

# Police Civil Service Commission

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## Meeting Minutes

**Monday, November 20, 2017, 1:00 pm**

City Hall Elm Room, 2660 Civic Center Drive

Roseville, Minnesota 55113

### **Commissioners Present:**

Chairperson Brad VanderVegt, Commissioner Randi Lundell and Recording Secretary Janet Henquinet

### **Others Present:**

Chief Rick Mathwig

1. The meeting was called to order by Chairperson VanderVegt at 1:03pm.
2. The Agenda for today's meeting was reviewed and approved.
3. The minutes of the May 5, 2017 meeting were reviewed and approved.
4. The commission was asked to review and certify the Lieutenant eligibility list. The Chief presented the history of the Lieutenant. job and reviewed the process, which was used to establish the new list. The process had been previously certified by the commission in 2011. There are two very strong candidates, the Chief reviewed the background of both candidates and noted that the successful candidate will be chosen soon. There has been an accelerated hiring process due to short notice of retirement by the former incumbent. The commission certified this eligibility list.
5. The commission recognized the 33 years of meritorious service by Lt. Lorne Rosand and wished him well in his retirement.
6. Chief Mathwig presented the current police officer hiring process and noted again that an accelerated process is necessary. The hiring process was last reviewed in 2007 and some changes are being made at this time. The commission certified the revised hiring process. Commission members were invited by Chief Mathwig to sit in on interviews at their convenience. The commission will convene again in mid-December to certify the resulting eligibility list for the one officer vacancy.
7. There being no further business the meeting was adjourned at 1:30pm.

Respectfully submitted,

Janet Henquinet

Recording Secretary

November 20, 2017