



COMMUNITY DEVELOPMENT

2660 Civic Center Drive ❖ Roseville, MN 55113

Phone: (651) 792-7005 ❖ Fax: (651) 792-7070

MASTER SIGN PLAN APPLICATION

CITY CODE SECTION 1010.03

www.ci.roseville.mn.us

RESIDENTIAL APPLICATION FEE: \$250

COMMERCIAL APPLICATION FEE: \$350

Fee should be made payable to City of Roseville upon submittal of application.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Last name: CSM Investors, Inc. First name: _____
Address: 500 Washington Avenue South City/State/Zip: Minneapolis, MN 55415
Phone number: (612) 395-7091 Email address: ahewitt@csmcorp.net

2. Applicant Information: (if different from above)

Company name: CSM Corporation
Last name: Hewitt First name: Angie
Address: same as above City/State/Zip: same as above
Phone number: (612) 395-7091 Email address: ahewitt@csmcorp.net

3. Address of Property Involved: (if different from above)

2340, 2350 & 2360 W. County Road C, Roseville, MN

4. Additional Required Information:

- a. Site plan illustrating on-site improvements and location of proposed signage
- b. Sign details including sign dimensions, area calculations, and construction specifications for each sign being contemplated, as well as elevations showing wall signs and/or freestanding signs as appropriate

5. Signature(s): By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: CSM Investors, Inc. Date: 1/9/2017

Applicant: CSM Corporation Date: 1/9/2017
Angie Hewitt
Property manager
as agent for owner

City of Roseville
651-792-7000

01/24/2017 2:52 PM
Receipt No. 00487395

signplan
Master Sign Pl
an 350.00

Receipt Total 350.00

Cash 0.00
Check 350.00 Check #696228
Charge 0.00

CSM Corporation
612-395-7091

Cashier: debbie.schunk
Station: RVFIN301

GATWAY WEST BUSINESS CENTER

ROSEVILLE, MINNESOTA

SIGNAGE CRITERIA

GENERAL NOTES

- 1) TENANT SHALL BE RESPONSIBLE FOR THE PURCHASE, INSTALLATION AND MAINTAINENCE OF ALL SIGNS DESCRIBED IN THIS CRITERIA PACKAGE.
- 2) TENANT SHALL OBTAIN OWNER'S APPROVAL AND CITY PERMITS PRIOR TO ANY SIGNAGE INSTALLATION.
- 3) TENANT MAY SOLICIT BIDS FROM ANY SIGN MANUFACTURER OF TENANT'S CHOICE.
- 4) OWNER RESERVES THE RIGHT TO APPROVE ANY ALTERNATE SIGNAGE WHEN DEEMED APPROPRIATE AT THE OWNER'S SOLE DISCRETION.
- 5) SIGNAGE ON THE BUILDING FRONT SHALL BE AS DESCRIBED ON PAGE 2 AND 3.
- 6) DOCK AND DRIVE-IN DOORS SHALL BE IDENTIFIED AS DESCRIBED ON PAGE 4. THIS SIGNAGE MAY BE PROVIDED AT THE TENANT'S DISCRETION-IT IS NOT REQUIRED BY THE OWNER.
- 7) SERVICE AND MAN DOORS IN THE TRUCK DOCK AREA SHALL BE IDENTIFIED AS DESCRIBED ON PAGE 5. THIS SIGNAGE MAY BE PROVIDED AT THE TENANT'S DISCRETION-IT IS NOT REQUIRED BY THE OWNER.

SUBMITTALS

- 1) TENANT SHALL SUBMIT TO THE OWNER, TWO COPIES OF ALL SIGN FACE LAYOUTS, AND THE LOCATION OF ALL SIGNS ON THE BUILDING, FOR APPROVAL.
- 2) TENANT OR THE TENANT'S SIGN CONTRACTOR SHALL SUBMIT SIGNAGE PLANS TO THE CITY, AS REQUIRED BY THE CITY, FOR PERMITS.



CSM

500 Washington Avenue South, Suite 3000
Minneapolis, MN 55415
Bus: (612) 395-7000 Fax: (612) 395-7002

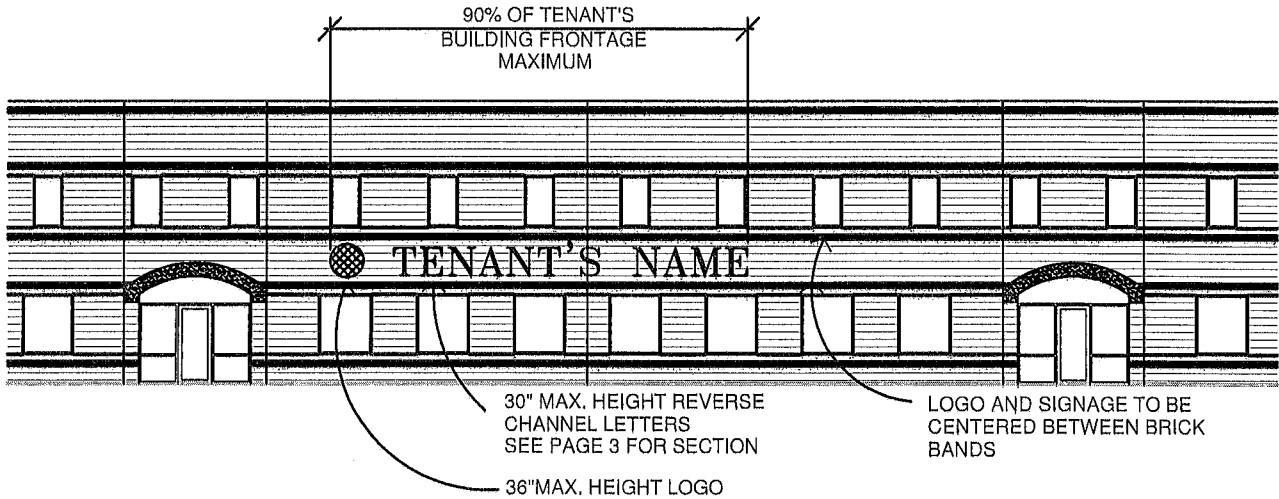
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BUSINESS & COMMUNITIES

PAGE 1 of 5
4/12/04

GATEWAY WEST BUSINESS CENTER

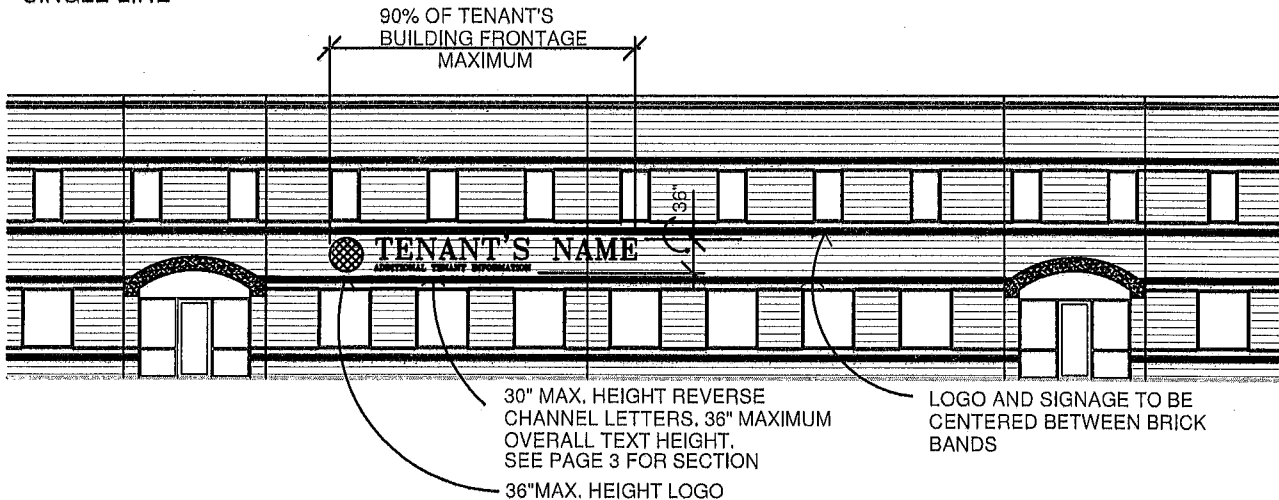
ROSEVILLE, MINNESOTA

SIGNAGE CRITERIA



PARTIAL ELEVATION

SINGLE LINE



PARTIAL ELEVATION

MULTIPLE LINES



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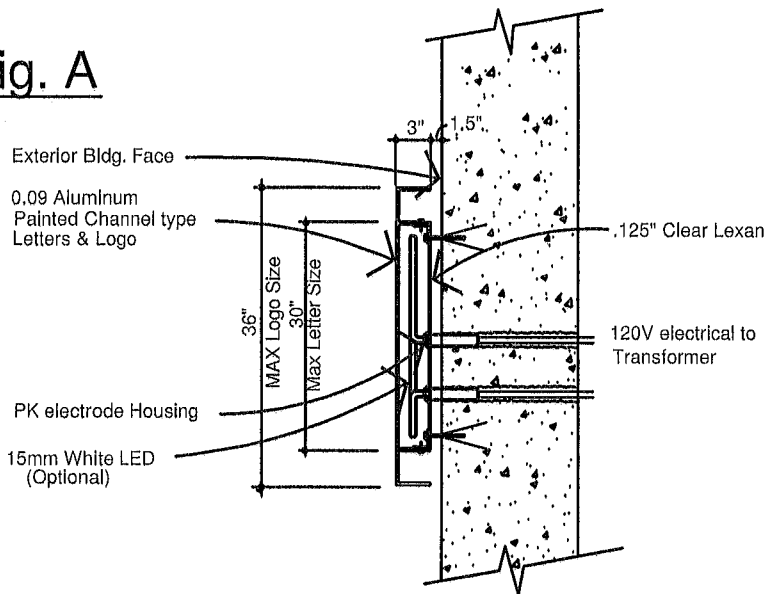
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ROSEVILLE, MINNESOTA

SIGNAGE CRITERIA

Fig. A



SIGNAGE NOTES

1. LOGO: MAX SIZE: 4'-0" LONG x 3'-0" HIGH
MAX. AREA: 12 SQUARE FEET
COLOR: MAY MATCH TENANT'S COLOR CRITERIA
LIGHTING: MAY BE INTERIOR ILLUMINATED
WITH FACE LIGHTED.
- 2 TENANT NAME: SINGLE LINE SHALL BE 30" MAX. HEIGHT
MULTIPLE LINES SHALL BE NO HIGHER THAN
36" HEIGHT WITH CHARACTERS NOT EXCEEDING 30".



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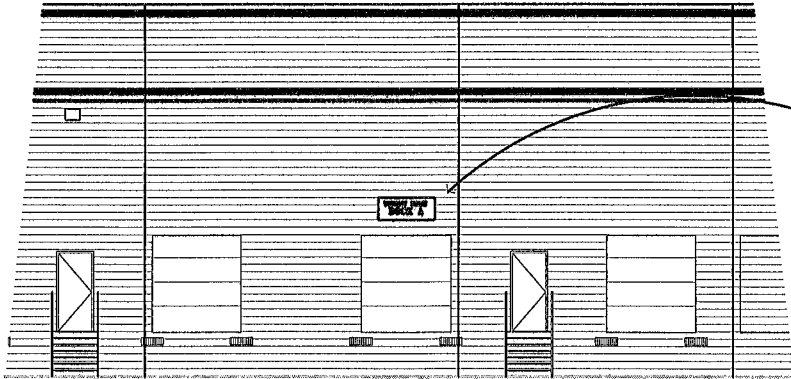
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SIGNAGE CRITERIA



5'-0" WIDE x 2'-0" HIGH
x .125 THICK PAINTED
ALUMINUM SIGN PANEL. WITH 6"
MAXIMUM HEIGHT VINYL OR
STENCILED LETTERS.

MOUNT 16" ABOVE AND
CENTERED OVER DOOR OPENING.

PAINT COLOR:
BENJAMINE MOORE #269

PARTIAL ELEVATION

OVERHEAD DOOR IDENTIFICATION



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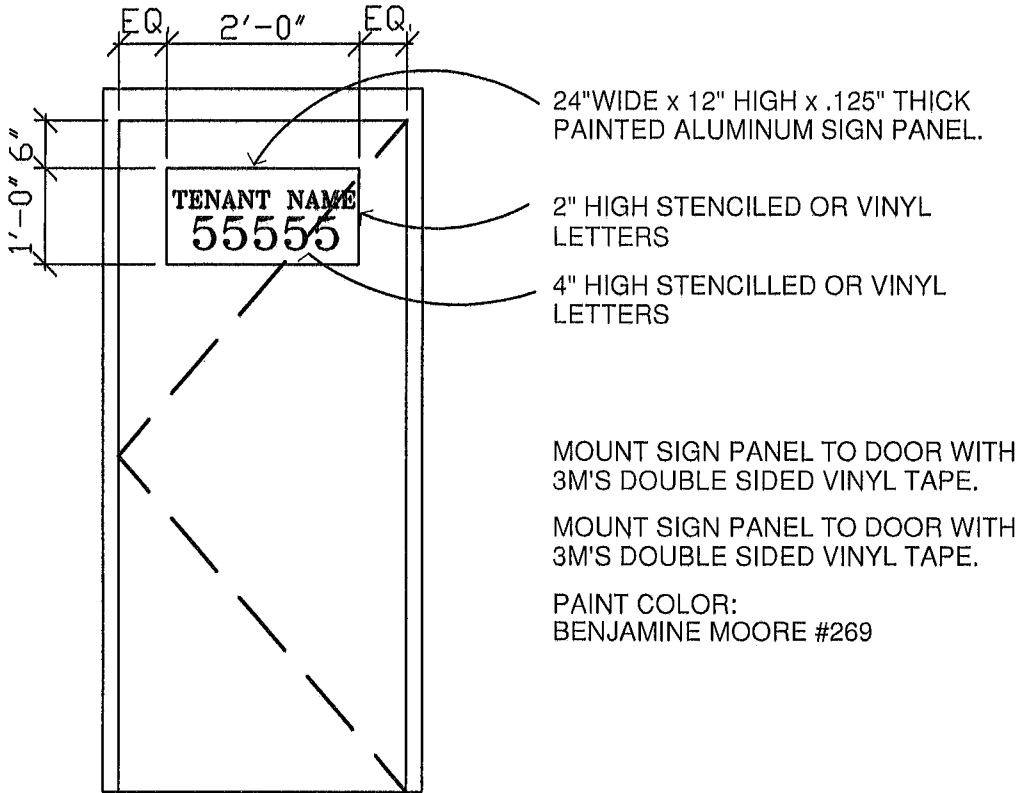
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PAGE 4 of 5
4/12/04

GATEWAY WEST BUSINESS CENTER

ROSEVILLE, MINNESOTA

SIGNAGE CRITERIA



EXTERIOR SERVICE DOOR ELEVATION

FOR SERVICE AND MAN DOORS IN TRUCK COURT AREA



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