45 P.M. Review and Discuss Pending Future Agenda Items

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

8. 8:00 P.M. Approve Minutes
a. Approve City Council Minutes - March 18, 2019
b. Approve City REDA Minutes - March 18, 2019
c. Approve City Council Minutes - March 25, 2019

9. 8:15 P.M. Approve Consent Agenda

- 9.A. Approve Payments

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.B. Consideration to approve or deny 1 Temporary Gambling Permit

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.C. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.D. Consider Approval of Professional Services Contract for Mental Health Program for the Fire Department

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.E. Approve the 2019-2021 Labor Agreements between the City of Roseville and Law Enforcement Labor Services, Inc. Local 436

Documents:

[REQUEST FOR COUNCIL ACTION.PDF](#)

10. 8:20 P.M. Council and City Manager Communications, Reports and Announcements

11. 8:25 P.M. Councilmember Initiated Future Agenda Items and Future Agenda Review
12. Convene and Closed Session
 1. **Attorney/Client Privileged Communication**
 - a. **City Manger Performance Review**
13. Reconvene Open Session
14. 8:55 P.M. Adjourn



MEMORANDUM

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DATE: April 1, 2019

TO: City Manager Pat Trudgeon

FROM: Chief Rick Mathwig

SUBJECT: New police officer introduction

At the 4/8/19, City Council Meeting, Chief Mathwig will introduce new Roseville police officer to complete training, Ashleigh Larrive, to the City Council and public.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/08/19
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Consider Recommendations from the HRIEC regarding Proclamations

BACKGROUND

At the September 20, 2017 Human Rights, Inclusion and Engagement Commission (HRIEC) meeting, Mayor Roe asked that the commission review proclamations before they were presented to the City Council as a result of comments from concerned citizens. Since that time, the HRIEC has spent considerable time at each subsequent meeting to discuss, review, conduct outreach, and consult with the City Council on what they would like included in city proclamations. At the February 12, 2018 City Council meeting, the HRIEC brought forward a recommendation on the process for reviewing the proclamations that included:

- **Review existing proclamation language.** The HRIEC or another body designated by Council would conduct an in-depth review of current proclamations and provide recommended changes to content and language within those proclamations. This would enable our City’s proclamations to be as contemporary and locally-relevant as possible.
- **Increase awareness of city proclamations.** Upcoming proclamations would be mentioned on the city website, city newsletter and other appropriate forms of communication. In doing so awareness of the proclamation can reach a larger audience and therefore further promote the proclamation’s purpose.
- **Pilot one or two featured proclamations in 2018.** In addition to the proclamation the city would have programming or outreach related to the proclamation. The City would make a purposeful effort to educate the community or engage with those affected by the proclamation’s topic. This shows that our City is working towards meaningful progress related to what is being proclaimed.

At the November 26, 2018 City Council meeting, the HRIEC presented their recommendation regarding proclamations for 2019 to the Council. At that meeting, the Council asked the Commission to further review the format of the proclamations. In particular, they asked that the proclamations include details on whether it was a nationally recognized month, and if so, who created the designated month/day/week, etc. In addition, they felt that it would be beneficial to also include:

- any challenges people have faced,
- contributions of people being recognized (locally if possible),
- a sentence stating the city generally committing to improving or celebrating the lives or contributions
- any legislative actions surrounding the issue.

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Since that time, the Commission has brought forward the following proclamations that were subsequently approved by the City Council.

Proclamation	Month	Council Approval
Martin Luther King Day	January	January 7, 2019
Human Trafficking Awareness	January	January 7, 2019
Black History Month	February	January 28, 2019
Women’s History Month	March	February 25, 2019
Days of Remembrance	April	March 25, 2019
Fair Housing Month	April	March 25, 2019

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The Commission has continued their discussion surrounding the remaining proclamations listed below and took into consideration Council’s request for formatting and consistency. Attached are the reviewed and recommended proclamations for the remaining months of the year (May-December).

Proclamation	Month	History	Outreach
1. Asian & Pacific Islander Heritage Month	May	Asian/Pacific American Heritage Month originated in 1978 when Congress passed Pub. L. 95-419 (PDF, 63KB). This law directed the President to issue a proclamation designating the week beginning on May 4, 1979 as Asian/Pacific American Heritage Week. In 1990, Congress passed Pub. L. 101-283 (PDF, 91KB) which amended Pub. L. 95-419 . Pub. L. 101-283 requested the President to issue a proclamation which expanded the observance of Asian/Pacific American Heritage Week to a month in May 1990.	Discussion took place with members of the Asian/Pacific Islander community.
2. Mental Health Awareness Month	May	Mental Health Awareness Month (also referred to as "Mental Health Month") has been observed in May in the United States since 1949, reaching millions of people in the United States through the media, local events, and screenings. ^[1] Mental Health Awareness Month was started in the United States in 1949 by the Mental Health America organization (then known as the National Association for Mental Health).	The updated language came from a template provided on the National Alliance on Mental Illness (NAMI-MN) website. A few emails were sent for NAMI with a request to review the proclamation language, but they did not respond. Avivo (formerly RESOURCE, provides a full spectrum of chemical and mental health services) reviewed the proclamation and suggested minor changes which were accepted.
3. Older Adults Month	May	A Presidential Proclamation. A meeting in April 1963 between President John F. Kennedy and members of the National Council of Senior Citizens led to designating May as “Senior Citizens Month,” the prelude to “Older Americans Month.”	The Senior Citizens/Older Americans Proclamation was submitted to AARP for feedback. Specifically, they were asked for feedback about whether we should title the proclamation Senior Citizens or Older Americans.

4. LGBTQIA++ Month	June	A Presidential Proclamation. On June 11, 1999 President Clinton issued Proclamation No. 7203 (PDF) for Gay and Lesbian Pride Month. On June 1, 2009, President Obama issued Proclamation No. 8387 (PDF) for Lesbian, Gay, Bisexual and Transgender Pride Month.	2 members of the LGBTQIAA++ community reviewed the proclamation. A message for Outfront MN & Pflag was left 2 times with no responses. The Presidential proclamation from President Obama, the proclamation from the Commonwealth of Massachusetts (Gov. Charles Baker), and state of CA proclamation (Gov. Edmund Brown) were used for guidance on edits.
5. Americans with Disabilities Month	July	Presidential Proclamation On July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities.	Looked at 2016 Obama proclamation - covers all disabilities. Contacted MN Disability council.
6. Constitution Week	September	This celebration of the Constitution was started by the Daughters of the American Revolution. In 1955, DAR petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week. The resolution was later adopted by the U.S. Congress and signed into public law on August 2, 1956, by President Dwight D. Eisenhower.	The proclamation language came from the Daughters of the American Revolution website. They provide 4 different templates and the proposed language is a combination of language from the templates. Additional online proclamations were reviewed to verify that the proposed language is consistent with other proclamations.
7. Hispanic Heritage Month	September	National Hispanic Heritage Month had its origins in 1968 when Congress passed Pub. L. 90-498 (PDF, 153KB), which authorized and requested the President to issue an annual proclamation designating the week including September 15 and 16 as National Hispanic Heritage Week.	The proclamation was reviewed by the Roseville schools cultural liaison for translation purposes. A request was sent for them to also review whether or not the term LatinX was more appropriate than Hispanic.
8. Indigenous People's Day	October	In 2014 Minneapolis changed the name of Columbus Day to Indigenous People's Day. Four states also officially celebrate Indigenous Peoples' Day instead of Columbus Day: Alaska , Minnesota , Vermont , and South Dakota (which calls it Native American Day).	Elizabeth Day with Leech Lake Band of Ojibwe - provided feedback.

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44 The Commission spent considerable time reviewing, researching and conducting outreach regarding
45 each of the proclamations. As part of their work, they are recommending that the City consider
46 conducting a review of these proclamations every 3-5 years to ensure that the proclamations are
47 timely, relevant, and appropriate.

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49 As part of the discussion, commission members will also provide a verbal update regarding the
50 January featured proclamation and events surrounding it, as well as an update on the volunteer work

51 being done for the monthly display cases.

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53 **POLICY OBJECTIVE**

54 Proclamations are typically issued to recognize the importance of a community event, significant
55 achievements by a community member or group, or to increase public awareness of a worthy cause.
56 To ensure these proclamations are relevant, timely and culturally appropriate, outreach to those who
57 are impacted by the proclamation should be undertaken to better understand the impact of the
58 proclamation.

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60 **STAFF RECOMMENDATION**

61 Review and approve the language for the proclamations for the months of May – December.
62 Authorize the HRIEC to continue to work on developing plans for an additional proclamation to be
63 featured in September (Hispanic Heritage Month).

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65 **REQUESTED COUNCIL ACTION**

66 Review recommended language and approve remaining proclamations.

Prepared by: Rebecca Olson, Assistant City Manager (651) 792-7446

Attachments: A. Proposed proclamations



Asian-~~American and~~ Pacific Islander Heritage Month May 201~~9~~7

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our community; and

Whereas: In 1977, Representative Frank Horton of New York introduced House Joint Resolution 540 to proclaim the first ten days in May as Pacific/Asian Pacific American heritage Week. This first legislation did not pass; and

Whereas: In 1992, Congress passed Public Law 102-450 which annually designated May as Asian/Pacific American Heritage Month; and

Whereas: The month of May was selected to commemorate the immigration of the ~~commemorates~~ the first Japanese immigrants to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad ~~completion~~ on May 10, 1869 (Golden Spike Day). The majority of the workers were Chinese immigrants; and

Whereas: Japanese American troops fought for freedom from tyranny abroad in World War II while their families here at home were interned simply on the basis of their origin; and

Whereas: In 1965, the Immigration and Nationality Act opened new doors of opportunity to more Asian and Pacific Islander immigrants; and

Whereas: The end of the Vietnam War brought new Vietnamese, Cambodian, Hmong and Laotian communities to the United States of America; and

Whereas: There are over 20 million Asian Americans and Pacific Islanders in the United States with over 260,000 of them calling Minnesota home; and

Whereas: A growing number of Roseville residents are of Asian and Pacific Island descent. They contribute to the vibrant community of Roseville as business owners, teachers, scientists, artists and through their rich cultures; and

Whereas: Despite all the progress, many Asian and Pacific Islanders continue to face persistent inequality and bigotry including barriers to equal access to education, employment, and healthcare. South Asian Americans, especially those who are Muslim, Hindu or Sikh—too often face senseless violence and harassment only due to the color of their skin or the tenets of their faith; and

Whereas: In 2019, Asian American and Pacific Island Heritage Month honors [Theme chosen by either Congress or AAPI Community in Roseville]; and

Whereas: The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring racial equality, understanding and justice and to participate in activities designed to advance the cause of freedom and equality for all.

~~**Whereas:**— In 1978, President Jimmy Carter designated the first week of May as Asian-American and Pacific Islander Heritage Week, and in 1990, President George Bush expanded the holiday to the entire month of May; and~~

~~**Whereas:**— From the early 1800s to today, Asian and Pacific Islander peoples have made lasting contributions to and have played a vital role in the development of our nation; and~~

~~**Whereas:**— Roseville recognizes the rich cultural heritage representing many languages, ethnicities and religious traditions that Asian American and Pacific Islanders bring to our community; and~~

~~**Whereas:**— Roseville celebrates the contributions of millions that Asian American and Pacific Islanders have made to the American story and reminds us of the challenges they face as they continue to embrace the American dream; and~~

~~**Whereas:**— Roseville recognizes Asian American and Pacific Islander Heritage Month's 2017 theme of "Belonging" and~~

~~**Whereas:**— By recognizing the accomplishments and contributions of Asian-Americans and Pacific Islanders, Roseville celebrates the inclusion of all people in building a better future for our citizens.~~

Now, Therefore Be It Resolved that the City Council hereby declare May 201~~7~~⁹ to be Asian/~~American and~~ Pacific Islander Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ~~twentieth fourth~~ ___ day of April 201~~7~~⁹.

Mayor Daniel J. Roe



Asian/Pacific Islander Heritage Month May 2019

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our communities; and

Whereas: In 1977, Rep Frank Horton of New York introduced House Joint Resolution 540 to proclaim the first ten days in May as Pacific/Asian Pacific American Heritage Week. This first legislation did not pass; and

Whereas: In 1992, Congress passed Public Law 102-450 which annually designated May as Asian/Pacific American Heritage Month; and

Whereas: The Month of May was selected to commemorate the immigration of the first Japanese to the United States on May 7, 1843 and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869. The majority of the workers were Chinese immigrants; and

Whereas: Japanese American troops fought for freedom from tyranny abroad in World War II while their families here at home were interned simply on the basis of their origin; and

Whereas: In 1965, the Immigration and Nationality Act opened new doors of opportunity to more Asian and Pacific Islander immigrants; and

Whereas: The end of the Vietnam War brought new Vietnamese, Cambodian, Hmong and Laotian communities to the United States of America; and

Whereas: There are over 20 million Asian Americans and Pacific Islanders in the United States with over 260,000 of them calling Minnesota home; and

Whereas: A growing number of Roseville residents are of Asian and Pacific Island descent. They contribute to the vibrant community of Roseville as business owners, teachers, scientists, artists and through their rich cultures; and

Whereas: Despite all the progress, many Asian and Pacific Islanders continue to face persistent inequality and bigotry including barriers to equal access to education, employment, and healthcare. South Asian Americans, especially those who are Muslim, Hindu or Sikh—too often face senseless violence and harassment only due to the color of their skin or the tenets of their faith; and

Whereas: In 2019, Asian American and Pacific Island Heritage Month honors [Theme chosen by either Congress or AAPI Community in Roseville]; and

Whereas: The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring racial equality, understanding and justice and to participate in activities designed to advance the cause of freedom and equality for all.

Now, Therefore Be It Resolved that the City Council hereby declare May 2019 to be Asian/Pacific Island Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness whereof, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this __ day of April, 2019.

Mayor Daniel J. Roe



Mental Health Awareness Month

Whereas: Mental health is a part of overall health and helps to sustain an individual's thought processes, relationships, productivity and ability to adapt to change or face adversity. Mental illness adversely affects those abilities and often is life-threatening in nature. According to the Mental Health Alliance, 1 in 5 adults and children will experience a mental health condition in their lifetime; and

Whereas: It is important to maintain mental health and learn the symptoms of mental illness. Long delays—sometimes decades—often occur between the time symptoms first appear and when individuals get help. Early identification and treatment can make a difference in successful management of mental illness and recovery; and

Whereas: We recognize numerous residents of the City of Roseville are impacted by mental illness; and

Whereas: Every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

Whereas: Public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness; and

Now, Therefore Be It Resolved, that the City Council hereby declares the month of May, 2019 to be Mental Health Awareness Month in the City of Roseville.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ____ day of May, 2019.

Mayor Daniel J. Roe



Older ~~Americans-Adults~~ Month
May ~~2015~~2019

Whereas: Roseville is home to many residents aged 60 years and older; and

Whereas: Older adults in Roseville are the roots from which our community has grown, who bestow gifts of wisdom and insight upon younger generations and strengthen the bonds between neighbors to create a better place to live; and

Whereas: The City of Roseville recognizes ~~and focuses on~~ Older Americans-Adults Month's 2015 with the theme of "Get into the Act" and focusing on older adults taking charge of their health, getting engaged in their communities, and making positive impacts, in the lives of others; and

Whereas: Older ~~Americans-Adults~~ are productive, active and influential members of society, sharing essential talents, wisdom and life experiences with families, friends and neighbors; and

Whereas: Our community can provide that recognition and respect by enriching the quality of life for older ~~Americans-Adults~~ by:

- Increasing opportunities to remain in their communities as active and engaged citizens;
- Providing services, technologies and support systems that allow ~~seniors-older adults~~ to foster and maintain connections within the community; and
- Emphasizing the value of ~~elders-older adults~~ by publically recognizing their contributions to the diversity, strength and unity of our community.

Now, Therefore Be It Resolved that the City Council hereby declare May 201~~5~~9 to be Older ~~Americans-Adults~~ Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

Be it Further Resolved that we urge every citizen to honor our older adults and the professionals, family members and volunteers who care for them. Our recognition of older ~~Americans-Adults~~ and their involvement in our lives can help us achieve stronger and more meaningful connections with each other and enrich our community's quality of life.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ~~fourth~~ __ day of May 201~~5~~9.

Mayor Daniel J..Roe



Older Adults Month May 2019

Whereas: Roseville is home to many residents aged 60 years and older; and

Whereas: Older adults in Roseville are the roots from which our community has grown, who bestow gifts of wisdom and insight upon younger generations and strengthen the bonds between neighbors to create a better place to live; and

Whereas: The City of Roseville recognizes and focuses on older adults taking charge of their health, getting engaged in their communities, and making positive impacts in the lives of others: and

Whereas: Older adults are productive, active and influential members of society, sharing essential talents, wisdom and life experiences with families, friends and neighbors; and

Whereas: Our community can provide that recognition and respect by enriching the quality of life for older adults by:

- Increasing opportunities to remain in their communities as active and engaged citizens;
- Providing services, technologies and support systems that allow older adults to foster and maintain connections within the community; and
- Emphasizing the value of older adults by publically recognizing their contributions to the diversity, strength and unity of our community.

Now, Therefore Be It Resolved that the City Council hereby declare May 2019 to be Older Adults Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

Be it Further Resolved that we urge every citizen to honor our older adults and the professionals, family members and volunteers who care for them. Our recognition of older adults and their involvement in our lives can help us achieve stronger and more meaningful connections with each other and enrich our community's quality of life.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ___ day of May 2019.

Mayor Daniel J. Roe



LGBTQQIA+ Pride Week
Gay, Lesbian, Bisexual, Transgender Pride Week
June 21-27, 2019

~~Whereas, The City of Roseville has adopted the goals of Imagine Roseville 2025, declaring that Roseville is a welcoming community that appreciates differences and fosters diversity within our community; and~~

~~Whereas, To achieve this goal, The City of Roseville supports the vibrancy all bring to the community and honors Roseville and their many contributions to the health of the city; and remains committed to treating all people with fairness and respect; works to educate community members on diversity issues and provide means to repair damage caused by prejudice; convey a clear message that intolerance is not welcome in our community, and honors individuals and groups who contribute to the community; and~~

~~Whereas: In 1993, Minnesota became the first state in the nation to outlaw both sexual orientation and gender discrimination in the field of employment, housing and public accommodations; and~~

~~Whereas: In 2013, the state of Minnesota legalized same-sex marriage; and~~

~~Whereas, Roseville continues the tradition for communities across America to recognize their gay, lesbian, bisexual and transgender (GLBT)-LGBTQQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Questioning, Intersex, Ally) residents during the month of June; and recognizes the + to symbolize the inclusion of all identities; and~~

~~Whereas, LGBTQQIA+GLBT people, as the rainbow flag symbolizes, come from every group, religion, ethnicity, age, occupation, ability/disability, size and shape; and~~

~~Whereas, Members of the Roseville LGBTQQIA+GLBT community have always served as valuable members of our country in every capacity as homeowners, taxpayers, members of the military, business owners, parents and employees; and~~

~~Whereas, LGBTQQIA+GLBT residents have enriched the diverse community of Roseville through their participation in city government, the arts, religious and civil institutions, education and community organizations; and~~

~~Whereas, the City of Roseville's believes GLBT residents, their friends and their families believe that all people deserve to be protected from bullying, and harassment, discrimination, and health disparities; and convey a clear message that intolerance is not welcome in our community; and~~

~~Whereas, LGBTQQIA+GLBT community allies, including the Roseville Area High School Gay Straight Alliance student groups, provide support and encouragement to Roseville youth with the assistance of School District staff and administration; and~~

~~Whereas, The City of Roseville We recognizes the contributions that LGBTQQIA+lesbian, gay, bisexual and transgender people and their families make to our society and reaffirm our commitment to promoting full equality for every resident of our great city.~~

Now, **Therefore Be It Resolved**, that the City Council hereby declares June ~~21-27~~__, 201~~09~~ to be LGBTQQA+GLBT Pride Week in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ~~fourteenth~~__ day of June 201~~0~~.

Mayor ~~Craig D. Klaus~~Daniel J. Roe



LGBTQQIA+ Pride Week June __ - __, 2019

Whereas: The City of Roseville supports the vibrancy all bring to the community and honors their many contributions to the health of the city; and remains committed to treating all people with fairness and respect; and

Whereas: In 1993, Minnesota became the first state in the nation to outlaw both sexual orientation and gender discrimination in the field of employment, housing and public accommodations; and

Whereas: In 2013, the state of Minnesota legalized same-sex marriage; and

Whereas: Roseville continues the tradition for communities across America to recognize their LGBTQQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Questioning, Intersex, Ally) residents during the month of June; and recognizes the + to symbolize the inclusion of all identities; and

Whereas: LGBTQQIA+ people, as the rainbow flag symbolizes, come from every group, religion, ethnicity, age, occupation, ability/disability, size and shape; and

Whereas: Members of the Roseville LGBTQQIA+ community have always served as valuable members of our country in every capacity as homeowners, taxpayers, members of the military, business owners, parents and employees; and

Whereas: LGBTQQIA+ residents have enriched the diverse community of Roseville through their participation in city government, the arts, religious and civil institutions, education and community organizations; and

Whereas: The City of Roseville believes that all people deserve to be protected from bullying, harassment, discrimination, and health disparities; and convey a clear message that intolerance is not welcome in our community,

Whereas: LGBTQQIA+ community allies, including the Roseville Area High School student groups, provide support and encouragement to Roseville youth with the assistance of School District staff and administration; and

Whereas: The City of Roseville recognizes the contributions that LGBTQQIA+ people and

their families make to our society and reaffirm our commitment to promoting full equality for every resident of our great city.

Now, Therefore Be It Resolved that the City Council hereby declares June ____ to be LGBTQIA+ Pride Week in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ____ day of June 2019.

Mayor Daniel J. Roe



Americans with Disabilities July 26, 2019

Whereas: The City of Roseville is committed to recognizing and honoring all members of our community; and

Whereas: For the past 28 years, the Americans with Disabilities Act has focused on ending discrimination against individuals with disabilities and promote full integration and participation in society; and

Whereas: Approximately 20 percent of Americans have a disability as defined by the Americans with Disabilities Act, a number projected to increase as our society ages; and

Whereas: As a direct passage of the Americans with Disabilities Act, an increased number of children and adults with disabilities are living, playing, working and shopping alongside their neighbors; and

Whereas: Roseville is becoming inclusive and free of physical, communication and social barriers; and

Whereas: State and local government services are continually improving and providing increasingly accessible services and programs to Minnesotans with disabilities; and

Whereas: State and local governments, including Roseville, are beginning to understand the importance and reverence of providing accessible digital information and electronic services to Minnesotans with disabilities; and

Whereas: On the 28th anniversary of the Americans with Disabilities Act, we celebrate and recognize the progress that has been made, we acknowledge challenges still exist on our horizon, and we reaffirm our commitment to full equity and inclusion for all.

Now, Therefore Be It Resolved, that the City Council hereby declares July 26, 2019 as the Anniversary of the Americans with Disabilities Act, in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ___ day of July, 2019.

Mayor Daniel J. Roe

ROSEVILLE

Constitution Week

September 17-23, 20197

Whereas: September 17, 20197, marks the 2302~~th~~nd anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

~~**Whereas:**— Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.~~

~~**Now, Therefore Be It Resolved,** that the City Council hereby declare-proclaim the week of September 17 through-23 to be Constitution Week with the observance on September 17, 2019 and urge all community members to join in recognizing Constitution Week. in the City of Roseville and urges all citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.~~

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ~~eleventh~~ day of September 20197.

Mayor Daniel J. Roe



Constitution Week September 17-23, 2019

WHEREAS: September 17, 2019, marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

Now, Therefore Be It Resolved, that the City Council hereby proclaim the week of September 17 through 23 to be Constitution Week with the observance on September 17, 2019 and urge all community members to join in recognizing Constitution Week.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this __ day of September, 2019.

Mayor Daniel J. Roe



Hispanic Heritage Month September 15 - October 15, ~~2016~~2019

Whereas: The City of Roseville recognizes and honors contributions of all members of our community; and

Whereas: September 15 is the anniversary of independence for five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua; and Mexico achieved independence on September 16; and Chile achieved independence on September 18; and

Whereas: In 1988, the United States Congress adopted a resolution designating September 15 to October 15 of each year as National Hispanic Heritage Month; and

Whereas: Hispanic Americans bring a rich cultural heritage representing many countries, ethnicities and religious traditions which contribute to America's future; and

Whereas: The Hispanic community has had a profound influence on our country through their strong commitment to family, faith, hard work, and services, and they have enhanced and shaped our national heritage with centuries old traditions that reflect the multiethnic and multicultural customs of their community; and

Whereas: Hispanic Americans have honorably defended our country in war and built prosperity during times of peace. They run successful businesses, teach our next generation of leaders, and pioneer scientific and technological breakthroughs; and

Whereas: During National Hispanic Heritage Month, the United States celebrates the culture and traditions of Spanish speaking residents who trace their roots to Spain, Mexico, Central America, South America and the Caribbean.

Whereas: The City of Roseville invites all members of the community to celebrate 201~~9~~6 Hispanic Heritage Month [~~Theme TBD~~]"~~Honoring Our Heritage. Building Our Future;~~" and

Now, Therefore Be It Resolved, that the City Council hereby proclaim September 15 to October 15, 201~~9~~6 to be Hispanic Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ~~twelfth~~__day of September 201~~9~~6.

Mayor Daniel J. Roe



Hispanic Heritage Month September 15 - October 15, 2019

Whereas: The City of Roseville recognizes and honors contributions of all members of our community; and

Whereas: September 15 is the anniversary of independence for five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua; and Mexico achieved independence on September 16; and Chile achieved independence on September 18; and

Whereas: In 1988, the United States Congress adopted a resolution designating September 15 to October 15 of each year as National Hispanic Heritage Month; and

Whereas: Hispanic Americans bring a rich cultural heritage representing many countries, ethnicities and religious traditions which contribute to America's future; and

Whereas: The Hispanic community has had a profound influence on our country through their strong commitment to family, faith, hard work, and services, and they have enhanced and shaped our national heritage with centuries old traditions that reflect the multiethnic and multicultural customs of their community; and

Whereas: Hispanic Americans have honorably defended our country in war and built prosperity during times of peace. They run successful businesses, teach our next generation of leaders, and pioneer scientific and technological breakthroughs; and

Whereas: During National Hispanic Heritage Month, the United States celebrates the culture and traditions of Spanish speaking residents who trace their roots to Spain, Mexico, Central America, South America and the Caribbean.

Whereas: The City of Roseville invites all members of the community to celebrate 2019 Hispanic Heritage Month [Theme TBD];" and

Now, Therefore Be It Resolved, that the City Council hereby proclaim September 15 to October 15, 2019 to be Hispanic Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this __ day of September 2019.



Indigenous People's Day October 14, 2019

Whereas: Since time immemorial, Indigenous nations have lived upon the land where our nation and City now stand; and

Whereas: Indigenous peoples have always made enduring contributions to all their communities through knowledge, experience, technology, science, arts, and culture; and

Whereas: American Indian people today face significant disparities that impact their safety, health, wellbeing, education, vitality, and cultural preservation, and the City of Roseville understands that in order to help combat these disparities, government entities, organizations, and other public institutions should change their policies and practices to better reflect the experiences of American Indian people and uplift our country's Indigenous roots, history, and contributions; and

Whereas: The idea of Indigenous Peoples Day was first proposed in 1977 by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

Whereas: In 1990, representatives from 120 Indigenous nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an occasion to strengthen the process of continental unity and struggle towards liberation, and thereby use the occasion to reveal a more accurate historical record; and

Whereas: The Twin Cities community has a strong history of over four decades of American Indian activism, which the City celebrates and honors; and

Now, Therefore, Be It Resolved that the City of Roseville shall recognize Indigenous Peoples Day on the second Monday in October.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ___ day of October 2019.

~~National Native American Heritage Month~~ ~~November 2017~~

~~Whereas:— Native Americans, the original settlers of this country, have brought values and ideas that have become ingrained in the American spirit, including respect for the natural environment, respect for cultural differences, and respect for diversity as a source of strength; and~~

~~Whereas:— The City of Roseville is located on land that was once home to many Dakota and Ojibwa Indians; and~~

~~Whereas: — The City of Roseville is committed to promoting racial understanding and equality and justice as a fundamental aspect of a healthy community; and~~

~~Whereas: — By Act of Congress of the United States, November is declared as National American Indian Heritage Month; and~~

~~Whereas: — The City of Roseville invites all members of the community to celebrate 2017 National Native American Heritage Month “Water is Life,” which represents the importance of protecting our natural resources; and~~

~~Whereas: — This observance offers special opportunities to become more knowledgeable about the Native American heritage and to honor the many Native American leaders who have contributed to the progress of our nation.~~

~~Now, Therefore Be It Resolved, that the City Council hereby proclaim the month of November 2017 as Native American Heritage Month in the City of Roseville and urge all citizens to join in appreciation for our rich and diverse community.~~

~~In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A~~

~~In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty third day of October 2017.~~

Mayor Daniel J. Roe



Indigenous People's Day October 14, 2019

Whereas: Since time immemorial, Indigenous nations have lived upon the land where our nation and City now stand; and

Whereas: Indigenous peoples have always made enduring contributions to all their communities through knowledge, experience, technology, science, arts, and culture; and

Whereas: American Indian people today face significant disparities that impact their safety, health, wellbeing, education, vitality, and cultural preservation, and the City of Roseville understands that in order to help combat these disparities, government entities, organizations, and other public institutions should change their policies and practices to better reflect the experiences of American Indian people and uplift our country's Indigenous roots, history, and contributions; and

Whereas: The idea of Indigenous Peoples Day was first proposed in 1977 by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

Whereas: In 1990, representatives from 120 Indigenous nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an occasion to strengthen the process of continental unity and struggle towards liberation, and thereby use the occasion to reveal a more accurate historical record; and

Whereas: The Twin Cities community has a strong history of over four decades of American Indian activism, which the City celebrates and honors; and

Now, Therefore, Be It Resolved that the City of Roseville shall recognize Indigenous Peoples Day on the second Monday in October.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this __ day of October 2019.

Mayor Daniel J. Roe


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/8/2019
Item No.: 7.b

Department Approval

Timothy O'Neill

City Manager Approval

Samuel J. Truog

Item Description: Consider approval of the Ramsey County Hazard Mitigation Plan

1 **BACKGROUND**

2 Emergency Management plays a quiet, yet purposeful role in the community through different
3 preparation projects, hazard mitigation, and training. Tonight, the Fire Department will present an
4 update on our Emergency Management program and outline updates to the program and goals for 2019-
5 2020.

6
7 In addition, the Fire Department seeks a resolution for the Ramsey County Hazard Mitigation Plan.
8 The Ramsey County Hazard Mitigation Plan is a comprehensive plan that is part of the Disaster
9 Mitigation Act of 2000. This plan is a nearly 400-page document that is available electronically to any
10 Councilmember that would like to review it. Staff has reviewed the document as well as participated in
11 providing input into the development of the document. Ramsey County's plan has met all of the
12 required criteria for a multi-jurisdictional local hazard mitigation plan. It references their preparedness
13 and readiness for multiple emergency management threats to the area.

14 **POLICY OBJECTIVE**

15 Full Council update on key programs within the city.

16 **FINANCIAL IMPACTS**

17 There no financial impacts at this time.

18 **STAFF RECOMMENDATION**

19 Approve resolution for the Ramsey County Hazard Mitigation Plan.

20 **REQUESTED COUNCIL ACTION**

21 Approve resolution for the Ramsey County Hazard Mitigation Plan.

22 Prepared by: David Brosnahan, Assistant Fire Chief (651) 792-7333

Attachments: A: Hazard Mitigation Plan Resolution
B: Presentation Power Point

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 8th day of April, 2019, at 6:00 p.m.

The following members were present:

and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**ADOPTION OF THE
RAMSEY COUNTY MULTI-HAZARD MITIGATION PLAN**

WHEREAS, the City of Roseville has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Ramsey County Multi-Hazard Mitigation Plan includes a risk assessment including past hazards, hazards that threaten Ramsey County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Ramsey County Multi-Hazard Mitigation Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Ramsey County Multi-Hazard Mitigation Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Ramsey County will maintain public participation and coordination; and

45 WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security
46 and Emergency Management and the Federal Emergency Management Agency for review and
47 comment; and

48
49 WHEREAS, the Ramsey County Multi-Hazard Mitigation Plan will make the county and
50 participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

51
52 WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning
53 process may choose to also adopt the County Plan.

54
55 NOW, THEREFORE, BE IT RESOLVED; that the City of Roseville supports the hazard
56 mitigation planning effort and wishes to adopt the Ramsey County Multi-Hazard Mitigation
57 Plan.

58
59 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
60 and upon a vote being taken thereon, the following voted in favor thereof: , , ,
61 , and Mayor .
62 and the following voted against the same: .

63
64 WHEREUPON said resolution was declared duly passed and adopted.
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STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 8th day of April, 2019 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 8th day of April, 2019

SEAL

Patrick J. Trudgeon, City Manager

**Emergency Management
Update and Hazard
Mitigation Plan Resolution**
Roseville Fire Department, April 8, 2019



Emergency Management Update

Emergency Management Overview

“By failing to prepare, you are preparing to fail.”

-Benjamin Franklin

Emergency Management Update

Emergency Management Overview

Emergency Management

- Significant accomplishments in 2018.
- Goals for 2019-2020.

Ramsey County Hazard Mitigation Plan Resolution

- Multi-jurisdictional local hazard mitigation plan.
- All-encompassing preparedness and response plan.

Emergency Management Update

2018 Accomplishments



On-Going FEMA Certifications

- New hires and promotions

Tornado Siren Transition to 800 mghz

Continuity of Operations Plan Program Enhancement

Large-Scale Emergency Management Drill

- April 2018

Large-Scale Active Shooter Response Drill

- May 2018

Emergency Management Update

2019-2020 Goals



Emergency Declaration Training and Review with City Leaders

Table-Top Workshop with City Staff and Ramsey County

Continued Assessment and Evaluation of the COOP

Emmitsburg, MD- Emergency Management Institute

Emergency Management Hazard Mitigation Plan (Resolution)

Emergency Management Overview

Ramsey County Hazard Mitigation Plan Resolution

- Any sustained action to reduce or eliminate long-term risk to human life and property from hazards.

Established to understand risks to our specific location.

- Based off natural and man-made disaster potential.
- Vulnerability assessments and response plan matrices.
- Develops short and long-term strategies to reduce the impacts on people, property, and the environment.

Seeking Council Approval Through Resolution

- For it to officially go into effect, all Ramsey County municipalities have to approve of the plan.

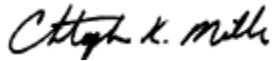
Questions?

Thank you!

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/08/19
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Establishing the 2020 Budget Process Calendar & Associated Information Packages

BACKGROUND

In the last several budget cycles, the City Council established a general process and timeline (calendar) for setting the following year’s budget, property tax levy, utility rates, and fee schedule. Given the significance of the budget process and the substantial amount of time and resources it commands, the Council is encouraged to establish a calendar early in the process to demonstrate a commitment to:

- Defining program and service outcomes
- Identifying the associated property taxes & fees necessary to achieve those outcomes
- Providing opportunities for public participation

Discussion on Budget Calendar

While the discussion of these and other key elements of the budget process may require some scheduling flexibility, there are a few statutory dates that the Council will need to adhere to including the setting of the preliminary and final property tax levy as well as holding a final budget hearing.

With these statutory dates in mind and in consideration of the steps used in last year’s process, Staff is tentatively suggesting the following budget calendar:

2020 Budget Process Timeline	Date
Discussion on 2019-2020 City Council Priorities	2/25/2019
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/18/2019
Establish 2020 Budget Process Calendar	4/8/2019
Review General Budget & Legislative Impacts, Tax Base Changes	7/15/2019
Presentation of the 2019-2038 Capital Improvement Plan	7/15/2019
Discussion on City Council Budgetary Goals	7/15/2019
EDA Budget & Tax Levy Discussion	7/15/2019
Receive the 2019 City Manager Recommended Budget	8/12/2019
Receive Budget Recommendations from the Finance Commission	9/16/2019
Adopt Preliminary Budget, Tax Levy, & EDA Levy	9/23/2019

2020 Budget Process Timeline: continued	Date
Review 2019 Proposed Utility Rates	11/4/2019
Review 2019 Fee Schedule	11/4/2019
Final Budget Hearing (Truth-in-Taxation Hearing)	11/25/2019
Adopt Final EDA Tax Levy	12/2/2019
Adopt Final Budget, Tax Levy, Utility Rates, & Fee Schedule	12/2/2019

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In conjunction with this same calendar, the Finance Commission has several budget-related discussions tentatively scheduled on their upcoming 2019 Workplan. They include:

- May 14, June 11: Review Proposed 2020-2039 CIP
- August 13: Review 2020 City Manager Recommended Budget & Tax Levy
- October 8: Review Proposed 2020 Utility Rates

Discussion on Budget Information Packages

In addition to setting the budget calendar, the Council is also asked to identify the types of information packages it needs in order to make informed budgetary decisions. During last year’s budget process, the Council received over a dozen separate information packages that featured over 500 pages of content. This was similar to prior years.

While the Council is encouraged to review any and all materials that prove beneficial to the decision-making process, Staff has observed that over the past few years the majority of budget discussions appear to be generated by a subset of the documents compiled. As a result, staff is seeking additional guidance on which pieces of information and what level of detail is most important to the group.

Perhaps a good working example might be the information package that was prepared last August in conjunction with the 2019 City Manager Recommended Budget (see *Attachment A*). This package featured a 4-page staff report accompanied by a 16-page presentation. It also included five supplementary pieces that totaled an additional 19 pages. Based on the meeting minutes and video, all of the conversation points were driven by the summary information contained in the Staff Report and presentation.

In deciding on which types of information packages to use, we should remain mindful of the importance of transparency and clarity associated with the budget process. Ensuring the public’s trust is critical and we have a responsibility to demonstrate the need for property taxes and fees. It’s conceivable however, that the public’s level of understanding may be more heavily influenced by the broader narrative than it is by the volumes of data.

POLICY OBJECTIVE

It is recommended that the City continue to adhere to budgeting best practices including a commitment to formally incorporate the public’s input, understanding long-term budget impacts, and communicating the City’s intentions early and throughout the budget process.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

60 **REQUESTED COUNCIL ACTION**

61 The Council is asked to provide guidance on the 2020 Budget calendar, and the types of information
62 packages it seeks in order to make informed decisions.

63

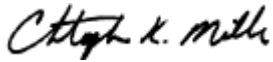
Prepared by: Chris Miller, Finance Director

Attachments: A: 2019 City Manager Recommended Budget Information Package (Aug 13, 2018)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **8/13/2018**Item No.: **7.d**

Department Approval



City Manager Approval



Item Description: Receive the 2019 City Manager Recommended Budget & Tax Levy

BACKGROUND

At the April 16, 2018 City Council meeting, the Council established a general timeline for the 2019 budget process including the following key dates:

2019 Budget Process Timeline	Date
Discussion on Organizational Priorities	4/16/2018
Discussion on Cash Reserve Levels	6/4/2018
Review General Budget & Legislative Impacts, Tax Base Changes	7/16/2018
Presentation of the 2019-2038 Capital Improvement Plan	7/16/2018
Discussion on City Council Budgetary Goals	7/16/2018
EDA Budget & Tax Levy Discussion	7/17/2018
Receive the 2019 City Manager Recommended Budget	8/13/2018
Receive Budget Recommendations from the Finance Commission	9/17/2018
Adopt Preliminary Budget, Tax Levy, & EDA Levy	9/24/2018
Review 2019 Proposed Utility Rates	11/5/2018
Review & Adopt 2019 Fee Schedule	11/5/2018
Final Budget Hearing (Truth-in-Taxation Hearing)	11/26/2018
Adopt Final EDA Tax Levy	12/3/2018
Adopt Final Budget, Tax Levy & Utility Rates	12/3/2018

To date, the Council has received a number of budget information packages and has held several discussions on city priorities, service levels, and the associated financial impact on residents. These discussions and the resulting Council guidance have been incorporated into the 2019 City Manager Recommended Budget & Tax Levy presented below.

2019 City Manager Recommended Budget

The 2019 *citywide* Recommended Budget is \$55,707,140, an increase of \$1,467,910 or 2.7%. As part of the overall budget, the City Manager is recommending a tax levy increase of \$757,545 or 3.7% over the current levy. The Recommended Budget is primarily a status quo budget that keeps the existing programs and services in place. The largest component of the budget increase is attributable to higher personnel costs followed by increased investment in city infrastructure and other physical assets. Similar to most city governments, the majority of Roseville's programs rely heavily on city staff to deliver both broad and individualized services to residents as well as local businesses. And although many efficiencies have been achieved through technology and innovation, personnel-related costs will remain a strong

component of city government for the foreseeable future. In addition, the City Council continues to place a high priority on maintaining city assets which is reflected in the proposed budget. More detailed information on the *citywide* budget can be found in *Attachment B*.

For legal and management purposes, the Recommended Budget has two distinct groupings. The first includes the *tax-supported* programs which are supported in part or in full by property taxes (*Attachment C*). The second group includes the non-tax or *fee-based* programs (*Attachment D*).

Because the City is required to adopt a preliminary, not-to-exceed tax levy by September 30, the focus of the remainder of this report will be on the tax-supported programs with the understanding that the fee-based programs will receive broader discussion later this year. The preliminary tax levy is scheduled for adoption on September 24, 2018.

2019 City Manager Recommended Tax-Supported Budget

The 2019 *tax-supported* Recommended Budget is \$31,010,720, an increase of \$567,005 or 1.9%.

The proposed increase to the Tax-Supported Budget can be categorized as follows:

<u>Budget Category</u>	<u>Amount</u>
COLA: Non-Union @ 3.00%	\$ 232,094
COLA: Union @ 3.00%	219,665
Wage Steps + Net Employee Turnover Changes	107,011
+/- Changes in OT & Temp Wages	29,260
Health Insurance Premiums @ 5.0%	64,070
PERSONNEL RECLASS & FTE STATUS CHANGE	72,045
Net Change: Supplies, Materials, Other Charges (incl. inflation)	213,360
Net Change: Capital Outlay	(15,500)
Net Change: Debt Services	(355,000)
	<u>\$ 567,005</u>

As shown in the table, the overall increase in personnel and other inflationary-type costs are partially offset by the reduction in debt service payments. However, the *funding source* associated with the debt service payments (property tax) is not reduced because it is recommended that it be re-purposed for the City's asset replacement program.

With regard to the union employee COLA, we already know that most of our comparative cities that have settled for 2019 are at 3.0%. And although many of our collective bargaining agreements have not yet settled, Staff believes it is prudent to include a similar percentage in the Budget.

For non-union employee COLA, the Council is reminded that the City has been following a policy of awarding COLAs that are tied to two benchmarks.

The first is the Minneapolis/St. Paul Consumer Price Index (CPI) as measured from July 1st from the prior year to June 30th of the current year; or in this case from July 1, 2017 to June 30, 2018. The second is the national Employment Cost Index (ECI) for State & Local Government Wages & Salaries. The national index is used because there is not a localized calculation. With this benchmark we also compare to the 12-month period ending June 30, 2018. The measured indices are 3.1% for the CPI, and 1.9% for the ECI. A 3.0% COLA is being recommended for our non-union staff.

The Council should also be aware that we have budgeted for a 5.0% increase in healthcare premiums for

61 2019. However, we do not expect to have a final number until mid-September.

62
63 Finally, the category of ‘Personnel Reclass & FTE Status Change’ represents a number of smaller changes
64 which are being recommended in conjunction with the organizational priority of enhancing our overall
65 human capital. This was a priority established by Staff and shared with the Council on April 16, 2018.

66
67 The proposed changes include the following:

- 68
- 69 ▪ An upgrade of one Police Lieutenant position to a Deputy Chief of Police position at a cost of
- 70 \$5,000 to the budget.
- 71 ▪ An additional 0.50 FTE to continue funding for the full-time Police Investigative Aide position
- 72 which is partially offset by grant funds at a net cost of \$21,000 of new City spending. Previously,
- 73 grant dollars covered 50% of the costs for the position.
- 74 ▪ Add \$6,700 in funding to continue the Police Department’s summer Community Liaison
- 75 Officers, which began this year and has been funded by personnel vacancy savings in the Police
- 76 Department.
- 77 ▪ Promote the Recreation Facilities Coordinator position to a Parks and Recreation Program
- 78 Supervisor position and make the position full-time from $\frac{3}{4}$ time to accommodate the heavier
- 79 than expected facility rentals at a cost of \$27,000 to the budget.
- 80

81 Other highlights of the Recommended Tax-Supported Budget include increasing the funding allocated
82 toward combating the Emerald Ash Borer infestation by \$25,000; and the purchase of new asset
83 management software, which will mostly be covered by the City’s utility funds, but will need \$5,000 of
84 levy funds.

85
86 Items that did not make the final City Manager Recommended Budget include an additional \$50,000 of
87 EAB funding, repurposing three firefighter positions to creating of Fire Department Lieutenant positions
88 at a net cost of \$22,000, and \$50,000 for holiday lights at the Roseville OVAL.

90 2019 City Manager Recommended Tax Levy and Impact on Homeowners

91 As noted above, the 2019 *tax-supported* budget is proposed to increase by \$567,005. While there are
92 some offsetting increases in non-tax revenues, the proposed budget will necessitate an increase of the
93 property tax levy by \$530,340 or 2.6%.

94
95 One final impact to the requested levy amount is the need to have less reliance on the use of reserves to
96 balance the budget. The Council is reminded that the General Fund continues to be reliant on the use of
97 \$681,610 of cash reserves on an annual basis to provide for a balanced budget. This repeated reliance
98 could very well result in the General Fund dropping below its targeted reserve level by the end of this
99 year. This was highlighted in Staff’s update on the City’s cash reserve levels that was presented to the
100 Council on June 4, 2018. To prevent this from happening, the City may need to employ a number of
101 strategies. At a minimum we should establish a plan that reduces our use of reserves in a defined time
102 period. The City Manager Recommended Budget calls for a 3-Year Plan that eliminates a third of our
103 reserve spending in 2019, 2020, and 2021 respectively.

104
105 With the plan to reduce the reliance on the use of reserves to balance the budget over a three year period
106 this amounts to an additional tax levy of \$227,205 for 2019, which brings the recommended tax levy
107 increase to \$747,545 (\$530,340 + \$227,205) or 3.7%.

108
109 This levy increase results in property tax impact on the median-valued home of \$79.93 per year or \$4.56

110 per month; a cost increase of 6.0%. Additional impacts on residents will be felt due to the EDA Levy and
 111 Utility Rates. The following table depicts the estimated overall impact on a median-valued single-family
 112 home based to the City Manager Recommended Levy, the *preliminary* EDA levy presented to the Council
 113 on July 17, and the *tentatively* projected 4.5% overall utility rate impact:
 114

2019 Budget Impact on Median-Valued Home (monthly)				
	<u>2018</u>	<u>2019</u>	<u>\$ Chg.</u>	<u>% Chg.</u>
Property Tax Levy: City	\$ 75.37	\$ 79.93	\$ 4.56	6.1%
Property Tax Levy: EDA	1.45	2.56	1.11	76.9%
Utility Rates	56.65	59.18	2.53	4.5%
	\$ 133.47	\$ 141.68	\$ 8.21	6.2%

115
 116
 117 As shown in the table, the estimated overall impact for all budget-related programs is \$8.21 per month or
 118 6.2% cost increase. It should be noted that the financial impacts noted above include the effects from a
 119 projected home valuation increase of 7.6% which also plays a role in the eventual impact.

120 **POLICY OBJECTIVE**

121 Provide funding for the City's operational and capital needs for 2019.

122 **FINANCIAL IMPACTS**

123 See above.

124 **STAFF RECOMMENDATION**

125 See above.

126 **REQUESTED COUNCIL ACTION**

127 For information purposes only. No formal Council action is requested, however the Council is asked to
 128 provide comment and direction in advance of the preparation of the Preliminary Budget and Tax Levy
 129 adoption scheduled for September 24, 2018.

130

Prepared by: Chris Miller, Finance Director
 Patrick Trudgeon, City Manager

Attachments: A: 2019 Recommended Budget: PowerPoint
 B: 2019 Recommended Budget: Citywide
 C: 2019 Recommended Budget: Property Tax-Supported Programs
 D: 2019 Recommended Budget: Fee-Supported Programs
 E: 2019 Recommended Budget & Tax Levy Reconciliation for the Property Tax-Supported Programs

131

City of Roseville
City Manager Recommended
2019 City Budget



2019 City Manager Recommended Budget

For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2019 operating and capital budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 24
- Answer any questions you may have regarding the recommended 2019 City Budget

2019 City Manager Recommended Budget Highlights

- Status Quo Budget- no new programs or services proposed
- Cost increases due to higher personnel costs, inflationary impacts to supplies and equipment, and contractual obligations
- Retooling of existing positions to provide for greater oversight and continuation of existing services

Proposed 2019 City Budget:
\$55,707,140 or 2.7% increase

Proposed 2019 City Tax Levy
Increase:
\$757,545 or 3.7% increase

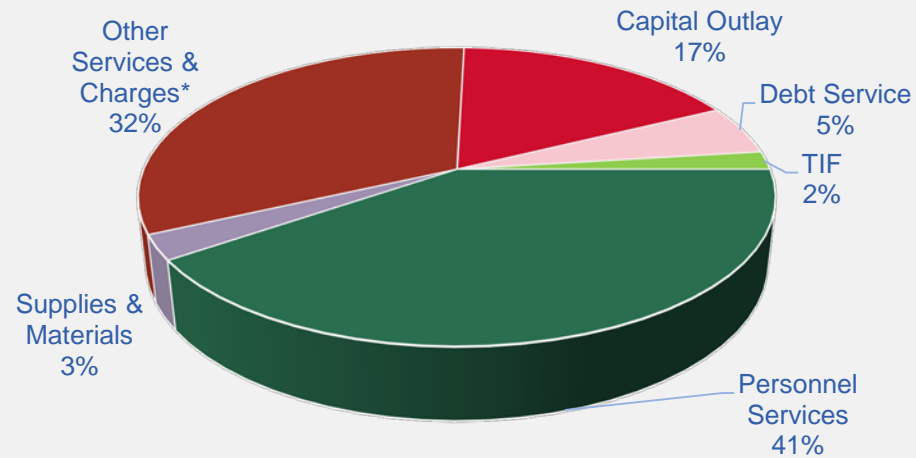
Proposed 2019 City Budget
Impact on Median Valued Home
(\$254,900): \$79.93 increase from
2018 levy amount or \$4.56 per
month impact

2019 City Manager Recommended Budget

Total Budget Allocation

2019 Budget Allocation

2019 Budget by Category



Total Budget : \$55,707,140

- Overall Increase of \$1,467,910 or 2.7%
- Fee Supported Budget: \$24,696,420
- Property Tax Supported: \$31,010,720

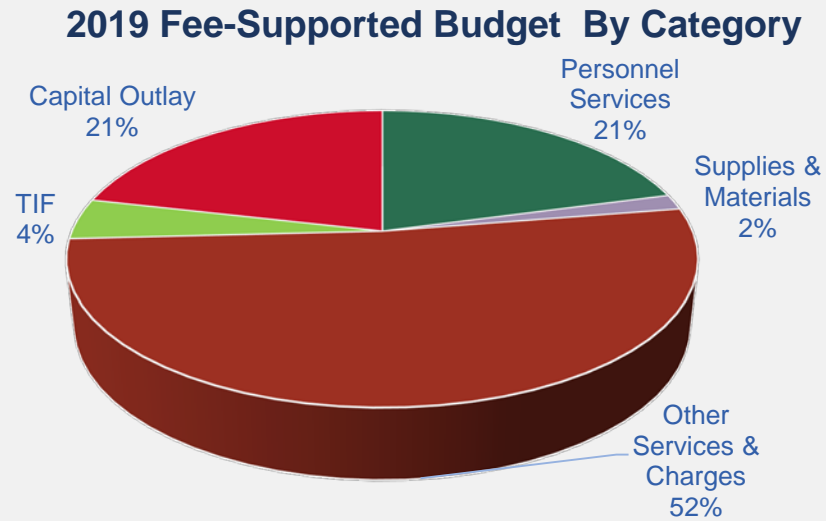
2019 Proposed Budget by Funding Source			\$ Increase	% Increase
	2018	2019	(Decrease)	(Decrease)
Property Tax-Supported	\$ 30,443,715	\$ 31,010,720	\$ 567,005	1.9%
Fee-Supported	\$ 23,795,515	\$ 24,696,420	\$ 900,905	3.8%
Total	\$ 54,239,230	\$ 55,707,140	\$ 1,467,910	2.7%

*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2019 City Manager Recommended Budget

Fee Supported Budget Allocation

2019 Budget Allocation



Fee-Supported Budget : \$24,696,420

- Increase of \$900,905 or 3.8% increase
- Majority of increase due to higher capital replacements for water and sanitary sewer

2019 Fee-Supported Budget by Category			\$ Increase	% Increase
	2018	2019	(Decrease)	(Decrease)
Personnel Services	\$ 4,878,485	\$ 5,131,170	\$ 252,685	5.2%
Supplies & Materials	385,260	409,900	24,640	6.4%
Other Services & Charges*	12,436,670	12,776,050	339,380	2.7%
TIF	1,101,000	1,101,000	0	0.0%
Capital Outlay	4,994,100	5,278,300	284,200	5.7%
	\$ 23,795,515	\$ 24,696,420	\$ 900,905	3.8%

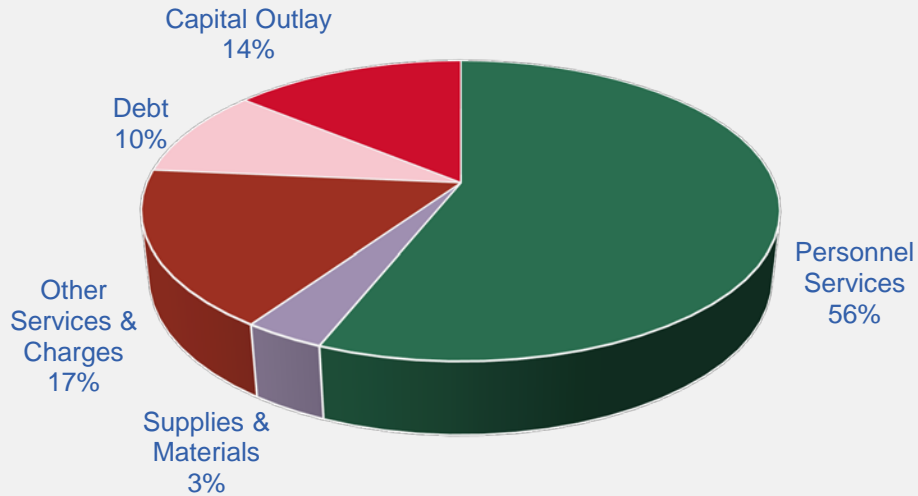
*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2019 City Manager Recommended Budget

Property Tax Supported Budget Allocation

2019 Budget Allocation

2019 Tax-Supported Budget by Category



Property Tax Supported Budget: \$31,010,720

- Budget increase of \$567,005 or 1.9%
- Majority of increase due to higher personnel services costs

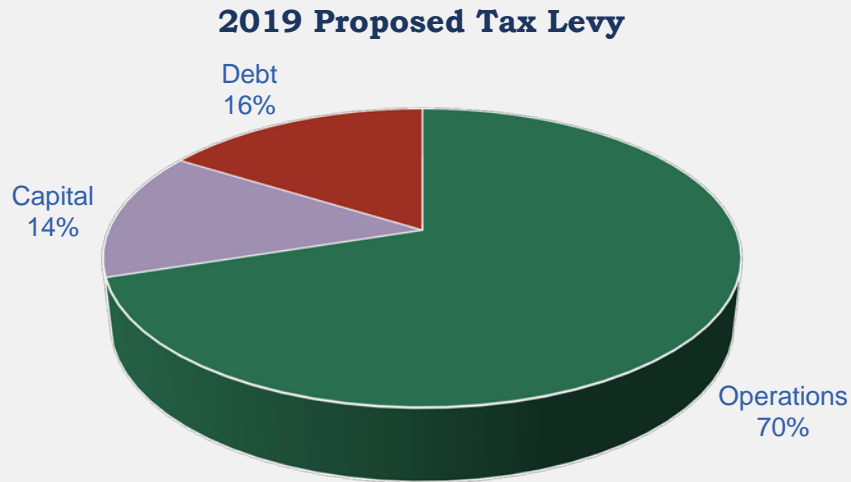
2019 Tax-Supported Budget by Category			\$ Increase	% Increase
	2018	2019	(Decrease)	(Decrease)
Personnel Services	\$ 16,666,950	\$ 17,391,095	\$ 724,145	4.3%
Supplies & Materials	1,068,475	1,082,045	13,570	1.3%
Other Services & Charges*	5,024,985	5,224,775	199,790	4.0%
Debt	3,330,000	2,975,000	(355,000)	-10.7%
Capital Outlay	4,353,305	4,337,805	(15,500)	-4.5%
	\$ 30,443,715	\$ 31,010,720	\$ 567,005	1.9%

*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2019 City Manager Recommended Budget

Tax Levy Allocation

2019 Budget Allocation



Total Proposed Levy: \$21,438,050

- Increase of \$757,545 or 3.7% increase over 2018 levy
- Of levy increase all will go towards operating budget
- \$355,000 of levy dollars supporting the expiring arena bond will be repurposed towards the capital budget

2019 Proposed Tax Levy			\$ Increase	% Increase
	2018	2019	(Decrease)	(Decrease)
Operations	\$ 14,375,505	\$ 15,233,050	\$ 757,545	5.2%
Capital	2,875,000	3,230,000	355,000	12.3%
Debt	3,330,000	2,975,000	(355,000)	0.0%
Total	\$ 20,175,505	\$ 21,438,050	\$ 757,545	3.7%

PUBLIC WORKS

2015-18 INFRASTRUCTURE IMPROVEMENTS

Investment in maintaining and building needed infrastructure has been an important priority in past budgets. The 2019 budget continues funding that will allow us to maintain and improve our infrastructure.

Attachment A

29.22 MILES

NEW, RECONSTRUCTED OR RESURFACED STREETS



6.16 MILES

NEW PATHWAYS AND SIDEWALKS

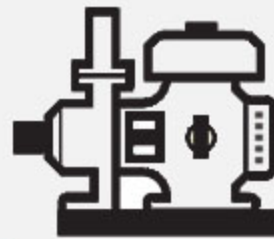
5 SIGNALS

NEW /REPLACEMENT



24.38 MILES

LINED PIPE



5 LIFT STATIONS

SANITARY SEWER/STORMWATER

3.48 MILES

WATER MAINS



1,250

NEW STREET SIGNS



2019 City Manager Recommended Budget

Tax Levy Increase

Existing Programs and Services

- Levy increase needed to maintain the City's existing programs and services.
- These cost increases are due to several factors including:
 - Inflationary cost increases for supplies and services,
 - Planned employee wage step increases,
 - Employee cost of living adjustment of 3% for non-union and union employees
 - Increased costs for health insurance
 - Additional spending for addressing the Emerald Ash Borer infestation
 - New asset management software
 - Reclassification and/or FTE Status change for four employee positions
- In addition, \$227,205 of new levy dollars is proposed to lessen the reliance on using the General Fund reserves to balance the budget.
- These factor will require an additional City property tax levy of \$757,545 which is a levy increase of 3.7% over the 2018 City property tax levy.

2019 City Manager Recommended Budget

Employee Reclassification/FTE Status Changes

- Employee Reclassification and/or FTE Status changes are being requested for current City employee positions to align with organizational needs and priorities.
- The proposed changes include the following:
 - An upgrade of one Police Lieutenant position to a Deputy Chief of Police position at a cost of \$5,000 to the budget
 - Funding of an additional 0.50 FTE to continue the full-time Police Investigative Aide position which is partially offset by grant funds at a net cost of \$21,000 of new City spending. Previously, grant dollars covered 50% of the costs for the position
 - Add \$6,700 in funding to continue the Police Department's summer Community Liaison Officers, which began this year and has been funded by personnel vacancy savings in the Police Department
 - Promote the Recreation Facilities Coordinator position to a Parks and Recreation Program Supervisor position and make the position full-time from $\frac{3}{4}$ time to accommodate the heavier than expected facility rentals at a cost of \$27,000 to the budget

2019 City Manager Recommended Budget

Department Head Requests Not Funded

There are several budget requests not included in the 2019 City Manager Budget. The City Manager did not include a total of \$122,000 of Department Head requests. These cuts are as follows:

- Repurposing 3 Firefighter positions to 2 Fire Department Lieutenant positions
- Holiday Lights for the Roseville OVAL
- Additional Emerald Ash Borer Funding

2019 City Manager Recommended Budget

Tax Levy Impact on Homeowners

- The City of Roseville overall tax capacity is projected to grow at 5.6%.
- Since the median single-family home value increase (7.6%) in Roseville is higher than the overall tax capacity growth, a greater portion of the tax burden has moved to single-family properties
- The 2019 City Manager Recommended Budget, with the spending priorities identified above and continuing to use General Fund Reserves to balance the budget (at a lesser amount than in 2018), will have a tax levy of \$21,438,050 and a levy increase of 3.7%
- The overall tax capacity increase for Roseville will result in the owner of the median valued single-family home (\$254,900) paying a total of **\$79.93 per year more** in 2019 for city (non-EDA) taxes compared to 2018
- With the recommended City and EDA levy and projected utility rate increases, the budget impact for the median valued home is expected to be \$8.21 per month or \$98.52 annually

Budget Impact on Median-Valued Home (monthly)				
	2018	2019	\$ Chg.	% Chg.
Property Tax Levy: City	\$ 75.37	\$ 79.93	\$ 4.56	6.1%
Property Tax Levy: EDA*	\$ 1.45	2.56	\$ 1.11	76.9%
Utility Rates**	\$ 56.65	\$ 58.15	\$ 2.53	4.5%
Total	\$ 133.47	\$ 141.68	\$ 8.21	6.2%
* Based on a proposed \$622,730 EDA levy				
**Based on a proposed 4.5% rate increase				

2019 City Manager Recommended Budget

Use of Reserves

- The 2018 City Budget utilized \$681,610 of cash reserves to balance the budget.
- The 2019 City Manager Recommended budget proposes to eliminate the use of this amount of reserves over a period of three years.
- The 2019 City Manager Recommended budget is proposing to utilize \$454,405 in cash reserves to balance the 2019 City Budget, thus requiring an additional property tax levy of \$227,205 .
- The use of less reserve dollars for the 2019 City Budget coupled with the increases needed in the operational budget require an total levy increase of \$757,545

2019 City Manager Recommended Budget

City Budget Next Steps

- September 17- Joint Meeting with Finance Commission to received budget recommendations
- September 24- Adopt Preliminary City and EDA Tax Levy and Budget
- November 5– Review and adopt 2018 Utility Rates and Fee Schedule
- November 26 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 3 – Adopt Final City and EDA Tax Levy and Budget

2019 City Manager Recommended Budget

City Budget Summary

- 2019 City Manager Recommended Budget
 - \$55,707,140 (2.7% increase)
- Total Proposed City Levy: \$21,438,050 (3.7% increase)
- Status Quo Budget
 - Increases budget due to inflationary costs of supplies, equipment, personnel, and health care.
 - Employee reclassification and FTE status change for 4 employee positions
 - Additional funding to combat Emerald Ash Borer infestation
- Use of General Fund Reserves in the amount of \$454,405 to balance the budget
- Owner of the median valued single-family home will paying a total of an **additional \$4.56 per month or \$79.93 per year more** in 2019 for city (non-EDA) taxes compared to 2018.
- **The cost impact for the median valued home** is expected to be **\$8.21 per month or \$98.52 annually** with the recommended City and EDA levy and projected utility rate increases

Q

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A

Questions?

City of Roseville
Budget Summary by Function

	2015	2016	2017	2018	2019	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
City Council	\$ 199,894	\$ 213,621	\$ 230,376	\$ 235,190	\$ 236,955	\$ 1,765	0.8%
Human Rights Commission	4,434	2,555	-	-	-	-	0.0%
Ethics Commission	316	296	340	1,500	1,500	-	0.0%
Administration	619,877	613,972	677,744	762,530	821,530	59,000	7.7%
Elections	73,751	81,017	71,976	72,400	75,150	2,750	3.8%
Legal	346,269	346,533	357,836	359,160	369,935	10,775	3.0%
Nuisance Code Enforcement	150,480	86,949	99,890	119,720	129,940	10,220	8.5%
Finance Department	611,799	649,145	656,922	691,725	699,300	7,575	1.1%
Central Services	51,669	55,871	54,323	59,600	59,600	-	0.0%
General Insurance	61,500	61,500	70,000	70,000	70,000	-	0.0%
Contingency	18,015	100,124	84,925	-	-	-	0.0%
General Government	\$ 2,138,004	\$ 2,211,583	\$ 2,304,332	\$ 2,371,825	\$ 2,463,910	\$ 92,085	3.9%
Police Administration	987,909	1,023,378	1,019,662	1,117,905	985,360	(132,545)	-11.9%
Police Patrol Operations	4,881,156	4,805,789	4,981,103	5,064,460	5,151,410	86,950	1.7%
Police Investigations	577,608	847,734	943,403	1,069,000	1,339,860	270,860	25.3%
Community Services	163,803	172,636	165,402	243,555	194,245	(49,310)	-20.2%
Police	\$ 6,610,476	\$ 6,849,537	\$ 7,109,570	\$ 7,494,920	\$ 7,670,875	\$ 175,955	2.3%
Fire Administration	277,165	416,697	416,777	430,355	446,550	16,195	3.8%
Fire Prevention	132,000	-	-	-	-	-	0.0%
Fire Fighting	1,380,803	1,471,456	1,597,126	1,823,050	1,900,410	77,360	4.2%
Fire Emergency Management	26,955	22,278	3,990	8,800	8,950	150	1.7%
Fire Training	9,553	16,851	21,953	20,200	25,500	5,300	26.2%
Fire	\$ 1,826,476	\$ 1,927,282	\$ 2,039,846	\$ 2,282,405	\$ 2,381,410	\$ 99,005	4.3%
Fire Relief Association	220,012	221,324	222,882	221,000	223,000	2,000	0.9%
Fire Relief	\$ 220,012	\$ 221,324	\$ 222,882	\$ 221,000	\$ 223,000	\$ 2,000	0.9%
Public Works Administration	928,692	788,872	860,470	898,355	946,565	48,210	5.4%
Street Department	1,057,909	1,118,678	1,084,551	1,197,210	1,247,890	50,680	4.2%
Street Lighting	191,153	166,542	204,813	183,000	183,000	-	0.0%
Building Maintenance	336,359	403,821	425,533	403,100	399,300	(3,800)	-0.9%
Central Garage	144,809	152,520	218,180	183,030	189,670	6,640	3.6%
Public Works	\$ 2,658,922	\$ 2,630,433	\$ 2,793,547	\$ 2,864,695	\$ 2,966,425	\$ 101,730	3.6%
General Fund	\$ 13,453,890	\$ 13,840,159	\$ 14,470,177	\$ 15,234,845	\$ 15,705,620	\$ 470,775	3.1%
Parks & Recreation Administration	569,878	575,968	553,696	626,870	618,385	(8,485)	-1.4%
Recreation Fee Activities	1,122,802	1,236,458	1,271,522	1,379,285	1,452,250	72,965	5.3%
Recreation Non-fee Activities	105,986	105,150	119,328	156,175	157,135	960	0.6%
Recreation Nature Center	60,776	68,626	72,778	67,725	69,125	1,400	2.1%
Recreation Activity Center	99,683	96,013	105,813	117,810	117,760	(50)	0.0%
Skating Center	1,083,966	1,048,081	1,185,972	1,157,620	1,178,970	21,350	1.8%
Parks & Recreation Fund	\$ 3,043,091	\$ 3,130,296	\$ 3,309,109	\$ 3,505,485	\$ 3,593,625	\$ 88,140	2.5%
Planning	420,247	399,119	521,231	603,815	630,345	26,530	4.4%
GIS	104,485	78,925	80,001	36,150	37,610	1,460	4.0%
Code Enforcement	676,936	580,747	650,783	689,265	812,995	123,730	18.0%
Neighborhood Enhancement	388	51,582	84,688	7,675	8,650	975	12.7%
Rental Licensing	979	111,916	114,367	123,525	-	(123,525)	-100.0%
Community Development Fund	\$ 1,203,035	\$ 1,222,289	\$ 1,451,070	\$ 1,460,430	\$ 1,489,600	\$ 29,170	2.0%

City of Roseville
Budget Summary by Function

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
EDA	2,472,993	244,775	209,293	360,150	623,660	263,510	73.2%
Information Technology	1,786,408	2,153,599	2,639,507	2,929,420	3,296,235	366,815	12.5%
Communications	606,083	481,766	462,221	543,570	556,390	12,820	2.4%
License Center	1,548,563	1,766,084	1,904,627	1,884,225	1,842,630	(41,595)	-2.2%
Engineering Services	105,339	241,661	260,174	237,245	246,315	9,070	3.8%
Lawful Gambling	136,156	165,261	145,857	107,230	107,350	120	0.1%
Parks Maintenance	1,075,813	1,164,005	1,122,102	1,275,540	1,349,910	74,370	5.8%
Special Purpose Operating Funds	\$ 7,731,355	\$ 6,217,151	\$ 6,743,781	\$ 7,337,380	\$ 8,022,490	\$ 685,110	9.3%
Vehicle & Equipment Replacement	1,484,734	1,451,737	1,196,816	919,425	1,025,430	106,005	11.5%
Building Replacement	739,673	207,403	154,467	384,000	618,400	234,400	61.0%
Park Improvements	26,079	331,659	15,715	300,000	556,500	256,500	85.5%
Pathway Maintenance	253,058	192,336	254,656	250,000	700,000	450,000	180.0%
Street Light Replacement	-	-	-	45,000	20,000	(25,000)	-55.6%
Boulevard Landscaping	65,303	64,649	70,000	70,000	70,000	-	0.0%
Capital Replacement Funds	\$ 2,568,847	\$ 2,247,784	\$ 1,691,654	\$ 1,968,425	\$ 2,990,330	\$ 1,021,905	51.9%
Special Assessment Construction	3,505,157	3,081,097	4,253,592	2,200,000	1,100,000	(1,100,000)	-50.0%
MSA Construction	-	-	-	-	1,295,000	1,295,000	0.0%
Capital Improvement Funds	\$ 3,505,157	\$ 3,081,097	\$ 4,253,592	\$ 2,200,000	\$ 2,395,000	\$ 195,000	8.9%
G.O. Improvement Bonds	-	-	-	-	-	-	0.0%
G.O. Facility Bonds	960,544	947,325	938,738	765,000	765,000	-	0.0%
Equipment Certificates	332,784	332,508	331,893	355,000	-	(355,000)	-100.0%
2011 Bonds	794,934	793,154	800,493	835,000	835,000	-	0.0%
2012 Bonds	1,324,275	1,342,950	1,360,050	1,375,000	1,375,000	-	0.0%
Debt Service Funds	\$ 3,412,536	\$ 3,415,936	\$ 3,431,173	\$ 3,330,000	\$ 2,975,000	\$ (355,000)	-10.7%
TIF District Funds	\$ 1,942,164	\$ 8,324,164	\$ 1,019,418	\$ 1,101,000	\$ 1,101,000	\$ -	0.0%
Sanitary Sewer	3,826,971	4,060,802	4,244,711	6,028,850	6,299,335	270,485	4.5%
Water	6,083,197	6,306,334	6,630,389	8,825,970	7,684,580	(1,141,390)	-12.9%
Stormwater	1,112,795	1,099,998	1,278,896	2,275,720	2,363,350	87,630	3.9%
Solid Waste Recycling	475,018	491,244	519,293	543,250	562,120	18,870	3.5%
Golf Course	342,321	344,749	1,078,563	413,425	510,640	97,215	23.5%
Enterprise Funds	\$ 11,840,302	\$ 12,303,127	\$ 13,751,852	\$ 18,087,215	\$ 17,420,025	\$ (667,190)	-3.7%
Safety & Loss Control	-	10,030	19,208	12,450	12,450	-	0.0%
MN Islamic Cem. (Roseville Luth.)	-	2,000	-	2,000	2,000	-	0.0%
Other Funds	\$ -	\$ 12,030	\$ 19,208	\$ 14,450	\$ 14,450	\$ -	0.0%
Total Budget: All Funds	\$ 48,700,377	\$ 53,794,033	\$ 50,141,033	\$ 54,239,230	\$ 55,707,140	1,467,910	2.7%
Total Budget: Tax-Supported	\$ 28,845,742	\$ 29,032,876	\$ 30,917,313	\$ 30,443,715	\$ 31,010,720	567,005	1.9%
Personnel Services	\$ 18,007,184	\$ 19,078,840	\$ 20,122,614	\$ 21,545,435	\$ 22,522,265	976,830	4.5%
Supplies & Materials	1,300,985	1,278,568	1,269,983	1,453,735	1,491,945	38,210	2.6%
Other Services & Charges	20,484,303	28,001,341	21,858,823	21,892,655	22,076,825	184,170	0.8%
Capital Outlay: Budgets	539,830	357,480	1,245,078	5,248,980	5,595,775	346,795	6.6%
Capital Outlay: CIP Only	6,098,303	5,264,232	5,875,246	4,098,425	4,020,330	(78,095)	-1.9%
	\$ 46,430,606	\$ 53,980,462	\$ 50,371,744	\$ 54,239,230	\$ 55,707,140	\$ 1,467,910	2.7%

City of Roseville

Budget Detail by Function: Tax Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
City Council						
Personnel Services	\$ 48,589	\$ 48,048	\$ 47,490	\$ 49,180	\$ 1,690	3.6%
Supplies & Materials	57	-	-	-	-	0.0%
Other Services & Charges	164,975	182,328	187,700	187,775	75	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 213,621</u>	<u>\$ 230,376</u>	<u>\$ 235,190</u>	<u>\$ 236,955</u>	<u>\$ 1,765</u>	<u>0.8%</u>
Human Rights Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	2,555	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 2,555</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Ethics Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	296	340	1,500	1,500	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 296</u>	<u>\$ 340</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	<u>\$ -</u>	<u>0.0%</u>
Administration						
Personnel Services	\$ 492,452	\$ 592,092	\$ 633,130	\$ 675,810	\$ 42,680	6.7%
Supplies & Materials	1,289	2,587	1,500	1,500	-	0.0%
Other Services & Charges	120,231	83,065	127,900	144,220	16,320	12.8%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 613,972</u>	<u>\$ 677,744</u>	<u>\$ 762,530</u>	<u>\$ 821,530</u>	<u>\$ 59,000</u>	<u>7.7%</u>
Nuisance Code Enforcement						
Personnel Services	\$ 81,109	\$ 99,444	\$ 113,820	\$ 122,840	\$ 9,020	7.9%
Supplies & Materials	2,090	446	2,135	2,075	(60)	-2.8%
Other Services & Charges	3,750	-	3,765	5,025	1,260	33.5%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 86,949</u>	<u>\$ 99,890</u>	<u>\$ 119,720</u>	<u>\$ 129,940</u>	<u>\$ 10,220</u>	<u>8.5%</u>
Elections						
Personnel Services	\$ 5,654	\$ 5,624	\$ 5,550	\$ 5,810	\$ 260	4.7%
Supplies & Materials	148	-	500	-	(500)	-100.0%
Other Services & Charges	75,215	66,352	66,350	69,340	2,990	4.5%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 81,017</u>	<u>\$ 71,976</u>	<u>\$ 72,400</u>	<u>\$ 75,150</u>	<u>\$ 2,750</u>	<u>3.8%</u>
Legal						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	346,533	357,836	359,160	369,935	10,775	3.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 346,533</u>	<u>\$ 357,836</u>	<u>\$ 359,160</u>	<u>\$ 369,935</u>	<u>\$ 10,775</u>	<u>3.0%</u>
Finance						
Personnel Services	\$ 589,419	\$ 579,240	\$ 626,475	\$ 626,770	\$ 295	0.0%
Supplies & Materials	3,754	4,869	3,000	4,100	1,100	36.7%
Other Services & Charges	55,972	72,813	62,250	68,430	6,180	9.9%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 649,145</u>	<u>\$ 656,922</u>	<u>\$ 691,725</u>	<u>\$ 699,300</u>	<u>\$ 7,575</u>	<u>1.1%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2016	2017	2018	2019	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
Central Services						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	25,489	21,110	27,100	27,100	-	0.0%
Other Services & Charges	30,382	33,213	32,500	32,500	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 55,871	\$ 54,323	\$ 59,600	\$ 59,600	\$ -	0.0%
General Insurance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	61,500	70,000	70,000	70,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 61,500	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.0%
Police Administration						
Personnel Services	\$ 917,073	\$ 917,002	\$ 991,305	\$ 848,975	\$ (142,330)	-14.4%
Supplies & Materials	24,486	12,195	18,300	18,850	550	3.0%
Other Services & Charges	81,819	90,465	108,300	117,535	9,235	8.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,023,378	\$ 1,019,662	\$ 1,117,905	\$ 985,360	\$ (132,545)	-11.9%
Police Patrol						
Personnel Services	\$ 4,096,255	\$ 4,236,300	\$ 4,279,110	\$ 4,463,605	\$ 184,495	4.3%
Supplies & Materials	150,321	162,547	220,000	211,000	(9,000)	-4.1%
Other Services & Charges	559,213	582,256	565,350	476,805	(88,545)	-15.7%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 4,805,789	\$ 4,981,103	\$ 5,064,460	\$ 5,151,410	\$ 86,950	1.7%
Police Investigations						
Personnel Services	\$ 810,773	\$ 900,275	\$ 1,003,300	\$ 1,282,760	\$ 279,460	27.9%
Supplies & Materials	23,988	24,957	41,350	36,000	(5,350)	-12.9%
Other Services & Charges	12,973	18,171	24,350	21,100	(3,250)	-13.3%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 847,734	\$ 943,403	\$ 1,069,000	\$ 1,339,860	\$ 270,860	25.3%
Police Community Services						
Personnel Services	\$ 159,909	\$ 156,057	\$ 220,720	\$ 170,960	\$ (49,760)	-22.5%
Supplies & Materials	9,506	7,001	11,650	11,800	150	1.3%
Other Services & Charges	3,221	2,344	11,185	11,485	300	2.7%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 172,636	\$ 165,402	\$ 243,555	\$ 194,245	\$ (49,310)	-20.2%
Fire Administration						
Personnel Services	\$ 365,165	\$ 361,073	\$ 381,255	\$ 395,300	\$ 14,045	3.7%
Supplies & Materials	4,574	6,424	2,900	2,750	(150)	-5.2%
Other Services & Charges	46,958	49,280	46,200	48,500	2,300	5.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 416,697	\$ 416,777	\$ 430,355	\$ 446,550	\$ 16,195	3.8%
Fire Operation						
Personnel Services	\$ 1,311,970	\$ 1,383,144	\$ 1,643,550	\$ 1,715,910	\$ 72,360	4.4%
Supplies & Materials	69,594	88,052	74,500	74,500	-	0.0%
Other Services & Charges	89,892	125,930	105,000	110,000	5,000	4.8%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,471,456	\$ 1,597,126	\$ 1,823,050	\$ 1,900,410	\$ 77,360	4.2%

City of Roseville

Budget Detail by Function: Tax Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Fire Training						
Personnel Services	\$ -	\$ 242	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	27	-	-	-	-	0.0%
Other Services & Charges	16,824	21,711	20,200	25,500	5,300	26.2%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 16,851</u>	<u>\$ 21,953</u>	<u>\$ 20,200</u>	<u>\$ 25,500</u>	<u>\$ 5,300</u>	<u>26.2%</u>
Fire Emergency Mgmt.						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	535	-	-	-	0.0%
Other Services & Charges	3,217	3,455	8,800	8,950	150	1.7%
Capital Outlay	19,061	-	-	-	-	0.0%
	<u>\$ 22,278</u>	<u>\$ 3,990</u>	<u>\$ 8,800</u>	<u>\$ 8,950</u>	<u>\$ 150</u>	<u>1.7%</u>
Fire Relief						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	221,324	222,882	221,000	223,000	2,000	0.9%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 221,324</u>	<u>\$ 222,882</u>	<u>\$ 221,000</u>	<u>\$ 223,000</u>	<u>\$ 2,000</u>	<u>0.9%</u>
PW Administration						
Personnel Services	\$ 745,447	\$ 796,792	\$ 831,255	\$ 882,700	\$ 51,445	6.2%
Supplies & Materials	11,183	9,262	9,100	9,600	500	5.5%
Other Services & Charges	32,242	54,416	58,000	54,265	(3,735)	-6.4%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 788,872</u>	<u>\$ 860,470</u>	<u>\$ 898,355</u>	<u>\$ 946,565</u>	<u>\$ 48,210</u>	<u>5.4%</u>
Streets						
Personnel Services	\$ 564,702	\$ 549,083	\$ 577,610	\$ 601,790	\$ 24,180	4.2%
Supplies & Materials	244,312	245,860	284,300	283,900	(400)	-0.1%
Other Services & Charges	309,664	289,608	335,300	362,200	26,900	8.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,118,678</u>	<u>\$ 1,084,551</u>	<u>\$ 1,197,210</u>	<u>\$ 1,247,890</u>	<u>\$ 50,680</u>	<u>4.2%</u>
Central Garage						
Personnel Services	\$ 164,936	\$ 169,245	\$ 178,430	\$ 185,070	\$ 6,640	3.7%
Supplies & Materials	(6,989)	41,974	3,600	3,600	-	0.0%
Other Services & Charges	(5,427)	6,961	1,000	1,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 152,520</u>	<u>\$ 218,180</u>	<u>\$ 183,030</u>	<u>\$ 189,670</u>	<u>\$ 6,640</u>	<u>3.6%</u>
Building Maintenance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	16,746	20,466	18,100	19,000	900	5.0%
Other Services & Charges	387,075	405,067	385,000	380,300	(4,700)	-1.2%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 403,821</u>	<u>\$ 425,533</u>	<u>\$ 403,100</u>	<u>\$ 399,300</u>	<u>\$ (3,800)</u>	<u>-0.9%</u>
Street Lighting						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	166,542	204,813	183,000	183,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 166,542</u>	<u>\$ 204,813</u>	<u>\$ 183,000</u>	<u>\$ 183,000</u>	<u>\$ -</u>	<u>0.0%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Contingency						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	100,124	84,925	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 100,124	\$ 84,925	\$ -	\$ -	\$ -	0.0%
Total General Fund						
Personnel Services	\$ 10,353,453	\$ 10,793,661	\$ 11,533,000	\$ 12,027,480	\$ 494,480	4%
Supplies & Materials	580,575	648,285	718,035	705,775	(12,260)	-2%
Other Services & Charges	2,887,070	3,028,231	2,983,810	2,972,365	(11,445)	0%
Capital Outlay	19,061	-	-	-	-	0%
	\$ 13,840,159	\$ 14,470,177	\$ 15,234,845	\$ 15,705,620	\$ 470,775	3%
Recreation Administration						
Personnel Services	\$ 510,577	\$ 496,461	\$ 532,080	\$ 518,620	\$ (13,460)	-2.5%
Supplies & Materials	4,878	4,347	8,425	7,800	(625)	-7.4%
Other Services & Charges	60,513	52,888	86,365	91,965	5,600	6.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 575,968	\$ 553,696	\$ 626,870	\$ 618,385	\$ (8,485)	-1.4%
Recreation Fee Programs						
Personnel Services	\$ 738,533	\$ 775,611	\$ 807,425	\$ 885,035	\$ 77,610	9.6%
Supplies & Materials	79,683	57,907	76,540	76,020	(520)	-0.7%
Other Services & Charges	418,242	438,004	495,320	491,195	(4,125)	-0.8%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,236,458	\$ 1,271,522	\$ 1,379,285	\$ 1,452,250	\$ 72,965	5.3%
Recreation Non-Fee Programs						
Personnel Services	\$ 32,498	\$ 34,405	\$ 57,715	\$ 57,250	\$ (465)	-0.8%
Supplies & Materials	11,881	17,661	27,375	27,350	(25)	-0.1%
Other Services & Charges	60,771	67,262	71,085	72,535	1,450	2.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 105,150	\$ 119,328	\$ 156,175	\$ 157,135	\$ 960	0.6%
Recreation Activity Center						
Personnel Services	\$ 7,691	\$ 13,640	\$ 11,310	\$ 11,850	\$ 540	4.8%
Supplies & Materials	55	-	500	500	-	0.0%
Other Services & Charges	88,267	92,174	106,000	105,410	(590)	-0.6%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 96,013	\$ 105,813	\$ 117,810	\$ 117,760	\$ (50)	0.0%
Recreation Nature Center						
Personnel Services	\$ 31,351	\$ 35,877	\$ 23,690	\$ 25,840	\$ 2,150	9.1%
Supplies & Materials	9,361	8,253	9,600	9,600	-	0.0%
Other Services & Charges	27,914	28,648	34,435	33,685	(750)	-2.2%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 68,626	\$ 72,778	\$ 67,725	\$ 69,125	\$ 1,400	2.1%
Skating Center						
Personnel Services	\$ 665,218	\$ 718,166	\$ 732,780	\$ 735,230	\$ 2,450	0.3%
Supplies & Materials	68,241	69,298	71,000	70,500	(500)	-0.7%
Other Services & Charges	314,622	398,508	353,840	373,240	19,400	5.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,048,081	\$ 1,185,972	\$ 1,157,620	\$ 1,178,970	\$ 21,350	1.8%

City of Roseville

Budget Detail by Function: Tax Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Parks & Recreation Maintenance						
Personnel Services	\$ 829,502	\$ 851,744	\$ 918,070	\$ 953,440	\$ 35,370	3.9%
Supplies & Materials	113,901	122,697	124,500	129,500	5,000	4.0%
Other Services & Charges	220,602	147,661	232,970	266,970	34,000	14.6%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,164,005</u>	<u>\$ 1,122,102</u>	<u>\$ 1,275,540</u>	<u>\$ 1,349,910</u>	<u>\$ 74,370</u>	<u>5.8%</u>
Total Parks & Recreation Fund						
Personnel Services	\$ 2,815,370	\$ 2,925,904	\$ 3,083,070	\$ 3,187,265	\$ 104,195	3.4%
Supplies & Materials	288,000	280,163	317,940	321,270	3,330	1.0%
Other Services & Charges	1,190,931	1,225,145	1,380,015	1,435,000	54,985	4.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 4,294,301</u>	<u>\$ 4,431,211</u>	<u>\$ 4,781,025</u>	<u>\$ 4,943,535</u>	<u>\$ 162,510</u>	<u>3.4%</u>
Information Technology Fund						
Personnel Services	\$ 1,531,212	\$ 1,745,495	\$ 2,050,880	\$ 2,169,440	\$ 118,560	5.8%
Supplies & Materials	26,567	11,184	32,500	31,000	(1,500)	-4.6%
Other Services & Charges	442,167	652,844	591,160	778,320	187,160	31.7%
Capital Outlay	153,653	229,984	254,880	317,475	62,595	24.6%
	<u>\$ 2,153,599</u>	<u>\$ 2,639,507</u>	<u>\$ 2,929,420</u>	<u>\$ 3,296,235</u>	<u>\$ 366,815</u>	<u>12.5%</u>
Blvd Landscaping Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ 6,910	\$ 6,910	0.0%
Supplies & Materials	-	-	-	24,000	24,000	0.0%
Other Services & Charges	65,303	64,649	70,000	39,090	(30,910)	-44.2%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 65,303</u>	<u>\$ 64,649</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ -</u>	<u>0.0%</u>
Debt Service Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
OSC - Debt: #27	836,200	830,500	765,000	765,000	-	0.0%
OSC - Debt: #28	332,508	331,893	355,000	-	(355,000)	-100.0%
OSC - Debt: #29	111,125	108,238	-	-	-	0.0%
OSC - Debt: #31	793,154	800,493	835,000	835,000	-	0.0%
OSC - Debt: #32	1,342,950	1,360,050	1,375,000	1,375,000	-	0.0%
OSC - Debt: #33	92,887	118,031	-	-	-	0.0%
	<u>\$ 3,508,824</u>	<u>\$ 3,549,204</u>	<u>\$ 3,330,000</u>	<u>\$ 2,975,000</u>	<u>\$ (355,000)</u>	<u>-10.7%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Total: All Tax-Supported Funds						
Personnel Services	\$ 14,700,035	\$ 15,465,060	\$ 16,666,950	\$ 17,391,095	\$ 724,145	4.3%
Supplies & Materials	895,142	939,632	1,068,475	1,082,045	13,570	1.3%
Other Services & Charges	8,094,294	8,520,072	8,354,985	8,199,775	(155,210)	-1.9%
Capital Outlay: Ops	265,601	348,015	254,880	317,475	62,595	24.6%
Total: Operations	\$ 23,955,073	\$ 25,272,779	\$ 26,345,290	\$ 26,990,390	\$ 645,100	2.4%
Vehicles & Equipment	\$ 1,451,737	\$ 1,196,816	\$ 919,425	\$ 1,025,430	\$ 106,005	11.5%
General Facilities	207,403	154,467	384,000	618,400	234,400	61.0%
Pathways & Parking Lots	192,336	254,656	250,000	700,000	450,000	180.0%
Street Lighting	-	-	45,000	20,000	(25,000)	-55.6%
Park Improvements	331,659	15,715	300,000	556,500	256,500	85.5%
Pavement Management	3,081,097	4,253,592	2,200,000	1,100,000	(1,100,000)	-50.0%
Total: Capital	\$ 5,264,232	\$ 5,875,246	\$ 4,098,425	\$ 4,020,330	\$ (78,095)	-1.9%
Total: Combined	\$ 29,219,305	\$ 31,148,025	\$ 30,443,715	\$ 31,010,720	567,005	1.9%

City of Roseville

Budget Detail by Function: Fee Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
CD - Planning						
Personnel Services	\$ 336,385	\$ 331,609	\$ 467,165	\$ 492,720	\$ 25,555	5.5%
Supplies & Materials	1,076	383	7,000	14,000	7,000	100.0%
Other Services & Charges	61,658	189,239	128,500	122,625	(5,875)	-4.6%
Capital Outlay	-	-	1,150	1,000	(150)	-13.0%
	<u>\$ 399,119</u>	<u>\$ 521,231</u>	<u>\$ 603,815</u>	<u>\$ 630,345</u>	<u>\$ 26,530</u>	<u>4.4%</u>
CD - Housing & Econ Development						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges/Other	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
CD - Code Enforcement						
Personnel Services	\$ 403,009	\$ 393,753	\$ 419,980	\$ 555,420	\$ 135,440	32.2%
Supplies & Materials	5,994	7,410	15,910	15,500	(410)	-2.6%
Other Services & Charges	171,744	229,007	232,875	218,075	(14,800)	-6.4%
Capital Outlay	-	20,613	20,500	24,000	3,500	17.1%
	<u>\$ 580,747</u>	<u>\$ 650,783</u>	<u>\$ 689,265</u>	<u>\$ 812,995</u>	<u>\$ 123,730</u>	<u>18.0%</u>
CD - GIS						
Personnel Services	\$ 72,892	\$ 76,020	\$ 29,450	\$ 32,510	\$ 3,060	10.4%
Supplies & Materials	-	-	500	-	(500)	-100.0%
Other Services & Charges	4,005	3,981	6,200	5,100	(1,100)	-17.7%
Capital Outlay	2,028	-	-	-	-	0.0%
	<u>\$ 78,925</u>	<u>\$ 80,001</u>	<u>\$ 36,150</u>	<u>\$ 37,610</u>	<u>\$ 1,460</u>	<u>4.0%</u>
CD - Neighborhood Enhancement						
Personnel Services	\$ 50,004	\$ 83,212	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	34	39	1,450	1,450	-	0.0%
Other Services & Charges	1,544	1,437	5,375	6,700	1,325	24.7%
Capital Outlay	-	-	850	500	(350)	-41.2%
	<u>\$ 51,582</u>	<u>\$ 84,688</u>	<u>\$ 7,675</u>	<u>\$ 8,650</u>	<u>\$ 975</u>	<u>12.7%</u>
CD - Rental Licensing						
Personnel Services	\$ 111,712	\$ 112,913	\$ 119,350	\$ -	\$ (119,350)	-100.0%
Supplies & Materials	-	1,444	1,350	-	(1,350)	-100.0%
Other Services & Charges	204	10	2,825	-	(2,825)	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 111,916</u>	<u>\$ 114,367</u>	<u>\$ 123,525</u>	<u>\$ -</u>	<u>\$ (123,525)</u>	<u>-100.0%</u>
Community Development Fund						
Personnel Services	\$ 974,002	\$ 997,507	\$ 1,035,945	\$ 1,080,650	\$ 44,705	4.3%
Supplies & Materials	7,104	9,276	26,210	30,950	4,740	18.1%
Other Services & Charges	239,155	423,674	375,775	352,500	(23,275)	-6.2%
Capital Outlay	2,028	20,613	22,500	25,500	3,000	13.3%
	<u>\$ 1,222,289</u>	<u>\$ 1,451,070</u>	<u>\$ 1,460,430</u>	<u>\$ 1,489,600</u>	<u>\$ 29,170</u>	<u>2.0%</u>
EDA Fund						
Personnel Services	\$ 205,723	\$ 197,226	\$ 205,340	\$ 214,760	\$ 9,420	4.6%
Supplies & Materials	120	248	-	200	200	0.0%
Other Services & Charges	38,932	11,819	154,810	407,700	252,890	163.4%
Capital Outlay	-	-	-	1,000	1,000	0.0%
	<u>\$ 244,775</u>	<u>\$ 209,293</u>	<u>\$ 360,150</u>	<u>\$ 623,660</u>	<u>\$ 263,510</u>	<u>73.2%</u>

City of Roseville

Budget Detail by Function: Fee Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Communications Fund						
Personnel Services	\$ 234,895	\$ 235,477	\$ 274,570	\$ 290,390	\$ 15,820	5.8%
Supplies & Materials	4,937	1,789	-	2,000	2,000	0.0%
Other Services & Charges	241,934	224,955	259,000	242,000	(17,000)	-6.6%
Capital Outlay	-	-	10,000	22,000	12,000	120.0%
	<u>\$ 481,766</u>	<u>\$ 462,221</u>	<u>\$ 543,570</u>	<u>\$ 556,390</u>	<u>\$ 12,820</u>	<u>2.4%</u>
License Center Fund						
Personnel Services	\$ 1,189,040	\$ 1,290,559	\$ 1,301,600	\$ 1,381,880	\$ 80,280	6.2%
Supplies & Materials	16,781	19,501	16,500	17,000	500	3.0%
Other Services & Charges	555,759	594,567	524,525	438,950	(85,575)	-16.3%
Capital Outlay	4,504	-	41,600	4,800	(36,800)	-88.5%
	<u>\$ 1,766,084</u>	<u>\$ 1,904,627</u>	<u>\$ 1,884,225</u>	<u>\$ 1,842,630</u>	<u>\$ (41,595)</u>	<u>-2.2%</u>
Engineering Services Fund						
Personnel Services	\$ 201,543	\$ 205,536	\$ 221,570	\$ 229,440	\$ 7,870	3.6%
Supplies & Materials	2,097	260	1,500	1,500	-	0.0%
Other Services & Charges	16,029	30,996	14,175	15,375	1,200	8.5%
Capital Outlay	21,992	23,382	-	-	-	0.0%
	<u>\$ 241,661</u>	<u>\$ 260,174</u>	<u>\$ 237,245</u>	<u>\$ 246,315</u>	<u>\$ 9,070</u>	<u>3.8%</u>
Lawful Gambling Fund						
Personnel Services	\$ 3,360	\$ 3,405	\$ 7,230	\$ 7,350	\$ 120	1.7%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	161,901	142,452	100,000	100,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 165,261</u>	<u>\$ 145,857</u>	<u>\$ 107,230</u>	<u>\$ 107,350</u>	<u>\$ 120</u>	<u>0.1%</u>
MSA Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	1,295,000	1,295,000	0.0%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,295,000</u>	<u>\$ 1,295,000</u>	<u>0.0%</u>
Water Fund						
Personnel Services	\$ 564,445	\$ 614,042	\$ 651,070	\$ 670,180	\$ 19,110	2.9%
Supplies & Materials	177,085	155,373	162,200	162,200	-	0.0%
Other Services & Charges	5,564,804	5,860,974	5,837,700	5,682,200	(155,500)	-2.7%
Capital Outlay	-	-	2,175,000	1,170,000	(1,005,000)	-46.2%
	<u>\$ 6,306,334</u>	<u>\$ 6,630,389</u>	<u>\$ 8,825,970</u>	<u>\$ 7,684,580</u>	<u>\$ (1,141,390)</u>	<u>-12.9%</u>
Sanitary Sewer Fund						
Personnel Services	\$ 418,768	\$ 476,565	\$ 477,550	\$ 491,720	\$ 14,170	3.0%
Supplies & Materials	49,915	54,711	46,150	46,150	-	0.0%
Other Services & Charges	3,577,164	3,713,435	3,880,150	4,116,465	236,315	6.1%
Capital Outlay	14,955	-	1,625,000	1,645,000	20,000	1.2%

City of Roseville

Budget Detail by Function: Fee Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
	\$ 4,060,802	\$ 4,244,711	\$ 6,028,850	\$ 6,299,335	\$ 270,485	4.5%
Stormwater Fund						
Personnel Services	\$ 338,708	\$ 359,723	\$ 408,620	\$ 425,650	\$ 17,030	4.2%
Supplies & Materials	75,328	50,439	84,400	84,400	-	0.0%
Other Services & Charges	637,562	745,229	692,700	768,300	75,600	10.9%
Capital Outlay	48,400	123,505	1,090,000	1,085,000	(5,000)	-0.5%
	\$ 1,099,998	\$ 1,278,896	\$ 2,275,720	\$ 2,363,350	\$ 87,630	3.9%
Recycling Fund						
Personnel Services	\$ 29,677	\$ 30,161	\$ 36,640	\$ 38,410	\$ 1,770	4.8%
Supplies & Materials	2,572	711	2,000	2,000	-	0.0%
Other Services & Charges	458,995	488,421	504,610	521,710	17,100	3.4%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 491,244	\$ 519,293	\$ 543,250	\$ 562,120	\$ 18,870	3.5%
Golf Course Fund						
Personnel Services	\$ 218,644	\$ 247,353	\$ 258,350	\$ 300,740	\$ 42,390	16.4%
Supplies & Materials	47,487	38,043	46,300	63,500	17,200	37.1%
Other Services & Charges	78,618	63,604	78,775	116,400	37,625	47.8%
Capital Outlay	-	729,563	30,000	30,000	-	0.0%
	\$ 344,749	\$ 1,078,563	\$ 413,425	\$ 510,640	\$ 97,215	23.5%
Roseville Cemetary Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	2,000	-	2,000	2,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%
TIF Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	8,324,164	1,019,418	1,101,000	1,101,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 8,324,164	\$ 1,019,418	\$ 1,101,000	\$ 1,101,000	\$ -	0.0%
Safety & Loss Control						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	10,030	19,208	12,450	12,450	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 10,030	\$ 19,208	\$ 12,450	\$ 12,450	\$ -	0.0%

City of Roseville

Budget Detail by Function: Fee Supported

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Total: All Non Tax-Supported Funds						
Personnel Services	\$ 4,378,805	\$ 4,657,554	\$ 4,878,485	\$ 5,131,170	\$ 252,685	5.2%
Supplies & Materials	383,426	330,351	385,260	409,900	24,640	6.4%
Other Services & Charges	19,907,047	13,338,751	13,537,670	13,877,050	339,380	2.5%
Capital Outlay	91,879	897,063	4,994,100	5,278,300	284,200	5.7%
Total: Operations	\$ 24,761,157	\$ 19,223,719	\$ 23,795,515	\$ 24,696,420	\$ 900,905	3.8%

City of Roseville

2019 Tax-Supported Budget & Tax Levy Reconciliation

	Operating Budget <u>Expenditures</u>	Tax Levy <u>Revenues</u>	<u>Notes</u>
2018 Adopted Budget / Levy	\$ 26,345,290	\$ 20,680,505	
2019 Proposed Subtractions			
S1: Reduced costs for one-time spending	(27,000)	(27,000)	See Appendix S1
S2: Reduced costs for supplies & materials	(15,130)	(15,130)	See Appendix S2
S3: Reduced costs for contractual services, other charges	(201,380)	(201,380)	See Appendix S3
S4: Reduced costs for labor: position reductions	-	-	See Appendix S4
S5: Reduced costs for labor: health insurance & benefits	-	-	
S6: Reduced costs for debt service	(355,000)	(355,000)	Re-purposed towards CIP
S7: Reduced levy due to increased non-tax revenues	-	(469,760)	\$55K General Fund, \$367K IT,
S8: Reduced contributions to capital reserve funds	-	-	\$62K Parks & Rec.
Total Subtractions	\$ (598,510)	\$ (1,068,270)	
2019 Proposed Additions			
A1: Increased costs for one-time spending	-	-	See Appendix A1
A2: Increased costs for supplies & materials	28,700	28,700	See Appendix A2
A3: Increased costs for contractual services, other charges	428,170	428,170	See Appendix A3
A4: Increased costs for labor: cost-of-living adjustment	451,760	451,760	
A5: Increased costs for labor: wage steps (net)	136,270	136,270	
A6: Increased costs for labor: new positions/classifications	72,045	72,045	See Appendix A6
A7: Increased costs for labor: health insurance & benefits (net)	64,070	64,070	
A8: Increased costs for debt service	-	-	
A9: Increased contributions to capital replacement funds	62,595	417,595	\$62,595 in IT + Re-purposed Debt
A10: Make up of use of reserves for general tax relief in previous years	-	681,610	
A11: Increased levy due to decline of non-tax revenues	-	-	
Total Additions	\$ 1,243,610	\$ 2,280,220	
Proposed for 2019 (Before Tax Relief Measures)	\$ 26,990,390	\$ 21,892,455	
\$ Change	645,100	1,211,950	
% Change	2.4%	5.9%	
Less Use of Reserves for Property Tax Relief		\$ (454,405)	** \$227,205 add'l levy to reduce the on-going deficit
Note: Per Cash Reserve Policy, reserves may be used for tax relief if over target levels, or they may be allocated for other funds			
Proposed for 2019 (After Tax Relief)	\$ 26,990,390	\$ 21,438,050	
\$ Change	645,100	757,545	
% Change	2.4%	3.7%	

City of Roseville

Reduced Costs for One-Time Spending

		Telephone	Professional Services	Training	Other	Total	Comments	
City Council	\$	-	\$	-	\$ (15,000)	\$	(15,000) GARE Program	
Human Rights Commission		-	-	-	-	-	-	
Ethics Commission		-	-	-	-	-	-	
Administration		-	-	-	-	-	-	
Elections		-	-	-	-	-	-	
Legal		-	-	-	-	-	-	
Nuisance Code Enforcement		-	-	-	-	-	-	
Finance Department		-	-	-	-	-	-	
Central Services		-	-	-	-	-	-	
General Insurance		-	-	-	-	-	-	
Police Administration		-	-	-	-	-	-	
Police Patrol Operations		-	(4,000)	-	-	(4,000)	Mobile Phone Upgrades	
Police Investigations		-	-	-	-	-	-	
Police Community Services		-	-	-	-	-	-	
Fire Administration		-	-	-	-	-	-	
Fire Prevention		-	-	-	-	-	-	
Fire Operations		-	-	-	-	-	-	
Fire Emergency Management		-	-	-	-	-	-	
Fire Training		-	-	-	-	-	-	
Fire Relief Association		-	-	-	-	-	-	
Public Works Administration		-	-	-	-	-	-	
Street Department		-	-	-	-	-	-	
Street Lighting		-	-	-	-	-	-	
Building Maintenance		-	-	-	-	-	-	
Central Garage		-	-	-	-	-	-	
Parks & Recreation Administration		-	-	-	(8,000)	(8,000)	Best-Value Training for 2 Staff	
Recreation Fee Activities		-	-	-	-	-	-	
Recreation Non-fee Activities		-	-	-	-	-	-	
Recreation Nature Center		-	-	-	-	-	-	
Recreation Activity Center		-	-	-	-	-	-	
Skating Center		-	-	-	-	-	-	
Information Technology		-	-	-	-	-	-	
Park Maintenance		-	-	-	-	-	-	
Boulevard Landscaping		-	-	-	-	-	-	
	\$	-	\$ (4,000)	\$	-	\$ (23,000)	\$	(27,000)

Costs Excluded - Non-Tax Revenue

City of Roseville

Reduced Costs for Supplies & Materials

	Office Supplies	Motor Fuel	Clothing	Vehicle Supplies	Operating Supplies	Other	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	
Elections	(500)	-	-	-	-	-	(500)	Adjusted based on prior-year actuals
Legal	-	-	-	-	-	-	-	
Nuisance Code Enforcement	-	(15)	-	(15)	(55)	-	(85)	Adjusted based on prior-year actuals
Finance Department	-	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	-	
Police Administration	-	-	-	-	-	-	-	
Police Patrol Operations	-	(5,000)	-	(4,000)	-	-	(9,000)	Adjusted based on prior-year actuals
Police Investigations	-	(1,000)	-	(5,000)	-	-	(6,000)	Adjusted based on prior-year actuals
Police Community Services	-	-	-	-	-	-	-	
Fire Administration	(150)	-	-	-	-	-	(150)	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	-	
Public Works Administration	-	(250)	-	-	-	-	(250)	Adjusted based on prior-year actuals
Street Department	(400)	-	-	-	-	-	(400)	Adjusted based on prior-year actuals
Street Lighting	-	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	-	
Parks & Recreation Administration	(700)	-	-	-	-	-	(700)	Adjusted based on prior-year actuals
Recreation Fee Activities	-	-	-	-	(520)	-	(520)	
Recreation Non-fee Activities	-	-	-	-	(25)	-	(25)	Adjusted based on prior-year actuals
Recreation Nature Center	-	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	-	
Skating Center	-	-	-	-	(1,000)	-	(1,000)	Adjusted based on prior-year actuals
Information Technology	(1,500)	-	-	-	-	-	(1,500)	Adjusted based on prior-year actuals
Parks Maintenance	-	-	-	-	5,000	-	5,000	Add'l for Cleveland & Marion Parks
Boulevard Landscaping	-	-	-	-	-	-	-	
	\$ (3,250)	\$ (6,265)	\$ -	\$ (9,015)	\$ 3,400	\$ -	\$ (15,130)	

Costs Excluded - Non-Tax Revenue

City of Roseville

Reduced Costs for Contractual Services, Other Charges

	Professional Services	Telephone	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/Conferences	Memberships	Other	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250)	\$ (250)	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ethics Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Administration	(1,000)	-	-	-	-	-	-	-	-	-	-	-	(1,000)	Medical testing services
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nuisance Code Enforcement	-	-	-	(300)	-	-	-	-	-	-	-	(300)	(600)	Adjusted based on prior-year actuals
Finance Department	-	-	(300)	-	-	-	-	-	-	-	(20)	-	(320)	Adjusted based on prior-year actuals
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Administration	(300)	-	-	-	-	-	-	-	-	-	-	-	(300)	Adjusted based on prior-year actuals
Police Patrol Operations	(90,095)	-	-	-	-	-	-	(500)	-	(3,800)	-	-	(94,395)	Reduced dispatch costs
Police Investigations	-	(3,400)	-	-	-	-	(250)	-	-	-	-	-	(3,650)	Adjusted based on prior-year actuals
Police Community Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Administration	-	(500)	-	-	-	-	-	-	-	-	-	(700)	(1,200)	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Administration	(4,800)	-	(1,500)	-	-	-	-	-	-	-	-	-	(6,300)	Adjusted based on prior-year actuals
Street Department	-	-	-	-	-	-	(1,000)	-	-	-	(150)	-	(1,150)	Adjusted based on prior-year actuals
Street Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	(4,000)	-	(4,200)	-	-	-	-	(8,200)	Adjusted based on prior-year actuals
Central Garage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Fee Activities	(1,575)	-	-	(380)	(350)	(4,500)	-	-	(220)	-	(1,600)	-	(8,625)	Adjusted based on prior-year actuals
Recreation Non-fee Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Nature Center	(1,000)	(250)	-	-	-	-	-	-	-	-	-	-	(1,250)	Adjusted based on prior-year actuals
Recreation Activity Center	-	-	-	-	-	-	-	(1,140)	-	-	-	-	(1,140)	Adjusted based on prior-year actuals
Skating Center	-	-	-	-	(3,000)	-	-	-	-	-	-	-	(3,000)	Adjusted based on prior-year actuals
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Boulevard Landscaping	(70,000)	-	-	-	-	-	-	-	-	-	-	-	(70,000)	Moved From Capital Calculation
	\$ (168,770)	\$ (4,150)	\$ (1,800)	\$ (680)	\$ (3,350)	\$ (8,500)	\$ (1,250)	\$ (5,840)	\$ (220)	\$ (3,800)	\$ (1,770)	\$ (1,250)	\$ (201,380)	

Costs Excluded - Non-Tax Revenue

City of Roseville

Increased Costs for Supplies & Materials

	Office Supplies	Motor Fuel	Clothing	Vehicle Supplies	Operating Supplies	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	25	-	-	-	25	Adjusted based on prior-year actuals
Finance Department	-	-	-	-	1,100	1,100	Adjusted based on prior-year actuals
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	200	-	100	-	250	550	Adjusted based on prior-year actuals
Police Patrol Operations	-	-	-	-	-	-	
Police Investigations	-	-	650	-	-	650	Adjusted based on prior-year actuals
Police Community Services	-	-	100	-	50	150	Adjusted based on prior-year actuals
Fire Administration	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	250	-	-	-	500	750	Adjusted based on prior-year actuals
Street Department	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	900	900	Adjusted based on prior-year actuals
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	75	75	Adjusted based on prior-year actuals
Recreation Fee Activities	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	500	-	500	Adjusted based on prior-year actuals
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	24,000	24,000	Moved From Capital Calculation
	\$ 450	\$ 25	\$ 850	\$ 500	\$ 26,875	\$ 28,700	

Costs Excluded - Non-Tax Revenue

City of Roseville

Increased Costs for Contractual Services

	Professional Services	Telephone	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/Conferences	Memberships	Minor Equipment	Other	Total	Comments
City Council	\$ 5,600	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 450	\$ -	\$ 5,775	\$ 15,325	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ethics Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Administration	7,300	-	-	-	500	-	4,600	-	-	920	1,500	-	2,500	17,320	\$7,300-background checks, \$4,600-HRIS
Elections	2,990	-	-	-	-	-	-	-	-	-	-	-	-	2,990	Per Contract Amount
Legal	10,775	-	-	-	-	-	-	-	-	-	-	-	-	10,775	Per Contract Amount
Nuisance Code Enforcement	1,600	10	-	-	-	-	-	-	-	-	-	-	250	1,860	Adjusted based on prior-year actuals
Finance Department	4,000	-	-	-	-	-	-	2,500	-	-	-	-	-	6,500	Add'l Software Maint.& Ratings Analysis
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Administration	-	1,100	-	-	-	-	-	8,110	-	125	50	-	150	9,535	Added Software costs
Police Patrol Operations	-	8,950	-	-	-	-	-	-	-	-	200	-	700	9,850	Adjusted based on prior-year actuals
Police Investigations	150	-	-	-	-	-	-	-	-	150	-	-	100	400	Adjusted based on prior-year actuals
Police Community Services	250	-	-	-	-	-	-	-	-	50	-	-	-	300	Adjusted based on prior-year actuals
Fire Administration	-	-	-	-	-	1,000	-	-	-	-	2,500	-	-	3,500	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Operations	5,000	-	-	-	-	-	-	-	-	-	-	-	-	5,000	Adjusted based on prior-year actuals
Fire Emergency Management	-	-	-	-	-	150	-	-	-	-	-	-	-	150	Adjusted based on prior-year actuals
Fire Training	-	-	-	-	-	-	-	2,000	3,300	-	-	-	-	5,300	Training-related
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	Add'l contribution per actuarial
Public Works Administration	-	-	-	-	-	-	-	-	-	1,200	-	1,200	165	2,565	Adjusted based on prior-year actuals
Street Department	-	-	-	-	-	-	20,500	-	-	2,500	-	-	5,050	28,050	\$20K street maint. \$5K Software
Street Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	3,500	-	-	-	-	-	-	-	-	-	-	-	-	3,500	Adjusted based on prior-year actuals
Central Garage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Administration	-	-	-	-	-	-	-	300	-	10,300	-	2,000	1,000	13,600	\$2,000 software
Recreation Fee Activities	-	-	-	-	-	-	-	-	-	-	-	-	4,500	4,500	Add'l credit card fees
Recreation Non-fee Activities	450	-	-	-	-	-	-	-	1,000	-	-	-	-	1,450	Adjusted based on prior-year actuals
Recreation Nature Center	-	-	-	-	-	-	-	500	-	-	-	-	-	500	Adjusted based on prior-year actuals
Recreation Activity Center	550	-	-	-	-	-	-	-	-	-	-	-	-	550	Adjusted based on prior-year actuals
Skating Center	-	-	-	1,300	-	16,000	-	1,900	-	-	200	-	3,000	22,400	-
Information Technology	-	99,360	-	-	-	-	-	44,950	-	-	-	-	42,850	187,160	Higher licensing + fiber locates
Parks Maintenance	32,000	-	-	-	-	2,000	-	-	-	-	-	-	-	34,000	\$25K for EAB
Boulevard Landscaping	-	-	-	-	-	-	-	39,090	-	-	-	-	-	39,090	Moved From Capital Calculation
	\$ 74,165	\$ 109,420	\$ -	\$ 1,300	\$ 1,500	\$ 19,150	\$ 25,100	\$ 99,350	\$ 4,300	\$ 17,745	\$ 4,900	\$ 3,200	\$ 68,040	\$ 428,170	

Costs Excluded - Non-Tax Revenue

City of Roseville

Increased Costs for Labor: New Positions

	Regular Wages	Overtime	Temp Employees	Employee Pension	Employee Insurance	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	-	-	-	-	-	-	
Police Patrol Operations	4,275	-	-	790	-	5,065	Upgrade Lt to Asst. Police Chief
Police Investigations	23,700	-	-	3,600	5,310	32,610	Add'l 0.50 FTE Invest. Asst. **
Police Community Services	6,720	-	-	-	-	6,720	2 summer interns
Fire Administration	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	
Recreation Fee Activities	24,000	-	-	3,650	-	27,650	0.25 FTE + position upgrade: Facilities
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	
	\$ 58,695	\$ -	\$ -	\$ 8,040	\$ 5,310	\$ 72,045	

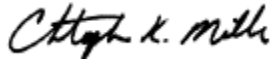
Costs Excluded - Non-Tax Revenue

** Partially offset by \$11,000 grant

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/08/19
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Consider Approving an Amendment to the Lease Agreement with Verizon Wireless (VAW) LLC at the Fairview Water Tower

BACKGROUND

On June 30, 2000 the City entered into a long-term lease agreement with Verizon Wireless (VAW) LLC which allows them to lease space on the city-owned water tower located at 2501 Fairview Avenue, as well as approximately 2,500 square feet of ground space. While the last 5-year term of the current lease doesn't expire until 2025, an interim term does expire in 2020. Verizon is interested in obtaining a lease extension now, along with revised terms to secure the site for its long-term use.

A key discussion point with Verizon has centered on the above-market rents that they've been paying for this site especially over the past decade. When the lease was originally signed, tower sites were at a premium and new tower construction costs were considerably higher in relative terms than it is today. Although the original lease amount was fairly comparable to the marketplace, Verizon agreed to a 5% annual inflator which was significantly higher than most at the time. As a result, Verizon is currently paying approximately \$60,000 annually for the site – or about double what other wireless service providers are paying in Roseville.

While Verizon acknowledges that they entered into the original lease willingly, they also recognize that the marketplace for tower sites and costs associated with new tower construction have changed. They maintain that they are unlikely to remain on the tower long-term given the non-competitive rents they're paying.

After an extended period of on-going discussions with Verizon officials, they have agreed to new lease terms that provides them with a more competitive (i.e. lower) lease rate in exchange for rent guarantees to the City over the next decade – a consideration that the City has never been able to secure with any wireless service provider to date.

A summary of the proposed lease terms are included below.

28 **Proposed Lease Terms**

29 The terms of the lease Amendment (effective September 1, 2019) are as follows:

30

- 31 ▪ The Agreement will entail an initial 5-year term with a renewal option of five additional 5-year
- 32 terms.
- 33 ▪ Verizon agrees to pay an initial rent of \$38,400 per year. Although significantly lower than what
- 34 they're currently paying, it remains 9% higher than the average rent paid in Roseville by other
- 35 carriers. Of the 13 current leases, this would be the second-highest.
- 36 ▪ The rent will increase by 3% per year.
- 37 ▪ If the lease continues for the next 30 years, the City would receive a combined total of
- 38 approximately \$1.9 million in rent.
- 39 ▪ Verizon retains broad discretion on whether to terminate the lease but must provide at least 30
- 40 days written notice to the City before doing so.
- 41 ▪ The City's ability to terminate the lease is generally limited to specific events of default such as
- 42 non-payment of rent or if the City chooses to no longer utilize the site for water tower purposes.
- 43 These types of limitations are consistent with the language in other lease agreements for this site.
- 44

45 **General Discussion Items**

46 One immediate consideration that comes into view from the City's perspective is whether it's advisable

47 to agree to new terms that are less favorable over the next five years that the current lease provides. As

48 proposed the new lease results in combined rents of \$256,000 over the next six years compared to

49 \$430,000 under the current lease. The latter however, assumes that Verizon remains on this site for the

50 next six years – something they maintain they are unlikely to do under the current rent structure.

51

52 Perhaps more compelling, is the 10-year rent guarantee that the new lease offers. As proposed, the City

53 is guaranteed to receive \$440,000 in rent over the next decade even if Verizon chooses to leave the site

54 prior to the end of the 10-year period. The guarantee would only be set aside if the City elects to terminate

55 the lease. The rent guarantee provides revenue assurance in an ever-changing wireless service industry

56 that will likely feature rapid technological changes and the potential for a declining number of market

57 participants.

58

59 Extending the lease now also creates an opportunity for continued rents for the next 30 years. It is for

60 these reasons that Staff believes the City should approve the proposed lease. City Staff will be available

61 at the meeting to address any questions.

62 **POLICY OBJECTIVE**

63 The proposed Amendment and underlying lease agreement is consistent with the City's past practice of

64 encouraging co-locations of wireless service providers and will provide non property-tax revenue to

65 support City functions for many years to come.

66 **FINANCIAL IMPACTS**

67 See information above.

68 **STAFF RECOMMENDATION**

69 Tower lease revenues are the primary funding source for the staffing support of Roseville's information

70 systems. Given the critical nature of these systems, Staff recommends that the Council approve an

71 extension to the original lease agreement with Verizon Wireless for the reasons stated above.

72

73 **REQUESTED COUNCIL ACTION**

74 Motion to approve the Amendment to the Lease Agreement with Verizon Wireless subject to final
75 approval by the City Attorney.

76 Prepared by: Chris Miller, Finance Director
Attachments: A: Proposed Lease Amendment #3 with Verizon Wireless (VAW) LLC
B: Lease Agreement (as amended) with Verizon Wireless dated June 30, 2000

77

AMENDMENT NO. 3 TO LEASE AGREEMENT

This Amendment No. 3 to Lease Agreement (“Third Amendment”) is made, and shall be effective, as of the last date of the signatures below (“Effective Date”), between City of Roseville, a Minnesota municipal corporation (“OWNER”), and Verizon Wireless (VAW) LLC d/b/a Verizon Wireless (“LESSEE”). OWNER and LESSEE (or their predecessors in interest) are parties to that certain Lease Agreement dated June 30, 2000, as may have been previously amended and/or assigned, (the “Lease”), pursuant to which LESSEE is leasing or licensing from OWNER a portion of that certain property located at 2501 North Fairview Avenue, in the City of Roseville, County of Ramsey, State of Minnesota, as more particularly described in the Lease. OWNER and LESSEE may be referenced in this Third Amendment individually as a “Party” or collectively as the “Parties.”

In consideration of the mutual covenants and promises contained in this Third Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree to amend the Lease as follows:

1. Term. Notwithstanding anything contained in the Lease to the contrary, the Lease shall expire on August 31, 2019. Commencing on September 1, 2019, the Lease shall be extended for 5 years (“Initial Extension Term”). The term of the Lease shall thereafter automatically extend for 5 additional terms of 5 years each (each, an “Additional Extension Term”), unless LESSEE terminates the Lease by giving OWNER notice of such termination at least 30 days prior to the expiration of the Initial Extension Term or then-current Additional Extension Term.

2. Rent. Commencing on September 1, 2019, the annual rent shall be \$38,400.00 to be paid annually, in advance, to OWNER or such other person as OWNER may designate in writing at least 30 days in advance of any rental payment date. Beginning on September 1, 2020, the annual rent shall increase by 3% over the annual rent then in effect and by 3% over the then current annual rent on each one year anniversary of September 1, 2020 thereafter. Accordingly, the rental and associated increases in the Lease shall not apply to the Initial Extension Term or Additional Extension Terms.

3. Rent Guarantee. Effective September 1, 2019, LESSEE’s obligation to pay rent shall be guaranteed for a period of 10 years commencing on September 1, 2019 and ending on August 31, 2029 (“Rent Guarantee”). The foregoing is intended to guarantee rent only and shall not be construed in any manner so as to limit LESSEE’s rights to terminate the Lease as set forth therein. Notwithstanding anything herein to the contrary, LESSEE’s obligation under the Rent Guarantee shall not continue if the Lease is terminated as a result of OWNER’s default under the Lease or as a result of any other action or inaction by OWNER not attributable to LESSEE’s default.

4. Use. Notwithstanding anything contained in the Lease to the contrary, all improvements, equipment, antennas and conduits shall be at LESSEE’s expense and their installation shall be at the discretion and option of LESSEE. LESSEE shall have the right to

LESSEE Site Name: Rosebud
 LESSEE Location Code: 140179

replace, repair, add or otherwise modify its utilities, equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates provided that any equipment or antenna modification is with that of Like Kind Equipment (“Like Kind Modifications”). As used herein, “Like Kind Equipment” means a piece of equipment, system or a unit that (i) has a similar technological purpose or use as the item being replaced; and (ii) fits within the Premises. All other LESSEE modifications to the Property and Premises (“LESSEE Modifications”) shall require OWNER’s prior written approval, not to be unreasonably withheld, conditioned, denied or delayed. In no event shall OWNER condition approval of LESSEE Modifications within the Premises area on an increase in rent. In the event OWNER does not provide LESSEE with an approval or objection to the proposed LESSEE Modifications within ten (10) days of LESSEE’s written request, OWNER’s consent shall be deemed to have been granted.

LESSOR acknowledges and agrees that any provision in the Lease that provides for (i) LESSEE to obtain OWNER’s consent for Like Kind Modifications or send notice to OWNER prior to making Like Kind Modifications, (ii) an increase in rent as consideration for Like Kind Modifications or LESSEE Modifications, (iii) LESSEE to submit engineering designs, including but not limited to, structural analysis, to LESSOR for approval prior to making LESSEE Modifications or Like Kind Modifications and (iv) an amendment to memorialize LESSEE Modifications or Like Kind Modifications, are hereby deleted.

5. Holdover. Notwithstanding anything contained in the Lease to the contrary, the Parties agree that a holding over beyond the expiration or termination of the Lease shall operate as an extension of the Lease from month-to-month only (the “Holdover Period”), with rent due monthly in an amount equaling the monthly rent applicable during the month immediately preceding such expiration or earlier termination. Either Party may terminate the Lease at the end of any month during the Holdover Period by providing 30 days written notice.

6. Notice. The notice address for LESSEE in the Lease shall be amended as follows:

If to LESSEE: Verizon Wireless (VAW) LLC d/b/a Verizon Wireless
 Attn: Network Real Estate
 180 Washington Valley Road
 Bedminster, NJ 07921

7. Section 8(c) of the Lease is hereby deleted in its entirety.

8. Section 12 of the Lease is hereby deleted in its entirety.

9. Continued Effect. Except as amended hereby, all of the other terms and conditions of the Lease shall remain in full force and effect. In the event of a conflict between any term and provision of the Lease and this Third Amendment, the terms and provisions of this Third Amendment shall control. In addition, except as otherwise stated in this Third Amendment, all initially capitalized terms shall have the same respective defined meaning stated

LESSEE Site Name: Rosebud
LESSEE Location Code: 140179

in the Lease. All captions are for reference purposes only and shall not be used in the construction or interpretation of this Third Amendment.

10. Ratification and Reaffirmation. OWNER and LESSEE do hereby ratify, reaffirm, adopt, contract for and agree to be, or continue to be, bound by all of the terms and conditions of the above-referenced Lease. Except as modified by this Third Amendment, all of the terms and conditions of the Lease are incorporated by reference herein as if set forth at length. It is acknowledged and agreed that the execution of this Third Amendment by the Parties is not intended to and shall not constitute a release of either Party from any obligation or liability which said Party has to the other pursuant to the Lease.

[SIGNATURE PAGE TO FOLLOW]

LESSEE Site Name: Rosebud
LESSEE Location Code: 140179

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto execute this Third Amendment below, intending to be bound.

OWNER:

City of Roseville, a Minnesota municipal corporation

By: _____
Name: _____
Title: _____
Date: _____

LESSEE:

Verizon Wireless (VAW) LLC d/b/a Verizon Wireless

By: _____
Name: Margaret Salemi
Title: Director-Network Engineering & Ops
Date: _____

LEASE AGREEMENT

ORIGINAL

This Lease Agreement ("Lease") is entered into this 30 day of June, 2000, by and between the City of Roseville, a Minnesota municipal corporation ("Owner") and Verizon Wireless (VAW) LLC, dba Verizon Wireless, a ~~Delaware~~ ^{company} limited liability corporation ("Lessee"), with local offices at Westwood Lake Office Park, 8401 Wayzata Blvd. Suite 110, St. Louis Park, MN 55426.



In consideration of the terms and conditions of this Agreement, the parties agree as follows:

1. Leased Premises. Owner hereby leases to Lessee a portion of the property located at 2501 North Fairview Avenue, Roseville, Minnesota 55113, and legally described on Exhibit A. The City's land shall be referred to as "Owner's Property" or "the Property". The Property interest leased and granted by the Owner, subject to all existing easements are the following:

Ground space comprised of approximately 2,500 usable square feet, exact amount to be fixed by parties and described on Exhibit A, non-exclusive easements required to run utility lines and cables, non-exclusive easement across Owner's Property for access ("Premises"), described on Exhibit "B", attached hereto and made a part hereof.

No other space or property interests are being leased to the Lessee except as described as above and as described on Exhibit B.

2. Term/Renewals. The term of this Lease shall be five (5) years, commencing on September 1, 2000, (the "Commencement Date") and ending on September 1, 2005, subject to the terms of Paragraph 16. The Commencement Date may be extended until the equipment listed in Exhibit "C" is installed, provided that the Commencement Date shall not be extended past September 30, 2000 in any event. Lessee shall have the right to extend this Lease for four (4) additional five (5) year terms ("Renewal Term"). The Renewal Term shall be on the same terms and conditions as set forth herein except for rental adjustments as provided in Paragraph 3, Rent. Lessee shall have elected to renew this Lease for a Renewal Term unless it gives Owner written notice of its intention not to renew at least sixty (60) days prior to the expiration of the term.

3. Rent.

- a) On the Commencement Date, the Lessee shall pay Owner, as rent, the following sums ("Rent"):

based upon Lessee's installation as shown on Exhibit C, attached hereto, the annual rent on Commencement Date shall be Twenty Five Thousand Dollars (\$25,000.00), provided that Lessee may not add additional equipment cabinets and/or antennas from that shown on Exhibit "C" without the approval of the Owner, which approval shall not be unreasonably withheld or delayed. This provision shall not apply to replacement equipment resulting from technology changes or repairs. There shall be additional Rent charged for the additional equipment and/or antennas that are installed based upon the amount of new equipment or antennas in proportion to the then current Rent under this Lease and other similar communication sites.

- b) The Rent shall be increased annually by an amount equal to five percent (5%).
- c) If this Lease is terminated any time other than on the last day of a month, Rent shall be prorated, based on a thirty day month, as of the date of termination, and in the event of termination for any reason other than nonpayment of Rent, or Lessee's default, all prepaid Rent shall be refunded to Lessee.
- d) In addition to Rent, Lessee agrees to timely pay its pro rata share of any taxes or payment in lieu of taxes required as a result of this Lease.

4. Property Use.

- a) Lessee may use the property for the installation, operation, and maintenance and removal of facilities in accordance with Exhibit "C", subject to such modification and alterations as may result from changes or improvements in technology, for the transmission and reception of radio communication signals in such frequencies as may be assigned to Lessee by the Federal Communications Commission (the "FCC") and for the storage or related equipment in accordance with the terms of this Lease.
- b) This use shall be non-exclusive and Owner reserves the right to allow the Premises to be used by others, and to make additions, deletions or modification to its own facilities on the Premises.
- c) Lessee shall use the property in compliance with all federal, state, and local laws and regulations. Owner agrees to reasonably cooperate with Lessee in obtaining, at Lessee's expense, any federal licenses and permits required for Lessee's use of the property.
- d) Lessee will not allow any mechanics' or materialmen's liens to be placed on the Property as a result of its work on the Property.
- e) Lessee agrees that if its communications equipment produces noise levels that cause a disturbance to the surrounding neighbors of the Property, Lessee will at its

own expense install noise mitigating equipment or a buffer to meet State noise standards.

- f) All modifications to the Premises and all improvements made for Lessee's benefit shall be at the Lessee's expense and such improvements, including antenna, facilities and equipment shall be maintained in a good state of repair, at least equal to the standard of maintenance of the Owner's facilities on or adjacent to the Premises, and secured by Lessee.

5. Governmental Approval Contingency.

- a) Lessee Application. Lessee's right to use the Premises is expressly made contingent upon its obtaining all the certificates, permits, zoning and other approvals that may be required by any federal, state, or local authority. Owner shall cooperate with Lessee in its efforts to obtain and retain such approvals and shall take no action which would adversely affect the status of the Premises with respect to the Lessee's proposed use thereof.
- b) Interference Study. Before initial installation of any structure or facilities, Lessee must pay for the reasonable cost of a radio frequency interference study carried out by the City's communications consultant showing that Lessee's intended use will not interfere with any existing communications facilities. If the study finds that there is potential for interference that cannot be reasonably remedied or for prejudice to the City's use of the Property, Owner may terminate this Lease immediately and refund Rent paid for any months Lessee did not occupy the Premises.
- c) Non-approval. In the event that any application necessary under Subparagraph 5(a) above is finally rejected or any certificate, permit, license or approval issued to Lessee is cancelled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority so that Lessee, in its sole discretion, will be unable to use the Premises for its intended purposes, Lessee shall have the right to terminate this Lease and be reimbursed for the rental payment if made pursuant to Subparagraph 3(a) above. Notice of Lessee's exercise of its right to terminate shall be given to Owner. Except as required under Subparagraph 16(d) below, upon such termination, this Lease shall become null and void and the parties shall have no further obligations to each other.

6. Installation of Equipment and Leasehold Improvements.

- a) Lessee shall have the right, at its sole cost and expense, to erect, install, operate, and maintain in accordance with good engineering practices, with all applicable FCC rules and regulations, on the property, the necessary tower, equipment, personal property, and facilities which include radio transmitting and receiving antennas not to exceed that designated in Exhibit C (the "Antenna Facilities").

- b) Lessee's installation of all such Antenna Facilities shall be done according to plans approved by Owner. Any damage done to Owner's property during installation or operations itself during installation and operations shall be repaired or replaced at Lessee's expense and to Owner's reasonable satisfaction.
 - c) Lessee shall provide Owner with a Site Plan as detailed in Exhibit C. Said drawings shall include a detailed inventory of all equipment and personal property.
 - d) The manner in which the Lessee's tower and facilities are erected shall be subject to prior approval by Owner, which approval shall not be unreasonably withheld.
7. Equipment Upgrade. Lessee may update or replace the Antenna Facilities from time to time with prior written approval of Owner, which approval shall not be unreasonably withheld provided that the replacement facilities are not greater in number, weight, size or volume than the existing facilities and that any change in their location on the leased premises is satisfactory to Owner in its reasonable discretion. Lessee shall submit to Owner a detailed proposal for any such replacement facilities and supplemental materials as may be requested, for Owner's evaluation and approval.
8. Facilities.
- a) Owner agrees to maintain and operate the Property in accordance with good engineering practices and with all applicable FCC rules and regulations and to cause all other site users and users of the Property, where feasible, to do the same.
 - b) Lessee agrees to install equipment, (Lessee's "Antenna Facilities") in compliance with all FCC rules and regulations and good engineering practices. Any damage done to the Premises during installation or during operations shall be repaired at Lessee's expense within thirty (30) days after written notification of damage. Lessee shall complete its initial installation in a timely fashion. Owner shall inspect Lessee's initial installation, and any subsequent operating changes made by Lessee, and shall notify Lessee of any punch list items that must be completed. Lessee shall complete all punch list items within thirty (30) days after receipt of written notification by the Owner. Failure to complete the punch list items shall constitute a material breach of this Lease, and Owner shall be entitled to terminate this Lease as provided in Section 16(a)(i) of this Lease. Lessee agrees that its Antenna Facilities will be of types and frequencies which will not cause radio frequency interference to Owner or to any other lessees of the premises, provided that Owner, all lessees and other users of the Property are in full compliance with Paragraph 8(a) above. In the event such interference does occur, and Lessee is advised of such interference, Lessee shall eliminate such interference within twenty-four (24) hours or cease using the equipment causing the interference except for short tests necessary for the elimination of the interference. It is further

agreed that Owner in no way guarantees to Lessee non-interference to the operation of Lessee's equipment. Owner will use its best efforts to notify other users of interference, and to coordinate elimination of interference among site users. If Lessee clearly demonstrates the primary cause of the interference to be the property of Owner of another user, Owner will notify the other user to eliminate the interference within 24 hours or cease using the equipment causing the interference.

- c) Prior to adding additional transmitter or receiver frequencies on the Premises, Lessee agrees to notify the Owner of the modified frequencies so that the Owner can perform the necessary interference studies to insure that the modified frequencies will not cause harmful radio interference to other existing premises leases. Lessee will be required to pay the reasonable costs for said study which will be performed by Owner's registered professional communications engineer. In the alternative, Lessee may perform the interference studies and submit the results to the City. However, the City, in its sole discretion, shall retain the right provided herein to submit the study results to its registered professional communications engineer for review at Lessee's expense.
- d) Lessee shall be solely responsible for any taxes on its personal property.

9. Maintenance.

- a) Lessee shall, at its own expense, maintain any equipment on or attached to the Property in a safe condition, in good repair, aesthetically pleasing, and in a manner suitable to Owner so as not to conflict with the use or other lease of the property by Owner.
- b) Lessee shall have sole responsibility for the maintenance, repair, and security of its tower, equipment, personal property, Antenna Facilities, and leasehold improvements, and shall keep the same in good repair and condition during the Lease term.
- c) Lessee must keep the property free of debris or anything of a dangerous, noxious or offensive nature or which would create a fire or other hazard, undue vibration, heat or noise, interference, etc.

10. Property Access.

- a) Lessee, at all times during this Lease, shall have vehicle ingress and egress over the Property by means of the existing access, subject to notice requirements to Owner as set forth in Section (b) below.
- b) Lessee, at all times during this Lease, shall have access to the Property in order to install, operate, and maintain its Antenna Facilities. Lessee or its employees,

agents, or subcontractors will be required to sign-in before entering onto the property. Owner will be responsible for determining the sign-in location.

- c) Lessee is also granted the right, at its sole cost and expense, to enter upon the Owner's property to determine the properties suitability for any intended use of Lessee, which studies may include surveys, environmental evaluations, radio wave propagation measurements, field strength tests and such other studies as Lessee deems necessary or desirable.
11. Utilities. Owner represents that utilities adequate for Lessee's use of the Property are available. Lessee will pay for all utilities used by it at the Property. Owner will cooperate with Lessee in Lessee's efforts to obtain utilities from any location provided by Owner or the servicing utility.
 12. Advances in Technology. As technology advances and improved antennas are developed which are routinely used in Lessee's business, Owner may require, in its reasonable discretion and after Lessee's prior written approval, which approval shall not be unreasonably withheld, the replacement of existing antennas with the improved antennas if the new antennas are more aesthetically pleasing or otherwise foster a public purpose, as long as the installation and use of improved antennas are practical and technically feasible at this location.
 13. Personal Property and Real Estate Taxes. If any such improvements constructed on the Property should cause part of the Property to be taxed for real estate purposes, it shall be the liability of said Lessee to pay such property taxes that are attributable to the Lessee's equipment on the property, within thirty days of receiving the tax bill.
 14. Compliance with Statutes, Regulations, and Approvals. Lessee's use of the Property herein is contingent upon its obtaining all certificates, permits, zoning, and other approvals that may be required by any federal, state or local authority (Engineering study, radio frequency interference study, etc.). Lessee's Antenna Facilities and any other facilities shall be erected, maintained and operated in accordance with site standards, state statutes, rules and regulations now in effect or that thereafter may be issued by the FCC and related governing bodies.
 15. Interference.
 - a) Lessee's installation, operation, and maintenance of its transmission facilities shall not interfere in any way with Owner's Fire Department or other City operations. Any such interference shall allow Owner to terminate this Lease as provided in Paragraph 16.
 - b) Owner in no way guarantees to Lessee non-interference with Lessee's transmission operations.

16. Termination.

- a) Except as otherwise provided herein, this Lease may be terminated, without penalty or further liability, on sixty (60) days written notice as follows:
- i. by either party upon a default of any covenant or term hereof by the other party which default is not cured within sixty (60) days of receipt of written notice of default (without, however, limiting any other rights available to the parties pursuant to any other provisions hereof);
 - ii. by Lessee if it is unable to obtain or maintain any license, permit, or other Governmental Approval necessary to the installation and/or operation of the Antenna Facilities or Lessee's business;
 - iii. by Lessee if the Property is or becomes unacceptable under Owner's design or engineering specifications for its Antenna Facilities or the communications system to which the Antenna Facilities belong;
 - iv. by Owner if Lessee is in any way interfering with Owner's Fire Department operations, or upon three hundred sixty (360) days written notice if it decides in its sole discretion and for any reason, to expand or alter its Fire Department facilities and/or discontinue use of the Property for all purposes;
 - v. by Owner, upon three hundred sixty (360) days written notice if its Council decides for any reason, to redevelop the Premises and/or discontinue use of the Property for all purposes;
 - vi. by Owner if it determines that the Property is structurally unsound for use as a tower, including by not limited to consideration of age of the structure, damage or destruction of all or part of the Property from any source, or factors relating to condition of the Property;
 - vii. by Owner if it determines that Lessee has failed to comply with applicable ordinances, or state or federal law, or any conditions attached to government approvals granted thereunder, and the failure to comply is not cure within sixty (60) days of receipt of written notice of failure to comply, and after a public hearing before the Owner's Council; or
 - viii. by Owner if the FCC determines in its sole discretion that continued occupancy of Property by Lessee is in fact a threat to health, safety or welfare.
- b) Notice of Termination. The parties shall give notice of termination in writing by certified mail, return receipt requested. Such notice shall be effective upon receipt

as evidenced by the return receipt. All rentals paid for the Lease prior to said termination date shall be retained by Owner.

- c) Lessee's Liability for Early Termination. If Lessee terminates this Lease other than of right as provided in this Lease, Lessee shall pay to Owner as liquidated damages for early termination, 150% of the annual Rent for the year in which Lessee terminates, unless Lessee terminates during the last year of any Term under Paragraph 5 and Lessee has paid the annual rental for that year.
- d) Site Restoration. Upon termination of this Lease for any reason, Lessee shall, within ninety (90) days thereof, remove its tower and all of its equipment cabinets from the Premises, and its transmission lines and antennas from the Property. Lessee, at its expense, agrees to return the Premises where Lessee's tower and Antenna Facilities have been to their original condition, ordinary wear and tear excepted. Upon the commencement of this Lease, Lessee shall deposit with Owner the sum of \$5,000.00, which shall be fully refunded to Lessee, including a reasonable rate of interest the amount of which to be determined by the City, upon the timely removal of the Antenna Facilities, and related equipment, the repair of the site and the restoration of the Property to the reasonable satisfaction of the Owner. Any of Lessee's property remaining on the Premises ninety (90) days after the expiration or the termination of this Lease shall become the property of Owner free of any claim by Lessee or any person claiming through Lessee.

17. Insurance.

- a) Worker's Compensation. The Lessee must maintain Workers' Compensation insurance in compliance with all applicable statutes. The policy shall also provide Employer's Liability coverage with limits of not less than \$500,000 Bodily Injury each accident, \$500,00 Bodily Injury by disease, policy limit, and \$500,000 Bodily Injury by disease, each employee.
- b) General Liability. The Lessee must maintain an occurrence form comprehensive general liability coverage. Lessee may self-insure for the amounts and types of insurance required by this Section 17(b). If Lessee elects to self-insure, Lessee shall notify Owner of its intent to self-insure, and shall receive Owner's prior written approval, which approval shall not be unreasonably withheld. Such coverage shall include, but not be limited to, bodily injury, property damage – broad form, and personal injury, for the hazards of Premises/Operation, broad form contractual, independent contractors, and products/completed operations.

The Lessee must maintain aforementioned comprehensive general liability coverage with limits of liability not less than \$2,000,000 each occurrence; \$1,000,000 personal and advertising injury; \$2,000,000 general aggregate, and \$1,000,000 products and completed operations aggregate. These limits may be satisfied by the comprehensive general liability coverage or in combination with

an umbrella or excess liability policy, provided coverage afforded by the umbrella or excess policy are no less than the underlying comprehensive general liability coverages.

Lessee will maintain Completed Operations coverage for a minimum of two years after the construction is completed.

- c) Automobile Liability. The Lessee must carry Automobile Liability coverage. Coverage shall afford total liability limits for Bodily Injury Liability and Property Damage Liability in the amount of \$1,000,000 per accident. The liability limits may be afforded under the Commercial Policy, or in combination with an Umbrella or Excess Liability Policy provided coverage of rides afforded by the Umbrella Excess Policy are no less than the underlying Commercial Auto Liability coverage.

Coverage shall be provided by Bodily Injury and Property Damage for the ownership, use, maintenance or operation of all owned, non-owned and hired automobiles.

The Commercial Automobile Policy shall include at least statutory personal injury protection, uninsured motorists and underinsured motorists coverages.

- d) Lessee Property Insurance. The Lessee must keep in force for the duration of the Lease a policy covering damages to its property at the Premises. The amount of coverage shall be sufficient to replace the damaged property, loss of use and comply with any ordinance or law requirements.
- e) Adjustment to Insurance Coverage Limits. The coverage limits set forth herein shall be increased at the time of any Renewal Term by twenty-five percent (25%) over the preceding Term or Renewal Term.
- f) Lessee shall provide Owner, prior to the Commencement Date and before each renewal of the Lease term, evidence of the required insurance in the form of a certificate of insurance issued by an insurance company licensed to do business in the State of Minnesota, which includes all coverage required in Paragraph above. Said certificate shall also provide that the coverage may not be canceled, non-renewed, or materially changed without thirty (30) days' written notice to Owner.

18. Damage or Destruction. If the Property or any portion thereof is destroyed or damaged so as to hinder its effective use of its Facilities, Lessee may elect to terminate this Lease upon thirty (30) days' written notice to Owner. In such event, all rights and obligations of the parties shall cease as of the date of the damage or destruction and Lessee shall be entitled to the reimbursement of any rent prepaid by the Lessee.

19. Indemnification. Lessee agrees to defend, indemnify, and hold harmless Owner and its elected officials, officers, employees, agents, and representatives, from and against any and all claims, costs, losses, expenses, demands, actions, or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation, which may be asserted against or incurred by Owner or for which Owner may be liable in the performance of this Lease except to the extent it arises from the negligence, willful misconduct, or other fault of Owner. Lessee shall defend all claims arising out of the installation, operation, use, maintenance, repair, removal, or presence of Lessee's Antenna Facilities, equipment and related facilities on the Premises.
20. Default. Except as expressly limited hereby, Owner and Lessee shall have such remedies for the default of the other party hereto as may be provided at law or equity following written notice of such default and failure to cure the same within thirty (30) days.
21. Limitation of Owner's Liability. If Owner terminates this Lease other than as of right as provided in this Lease, or Owner causes interruption of the business of Lessee or for any other Owner breach of this Lease, Owner's liability for damages to Lessee shall be limited to the actual and direct costs of equipment repair and shall specifically exclude any recovery for value of the business of Lessee as a going concern, future expectation of profits, loss of business or profit or related damages to Lessee.
22. Condemnation. In the event the whole of the Premises is taken by eminent domain, this Lease shall terminate as of the date title to the Premises vests in the condemning authority. In event a portion of the Premises is taken by eminent domain, either party shall have the right to terminate this Lease as of the date of title transfer, by giving thirty (30) days' written notice to the other party. In the event of any taking under the power of eminent domain, Lessee shall not be entitled to any portion of the reward paid for the taking and the Owner shall receive full amount of such award. Lessee hereby expressly waives any right or claim to any portion thereof. Although all damages, whether awarded as compensation for diminution in value of the leasehold or to the fee of the Premises, shall belong to Owner, Lessee shall have the right to claim and recover from the condemning authority, but not from Owner, such compensation as may be separately awarded or recoverable by Lessee on account of any and all damage to Lessee's business and any costs or expenses incurred by Lessee in moving/removing its equipment, personal property, Antenna Facilities, and leasehold improvements.
23. Notices. All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following addresses:

If to the Owner, to: City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: Finance Department

with a copy to: Roseville City Attorney
Campbell Knutson, P.A.
317 Eagandale Office Center
1380 Corporate Center Curve
Eagan, MN 55121

If to Lessee, to: Verizon Wireless
3350 161st. Ave. S.E.
Bellevue, WA 98008
Attn: Real Estate Department MS/223

and

Verizon Wireless
Westwood Lake Office Park
8401 Wayzata Boulevard
Suite 110
St. Louis Park, Minnesota 55426

24. Representations and Warranties.

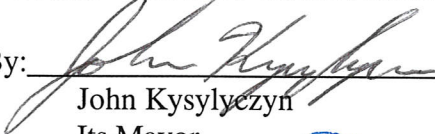
- a) Owner represents that (i) it has full right, power, and authority to execute this Lease; (ii) it has good and unencumbered title to the Property free and clear of any liens or mortgages. Owner warrants that Lessee shall have quiet enjoyment of the Property during the term of this Lease in accordance with its terms.
- b) Lessee represents and warrants that its use of the Premises, herein, will not generate and it will not store or dispose on the Property nor transport to or over the Property any hazardous substance except those contained in batteries and generators normally used in the course of operating the facility, and further agrees to hold Owner harmless from and indemnify Owner against any release of any such hazardous substance and any damage, loss, or expense or liability resulting from the breach of this representation or from the violation of any state or federal law by such release including all attorneys' fees, costs and penalties incurred as a result thereof except any release caused by the negligence of Owner, its employees or agents, other than such materials used in the ordinary course of Lessee's business in accordance with all applicable Laws and Regulations. "Hazardous substance" shall be interpreted broadly to mean any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic materials, hazardous or toxic or radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.


- c) Owner represents that Owner has no knowledge of any substance, chemical, or waste on the Owner's Property that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation.
24. Assignment. This Agreement shall run with the Property and shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns. Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, Lessee may assign this Agreement, or sublet the Premises, without Owner's consent, (i) to any parent, subsidiary, or affiliate entity, (ii) to any successor in interest of all or substantially all of the assets, stock or business of Lessee to which this Agreement pertains, or (iii) to any other entity to which Lessee transfers ownership of, and/or management responsibility for, a majority of its antenna support towers in the market in which the facility is located, which assignment or transfer shall fully release Lessee from any further obligations or liability under the terms of this Agreement commencing on the effective date of the assignment or transfer. A person, association, partnership, corporation or joint-stock company, trust, or other business entity, however organized, is an affiliate of the person or entity which directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, such person. Control shall be defined as (i) ownership of 20% or more of the voting power of all classes of voting stock or (ii) ownership of 20% or more of the beneficial interests in income and capital of an entity other than a corporation.
25. Miscellaneous.
- a) Each party agrees to furnish to the other, within ten (10) days after request, such truthful estoppel information as the other may reasonably request.
- b) This Lease constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreements of any kind. Exhibits "A" through "C" are incorporated into this Agreement by reference. There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Lease must be in writing and executed by both parties.
- c) This Lease shall be construed in accordance with the laws of the State of Minnesota.
- d) If any term of this Lease is found to be void or invalid, such invalidity shall not affect the remaining terms of this Lease, which shall continue in full force and effect.

- e) Lessee represents that they have not been represented by a real estate broker or other listing agent in this transaction for purposes of commission, fee or other payment to such broker or any other leasing agent claiming to have represented Lessee. If Owner is represented by broker or listing agent, Owner is responsible for all commission, fee or other payment of such agent.
- f) Binding Effect. The terms and conditions of this Agreement shall extend to and bind the heirs, personal representatives, successors and assigns of Owner and Lessee.
- g) Enforcement and Attorney's Fees. The prevailing party in any action or proceeding in court to enforce the terms of this Agreement shall be entitled to receive its reasonable attorney's fees and other reasonable costs and expenses from the non-prevailing party.

This Lease was executed as of the date first set above.

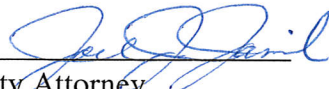
OWNER – CITY OF ROSEVILLE

By: 
John Kysylyczyn
Its Mayor

And: 
Steven R. Sarkozy
Its City Manager

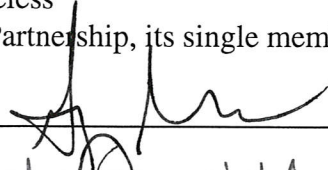
Dated: June 30, 2000

Approved as to form and content


City Attorney

Verizon Wireless (VAW) LLC
LESSEE – ~~Vodafone AirTouch Licenses LLC~~, d/b/a
Verizon Wireless

By: Cellco Partnership, its single member

By: 
Its: VP Network - NW Area

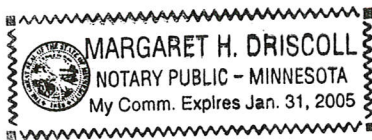
Dated: 7/18/00

ACKNOWLEDGMENT

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 30th day of June, 2000, by John Kysylczyn as Mayor and Steven R. Sarkozy as City Manager of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



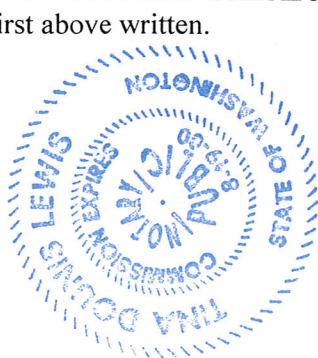
Margaret H. Driscoll
Notary Public in and for
The State of Minnesota
My appointment expires: 1/31/2005

CORPORATE ACKNOWLEDGMENT

STATE OF WASHINGTON)
) SS.
COUNTY OF KING)

On this 18 day of July, 2000, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Gregg Clausius to me known to be an authorized representative of Celco Partnership, the single member of Verizon Wireless (VAW) LLC, the limited liability company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of Verizon Wireless (VAW) LLC, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Tina Dounis Lewis
Print or Type Name: Tina Dounis Lewis
Notary Public in and for the State of WA,
residing at Edmonds
My appointment expires: 8-19-00

EXHIBIT A

LEGAL DESCRIPTION OF OWNER'S PROPERTY:

The South two hundred feet (S.200') of the North two hundred sixty-six feet (N.266') of the West three hundred seventy-seven feet (W.377') of the East four hundred ten feet (E.410') of the Southeast quarter of the Northwest quarter (SE $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section 9, Township 29, Range 23

EXHIBIT B

SITE PLAN:

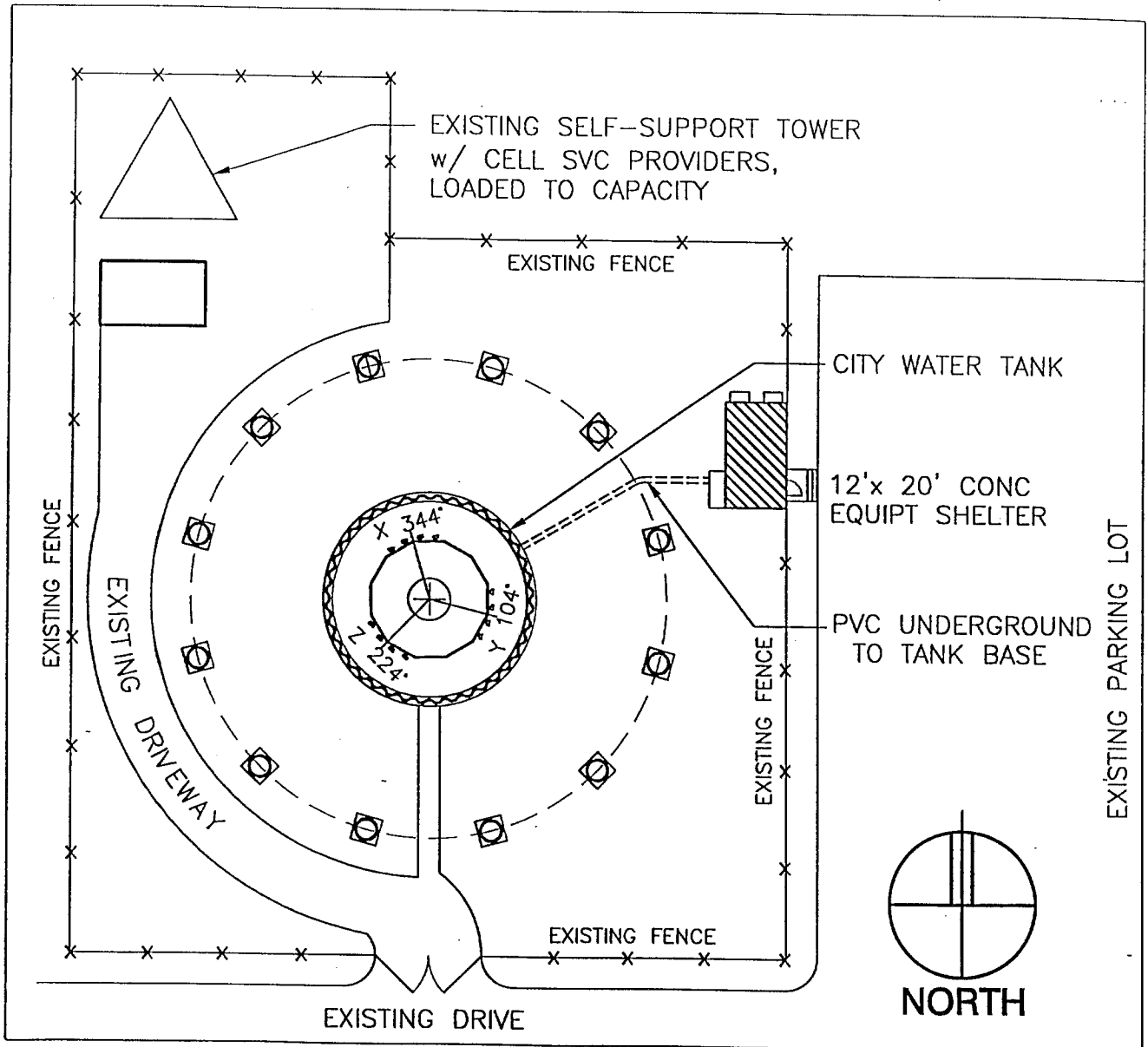
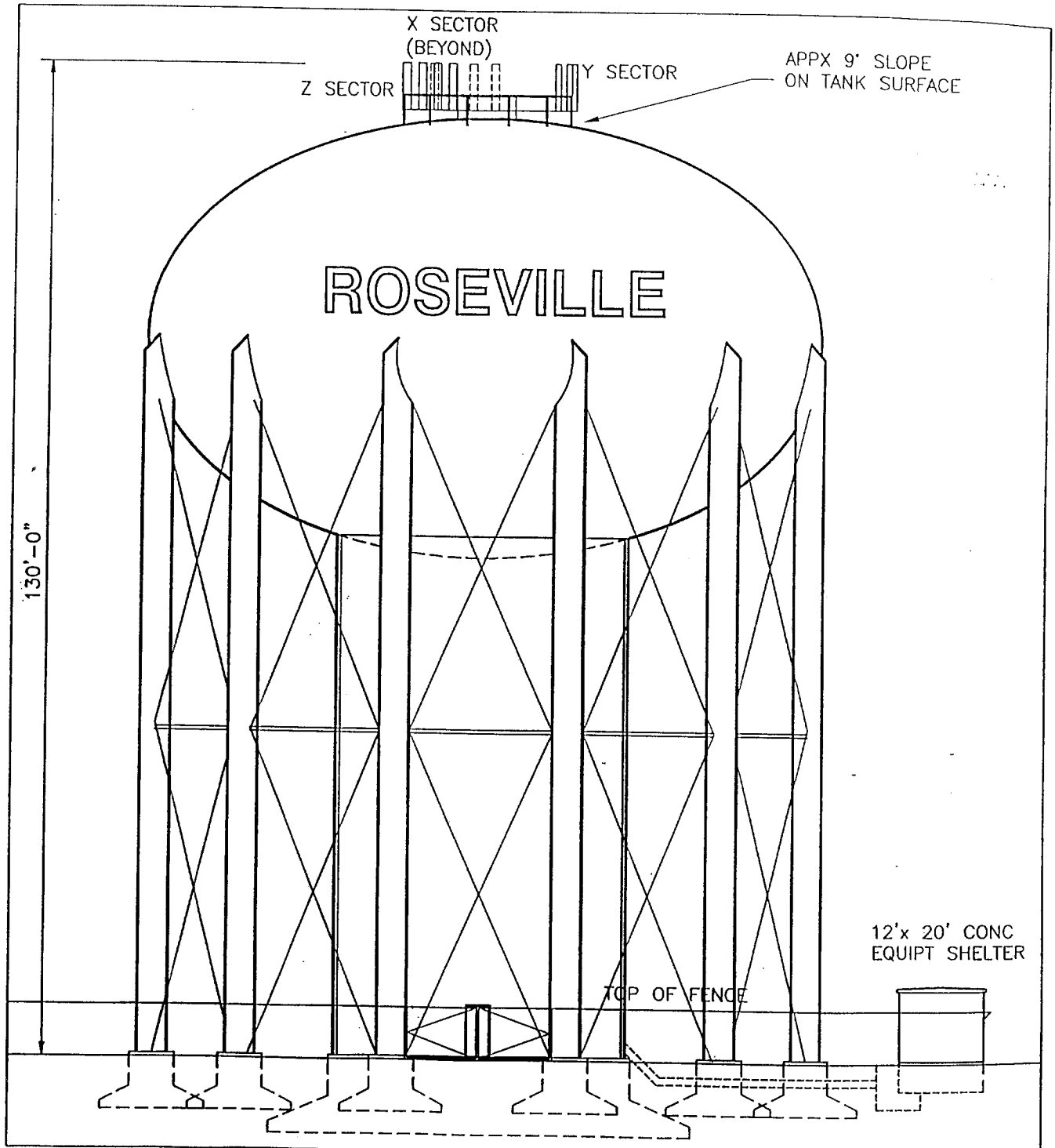


EXHIBIT C



SOUTH ELEVATION

MINROSEBUD

FILED FOR RECORD AT REQUEST OF
AND WHEN RECORDED RETURN TO:
Verizon Wireless
8401 Wayzata Blvd., Suite 110
St. Louis Park, MN 55426

ORIGINAL

MEMORANDUM OF LEASE AGREEMENT

This Memorandum dated this 18 day of July, 2000, by and between the City of Roseville, a Minnesota municipal corporation, 2660 Civic Center Drive, Roseville, Minnesota 55113 (hereinafter "Owner") and Verizon Wireless (VAW) LLC, dba Verizon Wireless 3350 161st Avenue S.E., P.O. Box 91211; Bellevue, Washington 98009-9211 (hereinafter "Lessee"), is a record of that Lease Agreement (hereinafter "Agreement") between Lessor and Lessee dated June 30, 2000, which Agreement includes in part the following terms:

1. Leased Premises. The Agreement pertains to real property consisting of approximately 2500 usable square feet which are described in Exhibit "A" (hereinafter "Premises"), which is attached hereto and incorporated herein by this reference.

2. Term of Agreement and Options to Extend. The initial term of the Agreement is for a five-year (5) period commencing on September 1, 2000. Lessee has options to extend the Agreement term for four (4) consecutive five-year (5) periods.

3. Successors and Assigns. The terms, covenants and provisions of the Agreement extend to and are binding upon the respective executors, administrators, heirs, successors and assigns of Owner and Lessee.

4. Ratification of Lease. The parties by this Memorandum intend to record a reference to the Agreement and do hereby ratify and confirm all of the terms and conditions of the Agreement and do hereby declare that the real property described in Exhibit "A" attached hereto is in all respects subject to all of the applicable provisions contained in the Agreement.

OWNER

City of Roseville

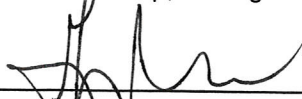
By: 

Its: City Manager

Date: July 13, 2000

LESSEE:

Verizon Wireless (VAW) LLC, dba Verizon Wireless
By: Cellco Partnership, its single member

By: 

Its: UP-Network-NW Area

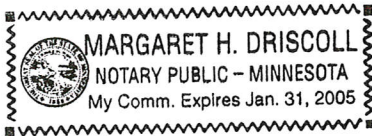
Date: 7/18/00

ACKNOWLEDGMENT

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 13th day of July, 2000, by Steven R. Sarkozy as Mayor and as City Manager of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Margaret H. Driscoll

Notary Public in and for

The State of Minnesota

My appointment expires: 1/31/05

CORPORATE ACKNOWLEDGMENT

STATE OF WASHINGTON)
) SS.
COUNTY OF KING)

On this 18 day of July, 2000, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Gregg Clausius to me known to be an authorized representative of Cellco Partnership, the single member of Verizon Wireless (VAW) LLC, the limited liability company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of Verizon Wireless (VAW) LLC, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Tina Dounis Lewis

Print or Type Name: Tina Dounis Lewis
Notary Public in and for the State of WA,

residing at Edmonds

My appointment expires: 8-19-00

EXHIBIT B

SITE PLAN:

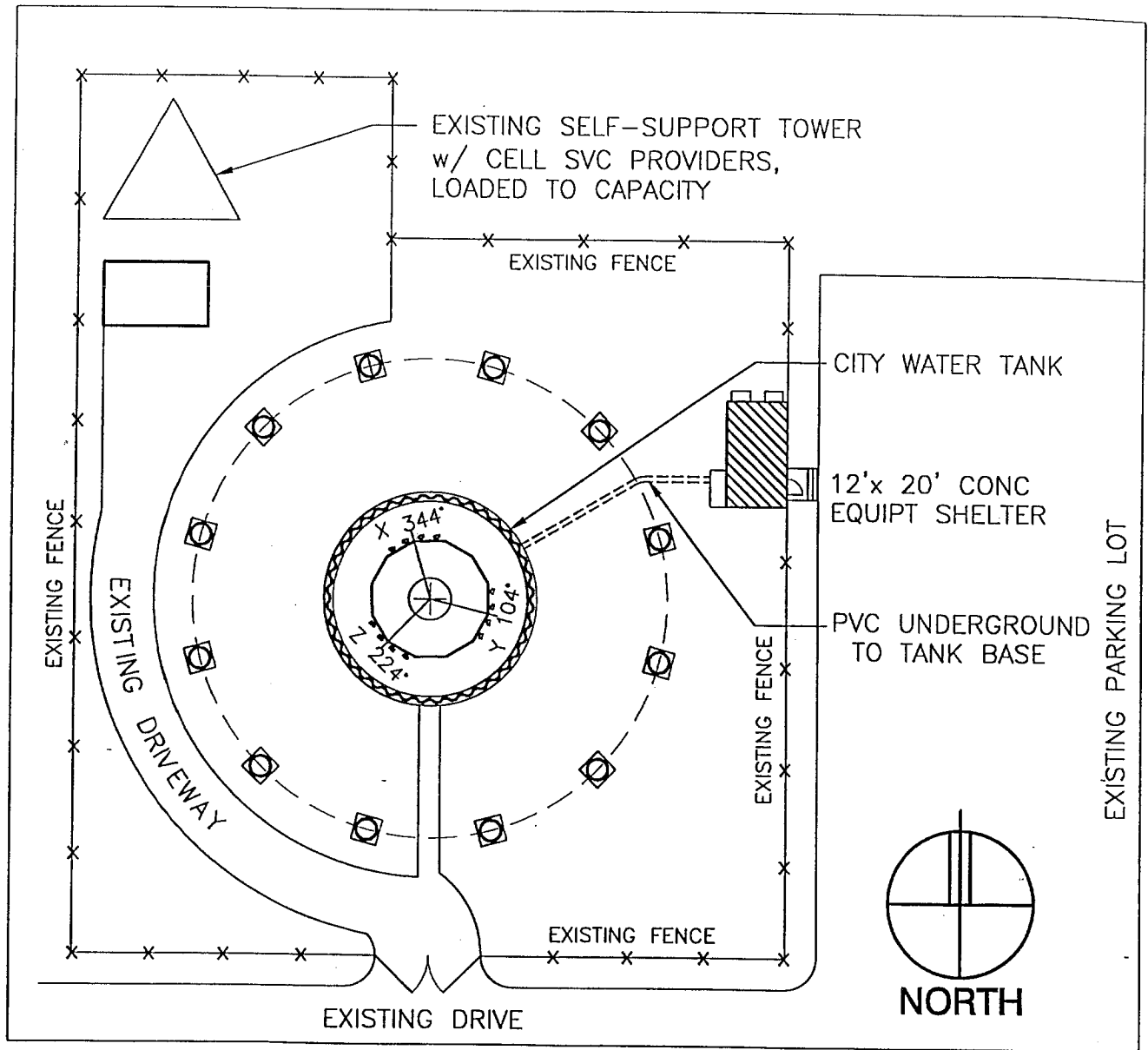
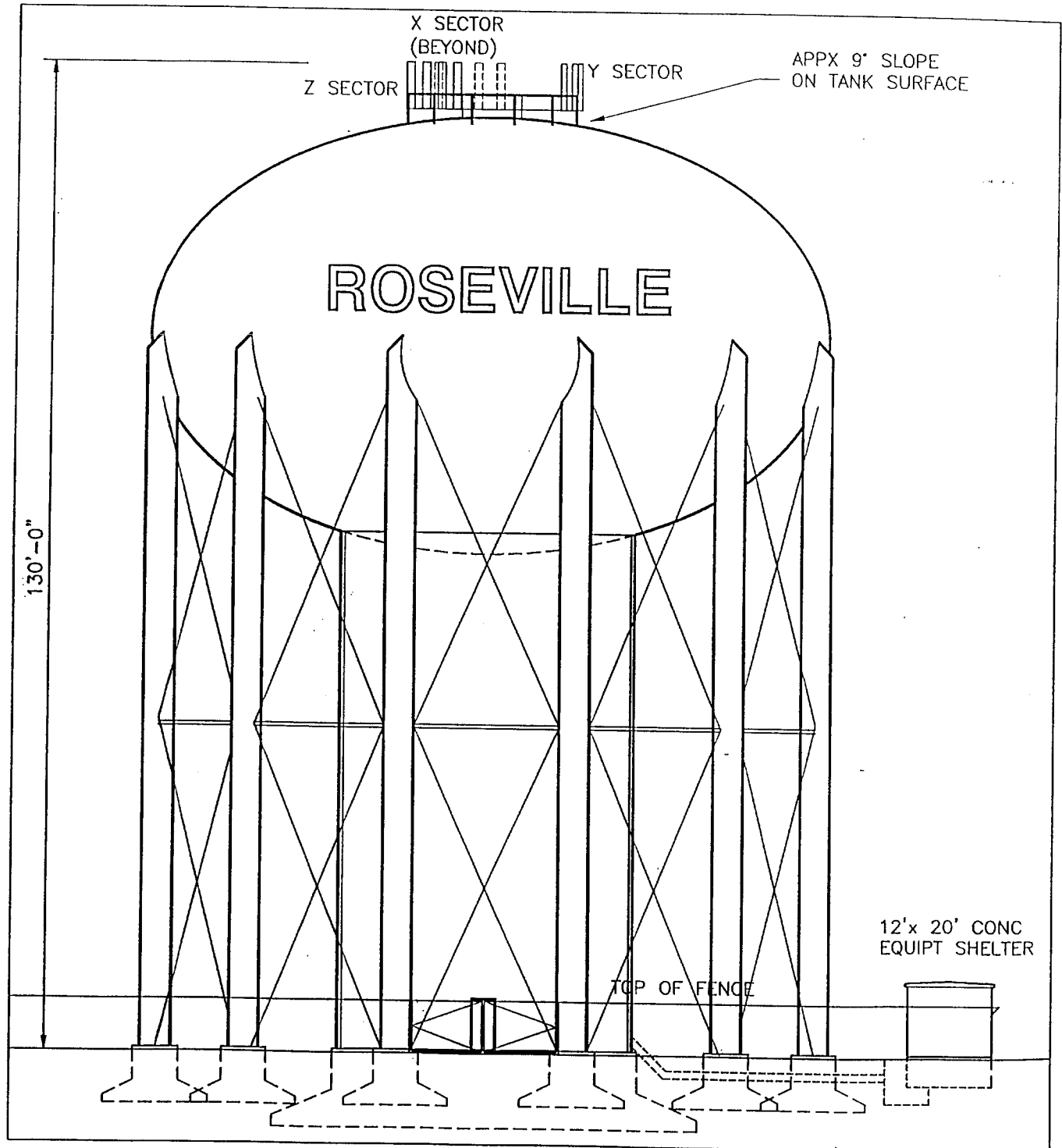


EXHIBIT C



SOUTH ELEVATION

MIN Rosebud

AMENDMENT NO 1. TO LEASE AGREEMENT

This Amendment No. 1 to Lease Agreement (hereinafter "Amendment") dated as of the 28th day of May, 2002, by and between the City of Roseville, a Minnesota municipal corporation (hereinafter "Owner") and Verizon Wireless (VAW) LLC d/b/a Verizon Wireless, 180 Washington Valley Road, Bedminster, New Jersey 07921 ("Lessee"), is an amendment that is hereby made a part of and incorporated into that Lease Agreement ("Agreement") between Owner and Lessee dated June 30, 2000.

1. **Modifications to the Agreement.**

a. Exhibit B-1 and C-1 attached hereto supersedes Exhibit B and C of the Agreement.

Ratification of Agreement and Memorandum.

The parties do hereby ratify and confirm all of the terms and conditions of the Agreement as modified by this Amendment.

OWNER:

**City of Roseville,
a Minnesota municipal corporation**

By: [Signature]
Name: John Kysylczyn
Its: Mayor

By: [Signature: Neal J. Beets]
Name: Neal J. Beets
Its: City Manager

LESSEE:

**Verizon Wireless (VAW) LLC
d/b/a Verizon Wireless**

By: [Signature]
Name: JOHN A. KUZNIK
Its: (JOHN) AREA NETWORK VP

[Acknowledgements on following page]

ACKNOWLEDGMENT

OWNER'S ACKNOWLEDGMENT

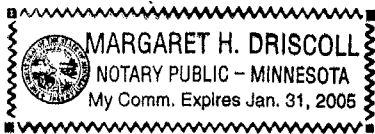
STATE OF MINNESOTA)
) ss.
COUNTY OF Ramsey)

On this 13th day of May, 2002, before me, the undersigned, a Notary Public in and for the State of Minnesota, duly commissioned and sworn, personally appeared John Kysylyczyn and City Manager, to me known to be the Mayor and City Manager of the City of Roseville, a Minnesota municipal corporation, that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of the corporation, for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Margaret H. Driscoll

Print or Type Name: Margaret H. Driscoll
Notary Public in and for the State of MN
Residing at City of Roseville MN 55113
My appointment expires: 01/31/05



LESSEE'S ACKNOWLEDGMENT

STATE OF ILLINOIS)
) ss.
COUNTY OF COOK)

On this 23rd day of MAY, 2002, before me, the undersigned, a Notary Public in and for the State of ILLINOIS, duly commissioned and sworn, personally appeared JOHN A. KOZULIK to me known to be an authorized representative of Verizon Wireless (VAW) LLC d/b/a Verizon Wireless; the limited liability company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of the limited liability company, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Jill S. Flyer

Print or Type Name: _____
Notary Public in and for the State of _____
residing at: _____
My appointment expires: _____

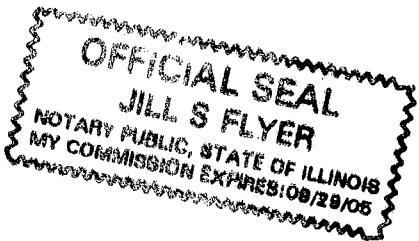


EXHIBIT B-1

(Site Plan)

Page 1 of 1

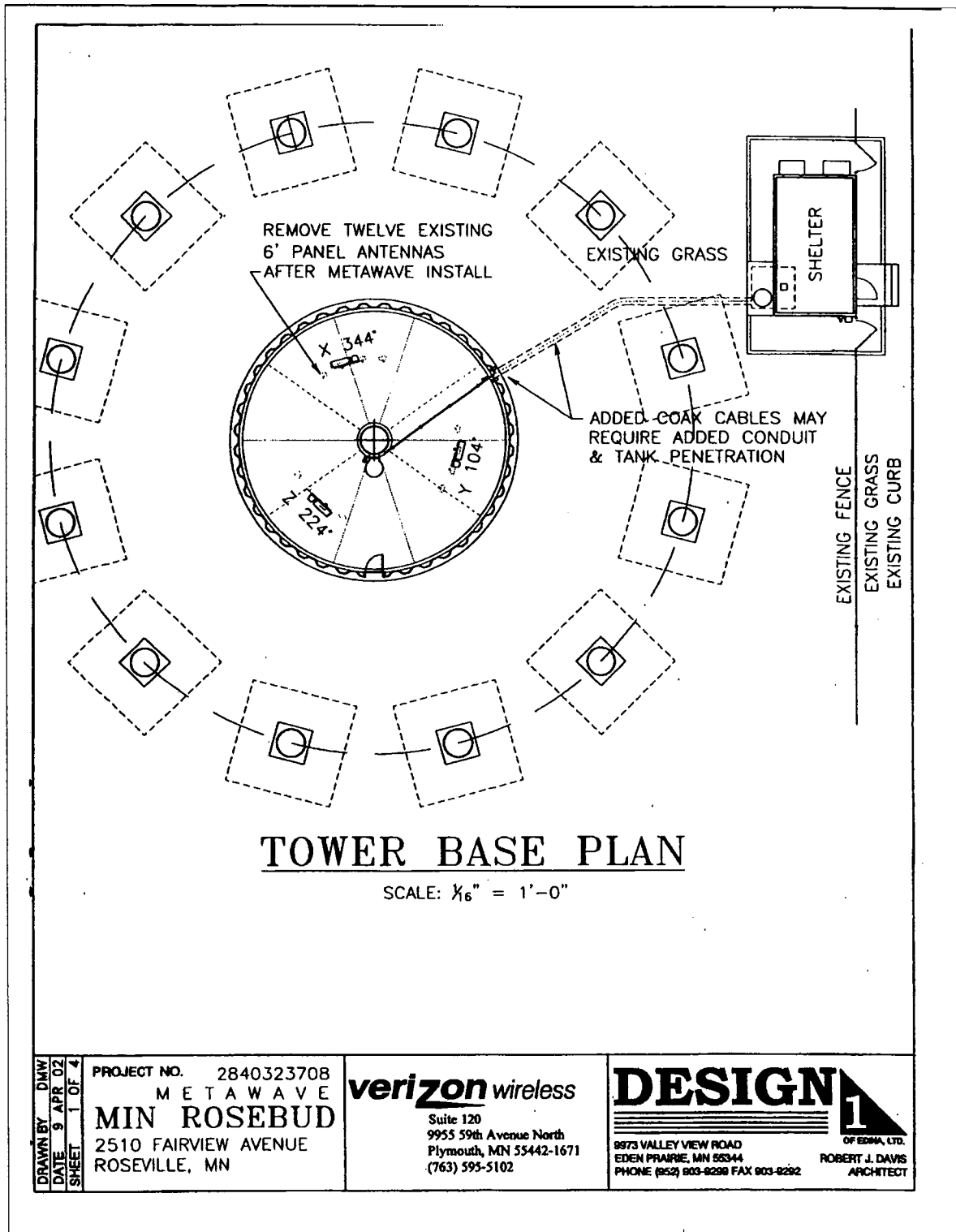
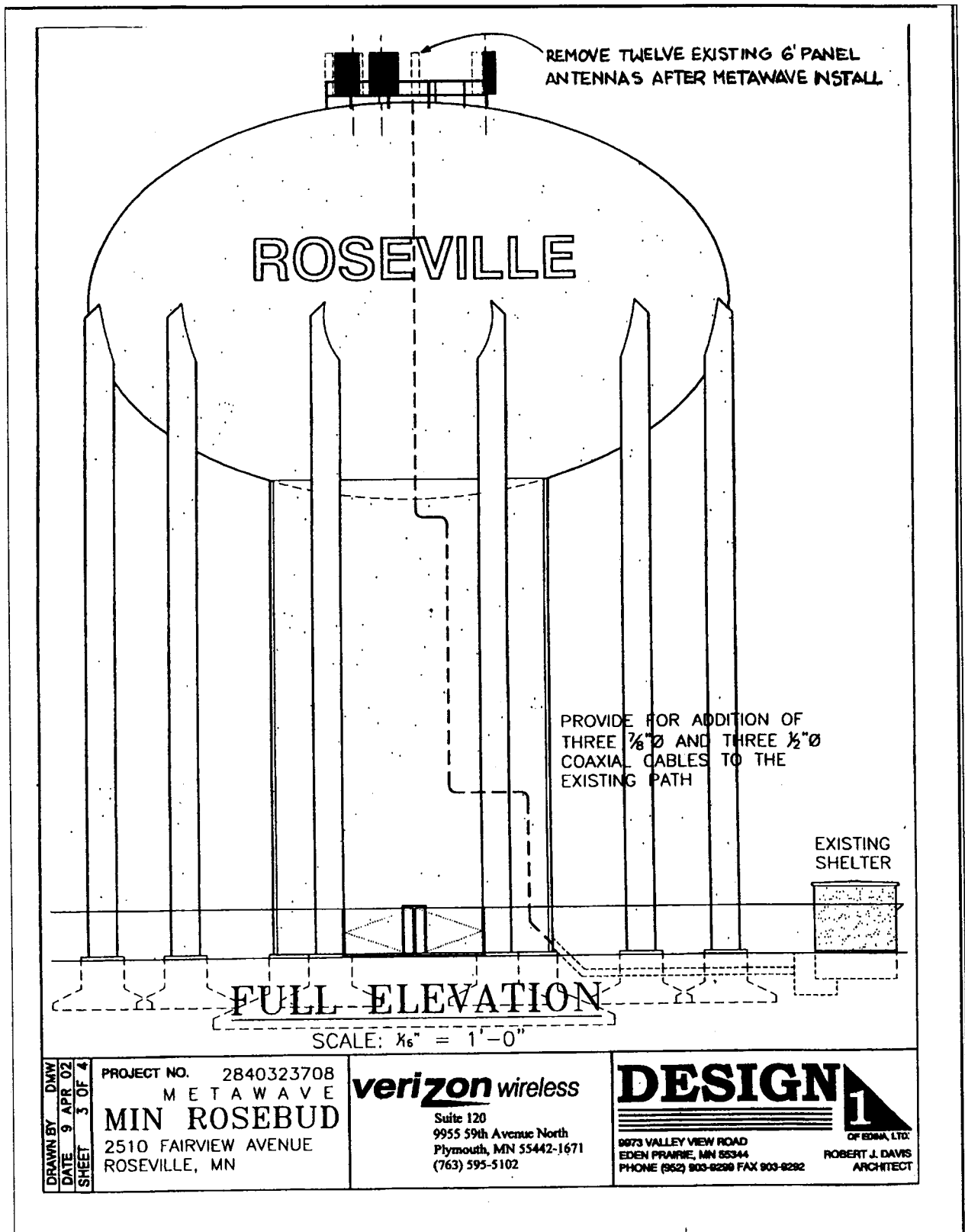


EXHIBIT C-1



MIN Rosebud

AMENDMENT NO. 2 TO LEASE AGREEMENT

This Amendment No. 2 to Lease Agreement ("Amendment") by and between the City of Roseville, a Minnesota municipal corporation ("Owner") and Verizon Wireless (VAW) LLC d/b/a Verizon Wireless, 180 Washington Valley Road, Bedminster, New Jersey 07921 ("Lessee"), is an amendment that is hereby made a part of and incorporated into that Lease Agreement ("Agreement") between Owner and Lessee dated June 30, 2000.

1. Modifications to the Agreement.

Exhibit B-2 and C-2 attached hereto supersede Exhibit B-1 and C-1 of the Agreement.

2. Ratification of Agreement.

The parties do hereby ratify and confirm all of the terms and conditions of the Agreement as modified by this Amendment.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seal the day and year written below.

OWNER:
City of Roseville
A Minnesota municipal corporation

LESSEE:
Lessee: Verizon Wireless (VAW) LLC
d/b/a Verizon Wireless

By Craig Klauwing
Its: Mayor

Howard H. Bower
By Howard H. Bower
Its: Midwest Area Vice President – Network

Date: 11/7/05

By Neal J. Beets
Its: City Manager

Date: 12/06/04

[Acknowledgements on following page]

OWNER'S ACKNOWLEDGEMENT

STATE OF MINNESOTA)
COUNTY OF Ramsey) ss.

On this 6th day of December, 2004, before me, the undersigned, a Notary Public in and for the State of Minnesota., duly commissioned and sworn, personally appeared Craig Klausung and Neal Beets, to me known to be the Mayor and City Manager of the City of Roseville, a Minnesota municipal corporation, that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of the corporation, for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Margaret H. Driscoll

Notary Public in and for the State of Minnesota
Residing at Roseville, Minnesota
My appointment expires: 01/31/05



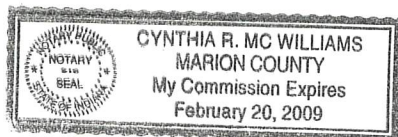
LESSEE ACKNOWLEDGMENT

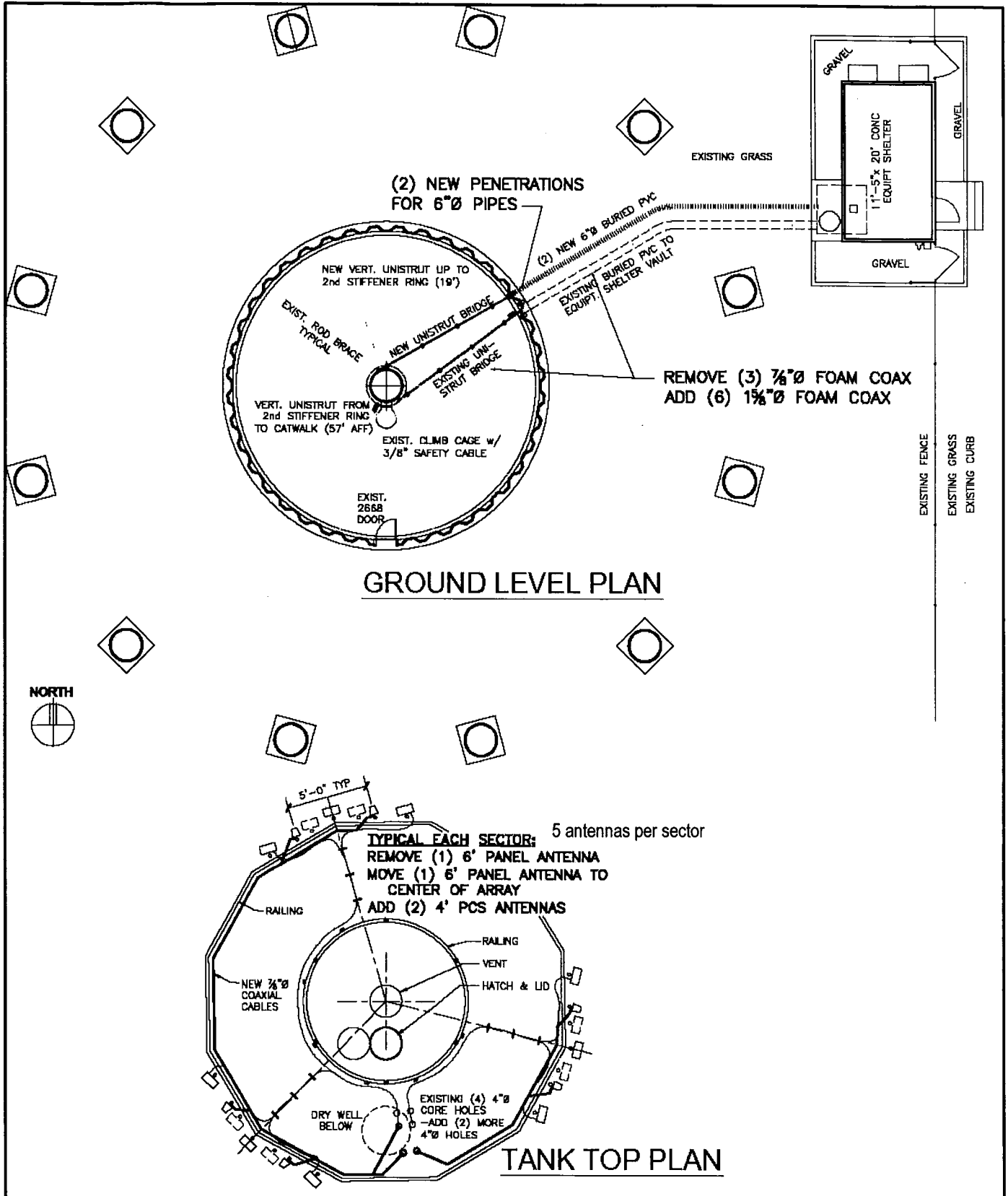
STATE OF INDIANA)
) SS.
COUNTY OF HAMILTON)

On this 7th day of January, 2005, before me, the undersigned, a Notary Public in and for the State of Indiana, duly commissioned and sworn, personally appeared Howard H. Bower, to me known to be an authorized representative of Verizon Wireless (VAW) LLC d/b/a Verizon Wireless, the company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of Verizon Wireless (VAW) LLC d/b/a Verizon Wireless, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Cynthia R McWilliams
Print or Type Name: Cynthia R McWilliams
Notary Public in and for the State of Indiana
My appointment expires: 02/20/2009





DRAWN BY DMW
DATE 9 NOV 04
SHEET 1 OF 2

PROJECT NO.

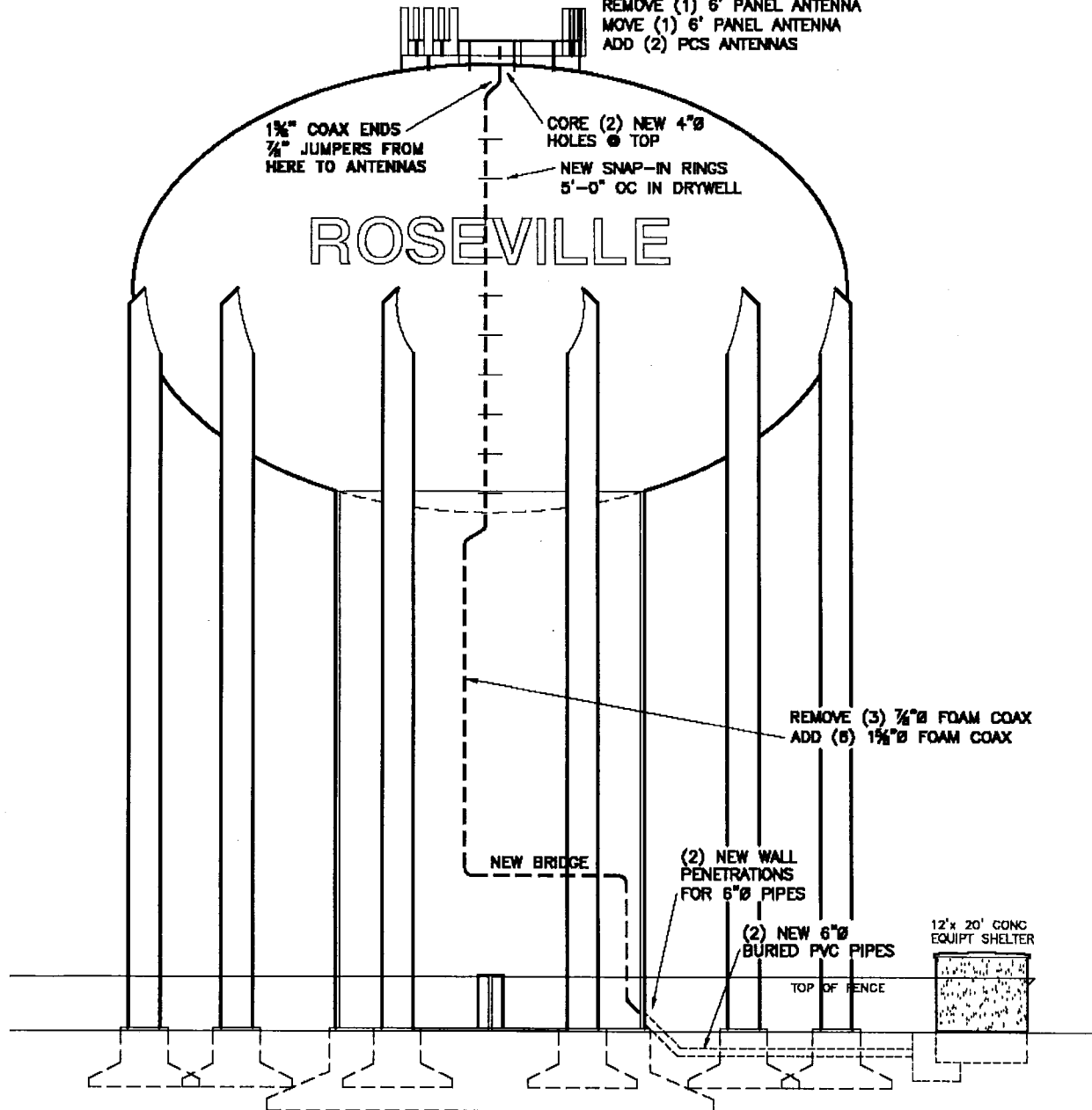
MIN ROSEBUD
2510 FAIRVIEW AVENUE
ROSEVILLE, MN

DESIGN 1
OF EDINA, LTD.
ROBERT J. DAVIS
ARCHITECT

8873 VALLEY VIEW ROAD
EDEN PRAIRIE, MN 56344
PHONE (982) 603-9288 FAX 603-9282

5 antennas per sector

TYPICAL EACH SECTOR:
REMOVE (1) 6' PANEL ANTENNA
MOVE (1) 6' PANEL ANTENNA
ADD (2) PCS ANTENNAS



ROSEVILLE

SOUTH TOWER ELEVATION

DRAWN BY: DMW
DATE: 9 NOV 04
SHEET: 2 OF 2

PROJECT NO.

MIN ROSEBUD
2510 FAIRVIEW AVENUE
ROSEVILLE, MN

DESIGN 1

8873 VALLEY VIEW ROAD
EDEN PRAIRIE, MN 55344
PHONE (952) 903-9289 FAX 903-9282

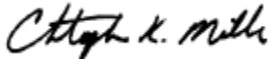
OF EDINA, LTD.
ROBERT J. DAVIS
ARCHITECT

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/08/19
Item No.: 7.e

Department Approval

City Manager Approval



Item Description: Consider Approving an Amendment to the Lease Agreement with Sprint Spectrum Realty Company LLC at the Fairview Avenue Tower

BACKGROUND

On November 7, 1994 the City entered into a long-term agreement with C-Call Corporation (now Sprint) which allowed them to construct the self-supporting tower that sits beside the water tower at the City-owned property located at 2501 Fairview Avenue. The original term of the lease expires on October 31, 2019 and both Sprint and the City desire to extend the lease by Amendment.

As part of the original agreement, the City provided 2,000 square feet of land to C-Call (henceforth referred to as Sprint) at no cost, while also allowing Sprint to retain ownership of the tower. In exchange, the City received land-lease payments from Sprint along with the right to lease out excess capacity on the tower to other wireless service companies. This right eventually led to separate lease agreements with T-Mobile and Clearwire (which later merged with Sprint) with the City retaining 100% of the lease payments.

When combined, the three leases on the Fairview Tower will provide \$69,700 of income in 2019.

Proposed Lease Terms

The terms of the lease Amendment (effective November 1, 2019) are as follows:

- The Agreement will entail an initial 5-year term with a renewal option of four additional 5-year terms.
- Sprint will pay land rent in the amount of \$1,206.82 per month (\$14,481 per year) during the initial 5-year term. This is an increase of 3% over the current rate.
- On the first day of each 5-year renewal term, the rent will increase by 15% (or an average of 3% per year)
- If the lease continues for the next 25 years, the City expects to receive a combined total of approximately \$488,000.
- Sprint retains broad discretion on whether to terminate the lease but must provide 12 months prior written notice to the City before doing so.
- The City's ability to terminate the lease is generally limited to specific events of default such as non-payment of rent. This is consistent with the language in other lease agreements with wireless service providers.

33 **General Discussion Items**

34 Because the City does not own the Fairview tower, its ability to continue receiving rents is dependent on
35 one of several considerations:

- 36
- 37 1) An on-going lease with Sprint that preserves our right to lease out excess tower capacity
 - 38 2) Sprint terminating the lease and conveying the tower over to the City; as specified under Section
39 3(c) of the current and amended lease
 - 40 3) The City acquiring the tower outright from Sprint
- 41

42 Based on recent conversations, Sprint has no interest in selling the tower but remains comfortable with
43 conveying it over to us if they choose to vacate the tower in the future.

44

45 The agreements with T-Mobile and Clearwire have already garnered over \$660,000 in rents for the City,
46 with another \$1.1 million expected between now and the end of the leases.

47

48 The Council is also reminded that this tower also sits adjacent to the decommissioned Fire Station #2.
49 Any proposed development will need to accommodate the communication needs of the tenants on the
50 tower.

51

52 City Staff will be available at the meeting to address any questions.

53 **POLICY OBJECTIVE**

54 The proposed Amendment and underlying lease agreement is consistent with the City's past practice of
55 encouraging co-locations of wireless service providers and will provide non property-tax revenue to
56 support City functions.

57 **FINANCIAL IMPACTS**

58 See information above.

59 **STAFF RECOMMENDATION**

60 Tower lease revenues are the primary funding source for the staffing support of Roseville's information
61 systems. Given the critical nature of these systems, Staff recommends that the Council approve an
62 extension to the original lease agreement with Sprint.

63 **REQUESTED COUNCIL ACTION**

64 Motion to approve the Amendment to the Lease Agreement with Sprint Spectrum Realty Company
65 LLC subject to final approval by the City Attorney.

66

Prepared by: Chris Miller, Finance Director
Attachments: A: Proposed Lease Amendment with Sprint Spectrum Realty Company LLC
B: Lease Agreement with C-Call Corp (Sprint) dated November 7, 1994

67

Site Name: Roseville Antenna Move (Cohab In Iden Mn0008)

Site ID #: MS03XC119-D

FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE

This First Amendment to Communications Site Lease (this "**First Amendment**"), effective as of the date last signed below ("Effective Date"), amends a certain Communications Site Lease dated October 18, 1994, between Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, successor in interest to Sprint Spectrum L.P., a Delaware limited partnership, successor in interest to Nextel West Corp., a Delaware corporation, formerly known as OneComm Corporation, N.A., a Delaware corporation, successor by merger to C-CALL CORP., a Delaware corporation (previously referred to as C-CALL, now the "**Lessee**"), and City of Roseville, a Minnesota municipal corporation ("**Lessor**"), as added to by that certain Addendum No. 1 dated October 18, 1994 (collectively, "**Lease**").

BACKGROUND

WHEREAS, the Lease is set to expire on October 31, 2019, and Lessee and Lessor desire to extend the term of the Lease.

WHEREAS, Lessee and Lessor desire to modify certain provisions of the Lease as provided below.

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are acknowledged, Lessor and Lessee agree as follows:

1. **Term.** Paragraph 4 of the Lease is amended by adding the following:

The current Term of the Lease will expire on October 31, 2019. Notwithstanding anything to the contrary in the Lease, commencing on November 1, 2019, the term of the Lease is five (5) years ("**New Initial Term**"). The Lease will be automatically renewed for four (4) additional terms of five (5) years each (each a "**New Renewal Term(s)**"). Notwithstanding anything contained in the Lease to the contrary, each New Renewal Term will be deemed automatically exercised without any action by either party unless Lessee gives written notice of its decision not to exercise any option(s) to Lessor before expiration of the then current term.

2. **Modification to Rent.** Paragraph 3 of the Lease is amended by adding the following to the end of Subparagraph 3.(a):

Starting on the first day of the New Initial Term and on the first day of every month thereafter, Lessee will pay rent in advance in equal monthly installments of One Thousand Two Hundred Six and 82/100 Dollars (\$1,206.82). Rent for any partial months will be prorated based upon a 30-day month.

Rent due for each New Renewal Term(s) will be increased on the first day of each New Renewal Term(s) by fifteen percent (15%) of the monthly installment of rent payable during the previous New Initial Term or New Renewal Term(s).

Lessee's obligation to pay rent is contingent upon Lessee's receipt of an IRS-approved W-9 form setting forth the tax identification number of Lessor or of the person or entity to whom payment is to be made payable as directed in writing by Lessor. Lessor agrees to enroll for automated payment no less than thirty (30) days prior to the commencement of the New Initial Term. All of Lessee's payment obligations set forth in the Lease are

conditioned upon Lessor's timely enrollment for automated payment. Lessor may obtain electronic payment enrollment forms by contacting Landlord solutions at 800-357-7641 or by submitting a ticket for direct deposit via the landlord portal at <https://landlordsolutions.sprint.com/>.

3. **Third Party User Tower Modifications.** Paragraph 3 of the Lease is amended by deleting Subparagraph 3.(d) and replacing it with the following:

(d) **Third Party User Tower Modifications.** Lessor will provide to Lessee a written structural tower and mount analysis prepared by a licensed engineer reasonably acceptable to Lessee prior to Lessor exercising the rights provided in Paragraph 3(c) above to allow any other Tower user(s) to add equipment to the Tower or to modify existing equipment attached to the Tower. All of Lessor's and Lessor's permitted user's (collectively the "Third Party Users") installations and alteration work must be performed:

- (i) At Third Party Users' sole cost and expense;
- (ii) In a good and workmanlike manner; and
- (iii) Must not adversely affect the structural integrity of the Tower.

Any proposed structural alterations to the Tower on the Premises for such Third Party User installations and alteration work ("**Tower Modifications**") must be designed by a licensed structural engineer at Third Party Users' sole cost and expense and preapproved in writing by Lessee, which approval will not be unreasonably withheld, conditioned or delayed. Such Third Party User will be responsible for all cost and expense associated with the installation of the Tower Modifications. Upon installation, the Tower Modifications will become part of the Tower and owned by Lessee.

4. **Termination.**

- a.) Paragraph 12 of the Lease is amended by adding the following:

Lessee may, in Lessee's sole and absolute discretion and at any time and for any or no reason, terminate the Lease without further liability by delivering twelve (12) months prior written notice to Lessor.

- b.) Subparagraph 13(d) of the Lease entitled "Buy-out by Lessor" is hereby deleted in its entirety.

5. **General Terms and Conditions.**

a. All capitalized terms used in this First Amendment, unless otherwise defined herein, will have the same meaning as the terms contained in the Lease.

b. In case of any inconsistencies between the terms and conditions contained in the Lease and the terms and conditions contained in this First Amendment, the terms and conditions herein will control. Except as set forth herein, all provisions of the Lease are ratified and remain unchanged and in full force and effect.

c. This First Amendment may be executed in duplicate counterparts, each of which will be deemed an original.

d. Each of the parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this First Amendment.

e. Lessor agrees to execute concurrently with this First Amendment a recordable Memorandum of Amendment attached to this First Amendment as Exhibit C, which Memorandum of Amendment Lessee may record at its own expense in the real property records where the Premises is located.

The parties have executed this First Amendment as of the Effective Date.

Lessor:
City of Roseville,
a Minnesota municipal corporation

Lessee:
Sprint Spectrum Realty Company, LLC,
a Delaware limited liability company

By: _____
(please use blue ink)
Printed Name: _____
Title: _____
Date: _____, 201____
(Date must be completed)

By: Silvia J. Lin
Printed Name: Silvia J. Lin
Title: Manager, Real Estate
Date: 3/28/2019
(Date must be completed)

By: _____
(please use blue ink)
Printed Name: _____
Title: _____
Date: _____, 201____
(Date must be completed)

Handwritten mark

EXHIBIT C
(MEMORANDUM OF AMENDMENT)

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

Sprint Property Services
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, Kansas 66251-2650

[space above this line for Recorder's use]

MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE

THIS MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE ("Amended Memorandum"), by and between City of Roseville, a Minnesota municipal corporation ("Lessor") and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, successor in interest to Sprint Spectrum L.P., a Delaware limited partnership, successor in interest to Nextel West Corp., a Delaware corporation, formerly known as OneComm Corporation, N.A., a Delaware corporation, successor by merger to C-CALL CORP., a Delaware corporation ("Lessee"), evidences the Communications Site Lease made and entered into between Lessor and Lessee dated October 18, 1994, as may have been previously amended or addended to (collectively, the "Lease") has been amended by written agreement between the parties (the "First Amendment"). The term "Lease" hereinafter also refers to and includes the First Amendment.

The Lease provides in part that Lessor leases to Lessee certain real property owned by Lessor and located at 2501 Fairview Avenue North, City of Roseville, County of Ramsey, State of Minnesota ("Property") for the purpose of installing, operating and maintaining a communications facility and other improvements. The Property is legally described in Exhibit A attached hereto. The portion of the Property leased to Lessee together with non-exclusive utility and access easements (the "Premises") is further described in the Lease.

The new term of Lessee's lease and tenancy under the Lease, as amended by the First Amendment, is five (5) years, commencing on November 1, 2019, and is subject to four (4) renewal terms of five (5) years each that may be exercised by Lessee.

IN WITNESS WHEREOF, the parties have executed this Amended Memorandum as of the day and year indicated below.

Lessor:
City of Roseville, a Minnesota municipal corporation

Lessee:
Sprint Spectrum Realty Company, LLC, a Delaware limited liability company

By: _____ (NOT FOR EXECUTION)
(please use blue ink)

By: _____ (NOT FOR EXECUTION)

Printed Name: _____

Printed Name: Silvia J. Lin

Title: _____

Title: Manager, Real Estate

Date: _____

Date: _____

EXHIBIT A
TO MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE

The South 200 feet of the North 266 feet of the East 410 feet of the Southeast 1/4 of the Northwest 1/4 (subject to road and easements) in Section 9, Township 29, Range 23, Ramsey County.

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

Sprint Property Services
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, Kansas 66251-2650

[space above this line for Recorder's use]

MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE

THIS MEMORANDUM OF FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE ("Amended Memorandum"), by and between City of Roseville, a Minnesota municipal corporation ("Lessor") and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, successor in interest to Sprint Spectrum L.P., a Delaware limited partnership, successor in interest to Nextel West Corp., a Delaware corporation, formerly known as OneComm Corporation, N.A., a Delaware corporation, successor by merger to C-CALL CORP., a Delaware corporation ("Lessee"), evidences the Communications Site Lease made and entered into between Lessor and Lessee dated October 18, 1994, as may have been previously amended or added to (collectively, the "Lease") has been amended by written agreement between the parties (the "First Amendment"). The term "Lease" hereinafter also refers to and includes the First Amendment.

The Lease provides in part that Lessor leases to Lessee certain real property owned by Lessor and located at 2501 Fairview Avenue North, City of Roseville, County of Ramsey, State of Minnesota ("Property") for the purpose of installing, operating and maintaining a communications facility and other improvements. The Property is legally described in Exhibit A attached hereto. The portion of the Property leased to Lessee together with non-exclusive utility and access easements (the "Premises") is further described in the Lease.

The new term of Lessee's lease and tenancy under the Lease, as amended by the First Amendment, is five (5) years, commencing on November 1, 2019, and is subject to four (4) renewal terms of five (5) years each that may be exercised by Lessee.

IN WITNESS WHEREOF, the parties have executed this Amended Memorandum as of the day and year indicated below.

Lessor:
City of Roseville, a Minnesota municipal corporation

Lessee:
Sprint Spectrum Realty Company, LLC,
a Delaware limited liability company

By: _____
(please use blue ink)

Printed Name: _____

Title: _____

Date: _____

By: Silvia J. Lin

Printed Name: Silvia J. Lin

Title: Manager, Real Estate

Date: 3/28/2019

LESSOR NOTARY BLOCK: (please use blue ink)

STATE OF Minnesota

COUNTY OF Ramsey

The foregoing instrument was acknowledged before me this ____ day of _____, 201__, by _____, as _____ of the City of Roseville, a Minnesota municipal corporation.

(AFFIX NOTARIAL SEAL)

(OFFICIAL NOTARY SIGNATURE)
NOTARY PUBLIC STATE OF

My commission expires:

(PRINTED, TYPED OR STAMPED NAME OF
NOTARY)

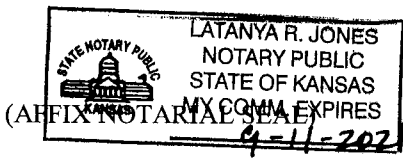
COMMISSION NUMBER:

LESSEE NOTARY BLOCK:

STATE OF KANSAS)
) ss.
COUNTY OF JOHNSON)

Acknowledgment by Corporation
Pursuant to Uniform Acknowledgment Act

The foregoing instrument was acknowledged before me this 28th day of March, 2019, by Silvia J. Lin on behalf of Sprint Spectrum Realty Company, LLC, a Delaware limited liability company.



Latanya R. Jones
(OFFICIAL NOTARY SIGNATURE)
NOTARY PUBLIC STATE OF Kansas

My commission expires: 9-11-2021

Latanya R. Jones
(PRINTED, TYPED OR STAMPED NAME OF NOTARY)

COMMUNICATIONS SITE LEASE
(Minnesota Ground Lease)

Dated October 18, 1994 between C-CALL CORP., a Delaware corporation ("C-CALL"), doing business as OneComm Corp. and having its principal place of business at 4643 South Ulster Street, Suite 500, Denver, Colorado 80237, Attn: General Counsel and City of Roseville, a Minnesota Municipal corporation ("Lessor"), having its principal place of business at 2660 Civic Center Drive, Roseville, Minnesota 55113.

1. **The Property.** Lessor is the record owner of a certain parcel of real property located in the State of Minnesota, County of Ramsey, City of Roseville, commonly known as 2501 Fairview Avenue North, Roseville, Minnesota 55113 also known as Parcel No. 09292324000Z (the "Property"). A legal description of the Property is contained in Exhibit A to this Lease.

2. **Lease of the Premises.**

(a) Premises. Lessor hereby leases to C-CALL and C-CALL leases from Lessor that portion of the Property generally described as approximately two thousand (2,000') square feet of ground space, more particularly described as a fifty (50') foot by forty (40') foot parcel of land on the Property upon which C-CALL shall construct certain communications facilities consisting of a eleven (11') foot by twenty (20') foot enclosed equipment shelter, a one hundred eighty (180') foot self support tower, three omni directional or nine panel antennas (the "Premises"). A description of the Premises which may be used for legal purposes is contained in Exhibit B to this Lease. Lessor and C-CALL hereby agree that the Premises including any Access Areas (defined herein) may be surveyed by a licensed surveyor at the sole cost of C-CALL, and such survey shall then supplement Exhibit B, and become a part hereof and shall control to describe the Premises and Access Areas in the event of any discrepancy between such survey and the description of the boundary of the Premises contained herein.

(b) C-CALL Improvements. Following the Commencement Date, C-CALL shall have the right to construct the Communications Site (defined herein) in accordance with the plans attached as Exhibit B which are hereby approved for construction by Lessor. Lessor acknowledges that certain modifications to the Premises not shown on Exhibit B may be required to accommodate construction of the Communications Site which do not require amendment of the building permit (such as orientation of the equipment shelter and tower or the number and type of antennas), which modifications C-CALL may complete without further approval by Lessor. C-CALL shall obtain the consent of Lessor, which consent shall not be unreasonably withheld, for any modifications required to accommodate the Communications Site not shown in Exhibit B which require an amendment to the building permit. C-CALL shall obtain all necessary governmental approvals and permits prior to commencing construction and shall provide Lessor with five (5) days notice prior to the start of construction to permit Lessor to post notices of non-responsibility. All C-CALL contractors and subcontractors shall be duly licensed in the state where the Property is located.

3. **Rent.**

(a) Base Rent. C-CALL shall pay to Lessor as rent the sum of Six Hundred Dollars (\$600.00) per month, due and payable on the first day of each month, in advance, commencing on the Commencement Date and continuing during the term with the following rental increases each renewal period:

- The first five (5) year extension: Six Hundred Ninety Dollars (\$690.00) per month.
- The second five (5) year extension: Seven Hundred Ninety-three Dollars and Fifty Cents (\$793.00) per month.
- The third five (5) year extension: Nine Hundred Twelve Dollars and Fifty Centers (\$912.50) per month.
- The fourth five (5) year extension: One Thousand Forty-nine Dollars and Thirty-seven Cents (\$1,049.37) per month.

(b) Utility Charge. C-CALL shall install separate utility meters at the Premises and, when permitted by the serving utilities, C-CALL shall be responsible directly to the serving utilities for all utilities required for C-CALL's use of the Premises.

(c) Transfer of Tower Ownership: Use by Others. As additional consideration for the use of the Property and Premises, C-CALL shall transfer ownership of the Tower, that C-CALL builds at its own expense as provided in Section 2 above, upon termination of this lease for any reason. In addition, Lessor may rent space on C-CALL's tower and ground space on the Premises, during the term of this Lease, to other parties provided such parties' use does not interfere with C-CALL's use as provided in Section 8. Lessor shall be entitled to one hundred percent (100%) of the proceeds from the rent paid by such other parties.

(d) Tower Capacity. C-CALL shall construct its Tower in such a way that the tower will have additional wind load capacity to accomodate use by other as provided in Section 3(c) above.

4. **Term of Lease.** This Lease shall be for an initial term of five (5) years. C-CALL shall have the right to extend its tenancy beyond the initial term for four (4) additional successive optional extension terms of five (5) years each.

5. **Commencement Date: Governmental Permits.** The initial term of this Lease shall commence on the earlier to occur of the first day of the first month following C-CALL's notice to Lessor in writing that C-CALL has obtained all permits and approvals necessary for C-CALL to be legally entitled to construct the Communications Site for providing radio communications services at the Premises, or November 1, 1994 (the "Commencement Date"). C-CALL shall be permitted to occupy the Premises and commence construction of the Communications Site upon receipt of all such permits and approvals and notice to Lessor as required in Section 2. Any such pre-Commencement Date occupancy by C-CALL shall be under all the terms and conditions of this Lease and C-CALL shall pay any portion of one month's rent due for such occupancy with the first month's rent due hereunder.

6. **Use of the Premises.** C-CALL shall use the Premises as one of C-CALL's radio communications sites (a "Communications Site") comprising C-CALL's system (the "System") for providing radio and wireless telecommunications services to the public, including Enhanced Specialized Mobile Radio, Specialized Mobile Radio, short messaging, wireless data and any other radio service which C-CALL is legally authorized to provide to the public during the term of this Lease. A Communications Site, for purposes of this Lease, is a site at which radio, telephone and communications equipment is installed and used to send and receive radio signals to and from wireless telephones and other radio devices and to connect those signals to radio, telephone or other communications facilities either directly, by means of cables, or indirectly, by means of transmitting and receiving facilities (including microwave antennas) located at the Communications Site. C-CALL shall not use the Premises for any other purposes without the written consent of Lessor.

7. **Easement.** Lessor hereby grants to C-CALL for the duration of this Lease, or any extensions thereof, an unimpaired, non-exclusive easement and right of way in and over the access roads shown in Exhibit B (if any) ("Access Road"), the overhead or underground cable and utility runs shown in Exhibit B (if any) ("Service Easement"), the common areas at the Property and all areas necessary to provide physical access by personnel and equipment from the nearest public right of way, and utilities from the nearest service, to or from the Premises (the "Access Areas"). The rights granted to C-CALL herein are for the purpose of installing, constructing, maintaining, restoring, replacing, and operating C-CALL's equipment located within or on the Premises or such Access Areas, including, in the case of an emergency, the right to temporarily install a fuel powered electrical generator. Such rights shall include the right of ingress and egress, twenty-four (24) hours per day, seven (7) days per week over such Access Areas for access to or from any of C-CALL's equipment.

8. **Protections Against Interference.** C-CALL's installation, operation, and maintenance of its communication facilities shall not damage or interfere in any way with Lessor's water tower operations or related repair and maintenance activities. As provided in Section 3(c), it is agreed by the parties that Lessor may lease space on C-CALL's tower and ground space next to C-CALL's building to other users, provided that, Lessor will not grant a future lease to any party for use of the Property or facilities for communications equipment, if such use would interfere with C-CALL's operation of the System. Any future lease of the Property which permits the installation of communication equipment shall be conditioned upon not interfering with C-CALL's operation of the Communications Site. If other parties request permission to place any type of additional antennas or transmission facilities on the Tower or the Property Lessor shall submit the proposal complete with all technical specifications reasonably requested by C-CALL to C-CALL for review for noninterference. C-CALL shall have thirty (30) days following receipt of said proposal to make any objections thereto, and failure to make any objection within said thirty (30) day period shall be deemed consent by C-CALL to the installation of antennas or transmission facilities pursuant to said proposal. If C-CALL gives notice of objection due to interference during such thirty (30) day period then Lessor shall not proceed with such proposal. Future users shall install, maintain and operate their equipment in compliance with all F.C.C. rules and regulation and in accordance with good engineering practices and take all reasonable steps to avoid measurable radio frequency interference with C-CALL's F.C.C. licensed radio transmission and reception. Future users shall take all reasonable measures necessary to correct any such interference within forty-eight (48) hours of written notification from Lessor or C-CALL, evidencing future users are the cause of such measurable interference. Future users shall immediately cease the interfering operations if such interference cannot be adequately mitigated within said forty-eight (48) hour period and shall not transmit from the interfering antennas or on the interfering frequencies, except for intermittent testing, until such interference has been eliminated. Any dispute between Lessor and C-CALL regarding the proposed additional installation(s) and its potential for interference with C-CALL's transmission operations shall be resolved by submitting the issue for decision to an independent third party mutually agreed upon by lessor and C-CALL, whose decision regarding interference shall be binding on both parties hereto, and whose expenses shall be borne equally by both parties. Without limiting any other remedy in law or equity, C-CALL shall have the right to terminate this Lease upon thirty (30) days' written notice in the event its reception or transmission is interfered with by other antenna equipment, or obstacles are constructed or operated in C-CALL's reception or transmission paths.

9. **Damage and Destruction.** If the Premises are, in whole or in part, damaged or destroyed then: (1) if wholly damaged or destroyed so that all of the Premises are rendered permanently unusable for reconstruction of a Communications Site, this Lease shall then terminate and C-CALL shall be liable for the rent only up to the time of such destruction and any rent prepaid by C-CALL shall be returned to C-CALL; but (2) if only partially destroyed and still usable for construction of a Communications Site, C-CALL shall, within a reasonable time, repair the Premises with a reasonable reduction of rent from the time of such partial destruction until the Premises are again as fully usable by C-CALL as they were before such partial damage or destruction; provided, however, that C-CALL shall not be required to rebuild the Communications Site if: (i) such partial damage or destruction shall occur within three (3) months prior to the termination of this Lease; (ii) C-CALL continues to pay the rental amounts due hereunder and the Premises are maintained in a safe and sanitary condition; or (iii) such damage and destruction is directly caused by the negligence or misconduct of Lessor. A decision as to whether partially destroyed or partially condemned (for purposes of Section 10) Premises are still usable for reconstruction of a Communications Site, shall be made jointly by Lessor and C-CALL, and, if they cannot agree, by an arbitrator reasonably acceptable to both parties.

10. **Condemnation.** If all or part of the Premises is taken by condemnation such that the Premises are no longer usable for reconstruction of a Communications Site, this Lease shall terminate unless C-CALL's equipment and improvements can be relocated to another position at the Property acceptable to C-CALL and Lessor. C-CALL shall be entitled only to that portion of the proceeds of condemnation which is directly attributable to the value of C-CALL's equipment and improvements.

11. **Need to Prevent Unsupervised Access.** C-CALL's communications equipment is highly sensitive and any entry onto the Premises which could damage or interfere with it must be controlled. Accordingly, although Lessor may have a key to the Premises, Lessor shall not enter the Premises (other than in an emergency) unless it has given C-CALL twenty-four (24) hours' actual notice.

12. **Termination by C-CALL.** C-CALL may terminate this Lease for cause upon the giving of thirty (30) days' written notice to Lessor if any of the following events occur: (a) C-CALL fails to obtain or loses any necessary permits, approvals or orders and

is thereby unable to use the Premises as a Communications Site; (b) If C-CALL determines at any time that the Property is not appropriate for locating C-CALL's communication equipment for technological reasons, including, but not limited to, signal interference or (c) Lessor fails to comply with any term, condition or covenant of this Lease and does not cure such failure within thirty (30) days after written notice thereof or in the event of a cure which requires in excess of thirty (30) days to complete, if Lessor has not commenced such cure within thirty (30) days of such notice and is not diligently prosecuting said cure to completion. C-CALL shall have the right to cure any default by Lessor following such notice and cure period and to deduct the cost of such cure from rent due hereunder upon presentation of an accounting of such costs to Lessor.

13. Termination by Lessor. Lessor may terminate this Lease upon the occurrence of any of the following: (a) failure by C-CALL to pay any rent required hereunder when due if such failure shall continue for more than ten (10) calendar days after delivery to C-CALL of notice of such failure to make timely payment; (b) failure by C-CALL to comply with any material term, condition or covenant of this Lease, other than the payment of rent, if such failure is not cured within thirty (30) days after written notice thereof to C-CALL, or in the event of a cure which requires in excess of thirty (30) days to complete, if C-CALL has not commenced such cure within thirty (30) days of such notice and is not diligently prosecuting said cure to completion; or (c) if C-CALL becomes insolvent, or makes a transfer in fraud of creditors, or makes an assignment for the benefit of creditors, or files a petition under any section or chapter of the Federal Bankruptcy Code, as amended, or under any similar law or statute of the United States or any state thereof, or is adjudged bankrupt or insolvent in proceedings filed against C-CALL thereunder, or if a receiver or trustee is appointed for all or substantially all of the assets of C-CALL due to C-CALL's insolvency.

14. Exercise of Options to Extend. C-CALL shall have successive options to extend the term of this Lease for the successive extension periods set forth in Section 4 of this Lease, on the same terms, covenants and conditions (except as to the number of remaining option terms) as are contained in this Lease. C-CALL shall be deemed to have timely exercised each option without further notice to Lessor unless C-CALL shall provide written notice to Lessor not less than ten (10) days prior to the expiration of the then current term of C-CALL's intent to terminate the Lease at the end of that term.

15. Warranties and Covenants of Lessor. Lessor warrants and covenants that (a) Lessor has legal right to possession of the Premises and the power and the right to enter into this Lease and that C-CALL, upon the faithful performance of all of the terms, conditions and obligations of C-CALL contained in this Lease, shall peaceably and quietly hold and enjoy the Premises upon the terms, covenants and conditions set forth in this Lease throughout the term of this Lease and any extensions thereof; (b) Lessor shall deliver the Premises to C-CALL clean and free of debris on the Commencement Date and shall maintain the Property in a manner which will not interfere with C-CALL's use of the Premises as contemplated hereby; (c) Lessor shall make available to C-CALL at the Premises, all presently existing utility services required by C-CALL for purposes of the operation of C-CALL's equipment at the Premises, provided that C-CALL may at its own expense (or Lessor may, if C-CALL so requests, at C-CALL's expense), install any and all additional utilities service facilities which are so required; (d) Lessor shall, during the term hereof, make payment of all real property taxes and general and special assessments levied against the Property and the Premises which it has the duty to pay within the time allowed by the taxing authorities in order to avoid penalty and C-CALL shall compensate Lessor for any real property taxes directly attributable to the value of improvements placed upon the Premises by C-CALL; and (e) C-CALL shall have access to the Premises from the nearest public way at all times and all security gates and access roads (if any) shall be operational.

16. Warranties and Covenants of C-CALL. C-CALL warrants and covenants that throughout the term of this Lease, C-CALL shall maintain comprehensive liability insurance, naming Lessor as an additional insured, protecting and indemnifying Lessor and C-CALL against claims and liabilities for injury, damage to persons or property, or for the loss of life or of property occurring upon the Premises resulting from any act or omission of C-CALL, its employees, agents, contractors, and subcontractors. Such insurance shall afford minimum protection of not less than \$1,000,000 for injury to or death of any one person, \$2,000,000 for injury or death of two or more persons, and \$1,000,000 for property damage. C-CALL shall furnish Lessor with a certificate indicating the applicable coverage, upon request. C-CALL shall maintain the Premises in a clean, safe and sanitary condition throughout the Lease Term.

17. Liability and Indemnification. C-CALL shall at all times comply with all laws and ordinances and all rules and regulations of municipal, state and federal governmental authorities relating to the installation, maintenance, height, location, use, operation, and removal of improvements authorized herein, and shall defend, indemnify and hold the Lessor harmless, from any loss, cost or expense which may be sustained or incurred by Lessor as a result of the installation, operation or removal of such improvements. Except for the acts of Lessor and Lessor's agents or employees Lessor shall not be liable to C-CALL for any loss or damages arising out of personal injuries or property damage on the Premises.

18. Title To and Removal Of C-CALL's Equipment. Title to C-CALL's equipment, and all improvements installed at and affixed to the Premises or Property by C-CALL shall be and shall remain the property of C-CALL. Lessor hereby waives any lien rights it may have or acquire with respect to such property and shall promptly execute any document, required by any supplier, lessor, or lender of such property which waives any rights Lessor may have or acquire with respect thereto. C-CALL may, at any time, including any time it vacates the Premises, remove C-CALL's improvements, equipment, fixtures, and all of C-CALL's personal property from the Premises, but C-CALL shall not be required to remove any foundations for the tower or equipment shelter nor any underground cable or conduit.

19. Holding Over. If C-CALL holds over after this Lease has been terminated, the tenancy shall be month-to-month, subject to the provisions of this Lease.

20. Surrender. Upon termination of this Lease, C-CALL shall remove the equipment and improvements installed at the Premises by C-CALL except as set forth in Section 18, and shall surrender the Premises in as good order and condition as when first occupied by C-CALL, ordinary wear and tear and damage by fire or other casualty excepted.

21. **Assignment and Subletting.** C-CALL shall not assign, sublet or otherwise transfer or encumber all or any part of C-CALL's interest in this Lease without Lessor's prior written consent, which Lessor shall not unreasonably withhold. Notwithstanding the foregoing, C-CALL may assign or sublet its interest in this Lease or may assign or sublet the Premises, or any portion thereof, without Lessor's consent, to any entity which controls, is controlled by, or is under the common control with C-CALL, or to any entity resulting from any merger or consolidation with C-CALL, or to any partner of C-CALL or to any partnership in which C-CALL is a general partner, or to any person or entity which acquires all of the assets of C-CALL as a going concern, or to any entity which obtains a security interest in a substantial portion of C-CALL's assets. Lessor hereby consents to: the assignment by C-CALL of its rights under this Lease as collateral security to any entity which provides financing for the purchase of the equipment to be installed at the Premises; Any such assignment, subletting or transfer shall not relieve C-CALL of its obligations under this Lease. Should Lessor sell, lease, transfer or otherwise convey all or any part of the Property to any transferee other than C-CALL, then such transfer shall be subject to this Lease and all of C-CALL's rights hereunder and the easement rights of C-CALL to the Access Areas.

22. **Notices and Other Communications.** Every notice required by this Lease shall be delivered either by (i) personal delivery, or (ii) postage prepaid return receipt requested certified mail addressed to the party for whom intended at the addresses appearing in the first paragraph of this lease or at such other address as the intended recipient shall have designated by written notice. A copy of each notice sent to C-CALL shall be sent to: Paul B. Albritton, Mackenzie & Albritton, One Post Street, Suite 500, San Francisco, CA 94101 and OneComm Corp., 7900 International Drive, Bloomington, Minnesota 55425.

23. **Hazardous Substances.** C-CALL agrees that it will not use, generate, store or dispose of any Hazardous Material on, under, about or within the Property in violation of any law or regulation. Lessor represents warrants and agrees (1) that neither Lessor nor, to Lessor's knowledge, any third party has used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Material (defined below) on, under, about or within the Property in violation of any law or regulation, and (2) that Lessor will not, and will not permit any third party to, use generate, store or dispose of any Hazardous Material on, under, about or within the Property in violation of any law or regulation. Lessor and C-CALL each agree to defend, indemnify and hold harmless the other and the other's partners, affiliates, agents and employees against any and all losses, liabilities, claims and/or costs (including reasonable attorney's fees and costs) arising from any breach of any representation, warranty or agreement contained in this Section. As used in this Section, "Hazardous Material" shall mean petroleum or any petroleum product, asbestos, any substance known by the state in which the Property is located to cause cancer and/or reproductive toxicity, and/or any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation.

24. **Waivers.** Any waiver of any right under this Lease must be in writing and signed by the waiving party.

25. **Written Agreement to Govern.** This Lease is the entire understanding between the parties relating to the subjects it covers. Lessor acknowledges that this Communications Site Lease, once executed by Lessor, constitutes an offer to C-CALL which shall not be binding upon the parties until accepted by C-CALL's authorized signature below.

26. **Further Assurances.** In addition to the actions specifically mentioned in this Lease, the parties shall each do whatever may be reasonably necessary to accomplish the transactions contemplated in this Agreement including, without limitation: execution of all applications, permits and approvals required of Lessor for construction of the Communications Site by C-CALL; cooperation in obtaining Non-Disturbance Agreements from holders of senior encumbrances on the Property; and execution of a Memorandum of Lease and a Memorandum of Commencement hereof in form appropriate for recording in the county in which the Premises are situated.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first above written.

C-CALL CORP., a Delaware corporation

City of Roseville, a Minnesota Municipal corporation

By: [Signature]

By: [Signature]

Title: Vice President, Network Development

Title: City Manager

Printed Name: Danny E. Stroud

Printed Name: Steven R. Sarkozy

Date: 11-7, 1994

Date: 10/28, 1994

Federal Tax I.D. No: 41-600-7849

(seal)

SCHEDULE OF EXHIBITS: Exhibit A (the "Property"); Exhibit B (the "Premises"); Memorandum of Lease

City of Roseville, a Minnesota Municipal corporation

By: Vernon A. Johnson

Printed Name: Vernon A. Johnson

Title: Mayor

Date: November 30 1994

(seal)

THIS INSTRUMENT WAS DRAFTED BY AND
RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

OneComm Corp.
4643 South Ulster Street, Suite 500
Denver, Colorado 80237
Attn: Michael R. Carper, Esq.

Attachment B

MEMORANDUM OF LEASE

THIS MEMORANDUM OF LEASE is made and entered into as of this first day of November 1994, by and between **City of Roseville**, a Minnesota Municipal corporation ("Lessor") and **C-CALL CORP.**, a Delaware corporation ("C-CALL") doing business as OneComm Corp.

WITNESSETH:

That Lessor hereby leases to C-CALL and C-CALL hereby leases from Lessor a portion of that certain real property in the City of Roseville, County of Ramsey, State of Minnesota, a legal description of which is shown in Exhibit A attached hereto and incorporated herein by reference, under the terms and conditions of the unrecorded Lease Agreement by and between Lessor and C-CALL dated _____ 199__, and incorporated herein by reference (the "Lease Agreement"), for an initial term of five (5) years, and four (4) subsequent optional extension terms of five (5) years each, with a term commencement date of no later than November 1, 1994 pursuant to the terms of the Lease Agreement. The portion of the real property leased by Lessor to C-CALL is that portion depicted on Exhibit B attached hereto and incorporated herein by reference. The Lease agreement provides for access and utility easements during the term of the Lease over Access Areas defined therein and also states, "Any future lease of the Property which permits the installation of communication equipment shall be conditioned upon not interfering with C-CALL's operation of the Communications Site." All of the Lessor's covenants under the Lease are intended to and shall inure to the benefit of C-CALL and its successors.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first above written.

C-CALL CORP., a Delaware corporation

By: *[Signature]*
Title: *Vice President, Network Development*

City of Roseville, a Minnesota Municipal corporation

By: *[Signature]*
Title: *City Manager*

(seal)

ACKNOWLEDGMENTS

State of Colorado)
County of *Denver*)

The foregoing instrument was acknowledged before me this *7th* day of *November*, 199*4*, by *Danny E. Stroud* as *Vice President* of C-CALL Corp., a Delaware corporation.

WITNESS my hand and official seal.

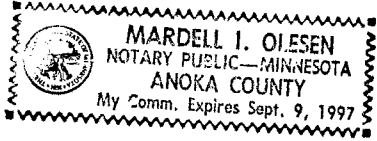
My commission expires: *May 18, 1998*

Linda K. Augustue
Notary Public

State of Minnesota)
County of Anoka)

Steven R. Sarkozy

The foregoing instrument was acknowledged before me this 28 day of October, 1994, by City Manager and --- as --- of Roseville as
a City



WITNESS my hand and official seal.

My commission expires: 9/9/97

MardeLL I. Olesen
Notary Public

State of Minnesota)
County of _____)

The foregoing instrument was acknowledged before me this ___ day of _____, 199___, by _____ as
_____ and _____ as _____ of _____
a _____.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

City of Roseville, a Minnesota Municipal corporation

By: Vernon A. Johnson

Printed Name: Vernon A. Johnson

Title: Mayor

Date: November 30, 1994

(seal)

ACKNOWLEDGMENTS

State of Minnesota)

County of _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 199__, by _____ as _____ and _____ as _____ of _____ a _____.

WITNESS my hand and official seal.

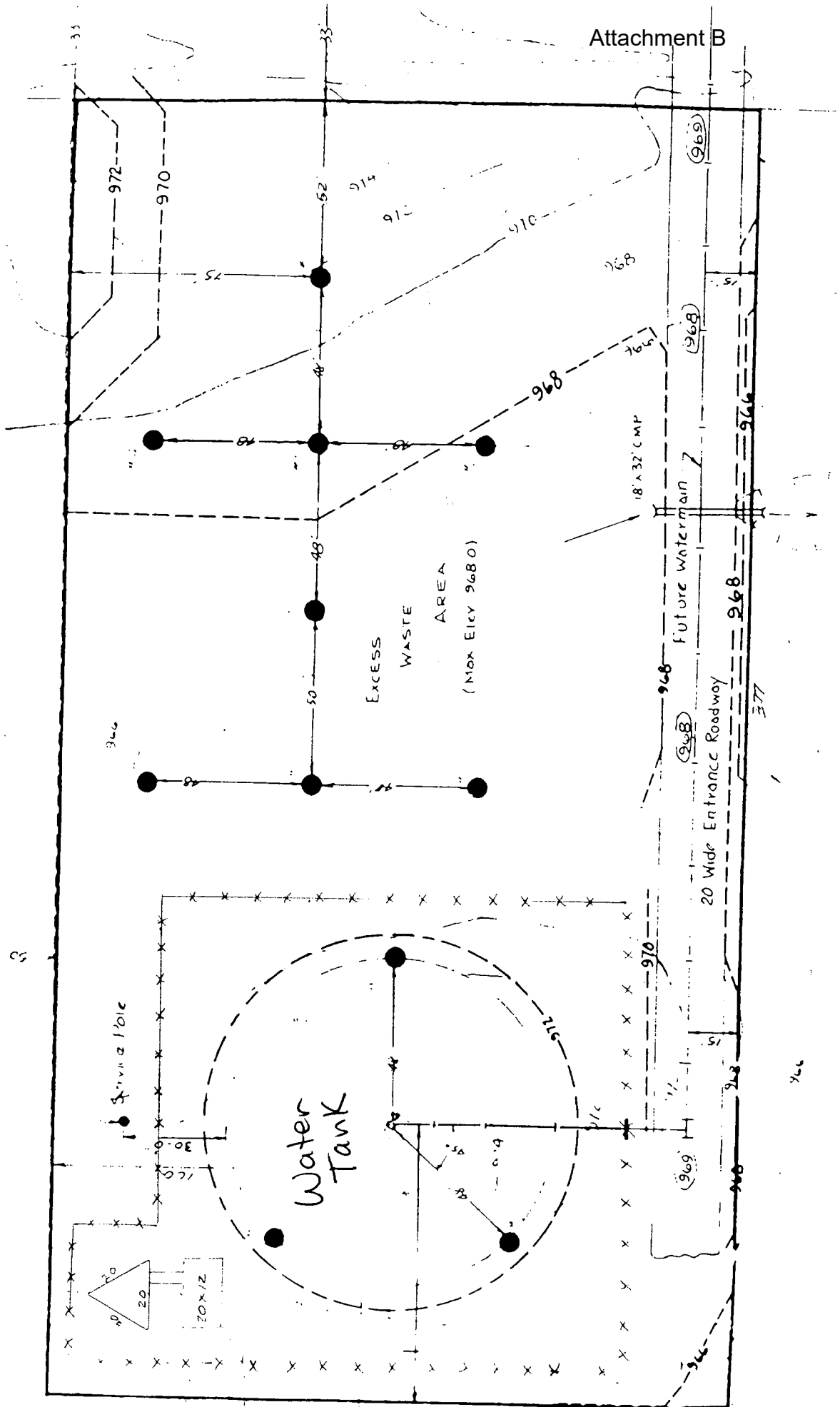
My commission expires: _____

Notary Public

Exhibit B

Roseville Water Tank

North ↑



PROPERTY LINE

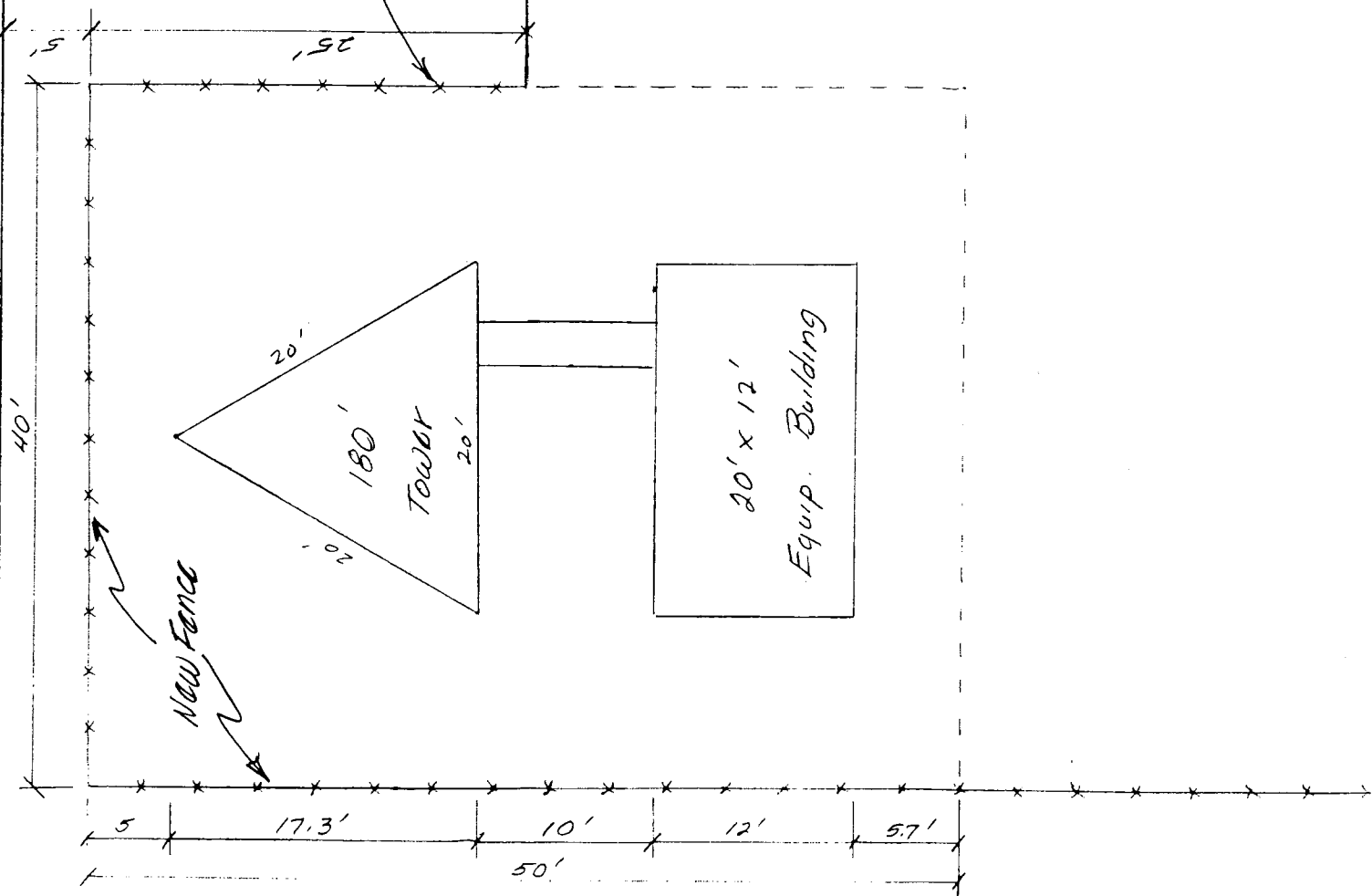
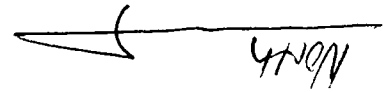
Roseville

- 1) REMOVE 40' OF EXISTING FENCE
- 2) ADD 90' OF NEW FENCE

New Fence

EXISTING FENCE

Exhibit B



Addendum No. 1
Executed Contemporaneously
With Communications Site Lease

The attached Lease is amended by adding the 13 (d) to read as follows:

13. (d) Buy-out by Lessor; Lessor may buy-out this Lease and thereby terminate it as follows: 1) after years twelve (12), thirteen (13) or fourteen (14) of the Lease the Lessor may terminate it by paying C-CALL One Hundred Thousand Dollars (\$100,000); 2) at any time after year fifteen (15) of the Lease, the Lessor may terminate it by paying C-CALL Twenty Five Thousand Dollars (\$25,000). C-CALL shall remove the Tower from the Premises within one (1) year of written notification that Lessor will exercise this right, or the Lessor may purchase the Tower from C-CALL at a price to be negotiated at that time. If the parties are unable to agree on such price, an arbitrator reasonably acceptable to both parties shall be appointed. The arbitrator's decision as to the price to be paid for the Tower shall be final and binding on both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the day and year first above written.

C-CALL Corp., a Delaware corporation

By: 

Title: Vice President, Network Development

Printed Name: Danny E. Stroud

Date: 11/17, 1994


City of Roseville, a Minnesota
Municipal corporation

By: 

Title: Mayor

Printed Name: Vernon A. Johnson

Date: 11/30, 1994

By: 

Title: City Manager

Printed Name: Steven R. Sarkozy

Date: 11/30, 1994

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/08/19
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Review and Discuss Pending Future Agenda Items

BACKGROUND

Beginning last year, staff has developed a list of pending future agenda items as the last page of the future agenda report distributed to the City Council. These are items that have been identified by at least one council member as a topic for future discussion. Over time, staff schedules these items for specific City Council meetings. However, there are several items that have been listed for a long time and other items that may need to have additional discussion prior to scheduling for a specific meeting. Therefore, staff is asking for discussion and direction regarding next steps for those pending future agenda items. For some of the items, there may not be a need or City Council interest to further discuss the items listed on the pending list.

Included as Attachment A is the current listing of pending future agenda items.

POLICY OBJECTIVE

As part of conducting City Council business, it is important to consider items of interest that come from City Council members and/or the public. The tracking of these items is important to make sure these items are heard and considered. As the pending list of items grows, it is necessary to periodically review the list to make sure these items are considered in a timely manner.

BUDGET IMPLICATIONS

None specific to this discussion.

STAFF RECOMMENDATION

Staff recommends the City Council review and discuss the pending future agenda items as listed on Attachment A and provide staff direction on the next steps for these items.

REQUESTED COUNCIL ACTION

Provide direction on the next steps for the pending future agenda items as listed on Attachment A.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachment A: Pending Future Agenda Item List

Topic	Date Requested	Scheduled	Originator	Notes
Imagine Roseville Discussion	2017/2018	TBD	City Council	
CentrePointe PUD	September 25, 2017	TBD	Willmus	Litigation expected to be dismissed in next couple of weeks.
Conservation Water Rates	2018	TBD	PWET	PWET recommendation in June
Undergrounding of Electric Utilities - Priority Corridors	February 12, 2018	TBD	Roe	
Green Space Requirements in Multi-Family Residential District	September 10, 2018	TBD	McGehee	Zoning code rewrite?
Rental Housing Discussion - Just Cause	September 10, 2018	TBD	McGehee	
CIP Categorization and Review Process	September 17, 2018	TBD	Finance Commission	Will be taken up at April Finance Commission meeting
Developer Open House	September 24, 2018	TBD	Laliberte	EDA discussion?
City Campus Area Master Plan	October 8, 2018	TBD	Staff	
Residential Lot Sizes	October 15, 2018	TBD	McGehee	
Solar Energy Systems Screening	October 15, 2018	TBD	City Council	
Hotel/Motel Licensing	January 28, 2019	TBD	Willmus/Council	



REQUEST FOR COUNCIL ACTION

Date: 04/08/2019
Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$746,960.17
92528-92648	\$409,750.15
Total	\$1,156,710.32

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: Mary.Jenson
 Printed: 4/2/2019 - 9:54 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92640	03/28/2019	Boulevard Landscaping	Operating Supplies	Twin Cities Fountain Services, LLC	February Cleaning	240.00
					Operating Supplies Total:	240.00
					Fund Total:	240.00
0	03/21/2019	Building Improvements	Equipment	Electro Watchman, Inc.	Access Control System Installation	11,519.73
					Equipment Total:	11,519.73
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	20 Herman Miller Locking Castors	138.60
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	18 Herman Miller +Work Chair, New	11,750.40
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	Intereum Installation	594.00
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	8 Herman Miller Everywhere Tables I	4,305.84
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	10 Herman Miller Connect Ganging E	368.00
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	2 Flip Top, T-Leg, Thermos Edge, 24	,025.64
0	03/28/2019	Building Improvements	Other Improvements	Intereum, Inc.	Intereum Receiving/Warehousing, Re	161.50
					Other Improvements Total:	18,343.98
92619	03/28/2019	Building Improvements	Professional Services	Lockridge Grindal Nauen P.L.L.P.	TIF/PIK Agreement	1,650.00
					Professional Services Total:	1,650.00
					Fund Total:	31,513.71
92621	03/28/2019	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Lease &n Copy Charges	7,268.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Rental - Office Machines Total:	7,268.93
					Fund Total:	7,268.93
0	03/26/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	6.72
					Federal Income Tax Total:	6.72
0	03/26/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	1.73
0	03/26/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	7.42
					FICA Employee Ded. Total:	9.15
0	03/26/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	7.42
0	03/26/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	1.73
					FICA Employers Share Total:	9.15
0	03/26/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	1.10
					MN State Retirement Total:	1.10
0	03/26/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	7.16
					PERA Employee Ded Total:	7.16
0	03/26/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	7.16
0	03/26/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	1.10
					PERA Employer Share Total:	8.26
0	03/26/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	4.16
					State Income Tax Total:	4.16
					Fund Total:	45.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92601	03/28/2019	Community Development	Building Surcharge	Christianson Electric	Electrical Permit Refund	1.00
					Building Surcharge Total:	1.00
92551	03/21/2019	Community Development	Colder Products Escrow	Ehlers & Associates, Inc.	TIF District 21-Colder Products	7,500.00
92614	03/28/2019	Community Development	Colder Products Escrow	Kennedy & Graven, Chartered	Legal Services-Colder Redevelopmen	1,596.00
					Colder Products Escrow Total:	9,096.00
92601	03/28/2019	Community Development	Electrical Permits	Christianson Electric	Electrical Permit Refund	96.00
					Electrical Permits Total:	96.00
0	03/26/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	3,802.62
					Federal Income Tax Total:	3,802.62
0	03/26/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	525.93
0	03/26/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	2,248.87
					FICA Employee Ded. Total:	2,774.80
0	03/26/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	2,248.87
0	03/26/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	525.93
					FICA Employers Share Total:	2,774.80
0	03/28/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	828.61
					ICMA Def Comp Total:	828.61
92562	03/21/2019	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	208.97
					Life Ins. Employee Total:	208.97
92562	03/21/2019	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	57.13
					Life Ins. Employer Total:	57.13
92562	03/21/2019	Community Development	Long Term Disability	LINA	Life Insurance Premium-March 2019	177.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	177.15
0	03/26/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo;	370.48
					MN State Retirement Total:	370.48
0	03/26/2019	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	775.00
					MNDCP Def Comp Total:	775.00
0	03/26/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo;	2,408.01
					PERA Employee Ded Total:	2,408.01
0	03/26/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo;	2,408.01
0	03/26/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	370.48
					PERA Employer Share Total:	2,778.49
92614	03/28/2019	Community Development	PIK Properties Dev Escrow	Kennedy & Graven, Chartered	Legal Services	740.00
					PIK Properties Dev Escrow Total:	740.00
92561	03/21/2019	Community Development	Professional Services	Lillie Suburban Newspaper Inc	Notices-Acct: 262	22.88
					Professional Services Total:	22.88
92614	03/28/2019	Community Development	Sands Company (SCI Associates)	Kennedy & Graven, Chartered	Legal Services-Edison Apartment TIF	540.00
					Sands Company (SCI Associates) Total:	540.00
0	03/26/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	1,800.36
					State Income Tax Total:	1,800.36
92636	03/28/2019	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	66.75
					Telephone Total:	66.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	29,319.05
0	03/26/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	786.18
					Federal Income Tax Total:	786.18
0	03/26/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	410.33
0	03/26/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	95.96
					FICA Employee Ded. Total:	506.29
0	03/26/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	410.33
0	03/26/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	95.96
					FICA Employers Share Total:	506.29
92562	03/21/2019	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	18.00
					Life Ins. Employee Total:	18.00
92562	03/21/2019	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	9.60
					Life Ins. Employer Total:	9.60
92562	03/21/2019	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-March 2019	36.25
					Long Term Disability Total:	36.25
0	03/26/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	66.90
					MN State Retirement Total:	66.90
0	03/26/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	125.00
					MNDCP Def Comp Total:	125.00
0	03/26/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	434.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	434.88
0	03/26/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	66.90
0	03/26/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	434.88
					PERA Employer Share Total:	501.78
0	03/26/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	341.86
					State Income Tax Total:	341.86
					Fund Total:	3,333.03
92614	03/28/2019	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	Legal Services-1125 Sandhurst Dr	2,382.59
					Professional Services Total:	2,382.59
					Fund Total:	2,382.59
0	03/28/2019	Fire Vehicles Revolving	Minor Equipment	Ancom Communications, Inc.	Equipment	3,703.75
92552	03/21/2019	Fire Vehicles Revolving	Minor Equipment	Emergency Response Solutions	Vehicle Service	23,473.92
92552	03/21/2019	Fire Vehicles Revolving	Minor Equipment	Emergency Response Solutions	Vehicle Service	5,897.56
					Minor Equipment Total:	33,075.23
					Fund Total:	33,075.23
92561	03/21/2019	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	102.59
					Advertising Total:	102.59
92536	03/21/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	29.80
92536	03/21/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	29.80
					Clothing Total:	59.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92565	03/21/2019	General Fund	Conferences	MAMA	Metropolitan Area Management Asso	25.00
92567	03/21/2019	General Fund	Conferences	MCMA	Winter Development Workshop	100.00
Conferences Total:						125.00
92538	03/21/2019	General Fund	Contract Maint - Vehicles	City Auto Glass	Windshield	256.25
92577	03/21/2019	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Vehicle Repair	1,886.83
92579	03/21/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	159.00
92635	03/28/2019	General Fund	Contract Maint - Vehicles	Suburban Tire Wholesale, Inc.	Vehicle Repair	608.00
Contract Maint - Vehicles Total:						2,910.08
0	03/21/2019	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	112.36
92543	03/21/2019	General Fund	Contract Maint. - City Hall	Cobra Construction, Inc.	Conference Room Renovations	1,845.00
0	03/21/2019	General Fund	Contract Maint. - City Hall	Electro Watchman, Inc.	Police Garage Stairwell Door Repair	944.59
0	03/21/2019	General Fund	Contract Maint. - City Hall	Life Safety Systems	Service Emergency	317.85
92563	03/21/2019	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-March 2019	3,620.00
92566	03/21/2019	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	651.25
92566	03/21/2019	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	609.06
Contract Maint. - City Hall Total:						8,100.11
0	03/21/2019	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	112.36
92563	03/21/2019	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-March 2019	1,023.00
92566	03/21/2019	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	300.00
92570	03/21/2019	General Fund	Contract Maint. - City Garage	North Tech Construction, Inc.	Leak Investigation-Tear Repair	553.13
92570	03/21/2019	General Fund	Contract Maint. - City Garage	North Tech Construction, Inc.	Leak Investigation-BUR System Repa	737.39
Contract Maint. - City Garage Total:						2,725.88
0	03/21/2019	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
Contract Maint.- Old City Hall Total:						79.00
92595	03/28/2019	General Fund	Contract Maintenance	AT&T Mobility	Wireless Service	645.77
92544	03/21/2019	General Fund	Contract Maintenance	Comcast	Business Services	215.98
92608	03/28/2019	General Fund	Contract Maintenance	Emergency Response Solutions	Quick Fill Coupler	436.56
92563	03/21/2019	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2019	921.00
Contract Maintenance Total:						2,219.31
92642	03/28/2019	General Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Employee Recognition Total:	120.00
0	03/21/2019	General Fund	Employer Pension	Roseville Firefighter's Relief	2019 Fire State Aid Advance	200,000.00
0	03/28/2019	General Fund	Employer Pension	Roseville Firefighter's Relief	Fire Relief Pension Supplemental Aid	2,000.00
					Employer Pension Total:	202,000.00
0	03/26/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	34,123.59
					Federal Income Tax Total:	34,123.59
0	03/26/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	4,931.75
0	03/26/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	7,654.29
					FICA Employee Ded. Total:	12,586.04
0	03/26/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	4,931.75
0	03/26/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	7,654.29
					FICA Employers Share Total:	12,586.04
92624	03/28/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
92624	03/28/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	365.73
					Financial Support Total:	673.06
0	03/28/2019	General Fund	Flex Spending Day Care	██████████	Dependent Care Reimbursement	500.00
					Flex Spending Day Care Total:	500.00
0	03/21/2019	General Fund	Flex Spending Health	██████████	Flexible Benefit Reimbursement	313.38
0	03/28/2019	General Fund	Flex Spending Health	██████████	Flexible Benefit Reimbursement	1,788.60
0	03/28/2019	General Fund	Flex Spending Health	██████████	Flexible Benefit Reimbursement	1,000.00
					Flex Spending Health Total:	3,101.98
0	03/28/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	2,553.07
					ICMA Def Comp Total:	2,553.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92562	03/21/2019	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	203.11
92562	03/21/2019	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	2,134.80
					Life Ins. Employee Total:	2,337.91
92562	03/21/2019	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	482.57
					Life Ins. Employer Total:	482.57
92562	03/21/2019	General Fund	Long Term Disability	LINA	Life Insurance Premium-March 2019	1,699.11
					Long Term Disability Total:	1,699.11
92557	03/21/2019	General Fund	Medical Services	FSSolutions	Drug Screening	141.00
					Medical Services Total:	141.00
0	03/28/2019	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2019 Minnesota E	81.23
					Minnesota Benefit Ded Total:	81.23
92642	03/28/2019	General Fund	Minor Equipment	US Bank	Petty Cash Reimbursement	40.79
					Minor Equipment Total:	40.79
92543	03/21/2019	General Fund	Miscellaneous	Cobra Construction, Inc.	Conference Room Renovations	9,538.20
					Miscellaneous Total:	9,538.20
0	03/26/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	4,608.65
0	03/26/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emp H	11,990.79
					MN State Retirement Total:	16,599.44
0	03/26/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	9,041.09
					MNDCP Def Comp Total:	9,041.09
0	03/28/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvil	2019 Blanket PO for Fuel State Bid F	9,394.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Motor Fuel Total:	9,394.45
0	03/28/2019	General Fund	Operating Supplies	ARAMARK Services	Water Filter	124.17
92536	03/21/2019	General Fund	Operating Supplies	Cintas Corporation	Nitrile Gloves	105.00
92536	03/21/2019	General Fund	Operating Supplies	Cintas Corporation	Nitrile Gloves	105.00
0	03/21/2019	General Fund	Operating Supplies	City of St. Paul	River Print Products	422.50
0	03/21/2019	General Fund	Operating Supplies	Grainger Inc	Strip Lighting	96.60
92631	03/28/2019	General Fund	Operating Supplies	Ruffridge Johnson Equipment, Inc.	Street Supplies	697.96
0	03/21/2019	General Fund	Operating Supplies	St. Paul Stamp Works, Inc.	Animal Tags	147.00
92581	03/21/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	113.24
92581	03/21/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	346.30
					Operating Supplies Total:	2,157.77
0	03/26/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	32,120.94
					PERA Employee Ded Total:	32,120.94
0	03/26/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	1,180.94
0	03/26/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	44,294.71
					PERA Employer Share Total:	45,475.65
0	03/28/2019	General Fund	PERA Life Ins. Ded.	NCPERS Group Life Ins. C/O Mem	PR Batch 00002.03.2019 PERA Life	16.00
					PERA Life Ins. Ded. Total:	16.00
92586	03/21/2019	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	City Council & EDA Meeting Minute	408.30
92586	03/21/2019	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	City Council Meeting Minutes	250.00
					Professional Services Total:	658.30
0	03/26/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	15,611.33
					State Income Tax Total:	15,611.33
92636	03/28/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.35
92636	03/28/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.35
92636	03/28/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	183.75
92636	03/28/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	92.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92636	03/28/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
					Telephone Total:	342.84
92620	03/28/2019	General Fund	Training	Make the Move Training	High Rise Fire Training	6,300.00
					Training Total:	6,300.00
0	03/28/2019	General Fund	Transportation	Luke Sandstrom	Mileage Reimbursement	48.14
					Transportation Total:	48.14
0	03/21/2019	General Fund	Utilities	Xcel Energy	Civil Defense	69.93
0	03/21/2019	General Fund	Utilities	Xcel Energy	Streetlights	12,481.87
					Utilities Total:	12,551.80
0	03/21/2019	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	4,260.54
					Utilities - City Garage Total:	4,260.54
0	03/21/2019	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,091.23
					Utilities - City Hall Total:	7,091.23
92547	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Crysteel Truck Equipment, Inc.	Vehicle Supplies	132.82
92607	03/28/2019	General Fund	Vehicle Supplies & Maintenance	DVS Renewal	Registration Renewal Plate: 063RTP	11.00
0	03/28/2019	General Fund	Vehicle Supplies & Maintenance	Emergency Automotive Tech Inc	Speaker Bracket	15.10
92554	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Everest Emergency Vehicles, Inc.	Vehicle Supplies	228.80
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	245.10
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	88.72
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	58.80
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	416.59
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	94.64
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	92.21
92556	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Frontier Ag & Turf	Vehicle Supplies	279.38
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	236.97
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	23.46
92572	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Pioneer Rim and Wheel Co.	Vehicle Supplies	211.97
92630	03/28/2019	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Pharmacy Stock Report	73.85
92583	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	220.00
92587	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Titan Machinery	Hose Assy.	442.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Total Tool	Vehicle Supplies	110.11
92588	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	221.38
92589	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Truck Utilities, Inc.	Vehicle Supplies	172.18
92589	03/21/2019	General Fund	Vehicle Supplies & Maintenance	Truck Utilities, Inc.	Vehicle Supplies-Credit	-161.00
Vehicle Supplies & Maintenance Total:						3,214.25
92642	03/28/2019	General Fund	Volunteer Recognition	US Bank	Petty Cash Reimbursement	4.30
Volunteer Recognition Total:						4.30
Fund Total:						463,774.23
0	03/26/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	692.66
Federal Income Tax Total:						692.66
0	03/26/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	408.81
0	03/26/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	95.61
FICA Employee Ded. Total:						504.42
0	03/26/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	95.61
0	03/26/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	408.81
FICA Employers Share Total:						504.42
0	03/28/2019	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	175.00
ICMA Def Comp Total:						175.00
92562	03/21/2019	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	139.48
Life Ins. Employee Total:						139.48
92562	03/21/2019	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	9.60
Life Ins. Employer Total:						9.60
92562	03/21/2019	Golf Course	Long Term Disability	LINA	Life Insurance Premium-March 2019	35.38

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					Long Term Disability Total:	35.38
0	03/26/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	65.31
					MN State Retirement Total:	65.31
0	03/26/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
92575	03/21/2019	Golf Course	Operating Supplies	Ramsey County Environmental He	Hazardous Waste Generator License-(91.00
92639	03/28/2019	Golf Course	Operating Supplies	Twin Cities Flag Source, Inc	Flag Repair	326.00
					Operating Supplies Total:	417.00
0	03/26/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	424.53
					PERA Employee Ded Total:	424.53
0	03/26/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	424.53
0	03/26/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	65.31
					PERA Employer Share Total:	489.84
0	03/26/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	345.77
					State Income Tax Total:	345.77
92636	03/28/2019	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.70
					Telephone Total:	26.70
					Fund Total:	3,880.11
92614	03/28/2019	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Kennedy & Graven, Chartered	Legal Services-Purchase of 196 S. Mc	222.00
					196 So. McCarrons Prof. Servic Total:	222.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	222.00
92551	03/21/2019	HRA Operating Fund	Prof. Svcs (Ehlers)	Ehlers & Associates, Inc.	General Consulting Services	1,225.00
					Prof. Svcs (Ehlers) Total:	1,225.00
					Fund Total:	1,225.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2560 Fry St	127.50
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-1739 Lexington Ave	360.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-1101 Larpenteur Ave	120.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-1169 Larpenteur Ave	360.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2151 Snelling Ave	60.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2115 Snelling Ave	60.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2105 Snelling Ave	60.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2075 Snelling Ave N	60.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2080 County Road C	120.00
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2780 Snelling Ave	127.50
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2550 Cleveland Ave	127.50
92622	03/28/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	City Abatement-2720 Fairview Ave	212.50
					Payments to Contractors Total:	1,795.00
					Fund Total:	1,795.00
92537	03/21/2019	Information Technology	Contract Maintenance	Cisco Systems Capital Corp.	Service Contract-#2 Payment	13,500.00
92592	03/21/2019	Information Technology	Contract Maintenance	US Internet Corp.	DNS hosting	50.00
					Contract Maintenance Total:	13,550.00
0	03/26/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	5,486.87
					Federal Income Tax Total:	5,486.87
0	03/26/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	815.67
0	03/26/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	3,487.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	4,303.32
0	03/26/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	815.67
0	03/26/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	3,487.65
					FICA Employers Share Total:	4,303.32
0	03/28/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	225.00
					ICMA Def Comp Total:	225.00
92540	03/21/2019	Information Technology	Internet	City of North St. Paul	Billing Interconnects	394.38
92540	03/21/2019	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	48.84
					Internet Total:	443.22
92562	03/21/2019	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	213.30
					Life Ins. Employee Total:	213.30
92562	03/21/2019	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	91.20
					Life Ins. Employer Total:	91.20
92562	03/21/2019	Information Technology	Long Term Disability	LINA	Life Insurance Premium-March 2019	308.72
					Long Term Disability Total:	308.72
0	03/26/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	575.31
					MN State Retirement Total:	575.31
0	03/26/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	130.00
					MNDCP Def Comp Total:	130.00
92598	03/28/2019	Information Technology	Operating Supplies	CDW Government, Inc.	USB Drive	23.99
					Operating Supplies Total:	23.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	3,739.53
					PERA Employee Ded Total:	3,739.53
0	03/26/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	575.31
0	03/26/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	3,739.53
					PERA Employer Share Total:	4,314.84
0	03/26/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	2,518.43
					State Income Tax Total:	2,518.43
92594	03/28/2019	Information Technology	Telephone	Allstream	Telephone	286.60
92535	03/21/2019	Information Technology	Telephone	CenturyLink	Telephone	40.02
92636	03/28/2019	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	680.98
					Telephone Total:	1,007.60
					Fund Total:	41,234.65
92534	03/21/2019	IT: Other Agency Capital	Computer Equipment	CDW Government, Inc.	Computer Supplies	21,839.27
					Computer Equipment Total:	21,839.27
					Fund Total:	21,839.27
92537	03/21/2019	IT: Other Agency Operational	Contract Maintenance	Cisco Systems Capital Corp.	Service Contract-#2 Payment	70,066.74
92571	03/21/2019	IT: Other Agency Operational	Contract Maintenance	OPG-3, Inc.	Laserfiche	975.26
92592	03/21/2019	IT: Other Agency Operational	Contract Maintenance	US Internet Corp.	DNS hosting	360.00
					Contract Maintenance Total:	71,402.00
92540	03/21/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Billing Interconnects	4,450.62
92540	03/21/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Data Center Interconnects	551.16
					Internet Charges Total:	5,001.78
0	03/28/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	3,920.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minor Equipment Total:						3,920.00
92594	03/28/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	Allstream	Telephone	38.08
92600	03/28/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.32
92535	03/21/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.96
92535	03/21/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	58.98
92535	03/21/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	212.50
PSTN-PRI Access/DID Allocation Total:						424.84
Fund Total:						80,748.62
92534	03/21/2019	IT: Roseville Capital	Computer/Network Equipment	CDW Government, Inc.	Computer Supplies	4,159.86
Computer/Network Equipment Total:						4,159.86
92550	03/21/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	625.00
92604	03/28/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	1,173.14
0	03/21/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	268.00
0	03/21/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	365.00
Minor Equipment Total:						2,431.14
Fund Total:						6,591.00
92563	03/21/2019	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2019	679.00
Contract Maintenance Total:						679.00
0	03/26/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	2,915.88
Federal Income Tax Total:						2,915.88
0	03/26/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	2,463.72
0	03/26/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	576.18
FICA Employee Ded. Total:						3,039.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	576.18
0	03/26/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	2,463.72
					FICA Employers Share Total:	3,039.90
92562	03/21/2019	License Center	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	135.00
					Life Ins. Employee Total:	135.00
92562	03/21/2019	License Center	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	43.20
					Life Ins. Employer Total:	43.20
92562	03/21/2019	License Center	Long Term Disability	LINA	Life Insurance Premium-March 2019	122.64
					Long Term Disability Total:	122.64
0	03/28/2019	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2019 Minnesota E	108.84
					Minnesota Benefit Ded Total:	108.84
92623	03/28/2019	License Center	Minor Equipment	MINNCOR Industries	Custom Seating	780.00
					Minor Equipment Total:	780.00
0	03/28/2019	License Center	Miscellaneous		Flexible Benefit Reimbursement	307.68
					Miscellaneous Total:	307.68
0	03/26/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	398.34
					MN State Retirement Total:	398.34
0	03/26/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	1,330.00
					MNDCP Def Comp Total:	1,330.00
92623	03/28/2019	License Center	Operating Supplies	MINNCOR Industries	Motor Vehicle Title Service	140.00
					Operating Supplies Total:	140.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	2,589.35
					PERA Employee Ded Total:	2,589.35
0	03/26/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	2,589.35
0	03/26/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	398.34
					PERA Employer Share Total:	2,987.69
0	03/28/2019	License Center	Professional Services	Quicksilver Express Courier	Courier Service	218.74
					Professional Services Total:	218.74
0	03/26/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	1,511.27
					State Income Tax Total:	1,511.27
0	03/28/2019	License Center	Transportation	Quicksilver Express Courier	Courier Service	1,184.56
					Transportation Total:	1,184.56
0	03/21/2019	License Center	Utilities	Xcel Energy	License Center	806.92
					Utilities Total:	806.92
					Fund Total:	22,338.91
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	43.82
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	6.00
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	177.88
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	60.00
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	87.64
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	12.00
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	35.69
0	03/28/2019	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Uniform Supplies	6.00
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
92602	03/28/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
Clothing Total:						442.61
0	03/26/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	2,768.07
Federal Income Tax Total:						2,768.07
0	03/26/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	383.95
0	03/26/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,641.77
FICA Employee Ded. Total:						2,025.72
0	03/26/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	383.95
0	03/26/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,641.77
FICA Employers Share Total:						2,025.72
92562	03/21/2019	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	42.00
Life Ins. Employee Total:						42.00
92562	03/21/2019	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	39.61
Life Ins. Employer Total:						39.61
92562	03/21/2019	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-March 2019	114.42
Long Term Disability Total:						114.42
0	03/26/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	271.89
MN State Retirement Total:						271.89
0	03/26/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	620.00
0	03/26/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	160.50
MNDCP Def Comp Total:						780.50
92596	03/28/2019	P & R Contract Maintenance	Operating Supplies	Batteries Plus Bulbs	Batteries	35.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/28/2019	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	218.40
92637	03/28/2019	P & R Contract Maintenance	Operating Supplies	Truck Utilities, Inc.	Trip Spring	30.24
0	03/28/2019	P & R Contract Maintenance	Operating Supplies	Viking Industrial Center	Safety Can	93.03
Operating Supplies Total:						377.62
0	03/26/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,767.21
PERA Employee Ded Total:						1,767.21
0	03/26/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	271.89
0	03/26/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,767.21
PERA Employer Share Total:						2,039.10
92616	03/28/2019	P & R Contract Maintenance	Professional Services	Killmer Electric Co., Inc.	Fireplace Damaged Wire Repair	376.40
0	03/28/2019	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Security Monitoring	444.00
92629	03/28/2019	P & R Contract Maintenance	Professional Services	Ramsey County Environmental He	Outdoor Pool License Fee	658.00
92636	03/28/2019	P & R Contract Maintenance	Professional Services	T Mobile	Cell Phones-Acct: 876644423	13.35
92641	03/28/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	4,500.00
92641	03/28/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	825.00
92641	03/28/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	625.00
Professional Services Total:						7,441.75
0	03/26/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	1,284.94
State Income Tax Total:						1,284.94
Fund Total:						21,421.16
0	03/28/2019	Park Renewal 2011	Capital Outlay	Stantec Consulting Services Inc.	Park Renewal Project	4,332.48
0	03/28/2019	Park Renewal 2011	Capital Outlay	Stantec Consulting Services Inc.	Park Renewal Project	76.95
0	03/28/2019	Park Renewal 2011	Capital Outlay	Stantec Consulting Services Inc.	Park Renewal Project	2,607.28
Capital Outlay Total:						7,016.71
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	112.10
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	6,027.06
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	1,427.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	112.10
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	2,809.54
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	56.05
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	112.10
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	558.00
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	140.13
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	849.29
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	9,029.12
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	6,544.69
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	551.48
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	2,848.17
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	584.25
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	615.13
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	3,276.88
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	3,132.83
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	504.03
0	03/28/2019	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Project	1,535.97
Contractor Payments Total:						40,826.89
92606	03/28/2019	Park Renewal 2011	Other Improvements	Dresser Trap Rock, Inc.	Park Supplies	29.72
Other Improvements Total:						29.72
0	03/28/2019	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Project	916.51
0	03/28/2019	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Project	1,677.23
0	03/28/2019	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Project	16,761.44
0	03/28/2019	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Project	24,548.79
Professional Services Total:						43,903.97
Fund Total:						91,777.29
92633	03/28/2019	Recreation Fund	Clothing	SS Design Promotional Products, I	Uniform Supplies	1,498.69
Clothing Total:						1,498.69
92545	03/21/2019	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Ammonia Leak Repair	3,584.47
92563	03/21/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2019	1,138.00
92584	03/21/2019	Recreation Fund	Contract Maintenance	Summit Companies	Suppression System Inspection	179.50
0	03/21/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Boiler Repair	2,658.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/28/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Heat Pump Repair	1,151.38
0	03/28/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Dehumidification Unit Repair	2,145.96
Contract Maintenance Total:						10,857.44
92563	03/21/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2019	908.00
Contract Maintenance Total:						908.00
92599	03/28/2019	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Brick Order Revenue Reimbursement	1,100.00
Deposits - Arboretum Bricks Total:						1,100.00
0	03/26/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	5,071.11
Federal Income Tax Total:						5,071.11
0	03/26/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	924.29
0	03/26/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	3,932.89
FICA Employee Ded. Total:						4,857.18
0	03/26/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	924.29
0	03/26/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	3,932.89
FICA Employers Share Total:						4,857.18
0	03/28/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	504.55
ICMA Def Comp Total:						504.55
92562	03/21/2019	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	136.98
Life Ins. Employee Total:						136.98
92562	03/21/2019	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	63.78
Life Ins. Employer Total:						63.78
92562	03/21/2019	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-March 2019	201.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	201.02
0	03/26/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	465.67
					MN State Retirement Total:	465.67
0	03/26/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	1,458.94
					MNDCP Def Comp Total:	1,458.94
92555	03/21/2019	Recreation Fund	Motor Fuel	Ferrellgas	Fuel	53.69
					Motor Fuel Total:	53.69
92531	03/21/2019	Recreation Fund	Operating Supplies	American Solutions for Business	Fall Volleyball Supplies	677.67
0	03/28/2019	Recreation Fund	Operating Supplies	Certified Laboratories, Inc.	Oval Supplies	223.44
0	03/28/2019	Recreation Fund	Operating Supplies	Kyra Engen	Dance Supplies Reimbursement	8.15
0	03/28/2019	Recreation Fund	Operating Supplies	Grainger Inc	Oval Supplies	60.55
0	03/28/2019	Recreation Fund	Operating Supplies	Grainger Inc	Oval Supplies	200.07
92558	03/21/2019	Recreation Fund	Operating Supplies	Groth Music	Roseville Big Band Music	52.90
92626	03/28/2019	Recreation Fund	Operating Supplies	National Awards & Fine Gifts	Naturalists Name Tags	88.00
0	03/28/2019	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Gasket, Friction Ring	67.96
92628	03/28/2019	Recreation Fund	Operating Supplies	Personnel Concepts	Labor Law Poster	20.90
0	03/21/2019	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Electric Trac Motor Brush Set	690.85
0	03/21/2019	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Board Brushes	397.30
0	03/28/2019	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	147.57
92647	03/28/2019	Recreation Fund	Operating Supplies	Wheeler Hardware Company	Heavy Weight Hinge	105.51
92648	03/28/2019	Recreation Fund	Operating Supplies	Brian Witham	Tapping Time Firewood	125.00
					Operating Supplies Total:	2,865.87
92636	03/28/2019	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.35
					Other services Total:	13.35
0	03/26/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	3,785.42
					PERA Employee Ded Total:	3,785.42
0	03/26/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	576.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	3,803.50
PERA Employer Share Total:						4,380.33
92529	03/21/2019	Recreation Fund	Professional Services	AARP	Safe Driving Class Instruction	245.00
0	03/28/2019	Recreation Fund	Professional Services	Angela Benes	Tap for Older Adults Instruction	450.00
92542	03/21/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Monthly Cleaning-February	3,855.60
0	03/28/2019	Recreation Fund	Professional Services	Anna Gleason	Gymnastics Choreography	200.00
92615	03/28/2019	Recreation Fund	Professional Services	Kidcreate Studio	Spring Break Camps	574.00
0	03/21/2019	Recreation Fund	Professional Services	Willie McCray	Refereeing, Scorekeeping Service	1,113.00
0	03/28/2019	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,305.00
0	03/28/2019	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,537.00
92568	03/21/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	272.80
92625	03/28/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	98.80
92573	03/21/2019	Recreation Fund	Professional Services	Bill Pringle	Broomball Officiating, Basketball Sc	96.00
92573	03/21/2019	Recreation Fund	Professional Services	Bill Pringle	Broomball Officiating, Basketball Sc	48.00
92576	03/21/2019	Recreation Fund	Professional Services	Joel Rodich	Basketball Scorekeeping	96.00
92580	03/21/2019	Recreation Fund	Professional Services	George Sigstad	Broomball Officiating, Basketball Sc	120.00
92580	03/21/2019	Recreation Fund	Professional Services	George Sigstad	Broomball Officiating, Basketball Sc	96.00
92634	03/28/2019	Recreation Fund	Professional Services	St. Anthony-New Brighton Comm.	Field Trip	1,260.00
92641	03/28/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	1,039.00
92641	03/28/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	682.00
Professional Services Total:						13,088.20
92578	03/21/2019	Recreation Fund	Spectator Admissions	Roseville Area High School	RAHS Boys & ?Girls Hockey Ticket	6,594.00
Spectator Admissions Total:						6,594.00
0	03/26/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	2,451.06
State Income Tax Total:						2,451.06
92636	03/28/2019	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	200.25
Telephone Total:						200.25
92634	03/28/2019	Recreation Fund	Transportation	St. Anthony-New Brighton Comm.	Field Trip	355.60
0	03/21/2019	Recreation Fund	Transportation	Kim Wagner	Mileage Reimbursement	11.60
Transportation Total:						367.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92603	03/28/2019	Recreation Fund	Utilities	Comcast	Internet at Sandcastle Park	295.29
0	03/21/2019	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	1,675.86
0	03/21/2019	Recreation Fund	Utilities	Xcel Energy	Nature Center	964.70
0	03/21/2019	Recreation Fund	Utilities	Xcel Energy	Skating Center	28,278.99
Utilities Total:						31,214.84
Fund Total:						96,994.75
92618	03/28/2019	Risk Management	Insurance	League of MN Cities Ins Trust	Insurance Premium 1st and 2nd Instal	102,42 00
Insurance Total:						102,421.00
92582	03/21/2019	Risk Management	Professional Services	Stericycle, Inc.	Monthly Charge	242.81
Professional Services Total:						242.81
92618	03/28/2019	Risk Management	Street Department Claims	League of MN Cities Ins Trust	Claim: 80685	5,043.63
Street Department Claims Total:						5,043.63
92617	03/28/2019	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshops	60.00
92632	03/28/2019	Risk Management	Training	Karen Schaffhausen	Yoga Instruction	495.00
Training Total:						555.00
Fund Total:						108,262.44
92533	03/21/2019	Sanitary Sewer	Building & Structures	Bolton & Menk, Inc.	Fernwood Lift Station Evaluation	5,184.30
Building & Structures Total:						5,184.30
0	03/26/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	1,397.70
Federal Income Tax Total:						1,397.70
0	03/26/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,011.88
0	03/26/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	236.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	1,248.55
0	03/26/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,011.88
0	03/26/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	236.67
					FICA Employers Share Total:	1,248.55
0	03/28/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.03.2019 ICMA Defe	35.01
					ICMA Def Comp Total:	35.01
92562	03/21/2019	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	111.62
					Life Ins. Employee Total:	111.62
92562	03/21/2019	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	25.01
					Life Ins. Employer Total:	25.01
92562	03/21/2019	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-March 2019	77.19
					Long Term Disability Total:	77.19
92539	03/21/2019	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	Sewer Reimbursement-2500 County 1	487.78
					Metro Waste Control Board Total:	487.78
0	03/26/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	168.85
					MN State Retirement Total:	168.85
0	03/26/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	128.24
					MNDCP Def Comp Total:	128.24
0	03/26/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,097.35
					PERA Employee Ded Total:	1,097.35
0	03/26/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	168.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,097.35
					PERA Employer Share Total:	1,266.20
92559	03/21/2019	Sanitary Sewer	Postage	InfoSend, Inc.	January 2019 Billings	317.89
					Postage Total:	317.89
92528	03/21/2019	Sanitary Sewer	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment-April 20	1,469.13
92530	03/21/2019	Sanitary Sewer	Professional Services	Advanced Engineering & Environm	2019 SCADA Servoces	2,018.22
92559	03/21/2019	Sanitary Sewer	Professional Services	InfoSend, Inc.	January 2019 Billings	120.29
					Professional Services Total:	3,607.64
0	03/26/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	761.09
					State Income Tax Total:	761.09
92636	03/28/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.40
92636	03/28/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
					Telephone Total:	133.38
					Fund Total:	17,296.35
0	03/26/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	101.77
					Federal Income Tax Total:	101.77
0	03/26/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	67.48
0	03/26/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	15.79
					FICA Employee Ded. Total:	83.27
0	03/26/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	67.48
0	03/26/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	15.79
					FICA Employers Share Total:	83.27
92562	03/21/2019	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	1.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	1.44
92562	03/21/2019	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-March 2019	5.57
					Long Term Disability Total:	5.57
0	03/26/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	10.28
					MN State Retirement Total:	10.28
0	03/26/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	66.83
					PERA Employee Ded Total:	66.83
0	03/26/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	66.83
0	03/26/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	10.28
					PERA Employer Share Total:	77.11
0	03/26/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	57.05
					State Income Tax Total:	57.05
					Fund Total:	486.59
0	03/26/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	1,453.56
					Federal Income Tax Total:	1,453.56
0	03/26/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare Ei	193.52
0	03/26/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	827.44
					FICA Employee Ded. Total:	1,020.96
0	03/26/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	827.44
0	03/26/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare Ei	193.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	1,020.96
0	03/28/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-300227	PR Batch 00002.03.2019 ICMA Defe	52.50
					ICMA Def Comp Total:	52.50
92562	03/21/2019	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	38.98
					Life Ins. Employee Total:	38.98
92562	03/21/2019	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	19.65
					Life Ins. Employer Total:	19.65
92562	03/21/2019	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-March 2019	60.74
					Long Term Disability Total:	60.74
0	03/28/2019	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2019 Minnesota E	43.72
					Minnesota Benefit Ded Total:	43.72
0	03/26/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	131.46
					MN State Retirement Total:	131.46
0	03/26/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	63.50
					MNDCP Def Comp Total:	63.50
92610	03/28/2019	Storm Drainage	Operating Supplies	Gary Carlson Equipment, Corp.	Equipment	77.63
					Operating Supplies Total:	77.63
0	03/26/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	854.47
					PERA Employee Ded Total:	854.47
0	03/26/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	131.46
0	03/26/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	854.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	985.93
92559	03/21/2019	Storm Drainage	Postage	InfoSend, Inc.	January 2019 Billings	317.88
					Postage Total:	317.88
92528	03/21/2019	Storm Drainage	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment-April 20	1,469.14
92559	03/21/2019	Storm Drainage	Professional Services	InfoSend, Inc.	January 2019 Billings	120.29
92586	03/21/2019	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	Public Works Commission Meeting M	197.38
					Professional Services Total:	1,786.81
0	03/26/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	672.10
					State Income Tax Total:	672.10
92636	03/28/2019	Storm Drainage	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.40
					Telephone Total:	53.40
					Fund Total:	8,654.25
0	03/26/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	503.46
					Federal Income Tax Total:	503.46
0	03/26/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	462.59
0	03/26/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	108.18
					FICA Employee Ded. Total:	570.77
0	03/26/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	108.18
0	03/26/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	462.59
					FICA Employers Share Total:	570.77
92562	03/21/2019	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	48.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	48.30
92562	03/21/2019	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	10.56
					Life Ins. Employer Total:	10.56
92562	03/21/2019	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-March 2019	40.45
					Long Term Disability Total:	40.45
0	03/26/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	74.65
					MN State Retirement Total:	74.65
0	03/26/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	310.01
					MNDCP Def Comp Total:	310.01
0	03/26/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	485.18
					PERA Employee Ded Total:	485.18
0	03/26/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	74.65
0	03/26/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	485.18
					PERA Employer Share Total:	559.83
92541	03/21/2019	Telecommunications	Professional Services	CivicPlus	Communication Platform, Hosting &	11,172.51
0	03/28/2019	Telecommunications	Professional Services	North Suburban Access Corp	Production Services-February	1,214.87
					Professional Services Total:	12,387.38
0	03/26/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	270.28
					State Income Tax Total:	270.28
					Fund Total:	15,831.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
92551	03/21/2019	TIF District #17-Twin Lakes	General Twin Lakes HSS Expense	Ehlers & Associates, Inc.	HSS TIF Review	168.75
General Twin Lakes HSS Expense Total:						168.75
92551	03/21/2019	TIF District #17-Twin Lakes	Professional Services	Ehlers & Associates, Inc.	Twin Lakes Redevelopment	2,817.50
92619	03/28/2019	TIF District #17-Twin Lakes	Professional Services	Lockridge Grindal Nauen P.L.L.P.	TIF/PIK Agreement	850.00
Professional Services Total:						3,667.50
Fund Total:						3,836.25
92532	03/21/2019	Water Fund	Accounts Payable	BLAKE ANDERSON	Refund Check	188.47
92597	03/28/2019	Water Fund	Accounts Payable	JUDY CAMPBELL	Refund Check	97.99
92546	03/21/2019	Water Fund	Accounts Payable	RICHARD & SHARON COUNCIL	Refund Check	113.97
92549	03/21/2019	Water Fund	Accounts Payable	DONNA DEAN	Refund Check	116.39
92605	03/28/2019	Water Fund	Accounts Payable	GOVINDA DHUNGANA	Refund Check	72.63
92553	03/21/2019	Water Fund	Accounts Payable	ESTATE OF FRANCES NOREN	Refund Check	140.57
92609	03/28/2019	Water Fund	Accounts Payable	TOMAS GALARZA & OLGA SILI	Refund Check	67.21
92611	03/28/2019	Water Fund	Accounts Payable	GOOD DOMUS DUO LLC	Refund Check	194.11
92612	03/28/2019	Water Fund	Accounts Payable	GARY GREFENBERG	Refund Check	63.63
92613	03/28/2019	Water Fund	Accounts Payable	BETH GREGOR	Refund Check	34.88
92560	03/21/2019	Water Fund	Accounts Payable	SANDY JUDD	Refund Check	68.80
92564	03/21/2019	Water Fund	Accounts Payable	AARON LUCACHICK	Refund Check	82.39
92569	03/21/2019	Water Fund	Accounts Payable	NATTERSTAD	Refund Check	146.97
92627	03/28/2019	Water Fund	Accounts Payable	TRAVIS PERDUE	Refund Check	49.08
92585	03/21/2019	Water Fund	Accounts Payable	WAYNE & LOUISE THORESON	Refund Check	98.91
92638	03/28/2019	Water Fund	Accounts Payable	MADDEN TRUST	Refund Check	52.72
92590	03/21/2019	Water Fund	Accounts Payable	ESTATE OF MARY TSCHIDA	Refund Check	51.40
92644	03/28/2019	Water Fund	Accounts Payable	MARIE VILLANO	Refund Check	193.96
92645	03/28/2019	Water Fund	Accounts Payable	JEFF VOSS	Refund Check	14.70
92646	03/28/2019	Water Fund	Accounts Payable	SETH WATZKA	Refund Check	58.48
Accounts Payable Total:						1,907.26
92548	03/21/2019	Water Fund	Contract Maintenance	Davids Hydro Vac	Vac Services-1066 County Road B	1,505.00
92591	03/21/2019	Water Fund	Contract Maintenance	Twin City Water Clinic, Inc.	Coliform Bacteria-February Samples	600.00
92593	03/21/2019	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Equipment Supplies	5,451.46
92643	03/28/2019	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Equipment Rental	4,474.00
92643	03/28/2019	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Equipment Rental	4,474.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	16,504.46
0	03/26/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Federal Incc	1,593.95
					Federal Income Tax Total:	1,593.95
0	03/26/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	259.57
0	03/26/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,109.97
					FICA Employee Ded. Total:	1,369.54
0	03/26/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 Medicare E	259.57
0	03/26/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2019 FICA Empl	1,109.97
					FICA Employers Share Total:	1,369.54
0	03/28/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2019 ICMA Defe	64.99
					ICMA Def Comp Total:	64.99
92562	03/21/2019	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2019	201.46
					Life Ins. Employee Total:	201.46
92562	03/21/2019	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2019	28.66
					Life Ins. Employer Total:	28.66
92562	03/21/2019	Water Fund	Long Term Disability	LINA	Life Insurance Premium-March 2019	79.58
					Long Term Disability Total:	79.58
0	03/26/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2019 Post Emplo	179.25
					MN State Retirement Total:	179.25
0	03/26/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2019 MNDCP De	253.76
					MNDCP Def Comp Total:	253.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,165.33
					PERA Employee Ded Total:	1,165.33
0	03/26/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera additio	179.25
0	03/26/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2019 Pera Emplo	1,165.33
					PERA Employer Share Total:	1,344.58
92559	03/21/2019	Water Fund	Postage	InfoSend, Inc.	January 2019 Billings	317.88
					Postage Total:	317.88
92528	03/21/2019	Water Fund	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment-April 20	1,469.13
92559	03/21/2019	Water Fund	Professional Services	InfoSend, Inc.	January 2019 Billings	120.29
					Professional Services Total:	1,589.42
92574	03/21/2019	Water Fund	Rental	Q3 Contracting, Inc.	Sign. Arrow Rental	401.95
					Rental Total:	401.95
0	03/26/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2019 State Incom	835.39
					State Income Tax Total:	835.39
92636	03/28/2019	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	108.80
					Telephone Total:	108.80
0	03/21/2019	Water Fund	Utilities	Xcel Energy	Water Infrastructure	5,273.02
					Utilities Total:	5,273.02
92642	03/28/2019	Water Fund	Vehicle Supplies & Maintenance	US Bank	Petty Cash Reimbursement	25.00
					Vehicle Supplies & Maintenance Total:	25.00
92530	03/21/2019	Water Fund	Water Model - Phase 2	Advanced Engineering & Environm	Booster Station Rehab Phase 2	1,419.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Water Model - Phase 2 Total:	1,419.00
					Fund Total:	36,032.82
0	03/21/2019	Workers Compensation	Insurance	WCRA	Workers Comp Installment #2	5,289.75
					Insurance Total:	5,289.75
					Fund Total:	5,289.75
					Report Total:	1,156,710.32

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/8/2019
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny 1 Temporary Gambling Permit.

1 **BACKGROUND**

2 Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the
3 City Council for approval. The following applications are submitted for consideration:

4
5 **Temporary Gambling Permit**

6 Ronald McDonald House Charities Upper Midwest
7 818 Fulton Street
8 Minneapolis, MN 55414

9
10 The Ronald McDonald House will be having a Raffle on June 10th at Midland Hills Country Club located at
11 2001 Fulham St. They have been issued a permit in the past without any issues.

12
13 **POLICY OBJECTIVE**

14 Required by City Code

15 **FINANCIAL IMPACTS**

16 The correct fees were paid to the City at the time the application(s) were made.

17 **STAFF RECOMMENDATION**

18 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements.
19 Staff recommends approval of the license(s).

20 **REQUESTED COUNCIL ACTION**

21 Motion to approve the Temporary Gambling Permits and Massage Therapy Establishment License.

Prepared by: Chris Miller, Finance Director

Attachments: A: Application

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit11/17
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Ronald McDonald House Charities, Upper Midwest Previous Gambling Permit Number: X-06807

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1313107

Mailing Address: 818 Fulton Street

City: Minneapolis State: MN Zip: 55414 County: Hennipen

Name of Chief Executive Officer (CEO): Jill Evenocheck

CEO Daytime Phone: _____ CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): csharratt@rmhtwincities.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Midland Hills Country Club

Physical Address (do not use P.O. box): 2001 Fulham St

Check one:

City: Roseville Zip: 55113 County: Ramsey

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 10, 2019

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

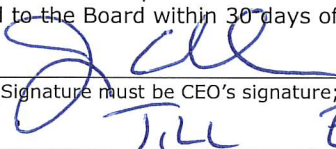
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3/25/19

(Signature must be CEO's signature; designee may not sign)

Print Name: Jill Everocheck

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

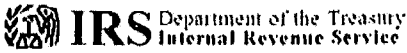
_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248421964
Sep. 29, 2008 LTR 4168C E0
41-1313107 000000 00 000
00021156
BODC: TE

RONALD MCDONALD HOUSE CHARITIES
UPPER MIDWEST
818 FULTON ST SE
MINNEAPOLIS MN 55414-3125181



013219

Employer Identification Number: 41-1313107
Person to Contact: Ms. Mitchell
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Sep. 18, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in December 1977, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

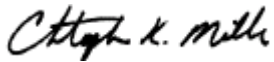
A handwritten signature in cursive script that reads "Michele M. Sullivan".

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/08/2019
Item No.: 9.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

1 **BACKGROUND**

2 City Code section 103.05 establishes the requirement that all general purchases or contracts in excess
3 of \$5,000 be separately approved by the City Council, independent of the budget process or other
4 statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize
5 the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for
6 Council review and approval.

7
8 Staff will note that unless noted otherwise, all items contained in this report were previously identified
9 and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review
10 during the most recent budget cycle. This information package included a CIP Project/Initiative
11 summary which identified the type of purchase, estimated cost, funding source, and other supporting
12 narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

13
14 *Attachment B* includes a summary-to-date of the CIP purchases for 2019.

15
16 **POLICY OBJECTIVE**

17 Required under City Code 103.05.

18 **FINANCIAL IMPACTS**

19 Funding for all items is provided for in the current budget or through pre-funded capital replacement
20 funds.

21 **STAFF RECOMMENDATION**

22 Staff recommends the City Council approve the submitted purchases or contracts for service and where
23 applicable; authorize the sale/trade-in of surplus items.

24 **REQUESTED COUNCIL ACTION**

25 Motion to approve the submitted purchases or contracts for services and where applicable; the
26 sale/trade-in of surplus items.

27
28
Prepared by: Chris Miller, Finance Director
Attachments: A1: Over \$5,000 Items for Purchase or Sale/Trade-in
A2: CIP Project/Initiative summary (if applicable)
B: 2019 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Stormwater	WSB & Associates	Pond Maintenance	(a)	\$300,000.00	\$ 19,950.00	CIP

Key

- (a) Pond maintenance engineering services. The amount budgeted represents the entire amount set aside for these types of purchases in 2019.

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
			\$ -

City of Roseville

2019 Summary of Scheduled CIP Items

Updated March 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
N/A		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition	10/22/2018	45,000	70,000	-	70,000
Central Services					
Copier & Postage Machine Lease		-	82,000	17,547	64,453
Police					
Marked Squad Car Replacements	1/14/2019	118,865	165,000	30,114	134,886
Unmarked Vehicle Replacement	1/14/2018	25,702	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	-	21,680
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	3,827	5,523
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/14/2019	28,210	26,000	8,231	17,770
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
Fire					
Medic Unit		-	105,000	61,066	43,934
Apparatus IT Equipment		-	26,000	-	26,000
Portable and mobile radios		-	20,000	-	20,000
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
Public Works					
#109 Dump Truck	1/7/2019	195,363	200,000	-	200,000
#143 Portable Line Striper		-	10,000	-	10,000
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	6,115	1,886
Street Signs		-	10,000	3,987	6,013
Large Format Scanner	1/28/2019	7,785	10,000	-	10,000
Tire Changer	1/7/2019	13,839	15,000	-	15,000
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
Parks & Recreation					
#510 Water Truck	2/25/2019	41,701	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated March 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Heat Recovery Unit (Maint)	2/25/2019	88,850	90,000	-	90,000
HVAC Controls (Maint)	2/25/2019	18,218	20,000	-	20,000
Flooring (Maint.)		-	15,000	-	15,000
Roof Rehab/Replace (Park Maint.)	2/25/2019	86,110	120,000	-	120,000
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)	Various	46,163	95,000	-	95,000
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
Park Improvements					
Playground Areas		-	125,000	-	125,000
PIP Items		-	200,000	425	199,575
Natural Resources		-	40,000	-	40,000
Street Improvements					
Mill & Overlay		-	1,100,000	-	1,100,000
Street Lighting					
Signal Pole Painting		-	20,000	-	20,000
Pathways & Parking Lots					
General Repairs/Improvements		-	180,000	-	180,000
City Hall Parking Lot		-	500,000	-	500,000
Nature Center Parking Lot		-	20,000	-	20,000
Communications					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
License Center					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	26,251	(26,251)
Community Development					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	5,260	(2,760)
Office Furniture		-	1,000	-	1,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated March 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
MSA Streets					
General MSA Improvements		-	770,000	-	770,000
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
Water					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	26,850	13,150
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Transit Cargo Van	3/25/2019	24,858	30,000	-	30,000
Asset Management System		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	52,410	847,590
Water main replacement		-	100,000	150	99,850
Sanitary Sewer					
Water Truck	2/25/2019	41,701	60,000	-	60,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	9,610	530,390
Sewer main repairs		-	900,000	329,313	570,687
I & I reduction		-	30,000	-	30,000
Storm Sewer					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	-	65,000
#122 Wheel Loader	10/22/2018	217,223	220,000	-	220,000
#130 Steamer	2/11/2019	17,538	20,000	-	20,000
#165 5-ton Trailer		-	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration	2/25/2019	37,898	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation	2/11/2019	48,400	400,000	(4,125)	404,125
Golf Course					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$ 577,030	\$9,047,675

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/8/2019
Item No.: 9.d

Department Approval

Timothy O'Neill

City Manager Approval

Sam J. Truog

Item Description: Consider Approval of Professional Services Contract for Mental Health Program for the Fire Department

BACKGROUND

Firefighter mental health has been on the forefront of discussion in the fire service for the past several years. More firefighters are committing suicide than are dying in fire-related incidents. The fire service is looking at many different methods to deal with this risk to our profession.

Recently the Minnesota State Legislature passed presumptive mental health legislation for dealing with Post Traumatic Stress Disorder (PTSD), Minnesota Statute 176.011.

Roseville Fire Department is interested in providing preventative education, counseling opportunities, and post incident debriefing utilizing an industry leading proactive, preventative process. This process will utilize the professional services of MASA Consulting and Jonathan Bundt who is a leading expert in Emergency Responder mental health services.

POLICY OBJECTIVE

The Roseville Fire Department understands the importance of preventative and operational care in dealing with firefighter mental health issues, and seeks to provide tools to our firefighters for dealing with occupational health issues.

FINANCIAL IMPACTS

No additional funding is needed for this program. Cost will be paid utilizing the Fire Department Professional Services Budget. Monthly costs are estimated at \$1,250.00.

STAFF RECOMMENDATION

Staff recommends approval of professional services contract with MASA Consulting for Firefighter mental health programs.

REQUESTED COUNCIL ACTION

Approval of professional services contract with MASA Consulting for Firefighter mental health programs.

Prepared by: Timothy O'Neill, Fire Chief (651) 792-7305

Attachments: A: Professional Service Agreement

Standard Agreement for Professional Services

This Agreement (“Agreement”) is made on the 8th day of April, 2019, between the City of Roseville, a municipal corporation (hereinafter “City”), and MASA CONSULTING, a (hereinafter “Consultant”).

Preliminary Statement

The City has adopted a policy regarding the selection and retention of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services described in Exhibit “A” attached hereto (“Work”) in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
2. **Term.** The term of this Agreement shall be from May 1 2019, through, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant the compensation described in Exhibit B attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

4. ***City Representative and Special Requirements:***

- A. Assistant Chief Brosnahan shall act as the City's representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information and interpret and define the City's policies and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement. The City may change the City's representative at any time by notifying the Consultant of such change in writing.
- B. In the event that the City requires any special conditions or requirements relating to the Work and/or this Agreement, such special conditions and requirements are stated in Exhibit C attached hereto. The parties agree that such special conditions and requirements are incorporated into and made a binding part of this Agreement. The Consultant agrees to perform the Work in accordance with, and this Agreement shall be subject to, the conditions and requirements set forth in Exhibit C.

5. ***Method of Payment.*** The Consultant shall submit to the City, on a monthly basis commencing on May 1, an itemized written invoice for Work performed under this Agreement during the previous month. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:

- A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. For all other Work, the Consultant shall provide a description of the Work performed and the period to which the invoice applies. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation of such expenses as is reasonably required by the City. In addition to the foregoing, all invoices shall contain, if requested by the City, the City's project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement, and such other information as the City may from time to time reasonably require.
- B. To receive any payment pursuant to this Agreement, the invoice must include the following statement dated and signed by the Consultant: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."

The payment of invoices shall be subject to the following provisions:

- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the

Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon the Consultant of the written notice from the City of such suspension.

- B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.
6. **Project Manager and Staffing.** The Consultant has designated _____ and _____ (“Project Contacts”) to perform and/or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. The Consultant may not remove or replace the Project Contacts without the prior approval of the City.
7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind to the Work being performed under this Agreement.
8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City’s prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant. Any documents pertaining to individual city employees deemed confidential will only be disclosed with the written permission of said employee.
9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth in Provision 26 below, a written notice at least thirty (30) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If the City terminates this Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have at law or in equity, retain another consultant to undertake or complete the Work to be performed hereunder.

10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. If subcontracts are approved and entered into, the Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Consultant shall otherwise comply with, the State Prompt Payment Act.
11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for Work done under this Agreement, and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.
13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or obligations hereunder, without the prior written consent of the City.
14. **Services Not Provided For.** The City shall not be required to pay for any claim for services furnished by the Consultant not specifically provided for herein.
15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either parties ability to enforce a subsequent breach.
17. **Indemnification.** To the fullest extent permitted by law, the Consultant agrees to defend, indemnify and hold the City, and its mayor, councilmembers, officers, agents, employees

and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from any negligent or wrongful act or omission of the Consultant, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform the Work and against all losses resulting from the failure of the Consultant to fully perform all of the Consultant's obligations under this Agreement.

18. **Insurance.**

A. General Liability. Prior to starting the Work and during the full term of this Agreement, the Consultant shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, and for damage to property, including loss of use, which may arise out of operations by the Consultant or by any subcontractor of the Consultant, or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Provision 18 or such greater coverages and amounts as are required by law. Except as otherwise stated below, the policies shall name the City as an additional insured for the Work provided under this Agreement and shall provide that the Consultant's coverage shall be primary and noncontributory in the event of a loss.

B. The Consultant shall procure and maintain the following minimum insurance coverages and limits of liability with respect to the Work:

Worker's Compensation:	Statutory Limits
Commercial General Liability:	\$1,000,000 per occurrence \$1,500,000 general aggregate \$1,000,000 products – completed operations aggregate \$5,000 medical expense
Comprehensive Automobile Liability:	\$1,000,000 combined single limit (shall include coverage for all owned, hired and non-owned vehicles.

(ii) .

C. During the entire term of this Agreement, and for such period of time thereafter as is necessary to provide coverage until all relevant statutes of limitations pertaining to the Work have expired, the Consultant shall procure, maintain and pay for professional liability insurance, satisfactory to the City, which insures the payment of damages for liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is

liable. Said policy shall provide an aggregate limit of at least \$2,000,000.00. Said policy shall not name the City as an insured.

D. The Consultant shall maintain in effect all insurance coverages required under this Provision 18 at Consultant's sole expense and with insurance companies licensed to do business in the state in Minnesota and having a current A.M. Best rating of no less than A-, unless otherwise agreed to by the City in writing. In addition to the requirements stated above, the following applies to the insurance policies required under this Provision:

- (i) All policies, except the Professional Liability Insurance Policy, shall be written on an "occurrence" form ("claims made" and "modified occurrence" forms are not acceptable);
- (ii) All policies, except the Professional Liability Insurance Policy and the Worker's Compensation Policy, shall name "the City of Roseville" as an additional insured;
- (iii) All policies, except the Professional Liability Insurance and Worker's Compensation Policies, shall contain a waiver of subrogation naming "the City of Roseville."
- (iv) All policies, except the Professional Liability Insurance Policy and the Worker's Compensation Policy, shall insure the defense and indemnify obligations assumed by Consultant under this Agreement; and
- (v) All policies shall contain a provision that coverages afforded thereunder shall not be canceled or non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the City.

A copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Consultant's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph 18, must be filed with the City prior to the start of Consultant's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Consultant has complied with all insurance requirements. Renewal certificates shall be provided to the City at least 30 days prior to the expiration date of any of the required policies. The City will not be obligated, however, to review such declaration page, riders, endorsements or certificates or other evidence of insurance, or to advise Consultant of any deficiencies in such documents, and receipt thereof shall not relieve the Consultant from, nor be deemed a waiver of, the City's right to enforce the terms of the Consultant's obligations hereunder. The City reserves the right to examine any policy provided for under this Provision 18.

19. ***Ownership of Documents.*** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall

become the property of the City, but the Consultant may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Consultant for such use. The Consultant shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. The cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.
21. **Annual Review.** Prior to December 31 of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.
22. **Conflicts.** No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
26. **Notices.** Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if delivered personally to the City Manager if such notice is to be given to the City, or if delivered personally to an officer of the Consultant if such notice is to be given to the Consultant, b) if mailed to the other party by United States registered or

certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below, or c) if given to a nationally, recognized, reputable overnight courier for overnight delivery to the other party addressed as follows:

If to City: City of Roseville
 Roseville City Hall
 2660 Civic Center Drive
 Roseville, MN 55113
 Attn: City Manager

If to Consultant: _____

 Attn: _____

Notices shall be deemed effective on the date of receipt if given personally, on the date of deposit in the U.S. mails if mailed, or on the date of delivery to an overnight courier if so delivered; provided, however, if notice is given by deposit in the U.S. mails or delivery to an overnight courier, the time for response to any notice by the other party shall commence to run one business day after the date of mailing or delivery to the courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

27. **Entire Agreement.** Unless stated otherwise in this Provision 27, the entire agreement of the parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein. The following agreements supplement and are a part of this Agreement: Exhibit A and Exhibit B.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

By: _____
Mayor

By: _____
City Manager

(NAME OF CONSULTANT)

By: _____

Its: _____

EXHIBIT A

WORK

The Consultant shall perform the following Work at the following locations:

Masa will provide a comprehensive mental and behavioral health support program that has proactive and reactive services to the staff of the Fire Department.

Proactive Support Services

a. Work with senior leaders

- i. Ongoing identification of needs of the department
- ii. Support program management

b. Group education

- i. Educational sessions will be provided on a quarterly basis (sp?) covering all three shifts.
- ii. Each training will be 60 minutes with 30 minutes of discussion in an effort to build trust and a positive relationship.
- iii. Initial meeting will assist in identifying and working with RFD crews
- iv. Development of training on topics including but not limited to:
 1. Suicide awareness
 2. Understanding PTSD
 3. Incident performance enhancement
 4. Post incident stress management
 5. Exercise and nutrition
 6. What does it mean to ask for help?
 7. How to have the tough conversation with a partner
- v. Trainings will be upon mutually agreed upon times.

2. Reactive Support

a. Individual Supportive Counseling

- i. Initiate a supportive counseling program for all full-time crew members.
- ii. Development of program boundaries
- iii. Meeting with crew members as requested
- iv. Will not do long term therapy with crew members. Use of assessment and referral
- v. Work to develop resources that are fire friendly with EAP and insurance providers.

b. Critical incident response work

- i. Any critical incident debriefing that includes police, fire, EMS and dispatch will not be part of this contract and will be billed separately.
- ii. Debriefing work with only RFD crews is included in this contract.

EXHIBIT B

COMPENSATION

The City shall pay the Consultant the amount of \$_____ per month for the Work to be performed, which amount is comprised of the following:

- a. Term of the work period will be mutually agreed upon.
- b. Total cost of consultation services and training will be billed into an 8 hours of activity per month at a total cost of \$1250.00. Number of hours may shift between months but no greater than 10 hours in anyone month. Beyond that item 3. D. will apply.
- c. Payment is due upon receipt of invoice.
- d. Additional meetings, consultations, trainings or other items out of scope of the agreement will be billed at an hourly rate of \$150 per hour.

EXHIBIT C
SPECIAL CONDITIONS

None.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/01/19
Item No.: 9.e

Department Approval



City Manager Approval



Item Description: Approve the 2019-2021 Labor Agreements between the City of Roseville and Law Enforcement Labor Services, Inc. Local 436

BACKGROUND

The City of Roseville has five collective bargaining units. The City works with representatives of each unit to negotiate the terms of an agreement which lay out conditions of employment. This agreement is then brought to the respective union members for a vote, and sent to the City Council for review, discussion and approval. Of those five bargaining units, four contracts expired at the end of 2018.

The five bargaining units are as follows:

1. International Association of Fire Fighters (IAFF) – contract term ending 12/31/20
2. International Union of Operating Engineers (IUOE) – contract term ending 12/31/21
3. Law Enforcement Labor Union (LELS-Officers) – contract term ending 12/31/21
4. Law Enforcement Labor Union (LELS -Lieutenants) – contract term ending 12/31/21
5. Law Enforcement Labor Union (LELS -Sergeants) – contract term ending 12/31/18

At this time, staff is asking Council to consider the draft contract for LELS - Sergeants whose members have voted to accept the proposed terms and conditions. Law Enforcement Labor Services represents the city’s employees in the classification of Police Sergeant. As part of the negotiation process, staff and union representatives looked at both internal and external market comparisons regarding wages and benefits. City staff and union members from both bargaining units have found common ground for a settlement on a contract that spans three years. The membership has voted to accept the contract terms with implementation effective upon City Council approval. The following are the substantive changes to the current terms:

Terms of the Contract

- **Contract Duration:** Term of 3 years from 1/1/2019 – 12/31/2021
- **Wages:** Cost of Living adjustment of 3.0% in 2019, 2020, and 2021. This is the same COLA approved for all other City employees in 2019. A 10-year step was created.
- **Insurance:** City contribution equal to that of non-union employees.
- **Memorandum of Understanding:** Post Employment Health Account

30 **POLICY OBJECTIVE**

31 Each year the City budgets wage and benefit adjustments for all employees. The adjustments stem
32 from the best information known or anticipated from the metro labor market, labor settlements and
33 consumer price indexing. Although there are no formal council policies relating to compensation for
34 union negotiations, staff has historically utilized internal and external comparisons in order to reach
35 a fair and equitable agreement for both sides. Considerations include maintaining salary structures
36 within our compensation system, reviewing economic conditions to ensure salary levels remain
37 competitive in the marketplace, and demonstrating appropriate relationship between positions
38 internally and externally.

39 **BUDGET IMPLICATIONS**

40 The Personnel Services proposed budget is sufficient to cover the cost of the proposed collective
41 bargaining agreement for 2019. The City Council will need to provide adequate funding for the
42 subsequent years.

43 **STAFF RECOMMENDATION**

44 Staff recommends approval of the 2019-2021 LELS – Sergeant contract terms.

45 **REQUESTED COUNCIL ACTION**

- 46 1. Motion to approve the proposed terms and conditions of the 2019-2021 collective bargaining
47 agreement with LELS Local #436 and direct City staff to prepare the necessary documents
48 for execution, subject to City Attorney approval.

Prepared by: Rebecca Olson, Assistant City Manager (651) 792-7446