



**Variance Board Regular Meeting
City Council Chambers, 2660 Civic Center Drive
Minutes – Wednesday, October 4, 2023 – 5:30 p.m.**

1. Call to Order

Chair Schaffhausen called to order the regular meeting of the Variance Board meeting at approximately 5:30 p.m. and reviewed the role and purpose of the Variance Board.

2. Roll Call & Introductions

At the request of Chair Schaffhausen, City Planner Thomas Paschke called the Roll.

Members Present: Chair Schaffhausen, Vice Chair Bjorum; and Member Aspnes.

Members Absent: None.

Staff Present: City Planner Thomas Paschke, Community Development Director Janice Gundlach and Senior Planner Bryan Lloyd.

3. Approval of Agenda

MOTION

Member Bjorum moved, seconded by Member Aspnes to approve the agenda as presented.

Ayes: 3

Nays: 0

Motion carried.

4. Review of Minutes: June 7, 2023

MOTION

Member Bjorum moved, seconded by Member Aspnes to approve the June 7, 2023 meeting minutes.

Ayes: 3

Nays: 0

Motion carried.

5. Organizational Business

City Planner Paschke indicated the Variance Board needed to appoint a Chair and Vice Chair.

Member Bjorum nominated Member Schaffhausen for Chair.

MOTION

Member Bjorum moved, seconded by Member Aspnes to appoint Member Schaffhausen as Chair of the Variance Board.

Ayes: 3

Nays: 0

Motion carried.

Member Aspnes nominated Member Bjorum for Vice-Chair.

MOTION

Member Aspnes moved, seconded by Member Schaffhausen to appoint Member Bjorum as Vice-Chair of the Variance Board.

Ayes: 3

Nays: 0

Motion carried.

6. Public Hearing

Chair Schaffhausen reviewed protocol for Public Hearings and public comment and opened the Public Hearing at approximately 5:39 p.m.

a. PLANNING FILE 23-011

Request by Smash Park Minneapolis LLC for a variance to City Code §1010.03.C, Prohibited Signs, in support of permitting 4 painted signs on the north façade of Smash Park facility at 1721 County Road C.

City Planner Thomas Paschke reviewed the variance request for this property, as detailed in the staff report dated October 4, 2023.

The applicant was at the meeting but did not have a presentation and no one wished to address the Board on this matter.

Chair Schaffhausen closed the public hearing at 5:49 p.m.

Member Aspnes indicated she did not know what a concrete tip up panel was.

Mr. Paschke described what the concrete tip up panel was.

Member Aspnes asked based on the packet, the applicant has already done this.

Mr. Paschke indicated there is one painted sign on the premises at this time.

MOTION

Member Aspnes moved, seconded by Member Bjorum, adoption of Variance Board Resolution No. 161 (Attachment 5), entitled “A Resolution Approving a Variance to Section 1010.03.C Prohibited Signs of the Roseville City Code, at 1721 County Road C (PF23-011).”

Ayes: 3
Nays: 0
Motion carried.

b. PLANNING FILE 23-009

Request for a variance to §1009.04.C.2 (impervious coverage) for the expansion of a driveway.

Senior Planner Bryan Lloyd reviewed the variance request for this property, as detailed in the staff report dated October 4, 2023.

Member Aspnes asked if the design of the rain garden was in keeping with any requirements the City has. She wondered if there are any comments about the design or actual size of the rain garden.

Ms. Lloyd explained staff does not. He noted staff talked about it with public works staff and from what he recalled of the conversation the plans are well on the way to meeting the pertinent requirements but their recommendation for them was to phrase the approval as the applicant has to satisfy the residential stormwater permit process.

Chair Schaffhausen when the City and Planning Commission went through the Comprehensive change and with the water ways, they looked at a lot of different variances. She was trying to remember back but could not because the Planning Commission had talked about how this can be done in a way that is thoughtful but does not create additional steps. She thought it seemed like there is an extra step that was added in, and she asked if this was the intent or do they need to go back and revisit from a procedural perspective with regard to something like this.

Ms. Gundlach explained staff tried to not have to deal with these situations but the DNR in moving to the updated model ordinance basically eliminated the City's options to continue to use the stormwater permit that the City had previously been using for these instances so they would not have to go through the variance process but this was not the City's choice with the changes made to the Shoreland Ordinance, the DNR basically said anything over twenty-five percent is going to have to go through the variance process. She noted staff has sent this variance request to the DNR and they have not commented.

The applicant was at the meeting but did not wish to address the Commission.

Chair Schaffhausen closed the public hearing at 6:05 p.m.

MOTION

Member Bjorum moved, seconded by Member Aspnes, adoption of Variance Board Resolution No. 162 (Attachment 4), entitled "A Resolution Approving a Variance to Roseville City Code Section §1004.09.C.2, Impervious Coverage, at 195 County Road B2 (PF23-009)."

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Ayes: 3

Nays: 0

Motion carried.

7. Adjourn

MOTION

Member Aspnes, seconded by Member Bjorum, to adjourn the meeting at 6:07 p.m.

Ayes: 3

Nays: 0

Motion carried.