

Community Engagement Commission Agenda

Thursday, September 8, 2016 6:30 p.m. City Council Chambers

6:30 p.m.	1.	Roll Call				
r	2.	Approve Agenda				
	3.	Public Comment on Items Not on Agenda				
	4.	Approval of August 11 meeting minutes				
	5.	Old Business				
6:40 p.m.		a. Recap joint meeting with City Council				
6:55 p.m.		b. Priority project update: Assist in the formulation of the 2017 Comprehensive Plan update process				
7:05 p.m.		c. Priority project update: Recommend ways to expand city learning and engagement opportunities				
7:15 p.m.		d. Priority project update: Form strategies for outreach to underrepresented groups				
7:25 p.m.		e. Priority project update: Advocate for select items from 2014 CEC Recommended Policies and Strategies				
7:30 p.m.		f. Update on I Am Roseville Photo Project				
	6.	New Business				
7:40 p.m.		a. Temporary Family Health Care Dwellings Discussion				
7:55 p.m.		b. Receive inventory of current city-led community engagement activities				
8:10 p.m.		c. SpeakUp Roseville review				
8:20 p.m.	7. Chair, Committee, and Staff Reports					
		a. Chair's report				
		b. Staff report				
		i. Upcoming items on future council agendas				
		ii. Other items				
8:30 p.m.	8.	Commission Communications, Reports, and Announcements				
	9.	Commissioner-Initiated Items for Future Meetings				
	10.	Recap of Commission Actions This Meeting				
8:40 p.m.	11.	Adjournment				

Public Comment is encouraged during Commission meetings. You many comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.

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Minutes 1 2 **Roseville Community Engagement Commission (CEC)** Thursday, August 11, 2016 - 6:30 p.m. 3 4 **Roll Call** 1. 5 Chair Scot Becker called the meeting to order at approximately 6:30 p.m. and 6 City Manager Trudgeon called the roll. 7 8 **Commissioners Present:** Chair Scot Becker; Vice Chair Theresa Gardella; 9 and Commissioners Chelsea Holub, Erik Tomlinson 10 and Peter Sparby; with Commissioner Michelle 11 Manke arriving shortly after the meeting started. 12 Commissioner Amber Sattler 13 **Commissioners Absent:** 14 15 **Staff Present:** Staff Liaison/City Manager Patrick Trudgeon 16 17 2. Approve Agenda 18 Commissioner Tomlinson moved, Commissioner Sparby seconded, approval of 19 the agenda as presented. 20 21 Ayes: 5 22 Navs: 0 23 Motion carried. 24 25 Councilmember Manke arrived at this time. 26 27 **3. Public Comment on Items Not on Agenda** 28 29 Gary Grefenberg, 91 Mid Oaks Lane 30 Since he was unable to stay for the entire meeting, with permission of the Chair, 31 Mr. Grefenberg spoke to several agenda items scheduled later tonight. 32 33 Mr. Grefenberg provided written comments providing his personal suggestions 34 for the CEC, attached hereto and made a part hereof. In additional, Mr. 35 Grefenberg provided the following verbal comments. 36 37 Comprehensive Plan Review 38 Mr. Grefenberg agreed with Agreed with previous comments of Commissioner 39 Tomlinson that public comment be solicited at the beginning or and end of the 40 update process, but prior to the Planning Commission making their 41 recommendations to the City Council. Mr. Grefenberg referenced the last update 42 process when neighbors were not informed of zoning changes in their immediate 43 neighborhood, leaving them no opportunity for input into those changes. 44

Mr. Grefenberg encouraged the CEC to involve the three existing neighborhood associations in the update process as well, prior to its presentation to the City Council.

Mr. Grefenberg volunteered his assistance to work with CEC Commissioners

Tomlinson and Sparby on the update, referencing his work on the CEC, suggesting he work as a non-voting member to assist their subcommittee, similar to that work performed by Ms. Lisa McCormick with the former task force. Mr. Grefenberg opined he could bring a lot to the table based on his past career experience working with comprehensive plans, and his past work on the CEC. Mr. Grefenberg stated his preference for addressing the CEC versus during public comment before the City Council. Mr. Grefenberg asked to meet with the subcommittee.

 If still possible in the process. Mr. Grefenberg expressed his desire that the CEC be involved with the RFP process and review. Mr. Grefenberg opined it was important to have citizens on the RFP review process that were familiar and knowledgeable about how best to seek public comment in a meaningful and timely way, and then develop a process to gtarget those most interested.

Neighborhood Associations

Mr. Grefenberg thanked City Manager Trudgeon for the remarkable and fair presentation he made to the City Council on the CEC Neighborhood Association recommendations at the August 8, 2016 Council meeting. Even though there was a mixed response from individual council members, Mr. Grefenberg opined the CEC should get a sense of when the City Council would take the issue up again.

As a side note, Mr. Grefenberg opined that, when an issue was on a City Council agenda, it was important that a representative of the CEC attend the meeting to respond, part of the broader important role to advise the City Council in their decision-making.

CEC General Operations

Based on his work with this and other advisory commissions, Mr. Grefenberg expressed pride in the CEC faithfully and consistently following their charge from the City Council. Referencing his former leadership position with the CEC, and recognizing the current leadership of Chair Becker, Mr. Grefenberg applauded the CEC, opining they were going in the right direction.

Minor housekeeping point

 Mr. Grefenberg noted his past delegation of his role on the Gavel Club to his CEC predecessors, and asked that they monitor those meetings going forward. Unless there was an objection from the CEC, Mr. Grefenberg stated he would forward those meeting schedules to the CEC.

Chair Becker clarified that the CEC commissioners were on the Gavel Club's mailing list, and representatives would attend as schedules allowed.

Mr. Grefenberg encouraged the CEC to send a representative, and volunteered to fill in on behalf of the CEC if others were unable to attend.

4. Approval of July 14, 2016 Meeting Minutes

Comments and corrections to draft minutes had been submitted by various CEC Commissioners prior to tonight's meeting and those revisions were incorporated into the draft presented in tonight's agenda packet.

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Gardella/Manke/60

Commissioner Gardella moved, Commissioner Manke seconded, approval of July 14, 2016 meeting minutes as amended.

Additional Corrections:

• Page 10, Lin 426 (Sparby)

Typographical Correction: (

Typographical Correction: Change "Member" to "Commissioner"

Ayes: 6 Nays: 0

Motion carried.

5. Old Business

a. Receive "Building a Welcoming Community in Lake McCarrons Neighborhood" Report

Chair Becker welcomed Sherry Sanders, Chair of the Lake McCarrons Neighborhood Association, and former CEC Commissioner.

CEC Commissioner Gardella and Madeleine Lohman representing The Advocates for Human Rights, along with Ms. Sanders, expounded on the four community conversations held with Karen refugees and the Karen Organization of Minnesota (KOM), with collaboration form the City of Roseville Human Rights Commission (HRC) and Community Engagement Commission (CEC.

Their report included the preliminary planning over several years that went into this effort, and subsequent grant application by the Lake McCarrons Neighborhood Association that allowed the conversations with immigrants in SE Roseville to integrate them and make them feel welcome. It was noted that there were good turnouts for the discussions; and Mr. Grefenberg was recognized for his initial efforts toward this goal in the fall of 2013 with The Advocates for Human Rights facilitating the first such presentation sponsored by the HRC.

Funding for the project was recognized from the Hebrew Immigrant Aid Society, and their Linking Communities Project, initially founded in 1881 to assist Jews fleeing Russia and Eastern Europe; and continued their efforts to build capacity at local and national levels to generate and maintain broad-based commitment to refugee resettlement in communities.

It was noted that the KOM will attend the presentation of this report to the City Council, scheduled for August 22, 2016.

Further discussion included a review of the evolution of these conversations with the first held in the Karen language and translated into English; then additional events with the Karen culture and their background reviewed; at which point the Karen community asked that the American culture be reviewed for their benefit. It was noted that HRC Chair Wayne Groff participated in that presentation; and as noted by Ms. Sanders, all Americans at some point were descendaents of immigrants. The results of this report will be used as a base line in communication and community-building efforts moving forward, developed and collated from Karen conversations, with some beyond the city and involving other agencies as well.

Commissioner Questions/Comments

Commissioner Holub thanked the group for a great job and great report, from which she'd learned a lot. Commissioner Holub asked if this report would be available to the broader Roseville community.

City Manager Trudgeon advised that, once the report is officially presented to the City Council, it will be available on the city's website.

Commissioner Holub asked for "next steps" once the City Council receives the report, or what direction was anticipated from them at that point.

Ms. Lohman clarified that, while she'd be available to assist the City of Roseville as a partner in this effort, this report was not locally directed. If the city, or its advisory commissions, had a particular item they wanted to push forward, again, Ms. Lohman offered support of those efforts by The Advocates for Human Rights.

Ms. Sanders noted one goal of the conversations was to help educate people; and she expressed her hope that the report enlightens the City Council about some of the issues of a portion of its residents for future consideration and resolution where possible.

As an advisory body to the City Council, Commissioner Gardella expressed her hope that the CEC could recommend this communication

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model to the City Council for future listening events, as a way to build trust and areas of similarity. However, Commissioner Gardella agreed that the city was not obligated in any way, and the document was being presented to them for their information, and to inform how they wanted to move forward in their efforts.

City Manager Trudgeon noted some of the action items listed in the report were already underway through efforts of the City Council, including the ECHO video production; interaction with residents by city public safety employees (e.g. a sample brochure printed several years ago showing emergency procedures to reach 9-1-1 printed in Karen and English); and most recently an increase in the City Manager's recommended 2017 budget for additional Park & Recreation Department staffing for –SE Roseville-specific programming on site. Mr. Trudgeon opined that the city had a good start and anticipated the City Council would continue to direct activities and events accordingly.

Commissioner Gardella noted the many good efforts underway, and noted the report provided one indicator of what forms of communication worked best, to know where to put improvements or address areas for strengthening, improvement or modification.

Ms. Sanders expressed her hope that City Manager Trudgeon had included money in the budget to assist the Police Department in continuing their soccer camps, which continued to be very well received by the Karen community and their children.

On a broader scale and prompted by Commissioner Manke,, City Manager Trudgeon referenced the serious efforts underway in SE Roseville by the Cities of Roseville, Maplewood and St. Paul, along with other area agencies, to address quality of life issues in that area and taking place over a period of time. Mr. Trudgeon opined this would further add to the information provide in the report. Mr. Trudgeon advised that a community kick-off meeting was held several weeks ago, and had been well attended.

Ms. Sanders agreed, estimated about 100 people were in attendance from a variety of cities and agencies, with all three cities appearing to be interested in revitalization efforts in this area and across jurisdictional boundaries. Ms. Sanders noted it allowed residents to brainstorm ideas and solutions, and hoped it was only the first step of many, with the next community meeting scheduled in September.

At the request of Commissioner Tomlinson, Ms. Sanders reported that the KOM Co-Executive Director had been invited to represent the Karen community, as well as residents of their immigrant community, and that

the KOM was going to provide a copy of the meeting agenda to the Karen in their language.

Recognizing Mr. Grefenberg's reference to the Gavel Club, a group of North Ramsey County inter-agency organizations, Ms. Sanders noted she also attended those quarterly meetings with the purpose to find ways to work together. Ms. Sanders reported that several subgroups of that committee were at work, with her specific subcommittee working on creating the Rice Street Gardens. Ms. Sanders reported that city staff was well-represented at those meetings as well, with -the Police Department Community Relations Coordinator Corey Yunke also working behind-the-scenes in many of these areas.

As a side note, Ms. Sanders recommended an upcoming community engagement opportunity, that she was helping facilitate, and the Lake McCarrons Neighborhood Association actively involved in an effort to save the National Guard Armory in Roseville. Ms. Sanders noted how great this facility would be for community outreach and education efforts. Ms. Sanders welcomed anyone interested in joining them in this endeavor.

Public Comment

Gary Grefenberg

Mr. Grefenberg stated that he found one of the most productive times as a CEC Commissioner was touring the Karen apartment building and realizing that their culture was so different than that of his, and in helping the city realize the differences in those customs. Mr. Grefenberg noted his participation in community seminars sponsored by the Roseville Police Department over a three year period; and commended the Police Department for their job in laying a foundation. Mr. Grefenberg stated his pleasure in seeing some of the recommendations in this report reflected those mentioned by the Police Department.

Mr. Grefenberg provided a handout providing an outline of his comments for tonight's CEC meeting and dated August 11, 2016, *attached hereto* and made a part hereof.

Mr. Grefenberg's comments included outlining why the CEC should be involved in any report follow-up and for the CEC to submit to the City Council certain points in the report in which the CEC could be helpful.

Mr. Grefenberg proceeded to review the report in detail, sharing areas he felt were important, areas of concern in the language of the report, and areas he felt needed clarified.

While Ms. Lohman responded to Mr. Grefenberg, both she and CEC Commissioner Gardella reminded Mr. Grefenberg that this report was a

summation of issues expressed by the Karen community themselves.
Given that, as well as that the authors of the report, and the community
conversations were not CEC driven, Commissioner Gardella clarified that
it was not the CEC's responsibility to revise the recommendations
included in the report or the report itself.

Mr. Grefenberg reviewed his interpretation of the CEC's charge and role as laid out by the City Council to improve the city's public participation process, and remove barriers to address under-representative groups in the community. Mr. Grefenberg agreed this report was based on Karen community comments, and that it was not a neighborhood association charge either. However, Mr. Grefenberg, paying respect to the work done by the partners and not in disagreement, simply stated his intent to point out areas where the CEC played a relative role.

Ms. Lohman suggested that if the Karen community indicates a problem or need in their recommendations, the KOM should articulate that; thus why CEC Commissioner Gardella stated this document was not coming from The Advocates for Human Rights, the McCarrons Neighborhood Association, the CEC, or any other participant in that process.

Mr. Grefenberg addressed some of this concerns related to property acquisition. Speaking to the possible acquisition by the former National Guard Armory building by the city, Mr. Grefenberg noted that this area of Roseville already had two park buildings, and expressed his hope that this neighborhood and the city allow for public participation in any city decision-making. Mr. Grefenberg noted that his neighborhood didn't have one park facility or community center.

Chair Becker asked Mr. Grefenberg to focus on the issues at hand, noting the CEC didn't have any role in city property acquisitions.

Mr. Grefenberg sought to make the CEC and others at the table aware of progress by the city in acquiring playground property (1760 Marion Street); and suggested his feedback be included for the presentation of this report to the City Council by the CEC, as part of the previous work of the Neighborhood Association Task Force to draw attention to communication models by other groups.

Ms. Lohman stated her hope that the Karen community attends the presentation of the report to the City Council to know their concerns are being taken seriously.

Specific to the McCarrons Lake Neighborhood Association, Mr. Grefenberg suggested they lower their \$20 annual membership fees, since this represented a significant amount of money for the Karen community

320 if the Association was seeking to facilitate the Karen community in their 321 organization. 322 323 As noted in his handout, Mr. Grefenberg suggested that, once the City 324 Council has received this report, the CEC continue to encourage the Police Department and Lake McCarrons Neighborhood Association to work on 325 these efforts with the Karen community. Mr. Grefenberg also opined that 326 327 someone needed to raise the point of affordable housing to the City 328 Council, since the report didn't indicate who should facilitate that going 329 forward. Mr. Grefenberg opined it was important to provide and advise 330 the City Council on at least this specific issue. 331 332 Not to fault the report, but Mr. Grefenberg noted the report didn't specify who should implement recommendations listed. As an author of similar 333 334 reports, Mr. Grefenberg opined that the role of the City's Human Rights (HRC) and Community Engagement Commissions traditionally made sure 335 336 these things happened. 337 Ms. Lohman clarified that not identifying responsibilities for 338 339 implementation was not an omission, but intentional. 340 341 Mr. Grefenberg stated his pride in the HRC and CEC initiating these 342 efforts. Mr. Grefenberg noted the footnote on page 1 of the report, 343 regarding the Hebrew Association's apparent sponsorship, and asked if they were aware the City of Roseville was not sponsoring this. 344 345 346 Commissioner Gardella clarified it was clear to all parties involved the 347 differentiation between sponsorship, partnerships and interested parties in the process and with the grant application and subsequent award. 348 349 350 Mr. Grefenberg questioned how much if any grant money remained, 351 seeking a reasonable accounting of those funds. 352 353 Chair Becker and Vice Chair Gardella clarified for Mr. Grefenberg that 354 the CEC nor the City was participating in the grant funds, and therefore 355 such an accounting was outside the purview of the CEC. 356 357 As the fiscal agent for grant funds, Ms. Sanders advised that she was 358 available to respond to any questions or to have a conversation outside this 359 CEC meeting. 360 361 Commissioner Gardella expressed her personal appreciation and that of 362 the CEC for all the work that went into the grant application, community 363 conversations, and thanked the Lake McCarrons Neighborhood 364 Association for investing their leadership- to make it happen and serving 365 as liaison with The Advocates for Human Rights. Commissioner Gardella noted the value of the CEC being able to assist in that partnership even though it wasn't through a more formal relationship. Commissioner Gardella noted the further value for the CEC in being able to add this community engagement model to its samples.

For the benefit of the CEC and listening audience, Chair Becker clarified that the CEC's charge as an advisory commission to the City Council was not to have responsibility for improving the quality of life for the Karen community or any other under-represented minority or group in Roseville, but to provide the tools to encourage community engagement for the entire community. From the sense that this process provided another model and tool for future reference, as noted by Vice Chair Gardella, Chair Becker noted the CEC would move forward based on the feedback it received from the City Council after they were presented with this report.

Commissioner Tomlinson asked Ms. Sanders for advice specific to engaging the Karen community as it applied to the comprehensive plan update process. Ms. Sanders offered to talk to Commissioner Tomlinson outside of the CEC meeting to address his questions.

Chair Becker thanked Ms. Sanders and Ms. Lohman for their report at tonight's CEC meeting; and noted the report was scheduled for presentation at the August 22, 2016 City Council meeting; and required no CEC action at this point.

b. Priority Project Update: Assist in the formulation of the 2017 Comprehensive Plan Update Process (Commissioners Tomlinson/Sparby)

Commissioner Tomlinson provided an update since the July CEC meeting; and referenced several attachments providing a variety of examples from other organizations and communities. Mr. Tomlinson reported that he, Commissioner Sparby and City Manager Trudgeon met to discuss a process, and concluded by creation of a checklist entitled, "CEC 2040 Comprehensive Plan RFP Checklist" for use by the City Council in identifying what type of engagement they were looking to. Commissioner Tomlinson deferred to Commissioner Sparby to review the matrix.

With approval by the CEC, Commissioner Sparby noted it was the intent for this document in place as the City Council began their review process of Requests for Proposals (RFP's) and to have that input available when proposals are presented to them. Commissioner Sparby noted the one-page document was intended to address community engagement strategies by combining different ways in the matrix for the city to engage the public as part of the process as well as putting the checklist before the City Council to allow them to define the most important strategies as

recommended by the CEC and what each proposer brought to the table. Commissioner Sparby opined that this would provide the CEC with some significant input in the community engagement and RFP process.

In reviewing the "CEC 2040 Comprehensive Plan RFP Checklist," Commissioner Sparby noted there were only five items to guide the process, and sought feedback from the CEC on the document. Commissioner Sparby noted the goal was to have CEC input by month end to utilize it for the review process.

Commissioner Tomlinson clarified that the RFP has gone out with an August 31, 2016 deadline for submittal followed by review by committee. Commissioner Tomlinson suggested the City Council may like a CEC commissioner on that review panel once the RFP becomes public and open for interview and addressing community engagement by hearing from proposers without the CEC identifying specific strategies.

Discussion ensued including clarifying the intent for the checklist to serve as an evaluation of proposer responses as part of their presentation(s); analysis of criteria by the City Council during the process itself and to identify specific target to include; how the comprehensive plan pieces fit together with those areas needed tweaking and those needing redone to inform the review of proposals and how deep engagement needs to be; and clarification of the city's scope for updating the comprehensive plan versus the role of the CEC in providing community engagement tools and processes based on consultant experience and their specific engagement methods, expertise and past successes.

City Manager Trudgeon noted that the comprehensive plan update will involve every chapter being reviewed, with the City Council leaning toward tweaking from the current base line. However, Mr. Trudgeon noted that presupposition didn't really inform the CEC's role if and when community engagement was indicated. Mr. Trudgeon opined that the CEC needed to avail itself to allow for that public input at some point during the whole process, whether it involved simply testing the current plan in various areas or diving deeper into those conversations, and which model or technique for community engagement would work best.

Further discussion included those involved in assessing the comprehensive plan and the level of that review with clarification that various consultants would work with staff depending on the department and area of their expertise to facilitate conversations with the community and synthesize what that input with various advisory commissions; and reiterating that the existing plan was deemed by the City Council to be generally adequate and only needing some updating.

City Manager Trudgeon noted the process would include many opportunities for community engagement, and while the City Council would make the final decision, he anticipated the process to be more inclusive when indicated. Depending on the particular chapter involved, Mr. Trudgeon reviewed the various stakeholders that may be involved if and when changes are needed in the comprehensive plan, with those parts coming together for the whole assessment process and necessary changes since the last update in 2008. Mr. Trudgeon noted the plan process also looks at the MSP 2040 aspirational statements that was a unique document, but as yet not clear as to how it may be integrated into the plan if at all. While included as part of the RFP, Mr. Trudgeon noted there were decisions yet to follow as part of the review of proposals, and also informing the cost of a consultant.

At the request of Commissioner Holub, City Manager Trudgeon offered to send a copy of it to the ECEC, including a timeline for the RFP process itself.

 Commissioner Tomlinson referenced the substantial amount of resources and training information available online on the Metropolitan Council's website, and encouraged individual CEC commissioners to research those materials to become more familiar with comprehensive plans, including examples from other communities, some who've been awarded for their community engagement efforts. Commissioner Tomlinson opined that this would also serve to get commissioners thinking beyond the comprehensive plan in addressing stakeholders in community engagement. Commissioner Tomlinson also suggested a group CEC effort in identifying those different stakeholder groups and how best to engage them to obtain their feedback (e.g. Karen community and other underrepresented population groups in Roseville).

Chair Becker suggested that could be a discussion topic for the CEC moving forward.

For engaging any under-represented community, Commissioner Holub opined that a solid plan was needed and should be reflective of the city's demographics, further opining that their ideas and partnership should be a huge priority as part of the RFP review process.

City Manager Trudgeon noted that consultants involved in comprehensive plans all had significant community engagement expertise, but suggested a relevant consideration for the RFP review would be their experience engaging under-represented groups.

c. Priority Project Update: Recommend ways to expand city learning and engagement opportunities (Commissioners Manke/Holub)

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Commissioner Holub provided an update on this priority, referencing the August 2016 update and questions for the joint meeting with the City Council (page 2 of City Manager's Office memorandum dated August 5. 2016) and status update for each priority project in which the CEC was involved. Commissioner Holub noted the welcome packet review was still in process as different samples and options were considered by the team, including what exactly should be included in the packet.

Commissioner Manke noted the interest in engaging other advisory commissions with these efforts as well.

d. Priority Project Update: Form strategies for outreach to underrepresented groups (Commissioners Gardella/Sattler)

Commissioner Gardella noted this priority synced well with the comprehensive plan community engagement effort and need to define "under-represented groups." Commissioner Gardella had provided numerous ideas, including a draft recommendation for CEC consideration and available resources for reference.

In particular, Commissioner Gardella noted her preference for the "Community Engagement Assessment Tool" created by her organization, especially the grid they used, and the engagement tool used by the Lake McCarrons Neighborhood Association, noting that while it didn't have a lot of resources at hand, their efforts had a big payoff, and recommended using that model tool for the CEC.

Discussion included clearly identifying under-represented groups (e.g. renters); work of the Zoning Notification Task Force in addressing notice for landlords and their tenants; how to define "aging" population in its proper context and clearly defining criteria to be used or how and when a baseline is available to address if and when a certain age group may be deemed "under-represented;" and how to be inclusive without delineating or excluding other aspects of under-representation.

Further discussion included criteria for defining those under-represented groups (e.g. financial, age, access to community resources) and what filter should be used whether for youth, renters, aging seniors, or how to reach those needing or seeking representation; and using different criteria in multiple contexts depending on the population or demographics.

Commissioner Gardella offered to put together a checklist for further vetting by the CEC.

Commissioner Manke suggested seeking input from other advisory commissions and city staff specifically for their input on what they

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considered as under-represented people in Roseville from their perspective (e.g. infrastructure, transportation, finance, etc.). Commissioner Manke asked City Manager Trudgeon to ask his staff and report back. Commissioner Manke also referenced the recent "Night to Unite" and asked if renters were included in those events or what was done to coordinate those groups or communicate with particular demographics in the community.

Commissioner Sparby suggested further work on the definition portion of the draft document, and volunteered to assist Commissioners Gardella and Sattler.

e. Priority Project Update: Advocate for select items <u>form_from_2014</u> CEC recommended policies and strategies (Chair Becker)

Chair Becker advised he would address this later in tonight's agenda, but in the meantime, reported he continued to monitor this priority.

f. Update on "I Am Roseville" Photo Project (Commissioners Sparby/Holub)

Since bringing this up at the last CEC meeting, Commissioner Holub reported on the approach and concept and referenced Attachment 5.f in tonight's agenda packet. Commissioner Holub stated this was a draft project plan, revised 8/3/16 and entitled "I Am Roseville" Community Photography Project" intended for vetting by the CEC and potential future recommendation to the City Council for their consideration.

Commissioners Holub and Sparby presented the draft, seeking CEC input for this proposed partner project that wouldn't obligate it to be an entirely led city-led project.

Commissioner Sparby stated he preferred the idea of partnering the project with different events, since he didn't realistically expect people to come out for a specific photo opportunity or challenge. If the proposal has collaboration from a community engagement standpoint, Commissioner Sparby opined that he thought it would be well-received by the City Council. Commissioner Sparby spoke in support of a one-page proposal; and suggested looking out to initiate the project next year as a more realistic approach, and to allow the CEC sufficient time to present it as a recommendation for the City Council for 2017.

CEC Feedback

Discussion included the purpose, or "end goal" for the proposed project; exhibit of photos submitted by residents and then disbursed to city buildings and businesses to display and emphasize the "I Am Roseville" message showing images of what the unique Roseville community looked

like in part and in whole; how this could help define the city and its demographics, goals, and aspirations as part of the comprehensive plan update as well, and perhaps using this photo exhibit tool to get people in the door for that larger discussion (e.g. Comprehensive Plan Road Show); and how "I Am Roseville" ties into next year's Rosefest and Party in the Park theme.

As a general comment, in his role to execute CEC plans, Chair Becker expressed curiosity in hearing City Council feedback on this, even though it was in line with the CEC's structure to work on projects. If there is immediate interest by the City Council, Chair Becker noted it could become an additional item on the CEC 2016 work plan, but otherwise suggested it be moved to the 2017 work plan.

At the request of Commissioner Gardella, City Manager Trudgeon suggested under the CEC's duties and functions, they were tasked with reviewing and recommending opportunities for collaboration, and suggested that may be where this proposal best fit.

Further discussion included dovetailing this as a partnership with the Roseville Historical Society including using some of the city's older buildings and landmarks to encourage carrying things on and expanding the community's history.

City Manager Trudgeon stated his only concern was with staff capacity available, noting that while staff had a lot of information available and connections with businesses, some tension could be felt whether the CEC or staff was tasked with promoting and coordinating this project. While unable at this point to determine how things might work out, Mr. Trudgeon suggested its success may depend on a strong effort by non-city employees driving this, with staff available to provide requested information and limited assistance; but a larger circle of people to knock on doors (e.g. businesses to display photos).

g. Final Preparation for Joint Meeting with City Council

Chair Becker provided a sample of last year's one-page report as a sample (Attachment 5.g) and polled the CEC on who would be available to attend this year's joint meeting. Of those present, Commissioners Gardella, Sparby, and possibly Commissioner Manke offered to attend.

Chair Becker reviewed priority projects as updated tonight, and assigned respective and available commissioners the task of a brief update for the City Council and any relevant questions they had of them at that time.

City Manager Trudgeon noted a short presentation by The Advocates for Human Rights and their submission of their report would be on the agenda

immediately prior to the CEC; and would be immediately followed by an update from Volunteer Coordinator Kelly O'Brien on volunteer activities.

Chair Becker made assignments according to which commissioners were available to attend and their specific priority projects.

Logistics and materials for submission, including questions for the City Council, were discussed, with City Manager Trudgeon asking that any attachments be provided for attachment to the memorandum at the earliest convenience of commissioners. However, Mr. Trudgeon asked that those written items be kept to a minimum, noting the typical City Council agenda and materials they were required to review were already significant. With updating as appropriate, Mr. Trudgeon suggesting using the same format as last year's joint meeting agenda, and as typically used by most advisory commissions when meeting jointly with the City Council.

Chair Becker concurred, and scheduled the deadline for submittals to City Manager Trudgeon, and asked that any questions be specific, including seeking City Council feedback on their interpretation of "underrepresented groups" in the community.

Chair Becker advised that he and City Manager Trudgeon would draft the cover memo once commissioners had submitted their attachments.

6. New Business

a. Review "Speak Up! Roseville" Contract/Procedures

As requested by Commissioner Sparby at last month's CEC meeting, City Manager Trudgeon provided the "Speak Up Roseville Policies and Procedures" dated October of 2015 (Attachment 6.a) and summarized the document. Mr. Trudgeon noted the City Council would receive a one-year report and update from staff in October of this year as a check in on the website, clocked with approximately 123 users to-date. For the benefit of newer CEC commissioners, Mr. Trudgeon reported that discussion about the site spanned approximately two years before the site went active. If commissioners have not yet logged onto the site, Mr. Trudgeon encouraged them to do so.

Commissioner Sparby noted one item in Section 6 was the desire for advisory commissions to assist with interactions on the site and direct hook to get commissions involved in the website. As part of their role in encouraging community engagement, Commissioner Sparby proposed rotating CEC commissioners to monitor the site for a few weeks and in an effort to engage citizens and other advisory commissioners. By monitoring any synopsis of pressing items, Commissioner Sparby opined

 that it would allow the CEC to more effectively relay those areas of interest to the City Council at joint meetings.

Commissioner Manke agreed that was a good idea, and suggested using individual CEC commissioner priority project assignments as a lead in to obtain feedback from the public and to determine areas of community interest.

Commissioner Tomlinson noted the need to be clear whether individual commissioners are representing the CEC, the City or as individual residents before making statements on the website.

City Manger Trudgeon noted previous feedback sought specific to the comprehensive plan, but suggested new items would be appropriate to facilitate community discussion. Mr. Trudgeon clarified that it was not the intent for this website that discussions be posted by staff, but agreed commission ideas for questions were appropriate, as anyone could post an idea. If the CEC was seeking a broader discussion and deeper questions as part of that feedback, Mr. Trudgeon suggested they formulate questions by working on specific language and post them on the website, clearly identifying if and when they are being posted from an advisory commission, whether or not they ever come forward for action, and perhaps just for public awareness.

Discussion ensued regarding CEC involvement and subsequent reports on activities online and working with staff to facilitate sharing those ideas as applicable; collecting ideas posted whether specific that city staff can respond to or more broad in nature that may take time to incubate but at least heard; and those ideas of comments sparking larger City Council policy versus a response from city staff from their perspective and not in the role of policy makers; and how the website can evolve with more experience by the CEC and citizens.

Chair Becker agreed a valid point was how to process special ideas or items to make community connections. Chair Becker stated his appreciation for Commissioner Sparby's suggestion to put sunlight on happenings over the last month. However, Chair Becker stated his desire to give more thought as to how to add more discussion topics, noting logistical issues if there was a long waiting time for the website or if no plan was in place to follow-up on questions or ideas, as well as addressing engagement patterns to flow better. Chair Becker noted the variables, whether outreach questions,——learning activities, and how to structure questions with applicable city departments for partnering capabilities.

Commissioner Tomlinson suggested having this as a standing item on CEC agendas going forward; with Chair Becker agreeing and adding it as Item 7.c under subcommittee reports.

Chair Becker thanked Commissioner Sparby for his good ideas, noting this website was one of the first things the CEC had become involved in when first formed.

Commissioner Holub asked if they went online as individuals, could they answer questions of <u>as</u> private citizens, or were they always operating under their role as <u>an</u>-advisory commissioners.

City Manager Trudgeon suggested not putting any tag about their commission role, and simply logging on as a Roseville resident.

7. Chair, Committee and Staff Reports

a. Chair's Report

In light of recent events with police and citizen concerns, Chair Becker advised that a forum including members of various advisory commissions, city council members (Mayor Roe and Councilmember Etten) and city staff had been formed to address some of those issues. Chair Becker reported that he and Commissioner Holub had been invited to serve on this task force.

City Manager Trudgeon reported that the first meeting involved simply gathering to talk about what response the city should be taking with the conclusion being that the response should be about educating versus rehashing past incidents. When first meeting, and discussing how to structure and format future meetings, Mr. Trudgeon noted it was immediately determined there was a need to expand the group of people involved, with the initial group evolving into an anticipated 17 people for next week's meeting. From that second meeting, Mr. Trudgeon advised that it was hoped to develop some understanding of how such a community event would be structured and the intended outcomes and purpose, with no predefined conversation anticipated, but simply serving as a panel or listening session. Mr. Trudgeon advised that the consensus of the group was that the city should take a step back to decide best approach for this daunting topic, and ultimately serve to make it more meaningful for all and resulting in actionable outcomes.

At the request of Commissioner Gardella, City Manager Trudgeon reported on his role in liaison staffing the most recent HRC meeting, in addition to this CEC meeting, both suggesting a unified approach, and serving as an organic meeting of interested parties, but not an official task force. Mr. Trudgeon stated he anticipated further discussion by this

expanded group at their next meeting, noting that expansion was part of the rationale to receive input from additional stakeholders.

At the request of Commissioner Manke, City Manager Trudgeon welcomed additional participants to the group. However, Mr. Trudgeon cautioned commissioners that a quorum of the CEC fell under open meeting laws.

Commissioner Holub agreed that the door was always open for others wanting to be involved, and thanked City Manager Trudgeon for convening everyone and helping identify what would work best.

At the request of Commissioner Tomlinson, City Manager Trudgeon reported that the group is specific to Roseville and its residents at this point, and intended for community outreach. However, if resources came to bear to foster more communication, Mr. Trudgeon advised a wider representation could help facilitate that, but at this time the planning was mostly involving Roseville residents.

Based on her professional experience, Commissioner Gardella offered her services on racial training if needed.

b. Staff Report

i. Upcoming Items on Future Council Agendas

City Manager Trudgeon reported on his follow-up presentation of the CEC's Neighborhood Association recommendations at last Monday's City Council meeting.

Mr. Trudgeon reported on some specific feedback from the City Council, including their preference for "registered" versus the term "affiliated;" their initial lack of interest in requiring bylaws and more specificity before he elaborated on the CEC's intent that any neighborhood association be inclusive and transparent with regular meetings. Specific to material support from the city, Mr. Trudgeon advised that the City Council was concerned with any additional impact on staff time; and had mixed opinions on resources for mailing provided by the city. To that point, Mr. Trudgeon reported it prompted a healthy discussion among council members; with the conclusion being that they liked the idea of a tool kit similar to that developed and made available for neighborhoods seeking to organize trash collection voluntarily and making that information available on the city's website. With the City Council reiterating their concern in further taxing staff time, Mr. Trudgeon advised that he suggested staging the process.

Specific to defining boundaries, City Manager Trudgeon reported that the City Council felt uncomfortable doing to, and left it that associations self-organize and make that determination themselves; and if they overlapped boundaries, that was okay.

As the discussion ensured, City Manager Trudgeon reported that there was no direction given or action taken by the City Council, with the general consensus being that it wasn't the city's role to create neighborhood associations. Mr. Trudgeon advised that the

there was no direction given or action taken by the City Council, with the general consensus being that it wasn't the city's role to create neighborhood associations. Mr. Trudgeon advised that the City Council stated their intent to continue this discussion at a later date and at that point provide actionable direction to staff. Mr. Trudgeon noted that the City Council had discussed the idea further at least, and while they liked some recommendations and didn't like others, they set no specific date at this point in pursuing the idea, nor did they express any urgency to sort it out further in the foreseeable future.

For more details and discussion, City Manager Trudgeon encouraged commissioners to watch the City Council meeting on the website.

Commissioner Gardella noted her disappointment based on the direction given by the City Council to the CEC to do the form and formation of the initial task force. For the benefit of newer commissioners, Commissioner Gardella summarized the history of this issue and different philosophical perspectives that made the initial neighborhood association task force very contentious even though a lot of work went into the issue and report from both sides.

In summary, Commissioner Gardella, with concurrence from City Manager Trudgeon concluded that the City Council liked the tool kit idea, but that no additional action or "next step' was articulated. Even though she hadn't served on the task force, Commissioner Gardella expressed disappointment on their behalf that nothing came out of their efforts and this report, as well as disappointment with the discussion among City Councilmembers. Commissioner Gardella expressed hope that this was not the end of the discussion and that pieces of it would be taken up eventually and it simply didn't end here.

If the City Council doesn't feel comfortable setting boundaries for neighborhood associations, Commissioner Tomlinson stated a rhetorical question for them and the CEC is whether they would feel comfortable defining a neighborhood if and when they decided to become organized or an association. Commissioner Tomlinson

referenced the City of Minneapolis and its neighborhoods with defined boundaries.

As with the City of St. Louis Park example and their defining boundaries geographically, City Manager Trudgeon reported that throughout the process and the City Council discussion, there was strong interest in not following that model in Roseville. Mr. Trudgeon reiterated the preference to let people decide those boundaries, whether large or small and whether involving one street or several blocks.

Commissioner Holub questioned if there was a way for the CEC to advocate for the City Council to bring the issue back up.

City Manager Trudgeon suggested it could be a question for the joint meeting with the City Council on August 22 if there was a consensus of the CEC to do so.

Chair Becker opined that any council action on this topic would take place suggested any advocacy be deferred until after the November municipal elections. In his viewing of the City Council meeting, Chair Becker stated his disagreement with several assumptions made during public comment on this issue as well as by individual Councilmembers.

Chair Becker noted one larger charge leveled at the meeting was that neighborhood associations were not asked for by the community and just dropped on the City Council. However, Chair Becker clarified that these CEC recommendations came out of the City's Civic Engagement Task Force, and when the CEC was first formed, it took those recommendations and reviewed them with the City Council and received their blessing in April of 2016-2014 to proceed during a joint meeting updating the progress of the CEC to that point.

At that time, Chair Becker clarified that the CEC had received a renewed charge from the City Council on their 2015 priority project to assist and encourage the formation of Roseville neighborhood associations. At that point, and <u>after involving</u> members of the public <u>and considerable dramain the task force</u>, Chair Becker noted the CEC's invitation to all three existing neighborhood associations in the community, <u>as opposed to the public comment where it was brought up</u> that the CEC didn't want those existing associations involved, which was blatantly false. In conclusion, Chair Becker opined that the CEC and their efforts had gotten thrown under the bus by the council, and while he hadn't

915 expected the City Council to adopt the each and every one of CEC's recommendations, he had expected some support.

Chair Becker admitted he was disappointed with this outcome, stated that he felt the lack of council action was a collective failure of leadership, and said that his personal speculation was that the results were in large part due to the political timing.

Commissioner Manke concurred with Chair Becker's synopsis and history of this issue, and shared his disappointment.

ii. Other Items

8. Commission Communications, Reports, and Announcements

Commissioner Tomlinson announced upcoming community engagement training available in Edina, and reviewed the registration process. Commissioner Tomlinson stated his intent to attend, and offered to report back to the CEC.

Chair Becker read a prepared statement submitting his resignation from the CEC effective March 31, 2017, stating his intent to fulfill his commitment as Chair of the CEC and in consideration of the number of newer commissioners on the CEC and to allow his colleagues to gain more experience in their commissioner roles. After four years of service, Chair Becker stated he no longer felt serving on the CEC was a productive use of his time, but wished success to individual commissioners and the CEC as a whole going forward.

9. Commissioner-Initiated Items for Future Meetings

Chair Becker noted those items added from tonight's meeting beyond standing agenda items included subcommittee reports on the Speak Up Roseville website, with Commissioner Sparby taking the first watch and assignment of the next commissioner for the website at the August meeting; priority project updates; and a debriefing of the joint meeting of the CEC and City Council.

10. Recap of Commission Actions This Meeting

Vice Chair Gardella summarized items to include City Manager Trudgeon sending an electronic copy of the Comprehensive Plan Consultant RFP to the CEC; Commissioners Gardella and Sparby would work on defining "underrepresented groups" before the joint meeting with the City Council to seek their input; addition of website monitoring as a standing agenda item; reporting of the community engagement seminar from Commissioner Tomlinson in August, and a reminder of the August 22 joint meeting with the City Council.

11. Adjournment

Commissioner Tomlinson moved, Commissioner Sparby seconded, adjournment of the meeting at approximately 8:48 p.m.

961 962 963 Ayes: 6 Nays: 0 Motion carried.





Memo

To: Community Engagement Commission

From: Patrick Trudgeon, City Manager and CEC Staff Liaison

Date: September 1, 2016

Re: CEC Priority Project Update for September 8, 2016 Meeting

Below is a status update of the Priority Projects for the Community Engagement Commission (CEC). Additional updates will be provided at the meeting.

1. Assist in the formulation of the 2017 Comprehensive Plan update process (Eric Tomlinson/Peter Sparby)

- a. Catalog types of engagement processes/tools and advise as to which to use in what circumstances
- b. Define process for how to identify stakeholders
- c. Evaluate community vision section(s) and suggest areas where it is "out of date" and could be updated
- d. With an eye towards replicating what has worked in the past (i.e. not "reinventing the wheel"), evaluate Comprehensive Plan/Roseville 2025 organization and processes to recommend any needed changes

<u>September 2016 Update:</u> Comp Plan RFPs submitted to City on September 1st. Staff currently reviewing proposals.

2. Recommend ways to expand city learning and engagement opportunities (Michelle Manke/ Chelsea Holub)

- a. Investigate (and potentially recommend) the implementation of a City "Open House" (e.g. in part a replacement of the Living Smarter Fair), including opportunities for learning about commissions, volunteering, the budget process, and other civic/community engagement topics
- b. Recommend ways to re-establish some form of a welcome "packet"
- c. Evaluate format/content of Roseville U, especially with respect to what is adopted via the above and recommend any changes

d. Drive additional engagement via the Rosefest Party in the Park

<u>September 2016 Update:</u> Awaiting results of departmental engagement catalog. Reviewing sample welcome packets and developing timeline for this project.

3. Form strategies for outreach to under-represented groups

(Theresa Gardella/ Amber Sattler)

- a. Recommend ways the city can engage renters
- b. Engage with the City Council's ongoing SE Roseville strategic project(s)

September 2016 Update:

4. **Implement additional Council suggestions** (Scot Becker)

- a. Conduct periodic check-ins with Volunteer Coordinator with respect to engagement, what has worked, and what hasn't
- b. Drive additional engagement "infrastructure" work, as needed

<u>September 2016 Update:</u> Volunteer Coordinator Check-ins completed and planned for the future.

5. Advocate for select items from 2014 Community Engagement Commission Recommended Policies and Strategies [no changes from previously adopted version]

(Scot Becker)

- (Those that are not otherwise aligned with the above priorities)
- 1.1: The City should work to enrich and strengthen civic engagement at city hall, and encourage employees and elected officials to appreciate civic engagement as an asset.
 - b) The City Council should hold one regularly scheduled town-hall style meeting each year, with topics solicited from the eight City commissions.

<u>September 2016 Update:</u> Council feedback positive; Work with Pat/Council to schedule town-hall meeting.

- 2.1: The City should foster public participation at both the council and commission level.
 - a) Encourage each commission to hold community meetings.

September 2016 Update: Revisit once council holds town hall meeting

- 4.1: The City should make available administrative support to foster more effective volunteerism and public participation.
 - a) Repurpose an existing or create a new City position to support effective community and civic engagement across all departments. This position would coordinate neighborhood and community relations; he/she could develop procedures and methods to improve, track, and provide clear and consistent two-way communication between City government and residents and businesses, and find opportunities for more effective civic engagement. We recommend that this position also work with the Community Engagement Commission.

September 2016 Update: Will potentially pursue as a part of later budget cycles

- 6.3: The City should make readily available City Council and Commission agenda items, minutes, and recorded meetings through its website and CTV cable television.
 - a) Publish approved city council and commission meeting minutes on the city website in a timely manner, such as within one (1) week of approval.
 - i) If public meeting minutes are not approved in a timely manner, such as within one month, publish draft minutes on its website until minutes are finalized.
 - b) Offer the full text of meeting agendas in the body of email alerts and meeting notices rather than requiring the extra step to click a link to learn of the full agenda.
 - c) Include a link to the specific recorded televised city meeting on the same page as the meeting minutes and/or agenda

September 2016 Update: Staff currently working on these items.

"I Am Roseville" Community Photography Project

Roseville Community Engagement Commission DRAFT Project Plan, revised 8/3/16

Overview

The "I Am Roseville" photo project would bring together community members and stakeholders to foster local engagement and identity.

Inspired by artist Wing Young Huie's *Lake Street USA* exhibit, the project would gather and display photographs of community members, first in a public exhibit and then at various local businesses and facilities. Photographs would be submitted by community members through social media. The exhibit would be an unveiling of all the photographs, open to the public for a limited period of time. Following that, the pictures would be placed in buildings across the city.

The project would:

- Aim to increase residents' senses of belonging in and identification with Roseville.
- Be an opportunity to show and embrace Roseville's growing diversity of families and demographics.
- Strengthen the City's relationship with local businesses.

Ultimately, the vision would be that if anyone enters a Roseville building, they see that everyone there is part of a shared community.

Role of the City

The role of the City would be as a partner and advisor, consisting of:

- Identifying stakeholders who can partner on the project and take the lead on the logistics (see "Partners" below).
- Providing representation on a planning team (see "Planning Team" below), with additional input by council members and commissioners where appropriate.
- Potentially offering space to host the exhibit and/or a selection of photographs at city facilities.

<u>Partners</u>

The City would seek partners to lead the logistics of the project, including collecting photos and coordinating with local businesses. These partners may include Visit Roseville or the Roseville Area Chamber of Commerce.

In addition, the project may be integrated into pre-existing events to increase viewership and to ease the organizational burden. Events may include Rosefest, Arts@theOVAL, and Roseville's Craft Beer & Wine Fest.

Planning Team

A planning team would work to delineate the roles of each partner and develop a project plan and timeline. The planning team would have representation from each partner, including the City, along with interested local artists, community members, and youth.



Community Development Department

Memo

To: Community Engagement Commission

cc: Pat Trudgeon

From: Bryan Lloyd, Senior Planner

Date: September 1, 2016

Re: Strategy For Community Engagement About Temporary Family Health Care Dwellings

In the 2016 legislative session, a bill was signed into law creating a new process for landowners to place mobile residential dwellings on their property to serve as a temporary family health care dwelling. This law was passed in response to a desire to provide transitional housing for those with mental or physical impairments and the increased need for short term care for aging family members. The legislation sets forth a short term care alternative for a "mentally or physically impaired person", by allowing them to stay in a "temporary dwelling" on a relative's or caregiver's property. Cities would be required to accommodate these temporary family health care dwellings, unless they passed local ordinances to opt out of the law; opting out was provided for in the law so that municipalities can address these temporary family health care dwellings with locally-appropriate regulations rather than adhering totally to the state statute. An explanation of the law prepared by the League of Minnesota Cities (LMC) is included with this memo.

Roseville's ordinance opting out of the statutory requirements was passed by the City Council on August 8, and published on August 10, 2016; now Planning Division staff wants to begin a deeper discussion with the public and the Planning Commission to assess the community's desire to accommodate these temporary health care resources and, if desired, to develop regulations that reflect the needs and preferences of Roseville's residents. The first step in this process is to identify a strategy for effectively engaging the community in this discussion.

The purpose for providing the above information about the temporary family health care dwellings is not to suggest that the Community Engagement Commission should become deeply familiar with the statutory requirements or effective local regulations. Instead, information about the subject matter has been provided here so that the Community Engagement Commission has a general understanding of why the public is being consulted in case knowledge of the reason for the discussion leads Commissioners to any insights about which segments of the community might be particularly important to include in this discussion. Identifying especially critical participants for the discussion might then allow an engagement strategy to be tailored to more effectively bring those folks to the table, with other willing participants, better than a generalized engagement strategy.

My hope is that you use this memo and the attached information from LMC to begin thinking and talking about an appropriate strategy for engaging the community on this particular topic. I would then plan to join the discussion at your meeting on October 13, 2016, and ultimately receive your recommendation for how best to gather robust community input about how Roseville should regulate temporary family health care dwellings.

Thanks, in advance.

Byl



Memo

To: Community Engagement Commission

From: Patrick Trudgeon, City Manager

Date: September 1, 2016

Re: Current and Ongoing Community Engagement Efforts by City of Roseville

One of the charges of the Community Engagement Commission is to look at ways the City can expand its community engagement activities. As this discussion occurs, there ideas often brought forward that the City is already currently doing. I thought it would be helpful for the Commission to have an extensive list of engagement activities being doing by the City. In this way, you will have a better understanding what is already being done. Having this list will also help identify any gaps we have regarding engagement opportunities. Below is the listing of activities.

Administration Department

- Bi-Monthly Newsletter
- Weekly News Updates
 - o Direct dissemination of information via listserv email
- Public announcements at City Council meetings
- Website
- Dissemination of council information of public interest

Social Media

- Facebook
- Twitter
- o Youtube
- LinkedIn
- o Nextdoor
- SpeakUp Roseville!
- Televising and webstreaming of all meetings
- Televising of special community events

Community meetings

Alzheimer's/Dementia special events

Commission meetings held in the community

Online support for RSVL A/D and CHAT

Administration Department (cont).

- Conduct a bi-annual community survey
- Outreach to facilitate community involvement in things like the budget and other items of public interest
- Marketing support for volunteer recruitment activities and events
- Administrative support for the Community Engagement Commission
- Roseville U

Community Development Department

- SE Roseville Initiatives
- Karen Interagency Group
- Workshop Series at Ramsey County Library focusing on home improvement and senior services
- Greater Notification Policy including expanded notification to renters (CEC initiated)
- Upcoming Comprehensive Plan

Finance Department

- Daily interaction with 600+ customers through license center, utility billing, and business licensing.
- License center staff participation in annual naturalization ceremony hosted by Roseville Human Rights Commission.

Fire Department

- Fridays with Firefighters- Community fire education focused on children. Held six times throughout the summer months.
- Annual Fire Department Open House- Opportunity for the public to visit the fire station, interact with firefighters, learn about firefighting, and fire safety.
- School Tours- the Fire Department provides in excess of 25 annual tours of the fire stations for school groups throughout the year.
- School Visits- the Fire Department visits most of the elementary schools during Fire Prevention week each October.
- Library Reading- The Fire department regularly participated in the reading to children program at Roseville Area public library.
- Blood Pressure clinics- the Fire department hosts several clinics throughout the community annually to seniors, businesses, and community groups, providing free blood pressure checks.
- Walk-in Blood Checks- The Fire Department provides walk-in blood pressure checks on a daily basis to the community. We provide an estimated 250 annually.
- Community Wellness Events- The Fire Department attends several health wellness events throughout the year, focused on schools, and community groups.

Fire Department (cont).

- Medical Standby for youth sports- The Fire Department provides medical standby for sporting events throughout the city for many youth sports, as well as events at the Oval.
- The Fire Department is active in support of the annual Susan G Komen breast cancer walk.
- The Fire Department hosts on-site "lemonade stands" in the Southeast part of the community, as part of its community outreach programs.
- The Fire Department attends new business open houses to help support and welcome new businesses into the community.
- The Fire Department provides fire safety and fire extinguisher training to business, and their employees.
- The Fire Department provides free smoke detector and batteries for elderly and disabled residents throughout the community.
- The Fire Department will assist digging out fire hydrants for elderly and disabled.
- The Fire Department hosts a Fire Explorers program for community youth.
- The Fire Department attends more than 150 community block parties annually.
- The Fire Department participates in Annual Night to unite and Family night out.
- The Fire Department attends community children birthday parties throughout the year.
- The Fire Department assisted with after school soccer with the kids program through the school district.
- The Fire Department is active in Social Media engagement.
- The Fire Department provides "free" CPR training to the community.
- The Fire Department has a program to teach every sophomore student at Roseville Areas High school.
- The Fire Department provides Animal rescue, ducks, cats, dogs, deer, etc.
- The Fire Department hosts an EMT student ride-a-long program for area high school students.
- The Fire Department assists in teaching drivers education at Roseville Area High School.
- The Fire Department teaches emergency medical training, and CPR to Roseville Area teachers and nursing staff.
- The Fire Department is part of the Roseville Areas High School Football program assisting at all home football games.

Police Department

- Bi-weekly Newsletter: "One Chief's Perspective"
- Monthly Summaries: brief summary of crime incidents, training and community engagement
- Two Behind the Badge segments, third will be out soon
- Patrol officers required to make an average of eight positive community outreach contacts every 24-hour period
- Coffee with a Cop events

Police Department (cont).

- Lemonade stands- ongoing in summer- apartment complexes and parks
- Soccer/ Futsal/ Badminton Camps
- Annual Northeast Youth and Family Services vs. RVPD basketball game
- Fraud and Identity Theft presentations
- Make a Difference- two per year per crew
- Night to Unite
- Family Night Out
- Annual Citizen Police Academy (eight weekly sessions, 3-4 hours per session)
- Twitter, Facebook and email notifications
- Lunch in the Schools program
- Shop with a Cop
- New Americans forums
- Neighborhood Watch
- Annual Block Captain meeting
- Citizen Park Patrol
- Neighborhood Speed Board program
- Property Watch program
- Residential and Business Security checks
- Rosedale Merchant's Meetings
- Safety talks with residents, businesses, daycares, adult care settings, realtors, etc.
- Child Safety- multiple programs
- Child Safety Seat program
- Medicine Disposal Bag program
- Emergency 911 cell phone program
- Human Trafficking (investigations and training for area businesses)- in cooperation with Ramsey County Attorney's Office
- Grant Funded Activities- Safe & Sober, Click It or Ticket, Operation Nightcap, Auto Theft Prevention
- CarFIT (safe driving for seniors)
- AAA "I Got Caught" helmet safety program
- Rental Licensing outreach and education- in cooperation with Community Development
- 2015 department-wide Diversity Awareness training open to other City staff and law enforcement agencies throughout the state
- Partnership with Ramsey County to halt sex trafficking in Roseville area
- Helped coordinate and participated in "Dialogues on Community Violence" with the Human Rights Commission
- Hot vehicle outreach and education
- Animal control outreach and education: coyote clinic
- Safety education through parks and rec programs
- Partnership with area places of worship: co-hosted recent carnival alongside Grace Church for youth at Brittany Marion Apts
- Fingerprinting services offered to the public
- School and scouting tours of the department
- Minnesota Special Olympics Torch Run

Police Department (cont).

- Police volunteers (Reserves, Park Patrol and interns)
- Roseville Police Foundation outreach
- Participation in a variety of engagement meetings (e.g. Karen Interagency, Service Enterprise, RAS Community Conversations, ECHO "Rental Rights and Responsibilities" project, Communicating with Volunteers Workshop, Ramsey County Out of School Time Network meeting, League of Women Voters Police panel, Ramsey County Sexual Assault Protocol meeting, etc.)

Parks and Recreation Department

- Recreation Programs throughout the year (Served 3,472 Roseville residents in 2015)
- Monthly Natural Resource volunteer events
- Natural Resources Stewardship Program
- Community Playground Builds
- Discover Your Parks
- Volunteer flower plantings
- Volunteer Adopt a Park Program
- Community Orchard Volunteer Events
- Facilitating community engagement efforts through "non-paid" use of city facilities
- Neighborhood project meetings
- Support of community organizations and affiliated groups
- Muriel Sahlin Arboretum Green Team
- Some more significant special events including:
 - o Wild Rice Festival, Fall Spooktaccular,
 - o Rosefest
 - o Parade
 - o July 4th
 - o summer concert series

Public Works Department

- Coordinating and staffing Roseville Clean Up Day in Spring.
- Coordinating Zero Waste Events at Roseville event.
- Coordinating Annual Shredding Day.



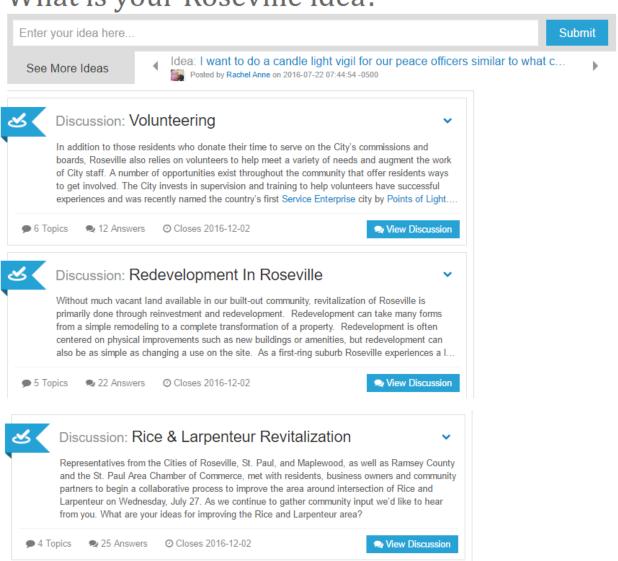
➤ JOIN the discussion Attachment 6c
➤ POST your ideas
➤ VOTE on what you like

The City of Roseville, Minnesota's Civic Engagement Portal

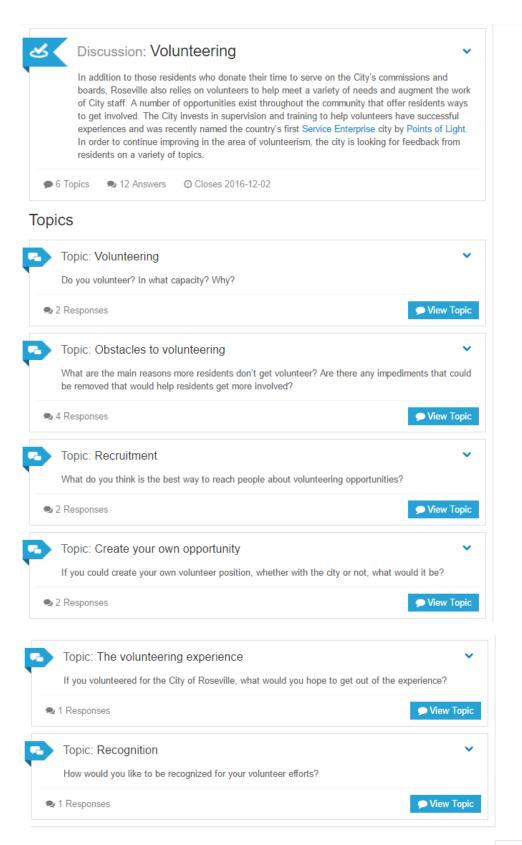
What's This All About?

Speak Up Roseville is making it easier for the public to communicate feedback and receive information. Speak Up Roseville is a way for you to find out about ongoing **Projects**, join in on topical **Discussions**, create/share/vote on citizen-generated **Ideas**, and connect with others that share your interests. The more public input we receive the better Speak Up Roseville can become.

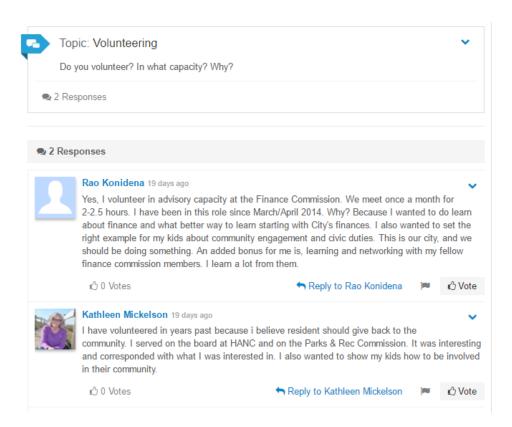
What is your Roseville idea?











Topic: Obstacles to volunteering

What are the main reasons more residents don't get volunteer? Are there any impediments that could be removed that would help residents get more involved?

4 Responses

4 Responses



Marietta Booth 20 days ago



Perhaps one obstacle to volunteering is the opportunities might be during the work week. People may be working outside the home. Another obstacle could be people are not aware of volunteer opportunities in the city. Although the volunteer jobs are listed in various places, people may skip over them. Maybe using other media might help to make people more aware of the volunteer opportunities.

Reply to Marietta Booth





Rao Konidena 19 days ago

Where there is a will, there is a way. However, sometimes we have to prioritize the events and hence I suspect life gets in the way even though we all have good intentions to volunteer. Take for ex, this online community engagement board/portal. It makes sense and works for me because, I can log into whenever I have time and voice my opinion. Similarly, I believe you will be able to get some perceived barriers removed when folks have a choice. I do realize sometimes volunteer hours are non-flexible, as in, you need someone to man a booth at central park during fourth of July celebrations. Additionally, if I know someone who will be there as well, then, I have an incentive to go as well. We have gotten better over the years in my observation because, I see volunteer opportunities being posted in Nextdoor on a frequent basis.

心 0 Votes









Kathleen Mickelson 19 days ago



Time is often an obstacle - both how much time a person has and the times during which a volunteer activity is scheduled. Another obstacle is the perception that once someone volunteers, they may be expected to keep coming on a regular basis. I have chosen to put myself on the volunteermatch.org website because I can choose to volunteer as a one-time shot whenever I have an open day on my calendar instead of committing to being somewhere at the same time every week or every month. For people whose schedules change a lot, this is an amazing option that removes a huge obstacle to volunteering. I filled out a profile with my contact information and the types of opportunities I was interested in. Whenever there is a need, I get an email that lists several places that need volunteers and how many slots are open for those options. I can choose what fits

心 0 Votes

Reply to Kathleen Mickelson







Lo Gan at August 25, 2016 at 9:11pm CDT

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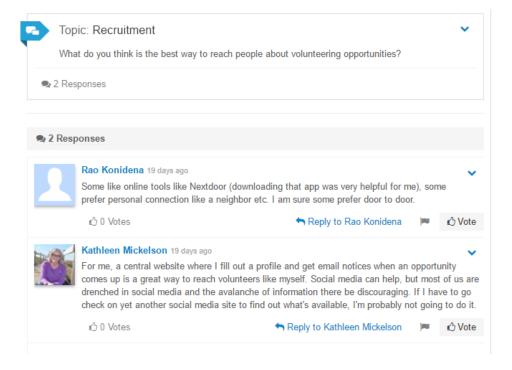
I no longer volunteer for two reasons based on many years of being a Roseville resident. 1. Roseville government has their agenda and they are not open to improvement. They do a good job of faking like they are open to new ideas though. 2. It is too frustrating to see the low competence levels of Roseville government employees, especially leadership and management. For an example of inadequate management skills, review the police department's statistics. Their data has no value. It is not useful for benchmarking their performance against other police departments or for improving their own performance. http://www.cityofroseville.com/DocumentCenter/View/19241

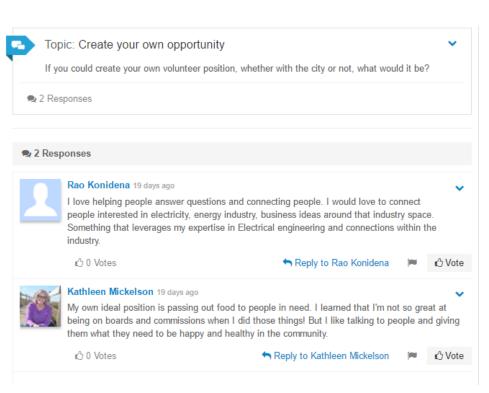
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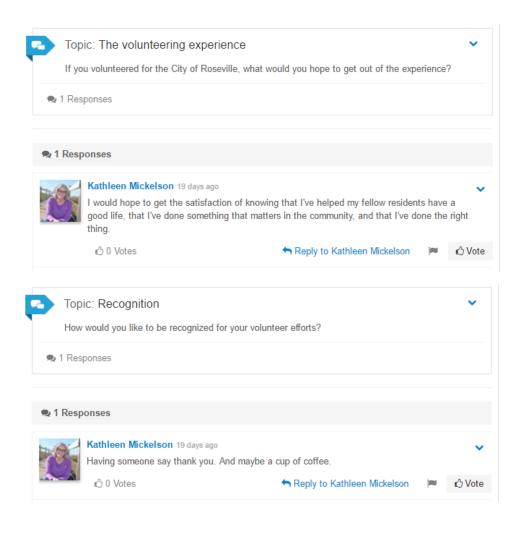
Reply to Lo Gan

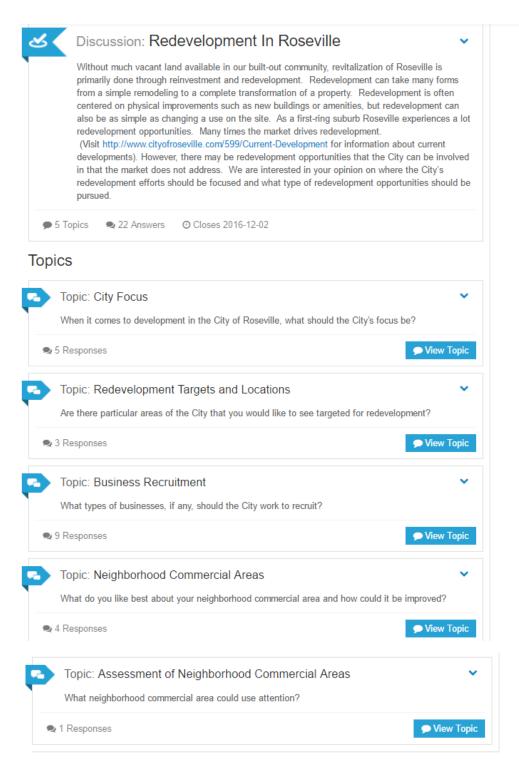


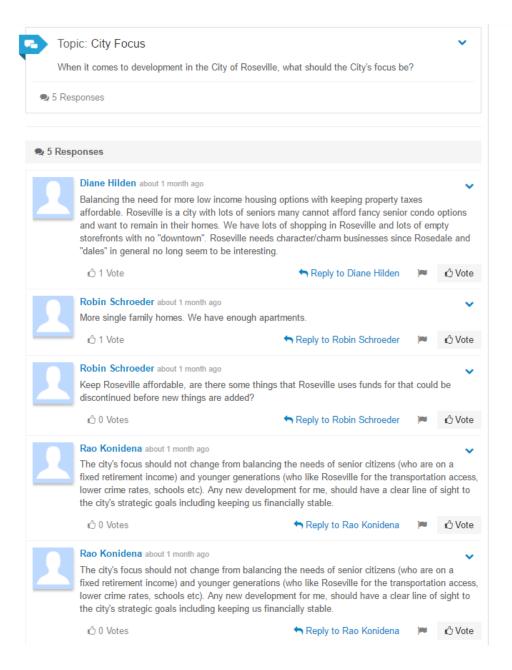


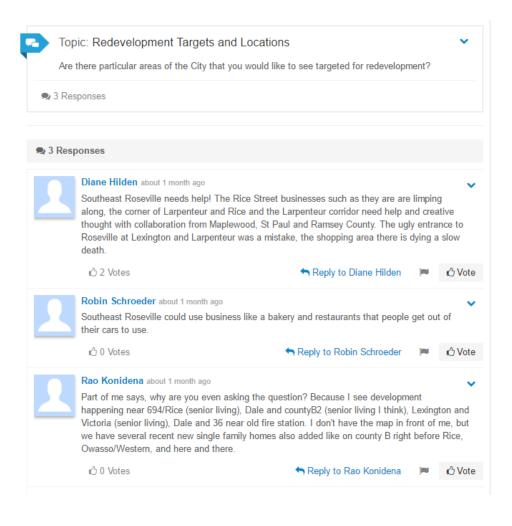


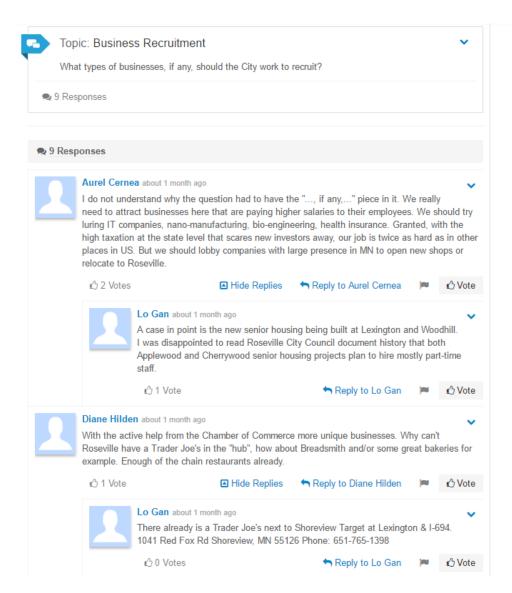


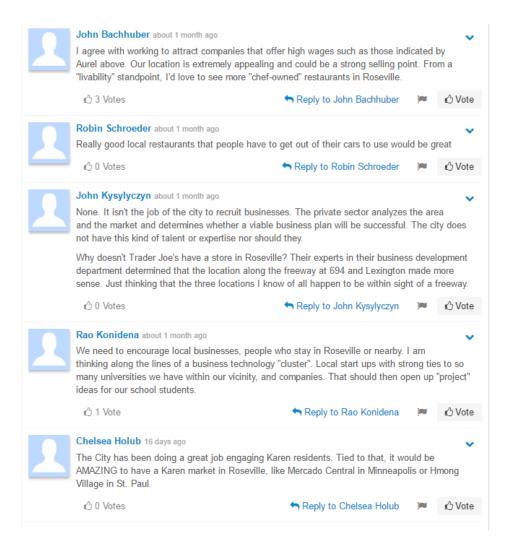


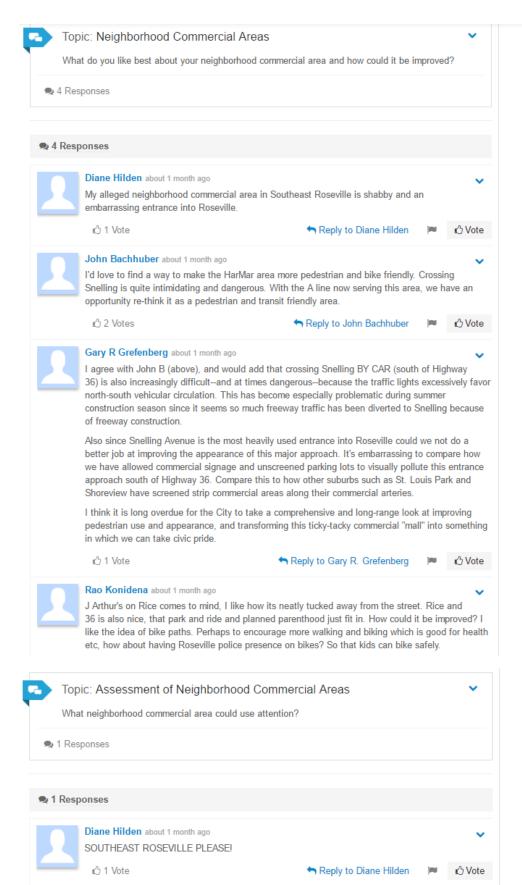


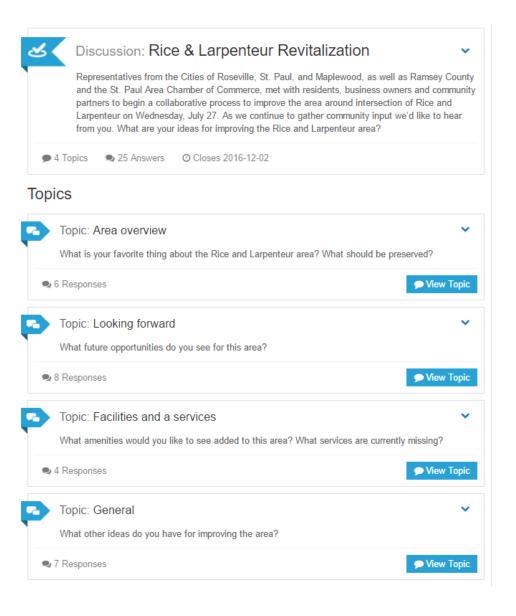


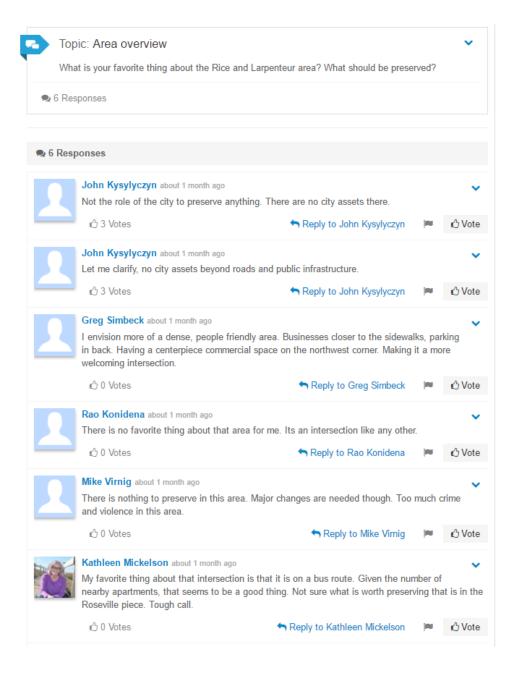


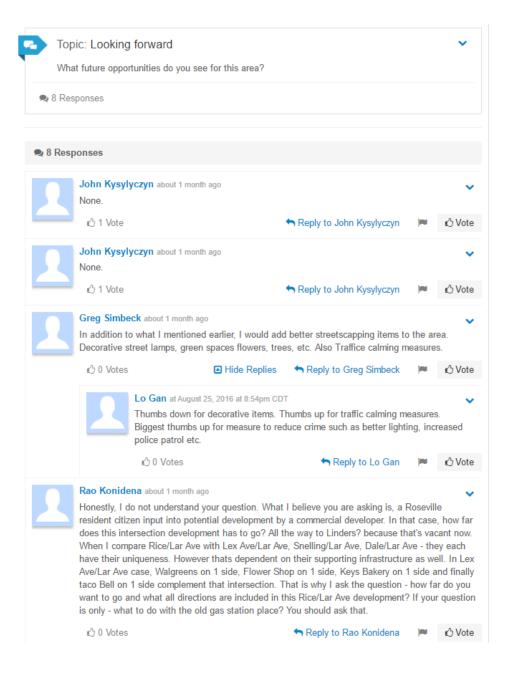














Jim Rice about 1 month ago

I see the opportunity to upgrade the intersection itself and make it safer for both cars/buses and pedestrians. I would like to see bigger left and right turn lanes on Rice street, and right turn lanes on Larpenteur. Also, making Rice two lanes in each direction, at least south from Larpenteur to where it is two lanes a couple of blocks south and on the north side at least in the commercial area by Larpenteur. Adding landscaping or other ways to keep pedestrians on the sidewalk and crossing at proper intersections. The strip malls are OK but I would like to see a restaurant added. We have a couple of small ones now (Friends and Hearthside), but I would like to see a larger one that could attract people from a wider area. Elimination of The Lamplighter would be a great boost to the area. With many immigrants moving to the area, some shops to support them would be helpful too.

Reply to Jim Rice

√ Vote



Jim Rice about 1 month ago

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🖒 1 Vote

Reply to Jim Rice





Kathleen Mickelson about 1 month ago

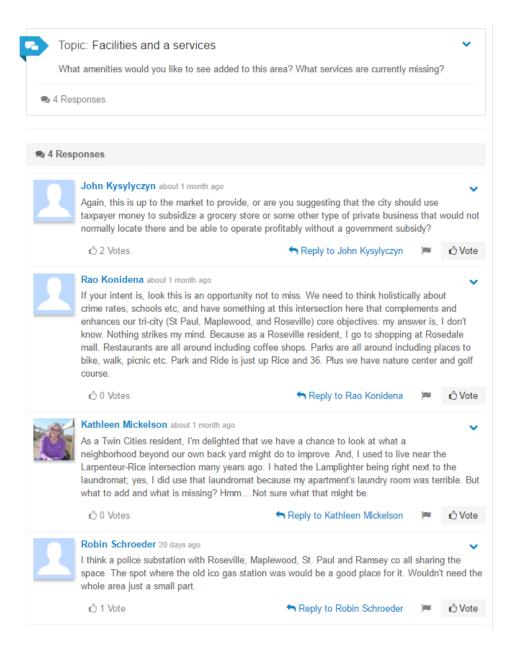
Ways to make the intersection safer for pedestrians is a great consideration. It is really busy there and working to make sure people can move around on foot in that area would benefit everyone who lives around there. Better sidewalks, a more inviting bus stop, and, if there are upgrades to the strip malls in this area, more on-street parking options with a slower speed limit on Larpenteur might be something to look at - I'm specifically thinking of Larpenteur's western segment in that area. Larpenteur between Rice Street and Dale Street always feels like an odd sort of wasteland to me.

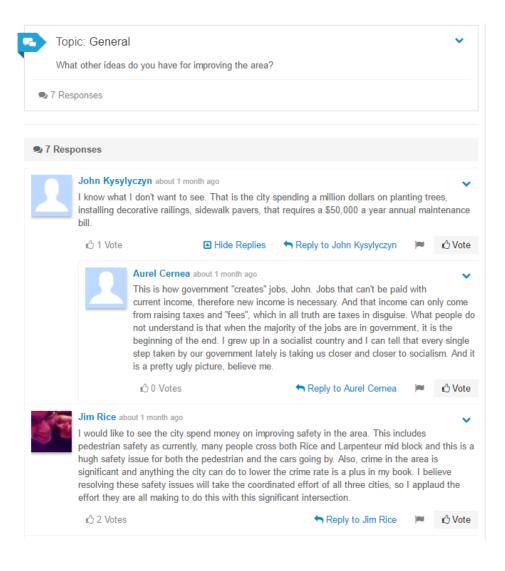
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Reply to Kathleen Mickelson



√ Vote







Kathleen Mickelson about 1 month ago

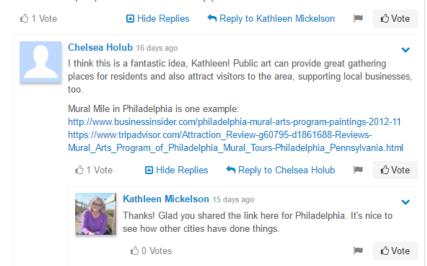
Improving safety with better sidewalks and good lighting, businesses that are welcoming and provide what the community needs on a daily basis - this is good investment in the community. Honestly, a focus on how to make this area better affects the surrounding area, too, so I applaud the effort to see how this intersection can be improved. We can't have decent community without paying something for them. And I have another thought: when my son was a teenager, too young to go into bars to meet friends, we had a coffee house in our neighborhood that was geared toward teenagers. They loved it and it stayed open until curfew. I wonder if something like that might be an option for the Rice-Larpenteur area?

🖒 0 Votes ← Reply to Kathleen Mickelson 💌 🖒 Vote



Kathleen Mickelson 29 days ago

I thought about this overnight and came up with an idea. What if a call for public art was issued to local artists? This could ask for public art that incorporates things that might be needed in that intersection anyway, like bus benches/shelters or planters or lighting design or art etched into the sidewalk or outdoor seating near the local businesses. Perhaps an arts granting foundation like the Bush Foundation could be involved to provide funding. Would that be something that could work? It would also give artists who might live near there some ownership in the design of the area and offer a unique spot that residents could enjoy.



Idea: What can the City do to enforce parking regulations to prevent blocked residential driveways, public urination, and late night boisterous and loud behavior on residential streets and private lawns after state fair?

Gary R Grefenberg at August 27, 2016 at 7:08pm CDT

URGENT: As the NextDoor Lead for Southwest Roseville I have received over two dozen neighborhood complaints from neighbors about blocked private driveways, late at night loud and boisterous drinking after state fair concerts, parking on both sides of streets posted for only one side parking, as well as public urination. Many of these neighbors have come up with ingenious ways to prevent these problems, but because of Next Door national policy of creating an impermeable barrier between government and citizens postings, I cannot transmit these on to City Hall. But I can ask that the City Police Department and Public Works to more vigorously and soon implement the regulations currently on the books. It would also help if they provided on this site and-if possible-to me the current regulations regarding on-street parking so I could retrasmit them to my Next Door Fairview SouthEast list. Or better yet for the Police to directly post on NextDoor the relevant regulations. Regarding Public Works I would ask what role they could legally play to discourage the off-site parking areas from overflowing into surrounding residential streets and causing blocked driveways, and later how they could plan for off-site Fair parking sites located not in the middle of residential districts but at other parking locations more remote from private homes. It may be useful if Public Works could come up with other ways to alleviate these once-a-year disruptions to our neighborhoods, and submit them on these Speak Up Roseville pages. Separately I will encourage my neighbors to call and write the City Council and City Manager Pat Trudgeon to seek relief for these perennial grievances which seem to grow worse every State Fair season

Gary Grefenberg, Lead NextDoor Fairview SouthWest 651-645-6161



Lo Gan at August 30, 2016 at 6:43am CDT

Require that State Fair pay for increased nightly patrols exclusively in the surrounding neighborhoods between midnight and 6am.

We used to live 2 blocks from the main State Fair entrance on Snelling & Como. Every year, for 10 days in a row, on a nightly basis, we came out in the morning for work to the smell of urine, litter everywhere as well as at least one thing on the block having been vandalized. One night we awoke to a random drunk fairgoer standing on the hood of our next door neighbor's car smashing it with a piece of wood.

Ú 1 Vote

✓ Vote



Lo Gan at August 30, 2016 at 6:49am CDT

It is not the job of Public Works to plan for the problems caused by The MN State Fair because TMSF is a private business. They must be required to set aside more of their budget to pay for increased police patrols in the surrounding neighborhoods. The residential areas near the Fair don't benefit from State Fair attendees because goers spend very little money in the businesses surrounding the Fair grounds.

⚠ 1 Vote 💆



Garry Bowman, Communications Manager admin at August 31, 2016 at 9:40am CDT

The City has received a number of complaints from residents about on-street parking and noise during the Minnesota State Fair, especially from those neighborhoods adjacent to park-and-ride locations.

The Roseville Police Department is aware of residents' concerns and will cite any vehicle parked illegally on any city street, as their work load permits.

The ordinance/parking statutes enforced by the Roseville Police Department include:

- Parking on a sidewalk 169.34 Subd. 1(1)
- · Parking in front of a public or private driveway 169.34 Subd. 1(2)
- · Parking within 10 feet of fire hydrant 169.34 Subd. 1(4)

As long as a vehicle is not in violation of one of the above ordinances/parking statutes it is considered to be parked legally. The city's streets are considered public and available for use by both residents and non-residents.

One of the chief complaints received by the city during the fair is the blocking of mailboxes. Currently, there are no city ordinances and/or state statutes prohibiting the blocking of a residential or business mailboxes. During the 12 days of the fair, some residents choose to post signs near mailboxes asking fair-goers not to park/block mailbox. Residents who choose to post signs should understand these signs are unenforceable by local law enforcement.

Additionally, there is no city ordinance or state statute limiting the amount of time a car is allowed to be parked on a city street, with the exception of Roseville's snowfall rules. The city does not have a NO OVERNIGHT PARKING ordinance.

Lastly, the city is not posting "temporary" no parking areas during the fair. Temporary signs can be easily removed, making the temporary parking ban a challenge for police to enforce.

The permit that allows existing state fair park-and-ride locations to operate in Roseville expires this year. As part of the permit renewal process, the City will conduct a thorough review of park-and-ride operations and their impact on Roseville neighborhoods.

The park-and-ride permit review process will include an opportunity for residents to share their thoughts about parking during the fair with the City Council. Individuals interested in providing feedback on this topic are encouraged to monitor Nextdoor and other city communications channels for notice about the permit review process.

In the meantime, residents who do witness parking, noise or public decency violations are encouraged to call the Roseville Police Department at 651-767-0640.

∆ 0 Votes

✓ Vote



