



COMMUNITY DEVELOPMENT

2660 Civic Center Drive ♦ Roseville, MN 55113 Phone: (651) 792-7005 ♦ Fax: (651) 792-7070

MASTER SIGN PLAN APPLICATION

MSP 17-001

CITY CODE SECTION 1010.03 - www.cityofroseville.com

- RESIDENTIAL APPLICATION FEE: \$250 + \$5.00*
COMMERCIAL APPLICATION FEE: \$350 + \$7.00*

Fee should be made payable to City of Roseville upon submittal of application.
*2% technology fee is added to all permits as of January 1, 2017.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Last name: Adams First name: John
Address: 2048 Hamline Ave N City/State/Zip: Roseville, MN 55113
Phone number: 651-357-1204 Email address: jadams@saintroseofluna.net

2. Applicant Information: (if different from above)

Company name: Signational Graphics
Last name: Young First name: Ann
Address: 2233 Hamline Ave N City/State/Zip: Roseville, MN 55113
Phone number: 651 633 2233 Email address: ann@signational.us

3. Address of Property Involved: (if different from above)

2072 Hamline Ave N

4. Additional Required Information:

- a. Site plan illustrating on-site improvements and location of proposed signage
b. Sign details including sign dimensions, area calculations, and construction specifications for each sign being contemplated, as well as elevations showing wall signs and/or freestanding signs as appropriate

5. Signature(s): By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: John Adams Date: 10/31/17
Applicant: Melissa Felt Date: 11/6/17



Master Sign Plan Proposal
Roseville, MN 55113
(651) 633-2233

Re: 2048/2072 Hamline Ave N
St. Rose of Lima Church

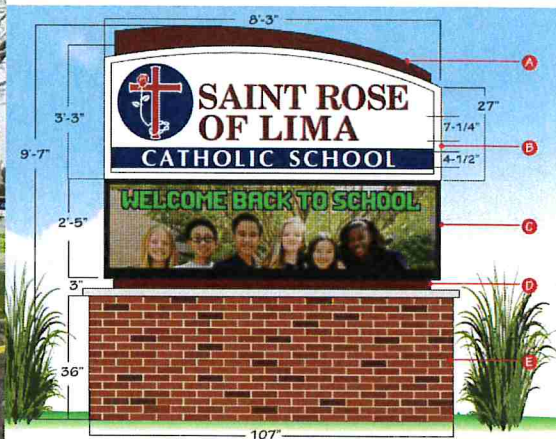
10/30/2017

Enclosed is the submittal for the Master Sign Plan for St. Rose of Lima Church, located at 2048 Hamline Ave N.

We are proposing:



Existing monument to be retrofit



Proposed digital panel and redesign

Type: Digital Monument, retrofit existing monument (full mockup attached)

Size: 46.75sqft sign, 28.98sqft base (existing)

Location: South of the drive entry in the northwest corner, off Hamline Ave N. Positioned between the main entrance and Hamline Ave N. See map.

Setback: 24ft

Existing signage on the property to be left as is:

Sign A

Type: Wall Sign

Size: 3.26sqft

Location: On the exterior wall of the southwest corner building. Sign is next to entrance that faces Skillman Ave W. See map.



Sign B

Type: Wall Sign

Size: 3.26sqft

Location: On the exterior wall of the southwest corner building. Sign is next to entrance that faces Hamline Ave N. See map.



Sign C

Type: Wall Sign

Size: 3.26sqft

Location: On the exterior wall of the southwest corner building. Sign is next to entrance that faces the interior property. See map.



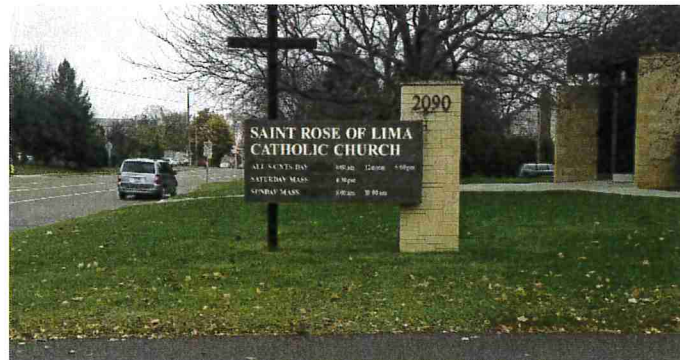
Sign D

Type: Monument Sign

Size: 92.08sqft

Location: Just north of the drive entry at the northwest part of the property, off Hamline Ave N. Outside the main church facility. See map.

Setback: 24ft

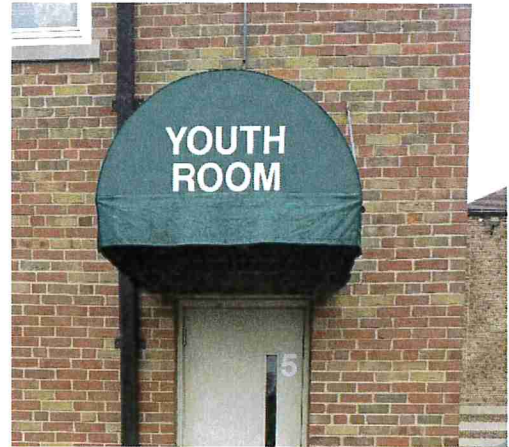


Awning

Type: Awning

Size: 2.53sqft

Location: On the exterior wall of the west, center building. Awning is above entrance #5 and faces the interior property. See map.

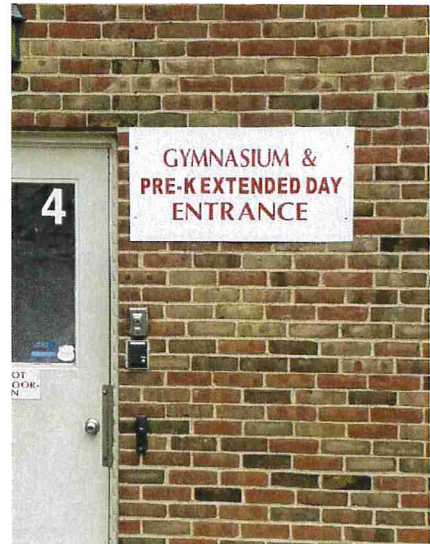


Sign E

Type: Wall Sign

Size: 4.5sqft

Location: On the exterior wall of the west, center building. Next to entrance #4, facing the interior of the property. See map.



Sign F

Type: Wall Sign

Size: 10.67sqft

Location: On exterior of the center-west building, facing the parking lot, outside entrance #3. See map.



Other signs, not included in signage total:

Other A

Type: Temporary Banner

Size: 20.75sqft

Location: In the grass between the southwest corner building and Hamline Ave N. See map.



Other B

Type: Wall Sign

Size: 1.5sqft

Location: On the exterior wall of the west, center building. See map.



Other C

Type: Pole Sign

Size: 1.5sqft

Location: Outside a main entrance, facing Hamline Ave N. See map.



Other D

Type: Wall Sign
Size: 2sqft
Location:



Other E

Type: Projecting Sign
Size: 1.5sqft
Location: On the exterior wall of the west, center building, to the left of the awning. See map.



Other F

Type: Engraved Sign – In Building Facade
Size: 13sqft
Location: Above main entrance, facing Hamline Ave N. See map.



Other G

Type: Temporary Banner on Poles

Size: 32sqft

Location: To the south of the drive entrance near the northwest corner of the property, off Hamline Ave N. It sits between the proposed sign location and the church facility monument location. See map.



Future Signage:

Sign D Reface



Existing monument to be refaced with monochrome LED panel. Size, frame, and location will remain the same; only the content face will change.

Total Sqft of New Signage Proposed: 46.75sqft

Total Sqft of All Signage on Property: 166.31sqft

Property Details:

The building is a 6.9-acre parcel of land located in an Institutional zoning district. It is surrounded by Hamline Ave N to the west, Eldridge Ave W to the north, Dellwood Ave E to the east, and Skillman Ave W to the south. The entire property has an area of 300,564sqft, and a perimeter of 2,367ft. Hamline Ave N has 594ft of frontage, Eldridge Ave W has 593ft of frontage, Dellwood Ave E has 457ft of frontage and Skillman Ave W has 198ft of frontage. It is split between church facilities mostly on the northern portion and school facilities on the central and southern portions.

Legal description: Barnard Ave Vac Bet And N 1/2 Of Blk 7 And All Of Blk 6 Also Lots 16 Thru Lot 20 Blk 7

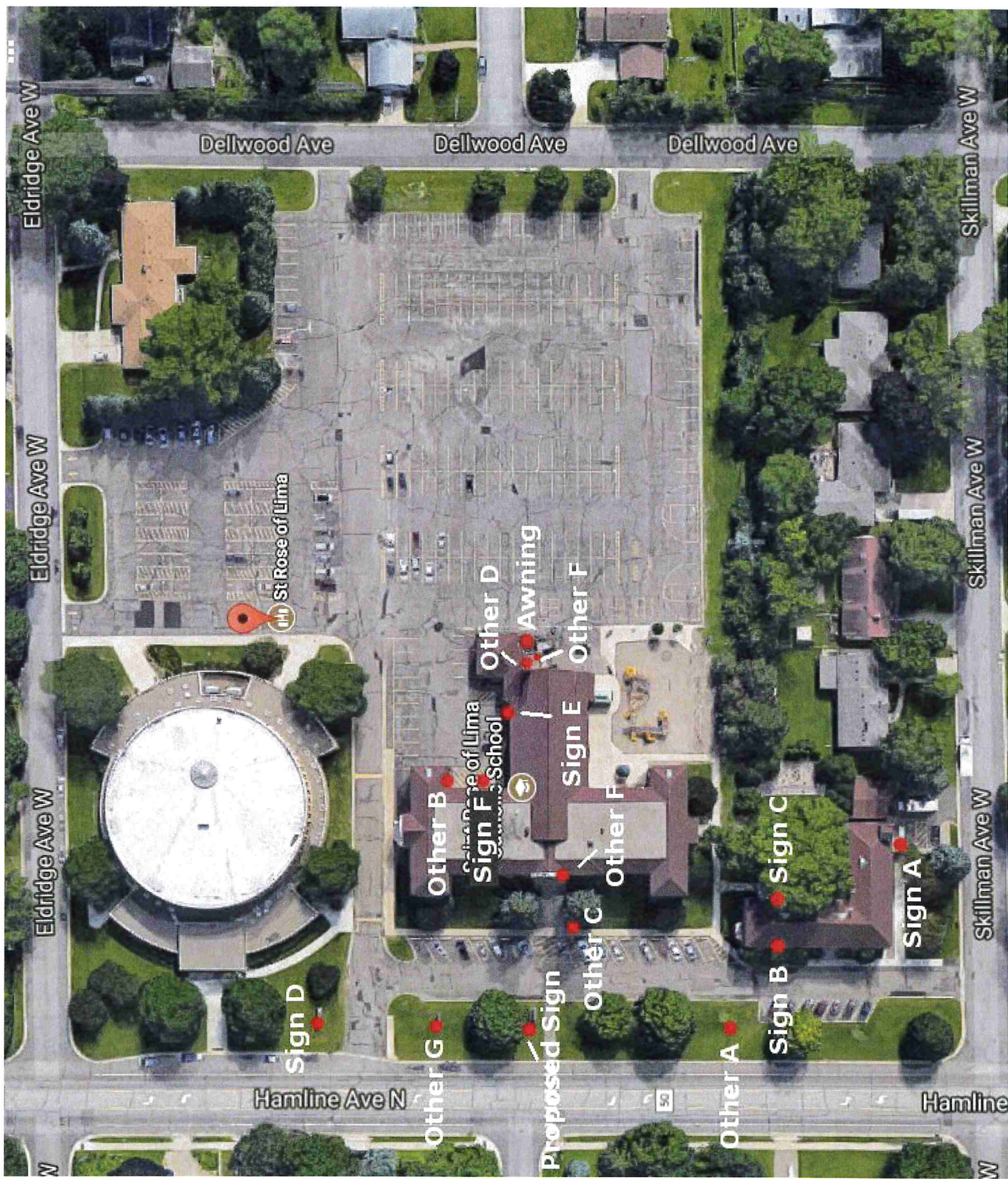
Purpose:

St. Rose of Lima Church has decided to add a digital sign to their property and did not have a master sign plan in place. This is to both add to the property and establish a sign plan for the facilities.

Please review this document and contact us with any questions or concerns.

Thank you,

Ann Young



Eldridge Ave W

Eldridge Ave W

Eldridge Ave W

Dellwood Ave

Dellwood Ave

Dellwood Ave

Skillman Ave W

Skillman Ave W

Skillman Ave W

11th St Rose of Lima

Sign D

Other G

Proposed Sign

Other C

Other A

Sign B

Sign C

Sign A

Other B

St Rose of Lima
School

Sign E

Other F

Other D

Awning

Other F



COMMUNITY DEVELOPMENT DEPARTMENT

April 19, 2018

Rose of Lima Church and School
2048 Hamline Avenue
Roseville, MN 55113

Re: Rose of Lima Master Sign Plan

On February 15, 2018 the Roseville Master Sign Plan Committee held the duly noticed hearing regarding the proposed Master Sign Plan for St. Rose of Lima. No adjacent property owners or citizens were present to address the committee and the City Planner did not receive any calls, email, or letters concerning the proposal.

The MSP Committee has reviewed the proposal and approves the following as the MSP for St. Rose of Lima Church and School Campus (included four buildings):

GENERAL WALL SIGN REQUIREMENTS

- Advertising, flashing, pulsating, rotating light (or lights), rooftop, banners, mobile signs, and portable signs shall be prohibited, as well as other prohibited signs covered under Section 1010 of the Roseville City Code.
- No sign, or any portion thereof, shall project above the parapet or top wall portion upon which it is mounted.
- Wall signs (including identity logos and/or symbols) shall be individual or channel letters that may be illuminated, have finished returns and/or be installed on raceways, and shall not exceed 30 inches in height.
- Letter returns and raceways may be painted, prefinished, or utilize exposed metal; and exposed metal shall be stainless steel, titanium, bronze, aluminum, or other non-corrosive material.
- Sign panels/cabinets may be used in place of individual or channel letters.
- Stone or masonry signage shall also be permitted in place of the above types of wall signage.

GENERAL FREESTANDING SIGN REQUIREMENTS

- The property will be permitted to have a maximum of three freestanding signs, either a combination of existing, modified, replaced/new meeting the following requirements:
 - Existing freestanding signs can remain or be modified. Modified signs may require enhancements in order to move them closer to conformity with Sign Regulation requirements.
 - All new or revised freestanding signs shall include the following items:
 - A base of brick, block, or stone
 - A maximum height of 15 feet
 - A minimum setback of 10 feet from property line
 - Freestanding signs can be internally.

SPECIFIC WALL SIGN REQUIREMENTS – CHURCH

- Church wall signage shall be limited to 250 lineal feet times a ratio of 1.5, for a total of 375 square feet. Wall signs can consist of existing and new signs places on the exterior that follow the above requirements.

SPECIFIC WALL SIGN REQUIREMENTS – SCHOOL

- School wall signage shall be limited to 180 lineal feet times a ratio of 1.75, for a total of 315 square feet of signage. Wall signs can consist of existing and new signs places on the exterior that follow the above requirements.

SPECIFIC WALL SIGN REQUIREMENTS – RECTORY/OFFICES

- Rectory/Office wall signage shall be limited to 144 lineal feet times a ratio of 1.25, for a total of 180 square feet of signage.

SPECIFIC WALL SIGN REQUIREMENTS – HOUSE/OTHER

- The house at Eldridge and Dellwood shall not be permitted to have wall signage.

SPECIFIC FREESTANDING SIGN REQUIREMENTS – CHURCH

- The existing church freestanding sign adjacent to Hamline Avenue can remain. Should a proposal to modify be presented to the Planning Division, said sign can be modified to be larger (both reader panel and cross) or the reader board can become electronic. This sign shall not exceed 50 square feet of signage – surface area for the signage can be larger than the 50 square feet.

SPECIFIC FREESTANDING SIGN REQUIREMENTS – SCHOOL

- The existing school freestanding sign adjacent to Hamline Avenue can be modified to include an electronic message center of 24 square feet a school panel/cabinet sign of 36 square feet.

SPECIFIC FREESTANDING SIGN REQUIREMENTS – RECTORY/OFFICES AND HOUSE/OTHER

- These two sites will be permitted (should they so choose) a small freestanding sign indicating the building type, such as St. Rose of Lima Rectory or Offices. This sign shall contain no greater than 24 square feet of signage and be no taller than 4 feet in height. These sign shall be setback a minimum of 10 feet from the property line.

OTHER REQUIREMENTS

- All existing temporary signs or banner type signs shall be removed and replaced with Annual Signs, per the Code.
- Address and building identification shall not be calculated in the total square footage of any sign.
- A sign permit is required for the installation of all signs on the premises.

Should you have any questions or comments, regarding temporary signs, please feel free to call or email me at 651-792-7074 or thomas.paschke@ci.roseville.mn.us.

Respectfully,

CITY of ROSEVILLE

A handwritten signature in blue ink, appearing to read 'T. Paschke', written over the printed name.

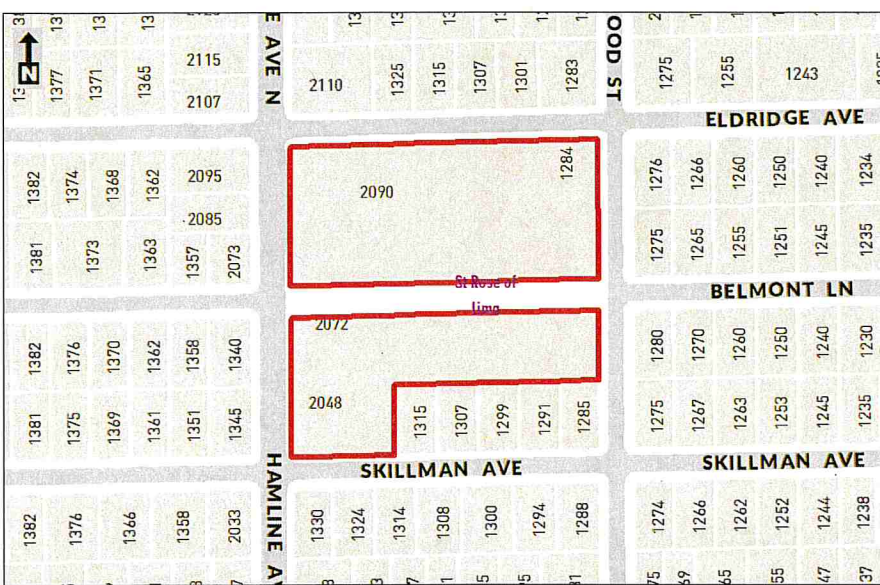
Thomas Paschke
City Planner



COMMUNITY DEVELOPMENT DEPARTMENT ADMINISTRATIVE HEARING NOTICE

MASTER SIGN PLAN ADMINISTRATIVE HEARING NOTICE

You are receiving this administrative hearing notice because you own property directly adjacent to St. Rose of Lima, 2048, 2072, and 2090 Hamline Avenue, and 1287 Eldridge Avenue.



WHAT, WHEN, & WHERE:

The Master Sign Plan Committee will meet at 3:30 pm on Thursday, February 15, 2018, in the Roseville City Hall Willow Room. The purpose of this meeting is to conduct the administrative hearing regarding a proposed Master Sign Plan for the St. Rose of Lima campus (includes church, school, and parish buildings)

APPLICANT: SIGNSATIONAL GRAPHICS
SITE ADDRESS: 2048, 2072, and 2090 Hamline Avenue & 1287 Eldridge Avenue
MSP FILE: 17-05

Prepared by: Community Development Department

February 5, 2018

About the Master Sign Plan Process

Purpose of Master Sign Plan (MSP)

The purpose of a MSP is to afford qualifying properties a mechanism to develop an all-encompassing signage plan to assist property owners and their tenants with signage needs. The MSP is looked upon as fair and equitable process for complex signage situations that accommodate the need for a well maintained, safe, and attractive community, and the need for effective communication including business identification. The "plan" addresses current and future wall and freestanding signage needs/desires, and in some instances directional signage.

Purpose of Administrative Hearing

The purpose of the hearing is to gather and comments and concerns regarding a given MSP and determine whether modifications to the proposal shall be made prior to approval. The Master Sign Plan Committee will either approve an acceptable plan at the meeting or at a later date with notice of this decision provided to those in attendance.

Current Plan Proposal

The current plan proposed by St. Rose of Lima seeks to create a master plan for freestanding, wall, and directional signs throughout the campus. The following attachment is the draft MSP proposal for St. Rose of Lima.

City of Roseville
651-792-7000

11/14/2017 8:03 AM
Receipt No. 00521272

signplan
Master Sign Pl
an 357.00

Receipt Total 357.00

Cash 0.00
Check 357.00 Check #4667
Charge 0.00

Signsational Graphics

Cashier: jason.schirmacher
Station: RVFIN701

MSP17-05

2048 Hamline