



**Planning Commission Regular Meeting  
City Council Chambers, 2660 Civic Center Drive  
Minutes – Wednesday, May 7, 2025 – 6:30 p.m.**

**1. Call to Order**

Chair Bjorum called the regular meeting of the Planning Commission to order at approximately 6:30 p.m. and reviewed the role and purpose of the Planning Commission.

**2. Roll Call**

At the request of Chair Bjorum, City Planner Thomas Paschke called the Roll.

**Members Present:** Chair Erik Bjorum, Vice-Chair Pamela Aspnes, and Commissioners Tammy McGehee, Allison Campbell Jensen, Jon Barstad, Steve Cyra, and Erin Lynch.

**Members Absent:** None

**Staff Present:** City Planner Thomas Paschke, Community Development Director Janice Gundlach, and Senior Planner Bryan Lloyd.

**3. Approve Agenda**

**MOTION**

**Member Aspnes moved, seconded by Member McGehee, to approve the agenda as presented.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

**4. Organizational Business**

**a. Swear in New Commissioner**

Chair Bjorum administered the Oath of Office to Member Erin Lynch.

**5. Review of Minutes**

**a. April 2, 2025, Planning Commission Regular Meeting**

**MOTION**

**Member McGehee moved, seconded by Member Barstad, to approve the April 2, 2025, meeting minutes.**

Ayes: 7

Nays: 0

Motion carried.

**6. Communications and Recognitions:**

- a. From the Public:** *Public comment pertaining to general land use issues not on this agenda, including the 2040 Comprehensive Plan Update.*

None.

- b. From the Commission or Staff:** *Information about assorted business not already on this agenda, including a brief update on the 2040 Comprehensive Plan Update process.*

Community Development Director Gundlach provided an update on the Civic Campus Master Plan. She indicated that the city council would be discussing the plan on June 2, 2025, with a focus on findings regarding the use and reutilization of existing facilities.

Member McGehee inquired about accessing the old campus master plan.

Ms. Gundlach offered to send the relevant city council packets to the commissioners. She recalled that the original plan was developed around 2021, during the COVID pandemic.

Member McGehee recalled a previous discussion about community engagement for the next Comprehensive Plan update and thought it was tabled until the full commission was in place.

Ms. Gundlach confirmed that the issue was tabled until the timing of the next update was clearer.

Member McGehee acknowledged the need to refresh her memory on the specifics of the discussion.

Ms. Gundlach reiterated that the community engagement issue would be revisited when the timing for the Comprehensive Plan update was more definite.

**7. Commission Direction on Commission Member-Initiated Agenda Items**

**8. Adjourn**

**MOTION**

**Member McGehee, seconded by Member Campbell Jensen, to adjourn the meeting at 6:44 p.m.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**