

Mayor:
Dan Roe



Address:
2660 Civic Center Dr.
Roseville, MN 55113

Councilmembers:
Jason Etten
Wayne Groff
Lisa Laliberte
Robert Willmus

**City Council Agenda
Monday, September 9, 2019
City Council Chambers**

Phone:
651-792-7000

Website:
www.cityofroseville.com

1. 6:00 P.M. Roll Call
Voting & Seating Order: Laliberte, Etten, Willmus, Groff, and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:05 P.M. Public Comment
5. 6:10 P.M. Recognitions and Donations
- 5.A. Kiwanis Peanut Day Proclamation

Documents:

[PROCLAMATION.PDF](#)

6. Items Removed from Consent Agenda
7. Business Items
- 7.A. 6:15 P.M. Roseville Visitors Association Update

Documents:

[PRESENTATION.PDF](#)

- 7.B. 6:30 P.M. Consideration of Presumptive Penalty Approval- Famous Daves
- 7.C. 6:40 P.M. Consideration of Presumptive Penalty Approval- Khan's Mongolian Barbeque

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.D. 6:50 P.M. Consideration of Presumptive Penalty Approval- Holiday Inn

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.E. 7:00 P.M. Receive Update on Roseville Area Circulator Bus

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.F. 7:20 P.M. Consider Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Chapter 407 Nuisances, and Chapter 907 Building Regulations

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.G. 7:30 P.M. Discussion of Previously Paid Interim Use Fees by Real Life Presbyterian and Roseville Lutheran Churches for Temporary Overnight Shelters

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 7.H. 7:45 P.M. Appoint members to the Planning Commission

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

8. 7:55 P.M. Approve Minutes
9. 8:00 P.M. Approve Consent Agenda
9.A. AP-Approval of Payments

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.B. Consideration to approve or deny a Temporary On-Sale Liquor Licenses

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 9.C. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

Documents:

[REQUEST OR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.D. Approval of a multi-year Electrical Inspection Professional Services Agreement.

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 9.E. Adopt Resolution in Support of Application to Minnesota Department of Employment and Economic Development Job Creation Funds for Quality Custom Distribution a division of Golden State Foods

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

10. 8:05 P.M. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager
11. 8:10 P.M. Adjourn



Proclamation

Golden K Kiwanis Peanut Day September 20, 2019

Whereas, The North Suburban Golden K Kiwanis Club, headquartered in Roseville, is an organization dedicated to helping community youth educationally and spirituality; and

Whereas, The Golden K Kiwanis Club is also committed to other community services; and

Whereas, In order to raise funds for its many and varied programs, the North Suburban Golden K Kiwanis Club has requested a day be set aside in Roseville for the distribution of peanuts.

Now, Therefore Be It Resolved, That the City Council of the City of Roseville hereby proclaims Friday, September 20, 2019 as

ROSEVILLE GOLDEN K KIWANIS PEANUT DAY

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this ninth day of September 2019.

Mayor Daniel J. Roe



Date: **September 9, 2019**

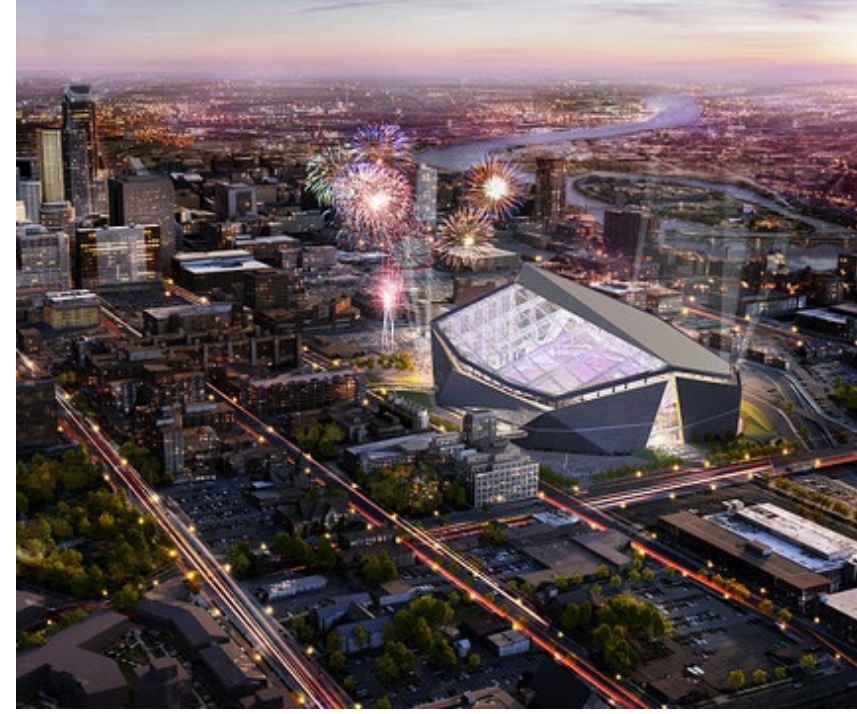
Item No.: **7.a**

Item Description: Roseville Visitors Association Update

2018 Year in Review & 2019 YTD

Plus a sneak peek at 2020



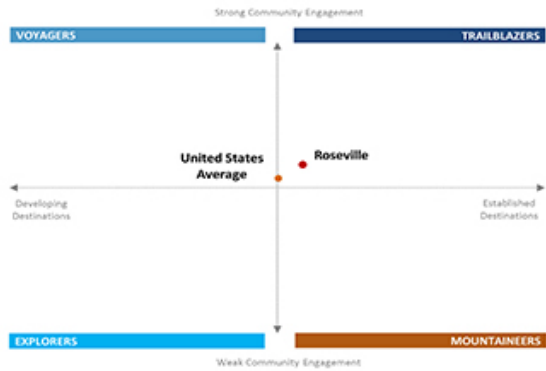


STRATEGIC ANCHORS

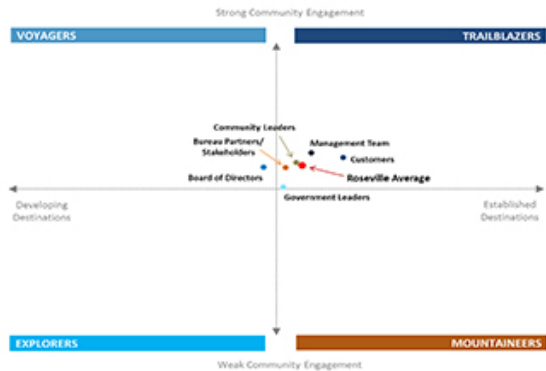


DESTINATIONNEXT RESULTS

Industry Plot



Stakeholder Plot



VISION:

Roseville: "Perfectly Positioned" for a Great Experience

MISSION:

Contribute to the identity and economic vitality of our community by promoting Roseville as a destination

2018-2020 STRATEGIC GOALS



1) Innovative Marketing & Sales



2) Enhanced Visitor Experience



3) Strengthened Community Engagement



4) Sustainable Organization

2018-2020 KEY INITIATIVES

- (a) Increase Brand Awareness**
- Social media video content
 - Facebook, Instagram, Twitter
 - Travel Planners/Tradeshows
 - Peer to Peer Trip Advisor Reviews
 - Bloggers
 - 2019 Visitor Survey
- (b) Leverage Relationships**
- Strategic Hospitality Partners
 - Travel and Meeting planners
 - Restaurants
 - City
 - Colleges and Universities
- (c) Sales Strategies to Improve Down Times**
- Promote midweek
 - Repeat visitation
 - Grant program -New businesses, news events, returning= every 3 years

- (a) Advocate for Community/ Visitor Enhancements**
- Improve network of signage with clear directions/connections between lodging and amenities – parks, shopping restaurants
 - Work with the City to create Gateway Welcome to Roseville areas
 - Advocate for more entertainment/ community options
 - Ensure hotel compliance in security for guests and employees
- (b) Develop a New Signature Event**
- Work with RVA Internal Community Advocacy Group and local event rights holders
 - Focus on winter activity that helps in down times
- (c) Develop Workforce Strategic**
- Engage with community leaders, Roseville School District – Career Pathways, Ramsey County Workforce, Grow Roseville, Chambers of Commerce
 - Focus on fact careers in hospitality go from entry level to C Suite
 - Increased Transportation options to hotels/restaurants
- (d) Create Unique Experiences in Roseville**
- Better packaging and promotion to target markets
 - Collaborate with hotels and attractions
 - Collaborate with Roseville Public Arts Commission for public art installations

- (a) Improved Relationships with Hospitality Sector**
- Connecting hospitality community members
 - Hospitality Updates, "What's the Buzz?"
 - Host quarterly meetings and test out open house in February or April
- (b) Improve Public Understanding of Tourism**
- Refine one sheet economic highlights of hospitality in Roseville
- (c) Keep track of regional development Rice Creek Commons non-hospitality sector**
- DMAP
 - Grant program
 - Professional Development
 - Employee growth

- (a) Board directives**
- Expand Representation on board
 - Update Succession Planning
 - Complete a governance review
- (b) Implement name change**
- Visit Roseville
- (c) Roseville Visitors Association development**
- Leverage partnerships with hospitality entities planned for Rice Creek Commons
 - Work with Ramsey County and City of Arden Hills on collaborative marketing opportunities

2018-2020 STRATEGIC TARGETS

2019 YTD & 2018 YE Social Media Stats

2019 YTD through August 2019



• Facebook 16, 147



• Instagram 1, 417 ↑ 139



• Twitter 2, 036 ↑ 96

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Year End 2018



• 16, 288 followers ↑ 1,269

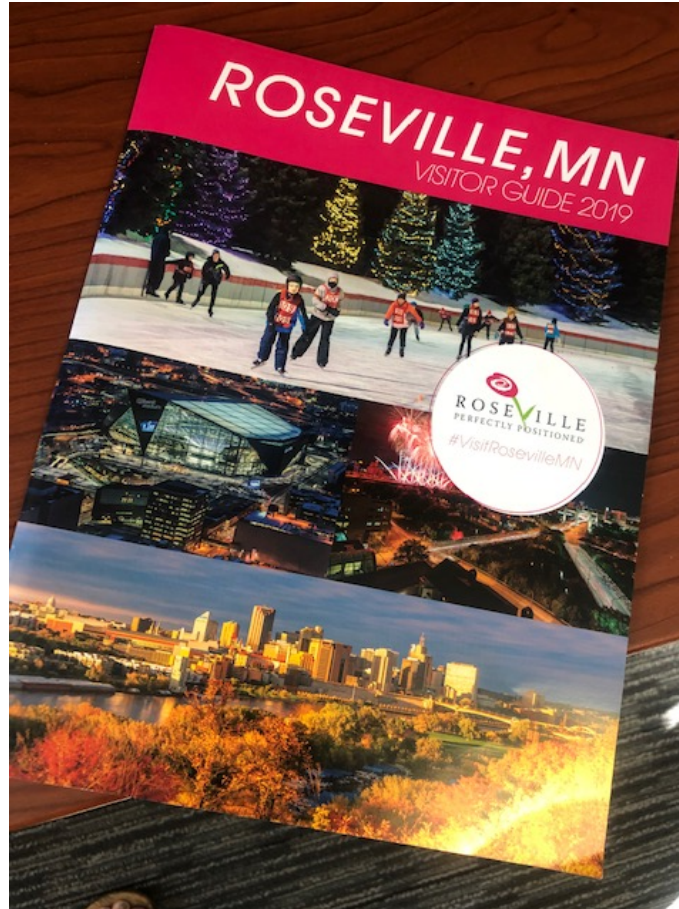


• 1,278 followers ↑ 441



• 1940 followers ↑ 160

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2019 Initiatives

- Community Relations & Advocacy
- Sex Trafficking collaboration with Roseville Police, Roseville Police Foundation, Roseville Rotary, Grace Church and The Source
- Hygge Event at Cedarholm featuring snowshoeing, kick sledding and indoor art activities
- New Visitor Guide Format – think like a local/insider
- State Fair and Summer Blogger Tour



ROSEVILLE
POLICE FOUNDATION
ROSEVILLE, MINNESOTA

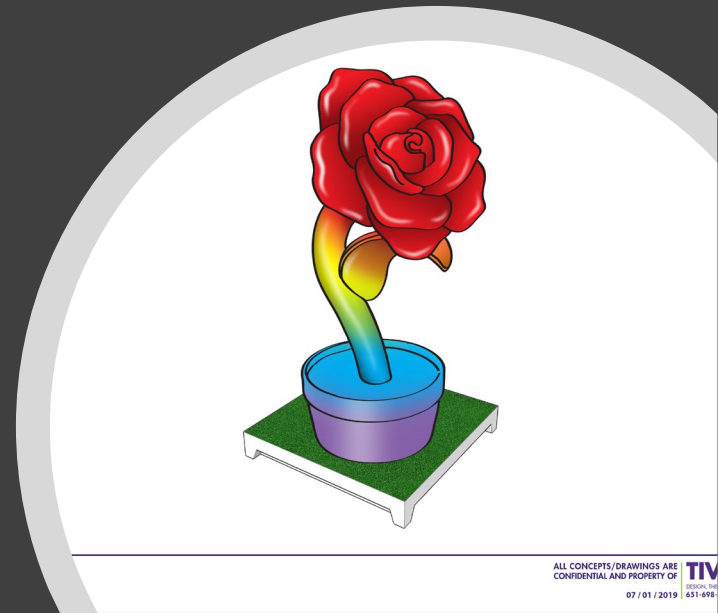
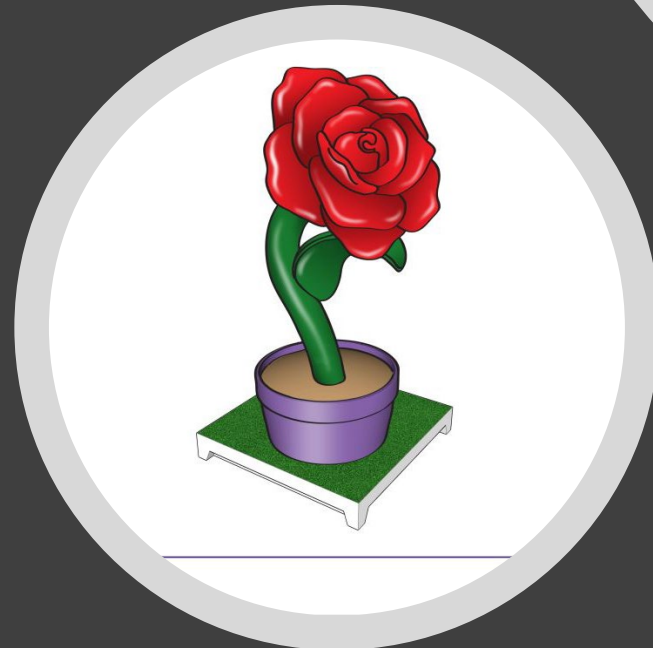
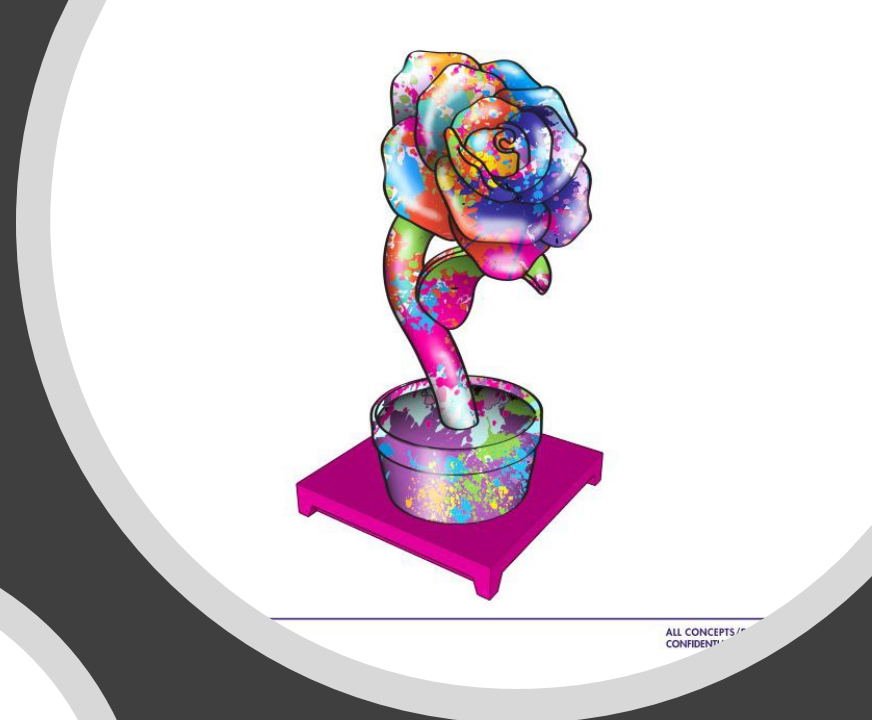
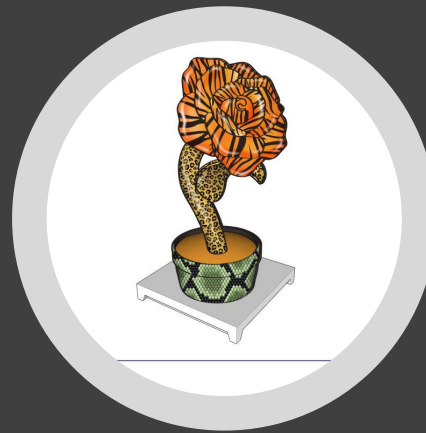


What Collaborative Public Art
event is Blooming in 2020?

Roseville in Bloom is the first-year public art initiative for the City of Roseville. Working with our Roseville in Bloom Committee and Arts Roseville we will have twenty 7-foot tall statues on display at the businesses, shops and parks of Roseville during the summer/fall of 2020

WHY:

- An opportunity to celebrate 20 Roses in 2020 through a fun event
- A promotional opportunity for businesses throughout Roseville
- Excellent social media exposure on Instagram, Facebook and Twitter
- A free event for the public for all ages and economic levels
- A great way to connect to the community
- An opportunity to showcase artists from Roseville and throughout Minnesota
- An opportunity to promote tourism and increase the state economy

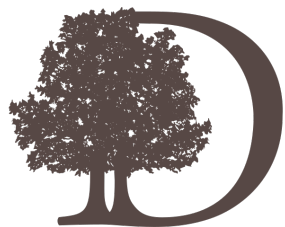


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LARPENTEUR
ALLIANCE



McGOUGH



ECOLAB®



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FOUNDATION
School Supplies. Changing Lives.™

ROSEDALE
CENTER

GOODMANSON
CONSTRUCTION
SINCE 1971
Developing Concrete Relationships



Digital
Advertising
Partners



Projected Results and ROI:



Roseville in Bloom anticipated to reach 100,000+ people 50-miles outside of Roseville, MN and reach an additional 200,000 people within the 50-mile radius



Increasing overnight hotel stays from June 1- September 30, 2020 by 1.2% or 1,456 room nights at \$107.69 = \$156,875.03 in revenue based on 71% occupancy and \$107.69 average rate.



1.3 Million total Impressions based on social media and print advertising

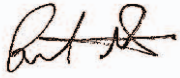


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.b

Department Approval

City Manager Approval



Item Description: Consideration of Presumptive Penalty Approval—Famous Daves

1 **BACKGROUND**

2 In May 2019, all businesses with a city liquor license were mailed a letter announcing two city-wide
3 alcohol compliance checks to be conducted before the end of the calendar year. The letter included
4 information on the Roseville City Ordinance regarding the mandatory liquor licensee training program
5 and penalties for noncompliance. A copy of the letter was also e-mailed to all license holders.

6 On Tuesday, July 30, 2019, at 4:10 p.m., a plain clothes Roseville police officer, along with an 18-year-
7 old underage compliance checker, entered Famous Daves, located at 2133 Snelling Avenue, Roseville,
8 Minnesota, to conduct an alcohol compliance check. The underage alcohol compliance checker went to
9 the counter and ordered a Bud Light. The employee asked the compliance checker for her identification.
10 The checker provided her Minnesota photo provisional driver's license which displayed a year of birth
11 of 2001 and an "under 21" banner above the photo. The employee handed the ID over to another
12 employee, who looked at it and then sold the underage compliance checker the beer. The compliance
13 checker paid for the beer. The plain clothes officer identified himself as a police officer. The server
14 stated there was a miscommunication and she thought the ID had already been checked. The server was
15 administratively cited for the violation and the administrative fine was paid on August 8, 2019.

16 Famous Daves provided copies of their employee/manager training records. The employee involved in
17 the violation had recently transitioned from the kitchen to a server position and had not completed a
18 server training program. Famous Daves has since provided training to all of their employees and is now
19 at 100% compliance for server training. This is Famous Daves' first violation.

20 **POLICY OBJECTIVE**

21 The Roseville Police Department seeks Council approval to issue and administer the presumptive
22 penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within

23 thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00)
24 fine and a one (1) day suspension.

25 **BUDGET IMPLICATIONS**

26 Pursuant to City Code Section 302.15, the financial impact shall be a mandatory penalty of a one
27 thousand dollar (\$1,000.00) fine and a one (1) day suspension issued to the on-sale license holder for
28 the first violation within thirty-six (36) months.

29 **STAFF RECOMMENDATION**

30 Staff recommends Council approval to issue and administer the presumptive penalty pursuant to City
31 Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months.
32 The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day
33 suspension.

34 **REQUESTED COUNCIL ACTION**

35 The Roseville Police Department is seeking Council approval to allow the Roseville Police Department
36 to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City
37 Code or other action as determined by the Roseville City Council.

Prepared by: Erika Scheider, Deputy Chief of Police
Attachments: A: Police Report CN 19024052
B: Letter announcing compliance checks
C: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT
INCIDENT REPORT

ICR# 19024052		AGENCY ORI# MN0620800		JUVENILE:	
INCIDENT	Reported: 07-30-2019 1612				
	Committed Start: 07-30-2019 1612 Committed End:				
Title: Compliance Checks-Alcohol How Received: None Selected					
Summary: Alcohol Compliance Failure					
Location(s) FAMOUS DAVES Address: 2131 SNELLING AV City: Roseville State: MN Zip: 55113 Country:					
OFFICERS	Officer Assigned: Arneson, Joshua			Badge No: 184	
				Primary: No	
MOC	MOC:	Literal:	Statute:	UCR:	
	M4106	LIQUOR-GM-SELL TO OR PROCURE LIQUOR FOR MINOR	340A-503-2-1 OR 3	22	
NAMES	Involvement: Mentioned		Name: Anderson, Matthew Delane		
	Age: 45		_____		
	Involvement: Cited		Name: Sharp, Samantha Mae		
	Age: 39				
EVIDENCE	BarCode: 19-02772		Item Type: Alcohol		Bin: A42
	Description: Alcohol Sample				
	Location Address: (Business) 2131 SNELLING AV City: Roseville State: MN Zip: 55113 Country:				

Supplemental Report

ICR: 19024052 **Last Modified:** 07-30-2019 1858

Title: Alcohol Compliance Check Fail **Created By:** Joshua Arneson

On 07-30-2019, at approx. 1610 hrs, I was conducting alcohol compliance checks in the City of Roseville.

I went to Famous Dave's, located at 2133 Snelling Ave N. I instructed my checker to go in and attempt to purchase alcohol. My checker is 20 years old. She entered the business and approached the counter. She ordered a bottle of "Bud Light." The employee behind the counter, Tamaria, asked her for her license. She provided her MNDL. THE employee showed the DL to another employee, Samantha Sharp. Samantha served the checker a 12 ounce bottle of "Bud Light."

The checker left the business with the bottle of beer. She provided it to me. I photographed it. I took a sample which I later placed into property at RPD. The checker provided me with a receipt and 64 cents in change from the \$5 bill she provided for the purchase. The receipt was time stamped at 1612 hrs.

I went into Famous Dave's and spoke with the employee, Samantha. She stated there was

miscommunication between her and an employee named Tamaria. She thought the ID had been checked. She admitted she served the beer to the checker.

I spoke with Matthew Anderson who is the manager at Famous Dave's. I explained the situation and provided him with a business card for DC Scheider. I told him he would receive a letter from RPD regarding the incident. I gave him back his change, I retrieved the \$5 bill. I gave them back the bottle of beer.

I verified Samantha's info via MNDL. I issued her Admin citation 20953 for Selling to an underage person. I explained the admin citation to her. I wrote in the fine of \$250.

XXXXXXXXXX XX XX XXXXXXXX XXXXXXXXXXXX X XXX XXX XXXXXXXX XXX XXXXXXXX
XXXXXXXXXX.

Supplemental Report

ICR: 19024052

Last Modified: 07-31-2019 1506

Title: Follow up

Created By: Erika Scheider

On 7/31/2019, I spoke to the manager, Matt Anderson. I explained the process and next steps. Anderson will forward me their training records in the next few days.

Supplemental Report

ICR: 19024052

Last Modified: 08-08-2019 1353

Title: Training Records

Created By: Erika Scheider

On 8/6/2019, I received an e-mail from Matt Anderson with their training records. I reviewed the records which were all dated after the compliance check failure. I e-mailed back to Matt and requested their training records for 2018-2019. On 8/8/2019, I received another e-mail from Matt with all of their 2018 training records. He advised that the server had transitioned from the kitchen and had not gone through any training at the time of the failure. She and all of their employees went through the training following the failure. He noted the following in his e-mail:

I have attached another file with training being complete late last year and earlier this year. All of our servers are now 100% compliant with training. Our alcohol training is ongoing for all new employees. I just recently took over this store, and there was an alcohol compliance system in place. I was made aware of this system, and fully understand it. I want to do what's right for us and the city of Roseville. The server who failed was originally in my kitchen, but she transitioned to the front of house. She hadn't formally gone through the alcohol training, but since has.

All of the training records were attached to the case file.

On 8/8/2019, the server, Samantha Sharp, paid her \$250.00 fine. Her check was forwarded to finance.

ROSEVILLE POLICE DEPARTMENT

Alcohol Compliance Checks

May 16, 2019



2019 Alcohol Compliance Checks

The Roseville Police Department will conduct a minimum of two citywide alcohol compliance checks in 2019. The police department conducts compliance checks to ensure Roseville alcoholic beverage license holders are complying with state law and city code. When Roseville began alcohol compliance checks in 1997, the compliance rate was only 70%. Our goal is to achieve 100% compliance.

Required Training

Roseville Code requires all licensees, managers, and all employees who serve alcohol complete city-approved or provided training program.

- The required training shall be completed prior to an employee serving or selling alcohol.
- The training must be completed on an annual basis for all employees who serve or sell alcohol.
- More information on the manager and server training can be found on the police department's [website](#).

Documentation of Training

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol. Per city code, this documentation must be provided to a police officer or designated city employee. Additional penalties may be assessed if you are unable to provide documentation or it is determined an employee did not undergo the required training.

Penalty for Noncompliance

In addition to any criminal penalties, the City Council may suspend a license for up to 60 days, revoke a license, and/or may impose a civil fine on a licensee. The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine for the license holder and a one day suspension for on-sale establishments. Additional administrative penalties will be imposed when there is a history of violations.

Additional Information

Any questions regarding compliance checks, training, city code, or state laws can be directed to Deputy Chief Erika Scheider at (651) 792-7213 or erika.scheider@cityofroseville.com. Additional information can be found at:

- <https://www.cityofroseville.com/2365/Alcohol-Compliance>
- <https://www.cityofroseville.com/836/Liquor-Licenses>
- https://www.cityofroseville.com/DocumentCenter/View/27294/Title-3-Business-Regulations_181231
- <https://www.mlba.com/>
- <https://www.revisor.mn.gov/statutes/cite/340A.503>

Rick Mathwig
Chief of Police

Roseville Police Department
2660 Civic Center Drive
Roseville, MN 55113



September 3, 2019

Famous Daves
Attn: Manager
2131 Snelling Avenue
Roseville, MN 55113

Dear Famous Daves Manager,

On Monday, September 9, 2019, the Roseville City Council will discuss the July 30, 2019 alcohol compliance failure at Famous Daves. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

Council discussion of this violation will occur during the "Business Actions" segment of the meeting. A representative from your establishment may appear at the time of the council discussion to offer any information you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you choose not to appear at this meeting, the City Council will act without any input from your business.

Summary of Violation:

- May 16, 2019: All businesses with a city liquor license were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year, as well as the training requirements. On May 20, 2019, a follow up email was sent to the license holders with information on the training requirements and compliance checks.
- July 30, 2019: An employee sold a 18-year old underage compliance buyer a beer. This violation was witnessed by a plain clothing police officer (ref Police Incident 19024052).
- August 8, 2019: Famous Daves provided copies of the employee manager/server training documents. Upon review of these manager/server training documents, it was determined the server involved in the violation had not completed a liquor licensee training program at the time of the violation. Following the violation, Famous Daves provided documentation showing all of their employees are now current in their training.

Please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at 651-792-7213.

Sincerely,

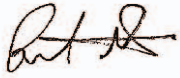
Deputy Chief Erika Scheider

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.c

Department Approval

City Manager Approval



Item Description: Consideration of Presumptive Penalty Approval—Khans Mongolian BBQ

BACKGROUND

In May 2019, all businesses with a city liquor license were mailed a letter announcing two city-wide alcohol compliance checks to be conducted before the end of the calendar year. The letter included information on the Roseville City Ordinance regarding the mandatory liquor licensee training program and penalties for noncompliance. A copy of the letter was also e-mailed to all license holders.

On Wednesday, July 31, 2019, at 11:00 a.m., a plain clothes Roseville police officer, along with an 18-year-old underage compliance checker, went to Khans Mongolian BBQ, located at 2720 Snelling Avenue, Roseville, Minnesota, to conduct an alcohol compliance check. The underage alcohol compliance checker went to the counter and ordered a Bud Light beer. The employee asked the compliance checker for her identification. The checker provided her Minnesota photo provisional driver's license which displayed a year of birth of 2001 and an "under 21" banner above the photo. The employee looked at it and then poured the underage compliance checker the beer. The employee set the beer in front of the checker and walked away. The plain clothes officer identified himself as a police officer. The server stated she checked the ID, but did not realize the checker was under 21. The manager told the officer he specifically instructed the server to check the ID since the female looked young. The server was administratively cited for the violation and paid the fine on August 2, 2019.

Khans provided copies of their employee/manager training records. The employee involved in the violation completed the required server training on September 29, 2018. Their records showed all of their employees are current on their training. This is Khan's first violation.

POLICY OBJECTIVE

The Roseville Police Department seeks Council approval to issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within

23 thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00)
24 fine and a one (1) day suspension.

25 **BUDGET IMPLICATIONS**

26 Pursuant to City Code Section 302.15, the financial impact shall be a mandatory penalty of a one
27 thousand dollar (\$1,000.00) fine and a one (1) day suspension issued to the on-sale license holder for
28 the first violation within thirty-six (36) months.

29 **STAFF RECOMMENDATION**

30 Staff recommends Council approval to issue and administer the presumptive penalty pursuant to City
31 Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months.
32 The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day
33 suspension.

34 **REQUESTED COUNCIL ACTION**

35 The Roseville Police Department is seeking Council approval to allow the Roseville Police Department
36 to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City
37 Code or other action as determined by the Roseville City Council.

Prepared by: Erika Scheider, Deputy Chief of Police
Attachments: A: Police Report CN 19024152
B: Letter announcing compliance checks
C: Letter announcing Council Meeting

Attachment A



**ROSEVILLE POLICE DEPARTMENT
INCIDENT REPORT**

ICR# 19024152		AGENCY ORI# MN0620800		JUVENILE:	
INCIDENT	Reported: 07-31-2019 1355				
	Committed Start: Committed End:				
OFFICERS	Title: Compliance Checks-Alcohol How Received: None Selected				
	Location(s)				
	KHANS MONGOLIAN BBQ Address: 2720 SNELLING AV N City: Roseville State: MN Zip: 55113 Country:				
OFFICERS	Officer Assigned: Stefani, Alan		Badge No: 147	Primary: No	
	Officer Assigned: Weber, Ryan		Badge No: 217	Primary: No	
MOC	MOC:	Literal:	Statute:	UCR:	
	M4106	LIQUOR-GM-SELL TO OR PROCURE LIQUOR FOR MINOR	340A-503-2-1 OR 3	22	
NAMES	Involvement: Cited		Name: Eliyahu, Audrey Jean		
	Age: 21		_____		
NAMES	Involvement: Mentioned		Name: Law, Michael John		
	Age: 60		_____		

Supplemental Report

ICR: 19024152 **Last Modified:** 08-01-2019 0741
Title: Compliance Check - Fail **Created By:** Alan Stefani

On 09-31-19 at approximately 1100 hours the Roseville Police Department conducted an alcoholic compliance check at 2720 Snelling Ave (Kahn Mongolian Restaurant). The 18 year old checker (XXXXXXXX) walked into the restaurant and ordered a Bud Light beer from the female Cashier (Eliyahu).

Eliyahu asked for XXXXXXXX ID. Eliyahu looked at the XXXXXXXX MN Drivers License which accurately described XXXXXXXX as an 18 year old female with her picture and an " under 21" designation. Eliyahu poured XXXXXXXX the Bud Light beer and placed it in front of XXXXXXXX. Eliyahu left the bar area, leaving the bar unattended. It was then when XXXXXXXX contacted us that she had been served.

I approached Eliyahu and identified myself as a police officer. I informed Eliyahu she had just served alcohol to an underage person. I asked Eliyahu for her ID and spoke with her regarding the illegal sale.

Eliyahi indicated she saw XXXXXXXXXX DL, but did not correlate the date with the proper age required for a sale.

A Roseville administrative citation #20954 for Selling- Underage.

I then spoke with Michael Law, Restaurant Manager. Law indicated he observed XXXXXXXX at the bar and specifically told Eliyahi to check XXXXXXXXXX ID as she looked young. Law was given

D.C. Scheider's business card and advised he would be contacted regarding follow up to this incident.

A photo of XXXXXXXXXX ID was taken and attached to this report. A Photo of the beer was taken and uploaded to the report.

Nothing further.

Supplemental Report

ICR: 19024152

Last Modified: 07-31-2019 1458

Title: Server records

Created By: Erika Scheider

On 7/31/2019, I learned that Khans had not passed their alcohol compliance check. I called and spoke with the manager, Mike Law (651-631-3398). I explained the process and requested he e-mail his server training records.

Supplemental Report

ICR: 19024152

Last Modified: 08-01-2019 1227

Title: Paid fine by server

Created By: Erika Scheider

On 8/1/2019, Audrey Eliyahu (server) came to RPD and paid \$250.00 cash for her administrative citation.

Cash was hand delivered to finance.

Supplemental Report

ICR: 19024152

Last Modified: 08-08-2019 1358

Title: Follow up for server records

Created By: Erika Scheider

On 8/8/2019, I followed up with Khans and reminded them I still had not received their server records. James (manager) advised he would send them over this afternoon. He noted that all of their servers were up to date.

Supplemental Report

ICR: 19024152

Last Modified: 08-09-2019 0812

Title: Server training records

Created By: Erika Scheider

On 08/09/2019, I received an e-mail from Khans with all of their employee training records. The records showed all of their employees were current. The server involved in the compliance failure completed training on 9/29/18. Copies of the training records were attached to the case file.

ROSEVILLE POLICE DEPARTMENT

Alcohol Compliance Checks

May 16, 2019



2019 Alcohol Compliance Checks

The Roseville Police Department will conduct a minimum of two citywide alcohol compliance checks in 2019. The police department conducts compliance checks to ensure Roseville alcoholic beverage license holders are complying with state law and city code. When Roseville began alcohol compliance checks in 1997, the compliance rate was only 70%. Our goal is to achieve 100% compliance.

Required Training

Roseville Code requires all licensees, managers, and all employees who serve alcohol complete city-approved or provided training program.

- The required training shall be completed prior to an employee serving or selling alcohol.
- The training must be completed on an annual basis for all employees who serve or sell alcohol.
- More information on the manager and server training can be found on the police department's [website](#).

Documentation of Training

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol. Per city code, this documentation must be provided to a police officer or designated city employee. Additional penalties may be assessed if you are unable to provide documentation or it is determined an employee did not undergo the required training.

Penalty for Noncompliance

In addition to any criminal penalties, the City Council may suspend a license for up to 60 days, revoke a license, and/or may impose a civil fine on a licensee. The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine for the license holder and a one day suspension for on-sale establishments. Additional administrative penalties will be imposed when there is a history of violations.

Additional Information

Any questions regarding compliance checks, training, city code, or state laws can be directed to Deputy Chief Erika Scheider at (651) 792-7213 or erika.scheider@cityofroseville.com. Additional information can be found at:

- <https://www.cityofroseville.com/2365/Alcohol-Compliance>
- <https://www.cityofroseville.com/836/Liquor-Licenses>
- https://www.cityofroseville.com/DocumentCenter/View/27294/Title-3-Business-Regulations_181231
- <https://www.mlba.com/>
- <https://www.revisor.mn.gov/statutes/cite/340A.503>

Rick Mathwig
Chief of Police

Roseville Police Department
2660 Civic Center Drive
Roseville, MN 55113



September 3, 2019

Khans Mongolian BBQ
Attn: Manager
2720 Snelling Avenue North
Roseville, MN 55113

Dear Manager,

On Monday, September 9, 2019, the Roseville City Council will discuss the July 31, 2019 alcohol compliance failure at Khan's Mongolian BBQ. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

Council discussion of this violation will occur during the "Business Actions" segment of the meeting. A representative from your establishment may appear at the time of the council discussion to offer any information you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you choose not to appear at this meeting, the City Council will act without any input from your business.

Summary of Violation:

- May 16, 2019: All businesses with a city liquor license were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year, as well as the training requirements. On May 20, 2019, a follow up email was sent to the license holders with information on the training requirements and compliance checks.
- July 31, 2019: An employee sold an 18-year old underage compliance buyer a beer. This violation was witnessed by a plain clothing police officer (ref Police Incident 19024152).
- August 9, 2019 Khans provided copies of their employee manager/server training records, showing all employees were current with their training.

Please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at 651-792-7213.

Sincerely,

Deputy Chief Erika Scheider

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Consideration of Presumptive Penalty Approval—Holiday Inn

1 **BACKGROUND**

2 In May 2019, all businesses with a city liquor license were mailed a letter announcing two city-wide
3 alcohol compliance checks to be conducted before the end of the calendar year. The letter included
4 information on the Roseville City Ordinance regarding the mandatory liquor licensee training program
5 and penalties for noncompliance. A copy of the letter was also e-mailed to all license holders.

6 On Wednesday, July 31, 2019, at 12:55 p.m., a plain clothes Roseville police officer, along with an 18-
7 year-old underage compliance checker, went to Holiday Inn, located at 2715 Long Lake Road,
8 Roseville, Minnesota, to conduct an alcohol compliance check. The underage alcohol compliance
9 checker went to the counter and ordered a Goose Island Beer. The employee asked the compliance
10 checker for her identification. The checker provided her Minnesota photo provisional driver's license
11 which displayed a year of birth of 2001 and an "under 21" banner above the photo. The employee
12 looked at it and then sold the underage compliance checker the beer. The compliance checker paid for
13 the beer. The plain clothes officer identified himself as a police officer. The server stated she was
14 going through difficult times and was not fully paying attention when she checked the ID. The server
15 was administratively cited for the violation and has not yet paid the fine. The server has been notified if
16 the fine is not paid by September 9, 2019, the case will be referred for criminal charges.

17 Holiday Inn provided copies of their employee/manager training records. The employee involved in the
18 violation completed the required server training on May 23, 2019. Their records showed all of their
19 employees are current on their training. This is Holiday Inn's first violation.

20 On August 28, 2019, Holiday Inn advised they were no longer serving alcohol and did not wish to
21 renew their license once the current one expired.

22

23 **POLICY OBJECTIVE**

24 The Roseville Police Department seeks Council approval to issue and administer the presumptive
25 penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within

26 thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00)
27 fine and a one (1) day suspension.

28 **BUDGET IMPLICATIONS**

29 Pursuant to City Code Section 302.15, the financial impact shall be a mandatory penalty of a one
30 thousand dollar (\$1,000.00) fine and a one (1) day suspension issued to the on-sale license holder for
31 the first violation within thirty-six (36) months.

32 **STAFF RECOMMENDATION**

33 Staff recommends Council approval to issue and administer the presumptive penalty pursuant to City
34 Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months.
35 The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day
36 suspension.

37 **REQUESTED COUNCIL ACTION**

38 The Roseville Police Department is seeking Council approval to allow the Roseville Police Department
39 to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City
40 Code or other action as determined by the Roseville City Council.

Prepared by: Erika Scheider, Deputy Chief of Police
Attachments: A: Police Report CN 19024153
B: Letter announcing compliance checks
C: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT
INCIDENT REPORT

ICR# 19024153		AGENCY ORI# MN0620800		JUVENILE:	
INCIDENT	Reported: 07-31-2019 1255				
	Committed Start: Committed End:				
Title: Compliance Checks-Alcohol How Received: None Selected					
Summary: Alcohol compliance check fail.					
Location(s) HOLIDAY INN Address: 2715 LONG LAKE RD City: Roseville State: MN Zip: 55113 Country:					
OFFICERS	Officer Assigned: Weber, Ryan		Badge No: 217		Primary: No
MOC	MOC: M4106	Literal: LIQUOR-GM-SELL TO OR PROCURE LIQUOR FOR MINOR	Statute: 340A-503-2-1 OR 3	UCR: 22	
NAMES	Involvement: Mentioned		Name: Mollenhauer, Brianna Lillie		
	Age: 28		_____		
	Involvement: Cited		Name: Gagnon, Alisha Barbara		
	Age: 32				
EVIDENCE	BarCode: 19-02777		Item Type: Alcohol		Bin: A42
	Description: Beer Sample				
	Location				
	Address: (None Selected) 2715 LONG LAKE RD City: Roseville State: MN Zip: 55113 Country:				

Supplemental Report

ICR: 19024153 **Last Modified:** 07-31-2019 1513

Title: Alcohol Compliance Check - Failure **Created By:** Ryan Weber

On 7/31/19 at around 1255 hours, I assisted in conducting alcohol compliance checks at Holiday Inn, 2715 Long Lake Road.

The underage checker walked inside the business. A short time later, the checker exited the business holding a bottle of beer with a receipt. The checker showed me the employee that served her the beer. I identified myself and explained what had happened. The employee was ID'd via MN DL as Gagnon.

Gagnon said she asked for the checker's ID and looked at the ID. Gagnon said she thought the checker was of age but just had an expired license. Gagnon said she was currently going through a difficult time in her personal life and wasn't fully paying attention when the checker asked for a beer.

I also spoke with the on-duty manager, ID'd by MN DL as Mollenhauer. I advised Mollenhauer of the situation and explained the Roseville PD would be in contact with her/Holiday Inn as to steps going forward. I gave her DC Scheider's business card.

I issued Gagnon administrative citation #20955 for selling alcohol to an underage person and updated the price on the citation to \$250 per 2019 Roseville fee schedule.

The beer was a Goose Island IPA. I poured a sample into a container and later put it in evidence at RPD. The receipt is also attached.

Supplemental Report

ICR: 19024153

Last Modified: 07-31-2019 1756

Title: Training Records

Created By: Erika Scheider

on 7/31/2019, I learned that Holiday Inn did not pass their alcohol compliance check. I called and spoke with the assistant manager, Brianna Mollenhauer. I explained the process and requested she forward me their server training records.

On 7/31/2019, I received a copy of the training records showing the server, Alisha Gagnon had completed her server training on 5/23/2019. I also received verification that the other employees were current on their training (May 2019). The records were attached to the case file.

Supplemental Report

ICR: 19024153

Last Modified: 08-01-2019 1118

Title: Server fine

Created By: Erika Scheider

On 8/1/2019, I received a call from Alisha Gagnon, the server who was cited. She said that she had lost her job as a result of the failure and would not be able to pay the full fine within the 7 days. I granted her an extension until the end of August. She said she would connect with me later in August.

Supplemental Report

ICR: 19024153

Last Modified: 09-03-2019 0919

Title: Follow up

Created By: Erika Scheider

On 08/28/2019, I received an e-mail from Doug Arnold, the General Manager at Holiday Inn. He advised Holiday Inn was no longer serving alcohol and did not wish to renew their license once the current one expires. I notified finance.

I verified that Gagnon (server) still had not paid the administrative fine. I attempted to call her several times; however, it does not appear that her cell phone is still in service. I mailed her a letter that she had until 9/9/2019 to pay the administrative fine or the case would be forwarded to the city attorney for criminal charges.

On 9/3/2019, I notified Holiday Inn the alcohol compliance violation would be discussed at the 9/9/2019 council meeting.

ROSEVILLE POLICE DEPARTMENT

Alcohol Compliance Checks

May 16, 2019



2019 Alcohol Compliance Checks

The Roseville Police Department will conduct a minimum of two citywide alcohol compliance checks in 2019. The police department conducts compliance checks to ensure Roseville alcoholic beverage license holders are complying with state law and city code. When Roseville began alcohol compliance checks in 1997, the compliance rate was only 70%. Our goal is to achieve 100% compliance.

Required Training

Roseville Code requires all licensees, managers, and all employees who serve alcohol complete city-approved or provided training program.

- The required training shall be completed prior to an employee serving or selling alcohol.
- The training must be completed on an annual basis for all employees who serve or sell alcohol.
- More information on the manager and server training can be found on the police department's [website](#).

Documentation of Training

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol. Per city code, this documentation must be provided to a police officer or designated city employee. Additional penalties may be assessed if you are unable to provide documentation or it is determined an employee did not undergo the required training.

Penalty for Noncompliance

In addition to any criminal penalties, the City Council may suspend a license for up to 60 days, revoke a license, and/or may impose a civil fine on a licensee. The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine for the license holder and a one day suspension for on-sale establishments. Additional administrative penalties will be imposed when there is a history of violations.

Additional Information

Any questions regarding compliance checks, training, city code, or state laws can be directed to Deputy Chief Erika Scheider at (651) 792-7213 or erika.scheider@cityofroseville.com. Additional information can be found at:

- <https://www.cityofroseville.com/2365/Alcohol-Compliance>
- <https://www.cityofroseville.com/836/Liquor-Licenses>
- https://www.cityofroseville.com/DocumentCenter/View/27294/Title-3-Business-Regulations_181231
- <https://www.mlba.com/>
- <https://www.revisor.mn.gov/statutes/cite/340A.503>

Rick Mathwig
Chief of Police

Roseville Police Department
2660 Civic Center Drive
Roseville, MN 55113



September 3, 2019

Holiday Inn
Attn: Manager
2715 Long Lake Road
Roseville, MN 55113

Dear Manager,

On Monday, September 9, 2019, the Roseville City Council will discuss the July 31, 2019 alcohol compliance failure at Holiday Inn. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

Council discussion of this violation will occur during the "Business Actions" segment of the meeting. A representative from your establishment may appear at the time of the council discussion to offer any information you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you choose not to appear at this meeting, the City Council will act without any input from your business.

Summary of Violation:

- May 16, 2019: All businesses with a city liquor license were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year, as well as the training requirements. On May 20, 2019, a follow up email was sent to the license holders with information on the training requirements and compliance checks.
- July 31, 2019: An employee sold an 18-year old underage compliance buyer a beer. This violation was witnessed by a plain clothing police officer (ref Police Incident 19024153). Holiday Inn provided copies of their employee manager/server training records, showing all employees were current with their training.

Please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at 651-792-7213.

Sincerely,

Deputy Chief Erika Scheider

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.e

Department Approval

City Manager Approval


Item Description: Receive Update on Roseville Area Circulator Bus

BACKGROUND

On April 9, 2018, the City Council authorized a six-month pilot project for a circulator bus route in conjunction with the Roseville Community Health Awareness Team (CHAT) and the non-profit transportation company NewTrax to provide a regular weekly bus route for residents at senior residential facilities to be dropped off at a variety of local retail and community destinations. On October 15, 2018, the Roseville City Council authorized a six-month extension of the service beginning in January 2019. As part of the authorization the route was altered to have a stop in Southeast Roseville and to go north up Rice Street and stop at two additional grocery stores. The circulator bus service operates every Tuesday morning from 10:00 a.m. to 12:30 p.m.

The latest pilot was scheduled to run through the end of June. Given the previous donations that lowered the City cost and the need to continue to have a discussion with the City Council, the circulator bus service has continued.

In 2018, the circulator bus provided a total of 472 rides to users with an average of slightly over 12 riders a week. In 2019, through September 3, the service has provided a total of 501 rides to users with an average of about 14 riders per week.

Given the ridership numbers and the lack of additional funding at this time, staff is recommending that the Roseville Area Circulator Bus Service discontinue service at the end of September unless additional external funds are gathered to substantially pay for the service. With this recommendation, the last day of service will be on September 30th.

POLICY OBJECTIVES

Provision of a circulator bus provides needed transportation options for residents of Roseville and allow persons otherwise homebound to be able to participate in shopping, recreational, and educational activities.

BUDGET IMPLICATIONS

To date, the costs of the programs are as follows:

Estimated Cost of Circulator Bus Program:	\$11,331.05 (through Sept. 3)
Less Rider Donations	\$ 1,151.00 (since Sept. 2018)
Less Cub Foods Donation	\$ 1,000.00
Less Lyngblomstem Donation	\$ 2,000.00
City Costs to-date	\$ 7,180.05
Expected remaining City cost	\$975.00 (est)

38

39 **STAFF RECOMMENDATION**

40 Staff recommends that the Roseville Area Circulator Bus service be discontinued at the end of
41 September due to low ridership numbers and lack of additional funding to continue the service
42 unless additional external funds are gathered to substantially pay for the service.

43

44 **REQUESTED COUNCIL ACTION**

45 The City Council should discuss the Roseville Area Circulator Bus service and consider staff's
46 recommendation to cease the operation of the bus circulator at the end of September unless
47 additional external funds are gathered to substantially pay for the service.

48

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachment: A: Route for Roseville Area South Loop Circulator Bus




ROSEVILLE *area* South LOOP

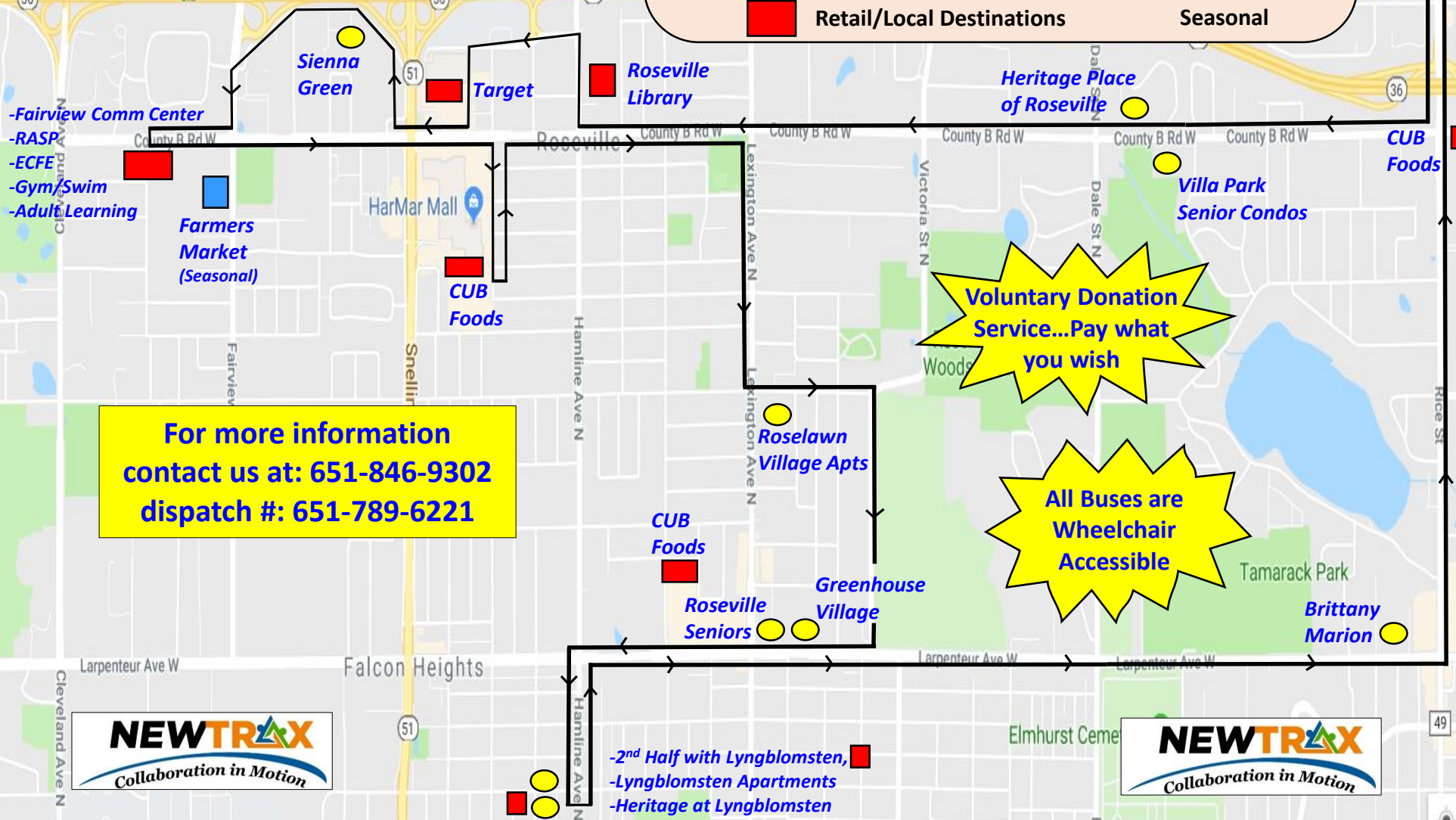
Latest Revision May 7th, 2019

Attachment A

The Bus Loop runs on Tuesdays & begins at 10:00am and runs until the last drop-off around 2:00pm. Refer to stop times on back for your facility.

Get on and off at any of our scheduled stops and our bus will be back in approx. 30 minutes for another pickup.

-  Residential Housing Stops
-  Retail/Local Destinations
-  Seasonal



Voluntary Donation Service...Pay what you wish

All Buses are Wheelchair Accessible

For more information contact us at: 651-846-9302
dispatch #: 651-789-6221



-2nd Half with Lyngblomsten,
-Lyngblomsten Apartments
-Heritage at Lyngblomsten

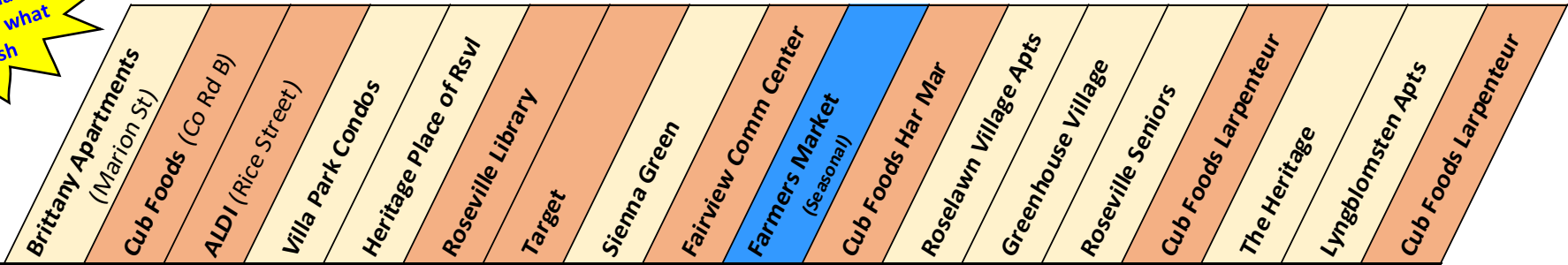
ROSEVILLE area South Loop



On **Tuesdays** this fixed route loop will service the south end of the Roseville area communities near the **County Road B** corridor & south. From restaurants to retail to grocery to our local Fairview Community Center, the bus circular will provide a safe and convenient way to get around town. Come aboard to take care of your errands or just take a ride to stop and get a cup of coffee. See our schedule below for stop times and locations...

Residential Housing Stops Retail/Local Destinations

Voluntary Donation Service...Pay what you wish



Bus-1												10:00	10:06	10:08	10:12	10:18	10:20	10:26
Bus-2	10:00	10:06	10:10	10:15	10:17	10:22	10:26	10:30	10:34	10:36	10:43	X	X	X	10:50	10:56	10:58	11:04
Bus-1	10:33	10:39	10:43	X	X	10:52	10:56	11:00	11:04	11:06	11:13	11:20	11:26	11:28	11:32	11:38	11:40	11:46
Bus-2	11:11	11:17	11:21	11:26	11:28	11:33	11:37	11:41	11:45	11:47	11:54	12:01	12:07	12:09	12:13	12:19	12:21	last stop ← Bus #2
Bus-1	11:53	11:59	12:03	12:08	12:11	12:16	12:20	12:24	12:28	12:30	12:37	12:44	12:50	12:52	12:56	1:02	1:04	1:10
Bus-1	1:17	1:23	1:27	1:32	1:34	1:39	1:43	1:47	1:51	1:53	2:00	As Needed		as needed	As Needed			

Times in GREEN are for pickups from residential facilities to travel to retail/local destinations.

Times in RED are ONLY designated for return drop-offs at residential facility locations

Times in WHITE are for drop-offs & pickups at retail/local destinations

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No. 7.f

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Trueman

Item Description: **Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Chapter 407 Nuisances, and Chapter 907 Building Regulations**

BACKGROUND

The proposed text amendments were previously discussed during the September 17, 2018 and April 15, 2019 City Council meetings. Staff has updated the applicable Code sections based on changes suggested by Council.

The majority of proposed changes to Chapter 407 (Attachment A) are to include a definition of unauthorized vehicle and its placement within the chapter where applicable. Removal and replacement of the term variance to section 407.10 and 407.11 are also included. Other changes are to improve text wording and removal of inefficiencies related to timeframes for vehicle and other storage.

Proposed text amendments to Chapter 907 (Attachment C) are for the inclusion of requirements for the registration of vacant buildings. Included in the amendment language establishing the vacant building registration, is a statement that all information received and required for the registration of vacant buildings will be classified by the City as private, non-public data.

The City Attorney has reviewed this staff report and ordinance amendments.

FINANCIAL IMPACTS

There are no financial impacts.

STAFF RECOMMENDATION

Based on the comments provided in this report, staff recommends approval of the proposed text ordinance amendments of the Roseville City Code, Chapter 407 Nuisances, and Chapter 907 Registration of Residential Rental Property of 1 to 4 units.

REQUESTED COUNCIL ACTION

Adopt an ordinance amending selected text of the Roseville City Code, Chapter 407 Nuisances, and selected text of Chapter 907, Registration of Residential Rental Property of 1 to 4 Units.

Prepared by: Dave Englund, Building Official 651-792-7087
Attachment: A: Ordinance Amendment Chapter 407
B: Ordinance Summary Chapter 407
C: Ordinance Amendment Chapter 907
D: Ordinance Summary Chapter 907
E: Supporting documents - 407.06, non-public data and meeting minutes

ATTACHMENT A

CHAPTER 407 NUISANCES

SECTION:

- 407.01: Definitions
- 407.02: Nuisances Affecting Public Comfort or Repose
- 407.03: Nuisances Affecting Public Health and Safety
- 407.04: Vehicles Constituting a Public Nuisance
- 407.05: Public Nuisance Unlawful
- 407.06: Enforcement
- 407.07: City Abatement of Public Nuisances
- 407.08: Recovery of Cost
- 407.09: Accelerated Abatement Process for Certain Nuisances
- 407.10: Public Nuisance Variance
- 407.11: Variance Appeal

407.01: DEFINITIONS:

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

ABANDONED VEHICLE: A motor vehicle that:

- a. Has been illegally parked on public property for a period of more than 48 hours;
- b. Has been parked on private property without the consent of the person in control of the property for a period of more than 48 hours;
- c. Has been voluntarily surrendered by its owner to the city or to a moving contractor hired by the city for its removal.

ANIMALS, Domestic: Animals kept within the home as pets such as; fish, dogs, cats, household birds and similar animals.

ANIMALS, Non-Domestic: Animals, which are kept outside the home for purposes of food or pleasure such as; cattle, hogs, horses, sheep, llamas, goats or other similar animals.

FRONT YARD AREA: All that area between the front property line and a line drawn along the front face or faces of the principal structure on the property extended to the side property lines. The front side of the property shall be determined as specified in Title 11 of this code.

GROUND COVER: Vegetation and landscaping that covers the ground surface or topsoil and has the effect of reducing erosion. (Ord. 1384, 7-13-2009)

GRAFFITI: Any unauthorized writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, painted, drawn or otherwise placed on any exterior surface of a building wall, fence, sidewalk, curb, dumpster or other such temporary or permanent structures on public and private property and which has the effect of defacing the property.

INOPERABLE CONDITION: A vehicle which has no substantial potential use consistent with its usual function, and may include a vehicle that:

- a. Has a missing or defective vital component part;
- b. Is stored on blocks, jacks or other supports;
- c. Contains items of an amount so as to obstruct the view of a driver to the front or sides of the vehicle or as to interfere with a driver's control over the driving mechanism of the vehicle.

ATTACHMENT A

43 JUNK VEHICLE: An inoperable motor vehicle which is; in inoperable condition, partially dismantled,
44 used for sale of parts, a source of repair or replacement parts for other vehicles, kept for scrapping,
45 dismantling or salvage of any kind. Unless such vehicle is kept in an enclosed garage. An abandoned
46 vehicle shall also be considered a junk vehicle for the purpose of this chapter.

47 NATURAL AREAS: Natural, restored, or recreated woodlands, savannahs, prairies, meadows, bogs,
48 marshes, and lake shores. (Ord. 1384, 7-13-2009)

49 NATURAL LANDSCAPING: Planned landscaping designed to replicate a locally native plant
50 community by using a mix of plants, shrubs, and trees native to the area. (Ord. 1384, 7-13-2009)

51 NUISANCE: Any act, substance, matter emission or thing which creates a dangerous or unhealthy
52 condition or which threatens the public peace, health, safety or sanitary condition of the city or which is
53 offensive or has a blighting influence on the community and which is found upon, in, being discharged
54 or flowing from any street, alley, highway, railroad right of way, vehicle, railroad car, waterway,
55 excavation, building, structure, lot, grounds, or other property located within the city of Roseville.

56 Nuisances shall include, but not be limited to, those enumerated below:

- 57 a. Maintaining or permitting a condition which unreasonably annoys, injures or
58 endangers the safety, health, comfort or repose of members of the public; or
- 59 b. Interfering with, obstructing or rendering dangerous for passage, any public road or right of
60 way, street, alley or highway or waters used by the public; or
- 61 c. In any way rendering the public insecure in life or in use of property; or
- 62 d. Any other act or omission declared by law to be a public nuisance
63 specifically provided.

64 OCCUPANT: Includes any person living in or in control of any dwelling unit upon property wherein a
65 nuisance is determined to be present.

66 PEDDLING AND SOLICITING: The practice of going house-to-house, door-to-door, business to-
67 business, street-to-street, or any other type of place-to-place, for the purposes of offering for sale or
68 obtaining, or attempting to obtain, orders for goods, wares, products, merchandise, other personal
69 property or services.

70 SERVICE STATION: A business involving the sale of motor fuel and/or the repair of motor vehicles.

71 UNAUTHORIZED VEHICLE: A vehicle that is subject to removal pursuant to State Statute section
72 168B.035 or 168B.04, subd. 2 but is not an abandoned or junk vehicle. A stored vehicle shall be
73 considered an unauthorized vehicle.

74 VEHICLE: Any vehicle as defined in Minnesota Statutes but excluding the following:

- 75 a. Snowmobiles; or
- 76 b. "All-terrain vehicles" as defined in Minnesota Statutes.

77 VITAL COMPONENT PARTS: Those parts of the motor vehicle that are essential to the mechanical
78 functioning of the vehicle, including, but not limited to, the motor, drive train, and wheels. (Ord. 1162,
79 7-10-1995)

80 **407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:**

81 The following are hereby declared to be public nuisances affecting public, comfort or repose:

- 82 A. Backyard Composting: All composting consisting of yard waste and/or kitchen waste which have
83 been left unattended and which cause offensive odors, attract rodents and/or pests or are unsightly,
84 or do not meet the requirements of Chapter 409. (Ord. 1092, 6-10-91, amended (Ord. 1384, 7-13-
85 2009)

ATTACHMENT A

86 B. Building Maintenance and Appearance: Buildings, fences, and other structures, which have been so
87 poorly maintained that their physical condition and appearance detract from the surrounding
88 neighborhood. Any building, fence or other structure not complying with Chapter 906 of this Code
89 or the following:

- 90 1. All exterior doors and shutters shall be hung properly and have an operable mechanism
91 to keep them securely shut or in place.
- 92 2. All cornices, moldings, lintels, bay or dormer windows and similar projections shall be
93 kept in good repair and free from cracks and defects which make them hazardous or
94 unsightly.
- 95 3. Roof surfaces shall be tight and have no defects which admit water. All roof drainage
96 systems shall be secured and hung properly.
- 97 4. Chimneys, antennae, air vents and other similar projections shall be structurally sound
98 and in good repair. Such projections shall be secured properly where applicable to an
99 exterior wall or exterior roof.
- 100 5. All foundations shall be structurally sound and in good repair.

101 C. Debris: An accumulation of ~~tin cans~~ containers, bottles, trash, uprooted tree stumps, logs, limbs,
102 brush, cut vegetative debris, or other debris of any nature or description and the throwing,
103 dumping or depositing of any dead animals, manure, garbage, waste, decaying matter, ground
104 soil, sand, stones, ashes, rubbish, ~~tin cans~~ containers or other material of any kind onto public or
105 private property. (Ord. 1337, 5-22-2006)

106 D. Graffiti: (Ord. 1337, 5-22-2006)

107 E. Keeping of Non-Domestic Animals: The keeping of animals, other than those commonly called
108 poultry or bees.

109 F. Noises: All noises in violation of Chapter 405 of this Code.

110 G. Parking and Storage: The outside parking or storage on residentially-zoned property of vehicles,
111 materials, supplies or equipment in violation of the provisions set forth:

- 112 1. Non-Permanent Structures: No person may place, store, or allow the placement or
113 storage of ice fish houses, skateboard ramps, play houses, or other similar nonpermanent
114 structures outside continuously for longer than 24 hours in the front-yard area of
115 residentially-zoned property.
- 116 2. Storage on Property: No person may place, store or allow the placement or storage of
117 the following, for a period longer than 4 days in the front yard or unscreened street facing
118 side yard of a corner lot of any residential zoned area:
 - 119 a. Trailers of any type, unless completely placed on an improved surface as
120 defined in this Code and stored no closer than five (5) feet of a property
121 line; or
 - 122 b. Boats or watercraft of any type in excess of 20 foot length; or
 - 123 c. Vehicles of any type in inoperable condition; or
 - 124 d. Vehicles of any type that are posted as “for sale”; or
 - 125 e. Recreational vehicles as defined by State Statute, unless stored completely
126 on an improved surface, as defined in this Code and meeting a five (5)
127 foot setback requirement to a property line and no portion of the vehicle
128 may be stored on or over the Public Right of Way.
- 129 3. Storage of Materials: No person may place, store or allow the placement or storage of
130 pipe, lumber, steel, machinery or similar materials. This includes including all vehicles,
131 equipment or materials used in connection with a business, outside on residentially-zoned
132 property, except for temporary storage of such materials for use in the construction or
133 remodeling of a structure on the property when a valid City issued building permit exists.

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134 4. Vehicle Parking, General: No person shall cause, undertake, permit or allow the
135 outside parking and storage of vehicles in residentially-zoned property, ~~for more than 4~~
136 ~~days~~ unless it complies with the following requirements: (Ord. 1288, 8-4-2003)

- 137 a. Vehicles shall be on an improved surface as defined in this Code.
- 138 b. Vehicles must be owned by a person who is a legal resident of that
139 property and continuously maintain current registration and licensure.
140 (Ord. 1466, 04-21-2014)

141 5. Large/Commercial Vehicles: No person, owning, driving or in charge of any vehicle
142 with a manufacturers rated capacity of more than one ton, as specified in Minnesota
143 Statutes, may cause or permit that vehicle to be parked outside or stand continuous for
144 more than two hours on a property or public street within a residential zone in the City,
145 with the exception of the following:

- 146 a. Any motor truck, pickup truck, or similar vehicle being used by a public
147 utility, moving company, or similar company, which is actually being used
148 to service a residence not belonging to or occupied by the operator of the
149 vehicle; or
- 150 b. Any vehicle which is actually making a pickup or delivery at the location
151 where it is parked. Parking for any period of time beyond the period of
152 time reasonably necessary to provide such excepted service or to make
153 such a pickup or delivery and in excess of the two hour limit shall be
154 unlawful.

155 6. Street Parking, Trailers and Recreational Vehicle: No trailer (of any size), boat
156 supported on a trailer, or recreational vehicle (with dual rear tires or dual rear axle) may
157 be parked on a public street or right-of-way within the City for:

- 158 ~~1) a.~~ more than 4 consecutive days, or;
- 159 ~~2) b.~~ more than 4 total days in any calendar month.

160 Note: ~~a-~~ Parking in one location for over 2 hours (in a 24 hour period) qualifies
161 as a 'day' for purposes of this section.

162 H. Service Stations: Operation of a service station if conducted in a manner that includes any of the
163 following:

- 164 1. The sale, or display in aid of sale, of any motor vehicle.
- 165 2. The use of service station premises for storage of damaged or abandoned motor
166 vehicles for in excess of seven days without a directive of the Chief of Police.
- 167 3. The storing of or accumulation of any of the following items on the premises in view
168 of adjacent properties:
 - 169 a. Used oil cans; or
 - 170 b. Discarded auto parts; or
 - 171 c. Discarded tires; or
 - 172 d. Any other items of similar nature.
- 173 4. Allowing tires to be sold or displayed for sale within view of adjacent properties,
174 unless the same are displayed in a rack and only during business hours. (Ord. 499, 8-8-
175 66; amd. 1995 Code)

176 I. Smoke and Fumes: Dense smoke, noxious fumes, gas and soot or cinders in unreasonable quantities.
177 (Ord. 207, 11-9-55)

178 J. Vibrations: All unnecessary and annoying vibrations.

179 K. Weeds and Vegetation: All noxious weeds in all locations. Also, turf grasses, nuisance weeds and
180 rank vegetative growth not maintained at a height of eight inches or less in locations closer than
181 40 feet from:

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- 182 1. An occupied principal structure;
- 183 2. Any property line with an occupied structure on abutting property; or
- 184 3. A public road pavement edge.

185 This shall not apply to:

- 186 1. Natural areas, public open space or park lands, as determined by the city forester or
- 187 naturalist designated by the city manager. (Ord. 1136, 2-28-1994); Amd. (Ord. 1384, 7-
- 188 13-2009)
- 189 2. Yard areas with natural landscaping that follow the City policy for natural landscaping
- 190 (Ord. 1384, 7-13-2009)

- 191 L. Yard Cover: Yard area of a lot shall not be bare soil, shall be covered by a groundcover and shall be
- 192 maintained as set forward in Section 407.02(K). (Ord. 1384, 7-13-2009) (Ord. 1466, 4-21-2014)

193 **407.03: NUISANCES AFFECTING PUBLIC HEALTH AND SAFETY:**

194 The following are declared to be nuisances affecting public health and safety:

- 195 A. Carcasses: Carcasses of animals not buried or destroyed within 24 hours after death.
- 196 B. Dangerous Buildings: All buildings, walls and other structures which have been damaged by fire,
- 197 decay or otherwise to an extent exceeding 1/2 their replacement value or which are so situated as to
- 198 endanger the safety of the public, or by order of the Building Official.
- 199 C. Dangers Attractive to Children: All dangerous, unguarded machinery, equipment or other property
- 200 in any public place or so situated or operated on private property as to attract minor children.
- 201 D. Diseased Animals: All diseased animals running at large.
- 202 E. Explosives: All explosives, inflammable liquids and other dangerous substances or materials stored
- 203 or accumulated in any manner or in any amount other than that provided by law.
- 204 F. Holes and Excavations: Any well, hole or similar excavation that is left uncovered, unprotected or
- 205 in such other condition as to constitute a hazard to a person on the premises where it is located.
- 206 G. Interference With Radio Or TV: All unnecessary interference and disturbance of radios or TV sets
- 207 caused by defective electrical appliances and equipment or improper operation of any defective
- 208 electrical appliances and equipment.
- 209 H. Interfering With Drainage: Placing entrance culverts or doing any act which may alter or affect the
- 210 drainage of public streets or alleys or the surface or grade of public streets, alleys or sidewalks
- 211 without proper permit.
- 212 I. Junk: The outside piling, storing or keeping of old machinery, furniture, household furnishings or
- 213 appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris
- 214 visible on private or public property. (Ord. 1162, 7-10-1995)
- 215 J. Low Wires, Tree Limbs, Other Vegetation : All wires, tree limbs and other vegetation which are
- 216 located close enough to the surface of a public non-motorized pathway, street or alley as to
- 217 constitute an impediment to the safe passage of pedestrians, bicyclists or permitted vehicles.
- 218 K. Material From Air: Throwing, dropping or releasing printed matter, paper or any other material or
- 219 objects over the City from an airplane, balloon or other aircraft or in such a manner as to cause such
- 220 material to fall or land in the City.
- 221 L. Obstruction of Streets, Crowds: Any use of property abutting on a public street or sidewalk or any
- 222 use of a public street or sidewalk which causes large crowds of people to gather obstructing traffic
- 223 and the free use of public streets or sidewalks, except where permitted by the City.
- 224 M. Peddling and Soliciting:
- 225 1. Engaging in Peddling or Soliciting, if conducted in the following manner:
- 226 a. Obstructing the free flow of either vehicular or pedestrian traffic on any street,
- 227 alley, sidewalk or other public right-of-way; or

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- 228 b. Creating a threat to the health, safety and welfare of any individual or the
229 general public; or
230 c. Doing so before 9:00 a.m. or after 7:00 p.m.; or
231 d. Making any false or misleading statements about the product or service being
232 offered, including untrue statements of endorsement; or
233 e. Remaining on the property of another when requested to leave; or
234 f. Otherwise act in a manner a reasonable person would find obscene, threatening,
235 intimidating or abusive.
- 236 2. Entering the property of another, unless invited to do so by the property owner or
237 tenant prior to entrance onto the property, for the purpose of conducting business as a
238 peddler or solicitor when the property is marked with a sign or placard meeting the
239 following criteria:
- 240 a. Sized at least 4 inches long and 4 inches wide; and
241 b. Having print at least 48 point in size or one half inch tall; and
242 c. Stating “No Trespassing” or “No Peddlers or Solicitors,” or “Peddlers and
243 Solicitors Prohibited” or other comparable statement.
- 244 3. Removing, defacing or otherwise tampering with any sign or placard displayed in
245 accordance with paragraph 2 above by a person other than the property owner or tenant.
246 (Ord. 1293, 8-11-2003)
- 247 N. Radio Aerials: Radio aerials strung or erected in any manner except that provided by law.
- 248 O. Repairing Vehicles or Tires in Streets: Making repairs to motor vehicles or tires in public streets or
249 alleys, excepting only emergency repairs when such repairs will not unduly impede or interfere with
250 traffic.
- 251 P. Snow On Non-motorized Pathways: On all properties with off-the-road, non-motorized pathways,
252 except nontax exempt Low Density Residential properties, ice and snow that is not removed from
253 the non-motorized pathway within 12 hours after snow and ice have ceased to be deposited thereon.
254 (Ord. 925, 5-9-83)
- 255 Q. Storage of Wood: The storage of any wood or wood product used or intended to be used as fire
256 wood on residential properties within the City unless wood piles are erected, located and maintained
257 in a safe and orderly fashion:
- 258 1. In neat and secure stacks elevated 6 inches off the ground;
259 2. A maximum height allowed for a wood pile is 6 feet; and
260 3. Fire wood shall only be stored in a side or rear yard.
- 261 R. Traffic Visibility: Maintaining conditions on any property that violate the requirements of Section
262 1011.06 of this Code (Visibility Triangles in All Districts).
- 263 S. Trash In Streets: Throwing, placing, depositing or burning leaves, trash, lawn clippings, weeds,
264 grass or other material in the streets, non-motorized pathways, alleys or gutters.
- 265 T. Unauthorized Signs: Erecting, painting or placing of unauthorized traffic signs or advertising signs
266 in streets, alleys or on sidewalks.

267 **407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:**

- 268 A. Abandoned, Junk, Unauthorized and Inoperable Vehicles Create Hazard: Abandoned, junk,
269 unauthorized and inoperable vehicles are declared to be a public nuisance creating hazard to the
270 health and safety of the public because they invite plundering, create fire hazards, attract vermin,
271 and present physical dangers to the safety and well-being of children and other citizens. The
272 accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly
273 debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a
274 person to pile, store or keep wrecked, junked, inoperable, unauthorized or abandoned vehicles on

ATTACHMENT A

- 275 private or public property.
- 276 B. Vehicles Impeding Traffic Flow: Any vehicle, whether occupied or not that is found stopped,
277 standing or parked in violation of any ordinance or State statute; or that is reported stolen; or that is
278 found impeding firefighting, snow removal or plowing or the orderly flow of traffic is declared to
279 be a public nuisance.
- 280 C. Vehicles Impeding Road and Utility Repair: Any vehicle which is impeding public road or utility
281 repair, construction or maintenance activities after reasonable notice of the improper activities has
282 been given to the vehicle owner or user at least 12 hours in advance, is declared to be a public
283 nuisance.
- 284 D. Vehicles Without Current Registration: Except where expressly permitted by state law, any vehicle
285 or other equipment, which requires registration for operation in the State of Minnesota, shall be
286 deemed to be junked, inoperable, unauthorized or abandoned if said vehicle does not have attached
287 thereto a valid registration issued by the proper State agency. (Ord. 1288, 8-4-2003)
- 288 E. Abatement of Vehicles:
- 289 1. Impounding: Any police officer or other duly authorized person may order any vehicle
290 constituting a public nuisance to be immediately removed and/or impounded. The impounded
291 vehicle shall be surrendered to the duly identified owner only upon payment of the required
292 impound, towing and storage fees.
- 293 2. Sale: Notice and sale of any vehicle impounded under this Chapter shall be conducted in
294 accordance with Minnesota Statutes chapter 168B governing the sale of abandoned motor vehicles.
295 (Ord. 1162, 7-10-95)

296 **407.05: PUBLIC NUISANCE UNLAWFUL:**

297 It shall be unlawful for any person, firm, corporation or association to maintain any public "nuisance" as
298 defined in this Chapter and it shall further be unlawful to do any act which act is defined as a public
299 "nuisance" in this Chapter. (Ord. 320, 6-9-1961)

300 **407.06: ENFORCEMENT:**

301 The City Council authorizes the Community Development Director (or designee) to administer and
302 enforce this Chapter. The Community Development Director may institute, in the name of the City, any
303 appropriate actions or proceedings against a violator as provided by law and in accordance with
304 Community Development Department enforcement policy. (Ord.1354, 10-22-2007)

305 **407.07: CITY ABATEMENT OF PUBLIC NUISANCES:**

- 306 A. Notice: Whenever an officer charged with enforcement determines that a public nuisance is being
307 maintained or exists on premises in the City, and determines that the City abatement process is
308 appropriate, the officer shall notify, in writing, the owner or occupant of the premises of such fact
309 and order that such nuisance be terminated or abated. The notice shall specify the steps to be taken
310 to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated.
311 (Ord.1354, 10-22-2007)
- 312 B. Noncompliance: If the notice is not complied with within the time specified, the enforcing officer
313 shall immediately report that fact to the City Council. The enforcing officer shall also provide
314 notice to the owner or occupant of the premises that the City Council will consider the matter and
315 may provide for abating the nuisance by the City. The notice shall state the date on which the City
316 Council will consider the matter. Notice by the enforcing officer shall be given at least ten days
317 before the date stated in the notice when the City Council will consider the matter.

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318 (Ord. 1337, 5-22-2006)

- 319 C. Action of City Council: Upon notice from the enforcing officer of noncompliance, the City Council
320 may, after notice to the owner or occupant and an opportunity to be heard, provide for abating the
321 nuisance by the City.
- 322 D. Service of Notice: Notices may be served by any or all of the following methods:
- 323 1. In person; or
 - 324 2. By regular or certified mail; or
 - 325 3. By posting on site or premises.
- 326 E. Immediate Threat: If the nuisance poses an immediate threat to the health or safety of the public, the
327 City may abate the nuisance immediately with no hearing. (Ord. 1016, 6-8-1987) (Ord. 1337, 5-22-
328 2006)

329 **407.08: RECOVERY OF COST:**

- 330 A. Personal Liability: The owner of premises on which a nuisance has been abated by the City shall be
331 personally liable for the cost to the City of the abatement, including administrative costs. As soon as
332 the work has been completed and the cost determined, the City Manager, or other official
333 designated by the City Council, shall prepare a bill for the cost and mail it to the owner. The amount
334 shall be immediately due and payable at the office of the City Manager.
- 335 B. Assessment: If the nuisance is a public health or safety hazard on private property, the accumulation
336 of snow and ice on public sidewalks, the growth of weeds on private property or outside the
337 traveled portion of streets, or unsound or insect infected trees, the city manager shall, on or before
338 September 1 next following abatement of the nuisance, list the total unpaid charges along with all
339 other such charges, as well as other charges for current services to be assessed under Minnesota
340 Statutes section 429.101 against each separate lot or parcel to which the charges are attributable.
341 The City Council may then spread the charges against such property under that statute and other
342 pertinent statutes for certification to the County Auditor and collection along with current taxes the
343 following year, or in annual installments not exceeding 10, as the City Council may determine in
344 each case. (Ord. 1016, 6-8-1987)
- 345

346 **407.09: ACCELERATED ABATEMENT PROCESS FOR CERTAIN** 347 **NUISANCES:**

- 348 A. Notwithstanding the provisions of section 407.07 of this chapter, city officers charged with
349 enforcement of this chapter shall follow the accelerated procedure described below for abating
350 accumulations of snow and ice under subsection 407.03P of this chapter, tall grasses, nuisance
351 weeds and other vegetative growth under subsection 407.02K of this chapter; cut vegetative debris
352 under subsection 407.02C of this chapter; and graffiti under subsection 407.02D of this chapter.
353 (Ord. 1337, 5-22-2006)
- 354 1. Notice of Violation: Whenever the officer charged with enforcement determines that a nuisance
355 proscribed under subsection 407.03P or 407.02K of this chapter is being maintained or exists on
356 premises in the city, written notice shall be served in person; or by posting on premises; or by
357 regular or certified first-class mail to the property owner or occupant. The notice shall specify the
358 nuisance to be abated, that the nuisance must be abated within 5 working days, and that if the
359 nuisance is not abated within 5 working days, that the city will have the nuisance abated and the
360 cost of abatement certified against the property for collection with taxes.
 - 361 2. Abatement by City: If the owner or occupant fails to comply with the notice within 5 days, the
362 city shall provide for abatement of the nuisance. The officer charged with enforcement shall keep

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363 records of the cost of abatement and shall provide this information to the city manager for
364 assessment against the property pursuant to section 407.08 of this chapter. (Ord. 1228, 7-12-1999)

365 **407.10: PUBLIC NUISANCE VARIANCE DEVIATION:**

366 A. A variance deviation request pertaining to nuisances occurring on public or private property as
367 addressed in Section 407.02.G.1,2 or 4 may be filed by a property owner or occupant with the following
368 requirements:

- 369 1. Shall be submitted on forms supplied by the City; and
- 370 2. Shall include a specific description detailing the reason for the variance deviation request; and
- 371 3. Shall be delivered to the Community Development Director within the timeframe given in the
372 notice provided pursuant to 407.07.A; and
- 373 4. Shall be accompanied by the fee set forth in Chapter 314.B; and
- 374 5. Submission of evidence, including written approval of the otherwise prohibited activity, by
375 75% of the adjacent property owners within 100 feet of the subject property or prohibited
376 activity.

377 B. Variance Deviation requests will be considered, approved or denied by the Community Development
378 Director or his/her designee(s). The Community Development Director or his/her designee(s) shall
379 notify the applicant and all property owners, identified under 407.10.A.5, within five (5) business days
380 the decision to approve or deny the request and the process available for appeal.

381 C. Variance Deviation approvals may be granted with or without conditions, including but not limited to
382 a time limited duration at the discretion of the City. Violations to any approved public nuisance variance
383 deviation shall be grounds for immediate revocation of the variance approved deviation. Additional
384 nuisance activity or violation to City Code may be grounds for the revocation of an approved variance
385 deviation.

386 **407.11: VARIANCE DEVIATION APPEAL:**

387 Variance Deviation denials or revocations may be appealed to City Council by the applicant. If an
388 appeal is filed it must:

- 389 1. Be submitted on forms supplied by the City; and
- 390 2. Be delivered to the City Manager within 10 days of the denial or revocation.

391 When an appeal is filed, a public meeting regarding the matter shall be held before the City Council,
392 acting as the Board of Adjustments and Appeals, at a regular meeting held within thirty (30) calendar
393 days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the
394 evidence that had previously been considered as part of the formal action that is the subject of the
395 appeal. New or additional information from the appealing applicant(s) may be considered by the Board
396 of Adjustments and Appeals at its sole discretion if that information serves to clarify information
397 previously considered by the Community Development Director or his/her designee(s).

ATTACHMENT B

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 4, CHAPTER 407 NUISANCES**

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on September 9, 2019:

The Roseville City Code is hereby amended to modify/clarify specific requirements within Roseville City Code, Title 4, Chapter 407 NUISANCES.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.cityofroseville.com).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ATTACHMENT C

1 **CHAPTER 907**
2 **REGISTRATION OF RESIDENTIAL RENTAL PROPERTY OF**
3 **1 TO 4 UNITS AND VACANT BUILDINGS**

4 SECTION:

- 5 907.01: Purpose
- 6 907.02: Definitions
- 7 907.03: Registration Requirements
- 8 907.04: Expiration of Registration
- 9 907.05: Fees
- 10 907.06: Manner of Registration.
- 11 907.07: Notice to Tenant, Requirement to Post
- 12 907.08: Exemptions
- 13 907.09: Registration Suspensions and Revocation
- 14 907.10: Violation
- 15 907.11: Appeals
- 16 907.12: Maintenance of Records
- 17 907.13: Authority
- 18 907.14: Applicable Laws
- 19 907.15: Rules, Policies and Procedures
- 20 907.16: No Warranty by the City
- 21 907.17: Severability

22
23 **907.01: PURPOSE:**

24 The City recognizes a need for an organized registration program of vacant buildings and
25 residential rental property with 1 to 4 units and vacant buildings within the City in order to:

- 26 A. Gather accurate contact information for property owners of vacant buildings and
27 residential rental properties; and
- 28 B. Provide educational materials to property owners and occupants of vacant buildings and
29 residential rental properties; and
- 30 C. Identify and quantify these properties and units in the City; and
- 31 D. Provide information and a method to enforce minimum standards to meet City and State
32 safety, health, fire, property maintenance and zoning codes within the City; and
- 33 E. Provide a more efficient system to ensure that the stock of vacant buildings and residential
34 rental property within the City is properly maintained.

35
36 The City recognizes that the most efficient system to provide information on the rental status of
37 certain residential properties is through the creation of a program requiring the registration of
38 residential rental property with 1 to 4 units and vacant buildings within the City.

ATTACHMENT C

39 907.02: DEFINITIONS:

40 As used in this chapter, the following words and terms shall have the meanings ascribed to them
41 in this section:

- 42 A. City: The City of Roseville, or the person or entity designated by the City to administer
43 and enforce this Chapter.
- 44 B. Family: Shall mean one of the following: (City Code Section 1001.10)
- 45 1. Any group of people living together as a single housekeeping unit, all of whom
46 are related by blood, marriage, or adoption plus children who are under foster
47 care; or
- 48 2. Up to four people not so related, living together as a single housekeeping unit; or
- 49 3. Any group of people living together as a single housekeeping unit, if no more
50 than two adult members function as the heads of the household group and the
51 remaining members are dependent upon them for care and direction due to age,
52 physical disability, a mental incompetency, or for other reasons; or
- 53 4. Any individual, who is the owner, living and maintaining a common household
54 and using a common cooking and kitchen facility.
- 55 C. Owner: A person, agent, firm, or corporation having a legal or equitable interest in the
56 property. In any corporation or partnership, the term owner includes general partners and
57 corporate officers.
- 58 D. Person: Includes individual, as well as, business entities, whether one or more.
- 59 E. Rent: Includes money or services in exchange for occupation of the unit.
- 60 F. Residential rental property: Any building, structure, room, enclosure, or mobile home
61 with 1 to 4 units including the real property upon which it is located and which surrounds
62 it, which is rented or offered for rent as living quarters. Residential rental property does
63 not mean on-campus college housing, hospital units, nursing home units, multiple rental
64 property over 4 units or hotels or motels with daily rental units, all of which shall be
65 specifically exempt from registration under this Chapter.
- 66 G. Unit: All or a portion of a residential rental property that is arranged, designed, used, or
67 intended to be used as separate living quarters and which is leased to an individual or
68 group.
- 69 H. Vacant Building: A building or structure which has been or expected to be completely
70 unoccupied in excess of 180 consecutive days.

71 72 907.03: REGISTRATION REQUIREMENTS:

- 73 A. Residential Rental Property - Except as provided in Sections 907.06(1) and 907.08, it
74 shall be unlawful for any person to hereafter occupy, allow to be occupied, or let to another
75 person for occupancy any residential rental property of 1 to 4 units within the City for which
76 an application for registration has not been properly made and filed with the City or after the
77 time that a registration is suspended or revoked. Registration shall be made upon forms
78 furnished by the City for such purpose and shall specifically require the following minimum
79 information:
- 80 1. Name, street address and phone number of the property owner.
- 81 2. The name, street address, and phone number, of any person authorized to make or
82 order repairs or services for the property, if in violation of City or State Codes, if
83 the person is different than the owner.

ATTACHMENT C

- 84 3. The street address of the rental property.
- 85 4. The type of units within the rental property (single family, twinhome, townhome,
- 86 condo, duplex, triplex or fourplex).
- 87 5. The number of bedrooms and bathrooms in the unit.
- 88 6. Certification and attestation that the maximum occupancy per unit is either 4 or
- 89 less unrelated adults or one family pursuant to Roseville City Codes 906.06 and
- 90 1001.10.

91 B. Vacant Buildings – The property owner of record or other responsible party must register
92 a vacant building with the City within 30 days of the building becoming vacant, in excess of
93 180 days. Registration shall be made upon forms furnished by the City for such purpose and
94 shall specifically require the following minimum information:

- 95 1. Name, street address and phone number of the property owner.
- 96 2. The name, street address, and phone number, of any person authorized to make or
97 order repairs or services for the property, if in violation of City or State Codes, if
98 the person is different than the owner.
- 99 3. The street address of the property that the vacant building is located on.

100 907.04: EXPIRATION OF REGISTRATION:

- 101 A. Term: All registrations issued under this Chapter are effective upon issuance and shall
- 102 expire one year (365 days) from date of issuance. All required renewal registration
- 103 application materials shall be received and submitted prior to the expiration date.
- 104 B. Late fee: Any renewal registrations submitted 30 days after expiration will be considered late
- 105 and subject to fee penalties.
- 106 C. Violation: Any registration not renewed 60 days from expiration will be considered in
- 107 violation of this ordination. Renters will not be allowed to occupy a property if the renewal
- 108 registration is not received within 60 days after expiration.
- 109
- 110

111 907.05: FEES:

- 112 A. There shall be a registration fee and late renewal fee as established by the City Fee
- 113 Schedule in Section 314.05. All fees and fines shall be charged to and payable by the
- 114 property owner.
- 115 B. Residential Rental Properties and vacant buildings in violation of this ordinance may be
- 116 subject to administrative fines, in addition to any other fees or penalties per Section
- 117 907.10 or other applicable sections of City Code.
- 118

119 907.06: MANNER OF REGISTRATION:

- 120 A. An owner who has an existing rental property or vacant building, as defined by this
- 121 Chapter, that is not already registered must apply for registration pursuant to this Chapter
- 122 no later than 60 days following the effective date of this Chapter.
- 123 B. An owner of a property that after the effective date of this Chapter wishes to convert the
- 124 property into a rental property, shall apply for and register the property prior to its
- 125 conversion.
- 126 C. If there is a change in the type of occupancy from the type stated on the registration form,
- 127 a new registration form shall be filed within 30 days of the change.

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- 128 D. When a previously registered property is sold, the new owner shall register within 30
129 days of the sale, if the property continues to be a residential rental property.
130

131 **907.07 NOTICE TO TENANT, REQUIREMENT TO POST:**

- 132 A. The owner or its agent must post, in accordance with the instructions provided by the
133 City, in each rental unit a current copy of the Registration Certificate provided by the
134 City upon registration. This certificate shall specifically include the following minimum
135 information:

- 136 1. The street address of the registered property; and
- 137 2. The name, street address, and telephone number of either the owner or the
- 138 3. The expiration date of the registration; and
- 139 4. Information about how to access the *Landlord and Tenants Rights and*
140 *Responsibilities Handbook* provided by the Minnesota Attorney General.
141

142 **907.08 EXEMPTIONS:**

- 143 A. All owners of residential rental properties and vacant buildings are required to register
144 their properties according to Section 907.06, however, the following property owners are
145 exempt from the registration fee and the requirement to post a registration certificate:

- 146 1. Owners of residential rental properties where all renters residing in the
147 rental property are related to the owner as a parent, child, sibling,
148 grandparent, grandchild, step-parent, step-child, step-grandparent, or step-
149 grandchild and the owner or agent affirms in the registration that each of the
150 renters is one of these relations.
- 151 2. Owners of residential rental property licensed by the State of Minnesota as a
152 group home and used as such. The owner or agent must provide the current
153 license number on the registration form.
- 154 3. Property owners who leave their otherwise occupied residential buildings,
155 on a temporary basis, to reside elsewhere seasonally with the intent to re-
156 occupy their building may be exempt from registration requirements with
157 proper verification. These same property owners may elect to provide
158 voluntary registration.
- 159 4. Partially occupied commercial, multi-tenant buildings.

- 160 B. In all cases, an owner must notify the City in writing within 30 days if an exemption, as
161 described in this Chapter, is no longer applicable. (Ord. 1426, 6-18-2012)
162

163 **907.09: REGISTRATION SUSPENSIONS AND REVOCATION:**

- 164 A. A **rental** registration may be revoked or suspended at any time under this provision of this
165 chapter by the Community Development Director for grounds including, but not limited
166 to, the following:

- 167 1. False or misleading information given or provided in connection with a
168 registration application.
- 169 2. Failure to maintain the residential rental property or vacant building in a
170 manner that meets pertinent provisions of City Code including, but not
171 limited to, Code Chapters 407 and 906.
- 172 3. Violations committed or permitted by the owner or the owner's agent, or
173 committed or permitted by the tenant or the tenant's guests or agents, of any

ATTACHMENT C

- 174 rules, codes, statutes and ordinances relating to, pertaining to, or governing
175 the premises including, but not limited to, the following:
176 a. Minn. Stat. 609.75 through 609.76, which prohibit gambling;
177 b. Minn. Stat. 609.321 through 609.324, which prohibit prostitution and
178 acts relating thereto;
179 c. Minn. Stat. 152.01 through 152.025 and 152.027, subs. 1 and 2, which
180 prohibit the unlawful sale or possession of controlled substances;
181 d. Minn. Stat. 340A.401, which regulates the unlawful sale of alcoholic
182 beverages;
183 e. Minn. Stat. 609.33, which prohibits owning, leasing, operating,
184 managing, maintaining, or conducting a disorderly house, or inviting or
185 attempting to invite others to visit or remain in a disorderly house;
186 f. Minn. Stat. 97B.021, 97B.045, 609.66 through 609.67 and 624.712
187 through 624.716 and Chapter 103 of the City Code, which prohibit the
188 unlawful possession, transportation, sale or use of weapon;
189 g. Minn. Stat. 609.72, which prohibits disorderly conduct;
190 h. Roseville City Code Section 407, prohibiting public nuisances, Section
191 405, noise control, Section 906, property maintenance, Sections 1004
192 and 1005, land use and Section 1018, parking; and
193 i. Minn. Stat. 609.221, 609.222, 609.223, 609.2231 and 609.224,
194 regarding assaults in the first, second, third, fourth and fifth degree.

- 195 B. A suspended or revoked ~~rental~~ registration may be reinstated when the circumstances
196 leading to the suspension or revocation have been remedied.
197

907.10: VIOLATION:

199 Misdemeanor: Except as provided in Sections 907.06(1) and 907.08, any person who maintains a
200 residential rental property ~~or vacant building~~ without having the property registered, or after the
201 registration for the property has been revoked or suspended, or who permits new occupancy in
202 violation of Section 907 is guilty of a misdemeanor and, upon conviction, is subject to a fine and
203 imprisonment as prescribed by state law. Each day of each violation constitutes a separate
204 offense.

- 205 A. Administrative fee: In addition to, or in lieu of, charging a misdemeanor, the City may
206 impose administrative fees in an amount set in the City Fee Schedule. Each day of each
207 violation constitutes a separate offense.
208 1. Upon the failure to pay an administrative fee, the City may post the dwelling unit
209 as illegal for habitation.
210 B. Prohibited occupancy: Pursuant to 907.10.B.1, the dwelling unit may not be occupied by
211 anyone other than the primary homestead owner and that person's immediate family
212 until:
213 1. The administrative fee has been paid; and
214 2. A rental registration is obtained or the City is satisfied that the dwelling unit will
215 not be used as a rental dwelling unit; and
216 3. Completion of any abatement, written compliance order, legal action from a
217 citation or action per City Code Sections 407.06, 407.07 and 407.08.

907.11: APPEALS:

ATTACHMENT C

- 219 A. An Appeal pertaining to any violation, suspension, or revocation decision addressed in
220 this Chapter may be filed by a vacant building or residential rental property owner.
221 1. The appeal shall be submitted to the City Manager within ten (10) calendar days
222 after the making of the order or decision being appealed.
223 2. The appeal shall state the specific grounds upon which the appeal is made.
224 3. The appeal shall be accompanied by the fee set forth in Chapter 314.
225 B. When an appeal is filed, a public meeting regarding the matter shall be held before the
226 City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held
227 within thirty (30) calendar days of the receipt of the appeal. The Board of Adjustments
228 and Appeals may consider any of the evidence that had previously been considered as
229 part of the formal action that is the subject of the appeal. New or additional information
230 from the appealing applicant(s) may be considered by the Board of Adjustments and
231 Appeals at its sole discretion if that information serves to clarify information previously
232 considered by the Community Development Director.
233

234 **907.12: MAINTENANCE OF RECORDS:**

235 All records, files and documents pertaining to the Rental Registration and Vacant Building
236 Program shall be maintained in the office of the City and made available to the public as
237 allowed or required by applicable laws, rules, codes, statutes or ordinances. All information
238 received and required for registration of vacant buildings is classified by the City as private,
239 non – public data.
240

241 **907.13: AUTHORITY:**

242 Nothing in this Chapter shall prevent the City from taking action under any applicable rule,
243 standard, statute or ordinance for violations thereof and to seek either injunctive relief or
244 criminal prosecution for such violations as therein provided. Nothing contained in this
245 Chapter shall prevent the City from seeking injunctive relief against a property owner or
246 designated agent who fails to comply with the terms and conditions of this Chapter on
247 registration including an order prohibiting the occupancy of such rental units until violations
248 of this Chapter have been remedied by the property owner or designated agent.
249

250 **907.14: APPLICABLE LAWS:**

251 Residential Rental Property and Vacant Buildings shall be subject to all applicable rules,
252 standards, statutes and ordinances governing use, maintenance and occupancy of the
253 dwelling or dwelling unit; and this Chapter shall not be construed or interpreted to supersede
254 any other such applicable rules, standards, statutes or ordinances.
255

256 **907.15: RULES, POLICIES, PROCEDURES:**

257
258 The City Council may adopt from time to time, by resolution, rules, policies and procedures
259 for the implementation of this Chapter. Violation of any such rule, policy or procedure by a
260 property owner shall be considered a violation of this Ordinance.
261

262 **907.16: NO WARRANTY BY THE CITY:**

263

ATTACHMENT C

264 By enacting and undertaking to enforce this Ordinance, neither the City, its designees, the
265 City Council, or its officers, agents or employees warrant or guarantee the safety, fitness or
266 suitability of any dwelling in the City. Owners or occupants should take whatever steps they
267 deem appropriate to protect their interests, health, safety and welfare. A warning in
268 substantially the foregoing language shall be printed on the face of the rental registration.
269

270 **907.17: SEVERABILITY:**

271
272 If any provision of this Chapter or amendment thereto, or the application thereof to any
273 person, entity or circumstance, is held invalid or unconstitutional by a court of competent
274 jurisdiction, the remainder of this Chapter shall remain in full force and effect and the
275 application thereof to other persons, entities or circumstances shall not be affected thereby.
276 (Ord. 1361, 3-17-2008) (1495, 2/22/2016)

ATTACHMENT D

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 9, CHAPTER 907 REGISTRATION OF RESIDENTIAL RENTAL PROPERTY
OF 1 TO 4 UNITS**

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on September 9, 2019:

The Roseville City Code is hereby amended to modify/clarify specific requirements within Roseville City Code, Title 9, Chapter 907 REGISTRATION OF RESIDENTIAL RENTAL PROPERTY OF 1 TO 4 UNITS.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.cityofroseville.com).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

169.37 OBSTRUCTING VIEW OF DRIVER.

No person shall drive a vehicle when it is so loaded, or when there are in the front seat such number of persons, exceeding three, as to obstruct the view of the driver to the front or sides of the vehicle or as to interfere with the driver's control over the driving mechanism of the vehicle.

No passenger in a vehicle or streetcar shall ride in such position as to interfere with the driver's view ahead or to the sides, or to interfere with the driver's control over the driving mechanism of the vehicle or streetcar.

History: (2720-222) 1937 c 464 s 72; 1986 c 444

ATTACHMENT E

David Englund

From: Rick Mathwig
Sent: Thursday, August 1, 2019 1:18 PM
To: David Englund
Subject: RE: Vacant Building Registration - Non-Public Data

Dave,

I agree the information should be considered Non Public. Buildings that look abandoned attract criminal activity already, advertising they are vacant will undoubtedly add to the problem.

Rick

From: David Englund <David.Englund@cityofroseville.com>
Sent: Thursday, August 1, 2019 11:57 AM
To: Rick Mathwig <Rick.Mathwig@cityofroseville.com>
Subject: Vacant Building Registration - Non-Public Data

Chief,

Community Development is proposing an ordinance change requiring the registration of Vacant Buildings. I have attached draft language. During the initial Council discussion, Council directed the City Attorney to request from the MN State Office of Administration a determination on if the information on such a registration could be declared "Non-Public Data". The State replied stating that the city could declare this information as Non Public based on the City Police Chief determination that the dissemination of such information holds the potential to be detrimental to the property or property owner. Would you be able to provide a determination either supporting or opposing the City declaring this information as Non-Public, please.

Thank you,
Dave

Dave Englund
Building Official
Community Development Department
Phone: 651-792-7087
david.englund@cityofroseville.com
<http://www.cityofroseville.com>

2660 Civic Center Drive | Roseville, MN 55113
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Councilmember McGehee stated the item will be the Solar Panel discussion and the financial affect it would have on the City.

Recess

Mayor Roe recessed the meeting at approximately 7:34 p.m., and reconvened at approximately 7:37 p.m.

- b. Discuss Amendments or Improvements to Code Enforcement practices to better address properties with repeat code violations**
Code Official Dave Englund briefly highlighted this item as detailed in the RCA and related attachments dated September 17, 2018.

1. Vehicle Storage

Mr. Englund stated the City has received many requests to limit the number of vehicles on residential properties. Staff has reviewed other cities who have limits on vehicles and staff has tried to look at all aspects of this and how does the City limit a number, how does the City limit placement of vehicles on the property. In conversations with the City Attorney, it has been problematic to come up with specific numbers and how the City deals with them.

Mr. Englund reviewed the staff report with the Council. He noted one specific concern he has is if the City restricts parking on specific property, is that it would move onto the street that has less restrictions for duration, placement, etc.

Councilmember Laliberte asked how is "stored" defined as shown in the heading of this topic versus leaving and coming back.

Mr. Englund stated that definition of when a vehicle no longer becomes a vehicle and when it becomes a stored item is very problematic for the City to come up with. Originally, the City looked at their typical policy such as a storage pod that is put there for construction or a dumpster that is allowed for thirty days and could it be tied to that. At what point does it change from a vehicle to a stored vehicle is difficult to quantify.

Councilmember Ethen felt there were two separate problems. One is the storage of vehicles and the other is a residence having a lot of vehicles. Those create different problems and enforcement issues. He wanted to make sure the Council is aware of that and the two issues may need to be addressed separately.

Councilmember McGehee stated there is another problem where the City has rental properties with massive number of vehicles. The City has limits but not a system to check on the number of vehicles and number of people living in the dwellings. She thought this does become a public nuisance.

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Mayor Roe reviewed public comment protocol. He noted the Council received a number of emails before the meeting from residents regarding this item.

Public Comment

Ms. Connie Wilmes, 396 Brooks

Ms. Wilmes stated her concern is with the cars that are stored, unused or never used, in her neighborhood. She thought there had to be a way to limit and regulate this. Over the years when she has worked with Roseville Code Enforcement regarding this, she had learned there is nothing in the books to enforce stored, unused vehicles in the City. She noted many of the people who store vehicles in the City know the requirements and make sure the vehicles are licensed and in working order. She thought the City could do surprise visits to the residences with stored cars and make sure the car starts. In her neighborhood, most of the stored vehicles would not be operable. This is a negative in their neighborhood, both for property value, for quality of daily life and she hoped a code would help change this. The people next to her had to reduce their price by \$25,000 in order to sell it due to all of the cars parked in the neighborhood.

Ms. Wilmes has asked the City Council to drive by to see the situation first hand. She understood there is some concern with residents who have many drivers and she wanted to make it clear in her neighborhood that is not the concern the neighbors have. She stated this is an eyesore and a negative in the community. Her request is for the City to pursue this and eliminate stored cars in their neighborhoods.

Mr. Jim Bull, 3061 Woodbridge Street

Mr. Bull stated his household has six vehicles that are all operated regularly, licensed, and fit within the driveway and garage. To be told a resident cannot have those six cars in their driveway would be wrong. The cars all have a purpose and are all used and licensed by the State. Some other problems he sees with this is if there are visitors that come over for a day or week with their vehicle parked in the driveway. As the Council looks at segments of their culture that have extended families or multi-generational, he thought a policy limiting this could get into the aspect of discrimination. He was in favor of regulating vehicles that do not work or are an eyesore but where people have operating cars that are regularly used, licensed vehicles or even classic cars being stored on the property.

Mayor Roe asked if the classic car is being stored in the driveway or the garage when not being used for part of the year. Mr. Bull stated it is usually stored in the driveway.

Mr. Dale Howey, 991 Parker Avenue

Mr. Howey stated he did not have an opinion until he came to the meeting. He gave examples of how different things can offend different people. He saw this as

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a slippery slope if the vehicle is operational, maintained and in the driveway. He thought this was a bit of an over reach and was sorry that some residents find other people's way of living offensive.

Mayor Roe closed the public comment and asked if the Council had any additional comments or questions for staff on the topic.

Councilmember McGehee stated Mr. Howey brought up an interesting point about at what point is repairing vehicles in the driveway become auto repair as a home small business. Certainly, cars that are parked, covered with sap and mold are clearly stored. She guessed it was one's choice on how to store their vehicles. She stated storage is an issue and the City tells people a lot of times what people can and cannot store on their property. She was not sure it was a slippery slope as some residents tend to believe.

Councilmember Willmus thought that whatever the City does will likely have an impact elsewhere. He asked if the City is going to force cars into the street and cause other issues. He thought a lot of these things are tied together and it goes so far as to what the City does to accommodate residents who want to store some of the vehicles indoors and their ability to have a larger garage and things like that. He stated from personal experience back in the early 2000's, he had a vehicle he used seasonally and had a large enough property where he was able to build a second detached garage in his rear yard but there were a lot of hoops to jump through to get that and to make that happen. He also has a household with five drivers, so he thought the City needs to find a way to get at the stored aspect of it because this does become an eyesore and does impact properties around it. That is where it goes from interfering with a neighbor's enjoyment of their property. That is where it comes to the Council and the Council has a role to step in and take a look at things. He did not know what the answer was, but he did know that whatever the City does, unless the Council looks at a much broader solution, it will have an impact elsewhere. The auto repair and storage aspect are something the City needs to continue to look at.

Councilmember Willmus stated in regard to rental properties, there might be some easy steps to take when the City looks at what is in place for rental registration and there are certainly things the City could put in place that limits vehicles that way on rental properties. He thought this is a bigger puzzle than it seems at the onset and will take the City a little bit of time to work through it.

Councilmember Laliberte agreed with the Council's comments. Starting with the rental, she noted the City does have a rental registration process and staff should be able to look at that with regards to vehicles and residents on that property. If that needs to be tightened up or something needs to be added in place staff should start to work on that with the Council.

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Councilmember Laliberte agreed that she did not want to push vehicles being stored onto the street surfaces. She thought the City should not be giving the resident three weeks to make the vehicle operable. The City should look at some ways to make sure that either the vehicle is truly operable or removed from the property.

Councilmember Etten stated at some level there would need to be some lead time between Code Enforcement and the resident to test a vehicle. He agreed the City did not need to give people three weeks to get a vehicle operating. There are certain properties in the City that are regularly in violation of City code. He thought the City needed to document the violations with photos and notes in order to uphold the code. He agreed this is a bigger puzzle that will not be solved immediately.

Mayor Roe asked staff, related to restore and repair of autos as a home occupation and as a land use violation, how is that dealt with in the Zoning Code.

Mr. Englund stated that is not allowed in the City. A person is allowed to change a tire or work on a vehicle for a brief amount of time but as a home occupation, it is not allowed in the City.

Mayor Roe asked if a resident could restore their own vehicle on their property. Mr. Englund stated if the vehicle is in disrepair it needs to be inside a structure and not in the driveway being repaired.

Mayor Roe asked getting to a mechanism in dealing with some of the issues, is it a possible way to look at this, especially with people who have a hobby of repairing or restoring vehicles of their own or collecting vehicles of their own, that there could be some sort of licensing and registration system with the City? He wondered if that would make any sense. The second part would be on the rental registration program, and how much ability does the City have to control vehicles.

City Attorney Gaughan in regards to the first question on registration or licensing, he asked what the purpose would be to license vehicles as well as what the trigger for enforcement would be. He stated that the City should think through not just how difficult it is to enforce but also what is the City going to do about the violators. City Attorney Gaughan opined that this is a problematic area and other cities do not enforce their codes because of these issues.

City Attorney Gaughan stated in regard to rental registration he was not aware of anything that attaches the number of vehicles to it.

Mayor Roe asked if staff could attach a number to the rental agreement. City Attorney Gaughan asked why the City would do that, would treat rental properties differently than owner-occupied residences, which is not advisable.

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Community Development Director Kari Collins stated from an administrative standpoint, the consumer nature of vehicles if a resident registers their collector vehicle with the City and the next year the resident sells it, it becomes a little bit of an administrative nightmare trying to chase down those vehicles. She stated there seems to be a shift towards families choosing to rent over owning and she would encourage whatever regulations the City chooses, that the threshold be the same for both owner-occupied and rental properties.

Councilmember Willmus stated with regard to someone restoring their classic car, he did not know that is where the problem is. He thought the City had a pretty good indication of where the issues are in the City. He thought the solution is broader than what is being shown and that it was multi-faceted. The City is going to have to look at off street parking and perhaps at a City-wide number. He would have an issue of becoming so restrictive that the City is not allowing individuals to have licensed vehicles that do only use them seasonally. He thought what the City needs to define is what is considered stored.

Councilmember McGehee stated when the City talks about health, safety, and welfare, it is a welfare issue if the price of a resident's house is forced down by a neighboring property. She thought this is not something that should be set aside because it is a difficult problem to solve.

Mayor Roe asked if this item is something the Council wants to defer to the people in the community, some sort of task force to help bring forward a policy to enforce.

Councilmember Etten thought staff should be given an opportunity to put together a policy. He thought the Council came to the conclusion of researching a policy regarding vehicles that are stored on properties indefinitely. He thought that narrowed the scope on what staff needed to address.

Councilmember Laliberte agreed. She stated if there is enforcement to be done, it be done by the City's current team and not done by the City Police Department.

Mayor Roe asked if the City wanted to look at something in terms of limiting the location where vehicles in general are allowed to be stored in a driveway.

Mr. Englund stated that is currently in code. Vehicles are currently prohibited from being parked in the right-of-way. He asked if the vehicle is moveable and the resident agrees to move the vehicle when the City needs to access the right-of-way, is that a concern for the City Council.

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Mayor Roe asked if the City can state there cannot be any storage of vehicles in the right-of-way if the City defines storage, even if it is moveable. Mr. Englund believed it is in code already that nothing can be stored in the right-of-way.

2. Enhancement to 2018 Neighborhood Enhancement Program (NEP) /Proactive Code Enforcement

Mr. Englund reviewed the staff report with the Council. He stated using the door hanger for compliance violation notification has been well received and has yielded a compliance rate of over 80%. He thought if the City could expand the neighborhood enhancement program to meet resident perception, that Code Enforcement covers the entire City every year, that may be a way to uniformly proactively inspect the entire City in a season to address the repeat item where most of them are three years later where the City would be coming back to the same neighborhood.

Mr. Englund felt if Code Enforcement was to do the entire City over a season that would reduce a lot of the code compliance cases staff gets on a reactive basis. Code Enforcement would be addressing them before it comes to a level where residents would want to call in to complain. In addition, the City could look at repeat nuisance ordinances and expanding the time frame it is able to be used. Currently it is three violations within a one-year period. A longer time frame may reduce the number of repeat properties the Code Department sees. With the Proactive through NEP the City does see a higher rate of rental properties with have issues. He stated approximately one percent of the properties in Roseville are rental, but the City has about thirty percent of the code compliance cases are on the one percent rental properties. It is a significant area that has more issues.

Mayor Roe asked if there was a financial impact to inspect the whole City.

Mr. Englund did not believe there would be in regard to what the EDA currently funds. What may need to happen is the City may need to use an additional seasonal inspector for the City building code inspections. That would be funded through community development through building permits. Typically, and historically, the inspector for NEP has been funded by the NEP and the Community Development Department because it was not a position that could be staffed for one purpose year round.

Mayor Roe asked if the EDA levies for the NEP mitigation annually, so the levy would be \$100,000 annually. Part of this pays for the inspections and part of it pays for the mitigation if the City does an accelerated abatement. Mr. Englund stated that is under a separate fund and the EDA is an existing balance. The City does not levy for that, only for the inspections and the NEP part of it.

Councilmember Willmus stated the City has permit fees that are established and directly tied to what that item is that the permit is being pulled for. He asked how

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is the City going to use permit fees to broaden the City-wide expansion. Mr. Englund stated it would only be the permits that are not State Building Code related, which is where the City would allocate that inspector's time and only inspecting the Zoning Code Permits, signed permits that are not required to maintain a State Code.

Councilmember Willmus stated with the success of the one-third rolling every 3 years, there is a high compliance rate. He did not see the benefit of going to a full City-wide inspection based on some of the numbers staff is throwing out to the Council. If the City knows where the properties are, then perhaps there is a different tactic that can be taken. He did not know if the Council would be properly allocating resources to go citywide when the City knows it is a very small fractions of the properties the City is having issues with.

Councilmember Etten concurred. He thought the success with using door hangers this year was fantastic. If this is creating enough efficiency, then maybe Code Enforcement should go to half of the City and then look at the proactive visit to look at the top ten to fifteen properties that are going to fit in an expanded time zone of recurring code violations. Otherwise, he would stick with a third of the City and get after the code violators. That would be his priority.

Councilmember McGehee agreed and stated she liked the door hangers and felt the door hangers worked very well.

Mayor Roe liked the idea of covering half the City each year because Code Enforcement is getting to all of the City within two years rather than three. He thought three years gets to be a pretty long time and he understood where it can become an issue. He did want to voice some support on extending the nuisance to three violations in a two-year period, which might coincide with covering the City in two years.

Councilmember Laliberte stated she liked the idea of every other year doing a portion of the City so if staff can take the efficiencies that have been found and do half of the City one year and the other half the next year. She also agreed with Councilmember Etten in that Code Enforcement does need to be going back to the problem neighborhoods because it is a different approach.

Mr. Englund stated what brings Code Enforcement back to a specific property.

Mayor Roe thought the City needed to establish a policy that is not being seen as targeting individuals, but still is proactive.

3. Create Vacant Property Registry

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Mr. Englund reviewed the topic with the Council. He suggested adding into the Rental Registration Ordinance a requirement for when a building is vacant that it is registered so the City has a contact.

Mr. Englund reviewed several cities programs and the fees charged.

Councilmember Willmus asked if the vacant property would need to have some sort of structure on it. Mr. Englund stated it would not.

Councilmember Willmus asked if a resident had a property without a structure next to their residence would the person need to register that. Mr. Englund stated the person would if it was a separate address.

Councilmember Willmus thought that the City needed to be careful. This is something he would be willing to look at but thought this may be something not needed and overboard. He stated the City needs to be aware and cognizant of that. Frankly, he felt a vacant lot without a structure next to a home is an asset and not something that the City needs to go so far as to attempt to monitor that.

Mayor Roe asked in 2013-2014 when there were a lot of vacant properties in the City, how long did the City need to deal with the vacancy and did the City not get all the property contacts in order to be notified of violations.

Mr. Englund stated on several properties, the City did abatements after notifying posting the house without response. The contact back to the City was three to six months and by that time, the City addressed the nuisance condition.

Mayor Roe asked if the City solved the problem by doing the abatement. Mr. Englund stated that was correct.

Mayor Roe stated that may be the way for the City to resolve the issue.

Councilmember Etten stated he was in favor of this and he was okay if the City wants to exempt vacant lots that do not have a structure on it. Ideally, he hoped the City did not have a situation like the City had in 2008-2010 where the City had so many vacant properties. The City certainly has vacant properties and it allows the City to keep track of owners. He thought \$35 should be a minimum fee. He thought it makes it easier to enforce any code violations or problems the City has. He stated this works for the City rental properties, so he did not see why this would be a big deal for a vacant property. The process clarifies who the City communicates with about that process and ownership.

Councilmember Laliberte asked what the penalty would be if the owner did not register the vacant house.

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Mayor Roe wondered how the homeowner is going to know to register their vacant property with the City.

Ms. Collins stated the same argument can be made if there becomes nuisance issues, the City has to do the legwork to contact the owner. In terms of residential, she worked in a community that had this primarily for commercial purposes and as Mr. Englund suggested, it certainly starts the window on any non-conforming argument.

Councilmember Etten stated if people agree with having a rental license program he did not see any difference. The only difference he sees is that no one is in the house, which makes it less likely it will be cared for and harder to find the person.

Mayor Roe wondered how the City can let the property owners know about this proposed program.

Councilmember Etten thought the City could find out if a property is vacant is whether or not water is being used.

Councilmember Willmus thought the issue the City has with vacant property is being able to get a hold of the owner. Even if the City has the owner's information, he felt there will be the same issue of being able to contact them. The \$35 will probably come at the point the property is sold and not upfront. He stated he was intrigued by it and would be open to discussing it more but the focus for him would be on structures versus parcels of property.

Mayor Roe stated he would like to get more information from other communities who have this program to see how easy it was to implement and the compliance rate the cities have had. He stated he would be open to more discussion on this as well.

Councilmember Laliberte stated she would be open to further discussion but if it would be residential related, she would want it to be limited to a structure. She gets the benefit of this in a commercial situation, but she had the same reservation with the rental registration. She felt with rental, people are more likely to look into what the City requires of them than if only a vacant property. She did not know how the City is going to educate everyone to know that.

Councilmember McGehee suggested if the City wants to go forward with this, to ask staff to come up with something reasonable about what is vacant and what isn't.

Mayor Roe thought there needed to be a period of time associated with that as well.

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Public Comment

Mr. Jim Bull, 3061 Woodbridge Street

Mr. Bull stated he was against increasing the ordinances on City citizens and this is one more he sees as a burden. He stated a lot of people in Minnesota go south for the winter. He stated those properties will be vacant and he wondered if the property owner would need to register their properties as vacant. He wondered if this would become an annual fee for those part time residents in the City. He wondered how that would work. He understood there were some problem properties, but the City can't put the problem onto everybody and over tax them, over fee them, and over register them just because the resident fits into a category. The people that are walking away from the properties and leaving them vacant are not the ones that are going to be registering them. He asked the Council to take a look at all of the aspects of it and be fair, so people don't have to do things unnecessarily.

Mayor Roe closed the public comment and asked if the Council had any additional comments or questions for staff on the topic.

Mayor Roe thought it might make sense to have some sort of tracking of resources that have been associated with this over a period of time to see how this is impacting the workload of the department and costs.

Recess

Mayor Roe recessed the meeting at approximately 8:48 p.m., and reconvened at approximately 8:55 p.m.

c. Discuss City Campus Solar Proposals

Public Works Director Marc Culver briefly highlighted this item as detailed in the RCA and related attachments dated September 17, 2018.

Mr. Rich Ragatz and Mr. Chris Psihos with iDeal Engineering were at the meeting and made a presentation to the Council.

Councilmember McGehee stated she noticed the escalator is less than previous programs that the City has come before them, which is very good. She understood the life of the panels is between 25 to 40 years, but she also knew there is a declining capacity of them. She asked for more information on the panels being proposed and what their declining ability to produce energy is.

Mr. Psihos reviewed the panels with the Council.

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Mayor Roe asked if it would be possible to have the pedestrian crossing at the Community School of Excellence halfway between Galtier and Marion Street. At a recent meeting at the school there was a lot of talk about the use of the church parking lot as overflow parking for events as well as a place to go in case of evacuations.

Councilmember Willmus asked, with the pedestrian crossing coming mid-block, is there any thought given to some sort of signalized crossing.

Mr. Culver thought initially the County had said it feels with the median and only one lane in each direction, a pedestrian flasher system would not be necessary. It is something that the City and/or the School could pursue as a Safe Routes to School project or something like that.

Councilmember Groff stated when a change like this is made, people need to be made aware of it because people are used to driving pretty fast. He thought a lighted signal crossing or something to draw attention to the change should be considered.

Mr. Culver stated there will be pavement markings along with signs indicating change. Also, with the conversion to the three-lane section, he would expect a reduction in prevailing speed through this corridor. He thought once the section has been striped and open for a little bit, the City could follow up with a speed study and pursue a change in the actual speed limit.

Mayor Roe thought the refuge point, along with perhaps additional or enhanced signage, might help with alerting people to the change.

Councilmember Etten stated he appreciated all of the information and care to this. He noted he sent Mr. Culver some questions and those questions were answered.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Mayor Roe thanked Mr. Culver for the update.

c. Continued Discussion on Possible Amendments or Improvements to Code Enforcement Practices to Better Address Properties with Repeat City Code Violations

Building Official Dave Englund summarized the request as detailed in the RCA of this date; and noted a bench handout incorporated into the RCA providing some updated State Statute language.

Mr. Englund stated he was looking for direction on the first two items in the report, enhancement to existing Code Enforcement procedures and expanding the

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coverage of the Neighborhood Enhancement Program to inspect approximately one-half of the properties within the City annually.

Mayor Roe noted that he had highlighted this proposed change in his State of the City address earlier this year - as if it was already going to happen.

Councilmember Willmus asked if the inspections would cover commercial properties as well.

Mr. Englund stated it would cover Commercial, Public and Multi-Family.

Councilmember Etten stated he was a big fan of these proposed changes.

Councilmember Laliberte indicated she was supportive of these two changes as well.

Mr. Englund reviewed Limiting Outside Storage of Vehicles on Residential Property with the City Council.

Councilmember Willmus stated the one thing that would give him pause with the stored vehicle language as written is a stored vehicle very realistically will go from the driveway to the street. He thought when this was discussed in September that was one of the concerns he had because he did not want to move a problem from one area to another. He would support the language with regard to the vehicle being used as a portable storage unit. He thought that made sense to him, but he struggled with some of the other aspects to it.

Mayor Roe did not think as the definition is written of stored vehicles, that it specifies it to be on the property and he did not know if that was intentional or if that was to allow the potential to regulate a vehicle stored on the City street in some fashion.

Mr. Englund stated this was the closest he could come to defining a stored vehicle. He found one reference nationwide to this.

City Attorney Gaughan stated his only reaction to this is the enforcement end of things. The scenario that comes to him is moving the vehicle back and forth from the driveway to the street and therefore outside of the regulation by having moved it. There is also the overcoming the burden of proof with the property owner.

Councilmember Etten understood the City Attorney's points. He was not sure if this is the right way to police or not, but neighbors get frustrated when people have six or more vehicles stacked in a driveway and those cars never move. He did not know what the right answer is to this. He thought this is certainly a thing people have frustration with.

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Councilmember Laliberte asked if the City Attorney had other recommendations to address this issue because this is private property and Ordinances are already in place for many of these things.

City Attorney Gaughan stated this is a scenario without a great answer. People wonder why the government cannot do anything about these issues. He stated the City is not a homeowner association, the City is not in private contract with the property owners about what is done with their property. The City steps in when there has been an impact to the health, safety, and welfare or the community which gives the City the authority to pursue remedies for nuisance activities. He thought the best remedy would be to step in when the City has junk, abandoned and inoperable vehicles, which is the exact language of the existing code.

Councilmember Laliberte asked what City Attorney Gaughan's position was on the storage and a vehicle being used as portable storage.

City Attorney Gaughan stated he could see similar problems but not as many. As a government, the City needs to see what the remedy for that would be. He knew from past practices of this the homeowner puts a tarp of cover over the vehicle to get rid of some of the eyesore.

Councilmember Willmus thought one of the things the City was looking at in regard to a vehicle being used as a storage facility is that it is completely packed with stuff. He thought if the vehicle is licensed and insured, where does the City stand because the vehicle is operable.

Councilmember Groff stated this discussion is really helpful for him. He saw this as an Ordinance that could be used against people that do not have as much money as other people and is a concern for him.

Mayor Roe stated after hearing from others, he thought the stored vehicle is probably problematic for the City. He thought one of the ways the City might get at a vehicle with a lot of stuff in it is if there is stuff in the driver's seat, it is probably inoperable because the pedals can not probably be useable. He thought in each of these situations, it is only a violation if it remains after the warning is given with due opportunity to correct it without further action by the City. That is when it would go to the next level of enforcement. He could see a situation where something could be added under the definition of inoperable vehicle something to the effect of "unable to be safely driven given the contents."

Mayor Roe did not think that the Council had a problem with adding the unauthorized vehicle language because that is a direct reference to State Statute which gives municipalities authority to impound or otherwise deal with enforcement of those types of vehicles and that is really talking about some very clear types of violations. He would not have a problem with that, but thought the portable stor-

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age and stored vehicle part would be definitely troublesome and maybe the City would want to look at adding some additional definition under inoperable that might cover some of those other scenarios.

Councilmember Willmus stated unauthorized vehicle comes into play at a point in time where the vehicle has been found in violation of current City Code or Statute.

City Attorney Gaughan indicated that was correct.

Councilmember Laliberte stated if the unauthorized vehicle, lines 75-77, stayed then her question was whether the last sentence refers to the stored vehicle which might not stay.

Mayor Roe stated that part would have to be stricken.

Councilmember Willmus stated the City Attorney noted in some of his comments with regard to a vehicle being used as a portable storage unit that the City could look at a potential car cover. He did not know if that was the solution either and not necessarily a direction he would want to pursue.

The City Council agreed.

Mayor Roe thought the direction was to remove the portable storage unit definition, unless it is relevant to other enforcement on properties related to those things.

Mr. Englund stated that is the definition in the Zoning Code.

Mayor Roe asked if there was anything in the Nuisance Code related to those being a nuisance in any way.

Mr. Englund stated only if those units are on the property in excess of thirty days, which the Zoning Code then reverts it back to the Nuisance Code.

Mayor Roe thought it was okay to leave the definition in as long as any reference to it being a vehicle is pulled. He reiterated the council direction that the stored vehicle wording would come out and the reference to a stored vehicle unauthorized vehicle and to look at the inoperable condition definition to enhance the ability to be driven safely because of "stuff."

Community Development Director Janice Gundlach stated she reviewed the variance section of the nuisance code, and the language was a bit confusing to her. The term 'variance' has a very strict meaning in the Zoning Code that requires a Public Hearing, notification to the neighbors, and is defined in Statute. She noted

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the Statute reference in the report was incorrect. She suggested the City not use the word 'variance' but instead use the word 'deviation.' She stated staff wanted to make that change for clarity.

Mr. Trudgeon stated in the Zoning Code there is a section which allows for Administrative Deviations to the Zoning Code to meet certain thresholds which does not rise to the level of a variance and is also administrative. There is also notice given to the neighbors in these cases but that does not happen a lot.

Mayor Roe asked if it should state "administrative deviation," to be consistent with the language because he believed this is an administrative action and does not go before the City Council.

Ms. Gundlach stated staff could use the term "administrative" in front of 'deviation' except there is an appeal provision to the deviation that is administratively approved, but staff can fix that.

Councilmember Laliberte stated she was supportive of not using the word 'variance' and letting the true sense of in use of the word variance stand. She was okay with the word 'deviation' but wanted to make sure that however the words are organized, it does not make the organization look deviant.

Mayor Roe stated there is one other section in City Code where variance is used, which is the noise standards in the Nuisance Code which is a Council action. He wondered if that is another place where staff would want to take out the word 'variance.' He noted staff could review that and discuss with the Council at another meeting.

Ms. Gundlach stated she would review this.

Mr. Englund reviewed the last section of the report: Add requirements for registering vacant buildings with the City Council.

Councilmember Willmus asked how the City would deal with a multi-use, commercial building that is half empty.

Mr. Englund stated if the building is occupied in any sense, he would not view this as being a part of this program.

Councilmember Willmus asked how this information would be protected such that someone could not come forward to Community Development for access to vacant homes in Roseville.

City Attorney Gaughan indicated staff did look at that and there is a provision under the Minnesota Government Data Practices Act that labels data as private, non-

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public data, that if disclosed, carries with it a degree of likelihood on the part of a Government Agency of a threat of potential theft of property loss, property damage or other criminal activity and it is his interpretation that a vacant building registry would fall under that data classification and would be his suggestion to staff to keep any sort of registry up for vacant buildings as private, not public data.

Councilmember Willmus asked if there were any cases where that interpretation has been successfully defended.

City Attorney Gaughan stated as far as he was aware, there has not been any contest to that interpretation.

Councilmember Willmus asked if this would be something that Roseville could seek an opinion from State Attorney General's office.

City Attorney Gaughan stated the City can certainly seek an opinion from the Department of Administration itself.

Councilmember Willmus stated he would like to know and have a firm understanding of that background.

Councilmember Groff stated under "Snowbirds" it states 180 days but asked what would happen if the individual stayed away longer.

Mr. Englund stated this would be a reactive complaint-based program and notice would be sent to the property and go through the process.

Councilmember Etten wondered if it would help in the Vacant Building definition, page two, to outline if it is a multi-tenant building, all units would need to be empty, as a further piece. He stated it is implied in staff information but not in the actual language.

Mayor Roe read the vacant building definition, noting under Item B, Vacant Buildings, it says that the property owner of record must register the vacant building within thirty days of the building becoming vacant. He wondered if the thirty days was from the time the owner expected the building to be unoccupied or from within thirty days of the building actually being unoccupied for 180 days.

Mr. England stated it would be within thirty days of it being vacant in excess of 180 days.

Councilmember Etten asked if staff has thought about a fee level.

Mr. Englund stated staff has been looking at it for about a year or so since starting this, for what actual costs staff would incur to actually register these buildings,

same with rental registration, and are looking at proposing a reduction in the current rental registration fee and similar to this, would like it to be very small and to simply cover the cost of the software system that is being used.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Mr. Englund asked, in regard to the existing Rental Registration Ordinance, whether Council has any input as to adding an inspection component to the existing ordinance or if Council would prefer to leave the ordinance as is.

The Council preferred to leave the ordinance as is.

d. Discussion Regarding the Environmental Review Worksheet Process Established via Resolution 11198 in 2014

Community Development Director Janice Gundlach briefly highlighted this item as detailed in the RCA and related attachments dated April 15, 2019.

Councilmember Laliberte complimented Ms. Gundlach's presentation and packet of information.

Mayor Roe stated he was surprised these were being submitted to State Agencies for review because it was his understanding at the time, in his mind, that the City was trying to achieve an accounting of environmental issues on these sites that the City was able to have in one place, an inventory of whatever the issues might be on a particular site. He did not think it was going out to other agencies for their review and comment. He wanted to speak to the original process, being a part of it, the idea of having something like this still available and updated is something he might want to see continue as the City goes through the remaining redevelopment in the Twin Lakes area. But, in his mind, an adequate way to try to address it is a summary narrative of what the environmental issues known on the site are and making sure it covers all of the issues that are covered in an ERW and not something that is sent out to other entities for approval. He stated he would not want to lose something like that but would be open to entertaining the idea of pulling back from the intensity of what this worksheet is.

Mr. Trudgeon stated many of the uses in Twin Lakes are permitted now. If there is any assistance from the City requested, then that would be an opportunity for a check-in with the Council and perhaps an opportunity to share some of that narrative. Otherwise, it might be that the City is the passthrough for any environmental cleanup grant. The City Council would not be looking at the development site plan itself; the City would be looking at cleaning up the property. He asked if the Council still wanted to see any development that happens or to know the full environmental issues that are happening behind the scenes.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.g

Department Approval

Janice Gundlach

City Manager Approval

Sam Truog

Item Description: Discussion of Previously Paid Interim Use Fees by Real Life Presbyterian and Roseville Lutheran Churches for Temporary Overnight Shelters

BACKGROUND

On August 26, 2019 the City Council adopted Ordinance No. 1576, which created an business/activity license for a Temporary Overnight Shelter as defined in Title 10 of the City Code. This ordinance changed the legislative process by which these uses are considered by the City. The new license process replaces the Interim Use process and reduces the overall cost, steps, and staff time necessary to process such activities. As part of the City Council discussion following adoption of Ordinance No. 1576, the City Council requested a follow-up discussion surrounding the fees paid by the Interim Uses granted on January 7, 2019 to Real Life Presbyterian and Roseville Lutheran Churches.

Staff prepared an analysis of fees paid, actual costs incurred, and estimated costs incurred surrounding the various steps needed to process the Interim Uses in question. That analysis is provided as Attachment A. In summary, each applicant (church) paid \$1,775 in fees, with actual costs at \$1,124.50 for Real Life Presbyterian Church and \$1,065.50 for Roseville Lutheran Church.

Staff would note this process revealed the actual staff time cost aligns reasonably well with the collected IU application fee based on the estimate of hours of staff time expended to prepare necessary Planning Commission and City Council materials. In these applications, any perceived “over-collection” of fees likely resides in the Open House application fee. Establishment of the Open House application fee was based on historical costs surrounding this process and can vary greatly based on the amount of public concern, the number of notices, complexity of the request, etc. The Open House escrow fee was not spent in either request as 3rd party consultants were not utilized.

POLICY OBJECTIVE

The City periodically evaluates whether the fees collected are appropriate given the actual costs associated with processing the request. The City also adjusts its legislative processes when deemed necessary.

BUDGET IMPLICATIONS

There are no substantive budget implications to consider. Should the Council wish to refund any monies, such refund will be taken from the Community Development fund.

27 **STAFF RECOMMENDATION**

28 Review the information contained in this Request For Council Action and the attached Interim Use
29 Fees and Costs Analysis and provide staff direction on whether any refunds should be provided to
30 Real Life Presbyterian and/or Roseville Lutheran Churches.

31 **REQUESTED COUNCIL ACTION**

32 Direct staff on whether any refunds should be provided to Real Life Presbyterian and/or Roseville
33 Lutheran Churches.

34

Prepared by: Janice Gundlach, Community Development Director
Attachments: A: IU Fees and Costs Analysis

INTERIM USE FEES AND COST ANALYSIS**Application Fees***Real Life Presbyterian Church*

Open House fee:	\$1,100
Open House escrow:	\$500 (returned in full)
IU application fee:	\$675
Total:	\$2,275
Total Retained:	\$1,775

Roseville Lutheran Church

Open House application fee:	\$1,100
Open House escrow:	\$0
IU application fee:	\$675
Total:	\$1,775
Total Retained:	\$1,775

Actual Postage & Publication Costs

Real Life:	\$287.50 (\$234 postage, \$53.50 publication)
Roseville Lutheran:	\$228.50 (\$175 postage, \$53.50 publication)

Hours of Staff Time Expended per Request (estimate only of hours spent preparing meeting materials)

Open House:	3 hours
Planning Commission:	8 hours
City Council:	5 hours
Inspections (Building & Fire):	2 hours
Hourly Wage:	\$46.50 (average of involved staff – wages only)
Total per IU:	\$837

Totals

(fees paid – staff time – postage – publication = excess)

Real Life:	\$1,775 - \$837 - \$234 - \$53.50 = \$650.50
Roseville Lutheran:	\$1,775 - \$837 - \$175 - \$53.50 = \$709.50

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Appoint members to the Planning Commission

BACKGROUND

The City has two vacancies on the Planning Commission for terms that expires March 31, 2020 and March 31, 2021. The city advertised for applicants and received eight applications. Three applicants withdrew their name prior to interviews.

On August 26, the Council interviewed two applicants for the position. Three others were unable to attend the interview.

REQUESTED COUNCIL ACTION

Appoint _____ to the Planning Commission for a term expiring March 31, 2020.

Appoint _____ to the Planning Commission for a term expiring March 31, 2021.

Prepared by: **Rebecca Olson, Assistant City Manager**

A. Applications

Full Name: Tammy McGehee
Last Name: McGehee
First Name: Tammy
Company: Planning

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

Confirmed interest in appointment to partial term 7/11/2019
Received 2/15/2019

First Name	Tammy
Last Name	McGehee
Address 1	[REDACTED]
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have you been a Roseville resident?	Since 1979
City of Roseville Commissions	
	<i>Finance</i>
	<i>Human Rights, Inclusion and Engagement</i>
	<i>Parks and Recreation</i>
	<i>Planning</i>
	<i>Police Civil Service</i>
	<i>Public Works, Environment and Transportation</i>
Commission preference	Planning
Commission preference	<i>Field not completed.</i>

This application is for New Term

If this is a student application please list grade in school *Field not completed.*

Note
There is no character limit for the fields below.

Why do you want to serve on this Commission? I would like to serve on the Planning Commission because I believe that it is a crucial link between the Council and the community. During the next year it will be the responsibility of this Commission to translate the aspirations of the Comprehensive Plan into the zoning that will guide the city's development for the next 10 years. I believe that my years on the Council and long history of work with neighborhoods and community groups allow me additional insight in this process. In addition, I believe I can listen effectively, strike compromise where necessary, and use my community work to provide a unique point of view to others on the commission.

What is your view of the role of this Commission? This Commission has a statutory role in reviewing ordinances, policies, and proposals to insure compliance with existing statute and zoning. Its findings are advisory to the Council. As the commission pursues its work, it holds hearings and seeks input from businesses and residents regarding projects coming before the Commission for review. Changes to ordinances, zoning, or policies can be initiated by the Council, a member of the public, or the Planning Commission. This commission serves in an advisory role to the Council.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying? I believe my years as a resident, community activist, and council member allow me to provide unique background and historical perspective to some discussions. My years on the Council make me very familiar with existing regulations, zoning, policies, and the background discussions as well as difficulties and shortcomings of some ordinances and policies. I have good communication skills, both oral and written. I am good at and enjoy research.

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.

Civic and Volunteer Activities Member, Citizen Assisted Monitoring Program (CAMP), Langton Lake, 10 years Volunteer at Presbyterian Homes, 17 years Former Commission Member, 3 years Former City Council Member, 8 years

Work Experience	Teacher, Providence, RI Editorial Assistant, APA Journal, University of Colorado Program Specialist, University of Colorado Free lance technical writer Manager, Department of Research, CPT Corporation
Education	Bachelor of Science, University of Wisconsin, Madison, WI Master's Degree, Brown University, Providence, RI
Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
Preferred method to be contacted	<i>City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.</i>
Preferred method to be contacted	Telephone
Please provide alternative phone number or email if different from above	<i>Field not completed.</i>
Additional Information if you become Board or Commission Member	<i>Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.</i>
Minnesota Government Data Practices Act	Yes
Minnesota Statute §13.601. subd. 3(b)	Home/Cell Phone
Background Authorization	Yes
Acknowledgement	Yes

Full Name: Aaron Peters
Last Name: Peters
First Name: Aaron
Company: Planning

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

First Name Aaron

Last Name Peters

Address 1 [REDACTED]

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number [REDACTED]

Email Address [REDACTED]

How many years have you been a Roseville resident? 4

City of Roseville Commissions
Finance
Human Rights, Inclusion and Engagement
Parks and Recreation
Planning
Police Civil Service
Public Works, Environment and Transportation

Commission preference Planning

Commission preference Planning

This application is for New Term

If this is a student application please list grade in school *Field not completed.*

Note
There is no character limit for the fields below.

Why do you want to serve on this Commission? My wife's mother was a Roseville resident since 2001. During that time I was able to become quite familiar and attached to the area. Her mother passed away several years ago leaving her townhome to us in 2017. Since then we've purchased a condominium and ultimately our new home here in Roseville by the high school. The townhome and condominium have become our rental properties. Because of our community, family friendly events and awesome neighbors, we've decided to raise our 8 year old daughter and 10 year old son here. Serving on the Commission will provide me with an opportunity to be directly involved with the entire community while offering the ability to give back.

What is your view of the role of this Commission? My view of this particular role is to help provide a strategic, well thought out solutions for development plans, policies, and specific applications. Additionally, the Commission offers qualified recommendations for Roseville planning. I believe that the goal of the Commission is to effectively collaborate on topics directly associated with the development and growth of the City of Roseville.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying? Education - 1st Major – Business Administration • Minor – Economics • Concentration – International Business • 2nd Major – Secondary Education • Minor – History. Volunteer - Red Cross - Minnesota • Minnesota Chapter – Concerns of Police Survivors. Employment Experience - BDC – Improve upon current processes and build and lead from the ground up • Business/Finance Management, Sales Management and software implementation • CRM – Data mining direct from the data base for both fixed and variable revenue growth • Adjusted software and sales processes to increase the efficiency and profitability of the business office

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission. *Field not completed.*

Civic and Volunteer Activities Volunteer - American Red Cross - Minnesota • Minnesota Chapter – Concerns of Police Survivors

Work Experience • Results driven! • BDC - Business Development Center- The center

piece and foundation of every company around the globe. Creating client retention that is trackable and concrete. • CRM - Customer Retention Management - targeted client data mined from your own data base. The result is always a decreased advertising budget and increased R.O.I. along with superior reporting • Strategic Planning – maximizing your team’s talents to create a holistic vision for success • SEO-SEM maximization
Independent Business Analyst - 2017 - Present

Senior Business Consultant - September 2013 – November 2017
• Launched CRM software for a record 17 locations as the lead consultant • Mobile Application Launch – Chosen as a team member to launch new mobile applications for Android and Apple operating systems. • F&I (Finance & Insurance) accounting software • CRM - developed a strong process through the application of industry “Best Practices” and CRM utilization. • BDC - Installed and programmed software to improve customer retention and R.O.I. • Integrated proprietary and third-party software to the accounting system to increase reporting accuracy. • Collaborated with cross-functional teams across all company levels

Carsoup.com – Bloomington, MN Regional Account Manager - September 2009 – August 2013
• Implemented targeted marketing and advertising initiatives with over 120 motorsports, franchise and independent automotive dealerships leading to an increase in organic ecommerce exposure • Developed more than 10 “Best Practices” to support day to day operations • Established solid branding campaigns using social media platforms and strong marketing creatives • Exceeded a 1.5-million-dollar annual revenue expectation

Romano Ford and Volkswagen – Fayetteville, NY
Internet Sales and Leasing Director - September 2005 – August 2009
• E-commerce/Internet Sales Director • Single Month Company Record - 54 sold units May 2009 • Increasing annual internet sales from 75 units in 2005 to over 325 units in 2008 • Ford Blue Oval Certified • Volkswagen Certified

Education

Education - 1st Major – Business Administration • Minor – Economics • Concentration – International Business • 2nd Major – Secondary Education • Minor – History

Is there additional information you would like the City Council to consider

Field not completed.

regarding your application?

Preferred method to be contacted

City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted Telephone

Please provide alternative phone number or email if different from above *Field not completed.*

Additional Information if you become Board or Commission Member

Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act Yes

Minnesota Statute §13.601. subd. 3(b) Home/Cell Phone, Email Address

Background Authorization Yes

Acknowledgement Yes

Full Name: Brett Rose
Last Name: Rose
First Name: Brett
Company: Planning

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]

E-mail Display As: [REDACTED]

First Name	Brett
Last Name	Rose
Address 1	[REDACTED]
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have you been a Roseville resident?	7
City of Roseville Commissions	
	<i>Finance</i>
	<i>Human Rights, Inclusion and Engagement</i>
	<i>Parks and Recreation</i>
	<i>Planning</i>
	<i>Police Civil Service</i>
	<i>Public Works, Environment and Transportation</i>
Commission preference	Planning
Commission preference	<i>Field not completed.</i>

This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
<p>Note</p> <p><i>There is no character limit for the fields below.</i></p>	
Why do you want to serve on this Commission?	I want to join to have a voice in decision making in making our community better. I believe my experience in bringing various developments to different commissions in different cities and states will offer fresh and innovative takes on possible new developments.
What is your view of the role of this Commission?	I believe that The Planning Commission identifies and addresses issues concerning development plans, policies, and specific applications. Also it offers recommendations to the city council for final action on planning cases. Furthermore it provides a forum for citizen input concerning specific planning applications
What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?	I have spent the past three years on the other side of the table. I have gone before Planning Commissions and City Councils on numerous occasions in multiple cities on various projects. I can offer a new invigorated prospective that will best help our city and the residents who call Roseville home.
If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.	<i>Field not completed.</i>
Civic and Volunteer Activities	<i>Field not completed.</i>
Work Experience	As the VP of Sales and Marketing I oversee all of the sales and marketing efforts. which includes driving positive RevPAR and market share results across our portfolio of hotels. I am accountable for training and developing our sales team in the field while implementing and executing strategic sales plans to enhance profitability in each of our hotels. In addition, I advise

and deal with various issues, particularly in City manners.

Education	Attended DCTC for an A.S. Degree in Business Administration.
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Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
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Preferred method to be contacted
City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted	Telephone
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Please provide alternative phone number or email if different from above	<i>Field not completed.</i>
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Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act	Yes
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Minnesota Statute §13.601. subd. 3(b)	Home/Cell Phone, Email Address
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Background Authorization	Yes
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Acknowledgement	Yes
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Full Name: Karen Schaffhausen
Last Name: Schaffhausen
First Name: Karen
Company: Planning

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

First Name Karen

Last Name Schaffhausen

Address 1 [REDACTED]

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number [REDACTED]

Email Address [REDACTED]

How many years have you been a Roseville resident? 15

City of Roseville Commissions
Finance
Human Rights, Inclusion and Engagement
Parks and Recreation
Planning
Police Civil Service
Public Works, Environment and Transportation

Commission preference Planning

Commission preference *Field not completed.*

This application is for New Term

If this is a student application please list grade in school *Field not completed.*

Note
There is no character limit for the fields below.

Why do you want to serve on this Commission? As an individual who works in small business development my hope would be to use these analytical skills to help the Roseville community.

What is your view of the role of this Commission? Provide a voice from the community as a way to evaluate issues/opportunities as they arise, propose solutions if needed.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying? Over 15 years of working within multi-cultural teams to arrive at a suitable outcome.

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission. *Field not completed.*

Civic and Volunteer Activities Volunteer: Women Venture, Small Business Consultant & Class Facilitator

Work Experience
7 Years Small Business Consultant
Currently working for the Wisconsin Small Business Development Center in River Falls, WI

15 Years Corporate Marketing & Communications
Lead and managed teams and projects globally for organizations that include: Honeywell, GEM Group, Gelco.

Resume provided upon request.

Education B.A Poli Sci

Is there additional information you would like the City Council to consider regarding your application? *Field not completed.*

Preferred method to be contacted
City staff contact all applicants approximately four days before the interviews to confirm

interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted	Email
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Please provide alternative phone number or email if different from above	<i>Field not completed.</i>
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Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act	Yes
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Minnesota Statute §13.601. subd. 3(b)	Email Address
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Background Authorization	Yes
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Acknowledgement	Yes
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REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.
4

Check Series #	Amount
ACH Payments	\$498,110.87
94093-94276	\$521,527.80
Total	\$1,019,638.67

5
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17
18 Prepared by: Chris Miller, Finance Director
19 Attachments: A: Checks for Approval
20

Accounts Payable

Checks for Approval

User: Mary.Jenson
 Printed: 9/3/2019 - 10:28 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/21/2019	Boulevard Landscaping	Operating Supplies	LTG Power Equipment-CC	Weed Whip Supplies	34.95
0	08/21/2019	Boulevard Landscaping	Operating Supplies	MIDC Enterprises- CC	Irrigation Supplies	184.95
Operating Supplies Total:						219.90
Fund Total:						219.90
94147	08/22/2019	Building Improvements	Professional Services	Lockridge Grindal Nauen P.L.L.P.	Professional Services-Oval	1,125.00
Professional Services Total:						1,125.00
Fund Total:						1,125.00
94167	08/22/2019	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes Global Financial Serv	Postage Machine Lease	926.97
Rental - Copier Machines Total:						926.97
94148	08/22/2019	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies	Copier Rental	5,662.20
Rental - Office Machines Total:						5,662.20
Fund Total:						6,589.17
0	08/28/2019	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	6.72
Federal Income Tax Total:						6.72
0	08/28/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	7.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/28/2019	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	1.73
					FICA Employee Ded. Total:	9.15
0	08/28/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	1.73
0	08/28/2019	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	7.42
					FICA Employers Share Total:	9.15
0	08/28/2019	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	1.10
					MN State Retirement Total:	1.10
0	08/28/2019	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	7.16
					PERA Employee Ded Total:	7.16
0	08/28/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	7.16
0	08/28/2019	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	1.10
					PERA Employer Share Total:	8.26
0	08/28/2019	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	4.16
					State Income Tax Total:	4.16
					Fund Total:	45.70
94123	08/22/2019	Community Development	2720 Fairview - Apartment	Ehlers & Associates, Inc.	2720 Fairview Redevelopment	153.12
94123	08/22/2019	Community Development	2720 Fairview - Apartment	Ehlers & Associates, Inc.	2720 Fairview Redevelopment	368.75
					2720 Fairview - Apartment Total:	521.87
94123	08/22/2019	Community Development	2720 Fairview Escrow	Ehlers & Associates, Inc.	2720 Fairview Redevelopment	153.13
94123	08/22/2019	Community Development	2720 Fairview Escrow	Ehlers & Associates, Inc.	2720 Fairview Redevelopment	368.75
					2720 Fairview Escrow Total:	521.88
94265	08/29/2019	Community Development	Building Permits	Stumpy's Deck Renewal	Building Permit Refund	232.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Building Permits Total:	232.45
94169	08/22/2019	Community Development	Deposits	Prestige Contractors	Construction Deposit Refund-1819 D	1,000.00
					Deposits Total:	1,000.00
94123	08/22/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	1,401.25
94123	08/22/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	1,401.25
94123	08/22/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	1,475.00
94123	08/22/2019	Community Development	Development Escrow	Ehlers & Associates, Inc.	Boaters Outlet-Dominium	1,475.00
94203	08/27/2019	Community Development	Development Escrow	Meritex Company	Preliminary Plat Escrow Refund	2,500.00
94204	08/27/2019	Community Development	Development Escrow	OP2 Evergreen, LLC	Unused Escrow Fee Refund	1,250.00
94205	08/27/2019	Community Development	Development Escrow	PPF RTL Rosedale Shopping	Unused Planned Unit Development A	2,000.00
94206	08/27/2019	Community Development	Development Escrow	Semper Development	Unused Conditional Use Escrow Refi	1,000.00
94207	08/27/2019	Community Development	Development Escrow	United Properties	Unused Preliminary Plat Escrow Refi	1,754.50
94202	08/27/2019	Community Development	Development Escrow	United Properties	Unused Escrows Return	1,178.00
94201	08/27/2019	Community Development	Development Escrow	United Properties	Unused Preliminary Plat Escrow Retu	2,500.00
					Development Escrow Total:	17,935.00
0	08/28/2019	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	4,116.80
					Federal Income Tax Total:	4,116.80
0	08/28/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	556.54
0	08/28/2019	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	2,379.75
					FICA Employee Ded. Total:	2,936.29
0	08/28/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	2,379.75
0	08/28/2019	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	556.54
					FICA Employers Share Total:	2,936.29
0	08/29/2019	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2019 ICMA Defe	1,118.08
					ICMA Def Comp Total:	1,118.08
0	08/28/2019	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	373.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	373.03
0	08/28/2019	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	837.65
					MNDCP Def Comp Total:	837.65
0	08/29/2019	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	18.00
					Office Supplies Total:	18.00
0	08/21/2019	Community Development	Operating Supplies	Amazon.com- CC	Kay Storage & Safety Equipment	52.28
					Operating Supplies Total:	52.28
0	08/28/2019	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	2,528.68
					PERA Employee Ded Total:	2,528.68
0	08/28/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	389.03
0	08/28/2019	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	2,528.68
					PERA Employer Share Total:	2,917.71
94265	08/29/2019	Community Development	Plan Check Fees	Stumpy's Deck Renewal	Building Permit Refund	151.09
					Plan Check Fees Total:	151.09
0	08/22/2019	Community Development	Professional Services	Time Saver Off Site Secretarial, Inc	Planning Commission Meeting Minut	262.60
					Professional Services Total:	262.60
0	08/28/2019	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	1,874.34
					State Income Tax Total:	1,874.34
94266	08/29/2019	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	55.25
					Telephone Total:	55.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						40,389.29
94097	08/22/2019	Contracted Engineering Svcs	Deposits	Allied Construction	Erosion Control Escrow Refund-4310	2,780.00
94253	08/29/2019	Contracted Engineering Svcs	Deposits	Premium Real Estate Solutions	Erosion Control Escrow Refund-2170	2,780.00
94253	08/29/2019	Contracted Engineering Svcs	Deposits	Premium Real Estate Solutions	Erosion Control Escrow Refund-2200	4,000.00
94255	08/29/2019	Contracted Engineering Svcs	Deposits	David Raab	Erosion Control Escrow Refund-1975	2,560.00
Deposits Total:						12,120.00
0	08/28/2019	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	787.81
Federal Income Tax Total:						787.81
0	08/28/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	95.96
0	08/28/2019	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	410.34
FICA Employee Ded. Total:						506.30
0	08/28/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	410.34
0	08/28/2019	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	95.96
FICA Employers Share Total:						506.30
0	08/28/2019	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	66.90
MN State Retirement Total:						66.90
0	08/28/2019	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	114.87
MNDCP Def Comp Total:						114.87
0	08/28/2019	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	434.88
PERA Employee Ded Total:						434.88
0	08/28/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	66.90
0	08/28/2019	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	434.88
PERA Employer Share Total:						501.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/28/2019	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	342.64
					State Income Tax Total:	342.64
					Fund Total:	15,381.48
0	08/21/2019	EDA Operating Fund	Memberships & Subscriptions	Urban Land Institute- CC	Annual Renewal	560.00
					Memberships & Subscriptions Total:	560.00
0	08/22/2019	EDA Operating Fund	Miscellaneous	Janice Gundlach	Block Party Supplies Reimbursement	52.37
0	08/22/2019	EDA Operating Fund	Miscellaneous	Janice Gundlach	Block Party Supplies Reimbursement	19.95
					Miscellaneous Total:	72.32
94135	08/22/2019	EDA Operating Fund	Professional Services	Golden Shovel Agency	Economic Gateway & GateKeeper Se	1,000.00
94185	08/22/2019	EDA Operating Fund	Professional Services	St. Paul Area Chamber of Commerc	Services to the Rice and Larpenteur A	9,413.54
					Professional Services Total:	10,413.54
					Fund Total:	11,045.86
94208	08/29/2019	Finance Equipment Revolving	Springbrook Upgrade	Accela, Inc. #774375	Springbrook Upgrade	1,431.00
					Springbrook Upgrade Total:	1,431.00
					Fund Total:	1,431.00
94100	08/22/2019	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	Uniform Supplies	1,148.00
94100	08/22/2019	Fire Vehicles Revolving	Minor Equipment	Aspen Mills Inc.	Uniform Supplies	199.00
94108	08/22/2019	Fire Vehicles Revolving	Minor Equipment	CDW Government, Inc.	HDMI Switch	465.00
94108	08/22/2019	Fire Vehicles Revolving	Minor Equipment	CDW Government, Inc.	Wireless Presenters for Training & Cc	939.02
					Minor Equipment Total:	2,751.02
94128	08/22/2019	Fire Vehicles Revolving	Vehicle Supplies & Maintenance	Fenton Fire Equipment, Inc.	Equipment Advertising Fee	2,000.00
0	08/21/2019	Fire Vehicles Revolving	Vehicle Supplies & Maintenance	PayPal-CC	Vehicle Supplies	181.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicle Supplies & Maintenance Total:	2,181.11
					Fund Total:	4,932.13
94210	08/29/2019	General Fund	City Hall Solar Lease	Anchor Solar Investments, LLC	Solar Lease	326.39
					City Hall Solar Lease Total:	326.39
94100	08/22/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	349.55
94100	08/22/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	119.90
94100	08/22/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	322.25
94212	08/29/2019	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	280.90
94220	08/29/2019	General Fund	Clothing	Cintas Corporation	Nitrile Gloves	105.00
94220	08/29/2019	General Fund	Clothing	Cintas Corporation	Uniform Supplies	54.80
94118	08/22/2019	General Fund	Clothing	Corporate Mark, Inc.	Uniform Supplies	147.50
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies-Credit	-20.98
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies-Credit	-40.98
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	29.97
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	1,250.76
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	1,228.75
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	146.97
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	24.98
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	36.96
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	19.98
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	682.90
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	655.90
0	08/22/2019	General Fund	Clothing	Streicher's	Uniform Supplies	113.97
					Clothing Total:	5,509.08
0	08/21/2019	General Fund	Conferences	Parking Ramp-CC	Conference Parking	10.00
					Conferences Total:	10.00
94227	08/29/2019	General Fund	Contract Maint - Vehicles	Frontier Ag & Turf	Throttle Potentiometer	1,027.44
0	08/22/2019	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	88.20
94170	08/22/2019	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee	383.76
94175	08/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	180.00
94175	08/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	306.32
94175	08/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	85.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94175	08/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	308.56
94175	08/22/2019	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	1,364.63
Contract Maint - Vehicles Total:						3,743.91
94146	08/22/2019	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-August	4,282.00
Contract Maint. - City Hall Total:						4,282.00
94146	08/22/2019	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-August	1,286.00
0	08/21/2019	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						1,625.66
0	08/22/2019	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	85.32
Contract Maint.- Old City Hall Total:						85.32
94213	08/29/2019	General Fund	Contract Maintenance	AT&T Mobility	Wireless Service	381.87
94116	08/22/2019	General Fund	Contract Maintenance	Comcast	Business Services	108.00
94124	08/22/2019	General Fund	Contract Maintenance	Emergency Response Solutions	Replacement Lens, Face Piece	258.36
94143	08/22/2019	General Fund	Contract Maintenance	Law Enforcement Technology Grou	LETG Software Maintenance Annual	637.50
94146	08/22/2019	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-August	1,038.00
0	08/21/2019	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
94170	08/22/2019	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	277.68
0	08/29/2019	General Fund	Contract Maintenance	Yale Mechanical, LLC	Thermostat Service	1,252.29
Contract Maintenance Total:						4,054.68
94170	08/22/2019	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	21,086.60
94170	08/22/2019	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	4,322.04
Dispatching Services Total:						25,408.64
0	08/21/2019	General Fund	Employee Recognition	Hisdahl Inc-CC	Plaques	204.01
Employee Recognition Total:						204.01
0	08/28/2019	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	36,220.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	36,220.42
0	08/28/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	7,914.53
0	08/28/2019	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	5,144.43
					FICA Employee Ded. Total:	13,058.96
0	08/28/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	7,914.53
0	08/28/2019	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	5,144.43
					FICA Employers Share Total:	13,058.96
94242	08/29/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015528480	307.33
94242	08/29/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038	387.63
94242	08/29/2019	General Fund	Financial Support	MN Child Support Payment Center	Remittance ID: 0015005038-Medical	61.11
					Financial Support Total:	756.07
94210	08/29/2019	General Fund	Fire Solar Lease	Anchor Solar Investments, LLC	Solar Lease	702.78
					Fire Solar Lease Total:	702.78
0	08/22/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	208.33
0	08/29/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	1,080.00
0	08/29/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	3,000.00
0	08/29/2019	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	395.00
					Flex Spending Day Care Total:	4,683.33
0	08/29/2019	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	157.60
					Flex Spending Health Total:	157.60
0	08/29/2019	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2019 ICMA Defe	2,843.14
					ICMA Def Comp Total:	2,843.14
0	08/21/2019	General Fund	Memberships & Subscriptions	Volgistics-CC	Monthly Fee	173.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Memberships & Subscriptions Total:						173.00
0	08/21/2019	General Fund	Miscellaneous	Grateful Table-CC	Lunch w/Councilmember Groff-Trudg	13.53
94147	08/22/2019	General Fund	Miscellaneous	Lockridge Grindal Nauen P.L.L.P.	Professional Services-Oval	1,375.00
0	08/21/2019	General Fund	Miscellaneous	Nutmeg Brewhouse-CC	Lunch Meeting w/Mayor Roe-Trudge	15.96
Miscellaneous Total:						1,404.49
0	08/28/2019	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	4,669.22
MN State Retirement Total:						4,669.22
0	08/28/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	11.87
0	08/28/2019	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	9,376.69
MNDCP Def Comp Total:						9,388.56
0	08/29/2019	General Fund	Motor Fuel	Mansfield Oil Company of Gainsvil	Fuel	7,936.53
Motor Fuel Total:						7,936.53
0	08/29/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	352.22
0	08/29/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	211.08
0	08/29/2019	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	25.32
94244	08/29/2019	General Fund	Office Supplies	National Pen Company	Gel Pens	1,634.90
0	08/21/2019	General Fund	Office Supplies	Nelsons Cheese & Deli-CC	Hiring Supplies	77.08
0	08/21/2019	General Fund	Office Supplies	Office Depot- CC	Office Supplies	2.14
94247	08/29/2019	General Fund	Office Supplies	Office Furniture	Mesh Back Chair	225.50
0	08/21/2019	General Fund	Office Supplies	UPS Store- CC	Office Supplies	16.84
Office Supplies Total:						2,545.08
0	08/22/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	226.20
0	08/29/2019	General Fund	Op Supplies - City Hall	Fikes, Inc.	Restroom Supplies	145.80
94237	08/29/2019	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Cleaning Supplies	28.00
94273	08/29/2019	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	95.40
Op Supplies - City Hall Total:						495.40
0	08/21/2019	General Fund	Operating Supplies	Amazon.com- CC	Coffee Supplies	33.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/29/2019	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	661.10
0	08/21/2019	General Fund	Operating Supplies	Best Buy- CC	Cell Phone Supplies	64.41
0	08/21/2019	General Fund	Operating Supplies	Byerly's- CC	Hiring Supplies	41.12
0	08/21/2019	General Fund	Operating Supplies	Canva Supplies-CC	Outreach Supplies	12.95
0	08/21/2019	General Fund	Operating Supplies	Caribou Coffee- CC	Hiring Supplies	60.08
94117	08/22/2019	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt	1,208.60
0	08/21/2019	General Fund	Operating Supplies	Costco-CC	Station Supplies	257.02
0	08/21/2019	General Fund	Operating Supplies	Davis Lock & Safe-CC	Keys	69.89
0	08/21/2019	General Fund	Operating Supplies	Denny's-CC	Hiring Supplies	28.92
0	08/21/2019	General Fund	Operating Supplies	Facebook-CC	Employment Ad	33.00
0	08/21/2019	General Fund	Operating Supplies	Grange Supplies-CC	Fence Supplies	27.26
0	08/29/2019	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	71.27
94160	08/22/2019	General Fund	Operating Supplies	Motorola Solutions, Inc.	Batteries	399.00
94256	08/29/2019	General Fund	Operating Supplies	RCM Equipment Company, LLC	Emulsion	910.63
94171	08/22/2019	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	1,349.95
94171	08/22/2019	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	1,291.58
0	08/21/2019	General Fund	Operating Supplies	St. Paul Bagelry-CC	Outreach Supplies	89.40
94186	08/22/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Office Supplies	159.98
94186	08/22/2019	General Fund	Operating Supplies	Staples Advantage, Inc.	Office Supplies	107.61
0	08/21/2019	General Fund	Operating Supplies	Staples-CC	Flash Drives	236.13
0	08/21/2019	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Tape, Hinge	29.37
0	08/22/2019	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate	725.03
0	08/29/2019	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Sand Mix	67.45
0	08/29/2019	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate Mixes	260.65
0	08/29/2019	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate Mixes	1,072.67
0	08/21/2019	General Fund	Operating Supplies	Target- CC	Rosefest Supplies	75.90
0	08/21/2019	General Fund	Operating Supplies	Walmart-CC	Outreach Supplies	48.01
0	08/21/2019	General Fund	Operating Supplies	Walmart-CC	Lemonade Stand Supplies	57.92
Operating Supplies Total:						9,450.55
0	08/22/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	45.24
0	08/29/2019	General Fund	Operating Supplies City Garage	Fikes, Inc.	Restroom Supplies	29.16
Operating Supplies City Garage Total:						74.40
0	08/28/2019	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	33,004.84
PERA Employee Ded Total:						33,004.84
0	08/28/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	45,840.78
0	08/28/2019	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	1,113.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						46,953.94
0	08/21/2019	General Fund	Police Reserve Program	Rebyl Sports-CC	Reserve Supplies	165.00
0	08/21/2019	General Fund	Police Reserve Program	Target- CC	Reserve Supplies	67.86
0	08/21/2019	General Fund	Police Reserve Program	Target- CC	Reserve Supplies	87.31
Police Reserve Program Total:						320.17
0	08/21/2019	General Fund	Professional Services	County Cycles-CC	Bike Tune Up	225.62
94131	08/22/2019	General Fund	Professional Services	FSSolutions	Alcohol, Drug Screening	133.00
94142	08/22/2019	General Fund	Professional Services	Language Line Services	Interpreter Service	49.66
94150	08/22/2019	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment	550.00
94151	08/22/2019	General Fund	Professional Services	McGough Facility Management, LI	Facility Management	3,929.00
94192	08/22/2019	General Fund	Professional Services	Trans Union, LLC	Credit Report	28.40
94193	08/22/2019	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches-Acct: 212095	88.30
Professional Services Total:						5,003.98
0	08/28/2019	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	16,294.34
State Income Tax Total:						16,294.34
94266	08/29/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	210.13
94266	08/29/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	76.30
94266	08/29/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	11.05
94266	08/29/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.21
94266	08/29/2019	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	26.66
94197	08/22/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	40.01
94197	08/22/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	920.25
94197	08/22/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	1,896.89
94197	08/22/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	145.00
94197	08/22/2019	General Fund	Telephone	Verizon Wireless	Cell Phones	570.00
Telephone Total:						3,909.50
94103	08/22/2019	General Fund	Training	Blue and Brown Backgrounds, LLC	Training-Haivy Vang, Mitchell Dicke	500.00
0	08/21/2019	General Fund	Training	Brueggers Bagels- CC	Training Supplies	16.00
0	08/21/2019	General Fund	Training	Byerly's- CC	Training Supplies	25.75
94217	08/29/2019	General Fund	Training	Century Skills, Inc.	Internal Affairs Training-Baker	495.00
0	08/22/2019	General Fund	Training	City of St. Paul	PDI Training	250.00
0	08/21/2019	General Fund	Training	Country Inn & Suites-CC	Training Lodging	123.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94120	08/22/2019	General Fund	Training	Dakota County Technical College	CSO Training	400.00
0	08/21/2019	General Fund	Training	Governmentjobs-CC	NeoGov Training	99.00
0	08/21/2019	General Fund	Training	Hyatt-CC	Training Lodging	389.92
0	08/21/2019	General Fund	Training	JP Nixoncons-CC	Patrol Training	470.00
0	08/21/2019	General Fund	Training	MN CIT-CC	Patrol Training	750.00
0	08/21/2019	General Fund	Training	Papa John's-CC	Training Supplies	141.38
0	08/22/2019	General Fund	Training	Erin Reski	Training Expenses Reimbursement	244.56
0	08/21/2019	General Fund	Training	Storm Training-CC	Patrol Training	206.00
Training Total:						4,110.91
0	08/29/2019	General Fund	Utilities	Xcel Energy	New Fire Station	2,165.21
0	08/29/2019	General Fund	Utilities	Xcel Energy	Traffic Signals & Streetlights	1,828.35
0	08/29/2019	General Fund	Utilities	Xcel Energy	Streetlights	12,078.16
Utilities Total:						16,071.72
94093	08/22/2019	General Fund	Vehicle Supplies & Maintenance	1st Ayd Corporation	Hose Clamps	26.67
94110	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation	Uniform Supplies	29.80
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	301.63
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-125.68
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	125.68
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	351.18
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	83.38
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	91.44
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Battery Supplies	586.03
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Vehicle Supplies	322.00
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Vehicle Supplies	2,602.53
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	35.82
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Metal Supermarkets	Stainless Tubes	41.44
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Metal Supermarkets	Hot Rolled Pipe	13.83
0	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	450.41
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	149.32
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	12.76
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	447.51
94258	08/29/2019	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	359.08
94178	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Schelen Gray Auto and Electric	Vehicle Supplies	169.99
0	08/21/2019	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Goggles	33.75
0	08/21/2019	General Fund	Vehicle Supplies & Maintenance	Snap On-CC	Vehicle Supplies	229.00
0	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Total Tool	Vehicle Supplies	134.04
94191	08/22/2019	General Fund	Vehicle Supplies & Maintenance	Towmaster	Vehicle Supplies	550.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicle Supplies & Maintenance Total:	7,021.78
0	08/21/2019	General Fund	Volunteer Recognition	Brueggers Bagels- CC	Volunteer Supplies	31.66
0	08/21/2019	General Fund	Volunteer Recognition	Target- CC	Parade Supplies	8.48
					Volunteer Recognition Total:	40.14
					Fund Total:	285,599.50
0	08/21/2019	General Fund Donations	Operating Supplies	Byerly's- CC	Sheet Cake	26.99
0	08/21/2019	General Fund Donations	Operating Supplies	Costco-CC	Station Supplies	746.95
0	08/21/2019	General Fund Donations	Operating Supplies	Cub Foods- CC	Ice	4.49
0	08/21/2019	General Fund Donations	Operating Supplies	Olive Garden-CC	Training Supplies	132.81
0	08/21/2019	General Fund Donations	Operating Supplies	Party City-CC	Station Supplies	18.24
0	08/21/2019	General Fund Donations	Operating Supplies	Portillos-CC	Training Supplies	813.21
0	08/21/2019	General Fund Donations	Operating Supplies	Target- CC	Sand Toys	10.74
					Operating Supplies Total:	1,753.43
					Fund Total:	1,753.43
0	08/21/2019	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
94182	08/22/2019	Golf Course	Contract Maintenance	Shamrock Group, Inc.	Beer Line Cleaning	33.00
					Contract Maintenance Total:	112.56
0	08/28/2019	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	927.60
					Federal Income Tax Total:	927.60
0	08/28/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	177.52
0	08/28/2019	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	759.02
					FICA Employee Ded. Total:	936.54
0	08/28/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	759.02
0	08/28/2019	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	177.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	936.54
0	08/29/2019	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-300227	PR Batch 00002.08.2019 ICMA Defe	175.00
					ICMA Def Comp Total:	175.00
94107	08/22/2019	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Concession Beverages for Resale	90.65
94114	08/22/2019	Golf Course	Merchandise For Sale	Cleveland Golf/Srixon	Equipment Supplies for Resale	192.44
94114	08/22/2019	Golf Course	Merchandise For Sale	Cleveland Golf/Srixon	Equipment Supplies for Resale	60.60
0	08/21/2019	Golf Course	Merchandise For Sale	Lettermen Sprots-CC	Clothing for Resale	278.53
0	08/21/2019	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	528.38
0	08/21/2019	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	534.41
94182	08/22/2019	Golf Course	Merchandise For Sale	Shamrock Group, Inc.	Concession Items for Resale	178.37
0	08/21/2019	Golf Course	Merchandise For Sale	Target- CC	Concession Items for Resale	14.00
					Merchandise For Sale Total:	1,877.38
0	08/28/2019	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	65.31
					MN State Retirement Total:	65.31
0	08/28/2019	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	49.87
					MNDCP Def Comp Total:	49.87
0	08/21/2019	Golf Course	Operating Supplies	Donut Hut-CC	Rosefest Golf Tournament Donuts	59.75
0	08/21/2019	Golf Course	Operating Supplies	Flaherty's Bowl-CC	Golf Tournament Prize	25.00
0	08/21/2019	Golf Course	Operating Supplies	Hannay's Inc- CC	Air Horn Cans	12.69
0	08/21/2019	Golf Course	Operating Supplies	Home Depot- CC	Golf Course Supplies	41.97
0	08/21/2019	Golf Course	Operating Supplies	Michaels-CC	Gift Basket Supplies	32.11
0	08/21/2019	Golf Course	Operating Supplies	Mills Fleet Farm-CC	Golf Course Supplies	139.14
0	08/21/2019	Golf Course	Operating Supplies	Mudslingers-CC	Coffee Supplies	25.00
94172	08/22/2019	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	618.00
0	08/21/2019	Golf Course	Operating Supplies	Restaurant Depot- CC	Concession Supplies	59.25
0	08/21/2019	Golf Course	Operating Supplies	Restaurant Depot- CC	Concession Supplies	220.86
0	08/21/2019	Golf Course	Operating Supplies	Staples-CC	Office, League Supplies	39.96
0	08/21/2019	Golf Course	Operating Supplies	Staples-CC	Office, League Supplies	19.44
0	08/21/2019	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Golf Course Supplies	65.57
0	08/21/2019	Golf Course	Operating Supplies	Target- CC	Concession Supplies	28.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	1,386.79
0	08/28/2019	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	424.53
					PERA Employee Ded Total:	424.53
0	08/28/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	424.53
0	08/28/2019	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	65.31
					PERA Employer Share Total:	489.84
0	08/28/2019	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	486.71
					State Income Tax Total:	486.71
94266	08/29/2019	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.42
					Telephone Total:	26.42
94181	08/22/2019	Golf Course	Training	Serving Alcohol, Inc.	Alcohol Seller-Server Training	12.71
					Training Total:	12.71
0	08/29/2019	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-78.94
					Use Tax Payable Total:	-78.94
0	08/29/2019	Golf Course	Utilities	Xcel Energy	Golf Course	1,227.05
					Utilities Total:	1,227.05
					Fund Total:	9,055.91
94168	08/22/2019	HRA Operating Fund	Advertising	Postmaster-Mailing Requirements	Newsletter Postage-Acct: 2437	303.32
					Advertising Total:	303.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						303.32
94155	08/22/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Vegetative Debris Removal-415 Cour	182.50
94155	08/22/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service - 2433 County Road B	127.50
94155	08/22/2019	HRA Property Abatement Program	Payments to Contractors	Miller Lawn & Tree	Lawn Service - 1437 Talisman Curve	85.00
Payments to Contractors Total:						395.00
Fund Total:						395.00
0	08/21/2019	Information Technology	Contract Maintenance	Amazon.com- CC	Digital Services	119.00
Contract Maintenance Total:						119.00
0	08/28/2019	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	6,197.20
Federal Income Tax Total:						6,197.20
0	08/28/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	3,768.96
0	08/28/2019	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	881.47
FICA Employee Ded. Total:						4,650.43
0	08/28/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	3,768.96
0	08/28/2019	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	881.47
FICA Employers Share Total:						4,650.43
0	08/29/2019	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2019 ICMA Defe	217.73
ICMA Def Comp Total:						217.73
94211	08/29/2019	Information Technology	Internet	Anoka County	Broadband-Sept 2019	32.56
94112	08/22/2019	Information Technology	Internet	City of North St. Paul	Billing Interconnects	394.38
94112	08/22/2019	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	48.84
94115	08/22/2019	Information Technology	Internet	Comcast	Ethernet Service	1,476.66
0	08/21/2019	Information Technology	Internet	Network Solutions- CC	Domain Renewal	234.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Internet Total:	2,187.38
0	08/28/2019	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	606.08
					MN State Retirement Total:	606.08
0	08/28/2019	Information Technology	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	195.72
					MNDCP Def Comp Total:	195.72
0	08/21/2019	Information Technology	Operating Supplies	Amazon.com- CC	Cleaning Kit	99.99
94108	08/22/2019	Information Technology	Operating Supplies	CDW Government, Inc.	Spare Ear Tips	13.46
					Operating Supplies Total:	113.45
0	08/28/2019	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	3,939.52
					PERA Employee Ded Total:	3,939.52
0	08/28/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	3,939.52
0	08/28/2019	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	606.08
					PERA Employer Share Total:	4,545.60
0	08/28/2019	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	2,762.71
					State Income Tax Total:	2,762.71
94209	08/29/2019	Information Technology	Telephone	Allstream	Telephone	290.44
94109	08/22/2019	Information Technology	Telephone	CenturyLink	Telephone	75.99
94109	08/22/2019	Information Technology	Telephone	CenturyLink	Telephone	32.21
94109	08/22/2019	Information Technology	Telephone	CenturyLink	Telephone	17.21
94109	08/22/2019	Information Technology	Telephone	CenturyLink	Telephone	42.43
94109	08/22/2019	Information Technology	Telephone	CenturyLink	Telephone	115.64
94266	08/29/2019	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	37.62
					Telephone Total:	611.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						30,796.79
0	08/22/2019	IT: Other Agency Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	287.68
0	08/22/2019	IT: Other Agency Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	1,438.41
0	08/22/2019	IT: Other Agency Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	2,270.05
Minor Equipment Total:						3,996.14
Fund Total:						3,996.14
0	08/21/2019	IT: Other Agency Operational	Contract Maintenance	Microsoft-CC	Online Services	464.00
94164	08/22/2019	IT: Other Agency Operational	Contract Maintenance	OPG-3, Inc.	Laserfiche	909.69
94248	08/29/2019	IT: Other Agency Operational	Contract Maintenance	OPG-3, Inc.	Laserfiche	909.26
Contract Maintenance Total:						2,282.95
94211	08/29/2019	IT: Other Agency Operational	Internet Charges	Anoka County	Broadband-Sept 2019	367.44
94112	08/22/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Billing Interconnects	4,450.62
94112	08/22/2019	IT: Other Agency Operational	Internet Charges	City of North St. Paul	Data Center Interconnects	551.16
Internet Charges Total:						5,369.22
94209	08/29/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	Allstream	Telephone	38.60
94218	08/29/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.83
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	103.06
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	61.53
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	218.70
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	303.94
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	128.83
94109	08/22/2019	IT: Other Agency Operational	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	68.85
PSTN-PRI Access/DID Allocation Total:						941.34
Fund Total:						8,593.51
94223	08/29/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	185.03
94223	08/29/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	1,098.13
94223	08/29/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Credit Memo	-147.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94223	08/29/2019	IT: Roseville Capital	Minor Equipment	Dell Marketing, L.P.	Credit Memo	-38.03
0	08/22/2019	IT: Roseville Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	188.30
0	08/22/2019	IT: Roseville Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	941.49
0	08/22/2019	IT: Roseville Capital	Minor Equipment	Newegg Business, Inc.	Disc Drives-Police Agency Arbitrator	1,485.83
0	08/29/2019	IT: Roseville Capital	Minor Equipment	SHI International Corp	Computer Supplies	345.00
Minor Equipment Total:						4,058.75
Fund Total:						4,058.75
94121	08/22/2019	License Center	Contract Maintenance	Distinctive Window Cleaning Comp	License Center Window Cleaning	41.00
94146	08/22/2019	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning-August	880.00
Contract Maintenance Total:						921.00
0	08/28/2019	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	3,183.51
Federal Income Tax Total:						3,183.51
0	08/28/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	612.73
0	08/28/2019	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	2,620.03
FICA Employee Ded. Total:						3,232.76
0	08/28/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	2,620.03
0	08/28/2019	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	612.73
FICA Employers Share Total:						3,232.76
0	08/22/2019	License Center	Minor Equipment	SHI International Corp	Computer Supplies	1,347.57
Minor Equipment Total:						1,347.57
0	08/28/2019	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	403.90
MN State Retirement Total:						403.90
0	08/28/2019	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	1,830.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MNDP Def Comp Total:	1,830.16
0	08/21/2019	License Center	Office Supplies	Office Depot- CC	Office Supplies	25.15
					Office Supplies Total:	25.15
0	08/22/2019	License Center	Operating Supplies	Mary Dracy	Passport Supplies Reimbursement	214.22
0	08/22/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	30.16
0	08/29/2019	License Center	Operating Supplies	Fikes, Inc.	Restroom Supplies	19.44
					Operating Supplies Total:	263.82
0	08/28/2019	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	2,552.38
					PERA Employee Ded Total:	2,552.38
0	08/28/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	2,552.38
0	08/28/2019	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	392.67
					PERA Employer Share Total:	2,945.05
0	08/21/2019	License Center	Postage	USPS-CC	Passport Postage	477.75
					Postage Total:	477.75
94151	08/22/2019	License Center	Professional Services	McGough Facility Management, LI	Facility Management	109.00
0	08/29/2019	License Center	Professional Services	Quicksilver Express Courier	Courier Service	220.00
0	08/21/2019	License Center	Professional Services	Signarama-CC	Passport Signage	382.24
					Professional Services Total:	711.24
0	08/28/2019	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	1,654.69
					State Income Tax Total:	1,654.69
0	08/29/2019	License Center	Transportation	Quicksilver Express Courier	Courier Service	1,195.57
					Transportation Total:	1,195.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	23,977.31
94157	08/22/2019	MSA Program Fund	Professional Services	Mn Dept of Transportation	Traffic Control Signal Agreement	1,471.54
					Professional Services Total:	1,471.54
					Fund Total:	1,471.54
94220	08/29/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
94220	08/29/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
94220	08/29/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
94220	08/29/2019	P & R Contract Maintenance	Clothing	Cintas Corporation	Uniform Supplies	1.94
0	08/22/2019	P & R Contract Maintenance	Clothing	Corporate Connection, Inc.	Uniform Supplies	307.93
0	08/29/2019	P & R Contract Maintenance	Clothing	Corporate Connection, Inc.	Uniform Supplies	17.24
0	08/29/2019	P & R Contract Maintenance	Clothing	Corporate Connection, Inc.	Uniform Supplies	104.24
0	08/29/2019	P & R Contract Maintenance	Clothing	Corporate Connection, Inc.	Uniform Supplies	164.24
					Clothing Total:	601.41
0	08/21/2019	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	711.75
					Contract Maintenance Total:	711.75
0	08/28/2019	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	2,664.16
					Federal Income Tax Total:	2,664.16
0	08/28/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	1,956.84
0	08/28/2019	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	457.64
					FICA Employee Ded. Total:	2,414.48
0	08/28/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	1,956.84
0	08/28/2019	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	457.64
					FICA Employers Share Total:	2,414.48
0	08/28/2019	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	240.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						240.49
0	08/28/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	620.00
0	08/28/2019	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	226.27
MNDCP Def Comp Total:						846.27
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Aerosol	494.00
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Nitrile Gloves	95.39
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Grenadier Plus	224.25
94222	08/29/2019	P & R Contract Maintenance	Operating Supplies	Davis Lock & Safe Inc	Hinge Tweeker	119.95
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	Dick's Sporting Goods-CC	No Receipt-Schlosser	85.86
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Ear Plugs	25.00
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	252.00
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	36.00
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fikes, Inc.	Restroom Supplies	688.25
94225	08/29/2019	P & R Contract Maintenance	Operating Supplies	Flagship Recreation	Plaques	350.00
94226	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	900.00
94226	08/29/2019	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	1,100.00
94232	08/29/2019	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	224.55
94232	08/29/2019	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	157.25
94232	08/29/2019	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	48.07
94232	08/29/2019	P & R Contract Maintenance	Operating Supplies	Horizon Commercial Pool Supply	Pool Supplies	204.60
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	PVC Pipe, Coupler	60.56
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	PVC Pipe	44.21
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Bushing, Adapter	62.15
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Decoder	126.00
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Coupling	28.33
94241	08/29/2019	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	PVC Pipe, Bushing	18.35
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Light-Work	137.70
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Park Supplies	4.70
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Park Supplies	930.46
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Playground Supplies	54.05
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Supplies	77.07
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	P & R Supplies	71.06
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	Oakdale Rental-CC	Concrete Trailer Rental	244.00
94251	08/29/2019	P & R Contract Maintenance	Operating Supplies	Poolside	Pool Supplies	35.75
94257	08/29/2019	P & R Contract Maintenance	Operating Supplies	Reinders Inc.	Seed	348.00
0	08/21/2019	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Tarps	84.95
0	08/29/2019	P & R Contract Maintenance	Operating Supplies	Tessman Company	Herbicide	75.00
94269	08/29/2019	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Chalk	492.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	7,899.51
0	08/28/2019	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	1,613.57
					PERA Employee Ded Total:	1,613.57
0	08/28/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	248.25
0	08/28/2019	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	1,613.57
					PERA Employer Share Total:	1,861.82
0	08/29/2019	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoriing	360.00
0	08/29/2019	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoriing	360.00
94268	08/29/2019	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Service	3,217.63
94268	08/29/2019	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Service	528.48
94268	08/29/2019	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Service	934.02
94268	08/29/2019	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Service	482.70
94268	08/29/2019	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Service	616.56
94270	08/29/2019	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	420.00
94271	08/29/2019	P & R Contract Maintenance	Professional Services	Valley-Rich Co., Inc.	Emergency Irrigation Repair	7,151.16
94272	08/29/2019	P & R Contract Maintenance	Professional Services	Verizon Wireless	Cell Phones	189.23
					Professional Services Total:	14,259.78
0	08/28/2019	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	1,341.76
					State Income Tax Total:	1,341.76
94266	08/29/2019	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	11.05
					Telephone Total:	11.05
0	08/29/2019	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	4,928.24
					Utilities Total:	4,928.24
					Fund Total:	41,808.77
94230	08/29/2019	Park Dedication Fund	Other Improvements	Gertens Greenhouses	Nursery Supplies	121.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Other Improvements Total:	121.95
					Fund Total:	121.95
94166	08/22/2019	Pathway Maintenance Fund	City Hall Parking Lot	Pember Companies, Inc.	City Hall Parking Lot Project	28,358.26
					City Hall Parking Lot Total:	28,358.26
					Fund Total:	28,358.26
94179	08/22/2019	Police - DWI Enforcement	Professional Services	Angela Schinze	Alcohol Compliance Check Assistanc	172.50
					Professional Services Total:	172.50
					Fund Total:	172.50
0	08/28/2019	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	61.89
					Federal Income Tax Total:	61.89
0	08/28/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	9.73
0	08/28/2019	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	41.62
					FICA Employee Ded. Total:	51.35
0	08/28/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	41.62
0	08/28/2019	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	9.73
					FICA Employers Share Total:	51.35
0	08/28/2019	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	6.77
					MN State Retirement Total:	6.77
0	08/28/2019	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	44.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	44.04
0	08/28/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	6.77
0	08/28/2019	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	44.04
					PERA Employer Share Total:	50.81
0	08/28/2019	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	32.51
					State Income Tax Total:	32.51
					Fund Total:	298.72
94197	08/22/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	80.02
94197	08/22/2019	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	50.75
					Professional Services Total:	130.77
					Fund Total:	130.77
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Louroe Electronics Single Zone Audi	273.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	CAT6 and Connectors	72.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Installation	1,545.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Panasonic Arbitrator Interview Room	3,680.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Panasonic HD Dome Camera	595.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Annual Software Licensing and Supp	116.00
94102	08/22/2019	Police Vehicle Revolving	Minor Equipment	Baycom, Inc	Installation	1,330.00
94189	08/22/2019	Police Vehicle Revolving	Minor Equipment	Systems Furniture, Inc.	Panels w/Glass	2,316.44
					Minor Equipment Total:	9,927.44
0	08/21/2019	Police Vehicle Revolving	Vehicle Supplies & Maintenance	Stop Stick-CC	Squad Supplies	120.00
					Vehicle Supplies & Maintenance Total:	120.00
94122	08/22/2019	Police Vehicle Revolving	Vehicles & Equipment	Dodge of Burnsville, Inc.	Squad Replacements	128,006.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicles & Equipment Total:	128,006.00
					Fund Total:	138,053.44
0	08/21/2019	Recreation Donations	Operating Supplies	Sherwin Williams - CC	Paint Supplies	223.08
					Operating Supplies Total:	223.08
					Fund Total:	223.08
94234	08/29/2019	Recreation Fund	Building Rental	Ehywa Htoo	Banquet Room Damage Deposit Refu	200.00
94238	08/29/2019	Recreation Fund	Building Rental	Mohan Matada	Banquet Room Damage Deposit Refu	100.00
					Building Rental Total:	300.00
94146	08/22/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-August	1,284.00
94161	08/22/2019	Recreation Fund	Contract Maintenance	Mulcahy Company	Condensor Emergency Pump Emerge	6,585.76
0	08/21/2019	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
94196	08/22/2019	Recreation Fund	Contract Maintenance	US Environmental Resources/F. Ga	Consulting Services	400.00
					Contract Maintenance Total:	8,517.62
94133	08/22/2019	Recreation Fund	Contract Maintenance	Gilbert Mechanical Contracting	Annual Fire Sprinkler System Inspect	415.00
94146	08/22/2019	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-August	1,084.00
					Contract Maintenance Total:	1,499.00
0	08/28/2019	Recreation Fund	Employer Pension	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	-284.89
0	08/28/2019	Recreation Fund	Employer Pension	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	-100.39
0	08/28/2019	Recreation Fund	Employer Pension	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	-333.63
					Employer Pension Total:	-718.91
0	08/28/2019	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	5,685.90
					Federal Income Tax Total:	5,685.90
94099	08/22/2019	Recreation Fund	Fee Program Revenue	Howard Anderson	Key Dposit Refund-Soika Fabianski I	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94099	08/22/2019	Recreation Fund	Fee Program Revenue	Howard Anderson	Key Dposit Refund-Anderson Picnic	50.00
94101	08/22/2019	Recreation Fund	Fee Program Revenue	Eileen Barnick	Key Deposit Refund	50.00
94125	08/22/2019	Recreation Fund	Fee Program Revenue	Lon Erickson	AARP Smart Driver Refresher Course	2.00
94125	08/22/2019	Recreation Fund	Fee program Revenue	Lon Erickson	AARP Smart Driver Refresher Course	22.00
94137	08/22/2019	Recreation Fund	Fee Program Revenue	Darlene Hopkins	Key Deposit Refund	50.00
94144	08/22/2019	Recreation Fund	Fee Program Revenue	Jerry Lee	Key Deposit Refund	50.00
94149	08/22/2019	Recreation Fund	Fee Program Revenue	Lawrence "Skip" Marose Jr.	Key Deposit Refund	50.00
94159	08/22/2019	Recreation Fund	Fee Program Revenue	Agnes Moser	Key Deposit Refund	50.00
Fee Program Revenue Total:						374.00
0	08/27/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2019 FICA Empl	41.85
0	08/27/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2019 Medicare E	9.79
0	08/28/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	4,737.13
0	08/28/2019	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	1,107.85
FICA Employee Ded. Total:						5,896.62
0	08/27/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2019 FICA Empl	41.85
0	08/27/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2019 Medicare E	9.79
0	08/28/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	4,737.13
0	08/28/2019	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	1,107.85
FICA Employers Share Total:						5,896.62
0	08/29/2019	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.08.2019 ICMA Defe	478.75
ICMA Def Comp Total:						478.75
94156	08/22/2019	Recreation Fund	Memberships & Subscriptions	MN Dept of Labor and Industry	Annual Elevator Inspection	200.00
0	08/29/2019	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Media Services	59.95
Memberships & Subscriptions Total:						259.95
94125	08/22/2019	Recreation Fund	Misc Revenue	Lon Erickson	AARP Smart Driver Refresher Course	1.00
Misc Revenue Total:						1.00
0	08/28/2019	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	459.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	459.59
0	08/28/2019	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	1,695.26
					MNDCP Def Comp Total:	1,695.26
0	08/21/2019	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	43.16
					Office Supplies Total:	43.16
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	American Flag	92.33
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Credit	-11.01
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	July 4 Supplies	52.02
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Craft Supplies	24.69
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Program Supplies	40.78
0	08/21/2019	Recreation Fund	Operating Supplies	Amazon.com- CC	Program Supplies	13.10
0	08/21/2019	Recreation Fund	Operating Supplies	Bell Museum-CC	Trailblazers Camp	106.00
0	08/21/2019	Recreation Fund	Operating Supplies	Chuck & Dons-CC	Rosefest Dog Walk Prizes	89.37
94113	08/22/2019	Recreation Fund	Operating Supplies	City of Shoreview	Science Museum Field Trip	1,345.31
94113	08/22/2019	Recreation Fund	Operating Supplies	City of Shoreview	Como Zoo Admission	435.12
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Training Supplies	17.05
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Training Supplies	17.05
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Staff Training Supplies	17.05
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Summer Spec Training	6.99
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Rosefest Campfire Supplies	80.62
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Run and Roll Supplies	112.50
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	Natures Kitchen Camp Supplies	77.70
0	08/21/2019	Recreation Fund	Operating Supplies	Cub Foods- CC	July 4 Supplies	125.60
0	08/21/2019	Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	Run/Roll For the Roses Supplies	760.00
0	08/21/2019	Recreation Fund	Operating Supplies	Ebay Inc-CC	Oval Supplies	101.74
0	08/21/2019	Recreation Fund	Operating Supplies	Emergency Medical Products-CC	Hot/Cold Reusable Gel	75.06
0	08/21/2019	Recreation Fund	Operating Supplies	Enterprise-CC	Trailblazers Camp Supplies	146.85
0	08/21/2019	Recreation Fund	Operating Supplies	Enterprise-CC	Trailblazers Camp Supplies	146.85
94127	08/22/2019	Recreation Fund	Operating Supplies	Fastsigns	Banner With Grommets	173.80
0	08/29/2019	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	238.00
0	08/21/2019	Recreation Fund	Operating Supplies	Fun Express-CC	Superhero Carnival Supplies	127.47
94132	08/22/2019	Recreation Fund	Operating Supplies	Gibbs Farm	Combo Tour	24.00
0	08/22/2019	Recreation Fund	Operating Supplies	Grainger Inc	Disposable Wipes	79.28
0	08/29/2019	Recreation Fund	Operating Supplies	Grainger Inc	Filters	129.96
0	08/21/2019	Recreation Fund	Operating Supplies	Hasty Awards-CC	Track Program Medals	47.50
0	08/21/2019	Recreation Fund	Operating Supplies	Massage Warehouse-CC	Disinfectant	67.71
0	08/21/2019	Recreation Fund	Operating Supplies	Menards-CC	Netting Supplies	34.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/21/2019	Recreation Fund	Operating Supplies	Mike's Pro Shop-CC	Trophies, Medals	60.00
0	08/21/2019	Recreation Fund	Operating Supplies	Mike's Pro Shop-CC	Trophies, Medals	63.79
0	08/21/2019	Recreation Fund	Operating Supplies	Office Depot- CC	LIT Meeting Supplies, DYP Supplies	6.67
0	08/21/2019	Recreation Fund	Operating Supplies	Office Depot- CC	LIT Meeting Supplies, DYP Supplies	34.99
0	08/29/2019	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Gasket	9.63
0	08/21/2019	Recreation Fund	Operating Supplies	Parking Ramp-CC	Trailblazer Camp Parking	5.00
0	08/21/2019	Recreation Fund	Operating Supplies	Party City-CC	Superhero Carnival Supplies	20.34
94254	08/29/2019	Recreation Fund	Operating Supplies	Q3 Contracting, Inc.	Equipment Rental	1,213.46
94173	08/22/2019	Recreation Fund	Operating Supplies	Nancy Robbins	Supplies Reimbursement	26.82
0	08/21/2019	Recreation Fund	Operating Supplies	Sally Beauty Supply-CC	Summer Spec. Supplies	4.28
0	08/21/2019	Recreation Fund	Operating Supplies	Sams Club-CC	DYP Supplies-Popcorn	107.40
0	08/21/2019	Recreation Fund	Operating Supplies	Seaquest-CC	Field Trip	328.35
0	08/21/2019	Recreation Fund	Operating Supplies	Seaquest-CC	Trailblazers Camp Supplies	79.03
0	08/21/2019	Recreation Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	37.80
0	08/21/2019	Recreation Fund	Operating Supplies	Subway-CC	Staff Lunches	262.45
0	08/21/2019	Recreation Fund	Operating Supplies	Target- CC	Summer Spec Supplies	13.33
0	08/21/2019	Recreation Fund	Operating Supplies	Target- CC	July 4 Supplies	9.65
0	08/21/2019	Recreation Fund	Operating Supplies	Target- CC	July 4 Supplies	63.79
0	08/21/2019	Recreation Fund	Operating Supplies	Teachers Pay Teachers-CC	Summer Spec Supplies	4.30
0	08/21/2019	Recreation Fund	Operating Supplies	Trader Joe's - CC	Summer Spec Supplies	8.97
94195	08/22/2019	Recreation Fund	Operating Supplies	Universal Athletic Services, Inc.	Softball Supplies	1,055.76
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Batteries	15.01
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	182.26
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Passport/Games Supplies	17.09
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Program Supplies	5.64
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	32.77
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Program Supplies	5.85
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Superhero Carnival Supplies	36.22
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	73.80
0	08/21/2019	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	3.48
Operating Supplies Total:						8,583.37
94266	08/29/2019	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.21
Other services Total:						13.21
0	08/28/2019	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	3,504.55
PERA Employee Ded Total:						3,504.55
0	08/28/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	3,504.55
0	08/28/2019	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	539.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						4,043.72
94095	08/22/2019	Recreation Fund	Professional Services	AARP	Safe Driving Class	200.00
94106	08/22/2019	Recreation Fund	Professional Services	Bill Cagley	Caller at ROG Event	100.00
94111	08/22/2019	Recreation Fund	Professional Services	City of Arden Hills	Friday Field Trips	105.00
94111	08/22/2019	Recreation Fund	Professional Services	City of Arden Hills	Perry Park Field Rental	99.50
94119	08/22/2019	Recreation Fund	Professional Services	Crosstown Mechanical Inc.	Thermostat Service	438.93
94138	08/22/2019	Recreation Fund	Professional Services	Ingina, LLC	Ultimate Rocket Launch	500.00
0	08/22/2019	Recreation Fund	Professional Services	Atsuko Johnson	Hula Instruction	868.00
94141	08/22/2019	Recreation Fund	Professional Services	Kidcreate Studio	Sparkle Spectacular	768.00
94145	08/22/2019	Recreation Fund	Professional Services	Lil Sluggers	August Summer Camp	765.00
0	08/22/2019	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,008.00
0	08/29/2019	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,016.00
94153	08/22/2019	Recreation Fund	Professional Services	Metro Sound & Lighting, Inc.	Tech Services	670.00
94158	08/22/2019	Recreation Fund	Professional Services	Devin Monson	Youth Track Program	217.81
94243	08/29/2019	Recreation Fund	Professional Services	MR Cutting Edge	Ice Scraper Blades	55.00
94163	08/22/2019	Recreation Fund	Professional Services	Todd Norman	Sound Tech at the ROG	732.00
94174	08/22/2019	Recreation Fund	Professional Services	Rosetown Playhouse	Guardians of the Super-Verse	2,006.40
94174	08/22/2019	Recreation Fund	Professional Services	Rosetown Playhouse	Fantastic Powers	2,428.80
94174	08/22/2019	Recreation Fund	Professional Services	Rosetown Playhouse	Strange Things	1,900.80
94174	08/22/2019	Recreation Fund	Professional Services	Rosetown Playhouse	Mr. Mega-Ultron: Escape from the S	2,006.40
0	08/22/2019	Recreation Fund	Professional Services	Pam Schweitzer	Rosefest Campfire Story Telling	100.00
0	08/21/2019	Recreation Fund	Professional Services	Science Museum -CC	Field Trip	160.00
0	08/21/2019	Recreation Fund	Professional Services	Science Museum -CC	Field Trip	160.00
94261	08/29/2019	Recreation Fund	Professional Services	Cathy Skrip	Yoga Instruction	489.30
94184	08/22/2019	Recreation Fund	Professional Services	David Smith	Sound Tech for Blue Groove Concert	100.00
94270	08/29/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	EAB Program - Tree Removal	1,432.00
94270	08/29/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	EAB Program - Tree Removal	2,349.00
94270	08/29/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	EAB Program - Tree Removal	1,620.00
94270	08/29/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	EAB Program - Tree Removal	5,968.00
94270	08/29/2019	Recreation Fund	Professional Services	Upper Cut Tree Service	EAB Program - Tree Removal	1,807.00
0	08/29/2019	Recreation Fund	Professional Services	V & M Refereeing Service	Referee Service	2,860.00
94200	08/22/2019	Recreation Fund	Professional Services	Thomas Woods	Sound Tech at the ROG	628.00
Professional Services Total:						34,558.94
94176	08/22/2019	Recreation Fund	Rental	Roseville Community Education Pr	Stadium Rental	525.00
Rental Total:						525.00
0	08/28/2019	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	2,857.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	2,857.92
94266	08/29/2019	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	218.59
					Telephone Total:	218.59
0	08/29/2019	Recreation Fund	Transportation	Leighlin Ahlstrom	Mileage Reimbursement	277.82
0	08/22/2019	Recreation Fund	Transportation	Emma Epps	Mileage Reimbursement	203.00
					Transportation Total:	480.82
0	08/21/2019	Recreation Fund	Utilities	Comcast-CC	Business Services	308.14
0	08/29/2019	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	947.84
0	08/29/2019	Recreation Fund	Utilities	Xcel Energy	Skating Center	15,426.65
					Utilities Total:	16,682.63
					Fund Total:	101,857.31
94269	08/29/2019	Recreation Improvements	PIP-Amenities	Universal Athletic Service, Inc.	Acrylic Backboards	1,149.98
					PIP-Amenities Total:	1,149.98
94229	08/29/2019	Recreation Improvements	PIP-Landscape Mulch	Gametime	RotoPlastics	577.80
					PIP-Landscape Mulch Total:	577.80
94225	08/29/2019	Recreation Improvements	PIP-Playground Safety Surface	Flagship Recreation	Playground Safety Surface	2,250.00
94225	08/29/2019	Recreation Improvements	PIP-Playground Safety Surface	Flagship Recreation	Playground Safety Surface	1,125.00
					PIP-Playground Safety Surface Total:	3,375.00
					Fund Total:	5,102.78
94187	08/22/2019	Risk Management	Professional Services	Stericycle, Inc.	Monthly Charge	254.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	254.95
94154	08/22/2019	Risk Management	Training	Midwest Training Associates, LLC	Excavation Safety Training	350.00
					Training Total:	350.00
					Fund Total:	604.95
94136	08/22/2019	Sanitary Sewer	Accounts Payable	JUSTIN HOBAN	Refund Check	9.85
94245	08/29/2019	Sanitary Sewer	Accounts Payable	FIRST CHURCH OF NAZARENE	Refund Check	225.25
					Accounts Payable Total:	235.10
94104	08/22/2019	Sanitary Sewer	Building & Structures	Bolton & Menk, Inc.	Fernwood Lift Station Evaluation	39,928.00
					Building & Structures Total:	39,928.00
94166	08/22/2019	Sanitary Sewer	City Hall Parking Lot	Pember Companies, Inc.	City Hall Parking Lot Project	34,247.26
					City Hall Parking Lot Total:	34,247.26
0	08/28/2019	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	1,429.07
					Federal Income Tax Total:	1,429.07
0	08/28/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	228.97
0	08/28/2019	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	979.04
					FICA Employee Ded. Total:	1,208.01
0	08/28/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	979.04
0	08/28/2019	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	228.97
					FICA Employers Share Total:	1,208.01
0	08/29/2019	Sanitary Sewer	I & I Study - Phase III	SEH	Flow Metering	2,905.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					I & I Study - Phase III Total:	2,905.73
0	08/29/2019	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-300227	PR Batch 00002.08.2019 ICMA Defe	34.99
					ICMA Def Comp Total:	34.99
0	08/28/2019	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	150.01
					MN State Retirement Total:	150.01
0	08/28/2019	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	134.43
					MNDCP Def Comp Total:	134.43
0	08/29/2019	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	15.78
					Office Supplies Total:	15.78
0	08/21/2019	Sanitary Sewer	Operating Supplies	Amazon.com- CC	AC Car Plug	45.08
0	08/29/2019	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Sandpaper	58.68
0	08/22/2019	Sanitary Sewer	Operating Supplies	Kath Fuel Oil Service, Inc.	Fuel Supplies	52.85
0	08/22/2019	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Jet Insert	160.40
0	08/22/2019	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Camera Hook, Pole Grabber	324.60
0	08/22/2019	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Jet Insert-Credit	-160.40
					Operating Supplies Total:	481.21
0	08/28/2019	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	975.29
					PERA Employee Ded Total:	975.29
0	08/28/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	150.01
0	08/28/2019	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	975.29
					PERA Employer Share Total:	1,125.30
94094	08/22/2019	Sanitary Sewer	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment	1,469.13
					Professional Services Total:	1,469.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/28/2019	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	718.55
					State Income Tax Total:	718.55
94266	08/29/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 876644423	44.20
94266	08/29/2019	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	53.32
					Telephone Total:	97.52
					Fund Total:	86,363.39
0	08/28/2019	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	213.39
					Federal Income Tax Total:	213.39
0	08/28/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	33.19
0	08/28/2019	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	141.88
					FICA Employee Ded. Total:	175.07
0	08/28/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	141.88
0	08/28/2019	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	33.19
					FICA Employers Share Total:	175.07
0	08/28/2019	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	10.28
					MN State Retirement Total:	10.28
0	08/28/2019	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	66.83
					PERA Employee Ded Total:	66.83
0	08/28/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	66.83
0	08/28/2019	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	10.28
					PERA Employer Share Total:	77.11
0	08/28/2019	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	107.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	107.57
					Fund Total:	825.32
0	08/22/2019	Special "10" Fund	Professional Service	Roseville Community Foundation	Lawful Gambling Proceeds	30,000.00
					Professional Service Total:	30,000.00
					Fund Total:	30,000.00
94249	08/29/2019	Storm Drainage	BMP Maintenance - 2019	Outdoor Lab Landscape Design, Inc	Lawn Service	6,630.00
					BMP Maintenance - 2019 Total:	6,630.00
94215	08/29/2019	Storm Drainage	Contract Maintenance	Biff's, Inc.	Restroom Rental	220.00
94140	08/22/2019	Storm Drainage	Contract Maintenance	Keys Well Drilling Company	St. Croix Lift Station Labor	825.00
94274	08/29/2019	Storm Drainage	Contract Maintenance	Waterfront Restoration	Fence Repair	2,764.15
					Contract Maintenance Total:	3,809.15
0	08/28/2019	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	1,287.82
					Federal Income Tax Total:	1,287.82
0	08/28/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	840.95
0	08/28/2019	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	196.64
					FICA Employee Ded. Total:	1,037.59
0	08/28/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	196.64
0	08/28/2019	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	840.95
					FICA Employers Share Total:	1,037.59
0	08/29/2019	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2019 ICMA Defe	52.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	52.30
0	08/28/2019	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	113.97
					MN State Retirement Total:	113.97
0	08/28/2019	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	69.68
					MNDCP Def Comp Total:	69.68
94170	08/22/2019	Storm Drainage	Operating Supplies	Ramsey County	Fleet Support Fee	74.88
					Operating Supplies Total:	74.88
0	08/28/2019	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	740.61
					PERA Employee Ded Total:	740.61
0	08/28/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	113.97
0	08/28/2019	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	740.61
					PERA Employer Share Total:	854.58
94094	08/22/2019	Storm Drainage	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment	1,469.14
94104	08/22/2019	Storm Drainage	Professional Services	Bolton & Menk, Inc.	St. Croix Storm Lift Station	200.00
0	08/22/2019	Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc	PWET Commission Meeting Minutes	215.00
					Professional Services Total:	1,884.14
94096	08/22/2019	Storm Drainage	SCADA Radio Replacement	Advanced Engineering & Environm	SCADA Services	3,159.35
					SCADA Radio Replacement Total:	3,159.35
0	08/28/2019	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	591.35
					State Income Tax Total:	591.35
94266	08/29/2019	Storm Drainage	Telephone	T Mobile	Cell Phones-Acct: 876644423	44.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	44.20
0	08/29/2019	Storm Drainage	Utilities	Xcel Energy	Storm Lift Stations	1,453.07
					Utilities Total:	1,453.07
					Fund Total:	22,840.28
0	08/28/2019	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	496.50
					Federal Income Tax Total:	496.50
0	08/28/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	108.34
0	08/28/2019	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	463.34
					FICA Employee Ded. Total:	571.68
0	08/28/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	463.34
0	08/28/2019	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	108.34
					FICA Employers Share Total:	571.68
0	08/28/2019	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	74.76
					MN State Retirement Total:	74.76
0	08/28/2019	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	359.31
					MNDCP Def Comp Total:	359.31
0	08/28/2019	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	485.96
					PERA Employee Ded Total:	485.96
0	08/28/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	485.96
0	08/28/2019	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	74.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	560.72
94168	08/22/2019	Telecommunications	Postage	Postmaster-Mailing Requirements	Newsletter Postage-Acct: 2437	3,266.24
					Postage Total:	3,266.24
94162	08/22/2019	Telecommunications	Printing	Murphy Creative Design	City Newsletter Creative Services	1,050.00
94246	08/29/2019	Telecommunications	Printing	Nystrom Publishing Co, Inc.	City News	4,249.43
					Printing Total:	5,299.43
0	08/28/2019	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	267.82
					State Income Tax Total:	267.82
					Fund Total:	11,954.10
94123	08/22/2019	TIF #19 Applewood Point II	Professional Services	Ehlers & Associates, Inc.	2019 TIF Status Report	122.50
94123	08/22/2019	TIF #19 Applewood Point II	Professional Services	Ehlers & Associates, Inc.	2019 TIF Status Report	6,002.50
94123	08/22/2019	TIF #19 Applewood Point II	Professional Services	Ehlers & Associates, Inc.	2019 TIF Status Report	1,335.00
					Professional Services Total:	7,460.00
					Fund Total:	7,460.00
94098	08/22/2019	Water Fund	Accounts Payable	KRISTINA & JACOB ALT	Refund Check	193.51
94105	08/22/2019	Water Fund	Accounts Payable	BRUCE & MICHELLE BONNIE	Refund Check	162.68
94216	08/29/2019	Water Fund	Accounts Payable	BROEKS PROPERTIES, LLC	Refund Check	54.19
94219	08/29/2019	Water Fund	Accounts Payable	KATHLEEN & TERRY CHMIELE'	Refund Check	169.68
94221	08/29/2019	Water Fund	Accounts Payable	VAN DAO	Refund Check	117.92
94126	08/22/2019	Water Fund	Accounts Payable	SANTOS ESCOBAR	Refund Check	165.81
94224	08/29/2019	Water Fund	Accounts Payable	GERALD FARRELL	Refund Check	80.90
94130	08/22/2019	Water Fund	Accounts Payable	VICTORIA FODOR	Refund Check	71.27
94228	08/29/2019	Water Fund	Accounts Payable	CORRINE GALLIMORE	Refund Check	40.30
94231	08/29/2019	Water Fund	Accounts Payable	TROY GIST	Refund Check	61.03
94134	08/22/2019	Water Fund	Accounts Payable	DUANE & MARION GLASOW	Refund Check	49.41
94233	08/29/2019	Water Fund	Accounts Payable	ALICIA HOUSE	Refund Check	180.81
94139	08/22/2019	Water Fund	Accounts Payable	STUART & CONNIE IVERSEN	Refund Check	54.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94235	08/29/2019	Water Fund	Accounts Payable	ERIC JOHNSON	Refund Check	201.99
94236	08/29/2019	Water Fund	Accounts Payable	GRAHAM KAUN	Refund Check	184.87
94239	08/29/2019	Water Fund	Accounts Payable	HOWARD MELCO	Refund Check	112.93
94152	08/22/2019	Water Fund	Accounts Payable	NATE MELEK	Refund Check	190.42
94240	08/29/2019	Water Fund	Accounts Payable	NICHOL & JONATHAN MICHEL	Refund Check	39.93
94165	08/22/2019	Water Fund	Accounts Payable	JANET PALMER	Refund Check	136.50
94250	08/29/2019	Water Fund	Accounts Payable	DAVID PIEPKORN	Refund Check	171.96
94252	08/29/2019	Water Fund	Accounts Payable	LINDA & MICHAEL PRATT	Refund Check	76.60
94177	08/22/2019	Water Fund	Accounts Payable	GINA SANTORI	Refund Check	340.56
94180	08/22/2019	Water Fund	Accounts Payable	JIM SCHREIER	Refund Check	82.01
94259	08/29/2019	Water Fund	Accounts Payable	MARTHA & KRISTI SHELLEY	Refund Check	258.48
94260	08/29/2019	Water Fund	Accounts Payable	R SKOK	Refund Check	174.92
94262	08/29/2019	Water Fund	Accounts Payable	JANICE SPENCER	Refund Check	55.61
94263	08/29/2019	Water Fund	Accounts Payable	THEODORE SPIESS	Refund Check	345.14
94264	08/29/2019	Water Fund	Accounts Payable	STUART STUBBE	Refund Check	203.39
94188	08/22/2019	Water Fund	Accounts Payable	EMILY SUNDSTROM	Refund Check	55.88
94190	08/22/2019	Water Fund	Accounts Payable	MARK & BETH TASTAD	Refund Check	110.59
94267	08/29/2019	Water Fund	Accounts Payable	THOMAS & DEBORAH TRAINOI	Refund Check	35.65
94194	08/22/2019	Water Fund	Accounts Payable	DOUG TWAIT	Refund Check	148.69
94198	08/22/2019	Water Fund	Accounts Payable	GERALD WALEK	Refund Check	14.88
94199	08/22/2019	Water Fund	Accounts Payable	PHIL WENZELL	Refund Check	349.28
94275	08/29/2019	Water Fund	Accounts Payable	JEFFERY WIRRER	Refund Check	107.51
94276	08/29/2019	Water Fund	Accounts Payable	ANN & WARD WOLVERTON	Refund Check	226.01
Accounts Payable Total:						5,025.64
94166	08/22/2019	Water Fund	City Hall Parking Lot	Pember Companies, Inc.	City Hall Parking Lot Project	40,348.78
City Hall Parking Lot Total:						40,348.78
0	08/29/2019	Water Fund	Clothing	Corporate Connection, Inc.	Uniform Supplies	407.24
0	08/21/2019	Water Fund	Clothing	Menards-CC	Duct Sealing Compound	2.66
0	08/21/2019	Water Fund	Clothing	Suburban Ace Hardware-CC	Fasteners	4.80
Clothing Total:						414.70
0	08/28/2019	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Federal Incc	1,884.03
Federal Income Tax Total:						1,884.03
0	08/28/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	1,198.90
0	08/28/2019	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	280.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	1,479.27
0	08/28/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 Medicare E	280.37
0	08/28/2019	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2019 FICA Empl	1,198.90
					FICA Employers Share Total:	1,479.27
0	08/29/2019	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2019 ICMA Defe	65.01
					ICMA Def Comp Total:	65.01
0	08/28/2019	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2019 Post Emplo	176.56
					MN State Retirement Total:	176.56
0	08/28/2019	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2019 MNDCP De	257.90
					MNDCP Def Comp Total:	257.90
0	08/22/2019	Water Fund	Operating Supplies	Airgas USA, LLC	Acetylene, Oxygen	40.50
94214	08/29/2019	Water Fund	Operating Supplies	Batteries Plus Bulbs	Batteries	55.90
94129	08/22/2019	Water Fund	Operating Supplies	Ferguson Enterprises Inc #1657	Meter Supplies	80.34
0	08/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,799.84
0	08/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	242.46
0	08/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	439.20
0	08/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	165.76
0	08/22/2019	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,943.43
94183	08/22/2019	Water Fund	Operating Supplies	Sherwin Williams Co.	Paint Supplies	136.18
					Operating Supplies Total:	5,903.61
0	08/28/2019	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	1,147.51
					PERA Employee Ded Total:	1,147.51
0	08/28/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera Emplo	1,147.51
0	08/28/2019	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2019 Pera additio	176.56
					PERA Employer Share Total:	1,324.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
94094	08/22/2019	Water Fund	Professional Services	2277 Roseville West, LLC	PW Storage Lease Payment	1,469.13
					Professional Services Total:	1,469.13
0	08/28/2019	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2019 State Incom	879.67
					State Income Tax Total:	879.67
94266	08/29/2019	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	89.63
					Telephone Total:	89.63
0	08/29/2019	Water Fund	Utilities	Xcel Energy	Water Infrastructure	5,499.62
					Utilities Total:	5,499.62
0	08/29/2019	Water Fund	Vehicles & Equipment	Midway Ford Co	2019 Ford Transit Cargo Van - State c	24,857.92
					Vehicles & Equipment Total:	24,857.92
					Fund Total:	92,302.32
					Report Total:	1,019,638.67

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny a Temporary On-Sale Liquor Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary On-Sale Liquor License

Bent Brewstillery
1744 Terrace Dr
Roseville, MN 55113

Bent Brewstillery will be hosting an event on September 28, 2019. This will be their 8th temporary licenses for the 2019 calendar year out of the limit of 12. They have been issued temporary licenses in the past without any issues.

POLICY OBJECTIVE

Required by City Code

BUDGET IMPLICATIONS

The correct fees were paid to the City at the time the application was made.

STAFF RECOMMENDATION

Staff has reviewed the application and has determined that the applicant meets all City requirements. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve the Temporary On-Sale Liquor License.

Prepared by: Katie Bruno, Deputy City Clerk
Attachments: A: Application



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Bent Brewstillery	Jun 11, 2011	45-2650832

Address	City	State	Zip Code
1744 Terrace Dr	Roseville	Minnesota	55113

Name of person making application	Business phone	Home phone
Bartley Blume	651-233-3843	

Date(s) of event	Type of organization
9/28/19	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Bartley Blume	Roseville	Minnesota	55113

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 Fall Festival on premises.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend Insurance Company
 Aggregate Limit \$2,000,000
 Each Common \$1,000,000

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____

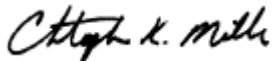
CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**


REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 9.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$5,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

Attachment B includes a summary-to-date of the CIP purchases for 2019.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director
Attachments: A1: Over \$5,000 Items for Purchase or Sale/Trade-in
A2: CIP Project/Initiative summary (if applicable)
B: 2019 CIP Purchase Summary

Attachment A-1

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Police	Rosedale Chev	2020 Police CSO Vehicle	(a)	\$ 33,950	\$ 25,120	CIP

Key

(a) Includes new CSO vehicle. Price shown is net of trade-in and rebate

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
Police	2013 Ford Taurus		\$ 8,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated August 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ -	\$ 12,831	\$ (12,831)
Finance					
Software Acquisition	10/22/2018	45,000	70,000	5,467	64,533
Central Services					
Copier & Postage Machine Lease		-	82,000	52,198	29,802
Police					
Marked Squad Car Replacements	1/14/2019	118,865	165,000	202,204	(37,204)
Unmarked Vehicle Replacement	1/14/2019	25,702	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	14,484	7,196
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	12,474	(3,124)
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/14/2019	28,210	26,000	28,210	(2,210)
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
Fire					
Medic Unit		-	105,000	113,044	(8,044)
Apparatus IT Equipment		-	26,000	7,034	18,966
Portable and mobile radios		-	20,000	8,231	11,770
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
Public Works					
#109 Dump Truck	1/7/2019	195,363	200,000	179,760	20,240
#143 Portable Line Striper	4/22/2019	7,497	10,000	7,497	2,503
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	6,115	1,886
Street Signs		-	10,000	3,987	6,013
Large Format Scanner	1/28/2019	7,785	10,000	7,800	2,200
Tire Changer	1/7/2019	13,839	15,000	13,839	1,161
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
Parks & Recreation					
#510 Water Truck	2/25/2019	41,701	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated August 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Heat Recovery Unit (Maint)	2/25/2019	88,850	90,000	18,218	71,782
HVAC Controls (Maint)	2/25/2019	18,218	20,000	-	20,000
Flooring (Maint.)	4/22/2019	9,472	15,000	9,472	5,528
Roof Rehab/Replace (Park Maint.)	2/25/2019	86,110	120,000	86,110	33,890
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)	Various	46,163	95,000	56,073	38,927
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
Park Improvements					
Playground Areas		-	125,000	-	125,000
PIP Items	Various	35,100	200,000	44,594	155,406
Natural Resources		-	40,000	-	40,000
Street Improvements					
Mill & Overlay		-	1,100,000	382,593	717,407
Street Lighting					
Signal Pole Painting		-	20,000	12,831	7,169
Pathways & Parking Lots					
General Repairs/Improvements		-	180,000	24,665	155,335
City Hall Parking Lot		-	500,000	106,379	393,621
Nature Center Parking Lot		-	20,000	-	20,000
Communications					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
License Center					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	29,947	(29,947)
Community Development					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	5,260	(2,760)
Office Furniture		-	1,000	-	1,000

City of Roseville

2019 Summary of Scheduled CIP Items

Updated August 31, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
MSA Streets					
General MSA Improvements		-	770,000	170,542	599,458
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
Water					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	26,850	13,150
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Transit Cargo Van	3/25/2019	24,858	30,000	24,858	5,142
Asset Management System		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	675,262	224,738
Water main replacement		-	100,000	18,933	81,067
Sanitary Sewer					
Water Truck	2/25/2019	41,701	60,000	7,813	52,188
Replace/Upgrade SCADA System		-	35,000	1,116	33,884
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	58,270	481,730
Sewer main repairs		-	900,000	1,120,334	(220,334)
I & I reduction		-	30,000	-	30,000
Storm Sewer					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	36,768	28,232
#122 Wheel Loader	10/22/2018	217,223	220,000	217,057	2,943
#130 Steamer	2/11/2019	17,538	20,000	17,538	2,462
#165 5-ton Trailer	7/22/2019	15,708	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	4,823	30,177
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration	Various	47,898	300,000	16,575	283,425
Storm Sewer Replacement/Rehabilitation	2/11/2019	48,400	400,000	30,994	369,006
Golf Course					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$3,879,049	\$5,745,656

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 9, 2019
Item No.: 9.d

Department Approval

Janice Gundlach

City Manager Approval

Sam Truog

Item Description: Approval of a multi-year Electrical Inspection Professional Services Agreement.

BACKGROUND

Attached is a proposed three-year Professional Services Agreement (Attachment A) detailing the agreement between the City of Roseville and the City's current electrical inspection contractor Tokle Inspections, Inc. Twenty-one cities (Roseville, Arden Hills, Blaine, Brooklyn Center, Centerville, Champlin, Crystal, Golden Valley, Hugo, Lexington, Little Canada, New Hope, North Oaks, North St. Paul, Medicine Lake, Osseo, Ramsey, Robbinsdale, St. Anthony, Shoreview and Vadnais Heights) currently contract with Tokle Inspections, Inc.

The proposed service agreement includes the following: the contractor must maintain insurance coverage, a State of Minnesota Master Electrician license and provide a monthly activity report. There are proposed increases to the electrical permit fees for the 2020 Fee Schedule. These increases are consistent with all twenty-one of the municipalities contracted through Tokle Inspections, Inc.

The contractor receives 80% of the electrical permit fee with the City retaining the remaining 20% of the electrical permit fee as compensation for processing the permit, as well as, other fees associated with the permitting process. The current contract expires December 31, 2019.

FINANCIAL IMPACTS

Over the past ten years, the City has paid approximately \$66,000 per year to the electrical inspection contractor, with significant peaks and valleys year to year. Staff has reviewed the alternatives to the current approach, particularly hiring a contractor or adding another inspector to handle both electrical and some building inspection activities. The amounts paid to the contractor over the last ten years are not at a high enough level to justify a long-term employee. There is also no guarantee that building activity levels will be as high as previous years. Tokle Inspections, Inc. contract includes fee increases for 2020. The proposed electrical permit fees are included for Council review (Attachment B). These fees will be brought forward to Council for approval with the 2020 fee schedule.

STAFF RECOMMENDATION

Staff recommends approval of the 2020-2022 three-year service agreement with Tokle Inspections, Inc.

REQUESTED COUNCIL ACTION

By motion approve the 2020-2022 Service Agreement with Tokle Inspections, Inc. and authorize the Mayor and City Manager to sign the agreement, after review by the City Attorney.

Prepared by: David Englund, Building Official 651-792-7087
Attachment A: Proposed Professional Services Agreement
Attachment B: Proposed Electrical permit fees

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the 9th day of September, 2019, between the City of Roseville, a municipal corporation (hereinafter "City"), and Tokle Inspections Incorporated, a corporation organized and existing under the laws of the State of Minnesota, (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and retention of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

- 1. Scope of Work Proposal. The Consultant agrees to provide the professional services described below ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
a. Review electrical plans for sites and buildings;
b. Provide all required on-site electrical inspection services in relation to each electrical permit;
c. Retain all pertinent records and copies of permits and correspondence related to each permit and make them available to the City upon request;
d. Have open office hours each business day during which the property owners and staff may work with the inspectors;
e. Coordinate work (as necessary) with inspection work of the City through the Building Official;
f. Provide a monthly report summarizing permit activity;
2. Term. The term of this Agreement shall be from January 1, 2020, through December 31, 2022, the date of signature by the parties notwithstanding.
3. Compensation for Services. The City agrees to pay the Consultant the compensation eighty percent (80%) of electrical permit fees as allowed in Section 314.05 of City Code, attached for the Work, subject to the following:
A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when

47 authorized in writing by the City. The Consultant shall be responsible for and shall
48 pay all costs and expenses payable to such third-party contractors unless otherwise
49 agreed to by the parties in writing.
50

51 4. ***City Representative and Special Requirements:***
52

53 A. Tokle Inspections Incorporated shall act as the City’s representative with respect to
54 the Work to be performed under this Agreement. Such representative shall have
55 authority to transmit instructions, receive information and interpret and define the
56 City’s policies and decisions with respect to the Work to be performed under this
57 Agreement, but shall not have the right to enter into contracts or make binding
58 agreements on behalf of the City with respect to the Work or this Agreement. The
59 City may change the City’s representative at any time by notifying the Consultant of
60 such change in writing.
61

62 B. In the event that the City requires any special conditions or requirements relating to
63 the Work and/or this Agreement, such special conditions and requirements are stated
64 in Exhibit A attached hereto. The parties agree that such special conditions and
65 requirements are incorporated into and made a binding part of this Agreement. The
66 Consultant agrees to perform the Work in accordance with, and this Agreement shall
67 be subject to, the conditions and requirements set forth in Exhibit A.
68

69 5. ***Method of Payment.*** The Consultant shall submit to the City, on a monthly basis
70 commencing on January 1, 2020, an itemized written invoice for Work performed under
71 this Agreement during the previous month. Invoices submitted shall be paid in the same
72 manner as other claims made to the City. Invoices shall contain the following:
73

74 A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each
75 employee, his or her name, job title, the number of hours worked, rate of pay for each
76 employee, a computation of amounts due for each employee, and the total amount
77 due for each project task. For all other Work, the Consultant shall provide a
78 description of the Work performed and the period to which the invoice applies. For
79 reimbursable expenses, if provided for in Section 314.05 of City Code, the Consultant
80 shall provide an itemized listing and such documentation of such expenses as is
81 reasonably required by the City. In addition to the foregoing, all invoices shall
82 contain, if requested by the City, the City’s project number, a progress summary
83 showing the original (or amended) amount of the Agreement, the current billing, past
84 payments, the unexpended balance due under the Agreement, and such other
85 information as the City may from time to time reasonably require.
86

87 B. To receive any payment pursuant to this Agreement, the invoice must include the
88 following statement dated and signed by the Consultant: “I declare under penalty of
89 perjury that this account, claim, or demand is just and correct and that no part of it has
90 been paid.”
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92 The payment of invoices shall be subject to the following provisions:

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- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon the Consultant of the written notice from the City of such suspension.

- B. The Consultant shall be reimbursed for services performed by any third-party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

6. **Project Manager and Staffing.** The Consultant has designated the Community Development Director and the Building Official (“Project Contacts”) to perform and/or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. The Consultant may not remove or replace the Project Contacts without the prior approval of the City.

7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind to the Work being performed under this Agreement.

8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City’s prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.

9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth in Provision 26 below, a written notice at least ten (10) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If the City terminates this Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition

139 to any other rights or remedies it may have at law or in equity, retain another consultant
140 to undertake or complete the Work to be performed hereunder.

141
142 10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided
143 under this Agreement without the express written consent of the City. If subcontracts are
144 approved and entered into, the Consultant shall promptly pay any subcontractor involved
145 in the performance of this Agreement as required by, and the Consultant shall otherwise
146 comply with, the State Prompt Payment Act.

147
148 11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an
149 independent contractor and not an employee of the City. No statement herein shall be
150 construed so as to find the Consultant an employee of the City.

151
152 12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall
153 not discriminate against any person, contractor, vendor, employee or applicant for
154 employment because of race, color, creed, religion, national origin, sex, marital status,
155 status with regard to public assistance, disability, sexual orientation or age. The
156 Consultant shall post in places available to employees and applicants for employment,
157 notices setting forth the provisions of this non-discrimination clause and stating that all
158 qualified applicants will receive consideration for employment. The Consultant shall
159 incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for
160 Work done under this Agreement, and will require all of its subcontractors performing
161 such Work to incorporate such requirements in all subcontracts for the performance of
162 the Work. The Consultant further agrees to comply with all aspects of the Minnesota
163 Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act
164 of 1964, and the Americans with Disabilities Act.

165
166 13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or
167 obligations hereunder, without the prior written consent of the City.

168
169 14. **Services Not Provided For.** The City shall not be required to pay for any claim for
170 services furnished by the Consultant not specifically provided for herein.

171
172 15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal,
173 state and local laws, statutes, ordinances, rules and regulations in the performance of the
174 Work. The Consultant and City, together with their respective agents and employees,
175 agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes
176 Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any
177 violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the
178 Work to be performed shall constitute a material breach of this Agreement and entitle the
179 City to immediately terminate this Agreement.

180
181 16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall
182 not affect, in any respect, the validity of the remainder of this Agreement or either parties
183 ability to enforce a subsequent breach.

184

185 17. **Indemnification.** The Consultant agrees to defend, indemnify and hold the City, and its
186 mayor, councilmembers, officers, agents, employees and representatives harmless from
187 and against all liability, claims, damages, costs, judgments, losses and expenses,
188 including but not limited to reasonable attorney’s fees, arising out of or resulting from
189 any negligent or wrongful act or omission of the Consultant, its officers, agents,
190 employees, contractors and/or subcontractors, pertaining to the performance or failure to
191 perform the Work and against all losses resulting from the failure of the Consultant to
192 fully perform all of the Consultant’s obligations under this Agreement.

193
194 18. **Insurance.**

195
196 A. General Liability. Prior to starting the Work and during the full term of this
197 Agreement, the Consultant shall procure, maintain and pay for such insurance as will
198 protect against claims for bodily injury or death, and for damage to property,
199 including loss of use, which may arise out of operations by the Consultant or by any
200 subcontractor of the Consultant, or by anyone employed by any of them, or by anyone
201 for whose acts any of them may be liable. Such insurance shall include, but not be
202 limited to, minimum coverages and limits of liability specified in this Provision 18 or
203 such greater coverages and amounts as are required by law. Except as otherwise
204 stated below, the policies shall name the City as an additional insured for the Work
205 provided under this Agreement and shall provide that the Consultant’s coverage shall
206 be primary and noncontributory in the event of a loss.

207
208 B. The Consultant shall procure and maintain the following minimum insurance
209 coverages and limits of liability with respect to the Work:

210	Worker’s Compensation:	Statutory Limits
211		
212	Employer’s Liability	\$500,000 each accident
213	(Not needed for	\$500,000 disease policy limit
214	Minnesota based	\$500,000 disease each employee
215	Consultant):	
216		
217	Commercial General Liability:	\$1,000,000 per occurrence
218		\$2,000,000 general aggregate
219		\$2,000,000 Products – Completed Operations
220		Aggregate
221		\$100,000 fire legal liability each occurrence
222		\$5,000 medical expense
223		
224	Comprehensive Automobile	
225	Liability:	\$1,000,000 combined single limit (shall include
226		coverage for all owned, hired and non-owned
227		vehicles).
228		
229		

Attachment A

- 230 C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO
231 form CG 0001, and shall include the following:
232
233 (i) Personal injury with Employment Exclusion (if any) deleted;
234
235 (ii) Broad Form Contractual Liability coverage; and
236
237 (iii) Broad Form Property Damage coverage, including Completed Operations.
238
- 239 D. During the entire term of this Agreement, and for such period of time thereafter as is
240 necessary to provide coverage until all relevant statutes of limitations pertaining to
241 the Work have expired, the Consultant shall procure, maintain and pay for
242 professional liability insurance, satisfactory to the City, which insures the payment of
243 damages for liability arising out of the performance of professional services for the
244 City, in the insured's capacity as the Consultant, if such liability is caused by an error,
245 omission, or negligent act of the insured or any person or organization for whom the
246 insured is liable. Said policy shall provide an aggregate limit of at least
247 \$2,000,000.00. Said policy shall not name the City as an insured.
248
- 249 E. The Consultant shall maintain in effect all insurance coverages required under this
250 Provision 18 at Consultant's sole expense and with insurance companies licensed to
251 do business in the state in Minnesota and having a current A.M. Best rating of no less
252 than A-, unless otherwise agreed to by the City in writing. In addition to the
253 requirements stated above, the following applies to the insurance policies required
254 under this Provision:
255
- 256 (i) All policies, except the Professional Liability Insurance Policy, shall be written
257 on an "occurrence" form ("claims made" and "modified occurrence" forms are
258 not acceptable);
259
- 260 (ii) All policies, except the Professional Liability Insurance Policy and the
261 Worker's Compensation Policy, shall name "the City of Roseville" as an
262 additional insured;
263
- 264 (iii) All policies, except the Professional Liability Insurance and Worker's
265 Compensation Policies, shall contain a waiver of subrogation naming "the City
266 of Roseville."
267
- 268 (iv) All policies, except the Professional Liability Insurance Policy and the
269 Worker's Compensation Policy, shall insure the defense and indemnify
270 obligations assumed by Consultant under this Agreement; and
271
- 272 (v) All policies shall contain a provision that coverages afforded thereunder shall
273 not be canceled or non-renewed or restrictive modifications added, without
274 thirty (30) days prior written notice to the City.
275

Attachment A

276 A copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested,
277 the Consultant's insurance declaration page, riders and/or endorsements, as
278 applicable, which evidences the compliance with this Provision 18, must be filed with
279 the City prior to the start of Consultant's Work. Such documents evidencing
280 insurance shall be in a form acceptable to the City and shall provide satisfactory
281 evidence that the Consultant has complied with all insurance requirements. Renewal
282 certificates shall be provided to the City at least 30 days prior to the expiration date of
283 any of the required policies. The City will not be obligated, however, to review such
284 declaration page, riders, endorsements or certificates or other evidence of insurance,
285 or to advise Consultant of any deficiencies in such documents, and receipt thereof
286 shall not relieve the Consultant from, nor be deemed a waiver of, the City's right to
287 enforce the terms of the Consultant's obligations hereunder. The City reserves the
288 right to examine any policy provided for under this Provision 18.
289

- 290 19. **Licensure.** The Consultant shall maintain a current State of Minnesota Master Electrician
291 License.
292
- 293 20. **Ownership of Documents.** All plans, diagrams, analysis, reports and information
294 generated in connection with the performance of this Agreement ("Information") shall
295 become the property of the City, but the Consultant may retain copies of such documents
296 as records of the services provided. The City may use the Information for any reasons it
297 deems appropriate without being liable to the Consultant for such use. The Consultant
298 shall not use or disclose the Information for purposes other than performing the Work
299 contemplated by this Agreement without the prior consent of the City.
300
- 301 21. **Annual Review.** Prior to each anniversary of each year of this Agreement, the City shall
302 have the right to conduct a review of the performance of the Work performed by the
303 Consultant under this Agreement. The Consultant agrees to cooperate in such review and
304 to provide such information as the City may reasonably request. Following each
305 performance review the parties shall, if requested by the City, meet and discuss the
306 performance of the Consultant relative to the remaining Work to be performed by the
307 Consultant under this Agreement.
308
- 309 22. **Conflicts.** No salaried officer or employee of the City and no member of the City
310 Council of the City shall have a financial interest, direct or indirect, in this Agreement.
311 The violation of this provision shall render this Agreement void.
312
- 313 23. **Governing Law.** This Agreement shall be controlled by the laws of the State of
314 Minnesota.
315
- 316 24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which
317 shall be considered an original.
318
- 319 25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is,
320 for any reason, held by a court of competent jurisdiction to be contrary to law, such
321 decision shall not affect the remaining provisions of this Agreement.

322
323 26. **Notices.** Any notice to be given by either party upon the other under this Agreement
324 shall be properly given: a) if delivered personally to the City Manager if such notice is to
325 be given to the City, or if delivered personally to an officer of the Consultant if such
326 notice is to be given to the Consultant, b) if mailed to the other party by United States
327 registered or certified mail, return receipt requested, postage prepaid, addressed in the
328 manner set forth below, or c) if given to a nationally, recognized, reputable overnight
329 courier for overnight delivery to the other party addressed as follows:

330
331 If to City: City of Roseville
332 Roseville City Hall
333 2660 Civic Center Drive
334 Roseville, MN 55113
335 Attn: City Manager
336

337 If to Consultant: Tokle Inspections Incorporated
338 1748 123rd Avenue NW
339 Coon Rapids, MN 55448
340 Attn: Peter Tokle
341

342 Notices shall be deemed effective on the date of receipt if given personally, on the date of
343 deposit in the U.S. mail if mailed, or on the date of delivery to an overnight courier if so
344 delivered; provided, however, if notice is given by deposit in the U.S. mail or delivery to
345 an overnight courier, the time for response to any notice by the other party shall
346 commence to run one business day after the date of mailing or delivery to the courier.
347 Any party may change its address for the service of notice by giving written notice of
348 such change to the other party, in any manner above specified, 10 days prior to the
349 effective date of such change.
350

351 27. **Entire Agreement.** Unless stated otherwise in this Provision 27, the entire agreement of
352 the parties is contained in this Agreement. This Agreement supersedes all prior oral
353 agreements and negotiations between the parties relating to the subject matter hereof as
354 well as any previous agreements presently in effect between the parties relating to the
355 subject matter hereof. Any alterations, amendments, deletions, or waivers of the
356 provisions of this Agreement shall be valid only when expressed in writing and duly
357 signed by the parties, unless otherwise provided herein. The following supplement is a
358 part of this Agreement: Exhibit A – Special Conditions.
359

360 **EXHIBIT A**

361 **SPECIAL CONDITIONS**

362
363
364 **City Assistance.** The City agrees to provide the Consultant with the following assistance
365 concerning the Work to be performed hereunder:
366

Attachment A

367 A. Depending on the nature of the Work, Consultant may from time to time require
368 access to public and private lands or property. To the extent the City is legally and
369 reasonably able, the City shall provide access to and make provisions to enable the
370 Consultant to enter upon public and private land and property as required for the
371 Consultant to perform and complete the Work.

372
373 B. The City shall furnish the Consultant with a copy of any special standards or criteria
374 promulgated by the City relating to the Work, including but not limited to design and
375 construction standards, that is needed by the Consultant in order to prepare for the
376 performance of the Work.

377
378 C. A person shall be appointed to act as the City’s representative with respect to the
379 Work to be performed under this Agreement. Such representative shall have
380 authority to transmit instructions, receive information, interpret, and define the City’s
381 policy and decisions with respect to the Work to be performed under this Agreement,
382 but shall not have the right to enter into contracts or make binding agreements on
383 behalf of the City with respect to the Work or this Agreement.

384
385 IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the
386 date set forth above.

387
388
389 CITY OF ROSEVILLE

390
391
392 By: _____
393 Mayor

394
395
396 By: _____
397 City Manager

398
399 Tokle Inspections Incorporated

400
401 By: _____

402
403 Its: _____
404
405
406
407

Electrical Permit Fees: ~~Community Development Per Electrical Inspection Contract~~

Electrical Permit Fee Description	City Code	2018 Amount	2019 Amount	2020 Proposed
Minimum fee	n/a	\$ 40.00	\$ 40.00	\$ 45.00
Services, changes for services:				
0 to 300 amp	n/a	\$ 50.00	\$ 50.00	\$ 55.00
400 amp	n/a	58.00	58.00	71.00
301 to 400 amp	n/a	72.00	72.00	
500 amp	n/a	86.00	86.00	87.00
401 to 500 amp	n/a	114.00	114.00	
501 to 600 amp	n/a	142.00	142.00	
600 amp	n/a	156.00	156.00	103.00
601 to 800 amp	n/a	170.00	170.00	
800 amp				135.00
801 to 1,000 amp				
1,000 amp	n/a	\$ 8.00	\$ 8.00	167.00
1,001 to 1,100 amp	n/a	10.00	10.00	
1100 amp	n/a	15.00	15.00	183.00
1,101 to 1,200 amp	n/a	20.00	20.00	
1,200 amp	n/a	25.00	25.00	199.00
Add \$14-\$16 for each additional 100 amps	n/a	30.00	30.00	
Circuits, changes for services:				
0 to 30 100 amp	n/a	40.00	40.00	\$ 9.00
31 to 100 amp				
101 to 200 amp	n/a	\$ 100.00	\$ 100.00	15.00
201 to 300 amp	n/a	40.00	40.00	21.00
301 to 400 amp				27.00
401 to 500 amp	n/a	40.00	40.00	33.00
501 to 600 amp	n/a	80.00	80.00	39.00
601 to 700 amp	n/a	175.00	175.00	45.00
Add \$5 \$6 for each additional 100 amps	n/a	70.00	70.00	
Solar Fees:				
0kw-5kw	n/a	80.00	80.00	90.00
5.1kw-10kw	n/a	80.00	80.00	150.00
10.1kw-20kw				225.00
20.1kw-30kw	n/a	50.00	50.00	300.00
30.1kw-49.9kw	n/a	8.00	8.00	375.00
50kw-and larger	n/a	80.00	80.00	400.00
Add \$25 for each additional 10kw	n/a			
Residential panel replacement	n/a	100.00	100.00	\$ 110.00
Residential sub panel		40.00	40.00	45.00
Minimum fee:				
Inspection only	n/a	40.00	40.00	45.00
Rough-in & final	n/a	60.00	60.00	90.00
Single-family dwelling/townhouse < 200 amps *	n/a	150.00	150.00	190.00
Apartment buildings (per unit)				
Does not cover service, unit feeders or house panels	n/a	70.00	70.00	80.00
Swimming pool (up to two inspections)	n/a	80.00	80.00	90.00
Additions, remodels, basement additions	n/a	80.00	80.00	90.00
Accessory structure:				
Panel		\$ 50.00	\$ 50.00	55.00
Per circuit		\$ 8.00	\$ 8.00	9.00

ATTACHMENT B

Inspection	\$ 80.00	\$ 80.00	90.00
Traffic signals (per standard)	\$ 7.00	\$ 7.00	8.00
Street & parking lot lights (per standard)	\$ 4.00	\$ 4.00	5.00
Transformers & Generators:			
Up to 10 KVA	\$ 10.00	\$ 10.00	5.00
11- 75 74 KVA	\$ 40.00	\$ 40.00	40.00
75-76 -299 KVA	\$ 60.00	\$ 60.00	60.00
300+ KVA	\$ 150.00	\$ 150.00	165.00
Retro-fit lighting (per fixture)	\$ 0.65	\$ 0.65	0.85
Sign transformer (each)	\$ 8.00	\$ 8.00	9.00
Remote control & signal circuits (per device)			
Low Voltage fire alarm, low voltage heating and air conditioning control wiring	\$ 0.75	\$ 0.75	0.85
Re-inspection fee (in addition to others)	\$ 40.00	\$ 40.00	45.00
Hourly rate for carnivals			90.00

Comments:

*

Fee covers a maximum of three inspections

**

Permit fee is doubled if work is started before permit is issued

~~**~~ * Minimum fee electrical permits are not refundable



REQUEST FOR COUNCIL ACTION

Date: September 9, 2019

Item No.: 9.e

Department Approval

Janice Gundlach

City Manager Approval

[Signature]

Item Description: Adopt Resolution in Support of Application to Minnesota Department of Employment and Economic Development Job Creation Funds for Quality Custom Distribution a division of Golden State Foods

BACKGROUND

August 12, 2019 the Roseville Economic Development Authority (REDA) adopted a resolution of support for Quality Custom Distribution, a division of Golden State Foods Golden State Foods, to apply for Job Creation Funds (JCF) in the amount of \$300,000 from the Department of Employment and Economic Development (DEED) (Attachment A).

Quality Custom Distribution is considering Minnesota site options to expand their distribution network to service regional quick service restaurant and retail customers. The company is reviewing the Roseville location, as well as locations in Illinois, Missouri and Indiana. It is staff's understanding they intend to pick one location. Currently, the company is considering a new warehouse/distribution site located at 2501 Walnut Street, Roseville, MN. They are proposing to create 32 initial jobs ranging in salaries of \$35,000 - \$86,000. The company's tenant improvements and investment in equipment is \$6.2 million.

JCF provides financial incentives to new and expanding businesses that meet certain job creation and capital investment targets. The program assists expanding businesses in Minnesota when they have options to locate in other states or countries. DEED requires cities to pass resolutions of support for the application and funding of the project when applying for JCF (Attachment B). Although the REDA already passed a Resolution providing support for this program, staff was informed by DEED the City Council must adopt the support Resolution, rather than the REDA even though the members are the same.

STAFF RECOMMENDATION

Adopt a Resolution Supporting Application for Job Creation Funds from DEED.

REQUESTED COUNCIL ACTION

Adopt a Resolution Supporting Application for Job Creation Funds from DEED.

Prepared by: Jeanne Kelsey, Housing and Economic Development Program Manager, 651-792-7086
Attachments: A: REDA Resolution No. 51 - support application for JCF Funds
B: Roseville City Council Resolution support JCF

**EXTRACT OF MINUTES OF MEETING
OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

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Pursuant to due call and notice thereof, a special meeting of the Roseville Economic Development Authority, County of Ramsey, Minnesota was duly held on the 12th day of August, 2019, at 6:00 p.m.

The following members were present: Etten, Willmus, Laliberte, Groff, and Roe

and the following were absent: None

Member Laliberte introduced the following resolution and moved its adoption:

RESOLUTION No. 51

**RESOLUTION IN SUPPORT OF APPLICATION FOR JOB
CREATION FUND ASSISTANCE THROUGH THE MINNESOTA
DEPARTMENT OF EMPLOYMENT AND ECONOMIC
DEVELOPMENT**

WHEREAS, it has been proposed that the Board of Commissioners (the "Board") of the Roseville Economic Development Authority (the "REDA") and the City of Roseville (the "City") assist Quality Control Distribution, a distribution food business (the "Developer"), which is proposing to invest in improvements at 2501 Walnut Street for a new distribution facility on such property (the "Project"); and

WHEREAS, the REDA understands that the Developer, through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development ("DEED") applications for award and/or rebate from DEED's Job Creation Fund (JCF) in connection with its development of the Project.

NOW, THEREFORE, BE IT RESOLVED, that:

1. After due consideration, the REDA hereby expresses its support for Developer's application for an award and/or rebate from the Job Creation Fund Program in connection with the Project.

2. The REDA has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
3. Based on the Developer's representation that it will locate the Project in the City and cause the creation of approximately 32 new jobs, the REDA finds that the Project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, result in increased employment in Minnesota, and preserve or enhance the state and local tax base.
4. Based on the Developer's request for JCF funding and the REDA's understanding that the Project would not be located within the City if such JCF funding is not granted, the REDA finds that the Project would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.
5. Because the Project is located in an area of the City guided for industrial and warehouse uses, the REDA finds that the proposed project conforms to the general plan for the development or redevelopment of the City as a whole.
6. The REDA finds that because the proposed Project is on properly zoned property and is a designated use in the City's comprehensive plan, the proposed project will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment or development of the project by private enterprise.

The motion for the adoption of the foregoing resolution was duly seconded by Member Etten, and upon a vote being taken thereon, the following voted in favor thereof: Etten, Willmus, Laliberte, Groff, and Roe

and the following voted against the same: None

WHEREUPON said resolution was declared duly passed and adopted.

Certificate

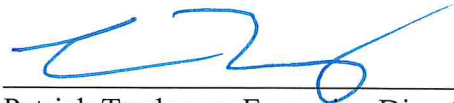
I, the undersigned, being duly appointed Executive Director of the Roseville Economic Development Authority, Minnesota, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and special meeting thereof on August 12, 2019.

I further certify that Commissioner Laliberte introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner Etten, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof: Etten, Willmus, Laliberte, Groff, and Roe

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this 13th day of August, 2019



Patrick Trudgeon, Executive Director
Roseville Economic Development
Authority

**EXTRACT OF MINUTES OF MEETING
OF THE
ROSEVILLE CITY COUNCIL**

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Pursuant to due call and notice thereof, a regular meeting of the City of Roseville, County of Ramsey, Minnesota was duly held on the 9th day of September, 2019, at 6:00 p.m.

The following members were present:

and the following were absent:

Council member introduced the following resolution and moved its adoption:

RESOLUTION No. XX

**RESOLUTION IN SUPPORT OF APPLICATION FOR JOB
CREATION FUND ASSISTANCE THROUGH THE MINNESOTA
DEPARTMENT OF EMPLOYMENT AND ECONOMIC
DEVELOPMENT**

WHEREAS, it has been proposed that the Board of Commissioners (the "Board") of the Roseville Economic Development Authority (the "REDA") and the City of Roseville (the "City") assist Quality Control Distribution, a distribution food business (the "Developer"), which is proposing to invest in improvements at 2501 Walnut Street for a new distribution facility on such property (the "Project"); and

WHEREAS, the City, understands that the Developer, through and with the support of the REDA, intends to submit to the Minnesota Department of Employment and Economic Development ("DEED") applications for award and/or rebate from DEED's Job Creation Fund (JCF) in connection with its development of the Project.

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. Based on the Developer's representation that it will locate the Project in the City and cause the creation of approximately 32 new jobs, the City finds that the Project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations

- 45 2. Based on the Developer's request for JCF funding, in the opinion of the City
46 Council understanding that the Project would not be located within the City if such
47 JCF funding is not granted, the City Council finds that the Project would not
48 reasonably expected to occur solely through private investment within the
49 reasonably foreseeable future.
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- 51 3. Because the Project is located in an area of the City guided for industrial and
52 warehouse uses, the City Council finds that the proposed project conforms to the
53 general plan for the development or redevelopment of the City as a whole.
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- 55 4. The City Council finds that because the proposed Project is on properly zoned
56 property and is a designated use in the City's comprehensive plan, the proposed
57 project will afford maximum opportunity, consistent with the sound needs of the
58 City as a whole, for the redevelopment or development of the project by private
59 enterprise.

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61 The motion for the adoption of the foregoing resolution was duly seconded by Council
62 Member

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64 , and upon a vote being taken thereon, the following voted in favor thereof:

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66 and the following voted against the same:

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68 WHEREUPON said resolution was declared duly passed and adopted.
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92 STATE OF MINNESOTA)
93) ss
94 COUNTY OF RAMSEY)

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97 I, the undersigned, being the duly qualified City Manager of the City of Roseville,
98 County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
99 the attached and foregoing extract of minutes of a regular meeting of said City Council
100 held on the 9th day of September, 2019 with the original thereof on file in my office.

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102 WITNESS MY HAND officially as such Manager this ____ day of September, 2019.

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Patrick Trudgeon, City Manager

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