



**Variance Board Regular Meeting
City Council Chambers, 2660 Civic Center Drive
Minutes – Wednesday, November 6, 2024 – 5:30 p.m.**

1. Call to Order

Chair Schaffhausen called to order the regular meeting of the Variance Board meeting at approximately 5:30 p.m. and reviewed the role and purpose of the Variance Board.

2. Roll Call & Introductions

At the request of Chair Schaffhausen, City Planner Thomas Paschke called the Roll.

Members Present: Chair Schaffhausen, Vice Chair Bjorum; and Member Aspnes.

Members Absent: None

Staff Present: City Planner Thomas Paschke, and Community Development Director Janice Gundlach

3. Approval of Agenda

MOTION

Member Aspnes moved, seconded by Member Bjorum to approve the agenda as presented.

Ayes: 3

Nays: 0

Motion carried.

4. Review of Minutes: August 7, 2024

MOTION

Member Bjorum moved, seconded by Member Aspnes to approve the August 7, 2024, meeting minutes.

Ayes: 3

Nays: 0

Motion carried.

5. Public Hearing

Chair Schaffhausen reviewed protocol for Public Hearings and public comment and opened the Public Hearing at approximately 5:34 p.m.

a. PLANNING FILE 24-014

Request by Jamie Olson of Centro Roseville for a Variance from Section 1010.03.C (Prohibited Signs) to Allow a Painted Sign on the Exterior Façade (South) at 1901 Highway 36 West.

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City Planner Thomas Paschke reviewed the variance request for this property, as detailed in the staff report dated November 6, 2024.

Member Aspnes asked if this has already been done and was this request done after the fact.

Mr. Paschke indicated that was correct.

Member Aspnes asked if the City was aware that the applicant was going to do this.

Mr. Paschke explained this was something the City did not know about and sometimes that happens until the City is called to find out if something is allowed or not. He noted he came across this when he was reviewing the actual signage permit for exterior signs on the building. He noticed this was there and contacted the applicant to let them know this was not permitted.

Chair Schaffhausen closed the public hearing at 5:46 p.m.

MOTION

Member Bjorum moved, seconded by Member Aspnes, adoption of Variance Board Resolution No. 169 (Attachment 4), entitled “A Resolution Approving a Variance to Section 1010.03.C, Prohibited Signs of the Roseville City Code, at 1901 Highway 36 (PF24-014).”

Ayes: 3

Nays: 0

Motion carried.

6. Adjourn

MOTION

Member Aspnes, seconded by Member Bjorum, to adjourn the meeting at 5:47 p.m.

Ayes: 3

Nays: 0

Motion carried.