

Police Civil Service Commission

Meeting Minutes

Friday, June 15, 2018, 1:00 pm

City Hall Elm Room, 2660 Civic Center Drive
Roseville, Minnesota 55113

Commissioners Present: Chairperson Janet Henquinet and Commissioner Matthew Wright and
Recording Secretary Randi Lundell

Others Present:

Chief Rick Mathwig

1. The meeting was called to order by Chairperson Henquinet at 1:05pm.
2. The Agenda for today's meeting was revised and approved to include the following:
 - Certify process for succession of Chairperson according to precedent established in preceding years (i.e., Vice Chair succeeds to Chair; Secretary succeeds to Vice Chair, etc.)
 - Swearing in of new Commissioner Matthew Wright by Janet Henquinet
3. Minutes of February 12, 2018 meeting approved with the following correction: Recording Secretary for this meeting was Janet Henquinet.
4. Certification of internal hiring process. Chief Mathwig presented new "blended" list of candidates from winter 2017/spring 2018. New list included internal applicant Ruben Cortes. The internal process is working well. Motion made and carried to certify internal blended list.
5. Chief Mathwig requested certification of a new external hiring process to fill need for additional officer. No change to process requested but noted that current point system accommodates need for more diversity on force. Discussion focused on existing internal incentives for diversity hires (e.g., CSOs and women), including current Explorers program, mentoring program at Century College and scholarships. Motion made and carried to certify new external hiring process.
6. There being no further business the meeting was adjourned at 1:35pm.

Respectfully submitted,

Randi Lundell
Recording Secretary
June 26, 2018