

### PLANNING COMMISSION

## Comprehensive Plan Update Meeting Agenda

## Wednesday, March 22, 2017 at 6:30 p.m. Roseville City Hall Council Chambers, 2660 Civic Center Drive

- 1. Call to Order
- 2. Roll Call
- 3. Review of Minutes
  - a. February 22, 2016 Comprehensive Plan Update Meeting
- 4. Communications and Recognitions
  - a. From the public: Public comment pertaining to general land use issues not on this agenda
  - **b.** From the Commission or staff: Information about assorted business not already on this agenda, including a brief update on the 2040 Comprehensive Plan Update process
- 5. Project File 0037: 2040 Comprehensive Plan Update
  - a. Vacant Land

The first step in developing Roseville's Future Land Use scenario is to look at vacant, developable lands and determine the most appropriate future land use designation. Planning Commissioners will review maps indicating vacant, developable parcels for any changes that should be made to their future land use designation.

b. Redevelopment Sites

In addition to considering currently vacant parcels, there is significant potential for redevelopment and infill to accommodate much of the projected growth in Roseville. Planning Commissioners will review some potential redevelopment areas in the City, were chosen based on previous planning documents and public input received so far, to consider their redevelopment possibilities.

6. Adjourn

**Upcoming Planning Commission Comprehensive Plan Update Meetings: April 26 & May 24**For up to date information on the comprehensive planning process, go to www.cityofroseville.com/CompPlan

Regular Meetings: Planning Commission & Variance Board: April 5 & May 3

**City Council:** March 27 & May 8, 15, 22

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# Planning Commission – Comprehensive Plan Update Meeting City Council Chambers, 2660 Civic Center Drive Draft Minutes – Wednesday, February 22, 2017 – 6:30 p.m.

1 2 3 4	1.	Call to Order Chair Boguszewski called to order a Special meeting of the Planning Commission at approximately 6:30 p.m. for the purpose of updating the city's comprehensive plan for 2040.			
5 6	2.	Roll Call  At the request of Chair Boguszewski, City Planner Thomas Paschke called the Roll.			
7 8		<b>Members Present:</b> Chair Michael Boguszewski; and Commissioners James Daire, Chuck Gitzen, James Bull, Julie Kimble and Robert Murphy			
9		Members Absent: Vice Chair Shannon Cunningham (resigned)			
10 11 12		Staff / Consultants Present: Community Development Director Kari Collins, City Planner Thomas Paschke, and Senior Planner Bryan Lloyd; Project Manager Erin Perdu, WSB & Associates, Inc.			
13	3.	Review of Minutes			
14 15		a. January 25, 2016 Special Planning Commission Meeting - Comprehensive Plan Update			
16 17 18 19 20 21		MOTION Member Bull moved, seconded by Member Gitzen to approve the January 25, 2017 meeting minutes as presented. Ayes: 6 Nays: 0 Motion carried			
22	4.	Communications and Recognitions:			
23 24 25		a. From the Public (Public comment pertaining to general land use issues no on this agenda) None.			
26 27 28 29 30 31 32 33 34		b. From the Commission or Staff (Information about assorted business not already on this agenda including a brief update on the 2040 Comprehensive Plan Update process)  Chair Boguszewski announced that he would be unavailable to attend the March 1, 2017 regular Planning Commission; and with the recent resignation of Vice Chair Cunningham, a formal action was required at tonight's meeting to fill the role of Interim Vice Chair to facilitate that meeting and until elections were held with City Council appointment of new commissioners in April. Even though his term would expire March 31, 2017, Chair Boguszewski stated his intent to attend the last meeting in March.			
36 37		Chair Boguszewski further reported that, as Planning Commission Chair, he had been invited and planned to attend upcoming interviews by the City Council of			

 applicants to the Commission and provide any input. Chair Boguszewski reported that of a total of twenty-nine applicants for all commission vacancies, with two vacancies (one partial term and one full term) on the Planning Commission and eleven candidates total for this commission, eight indicated it as their first choice and three as their second choice.

At the request of Chair Boguszewski, Community Development Director Collins advised that applications would be posted for public viewing on the city's website tomorrow in preparation for the February 27, 2017 City Council meeting at which time interviews would occur.

Senior Planner Bryan Lloyd provided a brief scheduling update for the comprehensive plan update at this time since its last iteration; with the Planning Commission's fourth Wednesday in March special meeting intended for finalizing the schedule. Mr. Lloyd advised that post card mailings had been sent to all Roseville residents and tenants for announcing the public kick-off for the comprehensive plan update for March 7, 2017 at 6:00 p.m. in the Roseville Skating Center – Rosewood Room. Mr. Lloyd further advised that additional information was available on the city's website and web page dedicated to the comprehensive plan, as well as an online survey to gather public comment.

As noted in meeting minutes from the last meeting (line 609), Member Bull noted that he had requested staff provide a copy of the MnDOT survey on Viking to Planning Commissioners, which he hadn't seen yet.

Mr. Lloyd apologized for the delay, explaining that staff was in the middle of performing a website update and the intent was to distribute it electronically for the Commission at that point. However, if the Commission preferred a hard copy as an ancillary version, Mr. Lloyd offered to provide it.

Member Bull, and his colleagues, expressed their preference for an electronic version; duly noted by staff.

### 5. Project File 0037: 2040 Comprehensive Plan Update

While Mr. Lloyd clarified that this was intended as a public discussion and not a formal public hearing that would have been duly noticed as such, Chair Boguszewski opened discussions at approximately 6:40 p.m.

### b. Public Kick-Off

Ms. Perdu noted that draft materials prepared for the public kick-off meeting were provided in tonight's meeting packet for commission review; and advised that tonight's focus would be a walk through of revisions to the value and goal review portion of the comprehensive plan update based on input from previous meetings. Depending on available time tonight, Ms. Perdu further advised that next steps would be addressed at the end of the discussion.

As part of the public kick-off, Ms. Perdu noted that various interactive and educational pieces would be involved, including small group visioning exercises as per provided instructions and exercise sheets used by note takers in collecting information during the exercises and used afterward for the broader group of attendees to share.

81 82 83 84 85 86 87 88 89	Exercise One: Things to changethings to retain  At the request of Member Gitzen, Ms. Perdu advised that this idea had been framed by Ms. Major and each group small group would decide which of the three or more exercises to discuss. As noted by Member Gitzen, Ms. Perdu noted the possibility that some may not be interested in the topic chosen by their particular small group, and a way should be provided for them to join other groups where they found the discussion more relevant to their interests. Ms. Perdu suggested perhaps another way would be to allow participants to gather by topic and then rotate groups, depending on how Ms. Major decided to facilitate the process.
91 92 93 94 95 96 97	Member Kimble stated her support for the simplicity of the packet materials, opining that she found them to be straightforward and providing an easy way to get started. Specific to exercise two, Member Kimble suggested defining the term "public facilities, since that may mean different thins to different people; and didn't fully address the concept of "social spaces" as part of that definition and not exclusive to housing. Otherwise, Member Kimble opined that she found the other exercises to be solid.
98 99	Ms. Perdu agreed that a broader term should be applied to the term "public facilities" versus something more specific.
100 101 102	Chair Boguszewski suggested having larger map print outs available on each table for participants to view more easily as well as mark up during their discussions; duly noted by Ms. Perdu.
103 104 105	Member Murphy agreed, noting having larger maps available in past Twin Lakes Redevelopment Area discussions had been helpful; and suggested not only having them on the tables, but also displayed or available around the room as well.
106 107	Ms. Perdu noted that the intent was to have context boards and maps located around the room.
108 109	Specific to facilitators and note takers for the event, Ms. Perdu clarified that they would rotate around the room so as not to intimidate the discussion.
110 111 112	Exercise Two: Ideas for Roseville  Ms. Perdu noted the notes included to provide prompts if needed for possible ideas or focus areas to initiate discussion.
113 114 115 116 117	Exercise Three: Draw connections, barriers, special places, or unique possibilities on the map and with comments as preferred  While he considered facilitators to be a key component of the process, specific to mapping, Chair Boguszewski reiterated his interest in having a pile of maps at each table for individual input plus larger ones.
118 119 120	As noted by Member Kimble, Ms. Perdu explained that often at the start of the event, a speaker would use a highlighter to provide examples to get conversations started.
121 122	In seeking to finalize this, Ms. Perdu noted the intent for response sheet available at each table that would be collated, as well as information gathered from

intercept boards displayed in public places to allow for quick input from those

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walking by versus in-depth conversations with different colored dots for various questions. At the request of Member Kimble, Ms. Perdu confirmed that a different color dot could be provided for those not living in Roseville. Ms. Perdu clarified that the intercept boards were not intended to be at the kick-off meeting, but placed at various locations around town and at different community activities to catch people shopping or at those events, and then providing a composite of those responses; with print out versions for each site used for intercept boards, and then combined with the information gathered from the kick-off meeting and other sources during the community engagement opportunities.

At the request of Member Gitzen, Ms. Perdu advised that the length of time intercept boards would be left out would vary depending on the event, meeting or activity and that particular group, as well as determined in some cases by how long the boards would be allowed (e.g. multi-family buildings).

At the request of Member Bull for quantitative information would be determined, Ms. Perdu clarified that most of the information gathered would be qualitative in nature and all comments consolidated and grouped by category for common themes to develop relative priorities depending on the number of times mentioned. Ms. Perdu noted that sometimes useful information is received that may need further discussion by the Commission; but the themes identified would then move forward to the applicable chapter for the plan.

Chair Boguszewski opined that some ideas heard at the kick-off could be used as seed thoughts for future meetings (e.g. meetings in a box) in neighborhoods and tested from a small group to a broader group to help determine priorities.

Ms. Perdu concurred, noting that while there was a sense of city priorities, there were also priorities of the community that would help set the stage for the remainder of the work and frame discussion questions for the website and moving forward at focus groups.

Member Gitzen asked if intercept board input was weighted by location that could change overall results.

Ms. Perdu stated that it was clearly recognized beforehand that results may change depending on where the questions were being asked and advised that that locations of meetings or focus groups were taken into consideration and shaped the information received. At the request of Member Gitzen, Ms. Perdu confirmed that results by location were considered, and if something stood out it would be correlated to that area if not showing up elsewhere.

Member Daire asked how divergent comments were balanced (e.g. sidewalks in desired for an urban community versus residents preferring a more rural feel) and how those interests were addressed whether related to safety concerns for pedestrian, vehicular or bike traffic or financial or assessments concerns of citizens.

Ms. Perdu agreed that it was difficult to find that balance and advised that those issues would need discussion and recommendation by the commission to the City Council if city policy needed adopted or revised. Using the sidewalk example as one that may be controversial, Ms. Perdu noted that this may be where a location-

specific or neighborhood/street character discussion would occur, and using 168 information gathered specific to those areas. 169 170 With this process, Chair Boguszewski clarified that ultimately the Planning Commission and City Council served as decision-making bodies, and noted that 171 part of leadership may not necessarily result in what the public wanted since 172 things were decided from a broader, community-wide perspective and decided 173 using various aspects. When a solution was presented, Chair Boguszewski noted 174 that those underlying issues could be identified and impacts and ramifications 175 determined through those various methods. Chair Boguszewski opined that the 176 ultimate goal was to encourage any solutions suggested be further researched to 177 find a viable way to achieve the same goal(s). 178 179 Ms. Perdu advised that she would consult with Ms. Major and incorporate suggestions made tonight for the public engagement sessions to follow, beginning 180 with the March 7th kick-off and encouraged commissioners to attend as residents 181 as well as in their commission roles. 182 183 Task 1: Review of Vision and Goals a. Continue the discussion of the vision and goal statements of Imagine Roseville 184 2025, the foundation for the current comprehensive planning process 185 In reviewing this current draft of visions and goals, Ms. Perdu noted they had 186 187 been made more detailed and measurable based on previous discussions with the commission. Ms. Perdu advised that these modifications would subsequently 188 continue to evolve based on what was heard from the public, with this first draft 189 based on staff and commission feedback to-date. 190 Once these draft goals and objectives were finalized tonight, Chair Boguszewski 191 suggested that they be reformatted, based on the draft Table of Contents, in order 192 that metric measurements could be applied, similar to the example provided as a 193 model rubric provided from the City of Ypsilanti. 194 Member Kimble sought confirmation that they would again be revised after 195 public comment, using the desire for a "community center" as an example that 196 may be heard from the public. Ms. Perdu confirmed that public engagement 197 comments were not yet reflected. Ms. Perdu noted that existing comprehensive 198 plan goals and policies may also inform this updated plan. 199 Roseville is a welcoming community... 200 Member Bull stated his disagreement with using "high quality communication" as 201 that didn't make a community livable, and from his perspective didn't define 202 livability. 203 Specific to the diversity goal, Member Kimble suggested "embracing cultural 204 differences," with Member Bull in agreement, stating that "communication" was 205 206 too limiting. 207 Ms. Perdu clarified that the intent when originally written was to tie "welcoming"

with "diversity" and offered to include that intent to be welcoming beyond simply

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communication.

Chair Boguszewski agreed with his colleagues, opining that there were more ways 210 to describe the intent than three specific ways as currently written, with agreement 211 212 from Members Bull and Kimble. However, Chair Boguszewski questioned if "livable" was the right word or if "welcoming" was more appropriate. 213 Member Kimble stated that from her perspective, "livable" had a different 214 definition than "diverse" and she considered them separate topics even though 215 they overlapped to some degree. 216 Mr. Lloyd noted that, as the core comment, he saw it being more about the "all" 217 portion of the statement versus the "livable" portion. Mr. Lloyd noted that there 218 were a number of goals to improve the livability of the community, and this 219 worked for him by keeping "all" in mind. 220 Using that thought, Chair Boguszewski suggested revised language to "make 221 Roseville a community for "ALL." 222 Ms. Perdu advised that that was the previous language before the commission 223 expanded it. 224 Member Murphy questioned what the intended focus of "all" was. 225 Ms. Perdu responded that the intent was to apply "all" goals and objectives that 226 would make the community livable for "all" populations. Ms. Perdu advised that 227 she would approach the language differently in a revised iteration. 228 Roseville is a desirable place to live, work and play 229 Ms. Perdu again noted that this draft included suggestions made by the 230 commission at their previous meetings. 231 232 Member Bull suggested, in the statement about place-making principles in the public realm that the language be made more colloquial to include all, questioning 233 if and how the general public would understand the intent. 234 At the request of Chair Boguszewski as to the intent for that language, Ms. Perdu 235 responded that she thought of urban planning, or complete streets as an example, 236 in using place-making principles in the "public realm" such as on rights-of-ways 237 and streets. However, Ms. Perdu recognized the need to clarify any such jargon 238 for the general public to understand. 239 Speaking of the diversity of the community, Chair Boguszewski asked if the 240 intent for the kick-off and other events was to have language translators available 241 or some nuance for those non English-speaking members of the community. 242 Mr. Lloyd advised that staff had not yet conferred with Ms. Major and the typical 243 process followed. Mr. Lloyd reiterated that all residents, including all known 244 property owners and renters, had been mailed a post card 245 invitation/announcement, but without knowing who may show up it was difficult 246 to determine what language services should be made available. 247 Chair Boguszewski stated that if all documents were published in English and 248 249 used architectural jargon at a Ninth grade level, it would be unwise to have people show up and then feel marginalized. 250

Mr. Lloyd advised that further consideration would be given to facilitate smaller 251 groups and which may need translation services. 252 253 Whether those translators were paid or volunteers, Chair Boguszewski opined that their services wouldn't be wasted. Chair Boguszewski suggested that those 254 translators could even take meeting results or summaries outside the meeting and 255 communicate them with the diverse community outside the kick-off meeting, 256 and/or publish them in various languages. 257 Community Development Director Collins reported that the city had a 258 Community Service Officer who spoke Karen; and also noted that Executive 259 Directors of the Karen Organization of Minnesota (KOM) had received 260 261 invitations, with the intent that they would take information back to that community for their after-the-fact feedback versus immediate feedback. However, 262 Ms. Collins advised that she would also consult with the KOM to see if they've 263 heard of interest from that community in attending or if they suggested having a 264 translator available that night. 265 Member Gitzen stated his appreciation for the word "create" as being attractive 266 and vibrant, indicating that while it may not be something the community yet had, 267 it could actually also be a continuation of something already in place. Member 268 Bull suggested the word "continue," while Member Kimble suggested "foster" 269 and Chair Boguszewski suggested using "maintain" or "strengthen." 270 Member Kimble advised that she had inked up her copy and did considerable 271 wordsmithing before tonight's meeting, but didn't know if her colleagues would 272 be comfortable with any or all of her suggested language style changes. Member 273 Kimble stated that her intent was to focus on "inviting social spaces" and 274 "effective city..." to foster connections. 275 Ms. Perdu stated that specific wordsmithing ideas should be funneled through Mr. 276 Lloyd for forwarding to her and Ms. Major. 277 Member Gitzen noted that this wasn't the final document and as Ms. Perdu stated 278 it would continue to evolve. 279 280 Member Daire noted that the bottom line was to at all costs avoid using professional jargon that may intimidate people or not seem to talk down to them, 281 but instead communicate with them in their comfort vernacular. 282 283 Ms. Perdu stated that point was well-taken and offered to personally review the document again with that in mind. 284 In the "business diversity" section, Ms. Perdu sought additional feedback from the 285 commission beyond their last discussion. 286 Member Kimble noted her perspective of "diversifying beyond chains," using 287 restaurants as an example of chains such as if there was a similar one in a 288 neighboring community or if it was family-owned versus being a chain. Member 289 Kimble noted that at this time, Roseville didn't have that diversity in many 290 businesses and the intent was to avoid Roseville being just a destination for 291 national chains; perhaps addressing ownership versus franchises. 292

Page 8 Member Murphy stated his satisfaction with "type" to capture the spirit of the 293 294 intent. Ms. Collins advised that in conversations with the Julie Wearn, Director of the 295 Roseville Visitors Association (RVA), the RVA supported more destination 296 places or defining them as Mom/Pop or ethnic restaurants; thereby encouraging 297 more "destination locations or businesses" to get at the heart of it. 298 Chair Boguszewski suggested adding an additional bullet point to capture that 299 idea to "encourage unique businesses serving as destination points for business." 300 Chair Boguszewski questioned if the goal was to increase or inspire diversity and 301 what would be measurable beyond market forces that were beyond the city's 302 control. Chair Boguszewski suggested that may be to remove barriers, and 303 suggested the next iteration include "encourage" as the objective; duly noted by 304 Ms. Perdu. 305 Roseville has a strong and inclusive sense of community 306 Specific to large and small gathering places, Member Murphy opined that 307 Member Kimble's previous comment on "social spaces" captured that intent. 308 Member Kimble opined that whether large or small, the idea of "place-making" 309 was to create the ability for people to connect and use the city's infrastructure for 310 social activities versus just being there; and to draw people into those interactions, 311 making them a "place." 312 In his related summarization of the letter received from the instructor for the 313 "Future Cities" students, Member Daire opined that thins like block parties and 314 315 "National Night Out" where a street was blocked out for gathering a neighborhood together created a social space. Member Daire spoke in support of 316 encouraging those types of activities and events to address this objective, and not 317 just focus on a facility, noting his preference for multi-use spaces. 318 At the request of Member Kimble, Member Daire concurred that he was thinking 319 to replace "community" with "social" to consider outdoor events and activities 320 that weren't necessarily tied to a physical structure, but possibly a street. 321 Mr. Lloyd suggested removing that from this particular list, as well as removing 322 "community center," clarifying that he wasn't against a community center, but 323 clarified that it was intended as a solution, not a goal; with Chair Boguszewski 324 concurring with that revision. 325 Member Daire noted the intent was to foster and support large and small 326 gathering place, with a community center serving as just one example. 327 Chair Boguszewski and Member Gitzen expressed their interest in keeping any 328 329 reference to a community center out of this document, even if used as an example, in order to determine if it comes back up as a result of this process. With the 330 exclusion of Member Daire, all members concurred to remove reference to a 331 community center from this document. 332 With concurrence by Ms. Perdu, Chair Boguszewski directed that it be left out of 333 the document for now, and while this wasn't intended to shut anyone down if that 334

topic came up, it would allow active tracking of those mentions.

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336 337	Roseville residents are invested in their community  Ms. Perdu advised that no changes were made to this section.
338 339 340 341 342	Roseville is a safe community With a few changes highlighted by Ms. Perdu, Member Kimble suggested changing language in the first line in consideration of the world we now live in to state, "continue to provide efficient and effective" versus using the word "trusted."
343 344	However, Member Bull opined the possible difficulty in creating a measurable goal.
345 346 347 348	Chair Boguszewski opined that "trusted" is a key attribute desired in municipal responders (e.g. trustworthiness by the Police Department) and questioned if that was a role of the comprehensive plan, or if that was specific to trying to achieve more efficiency by design, etc.
349	Member Kimble suggested that may be a result.
350 351	Member Gitzen suggested changing language to " so ALL RESIDENTS," that was approved by consensus.
352 353 354	At the question by Chair Boguszewski as to whether that indicated urban design, Ms. Perdu responded that it should simply be "design" without any further designation.
355 356 357 358	To address Member Daire's previous suggestion about "urban" versus "suburban" preferences and achieving a balance, Chair Boguszewski suggested that this statement therefore not make presumptions; with Ms. Perdu advising that she would make sure more generic language was used.
359 360 361 362	Roseville housing meets community needs  Ms. Perdu highlighted several changes, including public/private partnerships and removal of specific references to funding as previously suggested by the commission.
363 364	Member Bull suggested that with "public/private" the goal was to "attract and retain" versus simply attracting.
365 366	Member Kimble questioned if this was specific to housing or in reference to economic development in general.
367 368 369	Ms. Perdu responded that there was another set of goals for economic development, and while some of the goals may overlap, language to "attract and retain" was generally used for economic development.
370 371 372	Based on Member Bull's comment, Chair Boguszewski suggested – with agreement from Member Bull – to revise language such as "to be attractive to a diverse mix of people;" duly noted by Ms. Perdu.
373 374 375 376 377	As to Chair Boguszewski's concern as to whether that revision might side-step the economic development issue, Ms. Perdu advised that is was covered later in the last page of the document in the economic development section. Ms. Perdu advised that in the housing goal, she had added an objective specific to employment that wasn't only specific to economic development.

Ms. Collins agreed, noting that it was touched on in the "Roseville is a desirable 378 place to live work and play," as well as in the business diversity and sustainable 379 development sections. 380 Member Gitzen suggested another inclusive statement such as whether or not the 381 city was meeting affordable housing standards for "all." 382 In the third bullet point specific to implementing programs resulting in safe and 383 well-maintained properties, Member Kimble suggested some programs and 384 policies may be missing as a result. While understanding that references to 385 "funding" had intentionally been removed understanding that it was considered a 386 solution not a goal, Member Kimble stated that it was hard for her to consider 387 public/private partnerships as being effective without the city developing, 388 researching and/or addressing new financing tools. At a minimum, Member 389 Kimble opined that it was important for the city to consider looking at financial 390 tools it could develop. 391 Ms. Perdu clarified that the housing chapter of the comprehensive plan would get 392 into that in more detail specific to the tools the city has available to use. 393 Chair Boguszewski suggested that language be revised such as "...explore 394 innovative financing models or tools" as well. 395 Roseville is an environmentally healthy community 396 397 Specific to "reducing or incenting the reduction of non-renewable energy," Chair Boguszewski noted that the city may not in reality have that authority or ability 398 and therefore questioned how it could put policies in place to incent that 399 reduction. 400 Mr. Lloyd responded that he wasn't sure how it applied to this section, but 401 admitted that he had a similar thought along the lines of whether this was the 402 appropriate place to state the city's goals, while recognizing that the goal was to 403 reduce or encourage a reduction in consumption. 404 With several suggestions offered from individual commissioners, Ms. Perdu 405 cautioned the need for having measurable goals and objectives; with Member 406 Kimble agreeing that base lines were needed to facilitate that measurement. 407 408 Member Daire asked how the city could compel reduction of non-renewable energy or if the city was in a position to do so and if so, what instruments it had 409 available toward that required reduction or how it could directly incent others. 410 Mr. Lloyd clarified that it wasn't a requirement, but as an example noted the 411 city's implementation of geothermal at City Hall and encouraged solar energy 412 production for residential and commercial properties in the community, all 413 leading to that goal of reduction. 414 Member Murphy stated that he took it not as compelling, but perhaps through 415 ordinance revisions that address solar panels on a roof without objection by a 416 neighbor. In other words, Member Murphy noted his focus on removing obstacles 417 versus providing financial incentives. 418

419 420 421	To Chair Boguszewski's point to create an incentive, Member Daire noted it would benefit residents if the city took actions to reduce property taxes for its taxpayers.
422 423 424	Ms. Perdu stated that there was a combination of things available for a city to do directly to reduce its consumption as well as that of the entire community represented by a number that could be used to reduce consumption.
425 426 427	Member Kimble suggested removing "the" from the statement to that it read "reducing consumption of non-renewable energy" and having a goal to encourage the rest of the community to follow the city's lead.
428 429	With the word "encourage" used repeatedly, Chair Boguszewski suggested using "incent" instead as a form of encouragement.
430	Member Kimble opined that "incent" jumped to a conclusion of financial gain.
431 432	Ms. Perdu clarified that the intent was to address public objectives for the city to directly pursue and accomplish, as well as considering private incentives.
433 434	Roseville has world-renowned parks, open space  Ms. Perdu advised that no changes had been made to this section.
435 436 437 438	Roseville supports health and wellness At the suggestion that infrastructure could encourage wellness (e.g. walking and biking), by consensus, Chair Boguszewski directed that be included in the language; and was duly noted by Ms. Perdu.
439 440 441 442	Roseville supports high quality, lifelong learning As per previous discussions with the commission, Ms. Perdu noted that this addressed the city's role versus that of the school districts, and wording had been changed accordingly to address collaboration toward that goal.
443 444	Chair Boguszewski agreed, noting the Harriet Alexander Nature Center (HANC) was also an educational opportunity.
445 446 447 448	Member Daire asked if the statement should be that the city encouraged school districts to increase the standing of local schools in the region or if it was better to remain silent on that issue. If the city was to endorse quality, life-long learning, Member Daire suggested specific ideas.
449 450 451	While recusing himself from the discussion due to his role as a Board Member of School District 623, Chair Boguszewski personally opined that this would be overstepping the role of the city.
452 453	Member Bull opined that specific ideas were provided and included HANC, the Ramsey County Library-Roseville branch and other opportunities.
454 455 456 457 458	Chair Boguszewski noted that City Manager Trudgeon was currently meeting with School District 621 representatives to gather ways in which to work collaboratively. However, Chair Boguszewski personally opined that this language as written supported such collaboration without any further detail or weight given to it.

Mr. Lloyd also noted that Community Development staff provided periodic 459 education programming series using library space on various general topics that 460 were sponsored by the city to some degree and in partnership with other agencies. 461 At the request of Member Daire, Chair Boguszewski clarified that community 462 education was essentially a function of the School Districts. From a practical 463 standpoint, Member Daire suggested that a statement could be made that the city 464 could suggest some areas for that continuing education based on public hearing 465 comments heard at Planning Commission meetings to inform residents, or help 466 fund programs. Chair Boguszewski noted current discussions and collaboration by 467 the school board and city with the school facility study was an example of just 468 one of the many areas they worked together; opining this goal simply set the stage 469 for that collaboration to occur. 470 Chair Boguszewski further opined that anywhere reference was made to making 471 Roseville a destination, as heard at the recent Urban Land Institute (ULI) 472 workshop was an educational opportunity, whether involving land use, art, music, 473 entertainment, dance, theater or other areas encouraging such venues. 474 Member Bull noted current efforts underway to resurrect the Roseville Arts 475 Council; with Member Kimble suggesting again using the language of "...live, 476 work and "PLAY" in this section as well. Member Murphy also noted summer 477 band concerts as another example. 478 Ms. Perdu duly noted these suggestions, including the addition of "work" and 479 "play" in this section as well. 480 Roseville has a comprehensive, safe, efficient, and reliable transportation system 481 Ms. Perdu highlighted minor edits in this section; noting that she was still no 482 satisfied with language related to "multi-model transportation." 483 Member Kimble suggested identifying that versus using such jargon as previously 484 discussed (e.g. bikes, pedestrians, etc.). 485 Member Gitzen cautioned that this is also an area where in Roseville the state and 486 county had considerable say in what the city did; with Mr. Lloyd acknowledging 487 that point as well. 488 At the request of Member Daire, City Planner Paschke reviewed the turnback 489 process for county roads to the city; confirming that the practice still occurred; 490 most recently with County Road B where it cul-de-sacs on the west side of the 491 city at Highway 280. 492 Member Murphy stated that the third bullet point caught his eye, opining that the 493 city's share of funding public transportation and transit systems seemed minimal 494 495 from his perspective. Member Murphy suggested revised language that language be changed to indicate that the city "planned for and supported" it versus any 496 funding beyond the taxes all residents paid toward Metro Mobility. 497 Member Kimble suggested language such as "...properly fund its share of public 498 transportation and transit system." 499

Member Murphy asked how much of that the city actually did today.

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501 502 503 504	In reality and as noted by Member Murphy, Mr. Paschke clarified that all taxpayers paid into the state and federal tax system to fund transit; noting that the intent of this section and statement was not to indicate that the city would come up with any additional funding.
505 506 507 508	Therefore, Member Murphy reiterated his suggested language revision, using another example of the Metro Transit's Park and Ride facility in Roseville and the city's and commission's support in planning and facilitating development of it versus simply using the term "fund."
509 510 511	Ms. Perdu agreed with Member Murphy's suggestion, opining it made sense and was consistent with language changes in other area made as part of tonight's discussion.
512 513 514 515	Roseville has technology that gives us a competitive advantage  After conferring with staff, Ms. Perdu noted the clarification made on the city's role as noted, specifically related to wireless and high speed connections going into the future and many possible unknowns.
516 517 518 519 520	Specific to the heading, Chair Boguszewski questioned "competitive advantages," opined that read to him that the city could be investing in the newest thing out of the gate prior to it being proven. Instead, Chair Boguszewski suggested language such as "stay competitive," to state that the city may not necessarily be the first mover, but instead maybe one of the early adopters of new technology.
521	Ms. Perdu duly noted that language revision suggestion.
522 523 524	Roseville has a growing, diverse, and stable revenue base Member Kimble opined that in the second bullet point, language encouraging "new development" seemed to be missing from her perspective.
525 526	In the third bullet point, Chair Boguszewski suggested removing "develop" from the language, and leaving "explore."
527 528 529	Based on the service provided by the city to its residents as well as contracts with other communities and agencies done on a cost basis as well as serving as a source of revenue, Member Gitzen suggested rewording that as such.
530	Ms. Perdu duly noted each of these suggestions.
531 532 533 534	Roseville responsibly funds programs, services,  At the request of Member Kimble, Ms. Perdu responded that the first bullet point addressed the integrity of public accounting standards as well as financial oversight and assumed more than just the city's credit rating.
535 536 537	Chair Boguszewski questioned inclusion of this section in the comprehensive plan, highlighting the fourth bullet point to "incorporate community priorities in funding decision-making process," and what that meant in reality.
538 539 540 541	Ms. Perdu suggested that it be kept together when considering overall city goals, if this was eliminated it might create questions; and even though it may not be used much in the comprehensive plan chapter, suggested it was beneficial to keep it together for the City Council's use and reference.

542 Roseville has high quality employment opportunities... Ms. Perdu noted her addition of this new goal for further discussion tonight and in 543 response to previous discussions and commission concerns that something was 544 missing as it related to employment. 545 Member Kimble questioned if the heading as written spoke more to economic 546 development resulting in an increased tax base and not just jobs. IN the second 547 bullet point, Member Kimble suggested revising "adequate jobs" to "quality jobs" 548 versus just sneaking by; as well as changing "meet service needs," by providing 549 quality jobs that meet a broad range of residential and visitor needs. However, 550 Member Kimble admitted she was unsure of what was intended by "service 551 needs." Specific to regulations, Member Kimble questioned if that was intended 552 to be policies and guidelines, and back to the idea of economic development 553 orientation, was that intended to encourage public/private relationships. 554 Specific to "development," Member Bull admitted that the tag line gave him 555 pause and how to encourage future residents that jobs were available here. 556 With the goal to "do more," Member Kimble questioned if that meant providing 557 more opportunities. 558 Member Bull responded that this statement as written was too overarching and his 559 intent would be to "explore" versus a having a goal to meet it, by improving 560 economic opportunities in the community. 561 Member Gitzen spoke in support of retaining that and then through the resulting 562 process determine if something was missing; but opined this was a good first 563 attempt. 564 Chair Boguszewski stated that his bias involved how "livable wage" could 565 possibly be defined, which was not possible in his opinion, as it changed and was 566 dependent on your personal viewpoint. Therefore, Chair Boguszewski suggested 567 language such as "...encourage/incentivize jobs that are regionally attractive and 568 competitive" or provide regionally attractive and competitive wages. Chair 569 Boguszewski opined that would be measurable and the results would be 570 attainable. 571 Member Gitzen questioned language as "livable" or "... encourage higher quality 572 iobs." 573 Chair Boguszewski reiterated his dislike of the term "livable" noting the city 574 couldn't mandate it, but only encourage and incent it. 575 As an example, Member Bull noted the comments heard often at the Planning 576 Commission related to land use issues that many travel outside Roseville for their 577 jobs. 578 Ms. Perdu noted the need to retain this as a goal, but agreed the language needed 579 further consideration. 580 In the second bullet point, Member Murphy questioned if there was something 581 582 missing in that statement.

In the fourth bullet point specific to creating regulations, Member Daire suggested 583 using "policy" versus "regulations." 584 Member Bull questioned why the word "small" was included in the last bullet 585 point; with Member Kimble agreeing and instead suggesting saying "a variety of 586 businesses." 587 Ms. Perdu noted that, advising that she had been focusing on "Mom/Pop 588 businesses in using "small." 589 Referring to the recent ULI meeting, Member Kimble opined that if this evolves 590 into more economic development rather than just being about jobs, one goal 591 would be that the "city was easy to work with and developers liked to work with 592 the city" creating a qualitative goal to attract economic development if the city 593 was considered good and/or easy to work with. 594 Member Perdu thanked the commission for their comments and duly noted them 595 596 for the next iteration incorporating these suggestions and after the first round of 597 public engagement. "Future Cities" Recap 598 c. Receive summaries of the input offered by the students who participated on 599 Roseville Area Middle School's "Future Cities" Team 600 601 Ms. Perdu referenced this submission dated January 26, 2017 and its inclusion in tonight's meeting materials as previously referenced by Member Daire. 602 d. **Introduction to Land Use** 603 *If time allows, materials will be distributed to Commissioners to prompt some* 604 advance thinking about land use topics that will be the focus of upcoming 605 606 meetings. Ms. Perdu provided a brief introduction to this topic and existing land use maps. 607 608 Given the current and ongoing initiative in the Rice Street/Larpenteur Avenue area, Chair Boguszewski asked how this process would correlate with that one. 609 Community Development Director Collins provided an update on that planning group 610 consisting of staff and elected-official representatives of Ramsey County and the Cities of 611 Maplewood, St. Paul and Roseville. Ms. Collins advised that a consultant to assist in the 612 redevelopment effort had been selected, Perkins+Will, and would be working with the 613 group on a visioning plan for that corridor. 614 615 Chair Boguszewski asked for further detail on that collaboration. Ms. Collins advised that the next meeting of the working group, scheduled for March 9<sup>th</sup>, 616 would determine the next steps and noted that a kick-off for that effort was also being 617 planned. Ms. Collins suggested that both the redevelopment of this area, and the 618 comprehensive plan update would be parallel processes and as redevelopment 619 opportunities occurred in that area, zoning and comprehensive plan guidelines for each 620 community and/or county would be examined and come into play. While this 621 redevelopment may become an implementation goal down the road, Ms. Collins clarified 622 that it wouldn't be this year, and any parallels would interact with one another. 623

662

624 625 626 627		Next Steps Ms. Perdu highlighted the upcoming public kick-off on March 7 <sup>th</sup> , intercept boards, online visioning survey, meetings in a box, and the next work session planned on March 22 <sup>nd</sup> at the Planning Commission with the topics of land use and finalizing goals.
628 629		Chair Boguszewski asked what the commission's role would be at the March 7 <sup>th</sup> public kick-off: whether to facilitate or only observe.
630 631 632 633		Ms. Perdu advised that she would ask Ms. Major what she envisioned the Planning Commission's role to be and would report back through staff. Ms. Perdu suggested that their most important role may be to circulate among tables of small groups in a listening mode.
634 635 636		Specific to possibly providing technical advice to attendees, Ms. Perdu advised that the attendance of Planning Commissioners would be recognized at the start of the kick-off meeting allowing them to provide assistance if and as needed.
637 638 639		Given the limited time available in receiving Planning Commission meeting packets, Member Gitzen asked if there was a way to get those materials earlier especially for this second meeting of the month.
640 641		Mr. Lloyd responded that the goal was to have materials available in a timelier manner going forward.
642 643		Ms. Perdu recognized that request as well, especially when asking the commission to do homework.
644 645		Member Murphy suggested staff alert the commission via email ticklers to updates as they were made on the website.
646 647 648		Ms. Perdu advised that she and Ms. Major would be working in March in setting up the "meetings in a box" and asked commissioners to consider their individual interest in hosting a group of people or serving as liaisons for that effort.
649 <b>6</b> . 650 651 652 653 654 655	•	Commission Business  The recent resignation of Commissioner Cunningham has left the Planning Commission without a Vice Chair, Select a temporary Vice Chair to cover the March 1 regular meeting and the March 22 Comprehensive Plan Update meeting, if Chair Boguszewski is unable to attend and potentially open the April 5, 2017 regular meeting before a new Chair and Vice Chair are selected from the new membership, which will include replacements for Chair Boguszewski and Member Cunningham.
656 657 658 659		MOTION Member Gitzen moved, seconded by Member Kimble to nominate Member Murphy as Interim Vice Chair of the Planning Commission until elections scheduled for the first April meeting.
660		Member Murphy accepted the nomination.
661		Member Daire nominated Member Kimble to serve as Interim Vice Chair; with Member

Kimble declining the nominations, while appreciating Member Daire's suggestion.

663		Chair Boguszewski closed nominations.
664		Ayes: 6
665		Nays: 0
666		Motion carried.
667 668	7.	<b>Adjourn</b> Chair Boguszewski adjourned the meeting at approximately 8:27 p.m.



### Memorandum

DATE: March 15, 2017

TO: Bryan Lloyd, City of Roseville

FROM: Lydia Major, LHB, and Erin Perdu, WSB

RE: Community Engagement Update

This is a summary update of our community engagement efforts to date. A complete summary of our first phase of engagement (the visioning portion of our work) will be provided at the April Planning Commission meeting.

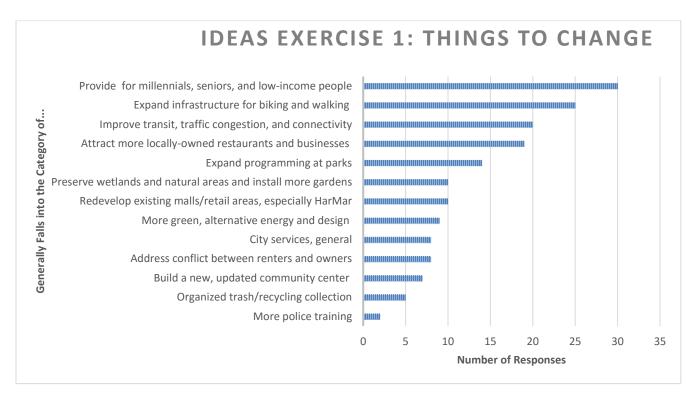
### **Kick-off Meeting Summary**

The Roseville Comprehensive Plan Kick-Off Meeting served as an introduction to the project and to begin to collect feedback from the community. It began a community engagement process that will include public open houses, charrettes and workshops, panel discussions, focus groups, stakeholder interviews, listening sessions, intercepts, meetings in a box, online surveys and written questionnaires.

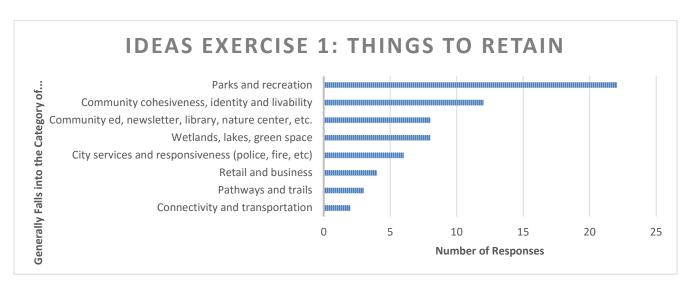
There were several overarching themes that came out of this kick-off event for the Roseville 2040 Comprehensive Plan process, including:

- Incorporate more green, alternative energy and design into the city solar, wind, LEED
- Expand infrastructure for biking and walking
- Improve transit, traffic congestion, and connectivity
- Address conflict between renters and owners regarding property upkeep
- Attract more locally-owned restaurants and businesses instead of chains, including craft breweries and a food co-op/grocery store
- Redevelop existing malls/retail areas, especially Har Mar
- Attract and provide for millennials, seniors, and low-income folks via transit, housing, services and general livability
- Build a new, updated community center
- Preserve wetlands and natural areas, install more gardens and community gardens

Expand programming at parks, including an indoor play area, mountain biking, sensory
activities, a skateboard park, classes – though in general there was very positive feedback
for existing parks



<sup>\*</sup> Approximately 15 responses were recorded that did not fit into the above categories



<sup>\*</sup> Approximately 6 responses were recorded that did not fit into the above categories

Community Engagement Update Memorandum Date: March 15, 2017

### **Intercept Boards**

Staff and consultants are in the process of distributing ten sets of intercept boards. Proposed locations include:

- City Hall
- The Oval
- Common areas in Har Mar and Rosedale malls
- Fairview Community Center
- RAHS
- Ramsey County Library
- Bridging
- Keystone Community Service (in the Hamline Shopping Center)
- University of Northwestern, St. Paul

### Meetings in a Box (MIAB)

We have had one successful MIAB already and there was interest in having many more at the public meeting. We have assembled two more kits that can be used for anyone interested in hosting a meeting.

### **Online Survey**

As of March 15, there have been 58 responses to the online survey. Responses are attached to this memo as a PDF.

### Other engagement efforts

We held a Future Cities Brainstorming Meeting in January 2017, for which the Planning Commission has already received the related notes. Staff and consultants are in the process of organizing focus group meetings, stakeholder interviews, ECFE sessions, and walkabouts, but none have been held to-date.



### Memorandum

To: City of Roseville Planning Commissioners

CC: Bryan Lloyd, Senior Planner

From: Erin Perdu, Planning Consultant

Date: March 16, 2017

Re: Comprehensive Plan Work Session – Land Use

WSB Project No. 1797-100

For discussion at the next Planning Commission work session on the Comprehensive Plan, I have enclosed some maps to get you thinking about lands available for development and potential future redevelopment in the City. We will talk at the meeting about priorities for these sites, and any changes you think are needed to the future land use designation of currently vacant lands.

#### MetCouncil Projections:

According to the projections in the Metropolitan Council's System Statement for Roseville, the City's population is expected to remain essentially flat over the planning horizon (from an estimated 34,719 in 2014 to 34,500 in 2040). There is, however, some household growth projected: from an estimated 15,500 in 2015 to 16,100 in 2014, or an increase of 4%. Putting those two projections together means that Roseville will need to plan for approximately 600 new housing units that accommodate smaller household sizes than the 2010 average of 2.2 persons per household. Therefore, some land will need to be planned for small (presumably attached single or multi-family) housing units.

In terms of employment, the Met Council is making more optimistic projections for Roseville: growth of approximately 2,400 jobs, or 6.5% between 2014 and 2040. This means that some additional land/building area will need to be allocated for non-residential uses. These could include redevelopment of underutilized sites and filling vacant storefronts/existing buildings.

#### Vacant Land:

The first step in developing Roseville's Future Land Use scenario is to look at vacant, developable lands and determine the most appropriate future land use designation. The first set of maps enclosed in your packet shows currently vacant, developable lands and their future land use category from the 2030 Comprehensive Plan.

Homework assignment 1: Please look at those vacant, developable parcels and make notes on any changes you think should be made to their future land use designation.

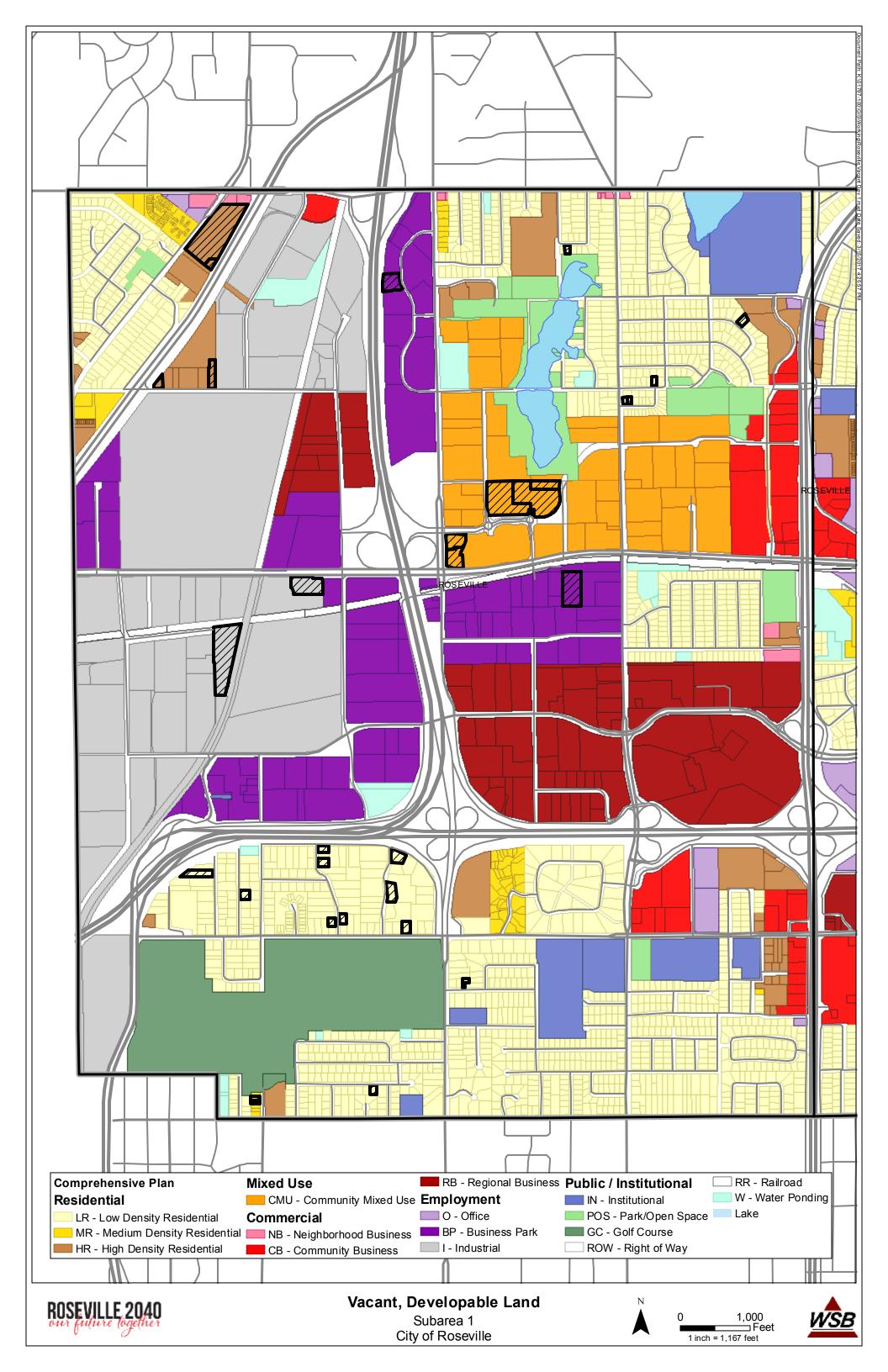
#### Redevelopment Sites:

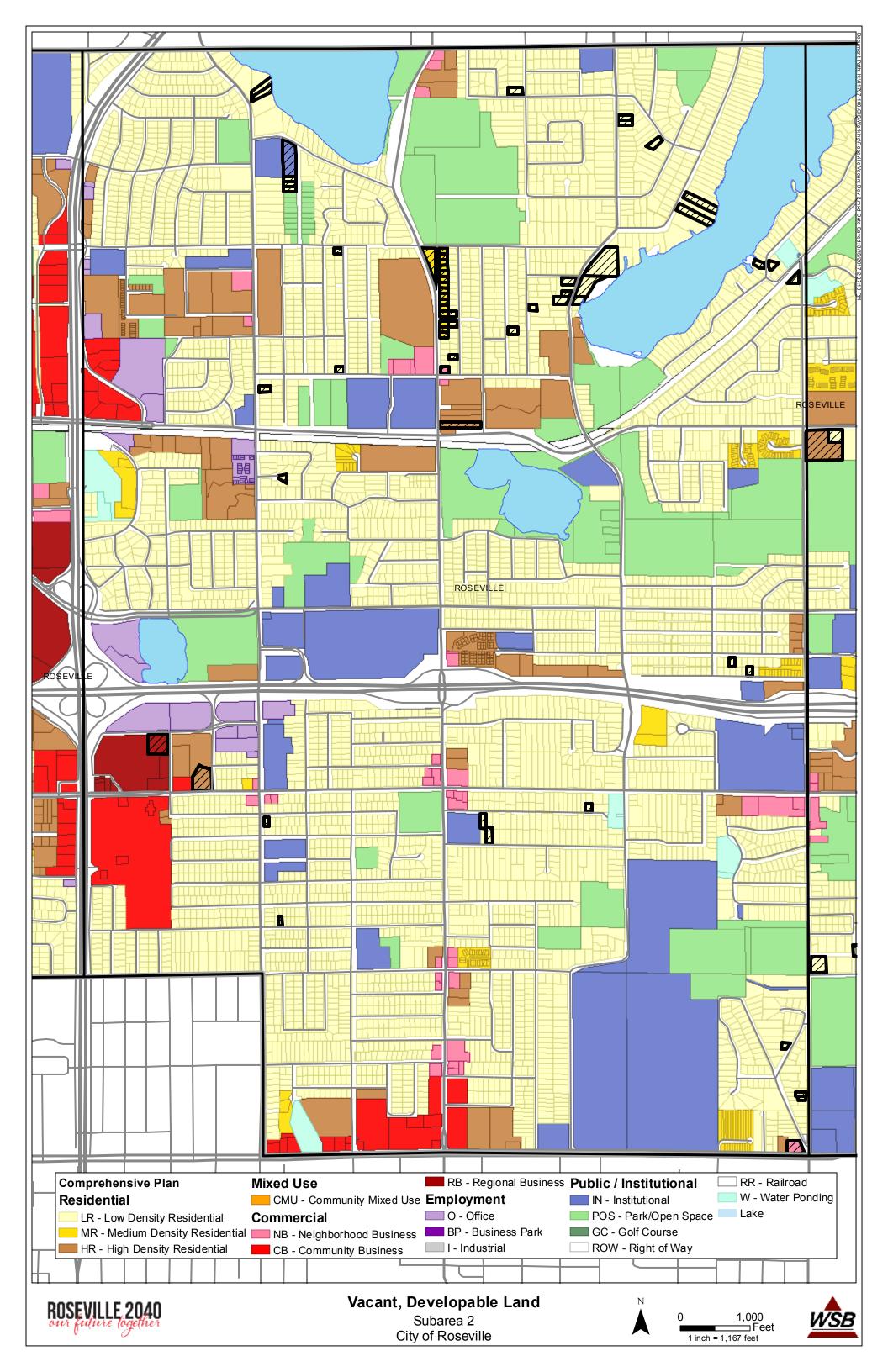
In addition to considering currently vacant parcels, there is significant potential for redevelopment and infill to accommodate much of the projected growth in Roseville. The second map attached depicts some potential redevelopment areas in the City. These were chosen based on previous planning documents and public input received so far.

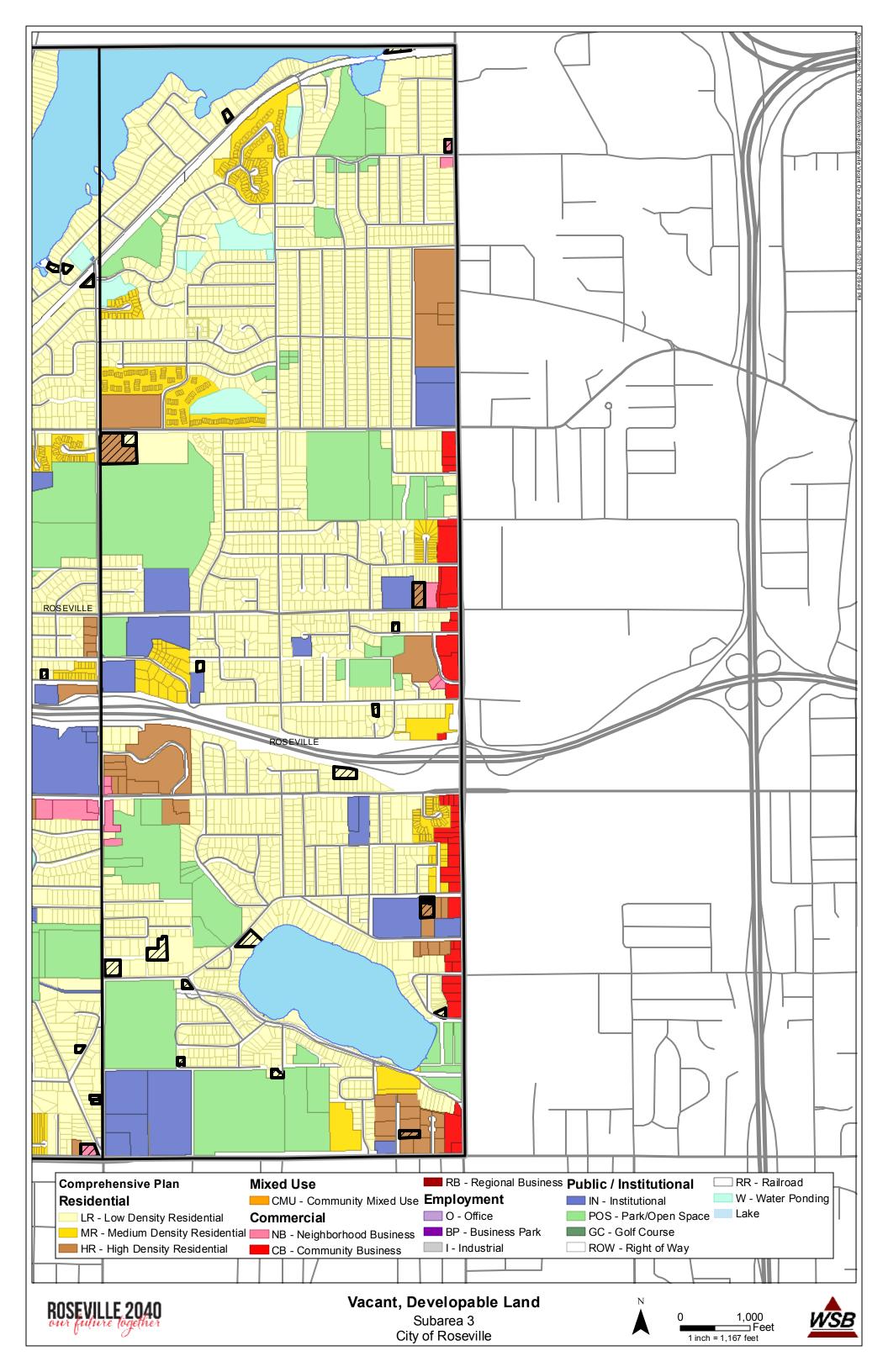
Homework assignment 2: Please review the map of potential redevelopment sites and complete the worksheet attached.

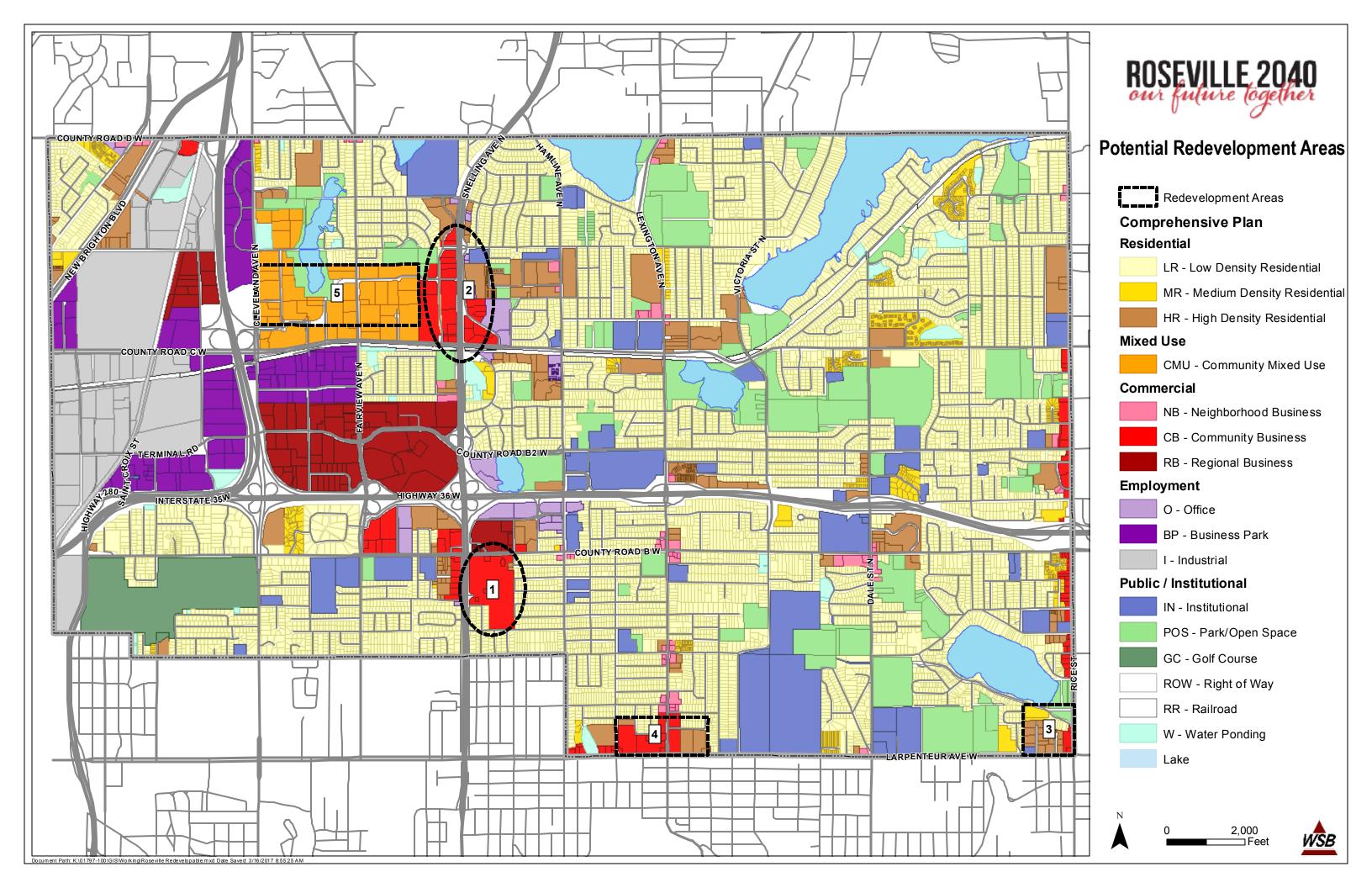
Planning Commission Work Session March 15, 2017 Page 2

Please bring your responses, thoughts and ideas to the meeting on Wednesday, March 22<sup>nd</sup>. If you have any questions, please feel free to contact me at <a href="mailto:eperdu@wsbeng.com">eperdu@wsbeng.com</a> or (763) 287-8316. I look forward to seeing you next week!









## Roseville Potential Redevelopment Areas Worksheet

Number	Description	Current Zoning	2030 Future Land Use	Notes/Ideas/Changes
1	Harmar Mall	СВ	Community Business	
	Outlots and infill opportunities between County Rd C & County Rd C2. Extensive			
2	parking lots.	СВ	Community Business	
	Rice & Larpenteur revitalization.	CB, HDR, MDR,	Community Business, High Density,	
3	Collaboration with Maplewood and St. Paul.		Medium Density, Low Density, Park	
	·			
	Lexington & Larpenteur. Aging strip mall		Community Commercial, High	
4	development.	CB, HDR	Densiity	
5	Twin Lakes Redevelopment Area	CMU	Community Mixed Use	