



City Council Agenda

Commencing Immediately Following
Economic Development Authority Meeting

Monday, August 12, 2019

6:30 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
Voting & Seating Order: Etten, Willmus, Laliberte, Groff, and Roe
- 6:31 p.m. **2. Pledge of Allegiance**
- 6:32 p.m. **3. Approve Agenda**
- 6:33 p.m. **4. Public Comment**
- 5. Recognitions, Donations and Communications**
- 6:34 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:35 p.m. **a.** Hold a Public Hearing to Consider a Modification to
Development District No. 1 and to Approve Tax Increment
Financing (TIF) Plans to Assist with the Establishment of TIF
District No. 22 – Twin Lakes II Redevelopment
- 6:40 p.m. **b.** Public Hearing to approve/deny the transfer of an On Sale
Intoxicating Liquor license for Torgerson Properties Inc. dba
Courtyard by Marriott located at 2905 Centre Point Drive
- 6:45 p.m. **c.** Public Hearing to approve/deny an On-Sale 3.2% Liquor License
for Torgerson Properties Inc. dba Residence Inn by Marriott
located at 2985 Centre Point Drive
- 6:50 p.m. **d.** Public Hearing to approve/deny the transfer of an On Sale
Intoxicating Liquor license for Brinker Restaurant Corporation
dba Chili’s Grill and Bar located at 1840 County Road B2 W
- 6:55 p.m. **e.** Consider a request to perform an abatement for unresolved
nuisance code violations at 405 Highway 36
- 7:00 p.m. **f.** Consider a request to perform an abatement for unresolved
nuisance code violations at 2745 Hamline Avenue
- 7:10 p.m. **g.** Receive the 2020 City Manager Recommended Budget & Tax
Levy
- 7:50 p.m. **h.** Consider budget regarding potential programming for Hispanic
Heritage Month
- 8:10 p.m. **i.** Consider Adjusting Rate Structure for Residential Water Rates
- 8:30 p.m. **j.** Consider Approval of the 2019-2020 Policy Priority Planning
Document
- 8:40 p.m. **8. Approval of City Council Minutes**
- a.** Approve REDA Minutes from July 15, 2019
- b.** Approve City Council Minutes from July 15, 2019
- c.** Approve City Council Minutes from July 22, 2019
- 8:45 p.m. **9. Approve Consent Agenda**

- a. Approve Payments
- b. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000.
- c. Certify Unpaid Utility & Other Charges to the Property Tax Rolls
- d. Approve Premise Lease Agreement with the City of Forest Lake
- e. Approve Library Entrance Road Modification Cooperative Agreement
- f. Approve Agreement for Maintenance of Traffic Signal with Ramsey County
- g. Approve Parkview Elementary Stormwater Project Cooperative Agreement

8:50 p.m. **10. Council and City Manager Communications, Reports and Announcements**

8:55 p.m. **11. Councilmember Initiated Future Agenda Items and Future Agenda Review**

9:00 p.m. **12. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Aug 13	6:30 p.m.	Finance Commission
Wednesday	Aug 21	6:30 p.m.	Human Rights, Inclusion, and Engagement Commission
Monday	Aug 26	6:00 p.m.	City Council Meeting
Tuesday	Aug 27	6:30 p.m.	Public Works, Environment & Transportation Commission
September			
<i>Monday</i>	<i>Sep 2</i>		<i>City Offices Closed – Labor Day</i>
Tuesday	Sep 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Sep 4	5:30 p.m.	Variance Board
Wednesday	Sep 4	6:30 p.m.	Planning Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.a

Department Approval

Janice Gundlach

City Manager Approval

Samuel T. Truog

Item Description: Hold a Public Hearing to Consider a Modification to Development District No. 1 and to Approve Tax Increment Financing (TIF) Plans to Assist with the Establishment of TIF District No. 22 – Twin Lakes II Redevelopment.

BACKGROUND

During meetings held on May 13, 2019 and July 15, 2019 the Roseville Economic Development Authority (REDA) expressed a commitment to assist with the redevelopment of 2720 Fairview Avenue N and 1705, 1717, 1743, and 1755 County Road C. Collectively, redevelopment of these parcels would consist of 127 units of market rate rental housing, new offices for Tareen Dermatology, a mix of approximately 480 units of affordable senior and general occupancy rental housing and 55,000 SF of retail/office (Attachment A). To achieve these uses, there currently are two redevelopment proposals the Roseville Economic Development Authority has expressed support for providing public financial assistance to, including Reuter Walton and Dominion/Launch Properties (Attachment B).

The actions required from the City Council include:

- Hold a public hearing on the modification to the Development Program for Development District No. 1 and the proposed creation of a new TIF District, District No. 22 – Twin Lakes II Redevelopment, and
- Consider a resolution supporting modification of Development District No. 1 for the creation of TIF District No. 22..

These actions supplement actions previously taken by the REDA in regards to proposed TIF District No. 22.

STAFF RECOMMENDATION

Consider the following actions:

1. Hold a Public Hearing on the Modification to the Development Program for Development District No. 1 and proposed establishment TIF District No. 22 – Twin Lakes II Redevelopment.

29 2. Adopt a Resolution Modifying the Development Program for the Development
30 District 1 and Establishing TIF No. 22 – Twin Lakes II Redevelopment.

31

32 **REQUESTED COUNCIL ACTION**

33 Motion for the following actions:

34 1. City Council to hold a Public Hearing on the Modification to the Development
35 Program for Development District No. 1 and proposed establishment TIF District No. 22
36 – Twin Lakes II Redevelopment.

37

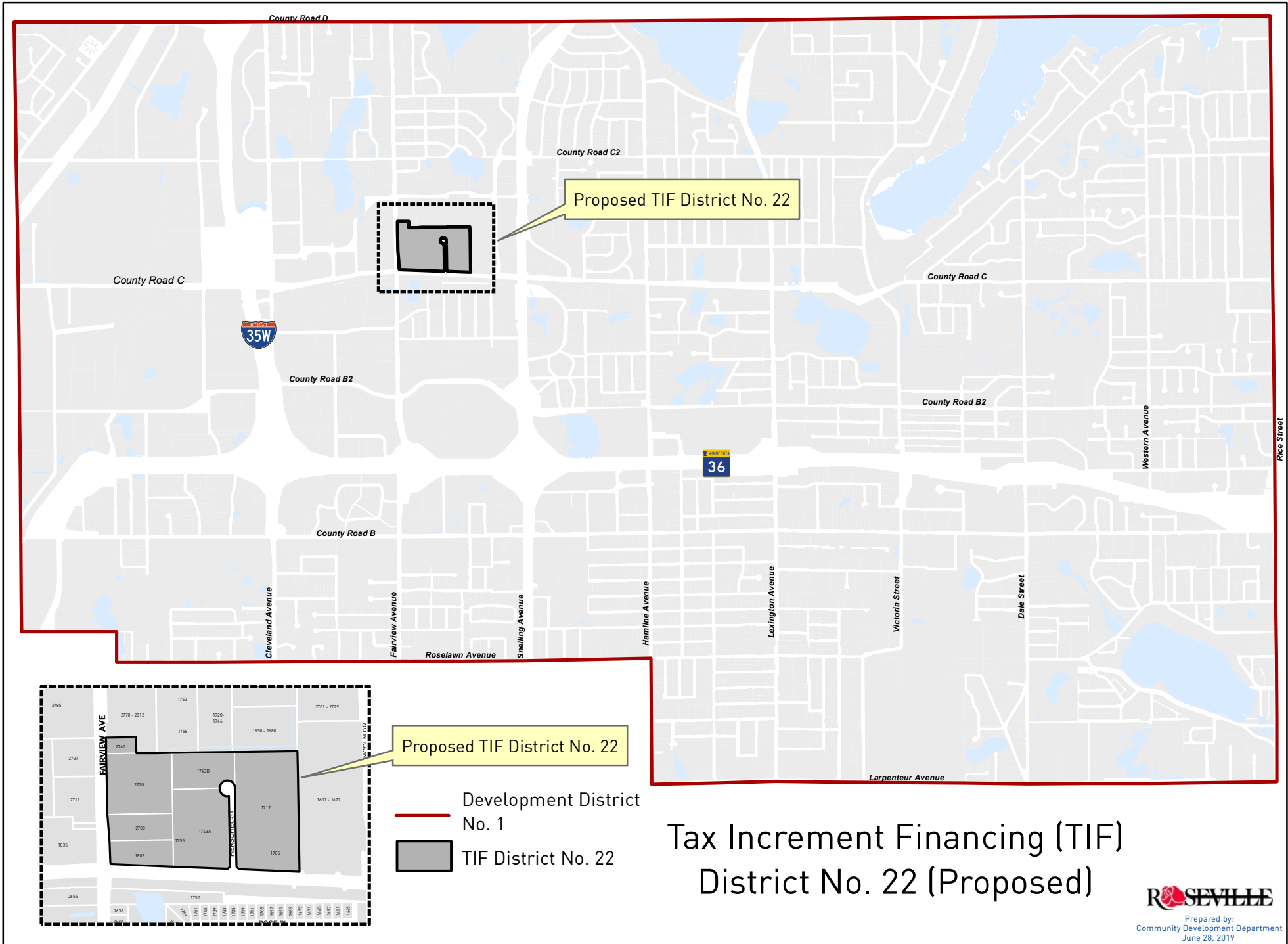
38 2. Adopt a Resolution Modifying the Development Program for the Development
39 District 1 and Establishing TIF No. 22 – Twin Lakes II Redevelopment.

40

41 Prepared by: Jeanne Kelsey, Housing and Economic Development Program Manager, 651-792-7086

42

Attachments: A: Map TIF No. 22 – Twin Lakes II Redevelopment
B: Concept Plans for Reuter Walton and Dominion/Launch Properties
C: Resolution Modifying the Development Program for the Development District and
the Establishment of TIF District No. 22 – Twin Lakes II Redevelopment



Proposed TIF District No. 22

Proposed TIF District No. 22

- Development District No. 1
- TIF District No. 22

Tax Increment Financing (TIF) District No. 22 (Proposed)

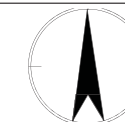


ROSEVILLE, MINNESOTA

TAREEN DERMATOLOGY & ROSEVILLE APARTMENTS



NORTH





RESIDENTIAL		
UNIT MATRIX		
FAMILY BUILDINGS		
1 BEDROOM	39	17%
2 BEDROOM	113	50%
3 BEDROOM	72	32%
TOTAL FAMILY UNITS	224	
SURFACE PARKING	202	
GARAGE PARKING	182	
TOTAL FAMILY PARKING	384	1.71
SENIOR BUILDING		
1 BEDROOM	102	40%
2 BEDROOM	96	38%
3 BEDROOM	54	21%
TOTAL SENIOR UNITS	252	
SURFACE PARKING	121	
GARAGE PARKING	152	
TOTAL SENIOR PARKING	273	1.08
TOTAL UNITS		
FAMILY	224	
SENIOR	252	
TOTAL UNITS	476	
TOTAL PARKING		
FAMILY	384	
SENIOR	273	
TOTAL PARKING	657	
TOTAL BEDROOMS	937	
STALLS PER BEDROOM	0.70	
STALLS PER UNIT (OVERALL)	1.38	
BUILDING DATA		
FAMILY BUILDINGS UNIT AREA		
1 BED - 723 S.F.		
2 BED TYP. - 1,049 S.F.		
2 BED STAIR/ELEV. WRAP - 1,108 S.F.		
3 BED TYP. - 1,319 S.F.		
3 BED CORNER - 1,390 S.F.		
3 BED END - 1,398 S.F.		
FAMILY COMMON AMENITY AREA 4,691 S.F.		
SENIOR BUILDING UNIT AREA		
1 BED - 723 S.F.		
2 BED TYP. - 1,049 S.F.		
2 BED STAIR/ELEV. WRAP - 1,108 S.F.		
3 BED TYP. - 1,319 S.F.		
3 BED CORNER - 1,390 S.F.		
3 BED END - 1,398 S.F.		
SENIOR COMMON AMENITY AREA 8,200 S.F.		

COMMERCIAL			
LOT A - BANK	3,900 SF	20 STALLS / 5.13 RATIO	20
LOT B - RETAIL/REST.	5,000 SF	30 STALLS / 6.00 RATIO	49
-RETAIL	2,500 SF		8
-RESTAURANT	2,500 SF		41
LOT C - RETAIL/REST.	5,000 SF	29 STALLS / 5.80 RATIO	49
-RETAIL	2,500 SF		8
-RESTAURANT	2,500 SF		41
LOT D - RETAIL	5,000 SF	33 STALLS / 6.60 RATIO	15
LOT E - RETAIL	4,500 SF	23 STALLS / 5.11 RATIO	15
LOT F - RETAIL/REST.	5,000 SF	25 STALLS / 5.00 RATIO	49
-RETAIL	2,500 SF		8
-RESTAURANT	2,500 SF		41
LOT G - DENTAL/REST.	5,000 SF	25 STALLS / 5.00 RATIO	16
-HEALTHCARE	3,500 SF		11
-RESTAURANT	1,500 SF		5
LOT H - GROCERY	22,300 SF	116 STALLS / 5.20 RATIO	165
-RETAIL	19,800 SF		62
-FOOD SERVICE	2,500 SF		103
TOTAL	56,200 SF	301 STALLS	378 STALLS



**EXTRACT OF MINUTES OF MEETING
OF THE
ROSEVILLE CITY COUNCIL**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of August, 2019, at _____ p.m.

The following members were present:

and the following were absent:

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION No.

RESOLUTION APPROVING TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 22: TWIN LAKES II AND A MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1

WHEREAS, the Roseville Economic Development Authority (“REDA”) and the City of Roseville, Minnesota (the “City”) have previously approved a development program (the “Development Program”) for Development District No. 1 (the “Development District”) within the City, pursuant to Minnesota Statutes, Sections 469.001 through 469.047, as amended, and Minnesota Statutes, Sections 469.090 to 469.1081, as amended (together, the “Act”); and

WHEREAS, REDA and the City have determined to modify the Development Program for the Development District and approve a tax increment financing plan (the “TIF Plan”) for Tax Increment Financing District No. 22: Twin Lakes II (the “TIF District”), a redevelopment district, pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”), all as described in a plan document presented to the City Council of the City (the “Council”) on the date hereof; and

WHEREAS, pursuant to Section 469.175, subdivision 2a of the TIF Act, notice of the proposed TIF Plan was presented to the commissioner of Ramsey County, Minnesota representing the area to be included in the TIF District at least thirty (30) days before the publication of the notice of public hearing; and

WHEREAS, pursuant to Section 469.174, subdivision 2 of the TIF Act, the proposed TIF Plan and the estimates of the fiscal and economic implications of the TIF Plan were presented to the Board of Education of Independent School District No. 621 and to the Board of Commissioners of Ramsey County, Minnesota on or about June 28, 2019; and

46 WHEREAS, on the date hereof, the Board of Commissioners of REDA approved the modified
47 Development Program and the TIF Plan and referred them to the Council for public hearing and
48 consideration; and

49
50 WHEREAS, the Council has reviewed the contents of the modified Development Program and
51 the TIF Plan and on this date conducted a duly noticed public hearing thereon, at which the
52 views of all interested parties were heard;

53

54 NOW, THEREFORE, BE IT RESOLVED, that:

55

56 Section 1. Findings; Development District.

57

58 1.01. It is hereby found and determined that within the Development District there exist
59 conditions of economic obsolescence, underutilization, and inappropriate uses of land
60 constituting blight within the meaning of the Act. The findings stated in the modified
61 Development Program are incorporated herein by reference.

62

63 1.02. It is further specifically found and determined that:

64

65 (a) the land within the Development District would not be made available for redevelopment
66 without the public intervention and financial assistance described in the Development Program;

67

68 (b) the modified Development Program will afford maximum opportunity, consistent with
69 the sound needs of the City as a whole, for the redevelopment of the Development District by
70 private enterprise; and

71

72 (c) the modified Development Program conforms to the general plan for development of the
73 City as set forth in the comprehensive municipal plan.

74

75 Section 2. Findings; TIF District.

76

77 2.01. It is found and determined that it is necessary and desirable for the sound and orderly
78 development of the Development District, and for the protection and preservation of the public
79 health, safety, and general welfare, that the authority of the TIF Act be exercised by the City to
80 provide financial assistance to the TIF District and the Development District.

81

82 2.02. It is further found and determined, and it is the reasoned opinion of the City, that the
83 development proposed in the TIF Plan could not reasonably be expected to occur solely through
84 private investment within the reasonably foreseeable future and the increased market value of the
85 site that could reasonably be expected to occur without the use of tax increment financing would
86 be less than the increase in the market value expected to result from the proposed development
87 after subtracting the present value of the projected tax increments for the maximum duration of
88 the district permitted by the TIF Plan.

89

90 2.03. The proposed public improvements to be financed in part through tax increment
91 financing are necessary to permit the City to realize the full potential of the TIF District and the

92 Development District in terms of redevelopment of blighted property, development intensity, and
93 tax base.

94

95 2.04. The TIF Plan conforms to the general plan for development of the City as a whole.

96

97 2.05. The TIF Plan will afford maximum opportunity, consistent with the sound needs of the
98 City as a whole, for the redevelopment of the TIF District and the Development District by
99 private enterprise.

100

101 2.06. The TIF District is a redevelopment district under Section 469.174, subdivision 10 of the
102 TIF Act.

103

104 2.07. Reasons and facts supporting all the above findings are set forth in the TIF Plan and in
105 Exhibit A attached to this resolution and are incorporated herein by reference. The Council has
106 also relied upon reports and recommendations of its staff and consultants, as well as the personal
107 knowledge of members of the Council, in reaching its conclusions regarding the TIF Plan.

108

109 2.08. The Council elects to calculate the fiscal disparities for the TIF District in accordance
110 with Section 469.177, subdivision 3(b) of the Act, which means that the fiscal disparities
111 contribution will be taken from inside the TIF District.

112

113 Section 3. Public Purpose. The adoption of the modified Development Program and the TIF
114 Plan conforms in all respects to the requirements of the TIF Act. The modified Development
115 Program and the TIF Plan will help facilitate redevelopment that will create additional affordable
116 rental housing and market-rate rental housing, create new commercial uses, and improve the tax
117 base. The City expressly finds that any private benefit to be received by any potential private
118 redevelopers is incidental, as the tax increment assistance is provided solely to make the
119 redevelopment financially feasible and thus produce the public benefits described. Therefore,
120 the City finds that the public benefits of the modified Development Program and the TIF Plan
121 exceed any private benefits.

122

123 Section 4. Approvals; Further Proceedings.

124

125 4.01. The modified Development Program and the TIF Plan are hereby approved and adopted
126 in substantially the forms on file at City Hall and shall be placed on file in the office of the
127 Economic Development Program Manager.

128

129 4.02. The Auditor of Ramsey County is requested to certify the original net tax capacity of the
130 TIF District, as described in the modified Development Program and the TIF Plan, and to certify
131 in each year thereafter the amount by which the original net tax capacity has increased or
132 decreased. REDA is authorized and directed to forthwith transmit this request to the County
133 Auditor in such form and content as the County Auditor may specify, together with a list of all
134 properties within the TIF District for which building permits have been issued during the
135 eighteen (18) months immediately preceding the adoption of this resolution.

136

137 4.03. The Economic Development Program Manager is authorized and directed to file a copy
138 of the modified Development Program and the TIF Plan with the Minnesota Commissioner of
139 Revenue and the Office of the State Auditor as required by the TIF Act.

140
141 4.04. The City’s staff, advisors, and legal counsel are authorized and directed to proceed with
142 the implementation of the modified Development Program and the TIF Plan and to negotiate,
143 draft, prepare, and present to the Council for its consideration all further plans, resolutions,
144 documents, and contracts necessary for this purpose.

145
146 The motion for the adoption of the foregoing resolution was duly seconded by Member
147 _____, and upon a vote being taken thereon, the following voted in favor thereof:

148
149 and the following voted against the same:

150
151 WHEREUPON said resolution was declared duly passed and adopted.

152
153 STATE OF MINNESOTA)
154) SS
155 COUNTY OF RAMSEY)

156
157
158 I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of
159 Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and
160 foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of
161 August, 2019, with the original thereof on file in my office.

162
163 WITNESS MY HAND officially as such City Manager this ____ day of August, 2019.

164
165
166
167 SEAL

168
169
170 _____
Patrick Trudgeon, City Manager

EXHIBIT A

FINDINGS

The reasons and facts supporting the findings for the adoption of the Tax Increment Financing Plan for Tax Increment Financing District No. 22: Twin Lakes II (the “TIF District”), as required pursuant to Minnesota Statutes, Section 469.175, Subdivision 3, are as follows:

1. *Finding that the TIF District is a redevelopment district as defined in Minnesota Statutes, Section 469.174, Subd. 10.*

The TIF District consists of seven parcels. The City’s consultant, LHB, has performed an inspection of the parcels entitled Report of Inspection Procedures and Results for Determining Qualifications of a Tax Increment Financing District as a Redevelopment District, dated July 29, 2019, and has determined that 100 percent of the area of the parcels in the TIF District are occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures, which exceeds the 70 percent requirement, and that 62.5 percent of the buildings located within the TIF District are structurally substandard as defined in Minnesota Statutes, Section 469.174, subd. 10, which exceeds the 50 percent requirement. Appendix D of the TIF Plan contains background for the above finding.

2. *Finding that the proposed development, in the opinion of the City Council, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.*

The proposed development, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future: The TIF District is expected to include three multifamily housing facilities (224 affordable units, 117 market-rate units, and 252 affordable units for occupancy by seniors) as well as approximately 40,000 square feet of medical office and 56,200 square feet of commercial retail space. Due to the high cost of building new housing in the City, construction of the proposed multifamily housing facilities is feasible only through assistance, in part, from tax increment financing. In addition, the poor soils and environmental condition of the parcels will require significant expenditures for remediation, which constitutes an extraordinary cost preventing any non-subsidized development from taking place within the TIF District. The developers were asked for and provided pro forma documentation as justification that they would not have moved forward with development of these uses without tax increment assistance.

The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan: The parcels within the TIF District have been used for industrial and vehicle storage uses, or have constituted vacant commercial buildings. Given the high

216 cost of any redevelopment of these parcels, the City reasonably determines that no other
217 development could be anticipated on this site without substantially similar assistance
218 being provided to the development.

219
220 3. *Finding that the TIF Plan for TIF District conforms to the general plan for the*
221 *development or redevelopment of the municipality as a whole.*

222
223 The City Council has reviewed the TIF Plan and found that the TIF Plan conforms to the
224 general development plan of the City.

225
226 4. *Finding that the TIF Plan for TIF District will afford maximum opportunity, consistent*
227 *with the sound needs of the City as a whole, for the development or redevelopment of*
228 *Development District No. 1 by private enterprise.*

229
230 Through the implementation of the TIF Plan, the EDA and City will provide an impetus
231 for residential multifamily rental development, which is desirable and necessary to
232 address an increasing population and an increased need for life-cycle housing options
233 within the City, as well as remediation of a long-blighted area of the City and increased
234 living-wage employment opportunities in connection with the medical office and
235 commercial uses.

236

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Public Hearing to approve/deny the transfer of an On-Sale Intoxicating Liquor license for Torgerson Properties Inc. dba Courtyard by Marriott located at 2905 Centre Point Dr.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received application for a transfer of license for a 2019 Liquor License as follows:

- ❖ Torgerson Properties Inc. dba Courtyard by Marriott – On Sale Intoxicating Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale Intoxicating Liquor.

Torgerson Properties Inc. application is complete according to City Code.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve Torgerson Properties Inc. request for an On-Sale Intoxicating Liquor License located at 2905 at Centre Pointe Dr.

Prepared by: Katie Bruno, Deputy City Clerk
Attachments: A: Application from Torgerson Properties Inc.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: 1/1/19 To: 12/31/19

Circle One: New License License Transfer CSM Hotel Management LLC Suspension Revocation Cancel
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$600 Sunday License fee: \$ 3.2% On Sale fee: \$ 3.2% Off Sale fee: \$

Licensee Name: Torgerson Properties Inc
(corporation, partnership, LLC, or Individual)

Business Trade Name Courtyard by Marriott Roseville Business Address 2905 Centre Point Drive City Roseville

Zip Code 55113 County Ramsey Business Phone 651-746-8000

Licensee's MN Tax ID # 6225319
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 41-0991920
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Table with 4 columns: Partner/Officer Name (First Middle Last), DOB, Social Security #, Home Address. Includes Thomas R Torgerson and two blank rows.

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: SFM Policy # 97542301

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature (title) Date 7/10/19

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Public Hearing to approve/deny an On-Sale 3.2% Liquor License for Torgerson Properties Inc. dba Residence Inn by Marriott located at 2985 Centre Point Dr.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received the following application for a 2019 Liquor Licenses:

- ❖ Torgerson Properties Inc. dba Residence Inn by Marriott – On-Sale 3.2% Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale 3.2% Liquor Licenses.

Torgerson Properties Inc. applications are complete according to City Code.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve Torgerson Properties Inc. request for an On-Sale 3.2% Liquor License located at 2985 Centre Pointe Dr.

Prepared by: Katie Bruno, Deputy City Clerk
Attachments: A: Application from Torgerson Properties Inc.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: 9/1/19 To: 12/31/19

Circle One: New License License Transfer Suspension Revocation Cancel
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee:\$ Sunday License fee:\$ 3.2% On Sale fee: \$ 50 3.2% Off Sale fee: \$

Licensee Name: Torgerson Properties Inc
(corporation, partnership, LLC, or Individual)

Business Trade Name Residence Inn by Marriott Business Address 2985 Centre Pointe Dr City Roseville

Zip Code 55113 County Ramsey Business Phone 651-636-0680

Licensee's MN Tax ID # 6225319
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 41-0991920
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Thomas R Torgerson
Partner/Officer Name (First Middle Last)

(Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: SFM Policy # 97542301

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.
City Clerk or County Auditor Signature Date
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Public Hearing to approve/deny the transfer of an On Sale Intoxicating Liquor license for Brinker Restaurant Corporation dba Chili's Grill and Bar located at 1840 County Road B2 W.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received an application for a transfer of license for a 2019 Liquor License as follows:

- ❖ Brinker Restaurant Corporation dba Chili's Grill and Bar located at 1840 County Road B2 W.–
On Sale Intoxicating Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale Intoxicating Liquor.

Brinker Restaurant Corporation's application is complete according to City Code.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve Brinker Restaurant Corporation's request for an On-Sale Intoxicating Liquor License located at 1840 County Road B2 W.

Prepared by: Katie Bruno, Deputy City Clerk
Attachments: A: Application from Brinker Restaurant, Inc.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 133, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: Jan 1 To: Dec 31

Circle One: New License License Transfer ERJ Dining IV LLC Suspension Revocation Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Brinker Restaurant Corporation DOB _____ Social Security # FEIN: 75-2340559
 (corporation, partnership, LLC, or individual)

Business Trade Name Chili's Grill & Bar Business Address 1840 County Rd B2 City Roseville

Zip Code 55113 County Ramsey Business Phone (651) 633-7718 Home Phone _____

Home Address _____ City _____ Licensee's MN Tax ID # 2695481
 (To Apply call 651-296-6181)

Licensee's Federal Tax ID # 75-2340559
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Christopher L. Green

Partner/Officer Name (First Middle Last)

Daniel S. Fuller

(Partner/Officer Name (First Middle Last)

Partner/Officer Name (First Middle Last)

DOB

Social Security #

Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Safety National Casualty Corp Policy # LDS4051037

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.e

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description: **Consideration of a Request to Perform an Abatement for Unresolved Violations of City Code at 405 Highway 36.**

BACKGROUND

- The subject property is a single-family rental property.
 - This property is currently registered as a rental.
 - The current owner is Steve Sine.
- Current violations include:
 - Unlicensed/Inoperable Vehicles (407.02.G)
 - Parking /Storage of Vehicle on unimproved surface (407.02.G)
- On July 12, 2019, Code Enforcement received a complaint from a resident.
- An inspection of the property on July 12, 2019, confirmed violations to City Code.
- On July 12 and 24, 2019, notices were sent to the above referenced property identifying public nuisance violations and requesting the property be brought into compliance.
- Subsequent inspections on July 19, 24, 29 and August 2, 2019, revealed the above referenced violations had not been corrected.
- On August 2, 2019, the occupant was hand delivered a notice that a request for abatement was going to be presented before Council on August 12, 2019. A notice was also mailed to the property owner.
- On August 5, 2019, a property representative renewed the expired rental registration for the property and stated all noted violations had been corrected.
- An inspection on August 6, 2019 confirmed the noted violations remained on the property.
- Staff supplied the property's representative with pictures confirming the violations remained.
- The property's representative sent email correspondence disagreeing with staff's determination that violations persist.
- A status update will be provided at the public hearing.

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FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of unlicensed, inoperable vehicles \$0.00
- Administrative Abatement Fee per 2019 Fee Schedule \$125.00

Total: \$125.00

STAFF RECOMMENDATION

Staff recommends the Council direct Community Development staff to abate the above referenced public nuisance violations at 405 Highway 36.

REQUESTED COUNCIL ACTION

Direct Community Development staff to abate the public nuisance violations at 405 Highway 36 by contacting a towing contractor to remove the vehicles in violation of City Code.

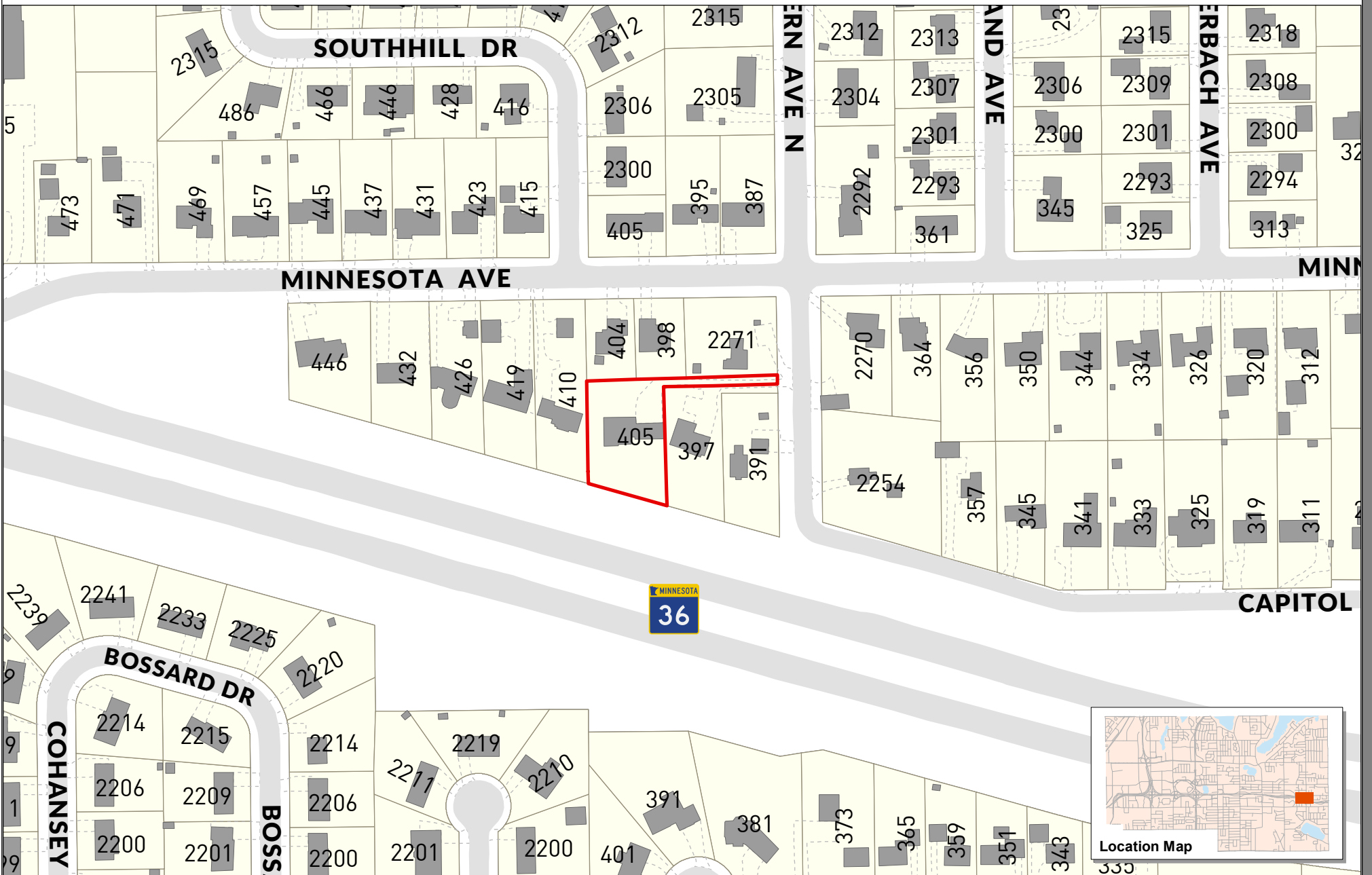
The property owner will be billed for actual and administrative costs. If charges are not paid, staff will recover costs as specified in Section 407.07B.

Prepared by: Dave Englund, Building Official

- Attachment: A: Map of 405 Highway 36
 B: Timeline of Staff actions
 C: Cited City Code Sections
 D: Staff Correspondence and Photos

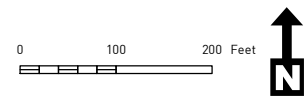
405 Highway 36

ATTACHMENT A



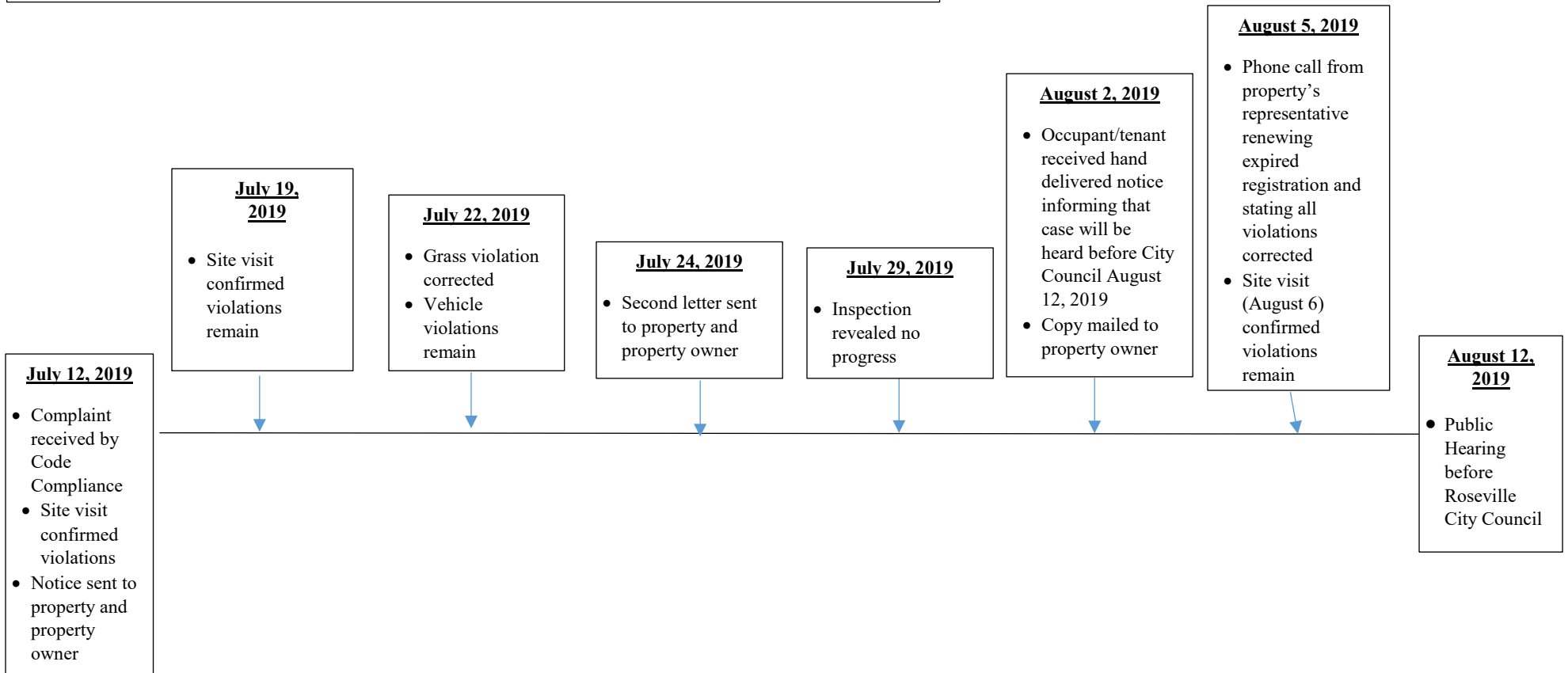
Data Sources
* Ramsey County GIS Base Map (7/7/2017)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



405 Highway 36

ATTACHMENT B



CITED CITY CODE SECTIONS

1 **407.01: DEFINITIONS:**

2 INOPERABLE CONDITION: A vehicle which has no substantial potential use consistent with
3 its usual function, and may include a vehicle that:

- 4 a. Has a missing or defective vital component part;
- 5 b. Is stored on blocks, jacks or other supports.

6 JUNK VEHICLE: An inoperable motor vehicle which is; in inoperable condition, partially
7 dismantled, used for sale of parts, a source of repair or replacement parts for other vehicles, kept
8 for scrapping, dismantling or salvage of any kind. Unless such vehicle is kept in an enclosed
9 garage. An abandoned vehicle shall also be considered a junk vehicle for the purpose of this
10 chapter.

11 **407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:**

12 G. Parking and Storage: The outside parking or storage on residentially-zoned property of
13 vehicles, materials, supplies or equipment in violation of the provisions set forth:

- 14
- 15 4. Vehicle Parking, General: No person shall cause, undertake, permit or allow the
16 outside parking and storage of vehicles in residentially-zoned property for more than 4 days
17 unless it complies with the following requirements: (Ord. 1288, 8-4-2003
- 18 a. Vehicles shall be on an improved surface as defined in this Code.
- 19 b. Vehicles must be owned by a person who is a legal resident of that
20 property and continuously maintain current registration and licensure

21

22 **407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:**

23 A. Abandoned, Junk and Inoperable Vehicles Create Hazard: Abandoned, junk and inoperable
24 vehicles are declared to be a public nuisance creating hazard to the health and safety of the
25 public because they invite plundering, create fire hazards, attract vermin, and present
26 physical dangers to the safety and well-being of children and other citizens. The
27 accumulation and outside storage of such vehicles is in the nature of rubbish, litter and
28 unsightly debris and is a blight on the landscape and a detriment to the environment. It shall
29 be unlawful for a person to pile, store or keep wrecked, junked, inoperable or abandoned
30 vehicles on private or public property.

31

32 D. Vehicles Without Current Registration: Except where expressly permitted by state law, any
33 vehicle or other equipment, which requires registration for operation in the State of
34 Minnesota, shall be deemed to be junked, inoperable or abandoned if said vehicle does not
35 have attached thereto a valid registration issued by the proper State agency. (Ord. 1288, 8-4-
36 2003)

37

ATTACHMENT D

July 12, 2019

Current Resident
405 Highway 36
Roseville, MN 55113

Steve Sine
1140 Taro Ln SW
Rochester, MN 55902

Case #ENF19-402

Dear Resident and Property Owner,

The City of Roseville is committed to building strong neighborhoods and enhancing property values through enforcement of City Codes. With this in mind, the City wishes to bring a concern to your attention.

On July 12, 2019, an inspection at the above referenced property revealed:

- Vehicles parked on the grass and unlicensed
- Grass and weeds over 8"
- Rental Registration is expired

This is a violation of Roseville's City Code, specifically:

- 407.02 G which requires vehicles, if stored outside, to display current licensure /registration and be stored on an improved surface (concrete, asphalt, or pavers).
- 407.04 D which requires vehicles to display current license / registration.
- 407.02 K Which requires grass and weeds to maintained below 8 inches in height
- 907.03 which requires property owners to register rental property within the City of Roseville and maintain registration.

Please make the following corrections within **5 days** of the date of this letter and continuously maintained in compliance thereafter:

- Cut grass and weeds to below 8 inches in height.

Please make the following corrections within **10 days** of the date of this letter and continuously maintained in compliance thereafter:

- Obtain and display current licensure on vehicles stored outside, or move them into storage inside of a structure, or remove vehicles from property.

ATTACHMENT D

- Move vehicles onto an improved surface (concrete, asphalt, or pavers), move vehicles into storage inside of a structure, or remove vehicles from property.
- Renew the rental registration of the property.

We hope that you will work with us to maintain a positive community environment. If you would like to discuss this further, please contact me at 651-792-7083 or chris.bolstad@cityofroseville.com .

Sincerely,

Chris Bolstad
Code Compliance Officer

ATTACHMENT D

July 24, 2019

Current Resident
405 Highway 36
Roseville, MN 55113

Steve Sine
1140 Taro Ln SW
Rochester, MN 55902

Case #ENF19-402

Dear Resident,

The City previously notified you on, July 12, 2019, that your property was in violation of Roseville's City Code Section 407.02 G2c and 407.02 G4. Thank you for the progress you have made to date with the grass. A re-inspection of the property on July 22, 2019 revealed that the initial request has not been fully complied with. Specifically:

- Outside storage of inoperable/unlicensed vehicles in the driveway.
- Vehicles stored on unapproved surfaces.
- Expired rental registration.

These are violations of Roseville's City Code, specifically:

- 407.02 G2c which prohibits the outside storage of any type in inoperable condition.
- 407.02.G4 which prohibits the the storage of vehicles on any surface other that concrete, asphalt, or pavers.

Corrective Measures:

Please make the following corrections within **5 days** of the date of this letter and continuously maintained in compliance thereafter:

- Bring vehicle to an operable condition by displaying current licensure / registration, move vehicle to storage inside of a structure, or remove vehicle from property.
- Move vehicles to storage on an approved surface (concrete, asphalt, or pavers), or move to storage inside of a structure, or remove vehicle from property..

If the violations listed are not corrected within **5 days** of the date of this letter and continuously maintained in compliance thereafter, the City will move forward with further action, including the possibility of an **administrative citation or abatement proceedings, which could entail the expenditure of funds for which the property owner would be responsible to pay.**

The City's objective is to increase the enjoyment of neighborhoods and enhance property values through enforcement of City Codes. We hope that you will work with us to maintain a positive community environment.

If you have any questions regarding this matter, or if this time frame creates a hardship for you, please contact a Code Compliance Officer at 651-792-7014 or via email at complaints@cityofroseville.com.

Sincerely,
Chris Bolstad
Code Compliance Officers
Complaints@cityofroseville.com

ATTACHMENT D

Community Development Department
2660 Civic Center Drive ♦ Roseville, Minnesota 55113
651-792-7014 ♦ fax 651-792-7070 ♦ www.cityofroseville.com

August 2, 2019

Case #: ENF19-402

Current Resident
405 Highway 36
Roseville, MN 55113

Steve Sine
1140 Taro Ln SW
Rochester, MN 55902

Dear Resident and Property Owner of Record:

This correspondence is in regards to ongoing public nuisance violations at the above referenced property. Our records indicate the property is owned by you. Because our records identify the violations have not been corrected, the City of Roseville intends to hold a public hearing before City Council to discuss a possible City abatement.

On July 12, 2019 and July 24, 2019 notices were sent to the property and property owner of record identifying the public nuisance violations and requesting your property be brought into compliance. An inspection on August 2, 2019, revealed that the violation(s) had not been corrected.

The ongoing violations include:

- Outside storage of inoperable/unlicensed vehicles in the driveway.
- Vehicles stored on unapproved surfaces.
- Expired rental registration.

Therefore, this matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected, by you, prior to the public hearing date, the public hearing will be cancelled and the case file closed.

This public hearing has been scheduled for the August 12, 2019, City Council meeting. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend this meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.

Sincerely,

Dave Englund, Codes Coordinator
651-792-7087
david.englund@cityofroseville.com

David Englund

From: Chris Bolstad
Sent: Wednesday, August 7, 2019 7:52 AM
To: David Englund
Subject: FW: 405 Highway 36, Roseville, MN

Chris Bolstad | Code Compliance Officer | City of Roseville



2660 Civic Center Drive | Roseville, MN 55113

651-792-7083

[Facebook](#) | [Twitter](#) | [YouTube](#)

From: Dr. Ryan Killebrew <[REDACTED]>
Sent: Tuesday, August 6, 2019 4:46 PM
To: Chris Bolstad <Chris.Bolstad@cityofroseville.com>
Subject: Re: 405 Highway 36, Roseville, MN

Caution: This email originated outside our organization; please use caution.

Chris

That is parked in the driveway. That's not a violation of anything. So if you're looking to drum up business your wasting my time. Tabs can be renewed and sticker thrown on at the dmv. So do whatever but I'll be fighting your unapproved parking job.

On Aug 6, 2019, at 4:32 PM, Chris Bolstad <Chris.Bolstad@cityofroseville.com> wrote:

Good Afternoon –

Attached are inspection pictures of the identified violations as of this afternoon (8/6/2019). This is scheduled to be presented at the August 12th City Council meeting.

- Vehicle stored on unimproved surface.
- Vehicles without current registration stored outside.

Thank You

Chris Bolstad | Code Compliance Officer | City of Roseville

<image001.jpg>

2660 Civic Center Drive | Roseville, MN 55113

651-792-7083

[Facebook](#) | [Twitter](#) | [YouTube](#)

<IMG_4434.JPG>

<IMG_4437.JPG>

ATTACHMENT D

Yeah dave the cars in the driveway so It can remain there as long as he wants.

On Wednesday, August 7, 2019, 8:34:02 AM CDT, David Englund <David.Englund@cityofroseville.com> wrote:

Dr. Killebrew,

The vehicle is violation of City Code as described. This item will be discussed at City Council Monday August 12, 2019. Council meetings start at 6 p.m. Staff will be requesting this vehicle be abated by contacting a towing company to remove it from the property. An inspection will be conducted Monday prior to the meeting, if the vehicle has current registration, is parked on improved surface and is registered to the property, the hearing may be canceled. If the violations persist, the request to remove will go forward. I look forward to seeing you at the meeting Monday, should it be necessary. Please know that copies of all notices have also been sent to the property owner.

Thank you,

Dave Englund

Building Official

Community Development Department

Phone: 651-792-7087

david.englund@cityofroseville.com

<http://www.cityofroseville.com>

<image001.jpg>

2660 Civic Center Drive | Roseville, MN 55113

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ATTACHMENT D

David Englund

From: David Englund
Sent: Wednesday, August 7, 2019 9:22 AM
To: 'Dr. Ryan Killebrew'
Subject: RE: 405 HWY 36

Ryan,
It is unlicensed, on unimproved surface (not driveway) and not registered to the property. Similar cases have been abated successfully numerous times. No luck needed.

Dave

From: Dr. Ryan Killebrew <[REDACTED]>
Sent: Wednesday, August 7, 2019 9:18 AM
To: David Englund <David.Englund@cityofroseville.com>
Subject: Re: 405 HWY 36

Caution: This email originated outside our organization; please use caution.

Dave it's in the driveway so good luck with that

On Aug 7, 2019, at 8:42 AM, David Englund <David.Englund@cityofroseville.com> wrote:

Mr. Gruba,
City Code does not support your position. The vehicle in its current condition and location cannot remain.

Dave Englund
Building Official
Community Development Department
Phone: 651-792-7087
david.englund@cityofroseville.com
<http://www.cityofroseville.com>
<image001.jpg>
2660 Civic Center Drive | Roseville, MN 55113
[Facebook](#) | [Twitter](#) | [YouTube](#)

From: Ph.D. Ryan Vanderbilt <[REDACTED]>
Sent: Wednesday, August 7, 2019 8:39 AM
To: David Englund <David.Englund@cityofroseville.com>
Subject: Re: 405 HWY 36

Caution: This email originated outside our organization; please use caution.

ATTACHMENT D



ATTACHMENT D



ATTACHMENT D



ATTACHMENT D




REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.f

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description: **Consider a Request to Perform an Abatement for an Unresolved Violations of City Code at 2745 Hamline Avenue**

BACKGROUND

- The subject property is a single-family detached home.
 - The current owner is Mr. Charles Klinkenberg.
- Current violations include:
 - Fascia missing and in disrepair (City Code Section 906.05.C. and 407.02.B).
 - Missing premises identification (City Code Section 906.05.C.3).
- On May 16, 2019 staff received a complaint regarding property maintenance.
- Staff conducted an inspection on May 20, 2019 and verified violations.
- Follow-up inspections were conducted on July 8, 29 and August 2, 2019 with no progress noted.
- Notices were posted on the property May 20 and August 2, 2019. A mailed notice was sent July 23, 2019.
- As of the writing of this RCA, no contact from the property owner has been received by staff.
- A status update will be provided at the public hearing.
- It should be noted that the premises identification has not been corrected, however, it is not customary to abate this by adding address numbers to the property.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following (repair fees are estimates only):

- Repairs to and painting of fascia, removal of gutter sections in disrepair \$2,500.00*
*Repair fees are estimates only
- Administrative Abatement Fee per 2019 Fee Schedule \$ 125.00

Total: \$ 2,625.00

STAFF RECOMMENDATION

Staff recommends the Council direct Community Development staff to abate the above referenced public nuisance violations at 2745 Hamline Avenue.

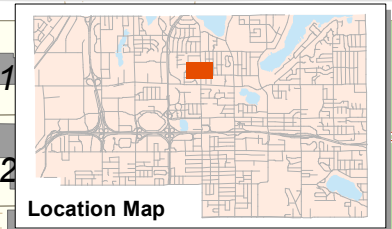
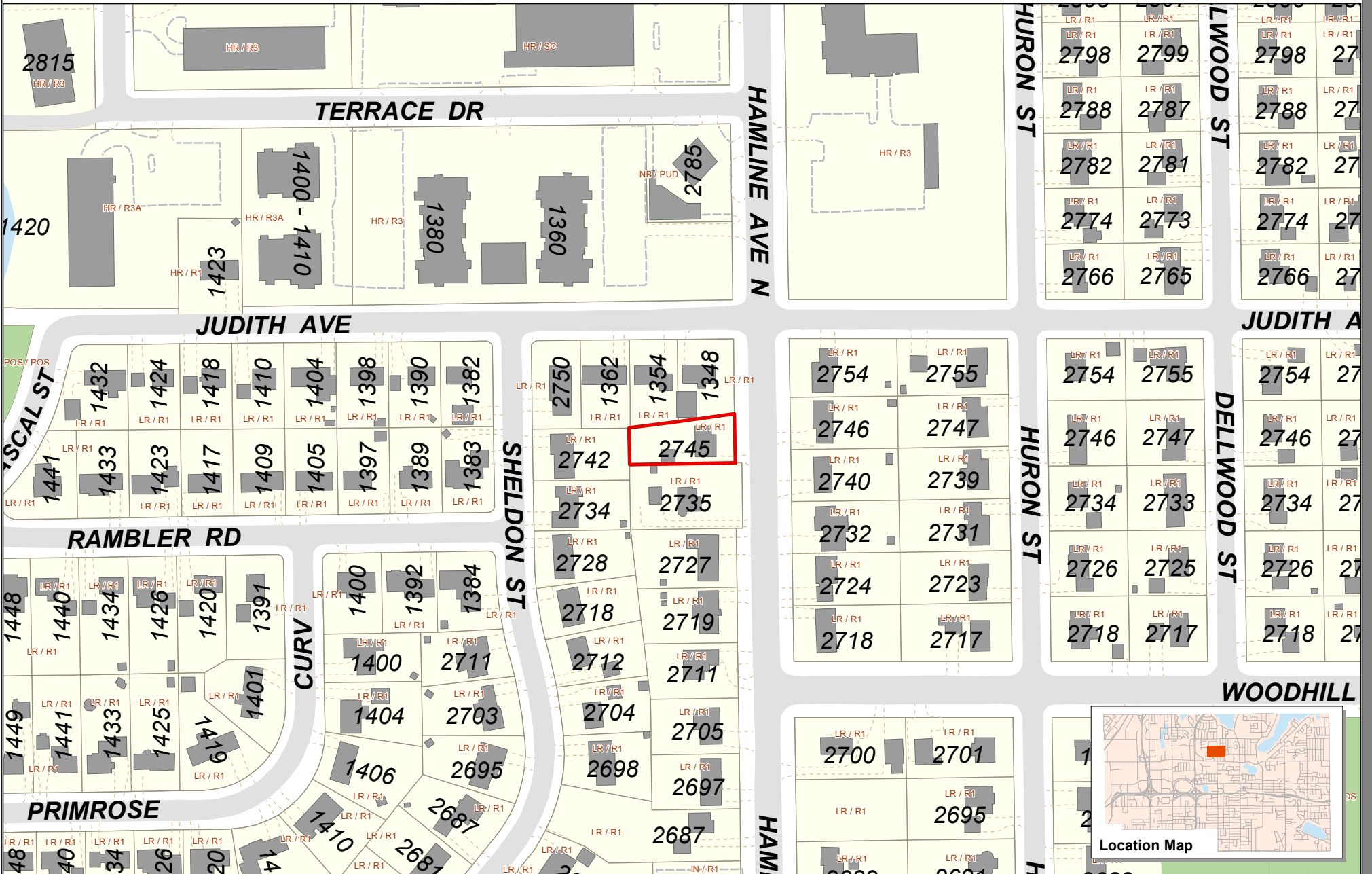
28 **REQUESTED COUNCIL ACTION**

29 Direct Community Development staff to abate the public nuisance violations at 2745 Hamline Avenue
30 by hiring a general contractor to repair and paint fascia, and remove gutter sections in disrepair on
31 house and grounds.

32
33 The property owner will be billed for actual and administrative costs. If charges are not paid, staff will
34 recover costs as specified in Section 407.07B.

35
Prepared by: Dave Englund, Building Official

Attachment: A: Map of 2745 Hamline
B: Timeline of Staff actions
C: Cited City Code Sections
D: Staff Correspondence and photos



Prepared by:
 Community Development Department
 Printed: August 17, 2010



Site Location

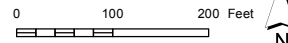
LR / R1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (8/2/2010)
 For further information regarding the contents of this map contact:
 City of Roseville, Community Development Department,
 2660 Civic Center Drive, Roseville MN

Disclaimer

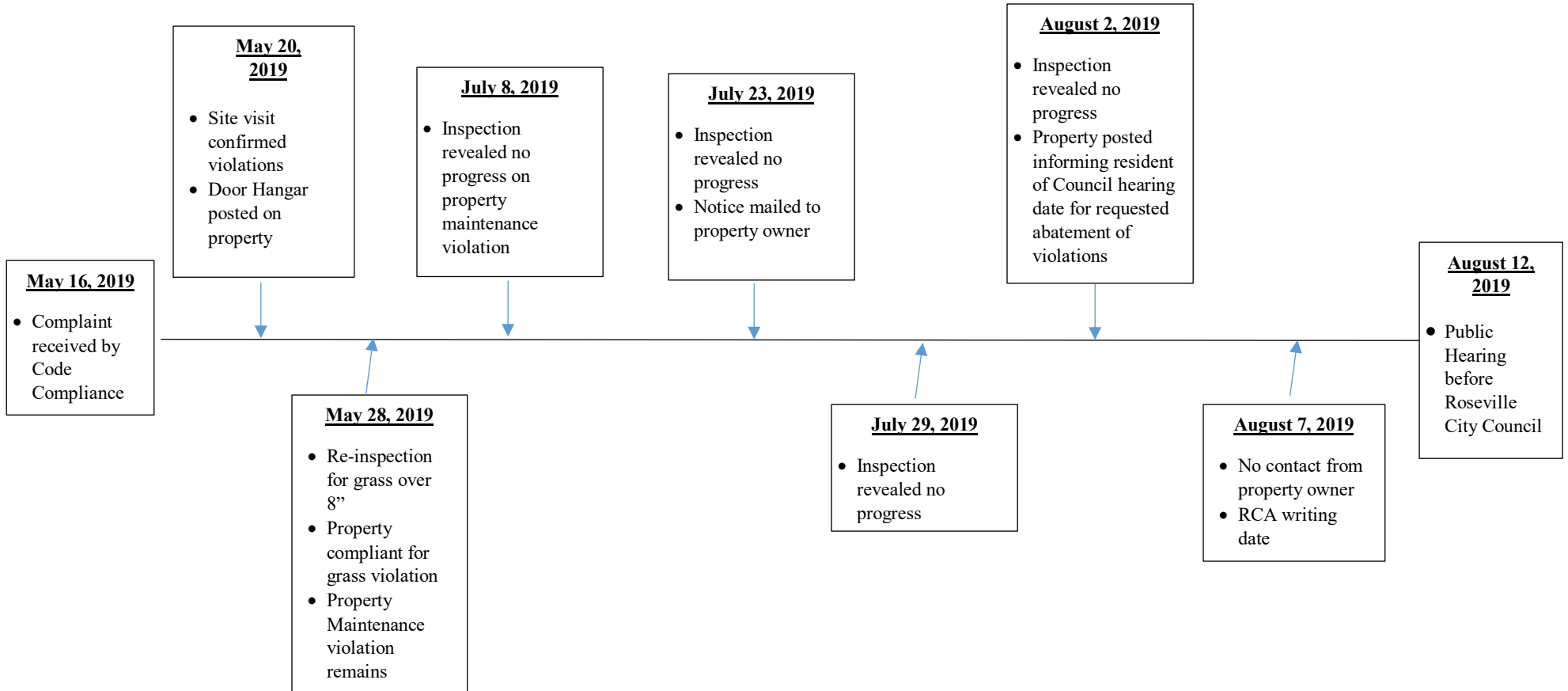
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

2745 Hamline Ave N

ATTACHMENT B



CITED CITY CODE SECTIONS

906.05: GENERAL REQUIREMENTS:

C. Exterior Structure

1. General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.
2. Protective treatment. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.
3. Premises identification. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:

B. Building Maintenance and Appearance: Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. Any building, fence or other structure not complying with Chapter 906 of this Code or the following:

2. All cornices, moldings, lintels, bay or dormer windows and similar projections shall be kept in good repair and free from cracks and defects which make them hazardous or unsightly.
3. Roof surfaces shall be tight and have no defects which admit water. All roof drainage systems shall be secured and hung properly.

Date: 5/20/2019

Address: 2739 Hamline Ave

City of Roseville
Community Development
Department
Code Compliance Division

Please refer to checked items for
identified concerns

Outside Storage

Vehicle

Property Maintenance *cutting, soft rot, fascia in disrepair*

Other

Please see back side of this posting for more
specific information.

Re-inspection will be conducted in:
5 days 10 days 30 days

Please contact staff with any questions
regarding this notice:
651-792-7014 or complaints@cityofroseville.com



Date: 5/20/2019

Address: 2739 Hamline Ave

An inspection was performed at the above
referenced property. The inspection revealed
grass in excess of 8" high. This condition is a
violation of Roseville's City Code, specifically
Section 407.02.K. Grass over 8"

The City is requesting that steps be taken
to cut all grasses, weeds, and rank vegetation
to below 8" in height within 5 business days
of the date of this letter and continuously
maintained in compliance thereafter. If
compliance has not been achieved within this
5-day period, the City of Roseville will
contract to have the public nuisance violation
abated as per Section 407.08 of Roseville's
City Code. Costs for cutting the grass and an
administrative fee will then be charged to the
property owner. If payment is not received,
these charges may be assigned to the
property's taxes as allowed per Minnesota
Statutes.

Please contact staff with any questions
regarding this notice:
651-792-7014 or complaints@cityofroseville.com



City of Roseville
Community Development
Department
Code Compliance Division

ATTACHMENT D

July 23, 2019

Case #: ENF19-182

Charles H Klinkenberg
2745 Hamline Ave
Roseville, MN 55113

Dear Resident,

The City previously notified you on, May 20, 2019, that your property was in violation of Roseville's City Code Section 407.02 B.A re-inspection of the property on July 8, 2019 revealed that the initial request has not been fully complied with. Specifically:

- Soffit/fascia/gutters in disrepair and falling off of house.

These are violations of Roseville's City Code, specifically:

- 407.02 B which prohibits buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood.

Corrective Measures:

Please make the following corrections within **5 days** of the date of this letter and continuously maintained in compliance thereafter:

- Repair or replace deteriorated gutters and soffit / fascia covering falling off of the house.

PLEASE NOTE: Roseville City Code Section 906.05 C 3 also requires the following:

Premises identification. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

If the violations listed are not corrected within **5 days** of the date of this letter and continuously maintained in compliance thereafter, the City will move forward with further action, including the possibility of and **administrative citation or abatement proceedings, which could entail the expenditure of funds for which you, as the property owner, would be responsible to repay or .**

The City's objective is to increase the enjoyment of neighborhoods and enhance property values through enforcement of City Codes. We hope that you will work with us to maintain a positive community environment.

If you have any questions regarding this matter, or if this time frame creates a hardship for you, please contact a Code Compliance Officer at 651-792-7014 or via email at complaints@cityofroseville.com.

Sincerely,

Chris Bolstad
Code Compliance Officers
Complaints@cityofroseville.com

ATTACHMENT D

Community Development Department
2660 Civic Center Drive ♦ Roseville, Minnesota 55113
651-792-7014 ♦ fax 651-792-7070 ♦ www.cityofroseville.com

August 2, 2019

Case #: ENF19-182

Charles H Klinkenberg
2745 Hamline Ave N
Roseville, MN 55113

Dear Property Owner of Record:

This correspondence is in regards to ongoing public nuisance violations at the above referenced property. Our records indicate the property is owned by you. Because our records identify the violations have not been corrected, the City of Roseville intends to hold a public hearing before City Council to discuss a possible City abatement.

On May 20, 2019 and July 23, 2019 notices were posted or sent to the property identifying the public nuisance violations and requesting your property be brought into compliance. An inspection on August 2, 2019, revealed that the violation(s) had not been corrected.

The ongoing violations include:

- Soffit/fascia/gutters in disrepair and falling off of house.

Therefore, this matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected, by you, prior to the public hearing date, the public hearing will be cancelled and the case file closed.

This public hearing has been scheduled for the August 12, 2019, City Council meeting. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend this meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.

Sincerely,

Dave Englund, Codes Coordinator
651-792-7087
david.englund@cityofroseville.com

ATTACHMENT D



ATTACHMENT D

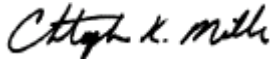


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.g

Department Approval

City Manager Approval




Item Description: Receive the 2020 City Manager Recommended Budget & Tax Levy

BACKGROUND

At the April 8, 2019 City Council meeting, the Council established a general timeline for the 2020 budget process including the following key dates:

2020 Budget Process Timeline	Date
Discussion on 2019-2020 City Council Priorities	2/25/2019
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/18/2019
Establish 2020 Budget Process Calendar	4/8/2019
Review General Budget & Legislative Impacts, Tax Base Changes	7/15/2019
Presentation of the 2020-2039 Capital Improvement Plan	7/15/2019
Discussion on City Council Budgetary Goals	7/15/2019
EDA Budget & Tax Levy Discussion	7/15/2019
Receive the 2020 City Manager Recommended Budget	8/12/2019
Receive Budget Recommendations from the Finance Commission	9/16/2019
Adopt Preliminary 2020 Budget, Tax Levy, & EDA Levy	9/23/2019
Review 2020 Proposed Utility Rates	11/4/2019
Review 2020 Fee Schedule [** NOTE - Prelim. Discussion on 9/23/19]	11/4/2019
Final Budget Hearing (Truth-in-Taxation Hearing)	11/25/2019
Adopt Final 2020 EDA Tax Levy	12/2/2019
Adopt Final 2020 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/2/2019

To date, the Council has received a number of budget information packages and has held several discussions on city priorities, service levels, and the associated financial impact on residents. These discussions and the resulting Council guidance have been incorporated into the 2020 City Manager Recommended Budget & Tax Levy presented below.

2020 City Manager Recommended Budget

The 2020 *citywide* Recommended Budget is \$62,635,535, an increase of \$7,128,395 or 12.8%. As part of the overall budget, the City Manager is recommending a tax levy increase of \$1,187,000 or 5.5% over the current levy. The City Manager has prepared a separate memo with detailed information regarding these proposed amounts. The memo is included in *Attachment A*, and is accompanied by a PowerPoint presentation (*see Attachment B*).

19 2020 City Manager Recommended Tax Levy and Impact on Homeowners

20 As noted above, the 2020 Recommended Budget will require a property tax levy increase of \$1,187,000
21 or 5.5%. This levy increase results in property tax impact on the median-valued home of \$80.03 per year
22 or \$6.67 per month. Additional impacts on residents will be felt due to the EDA Levy and Utility Rates.
23

24 The following table depicts the *estimated* overall impact on a median-valued single-family home based
25 on the City Manager Recommended Levy, the *preliminary* EDA levy presented to the Council on July
26 15, and the *tentatively* projected 5.2% overall utility rate impact:
27

2020 Budget Impact on Median-Valued Home (monthly)				
	<u>2019</u>	<u>2020</u>	<u>\$ Chg.</u>	<u>% Chg.</u>
Property Tax Levy: City	\$ 79.14	\$ 85.81	\$ 6.67	8.4%
Property Tax Levy: EDA	1.92	1.92	(0.00)	-0.1%
Utility Rates	57.62	60.60	2.98	5.2%
Combined Total	\$ 138.68	\$ 148.33	\$ 9.65	7.0%

28
29
30 As shown in the table, the estimated overall impact for all budget-related programs is \$9.65 per month,
31 an increase of 7.0%. It should be noted that the financial impacts noted above include the effects from a
32 projected home valuation increase of 6.7% which plays a significant role in the impact.

33 **POLICY OBJECTIVE**

34 The submittal of the City Manager Recommended Budget is required under Mn State Statute 412.701
35 and serves as a means of guiding subsequent budget discussions as well as communication with citizens
36 and other stakeholders.

37 **FINANCIAL IMPACTS**

38 See above and attached information.

39 **STAFF RECOMMENDATION**

40 See above and attached information.

41 **REQUESTED COUNCIL ACTION**

42 For information purposes only. No formal Council action is requested, however the Council is asked to
43 provide comment and direction in advance of the preparation of the Preliminary Budget and Tax Levy
44 adoption scheduled for September 23, 2019.
45

Prepared by: Chris Miller, Finance Director
Patrick Trudgeon, City Manager

- Attachments:
- A: Memo: City Manager Recommended Budget
 - B: 2020 Recommended Budget: PowerPoint
 - C: 2020 Recommended Budget: Citywide
 - D: 2020 Recommended Budget: Property Tax-Supported Programs
 - E: 2020 Recommended Budget: Fee-Supported Programs
 - F: 2020 Recommended Budget & Tax Levy Reconciliation for the Property Tax-Supported Programs
 - G: 2020 Recommended Budget: Rev & Exp Summary by Division (Function)



City Manager 2020 Budget Memo

City Manager Patrick Trudgeon

City of Roseville

8/12/2019

ROSEVILLE

Administration Department

Memo

To: Roseville City Council
cc: Roseville Department Heads
From: Patrick Trudgeon, City Manager
Date: August 12, 2019
Re: City Manager 2020 Proposed Budget

2 I am pleased to present to you my proposed 2020 City of Roseville budget. I have approached
3 the creation of the 2020 budget with the intention of meeting our organizational needs while
4 keeping the impact on the taxpayer in mind.

5
6 Roseville is a complex city. Though our population signs say that we have 33,600
7 residents, we serve a much larger population than that. Being a first-ring suburb adjacent to St.
8 Paul and Minneapolis that serves as a regional shopping destination, there are many people
9 who are in Roseville on a daily basis.

10 To illustrate:

- 11 • We have 35,000 persons visit Roseville daily due to their employment with Roseville
12 businesses
- 13 • We are a regional retail destination, with 14 million coming to Rosedale annually and
14 tens of thousands people visiting our restaurants, hotels, parks, and other shops in the
15 city each month.
- 16 • Up to 80,000 people travel through Roseville daily on Hwy 36, I 35W, and our
17 numerous County Roads

18
19 While all of these people are in Roseville for various reasons, once they are in Roseville, they
20 use Roseville's roads, parks, and city services. We need to respond to medical and law
21 enforcement issues regardless of whether they are Roseville residents or not.

22
23 All of the activity requires the city to allocate additional resources above what is needed for a
24 community of Roseville's size. Roseville is fortunate to have a large and diverse tax base that
25 includes single-family, multi-family, retail, office, and industrial properties. However, I am
26 mindful that as a public sector manager, there is a need to be fiscally responsible and carefully
27 consider spending requests as the majority of individuals that pay for city services, programs,
28 and infrastructure are Roseville taxpayers. To that end, city staff always look for efficiencies or

29 other ways to provide our services at a lower cost without leading to a decrease in the level of
30 service.

31

32 Managing the increasing demands on city services in a responsible and sustainable manner
33 while continuing to be attuned to the needs of our residents and businesses has been a hallmark
34 of recent budgets. The proposed 2020 budget continues this effort.

35

36 In the last nine years, the City of Roseville has invested in stabilizing our funding for capital
37 needs. We now have sufficient resources in place for the next 20 years for most of our
38 infrastructure and equipment funds. This has been accomplished by investing expiring tax levy
39 that supported past debt issuances for future capital needs. We have also adjusted utility fees
40 and added new tax levy to ensure adequate funding for our capital needs now and into the
41 future. From that additional investment, the city has a sustainable funding model in place for
42 our capital needs moving forward. This budget continues to focus on positioning the city well
43 for the future.

44

45 Earlier this year, the city’s department heads identified organizational priorities for the 2020
46 Budget. This information was shared with the City Council on February 25, 2019. The final
47 priorities identified were:

Staff Organizational Priorities
February 7, 2019

Impacts on Service Delivery from Community & Organizational growth



- Human Capital
- Infrastructure
- Financial Resources
- Public Safety

Prioritize Human Capital




- Staff advancement opportunities
- Compensation study/benefits
- Staffing needs
- Create & maintain a quality and diverse workforce
- Employee training & development
- Technology support

Invest in Infrastructure



- Facility Needs
- Sidewalks/trails
- Invest in public infrastructure/improvements
- Technology investment
- Natural Resources management - EAB

Financial Sustainability




- Continue to position city well for long-term financial stability

Community Revitalization



- Rice/Larpentuer Initiative

Equity



- Racial Equity Plan with deliverables
- Continue outreach to underrepresented populations

48

49

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52 The proposed 2020 budget addresses each of these priorities listed above.

53

54 **Impacts on Service Delivery from Community and Organizational Growth** The
55 city not only serves the residents that call Roseville home, but also must respond to the health,
56 life, and safety issues of all those who visit Roseville. The proposed 2020 budget adds public
57 safety human capital in the form of additional police officers and firefighters, continues
58 investment in Roseville's infrastructure, and includes additional non-property tax levy revenue
59 sources to fund services and programs.

60

61 **Prioritize Human Capital** Human capital is the largest and most valuable asset of the city.
62 Our employees bring the knowledge, skills, ideas, and creativity that help the City Council
63 achieve its goals. The proposed budget provides for staff advancement opportunities through
64 position adjustments and a cost of living adjustment for all employees to keep Roseville's
65 wages competitive with other local governments. The proposed budget provides additional
66 staffing in the Police and Fire Departments to assist their efforts. The proposed budget also
67 continues funding for employee training and development and technology support that helps
68 the organization maintain a quality and skilled workforce.

69

70 **Invest in Infrastructure** The proposed 2020 budget continues investment in Roseville's
71 facilities, public infrastructure, technology, and natural resources, including continued funding
72 to combat Emerald Ash Borer.

73

74 **Financial Sustainability** The proposed 2020 budget continues to keep the city on the path
75 of financial sustainability through the elimination of deficit spending and using new levy funds
76 that are available due to expiring debt to fund capital and operational needs without raising the
77 tax burden to taxpayers. The proposed 2020 budget also maintains sufficient funding levels for
78 Roseville's capital needs to ensure sustainability for these items over the next 20 years.

79

80 **Community Revitalization** The proposed 2020 Economic Development Authority budget
81 continues funding for the Rice/Larpentour Gateway Alliance and funding for staff and
82 programming for the revitalization and redevelopment of Roseville.

83

84 **Equity** The proposed 2020 budget continues funding for work by staff on equity issues,
85 including work on the city's Racial Equity Plan and engagement with under-represented
86 populations. A shared equity coordinator position with Shoreview and New Brighton was
87 preliminarily considered for inclusion in the 2020 budget but was not ultimately included due
88 to the need for more work on job duties and responsibilities of the position and how the
89 position's time would be allocated between the cities. This position may be looked at in future
90 budget years.

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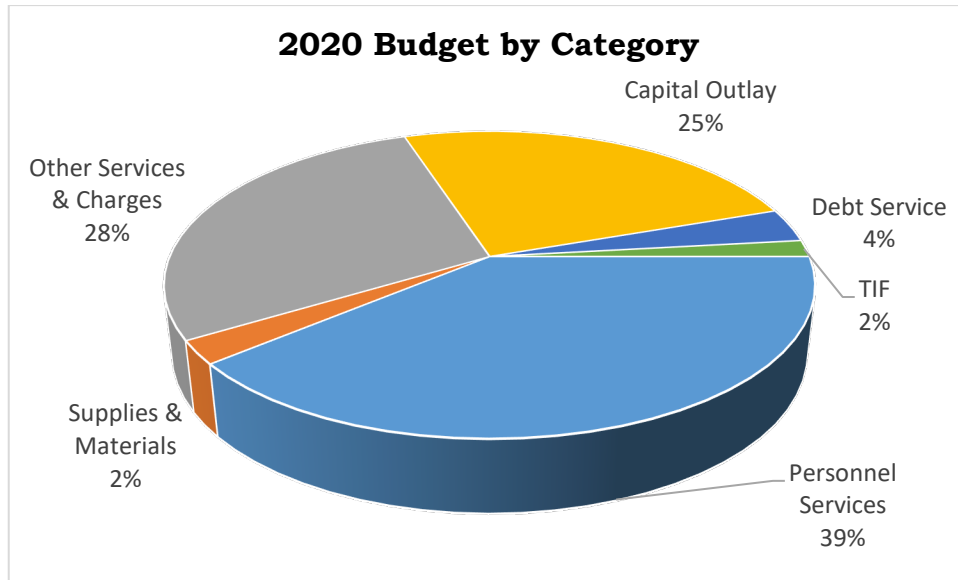
92 The following pages discuss the proposed 2020 budget and its financial impact. They also
93 provide details of my budget priorities and recommendations for new spending.

94

95 The proposed 2020 budget represents a 12.8% increase from 2019. This increase is mostly due
 96 to additional capital spending (primarily \$5 million for the OVAL). Inflationary costs for staff,
 97 supplies, and services also contribute to the increase.

98
 99 Personnel Services comprise the largest amount of the budget followed by Other Services and
 100 Charges and Capital Outlay

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103

104 Traditionally, the city budget is divided into two categories; Property Tax-Supported and Fee-
 105 Supported. It is important to note that there is fee revenue for items in the Property Tax
 106 Supported portion of the budget. However, the single-largest funding source does come from
 107 property taxes. Below is table showing the breakdown between property tax levy and fee
 108 revenues for the 2020 budget.

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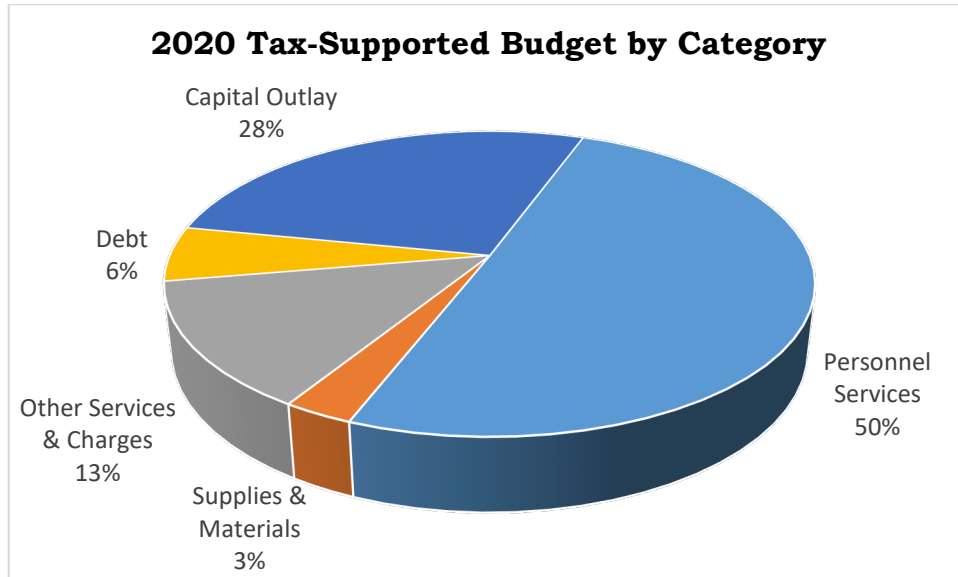
Function	Budget Funding Sources			Total Sources
	Program Revenue	Property Taxes	+/- Other Sources	
Police	\$ 1,222,089	\$ 6,978,897	\$ 569,640	\$ 8,770,625
Fire	484,022	3,369,227	483,811	4,337,060
Parks & Recreation	2,484,862	5,358,015	299,913	8,142,790
Public Works	2,278,717	3,860,574	(200,271)	5,939,020
Administrative Services	581,587	2,245,938	(49,290)	2,778,235
Information Technology	3,092,245	150,000	(194,995)	3,047,250
General Facilities	-	776,000	4,697,400	5,473,400
Water, Sewer, Storm	14,974,995	-	1,716,875	16,691,870
Other	7,455,285	-	-	7,455,285
Total	\$ 32,573,802	\$ 22,738,650	\$ 7,323,084	\$ 62,635,535

* Other Function Sources include: license & permit fees, revenues from regional collaborations, interest earnings, and others. Negative balances in Other Sources category depicts funds set aside for future capital replacements.

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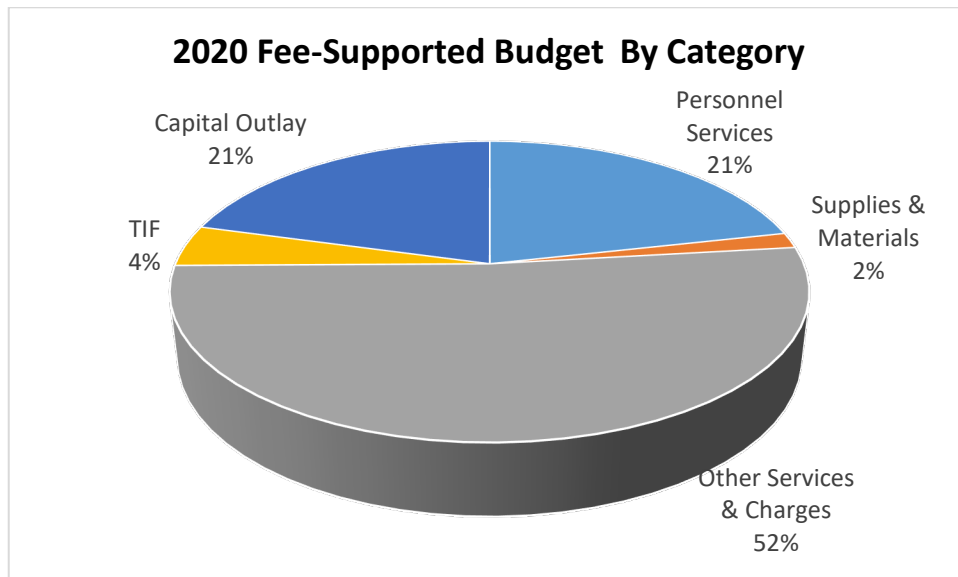
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The Property Tax-Supported budget is projected to grow by \$6.9 million in 2020 due to the increased capital needs for the OVAL and inflationary costs for staff resources. Half of the costs of the 2020 Property Tax-Supported budget is for Personnel Services followed by 28% used for Capital Outlays.



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The Fee-Supported part of the proposed 2020 budget grew by a little less than 1%. The majority of costs for this budget are for Other Services and Charges, of which the bulk of are payments to Metropolitan Council and St. Paul Regional Water for sewer and water charges.



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Similar to previous budgets, the majority of funds are used for operational needs as depicted below.

Function	Budget Funding Uses			Total Uses
	Operations	Capital	Princ & Int on Debt	
Police	\$ 8,364,925	\$ 405,700	\$ -	\$ 8,770,625
Fire	2,963,560	705,500	668,000	4,337,060
Parks & Recreation	5,110,790	1,490,000	1,542,000	8,142,790
Public Works	3,105,520	2,833,500	-	5,939,020
Administrative Services	2,648,835	129,400	-	2,778,235
Information Technology	2,780,990	266,260	-	3,047,250
General Facilities	-	5,473,400	-	5,473,400
Water, Sewer, Storm	12,635,870	4,056,000	-	16,691,870
Other	7,297,085	158,200	-	7,455,285
Total	\$ 44,907,575	\$ 15,517,960	\$ 2,210,000	\$ 62,635,535

** Other Funding Uses Include: license center, planning & inspections, and others

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City Manager 2020 Budget Strategies

My approach of the 2020 budget is centered around three main strategies based on the staff organizational priorities. These strategies are as follows:

- 1) Adjusting budget funding sources
- 2) Investment in public safety
- 3) Investment in city workforce

As a result of these priorities, I am proposing a total net property tax levy increase of \$1,187,000 for a 5.5% levy increase over 2019. For a median-valued Roseville home (\$272,000), this represents an 8.4% cost increase over last year or an additional \$80.04 annually.

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The next two pages are a summary of the proposed 2020 City Manager Budget followed by detailed information about the specifics of my identified funding strategies.

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Summary of City Manager Proposed 2020 City of Roseville Budget

Proposed 2020 Budget Amount		
Property Tax-Supported		\$37,922,050
Fee-Supported		<u>\$24,713,485</u>
	Total	\$62,635,535
Proposed 2020 Budget by Category		
Personnel Services		\$24,411,850
Supplies and Materials		\$ 1,535,720
Other Services and Charges		\$17,855,505
Capital Outlay		\$15,521,460
Debt Service		\$ 2,210,000
TIF		<u>\$ 1,101,000</u>
	Total	\$62,635,535
Proposed 2020 Tax Levy Summary		
Operations		\$16,738,650
Capital		\$ 3,745,000
Debt		<u>\$ 2,210,000</u>
	Total	\$22,738,650
Summary of Tax Levy Changes in 2020 Budget		
Inflationary Costs for Staff, Supplies and Services		\$ 607,475
Elimination of Deficit Spending		\$ 340,805
New Staffing (Levy Supported)		<u>\$ 588,310</u>
	New Levy Impact Sub-Total	\$1,536,310
Less New Funding Sources		
	New General Fund Revenues	\$ (13,860)
	Nuisance Code Funding from Community Dev. Fund	\$ (135,450)
	Reallocation of Expiring Debt Levy	<u>\$ (200,000)</u>
	New Funding Sources Sub-Total	\$ (349,310)
	Levy Dollar Impact Total	\$1,187,000
	Proposed Levy Increase %	5.5%
	Monthly Cost Impact on Median-Value Home	\$6.67
	Annual Cost Impact on Median-Value Home	\$80.04
	Proposed % Increase of Cost for Median-Value Home	8.4%

City of Roseville	
Summary of Tax Levy Changes	
For 2020	
	2020
	City Manager
	Recommended
<u>Tax Levy Impact Item</u>	<u>Budget</u>
Existing & General Impacts	
COLA @ 3.0%	\$ 340,917
P&F PERA 0.75% Increase	44,552
Wage Steps (Net of staffing changes)	97,666
Change in Overtime & Temp/Seasonals	26,190
Retirement (FICA, Medicare, PERA)	122,270
Health Insurance @ 5.0% Increase	66,470
Supplies & Materials (net)	44,085
Contractual Services, Other Charges (net)	(134,675)
Eliminate Deficit Spending (General Fund)	340,805
Subtotal	948,280
New Staffing Impacts	
AD: Wage Transfer - Comm Fund to Admin	67,010
PD: 1 Officer: Diversity Program	96,880
PD: 2 Officers: Other	193,760
PD: Department Assistant Position Reclass	1,280
PD: Investigative Aide Position Reclass	2,540
FD: Department Assistant Position Reclass	4,800
FD: 3 Firefighters (net of reduced OT/Temp)	221,760
Subtotal	588,030
LESS New Funding Sources	
Less Add'l Non-Tax Rev.: General Revenue	(13,860)
Less Add'l Non-Tax Rev.: Nuisance Code	(135,450)
Less Add'l Funding from Expiring Debt Levy	(200,000)
Subtotal	(349,310)
COMBINED Net Levy Increase	\$ 1,187,000
% Levy Increase	5.5%

Adjusting Budget Funding Sources

210

211 *Using Levy Capacity from Expiring Debt Issuance* 212 *2020 Levy Impact: \$0*

213 The bond for the expansion and remodeling of the Roseville City Hall and Maintenance facility
214 is expiring in 2019. This reduces the levy impact moving forward by \$765,000 annually.
215 Given the needs in our capital and operational budgets, I propose that we use this levy capacity
216 for new spending as follows:

217

- 218 • \$375,000 annually be directed to the Park Improvement Program fund to stabilize
219 funding for future needs
- 220 • \$190,000 annually be directed to the Pavement Management Program fund to
221 stabilize funding for future needs
- 222 • \$200,000 annually be directed to the operating budget to fund on-going programs
223 and services. This shift will help offset an increase to the levy that would otherwise
224 be necessary to fund the proposed 2020 budget.

225 The use of the expiring debt levels towards capital and operational purposes will address the
226 needs for today and will lessen the need for future levy increases in the future.

227 *Reduce Use of Communications Fund to Finance Operations* 228 *2020 Levy Impact: Increase of \$67,010*

229 Currently, the Communications Fund pays for our communications staff and a portion
230 of other Administration Department staff. It also funds the purchase of
231 communication equipment that broadcasts City Council and City Commission
232 meetings as well the city's newsletter and website. All of this is funded through
233 franchise fees from cable tv providers.

234 The amount of franchise fees has been decreasing in recent years as more people unplug from
235 cable tv and there are more options to view shows and programs through the internet and
236 streaming services. As a result of these declining revenues and to ensure that we continue to
237 have non-tax levy dollars funding the City's communication staffing and operations, the City
238 Manager 2020 budget proposes that:

239

- 240 1) The portion of the salary paid from the Communications Fund (a total of \$67,010)
241 for the Assistant City Manager and Deputy Clerk position are paid from the
242 property tax levy moving forward.
- 243 2) Communication capital equipment no longer be funded from the Communications
244 Fund but becomes part of the overall Facility Fund.

245 This will allow for the Communications Fund to continue to fund Roseville's communication
246 staff and efforts in the short term. This fund will need to be stabilized in the next few years.
247 Staff will explore a variety of options, including our current arrangement with CTV, and bring
248 forward a conversation with the City Council for discussion.

249

250 ***Utilize Community Development Fund for Nuisance Code Enforcement***
251 ***2020 Levy Impact: Decrease of \$135,450***

252 In 2010, the Community Development Fund had a negative balance of \$183,000 and could no
253 longer cover the full operations of the department. As a result, the budget was reduced through
254 a staff reduction and additional cuts. Additionally, in order to continue an important city
255 priority, the funding for the staff and materials for nuisance code enforcement was shifted to
256 the property tax levy. As of 6/30/19, the Community Development Fund has a balance of
257 \$2,300,000

258

259 It should be noted that this fund derives its revenue from building and zoning permits, fees, and
260 a small amount of fines. The funds collected as part of these permits and fees are designed to
261 cover the costs of providing the administration, review and inspection services. The funds
262 should also be spent on activities related to the reasons that the fees are collected. For this
263 reason, economic development activities of the department are not funded by permit and fee
264 revenues and instead by the EDA tax levy.

265

266 The 2020 City Manager budget proposes to return the funding of nuisance code enforcement
267 back to the Community Development Fund. This will remove \$135,450 from the 2020 levy.

268

269 Ensuring that structures and property are properly maintained in a safe and healthy matter is an
270 important function of the city. Using the funds collected from building permits and fees for
271 nuisance code enforcement helps maintain the city, ensures that code-compliant repairs are
272 made and reviewed by state-certified inspectors, and ensures that federal, state, and local laws
273 are followed.

274 ***Shift Capital Funding for Cedarholm Golf Course***
275 ***2020 Levy Impact: \$0***

276 In recent years, staff and City Council have discussed the lack of identified funding for long-
277 term capital needs for the Cedarholm Golf Course. To that end, I am proposing that the capital
278 needs for Cedarholm be moved to other capital funds. Starting in 2020, Cedarholm Golf
279 Course facility-related needs will be funded through the City's General Facilities Fund and all
280 golf course equipment and vehicle needs will be funded through the Parks and Recreation
281 Vehicle and Equipment Fund. While both of these funds are levy supported, no additional levy
282 dollars are proposed to go into those funds as part of the 2020 budget resulting in no levy
283 impact with this change.

284

285

286 ***Elimination of the Use of General Fund Reserves to Balance the Budget***
287 ***2020 Levy Impact: Increase of \$340,805***

288 For the past several budget cycles, the city has relied on the use of reserves to balance the
289 budget. For the 2018 budget, the total amount of reserves used to balance the budget was
290 \$681,610. In 2018, due to the balance of the General Fund Reserve being close to the
291 minimum balance required by the City's Financial Policies, the 2019 Budget lowered the use
292 of General Fund Reserves to \$340,805 and raised the tax levy by the same amount. For the
293 2020 Budget, it is proposed to eliminate the reliance on the General Fund for the budget and
294 raise the tax levy by \$340,805 to cover this change.

295

296 ***Shift a Portion of Levy Earmarked of IT Capital Equipment to the***
297 ***Operations Budget***
298 ***2020 Levy Impact: \$0***

299 In looking at the capital needs for IT purposes, staff has found it is adequately funded over the
300 next 20 years and no longer needs the same level of levy support. Therefore, I am
301 recommending that \$50,000 of levy dollars currently being used to support capital purchases be
302 repurposed to the operations budget. This shift will help offset an increase to the levy that
303 would otherwise be necessary to fund the proposed 2020 budget.

304

305

Investment in Public Safety

306 Public safety services is a core service that taxpayers expect from local government.
307 Over the past two years, the City Council has had several conversations regarding staffing for
308 public safety. These conversations identified some trends that are occurring which requires the
309 city to explore how to best respond to these changes.

310

311 Police Department

312 Earlier this year, the Roseville Police Department presented information regarding the need for
313 additional police officers. The need for increased staffing is due to several factors that have
314 occurred over the past few years. They include:

- 315 • Increasing number of calls for service
- 316 • Decreasing case clearance rate
- 317 • Increasing complexity of calls for service
- 318 • Increasing crime rate
- 319 • Increasing training demands
- 320 • Increasing population and development

321 All of these factors, coupled with the recent focus on proactive policing and community
322 engagement, has led to the overall diminishment of police department resources.

323

324 Over the past few years, the Police Department has taken several measures to keep up with the
325 demand for its services within its existing resource framework. These efforts have included:

- 326 • Utilizing an online reporting system to allow the public to report crimes without
327 the need to talk to a police officer
- 328 • Utilizing Community Service Officers more often to perform transport to the
329 Ramsey County jail, do traffic control, and handle administrative and routine tasks.
- 330 • Disbanding East Metro SWAT and joining the Ramsey County SWAT thus
331 shrinking the Police Department's SWAT staffing commitment and the need for
332 capital resources
- 333 • Utilizing grants wherever possible to fund positions and initiatives
- 334 • Utilizing restricted forfeiture funds for special initiatives, training, and equipment
- 335 • Relying on the Roseville Police Foundation to fund special initiatives, such as the
336 human trafficking detail

337 While these efforts have helped stretch the resource dollars to continue providing services, it is
338 clear that additional resources need to be provided to effectively serve the community.

339 The Police Department has requested three police officers (two patrol and one Investigator) in
340 its 2020 budget. Chief Mathwig has also indicated that he we will be requesting an additional 3
341 police officers in the 2021 budget. The two new patrol officers will be assigned on power
342 shifts from 11 a.m. to 11 p.m. in order to provide additional resources during the department's
343 busiest patrol period.

344

345 It was originally thought that the investigator position would assist the overall Investigations
 346 Division to improve its case clearance rate and contact with victims of crime. Since the original
 347 budget request was submitted, I, along with Chief Mathwig have been in discussion with the
 348 Ramsey County Attorney to explore the possibility of Ramsey County funding one Roseville
 349 police investigator focusing on criminal sex crimes. This funding would be for one year. If the
 350 funding is secured, the position will be funded by Ramsey County funds in 2020 and would
 351 then need to be funded by the city in future years. This additional investigator will strengthen
 352 the city's efforts in criminal sex cases and help the overall load of cases for the Investigations
 353 Division.

354

355 In 2020, the costs for the three officers will be \$290,640.

356

357 Finally, the Police Department has requested continued funding for the Commitment to
 358 Diversity staffing program which the City Council approved earlier in 2019. The Commitment
 359 to Diversity program allows the Police Department to add up to two additional police officer
 360 positions above the normal complement (currently at 48 officers) when there is an existing
 361 Roseville CSO, police cadet, or police reserve who is a minority in law enforcement and
 362 licensed to become a police officer when the Roseville Police Department does not have any
 363 opening.

364

365 Staff originally anticipated that the Commitment to Diversity program would need to be used
 366 in 2019 to retain one of Roseville's CSOs. However, due to unplanned vacancies, it does not
 367 appear that the department will need to utilize the program at this time.

368

369 The Police Department has asked for funding for two Commitment to Diversity police officers
 370 in the 2020 budget at an overall costs of \$193,760.

371

372 The Police Department's budget request includes funding for Roseville's share of cost for the
 373 partnership with NYFS to provide mental health outreach activities in conjunction with the
 374 Roseville Police Department. The budget also includes funding for additional overtime for
 375 human trafficking details that was previously funded by the Roseville Police Foundation.

376

377 The Police Department's overall request related for new spending related to staffing in the
 378 2020 budget is as follows:

379

380	New Police Officers (3)	\$290,640
381	Funding for Commitment to Diversity Police Officers (2)	<u>\$193,760</u>
382	Total	\$484,400

383

384 ***City Manager Recommendation – Police Department Staffing***
 385 ***2020 Levy Impact: Increase of \$290,640***

386 I have included the two police officers in the 2020 City Budget and am proposing to fund those
 387 positions through the property tax levy. I am also proposing to add an additional Investigator

388 position focused on criminal sexual crimes assuming the grant agreement with Ramsey County
 389 is approved by the City Council and Ramsey County Board.

390

391 Due to the limited resources available in the 2020 budget cycle and the uncertainty on whether
 392 there will be a need to fill the two Commitment to Diversity position, I have only included one
 393 Commitment to Diversity Police Officer to be funded as part of the 2020 budget.

394

395 I have included funding for the NYFS partnership and the human trafficking details in the
 396 proposed 2020 budget.

397

398 Total new levy costs for the Police Department staffing requests included in City Manager's
 399 proposed 2020 budget:

400

401

402 New Police Officers (2)* \$193,760

403 Funding for Commitment to Diversity Police Officers (1) \$ 96,880

404 Total \$290,640

405

406 *An additional police investigator position will be included in the 2020 budget if funding from
 407 Ramsey County is received. There will be no levy impact for this position in 2020.

408

409 Fire Department

410 Beginning in 2015, the Roseville Fire Department began the transition to a full-time firefighter
 411 staffing model. To date, there are now 15 full-time firefighters (in addition to the Fire Chief and
 412 Assistant Fire Chief). In 2018, the City Council received a presentation from the Fire
 413 Department regarding future staffing needs. As outlined, the Fire Department determined that
 414 an additional nine firefighters were needed to properly staff for current Fire Department needs.
 415 As a result of the additional nine firefighters, each of the 24-hour shifts would have eight
 416 firefighters on-duty compared to just five currently.

417

418 As indicated during the Fire Department's presentation, the additional staffing is needed due to:

419

- 420 • Increased development during the past several years, especially among facilities
 421 that require a heavy-resourced response by the Fire Department, such as senior
 multi-family housing and assisted living units
- 422 • Shrinking base of part-time firefighters, resulting in an inconsistent ability and
 423 delay in arriving for call-back assistance for critical incidents and coverage for
 424 additional emergencies
- 425 • Increases in number of calls that the Fire Department is responding to that are
 426 stretching the ability of the Fire Department to respond to multiple emergencies at
 427 the same time in a consistent manner.
- 428 • The need to stay compliant with the National Fire Protection Association
 429 recommendations regarding the number of firefighters on the fire ground to keep
 430 the public and firefighters safe.

431 In addition, the Fire Department is on record pace in responding to emergencies in 2019. As
 432 call volumes are anticipated to continue to go up, it is important to note the Roseville Fire
 433 Department is one of the busiest departments in the metro and the busiest when measuring calls
 434 per each on-duty firefighter. Additional staff will help firefighters avoid fatigue, burn-out, and
 435 potential injury by reducing the number of calls per firefighter.

436

437 Since adding nine new firefighters will be expensive and most of the shift of costs from part-
 438 time to full-time firefighters have already been accrued, the Fire Department has looked at
 439 ways to offset the costs of adding full-time firefighters. These items include:

- 440 • Setting fees in the appropriate amount to recapture the Fire Department’s costs to
 441 provide the service.
- 442 • Proposing to set a new fee requiring reimbursing the Fire Department for
 443 responses to vehicle accidents. (Starting in 2020)
- 444 • Planning to apply for grant dollars to assist in initially paying for new firefighters.
 445 (For 2021 budget)

446 Given the identified needs, the Fire Department is proposing to add three full-time firefighters
 447 in the 2020 budget. The Fire Department anticipates asking for three additional full-time
 448 firefighters in 2021 and 2022.

449

450 With the addition of the new three full-time firefighters, Chief O’Neill plans to put all of them
 451 on one shift. As a result, one shift will have eight firefighters, and the two other shifts will have
 452 five firefighters. Having eight firefighters on one shift will allow the department to
 453 demonstrate the value of having eight firefighters per shift.

454

455 The Fire Department has also requested the creation of Lieutenant positions that would be
 456 added to the organizational structure. This will allow for an additional supervisors to the shift
 457 crew that can supervise when the Battalion Chief overseeing that shift is absent. Having a
 458 Lieutenant position will also allow for a more graduated leadership progression for firefighters.
 459 Moving from a firefighter to a Battalion Chief in the current system is a big jump in
 460 responsibility and required knowledge and skills. This request does not add new personnel to
 461 the Fire Department. The Lieutenant positions would be filled by promotions of existing
 462 firefighters.

463

464 The Fire Department’s overall request related for new spending related to staffing in the 2020
 465 budget is as follows:

466

467	New Full-Time Firefighters (3)	\$221,760*
468	Funding Fire Department Lieutenant positions (3)	\$ 34,430
469	Total	\$256,190

470 **Net costs of position once part-time firefighter wages and overtime wages are factored out.*

471

472 **City Manager Recommendation –Fire Department Staffing**
 473 **2020 Levy Impact: Increase of \$221,760**

474 I am proposing three new full-time firefighters to the 2020 budget based on the need to
475 properly staff the city for Fire Department emergency responses.

476

477 I have not included the three Lieutenant positions in the 2020 budget. While I agree with the
478 rationale behind the need for Lieutenants, especially for leadership development, given the tight
479 resources in this budget cycle I have chosen not to fund it this year. In addition, the Lieutenant
480 position would be better included in the organization once there are additional firefighters on
481 shift. Creating Lieutenants is something I will revisit as part of the 2021 budget.

482

483 Total new levy costs for the Fire Department's staffing requests included in City Manager's
484 2020 budget:

485

486 New Full-Time Firefighters (3)		<u>\$221,760</u>
487	Total	\$221,760

488

489

Investment in City Workforce

490 City of Roseville employees administer and provide the programs and services to the residents
491 and businesses of Roseville. Having a well-educated and professional staff is critical in
492 ensuring that Roseville's programs and services are provided in an efficient, courteous, and
493 professional manner.

494 In order to attract and maintain an excellent workforce, Roseville has always strived to provide
495 a competitive wage and benefit package. It is important to track how the City of Roseville
496 compares to other similar municipal organizations. The most recent compensation analysis
497 completed by the city occurred in 2013. At that time, modifications in wages were made to all
498 positions with certain positions receiving additional adjustments due to the misalignment of
499 that position's compensation compared to peers in other communities. While a compensation
500 study will eventually need to be done at some point in the next few years, I am not
501 recommending it for the 2020 budget.

502 Regardless of a compensation study, the organization needs to ensure that employees are
503 properly compensated for the duties they perform in their jobs. This is done by having a
504 specific job description detailing the duties and responsibilities for each position. Over time,
505 duties evolve with the position to embrace new methods and technologies. In addition, new
506 duties are often added to the employees work. As a result, the duties of the position can
507 become misaligned from the actual job description. Short of a full compensation study, staff
508 looks at individual position job description on an as-needed basis to ensure the job duties match
509 the job description. Often times, due to added duties and responsibilities, a position needs to
510 move to a different step on the city's wage plan.

511 **Position Adjustments**

512 This year, four positions were determined to be misaligned with Roseville's compensation
513 plan.

- 514 • Civil Engineer
- 515 • Police Department Assistant
- 516 • Police Investigative Aide
- 517 • Fire Department Assistant

518 ***City Manager Recommendation –Position Adjustment*** 519 ***2020 Levy Impact: Increase of \$221,760***

520 I have included the four position adjustments in the 2020 budget. The salary and benefit costs
521 for each adjustment are as follows:

522		
523	Civil Engineer to Assistant City Engineer	\$4,000*
524	Police Department Assistant to Police Department Support Specialist	\$1,280
525	Police Investigative Aide to Investigative Analyst	\$2,540
526	Fire Department Assistant to Administrative Coordinator	<u>\$4,800</u>

527 Total Levy Impact \$8,620
528 *Civil Engineer position is funded through Engineering Services Fund and adjustment will not
529 impact the levy.

530

531 **IT Reorganization**

532 As the City Council is aware, IT responsibilities for the organization are contained in the
533 Finance Department. Under the unique partnership of Metro-INET, the City of Roseville
534 employees 20 staff to provide IT services to 46 cities and governmental agencies. As a result
535 of this partnership, Roseville has substantially reduced its IT costs while receiving a very high
536 level of IT support and services.

537

538 In 2015, the IT Division completed a strategic plan as part of the Finance Department's
539 strategic planning efforts. They are currently in the process of updating their strategic plan.
540 One of the priorities identified in the 2015 strategic plan was exploring separating the IT
541 Division from the Finance Department to make it as its own city department.

542

543 I did not bring this idea forward at that time due to the need to focus on some other priorities
544 and the need to have a broader conversation about how IT functions and Metro-INET fits into
545 Roseville's organizational structure.

546

547 I believe it is time to look at how the IT Division and Metro-INET fits in the city's
548 organizational structure. Metro-INET has been in existence for 20 years and is due for a
549 review to explore what is the best model for its operation and its governance moving forward.
550 In addition, IT Manager Terre Heiser, has indicated that he is eligible to retire at any time and is
551 exploring his near-term options. At this point there is no concrete succession plan for the IT
552 Division.

553

554 During the past year, IT Division staff have been working with the members of Metro-INET
555 regarding the need for additional staffing in 2020. The positions preliminary identified are:

- 556 • Security Specialist
- 557 • Data Operations Supervisor
- 558 • Computer Support Specialist

559 The total cost for these positions are \$322,490. The members of Metro-INET have indicated
560 support for this added investment, and based on the cost-allocation formula, there would be no
561 additional impact for Roseville. Since the initial discussions of adding staff to Metro-INET, I,
562 along with Finance Director Chris Miller and IT Manager Terre Heiser had discussed the more
563 pressing need of succession planning for the IT operations.

564

565 **City Manager Recommendation –Metro-INET Staffing/Reorganization** 566 **2020 Levy Impact: \$0**

567

568 Since there will need to be considerable additional conversation about the best approach to
569 reorganize the city's IT functions, I am recommending that \$322,490 (from Metro-INET
570 members and not City of Roseville funds) be included in the 2020 budget. These funds would

571 not be tied to the three staff positions mentioned above. Instead they would be used for a yet-
572 to-be developed reorganization plan agreed upon by Roseville and members of Metro-INET.
573 Including this amount in the budget will allow the implementation of the reorganization plan in
574 2020. I will plan on having additional conversations with staff, members of Metro-INET, and
575 the Roseville City Council throughout the remainder of the year and into 2020 on this subject
576 to determine the best path forward.

577

578

579

580

City of Roseville
City Manager Recommended
2020 City Budget



For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2020 budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 23
- Answer any questions you may have regarding the recommended 2020 City Budget

Factors Influencing the 2020 City Manager Recommended Budget Attachment B

Increase in expenditures for existing personnel and services due to inflationary and contractually-obligated factors.

Elimination of the use of the General Reserve Fund to balance the budget.

Discussion on the need for additional public safety personnel.

Balances of the Communications Fund, the Cedarholm Golf Course Fund, and the Community Development Fund.

Expiring debt levy in the amount \$765,000

Staff 2020 Organizational Priorities

Staff Organizational Priorities February 7, 2019

Impacts on Service Delivery from Community & Organizational growth



- Human Capital
- Infrastructure
- Financial Resources
- Public Safety

Prioritize Human Capital



- Staff advancement opportunities
- Compensation study/benefits
- Staffing needs
- Create & maintain a quality and diverse workforce
- Employee training & development
- Technology support

Invest in Infrastructure



- Facility Needs
- Sidewalks/trails
- Invest in public infrastructure/improvements
- Technology investment
- Natural Resources management - EAB

Financial Sustainability



- Continue to position city well for long-term financial stability

Community Revitalization



- Rice/Larperntuer Initiative

Equity



- Racial Equity Plan with deliverables
- Continue outreach to underrepresented populations

2020 City Manager Recommended Budget Strategies

Based on the factors previously mentioned, the City Manager focused on three budget strategies as part of the 2020 budget.

- Adjusting Budget Funding Sources
- Investment in Public Safety
- Investment in City Workforce

2020 City Manager Recommended Budget

Proposed 2020 City Budget: \$62,635,535 or
12.8% increase

Proposed 2020 City Tax Levy
\$22,738,650

Proposed 2020 City Tax Levy Increase
\$1,187,000 or 5.5% increase

Proposed 2020 City Budget Impact on
Median Valued Home (\$272,000)

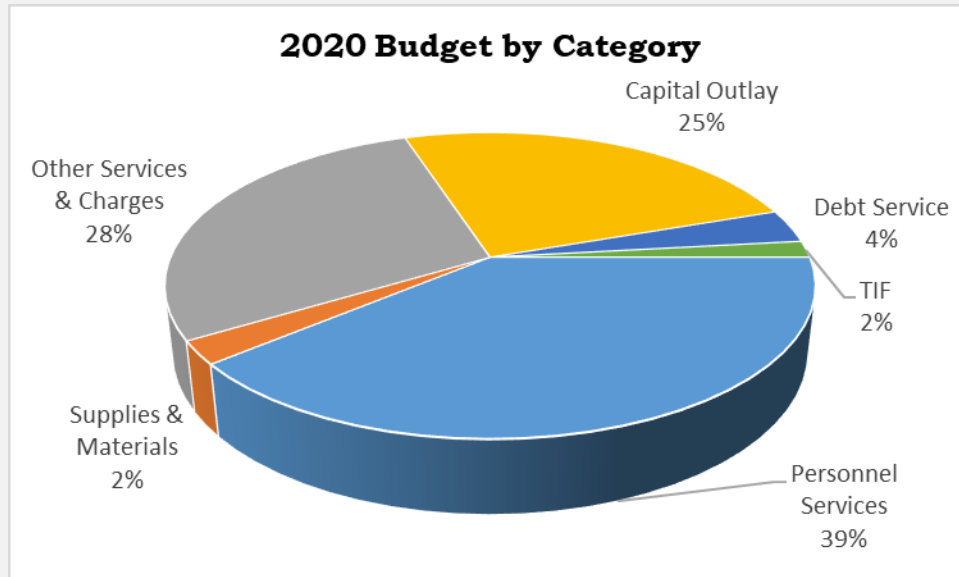
\$80.04 annual increase from 2019 levy amount
\$6.67 per month impact

8.4% cost increase for the median valued
single-family home in Roseville

2020 City Manager Recommended Budget

Total Budget Allocation

2020 Budget Allocation



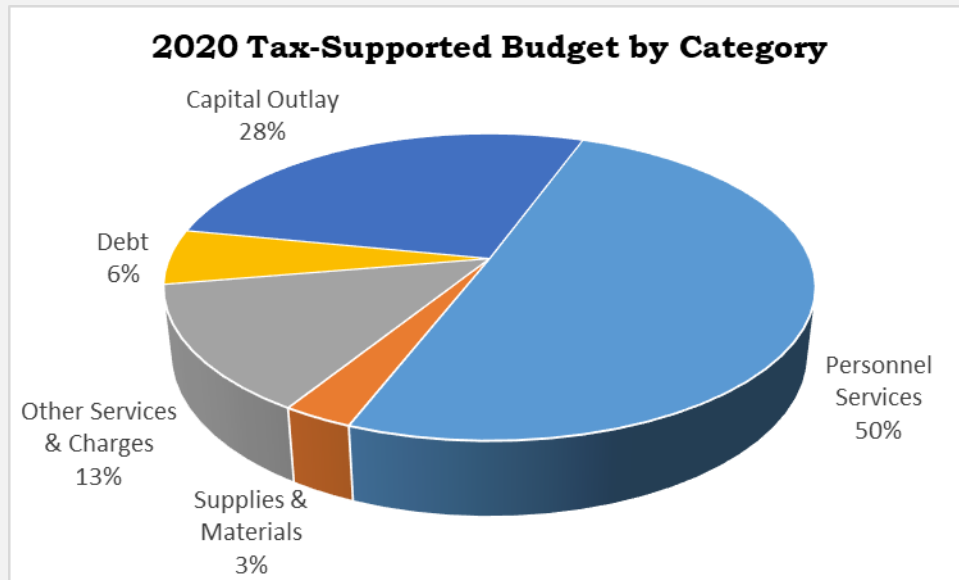
Total Budget : \$62,635,535

- Overall Increase of \$7,128,395 or 12.8%
- Fee Supported Budget: \$24,713,485
- Property Tax Supported: \$37,922,050

2020 Proposed Budget by Funding Source		\$ Increase	% Increase	
	2019	2020	(Decrease)	(Decrease)
Property Tax-Supported	\$ 31,010,720	\$ 37,922,050	\$ 6,911,330	22.3%
Fee-Supported	24,496,420	24,713,485	217,065	0.9%
Total	\$ 55,507,140	\$ 62,635,535	\$ 7,128,395	12.8%

*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2020 Budget Allocation



*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

Fee-Supported Budget : \$24,713,485

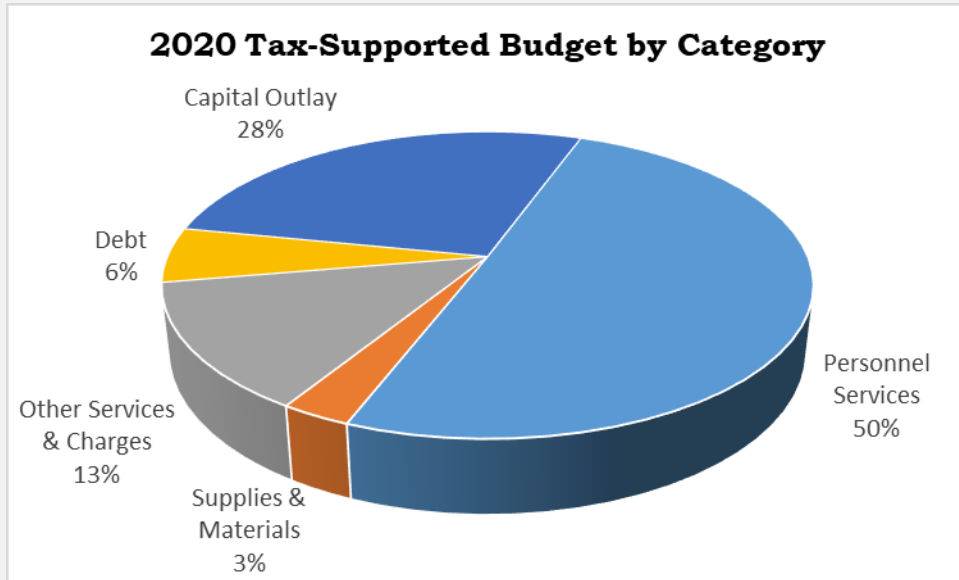
- Increase of \$217,065 or 0.9% increase
- Increase due to slightly higher personnel and contractual services costs

2020 Fee-Supported Budget by Category			\$ Increase	% Increase
	<u>2019</u>	<u>2020</u>	<u>(Decrease)</u>	<u>(Decrease)</u>
Personnel Services	\$ 5,131,170	\$ 5,315,290	\$ 184,120	3.6%
Supplies & Materials	409,900	409,590	(310)	-0.1%
Other Services & Charges	12,576,050	12,765,405	189,355	1.5%
TIF	1,101,000	1,101,000	-	0.0%
Capital Outlay	5,278,300	5,122,200	(156,100)	-3.0%
	\$ 24,496,420	\$ 24,713,485	\$ 217,065	0.9%

2020 City Manager Recommended Budget

Property Tax Supported Budget Allocation

2020 Budget Allocation



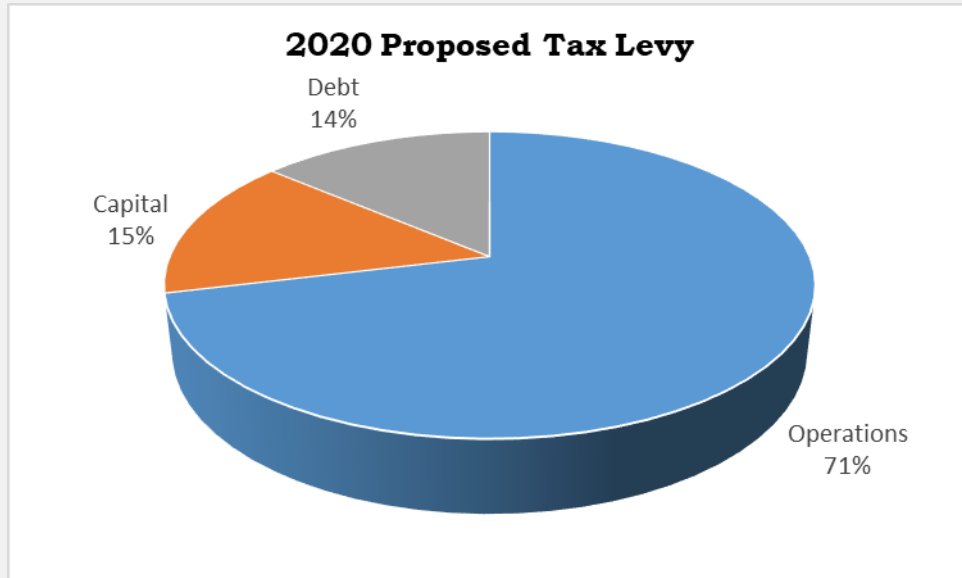
*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

Property Tax Supported Budget: \$37,922,050

- Budget increase of \$6,911,330 or 22.3%
- Majority of increase due to an increase in capital projects including for the OVAL (\$5 million)
- Additional personnel services costs also contribute to the increase

2020 Tax-Supported Budget by Category		\$ Increase	% Increase	
	<u>2019</u>	<u>2020</u>	<u>(Decrease)</u>	<u>(Decrease)</u>
Personnel Services	\$ 17,391,095	\$ 19,096,560	\$ 1,705,465	9.8%
Supplies & Materials	1,082,045	1,126,130	44,085	4.1%
Other Services & Charges	5,224,775	5,090,100	(134,675)	-2.6%
Debt	2,975,000	2,210,000	(765,000)	-25.7%
Capital Outlay	4,337,805	10,399,260	6,061,455	139.7%
	\$ 31,010,720	\$ 37,922,050	\$ 6,911,330	22.3%

2020 Budget Allocation



Total Proposed Levy: \$22,738,650

- Increase of \$1,187,000 or 5.5% increase over 2019 levy
- The bond for the City Hall and Maintenance Facility expires at the end of 2019. As a result, \$765,000 of levy will no longer need to be allocated toward this debt starting in 2020
- The 2020 Budget programs this additional levy capacity into the Park Improvement Fund, the Pavement Management Program, and into the Operations Budget

2020 Proposed Tax Levy			\$ Increase	% Increase
	<u>2019</u>	<u>2020</u>	<u>(Decrease)</u>	<u>(Decrease)</u>
Operations	\$ 15,346,650	\$ 16,783,650	\$ 1,437,000	9.4%
Capital	3,230,000	3,745,000	515,000	15.9%
Debt	2,975,000	2,210,000	(765,000)	-25.7%
Total	\$ 21,551,650	\$ 22,738,650	\$ 1,187,000	5.51%

Adjusting Budget Funding Sources

Using Levy Capacity from Expiring Debt Levy	\$0 Levy Impact
Decrease Use of Communications Fund to Finance Operations	+\$67,010 to levy
Utilize Community Development Fund for Nuisance Code Enforcement	-\$135,450 from levy
Shift Capital Funding for Cedarholm Golf Course	\$0 levy impact
Eliminate the Use of General Fund Reserves to Balance the Budget	+\$340,805 to levy
Shift a Portion of Levy Earmarked for IT Capital Equipment to Operations Budget	\$0 Levy Impact

Investment in Public Safety

Police Department

2 patrol officers		\$193,760
1 Commitment to Diversity patrol officer		<u>\$96,880</u>
	New Levy Dollars	\$290,640

1 Investigator-Sex Crimes (Ramsey County Grant Funded)		\$89,000
	New Levy Dollars	\$0

Fire Department

Three Firefighters	New Levy Dollars	\$221,760
--------------------	------------------	-----------

Investment in City Workforce

Position Adjustments

Police Department Assistant to Police Department Support Specialist	\$1,280
Police Investigative Aide to Investigative Analyst	\$2,540
Fire Department Assistant to Administrative Coordinator	<u>\$4,800</u>
Total Levy Impact	\$8,620
 Civil Engineer to Assistant City Engineer	 Engineering Services Fund \$4,000

2020 City Manager Recommended Budget

Tax Levy Increase

Existing Programs and Services

- \$607,475 levy increase needed to maintain the City's existing programs and services.
- These cost increases are due to several factors including:
 - Inflationary cost increases for supplies and services,
 - Planned employee wage step increases,
 - Employee cost of living adjustment of 3% for non-union and union employees
 - Increased costs for health insurance
 - Police and Fire PERA Mandated Increases
 - Reclassification for four employee positions

Elimination of Use of General Fund Reserves to Balance Budget

- \$340,805 of new levy dollars is proposed to eliminate the reliance on using the General Fund reserves to balance the budget.

2020 City Manager Recommended Budget

Tax Levy Increase

Tax Levy Impacts in 2020 Budget

New Staffing/Reclassifications (including wage transfer from Comm. Fund)	\$588,030
Existing Programs and Services Inflationary and Other Cost Increases	\$607,475
Eliminate Deficit Spending (General Fund)	<u>\$340,805</u>
Total	\$1,536,310

Less Additional Non-Tax Revenue: Additional General Revenue	(\$13,860)
Less Additional Non-Tax Revenue: Com. Dev. Fund for Nuisance Code Enforcement	(\$135,450)
Less Additional Funding from Expiring Debt Levy	<u>(\$200,000)</u>
Total	(\$349,310)

Total Tax Levy Change in Proposed 2020 Budget: \$1,187,000

2020 City Manager Recommended Budget

Tax Levy Impact on Homeowners

- The City of Roseville overall market value is projected to increase by 4.4%.
- Since the median single-family home value increase (6.7%) in Roseville is higher than the overall tax capacity growth, a greater portion of the tax burden has shifted to single-family properties
- The 2020 City Manager Recommended Budget will have a tax levy of \$22,738,650 and a levy increase of 5.5%
- The overall tax capacity increase for Roseville will result in the owner of the median valued single-family home (\$272,000) paying a total of **\$80.04 per year more** in 2020 for city (non-EDA) taxes compared to 2018
- With the recommended City and EDA levy and projected utility rate increases, the budget impact for the median valued home is expected to be \$9.65 per month or \$115.80 annually

Budget Impact on Median-Valued Home (monthly)				
	2019	2020	\$ Chg.	% Chg.
Property Tax Levy: City	\$ 79.14	\$ 85.81	\$ 6.67	8.4%
Property Tax Levy: EDA*	\$ 1.92	1.92	\$ (0.00)	-0.1%
Utility Rates**	\$ 57.62	\$ 60.60	\$ 2.98	5.2%
Total	\$ 138.47	\$ 148.33	\$ 9.65	7.0%
* Based on a proposed \$463,400 EDA levy				
**Based on a proposed 5.2% rate increase				

2019 City Manager Recommended Budget

City Budget Next Steps

- September 16- Joint Meeting with Finance Commission to received budget recommendations
- September 23 -Review Preliminary 2020 Fee Schedule
-Adopt Preliminary City and EDA Tax Levy and Budget
- November 4– Review and adopt 2020Utility Rates
- November 25 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 2 – Adopt Final City and EDA Tax Levy and Budget

2020 City Manager Recommended Budget

City Budget Summary

- 2020 City Manager Recommended Budget
 - \$62,635,535 (12.8% increase)
- Total Proposed City Levy: \$22,738,650 (5.5% increase)
- Budget Priorities
 - Adjust Budget Funding Sources
 - Invest in Public Safety
 - Invest in City Workforce
- Increase in Levy due inflationary costs for employees, supplies, and equipment for existing programs and services, the inclusion of additional levy dollars to eliminate the use of General Fund Reserves to balance the budget, and the addition of new public safety positions
- Owner of the median valued single-family home will paying a total of an **additional \$6.67 per month or \$80.04 per year more** in 2020 for city (non-EDA) taxes compared to 2019
- **The cost impact for the median valued home** is expected to be **\$9.65 per month or \$115.80 annually** with the recommended City and EDA levy and projected utility rate increases

Q

&

A

Questions?

City of Roseville
Budget Summary by Function

	2017	2018	2019	2020	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
City Council	\$ 230,376	\$ 227,159	\$ 236,955	\$ 240,300	\$ 3,345	1.4%
Human Rights Commission	-	2,888	-	-	-	0.0%
Ethics Commission	340	410	1,500	1,000	(500)	-33.3%
Administration	677,744	787,576	821,530	951,740	130,210	15.8%
Elections	71,976	84,448	75,150	75,410	260	0.3%
Legal	357,836	362,071	369,935	381,005	11,070	3.0%
Nuisance Code Enforcement	99,890	118,553	129,940	135,450	5,510	4.2%
Finance Department	656,922	632,954	699,300	734,330	35,030	5.0%
Central Services	54,323	43,325	59,600	59,600	-	0.0%
General Insurance	70,000	70,000	70,000	70,000	-	0.0%
Contingency	84,925	30,950	-	-	-	0.0%
General Government	\$ 2,304,332	\$ 2,360,335	\$ 2,463,910	\$ 2,648,835	\$ 184,925	7.5%
Police Administration	1,019,662	1,009,942	985,360	1,056,145	70,785	7.2%
Police Patrol Operations	4,981,103	5,361,044	5,151,410	5,726,320	574,910	11.2%
Police Investigations	943,403	913,152	1,339,860	1,385,405	45,545	3.4%
Community Services	165,402	187,737	194,245	197,055	2,810	1.4%
Police	\$ 7,109,570	\$ 7,471,875	\$ 7,670,875	\$ 8,364,925	\$ 694,050	9.0%
Fire Administration	416,777	468,677	446,550	468,280	21,730	4.9%
Fire Prevention	-	-	-	-	-	0.0%
Fire Fighting	1,597,126	1,795,691	1,900,410	2,236,830	336,420	17.7%
Fire Emergency Management	3,990	2,677	8,950	8,450	(500)	-5.6%
Fire Training	21,953	30,298	25,500	27,000	1,500	5.9%
Fire	\$ 2,039,846	\$ 2,297,343	\$ 2,381,410	\$ 2,740,560	\$ 359,150	15.1%
Fire Relief Association	222,882	229,050	223,000	223,000	-	0.0%
Fire Relief	\$ 222,882	\$ 229,050	\$ 223,000	\$ 223,000	\$ -	0.0%
Public Works Administration	860,470	869,257	946,565	988,245	41,680	4.4%
Street Department	1,084,551	1,164,244	1,247,890	1,320,695	72,805	5.8%
Street Lighting	204,813	204,036	183,000	184,000	1,000	0.5%
Building Maintenance	425,533	393,126	399,300	414,150	14,850	3.7%
Central Garage	218,180	198,024	189,670	198,430	8,760	4.6%
Public Works	\$ 2,793,547	\$ 2,828,687	\$ 2,966,425	\$ 3,105,520	\$ 139,095	4.7%
General Fund	\$ 14,470,177	\$ 15,187,290	\$ 15,705,620	\$ 17,082,840	\$ 1,377,220	8.8%
Parks & Recreation Administration	553,696	607,465	618,385	637,280	18,895	3.1%
Recreation Fee Activities	1,271,522	1,279,593	1,452,250	1,505,830	53,580	3.7%
Recreation Non-fee Activities	119,328	113,800	157,135	162,405	5,270	3.4%
Recreation Nature Center	72,778	71,526	69,125	70,275	1,150	1.7%
Recreation Activity Center	105,813	102,121	117,760	117,640	(120)	-0.1%
Skating Center	1,185,972	1,162,269	1,178,970	1,221,280	42,310	3.6%
Parks & Recreation Fund	\$ 3,309,109	\$ 3,336,775	\$ 3,593,625	\$ 3,714,710	\$ 121,085	3.4%
Planning	521,231	442,917	630,345	641,940	11,595	1.8%
Housing & Econ. Development	-	89,680	-	-	-	0.0%
GIS	80,001	46,048	37,610	38,150	540	1.4%
Code Enforcement	650,783	602,298	812,995	872,610	59,615	7.3%
Neighborhood Enhancement	84,688	77,409	8,650	8,150	(500)	-5.8%
Rental Licensing	114,367	102,424	-	-	-	0.0%
Community Development Fund	\$ 1,451,070	\$ 1,360,776	\$ 1,489,600	\$ 1,560,850	\$ 71,250	4.8%

City of Roseville
Budget Summary by Function

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
EDA	209,293	317,706	423,660	437,950	14,290	3.4%
Information Technology	2,639,507	2,361,178	3,296,235	3,047,250	(248,985)	-7.6%
Communications	462,221	493,131	556,390	503,310	(53,080)	-9.5%
License Center	1,904,627	2,236,202	1,842,630	2,035,490	192,860	10.5%
Engineering Services	260,174	305,808	246,315	264,240	17,925	7.3%
Lawful Gambling	145,857	191,630	107,350	107,580	230	0.2%
Parks Maintenance	1,122,102	1,259,481	1,349,910	1,396,080	46,170	3.4%
Special Purpose Operating Funds	\$ 6,743,781	\$ 7,165,136	\$ 7,822,490	\$ 7,791,900	\$ (30,590)	-0.4%
Vehicle & Equipment Replacement	1,196,816	1,143,371	1,025,430	2,095,860	1,070,430	104.4%
Building Replacement	154,467	98,606	618,400	5,473,400	4,855,000	785.1%
Park Improvements	15,715	76,645	556,500	1,215,000	658,500	118.3%
Pathway Maintenance	254,656	128,915	700,000	350,000	(350,000)	-50.0%
Street Light Replacement	-	15,684	20,000	65,000	45,000	225.0%
Boulevard Landscaping	64,649	66,867	70,000	71,910	1,910	2.7%
Capital Replacement Funds	\$ 1,686,303	\$ 1,530,088	\$ 2,990,330	\$ 9,271,170	\$ 6,280,840	210.0%
Special Assessment Construction	4,253,592	2,594,353	1,100,000	1,200,000	100,000	9.1%
MSA Construction	-	-	1,295,000	908,000	(387,000)	-29.9%
Capital Improvement Funds	\$ 4,253,592	\$ 2,594,353	\$ 2,395,000	\$ 2,108,000	\$ (287,000)	-12.0%
G.O. Improvement Bonds	-	-	-	-	-	0.0%
G.O. Facility Bonds	938,738	939,519	765,000	-	(765,000)	-100.0%
Equipment Certificates	331,893	640,136	-	-	-	0.0%
2011 Bonds	800,493	796,931	835,000	835,000	-	0.0%
2012 Bonds	1,360,050	1,356,100	1,375,000	1,375,000	-	0.0%
Debt Service Funds	\$ 3,431,173	\$ 3,732,686	\$ 2,975,000	\$ 2,210,000	\$ (765,000)	-25.7%
TIF District Funds	\$ 1,019,418	\$ 485,642	\$ 1,101,000	\$ 1,101,000	\$ -	0.0%
Sanitary Sewer	4,244,711	4,422,861	6,299,335	6,225,970	(73,365)	-1.2%
Water	6,630,389	6,277,099	7,684,580	7,675,480	(9,100)	-0.1%
Stormwater	1,155,391	1,224,259	2,363,350	2,790,420	427,070	18.1%
Solid Waste Recycling	519,293	570,952	562,120	643,020	80,900	14.4%
Golf Course	1,078,563	472,308	510,640	445,875	(64,765)	-12.7%
Enterprise Funds	\$ 13,628,347	\$ 12,967,479	\$ 17,420,025	\$ 17,780,765	\$ 360,740	2.1%
Safety & Loss Control	19,208	7,955	12,450	12,300	(150)	-1.2%
MN Islamic Cem. (Roseville Luth.)	-	6,000	2,000	2,000	-	0.0%
Other Funds	\$ 19,208	\$ 13,955	\$ 14,450	\$ 14,300	\$ (150)	-1.0%

City of Roseville
Budget Summary by Function

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Total Budget by Funding Source						
Total Budget: Tax-Supported	\$ 30,911,962	\$ 30,001,851	\$ 31,010,720	\$ 37,922,050	6,911,330	22.3%
Total Budget: Fee-Supported	19,100,214	18,372,329	24,496,420	24,713,485	217,065	0.9%
	<u>\$ 50,012,177</u>	<u>\$ 48,374,180</u>	<u>\$ 55,507,140</u>	<u>\$ 62,635,535</u>	<u>\$ 7,128,395</u>	<u>12.8%</u>
Total Budget by Major Category						
Personnel Services	\$ 20,122,614	\$ 21,345,216	\$ 22,522,265	\$ 24,411,850	1,889,585	8.4%
Supplies & Materials	1,269,983	1,345,654	1,491,945	1,535,720	43,775	2.9%
Other Services & Charges	21,740,792	21,456,274	21,876,825	21,166,505	(710,320)	-3.2%
Capital Outlay: Budgets	1,003,542	169,462	5,595,775	5,122,200	(473,575)	-8.5%
Capital Outlay: CIP Only	5,875,246	4,057,574	4,020,330	10,399,260	6,378,930	158.7%
	<u>\$ 50,012,177</u>	<u>\$ 48,374,180</u>	<u>\$ 55,507,140</u>	<u>\$ 62,635,535</u>	<u>\$ 7,128,395</u>	<u>12.8%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
City Council						
Personnel Services	\$ 48,048	\$ 46,143	\$ 49,180	\$ 49,220	\$ 40	0.1%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	182,328	181,016	187,775	191,080	3,305	1.8%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 230,376</u>	<u>\$ 227,159</u>	<u>\$ 236,955</u>	<u>\$ 240,300</u>	<u>\$ 3,345</u>	<u>1.4%</u>
Human Rights Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	-	2,888	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ -</u>	<u>\$ 2,888</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Ethics Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	340	410	1,500	1,000	(500)	-33.3%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 340</u>	<u>\$ 410</u>	<u>\$ 1,500</u>	<u>\$ 1,000</u>	<u>\$ (500)</u>	<u>-33.3%</u>
Administration						
Personnel Services	\$ 592,092	\$ 699,244	\$ 675,810	\$ 767,330	\$ 91,520	13.5%
Supplies & Materials	2,587	2,077	1,500	1,500	-	0.0%
Other Services & Charges	83,065	86,255	144,220	182,910	38,690	26.8%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 677,744</u>	<u>\$ 787,576</u>	<u>\$ 821,530</u>	<u>\$ 951,740</u>	<u>\$ 130,210</u>	<u>15.8%</u>
Nuisance Code Enforcement						
Personnel Services	\$ 99,444	\$ 118,048	\$ 122,840	\$ 128,350	\$ 5,510	4.5%
Supplies & Materials	446	-	2,075	2,075	-	0.0%
Other Services & Charges	-	505	5,025	5,025	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 99,890</u>	<u>\$ 118,553</u>	<u>\$ 129,940</u>	<u>\$ 135,450</u>	<u>\$ 5,510</u>	<u>4.2%</u>
Elections						
Personnel Services	\$ 5,624	\$ 5,742	\$ 5,810	\$ 6,070	\$ 260	4.5%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	66,352	78,706	69,340	69,340	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 71,976</u>	<u>\$ 84,448</u>	<u>\$ 75,150</u>	<u>\$ 75,410</u>	<u>\$ 260</u>	<u>0.3%</u>
Legal						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	357,836	362,071	369,935	381,005	11,070	3.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 357,836</u>	<u>\$ 362,071</u>	<u>\$ 369,935</u>	<u>\$ 381,005</u>	<u>\$ 11,070</u>	<u>3.0%</u>
Finance						
Personnel Services	\$ 579,240	\$ 572,479	\$ 626,770	\$ 660,150	\$ 33,380	5.3%
Supplies & Materials	4,869	1,610	4,100	3,600	(500)	-12.2%
Other Services & Charges	72,813	58,865	68,430	70,580	2,150	3.1%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 656,922</u>	<u>\$ 632,954</u>	<u>\$ 699,300</u>	<u>\$ 734,330</u>	<u>\$ 35,030</u>	<u>5.0%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Central Services						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	21,110	22,582	27,100	27,100	-	0.0%
Other Services & Charges	33,213	20,743	32,500	32,500	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 54,323	\$ 43,325	\$ 59,600	\$ 59,600	\$ -	0.0%
General Insurance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	70,000	70,000	70,000	70,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.0%
Police Administration						
Personnel Services	\$ 917,002	\$ 868,489	\$ 848,975	\$ 895,070	\$ 46,095	5.4%
Supplies & Materials	12,195	30,493	18,850	18,650	(200)	-1.1%
Other Services & Charges	90,465	110,960	117,535	142,425	24,890	21.2%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,019,662	\$ 1,009,942	\$ 985,360	\$ 1,056,145	\$ 70,785	7.2%
Police Patrol						
Personnel Services	\$ 4,236,300	\$ 4,555,557	\$ 4,463,605	\$ 5,025,370	\$ 561,765	12.6%
Supplies & Materials	162,547	193,560	211,000	233,600	22,600	10.7%
Other Services & Charges	582,256	611,927	476,805	467,350	(9,455)	-2.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 4,981,103	\$ 5,361,044	\$ 5,151,410	\$ 5,726,320	\$ 574,910	11.2%
Police Investigations						
Personnel Services	\$ 900,275	\$ 870,475	\$ 1,282,760	\$ 1,327,580	\$ 44,820	3.5%
Supplies & Materials	24,957	23,677	36,000	34,750	(1,250)	-3.5%
Other Services & Charges	18,171	19,000	21,100	23,075	1,975	9.4%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 943,403	\$ 913,152	\$ 1,339,860	\$ 1,385,405	\$ 45,545	3.4%
Police Community Services						
Personnel Services	\$ 156,057	\$ 177,373	\$ 170,960	\$ 175,470	\$ 4,510	2.6%
Supplies & Materials	7,001	4,199	11,800	8,850	(2,950)	-25.0%
Other Services & Charges	2,344	6,165	11,485	12,735	1,250	10.9%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 165,402	\$ 187,737	\$ 194,245	\$ 197,055	\$ 2,810	1.4%
Fire Administration						
Personnel Services	\$ 361,073	\$ 396,839	\$ 395,300	\$ 416,680	\$ 21,380	5.4%
Supplies & Materials	6,424	14,303	2,750	2,600	(150)	-5.5%
Other Services & Charges	49,280	57,535	48,500	49,000	500	1.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 416,777	\$ 468,677	\$ 446,550	\$ 468,280	\$ 21,730	4.9%
Fire Operation						
Personnel Services	\$ 1,383,144	\$ 1,603,074	\$ 1,715,910	\$ 2,043,830	\$ 327,920	19.1%
Supplies & Materials	88,052	84,772	74,500	76,000	1,500	2.0%
Other Services & Charges	125,930	107,845	110,000	117,000	7,000	6.4%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,597,126	\$ 1,795,691	\$ 1,900,410	\$ 2,236,830	\$ 336,420	17.7%

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$\$ <u>Increase</u>	% <u>Incr.</u>
Fire Training						
Personnel Services	\$ 242	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	4	-	-	-	0.0%
Other Services & Charges	21,711	30,294	25,500	27,000	1,500	5.9%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 21,953</u>	<u>\$ 30,298</u>	<u>\$ 25,500</u>	<u>\$ 27,000</u>	<u>\$ 1,500</u>	<u>5.9%</u>
Fire Emergency Mgmt.						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	535	535	-	-	-	0.0%
Other Services & Charges	3,455	2,142	8,950	8,450	(500)	-5.6%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 3,990</u>	<u>\$ 2,677</u>	<u>\$ 8,950</u>	<u>\$ 8,450</u>	<u>\$ (500)</u>	<u>-5.6%</u>
Fire Relief						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	222,882	229,050	223,000	223,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 222,882</u>	<u>\$ 229,050</u>	<u>\$ 223,000</u>	<u>\$ 223,000</u>	<u>\$ -</u>	<u>0.0%</u>
PW Administration						
Personnel Services	\$ 796,792	\$ 823,804	\$ 882,700	\$ 923,995	\$ 41,295	4.7%
Supplies & Materials	9,262	10,054	9,600	9,750	150	1.6%
Other Services & Charges	54,416	35,399	54,265	54,500	235	0.4%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 860,470</u>	<u>\$ 869,257</u>	<u>\$ 946,565</u>	<u>\$ 988,245</u>	<u>\$ 41,680</u>	<u>4.4%</u>
Streets						
Personnel Services	\$ 549,083	\$ 612,405	\$ 601,790	\$ 639,720	\$ 37,930	6.3%
Supplies & Materials	245,860	265,966	283,900	306,600	22,700	8.0%
Other Services & Charges	289,608	285,873	362,200	374,375	12,175	3.4%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,084,551</u>	<u>\$ 1,164,244</u>	<u>\$ 1,247,890</u>	<u>\$ 1,320,695</u>	<u>\$ 72,805</u>	<u>5.8%</u>
Central Garage						
Personnel Services	\$ 169,245	\$ 188,386	\$ 185,070	\$ 192,830	\$ 7,760	4.2%
Supplies & Materials	41,974	4,180	3,600	4,400	800	22.2%
Other Services & Charges	6,961	5,458	1,000	1,200	200	20.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 218,180</u>	<u>\$ 198,024</u>	<u>\$ 189,670</u>	<u>\$ 198,430</u>	<u>\$ 8,760</u>	<u>4.6%</u>
Building Maintenance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	20,466	15,869	19,000	19,000	-	0.0%
Other Services & Charges	405,067	377,257	380,300	395,150	14,850	3.9%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 425,533</u>	<u>\$ 393,126</u>	<u>\$ 399,300</u>	<u>\$ 414,150</u>	<u>\$ 14,850</u>	<u>3.7%</u>
Street Lighting						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	204,813	204,036	183,000	184,000	1,000	0.5%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 204,813</u>	<u>\$ 204,036</u>	<u>\$ 183,000</u>	<u>\$ 184,000</u>	<u>\$ 1,000</u>	<u>0.5%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Contingency						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	84,925	30,950	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 84,925</u>	<u>\$ 30,950</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Total General Fund						
Personnel Services	\$ 10,793,661	\$ 11,538,058	\$ 12,027,480	\$ 13,251,665	\$ 1,224,185	10%
Supplies & Materials	648,285	673,881	705,775	748,475	42,700	6%
Other Services & Charges	3,028,231	2,975,351	2,972,365	3,082,700	110,335	4%
Capital Outlay	-	-	-	-	-	0%
	<u>\$ 14,470,177</u>	<u>\$ 15,187,290</u>	<u>\$ 15,705,620</u>	<u>\$ 17,082,840</u>	<u>\$ 1,377,220</u>	<u>9%</u>
Recreation Administration						
Personnel Services	\$ 496,461	\$ 556,030	\$ 518,620	\$ 537,315	\$ 18,695	3.6%
Supplies & Materials	4,347	3,923	7,800	8,000	200	2.6%
Other Services & Charges	52,888	47,512	91,965	91,965	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 553,696</u>	<u>\$ 607,465</u>	<u>\$ 618,385</u>	<u>\$ 637,280</u>	<u>\$ 18,895</u>	<u>3.1%</u>
Recreation Fee Programs						
Personnel Services	\$ 775,611	\$ 790,815	\$ 885,035	\$ 920,155	\$ 35,120	4.0%
Supplies & Materials	57,907	51,097	76,020	77,755	1,735	2.3%
Other Services & Charges	438,004	437,681	491,195	507,920	16,725	3.4%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,271,522</u>	<u>\$ 1,279,593</u>	<u>\$ 1,452,250</u>	<u>\$ 1,505,830</u>	<u>\$ 53,580</u>	<u>3.7%</u>
Recreation Non-Fee Programs						
Personnel Services	\$ 34,405	\$ 37,433	\$ 57,250	\$ 58,935	\$ 1,685	2.9%
Supplies & Materials	17,661	9,138	27,350	26,550	(800)	-2.9%
Other Services & Charges	67,262	67,229	72,535	76,920	4,385	6.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 119,328</u>	<u>\$ 113,800</u>	<u>\$ 157,135</u>	<u>\$ 162,405</u>	<u>\$ 5,270</u>	<u>3.4%</u>
Recreation Activity Center						
Personnel Services	\$ 13,640	\$ 8,884	\$ 11,850	\$ 12,380	\$ 530	4.5%
Supplies & Materials	-	325	500	2,850	2,350	470.0%
Other Services & Charges	92,174	92,912	105,410	102,410	(3,000)	-2.8%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 105,813</u>	<u>\$ 102,121</u>	<u>\$ 117,760</u>	<u>\$ 117,640</u>	<u>\$ (120)</u>	<u>-0.1%</u>
Recreation Nature Center						
Personnel Services	\$ 35,877	\$ 30,121	\$ 25,840	\$ 27,990	\$ 2,150	8.3%
Supplies & Materials	8,253	8,414	9,600	9,600	-	0.0%
Other Services & Charges	28,648	32,991	33,685	32,685	(1,000)	-3.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 72,778</u>	<u>\$ 71,526</u>	<u>\$ 69,125</u>	<u>\$ 70,275</u>	<u>\$ 1,150</u>	<u>1.7%</u>
Skating Center						
Personnel Services	\$ 718,166	\$ 710,739	\$ 735,230	\$ 762,340	\$ 27,110	3.7%
Supplies & Materials	69,298	69,336	70,500	73,500	3,000	4.3%
Other Services & Charges	398,508	382,194	373,240	385,440	12,200	3.3%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,185,972</u>	<u>\$ 1,162,269</u>	<u>\$ 1,178,970</u>	<u>\$ 1,221,280</u>	<u>\$ 42,310</u>	<u>3.6%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Parks & Recreation Maintenance						
Personnel Services	\$ 851,744	\$ 893,836	\$ 953,440	\$ 989,610	\$ 36,170	3.8%
Supplies & Materials	122,697	143,480	129,500	129,500	-	0.0%
Other Services & Charges	147,661	222,165	266,970	276,970	10,000	3.7%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,122,102</u>	<u>\$ 1,259,481</u>	<u>\$ 1,349,910</u>	<u>\$ 1,396,080</u>	<u>\$ 46,170</u>	<u>3.4%</u>
Total Parks & Recreation Fund						
Personnel Services	\$ 2,925,904	\$ 3,027,858	\$ 3,187,265	\$ 3,308,725	\$ 121,460	3.8%
Supplies & Materials	280,163	285,713	321,270	327,755	6,485	2.0%
Other Services & Charges	1,225,145	1,282,684	1,435,000	1,474,310	39,310	2.7%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 4,431,211</u>	<u>\$ 4,596,256</u>	<u>\$ 4,943,535</u>	<u>\$ 5,110,790</u>	<u>\$ 167,255</u>	<u>3.4%</u>
Information Technology Fund						
Personnel Services	\$ 1,745,495	\$ 1,847,779	\$ 2,169,440	\$ 2,529,260	\$ 359,820	16.6%
Supplies & Materials	11,184	6,917	31,000	6,900	(24,100)	-77.7%
Other Services & Charges	652,844	470,212	778,320	511,090	(267,230)	-34.3%
Capital Outlay	229,984	36,270	317,475	-	(317,475)	-100.0%
	<u>\$ 2,639,507</u>	<u>\$ 2,361,178</u>	<u>\$ 3,296,235</u>	<u>\$ 3,047,250</u>	<u>\$ (248,985)</u>	<u>-7.6%</u>
Blvd Landscaping Fund						
Personnel Services	\$ -	\$ -	\$ 6,910	\$ 6,910	\$ -	0.0%
Supplies & Materials	-	-	24,000	43,000	19,000	79.2%
Other Services & Charges	64,649	66,867	39,090	22,000	(17,090)	-43.7%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 64,649</u>	<u>\$ 66,867</u>	<u>\$ 70,000</u>	<u>\$ 71,910</u>	<u>\$ 1,910</u>	<u>2.7%</u>
Debt Service Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
OSC - Debt: #27	830,500	829,550	765,000	-	(765,000)	-100.0%
OSC - Debt: #28	331,893	640,136	-	-	-	0.0%
OSC - Debt: #29	108,238	109,969	-	-	-	0.0%
OSC - Debt: #31	800,493	796,931	835,000	835,000	-	0.0%
OSC - Debt: #32	1,360,050	1,356,100	1,375,000	1,375,000	-	0.0%
OSC - Debt: #33 (TIF)	-	-	-	-	-	0.0%
	<u>\$ 3,431,173</u>	<u>\$ 3,732,686</u>	<u>\$ 2,975,000</u>	<u>\$ 2,210,000</u>	<u>\$ (765,000)</u>	<u>-25.7%</u>

City of Roseville

Budget Detail by Function: Tax Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Total: All Tax-Supported Funds						
Personnel Services	\$ 15,465,060	\$ 16,413,695	\$ 17,391,095	\$ 19,096,560	\$ 1,705,465	9.8%
Supplies & Materials	939,632	966,511	1,082,045	1,126,130	44,085	4.1%
Other Services & Charges	8,402,041	8,527,800	8,199,775	7,300,100	(899,675)	-11.0%
Capital Outlay: Ops	229,984	36,270	317,475	-	(317,475)	-100.0%
Total: Operations	\$ 25,036,716	\$ 25,944,277	\$ 26,990,390	\$ 27,522,790	\$ 532,400	2.0%
Vehicles & Equipment	\$ 1,196,816	\$ 1,143,371	\$ 1,025,430	\$ 2,095,860	\$ 1,070,430	104.4%
General Facilities	154,467	98,606	618,400	5,473,400	4,855,000	785.1%
Pathways & Parking Lots	254,656	128,915	700,000	350,000	(350,000)	-50.0%
Street Lighting	-	15,684	20,000	65,000	45,000	225.0%
Park Improvements	15,715	76,645	556,500	1,215,000	658,500	118.3%
Pavement Management	4,253,592	2,594,353	1,100,000	1,200,000	100,000	9.1%
Total: Capital	\$ 5,875,246	\$ 4,057,574	\$ 4,020,330	\$ 10,399,260	\$ 6,378,930	158.7%
Total: Combined	\$ 30,911,962	\$ 30,001,851	\$ 31,010,720	\$ 37,922,050	6,911,330	22.3%

City of Roseville

Budget Detail by Function: Fee Supported

	2017	2018	2019	2020	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
CD - Planning						
Personnel Services	\$ 331,609	\$ 341,848	\$ 492,720	\$ 507,540	\$ 14,820	3.0%
Supplies & Materials	383	1,116	14,000	4,500	(9,500)	-67.9%
Other Services & Charges	189,239	99,953	122,625	129,400	6,775	5.5%
Capital Outlay	-	-	1,000	500	(500)	-50.0%
	<u>\$ 521,231</u>	<u>\$ 442,917</u>	<u>\$ 630,345</u>	<u>\$ 641,940</u>	<u>\$ 11,595</u>	<u>1.8%</u>
CD - Housing & Econ Development						
Personnel Services	\$ -	\$ 88,725	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges/Other	-	955	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ -</u>	<u>\$ 89,680</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
CD - Code Enforcement						
Personnel Services	\$ 393,753	\$ 392,256	\$ 555,420	\$ 602,910	\$ 47,490	8.6%
Supplies & Materials	7,410	6,419	15,500	15,500	-	0.0%
Other Services & Charges	229,007	199,276	218,075	227,700	9,625	4.4%
Capital Outlay	20,613	4,347	24,000	26,500	2,500	10.4%
	<u>\$ 650,783</u>	<u>\$ 602,298</u>	<u>\$ 812,995</u>	<u>\$ 872,610</u>	<u>\$ 59,615</u>	<u>7.3%</u>
CD - GIS						
Personnel Services	\$ 76,020	\$ 41,593	\$ 32,510	\$ 33,050	\$ 540	1.7%
Supplies & Materials	-	472	-	-	-	0.0%
Other Services & Charges	3,981	3,983	5,100	5,100	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 80,001</u>	<u>\$ 46,048</u>	<u>\$ 37,610</u>	<u>\$ 38,150</u>	<u>\$ 540</u>	<u>1.4%</u>
CD - Neighborhood Enhancement						
Personnel Services	\$ 83,212	\$ 75,893	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	39	-	1,450	1,450	-	0.0%
Other Services & Charges	1,437	1,516	6,700	6,700	-	0.0%
Capital Outlay	-	-	500	-	(500)	-100.0%
	<u>\$ 84,688</u>	<u>\$ 77,409</u>	<u>\$ 8,650</u>	<u>\$ 8,150</u>	<u>\$ (500)</u>	<u>-5.8%</u>
CD - Rental Licensing						
Personnel Services	\$ 112,913	\$ 102,424	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	1,444	-	-	-	-	0.0%
Other Services & Charges	10	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 114,367</u>	<u>\$ 102,424</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Community Development Fund						
Personnel Services	\$ 997,507	\$ 1,042,740	\$ 1,080,650	\$ 1,143,500	\$ 62,850	5.8%
Supplies & Materials	9,276	8,007	30,950	21,450	(9,500)	-30.7%
Other Services & Charges	423,674	305,683	352,500	368,900	16,400	4.7%
Capital Outlay	20,613	4,347	25,500	27,000	1,500	5.9%
	<u>\$ 1,451,070</u>	<u>\$ 1,360,776</u>	<u>\$ 1,489,600</u>	<u>\$ 1,560,850</u>	<u>\$ 71,250</u>	<u>4.8%</u>
EDA Fund						
Personnel Services	\$ 197,226	\$ 205,340	\$ 214,760	\$ 227,900	\$ 13,140	6.1%
Supplies & Materials	248	-	200	-	(200)	-100.0%
Other Services & Charges	11,819	112,366	207,700	210,050	2,350	1.1%
Capital Outlay	-	-	1,000	-	(1,000)	-100.0%
	<u>\$ 209,293</u>	<u>\$ 317,706</u>	<u>\$ 423,660</u>	<u>\$ 437,950</u>	<u>\$ 14,290</u>	<u>3.4%</u>

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Communications Fund						
Personnel Services	\$ 235,477	\$ 241,604	\$ 290,390	\$ 234,260	\$ (56,130)	-19.3%
Supplies & Materials	1,789	6,904	2,000	2,000	-	0.0%
Other Services & Charges	224,955	244,623	242,000	247,050	5,050	2.1%
Capital Outlay	-	-	22,000	20,000	(2,000)	-9.1%
	<u>\$ 462,221</u>	<u>\$ 493,131</u>	<u>\$ 556,390</u>	<u>\$ 503,310</u>	<u>\$ (53,080)</u>	<u>-9.5%</u>
License Center Fund						
Personnel Services	\$ 1,290,559	\$ 1,346,690	\$ 1,381,880	\$ 1,437,540	\$ 55,660	4.0%
Supplies & Materials	19,501	25,865	17,000	24,000	7,000	41.2%
Other Services & Charges	594,567	803,184	438,950	462,750	23,800	5.4%
Capital Outlay	-	60,463	4,800	111,200	106,400	2216.7%
	<u>\$ 1,904,627</u>	<u>\$ 2,236,202</u>	<u>\$ 1,842,630</u>	<u>\$ 2,035,490</u>	<u>\$ 192,860</u>	<u>10.5%</u>
Engineering Services Fund						
Personnel Services	\$ 205,536	\$ 221,351	\$ 229,440	\$ 244,040	\$ 14,600	6.4%
Supplies & Materials	260	883	1,500	1,500	-	0.0%
Other Services & Charges	30,996	83,574	15,375	18,700	3,325	21.6%
Capital Outlay	23,382	-	-	-	-	0.0%
	<u>\$ 260,174</u>	<u>\$ 305,808</u>	<u>\$ 246,315</u>	<u>\$ 264,240</u>	<u>\$ 17,925</u>	<u>7.3%</u>
Lawful Gambling Fund						
Personnel Services	\$ 3,405	\$ 34,630	\$ 7,350	\$ 7,580	\$ 230	3.1%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	142,452	157,000	100,000	100,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 145,857</u>	<u>\$ 191,630</u>	<u>\$ 107,350</u>	<u>\$ 107,580</u>	<u>\$ 230</u>	<u>0.2%</u>
MSA Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	0.0%
Capital Outlay	-	-	1,295,000	908,000	(387,000)	-29.9%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,295,000</u>	<u>\$ 908,000</u>	<u>\$ (387,000)</u>	<u>-29.9%</u>
Water Fund						
Personnel Services	\$ 614,042	\$ 613,073	\$ 670,180	\$ 698,280	\$ 28,100	4.2%
Supplies & Materials	155,373	193,643	162,200	162,200	-	0.0%
Other Services & Charges	5,860,974	5,470,383	5,682,200	5,726,000	43,800	0.8%
Capital Outlay	-	-	1,170,000	1,089,000	(81,000)	-6.9%
	<u>\$ 6,630,389</u>	<u>\$ 6,277,099</u>	<u>\$ 7,684,580</u>	<u>\$ 7,675,480</u>	<u>\$ (9,100)</u>	<u>-0.1%</u>

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Sanitary Sewer Fund						
Personnel Services	\$ 476,565	\$ 512,889	\$ 491,720	\$ 512,420	\$ 20,700	4.2%
Supplies & Materials	54,711	41,170	46,150	45,400	(750)	-1.6%
Other Services & Charges	3,713,435	3,868,802	4,116,465	4,147,150	30,685	0.7%
Capital Outlay	-	-	1,645,000	1,521,000	(124,000)	-7.5%
	<u>\$ 4,244,711</u>	<u>\$ 4,422,861</u>	<u>\$ 6,299,335</u>	<u>\$ 6,225,970</u>	<u>\$ (73,365)</u>	<u>-1.2%</u>
Stormwater Fund						
Personnel Services	\$ 359,723	\$ 394,082	\$ 425,650	\$ 451,780	\$ 26,130	6.1%
Supplies & Materials	50,439	52,628	84,400	88,340	3,940	4.7%
Other Services & Charges	745,229	777,549	768,300	804,300	36,000	4.7%
Capital Outlay	-	-	1,085,000	1,446,000	361,000	33.3%
	<u>\$ 1,155,391</u>	<u>\$ 1,224,259</u>	<u>\$ 2,363,350</u>	<u>\$ 2,790,420</u>	<u>\$ 427,070</u>	<u>18.1%</u>
Recycling Fund						
Personnel Services	\$ 30,161	\$ 32,048	\$ 38,410	\$ 39,790	\$ 1,380	3.6%
Supplies & Materials	711	420	2,000	3,000	1,000	50.0%
Other Services & Charges	488,421	538,484	521,710	600,230	78,520	15.1%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 519,293</u>	<u>\$ 570,952</u>	<u>\$ 562,120</u>	<u>\$ 643,020</u>	<u>\$ 80,900</u>	<u>14.4%</u>
Golf Course Fund						
Personnel Services	\$ 247,353	\$ 287,074	\$ 300,740	\$ 318,200	\$ 17,460	5.8%
Supplies & Materials	38,043	49,623	63,500	61,700	(1,800)	-2.8%
Other Services & Charges	63,604	67,229	116,400	65,975	(50,425)	-43.3%
Capital Outlay	729,563	68,382	30,000	-	(30,000)	-100.0%
	<u>\$ 1,078,563</u>	<u>\$ 472,308</u>	<u>\$ 510,640</u>	<u>\$ 445,875</u>	<u>\$ (64,765)</u>	<u>-12.7%</u>
Roseville Cemetary Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	-	6,000	2,000	2,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ -</u>	<u>\$ 6,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>0.0%</u>
TIF Fund						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	1,019,418	485,642	1,101,000	1,101,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,019,418</u>	<u>\$ 485,642</u>	<u>\$ 1,101,000</u>	<u>\$ 1,101,000</u>	<u>\$ -</u>	<u>0.0%</u>

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	\$ <u>Increase</u>	% <u>Incr.</u>
Safety & Loss Control						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	19,208	7,955	12,450	12,300	(150)	-1.2%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 19,208</u>	<u>\$ 7,955</u>	<u>\$ 12,450</u>	<u>\$ 12,300</u>	<u>\$ (150)</u>	<u>-1.2%</u>
Total: All Non Tax-Supported Funds						
Personnel Services	\$ 4,657,554	\$ 4,931,521	\$ 5,131,170	\$ 5,315,290	\$ 184,120	3.6%
Supplies & Materials	330,351	379,143	409,900	409,590	(310)	-0.1%
Other Services & Charges	13,338,751	12,928,474	13,677,050	13,866,405	189,355	1.4%
Capital Outlay	773,558	133,192	5,278,300	5,122,200	(156,100)	-3.0%
Total: Operations	<u>\$ 19,100,214</u>	<u>\$ 18,372,329</u>	<u>\$ 24,496,420</u>	<u>\$ 24,713,485</u>	<u>\$ 217,065</u>	<u>0.9%</u>

City of Roseville

2020 Tax-Supported Operating Budget & Tax Levy Reconciliation (excludes EDA Activity)

	Operating Budget <u>Expenditures</u>	Tax Levy <u>Revenues</u>	<u>Notes</u>
2019 Adopted Budget / Levy	\$ 26,990,390	\$ 21,551,650	
2020 Proposed Subtractions			
S1: Reduced costs for one-time spending	-	-	See Appendix S1
S2: Reduced costs for supplies & materials	(34,265)	(34,265)	See Appendix S2
S3: Reduced costs for contractual services, other charges	(441,695)	(441,695)	See Appendix S3
S4: Reduced costs for labor: position reductions	-	-	See Appendix S4
S5: Reduced costs for labor: health insurance & benefits	-	-	
S6: Reduced costs for debt service	(765,000)	(765,000)	Re-purposed towards CIP, GF
S7: Reduced levy due to increased non-tax revenues	-	(568,680)	General, Park & Rec, IT
S8: Reduced contributions to capital reserve funds	(317,475)	-	IT Op. capital moved to CIP
Total Subtractions	\$ (1,558,435)	\$ (1,809,640)	
2020 Proposed Additions			
A1: Increased costs for one-time spending	-	-	See Appendix A1
A2: Increased costs for supplies & materials	78,350	78,350	See Appendix A2
A3: Increased costs for contractual services, other charges	307,020	307,020	See Appendix A3
A4: Increased costs for labor: cost-of-living adjustment	340,917	340,917	
A5: Increased costs for labor: wage steps (net)	123,856	123,856	
A6: Increased costs for labor: new positions/classifications	1,007,400	1,007,400	See Appendix A6
A7: Increased costs for labor: health insurance & benefits (net)	233,292	233,292	
A8: Increased costs for debt service	-	-	
A9: Increased contributions to capital replacement funds	-	565,000	
A10: Make up of use of reserves for general tax relief in previous years	-	340,805	
A11: Increased levy due to decline of non-tax revenues	-	-	
Total Additions	\$ 2,090,835	\$ 2,996,640	
Proposed for 2020 (Before Tax Relief Measures)	\$ 27,522,790	\$ 22,738,650	
\$ Change	532,400	1,187,000	
% Change	2.0%	5.5%	
Less Use of Reserves for Property Tax Relief		\$ -	
Note: Per Cash Reserve Policy, reserves may be used for tax relief if over target levels, or they may be allocated for other funds			
Proposed for 2020 (After Tax Relief)	\$ 27,522,790	\$ 22,738,650	
\$ Change	532,400	1,187,000	
% Change	2.0%	5.5%	

City of Roseville

Reduced Costs for One-Time Spending

		Telephone	Professional Services	Training	Other	Total	Comments
City Council	\$	-	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission		-	-	-	-	-	
Ethics Commission		-	-	-	-	-	
Administration		-	-	-	-	-	
Elections		-	-	-	-	-	
Legal		-	-	-	-	-	
Nuisance Code Enforcement		-	-	-	-	-	
Finance Department		-	-	-	-	-	
Central Services		-	-	-	-	-	
General Insurance		-	-	-	-	-	
Police Administration		-	-	-	-	-	
Police Patrol Operations		-	-	-	-	-	
Police Investigations		-	-	-	-	-	
Police Community Services		-	-	-	-	-	
Fire Administration		-	-	-	-	-	
Fire Prevention		-	-	-	-	-	
Fire Operations		-	-	-	-	-	
Fire Emergency Management		-	-	-	-	-	
Fire Training		-	-	-	-	-	
Fire Relief Association		-	-	-	-	-	
Public Works Administration		-	-	-	-	-	
Street Department		-	-	-	-	-	
Street Lighting		-	-	-	-	-	
Building Maintenance		-	-	-	-	-	
Central Garage		-	-	-	-	-	
Parks & Recreation Administration		-	-	-	-	-	
Recreation Fee Activities		-	-	-	-	-	
Recreation Non-fee Activities		-	-	-	-	-	
Recreation Nature Center		-	-	-	-	-	
Recreation Activity Center		-	-	-	-	-	
Skating Center		-	-	-	-	-	
Information Technology		-	-	-	-	-	
Park Maintenance		-	-	-	-	-	
Boulevard Landscaping		-	-	-	-	-	
	\$	-	\$ -	\$ -	\$ -	\$ -	

City of Roseville

Reduced Costs for Supplies & Materials

	<u>Office Supplies</u>	<u>Motor Fuel</u>	<u>Clothing</u>	<u>Vehicle Supplies</u>	<u>Operating Supplies</u>	<u>Other</u>	<u>Total</u>	<u>Comments</u>
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	-	
Finance Department	-	-	-	-	(500)	-	(500)	Adjusted based on prior-year actuals
Central Services	-	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	-	
Police Administration	-	-	-	-	(500)	-	(500)	Adjusted based on prior-year actuals
Police Patrol Operations	-	-	-	(5,000)	-	-	(5,000)	Adjusted based on prior-year actuals
Police Investigations	-	(2,000)	-	-	-	-	(2,000)	Adjusted based on prior-year actuals
Police Community Services	-	(3,000)	50	-	-	-	(2,950)	Adjusted based on prior-year actuals
Fire Administration	(150)	-	-	-	-	-	(150)	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	-	
Recreation Fee Activities	1,735	-	-	-	-	-	1,735	
Recreation Non-fee Activities	-	-	-	-	(800)	-	(800)	Adjusted based on prior-year actuals
Recreation Nature Center	-	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	-	
Information Technology	(600)	-	-	-	(23,500)	-	(24,100)	
Parks Maintenance	-	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	-	
	\$ 985	\$ (5,000)	\$ 50	\$ (5,000)	\$ (25,300)	\$ -	\$ (34,265)	

City of Roseville

Reduced Costs for Contractual Services, Other Charges

	Professional Services	Telephone	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/ Conferences	Memberships	Other	Total	Comments
City Council	\$ (600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	\$ (600)	\$ (2,700)	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ethics Commission	(500)	-	-	-	-	-	-	-	-	-	-	-	(500)	Ethics training reduction
Administration	(3,800)	-	-	-	-	-	-	-	-	-	-	(2,500)	(6,300)	Medical Svcs., Transportation
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nuisance Code Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance Department	(5,000)	-	-	-	-	-	-	-	-	-	-	-	(5,000)	Moved to contract maint.
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Patrol Operations	(32,905)	-	-	-	-	-	-	-	-	-	-	-	(32,905)	Decreased K9 unit & dispatch
Police Investigations	-	-	-	-	-	-	-	(500)	-	-	-	-	(500)	-
Police Community Services	(3,250)	-	-	-	-	-	-	-	-	-	-	-	(3,250)	Adjusted based on prior-year actuals
Fire Administration	-	-	-	-	-	-	-	-	-	-	(1,000)	(500)	(1,500)	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Operations	-	(5,000)	-	-	-	-	(3,000)	-	-	-	-	-	(8,000)	Adjusted based on prior-year actuals
Fire Emergency Management	-	-	-	-	-	-	-	(500)	-	-	-	-	(500)	Adjusted based on prior-year actuals
Fire Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Administration	-	-	(500)	-	-	-	(300)	-	-	(2,300)	-	-	(3,100)	Adjusted based on prior-year actuals
Street Department	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	(6,000)	-	-	-	-	-	-	(6,000)	-
Central Garage	-	-	-	-	-	-	-	-	-	(200)	-	-	(200)	Adjusted based on prior-year actuals
Parks & Recreation Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Fee Activities	-	-	-	-	-	-	-	-	-	-	(300)	-	(300)	Adjusted based on prior-year actuals
Recreation Non-fee Activities	-	-	-	(150)	-	-	-	-	-	-	-	-	(150)	Adjusted based on participation levels
Recreation Nature Center	-	-	-	-	-	-	-	-	-	-	-	(1,000)	(1,000)	Adjusted based on prior-year actuals
Recreation Activity Center	-	-	-	-	-	-	-	(3,000)	-	-	-	-	(3,000)	Adjusted based on prior-year actuals
Skating Center	-	-	-	(2,000)	-	-	-	-	-	-	-	-	(2,000)	Adjusted based on prior-year actuals
Information Technology	-	-	(2,950)	-	-	-	-	(267,185)	-	(5,680)	-	(71,885)	(347,700)	Incl. reallocations to capital
Parks Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Boulevard Landscaping	-	-	-	-	-	-	-	(17,090)	-	-	-	-	(17,090)	-
	\$ (46,055)	\$ (5,000)	\$ (3,450)	\$ (2,150)	\$ -	\$ (6,000)	\$ (3,300)	\$ (288,275)	\$ -	\$ (9,680)	\$ (1,300)	\$ (76,485)	\$ (441,695)	

City of Roseville

Increased Costs for One-Time Spending

				Professional					
			<u>Telephone</u>	<u>Services</u>	<u>Training</u>	<u>Other</u>	<u>Total</u>	<u>Comments</u>	
City Council	\$	-	\$	-	\$	-	\$	-	
Human Rights Commission		-	-	-	-	-	-	-	
Ethics Commission		-	-	-	-	-	-	-	
Administration		-	-	-	-	-	-	-	
Elections		-	-	-	-	-	-	-	
Legal		-	-	-	-	-	-	-	
Nuisance Code Enforcement		-	-	-	-	-	-	-	
Finance Department		-	-	-	-	-	-	-	
Central Services		-	-	-	-	-	-	-	
General Insurance		-	-	-	-	-	-	-	
Police Administration		-	-	-	-	-	-	-	
Police Patrol Operations		-	-	-	-	-	-	-	
Police Investigations		-	-	-	-	-	-	-	
Police Community Services		-	-	-	-	-	-	-	
Fire Administration		-	-	-	-	-	-	-	
Fire Prevention		-	-	-	-	-	-	-	
Fire Operations		-	-	-	-	-	-	-	
Fire Emergency Management		-	-	-	-	-	-	-	
Fire Training		-	-	-	-	-	-	-	
Fire Relief Association		-	-	-	-	-	-	-	
Public Works Administration		-	-	-	-	-	-	-	
Street Department		-	-	-	-	-	-	-	
Street Lighting		-	-	-	-	-	-	-	
Building Maintenance		-	-	-	-	-	-	-	
Central Garage		-	-	-	-	-	-	-	
Parks & Recreation Administration		-	-	-	-	-	-	-	
Recreation Fee Activities		-	-	-	-	-	-	-	
Recreation Non-fee Activities		-	-	-	-	-	-	-	
Recreation Nature Center		-	-	-	-	-	-	-	
Recreation Activity Center		-	-	-	-	-	-	-	
Skating Center		-	-	-	-	-	-	-	
Information Technology		-	-	-	-	-	-	-	
Parks Maintenance		-	-	-	-	-	-	-	
Boulevard Landscaping		-	-	-	-	-	-	-	
	\$	-	\$	-	\$	-	\$	-	

City of Roseville

Increased Costs for Supplies & Materials

	<u>Office Supplies</u>	<u>Motor Fuel</u>	<u>Clothing</u>	<u>Vehicle Supplies</u>	<u>Operating Supplies</u>	<u>Total</u>	<u>Comments</u>
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	-	-	300	-	-	300	Adjusted based on prior-year actuals
Police Patrol Operations	-	5,000	22,600	-	-	27,600	Add'l for new officers
Police Investigations	-	-	750	-	-	750	Adjusted based on prior-year actuals
Police Community Services	-	-	-	-	-	-	
Fire Administration	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	
Fire Operations	-	1,500	-	-	-	1,500	Adjusted based on prior-year actuals
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	-	50	100	-	-	150	Adjusted based on prior-year actuals
Street Department	-	-	-	-	22,700	22,700	Add'l maint. Requirements
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Central Garage	-	-	800	-	-	800	Adjusted based on prior-year actuals
Parks & Recreation Administration	-	-	-	-	200	200	Adjusted based on prior-year actuals
Recreation Fee Activities	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	250	-	2,100	2,350	Add'l for new dance studio
Skating Center	-	-	-	-	3,000	3,000	Adjusted based on prior-year actuals
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	19,000	19,000	
	\$ -	\$ 6,550	\$ 24,800	\$ -	\$ 47,000	\$ 78,350	

City of Roseville

Increased Costs for Contractual Services

	Professional Services	Telephone	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/Conferences	Memberships	Minor Equipment	Other	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,275	\$ -	\$ 730	\$ 6,005	Adjusted based on prior-year actuals
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	43,300	-	930	-	-	760	44,990	HRIS System
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Legal	11,070	-	-	-	-	-	-	-	-	-	-	-	-	11,070	Add'l per contract
Nuisance Code Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	-	7,100	-	-	50	-	-	7,150	Software maint. (partial offset by prof svcs)
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Administration	18,000	-	-	-	-	-	-	5,265	-	1,125	400	-	100	24,890	Mental Health outreach, Invest. Software
Police Patrol Operations	-	4,050	-	-	-	-	-	-	-	18,350	400	500	150	23,450	Add'l training
Police Investigations	600	-	-	-	-	-	-	-	-	1,725	100	-	50	2,475	Add'l training request
Police Community Services	-	-	-	-	-	-	-	-	-	-	-	-	4,500	4,500	Add'l \$4,500 skills reimb
Fire Administration	-	-	-	-	-	2,000	-	-	-	-	-	-	-	2,000	
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Operations	5,000	-	-	-	-	-	-	10,000	-	-	-	-	-	15,000	Add'l medical exams, contract svcs
Fire Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	-	1,500	-	-	-	-	-	1,500	Add'l contract services
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Public Works Administration	3,000	-	-	-	-	-	-	-	-	-	-	-	335	3,335	Adjusted based on participation levels
Street Department	-	-	-	-	-	-	-	-	11,500	-	500	-	175	12,175	Truck-mounted spray patcher
Street Lighting	-	-	-	-	-	1,000	-	-	-	-	-	-	-	1,000	
Building Maintenance	17,250	-	-	-	-	-	-	3,600	-	-	-	-	-	20,850	Adjusted based on prior-year actuals
Central Garage	200	200	-	-	-	-	-	-	-	-	-	-	-	400	Adjusted based on participation levels
Parks & Recreation Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Fee Activities	9,600	-	1,150	100	-	-	-	-	1,175	-	-	-	5,000	17,025	Adjusted based on participation levels
Recreation Non-fee Activities	2,150	-	-	-	-	-	-	-	600	-	-	-	1,785	4,535	Adjusted based on participation levels
Recreation Nature Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Skating Center	200	-	-	-	-	7,000	-	6,000	-	-	1,000	-	-	14,200	Adjusted based on prior-year actuals
Information Technology	-	60,270	-	-	-	-	-	-	-	-	-	-	20,200	80,470	Adjusted based on prior-year actuals
Parks Maintenance	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000	Adjusted based on prior-year actuals
Boulevard Landscaping	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	\$ 67,070	\$ 64,520	\$ 1,150	\$ 100	\$ -	\$ 20,000	\$ -	\$ 76,765	\$ 13,275	\$ 22,130	\$ 7,725	\$ 500	\$ 33,785	\$ 307,020	

City of Roseville

Increased Costs for Labor: New Positions

	Regular Wages	Overtime	Temp Employees	Employee Pension	Employee Insurance	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	51,600	-	-	7,820	7,590	67,010	Add'l 0.50 FTE from Comm. Budget
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	1,100	-	-	170	10	1,280	Pay Reclass: Dept. Asst.
Police Patrol Operations	287,200	-	-	55,000	45,320	387,520	5 Add'l Officers (1 funded by County)
Police Investigations	2,200	-	-	330	10	2,540	Pay Reclass: Investigative Aide
Police Community Services	-	-	-	-	-	-	
Fire Administration	4,160	-	-	640	-	4,800	Pay Reclass: Dept. Asst.
Fire Prevention	-	-	-	-	-	-	
Fire Operations	200,870	(3,670)	(47,000)	38,470	33,090	221,760	3 NEW FT Firefighters
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	
Recreation Fee Activities	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	
Information Technology	250,400	-	-	37,950	34,140	322,490	3 Add'l positions (no levy impact)
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	
	\$ 797,530	\$ (3,670)	\$ (47,000)	\$ 140,380	\$ 120,160	\$ 1,007,400	

City of Roseville

Increased Contributions to Capital Replacement Funds

	<u>Equipment</u>	<u>Other</u>	<u>Total</u>	<u>Comments</u>
General Vehicle & Equipment Replacements	\$ -	\$ -	\$ -	
IT Equipment Replacement	-	-	-	
General Facility Replacement	-	-	-	
Park Improvement Program	-	-	-	
Pavement Management Program	-	-	-	
Information Technology	-	-	-	
	-	-	-	
	<hr/>	<hr/>	<hr/>	
	\$ -	\$ -	\$ -	

City of Roseville**General Fund Program Operating Budget by Division (Function)**

Updated 8/05/19

Operating Division	2019 Budget				2020 Budget			
	Program Revenue	Program Cost	Net Cost	Cost Recovery	Program Revenue	Program Cost	Net Cost	Cost Recovery
City Council	\$ 6,300	\$ 238,455	\$ 232,155	3%	\$ 6,650	\$ 241,300	\$ 234,650	3%
Administration	12,750	821,530	808,780	2%	13,250	951,740	938,490	1%
Elections	-	75,150	75,150	0%	-	75,410	75,410	0%
Legal	127,300	369,935	242,635	34%	111,150	381,005	269,855	29%
Nuisance Code Enforc.	-	129,940	129,940	0%	-	135,450	135,450	0%
Finance Department	129,250	699,300	570,050	18%	134,250	734,330	600,080	18%
Central Services	-	59,600	59,600	0%	-	59,600	59,600	0%
General Insurance	-	70,000	70,000	0%	-	70,000	70,000	0%
Police	795,400	7,670,875	6,875,475	10%	913,580	8,364,925	7,451,345	11%
Fire	140,000	2,381,410	2,241,410	6%	197,000	2,740,560	2,543,560	7%
Fire Relief	225,000	223,000	(2,000)	101%	230,000	223,000	(7,000)	103%
Public Works Admin	10,000	946,565	936,565	1%	15,000	988,245	973,245	2%
Street Department	340,000	1,247,890	907,890	27%	378,000	1,320,695	942,695	29%
Street Lighting	-	183,000	183,000	0%	-	184,000	184,000	0%
Building Maintenance	50,000	399,300	349,300	13%	50,000	414,150	364,150	12%
Central Garage	-	189,670	189,670	0%	-	198,430	198,430	0%
N/A: PERA State Aid	24,435	-	(24,435)		24,435	-	(24,435)	
N/A: Univ NW PILOT	23,000	-	(23,000)		23,440	-	(23,440)	
N/A: Admin Charges	890,000	-	(890,000)		939,000	-	(939,000)	
N/A: LC Contribution	177,000	-	(177,000)		177,000	-	(177,000)	
N/A: Fed Grants	67,775	-	(67,775)		65,000	-	(65,000)	
N/A: Nuis. Code Reimb.	-	-	-		135,450	-	(135,450)	
N/A: Interest Earnings	30,000	-	(30,000)		30,000	-	(30,000)	
N/A: Property Taxes	12,316,605	-	(12,316,605)		13,639,635	-	(13,639,635)	
Total	\$ 15,364,815	\$ 15,705,620	\$ 340,805	(a)	\$ 17,082,840	\$ 17,082,840	\$ -	

Comments:

(a) Overall Net Cost represents the amount of cash reserves used (added to) to provide for the budget.

(b) Cost Recovery percentage reflects the portion of the operating division's budget recovered by program-related revenues.

City of Roseville

Parks & Recreation Program Operating Budget by Division (Function)

Updated 8/05/19

<u>Operating Division</u>	2019 Budget				2020 Budget			
	<u>Program Revenue</u>	<u>Program Cost</u>	<u>Net Cost</u>	<u>Cost Recovery</u>	<u>Program Revenue</u>	<u>Program Cost</u>	<u>Net Cost</u>	<u>Cost Recovery</u>
Administration	\$ -	\$ 618,385	\$ 618,385	0%	\$ -	\$ 637,280	\$ 637,280	0%
Recreation: Fee Programs	1,061,290	1,452,250	390,960	73%	1,072,925	1,505,830	432,905	71%
Recreation: Non-Fee	35,750	157,135	121,385	23%	32,400	162,405	130,005	20%
Nature Center	46,500	69,125	22,625	67%	47,500	70,275	22,775	68%
Activity Center	-	117,760	117,760	0%	-	117,640	117,640	0%
Skating Center	1,059,950	1,178,970	119,020	90%	1,103,950	1,221,280	117,330	90%
Parks & Rec. Maintenance	-	1,349,910	1,349,910	0%	-	1,396,080	1,396,080	0%
Golf Course	401,725	510,640	108,915	79%	411,500	445,875	34,375	92%
N/A: Interest Earnings	15,000	-	(15,000)		15,000	-	(15,000)	
N/A: Property Taxes	2,725,045	-	(2,725,045)		2,839,015	-	(2,839,015)	
	<u>\$ 5,345,260</u>	<u>\$ 5,454,175</u>	<u>\$ 108,915</u>	(a)	<u>\$ 5,522,290</u>	<u>\$ 5,556,665</u>	<u>\$ 34,375</u>	

Comments:

- (a) Overall Net Cost represents the amount of cash reserves used (added to) to provide for the budget.
- (b) Cost Recovery percentage reflects the portion of the operating division's budget recovered by program-related revenues.

City of Roseville**Special Purpose Program Operating Budget by Division (Function)**

Updated 8/05/19

<u>Operating Division</u>	2019 Budget				2020 Budget			
	<u>Program Revenue</u>	<u>Program Cost</u>	<u>Net Cost</u>	<u>Cost Recovery</u>	<u>Program Revenue</u>	<u>Program Cost</u>	<u>Net Cost</u>	<u>Cost Recovery</u>
Community Development	\$ 1,712,075	\$ 1,489,600	\$ (222,475)	115%	\$ 1,678,260	\$ 1,560,850	\$ (117,410)	108%
Information Tech.	3,070,045	3,296,235	226,190	93%	3,094,245	3,047,250	(46,995)	102%
Communications	473,500	556,390	82,890	85%	392,000	503,310	111,310	78%
License Center	1,780,300	1,842,630	62,330	97%	1,913,300	2,035,490	122,190	94%
Engineering Services	246,315	246,315	-	100%	264,240	264,240	-	100%
Lawful Gambling	107,350	107,350	-	100%	107,580	107,580	-	100%
Water	7,334,580	7,684,580	350,000	95%	7,308,000	7,675,480	367,480	95%
Sanitary Sewer	5,899,335	6,299,335	400,000	94%	5,656,000	6,225,970	569,970	91%
Storm Sewer	1,933,460	2,363,350	429,890	82%	2,010,995	2,790,420	779,425	72%
Recycling	538,060	562,120	24,060	96%	653,300	643,020	(10,280)	102%
Total	\$ 23,095,020	\$ 24,447,905	\$ 1,352,885	(a)	\$ 23,077,920	\$ 24,853,610	\$ 1,775,690	

Comments:

(a) Overall Net Cost represents the amount of cash reserves used (added to) to provide for the budget.

(b) Cost Recovery percentage reflects the portion of the operating division's budget recovered by program-related revenues.

** Some divisions include capital-related costs.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Consider budget regarding potential programming for Hispanic Heritage Month

BACKGROUND

In May, 2018 the Human Rights, Inclusion and Engagement Commission (HRIEC) presented a concept regarding a pilot proclamation program for 2019. This included having a featured proclamation with additional programming and/or outreach to highlight the topic, raise awareness, educate the community and engage with specific communities within the city to demonstrate the City is working toward meaningful progress related to the proclamation.

The Commission has been working on programming ideas for September Hispanic Heritage Month. Commissioners have met with representatives from the Hispanic community to determine their level of interest in having additional programming on this topic in the city as well as to brainstorm ideas that would be culturally relevant to the celebration of Hispanic Heritage month.

At the July 22 meeting, the Commission presented their recommendations for programming for Hispanic Heritage Month. This month is celebrated September 15- October 15, 2019. At that meeting, Council gave preliminary support for additional programming with the understanding that the Commission would bring back further refined details including costs for the recommendation.

The HRIEC has met with the Parks and Recreation commission and staff has been collaborating to work through some of the logistics needed to provide this programming. Due to the short amount of time between now and the proposed event, the amount of planning and logistical details that need to be worked out, and the desire to have a successful event, staff believes the original proposal would need to be scaled back for this year in order to be able to plan it efficiently. With this in mind, staff has provided three different scenarios for Council to consider. Those scenarios are listed below. Staff has attached a spreadsheet (Attachment A) which outlines some of the logistics that need to be worked out for each scenario as well as the estimated budget impact.

A. Option 1 (Preferred Option by Hispanic Community Representative)

Location: Central Park
Date: Saturday, October 5, 2019
Event: Hispanic Music/Band
Food Truck(s)

B. Option 2

Location: OVAL
Date: Saturday, October 5, 2019
Event: Movie – Coco
Food Truck(s)

38 C. **Option 3** (Original Proposal)

39 Location: Central Park
40 Date: 2020
41 Event: Hispanic Music/Band
42 Food Truck(s)
43 Snacks for children
44 Movie - Coco

45 **CONSIDERATIONS**

46
47 Option 1 (preferred option based on the representative that is working with the HRIEC).

- 48 • This option provides for an opportunity for community members to interact with each other
49 around music and food in a location that is comfortable and easily accessible.
- 50 • There are more logistics to work out with this option, such as neighborhood notification,
51 noise management/mitigation, and coordination which would take significantly more staff
52 time.

53 Option 2:

- 54 • This option leverages already existing infrastructure and format (Roll-in movies) and allows
55 for fewer logistics to plan for in a limited timeframe.
- 56 • The location is not as ideal as Central Park, and would require attendees to bring their own
57 chairs/blankets. Depending on weather, this could be prohibitive.

58 Option 3:

- 59 • This option allows for a much more traditional planning and marketing cycle to ensure a
60 successful event.
- 61 • The cost of a larger event would increase depending on event plan.

62
63 **POLICY OBJECTIVE**

64 One of the City's aspirations is to be welcoming, inclusive and respectful. Identifying, and providing
65 key opportunities for all members of the community to participate in events can help strengthen
66 inclusiveness and feelings of welcomeness in our community.

67 **BUDGET IMPLICATIONS**

68 The budget implications depend on the option the Council chooses. Currently the city has not
69 budgeted for this event however, in the 2019 budget there is \$2,000 allocated for HRIEC events such
70 as the Rosefest parade, t-shirts for commissioners who participate, Party in the Park materials, and
71 Essay Contest winner prizes. Of that, roughly \$1,000 is available and could be used for an event.

72 **STAFF RECOMMENDATION**

73 Based on the limited timeline available for planning and marketing the event, potential weather
74 issues for an outdoor event and the logistics and budget for an event in Central Park, staff
75 recommends Option 2. This option would be the most cost efficient for both out-of-pocket dollars,
76 but also in staff time needed to plan for and execute the event. Although this option is not the
77 preferred option of the representative (s), staff feels as though it would have the best opportunity to
78 be successful.

79 **REQUESTED COUNCIL ACTION**

80 Direct staff on which option is the consensus of the Council to pursue, if any.

81 Prepared by: Rebecca Olson, Assistant City Manager
Attachments: A: Logistics and Budget Spreadsheet

B: Draft Council minutes 7/22/19

Hispanic Heritage Month Programming Options

	Option 1	Option 2	Option 3
Location	Central Park	OVAL	Central Park
Date	Saturday, October 5, 2019	Saturday, October 5, 2019	2020
Event	Hispanic Music/Band Food Truck(s)	Movie- Coco Food Truck(s)	Hispanic Band/Music Food Truck(s) Information Booths Children's Snacks Movie- Coco
Notes	Preferred Option by Hispanic Representative	Staff Recommendation	
Considerations	The location provides a community feel and welcoming atmosphere in Central Park. This is a central location that offers a lot of amenities, and options to gather and for children to play. The location is easy to get to and is within walking distance for many community members.	The OVAL is already set up to show movies and has had success with this format/location	The advanced timeline allows for better planning of a larger event, in addition, could choose a day earlier in September to help mitigate weather issues.
	Music and food provide opportunities for community members to mingle, interact, engage, dance, and eat together.	Does not conflict with other events	The larger event would have additional costs associated with it, but could potentially draw a larger crowd. Potential for sponsors to offset some costs.
	There is another planned event in Central Park that day that will limit the amount of time available for set up.	Attendees will need to bring their own chairs or blankets	Marketing/advertsing could be done on a larger scale or the event could be held in conjunction with already established activities.
	Logistics to consider are: band set up and/or equipment needs; notification of the surrounding neighborhood due to potential noise; negotiating a band contract; development of an event plan that includes waste and recycling plan, weather contingency, staff time, noise monitoring	Logistics to consider are: staff time to run the movie, and an event plan that includes waste and recycling plan, clean up, weather contingency.	Logistics to consider include: band set up/or equipment needs;notification of surrounding neighborhood, contracts, development of an event plan.
Budget Impact	Band - \$800 Food Truck(s) - \$0-\$1500 Neighborhood notification - \$200 Staff time - estimated 5-6 hours overtime for 3 or more staff in addition to potential public safety staff needed for safe crossing of Lexington after event Marketing - flyers - \$50-\$75 Total Estimated Impact: \$1,050 (plus staff OT) - \$2,575 (plus staff OT)	Movie - \$435 Food Truck(s) - \$0-\$1500 Staff time - estimated 5-6 hours overtime for 3 or more staff Marketing - flyers \$50-\$75 Total Estimated Impact: \$485 (plus staff OT) - \$2,010 (plus staff OT)	Band - \$800 Food Truck(s) - \$0-\$1500 Movie - \$435 +\$3000 for screen Neighborhood notification - \$200 Staff time - estimated 6-8 hours overtime day of event for 5 or more staff + Public Safety staff Marketing - can leverage publications that are already used, such as P&R catalog, newsletter, etc. Total Estimated Impact: \$4,435 (plus staff OT) - \$5,935 (plus staff OT)

a. Consider Recommendation from the Human Rights, Inclusion and Engagement Commission Regarding Potential Programming for Hispanic Heritage Month.

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the RCA and related attachments dated July 22, 2019.

Commissioner Bolinger and Vice Chair Peterson reviewed the Hispanic Heritage Month programming planned for October 2019.

Ms. Olson noted in regard to budget, there is some money available in the Commission budget for an event. She did not have specifics but could give the Council general information on some of the movie licensing and food truck rental. The Commission would like to get the Council's feedback and based on what the Council is looking for, the Commission can come back with a more solid budget.

Councilmember Groff thought that was some very good work the Commission has done. He liked that the Commission reached out to the community and got their input. He thought the ideas the community came up with are some of the things the Commission has talked about to form community. The other thing he liked about this idea is that it would reach out to many residents in Roseville, possibly being a unifier for the City. He like those aspects of it. He liked the food truck and movie idea, noting the Commission has thought of a range of things that would interest the people and would be a very family friendly event so he would support it.

Councilmember Etten agreed with the positives and appreciated the direct connections into the different members of the Hispanic communities in Roseville and the Roseville area. He thought the sub-titles were a great gateway. He questioned of seeking sponsors had been discussed, as the budget is probably not very big so he suggested looking to sponsors. He also suggested researching into food trucks and how many would be needed. He thought it was excellent to work with the Park and Recreation Department and agreed that time is of the essence at this point. He also thought the Commission should research the timeline more to see if a band is needed based on the time of sunset and when the movie is shown.

Councilmember Groff thought it would be a good idea for the Commission to reach out to the Spanish Immersion School.

Mayor Roe suggested La Tapatia in Roseville as a sponsor because that restaurant also has a food truck and could donate the food truck. He thought this was a well thought out plan overall and he liked it. He thought the Council should make sure to be there as well and the plans should proceed with the budget laid out.

Vice Chair Peterson thanked the Council for the feedback and indicated the Commission will work toward the next steps and report back to the Council quickly.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019

Item No.: 7.i

Department Approval



City Manager Approval



Item Description: Consider Adjusting Rate Structure for Residential Water Rates

BACKGROUND

Currently the water rate structure for residential properties is a two tier structure with different summer and winter rates. The summer rate is only applied in June, July and August. All accounts are charged a base rate and then a consumption rate. The first tier rate is charged for up to 30,000 gallons per quarter. Any amount over 30,000 gallons per quarter is charged at the tier two rate. For example a 50,000 gallon per quarter user in the summer is charged the base rate (\$58.60) plus 30 units at \$2.25/unit (\$67.50) plus 20 units (50-30) at \$2.70/unit (\$54.00) for a total bill of \$180.10.

Current Rate Structure

2019 Residential Utility Rates

Service	Standard Service Fee*	Consumption Fee*** 1- 30,000 Gallons	Consumption Fee*** Winter Over 30,000	Consumption Fee*** Summer Over 30,000**
Water	58.60	2.25	2.50	2.70

*per quarter standard service charge

**Summer consists of June, July, August

***Consumption fee is billed per thousand gallons

In 2018 the Public Works, Environment and Transportation Commission (PWETC) discussed ways to reduce water consumption. One item that was discussed in detail was residential water rate tiers (Attachment B). After much discussion and analysis the commission looked at establishing a third tier to the residential rates for summer water consumption. The theory behind adding a third tier was that by setting a higher rate for water users in the summer, who use over 50,000 gallons per quarter, it would encourage these users to conserve water. The 50,000 gallon per quarter threshold was determined to be a usage level that would typically only get triggered by residents who irrigate and would most likely not impact larger families. Based on past water usage history it is estimated about 4% or about 350 residential water accounts would be affected in the summer by this rate if it was adopted.

In September 2018 (Attachment A) the commission recommended approval of establishing a third summer tier rate at 50,000 gallons per quarter and would propose setting the rate at twice the rate of the Tier 1 rate. For 2019 the tier 1 rate is \$2.25/1,000 gallons so the Tier 3 rate would be \$4.50/1,000 gallons. Based on average water usage it would generate approximately \$15,000 in additional revenue.

The impact to water accounts by usage is shown in the table below. Some of the highest users (100,000 gal/qr) could see their water bill increase up to 29%.

Summer Quarter Usage (1,000 Gallons)											
	Current				Proposed Tier						
Units	Base Rate	Tier 1 Rate	Tier 2 Rate	Total	Base	Tier 1 Rate	Tier 2 Rate	Tier 3 Rate	Total	% Change	Change
0	\$ 58.60	\$ 2.25		\$ 58.60	\$ 58.60	\$ 2.25			\$ 58.60	0%	\$ -
10	\$ 58.60	\$ 2.25		\$ 81.10	\$ 58.60	\$ 2.25			\$ 81.10	0%	\$ -
20	\$ 58.60	\$ 2.25		\$ 103.60	\$ 58.60	\$ 2.25			\$ 103.60	0%	\$ -
30	\$ 58.60	\$ 2.25		\$ 126.10	\$ 58.60	\$ 2.25			\$ 126.10	0%	\$ -
40	\$ 58.60	\$ 2.25	\$ 2.70	\$ 153.10	\$ 58.60	\$ 2.25	\$ 2.70		\$ 153.10	0%	\$ -
50	\$ 58.60	\$ 2.25	\$ 2.70	\$ 180.10	\$ 58.60	\$ 2.25	\$ 2.70		\$ 180.10	0%	\$ -
60	\$ 58.60	\$ 2.25	\$ 2.70	\$ 207.10	\$ 58.60	\$ 2.25	\$ 2.70	\$ 4.50	\$ 225.10	9%	\$ 18.00
75	\$ 58.60	\$ 2.25	\$ 2.70	\$ 247.60	\$ 58.60	\$ 2.25	\$ 2.70	\$ 4.50	\$ 292.60	18%	\$ 45.00
90	\$ 58.60	\$ 2.25	\$ 2.70	\$ 288.10	\$ 58.60	\$ 2.25	\$ 2.70	\$ 4.50	\$ 360.10	25%	\$ 72.00
100	\$ 58.60	\$ 2.25	\$ 2.70	\$ 315.10	\$ 58.60	\$ 2.25	\$ 2.70	\$ 4.50	\$ 405.10	29%	\$ 90.00

28 **FINANCIAL IMPACTS**

29 If the third tier is adopted as proposed, approximately \$15,000 in additional revenue would be generated.

30 **STAFF RECOMMENDATION**

31 Option 1: Leave the residential rate structure in its current configuration.

32 Option 2: Motion to approve a rate structure change to establish a third summer tier water rate over
 33 50,000 gallons/quarter and establish the rate at two times the tier one rate. It would be recommended the
 34 rate change go into effect in 2020 and the actual changes be included in the 2020 fee schedule approval
 35 scheduled for late 2019.

36 **REQUESTED COUNCIL ACTION**

37 Consider a motion to approve a rate structure change to establish a third summer tier water rate over
 38 50,000 gallons/quarter and establish the rate at two times the tier one rate.

Prepared by: Jesse Freihammer, City Engineer/Assistant Public Works Director
 Attachments: A: Excerpt of September 25, 2018 PWETC Meeting
 B: September 25, 2018 PWETC Packet item
 C: Presentation

Excerpt of Minutes from Tuesday, September 25, 2018 PWETC Meeting

Tiered Water Rate Analysis

Mr. Freihammer provided a brief review and update on projects and maintenance activities listed in the staff report dated September 25, 2018.

Member Kors thought Mr. Culver mentioned that larger families use more water.

Mr. Culver stated the City is trying to account for that by breaking this down per capita. The City is trying to estimate and get a glimpse of where the larger families would be at. That is why staff is recommending the motion based on feedback from the Commission and where staff felt the Commission was going towards. If that is the desire to try to encourage some water conservation particularly with the highest users, staff felt comfortable with setting that 50,000-gallon tier and then going from there.

Member Wozniak indicated the new tier would be used for summer months only and he thought the larger families would use the same amount of water year-round and not only in the summer months.

Mr. Freihammer directed the Commission to look at the winter use graph per quarter. He reviewed the graph with the Commission and noted it was less than a percent that use that tier in the winter and that would be the same amount of people affected in the Summer months. He noted some of those may have leaky plumbing and City Staff tries to notify those people.

Mr. Culver stated if the Council were to adopt this and staff was to implement this new tier, staff would make concerted efforts to notify and educate those customers over the 50,000-gallon tier to let them know this is coming and to take a serious look at why the resident is using that much water, particularly in the winter months.

Chair Cihacek stated if no changes are made and the City does get the money, to allow for conservation programs moving forward, the City can develop some sort of incentive program which would help the residents who are over the 50,000-gallon tier to lower their rates and become educated.

Commissioner Kors wondered how many households this would impact in the City.

Mr. Freihammer stated it would impact 350 residences in the summer and 17 residences in the winter. He stated in the summer staff would target that group, even the 40,000-gallon tier to educate them, if this were to be adopted.

Chair Cihacek thought there would be opportunity with additional funding to have good outreach and communication and a potential rebate on some of the programs.

Commissioner Kruse thought if this tier was adopted it would be higher than the commercial rate for that same amount of usage.

Chair Cihacek thought if the rates were increased for residential the next Commission task would be to look at commercial rates.

Mr. Freihammer stated commercial will be more varied because there is no typical commercial property, and some are using it as process water, not necessarily irrigation. Commercial is almost a different analysis.

Mr. Culver stated staff could modify the commercial rate and then set up an exception opportunity so if the business can show the City that that particular business is actually using the water for industrial purpose or production of a product then the City could give them a different rate for that and still encourage those that are consuming that much water for irrigation to do something different.

Chair Cihacek thought this would be a totally different analysis to look at rates and would need a conversation at a different meeting, if needed. He thought if the City raised one tier there would need to be a conversation for commercial.

Member Joyce asked if the biggest commercial user was Rosedale.

Mr. Culver stated Rosedale is one of the top ten users. He noted the milk factory is the City's biggest user and there is also Old Dutch. He stated the City has fewer commercial accounts but thought there was a larger percent of commercial accounts that are irrigating their property versus residential accounts. He noted there are not a lot of residential properties in the City with heavy irrigation. There are townhome properties, multi-family housing properties and a good chunk of those are irrigated.

Member Wozniak asked if an apartment building would be classified as residential or commercial.

Mr. Freihammer indicated it would be classified as commercial.

Mr. Freihammer stated the only residential the City is showing is single family, duplexes, some townhomes, some of those may have an irrigation meter, and condo's depending on how the condominiums are set up.

Chair Cihacek thought this was the first step in a longer process.

Motion

Member Trainor moved, Member Wozniak seconded, to recommend the City Council approve a third-tier summer rate at twice the tier one rate for residential accounts, which use over 50,000 gallons.

Member Wozniak asked if in the motion the Commission needed to add \$4.50 a gallon for over 50,000 gallons. Did it need to be specific in the recommendation or can it state twice the tier one rate.

Mr. Culver stated if the Commission indicates twice the winter rate, that statement, if the Council were to adopt it would carry through to future rate adjustments.

Ayes: 6

Nays: 0

Motion carried.

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: September 25, 2018

Item No: 6

Item Description: Tiered Water Rate Analysis

Background:

At four of the recent Commission meetings, staff and the Commission discussed water rates and if the tiered structure should change in any way. The majority of the discussion has been whether the top-tiered rate should increase or if the threshold (30,000 gallons per quarter) should change. Attachment D contains the meeting minutes from previous Commission discussions on the topic.

Below is the information that was shared at the August meeting.

The current rate structure for water billing is as follows:

2018 Residential Utility Rates

Service	Standard Service Fee*	Consumption Fee*** 1-30,000 Gallons	Consumption Fee*** Winter Over 30,000	Consumption Fee*** Summer Over 30,000**
Water	55.80	2.25	2.50	2.70
Sewer	37.55	2.25	2.25	2.25

*per quarter standard service charge

**Summer consists of June, July, August

***Consumption fee is billed per thousand gallons

Staff worked with the Finance department to provide detailed information on residential water consumption between 2013-2017. The data was broken out by winter use and summer use showing the changes in use between seasons related to irrigation. This data is included in Attachment A. Overall water usage in Roseville is shown in attachment B.

Some highlights from the data:

- Overall residential water usage in the summer increases about 64% over winter consumption.
- In the winter, only 2.3% of residential accounts are over 30,000 gallons.
- In the summer, 11.0% of residential accounts are over 30,000 gallons.

- Overall, water consumption per capita for single family residents is estimated to be 51 GPD in the winter and 82 GPD in the summer.

Additionally, staff has provided the overall City water consumption since 2003 in Attachment B. This data shows the water the City gets directly from St Paul Regional Water System (SPRWS). Approximately 20% of this water is passed through to Arden Hills. This data shows that the ten-year trend is a 1.5% annual reduction in overall water use for Roseville and Arden Hills.

The Commission requested additional information on the water infrastructure. The City's water distribution system consists of the following:

- One elevated storage tank
 - Recently rehabbed in 2014.
- One booster station
 - Currently undergoing major upgrades and will have additional upgrades in the next three to five years.
- 162.6 miles of watermain
 - Average age 45.4 years old
 - Approximately 72% of the water distribution system was installed between 1959 and 1967.
 - Average watermain rating of 3.1 (1-5 with 5 being best.)
 - 10-year average of watermain breaks is 33 per year. Trend is flat.
- 1608 valves
- 1743 hydrants
- 10,400 water meters
 - Majority have been replaced in the last 5 years.

Current Capital Improvement Plan investments of \$500,000 annually for watermain replacement for the next 4 years increasing to \$1,000,000 in 2023. Increase will allow approximately 2 miles of watermain to be replaced annually. The replacement of watermain through conventional excavation needs to be balanced with street improvements as the more watermain is replaced, the higher the cost of street replacement. Additional CIP funds are being spent to upgrade the water booster station.

Over the last 5 years, staff has replaced on average of 1.27 miles of watermain per year. This year staff will be replacing 1 mile of watermain at a cost of \$550,000.

Proposed Options

Option One – Leave tiers the same.

If the commission feels there is no need to make any changes, this option would leave the rate structure as it is today.

Option Two – Add 3rd Summer Tier Rate

Based on input staff has received at previous meetings there is some interest to set a rate structure that focuses on the highest water users in the summer. The 50,000 gallons per quarter is a possible break point in which to create another summer tier. If a 3rd summer only tier rate was set at this threshold, approximately four (4) percent of residential users would be affected. This

4% of users uses 17% of all water in the summer. To make the rate increase significant, staff would propose setting the rate at twice the Tier 1 rate or at \$4.50/1,000 gallons.

Below are tables showing the proposed fee structure and examples of water bills for different uses. The City of Shoreview’s water structure is also included for comparison as they have a 4 tiered rate system.

Roseville Residential Water Rates (Quarterly)					Shoreview Residential Water Rates (Quarterly)		
		Winter	Summer				
Tiers	Availability (Base Rate)	Cost/Per 1,000 Gallons	Cost/Per 1,000 Gallons		Tiers	Availability (Base Rate)	Cost/Per 1,000 Gallons
Tier 1 (1-30,000 gal/unit)	\$55.80	\$2.25	\$2.25		Tier 1 (1st 5,000 gal/unit)	\$19.19	\$1.58
Tier 2 (next 20,000 gal/unit)		\$2.50	\$2.70	120%	Tier 2 (2nd 5,000 gal/unit – 5 to 10,000)		\$2.53
Tier 3 (remaining water over 50,000 gallons)		\$2.50	\$4.50	167%	Tier 3 (next 20,000 gal/unit – 10 to 30,000)		\$3.50
					Tier 4 (remaining water – over 30,000)		\$5.76

Example bills quarterly gallons used Base + Consumption				
Gallons	Shoreview Rate - Cost	Roseville Rate - Cost	Proposed Roseville Rate - Cost	
-	\$19.19	\$55.80	\$55.80	
5,000	\$27.09	\$67.05	\$67.05	100%
10,000	\$39.74	\$78.30	\$78.30	100%
20,000	\$74.74	\$100.80	\$100.80	100%
30,000	\$109.74	\$123.30	\$123.30	100%
40,000	\$167.34	\$150.30	\$150.30	100%
50,000	\$224.94	\$177.30	\$177.30	100%
75,000	\$368.94	\$244.80	\$289.80	118%
100,000	\$512.94	\$312.30	\$402.30	129%

Consumption Only							
Gallons	Shoreview Rate - Cost	Avg Cost/1000 Gal	Roseville Rate - Cost	Avg Cost/1000 Gal	Proposed Roseville Rate - Cost	Avg Cost/1000 Gal	
-	\$0.00		\$0.00		\$0.00	\$0.00	
5,000	\$7.90	\$1.58	\$11.25	\$2.25	\$11.25	\$2.25	100%
10,000	\$20.55	\$2.06	\$22.50	\$2.25	\$22.50	\$2.25	100%
20,000	\$55.55	\$2.78	\$45.00	\$2.25	\$45.00	\$2.25	100%
30,000	\$90.55	\$3.02	\$67.50	\$2.25	\$67.50	\$2.25	100%
40,000	\$148.15	\$3.70	\$94.50	\$2.36	\$94.50	\$2.36	100%
50,000	\$205.75	\$4.12	\$121.50	\$2.43	\$121.50	\$2.43	100%
75,000	\$349.75	\$4.66	\$189.00	\$2.52	\$234.00	\$3.12	124%
100,000	\$493.75	\$4.94	\$256.50	\$2.57	\$346.50	\$3.47	135%

For residents in the new third tier, their bills would increase up to 29% if they used 100,000 gallons per quarter. The new tier would generate around \$15,000 per year in additional revenue depending on actual usage.

Recommended Action:

Staff would recommend the commission consider approval of a third tier summer rate for residential accounts, which use over 50,000 gallons.

Attachments:

- A. Roseville Residential Water Use Charts
- B. Roseville Overall Water Usage from SPRWS
- C. Water Infrastructure Data
- D. Meeting Minutes from November 2017 & February 2018 & August 2018
- E. AWWA Article on Water Use in the United States
- F. City of Roseville Watermain Rating Map

City of Roseville

Water Customer Consumption Analysis

2013-2017

2017 Data Set

	<u>1-5,000 gals.</u>	<u>6-10,000 gals.</u>	<u>11-15,000 gals.</u>	<u>16-20,000 gals.</u>	<u>21-25,000 gals.</u>	<u>26-30,000 gals.</u>	<u>31-35,000 gals.</u>	<u>36-40,000 gals.</u>	<u>41-45,000 gals.</u>	<u>46-50,000 gals.</u>	<u>51,000-< gals.</u>	<u>Total</u>
January	479	874	504	191	75	34	15	8	3	4	5	2,192
February	734	1,446	927	367	125	44	21	12	5	7	10	3,698
March	752	1,337	775	259	116	39	23	7	7	1	13	3,329
	1,965	3,657	2,206	817	316	117	59	27	15	12	28	9,219
2017	21%	40%	24%	9%	3%	1%	1%	0.29%	0.16%	0.13%	0.30%	100%
July	248	503	482	366	211	137	80	49	39	31	78	2,224
August	538	940	828	544	291	166	100	81	57	43	193	3,781
September	499	941	815	489	243	140	71	54	39	32	85	3,408
	1,285	2,384	2,125	1,399	745	443	251	184	135	106	356	9,413
2017	14%	25%	23%	15%	8%	5%	3%	2%	1%	1%	4%	100%

2016 Data Set

	<u>1-5,000 gals.</u>	<u>6-10,000 gals.</u>	<u>11-15,000 gals.</u>	<u>16-20,000 gals.</u>	<u>21-25,000 gals.</u>	<u>26-30,000 gals.</u>	<u>31-35,000 gals.</u>	<u>36-40,000 gals.</u>	<u>41-45,000 gals.</u>	<u>46-50,000 gals.</u>	<u>51,000-< gals.</u>	<u>Total</u>
January	511	816	536	244	84	36	15	16	12	2	12	2,284
February	868	1,521	825	329	93	46	9	7	4	7	10	3,719
March	729	1,268	815	309	127	41	19	14	14	5	17	3,358
	2,108	3,605	2,176	882	304	123	43	37	30	14	39	9,361
2016	23%	39%	23%	9%	3%	1%	0.46%	0.40%	0.32%	0.15%	0.42%	100%
July	317	572	487	322	171	107	67	52	24	20	76	2,215
August	427	805	815	563	354	221	139	83	76	61	247	3,791
September	532	935	784	459	241	131	88	52	33	21	94	3,370
	1,276	2,312	2,086	1,344	766	459	294	187	133	102	417	9,376
2016	14%	25%	22%	14%	8%	5%	3%	2%	1%	1%	4%	100%

2015 Data Set

	<u>1-5,000 gals.</u>	<u>6-10,000 gals.</u>	<u>11-15,000 gals.</u>	<u>16-20,000 gals.</u>	<u>21-25,000 gals.</u>	<u>26-30,000 gals.</u>	<u>31-35,000 gals.</u>	<u>36-40,000 gals.</u>	<u>41-45,000 gals.</u>	<u>46-50,000 gals.</u>	<u>51,000-< gals.</u>	<u>Total</u>
January	456	752	562	258	137	58	21	19	6	6	12	2,287
February	797	1,398	891	372	148	48	25	12	8	8	9	3,716
March	592	1,125	729	402	165	62	31	15	12	10	24	3,167
	1,845	3,275	2,182	1,032	450	168	77	46	26	24	45	9,170
2015	20%	36%	24%	11%	5%	2%	1%	1%	0.28%	0.26%	0.49%	100%
July	497	680	526	313	163	95	41	25	28	29	76	2,473
August	1,060	1,008	623	343	212	123	144	101	53	56	47	3,770
September	679	1,012	772	451	266	164	76	54	33	28	103	3,638
	2,236	2,700	1,921	1,107	641	382	261	180	114	113	226	9,881
2015	23%	27%	19%	11%	6%	4%	3%	2%	1%	1%	2%	100%

2014 Data Set

	<u>1-5,000 gals.</u>	<u>6-10,000 gals.</u>	<u>11-15,000 gals.</u>	<u>16-20,000 gals.</u>	<u>21-25,000 gals.</u>	<u>26-30,000 gals.</u>	<u>31-35,000 gals.</u>	<u>36-40,000 gals.</u>	<u>41-45,000 gals.</u>	<u>46-50,000 gals.</u>	<u>51,000-< gals.</u>	<u>Total</u>
January	359	654	586	308	153	66	38	19	6	10	13	2,212
February	852	1,471	745	345	152	87	32	23	11	9	28	3,755
March	933	1,777	407	106	49	25	14	4	10	2	10	3,337
	2,144	3,902	1,738	759	354	178	84	46	27	21	51	9,304
2014	23%	42%	19%	8%	4%	2%	1%	0%	0.29%	0.23%	1%	100%
July	482	740	519	248	139	57	40	18	18	11	31	2,303
August	489	871	802	522	363	223	129	115	67	46	140	3,767
September	497	812	714	523	294	175	101	50	33	35	93	3,327
	1,468	2,423	2,035	1,293	796	455	270	183	118	92	264	9,397
2014	16%	26%	22%	14%	8%	5%	3%	2%	1%	1%	3%	100%

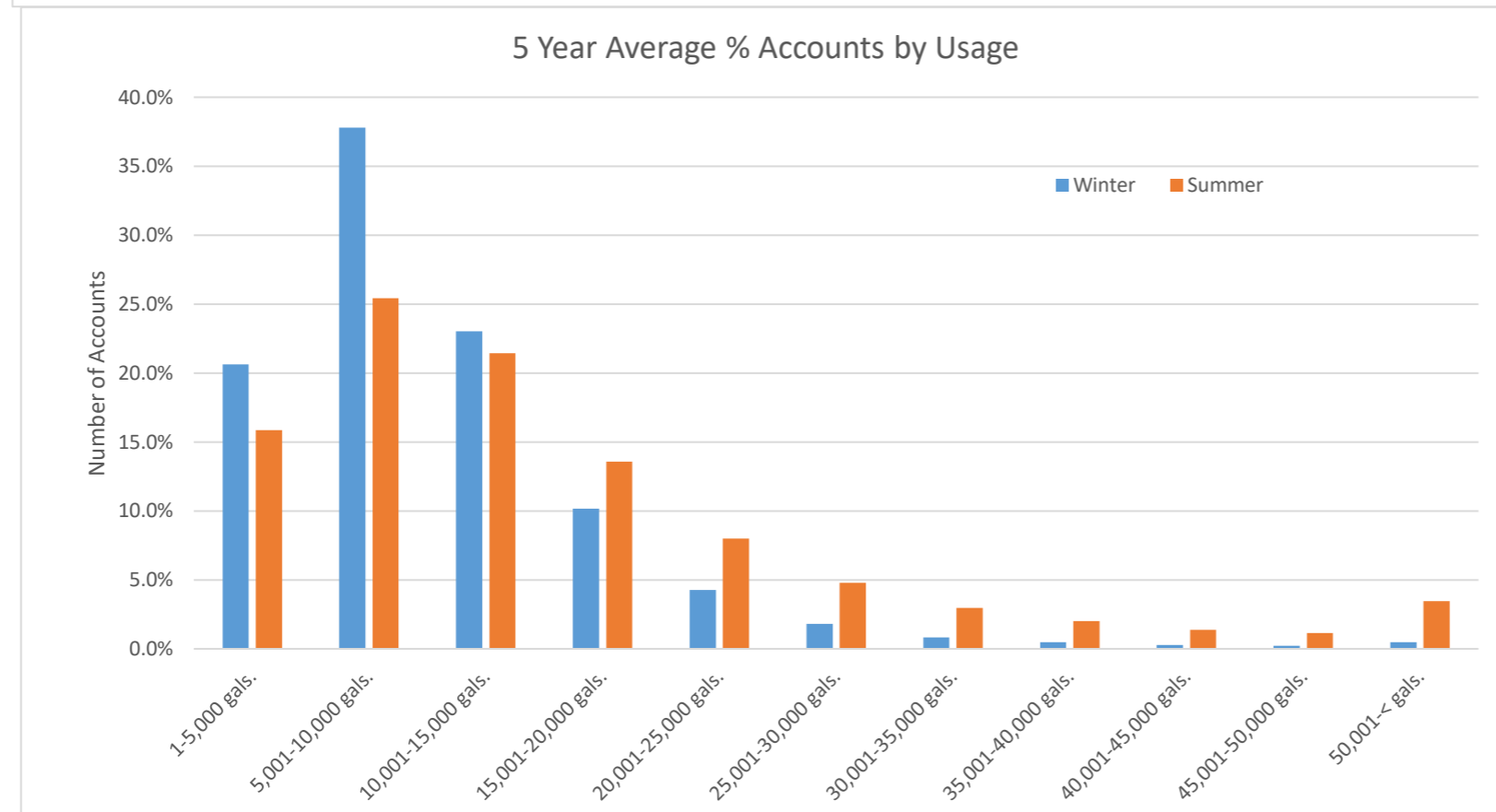
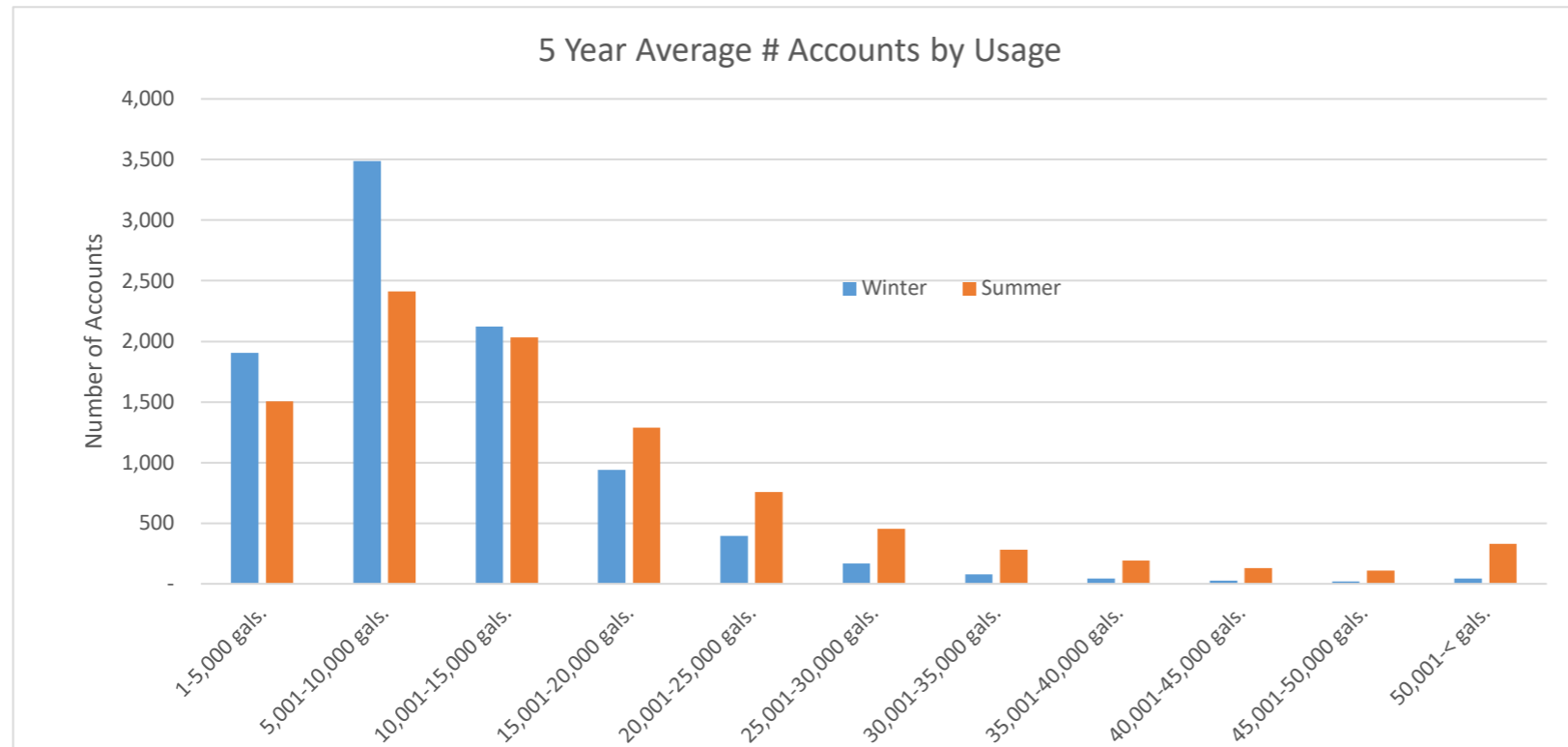
2013 Data Set

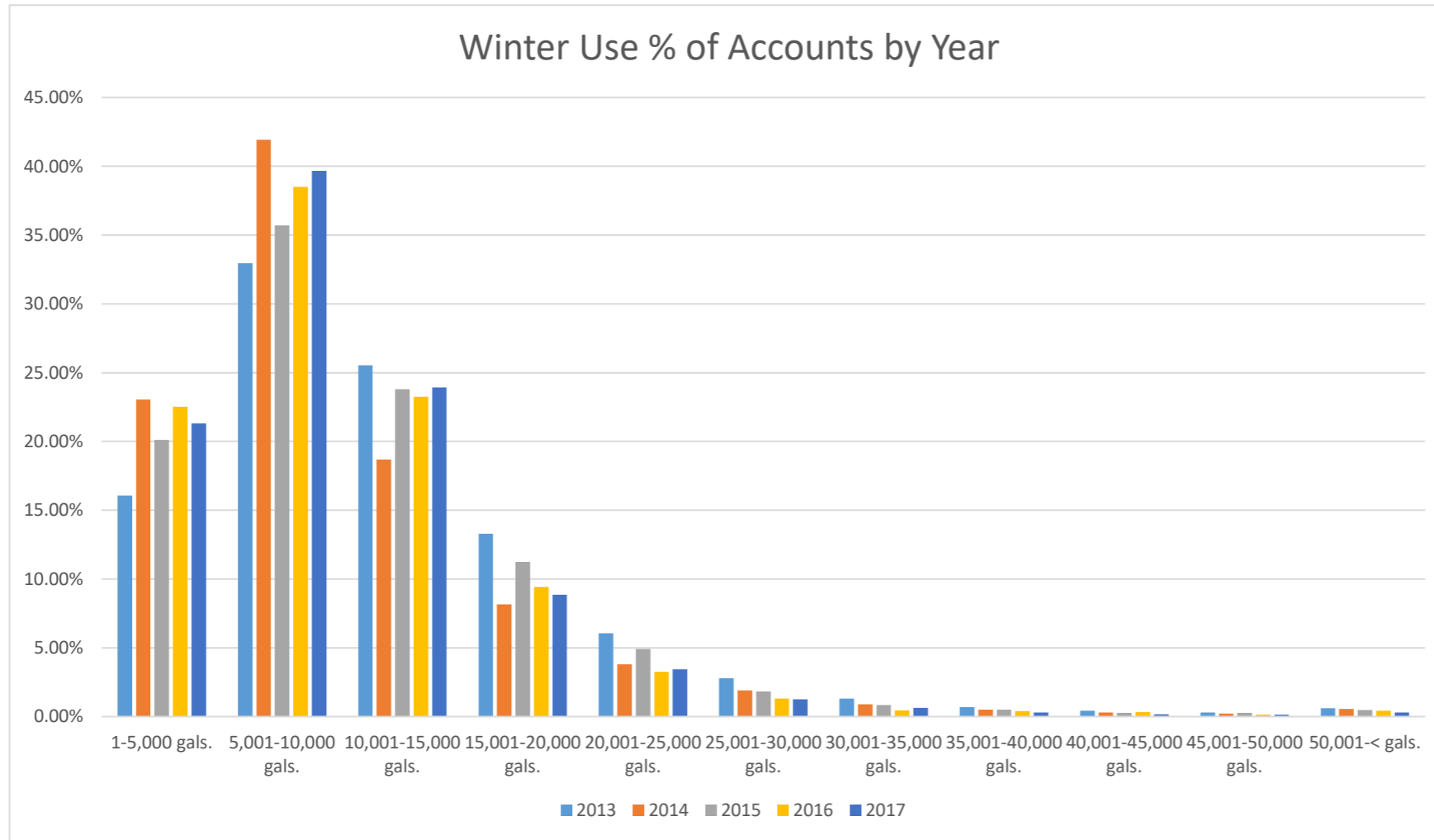
	<u>1-5,000 gals.</u>	<u>6-10,000 gals.</u>	<u>11-15,000 gals.</u>	<u>16-20,000 gals.</u>	<u>21-25,000 gals.</u>	<u>26-30,000 gals.</u>	<u>31-35,000 gals.</u>	<u>36-40,000 gals.</u>	<u>41-45,000 gals.</u>	<u>46-50,000 gals.</u>	<u>51,000-< gals.</u>	<u>Total</u>
January	293	640	552	318	163	84	39	26	11	4	15	2,145
February	619	1,271	930	448	199	87	39	15	10	11	18	3,647
March	547	1,082	836	440	187	81	42	21	17	13	22	3,288
	1,459	2,993	2,318	1,206	549	252	120	62	38	28	55	9,080
2013	16%	33%	26%	13%	6%	3%	1%	1%	0.42%	0.31%	1%	100%
July	332	636	562	311	167	72	44	26	13	13	30	2,206
August	514	910	812	523	341	230	117	82	72	66	141	3,808
September	415	697	627	461	337	228	167	114	69	58	207	3,380
	1,261	2,243	2,001	1,295	845	530	328	222	154	137	378	9,394
2013	13%	24%	21%	14%	9%	6%	3%	2%	2%	1%	4%	100%

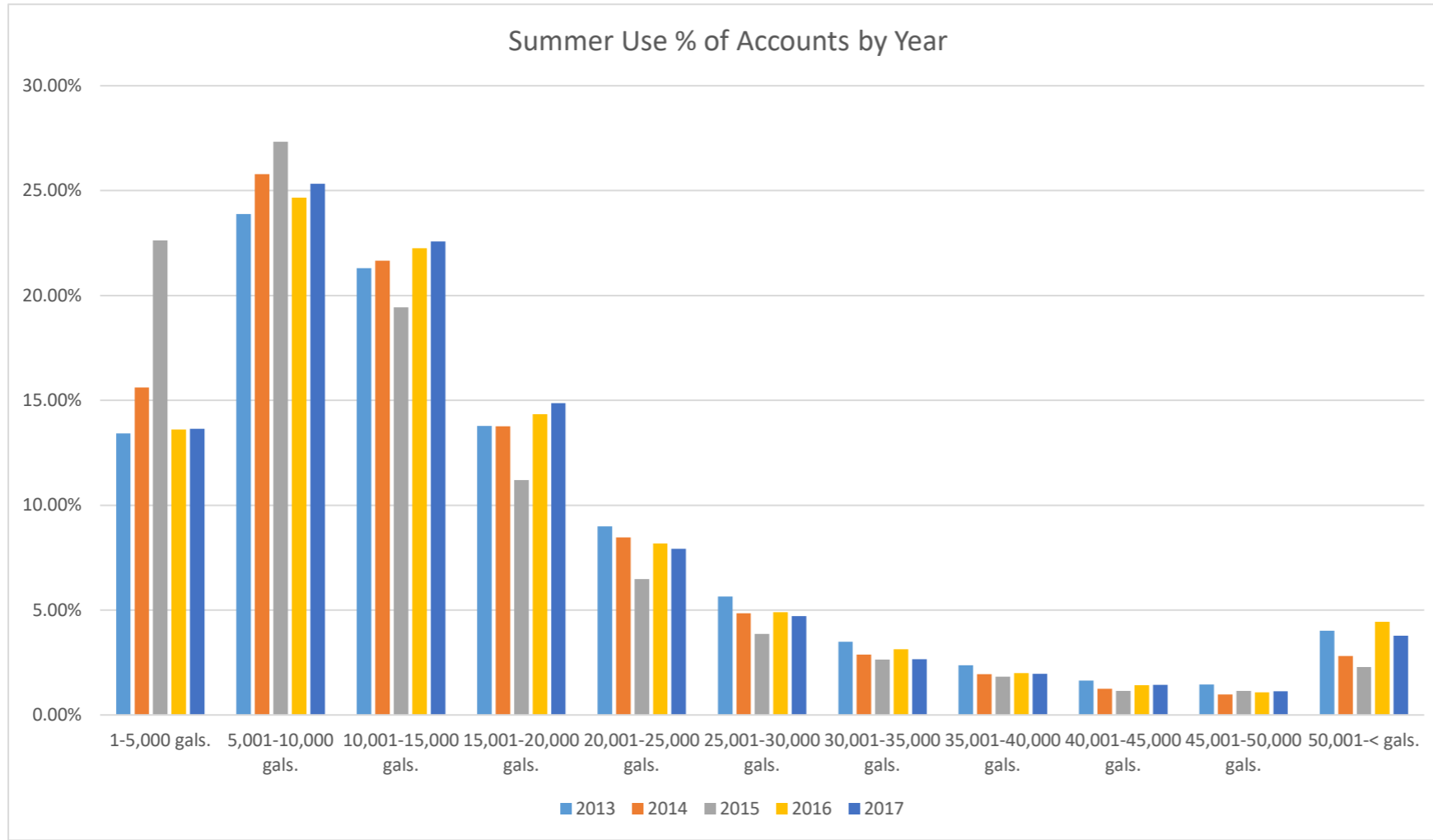
** From Springbrook 'Consumption by Service' Report: Detail, month by month processing, excel output

5 Year Average

	<u>1-5,000 gals.</u>	<u>5,001-10,000 gals</u>	<u>10,001-15,000 gals.</u>	<u>15,001-20,000 gals.</u>	<u>20,001-25,000 gals.</u>	<u>25,001-30,000 gals.</u>	<u>30,001-35,000 gal</u>	<u>35,001-40,000 gal</u>	<u>40,001-45,000 gal</u>	<u>45,001-50,000 gal</u>	<u>50,001-< gals.</u>	<u>Total</u>
Winter	1,904	3,486	2,124	939	395	168	77	44	27	20	44	9,227
Winter %	20.6%	37.8%	23.0%	10.2%	4.3%	1.8%	0.8%	0.5%	0.3%	0.2%	0.5%	100.0%
Running %	20.6%	58.4%	81.4%	91.6%	95.9%	97.7%	98.5%	99.0%	99.3%	99.5%	100.0%	
Summer	1,505	2,412	2,034	1,288	759	454	281	191	131	110	328	9,492
Summer %	15.9%	25.4%	21.4%	13.6%	8.0%	4.8%	3.0%	2.0%	1.4%	1.2%	3.5%	100.0%
Running %	15.9%	41.3%	62.7%	76.3%	84.3%	89.0%	92.0%	94.0%	95.4%	96.5%	100.0%	
Wi-Su	4.8%	12.4%	1.6%	-3.4%	-3.7%	-3.0%	-2.1%	-1.5%	-1.1%	-0.9%	-3.0%	
Winter	<u>1-5,000 gals.</u>	<u>5,001-10,000 gals</u>	<u>10,001-15,000 gals.</u>	<u>15,001-20,000 gals.</u>	<u>20,001-25,000 gals.</u>	<u>25,001-30,000 gals.</u>	<u>30,001-35,000 gal</u>	<u>35,001-40,000 gal</u>	<u>40,001-45,000 gal</u>	<u>45,001-50,000 gal</u>	<u>50,001-< gals.</u>	
2013	1,459	2,993	2,318	1,206	549	252	120	62	38	28	55	9,080
2014	2,144	3,902	1,738	759	354	178	84	46	27	21	51	9,304
2015	1,845	3,275	2,182	1,032	450	168	77	46	26	24	45	9,170
2016	2,108	3,605	2,176	882	304	123	43	37	30	14	39	9,361
2017	1,965	3,657	2,206	817	316	117	59	27	15	12	28	9,219
Summer	<u>1-5,000 gals.</u>	<u>5,001-10,000 gals</u>	<u>10,001-15,000 gals.</u>	<u>15,001-20,000 gals.</u>	<u>20,001-25,000 gals.</u>	<u>25,001-30,000 gals.</u>	<u>30,001-35,000 gal</u>	<u>35,001-40,000 gal</u>	<u>40,001-45,000 gal</u>	<u>45,001-50,000 gal</u>	<u>50,001-< gals.</u>	
2013	1,261	2,243	2,001	1,295	845	530	328	222	154	137	378	9,394
2014	1,468	2,423	2,035	1,293	796	455	270	183	118	92	264	9,397
2015	2,236	2,700	1,921	1,107	641	382	261	180	114	113	226	9,881
2016	1,276	2,312	2,086	1,344	766	459	294	187	133	102	417	9,376
2017	1,285	2,384	2,125	1,399	745	443	251	184	135	106	356	9,413
Winter	<u>1-5,000 gals.</u>	<u>5,001-10,000 gals</u>	<u>10,001-15,000 gals.</u>	<u>15,001-20,000 gals.</u>	<u>20,001-25,000 gals.</u>	<u>25,001-30,000 gals.</u>	<u>30,001-35,000 gal</u>	<u>35,001-40,000 gal</u>	<u>40,001-45,000 gal</u>	<u>45,001-50,000 gal</u>	<u>50,001-< gals.</u>	
2013	16.07%	32.96%	25.53%	13.28%	6.05%	2.78%	1.32%	0.68%	0.42%	0.31%	0.61%	100%
2014	23.04%	41.94%	18.68%	8.16%	3.80%	1.91%	0.90%	0.49%	0.29%	0.23%	0.55%	100%
2015	20.12%	35.71%	23.79%	11.25%	4.91%	1.83%	0.84%	0.50%	0.28%	0.26%	0.49%	100%
2016	22.52%	38.51%	23.25%	9.42%	3.25%	1.31%	0.46%	0.40%	0.32%	0.15%	0.42%	100%
2017	21.31%	39.67%	23.93%	8.86%	3.43%	1.27%	0.64%	0.29%	0.16%	0.13%	0.30%	100%
Summer	<u>1-5,000 gals.</u>	<u>5,001-10,000 gals</u>	<u>10,001-15,000 gals.</u>	<u>15,001-20,000 gals.</u>	<u>20,001-25,000 gals.</u>	<u>25,001-30,000 gals.</u>	<u>30,001-35,000 gal</u>	<u>35,001-40,000 gal</u>	<u>40,001-45,000 gal</u>	<u>45,001-50,000 gal</u>	<u>50,001-< gals.</u>	
2013	13.42%	23.88%	21.30%	13.79%	9.00%	5.64%	3.49%	2.36%	1.64%	1.46%	4.02%	100%
2014	15.62%	25.78%	21.66%	13.76%	8.47%	4.84%	2.87%	1.95%	1.26%	0.98%	2.81%	100%
2015	22.63%	27.33%	19.44%	11.20%	6.49%	3.87%	2.64%	1.82%	1.15%	1.14%	2.29%	100%
2016	13.61%	24.66%	22.25%	14.33%	8.17%	4.90%	3.14%	1.99%	1.42%	1.09%	4.45%	100%
2017	13.65%	25.33%	22.58%	14.86%	7.91%	4.71%	2.67%	1.95%	1.43%	1.13%	3.78%	100%







Residential Tiered Water Rate Analysis

Public Works Department



Tiered Water Rate Analysis

2019 Residential Utility Rates

Service	Standard Service Fee*	Consumption Fee*** 1-30,000 Gallons	Consumption Fee*** Winter Over 30,000	Consumption Fee*** Summer Over 30,000**
Water	\$58.60	\$2.25	\$2.50	\$2.70

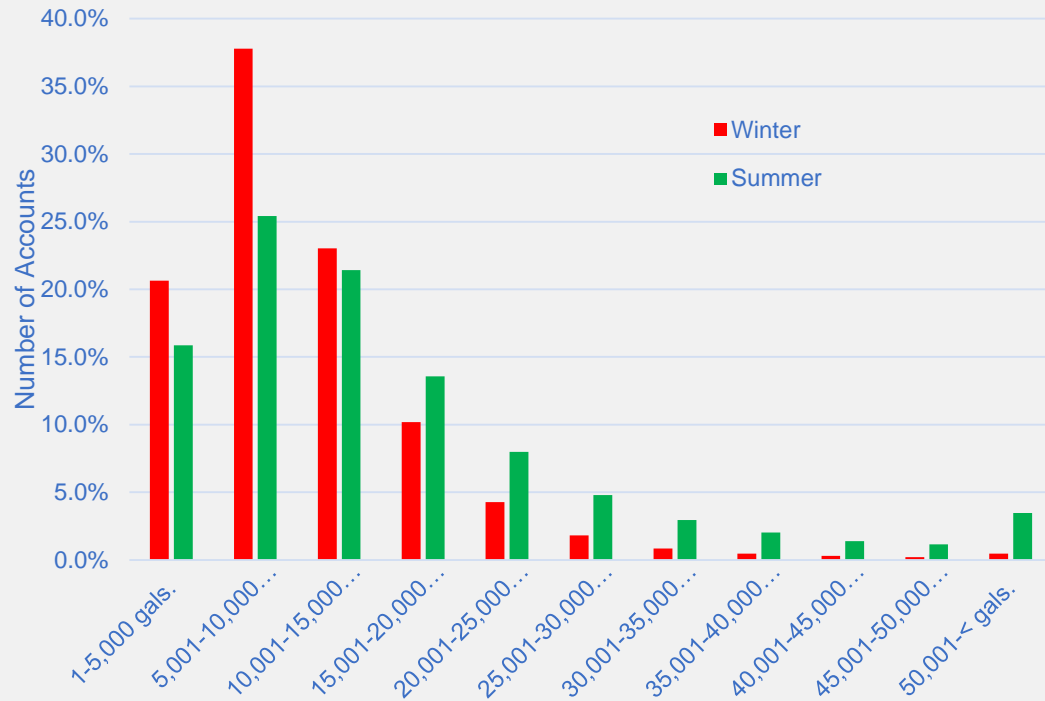
*per quarter standard service charge

**Summer consists of June, July, August

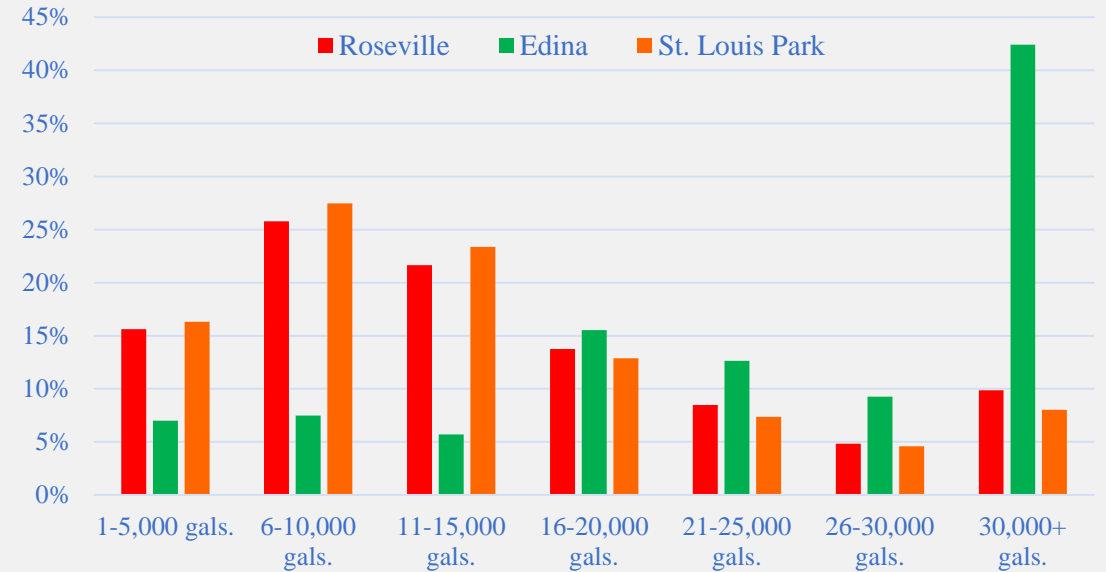
***Consumption fee is billed per thousand gallons

Tiered Water Rate Analysis

5 Year (2013-2017) Average % Accounts by Usage



2014 Single-Family Home Consumption Peer Comparison (summer)



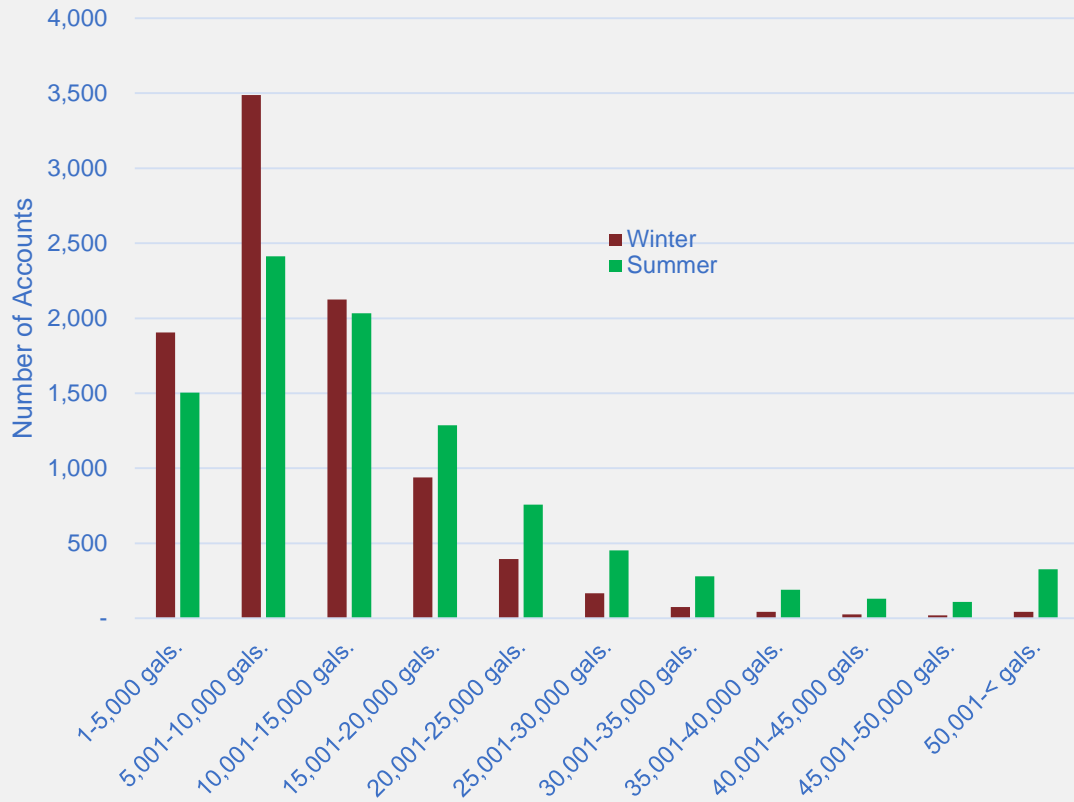
Roseville	Per 1,000 Gallons	Rate
Tier 1	0-30	\$2.25
Tier 2	>30	\$2.50

Edina	Per 1,000 Gallons	Rate
Tier 1	0-26	\$2.23
Tier 2	26-49	\$2.96
Tier 3	>49	\$4.63
Irrigation	All	\$3.31

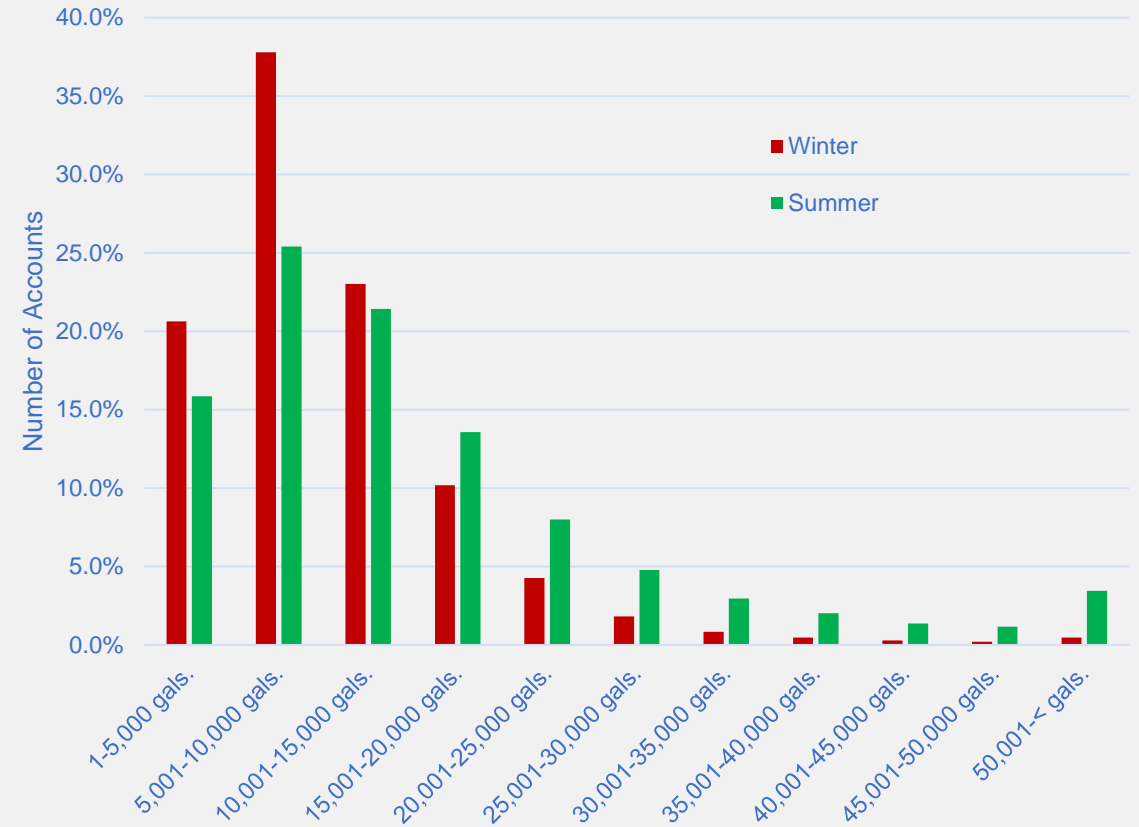
St Louis Park	Quarterly Units (750 GAL/UNIT)	Rate
Tier 1	0-40 (0-30,000 Gal)	\$1.78
Tier 2	41-80 (30,000-60,000 Gal)	\$2.21
Tier 3	81-Above (>60,000 Gal)	\$3.31
Irrigation	All	\$3.31

Tiered Water Rate Analysis

5 Year (2013-2017) Average # Accounts by Usage

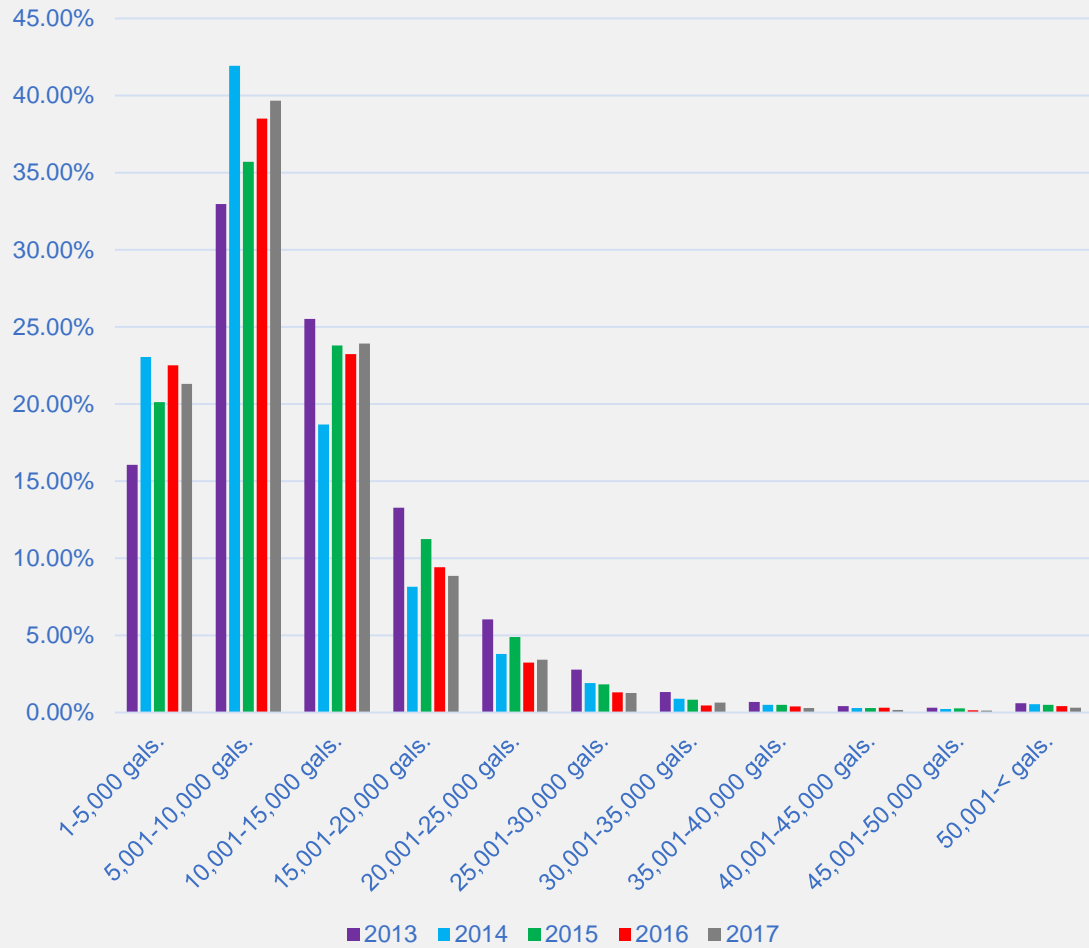


5 Year (2013-2017) Average % Accounts by Usage

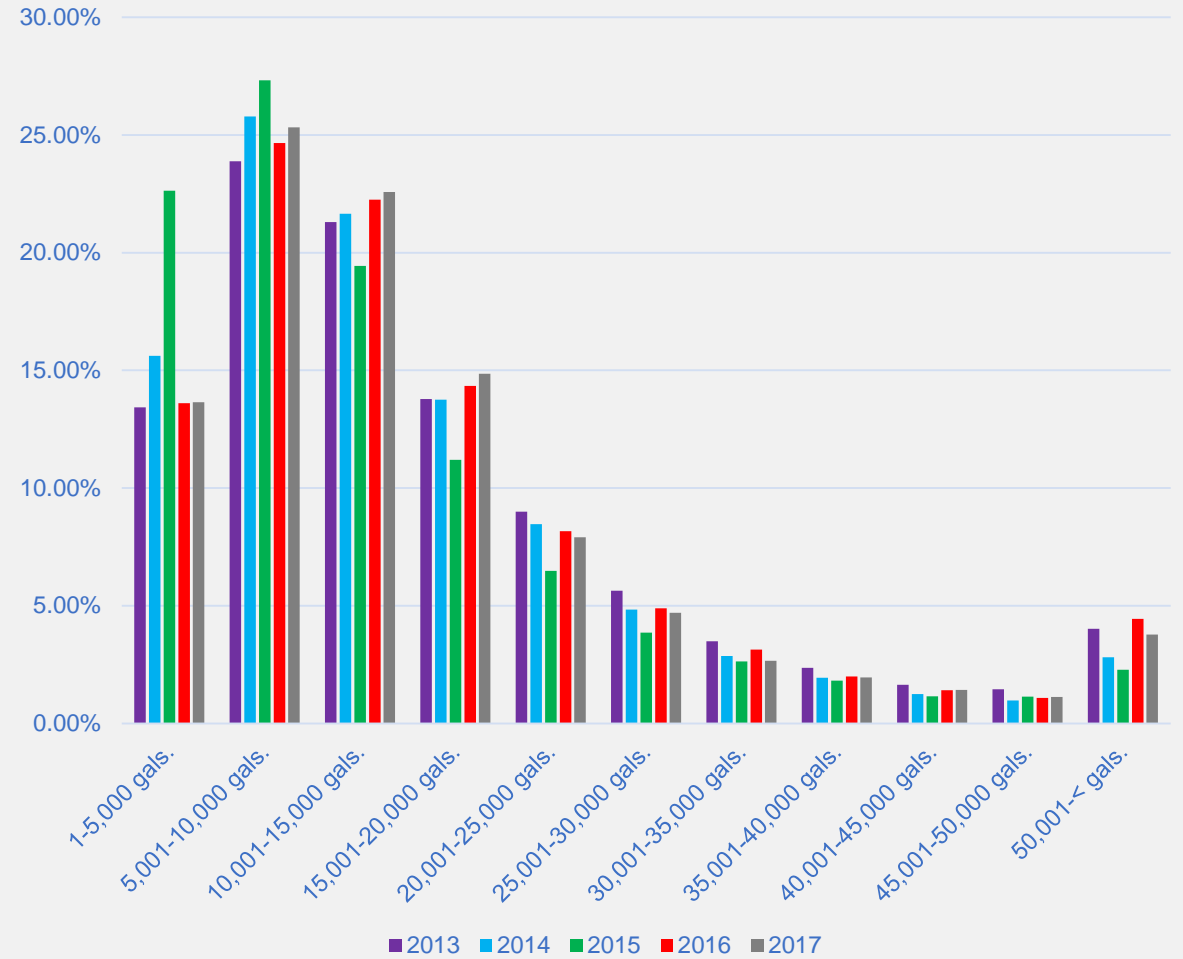


Tiered Water Rate Analysis

Winter Use % of Accounts by Year

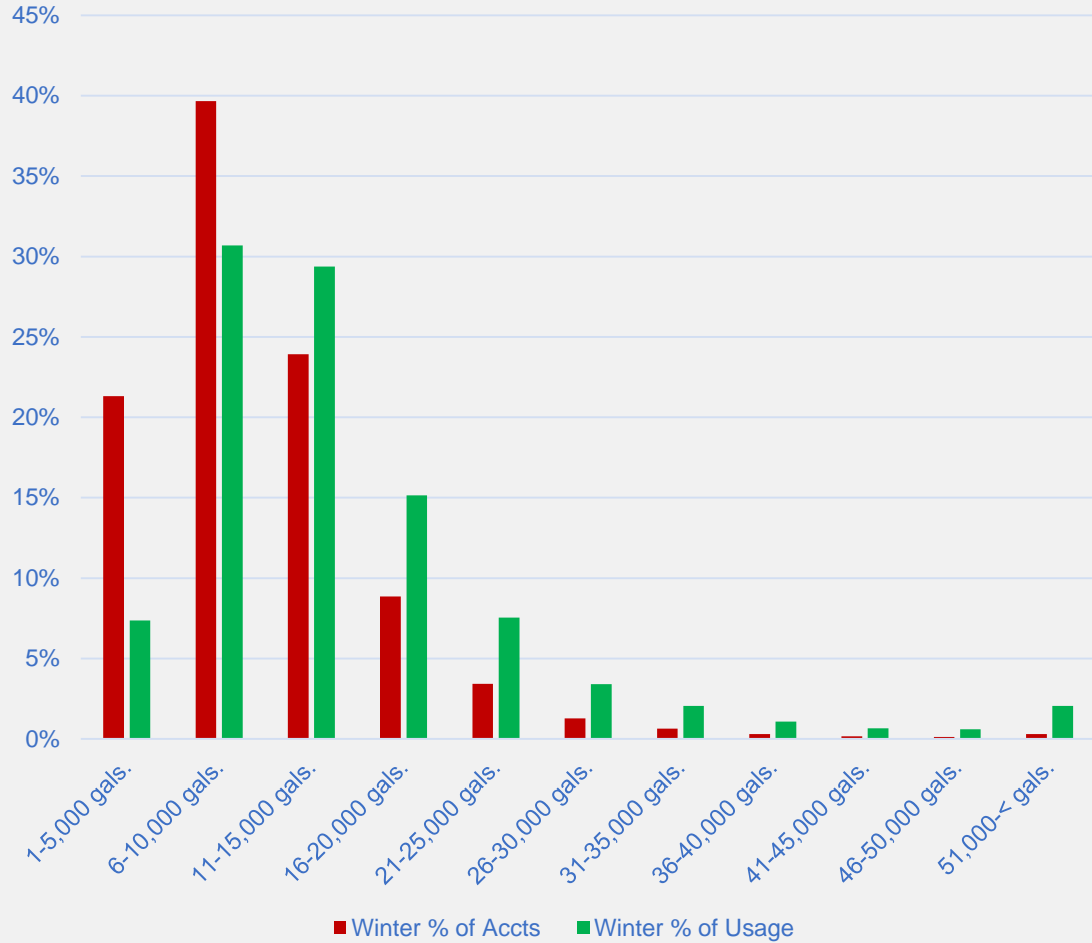


Summer Use % of Accounts by Year

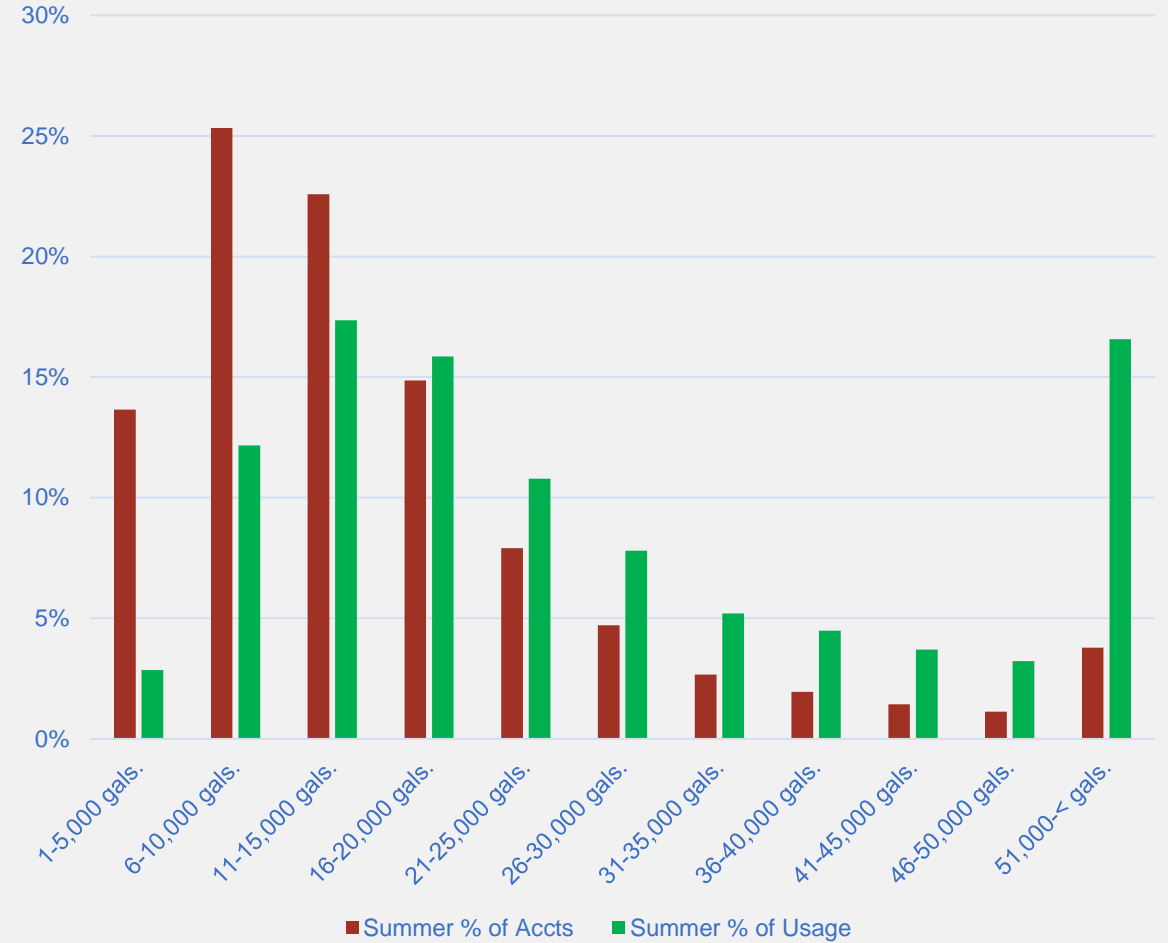


Tiered Water Rate Analysis

2017 Winter Quarter Water Usage by %

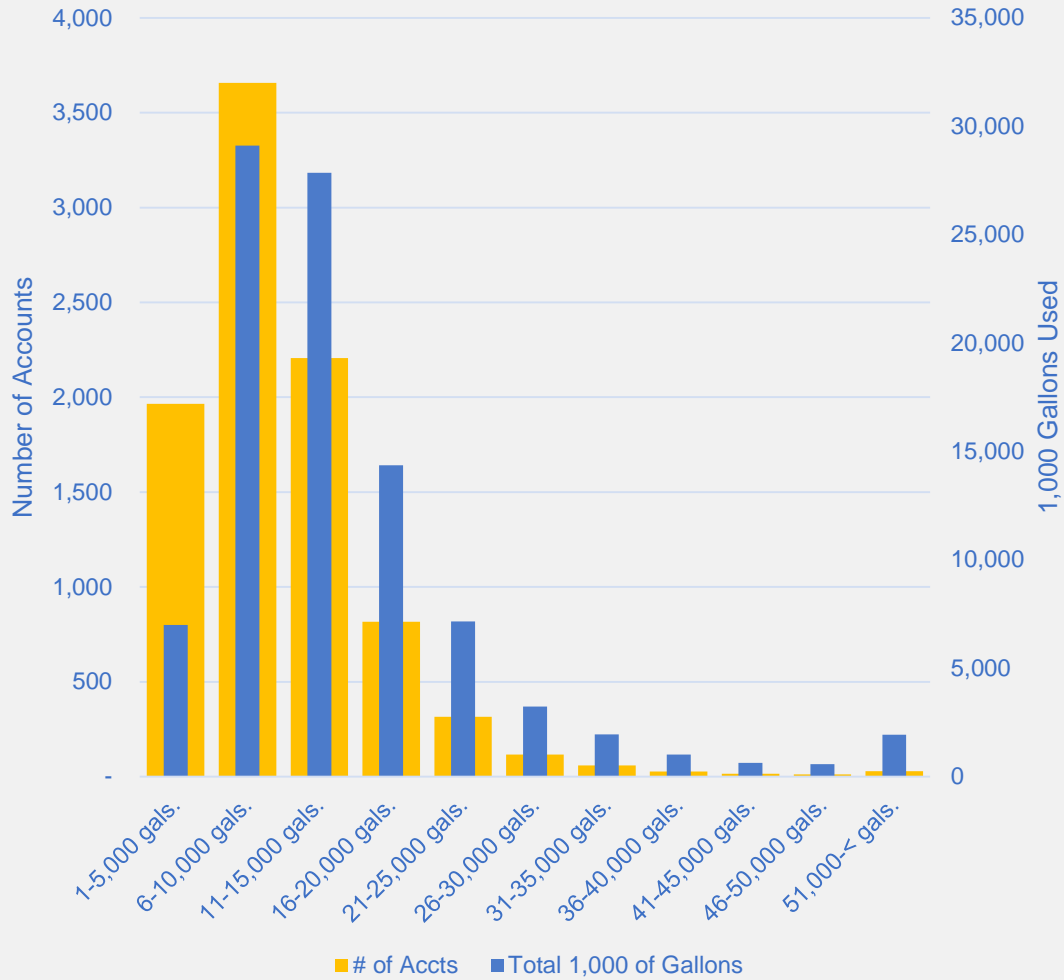


2017 Summer Quarter Water Usage by %

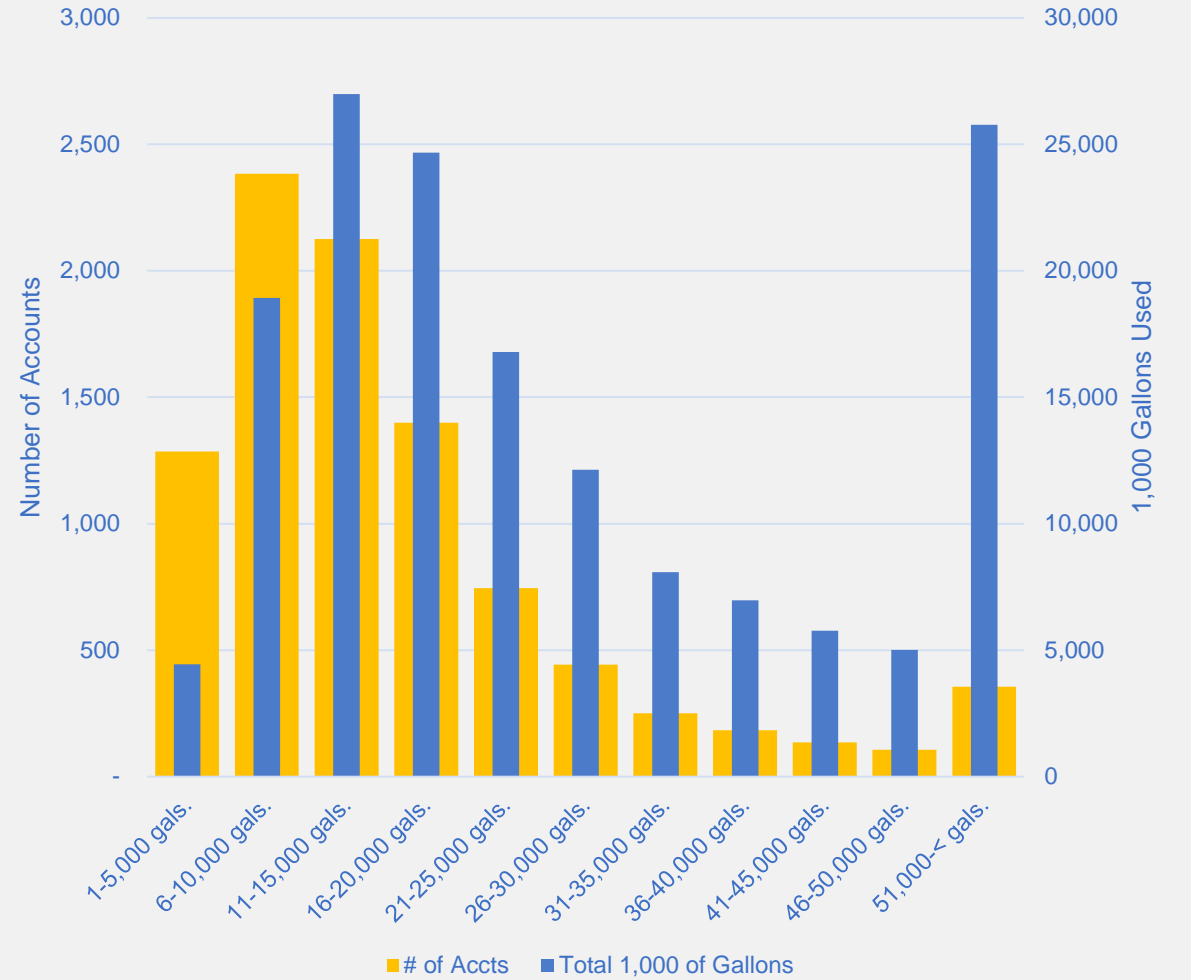


Tiered Water Rate Analysis

2017 Winter Quarter Water Usage

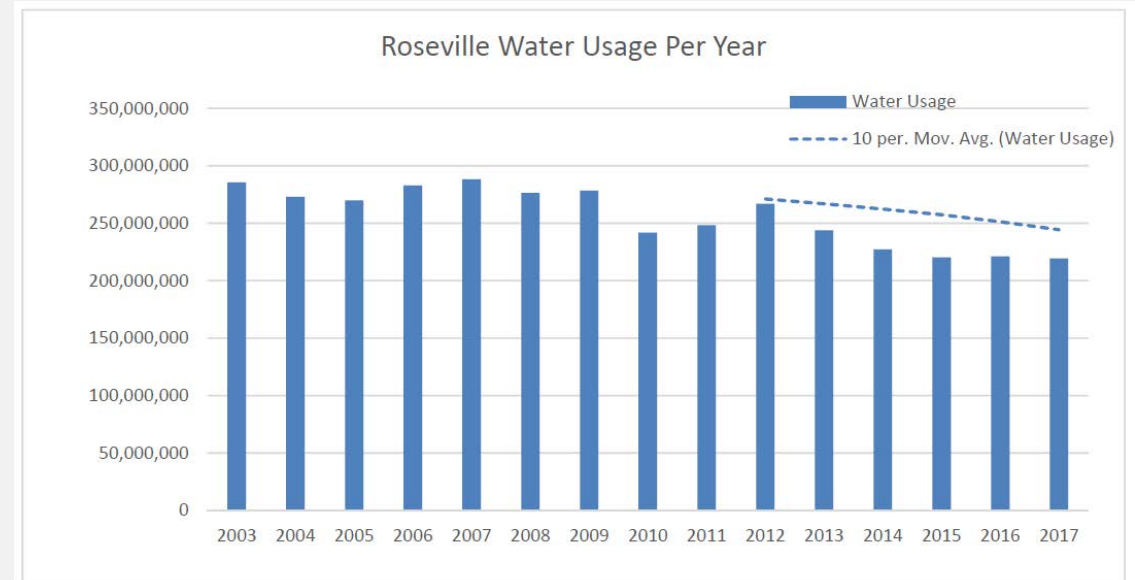


2017 Summer Quarter Water Usage



Tiered Water Rate Analysis

- ❖ Overall water use is going down
 - ❖ Gallons per capita per day is down to 109 gpcd
- ❖ Residential water use
 - ❖ Based on 2017 data
 - ❖ Roseville Winter 51.24 GPCD (indoor)
 - ❖ Roseville Summer 82.2 GPCD (indoor + irrigation)
 - ❖ ~64% more water used in summer
 - ❖ Nationwide study indicates indoor use on average is 58.6 gpcd (2016) down from 69.3 gpcd (1999)



Total Roseville Water Use

	Total Used		Average Day		
	MGD	MGD	1000 Gal	Population	gpcd
2012	1533	4.197	4,197	33,688.00	124.59
2013	1402	3.838	3,838	33,702.00	113.89
2014	1346	3.685	3,685	33,716.00	109.30
2015	1324	3.625	3,625	33,730.00	107.47
2016	1343	3.677	3,677	33,744.00	108.97

Tiered Water Rate Analysis

- ❖ Roseville average household is 2.2 residents/household according to latest census data.
 - ❖ Includes apartments and other multi family housing
- ❖ Using average summer and winter rates estimated impacts of family size is shown in table to the right
 - ❖ Roseville Winter 51.24 GPCD (indoor)
 - ❖ Roseville Summer 82.2 GPCD (indoor + irrigation)

Average Quarterly Usage By Family Size

Family Size	Winter	Summer
1	4,675.32	7,511.61
2	9,350.65	15,023.23
3	14,025.97	22,534.84
4	18,701.30	30,046.45
5	23,376.62	37,558.07
6	28,051.95	45,069.68
7	32,727.27	52,581.29

Tiered Water Rate Analysis

❖ Residential Use Only

- ❖ Individual Meters
- ❖ Single Family, Duplexes, Townhomes, some condos.
- ❖ Apartments are considered commercial
- ❖ 2017
 - ❖ Residential used 45.3% of all water
 - ❖ Highest Users >50,000 gal/qtr
 - ❖ Summer 4% (~350 accts) of residential accounts use 16% residential water
 - ❖ Used 7% of total city water

2017 Consumption by Type (1000 Gal)

MONTH	RES	COMM	%
JAN	45,347	70,008	39.3%
FEB	78,691	28,938	73.1%
MAR	35,004	50,123	41.1%
APR	21,606	60,798	26.2%
MAY	41,006	29,129	58.5%
JUNE	43,619	40,258	52.0%
JULY	40,107	100,213	28.6%
AUG	65,954	47,448	58.2%
SEPT	53,271	47,823	52.7%
OCT	29,823	99,076	23.1%
NOV	53,931	35,911	60.0%
DEC	36,492	47,053	43.7%
TOTALS	544,851	656,778	45.3%
		1,201,629	
	45.3%	54.7%	

Tiered Water Rate Analysis

- ❖ PWETC Recommended Set 3rd Tier
 - ❖ Residential only
 - ❖ Summer Rate Only
 - ❖ Use of >50,000 gal/qtr
 - ❖ Set rate at 2x Tier 1 rate
 - ❖ Estimated to impact ~350 accounts
 - ❖ Generate \$14k-\$15k in additional revenue depending on use
 - ❖ Some accounts may increase up to 29%

Roseville Residential Water Rates (Quarterly)					Shoreview Residential Water Rates (Quarterly)		
Tiers	Availability (Base Rate)	Winter		Summer	Tiers	Availability (Base Rate)	Cost/Per 1,000 Gallons
		Cost/Per 1,000 Gallons	Cost/Per 1,000 Gallons				
Tier 1 (1-30,000 gal/unit)	\$ 58.60	\$ 2.25	\$ 2.25		Tier 1 (1st 5,000 gal/unit)	\$ 19.19	\$ 1.58
Tier 2 (next 20,000 gal/unit)		\$ 2.50	\$ 2.70	120%	Tier 2 (2nd 5,000 gal/unit)		\$ 2.53
Tier 3 (remaining water over 50,000 gallons)		\$ 2.50	\$ 4.50	167%	Tier 3 (next 20,000 gal/unit)		\$ 3.50
					Tier 4 (remaining water)		\$ 5.76

Example bills quarterly gallons used
Base + Consumption

Gallons	Shoreview Rate - Cost	Roseville Rate - Cost	Proposed Roseville Rate - Cost	% Change
-	\$19.19	\$58.60	\$58.60	
10,000	\$39.74	\$81.10	\$81.10	0%
20,000	\$74.74	\$103.60	\$103.60	0%
30,000	\$109.74	\$126.10	\$126.10	0%
50,000	\$224.94	\$180.10	\$180.10	0%
75,000	\$368.94	\$247.60	\$292.60	18%
100,000	\$512.94	\$315.10	\$405.10	29%


REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 7.j

Department Approval

City Manager Approval



Item Description: Consider Approval of 2019-20 Policy Priority Planning Document

BACKGROUND

At the July 8, 2019 meeting, the City Council reviewed the draft of the 2019-2020 Policy Priority Planning (PPP) document and made suggestions to the draft. Minutes from that meeting are included as Attachment A. As a result of that conversation, the staff has made changes to the draft PPP. The changes made from previous draft are marked shown with tracked changes. The new initiative under Public Improvements strategic priority is highlighted in yellow. The document is now ready for final consideration subject to City Council review. (Attachment B)

The draft 2019-2020 strategic priorities and initiatives are as follows:

Economic Development Strategic Initiatives

- Foster Twin Lakes Redevelopment
- Facilitate City-wide Economic Development
- Advance Rice/Larpenteur Alliance Plan

Inclusive Community and Governance Strategic Initiatives

- Continue Imagine Roseville Efforts and follow through with outcomes
- Implement Racial Equity Plan
- Create Community Engagement Toolkit

Public Improvements

- Increase Pedestrian Connectivity and Safety
- Improve Storm Water Facilities
- Expand Transit Connections

Housing

- Housing is Available in Roseville Meets All Identified Needs (Housing Style/Type, Affordability, Availability, Market Needs)

Environmental Sustainability

- Reduce Carbon Footprint
- Increase Minnesota Green Step City Step Certification Level

29 **POLICY OBJETIVE**

30 Adopting strategic priorities will provide the City Council and staff direction in providing City services
31 and programs in a planned and targeted way.

32 **FINANCIAL IMPACTS**

33 There are not any costs for further discussion of the Policy Priority Planning document. As the
34 priorities are executed, any new costs will need be included in future budgets.

35 **STAFF RECOMMENDATION**

36 Staff recommends that the City Council review and approve the 2019-20 Policy Priority Planning
37 document subject to any final changes identified at the July 8th meeting.

38 **REQUESTED COUNCIL ACTION**

39 The City Council should review and approve the 2019-20 Policy Priority Planning document subject to
40 any final changes identified at the July 8th meeting.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: City Council Minutes dated July 8
B: Draft 2019-20 PPP document

Regular City Council Meeting
Monday, July 8, 2019
Page 17

March 31, 2021, to set a deadline of August 12 for applications, and direct staff to advertise for applications to service on the commission.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None

g. Consider Approval of 2019-20 Policy Priority Planning Document

City Manager Trudgeon briefly highlighted this item as detailed in the RCA and related attachments dated July 8, 2019.

Mr. Trudgeon started discussion with the Council on the first header page.

Mayor Roe thought under Housing, the last category of availability seems a little redundant with the Housing is Available and not as critical to list there as the others.

Councilmember Laliberte suggested it read "Housing to meet all identified needs," then availability could be left in the parenthesis.

Mayor Roe suggested "Housing in Roseville meets all identified needs." He thought in concept, if the Council preferred taking out availability on the list or taking it out before the list.

Councilmember Etten indicated he would take it out at the beginning of the sentence.

The Council agreed.

Councilmember Laliberte thought the only other item on the page is to figure out who determines and how it is achieved.

Councilmember Laliberte had a question about something that is not on the header sheet but did get discussed earlier in the meeting, the Transportation Priorities and working with other entities, and wondered if that should be included.

Mayor Roe asked if there was a way to put that in the Capital Improvements item and change that from Capital Improvements to more broadly Public Improvements and add Transit needs.

The Council agreed.

Mr. Trudgeon reviewed the first Strategic Priority, "Economic Development", with the Council. He noted the addition of Map market value growth and decline by parcel to the 3rd Quarter, 2019 timeline. He noted starting the 4th Quarter 2019

Regular City Council Meeting
Monday, July 8, 2019
Page 18

to visit 2 businesses in the Twin Lakes Business area and to “Achieve market value growth of at least \$20 million by the end of 2020” to the goal of Achieve Market Value Growth in Twin Lakes through redevelopment, business attraction, and job growth.

Mr. Trudgeon reviewed the goal, Continue Business, Retention, Expansion & Attraction programming for existing and new businesses adding to the Measure of Success portion to conduct at least two business visits a month and Using Resources USA, annually track the number of businesses and evaluate trends in business loss and gain.

Councilmember Laliberte asked through that, would the City learn where the City ranks with regard to brick and mortar retail vs. Amazon and online. She wondered if it would go into sectors.

Mr. Trudgeon believed it would, the SIC Codes breaks it down.

Mayor Roe asked if using Resources USA would incur a cost to the City.

Mr. Trudgeon indicated it would be a subscription that the City would have.

Community Development Director Janice Gundlach indicated Resource USA is free.

Mr. Trudgeon reviewed the goal, Implementation of Rice/Larpenteur Alliance noting the following changes; under Commissions: Economic Development Authority and under Others: International Institute, Karen Organization of Minnesota, Bhutanese Community Organization of Minnesota and Association of Nepalis in Minnesota. Under the timeline to add to the title 2020 and Beyond “Participate in permanent Alliance”. Under Measures of Success the addition of Hold at least one neighborhood event, Make at least 10 Roseville business owner contacts as part of Rice/Larpenteur Alliance, Implement at least one place-making event, Amount of \$\$ of new infrastructure investment in area.

Councilmember Willmus wondered with regard to the second bullet point on page five, “Make at least 10 Roseville business owner contacts...” versus business contacts because he thought that was a critical component of it, to make sure the City has commercial property owners onboard and not just the tenants of the building.

Mr. Trudgeon thought that was a good point.

Councilmember Laliberte asked in regard to the last two bullet points, “Implement at least one place-making event per year.”

Regular City Council Meeting**Monday, July 8, 2019****Page 19**

Mr. Trudgeon noted the City does not have total control of the place-making event, but the change can be added to try to have the City strive towards that.

Councilmember Etten noted he would like to add "Support programming at Unity Park on Marion Street" as a priority.

Mayor Roe asked if that was an item to put in the timeline or as a measure of success.

Councilmember Etten indicated he would put it as a measure of success.

Councilmember Willmus indicated regarding Unity Park, the process of which it came to be is also through conversation with Roseville Schools and there are opportunities for the schools to be involved in some of those events as well.

Mayor Roe thought it should state "Track events at Unity Park."

Mr. Trudgeon believed there is a Discover Your Parks scheduled for later in the summer.

Mayor Roe thought there could be a report of what has been done and what is planned at Unity Park to measure the progress.

Councilmember Laliberte indicated regarding the last bullet point there should be a word added to it and was not sure if it would be "tracking the amount of \$\$."

Mayor Roe thought the use of the word "track" would be good.

Councilmember Etten suggested "Explore Public Safety Coordination to help with ongoing concerns about crime," he was not sure where to put that and thought maybe it could be a report for the Council on public safety coordination with neighboring cities and the County that could happen in the third or fourth quarter and potentially add things as the City fleshes out 2020.

Mr. Trudgeon reviewed the second Strategic Priority, "Inclusive Community and Governance" with the Council adding to the timeline, 3rd Quarter, 2019 Convene Imagine Roseville working group to discuss next steps. He noted there are not any measures of success for this one.

Councilmember Laliberte thought on the timeline it could be added "Council discuss" to the 4th Quarter 2019 based on whatever the working group comes up with.

Regular City Council Meeting
Monday, July 8, 2019
Page 20

Mayor Roe asked if it made sense to charge the Working Group, depending on what the next steps are, determining some potential measures of success and recommending those back.

The Council agreed.

Mr. Trudgeon reviewed the Goal: Relationships between the City and leaders in communities of color are developed, and maintained, noting the addition of two new Measures of Success Number of persons of color volunteering with City and Number of applicants of color applying for and being appointed to City Commissions.

Councilmember Laliberte thought these are good measures of success but one that might be missing is more so then how many are being interviewed or appointing but what is the City doing to put new job information out into places where people are going to see it. She asked if the City is going to be measuring themselves on where and how the recruitment is being done.

Mr. Trudgeon was not sure if there was discussion on that previously and was not that specific as to where the advertisement is being done because it might be more than just advertising like meetings and discussion.

Councilmember Laliberte thought that is where the “how and where” came into play. It may be broader than just where the job is being placed.

Councilmember Etten agreed that the Council wants to be thinking about that but under the Measures of Success, the measure is “is the City having more people of color and more under-represented being interviewed and placed on Commissions.” That is something that can be measured.

Mr. Trudgeon reviewed the goal “A toolkit of best practices for engagement and outreach is developed and staff is trained on how to use it and noted changes under Commissions: All City Commissions; and under 2020 and Beyond Educate/Inform all Commissions of best practices.

Mayor Roe asked if under 2020 and Beyond to add “ongoing education” because there should be something put in place to have that taking place all of the time and maybe part of all new Commissioner training.

Mr. Trudgeon reviewed the third Strategic Priority, “Housing” with the Council and under Strategic Initiative added “Housing is Available in Roseville to Meet All Identified Needs”. He noted the change made by the Council earlier in the meeting and Under Measures of Success he added Progress is made towards adding the prioritized housing unit types.

Regular City Council Meeting
Monday, July 8, 2019
Page 21

Mayor Roe stated on the top “availability” needs to be added right before “Market Needs” under Housing Style/Type.

Mr. Trudgeon reviewed the Fourth Strategic Priority, “Capital Improvements” with the Council adding language to 2020 and Beyond Educate public on laws and proper usage of crosswalks for both drivers and pedestrians. He also noted the addition of an additional Measure of Success Amount of lineal feet of trails/pathways/sidewalks added.

Councilmember Laliberte thought under the bullet “Educate public on laws and proper usage...” it should also incorporate bike riders because sometimes there is confusion as to deferring difference for drivers to bikes.

Councilmember Groff thought “pedestrians” should be added to that as well.

The Council agreed.

Mr. Trudgeon noted the Council wanted to add Transit to this section and asked the Council to discuss what would be some of the important things to add or if Council wanted staff to go back and think of things to bring back for the Council.

Mayor Roe thought this should be deferred to staff and have the PWETC make some suggestions as well and bring it back to the Council.

The Council agreed.

Mr. Trudgeon reviewed the Fifth Strategic Priority, “Environmental Sustainability” with the Council adding to the Measure of Success Adoption of plan to reduce City’s carbon footprint.

Councilmember Laliberte thought something could be added into this regarding Green Team initiatives being achieved, or something like that. She would think the Measure of Success should state “Achieve Green Step Four by 2020” instead of Green Step three.

Mr. Culver believed there was a minimum monitoring period for both Green Steps Four and Five. It is essentially monitoring the City’s benchmarks and reporting how the City is progressing on things. It might be another two years before the City can hit four and then some additional time after that to hit five. That can be clarified in the plan and make sure the City is working towards those.

Mr. Trudgeon indicated he would bring this item back for further Council discussion after changes are incorporated.

Mayor Roe offered an opportunity for public comment.

Public Comment

Ms. Priscilla Morton, 2593 Western Avenue

Ms. Morton stated she is interested in reducing the city's carbon footprint as a priority. She was not clear by looking at this Priority Plan whether the "City" means City property or "city" meaning everything within in the city limits.

Mayor Roe thought that was considered at the previous Council discussion and recalled it to be the City Government carbon footprint because that is what the City has the most direct control over.

Ms. Morton indicated that does not move the City towards the 2040 Comp Plan which is the entire city.

Mayor Roe thought there were some additional items with this Plan that did talk more broadly about that and what the Council had talked about with the PWETC as well. He did not think there was anything in the Plan about the carbon footprint within the city limits, only for the City property. He recalled very early discussions regarding zoning and other policies, but did not know if the City was at a point where it was prepared to add something to the plan for the entire city.

Ms. Morton would like to see a broader range goal of making a plan to get to the 2040 or 2050 goal but would take a lot of effort.

Ms. Morton hoped the goal of the City would be instructed to be or encourage to be something that would lead the city to the 2050 goal of eighty percent below 2015. She thought the city as a whole has only reduced its Xcel emissions, not total emissions because there are other emissions that would be measured by one percent per year for the last three years. To get to 2030 goal, which the IPC says should be forty-five percent means the city would have to more than triple its efforts plus add the transportation component to make the kind of progress that is being told by a science is required for the city to get to a reasonable outcome, avoiding terrible outcomes. She thought it was a big goal. For a city on its own, it is a much more doable challenge because the City does not have to try to influence other people and private property. She asked that the City goal would be a stretch goal, be resources for the rest of the City, and for the rest of the area, the suburban areas around the cities as to what works and what does not work. She encouraged the Council to do that. She also asked that the measurements put in place are something more visible than B3, which is on the Comp Plan. She noted B3 does not have public access to data, and only gives three stars. She requested the City make the data public and able to track it from now until 2030 to make sure the City is on track to meet the goals that are set.

Regular City Council Meeting
Monday, July 8, 2019
Page 23

Mayor Roe noted the City is focusing on the Policy Priority Plan document in the short term, and that does not mean an entire host of things do not go on, on a daily basis, that are moving towards more broad and general goals that the City has.

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve June 17, 2019 EDA and City Council Meeting Minutes

Etten moved, Groff seconded, approval of the June 17, 2019 EDA and City Council Meeting Minutes as presented.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action (RCA) dated July 8, 2019 and related attachments.

Willmus moved, Etten seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$551,030.62
93293-93525	1,267,520.56
TOTAL	\$1,818,551.18

b. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

c. Approve NYFS Community Case Manager Agency Agreement

d. Approve 2 Temporary On-Sale Liquor Licenses

e. Reject Bids for Fairview Trunk Underground Storm Water Reuse Project

f. Approve Leads Online Agency Agreement

g. Approve Resolution Awarding Contract for the Fernwood Sanitary Sewer Lift Station Project

h. Adopt a Resolution changing the polling location for Precinct 5

i. Approve Resolution Prohibiting Parking on Larpenteur Avenue



City Policy Priority Plan 2019-2020

Approved _____

Strategic Priorities – The City Council has determined that there will be five strategic priorities that the City will focus on in 2019 and 2020:

Economic Development Inclusive Community and Governance Capital Improvements
Housing Environmental Sustainability

In order to implement these priorities, the City Council has identified strategic initiatives under each Strategic Priority.

Economic Development

- Foster Twin Lakes Redevelopment
- Facilitate City-wide Economic Development
- Advance Rice/Larpenteur Alliance Plan

Inclusive Community and Governance

- Continue Imagine Roseville Efforts and follow through with outcomes
- Implement Racial Equity Plan
- Create Community Engagement Toolkit

Public Capital Improvements

- Increase Pedestrian Connectivity and Safety
- ~~Improve Storm Water Facilities~~
- Expand Transit Connections

Housing

- Housing ~~is Available~~ in Roseville ~~to~~ Meets All Identified Needs (Housing Style/Type, Affordability, Availability, Market Needs)

Environmental Sustainability

- Reduce City's Carbon Footprint
- Increase Green Step City Step Certification Level

Roseville City Priority Plan 2019-2020

Strategic Priority: Economic Development

Strategic Initiative: Foster Twin Lakes Redevelopment

Desired Outcomes: Achieve market value growth of at least \$20 million by the end of 2020

Goals/Focus Area	Responsible Staff/Commission	Timeline
Achieve market value growth in Twin Lakes through redevelopment, business attraction, and job growth	<p>Staff Lead: Community Development</p> <p>Supporting Staff: City Manager, Public Works Department</p> <p>Commissions: EDA, Planning Commission</p> <p>Others: Consultants, Twin Lakes property owners</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Evaluate policies that are barriers to redevelopment in Twin Lakes <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Track progress by regularly communicating with stakeholders in Twin Lakes <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Prepare updated content on Twin Lakes for Grow Roseville website • Map market value growth and decline by parcel <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Ensure at least 2 business visits to a-Twin Lakes businesses isare conducted <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Evaluate market value growth & adjust as necessary

<p>Measure of Success:</p> <ul style="list-style-type: none"> • Achieve market value growth of at least \$20 million by the end of 2020

Roseville City Priority Plan
2019-2020

Strategic Priority: Economic Development

Strategic Initiative: Facilitate City-Wide Economic Development

Desired Outcomes: Retain & Expand Existing Business & Attract New Business

Goals/Focus Area	Responsible Staff/Commission	Timeline
Continue Business Retention, Expansion & Attraction programming for existing and new businesses	<p>Staff Lead: Community Development</p> <p>Supporting Staff: City Manager</p> <p>Commissions: EDA</p> <p>Others: Consultants, Ramsey County, Twin Cities North Chamber of Commerce & Saint Paul Area Chamber of Commerce</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct Roseville Business Council and education meetings <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct Roseville Business Council and education meetings • Collaborate with SPACC to schedule BRE&A visits • Conduct annually Job Fair in partnership with the school district <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct business Council and education meetings <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct Roseville Business Council and education meetings • Launch Marketing efforts for Open to Business services • Hold Roseville Business Exchange event • Conduct annual update to business list thru Resource USA <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Conduct business Council and business education meetings

Measures of Success:

- Increase attendance at Business Council and Education meetings by 10%
- Conduct at least two business visit a month
- Conduct two ambassador visits a year
- Using References Resources-USA, annually track the number of businesses and evaluate trends in business loss and gain

Roseville City Priority Plan 2019-2020

Strategic Priority: Economic Development

Strategic Initiative: Implement Rice/Larpenteur Alliance

Desired Outcomes: Economic investment in SE Roseville
Improvement of Quality of Life in SE Roseville
Increased Public Safety in SE Roseville
Increased connectivity/transportation options in SE Roseville

Goals/Focus Area	Responsible Staff/Commission	Timeline
Implementation of Rice/Larpenteur Alliance	<p>Staff Lead: Community Development Department</p> <p>Supporting Staff: Fire Department, Parks and Recreation Department, Police Department, Public Works Department, City Manager.</p> <p>Commissions: Economic Development Authority; Human Rights, Inclusion, and Engagement Commission; Parks and Recreation Commission; Public Works, Environment, and Transportation Commission.</p> <p>Others: International Institute, Karen Organization of Minnesota, Bhutanese Community Organization of Minnesota, Association of Nepalis in Minnesota, existing Neighborhood Organizations, Non-profit agencies serving the area, Landlords, Roseville School District, Ramsey County, Area Businesses, and adjacent municipalities</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Select consultant to perform Alliance efforts • Provide feedback at monthly Alliance meetings <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Execute Professional Services Agreement with SPACC & Cooperative Funding Agreements with St. Paul, and Maplewood. • Alliance hires consultant to prepare a name and logo for the area <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Select and launch name and logo • <u>Hold a neighborhood event</u> • <u>Explore and report on safety coordination amongst various public safety agencies serving the area</u> <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Implement place-making initiatives <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Implement place-making initiatives • Participate in permanent Alliance

Measures of Success:

- Hold at least one neighborhood event per year
- Make at least 10 Roseville business-owner and commercial property owner contacts as part of Rice/Larpenteur Alliance per year
- Implement at least one place-making event/initiative per year
- Track aAmount of \$\$dollar investment of new infrastructure investment in area
- Receive annual report on Unity Park activities
- Track crime trends in the Rice/Larpenteur area

Roseville City Priority Plan

2019-2020

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Continue Imagine Roseville Efforts and follow through with outcomes

Desired Outcomes: Provide opportunity for community members to have conversations that make connections and foster positive relationships

Goals/Focus Area	Responsible Staff/Commission	Timeline
Outline the future goal/purpose and desired outcomes of Imagine Roseville efforts.	<p>Staff Lead: City Manager</p> <p>Supporting Staff: Assistant City Manager, Communications staff</p> <p>Commissions: Human Rights, Inclusion and Engagement</p> <p>Others:</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Council discussion scheduled for May 6, 2019 to discuss goals, purpose, desired outcomes and direction of Imagine Roseville efforts. <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Convene Imagine Roseville working group to discuss next steps <u>and measures of success</u> <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • <u>Report from Imagine Roseville working group to City Council on next steps and measures of success</u> <p>2020 and Beyond</p> <ul style="list-style-type: none"> •

Measures of Success TBD

Roseville City Priority Plan 2019-2020

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Implement Racial Equity Plan

Desired Outcomes: Integrate racial equity into policies, procedures and processes in order to drive institutional and structural change within the organization.

Goals/Focus Area	Responsible Staff/Commission	Timeline
Roseville's applicant pool and workforce is representative of the overall percentage of people of color living in Roseville.	<p>Staff Lead: City Manager</p> <p>Supporting Staff: Assistant City Manager, Human Resources staff</p> <p>Commissions: Internal</p> <p>Others: All hiring departments</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Provide Update to City Council on staff's GARE participation <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Gather demographic data of current workforce, and applicant data for open positions over the past year. Review data for trends. <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Begin reviewing current job postings and job descriptions for inclusive language. • Continue to develop recruitment strategies that expand the pool of applicants. <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Review screening questions, interview processes and start developing implicit bias training for key employees on interview panels. <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Develop a 5-10 year recruiting plan to build up a reliable, wide base of contacts that can assist with recruitment of diverse candidate pools. • Develop diverse pipeline of future employees through connections at high schools, colleges, trade schools, and other non-traditional avenues.

		<ul style="list-style-type: none"> • Look for ways to develop non-traditional applicants (i.e. internships, mentoring, apprenticeships, etc.) that will get applicants “in the door” and keep them.
<p>Racial equity is established as an on-going, sustainable and integrated priority of the city organization, elected and appointed leaders.</p>	<p>Staff Lead: City Manager, Assistant City Manager</p> <p>Supporting Staff: GARE team, Department Heads</p> <p>Commissions: Human Rights, Inclusion and Engagement Commission</p> <p>Others: City Council</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Provide Update to City Council on staff’s GARE participation <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • The Strategic Racial Equity Action plan is updated with specific actions, timelines and performance measures for the 2019-2020 priority items <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Baseline racial equity knowledge training curriculum is developed for all staff. • Sessions are offered during 3rd and 4th quarter <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Baseline racial equity knowledge training sessions are offered. <p>2020 and Beyond</p> <ul style="list-style-type: none"> • All staff and new hires receive baseline racial equity knowledge training. • Advanced training on understanding and use of racial equity toolkit is developed and offered to key staff members. • Racial equity toolkit is utilized in development and review of city policies, procedures, budget requests and engagement activities.

Goals/Focus Area	Responsible Staff/Commission	Timeline
<p>Relationships between the city and leaders in communities of color are developed, and maintained.</p>	<p>Staff Lead: City Manager</p> <p>Supporting Staff: Assistant City Manager, GARE team, Communications staff, Police Department staff, Parks & Recreation staff.</p> <p>Commissions: Human Rights, Inclusion and Engagement</p> <p>Others: City Council, Department Heads</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Provide Update to City Council on staff’s GARE participation • HRIEC discusses best practices for city engagement and outreach <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Discussion between HRIEC and Council on role of HRIEC in developing relationships and connections in communities of color (scheduled for June 3, 2019) • Communications staff begins discussions on how to further develop relationships in under-reached communities through micro-communication efforts. <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Strategic communications plan, along with engagement and outreach best practices are developed. <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • On-going efforts to communicate with, develop, and maintain relationships outside the boundaries of City Hall are continued. <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Training for key staff members in best practices for engagement and outreach

Measures of Success:

- ~~Track N~~ number of job descriptions reviewed and/or revised using a racial equity lens number of applicants of color for jobs,
- ~~Track~~ number of
- ~~a~~ Applicants of color interviewed
- ~~Track N~~ number of applicants of color hired
- ~~Track n~~ Number of staff trained on the baseline knowledge concept of the GARE principles

- Track nNumber of connections made within communities of color
- Track nNumber of persons of color volunteering with City
- Track Nnumber of applicants of color applying for and being appointed to City Commissions

Roseville City Priority Plan 2019-2020

Strategic Priority: Inclusive Community and Governance

Strategic Initiative: Create Community Engagement Toolkit

Desired Outcomes: Best practices are used for city engagement and outreach efforts in order for all segments of the population to be heard.

Goals/Focus Area	Responsible Staff/Commission	Timeline
<p>A toolkit of best practices for engagement and outreach is developed and staff is trained on how to use it.</p>	<p>Staff Lead: Assistant City Manager</p> <p>Supporting Staff: City Manager, Communications staff, Department Heads</p> <p>Commissions: All City Commissions</p> <p>Others: Community partners, school cultural liaisons, community leaders</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • HRIEC and staff work to compile information and data relating to best practices for engagement and outreach. <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • HRIEC presents information to City Council on best practices recommendations. <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Staff and HRIEC work to refine specifics reflected in best practices document/recommendation. <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Staff begins to receive training on how to use best practices when developing and designing engagement and outreach efforts. Information is integrated into council reports reflecting the method of engagement used as well as the outcomes. <p>2020 and Beyond</p> <ul style="list-style-type: none"> • <u>Ongoing eEducation e/inform- of</u> all Commissions of best practices <u>for community engagement</u>

<p>Develop micro-level communication efforts and channels in order to fill the gap in our mass communication efforts.</p>	<p>Staff Lead: City Manager</p> <p>Supporting Staff: Assistant City Manager, Communications staff</p> <p>Commissions: Human Rights, Inclusion and Engagement</p> <p>Others:</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct a communication audit to identify areas of the community we may not be reaching with mass communication efforts. <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Conduct a SWOT analysis of communication efforts. • Begin to identify specific strategies to develop micro-level communication between the city and under-reached communities. <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Continue to identify communication strategies in under-reached communities. <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Work with leaders in under-reached communities to refine communication strategies and identify areas where the city should be communicating more and on which issues.
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<p>Measures of Success</p> <ul style="list-style-type: none"> • Number of staff trained in engagement/outreach best practices • Number of times the best practices model has been used

Roseville City Priority Plan 2019-2020

Strategic Priority: Housing

Strategic Initiative: ~~Housing is Available in Roseville to Meet All Identified Needs (Housing Style/Type, Affordability, Market Needs)~~ Housing in Roseville Meets All Identified Needs (Housing Style/Type, Affordability, Availability, Market Needs)

Desired Outcomes: Increase the # of New Housing Units

Goals/Focus Area	Responsible Staff/Commission	Timeline
Ensure newly added housing units consist of a variety of housing styles and affordability levels	<p>Staff Lead: Community Development</p> <p>Supporting Staff: City Manager, Public Works Department</p> <p>Commissions: Planning Commission, EDA</p> <p>Others: Consultants, brokers, developers, property owners</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> • Make Housing Needs Assessment available on the City’s website <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Invite residential land broker to EDA meeting to provide a market update and conduct Q & A <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Reconcile Housing goals in Comp Plan w/Housing Needs Assessment and develop top 3-5 priorities for EDA consideration • Map housing priority sites in terms of 3-5 priorities – present to EDA for feedback & consensus <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Arrange & conduct an event for real estate professionals & developers focusing on promoting residential development in Roseville <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Monitor and update map of housing priority sites • Update Housing Needs Assessment • Annually track housing units added & type via building permit data

Measures of Success:

- EDA consensus on top 3-5 housing priorities
- Progress is made towards adding the prioritized housing unit types
- Promote Roseville housing opportunities to at least 3 developers a year
- Update Housing Needs Assessment every other year

Roseville City Priority Plan

2019-2020

Strategic Priority: ~~Capital~~Public Improvements

Strategic Initiative: Increase Pedestrian Connectivity and Safety

Desired Outcomes: Increased availability of pedestrian connections and a higher level of safety for pedestrians using sidewalks and trails

Goals/Focus Area	Responsible Staff/Commission	Timeline
Identification of and application for grants for pathway construction of grants for pathway construction.	<p>Staff Lead: Public Works Department</p> <p>Supporting Staff: Parks and Recreation Department</p> <p>Commissions: PWET Commission, Parks and Recreation Commission</p> <p>Others: Consultants, Ramsey County, MnDOT, Metropolitan Council</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> Identify possible grant programs which fund pathways <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> Work with Ramsey County to identify upcoming roadway projects and prioritize pathway segments based on upcoming development and construction <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> Incorporate specific segments into the CIP <p>2020 and Beyond</p> <ul style="list-style-type: none"> Construct pathway segments
Develop and adopt a formal crosswalk policy for the installation and enhancement of marked crosswalks on local roadways.	<p>Staff Lead: Public Works</p> <p>Supporting Staff:</p> <p>Commissions: PWET Commission, Parks and Rec Commission</p> <p>Others: Ramsey County, MnDOT, possibly consultants.</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> Identify all marked crosswalks on Roseville local roads and note common characteristics <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> Review new model policies for crosswalks as developed by the Local Road Research Board (expected in Fall of 2019)

		<p>2020 and Beyond</p> <ul style="list-style-type: none"> • Work with PWET Commission and the general public to identify where to install marked crosswalks on local roadways. • Educate public on laws and proper usage of crosswalks for both<u>cyclists</u>, drivers and pedestrians
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<p>Measures of Success:</p> <ul style="list-style-type: none"> • Application of at least two grants for pathway segments • Use of other available funding (i.e. remaining Parks Renewal Funds, Municipal State Aid Funds, etc.) for construction of pathway segments • Presentation of a proposed Crosswalk Policy to the City Council in third quarter of 2020. • Track a<u>Track</u> amount of lineal feet of trails/pathways/sidewalks added

Roseville City Priority Plan 2019-2020

Strategic Priority: ~~Public Capital~~ Improvements

Strategic Initiative: Improve Storm Water Facilities

Desired Outcomes: Ensuring storm water facilities are properly maintained and funded in order to guarantee that storm water quality is maintained and flooding issues are mitigated

Goals/Focus Area	Responsible Staff/Commission	Timeline
Develop Condition Rating Criteria for ponds, storm water pipes and structures and start intensive inspection program	<p>Staff Lead: Public Works</p> <p>Supporting Staff:</p> <p>Commissions: PWET Commission</p> <p>Others: Consultants, Watersheds</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Refine condition rating criteria for ponds, pipes and structures <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Start intensive inspection program using new asset management program and mobile devices <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Record condition ratings and refine CIP based on priority infrastructure needs
Develop a City wide storm water model to identify localized flooding locations and system deficiencies for large rain events	<p>Staff Lead: Public Works</p> <p>Supporting Staff:</p> <p>Commissions: PWET Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Propose budget for the phased development of a City wide storm water model <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Enhance as built data within GIS database to support city wide model <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Hire a consultant to complete phase one of the City wide storm water model

Measures of Success:

- Updated CIP and operating budget reports for the 2021 budget cycle identifying capital investment priorities for the storm water infrastructure
- Development of a city-wide storm water model with Phase 1 complete by fall of 2020

Roseville City Priority Plan

2019-2020

Strategic Priority: Public Improvements

Strategic Initiative: Expand Public Transit Connection

Desired Outcomes: Ensuring that there are adequate and frequent transit connections to meet the needs of Roseville residents, businesses, and visitors

Goals/Focus Area	Responsible Staff/Commission	Timeline
Expand Transit Opportunities in Roseville	<p>Staff Lead: Public Works Director, Community Development Director, City Manager</p> <p>Supporting Staff:</p> <p>Commissions: PWET Commission</p> <p>Others: Metro Transit</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <p>3rd Quarter, 2019</p> <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Invite Representatives from Metropolitan Council to meet with City Council to discuss the needs of additional transit in Roseville <p>2020 and Beyond</p> <ul style="list-style-type: none"> • City staff works with Metro Transit staff to identify transit opportunities and funding sources. • City staff provides regular updates on work with Metro Transit staff

Measures of Success:

- Creation of additional connections and/or routes of transit serving Roseville residents and businesses.

Strategic Priority: Environmental Sustainability

Strategic Initiative: Increase Green Step City Step Certification Level

Desired Outcomes: Best practices for environmental sustainability are incorporated into Roseville’s programs and services.

Goals/Focus Area	Responsible Staff/Commission	Timeline
Achieve Minnesota Green Step 3 designation and work towards higher steps	<p>Staff Lead: Public Works</p> <p>Supporting Staff:</p> <p>Commissions: PWET Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> • Report to Green Team (PWET Commission) on current steps and initiatives <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> • Achieve Green Step 3 and receive recognition at League of MN Cities Annual Conference in Duluth, MN <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> • Report to City Council on additional tasks and timing to reach Green Step 4 and 5 <p>2020 and Beyond</p> <ul style="list-style-type: none"> • Annually report to Green Team and City Council on progress and propose budgets to support advancement through the Green Step program

Measures of Success:

- Achieve Green Step 3 in 2019
- Develop a clear path for additional steps within the next three years
- Progress towards Green Step 4 and 5

Strategic Priority: Environmental Sustainability

Strategic Initiative: Reduce City's Carbon Footprint

Desired Outcomes: Making a measurable reduction to Roseville's impact on the environment

Goals/Focus Area	Responsible Staff/Commission	Timeline
Using 2018 as a baseline, identify a percent reduction goal for the City's Carbon footprint by 2030	<p>Staff Lead: Public Works</p> <p>Supporting Staff: All other departments</p> <p>Commissions: PWET Commission</p> <p>Others: Minnesota Pollution Control Agency, other agencies that may provide grants/program assistance</p>	<p>1st Quarter, 2019</p> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> Work with the PWET Commission to present expert recommendations and background data <p>3rd Quarter, 2019</p> <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> Provide a recommendation from PWET Commission for a percent reduction in the City's Carbon footprint by 2030 <p>2020 and Beyond</p> <ul style="list-style-type: none"> Identify specific measures and actions with CIP and budget impacts to implement new programs and technologies to reduce the City's carbon footprint
Update the City Campus Geothermal Master Plan to identify which buildings are feasible to connect to the existing capacity of the geothermal system in order to further reduce the City's carbon footprint	<p>Staff Lead: Public Works</p> <p>Supporting Staff: Parks and Recreation</p> <p>Commissions: PWET Commission, Parks and Recreation Commission</p> <p>Others: Consultants</p>	<p>1st Quarter, 2019</p> <ul style="list-style-type: none"> <p>2nd Quarter, 2019</p> <ul style="list-style-type: none"> Receive proposal from consultant to update the Geothermal Master Plan <p>3rd Quarter, 2019</p> <ul style="list-style-type: none"> Commission the update of the master plan <p>4th Quarter, 2019</p> <ul style="list-style-type: none"> Report to PWET Commission, Parks and Rec Commission and City Hall with final recommendations from updated Master Plan <p>2020 and Beyond</p> <ul style="list-style-type: none"> Adjust CIP and operating budget to reflect implementation of recommendations from the updated Master Plan

Measure of Success:

- Establishment of a percent reduction goal for the City's carbon footprint by the end of 2019
- Adoption of plan to reduce City's carbon footprint
- Updated Geothermal Master Plan identifying expansion to additional City facilities



REQUEST FOR COUNCIL ACTION

Date: 08/12/2019

Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$966,096.55
93710-93938	\$1,812,177.24
Total	\$2,778,273.79

5
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17
18 Prepared by: Chris Miller, Finance Director
19 Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: Mary.Jenson
 Printed: 8/6/2019 - 11:41 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2019	Accounting Services	Training	Katy Coyle	Payroll Training Reimbursement	1,335.91
					Training Total:	1,335.91
					Fund Total:	1,335.91
0	07/31/2019	Boulevard Landscaping	Operating Supplies	LTG Power Equipment-CC	Mower Supplies	108.98
0	07/31/2019	Boulevard Landscaping	Operating Supplies	MIDC Enterprises- CC	Irrigation Supplies	257.25
0	08/01/2019	Boulevard Landscaping	Operating Supplies	Yale Mechanical, LLC	Electrical Work	2,748.76
					Operating Supplies Total:	3,114.99
					Fund Total:	3,114.99
0	08/01/2019	Building Improvements	Vehicles & Equipment	Yale Mechanical, LLC	ERU Replacements	88,850.00
					Vehicles & Equipment Total:	88,850.00
					Fund Total:	88,850.00
93825	07/25/2019	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Copier Rentals	7,577.56
					Rental - Office Machines Total:	7,577.56
					Fund Total:	7,577.56
0	07/17/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	6.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	5.64
					Federal Income Tax Total:	12.36
0	07/17/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	7.42
0	07/17/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	1.73
0	07/30/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	1.58
0	07/30/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	6.76
					FICA Employee Ded. Total:	17.49
0	07/17/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	7.42
0	07/17/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	1.73
0	07/30/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	1.58
0	07/30/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	6.76
					FICA Employers Share Total:	17.49
0	07/17/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	1.10
0	07/30/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	1.10
					MN State Retirement Total:	2.20
0	07/17/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	7.16
0	07/30/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	7.15
					PERA Employee Ded Total:	14.31
0	07/17/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	1.10
0	07/17/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	7.16
0	07/30/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	7.15
0	07/30/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	1.10
					PERA Employer Share Total:	16.51
0	07/17/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	4.16
0	07/30/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	3.58
					State Income Tax Total:	7.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	88.10
93716	07/17/2019	Community Development	Building Permits	Mark Bradley	Duplicate Permit Refund	55.00
93907	08/01/2019	Community Development	Building Permits	Great Lakes Window	Building Permit Refund	93.28
					Building Permits Total:	148.28
93721	07/17/2019	Community Development	Building Surcharge	Custom Refrigeration	Mechanical POermit Refund	3.75
93917	08/01/2019	Community Development	Building Surcharge	Minnesota Plumbing and Appliance	Plumbing Permit Refund-295 Transit	1.00
					Building Surcharge Total:	4.75
93910	08/01/2019	Community Development	Colder Products Escrow	Kennedy & Graven, Chartered	Colder Redevelopment TIF	240.00
					Colder Products Escrow Total:	240.00
93919	08/01/2019	Community Development	Deposits	MTD Inc.	Construction Deposit Refund-2690 St	1,000.00
					Deposits Total:	1,000.00
93765	07/25/2019	Community Development	Development Escrow	Kevin Arndt	Plat Escrow Reimbursement	1,760.00
93724	07/17/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	331.88
93724	07/17/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	331.87
					Development Escrow Total:	2,423.75
0	07/17/2019	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-June 2019	13,499.20
					Electrical Inspections Total:	13,499.20
0	07/17/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	4,035.56
0	07/30/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	4,111.33
					Federal Income Tax Total:	8,146.89
0	07/17/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare Ei	548.28
0	07/17/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,344.45
0	07/30/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare Ei	551.53
0	07/30/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,358.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	5,802.45
0	07/17/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,344.45
0	07/17/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	548.28
0	07/30/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	551.53
0	07/30/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,358.19
					FICA Employers Share Total:	5,802.45
93721	07/17/2019	Community Development	Heating Permits	Custom Refrigeration	Mechanical POermit Refund	125.60
					Heating Permits Total:	125.60
0	07/17/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	1,125.46
0	07/31/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	1,125.45
0	08/01/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 2019	1,125.46
					ICMA Def Comp Total:	3,376.37
93822	07/25/2019	Community Development	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	208.97
					Life Ins. Employee Total:	208.97
93822	07/25/2019	Community Development	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	57.12
					Life Ins. Employer Total:	57.12
93822	07/25/2019	Community Development	Long Term Disability	LINA	Life Insurance Premiums-July 2019	201.00
					Long Term Disability Total:	201.00
93793	07/25/2019	Community Development	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	132.34
					Minor Equipment Total:	132.34
0	07/17/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	372.31
0	07/30/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	372.90
					MN State Retirement Total:	745.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	Community Development	MNDPC Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDPC De	845.00
0	07/30/2019	Community Development	MNDPC Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDPC De	845.00
MNDPC Def Comp Total:						1,690.00
0	07/25/2019	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	191.48
Office Supplies Total:						191.48
0	07/25/2019	Community Development	Operating Supplies	Innovative Office Solutions	Office Supplies	27.80
Operating Supplies Total:						27.80
0	07/17/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	2,492.76
0	07/30/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	2,496.54
PERA Employee Ded Total:						4,989.30
0	07/17/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	2,492.76
0	07/17/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	383.51
0	07/30/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	384.10
0	07/30/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	2,496.54
PERA Employer Share Total:						5,756.91
93917	08/01/2019	Community Development	Plumbing Permits	Minnesota Plumbing and Appliance	Plumbing Permit Refund-295 Transit	72.80
Plumbing Permits Total:						72.80
93882	08/01/2019	Community Development	Professional Services	Accela, Inc. #774375	Civic Platform Subscription	25,056.05
93775	07/25/2019	Community Development	Professional Services	Mike Bunnell	hand in Hand Christian Montessori Sc	1,365.00
93849	07/25/2019	Community Development	Professional Services	Ramsey County Recorder/Registrar	Property Recording-Account: 900000	460.00
0	07/17/2019	Community Development	Professional Services	WSB & Associates, Inc.	2040 Comprehensive Plan	1,756.50
Professional Services Total:						28,637.55
0	07/17/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	1,840.10
0	07/30/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	1,855.52
State Income Tax Total:						3,695.62

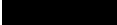
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93931	08/01/2019	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	66.85
					Telephone Total:	66.85
0	07/25/2019	Community Development	Transportation	Thomas Paschke	Parking Reimbursement	5.00
					Transportation Total:	5.00
93733	07/17/2019	Community Development	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits Summary In	38.15
					Unemployment Insurance Total:	38.15
					Fund Total:	87,085.84
93898	08/01/2019	Contracted Engineering Svcs	Deposits	Jay Dacey	Erosion Control Escrow-411 S Owass	2,780.00
93921	08/01/2019	Contracted Engineering Svcs	Deposits	Daniel Lloyd & Cammy L. Oren	Erosion Control Escrow Refund-3150	1,000.00
					Deposits Total:	3,780.00
0	07/17/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	787.38
0	07/30/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	798.84
					Federal Income Tax Total:	1,586.22
0	07/17/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	410.33
0	07/17/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	95.96
0	07/30/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	410.66
0	07/30/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	96.04
					FICA Employee Ded. Total:	1,012.99
0	07/17/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	410.33
0	07/17/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	95.96
0	07/30/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	96.04
0	07/30/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	410.66
					FICA Employers Share Total:	1,012.99
93822	07/25/2019	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	18.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	18.00
93822	07/25/2019	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	9.60
					Life Ins. Employer Total:	9.60
93822	07/25/2019	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premiums-July 2019	36.25
					Long Term Disability Total:	36.25
0	07/17/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	66.90
0	07/30/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	66.90
					MN State Retirement Total:	133.80
0	07/17/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	115.00
0	07/30/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	115.00
					MNDCP Def Comp Total:	230.00
0	07/17/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	434.88
0	07/30/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	434.88
					PERA Employee Ded Total:	869.76
0	07/17/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	434.88
0	07/17/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	66.90
0	07/30/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	66.90
0	07/30/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	434.88
					PERA Employer Share Total:	1,003.56
0	07/31/2019	Contracted Engineering Svcs	Professional Services	Bluebeam-CC	Standard End User License	374.74
93750	07/17/2019	Contracted Engineering Svcs	Professional Services	Tracker Software, Corp	PubWorks Annual Support & Mainte	6,104.00
					Professional Services Total:	6,478.74
0	07/17/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	342.56
0	07/30/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	342.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	685.49
					Fund Total:	16,857.40
93902	08/01/2019	EDA Operating Fund	Payment to Developer	Edison Apartments	Pass Through of MN DEED Grant Fu	47,937.06
					Payment to Developer Total:	47,937.06
0	08/01/2019	EDA Operating Fund	Professional Services	Center for Energy and Environment	Home Energy Audits	2,220.00
					Professional Services Total:	2,220.00
93910	08/01/2019	EDA Operating Fund	Professional Services	Kennedy & Graven, Chartered	General Legal Services	1,540.00
93929	08/01/2019	EDA Operating Fund	Professional Services	St. Paul Area Chamber of Commerc	REDA BRE&A	1,000.00
					Professional Services Total:	2,540.00
					Fund Total:	52,697.06
0	07/31/2019	Finance Equipment Revolving	Springbrook Upgrade	Alaska Air-CC	Conference Transportation	264.30
					Springbrook Upgrade Total:	264.30
					Fund Total:	264.30
93887	08/01/2019	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	Body Armpr	1,128.00
					Minor Equipment Total:	1,128.00
					Fund Total:	1,128.00
93885	08/01/2019	General Fund	City Hall Solar Lease	Anchor Solar Investments, LLC	Solar Leasing	326.39
					City Hall Solar Lease Total:	326.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93893	08/01/2019	General Fund	Clothing	Cintas Corporation	Clothing Supplies	29.80
93893	08/01/2019	General Fund	Clothing	Cintas Corporation	Clothing Supplies	29.80
0	07/25/2019	General Fund	Clothing	Corporate Connection, Inc.	Uniform Supplies	100.31
0	07/25/2019	General Fund	Clothing	Corporate Connection, Inc.	Uniform Supplies	88.82
0	07/25/2019	General Fund	Clothing	Corporate Connection, Inc.	Uniform Supplies	117.73
93906	08/01/2019	General Fund	Clothing	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	7.99
0	07/25/2019	General Fund	Clothing	Streicher's	Uniform Supplies	32.00
0	07/25/2019	General Fund	Clothing	Streicher's	Uniform Supplies	31.98
Clothing Total:						438.43
93913	08/01/2019	General Fund	Conferences	MAMA	Area Management Association Lunch	25.00
0	07/31/2019	General Fund	Conferences	MN Transportation-CC	Conference Registration	20.00
0	07/17/2019	General Fund	Conferences	Phil Weix	Conference Expenses Reimbursement	818.39
Conferences Total:						863.39
93841	07/25/2019	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments, I	Credit	-24.00
93841	07/25/2019	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments, I	Paint	572.00
93841	07/25/2019	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments, I	Flo Pink Paint	96.00
Const. Operating Supplies Total:						644.00
93894	08/01/2019	General Fund	Contract Maint - Vehicles	City Auto Glass	Windshield Service	411.41
93897	08/01/2019	General Fund	Contract Maint - Vehicles	Cummins Sales and Service	Vehicle Repair	516.72
0	08/01/2019	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Maintenance	264.24
0	08/01/2019	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Maintenance	492.90
0	08/01/2019	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Maintenance	2,304.27
0	08/01/2019	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Maintenance	574.92
0	07/25/2019	General Fund	Contract Maint - Vehicles	MacQueen Equipment	Vehicle Repair	352.46
0	07/25/2019	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	79.10
93848	07/25/2019	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee	383.76
93853	07/25/2019	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Vehicle Repair	2,701.00
93925	08/01/2019	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Vehicle Repair	790.00
93926	08/01/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	164.95
Contract Maint - Vehicles Total:						9,035.73
93812	07/25/2019	General Fund	Contract Maint. - City Hall	Huebsch, Inc.	Brushmats	87.99
93812	07/25/2019	General Fund	Contract Maint. - City Hall	Huebsch, Inc.	Brushmats	117.39
93823	07/25/2019	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-July 2019	4,282.00
93826	07/25/2019	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management Labor	203.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93868	07/25/2019	General Fund	Contract Maint. - City Hall	United Rentals	Scissor Lift	189.62
0	07/25/2019	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	VFD Replacement	2,287.00
Contract Maint. - City Hall Total:						7,167.75
0	07/25/2019	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Commercial Service	112.36
0	08/01/2019	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Monthly Commercial Service	85.32
93812	07/25/2019	General Fund	Contract Maint. - City Garage	Huebsch, Inc.	Brushmats	82.89
93823	07/25/2019	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-July 2019	1,286.00
93826	07/25/2019	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management Labor	243.75
0	07/31/2019	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
0	08/01/2019	General Fund	Contract Maint. - City Garage	Safety Kleen Systems, Inc.	Aerosols	416.00
93865	07/25/2019	General Fund	Contract Maint. - City Garage	Twin City Garage Door Co.	Door Repair	165.00
93932	08/01/2019	General Fund	Contract Maint. - City Garage	Twin City Garage Door Co.	Door Repair	384.25
Contract Maint. - City Garage Total:						3,115.23
93882	08/01/2019	General Fund	Contract Maintenance	Accela, Inc. #774375	Civic Platform Subscription	917.13
93888	08/01/2019	General Fund	Contract Maintenance	AT&T Mobility	Wireless Service	381.92
93771	07/25/2019	General Fund	Contract Maintenance	BCA	CJDN Access Fee	840.00
0	08/01/2019	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance	472.21
93787	07/25/2019	General Fund	Contract Maintenance	Comcast	Business Services	108.00
93912	08/01/2019	General Fund	Contract Maintenance	League of MN Cities	Premier Pro-Annual Payment	141.14
93823	07/25/2019	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July 2019	1,038.00
0	07/25/2019	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	21.00
0	07/31/2019	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
93740	07/17/2019	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	277.68
93933	08/01/2019	General Fund	Contract Maintenance	Upper Cut Tree Service	2019 Diseased & Hazardous Tree Rer	323.00
93753	07/17/2019	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	400.10
Contract Maintenance Total:						5,021.16
93938	08/01/2019	General Fund	Contract Maintnence	West Shore Service, Inc.	Siren Service	289.10
Contract Maintnence Total:						289.10
93848	07/25/2019	General Fund	Dispatching Services	Ramsey County	911 Dispatch Services-June 2019	21,086.60
93848	07/25/2019	General Fund	Dispatching Services	Ramsey County	CAD Services-June 2019	4,322.04
Dispatching Services Total:						25,408.64
0	07/17/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	36,158.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	35,060.33
Federal Income Tax Total:						71,218.53
0	07/17/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	7,700.73
0	07/17/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	5,145.79
0	07/30/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	5,019.36
0	07/30/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	7,572.22
FICA Employee Ded. Total:						25,438.10
0	07/17/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	7,700.73
0	07/17/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	5,145.79
0	07/30/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	5,019.36
0	07/30/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	7,572.22
FICA Employers Share Total:						25,438.10
93732	07/17/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittnace ID: 0015005038	437.44
93732	07/17/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittnace ID: 0015528480	307.33
93918	08/01/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	437.44
93918	08/01/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
Financial Support Total:						1,489.54
0	07/25/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	240.00
0	08/01/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	613.30
0	08/01/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	210.00
Flex Spending Day Care Total:						1,063.30
0	07/25/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	101.65
0	08/01/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	80.00
0	07/25/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	2,650.00
Flex Spending Health Total:						2,831.65
0	07/17/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	2,807.03
0	07/31/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	2,807.05
0	08/01/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 201	2,807.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	8,421.11
93822	07/25/2019	General Fund	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	2,149.01
93822	07/25/2019	General Fund	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	6.01
					Life Ins. Employee Total:	2,155.02
93822	07/25/2019	General Fund	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	464.50
					Life Ins. Employer Total:	464.50
93822	07/25/2019	General Fund	Long Term Disability	LINA	Life Insurance Premiums-July 2019	1,652.51
					Long Term Disability Total:	1,652.51
0	07/31/2019	General Fund	Memberships & Subscriptions	MN Chiefs of Police-CC	Membership Dues	157.00
93745	07/17/2019	General Fund	Memberships & Subscriptions	Roseville Rotary	Dues, Meals	297.00
93745	07/17/2019	General Fund	Memberships & Subscriptions	Roseville Rotary	Dues, Meals	297.00
0	07/31/2019	General Fund	Memberships & Subscriptions	Volgistics-CC	Volunteer Software-Monthly Charge	173.00
					Memberships & Subscriptions Total:	924.00
0	07/31/2019	General Fund	Miscellaneous	Custom Ink-CC	Commissiner T-Shirts for Rosefest Pa	210.50
0	07/31/2019	General Fund	Miscellaneous	Grateful Table-CC	Lunch Meeting w/Councilmember Gr	14.43
0	07/25/2019	General Fund	Miscellaneous	North Suburban Access Corp	Production of Community Health Aw	330.00
0	07/31/2019	General Fund	Miscellaneous	Punch Pizza-CC	Lunch Meeting w/Mayor Roe-Trudge	12.83
93751	07/17/2019	General Fund	Miscellaneous	Trans Union, LLC	Credit, Employment Report	14.20
93869	07/25/2019	General Fund	Miscellaneous	United States Treasury	EIN 40-6007849 Form 720-2nd Quar	1,082.90
					Miscellaneous Total:	1,664.86
0	07/17/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	4,475.56
0	07/30/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	4,689.08
					MN State Retirement Total:	9,164.64
0	07/17/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	9,133.15
0	07/30/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	9,126.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDCP Def Comp Total:						18,259.97
0	08/01/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvil	2019 Blanket PO for Fuel State Bid F	7,962.40
Motor Fuel Total:						7,962.40
93895	08/01/2019	General Fund	Non Business - Pawn Fees	City of Minneapolis Receivables	Pawn Transaction Fees	1,722.60
Non Business - Pawn Fees Total:						1,722.60
0	08/01/2019	General Fund	Office Supplies	Greenhaven Printing	Business Cards	129.00
0	07/25/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	71.78
0	07/25/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	5,039.06
0	07/25/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	40.04
93735	07/17/2019	General Fund	Office Supplies	National Awards & Fine Gifts	Name Tags	16.15
0	07/17/2019	General Fund	Office Supplies	Premium Waters Inc	Office Supplies	72.65
Office Supplies Total:						5,368.68
0	07/31/2019	General Fund	Op Supplies - City Hall	Amazon.com- CC	Carpet 7 Floor Sweeper	73.42
0	07/25/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	180.60
0	08/01/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	86.70
93826	07/25/2019	General Fund	Op Supplies - City Hall	McGough Facility Management, LI	Facility Management	71.84
93927	08/01/2019	General Fund	Op Supplies - City Hall	Sandstrom Land Management, LLC	City Hall Campus Mulch	1,618.40
0	07/31/2019	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Credit	-28.98
0	07/31/2019	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Pest Block	10.73
Op Supplies - City Hall Total:						2,012.71
0	07/31/2019	General Fund	Operating Supplies	ABC Windows-CC	Station Supplies	291.04
0	07/31/2019	General Fund	Operating Supplies	Amazon.com- CC	Station/Operating Supplies	143.93
0	07/31/2019	General Fund	Operating Supplies	Amazon.com- CC	CD Cases	21.94
0	07/31/2019	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	65.03
0	07/31/2019	General Fund	Operating Supplies	Amazon.com- CC	Phone Case	53.96
0	07/25/2019	General Fund	Operating Supplies	Ancom Communications, Inc.	Ear Jack	282.00
0	08/01/2019	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	509.26
0	07/31/2019	General Fund	Operating Supplies	Byerly's- CC	Sgt. Promotion Supplies	12.48
0	07/31/2019	General Fund	Operating Supplies	Caribou Coffee- CC	Sgt. Promotion Supplies	15.02
93788	07/25/2019	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt	2,805.56
93896	08/01/2019	General Fund	Operating Supplies	CovertTrack Group, Inc.	Batteries	98.00
0	07/31/2019	General Fund	Operating Supplies	Cub Foods- CC	Hosted Meeting Supplies	37.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93904	08/01/2019	General Fund	Operating Supplies	Emergency Response Solutions	Uniform Repair	554.56
93905	08/01/2019	General Fund	Operating Supplies	Fed Ex	Dominion Public Hearing Resolution:	46.04
93799	07/25/2019	General Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	590.00
93802	07/25/2019	General Fund	Operating Supplies	Gary Carlson Equipment, Corp.	Sprayer Wand	114.27
0	07/31/2019	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	38.49
93820	07/25/2019	General Fund	Operating Supplies	Leads Online	PowerPlus Investigation System Serv	3,227.00
93835	07/25/2019	General Fund	Operating Supplies	Motorola Solutions, Inc.	Battery	342.00
93920	08/01/2019	General Fund	Operating Supplies	OMG National, Inc.	Community Outreach Supplies	848.77
0	07/31/2019	General Fund	Operating Supplies	Panera Bread-CC	Sgt. Promotion Supplies	78.38
0	07/31/2019	General Fund	Operating Supplies	Peavey Corporation-CC	Evidence Supplies	85.50
93922	08/01/2019	General Fund	Operating Supplies	Pioneer Research Corporation	Supplies	299.68
93740	07/17/2019	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	74.88
93850	07/25/2019	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	668.36
0	07/17/2019	General Fund	Operating Supplies	Neil Sjostrom	Lunch for Gas Leak Crew	46.18
93859	07/25/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Toner	103.30
0	07/31/2019	General Fund	Operating Supplies	Staples-CC	Crime Scene Supplies	9.65
0	07/31/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Aluminum Supplies	77.28
0	07/31/2019	General Fund	Operating Supplies	Target- CC	Station Supplies	10.73
0	07/31/2019	General Fund	Operating Supplies	Uline-CC	Weapon Barrels	184.08
0	07/31/2019	General Fund	Operating Supplies	Walmart-CC	Kids Lemonade Stand Supplies	91.21
Operating Supplies Total:						11,825.79
93769	07/25/2019	General Fund	Operating Supplies City Garage	Batteries Plus Bulbs	Batteries	47.83
0	07/25/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	36.12
0	08/01/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	17.34
0	07/25/2019	General Fund	Operating Supplies City Garage	Kath Fuel Oil Service, Inc.	Fuel	449.73
0	07/25/2019	General Fund	Operating Supplies City Garage	M/A Associates	Wonder Scrubs	391.40
Operating Supplies City Garage Total:						942.42
0	07/17/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo:	31,540.01
0	07/30/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo:	33,023.46
PERA Employee Ded Total:						64,563.47
0	07/17/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo:	43,582.48
0	07/17/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	1,131.96
0	07/30/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	1,131.57
0	07/30/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo:	45,857.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						91,703.76
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	39.98
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	16.99
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies-Credit	-24.99
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	29.99
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	123.98
93801	07/25/2019	General Fund	Police Reserve Program	Galls, LLC-DBA Uniforms Unlimit	Uniform Supplies	45.98
0	07/31/2019	General Fund	Police Reserve Program	Mills Fleet Farm-CC	Mag Lights	128.51
Police Reserve Program Total:						360.44
93712	07/17/2019	General Fund	Professional Services	Background Investigatin Bureau, LI	Applicant Profiles Searches	11.95
0	07/31/2019	General Fund	Professional Services	GFOA- CC	2018 CAFR Review	530.00
93727	07/17/2019	General Fund	Professional Services	KFI Engineers	Roseville Master Plan Update	1,141.00
93819	07/25/2019	General Fund	Professional Services	Language Line Services	Interpreter Service	57.70
93821	07/25/2019	General Fund	Professional Services	LexisNexis Risk Data Management	Minimum Commitment Balance	50.00
0	07/25/2019	General Fund	Professional Services	Life Safety Systems	Emergency Service	266.00
93914	08/01/2019	General Fund	Professional Services	Masa Consulting, Inc.	Wellness Check Session	262.50
93826	07/25/2019	General Fund	Professional Services	McGough Facility Management, LI	Facility Management	3,634.20
93831	07/25/2019	General Fund	Professional Services	Minnesota Occupational Health	Medical Screening	472.00
93737	07/17/2019	General Fund	Professional Services	Newtrax, Inc.	Roseville Area South Loop	1,439.05
0	07/17/2019	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Right Commisiion Meeting †	349.85
93872	07/25/2019	General Fund	Professional Services	USDA APHIS General	Inspection Service-Customer Number	2,034.98
Professional Services Total:						10,249.23
0	07/17/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	16,422.25
0	07/30/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	16,075.94
State Income Tax Total:						32,498.19
0	07/31/2019	General Fund	Telephone	Amazon.com- CC	Cell Phone Case	12.48
93931	08/01/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.37
93931	08/01/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	92.52
93931	08/01/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.37
93931	08/01/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	247.61
93931	08/01/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
93874	07/25/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	40.01
93874	07/25/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	929.28
93874	07/25/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	1,897.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93874	07/25/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	145.00
93874	07/25/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	571.83
Telephone Total:						4,002.52
0	07/31/2019	General Fund	Training	Amazon.com- CC	Dummy Ammunition	51.54
0	08/01/2019	General Fund	Training	Jamie Baker	Training Expenses Reimbursement	136.53
0	07/31/2019	General Fund	Training	BCA-CC	Investigation Training	75.00
0	07/31/2019	General Fund	Training	Costco-CC	Training Supplies	184.78
0	07/31/2019	General Fund	Training	EventBrite-CC	Investigation Training	150.00
0	07/31/2019	General Fund	Training	EZ Register-CC	Fire Training	250.00
0	07/31/2019	General Fund	Training	Governmentjobs-CC	Training	99.00
0	07/31/2019	General Fund	Training	IACP- CC	Patrol Training	1,330.00
93912	08/01/2019	General Fund	Training	League of MN Cities	Preventing Harassment Training	15.00
93830	07/25/2019	General Fund	Training	Midwest Training Associates, LLC	Rope Rescue, Confined Space Trainin	300.00
0	07/31/2019	General Fund	Training	Parking Ramp-CC	Parking During Training	10.00
93924	08/01/2019	General Fund	Training	Ramsey County	Range Use	1,440.00
93924	08/01/2019	General Fund	Training	Ramsey County	Range Use	1,200.00
0	07/25/2019	General Fund	Training	Travis Steinberg	Training Coffee	38.46
Training Total:						5,280.31
0	08/01/2019	General Fund	Transportation	Chad Fierstine	Commercial B Drivers License Renev	36.25
0	08/01/2019	General Fund	Transportation	Allen Knoll	Class A Commercial Drivers License	44.25
0	07/31/2019	General Fund	Transportation	Parking Ramp-CC	Meeting Parking	8.75
0	08/01/2019	General Fund	Transportation	Luke Sandstrom	Mileage Reimbursement	87.00
Transportation Total:						176.25
0	07/25/2019	General Fund	Utilities	Xcel Energy	Streetlights	12,002.38
Utilities Total:						12,002.38
93915	08/01/2019	General Fund	Utilities - City Garage	Master Technology Group	Cable Installation	334.14
Utilities - City Garage Total:						334.14
0	07/17/2019	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,166.01
Utilities - City Hall Total:						6,166.01
0	07/17/2019	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	167.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities - Old City Hall Total:						167.58
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Advanced Graphix, Inc.	Car Graphics	115.00
93764	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Filters	20.10
93883	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Filter	3.84
93883	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Allstate Peterbilt of South St. Paul	Element	9.71
93766	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Vehicle Supplies	175.87
93770	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Batteries Plus Bulbs #209	Marine Charger	50.95
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	Certified Laboratories, Inc.	Vehicle Supplies	520.48
93781	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Nitrile Gloves	105.00
93781	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Uniform Supplies	29.80
93781	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Uniform Supplies	29.80
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	88.72
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	7.49
0	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	88.72
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	125.68
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	419.56
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	103.03
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies	141.35
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	23.45
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	369.20
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	31.15
0	07/17/2019	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Gas Tank Cap	29.52
0	07/25/2019	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Vehicle Supplies	1,268.72
0	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	367.91
0	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	229.91
0	07/25/2019	General Fund	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Vehicle Supplies	47.12
93741	07/17/2019	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Medical Supplies	2,387.43
93930	08/01/2019	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	235.84
93864	07/25/2019	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	1,286.48
Vehicle Supplies & Maintenance Total:						8,311.83
0	07/31/2019	General Fund	Volunteer Recognition	Brueggers Bagels- CC	Volunteer Supplies	14.49
0	07/31/2019	General Fund	Volunteer Recognition	Target- CC	Volunteer Supplies	6.46
Volunteer Recognition Total:						20.95
Fund Total:						488,167.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/31/2019	General Fund Donations	Operating Supplies	Alert All-CC	Imprinted Fie Black Hats-Black Leaf	800.00
Operating Supplies Total:						800.00
Fund Total:						800.00
93787	07/25/2019	Golf Course	Contract Maintenance	Comcast	Business Services	402.58
0	07/31/2019	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
93843	07/25/2019	Golf Course	Contract Maintenance	On Site Companie-OSSTC	Hand Sanitizer Repair	20.00
93843	07/25/2019	Golf Course	Contract Maintenance	On Site Companie-OSSTC	Construction Restroom Rental	99.00
Contract Maintenance Total:						601.14
0	07/17/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	901.43
0	07/30/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	883.70
Federal Income Tax Total:						1,785.13
0	07/17/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	176.24
0	07/17/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	753.54
0	07/30/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	170.54
0	07/30/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	729.15
FICA Employee Ded. Total:						1,829.47
0	07/17/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	176.24
0	07/17/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	753.54
0	07/30/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	729.15
0	07/30/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	170.54
FICA Employers Share Total:						1,829.47
0	07/17/2019	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	175.00
0	07/31/2019	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	175.00
0	08/01/2019	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 2015	175.00
ICMA Def Comp Total:						525.00
93822	07/25/2019	Golf Course	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	139.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	139.48
93822	07/25/2019	Golf Course	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	9.60
					Life Ins. Employer Total:	9.60
93822	07/25/2019	Golf Course	Long Term Disability	LINA	Life Insurance Premiums-July 2019	35.38
					Long Term Disability Total:	35.38
93776	07/25/2019	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	480.00
93800	07/25/2019	Golf Course	Merchandise For Sale	Brian Freeman	Jar Balls for Resale	60.00
0	07/31/2019	Golf Course	Merchandise for Sale	Restaurant Depot- CC	Club House Cookies	115.07
0	07/31/2019	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	211.95
93855	07/25/2019	Golf Course	Merchandise For Sale	Shamrock Group, Inc.	Beverages for Resale	357.71
					Merchandise For Sale Total:	1,224.73
0	07/17/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	65.31
0	07/30/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	65.31
					MN State Retirement Total:	130.62
0	07/17/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	50.00
0	07/30/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	50.00
					MNDCP Def Comp Total:	100.00
93786	07/25/2019	Golf Course	Operating Supplies	Coffee Mill, Inc.	Coffee Supplies	243.00
93796	07/25/2019	Golf Course	Operating Supplies	ECRS	Point of Sale Monthly Fee	137.50
0	07/31/2019	Golf Course	Operating Supplies	Home Depot- CC	Fence Repair Supplies	151.04
0	07/31/2019	Golf Course	Operating Supplies	Home Depot- CC	Cement	22.40
0	07/31/2019	Golf Course	Operating Supplies	MIDC Enterprises- CC	Irrigation Supplies	35.76
0	07/25/2019	Golf Course	Operating Supplies	MTI Distributing, Inc.	Adapter, Flange	582.90
0	07/31/2019	Golf Course	Operating Supplies	Office Depot- CC	Toner	380.93
93855	07/25/2019	Golf Course	Operating Supplies	Shamrock Group, Inc.	Beverage Supplies	12.89
93855	07/25/2019	Golf Course	Operating Supplies	Shamrock Group, Inc.	Beverage Supplies	69.77
0	07/31/2019	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Flower Supplies	16.10
0	07/31/2019	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Shelter Support Cement	30.96
0	07/31/2019	Golf Course	Operating Supplies	Target- CC	Cleaning Supplies	12.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	1,696.12
0	07/17/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	424.53
0	07/30/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	424.53
					PERA Employee Ded Total:	849.06
0	07/17/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	424.53
0	07/17/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	65.31
0	07/30/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	65.31
0	07/30/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	424.53
					PERA Employer Share Total:	979.68
0	07/17/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	473.75
0	07/30/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	471.29
					State Income Tax Total:	945.04
93931	08/01/2019	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.74
					Telephone Total:	26.74
0	07/25/2019	Golf Course	Transportation	Steven Anderson	Mileage Reimbursement	103.24
					Transportation Total:	103.24
0	07/25/2019	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-71.52
					Use Tax Payable Total:	-71.52
0	07/25/2019	Golf Course	Utilities	Xcel Energy	Golf Course	1,111.74
					Utilities Total:	1,111.74
0	07/25/2019	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Vehicle Supplies	12.48
					Vehicle Supplies & Maintenance Total:	12.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						13,862.60
0	07/17/2019	HRA Operating Fund	CEE & CRF Service Fees	Center for Energy and Environment	Revolving Loan	550.00
CEE & CRF Service Fees Total:						550.00
0	07/17/2019	HRA Operating Fund	GMHC Revolving Home Imprv Loan	Center for Energy and Environment	Revolving Loan	23,650.00
GMHC Revolving Home Imprv Loan Total						23,650.00
93724	07/17/2019	HRA Operating Fund	Prof. Svcs (Ehlers)	Ehlers & Associates, Inc.	TIF Agreement Review	195.00
93724	07/17/2019	HRA Operating Fund	Prof. Svcs (Ehlers)	Ehlers & Associates, Inc.	Twin Laked Redevelopment	742.50
93724	07/17/2019	HRA Operating Fund	Prof. Svcs (Ehlers)	Ehlers & Associates, Inc.	General Consulting Services	260.00
Prof. Svcs (Ehlers) Total:						1,197.50
Fund Total:						25,397.50
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-370 Brooks Ave	85.00
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-2051 William St.	127.50
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-2749 Churchill St.	127.50
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-2600 Hamline Ave	170.00
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-1708 Alta Vista Dr	85.00
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-3024 Fairview Ave	127.50
93731	07/17/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service-333 Capital View Ave	85.00
Payments to Contractors Total:						807.50
Fund Total:						807.50
0	07/25/2019	Information Technology	Contract Maintenance	Electro Watchman, Inc.	Software Upgrade, Support Plan	3,993.00
93909	08/01/2019	Information Technology	Contract Maintenance	Insight Public Sector, Inc.	Umbrella Support	4,563.54
Contract Maintenance Total:						8,556.54
0	07/17/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	6,458.11
0	07/30/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	6,661.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	13,119.37
0	07/17/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	878.48
0	07/17/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	3,756.19
0	07/30/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	3,779.51
0	07/30/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	883.92
					FICA Employee Ded. Total:	9,298.10
0	07/17/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	878.48
0	07/17/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	3,756.19
0	07/30/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	3,779.51
0	07/30/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	883.92
					FICA Employers Share Total:	9,298.10
0	07/17/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	225.00
0	07/31/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	225.00
0	08/01/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 2019	225.00
					ICMA Def Comp Total:	675.00
93886	08/01/2019	Information Technology	Internet	Anoka County Treasury	Broadband	32.56
93782	07/25/2019	Information Technology	Internet	City of North St. Paul	Billing Interconnects	394.48
93782	07/25/2019	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	48.84
					Internet Total:	475.88
93822	07/25/2019	Information Technology	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	213.30
					Life Ins. Employee Total:	213.30
93822	07/25/2019	Information Technology	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	96.00
					Life Ins. Employer Total:	96.00
93822	07/25/2019	Information Technology	Long Term Disability	LINA	Life Insurance Premiums-July 2019	322.39
					Long Term Disability Total:	322.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2019	Information Technology	Minor Equipment	Aercor Wireless, Inc	NetMotion Mobility-Windows Device	456.90
					Minor Equipment Total:	456.90
0	07/17/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	604.29
0	07/30/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	604.76
					MN State Retirement Total:	1,209.05
0	07/17/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	200.00
0	07/30/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	200.00
					MNDCP Def Comp Total:	400.00
0	07/31/2019	Information Technology	Operating Supplies	Amazon.com- CC	Flash Drive	20.99
					Operating Supplies Total:	20.99
0	07/17/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	3,927.93
0	07/30/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	3,930.98
					PERA Employee Ded Total:	7,858.91
0	07/17/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	604.29
0	07/17/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	3,927.93
0	07/30/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	3,930.98
0	07/30/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	604.76
					PERA Employer Share Total:	9,067.96
0	07/17/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	2,827.78
0	07/30/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	2,873.66
					State Income Tax Total:	5,701.44
93884	08/01/2019	Information Technology	Telephone	Allstream	Telephone	290.44
93717	07/17/2019	Information Technology	Telephone	CenturyLink	Telephone	75.99
93717	07/17/2019	Information Technology	Telephone	CenturyLink	Telephone	32.21
93717	07/17/2019	Information Technology	Telephone	CenturyLink	Telephone	17.21
93779	07/25/2019	Information Technology	Telephone	CenturyLink	Telephone	115.64
93931	08/01/2019	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	36.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	568.16
					Fund Total:	67,338.09
0	08/01/2019	IT: Other Agency Capital	Minor Equipment	SHI International Corp	Computer Supplies	8,113.00
0	08/01/2019	IT: Other Agency Capital	Minor Equipment	SHI International Corp	Computer Supplies	7,675.20
					Minor Equipment Total:	15,788.20
93912	08/01/2019	IT: Other Agency Capital	Professional Services	League of MN Cities	Creative Cloud-All Apps	418.00
					Professional Services Total:	418.00
					Fund Total:	16,206.20
0	07/25/2019	IT: Other Agency Operational	Contract Maintenance	Electro Watchman, Inc.	Software Upgrade, Support Plan	250.00
93909	08/01/2019	IT: Other Agency Operational	Contract Maintenance	Insight Public Sector, Inc.	Umbrella Support	23,606.46
0	07/31/2019	IT: Other Agency Operational	Contract Maintenance	Microsoft-CC	Online Services	423.40
93844	07/25/2019	IT: Other Agency Operational	Contract Maintenance	OPG-3, Inc.	Laserfiche	925.53
					Contract Maintenance Total:	25,205.39
93886	08/01/2019	IT: Other Agency Operational	Internet Charges	Anoka County Treasury	Broadband	367.44
93782	07/25/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Billing Interconnects	4,450.52
93782	07/25/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Data Center Interconnects	551.16
0	07/31/2019	IT: Other Agency Operational	Internet Charges	Network Solutions- CC	Domain Names	329.80
					Internet Charges Total:	5,698.92
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	Aercor Wireless, Inc	NetMotion Mobility-Windows Device	1,657.50
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	2,130.00
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	3,046.00
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	3,046.00
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	3,275.00
0	08/01/2019	IT: Other Agency Operational	Minor Equipment	SHI International Corp	Computer Supplies	1,374.00
					Minor Equipment Total:	14,528.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93884	08/01/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	Allstream	Telephone	38.60
93780	07/25/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.83
93717	07/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	303.94
93717	07/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	128.83
93717	07/17/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	68.85
93779	07/25/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	42.43
93779	07/25/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	103.06
93779	07/25/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	61.53
93779	07/25/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	218.70
PSTN-PRI Access/DID Allocation Total:						983.77
Fund Total:						46,416.58
93899	08/01/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	132.34
0	08/01/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	268.00
0	08/01/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	1,247.00
0	08/01/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	1,684.80
Minor Equipment Total:						3,332.14
Fund Total:						3,332.14
93719	07/17/2019	License Center	Contract Maintenance	Cintas, Corp.	Mats	33.60
93900	08/01/2019	License Center	Contract Maintenance	Distinctive Window Cleaning Com	License Center Window/Glass Cleani	127.00
93726	07/17/2019	License Center	Contract Maintenance	Huebsch, Inc.	Mats	185.95
93823	07/25/2019	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning-July 2019	880.00
Contract Maintenance Total:						1,226.55
0	07/17/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	3,189.02
0	07/30/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	3,135.29
Federal Income Tax Total:						6,324.31
0	07/17/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	621.39
0	07/17/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,657.03
0	07/30/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	611.81
0	07/30/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,616.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	6,506.24
0	07/17/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	621.39
0	07/17/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,657.03
0	07/30/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	611.81
0	07/30/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,616.01
					FICA Employers Share Total:	6,506.24
93822	07/25/2019	License Center	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	135.00
					Life Ins. Employee Total:	135.00
93822	07/25/2019	License Center	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	43.00
					Life Ins. Employer Total:	43.00
93822	07/25/2019	License Center	Long Term Disability	LINA	Life Insurance Premiums-July 2019	122.04
					Long Term Disability Total:	122.04
0	07/17/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	418.94
0	07/30/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	402.24
					MN State Retirement Total:	821.18
0	07/17/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	1,841.00
0	07/30/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	1,841.00
					MNDCP Def Comp Total:	3,682.00
0	07/31/2019	License Center	Office Supplies	Bed Bath & Beyond-CC	Passport Supplies	39.98
0	08/01/2019	License Center	Office Supplies	Mary Dracy	Supplies Reimbursement	329.39
0	07/31/2019	License Center	Office Supplies	Menards-CC	Passport Supplies	40.34
0	07/31/2019	License Center	Office Supplies	Target- CC	Office Supplies	49.77
					Office Supplies Total:	459.48
0	07/25/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	24.08
0	08/01/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	11.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	License Center	Operating Supplies	Intereum, Inc.	Office Furniture	2,502.20
Operating Supplies Total:						2,537.84
0	07/17/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	2,723.17
0	07/30/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	2,607.32
PERA Employee Ded Total:						5,330.49
0	07/17/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	418.94
0	07/17/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	2,723.17
0	07/30/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	401.12
0	07/30/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	2,607.32
PERA Employer Share Total:						6,150.55
0	07/31/2019	License Center	Postage	USPS-CC	Passport Postage	624.75
Postage Total:						624.75
93826	07/25/2019	License Center	Professional Services	McGough Facility Management, LI	Facility Management Labor	766.25
93826	07/25/2019	License Center	Professional Services	McGough Facility Management, LI	Facility Management	403.80
93916	08/01/2019	License Center	Professional Services	McGough Facility Management, LI	Facility Management	233.26
0	08/01/2019	License Center	Professional Services	Quicksilver Express Courier	Courier Service	200.90
Professional Services Total:						1,604.21
0	07/17/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	1,663.33
0	07/30/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	1,630.65
State Income Tax Total:						3,293.98
0	08/01/2019	License Center	Transportation	Quicksilver Express Courier	Courier Service	1,012.22
Transportation Total:						1,012.22
0	07/17/2019	License Center	Utilities	Xcel Energy	License Center	671.41
Utilities Total:						671.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	47,051.49
0	08/01/2019	MSA Program Fund	2018 PMP	Hardrives Inc	Street Maintenance	168,295.69
					2018 PMP Total:	168,295.69
					Fund Total:	168,295.69
93854	07/25/2019	Municipal Community Band	Professional Services	Roseville Lutheran Church	Facility Rental	300.00
					Professional Services Total:	300.00
					Fund Total:	300.00
0	07/25/2019	P & R Contract Maintenance	Clothing	David Beckermann	Boots Reimbursement	286.73
93781	07/25/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
93781	07/25/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
					Clothing Total:	290.61
0	07/31/2019	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	711.75
					Contract Maintenance Total:	711.75
0	07/17/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	2,694.59
0	07/30/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	2,880.18
					Federal Income Tax Total:	5,574.77
0	07/17/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,012.56
0	07/17/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	470.69
0	07/30/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,070.59
0	07/30/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	484.27
					FICA Employee Ded. Total:	5,038.11
0	07/17/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	470.69
0	07/17/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	2,012.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	2,070.59
0	07/30/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	484.27
FICA Employers Share Total:						5,038.11
93822	07/25/2019	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	42.00
Life Ins. Employee Total:						42.00
93822	07/25/2019	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	44.40
Life Ins. Employer Total:						44.40
93822	07/25/2019	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premiums-July 2019	113.19
Long Term Disability Total:						113.19
0	07/17/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	238.78
0	07/30/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	245.02
MN State Retirement Total:						483.80
0	07/17/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	238.38
0	07/17/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	620.00
0	07/30/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	225.52
0	07/30/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	620.00
MNDCP Def Comp Total:						1,703.90
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	All Poolside-CC	Arboretum Supplies	91.90
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Consolidated Container-CC	Container Supplies	535.00
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Supplies	134.07
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Supplies	205.10
93799	07/25/2019	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Snd	72.90
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	No Receipt-Gauger	6.04
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Paint, Field Supplies	59.70
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	No Receipt-Gauger	53.66
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Menards-CC	Arboretum Supplies	24.69
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Metal Supermarkets	Steel Tubes	25.16
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises- CC	No Receipt-Gauger	20.29
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises- CC	Coupling	20.29
93829	07/25/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Couplings	22.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Paint, Saw Parts	125.49
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Flowers	74.16
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Shop Parts	106.64
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Supplies	134.94
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Safety Kleen Systems, Inc.	Solvent, Washer Service	440.81
93856	07/25/2019	P & R Contract Maintenance	Operating Supplies	Sherwin Williams Co.	Field Paint	706.24
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Tessman Company	Turf Supplies	424.00
0	07/31/2019	P & R Contract Maintenance	Operating Supplies	Tri State Bobcat-CC	Weed Whip	321.20
0	07/25/2019	P & R Contract Maintenance	Operating Supplies	Uline	Trash Picker	194.47
93870	07/25/2019	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Chalk	482.00
93875	07/25/2019	P & R Contract Maintenance	Operating Supplies	Wagners Greenhouses, Inc.	Nursery Supplies	274.07
93875	07/25/2019	P & R Contract Maintenance	Operating Supplies	Wagners Greenhouses, Inc.	Nursery Supplies	192.03
Operating Supplies Total:						4,747.46
0	07/17/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	1,602.86
0	07/30/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	1,647.38
PERA Employee Ded Total:						3,250.24
0	07/17/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	246.61
0	07/17/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	1,602.86
0	07/30/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	1,647.38
0	07/30/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	253.46
PERA Employer Share Total:						3,750.31
93871	07/25/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	420.00
Professional Services Total:						420.00
93843	07/25/2019	P & R Contract Maintenance	Rental	On Site Companie-OSSTC	Construction Restroom Rental	156.00
Rental Total:						156.00
0	07/17/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	1,376.44
0	07/30/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	1,422.13
State Income Tax Total:						2,798.57
0	08/01/2019	P & R Contract Maintenance	Telephone	Kone Inc	Maintenance Coverage	2,524.08
93861	07/25/2019	P & R Contract Maintenance	Telephone	Sun Control of Minnesota, Inc	Storage Area Film	647.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93931	08/01/2019	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.37
93935	08/01/2019	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	136.57
Telephone Total:						3,321.02
0	07/25/2019	P & R Contract Maintenance	Transportation	Anita Twaroski	Mileage Reimbursement	171.10
Transportation Total:						171.10
93733	07/17/2019	P & R Contract Maintenance	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits Summary In	732.34
Unemployment Insurance Total:						732.34
0	07/25/2019	P & R Contract Maintenance	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Vehicle Supplies	472.19
0	07/25/2019	P & R Contract Maintenance	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Vehicle Supplies	413.20
Vehicle Supplies & Maintenance Total:						885.39
Fund Total:						39,273.07
93873	07/25/2019	Park Dedication Fund	Other Improvements	Vacker Inc.	Signs	3,835.00
Other Improvements Total:						3,835.00
Fund Total:						3,835.00
0	07/25/2019	Park Renewal 2011	Contractor Payments	Urban Companies	Turf Improvements	6,486.91
0	07/25/2019	Park Renewal 2011	Contractor Payments	Urban Companies	Turf Improvements	534.16
0	07/25/2019	Park Renewal 2011	Contractor Payments	Urban Companies	Turf Improvements	2,973.72
Contractor Payments Total:						9,994.79
93873	07/25/2019	Park Renewal 2011	Other Improvements	Vacker Inc.	Signs	3,835.00
Other Improvements Total:						3,835.00
0	07/25/2019	Park Renewal 2011	Professional Services	Urban Companies	Turf Improvements	750.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	750.00
					Fund Total:	14,579.79
93933	08/01/2019	Pathway Maintenance Fund	City Hall Parking Lot	Upper Cut Tree Service	Tree Removals	3,425.00
					City Hall Parking Lot Total:	3,425.00
93788	07/25/2019	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Asphalt	595.78
					Operating Supplies Total:	595.78
93890	08/01/2019	Pathway Maintenance Fund	Rental	BNSF Railway Company	Walking & Biking Path Lease Descrip	300.00
					Rental Total:	300.00
					Fund Total:	4,320.78
0	07/17/2019	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	98.07
0	07/30/2019	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	25.90
					Federal Income Tax Total:	123.97
0	07/17/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	41.58
0	07/17/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	20.32
0	07/30/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	3.68
					FICA Employee Ded. Total:	65.58
0	07/17/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	20.32
0	07/17/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	41.58
0	07/30/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	3.68
					FICA Employers Share Total:	65.58
93822	07/25/2019	Police Grants	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	1.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	1.52
93822	07/25/2019	Police Grants	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	1.43
					Life Ins. Employer Total:	1.43
93822	07/25/2019	Police Grants	Long Term Disability	LINA	Life Insurance Premiums-July 2019	2.81
					Long Term Disability Total:	2.81
0	07/17/2019	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	17.72
0	07/30/2019	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	3.86
					MN State Retirement Total:	21.58
0	07/17/2019	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	4.64
0	07/30/2019	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	10.98
					MNDCP Def Comp Total:	15.62
0	07/17/2019	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	132.02
0	07/30/2019	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	29.13
					PERA Employee Ded Total:	161.15
0	07/17/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	176.03
0	07/17/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	6.77
0	07/30/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	43.68
					PERA Employer Share Total:	226.48
0	07/17/2019	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	47.68
0	07/30/2019	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	12.29
					State Income Tax Total:	59.97
					Fund Total:	745.69
93874	07/25/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	80.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93874	07/25/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	50.75
					Professional Services Total:	130.77
					Fund Total:	130.77
0	07/31/2019	Police Vehicle Revolving	Capital Outlay	Sirchie Finger Print-CC	Crime Scene Supplies	643.17
					Capital Outlay Total:	643.17
93762	07/25/2019	Police Vehicle Revolving	Minor Equipment	All Traffic Solutions, Inc.	Traffic Supplies	3,800.00
					Minor Equipment Total:	3,800.00
0	08/01/2019	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	Car Graphics	970.00
					Vehicles & Equipment Total:	970.00
					Fund Total:	5,413.17
93767	07/25/2019	Recreation Donations	Operating Supplies	Athletica Sport Systems, Inc.	Oval Supplies	2,143.78
93767	07/25/2019	Recreation Donations	Operating Supplies	Athletica Sport Systems, Inc.	Oval Supplies	5.80
93767	07/25/2019	Recreation Donations	Operating Supplies	Athletica Sport Systems, Inc.	Oval Supplies	87.00
0	07/31/2019	Recreation Donations	Operating Supplies	Sherwin Williams - CC	Paint Supplies	367.72
93856	07/25/2019	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	22.26
93856	07/25/2019	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	50.76
93936	08/01/2019	Recreation Donations	Operating Supplies	Wagners Greenhouses, Inc.	Nursery Supplies-Friends of Roseville	2,080.75
					Operating Supplies Total:	4,758.07
					Fund Total:	4,758.07
93729	07/17/2019	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Rosefest Advertising-Acct: 262	369.00
					Advertising Total:	369.00
93839	07/25/2019	Recreation Fund	Building Rental	Allison Nobles	Banquet Room Rental-Damage Depo:	400.00
93749	07/17/2019	Recreation Fund	Building Rental	Nardos Tedila	Banquet Room Damage Deposit Refu	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Building Rental Total:	500.00
0	08/01/2019	Recreation Fund	Contract Maintenance	Kone Inc	Maintenance Coverage	4,955.40
93823	07/25/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July 2019	1,284.00
0	07/31/2019	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	07/25/2019	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	Heat Pump Service	2,774.07
					Contract Maintenance Total:	9,261.33
93823	07/25/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July 2019	1,084.00
					Contract Maintenance Total:	1,084.00
93892	08/01/2019	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Reimbursement for Brick Order Reve	832.00
					Deposits - Arboretum Bricks Total:	832.00
0	07/17/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	5,527.24
0	07/30/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	5,356.69
					Federal Income Tax Total:	10,883.93
93763	07/25/2019	Recreation Fund	Fee Program Revenue	Earline Allen	Key Deposit Refund	50.00
93777	07/25/2019	Recreation Fund	Fee Program Revenue	Pamela Carter	Key Deposit Refund	50.00
					Fee Program Revenue Total:	100.00
0	07/17/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	4,700.68
0	07/17/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	1,099.40
0	07/30/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	1,045.25
0	07/30/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	4,469.08
					FICA Employee Ded. Total:	11,314.41
0	07/17/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	1,099.40
0	07/17/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	4,700.68
0	07/30/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	4,469.08
0	07/30/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	1,045.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	11,314.41
0	07/17/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	500.00
0	07/31/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	500.00
0	08/01/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 2015	500.00
					ICMA Def Comp Total:	1,500.00
93822	07/25/2019	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	134.30
					Life Ins. Employee Total:	134.30
93822	07/25/2019	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	62.40
					Life Ins. Employer Total:	62.40
93822	07/25/2019	Recreation Fund	Long Term Disability	LINA	Life Insurance Premiums-July 2019	210.85
					Long Term Disability Total:	210.85
0	07/25/2019	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Media Services	59.95
93842	07/25/2019	Recreation Fund	Memberships & Subscriptions	NRPA	Premier Package-Member ID: 15042	875.00
					Memberships & Subscriptions Total:	934.95
0	07/17/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	459.44
0	07/30/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	459.19
					MN State Retirement Total:	918.63
0	07/17/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	1,708.50
0	07/30/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	1,708.50
					MNDCP Def Comp Total:	3,417.00
0	07/25/2019	Recreation Fund	Operating Supplies	Able Hose & Rubber Inc	Oval Supplies	145.48
0	07/31/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Summer Spec. Supplies	9.61
0	07/31/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	First Aid Supplies	64.40
0	07/31/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	First Aid Supplies	32.20
0	07/31/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Name Tags	38.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93711	07/17/2019	Recreation Fund	Operating Supplies	American Solutions for Business	Apparel	860.65
0	07/25/2019	Recreation Fund	Operating Supplies	Ancom Communications, Inc.	Rosefest Radio's	150.00
0	07/25/2019	Recreation Fund	Operating Supplies	Ancom Communications, Inc.	Rosefest Radio's	54.77
0	07/31/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Animal Food	7.98
0	07/31/2019	Recreation Fund	Operating Supplies	Davis Lock & Safe-CC	Keys	53.94
93723	07/17/2019	Recreation Fund	Operating Supplies	Eagle Screen Printing	Volleyball Camp T-Shirts-Printing	650.00
0	07/31/2019	Recreation Fund	Operating Supplies	Fastenal-CC	Beam Clamp	66.68
0	07/31/2019	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Supplies	207.53
0	07/31/2019	Recreation Fund	Operating Supplies	Greg Fryer-CC	Dasher Supplies	450.00
93808	07/25/2019	Recreation Fund	Operating Supplies	Hach Company	Oval Supplies	37.18
93810	07/25/2019	Recreation Fund	Operating Supplies	Hillyard, Inc.-Minneapolis	Oval Supplies	167.80
0	07/31/2019	Recreation Fund	Operating Supplies	Home Depot- CC	Lock	11.86
0	07/31/2019	Recreation Fund	Operating Supplies	Home Depot- CC	Arena Netting Supplies	84.48
0	07/31/2019	Recreation Fund	Operating Supplies	Hudson Hardware-CC	Discovery Board Supplies	8.64
93813	07/25/2019	Recreation Fund	Operating Supplies	Ice Sports Industry	Skating Supplies	18.00
0	07/31/2019	Recreation Fund	Operating Supplies	Menards-CC	Coupler, Elbow	14.46
0	07/31/2019	Recreation Fund	Operating Supplies	Menards-CC	Arena Netting Supplies	60.60
93843	07/25/2019	Recreation Fund	Operating Supplies	On Site Companie-OSSTC	Hand Wash Station	505.00
93843	07/25/2019	Recreation Fund	Operating Supplies	On Site Companie-OSSTC	Hand Wash Station	165.00
93843	07/25/2019	Recreation Fund	Operating Supplies	On Site Companie-OSSTC	Credit	-167.50
0	07/31/2019	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	24.22
93744	07/17/2019	Recreation Fund	Operating Supplies	Roseville Community Education Pr	Track & Field	300.00
0	07/17/2019	Recreation Fund	Operating Supplies	Jack Schugel	Program Supplies Reimbursement	47.51
0	07/17/2019	Recreation Fund	Operating Supplies	Jack Schugel	Program Supplies Reimbursement	50.76
0	07/25/2019	Recreation Fund	Operating Supplies	Jack Schugel	Supplies Reimbursement	74.52
0	07/31/2019	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	3.14
0	07/31/2019	Recreation Fund	Operating Supplies	Target- CC	Cleaning Supplies	72.05
0	07/31/2019	Recreation Fund	Operating Supplies	Walgreens-CC	Get Well Items	18.55
0	07/31/2019	Recreation Fund	Operating Supplies	Walmart-CC	Staff Training Supplies	26.87
0	07/31/2019	Recreation Fund	Operating Supplies	Walmart-CC	Passport & Game Supplies	60.05
0	07/31/2019	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	89.63
0	07/31/2019	Recreation Fund	Operating Supplies	Walmart-CC	Passport & Games Supplies	47.26
0	07/31/2019	Recreation Fund	Operating Supplies	Walmart-CC	Sports Supplies	6.06
93755	07/17/2019	Recreation Fund	Operating Supplies	Wheeler Hardware Company	Rocker Switch	60.00
Operating Supplies Total:						4,577.58
93931	08/01/2019	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.37
Other services Total:						13.37
0	07/17/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	3,488.98
0	07/30/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	3,393.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	6,881.98
0	07/17/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	3,488.98
0	07/17/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	536.78
0	07/30/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	3,393.00
0	07/30/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	522.00
					PERA Employer Share Total:	7,940.76
93891	08/01/2019	Recreation Fund	Printing	Bolger Inc.	Summer Events Calendar	309.21
					Printing Total:	309.21
93758	07/25/2019	Recreation Fund	Professional Services	AARP	Safe Driving Class	185.00
93759	07/25/2019	Recreation Fund	Professional Services	Action Sports of MN, Inc.	Skateboard Camp	2,250.00
0	07/25/2019	Recreation Fund	Professional Services	Mary Grams Basnight	Volleyball Officiating	96.00
93772	07/25/2019	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	192.00
0	07/25/2019	Recreation Fund	Professional Services	Breanna Burmester	Volleyball Officiating	48.00
0	07/25/2019	Recreation Fund	Professional Services	Chad Charboneau	Volleyball Officiating	96.00
93720	07/17/2019	Recreation Fund	Professional Services	City of Arden Hills	Childrens Museum Field Trip	489.00
93783	07/25/2019	Recreation Fund	Professional Services	City of Shoreview	Nickelodeon Universe Field Trip	543.49
93783	07/25/2019	Recreation Fund	Professional Services	City of Shoreview	Valley Fair Field Trip	638.00
93785	07/25/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Monthly Cleaning-April 2019	3,855.60
93785	07/25/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Monthly Cleaning-May 2019	3,855.60
93785	07/25/2019	Recreation Fund	Professional Services	The Cleaning Authority, Inc.	Monthly Cleaning-June 2019	3,855.60
0	07/25/2019	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	364.00
93806	07/25/2019	Recreation Fund	Professional Services	Anna Green	Volleyball Officiating	288.00
93811	07/25/2019	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	192.00
93814	07/25/2019	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	144.00
0	07/25/2019	Recreation Fund	Professional Services	Christian Karalunas	Girls Volleyball Camp Coach	400.00
0	07/25/2019	Recreation Fund	Professional Services	Haley Kauth	Girls Volleyball Camp Coach	800.00
93817	07/25/2019	Recreation Fund	Professional Services	Kidcreate Studio	Art Classes	1,172.00
0	07/17/2019	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director January-Ju	1,000.00
93824	07/25/2019	Recreation Fund	Professional Services	Mad Dash Art	Discover Your Parks Face Painting	150.00
0	07/17/2019	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,446.00
0	07/25/2019	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,822.00
93834	07/25/2019	Recreation Fund	Professional Services	Morsound	Run/Roll for the Roses Announcing S	300.00
93836	07/25/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	35.00
93736	07/17/2019	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Tram Ride and Speaker	912.00
0	07/25/2019	Recreation Fund	Professional Services	Madison Paul	Girls Volleyball Camp Coach	500.00
93742	07/17/2019	Recreation Fund	Professional Services	Revolutionary Sports, LLC	Sand Volleyball Camp	660.00
93863	07/25/2019	Recreation Fund	Professional Services	Greta Thun	Girls Volleyball Camp Coach	500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/25/2019	Recreation Fund	Professional Services	Ashley Tintes	Girls Volleyball Camp Coach	400.00
93867	07/25/2019	Recreation Fund	Professional Services	Greg Ueland	Girls Volleyball Camp Coach	4,102.50
0	07/25/2019	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	296.00
0	07/25/2019	Recreation Fund	Professional Services	V & M Refereeing Service	Soccer Refereeing	910.00
0	07/25/2019	Recreation Fund	Professional Services	JoAnne Wilson	Volleyball Officiating	96.00
Professional Services Total:						35,593.79
93843	07/25/2019	Recreation Fund	Rental	On Site Companie-OSSTC	Restrooms Rental	422.00
93843	07/25/2019	Recreation Fund	Rental	On Site Companie-OSSTC	Restrooms Rental	1,022.00
93843	07/25/2019	Recreation Fund	Rental	On Site Companie-OSSTC	Construction Restroom Rental	1,320.00
93843	07/25/2019	Recreation Fund	Rental	On Site Companie-OSSTC	Restrooms Rental-Credit	-97.00
93744	07/17/2019	Recreation Fund	Rental	Roseville Community Education Pr	Dance Recital	585.00
93854	07/25/2019	Recreation Fund	Rental	Roseville Lutheran Church	Facility Rental	300.00
Rental Total:						3,552.00
0	07/17/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	2,779.28
0	07/30/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	2,695.34
State Income Tax Total:						5,474.62
93931	08/01/2019	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	254.03
Telephone Total:						254.03
0	07/31/2019	Recreation Fund	Training	Chianti Grill-CC	Accreditation Dinner	126.62
0	07/31/2019	Recreation Fund	Training	Fairfield Inn-CC	Accreditation Lodging	1,311.24
0	07/31/2019	Recreation Fund	Training	Honey Baked Ham-CC	Accreditation Lunches	30.14
0	07/31/2019	Recreation Fund	Training	Jimmy John's- CC	Accreditation Lunches	32.31
0	07/31/2019	Recreation Fund	Training	Nelsons Cheese & Deli-CC	Accreditation Supplies	31.06
0	07/31/2019	Recreation Fund	Training	Target- CC	Accreditation Supplies	33.35
0	07/31/2019	Recreation Fund	Training	Walgreens-CC	Accreditation Supplies	6.44
Training Total:						1,571.16
93736	07/17/2019	Recreation Fund	Transportation	New Brighton Parks/Recreation	Adult Trip	748.00
93736	07/17/2019	Recreation Fund	Transportation	New Brighton Parks/Recreation	Tram Ride and Speaker	480.00
Transportation Total:						1,228.00
0	07/17/2019	Recreation Fund	Utilities	Xcel Energy	New Park Building	877.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	Recreation Fund	Utilities	Xcel Energy	Nature Center	575.90
0	07/25/2019	Recreation Fund	Utilities	Xcel Energy	Skating Center	13,795.48
Utilities Total:						15,248.59
Fund Total:						135,482.30
0	07/25/2019	Recreation Improvements	PIP-Amenities	St. Croix Recreation Funplayground	Table W/Back	1,777.00
0	07/25/2019	Recreation Improvements	PIP-Amenities	St. Croix Recreation Funplayground	Shelterhouse Group	2,855.00
93873	07/25/2019	Recreation Improvements	PIP-Amenities	Vacker Inc.	Signs	3,835.00
PIP-Amenities Total:						8,467.00
93798	07/25/2019	Recreation Improvements	PIP-Playground Safety Surface	Flagship Recreation	300 - Softstep Wood Feber, Delivered	12,000.00
PIP-Playground Safety Surface Total:						12,000.00
93791	07/25/2019	Recreation Improvements	PIP-Tennis Crt Color Coat	Court Surface and Repair, Inc	Valley Park 1/2 Basketball Court	3,250.00
93791	07/25/2019	Recreation Improvements	PIP-Tennis Crt Color Coat	Court Surface and Repair, Inc	Pioneer Park 1/2 Basketball Court	3,500.00
93791	07/25/2019	Recreation Improvements	PIP-Tennis Crt Color Coat	Court Surface and Repair, Inc	Veteran's Park 1/2 Basketball Court	3,300.00
PIP-Tennis Crt Color Coat Total:						10,050.00
Fund Total:						30,517.00
0	07/17/2019	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium for June 20	7,963.81
Employer Insurance Total:						7,963.81
0	07/31/2019	Risk Management	Professional Services	Reference-CC	North Dakota Drivers License Check	18.00
93748	07/17/2019	Risk Management	Professional Services	Stericycle, Inc.	Monthly Fee	254.95
Professional Services Total:						272.95
93830	07/25/2019	Risk Management	Training	Midwest Training Associates, LLC	Rope Rescue, Confined Space Trainin	450.00
Training Total:						450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	8,686.76
0	08/01/2019	Sanitary Sewer	2018 PMP	Hardrives Inc	Street Maintenance	81,893.71
					2018 PMP Total:	81,893.71
93757	07/25/2019	Sanitary Sewer	Cleanup Assistance	911 Restoration of Minneapolis	Water/Sewer Mitigation-2737 Oxford	5,000.00
93757	07/25/2019	Sanitary Sewer	Cleanup Assistance	911 Restoration of Minneapolis	Water/Sewer Mitigation-1039 Dionne	5,000.00
					Cleanup Assistance Total:	10,000.00
0	07/25/2019	Sanitary Sewer	Clothing	Corporate Connection, Inc.	Uniform Supplies	311.26
					Clothing Total:	311.26
93903	08/01/2019	Sanitary Sewer	Contract Maintenance	Electric Motor Repair, Inc	Fulham Lift Station Service	2,729.97
0	08/01/2019	Sanitary Sewer	Contract Maintenance	Flexible Pipe Tool Company	Hose Repair	106.00
93923	08/01/2019	Sanitary Sewer	Contract Maintenance	Pirtek Midway	Pipe Fittings	174.14
					Contract Maintenance Total:	3,010.11
0	07/17/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	1,426.96
0	07/30/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	1,461.85
					Federal Income Tax Total:	2,888.81
0	07/17/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	977.14
0	07/17/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	228.48
0	07/30/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	984.70
0	07/30/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	230.25
					FICA Employee Ded. Total:	2,420.57
0	07/17/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	977.14
0	07/17/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	228.48
0	07/30/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	984.70
0	07/30/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	230.25
					FICA Employers Share Total:	2,420.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2019	Sanitary Sewer	I & I Study - Phase III	SEH	Flow Metering	307.52
I & I Study - Phase III Total:						307.52
0	07/17/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	34.99
0	07/31/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	35.00
0	08/01/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30, 2019	34.99
ICMA Def Comp Total:						104.98
93822	07/25/2019	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	111.58
Life Ins. Employee Total:						111.58
93822	07/25/2019	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	24.62
Life Ins. Employer Total:						24.62
93822	07/25/2019	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premiums-July 2019	77.54
Long Term Disability Total:						77.54
93730	07/17/2019	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service-August 2019	262,513.70
Metro Waste Control Board Total:						262,513.70
0	07/17/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	153.01
0	07/30/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	149.70
MN State Retirement Total:						302.71
0	07/17/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	134.51
0	07/30/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	134.50
MNDCP Def Comp Total:						269.01
0	07/25/2019	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	15.28
Office Supplies Total:						15.28
93769	07/25/2019	Sanitary Sewer	Operating Supplies	Batteries Plus Bulbs	Batteries	35.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93889	08/01/2019	Sanitary Sewer	Operating Supplies	Batteries Plus Bulbs	Batteries	55.90
0	07/25/2019	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Ductile Rings, C/P Sans	2,115.00
0	08/01/2019	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Adjustable Wrench, Gloves	63.60
0	07/25/2019	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Manhole Hook	150.00
0	07/25/2019	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Jet Insert	140.96
93841	07/25/2019	Sanitary Sewer	Operating Supplies	Northwest Lasers and Instruments, Inc.	Water Flags	285.42
0	07/31/2019	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Bolt	3.69
0	07/31/2019	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Fasteners, Bungee Cord	35.88
Operating Supplies Total:						2,886.40
0	07/17/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	994.44
0	07/30/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	972.84
PERA Employee Ded Total:						1,967.28
0	07/17/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	994.44
0	07/17/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	153.01
0	07/30/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	972.84
0	07/30/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	149.70
PERA Employer Share Total:						2,269.99
93908	08/01/2019	Sanitary Sewer	Postage	InfoSend, Inc.	May 2019 Utility Billing	471.69
Postage Total:						471.69
93756	07/25/2019	Sanitary Sewer	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment	1,469.13
0	07/25/2019	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	301.50
93908	08/01/2019	Sanitary Sewer	Professional Services	InfoSend, Inc.	May 2019 Utility Billing	173.59
Professional Services Total:						1,944.22
93761	07/25/2019	Sanitary Sewer	SCADA Radio Replacement	Advanced Engineering & Environm	Radio Procurement Assist Services	1,116.01
SCADA Radio Replacement Total:						1,116.01
0	07/17/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	722.41
0	07/30/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	727.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,449.99
93931	08/01/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.48
93931	08/01/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
					Telephone Total:	133.46
0	07/17/2019	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer Lift Station	1,242.65
					Utilities Total:	1,242.65
					Fund Total:	380,153.66
0	07/17/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	213.39
0	07/30/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	176.13
					Federal Income Tax Total:	389.52
0	07/17/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	141.88
0	07/17/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	33.19
0	07/30/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	28.68
0	07/30/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	122.64
					FICA Employee Ded. Total:	326.39
0	07/17/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	141.88
0	07/17/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	33.19
0	07/30/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	122.64
0	07/30/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	28.68
					FICA Employers Share Total:	326.39
93822	07/25/2019	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	1.44
					Life Ins. Employer Total:	1.44
93822	07/25/2019	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premiums-July 2019	5.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	5.57
0	07/17/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	10.28
0	07/30/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	10.28
					MN State Retirement Total:	20.56
0	07/17/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	66.83
0	07/30/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	66.84
					PERA Employee Ded Total:	133.67
0	07/17/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	66.83
0	07/17/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	10.28
0	07/30/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	10.28
0	07/30/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	66.84
					PERA Employer Share Total:	154.23
0	07/17/2019	Solid Waste Recycle	Professional Services	Eureka Recycling	Revenue Share	5,959.16
					Professional Services Total:	5,959.16
0	07/17/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	107.57
0	07/30/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	89.76
					State Income Tax Total:	197.33
					Fund Total:	7,514.26
0	08/01/2019	Storm Drainage	2018 PMP	Hardrives Inc	Street Maintenance	64,299.46
					2018 PMP Total:	64,299.46
0	07/17/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	1,344.04
0	07/30/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	1,257.66
					Federal Income Tax Total:	2,601.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	195.87
0	07/17/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	837.40
0	07/30/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	817.01
0	07/30/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	191.04
FICA Employee Ded. Total:						2,041.32
0	07/17/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	195.87
0	07/17/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	837.40
0	07/30/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	191.04
0	07/30/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	817.01
FICA Employers Share Total:						2,041.32
0	07/17/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	52.51
0	07/31/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	52.50
0	08/01/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30. 201	52.51
ICMA Def Comp Total:						157.52
93822	07/25/2019	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	39.50
Life Ins. Employee Total:						39.50
93822	07/25/2019	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	19.11
Life Ins. Employer Total:						19.11
93822	07/25/2019	Storm Drainage	Long Term Disability	LINA	Life Insurance Premiums-July 2019	59.01
Long Term Disability Total:						59.01
0	07/17/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	114.43
0	07/30/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	116.42
MN State Retirement Total:						230.85
0	07/17/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	69.75
0	07/30/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	69.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						139.49
93928	08/01/2019	Storm Drainage	Operating Supplies	SKB Environmental, Inc.	Supplies	15.09
93876	07/25/2019	Storm Drainage	Operating Supplies	Waste Management of WI-MN	Spring Sweepings	5,454.74
93937	08/01/2019	Storm Drainage	Operating Supplies	Waste Management of WI-MN	Waste Service	1,095.06
Operating Supplies Total:						6,564.89
0	07/17/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	743.86
0	07/30/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	756.86
PERA Employee Ded Total:						1,500.72
0	07/17/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	743.86
0	07/17/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	114.43
0	07/30/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	116.42
0	07/30/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	756.86
PERA Employer Share Total:						1,731.57
93908	08/01/2019	Storm Drainage	Postage	InfoSend, Inc.	May 2019 Utility Billing	471.68
Postage Total:						471.68
93756	07/25/2019	Storm Drainage	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment	1,469.14
0	07/25/2019	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	301.50
93908	08/01/2019	Storm Drainage	Professional Services	InfoSend, Inc.	May 2019 Utility Billing	173.60
0	07/25/2019	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	PWET Meeting Minutes	220.25
0	07/25/2019	Storm Drainage	Professional Services	Xcel Energy	Storm Lift Station	1,427.96
Professional Services Total:						3,592.45
0	07/25/2019	Storm Drainage	Repairs & Maintenance	American Engineering Testing, Inc.	Hydrogeologic Consultation	394.50
Repairs & Maintenance Total:						394.50
0	07/17/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	637.71
0	07/30/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	581.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,218.91
93931	08/01/2019	Storm Drainage	Telephone	T Mobile	Cell Phones-Acct: 876644423	53.48
					Telephone Total:	53.48
					Fund Total:	87,157.48
0	08/01/2019	Street Construction	2019 PMP	Hardrives Inc	Street Maintenance	310,163.02
93832	07/25/2019	Street Construction	2019 PMP	MN Dept of Transportation	Concrete Plant Inspections	89.17
					2019 PMP Total:	310,252.19
					Fund Total:	310,252.19
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	8 - W11-2	1,067.20
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	4 - W16-7mPR	256.08
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	4 - BASE	720.00
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	16 - J-BOLT	216.00
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	8 - SIGN MOUNTING KIT	287.68
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	2 - RRFB	16,191.00
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	4 - W16-7mPL	256.08
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	4 - ALUMINUM POLE	1,620.00
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	4 - COLLAR ASSEMBLY	360.00
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	16 - WASHER	39.68
93862	07/25/2019	Street Light Replacement	Vehicles & Equipment	Tapco, Inc.	2 - RRFB	406.54
					Vehicles & Equipment Total:	21,420.26
					Fund Total:	21,420.26
0	07/17/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	494.87
0	07/30/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	503.65
					Federal Income Tax Total:	998.52
0	07/17/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare Ei	108.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	463.32
0	07/30/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	107.40
0	07/30/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	459.20
FICA Employee Ded. Total:						1,138.26
0	07/17/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	463.32
0	07/17/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	108.34
0	07/30/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	107.40
0	07/30/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	459.20
FICA Employers Share Total:						1,138.26
93822	07/25/2019	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	48.30
Life Ins. Employee Total:						48.30
93822	07/25/2019	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	10.56
Life Ins. Employer Total:						10.56
93822	07/25/2019	Telecommunications	Long Term Disability	LINA	Life Insurance Premiums-July 2019	40.45
Long Term Disability Total:						40.45
93840	07/25/2019	Telecommunications	Memberships & Subscriptions	North Suburban Comm Commissio	Q2 2019 City Contribution	24,233.41
Memberships & Subscriptions Total:						24,233.41
0	07/17/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	74.76
0	07/30/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	74.82
MN State Retirement Total:						149.58
0	07/17/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	360.00
0	07/30/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	360.00
MNDCP Def Comp Total:						720.00
0	07/17/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	485.98
0	07/30/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	486.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	972.26
0	07/17/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	485.98
0	07/17/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	74.76
0	07/30/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	486.28
0	07/30/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	74.82
					PERA Employer Share Total:	1,121.84
0	07/25/2019	Telecommunications	Professional Services	North Suburban Access Corp	Production Services	1,397.27
					Professional Services Total:	1,397.27
0	07/17/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	267.54
0	07/30/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	262.83
					State Income Tax Total:	530.37
					Fund Total:	32,499.08
93710	07/17/2019	TIF #18 Sienna Green	Contractor Payments	Aeon	1st Half TIF Payment-2019	49,743.41
					Contractor Payments Total:	49,743.41
					Fund Total:	49,743.41
93739	07/17/2019	TIF #19 Applewood Point II	Contractor Payments	PFI II, LLC	1st Half TIF Payment-2019	4,530.08
					Contractor Payments Total:	4,530.08
					Fund Total:	4,530.08
93724	07/17/2019	TIF District #17-Twin Lakes	Professional Services	Ehlers & Associates, Inc.	TIF and HSS for Twin Lakes	122.50
93724	07/17/2019	TIF District #17-Twin Lakes	Professional Services	Ehlers & Associates, Inc.	TIF Status Report	428.75
93724	07/17/2019	TIF District #17-Twin Lakes	Professional Services	Ehlers & Associates, Inc.	Tif Status Report	1,565.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	2,116.25
					Fund Total:	2,116.25
0	08/01/2019	Water Fund	2018 PMP	Hardrives Inc	Street Maintenance	10,925.85
					2018 PMP Total:	10,925.85
93760	07/25/2019	Water Fund	Accounts Payable	KENNETH ADUBA	Refund Check	73.25
93768	07/25/2019	Water Fund	Accounts Payable	THERESA AUGE	Refund Check	54.82
93713	07/17/2019	Water Fund	Accounts Payable	AUDREY BARR	Refund Check	61.70
93773	07/25/2019	Water Fund	Accounts Payable	RYAN BEGIN	Refund Check	499.55
93714	07/17/2019	Water Fund	Accounts Payable	NANCY BIRGER	Refund Check	56.00
93715	07/17/2019	Water Fund	Accounts Payable	ELIZABETH BONITZ	Refund Check	11.03
93774	07/25/2019	Water Fund	Accounts Payable	JOANN BORDEN	Refund Check	165.46
93778	07/25/2019	Water Fund	Accounts Payable	SAMUEL CAVE	Refund Check	188.85
93718	07/17/2019	Water Fund	Accounts Payable	JING CHEN	Refund Check	124.61
93784	07/25/2019	Water Fund	Accounts Payable	LOIS CLAYTON	Refund Check	51.69
93789	07/25/2019	Water Fund	Accounts Payable	PATRICIA CONNELLY	Refund Check	33.82
93790	07/25/2019	Water Fund	Accounts Payable	CINDY CORBETTE	Refund Check	69.64
93792	07/25/2019	Water Fund	Accounts Payable	DANIEL & TOMOMI COX	Refund Check	406.90
93722	07/17/2019	Water Fund	Accounts Payable	CHALEE DENNIS	Refund Check	54.02
93794	07/25/2019	Water Fund	Accounts Payable	HUNG & VAN DINH	Refund Check	142.44
93795	07/25/2019	Water Fund	Accounts Payable	ROGER DUNN	Refund Check	195.25
93797	07/25/2019	Water Fund	Accounts Payable	JAKE ELLERING	Refund Check	164.35
93725	07/17/2019	Water Fund	Accounts Payable	TYLER & KELLY ESAU	Refund Check	332.00
93803	07/25/2019	Water Fund	Accounts Payable	ERICH GAUGER	Refund Check	148.69
93804	07/25/2019	Water Fund	Accounts Payable	DARLENE GISH	Refund Check	21.78
93805	07/25/2019	Water Fund	Accounts Payable	ANDREW GOODE	Refund Check	70.30
93807	07/25/2019	Water Fund	Accounts Payable	NICOLE GUSTAFSON	Refund Check	77.33
93809	07/25/2019	Water Fund	Accounts Payable	JOHN HEMMERLING	Refund Check	56.01
93815	07/25/2019	Water Fund	Accounts Payable	BRADLEY JOHNSON	Refund Check	538.95
93816	07/25/2019	Water Fund	Accounts Payable	ERIC JORVE	Refund Check	232.73
93818	07/25/2019	Water Fund	Accounts Payable	DAVID KIPPEN	Refund Check	222.97
93728	07/17/2019	Water Fund	Accounts Payable	JULIE LARSON	Refund Check	2.06
93827	07/25/2019	Water Fund	Accounts Payable	MALCOLM MCROBERTS	Refund Check	251.40
93734	07/17/2019	Water Fund	Accounts Payable	JILL & SHANE MORELAND	Refund Check	178.19
93833	07/25/2019	Water Fund	Accounts Payable	JILL & SHANE MORELAND	Refund Check	12.31
93837	07/25/2019	Water Fund	Accounts Payable	BRIANNA NELSON	Refund Check	85.83
93838	07/25/2019	Water Fund	Accounts Payable	COLLEEN & ROD NELSON	Refund Check	258.80
93845	07/25/2019	Water Fund	Accounts Payable	JASON & DAWN PETERSON	Refund Check	150.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93846	07/25/2019	Water Fund	Accounts Payable	RALPH PETERSON	Refund Check	177.06
93847	07/25/2019	Water Fund	Accounts Payable	PICKLE PROPERTIES	Refund Check	164.44
93851	07/25/2019	Water Fund	Accounts Payable	JON REHOR	Refund Check	181.80
93852	07/25/2019	Water Fund	Accounts Payable	SHANNON RICHMOND	Refund Check	254.59
93746	07/17/2019	Water Fund	Accounts Payable	SAMANTHA SCHOEBEN	Refund Check	88.46
93857	07/25/2019	Water Fund	Accounts Payable	H SIMONSEN	Refund Check	15.90
93747	07/17/2019	Water Fund	Accounts Payable	JASON SPAFFORD	Refund Check	30.68
93860	07/25/2019	Water Fund	Accounts Payable	MARTHA STUCKY	Refund Check	44.58
93752	07/17/2019	Water Fund	Accounts Payable	DOUG TWAIT	Refund Check	67.59
93877	07/25/2019	Water Fund	Accounts Payable	IRENE WEINRAUCH	Refund Check	193.21
93878	07/25/2019	Water Fund	Accounts Payable	WEST SAINT PAUL MARATHON	Refund Check	88.82
93754	07/17/2019	Water Fund	Accounts Payable	STEVEN WEST	Refund Check	53.28
93879	07/25/2019	Water Fund	Accounts Payable	ELIZABETH WHITE	Refund Check	99.39
93880	07/25/2019	Water Fund	Accounts Payable	KEVIN WONG	Refund Check	197.65
93881	07/25/2019	Water Fund	Accounts Payable	TOKE YONEKAWA	Refund Check	44.29
Accounts Payable Total:						6,694.89
0	08/01/2019	Water Fund	Clothing	Able Hose & Rubber Inc	Uniform Supplies	141.51
0	08/01/2019	Water Fund	Clothing	Able Hose & Rubber Inc	Uniform Supplies	43.95
93901	08/01/2019	Water Fund	Clothing	E. H. Wachs	Telescoping Key Extension	390.16
Clothing Total:						575.62
93743	07/17/2019	Water Fund	Contract Maintenance	Rosedale Chevrolet	Vehicle Repair	5,664.92
93934	08/01/2019	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Equipment Rental	7,483.24
Contract Maintenance Total:						13,148.16
0	07/17/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Federal Incc	1,894.33
0	07/30/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Federal Incc	1,834.68
Federal Income Tax Total:						3,729.01
0	07/17/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	1,195.31
0	07/17/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	279.58
0	07/30/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	1,150.96
0	07/30/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	269.23
FICA Employee Ded. Total:						2,895.08
0	07/17/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 FICA Empl	1,195.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2019 Medicare E	279.58
0	07/30/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 FICA Empl	1,150.96
0	07/30/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.07.2019 Medicare E	269.23
FICA Employers Share Total:						2,895.08
0	07/17/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2019 ICMA Defe	65.01
0	07/31/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.07.2019 ICMA Defe	65.00
0	08/01/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	Deferred Compensation-July 30, 201	65.01
ICMA Def Comp Total:						195.02
93822	07/25/2019	Water Fund	Life Ins. Employee	LINA	Life Insurance Premiums-July 2019	201.48
Life Ins. Employee Total:						201.48
93822	07/25/2019	Water Fund	Life Ins. Employer	LINA	Life Insurance Premiums-July 2019	33.43
Life Ins. Employer Total:						33.43
93822	07/25/2019	Water Fund	Long Term Disability	LINA	Life Insurance Premiums-July 2019	79.59
Long Term Disability Total:						79.59
0	07/17/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2019 Post Emplo	175.80
0	07/30/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.07.2019 Post Emplo	177.79
MN State Retirement Total:						353.59
0	07/17/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2019 MNDCP De	259.99
0	07/30/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.07.2019 MNDCP De	260.00
MNDCP Def Comp Total:						519.99
93788	07/25/2019	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt	1,540.51
0	07/25/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,488.54
0	07/25/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,488.54
0	07/25/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,488.54
0	07/25/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	53.68
0	08/01/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	663.36
0	08/01/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	170.94

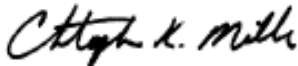
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93911	08/01/2019	Water Fund	Operating Supplies	Kodru-Mooney, Inc.	Booster-Mounting Kit & Worm Gear	2,532.31
0	07/31/2019	Water Fund	Operating Supplies	Menards-CC	Scraper Bar	12.87
93828	07/25/2019	Water Fund	Operating Supplies	Metering & Technology Solutions	Fire Hydrant Meter With Connections	2,044.00
93841	07/25/2019	Water Fund	Operating Supplies	Northwest Lasers and Instruments,	Water Flags	285.42
0	07/31/2019	Water Fund	Operating Supplies	O'Reilly Automotive- CC	Vehicle Supplies	23.99
0	08/01/2019	Water Fund	Operating Supplies	Total Tool	Tube Cutter Replacement	15.00
Operating Supplies Total:						14,807.70
0	07/17/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	1,142.79
0	07/30/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	1,155.82
PERA Employee Ded Total:						2,298.61
0	07/17/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera Emplo	1,142.79
0	07/17/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2019 Pera additio	175.80
0	07/30/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera Emplo	1,155.82
0	07/30/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.07.2019 Pera additio	177.79
PERA Employer Share Total:						2,652.20
93908	08/01/2019	Water Fund	Postage	InfoSend, Inc.	May 2019 Utility Billing	471.69
Postage Total:						471.69
93756	07/25/2019	Water Fund	Professional Services	2277 Roseville West, LLC	PW Storage-Lease Payment	1,469.13
0	07/25/2019	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	301.50
93908	08/01/2019	Water Fund	Professional Services	InfoSend, Inc.	May 2019 Utility Billing	173.60
93866	07/25/2019	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-June Samples	600.00
Professional Services Total:						2,544.23
93858	07/25/2019	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	418,070.52
St. Paul Water Total:						418,070.52
0	07/17/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2019 State Incom	879.96
0	07/30/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.07.2019 State Incom	836.11
State Income Tax Total:						1,716.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
93931	08/01/2019	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	110.98
					Telephone Total:	110.98
0	07/25/2019	Water Fund	Utilities	Xcel Energy	Water Infrastructure	5,108.62
					Utilities Total:	5,108.62
93761	07/25/2019	Water Fund	Water Booster St. Ph. 2	Advanced Engineering & Environm	SCADA Services	7,573.05
					Water Booster St. Ph. 2 Total:	7,573.05
93738	07/17/2019	Water Fund	Water Meter Deposits	Northern Mechanical Contractors	Meter Deposit Refund	570.00
					Water Meter Deposits Total:	570.00
					Fund Total:	498,170.46
					Report Total:	2,778,273.79

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$5,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

Attachment B includes a summary-to-date of the CIP purchases for 2019.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director
Attachments: A1: Over \$5,000 Items for Purchase or Sale/Trade-in
A2: CIP Project/Initiative summary (if applicable)
B: 2019 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Streets	Towmaster	3-Ton Dump w/ Plow: Body	(a)	\$ 210,000	\$ 120,161	CIP
Streets	Boyer Ford	3-Ton Dump w/ Plow: Chassis	(b)	-	96,982	CIP

Key

- (a) Single-axle plow truck package, purchased off the State Bid Contract. This replaces the existing vehicle, and includes the truck body, and plow/sand package.
- (b) Single-axle plow truck package, purchased off the State Bid Contract. This replaces the existing vehicle, and includes the truck chassis and cab.

** Combined purchase exceeds the \$210K budget. However, the City will receive a \$55K grant to offset the purchase. The grant will be in lieu of receiving an estimated \$20K in re-sale.

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
			\$ -

2020 Capital Improvement Plan

Project/Initiative Summary

Department/Division: **Public Works / Engineering**
Project/Initiative Title: Vehicle Replacement
Total Estimated Cost: \$242,500
Funding Source: PW Vehicle and Equipment Fund (*Property Taxes*)
Annual Operating Budget Impact: N/A

Project/Initiative Description:

Continuing with the practice of replacing vehicles and equipment in a timely manner to reduce maintenance costs and down time and to maximize the trade in or resale value of the asset, Public Works is proposing to replace the following:

- 2008 - 3 Ton Dump truck with Plow (\$210,000)
- 2008 - ½ Ton Pickup truck (\$30,000)

Location:

Not applicable.

City of Roseville

2019 Summary of Scheduled CIP Items

Updated July 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
N/A		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition	10/22/2018	45,000	70,000	4,036	65,964
Central Services					
Copier & Postage Machine Lease		-	82,000	45,609	36,391
Police					
Marked Squad Car Replacements	1/14/2019	118,865	165,000	73,228	91,772
Unmarked Vehicle Replacement	1/14/2019	25,702	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	14,484	7,196
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	12,474	(3,124)
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/14/2019	28,210	26,000	28,210	(2,210)
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
Fire					
Medic Unit		-	105,000	113,044	(8,044)
Apparatus IT Equipment		-	26,000	7,034	18,966
Portable and mobile radios		-	20,000	8,231	11,770
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
Public Works					
#109 Dump Truck	1/7/2019	195,363	200,000	179,760	20,240
#143 Portable Line Striper	4/22/2019	7,497	10,000	7,497	2,503
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	6,115	1,886
Street Signs		-	10,000	3,987	6,013
Large Format Scanner	1/28/2019	7,785	10,000	7,800	2,200
Tire Changer	1/7/2019	13,839	15,000	13,839	1,161
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
Parks & Recreation					
#510 Water Truck	2/25/2019	41,701	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated July 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Heat Recovery Unit (Maint)	2/25/2019	88,850	90,000	18,218	71,782
HVAC Controls (Maint)	2/25/2019	18,218	20,000	-	20,000
Flooring (Maint.)	4/22/2019	9,472	15,000	9,472	5,528
Roof Rehab/Replace (Park Maint.)	2/25/2019	86,110	120,000	86,110	33,890
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)	Various	46,163	95,000	56,073	38,927
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
Park Improvements					
Playground Areas		-	125,000	-	125,000
PIP Items	Various	35,100	200,000	39,491	160,509
Natural Resources		-	40,000	-	40,000
Street Improvements					
Mill & Overlay		-	1,100,000	72,430	1,027,570
Street Lighting					
Signal Pole Painting		-	20,000	12,831	7,169
Pathways & Parking Lots					
General Repairs/Improvements		-	180,000	24,365	155,635
City Hall Parking Lot		-	500,000	-	500,000
Nature Center Parking Lot		-	20,000	-	20,000
Communications					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
License Center					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	29,947	(29,947)
Community Development					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	5,260	(2,760)
Office Furniture		-	1,000	-	1,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated July 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
MSA Streets					
General MSA Improvements		-	770,000	775	769,225
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
Water					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	26,850	13,150
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Transit Cargo Van	3/25/2019	24,858	30,000	7,813	22,188
Asset Management System		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	593,274	306,726
Water main replacement		-	100,000	8,007	91,993
Sanitary Sewer					
Water Truck	2/25/2019	41,701	60,000	7,813	52,188
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	18,342	521,658
Sewer main repairs		-	900,000	1,038,440	(138,440)
I & I reduction		-	30,000	-	30,000
Storm Sewer					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	36,768	28,232
#122 Wheel Loader	10/22/2018	217,223	220,000	217,057	2,943
#130 Steamer	2/11/2019	17,538	20,000	17,538	2,462
#165 5-ton Trailer	7/22/2019	15,708	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration	Various	47,898	300,000	9,140	290,860
Storm Sewer Replacement/Rehabilitation	2/11/2019	48,400	400,000	30,994	369,006
Golf Course					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$2,892,354	\$6,732,351

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.c

Department Approval

City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

1 **BACKGROUND**

2 As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County
3 Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for
4 collection on the following year's property taxes. Affected property owners are provided a hearing to
5 dispute any charges against their property.

6
7 Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly
8 basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more
9 timely fashion. It will also allow the City to record a lien against the property in the event that a property
10 goes into foreclosure and/or is being prepared for sale for other reasons.

11
12 Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the
13 Finance Office prior to September 6, 2019 will be accepted and not levied on the 2020 property taxes.

14 **POLICY OBJECTIVE**

15 Certifying delinquent charges are required under City Code.

16 **FINANCIAL IMPACTS**

17 Not applicable.

18 **STAFF RECOMMENDATION**

19 Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection
20 on the property taxes.

21 **REQUESTED COUNCIL ACTION**

22 Motion adopting the resolution approving the certification of unpaid utility and other charges to the County
23 Auditor for collection on the property taxes.

24 Prepared by: Jason Schirmacher, Assistant Finance Director
Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

25

• **EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE**

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Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of August, 2019 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION DIRECTING THE COUNTY AUDITOR TO LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2020 or BEYOND

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

67 State of Minnesota)
68) SS
69 County of Ramsey)

70
71 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of
72 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of
73 a regular meeting of said City Council held on the 12th day of August, 2019 with the original thereof on file
74 in my office.

75
76 WITNESS MY HAND officially as such Manager this 12th day of August, 2019.

77
78
79 _____
80 Patrick Trudgeon
81 City Manager

82
83 Seal
84

More than 90 days past due
as of March 31, 2019

Schedule A
Delinquent Accounts 3rd Qtr 2019

City of Roseville, MN
8/6/2019

PIN	SERVICE ADDRESS	\$ AMOUNT TO COLLECTIONS	COLLECTIONS + \$2.00 FEE
012923110003	195 WOODLYNN AVE	\$185.85	\$187.85
012923110030	3076 WOODBRIDGE ST	\$145.44	\$147.44
012923110054	3075 WOODBRIDGE ST	\$172.81	\$174.81
012923120001	313 OWASSO BLVD	\$115.79	\$117.79
012923120002	317 OWASSO BLVD	\$140.50	\$142.50
012923120009	353 OWASSO BLVD	\$212.02	\$214.02
012923120030	3071 FARRINGTON CT	\$209.44	\$211.44
012923130007	2934 GALTIER ST	\$173.27	\$175.27
012923130047	349 CO RD C2	\$212.03	\$214.03
012923140004	2963 RICE ST	\$119.09	\$121.09
012923140081	208 MAPLE LN	\$181.27	\$183.27
012923140085	240 MAPLE LN	\$196.15	\$198.15
012923220022	3053 LITTLE BAY RD	\$222.27	\$224.27
012923230048	562 OWASSO BLVD	\$209.33	\$211.33
012923230065	491 OWASSO HILLS DR	\$246.55	\$248.55
012923240132	472 OWASSO BLVD	\$210.93	\$212.93
012923310040	388 TERRACE DR	\$175.87	\$177.87
012923310061	435 JUDITH AVE	\$156.24	\$158.24
012923310063	419 JUDITH AVE	\$188.67	\$190.67
012923310078	468 JUDITH AVE	\$149.20	\$151.20
012923320033	2820 HILLSCOURTE	\$170.56	\$172.56
012923330003	528 IONA LN	\$388.83	\$390.83
012923330025	2757 KENT ST	\$159.78	\$161.78
012923330395	2731 MACKUBIN ST #23	\$154.70	\$156.70
012923330397	570 WOODHILL DR #67	\$162.36	\$164.36
012923330420	2731 MACKUBIN ST #39	\$169.92	\$171.92
012923330456	2662 MACKUBIN ST	\$176.31	\$178.31
012923330462	2650 MACKUBIN ST	\$259.66	\$261.66
012923330467	2640 MACKUBIN ST	\$174.99	\$176.99
012923340035	395 WOODHILL DR	\$297.61	\$299.61
012923340114	2647 WESTERN AVE	\$166.82	\$168.82
012923340114	2649 WESTERN AVE	\$44.39	\$46.39
012923340141	413 CO RD C	\$207.66	\$209.66
012923340150	433 CO RD C	\$172.61	\$174.61
012923340156	445 CO RD C	\$210.49	\$212.49
012923410006	2857 WOODBRIDGE ST	\$195.27	\$197.27
012923410013	2801 WOODBRIDGE ST	\$200.79	\$202.79
012923410036	2841 MARION ST	\$206.63	\$208.63
012923410042	2795 MARION ST	\$187.69	\$189.69
012923420038	2837 MATILDA ST	\$95.17	\$97.17
012923420070	2833 FARRINGTON ST	\$143.90	\$145.90
012923420077	2779 FARRINGTON ST	\$181.38	\$183.38
012923420095	2857 VIRGINIA AVE	\$146.49	\$148.49
012923430010	2687 GALTIER ST	\$191.96	\$193.96

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
012923430012	2673 GALTIER ST	\$155.14	\$157.14
012923430037	2721 MATILDA ST	\$210.93	\$212.93
012923430043	2679 MATILDA ST	\$177.11	\$179.11
012923430045	2665 MATILDA ST	\$162.31	\$164.31
012923430087	2724 VIRGINIA AVE	\$172.00	\$174.00
012923430110	2670 WESTERN AVE	\$214.30	\$216.30
012923440061	2742 GALTIER ST	\$160.60	\$162.60
022923110021	3048 W OWASSO BLVD	\$181.16	\$183.16
022923110041	3085 W OWASSO BLVD	\$316.75	\$318.75
022923120064	3020 VICTORIA ST	\$62.50	\$64.50
022923130047	2992 VICTORIA ST	\$220.93	\$222.93
022923220014	1045 WOODLYNN AVE	\$199.64	\$201.64
022923220021	3080 OXFORD ST	\$177.48	\$179.48
022923240056	885 CO RD C2	\$135.30	\$137.30
022923310039	2779 VICTORIA ST	\$198.95	\$200.95
022923320002	2851 LAKEVIEW AVE	\$186.45	\$188.45
022923320010	2777 LAKEVIEW AVE	\$150.73	\$152.73
022923320039	2779 AGLLEN ST	\$165.28	\$167.28
022923320080	2846 CHURCHILL ST	\$152.98	\$154.98
022923320091	2821 CHURCHILL ST	\$150.07	\$152.07
022923330017	2720 OXFORD ST	\$206.19	\$208.19
022923330036	2749 CHURCHILL ST	\$135.30	\$137.30
022923410019	715 HEINEL DR	\$86.42	\$88.42
022923410023	734 HEINEL DR	\$255.37	\$257.37
022923410037	629 TERRACE DR	\$197.95	\$199.95
022923430033	795 TERRACE DR	\$143.45	\$145.45
022923430038	833 CO RD C	\$176.87	\$178.87
022923430044	808 TERRACE DR	\$254.17	\$256.17
022923430062	797 TERRACE DR	\$110.30	\$112.30
022923440052	738 WHEATON AVE	\$150.95	\$152.95
022923440075	2743 DALE ST	\$204.13	\$206.13
032923130025	2891 MERRILL ST	\$243.43	\$245.43
032923130064	1303 W CO RD C2	\$261.54	\$263.54
032923140026	1168 MAPLE LN W	\$185.68	\$187.68
032923210072	1457 BRENNER AVE	\$166.40	\$168.40
032923220038	3014 ARONA ST	\$173.98	\$175.98
032923230001	2999 SIMPSON ST	\$143.84	\$145.84
032923230016	2944 SIMPSON ST	\$93.41	\$95.41
032923230028	2951 SIMPSON ST	\$249.33	\$251.33
032923230045	2936 ARONA ST	\$168.94	\$170.94
032923230063	2887 ARONA ST	\$179.00	\$181.00
032923230071	2938 ASBURY ST	\$163.92	\$165.92
032923240025	2903 HAMLIN AVE	\$242.32	\$244.32
032923240049	2910 ALBERT ST	\$138.80	\$140.80
032923240052	2930 ALBERT ST	\$168.94	\$170.94
032923240061	2903 ALBERT ST	\$186.49	\$188.49
032923240066	2904 PASCAL ST	\$58.68	\$60.68

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
032923240066	2904 PASCAL ST	\$190.00	\$192.00
032923240069	2924 PASCAL ST	\$173.98	\$175.98
032923240079	2937 PASCAL ST	\$138.19	\$140.19
032923310022	1423 JUDITH AVE	\$186.46	\$188.46
032923320155	2821 ARONA ST	\$157.39	\$159.39
032923340009	2697 HAMLINE AVE	\$140.36	\$142.36
032923340027	1390 JUDITH AVE	\$239.75	\$241.75
032923340042	1389 RAMBLER RD	\$155.80	\$157.80
032923340047	1434 RAMBLER RD	\$221.96	\$223.96
032923340074	1437 TALISMAN CV	\$140.81	\$142.81
032923340076	1427 TALISMAN CV	\$157.06	\$159.06
032923340081	2671 SHELDON ST	\$131.64	\$133.64
032923410003	2866 GRIGGS ST	\$180.94	\$182.94
032923410008	2828 GRIGGS ST	\$186.66	\$188.66
032923410011	2806 GRIGGS ST	\$226.46	\$228.46
032923410035	2827 GRIGGS ST	\$218.24	\$220.24
032923410038	2847 GRIGGS ST	\$175.87	\$177.87
032923410046	2761 GRIGGS ST	\$205.41	\$207.41
032923420004	2851 FERNWOOD ST	\$291.00	\$293.00
032923420016	2799 FERNWOOD ST	\$155.83	\$157.83
032923420044	2799 MERRILL ST	\$1,347.13	\$1,349.13
032923420054	2806 DELLWOOD ST	\$145.44	\$147.44
032923420062	2835 DELLWOOD ST	\$258.56	\$260.56
032923420067	2866 HURON ST	\$194.18	\$196.18
032923420072	2799 DELLWOOD ST	\$236.28	\$238.28
032923430042	2754 HAMLINE AVE	\$180.50	\$182.50
032923430048	2646 HAMLINE AVE	\$130.23	\$132.23
032923430052	2675 HURON ST	\$175.89	\$177.89
032923430067	2700 HAMLINE AVE	\$195.65	\$197.65
042923120023	3024 FAIRVIEW AVE	\$228.76	\$230.76
042923130003	1724 LYDIA AVE	\$263.92	\$265.92
042923130040	1771 MILLWOOD AVE	\$168.94	\$170.94
042923140060	1650 MILLWOOD AVE	\$209.14	\$211.14
042923210055	3021 FAIRVIEW AVE	\$204.90	\$206.90
042923220012	3080 CLEVELAND AVE	\$111.25	\$113.25
042923220033	2051 BRENNER AVE	\$221.16	\$223.16
042923220100	3099 EVELYN ST	\$214.16	\$216.16
042923240039	2926 MILDRED DR	\$214.16	\$216.16
042923240042	2911 FAIRVIEW AVE	\$136.26	\$138.26
042923240044	2903 FAIRVIEW AVE	\$188.97	\$190.97
042923310025	2690 PRIOR AVE #4	\$229.22	\$231.22
042923330036	2045 TWIN LAKES	\$2,350.14	\$2,352.14
042923340035	2690 PRIOR AVE # 3	\$1,902.93	\$1,904.93
042923340036	2690 PRIOR AVE # 1	\$2,073.04	\$2,075.04
042923420005	1785 CENTENNIAL DR	\$146.31	\$148.31
042923420007	1791 CENTENNIAL DR	\$128.76	\$130.76
042923420026	1798 CENTENNIAL DR	\$133.72	\$135.72

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
042923430014	1717 W CO RD C	\$235.17	\$237.17
052923210071	3020 OLD HWY 8	\$1,234.44	\$1,236.44
052923210073	3006 OLD HWY 8	\$229.09	\$231.09
052923210081	2413 BRENNER CT	\$162.81	\$164.81
052923220037	3072 PATTON RD	\$179.00	\$181.00
052923220056	2514 BRENNER ST	\$116.36	\$118.36
052923220084	3082 HIGHCREST RD	\$239.28	\$241.28
052923230029	2529 MAPLE LN	\$237.00	\$239.00
052923230037	2994 OLD HWY 8	\$209.14	\$211.14
052923230038	2986 OLD HWY 8	\$354.98	\$356.98
052923230042	2972 OLD HWY 8	\$166.97	\$168.97
052923320001	3261 OLD HWY 8	\$143.84	\$145.84
052923320002	3253 OLD HWY 8	\$128.76	\$130.76
082923140008	2421 ROSEGATE	\$155.49	\$157.49
082923340043	2224 EUSTIS ST	\$228.76	\$230.76
082923430090	2202 MIDLAND VIEW	\$156.28	\$158.28
082923440028	2255 CLEVELAND AVE	\$186.43	\$188.43
092923110004	2560 FRY ST	\$360.39	\$362.39
092923110029	2545 CHARLOTTE ST	\$241.64	\$243.64
092923110046	2584 CHARLOTTE ST	\$203.96	\$205.96
092923120020	2586 FAIRVIEW AVE	\$179.00	\$181.00
092923120078	2598 HERSCHEL ST	\$153.88	\$155.88
092923120094	2591 ALDINE ST	\$133.78	\$135.78
092923120097	2613 ALDINE ST	\$97.29	\$99.29
092923310003	1885 PERIMETER DR	\$995.20	\$997.20
092923410003	1675 W HWY 36	\$2,862.94	\$2,864.94
102923110012	1149 OAKCREST AVE	\$176.31	\$178.31
102923110019	2561 DUNLAP ST	\$191.52	\$193.52
102923110027	1106 OAKCREST AVE	\$150.51	\$152.51
102923110047	1223 ROSE PL	\$135.27	\$137.27
102923120054	2566 HAMLIN AVE	\$147.25	\$149.25
102923120061	1294 OAKCREST AVE	\$150.07	\$152.07
102923130015	1331 WILLOW CR	\$160.52	\$162.52
102923130026	1326 WILLOW CR	\$193.67	\$195.67
102923210062	2589 HAMLIN AVE STE A	\$137.86	\$139.86
102923230007	2521 SNELLING CV	\$169.01	\$171.01
102923240008	1407 BROOKS AVE	\$205.54	\$207.54
102923240009	1401 BROOKS AVE	\$269.30	\$271.30
102923240013	1371 BROOKS AVE	\$222.88	\$224.88
102923240014	1363 BROOKS AVE	\$165.72	\$167.72
102923240094	1357 W CO RD B2	\$213.60	\$215.60
102923340017	1397 SANDHURST DR	\$179.47	\$181.47
102923340024	1392 SANDHURST DR W	\$266.36	\$268.36
102923430021	2220 MERRILL ST	\$158.60	\$160.60
102923430054	2226 DELLWOOD AVE	\$193.92	\$195.92
102923430095	1225 W CO RD B	\$139.12	\$141.12
102923440038	1193 LAURIE RD	\$173.14	\$175.14

More than 90 days past due as of March 31, 2019		Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019
102923440090	1173 W CO RD B	\$183.42	\$185.42
112923120025	750 CO RD C	\$215.55	\$217.55
112923120040	2545 FISK ST	\$176.09	\$178.09
112923130039	763 W CO RD B2	\$205.85	\$207.85
112923130040	757 W CO RD B2	\$156.02	\$158.02
112923140011	715 SEXTANT AVE	\$145.44	\$147.44
112923140044	2455 DALE ST	\$149.04	\$151.04
112923140055	651 W CO RD B2	\$160.09	\$162.09
112923230008	1035 BROOKS AVE	\$132.40	\$134.40
112923230017	2444 LEXINGTON AVE	\$195.10	\$197.10
112923230067	2438 LEXINGTON AVE	\$197.47	\$199.47
112923230081	1016 TRANSIT AVE	\$191.08	\$193.08
112923240010	949 BROOKS AVE	\$242.62	\$244.62
112923240048	939 W CO RD B2	\$130.67	\$132.67
112923310015	924 W CO RD B2	\$152.14	\$154.14
112923310021	970 W CO RD B2	\$181.18	\$183.18
112923310023	963 GRANDVIEW AVE	\$132.02	\$134.02
112923310031	2360 NANCY PL	\$174.02	\$176.02
112923310039	946 GRANDVIEW AVE	\$158.09	\$160.09
112923320015	1086 W CO RD B2	\$191.03	\$193.03
112923320019	1079 GRANDVIEW AVE	\$132.02	\$134.02
112923330050	2168 OXFORD ST	\$174.46	\$176.46
112923340007	936 HWY 36	\$172.70	\$174.70
112923340013	900 HWY 36	\$73.23	\$75.23
112923340054	2207 NANCY PL	\$192.82	\$194.82
112923340080	2203 VICTORIA ST	\$229.49	\$231.49
112923410015	711 GRANDVIEW AVE	\$156.06	\$158.06
112923410045	681 LOVELL AVE	\$165.73	\$167.73
112923420012	772 W CO RD B2	\$147.88	\$149.88
112923420051	831 LOVELL AVE	\$197.51	\$199.51
112923420081	823 COPE AVE	\$158.39	\$160.39
112923420086	795 COPE AVE	\$149.91	\$151.91
112923430044	772 SANDHURST DR W	\$165.67	\$167.67
122923110019	167 WEWERS RD	\$168.39	\$170.39
122923120009	364 CO RD C	\$135.30	\$137.30
122923120021	350 OAKCREST LN	\$161.97	\$163.97
122923130028	370 BROOKS AVE	\$150.95	\$152.95
122923130040	2409 GALTIER ST	\$171.68	\$173.68
122923140020	2501 WOODBRIDGE ST	\$211.70	\$213.70
122923140026	2483 WOODBRIDGE ST	\$130.23	\$132.23
122923140090	2425 RICE ST	\$1,072.82	\$1,074.82
122923210031	422 CO RD C	\$156.68	\$158.68
122923240038	2417 WESTERN AVE	\$156.02	\$158.02
122923240042	2424 IRENE ST	\$226.54	\$228.54
122923310016	465 LOVELL AVE	\$80.70	\$82.70
122923310037	464 LOVELL AVE	\$169.79	\$171.79
122923310046	2306 SOUTHHILL DR	\$179.16	\$181.16

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
122923310048	405 MINNESOTA AVE	\$179.92	\$181.92
122923330003	590 HWY 36	\$277.84	\$279.84
122923330006	2222 DALE ST	\$182.56	\$184.56
122923340003	397 HWY 36	\$174.16	\$176.16
122923340021	415 W CO RD B	\$183.87	\$185.87
122923340054	2170 COHANSEY BLVD	\$149.43	\$151.43
122923410053	218 W CO RD B2	\$153.90	\$155.90
122923420011	346 W CO RD B2	\$189.73	\$191.73
122923420037	314 GRANDVIEW AVE	\$153.39	\$155.39
122923420091	2366 WESTERN AVE	\$157.72	\$159.72
122923430034	335 SANDHURST DR W	\$173.58	\$175.58
122923440007	204 MINNESOTA AVE	\$160.42	\$162.42
122923440008	218 MINNESOTA AVE	\$132.02	\$134.02
122923440009	226 MINNESOTA AVE	\$397.55	\$399.55
122923440015	2234 MARION ST	\$153.39	\$155.39
132923110004	170 W CO RD B	\$138.04	\$140.04
132923110007	2147 RICE ST	\$198.60	\$200.60
132923110042	2058 ALBEMARLE ST	\$195.02	\$197.02
132923110078	2064 WILLIAM ST	\$140.03	\$142.03
132923110081	2088 WILLIAM ST	\$159.27	\$161.27
132923110088	2120 WILLIAM ST	\$210.19	\$212.19
132923110137	2143 ALBEMARLE CRT	\$138.86	\$140.86
132923110146	2097 RICE ST	\$179.73	\$181.73
132923120016	311 BURKE AVE	\$229.68	\$231.68
132923120018	305 BURKE AVE-EAST	\$168.44	\$170.44
132923120021	2077 WILLIAM ST	\$168.88	\$170.88
132923120025	2051 WILLIAM ST	\$266.65	\$268.65
132923120064	2059 HAND AVE	\$198.84	\$200.84
132923120084	320 W CO RD B	\$185.32	\$187.32
132923130004	305 ELMER ST	\$174.21	\$176.21
132923130016	269 MCCARRONS BLVD	\$170.09	\$172.09
132923130017	279 MCCARRONS BLVD	\$199.28	\$201.28
132923130023	300 ELMER ST	\$191.97	\$193.97
132923130027	325 MCCARRONS BLVD	\$156.85	\$158.85
132923130043	274 N MCCARRONS BLVD	\$279.64	\$281.64
132923140007	249 ELMER ST	\$220.50	\$222.50
132923140015	1961 RICE ST	\$163.87	\$165.87
132923210040	2069 WESTERN AVE	\$247.19	\$249.19
132923230021	540 SHRYER AVE	\$218.32	\$220.32
132923230028	555 RYAN AVE	\$241.29	\$243.29
132923230034	554 RYAN AVE	\$292.85	\$294.85
132923230055	578 RYAN AVE	\$227.79	\$229.79
132923230058	577 ROSELAWN AVE	\$168.45	\$170.45
132923230065	599 MOUNDSVIEW AVE	\$191.24	\$193.24
132923230072	1990 DALE ST	\$191.78	\$193.78
132923230077	558 SHRYER AVE	\$165.46	\$167.46
132923230085	544 RYAN AVE	\$234.18	\$236.18

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
132923240018	386 N MCCARRONS BLVD	\$181.16	\$183.16
132923240034	480 BAYVIEW DR	\$156.00	\$158.00
132923240056	391 MCCARRONS BLVD	\$165.13	\$167.13
132923310024	459 S MCCARRONS BLVD	\$133.76	\$135.76
132923310029	483 S MCCARRONS BLVD	\$144.55	\$146.55
132923310030	493 S MCCARRONS BLVD	\$178.28	\$180.28
132923310049	1839 WESTERN AVE	\$189.00	\$191.00
132923310089	491 GLENWOOD AVE	\$271.68	\$273.68
132923310098	462 HILLTOP AVE	\$208.24	\$210.24
132923320007	511 HILLTOP AVE	\$201.80	\$203.80
132923430017	295 DIONNE AVE	\$189.00	\$191.00
132923440002	196 MCCARRONS BLVD	\$132.02	\$134.02
132923440005	182 MCCARRONS BLVD S	\$169.81	\$171.81
132923440038	210 MCCARRONS BLVD	\$147.14	\$149.14
142923110005	724 W CO RD B	\$168.90	\$170.90
142923110023	651 SKILLMAN AVE	\$186.75	\$188.75
142923110052	2099 DALE ST	\$148.69	\$150.69
142923110053	630 ELDRIDGE AVE	\$175.89	\$177.89
142923110068	721 ELDRIDGE AVE	\$197.59	\$199.59
142923110079	645 ELDRIDGE AVE	\$177.84	\$179.84
142923120004	780 W CO RD B	\$159.91	\$161.91
142923120035	750 W CO RD B	\$253.12	\$255.12
142923120051	798 PARKER AVE	\$177.84	\$179.84
142923140007	669 SHRYER AVE	\$149.69	\$151.69
142923210022	928 BURKE AVE	\$206.58	\$208.58
142923210080	896 PARKER AVE	\$252.14	\$254.14
142923220065	2062 LEXINGTON AVE	\$213.84	\$215.84
142923220086	1008 PARKER AVE	\$195.02	\$197.02
142923230009	1083 SHRYER AVE	\$222.32	\$224.32
142923230024	1004 SHRYER AVE	\$133.24	\$135.24
142923230039	1002 RYAN AVE	\$62.86	\$64.86
142923230056	1941 CHATSWORTH ST	\$205.53	\$207.53
142923230061	1011 ROSELAWN AVE	\$132.64	\$134.64
142923230066	1930 LEXINGTON AVE	\$265.73	\$267.73
142923320040	1845 AGLLEN ST	\$162.42	\$164.42
142923320068	1866 LEXINGTON AVE	\$168.95	\$170.95
142923320071	1856 LEXINGTON AVE	\$152.80	\$154.80
142923330048	1719 CHATSWORTH ST	\$212.50	\$214.50
142923340002	1789 VICTORIA ST	\$188.76	\$190.76
142923440021	1789 ALAMEDA ST	\$172.41	\$174.41
142923440051	1708 ST ALBANS ST	\$151.36	\$153.36
152923110005	1204 W CO RD B	\$171.95	\$173.95
152923110010	1164 W CO RD B	\$178.72	\$180.72
152923110022	1192 BURKE AVE	\$608.15	\$610.15
152923110041	2071 LINDY AVE	\$234.96	\$236.96
152923110053	1142 ELDRIDGE AVE	\$194.58	\$196.58
152923110056	1120 ELDRIDGE AVE	\$189.44	\$191.44

More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019	
152923110060	2069 LEXINGTON AVE	\$213.62	\$215.62
152923110064	1121 SKILLMAN AVE	\$173.14	\$175.14
152923110077	1127 KARYL PL	\$152.58	\$154.58
152923120001	2147 FERNWOOD AVE	\$203.10	\$205.10
152923130007	1266 SKILLMAN AVE	\$162.89	\$164.89
152923130026	1317 SHRYER AVE	\$138.48	\$140.48
152923130034	1306 SHRYER AVE	\$189.88	\$191.88
152923130049	1287 RYAN AVE	\$183.87	\$185.87
152923130099	1292 DRAPER AVE	\$209.29	\$211.29
152923130136	1300 SKILLMAN AVE	\$195.69	\$197.69
152923130139	1236 DRAPER AVE	\$132.02	\$134.02
152923140001	2033 LEXINGTON AVE	\$160.12	\$162.12
152923140026	1137 SHRYER AVE	\$153.41	\$155.41
152923140072	1156 RYAN AVE	\$93.64	\$95.64
152923210004	1378 W CO RD B	\$178.72	\$180.72
152923210012	1432 W CO RD B	\$328.41	\$330.41
152923210038	1398 BURKE AVE	\$170.22	\$172.22
152923210062	2115 HAMLIN AVE	\$182.67	\$184.67
152923210065	1368 ELDRIDGE AVE	\$275.94	\$277.94
152923210079	1447 BELMONT LN	\$167.06	\$169.06
152923210110	1449 SKILLMAN AVE	\$214.01	\$216.01
152923230007	1994 ASBURY ST	\$204.46	\$206.46
152923230028	1942 SNELLING AVE	\$208.98	\$210.98
152923240001	2033 HAMLIN AVE	\$172.70	\$174.70
152923240006	1390 SKILLMAN AVE	\$202.36	\$204.36
152923240043	1446 SHRYER AVE	\$163.74	\$165.74
152923240086	1379 ROSELAWN AVE	\$252.30	\$254.30
152923240090	1935 HAMLIN AVE	\$162.33	\$164.33
152923410001	1110 ROSELAWN AVE	\$157.71	\$159.71
152923410005	1140 ROSELAWN AVE	\$149.91	\$151.91
152923410027	1131 AUTUMN ST	\$161.98	\$163.98
152923410030	1901 LEXINGTON AVE	\$132.02	\$134.02
152923410057	1141 SUMMER ST	\$152.96	\$154.96
152923410106	1194 RUGGLES ST	\$142.74	\$144.74
152923420057	1890 HURON AVE	\$136.72	\$138.72
152923420058	1884 HURON AVE	\$228.58	\$230.58
152923420125	1844 HAMLIN AVE	\$292.40	\$294.40
152923430027	1272 ROMA AVE	\$183.42	\$185.42
152923430030	1294 ROMA AVE	\$198.65	\$200.65
152923430032	1695 FERNWOOD AVE	\$172.48	\$174.48
152923440030	1751 LINDY AVE	\$137.94	\$139.94
152923440040	1200 GARDEN AVE	\$165.40	\$167.40
162923110076	2087 SAMUEL ST. #2	\$193.16	\$195.16
162923110076	2087 SAMUEL ST. #1	\$204.05	\$206.05
162923120028	1796 ELDRIDGE AVE	\$218.60	\$220.60
162923130039	1988 WHEELER ST	\$179.00	\$181.00
162923130058	1742 RYAN AVE	\$254.36	\$256.36

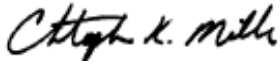
More than 90 days past due as of March 31, 2019	Schedule A Delinquent Accounts 3rd Qtr 2019	City of Roseville, MN 8/6/2019
162923130078	1745 ROSELAWN AVE	\$186.49
162923140014	1693 RIDGEWOOD LN NO	\$199.10
162923140060	45 MID OAKS LN	\$147.36
162923240062	1850 RYAN AVE	\$239.28
162923240068	1841 DRAPER DR	\$160.28
162923240090	1932 TATUM ST	\$148.85
172923130015	2195 SO ROSEWOOD LN	\$176.22
172923130050	1927 ROSEDALE DR	\$196.33
172923210008	2096 FAIRWAYS LN	\$179.00
182922230017	2000 RICE ST	<u>\$913.12</u>
	Total 3rd Qtr to be added to the 2020 Tax Year	<u>\$83,523.57</u>
		<u>\$84,289.57</u>

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.d

Department Approval

City Manager Approval



Item Description: Approve Premise Lease Agreement with the City of Forest Lake

BACKGROUND

Over the past six months, the IT Division has been making improvements to the structure and capabilities of the computer data storage systems that serve Roseville and participating members (including Forest Lake) in the Metro I-Net regional collaboration. In planning for these upgrades it was determined that an offsite data backup process would greatly improve overall data security and business continuity.

Locating backup data storage systems away from primary data centers is consistent with best management practices as long as the backup facility is adequately protected, accessible, and far enough away from localized disasters that might impair the data centers themselves.

In this case, the City of Forest Lake is located 20 miles to our north and has a suitable data center in its new city hall. It's also directly connected on private fiber back to our primary data centers making it an ideal, cost-effective option for remote data backups.

Under the terms of the Agreement, the City of Forest Lake will allow Roseville to locate and operate its network and data storage equipment at no charge subject to future review and consideration. While the Agreement is open-ended by design, either party can seek to amend or end it. However, given that the cities of Roseville and Forest Lake have a mutual interest in protecting their data and have been successfully collaborating for the past decade; we don't expect any substantive concerns to arise in the foreseeable future.

The attached agreement has been reviewed by the City Attorney and approved by the Forest Lake City Council.

POLICY OBJECTIVE

Joint cooperative ventures such as this, are consistent with past practices as well as the goals and strategies outlined in previous visioning and goal-setting processes. This Agreement provides an additional benefit to both entities through the existing Information Technology shared service agreement.

FINANCIAL IMPACTS

Not applicable. The leased space does not carry any rent payments.

32 **STAFF RECOMMENDATION**

33 Staff recommends the Council approve the attached Premise Lease Agreement with the City of Forest
34 Lake.

35 **REQUESTED COUNCIL ACTION**

36 Motion to approve the attached Premise Lease Agreement with the City of Forest Lake.

37

Prepared by: Terre Heiser, IT Manager

Attachments: A: Premise Lease Agreement with the City of Forest Lake

38

LEASE AGREEMENT

THIS LEASE AGREEMENT (hereinafter “LEASE AGREEMENT”) made and entered into and effective this 1st day of June, 2019, by and between City of Forest Lake, a Minnesota municipal corporation (hereinafter “CITY”), and the City of Roseville, a Minnesota municipal corporation (hereinafter “TENANT”). Subject to the terms and conditions of this Agreement, and in reliance upon the representations, warranties and covenants of the parties herein contained, the parties hereby agree as follows:

ARTICLE 1 RECITALS

Recital No. 1. CITY owns certain PROPERTY in the City of Forest Lake, Washington County, Minnesota, described on the attached Exhibit A.

Recital No. 2. The portion of CITY’S PROPERTY to be leased to the TENANT shall be that area shown on the attached Exhibit B and shall be known as the LEASED PREMISES.

Recital No. 3. The CITY wishes to lease the LEASED PREMISES to TENANT for the PERMITTED USES hereafter defined.

ARTICLE 2 DEFINITIONS

2.1. TERMS. The following terms, unless elsewhere expressly defined, shall have the following meanings as set forth below.

2.2. CITY. “CITY” means the City of Forest Lake, a Minnesota municipal corporation.

2.3. TENANT. “TENANT” means the City of Roseville, a Minnesota municipal corporation.

2.4. PROPERTY. “PROPERTY” means that certain property owned by the CITY in the City of Forest Lake, Washington County, Minnesota, as described on the attached “Exhibit A.”

2.5. LEASED PREMISES. “LEASED PREMISES” means that portion of CITY’S PROPERTY leased to the TENANT. The location and size of the LEASED PREMISES shall be determined by the CITY, as more particularly described on the attached “Exhibit B.”

2.6. FORMAL NOTICE. “FORMAL NOTICE” means notices given by one party to the other if in writing and if and when delivered or tendered either in person or by facsimile transmission or by depositing it in the United States mail in a sealed envelope by certified mail, return receipt requested, with postage and postal charges being paid, addressed as follows:

IF TO CITY:

City Administrator
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

IF TO TENANT:

IT Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

or to such other addresses the party addressed shall have previously designated by notice given in accordance with this section. Notices shall be deemed to have been duly given on the date of service if by facsimile transmission or if personally served on the party to whom notice is given or on the third day after mailing if mailed as provided above; provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

2.7. PERMITTED USES. “PERMITTED USES” means any or all the following:

- 1) Installation and operation of (1) Quantum Scalar i3 LTO-8 Tape Library
Serial# FQC1905049
- 2) Tape library to be used for off-site data backup for active data servers located elsewhere including those servers benefiting the City of Forest Lake.

ARTICLE 3
LEASE OF PROPERTY

3.1. LEASE OF PROPERTY. Subject to the terms and conditions of this LEASE AGREEMENT, the CITY does hereby lease that portion of the PROPERTY defined as the LEASED PREMISES to TENANT and TENANT does hereby accept lease of the LEASED PREMISES.

3.2. TERM. The TERM of the lease shall be a month-to-month tenancy. Either party may terminate the Lease Agreement upon ninety (90) day advance written notice to the other party.

3.3. PERMITTED USES. TENANT, in leasing the LEASED PREMISES, shall be allowed only to conduct the PERMITTED USES on the LEASED PREMISES and the PROPERTY. CITY agrees and authorizes TENANT to conduct the PERMITTED USES on the PROPERTY and to access the LEASED PREMISES from the surrounding PROPERTY.

3.4. USE OF PREMISES. TENANT agrees that it will use and occupy the LEASED PREMISES solely for the storage of computer server and related equipment as more fully described in Section 2.7 above. TENANT will not use or occupy the LEASED PREMISES for any unlawful purpose and will comply with all present and future laws, ordinances, regulations and orders of all governmental units having jurisdiction over the LEASED PREMISES. TENANT shall not cause or permit any unusual noise, odors or nuisance in or about the LEASED PREMISES or PROPERTY nor shall TENANT permit any debris, property or merchandise of TENANT, its officers, employees or agents to be placed or left upon the LEASED PREMISES or PROPERTY other than the server and related equipment listed in Section 2.7 above. TENANT, its officers and employees shall observe all reasonable rules and regulations adopted by CITY for the general safety, comfort and convenience of the CITY. CITY disclaims any warranty that the LEASED PREMISES are suitable for TENANT'S use and TENANT acknowledges that it has had full opportunity to make its own determination in this regard.

TENANT warrants that the operation of its business will not be harmful to the LEASED PREMISES or surrounding PROPERTY and TENANT shall be liable in the event of damage arising from such harmful operation or from TENANT'S equipment or use of the LEASED PREMISES, including but not limited to damage to CITY property or the PROPERTY. In the event TENANT shall cause or permit any unusual noise, odor or nuisance or the storage of any debris, property or merchandise of TENANT, its officers, employees or agents, in or about the LEASED PREMISES or PROPERTY, CITY shall be entitled to take any steps it deems reasonably necessary to correct or remove such violation and TENANT shall pay CITY, as additional rent hereunder, all costs and expenses incurred in such correction or removal.

ARTICLE 4
PAYMENT OF RENT

4.1. **PAYMENT OF RENT.** TENANT shall pay CITY rent for the LEASED PREMISES in the amount of \$0.00 per year and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties.

ARTICLE 5
TENANT OBLIGATIONS

5.1. **TENANT OBLIGATIONS.** TENANT shall meet and comply with and be responsible for all the following obligations:

- (a) **SERVICE AND UTILITIES.** CITY agrees to continue to pay for the services and utilities required for the PROPERTY and building improvements thereon. TENANT shall pay to CITY, upon written demand of CITY, the cost of any increased electricity of other utilities incurred by the CITY as a result of TENANT'S use of the LEASED PREMISES.
- (b) **PAYMENT OF REAL ESTATE TAXES.** TENANT agrees to pay its pro-rata share, based on satisfactory documentation provided by CITY, of any taxes or payment in lieu of taxes required resulting from TENANT'S use of facilities located on within the LEASED PREMISES. TENANT acknowledges that the PROPERTY enjoyed a property tax exempt status prior to this LEASE AGREEMENT.
- (c) **NUISANCE CONTROL.** TENANT will keep the LEASED PREMISES free of debris, junk and other nuisance or nuisance type materials.
- (d) **HAZARDOUS SUBSTANCES.** TENANT shall not at any time allow upon the LEASED PREMISES or PROPERTY any "hazardous substances" or "hazardous materials" as defined from time to time by any Federal or state law, rule or regulation.
- (e) **INSURANCE.** TENANT shall maintain general public liability insurance for injuries to person and for damage to property with respect to the LEASED PREMISES and the business of TENANT on the LEASED PREMISES. The limits of such insurance shall not be less than \$1,000,000 per person \$2,000,000 per occurrence and \$250,000 for property damage. TENANT shall annually evidence the procurement and maintenance of such insurance by delivering to CITY a certificate of such insurance. All such insurance shall name CITY as an additional insured and shall provide for thirty (30) days written notice to CITY prior to cancellation, non-renewal or material modification. Certificates of all such insurance shall be delivered to the CITY prior to occupancy of the LEASED PREMISES by TENANT.

ARTICLE 6
TERMINATION OF AGREEMENT

6.1. TERMINATION CAUSED BY MATERIAL BREACH OF AGREEMENT. If a party to this LEASE AGREEMENT breaches a material covenant or provision of this LEASE AGREEMENT, then the non-defaulting party shall give FORMAL NOTICE to the defaulting party and shall specify the breach. The defaulting party shall have thirty (30) days to cure the breach; provided however, if the breach is of a nature which requires a cure by way of construction, then the defaulting party shall have a reasonable time to cure the breach taking into account the season and the amount of time necessary for construction. If the breach is not cured within the time allotted, then the non-defaulting party may terminate this LEASE AGREEMENT by again giving FORMAL NOTICE of such termination to the defaulting party. The final notice of termination shall specify an effective termination date, which shall be at least twenty (20) days after the final FORMAL NOTICE of termination.

ARTICLE 7
TENANT WARRANTIES

TENANT warrants and represents to CITY as follows:

7.1. ORGANIZATION AND AUTHORITY. TENANT, the City of Roseville, is a Minnesota municipal corporation, validly existing in the State of Minnesota. TENANT has all requisite power and authority to enter into this LEASE AGREEMENT and to carry on its business on the LEASED PREMISES.

ARTICLE 8
CITY WARRANTIES

CITY warrants and represents to TENANT as follows:

8.1. AUTHORITY. CITY has all the requisite power and authority to enter into this Lease Agreement.

ARTICLE 9
WAIVER AND INDEMNITY

9.1. WAIVER AND INDEMNITY. TENANT agrees that CITY, its officers, agents, partners and employees shall not be liable to TENANT or those claiming through or under TENANT for any injury, death or property damage occurring in, on or about the LEASED PREMISES or PROPERTY resulting from TENANT'S use of the LEASED PREMISES. Without limitation of the foregoing, CITY shall not be liable to TENANT for any damage, compensation or claims arising from:

- (a) Any breach of or failure by TENANT to perform any of its representations, warranties, covenants or agreements in this LEASE AGREEMENT;
- (b) Operation of the PERMITTED USES on the LEASED PREMISES or PROPERTY by TENANT during the lease TERM;
- (c) Loss or damage to computer servers and related equipment in or about the LEASED PREMISES;
- (d) The necessity of repairing any portion of the LEASED PREMISES;
- (e) The interruption in the use of the LEASED PREMISES;
- (f) Accident or damage resulting from the use or operation by CITY, TENANT, or any other person or persons whatsoever;
- (g) The termination of this LEASE AGREEMENT by reason of the destruction or condemnation of the LEASED PREMISES or PROPERTY;
- (h) Any fire, robbery, theft, or any other casualty;
- (i) Any leakage or bursting of pipes or water vessels or any roof or wall leakage in any part or portion of the LEASED PREMISES or PROPERTY;
- (j) Water, rain, snow or underground water that may leak into, flow on, or flow from, any part of the LEASED PREMISES or PROPERTY.

TENANT agrees to indemnify and hold harmless CITY from and against all claims of whatever nature arising or resulting from any act, omission or negligence of TENANT, its officers, employees and agents in or about the LEASED PREMISES or PROPERTY or in connection with its use of the LEASED PREMISES and to indemnify and hold harmless CITY against all costs, expenses and liabilities, including reasonable attorneys fees, incurred in connection with any such claim or proceeding brought thereon, and the defense thereof.

ARTICLE 10
MISCELLANEOUS

10.1. ASSIGNMENT. This Lease Agreement shall be binding and shall inure solely to the benefit of the parties hereto. TENANT may not assign, transfer, mortgage or encumber its interest in this LEASE AGREEMENT or sublet or rent or permit occupancy or use of the LEASED PREMISES, or any part thereof by any third party.

10.2. FIRE OR OTHER CASUALTY. If the LEASED PREMISES or PROPERTY shall be damaged or destroyed by fire or other cause, without the fault or neglect of TENANT or CITY, to such extent that the damage cannot be economically repaired within a reasonable time after the date of such damage, CITY shall have the option to terminate this LEASE AGREEMENT as of the date of the damage. This LEASE AGREEMENT shall, unless terminated by CITY pursuant to this Article, remain in full force and effect following such damage.

10.3. CONDEMNATION. If the whole or any part of the LEASED PREMISES or PROPERTY shall be taken or condemned or purchased under threat of condemnation by any governmental authority, then the TERM of this LEASE AGREEMENT shall cease and terminate as of the date when the interference with possession, enjoyment or value of the LEASED PREMISES occurs and TENANT shall have no claim against the condemning authority, CITY or otherwise for any portion of the amount that may be awarded as damages as a result of such taking or condemnation or for the value of any unexpired TERM of this LEASE AGREEMENT.

10.4. ALTERATION AND SIGNS. TENANT will not make or permit anyone to make any alterations, decorations, additions or improvements in or to the LEASED PREMISES or PROPERTY without the prior written consent of CITY. TENANT shall not place or maintain any sign, advertisement or notice on any part of the PROPERTY, LEASED PREMISES or building thereon without CITY'S prior written approval. Any such approved use shall be at the sole expense and cost of TENANT.

10.5. REPAIRS. TENANT shall put, keep, repair and maintain the LEASED PREMISES at all times in a good, neat, clean and sanitary condition and state of repair, reasonable wear and tear excepted, free of debris and other similar obstructions. CITY shall maintain and keep the common areas, grounds, walkways, driveways, and parking areas of the PROPERTY in a neat and clean condition. Notwithstanding the foregoing, any cost of repairs or improvements to the LEASED PREMISES or to any common areas which are occasioned by the negligence or default of TENANT, its officers, employees, agents or invitees, or by requirements of law, ordinance or other governmental directive and which arise out of the nature of TENANT'S use and occupancy of the LEASED PREMISES shall be paid for by TENANT, as additional rent hereunder, immediately upon billing.

10.6. GOVERNING LAW. This LEASE AGREEMENT shall be governed by and construed in accord with the laws of the State of Minnesota.

10.7. COUNTERPARTS. This LEASE AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

10.8. HEADINGS. The subject headings in this LEASE AGREEMENT are included for purposes of convenience and shall not affect the construction or interpretation of any of its provisions.

10.9. AMENDMENT AND WAIVER. The parties hereto may by mutual agreement amend this LEASE AGREEMENT in any respect. Any party hereto may extend the time for performance of any of the obligations of another, waive any inaccuracies and representations by another contained in this LEASE AGREEMENT or in any document delivered pursuant thereto which inaccuracies would otherwise constitute a breach of this LEASE AGREEMENT, waive compliance by another with any of the covenants contained in this LEASE AGREEMENT, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance of the party so waiving of any of its obligations under this LEASE AGREEMENT. Any agreement on the part of any party for such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this LEASE AGREEMENT shall be deemed or so constitute a waiver of any other provision whether or not similar nor shall any waiver constitute a continuing waiver.

10.10. SEVERABILITY. The invalidity or unenforceability of any provision of this LEASE AGREEMENT shall not affect or impair the validity of any other provisions of the LEASE AGREEMENT. If any provision of this LEASE AGREEMENT proves invalid or unenforceable it shall be severed from the remainder of the LEASE AGREEMENT which shall remain in full force and effect.

10.11. BINDING. This LEASE AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and, subject to the restrictions and limitations herein contained, their respective heirs, successors and assigns.

10.12. NO RECORDING. The parties hereto agree that this LEASE AGREEMENT or any memorandum of lease shall **not** be recorded against the title of the PROPERTY.

CITY OF ROSEVILLE

Dated: _____, 2019.

By: _____
Dan Roe
Its: Mayor

Dated: _____, 2019.

By: _____
Patrick Trugeon
Its: City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019, by Dan Roe and Patrick Trudgeon the Mayor and City Manager of the City of Roseville, a Minnesota municipal corporation, on behalf of the municipal corporation, and that the seal affixed to this instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council and said Mayor and Clerk acknowledged said instrument to be the free act and deed of said municipal corporation.

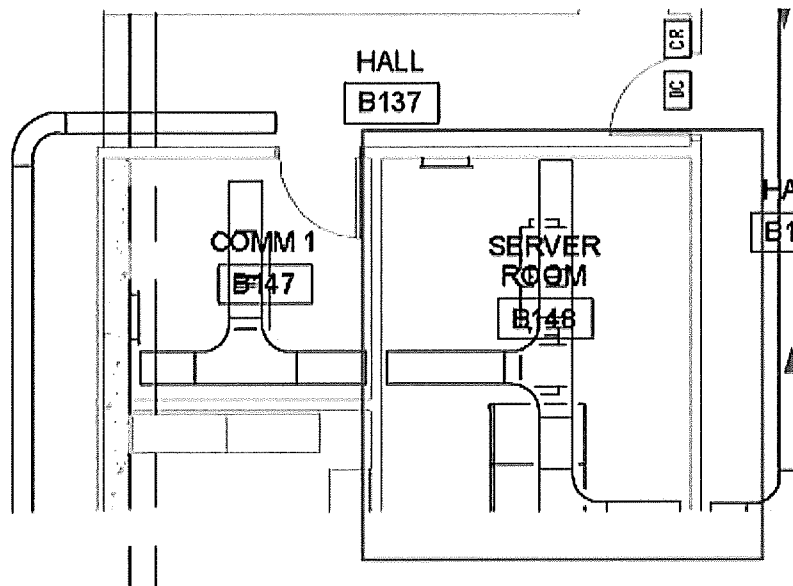
Notary Public

THIS INSTRUMENT DRAFTED BY:

Bridget M. Nason
City Attorney, Forest Lake
LeVander, Gillen & Miller, P.A.
633 South Concord Street, Suite 400
South St. Paul, MN 55075
(651) 451-1831

Exhibit A

8 Rack Units (RU)
20AMP power source
Room B148 – Server Room
Forest Lake City Hall
1408 Lake Street South
Forest Lake, MN 55025



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.e

Department Approval



City Manager Approval



Item Description: Approve Library Entrance Road Modification Cooperative Agreement

BACKGROUND

In 2010 the parking lot at Ramsey County Library located at 2180 Hamline Avenue was reconstructed to provide additional parking and a drive-thru drop off for book returns. As part of this reconstruction a new driveway entrance onto Hamline Avenue was added on the north side of the parking lot.

Over the past few years concerns about this driveway location have been conveyed to Ramsey County and Roseville staff. The existing driveway is close to the Commerce Street intersection which creates conflicts with left turning traffic. Southbound Hamline Avenue drivers who want to go into the library by taking a left either cause traffic to back up on Hamline Avenue since they do not have a dedicated left turn lane or they use the left turn lane for northbound Hamline Avenue to Commerce Street which creates a conflict. This has resulted in many close calls.

To address the traffic safety issue Ramsey County and Roseville staff have worked to relocate the north driveway to the intersection at Commerce Street as shown in Attachment D. The north driveway would be closed off. A new driveway would be constructed north to the Commerce Street intersection. All traffic would be directed through the signal light at this intersection, eliminating the conflicting turning movements. Staff has worked with Ramsey County to finalize the site plan to meet the needs of the Library. A Cooperative Construction Agreement has been drafted which identifies who will pay for the improvements. Per the agreement, all costs for the construction on the new library entrance and all maintenance will be paid by Ramsey County. The City of Roseville will provide the design engineering and construction oversight.

The project is currently out for bid. Bids are anticipated to be opened on August 20. If Ramsey County concurs with the low bid, staff will bring this to Council to award a contract on August 26. If a project is awarded, the work would be done this fall.

POLICY OBJECTIVE

The Transportation Plan identifies the following goal and policy: Create a safe and efficient roadway network, able to accommodate the existing and projected demand for automobile capacity and to reduce roadway congestion. Policy 3.3: Identify, evaluate and correct problems of congestion in high-traffic areas and recurrent accident sites.

FINANCIAL IMPACTS

The anticipated construction cost of the project is \$167,055.00. All costs for the construction on the new library entrance and all maintenance will be paid by Ramsey County per the agreement. The

32 City of Roseville will provide the design engineering and construction oversight. The City of
33 Roseville's work will be done with staff so there will be no out of pocket costs.

34 **STAFF RECOMMENDATION**

35 Staff recommends approving the Library Entrance Road Modification Project cooperative agreement
36 with Ramsey County.

37 **REQUESTED COUNCIL ACTION**

38 Consider a motion to approve the Library Entrance Road Modification Project cooperative
39 agreement with Ramsey County.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Cooperative Agreement
B: Engineer's Estimate
C: Location Map
D: Site Plan

**RAMSEY COUNTY
COOPERATIVE CONSTRUCTION AGREEMENT
WITH THE CITY OF ROSEVILLE FOR
Reconstruction of Roseville Library Access to Hamline Avenue (County State Aid
Highway 50)
at Commerce Street
City Improvement 19-11**

Total Project Cost: \$167,055.00
City of Roseville \$0.00
County Cost: \$167,055.00

Attachments:
A – Engineer’s Estimate
B – Project Location Map

This Agreement is between the City of Roseville, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota, ("County") for the reconstruction of the Roseville Library Access to Hamline Avenue (CSAH 50) at Commerce Street. ("Project").

RECITALS

- 1
- 2 1. The Project is identified in Ramsey County’s 2019 – 2023 Transportation Improvement
- 3 Program.
- 4
- 5 2. Hamline Avenue, in the area affected by reconstruction, is designated County State
- 6 Aid Highway (CSAH) 50.
- 7
- 8 3. The subject road segment is located within the City of Roseville.
- 9
- 10 4. MnDOT Agreement 96289R details the Traffic Signal maintenance responsibilities and
- 11 costs.
- 12

AGREEMENTS

- 13
- 14
- 15 1. Responsibility for Design Engineering
- 16
- 17 1.1. Plans, specifications, and proposals will be prepared in accordance with
- 18 Mn/DOT State Aid requirements.
- 19
- 20 1.2. The City will prepare plans, specifications, and proposals for the Project, which
- 21 will include, among other things, the proposed reconstruction, alignment,
- 22 profiles, grades, cross sections, paving, concrete curb and gutter, medians,
- 23 storm sewer, storm water treatment and infiltration basins, pedestrian curb
- 24 ramps, turf establishment, and utility replacement and adjustments.
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- 1.3. Plans for the Project showing proposed construction will be presented to the County and will be on file at Ramsey County Public Works Department.
- 1.4. Any costs associated with Project revisions after the completion of plans and specifications will be paid for by the party requesting the revisions. Revisions are subject to approval by the County.
- 2. Procurement and Award of Contract
 - 2.1. The City will take bids in accordance with state law and City procedures.
 - 2.2. The City will prepare an abstract of bids and a cost participation summary based on the lowest responsible bidder's proposal, and will provide the same to the County.
 - 2.3. The City will request the County's concurrence to award a contract to the lowest responsible bidder.
 - 2.4. The County will award a contract, and pay the contractor from the Federal Aid, County State Aid Highway, Municipal State Aid Highway, and local funds identified for the Project.
- 3. Responsibility for Construction Engineering
 - 3.1. The City shall perform or contract the performance of the construction engineering for all elements of the Project.
- 4. Project Costs
 - 4.1. Except as provided herein, the County and City will participate in the costs of construction in accordance with the Ramsey County Cost Participation Policy and approved in the 2019 – 2023 Ramsey County Transportation Improvement Plan. If there is a conflict between the Cost Participation Policy and this Agreement, this Agreement will prevail.
 - 4.2. A list of the construction pay items and percentages of City funding responsibility as well as the total estimated City Project cost is attached as Exhibit A. Cost Participation Based on Engineer's Estimate). Quantities and unit prices in Exhibit A are estimates. Actual costs shall be based on the contract unit prices and the quantities constructed.
 - 4.3. Mobilization, Field Office, Erosion Control Supervisor, Traffic Control, As Built, Construction Staking, Erosion Control Items (such as Storm Drain Inlet

72 Protection, Water, Street Sweeper) are defined collectively as the “Prorated
73 Items” shall be shared equally between the City and County
74

75 4.4. Design Engineering Costs
76

77 4.4.1. All costs for engineering will be paid by the City.
78

79 4.5. Construction Engineering Costs
80

81 4.5.1. All costs for engineering will be paid by the City.
82

83 5. Payment Schedule
84

85 5.1. Design engineering will be invoiced at the time of contract award.
86

87 5.2. The City will invoice the County for construction costs incurred on a monthly
88 basis or as determined by the payment schedule for the contractor.
89

90 5.3. Payment will be made within 30 days of receipt of an invoice.
91

92 6. Ownership and Maintenance Responsibility for Project Elements
93

94 6.1. Ownership and Maintenance Responsibility of the Roadway
95

96 6.1.1. The County will own and maintain the roadway and associated roadway
97 elements location within the County Right of Way, except as detailed
98 below.
99

100 6.2. Ownership and Maintenance Responsibility of the Storm Sewer (*catch basins*
101 *and leads, main, infiltration systems, ponding, water treatment*)
102

103 6.2.1. All storm sewer on this project shall be owned and maintained by the
104 County
105

106 6.3. Ownership and Maintenance of the Sanitary Sewer and Watermain
107 The City will own and maintain the sanitary sewer and watermain systems.
108

109 6.4. Ownership and Maintenance of the Signal Systems, Accessible Pedestrian
110 System (APS)

111 Ownership and maintenance of the signal system and APS is detailed in MnDOT
112 Agreement 96289R
113

114 6.5. Ownership and Maintenance of the Walls
115 The city will own and maintain the walls
116

117 6.6. Ownership and Maintenance of the Sidewalk

- 118
119
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121
122
- 6.6.1. The City will own and maintain the sidewalk, including snow removal and sidewalk panel replacement. Winter sidewalk maintenance shall be done per City Code.
- 123 7. The City grants the County temporary construction permits over all City owned rights-of-way and property within the limits of the Project for use during construction at no cost to the County. Likewise, the County grants the City temporary construction access to County owned rights of way and properties.
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- 128 8. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.
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- 138 9. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.
- 139

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CITY OF ROSEVILLE, MINNESOTA

By: _____
Dan Roe, Mayor

Date: _____

By: _____
Patrick Trudgeon, City Manager

Date: _____

RAMSEY COUNTY, MINNESOTA

Ryan T. O'Connor, County Manager

Date: _____

Approval recommended:

Ted Schoenecker, Director
Public Works Department

Approved as to form:

Assistant County Attorney

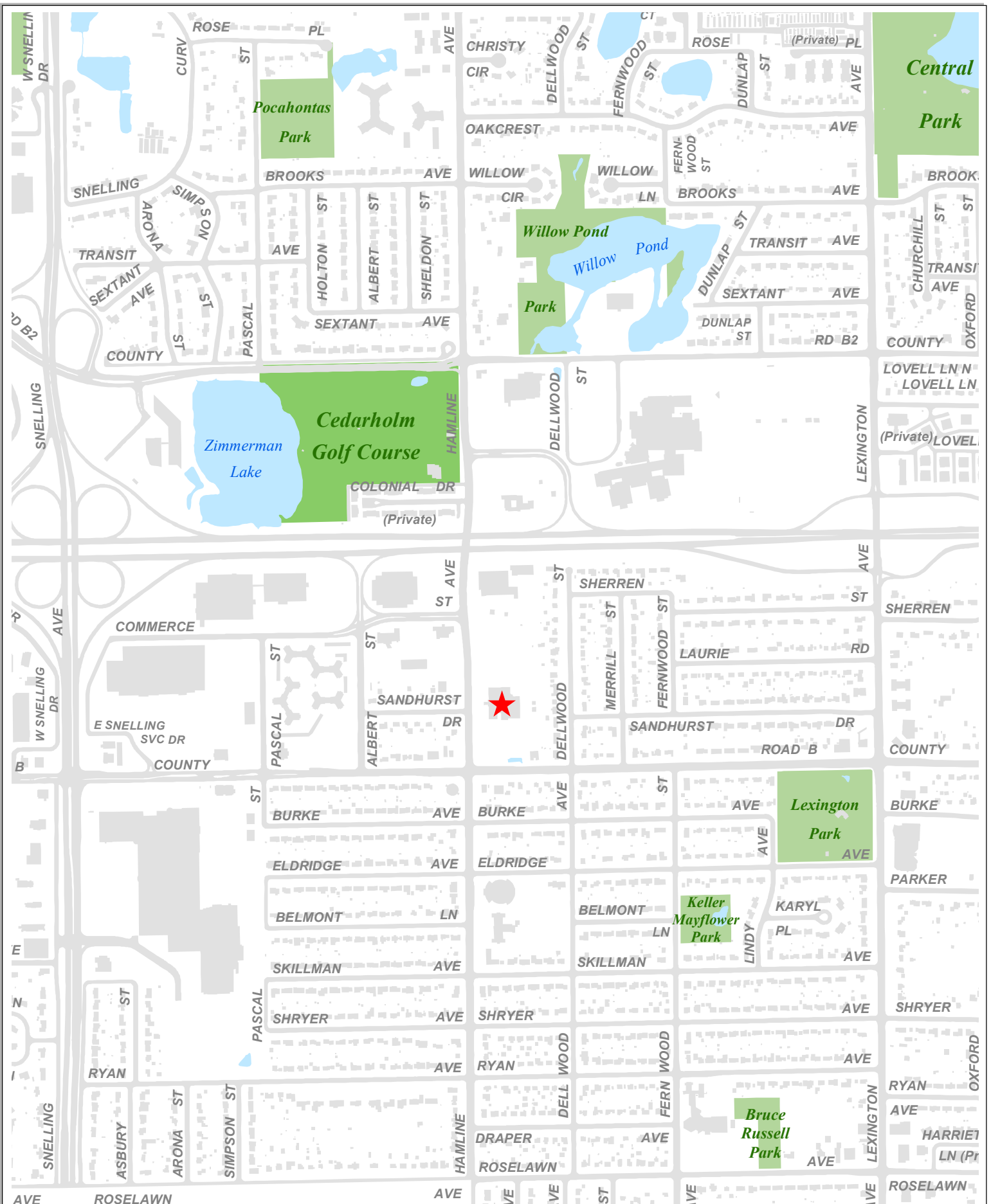
OPINION OF PROBABLE COST

Base Bid

ITEM NO.	MNDOT NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED COST
1	2021.501	MOBILIZATION	LS	1	\$ 7,500.00	\$ 7,500.00
2	2101.524	CLEARING	TREE	12	\$ 600.00	\$ 7,200.00
3	2101.524	GRUBBING	TREE	12	\$ 500.00	\$ 6,000.00
4	2104.502	REMOVE SIGN	EACH	2	\$ 150.00	\$ 300.00
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	100	\$ 6.00	\$ 600.00
6	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	300	\$ 5.00	\$ 1,500.00
7	2104.503	REMOVE EXISTING UNDERGROUND RETENTION SYSTEM	L S	1	\$ 12,000.00	\$ 12,000.00
8	2104.503	REMOVE SEWER PIPE (STORM)	L F	20	\$ 20.00	\$ 400.00
9	2104.503	REMOVE CONCRETE CURB	L F	380	\$ 6.00	\$ 2,280.00
10	2104.503	REMOVE UNDERGROUND WIRE	L F	100	\$ 2.00	\$ 200.00
11	2104.504	REMOVE CONCRETE PAVEMENT	S Y	160	\$ 8.00	\$ 1,280.00
12	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	620	\$ 4.00	\$ 2,480.00
13	2105.501	COMMON EXCAVATION (EV)	C Y	430	\$ 20.00	\$ 8,600.00
14	2105.504	GEOTEXTILE FABRIC TYPE 3	S Y	400	\$ 2.00	\$ 800.00
15	2105.507	SUBGRADE EXCAVATION (EV)	C Y	160	\$ 20.00	\$ 3,200.00
16	2105.507	SELECT GRANULAR BORROW (CV)	C Y	160	\$ 35.00	\$ 5,600.00
17	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	30	\$ 120.00	\$ 3,600.00
18	2130.523	WATER	MGAL	10	\$ 70.00	\$ 700.00
19	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	220	\$ 30.00	\$ 6,600.00
20	2231.509	BITUMINOUS PATCHING MIXTURE	TON	50	\$ 130.00	\$ 6,500.00
21	2331.603	SAWED & SEALED JOINT	L F	140	\$ 5.00	\$ 700.00
22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	90	\$ 4.00	\$ 360.00
23	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;C)	TON	250	\$ 80.00	\$ 20,000.00
24	2503.503	4" PVC PIPE SEWER	L F	80	\$ 30.00	\$ 2,400.00
25	2503.503	12" RC PIPE SEWER CLASS V	L F	180	\$ 42.00	\$ 7,560.00
26	2503.602	CONNECT TO EXISTING MANHOLES	EACH	2	\$ 1,000.00	\$ 2,000.00
27	2503.602	INSPECTION HOLE	EACH	2	\$ 450.00	\$ 900.00
28	2504.604	4" POLYSTYRENE INSULATION	S Y	20	\$ 45.00	\$ 900.00
29	2506.502	INSTALL CASTING	EACH	2	\$ 250.00	\$ 500.00
30	2506.502	ADJUST MANHOLE FRAME AND RING	EACH	1	\$ 650.00	\$ 650.00
31	2506.503	CONSTRUCT CATCH BASIN	L F	8	\$ 450.00	\$ 3,600.00
32	2506.516	MANHOLE CASTING R-3067-V	EACH	2	\$ 750.00	\$ 1,500.00
33	2521.518	4" CONCRETE WALK	S F	260	\$ 8.00	\$ 2,080.00
34	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	480	\$ 25.00	\$ 12,000.00
35	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	100	\$ 35.00	\$ 3,500.00
36	2550.602	LOOP DETECTOR DESIGN NMC	EACH	4	\$ 1,000.00	\$ 4,000.00
37	2554.602	INSTALL FLARED END SECTION	EACH	1	\$ 1,200.00	\$ 1,200.00
38	2563.601	TRAFFIC CONTROL	LS	1	\$ 5,000.00	\$ 5,000.00
39	2564.502	INSTALL SIGN TYPE C	EACH	2	\$ 150.00	\$ 300.00
40	2564.518	FURNISH SIGN PANELS TYPE C	S F	10.5	\$ 50.00	\$ 525.00
41	2573.501	EROSION CONTROL SUPERVISOR	LS	1	\$ 500.00	\$ 500.00
42	2573.502	STORM DRAIN INLET PROTECTION TYPE B	EACH	4	\$ 150.00	\$ 600.00
43	2573.502	STORM DRAIN INLET PROTECTION TYPE A	EACH	5	\$ 100.00	\$ 500.00
44	2573.503	SILT FENCE; TYPE HI	L F	200	\$ 3.00	\$ 600.00
45	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	100	\$ 5.00	\$ 500.00
46	2574.507	COMMON TOPSOIL BORROW (LV)	C Y	120	\$ 50.00	\$ 6,000.00
47	2575.504	EROSION CONTROL BLANKET FUTERRA ENVIRONET	S Y	920	\$ 9.50	\$ 8,740.00
48	2575.508	SEED MIXTURE 25-151	LB	60	\$ 8.00	\$ 480.00
49	2575.508	SEED MIXTURE 35-621	LB	6	\$ 250.00	\$ 1,500.00
50	2582.503	4" SOLID LINE MULTI COMP	L F	50	\$ 4.00	\$ 200.00
51	2582.518	PAVT MSSG MULTI COMP	S F	70	\$ 6.00	\$ 420.00
						\$ 167,055.00

Alternate Bid

1	2104.502	RELOCATE MONUMENT SIGN	L S	1	\$ 10,000.00	\$ 10,000.00
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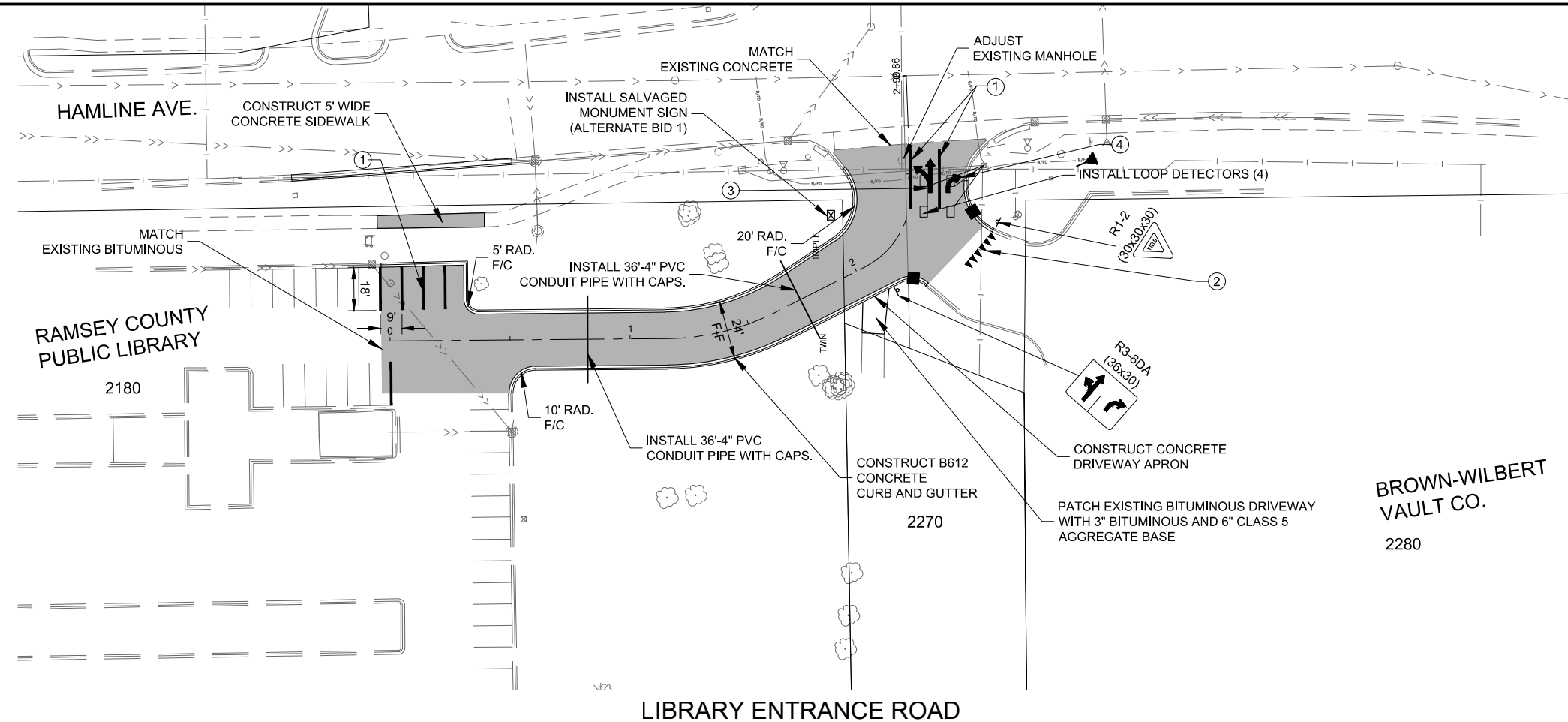
Library Entrance Road Modification Project Location Map



Data Sources and Contacts:
 * Ramsey County GIS Base Map (7/31/19)
 * City of Rossville Engineering Department
 For further information regarding the contents of this map contact:
 City of Rossville, Engineering Department
 2605 Cook Center Drive, Rossville, GA

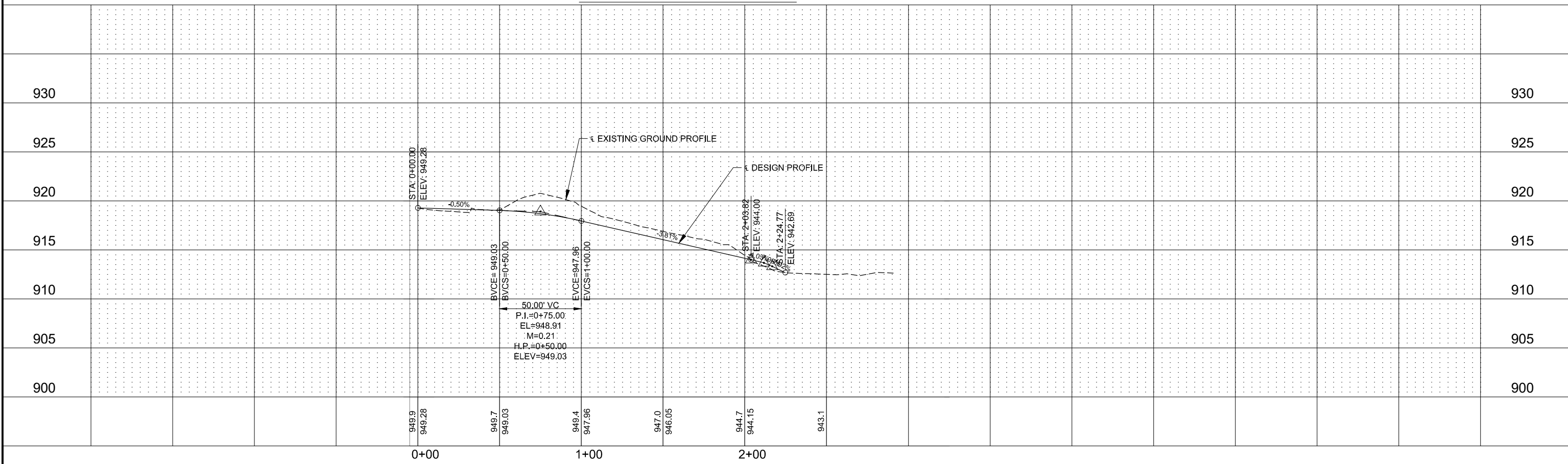
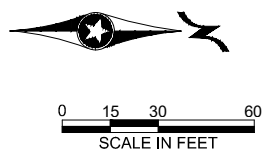
DISCLAIMER:
 This map is a general location map and does not constitute a site plan or any other engineering or architectural drawing. It is not intended to be used for any purpose other than to provide a general location of the project. The City of Rossville and its Engineering Department are not responsible for any errors or omissions in this map. The City of Rossville and its Engineering Department are not responsible for any damages or liabilities arising from the use of this map. The City of Rossville and its Engineering Department are not responsible for any changes or modifications to this map. The City of Rossville and its Engineering Department are not responsible for any updates or revisions to this map. The City of Rossville and its Engineering Department are not responsible for any inaccuracies or misstatements in this map. The City of Rossville and its Engineering Department are not responsible for any consequences or actions taken based on this map. The City of Rossville and its Engineering Department are not responsible for any legal or financial obligations arising from this map. The City of Rossville and its Engineering Department are not responsible for any claims or damages arising from this map. The City of Rossville and its Engineering Department are not responsible for any losses or expenses arising from this map. The City of Rossville and its Engineering Department are not responsible for any injuries or deaths arising from this map. The City of Rossville and its Engineering Department are not responsible for any property damage arising from this map. The City of Rossville and its Engineering Department are not responsible for any environmental damage arising from this map. The City of Rossville and its Engineering Department are not responsible for any public safety issues arising from this map. The City of Rossville and its Engineering Department are not responsible for any health or safety issues arising from this map. The City of Rossville and its Engineering Department are not responsible for any other issues arising from this map.





PAVEMENT MARKING LEGEND		
①	4" SOLID, WHITE	—
②	PAVEMENT MARKING, YIELD LINE, WHITE	▼▼▼▼
③	PAVEMENT MESSAGE, LT. TURN THRU ARROW	↙
④	PAVEMENT MESSAGE, RT. TURN ARROW	↘

NOTES:
 1. ALL MARKINGS AND MESSAGES SHALL BE MULTI COMPONENT.
 2. SEE SIGN DETAIL ON DETAIL SHEET FOR INSTALLATION OF ALL SIGNS.



Plot Date: 07/17/2019
 Drawing Name: \\metro-norcross\external\Public\Work\CAD\Projects\2019\19-11_Library Entrance Modification\Drawings\Entrance_C601.dwg
 Xrefs: X-SITE E-0317-X-SITE-REV

NO.	DATE	BY	DESCRIPTION OF REVISIONS

SURVEY ###
 DRAWN DRT
 DESIGNED DRT
 CHECKED JRF
 APPROVED JRF
 CITY PROJ. NO. 19-11

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

John Fubara
 DATE 7/12/19 LIC. NO. 47272

SAP NO.

SITE PLAN AND PROFILE

LIBRARY ENTRANCE MODIFICATION
 STREET IMPROVEMENTS

SHEET NO.	
9	11
SHEET NO.	OF SHEETS

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.f

Department Approval



City Manager Approval



Item Description: Approve Agreement for Maintenance of Traffic Signal with Ramsey County

BACKGROUND

Ramsey County currently has 46 traffic signals that are located partially or fully within the City of Roseville. Historically each signal project that was constructed within Roseville, a separate signal agreement was drafted to define maintenance responsibility for each agency for the signals related to each project. To simplify the maintenance agreements and to create better consistency for each signal system, Ramsey County has drafted an Agreement for Maintenance of Traffic Control Signal Agreement (Attachment A) which would cover the maintenance responsibility for all Ramsey County signals within the city. This agreement defines the maintenance responsibilities for each agency. Exhibit A of the agreement (Attachment B) defines which agency is responsible for the traffic signal & luminaire and the electrical costs since these vary by location.

Per the agreement, the City is responsible for any painting of the signals and maintenance of the emergency pre-emption (EVP) system. Typically the City is responsible for the electricity and the lamping the signal lights when a City street is part of the signal system. For signals that only involve County Roads, Ramsey County is responsible for the electricity and the lamping the signal lights. Separate cooperative construction agreements will still be drafted and approved for signal replacement or new construction.

POLICY OBJECTIVE

It has been the City's policy to manage and maintain the street infrastructure which achieve the lowest overall cost to the City over time. This agreement is consistent with those goals.

FINANCIAL IMPACTS

There is no change in the costs for the maintenance of traffic signals with the new agreement. All responsibilities for maintenance remain the same.

STAFF RECOMMENDATION

Staff recommends approving the Agreement for Maintenance of Traffic Control Signals with Ramsey County.

REQUESTED COUNCIL ACTION

Consider a motion to approve the Agreement for Maintenance of Traffic Control Signals with Ramsey County.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Agreement for Maintenance of Traffic Control Signals
B: List of Traffic Signals

**AGREEMENT FOR MAINTENANCE
OF TRAFFIC CONTROL SIGNALS
AGREEMENT NO. PW2019-45**

1 THIS AGREEMENT is, between Ramsey County, (“County”), and the City of Roseville (“City”), for the
2 maintenance and operation of a traffic control signal systems with luminaires, signs, battery backup,
3 accessible pedestrian signals (APS), and emergency vehicle pre-emption (EVP) within the City of Roseville;
4

5 WHEREAS, Within the City, the County owns and operates traffic signal systems and
6 the County and City have joint ownership over traffic control signals as indicated in Exhibit A, Traffic Signals
7 on County Roads Within the City; and
8

9 WHEREAS, the County and City will participate in the maintenance and operation of said traffic
10 control signals with luminaires, signs, battery backup, accessible pedestrian signals (APS), and emergency
11 vehicle pre-emption (EVP) as hereinafter set forth; and
12

13 NOW, THEREFORE, IT IS AGREED:
14

- 15 1. The County and City agree that maintenance responsibilities and costs are the responsibility of
16 each agency as identified in Exhibit A.
17
- 18 2. Maintenance responsibilities are defined as follows:
19
 - 20 a. Routine maintenance includes maintenance of the traffic control signal system, cabinets,
21 controllers, controller equipment, battery backup, EVP, APS, conduit systems and
22 interconnect and responding to signal malfunctions, repairing damage due to knockdowns
23 and repairing or replacing overhead street signs.
 - 24 b. Lamping includes the replacement of the traffic signal indications and includes vehicle and
25 pedestrian indications.
 - 26 c. Luminaire is the street light attached to the traffic signal system and maintenance
27 responsibilities includes the replacement of the lights.
28
- 29 3. The City shall be responsible for luminaire maintenance integral to the traffic signal system at the
30 intersections of County and City roads in accordance with the Policy for lighting Ramsey County
31 Roadways, Ramsey County Board Resolution 78-1394 and as indicated in Exhibit A.
32
- 33 4. The City shall be responsible for the electrical power costs for the traffic signal system and
34 luminaires at the intersection of County and City roads per the Ramsey County Board resolution 78-
35 1394 and as indicated in Exhibit A.
36
- 37 5. The County shall maintain and keep in repair all signs associated with the traffic signal system at its
38 cost and expense at all traffic signals.
39
- 40 6. The County shall provide routine maintenance as indicated in Exhibit A.
41
- 42 7. The City will be responsible for painting the traffic control signal at its cost and expense.
43
- 44 8. All timing and related adjustments of the traffic control signal shall be determined by the County
45 through its Traffic Engineer, and no changes shall be made to these adjustments without the
46 approval of the County.

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- 9. The EVP system shall be operated, maintained, revised or removed in accordance with the following conditions and requirements:
 - a) All modifications, revisions and maintenance of the EVP System considered necessary or desirable for any reason, shall be done by the County’s forces, or, upon concurrence in writing by the County’s Traffic Engineer, may be done by others all a the cost and expense of the City.
 - b) Emitter units may be installed and used only on vehicles responding to an emergency as defined in Minnesota Statutes Chapter 169.01, Subdivision 3 in Section 169.011.
 - c) All maintenance of the EVP System shall be performed by the County. The City shall be responsible for actual cost thereof. The County shall be submit an invoice to the City annually, listing all labor, equipment, materials and overhead used to maintain the EVP System. Labor cost and overhead and equipment costs will be at the established rates paid by Ramsey County at the time the work is performed, and material costs will be invoiced at the actual cost thereof to Ramsey County. The City shall promptly pay Ramsey County the full amount due.
 - d) All timing of said EVP system shall be determined by the County, through its Traffic Engineer.
- 10. Any and all persons engaged in the maintenance work to be performed by the County shall not be considered employees of the City, and any and all claims that may arise under the Worker’s Compensation Act of this State on behalf of those employees so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the party of those employees so engaged on any of the work contemplated herein shall not be the obligation and responsibility of the City.
- 11. The City and the County shall indemnify, defend and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney’s fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents or employees, in the execution, performance, or failure to adequately perform the indemnifying party’s obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.

12. NOTICES

All notices or demands given or required to be given hereunder shall be in writing and shall be sent by certified or registered mail, return receipt requested, postage prepaid, addressed to the intended recipient’s address or addresses below set forth or at such other address or addresses as the intended recipient may have theretofore specified in a written notice to send given in accordance with the requirements of this paragraph. Any such notice so given shall be deemed given on the day of deposit in the United States mail, and if sent as aforesaid shall be effective whether or not received by the addressee.

For City:
Public Works Director
City of Roseville
2660 Civic Center Drive
Roseville, MN 55126

For County:
Director of Public Works and County Engineer
Ramsey County Department of Public Works
1425 Paul Kirkwold Drive
Arden Hills, MN 55112

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures.

CITY OF ROSEVILLE, MINNESOTA

Patrick Trudgeon
City Manager
City of Roseville

By: _____
Dan Roe
Mayor
City of Roseville

Attest:

By: _____

Date: _____

RAMSEY COUNTY

Recommended for approval:

Ted Schoenecker, P.E.
Director and County Engineer,
Ramsey County
Public Works Department

By: _____
Chairperson
Board of Ramsey County Commissioners

Approved as to Form:

Attest:

Assistant Ramsey County Attorney

By: _____
Chief Clerk – Ramsey County Board

Date: _____

Date: _____

Exhibit A

Traffic Signals on County State Aid Highways Within the City of Roseville

			Maintenance Responsibility	
County Road	TRF No.	Cross Street	Traffic Signal & Luminaire	Electric Power Cost
CSAH 46 (Cleveland Avenue)	582	Roselawn Avenue	County	County
CSAH 25 (County Road B)	505	CSAH 53 (Dale Street)	County	County
	502	CSAH 50 (Hamline Avenue)	County	County
	501	Retail Entrances(Target/Har-Mar)	County	City
	504	CSAH 52 (Victoria Street)	County	City
CSAH 78 (County Road B-2)	567	American Street	City	City
	559	CSAH 46 (Cleveland Avenue)	City	City
	568	CSAH 50 (Hamline Avenue)	County	County
	566	Rosedale Common Entrance	City	City
	565	Rosedale NW Entrance	City	City
CSAH 23 (County Road C)	510	CSAH 46 (Cleveland Avenue)	County	County
	558	E Snelling Drive	City	City
	511	CSAH 48 (Fairview Avenue)	County	County
	569	CSAH 50 (Hamline Avenue)	County	County
	560	Lincoln Drive	City	City
	545	Long Lake Road	City	City
	662	Prior Avenue	City	City
	509	Walnut Street	City	City
County Road C2	610	County Road 88	City	City
CSAH 19 (County Road D)	584	Cleveland Avenue - South Leg	County	County
	621	Highcrest Road - South Leg	Saint Anthony	Saint Anthony
	554	Old Highway 8 - South Leg	City	City
	671	County Road 88 - South Leg	County	County
CASH 49 (Rice Street)	631	County Road B -West Leg	County	County
	632	County Road B-2 - West Leg	County	Little Canada

	633	County Road C - West Leg	County	County
	634	Little Canada Road - West Leg	Little Canada	Little Canada
	636	Minnesota Street - West Leg	City	Little Canada
	625	Owasso Boulevard South - West Leg	County	City
CSAH 48 (Fairview Avenue)	563	County Road B	County	County
	507	County Road B2	County	County
	564	Gluek Lane	City	City
	544	Rosedale West Entrance	City	City
	676	Twin Lakes Boulevard	City	City
CSAH 30 (Larpenteur Avenue)	524	Dale Street - North Leg	County	County
	571	Dunlap Street - North Leg	City	City
	570	Fernwood Street - North Leg	City	City
	521	Hamline Avenue - North Leg	County	County
	522	Lexington Avenue - North Leg	County	County
	523	Victoria Street - North Leg	County	County
CSAH 51 (Lexington Avenue)	503	County Road B	County	County
	508	County Road B-2	County	County
	547	County Road C	County	County
	603	County Road D - South Leg	City	City
	546	Roselawn Avenue	County	County
	602	Woodhill Drive	City	City

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 12, 2019
Item No.: 9.g

Department Approval



City Manager Approval



Item Description: Approve Parkview Elementary Stormwater Project Cooperative Agreement

BACKGROUND

Capitol Region Watershed District (CRWD), in partnership with the City of Roseville, Ramsey County, and Roseville Area Schools, proposes to construct a stormwater filtration gallery at Parkview Elementary on the corner of County Road B and Dale Street. This project will protect Lake McCarrons and the Villa Park Wetland System (VPWS) by reducing the runoff rate and the pollutants associated with urban stormwater such as Total Phosphorus (TP), Total Suspended Solids (TSS), heavy metals, and petroleum products, among others. Lake McCarrons is currently unimpaired, though eutrophication due to excess phosphorus loading threatens water quality, aquatic health, and recreational use. Eutrophication has become a major environmental problem. Nitrates and phosphates, run off the land into rivers and lakes, promoting the growth of algae and other plant life, which take oxygen from the water, causing the death of fish and other species.

The VPWS drains 753 acres to the northwest of Lake McCarrons. Despite previous phosphorus reduction efforts, data indicates the Villa Park Wetland System continues to export phosphorus to Lake McCarrons. The Villa Park Wetland Management Plan completed by Wenck Associates, Inc. in 2010, recommends a two-phase approach for reducing phosphorus loading from the Villa Park subwatershed. The first recommended action to dredge the wetland cells was completed in September, 2013. This new project will implement the next phase, to reduce rate and pollutant loading to the wetland through Best Management Practices (BMPs), such as bio-retention basins, stormwater reuse, or infiltration systems.

The plans and specifications for this estimated 1.3 million dollar project are complete, and bids were opened. To date, a contractor has not been selected for the project. The actual construction on the project is scheduled to occur in the fall of 2019 with final restoration to be completed in spring of 2020.

Since this is a cooperative project between CRWD, City of Roseville, Ramsey County and Roseville Area Schools, a joint powers agreement is necessary to detail the terms of the relationship on the project and cost sharing responsibilities. The agreement outlines CRWD as owner and operator of the system, and the City, County, and School District will assist in annual maintenance.

POLICY OBJECTIVE

The goals of the City's Comprehensive Surface Water Management Plan are to protect the integrity of storm water conveyance channels, reduce nutrient loading and improve water quality to lakes and wetlands. City policy is to cooperate with other agencies for mutual benefit whenever possible.

FINANCIAL IMPACTS

33 The City will be responsible for 25% of the annual maintenance costs for the 25 year life of the system.
34 This estimated cost is \$2,375 for 2020, and will increase annually as higher material and labor prices are
35 realized. This cost will be paid from the Stormwater Fund.

36 **STAFF RECOMMENDATION**

37 Staff recommends approving and signing the Parkview Elementary Stormwater Project cooperative
38 agreement with CRWD.

39 **REQUESTED COUNCIL ACTION**

40 Consider a motion to approve the Parkview Elementary Stormwater Project cooperative agreement.

Prepared by: Ryan Johnson, Environmental Specialist
Attachments: A: Cooperative Agreement
B: Post Construction Infrastructure Ownership (Exhibit A)
C: Estimate of Annual Maintenance Expenses (Exhibit B)

**CAPITOL REGION WATERSHED DISTRICT
COOPERATIVE AGREEMENT
WITH ROSEVILLE AREA SCHOOLS,
CITY OF ROSEVILLE AND COUNTY OF RAMSEY FOR
INSTALLATION AND MAINTENANCE OF STORMWATER BMP**

Estimated Project Cost: \$1,323,146

Attachments:

A: Post-Construction Infrastructure
Ownership

B: Estimate of Annual Maintenance
Expenses

This Agreement is between the Capitol Region Watershed District, a watershed district created pursuant to Minnesota Statutes chapter 103D ("CRWD"), Roseville Area Schools, Independent School District 623 ("RAS"), City of Roseville, a municipal corporation ("City"), and Ramsey County, a political subdivision of the State of Minnesota, ("County") to apportion rights and responsibilities related to the installation of a stormwater best management practice (BMP) at Parkview Center School in Roseville, MN ("Project").

RECITALS

1. The Project has been approved by CRWD (Resolution <<>>), by RAS (Resolution <<>>), by City (Resolution <<>>), and by County (Resolution B2019-049).
2. City owns and operates the storm sewer main that collects stormwater runoff in the area and will participate in maintenance of the BMP.
3. RAS owns the property where the main portion of the Project is being installed on and the lateral that will collect the treated storm water.
4. County controls County Road B, the right-of-way where the storm sewer main and some laterals are located and will participate in maintenance.
5. The Project includes installation of a diversion structure to divert stormwater from the City owned storm sewer running in County Road B, a storage and filtration BMP which will treat the diverted stormwater, replacement of a lateral pipe serving RAS's Parkview Center School, and replacement of a County owned catch basin and lateral which will return the stormwater to the City storm sewer.

6. RAS has requested that CRWD seek proposals from its bidders for the regrading of its athletic field as an add-on to the solicitation for the Project.

AGREEMENTS

1. Responsibility for Design Engineering
 - 1.1. CRWD is responsible for the preparation of all plans, specifications, proposals, and estimates for the Project.
 - 1.2. Any changes requested after final design shall be the responsibility of the party requesting the change.
2. Procurement and Award of Contract
 - 2.1. CRWD will take bids in accordance with state law, watershed district statute and City rules.
 - 2.2. CRWD will award a contract and pay the contractor for all costs related to the Project.
3. Responsibility for Construction Engineering
 - 3.1. CRWD shall perform or contract the performance of the construction engineering for all elements of the Project.
4. Project Costs
 - 4.1. CRWD shall be responsible for all Project construction costs.
 - 4.1.1. Notwithstanding 4.1, RAS shall be responsible for all construction costs related to the field grading add-on.
 - 4.1.2. RAS shall only be responsible for that portion of mobilization or other overhead costs that are directly related to the field grading add-on.
 - 4.2. Design Engineering Costs

- 4.2.1. CRWD shall be responsible for 100% for all costs related to design engineering of the Project.
- 4.2.2. Notwithstanding, 4.2.1, RAS shall be responsible for all change order design engineering costs related to the field grading add-on.

4.3. Construction Engineering Costs

- 4.3.1. CRWD shall be responsible for 100% for all costs related to construction engineering.
- 4.3.2. Notwithstanding, 4.3.1, RAS shall be responsible for all construction engineering costs related to the field grading add-on.

5. Payment Schedule

- 5.1. CRWD will invoice RAS for any construction costs (and other costs to be collected) at substantial completion of the Project, or after the field grading add-on is completed, whichever is later.
- 5.2. Payment will be made within 35 days of receipt of an invoice.

6. Easement and Access Rights

- 6.1. RAS will provide a permanent easement benefiting CRWD providing the right to construct, inspect, monitor, maintain, repair and replace, along with rights to access, the Project designed and constructed. In addition, RAS will provide a temporary construction easement to facilitate the construction. The form of easements will be drafted by CRWD and approved by RAS. The permanent easement will be recorded against the property.
- 6.2. If RAS elects to have the field grading performed, RAS will provide any temporary easement necessary to construct the Project and perform the field grading add-on if it is constructed. Any temporary easement form will be drafted by CRWD and approved by RAS but will not be recorded against the property.

- 6.3. RAS hereby provides permission to CRWD to connect to its existing stormwater discharge lateral, replace the lateral from the connection to County Road B, and to make whatever changes may be required to facilitate the connection and replacement.
 - 6.4. City hereby provides permission to CRWD to install a diversion structure in County Road B storm sewer, divert stormwater to the Project via the new structure, and replace the existing lateral and County B storm sewer connection serving RAS.
 - 6.5. The County will issue permits for all work within County right-of-way and will allow replacement of a catch basin and lateral.
 - 6.6. RAS will allow CRWD to install signage to comply with requirements for project signage, as provided in, Minnesota Laws 2010, Chapter 361, article 3, section 5 (b) for Clean Water Fund projects.
 - 6.7. RAS will allow CRWD to install monitoring equipment and grants access to property for CRWD staff to perform monitoring activities.
 - 6.8. RAS will allow CRWD to access the property to tour the project area with members of the public.
7. Maintenance Responsibility for Project Elements
- 7.1. CRWD shall be responsible for performing all maintenance of the storage and filtration BMP. For this purpose, the storage and filtration BMP shall consist of all infrastructure including the diversion structure in the City's storm sewer through the filtration discharge pipe connected to RAS's stormwater lateral. The area is shown as the area shaded in Green in Exhibit A.
 - 7.2. RAS shall be responsible for the lateral infrastructure replaced by the Project to the County catch basin. The area is shown as the area shaded in Orange in Exhibit A.
 - 7.3. County shall be responsible for the catch basin and lateral serving County Road B. The area is shown as the area shaded in Purple in Exhibit A.
 - 7.4. City shall remain responsible for the storm sewer. The area is shown as the area shaded in Blue in Exhibit A.

- 7.5. City and County will each be responsible for 25% of the annual maintenance costs of the storage and filtration BMP. An estimate of annual maintenance activities are set forth in the attached and incorporated Exhibit B.
 - 7.6. CRWD will invoice City and County within 60 days of the end of the calendar year for their portion of the maintenance costs for the previous year.
 - 7.7. Payment will be made within 35 days of receipt of an invoice.
 - 7.8. Nothing in this agreement shall be construed to transfer responsibility of stormwater infrastructure not part of the storage and filtration BMP.
 - 7.9. RAS shall be responsible for maintenance of the athletic field and the ground area within the permanent easement area.
8. Ownership
 - 8.1. CRWD shall assume ownership of the storage and filtration BMP, as defined in 7.1, after substantial completion. The area is shown as the area shaded in Green in Exhibit A.
 - 8.2. RAS shall resume ownership of the athletic field and its stormwater lateral, except the County catch basin and lateral pipe, after substantial completion. The area is shown as the area shaded in Orange in Exhibit A.
 - 8.3. County shall assume ownership of the catch basin and lateral pipe replaced by the Project, after substantial completion. The area is shown as the area shaded in Purple in Exhibit A.
 - 8.4. City shall retain ownership of its storm sewers. The area is shown as the area shaded in Blue in Exhibit A.
9. CRWD, RAS, City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.

10. Other provisions

10.1. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

10.2. Cooperation and Compliance with Minnesota and Federal Law. Parties agree to cooperate in any manner necessary to effectuate this agreement or complete the Project. Parties understand that funding for the Project includes funds from CRWD, City, SPPS, and the State of Minnesota through the Clean Water, Land, and Legacy Amendment, and that each of these sources might have requirements for funding, contracting, procurement, data practices, prevailing wage, or record-keeping that is in addition to those included herein. Parties agree to cooperate in meeting any of these additional obligations.

10.3. Records. All parties agree to maintain records of costs pertaining to the Project in accordance with Minnesota Statutes and relevant internal record keeping and accounting procedures.

10.4. Modification. It is understood and agreed by the parties hereto that this agreement shall not be modified or amended except in writing duly signed by each of the parties.

10.5. This agreement may be executed individually in counterparts, with each part an original, and together all parts form a single document.

[Signature pages to follow]

ROSEVILLE AREA SCHOOLS, ISD 623

Date: _____

Board Clerk

CITY OF ROSEVILLE, MINNESOTA

Mayor Dan Roe

Date:_____

Approval recommended:

Marc Culver, Public Works Director

Approved as to Form:

City Attorney

RAMSEY COUNTY, MINNESOTA

Ryan O'Connor, County Manager

Date: _____

Approval recommended:

Ted Schoenecker, Director
Public Works Department

Approved as to form:

Assistant County Attorney

CAPITOL REGION WATERSHED DISTRICT

Joseph Collins, Board President

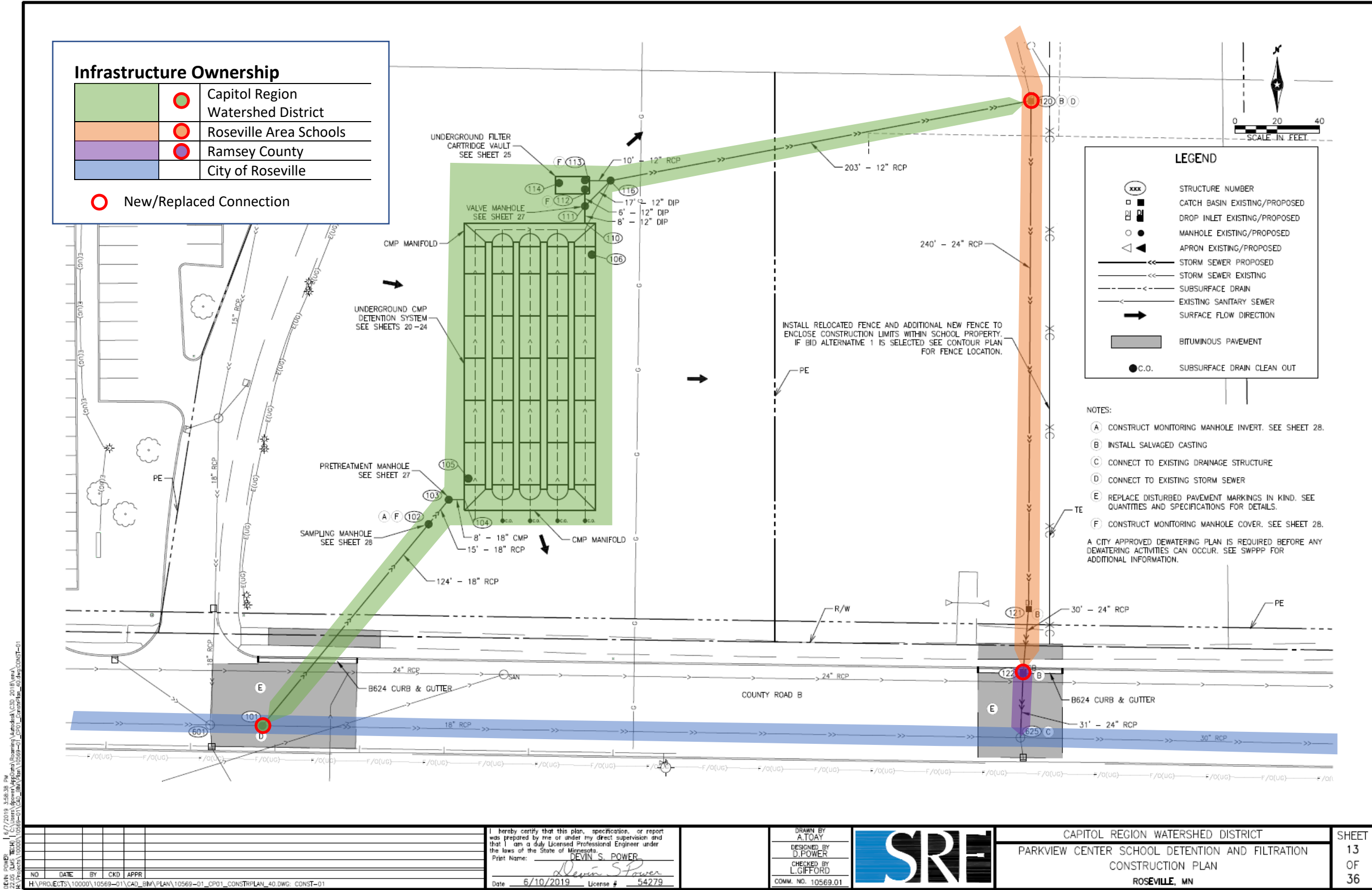
Date: _____

Mark Doneux, Administrator

Approved as to form:

District Attorney / Assistant County Attorney

EXHIBIT A: POST-CONSTRUCTION INFRASTRUCTURE OWNERSHIP



16/7/2019 3:56:38 PM
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 DEIN POWERS
 TECH: A.TOAY
 H:\PROJECTS\10000\10569-01\CA0_BM\PLAN\10569-01_CP01_CONSTRPLAN_40.DWG: CONST-01

NO	DATE	BY	CHKD	APPR

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: DEVIN S. POWERS

Devin S. Powers

Date: 6/10/2019 License # 54279

DRAWN BY
A.TOAY

DESIGNED BY
D.POWER

CHECKED BY
L.GIFFORD

COMM. NO. 10569.01



CAPITOL REGION WATERSHED DISTRICT
 PARKVIEW CENTER SCHOOL DETENTION AND FILTRATION
 CONSTRUCTION PLAN
 ROSEVILLE, MN

SHEET
13
OF
36

**EXHIBIT B
ESTIMATE OF ANNUAL MAINTENANCE EXPENSES**

Parkview Center School Detention and Filtration

Life Cycle Maintenance Estimate					
Maintenance Task	Frequency	Annualized Events	Cost Per Event	25-Year Cost	Annualized Cost
Replace (30) Filter Cartridges	Yearly	1.0	\$ 6,000.00	\$ 150,000.00	\$ 6,000.00
Vac Sediment and Debris From Pretreatment Structure	Twice Yearly	2.0	\$ 1,500.00	\$ 75,000.00	\$ 3,000.00
Vac Sediment and Debris From Pipe Gallery	Every 10 Years	0.1	\$ 5,000.00	\$ 10,000.00	\$ 500.00
Total				\$ 235,000.00	\$ 9,500.00

Share of Maintenance Expense		
Organization	Share	Estimated Annual Cost
Capitol Region Watershed District	50%	\$ 4,750.00
City of Roseville	25%	\$ 2,375.00
Ramsey County	25%	\$ 2,375.00

Notes:

All dollars presented are in 2019 dollars. No inflation is built into these values.
 Cartridge replacement value based on \$200/cartridge estimate from Contech on 4/25/2018
 Costs will vary based on actual maintenance required in a given year and actual costs for maintenance