



Minutes

Roseville Economic Development Authority (REDA) City Council Chambers, 2660 Civic Center Drive Monday, December 3, 2018 – 8:30 p.m.

1. Roll Call

President Dan Roe called to order a meeting of the Roseville Economic Development Authority (REDA) in and for the City of Roseville at approximately 8:30 p.m. Voting and Seating Order: McGehee, Willmus, Laliberte, Etten, and Roe.

Present: President Dan Roe and Board Members Robert Willmus, Jason Etten, Tammy McGehee, and Lisa Laliberte.

Others Present: Attorney Mark Gaughan, Executive Director Pat Trudgeon,

2. Approve Agenda

Etten moved, McGehee seconded, approval of the December 3, 2018 Economic Development Authority agenda.

Ayes: 5

Nays: 0

Motion carried.

3. Public Comment

4. Business Items

a. Adoption of 2019 Roseville Economic Development Authority (REDA) Calendar

Executive Director Patrick Trudgeon stated per the Roseville Economic Development Authority (REDA) By-laws, the REDA is required to hold regular meetings which are set by the Authority at the final meeting of the year. Staff recommends scheduling six regular bi-monthly meetings and then allow for additional meetings to be scheduled as needed. This proposed schedule will allow staff to provide developers and other outside parties with a clear, identified timeline of when the REDA is scheduled to meet.

Laliberte moved, Willmus seconded, adoption of REDA 2019 meeting calendar.

Ayes: 5

Nays: 0

Motion carried.

b. Adoption of 2019 REDA Contracts

Executive Director Patrick Trudgeon stated the Roseville Economic Development Authority (REDA) receives legal, technical, and professional specialty services annually from third party providers. Six contracts are recommended for renewal for 2019:

- A. Fiscal Services from City of Roseville Finance Department
- B. Financial and Economic Development Consulting Services from Ehlers & Associates, Inc.
- C. Golden Shovel Agreement
- D. CEE Energy Audit Services Agreement
- E. CEE Home Loan Origination and Home Advisory Services
- F. CRF Loan Servicing

Mr. Trudgeon stated staff is currently in the process of reviewing Request for Qualifications (RFQ) for attorney services. The last RFQ for attorney services was in 2011. Contract for REDA attorney services will be brought to the REDA for consideration at the January 14, 2019 meeting.

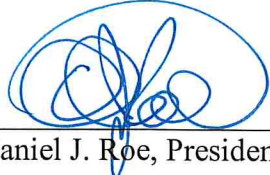
McGehee moved, Etten seconded, approval of service contracts for financial, technical and professional specialty services for 2019.

Ayes: 5
Nays: 0
Motion carried.

5. Adjourn

McGehee moved, Etten seconded, adjourning the REDA meeting at approximately 8:33 p.m.

Ayes: 5
Nays: 0
Motion carried.



Daniel J. Roe, President

ATTEST:



Patrick Trudgeon, Executive Director

