



COMMUNITY DEVELOPMENT

2660 Civic Center Drive ♦ Roseville, MN 55113 Phone: (651) 792-7005 ♦ Fax: (651) 792-7070

MASTER SIGN PLAN APPLICATION

CITY CODE SECTION 1010.03 - www.cityofroseville.com

- RESIDENTIAL APPLICATION FEE: \$250 + \$5.00*
COMMERCIAL APPLICATION FEE: \$350 + \$7.00*

Fee should be made payable to City of Roseville upon submittal of application.
*2% technology fee is added to all permits as of January 1, 2017.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Last name: Hacklander First name: Brian
Address: 1524 Cty Rd C2 W City/State/Zip: Roseville, MN 55113
Phone number: 651-633-7644 Email address: bhacklander@centennialumc.org

2. Applicant Information: (if different from above)

Company name: Signsational Graphics
Last name: Young First name: Ann Melissa
Address: 2233 Hamline Ave N #600 City/State/Zip: Roseville, MN 55113
Phone number: 651-633-2233 Email address: signsationalnews@yahoo.com

3. Address of Property Involved: (if different from above)

1524 Cty Rd C2 W

4. Additional Required Information:

- a. Site plan illustrating on-site improvements and location of proposed signage
b. Sign details including sign dimensions, area calculations, and construction specifications for each sign being contemplated, as well as elevations showing wall signs and/or freestanding signs as appropriate

5. Signature(s): By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: Brian C. Hacklander Date: 10.24.2017
Applicant: Melissa Young Date: 10/24/17

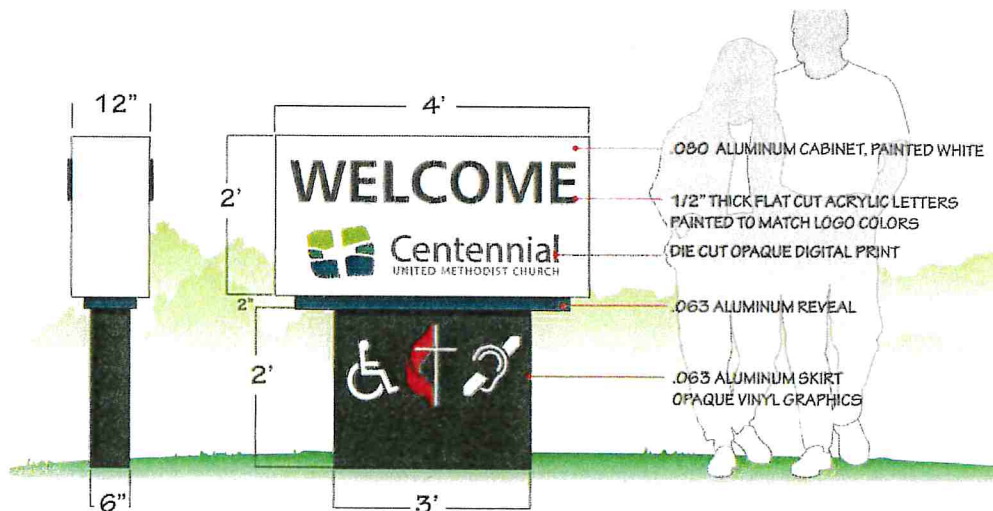
Re: 1524 County Rd C2 W
Centennial United Methodist Church

10/25/2017

Enclosed is the submittal for the Master Sign Plan for Centennial United Methodist Church, located at 1524 County Road C2 W.

We are proposing:

- New Sign A



Type: Monument Sign

Size: 4' x 2' Face

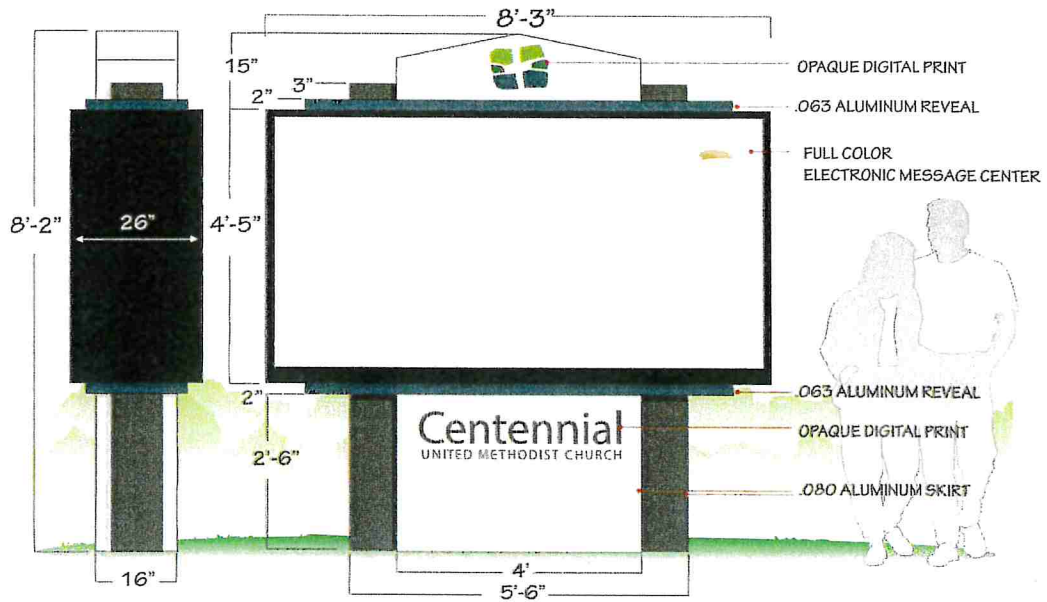
2' x 3' Base

16.67sq ft total

Location: Marking the main entrance, facing the parking lot and Arona St. See Map.

Setback: 220' from Arona St.

- New Sign B



Type: Digital Monument Sign

Size: 4'5" x 8'3" Screen

2'6" x 5'6" Base

57.06sq ft total

Location: On the County Road C2 side, perpendicular to the street. See Map.

Setback: 21' to County Rd C2

- Sign Reface



REPAIR AND REPAINT EXISTING POST AND PANEL DIRECTIONAL SIGN, NEW OPAQUE DIGITALLY PRINTED FACE GRAPHICS



Type: Metal Pylon ID Sign

Size: 70" Tall

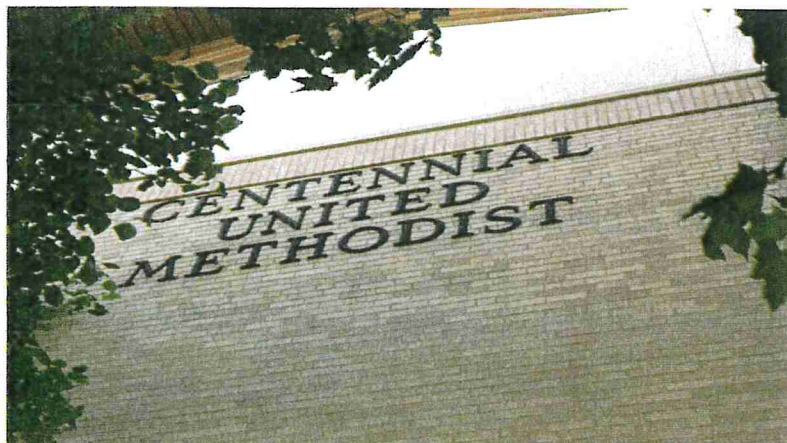
3sq ft Face

Location: North side of the parking lot.

Setback: 10' from curb

Signage existing on the property to be left as is:

- Signage C



Type: Wall Lettering

Size: 33.75sq ft

Location: West end of building, on exterior wall.

Setback: 69ft from property line

- Signage D



Type: Rounded Monument

Size: 36.67 sqft

Location: SE Corner, visible only from parking lot

Setback: 150ft from property line

- Signage E



Type: Tall Monument Sign

Size: 52.25sq ft Face

Height: 15'

Location: Northwest corner of property, near the intersection of Snelling and Cty Rd C2.

Setback: 31' to Cty Rd C, 60' to Snelling

Total Sqft of New Signage Proposed: 76.73sqft
Total Sqft of All Signage on Property: 199.40sqft

Property Details:

The building is a 3.85-acre parcel of land located in an Institutional zoning district. It is surrounded by E Snelling Ser Dr to the west, County Rd C2 W to the north, Arona St to the east, and part of Asbury St N to the south. The main access point to the building is adjacent to the parking lot, facing Arona St N. A secondary entrance faces County Rd C2 W. The entire property has an area of 188,334.87sqft, and a perimeter of 1,760.89ft. The two main roads the church sits on, County Road C2 W and Arona St N, have 500ft and 371.90ft of frontage, respectively.

Purpose:

Centennial United Methodist Church is rebranding their facility, which requires updated signage. The new signage will reflect the design and color scheme of the brand, while modernizing the faded existing signage. It will also work to stand out more in the community, making it easier for parishioners and other community members to find and identify the property.

Please review this document and contact us with any questions or concerns.

Thank you,

Ann Young

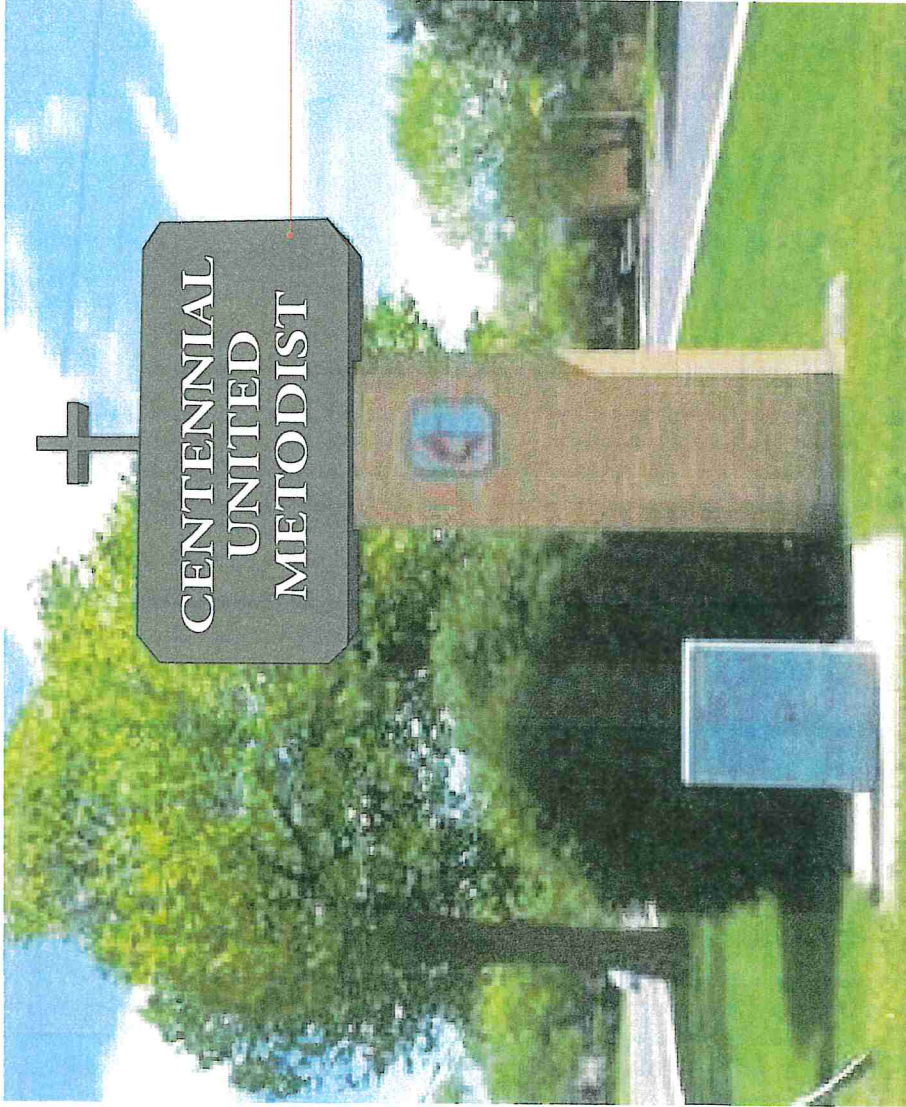
#1

NEW LOGO



Centennial
UNITED METHODIST CHURCH

REPAINTED EXISTING SIGN FACE AND CABINET AND CROSS
TO REFLECT COLORS IN NEW CENTENNIAL LOGO



EXISTING



CENTENNIAL UNITED METHODIST CHURCH

PLEASE EXAMINE YOUR PROOF CLOSELY!

Your project will be produced from the original of the art provided. We rely solely on your approval of the proof as final verification and acceptance of the project. We cannot accept financial responsibility for items approved by you that may be later found in error.

- FURTHER REVISIONS ARE REQUIRED.
- I VERIFY THAT THIS DESIGN IS EXACTLY HOW I WOULD LIKE IT TO BE PRODUCED.

CUSTOMER SIGNATURE / DATE

SIGNSATIONAL
Graphics

2233 Hamline Avenue
Saint Paul, MN 55113
651 633-2233



REPAIR AND REPAINT EXISTING
POST AND PANEL DIRECTIONAL
SIGN, NEW OPAQUE DIGITALLY
PRINTED FACE GRAPHICS



CENTENNIAL UNITED METHODIST CHURCH

PLEASE EXAMINE YOUR PROOF CLOSELY!

Your project will be produced from the original of the art provided. We rely solely on your approval of the proof as final verification and acceptance of the project. We cannot accept financial responsibility for items approved by you that may be later found in error.

FURTHER REVISIONS ARE REQUIRED.

I VERIFY THAT THIS DESIGN IS EXACTLY HOW I WOULD LIKE IT TO BE PRODUCED.

CUSTOMER SIGNATURE / DATE



2233 Hamline Avenue
Saint Paul, MN 55113
651 633-2233





COMMUNITY DEVELOPMENT DEPARTMENT

February 26, 2018

Centennial United Methodist Church
1524 County Road C2
Roseville, MN 55113

Re: Centennial United Methodist Church Master Sign Plan

On February 26, 2018, the Roseville Master Sign Plan Committee held the administrative hearing to review and consider the Master Sign Plan (MSP) at 1524 County Road C2.

The MSP Committee has reviewed the proposal and comments it received, and approves the following as the MSP for 1524 County Road C2:

This approved Master Sign Plan shall apply to the building and site comprises the Centennial United Methodist Church Campus.

GENERAL WALL SIGN REQUIREMENTS

- Advertising, flashing, pulsating, rotating light (or lights), rooftop, banners, mobile signs, and portable signs shall be prohibited, as well as other prohibited signs covered under Section 1010 of the Roseville City Code.
- No sign, or any portion thereof, shall project above the parapet or top wall portion upon which it is mounted.
- Wall signs (including identity logos and/or symbols) shall be individual or channel letters that may be illuminated, have finished returns and/or be installed on raceways, and shall not exceed 30 inches in height.
- Letter returns and raceways may be painted, prefinished, or utilize exposed metal; and exposed metal shall be stainless steel, titanium, bronze, aluminum, or other non-corrosive material.
- Sign panels/cabinets may be used in place of individual or channel letters.
- Stone or masonry signage shall also be permitted in place of the above types of wall signage.

GENERAL FREESTANDING SIGN REQUIREMENTS

- The property will be permitted to have a maximum of four freestanding signs, either a combination of existing, modified, replaced/new meeting the following requirements:
 - Existing freestanding signs can remain or be modified. Modified signs may require enhancements in order to move them closer to conformity with Sign Regulation requirements.
 - The two existing freestanding signs include a 15 (+/-) foot tall masonry and panel sign near the intersection of C2 and Snelling and a monument sign with metal lettering in the southeast corner of the parking lot adjacent to the building.

- All new or revised freestanding signs shall include the following items:
 - A base of brick, block, or stone
 - A maximum height of 15 feet
 - A minimum setback of 10 feet from property line

SPECIFIC WALL SIGN REQUIREMENTS

- Church wall signage shall be limited to 346 lineal feet times a ratio of 1.5, for a total of 519 square feet. Wall signs can consist of existing and new signs placed on the exterior that follow the above requirements.

SPECIFIC FREESTANDING SIGN REQUIREMENTS

- The existing church freestanding signs noted previously can remain. Should a proposal to modify be presented to the Planning Division, said sign can be modified to be larger (both panel and monument). These signs shall not exceed 25 square feet of signage (not size).
- New freestanding signs shall be limited to two signs; one adjacent to the building and the other adjacent to County Road C2.
 - The freestanding monument adjacent the building shall be limited to a height of 6 feet, signage no greater than 20 square feet, and can be internally illuminated.
 - The freestanding monument adjacent to County Road C2 shall be limited to a height of 8 feet, a dynamic display no greater than 60 square feet, and be setback a minimum of 15 feet from the property line.

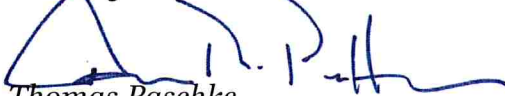
OTHER REQUIREMENTS

- All existing temporary signs or banner type signs shall be removed and replaced with Annual Signs, per the Code.
- Address and building identification shall not be calculated in the total square footage of any sign.
- A sign permit is required for the installation of all signs on the premises.

Should you have any questions or comments, regarding temporary signs, please feel free to call or email me at 651-792-7074 or thomas.paschke@ci.roseville.mn.us.

Respectfully,

CITY of ROSEVILLE



Thomas Paschke
City Planner



COMMUNITY DEVELOPMENT
 2660 Civic Center Drive ❖ Roseville, MN 55113
 Phone: (651) 792-7074 ❖ Fax: (651) 792-7070

OFFICE USE ONLY

Permit # SIGN17-0045

Receipt # 4539

Permit Fee: \$ \$788.05

License Fee: \$ _____

City Planner signature & date

Bldg. Official signature & date

SIGN PERMIT

CITY CODE SECTION 1010.03
 www.cityofroseville.com

City of Roseville Contractor's License is required for all sign installations. Please allow at least 5 business days for plan review. Permit fee is based on the value of the job plus a 2% technology fee. Fee must be paid when permit is picked up.

1. Sign Contractor Company Name: Signsational Graphics

Lic. #: CO2-0101 Address: 2233 Hamline Ave N #600 City/State/Zip: Roseville, MN 55113

Last name: Young First name: Ann

Phone number: 651 633 2233 Email address: signsationalnews@yahoo.com

2. Property Owner/Manager Company Name: Centennial Methodist Church

Address: 1524 Cty Rd C2 W City/State/Zip: Roseville, MN 55113

Last name: Hacklander First name: Brian

3. Proposed Sign(s): **Please Note: Banners, portable signs, and mobile signs are prohibited.**

Street Address: 1524 Cty Rd C2 W

Brief description of work: two new freestanding signs (one digital)

Duration: Temporary from: _____ to: _____

Permanent Conforms to Master Sign Plan: Yes N/A

4. Building Sign(s): n/a

Length of building/tenant frontage: _____

Total proposed sign area: _____ Number of proposed signs: _____

5. Freestanding Sign(s): Requires review and approval of engineered structural plans by Building Official.

Overall sign height: 4' (static) & 8' (digital)

Total proposed sign area: 73.73sqft Number of proposed signs: 2

6. Required Plans: Complete specifications and scaled elevation drawings are required for all signs. Elevations for building signs should show the related building walls, and elevations for freestanding signs should show the entire sign structure. A scaled site plan showing the location of the proposed sign(s) and engineered structural plans are also required for freestanding signs. Refer to §1010 of the City Code for sign regulations.

7. Valuation: Total cost of materials and labor for all proposed signs: \$ \$50,700

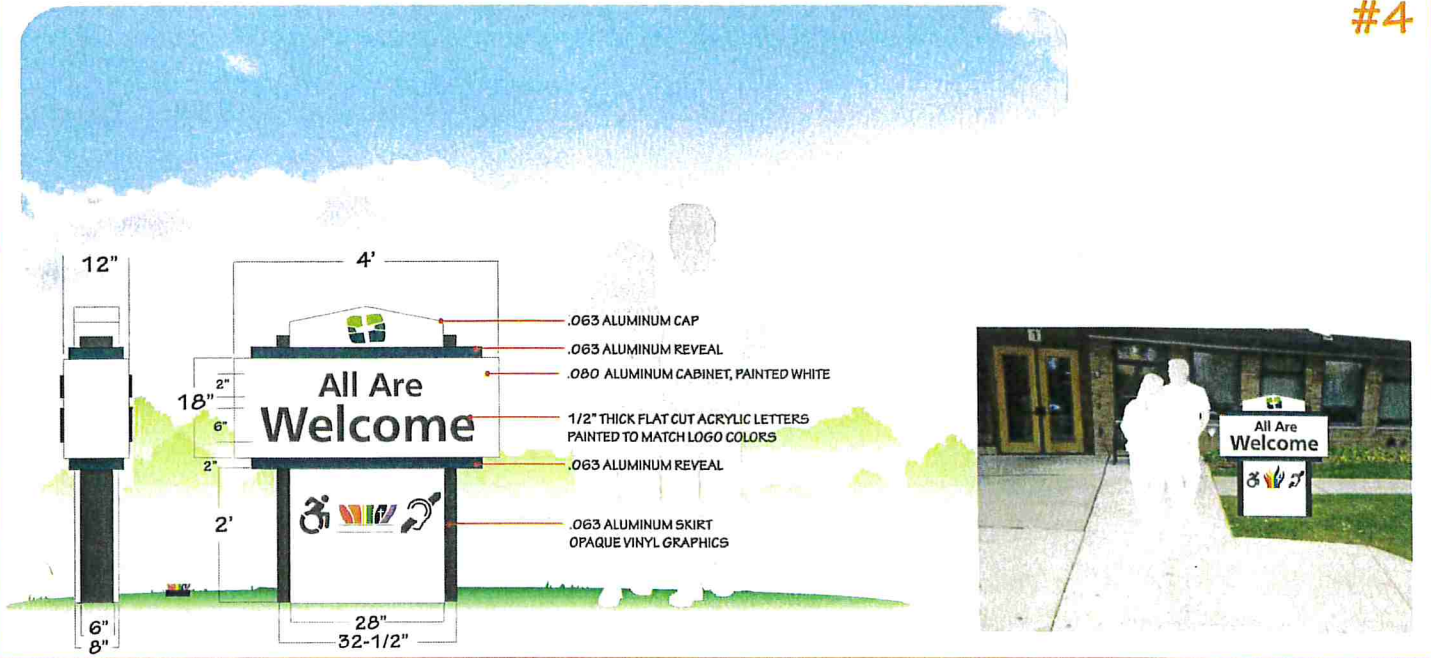
8. Signature(s): The undersigned hereby make(s) application to the City of Roseville to perform the work as herein described. The undersigned further state(s), under penalty of law, that the work will be performed in accordance with the MN State Building Code, this application, and any approved plans and/or specifications.

Contractor: [Signature]

Date: 10-24-17

Property Owner: [Signature]

Date: 10.24.2017



CENTENNIAL UNITED METHODIST CHURCH

SCALE 3/4"=1'

PLEASE EXAMINE YOUR PROOF CLOSELY!

Your project will be produced from the original of the art provided. We rely solely on your approval of the proof as final verification and acceptance of the project. We cannot accept financial responsibility for items approved by you that may be later found in error.

- FURTHER REVISIONS ARE REQUIRED.
- I VERIFY THAT THIS DESIGN IS EXACTLY HOW I WOULD LIKE IT TO BE PRODUCED.

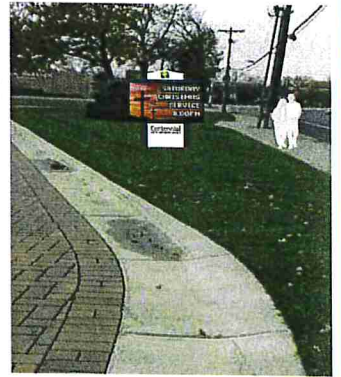
CUSTOMER SIGNATURE / DATE

Empty rectangular box for customer signature and date.

SIGNATIONAL
Graphics

2233 Hamline Avenue
Saint Paul, MN 55113
651 633-2233

#2B



CENTENNIAL UNITED METHODIST CHURCH

SCALE 3/4"=1'

PLEASE EXAMINE YOUR PROOF CLOSELY!

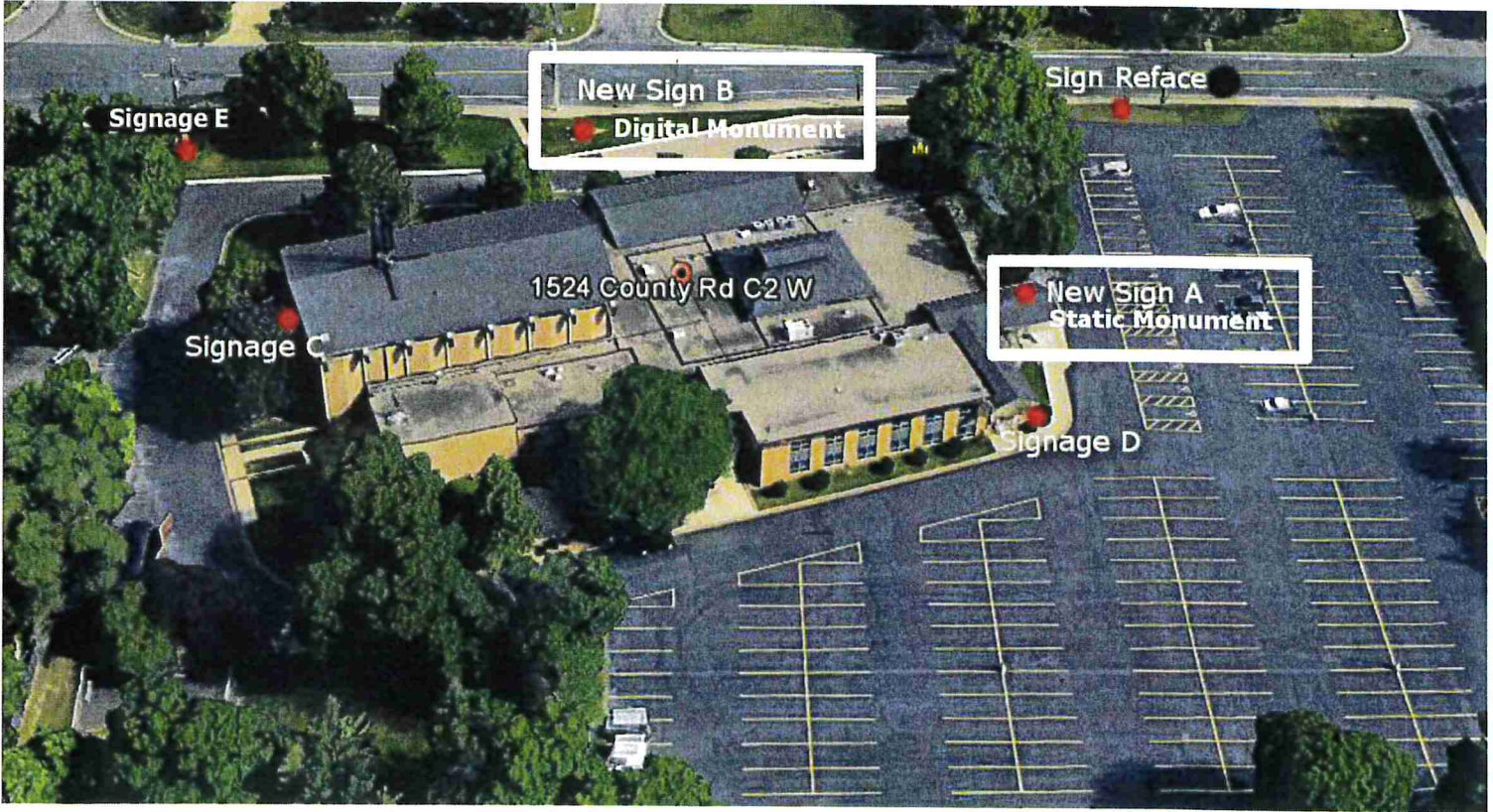
Your project will be produced from the original of the art provided. We rely solely on your approval of the proof as final verification and acceptance of the project. We cannot accept financial responsibility for items approved by you that may be later found in error.

- FURTHER REVISIONS ARE REQUIRED.
- I VERIFY THAT THIS DESIGN IS EXACTLY HOW I WOULD LIKE IT TO BE PRODUCED.

CUSTOMER SIGNATURE / DATE

SIGNSATIONAL
Graphics

2233 Hamline Avenue
Saint Paul, MN 55113
651 633-2233



Signage E

New Sign B
Digital Monument

Sign Reface

Signage C

1524 County Rd C2 W

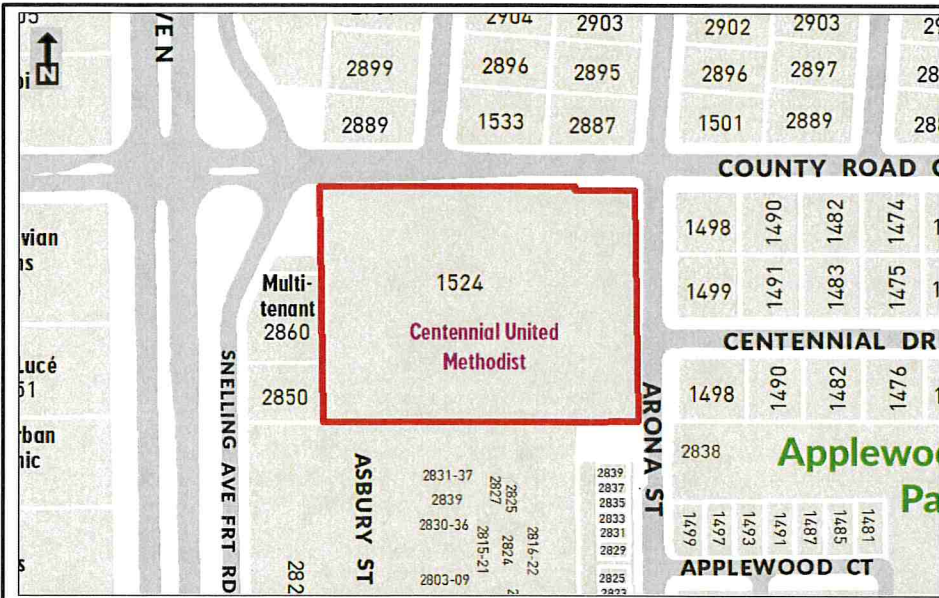
New Sign A
Static Monument

Signage D

MASTER SIGN PLAN ADMINISTRATIVE HEARING NOTICE

Alcana Llc
 664 Evans Ct
 Shoreview MN 55126-2315

You are receiving this administrative hearing notice because you own property directly adjacent to Centennial United Methodist Church, 1524 County Road C2.



WHAT, WHEN, & WHERE:
 The Master Sign Plan Committee will meet at 3:30 pm on **Thursday, February 22, 2018**, in the **Roseville City Hall Elm Room**. The purpose of this meeting is to conduct the administrative hearing regarding a proposed Master Sign Plan for Centennial United Methodist Church.

APPLICANT: SIGNSATIONAL GRAPHICS
SITE ADDRESS: 1524 County Road C2
MSP FILE: 17-04

Prepared by: Community Development Department

February 5, 2018

About the Master Sign Plan Process
Purpose of Master Sign Plan (MSP)

The purpose of a MSP is to afford qualifying properties a mechanism to develop an all-encompassing signage plan to assist property owners and their tenants with signage needs. The MSP is looked upon as fair and equitable process for complex signage situations that accommodate the need for a well maintained, safe, and attractive community, and the need for effective communication including business identification. The “plan” addresses current and future wall and freestanding signage needs/desires, and in some instances directional signage.

Purpose of Administrative Hearing

The purpose of the hearing is to gather and comments and concerns regarding a given MSP and determine whether modifications to the proposal shall be made prior to approval. The Master Sign Plan Committee will either approve an acceptable plan at the meeting or at a later date with notice of this decision provided to those in attendance.

Current Plan Proposal

The current plan proposed by Centennial United Methodist Church seeks to create a master plan for freestanding, wall, and directional signs throughout the site. Please contact City Planner Thomas Paschke at (651) 792-7074 or thomas.paschke@cityofroseville.com if you have questions.

City of Roseville
651-792-7000

11/14/2017 8:04 AM
Receipt No. 00521271

signplan
Master Sign Pl
an 357.00

Receipt Total 357.00

Cash 0.00
Check 357.00 Check #4665
Charge 0.00

Signsational Graphics

Cashier: jason.schirmacher
Station: RVFIN701

MSP17-04

1524 CH Rd C2 W